



2014-2015 Budget Plan

Adopted March 13, 2014

SCOTT COUNTY, IOWA

BUDGET PLAN

JULY 1, 2014 – JUNE 30, 2015

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SCOTT COUNTY, IOWA

We Serve Our Citizens With

Professionalism **Doing It Right**

Responsiveness **Doing It Now**

Involvement **Doing It Together**

Dedication **Doing It With Commitment**

Excellence **Doing It Well**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Scott County

Iowa

For the Fiscal Year Beginning

July 1, 2013

Executive Director

INTRODUCTORY SECTION

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THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2014-15 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The *Introductory Section* includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: *Major Governmental Funds, Non-major Governmental Funds, and Business-Type Activities Funds*. More descriptive information about these funds may be found under these tabbed sections.

The *Department/Authorized Agency Detail Section* presents budgeting for outcomes for each department. The budgeting for outcomes section includes outputs, outcomes and effectiveness measures for each service the department provides. The service is labeled as a core service, semi-core service, or service enhancement (see glossary). Each service is tied to the Board of Supervisors goals, to ensure that each county service aligns with the goals of the Board. Also included is budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY13 status, the budget and projected FY14 status, and the requested and adopted FY15 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

The *Supplemental Information Section* includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, and the County's pay plan for FY15. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

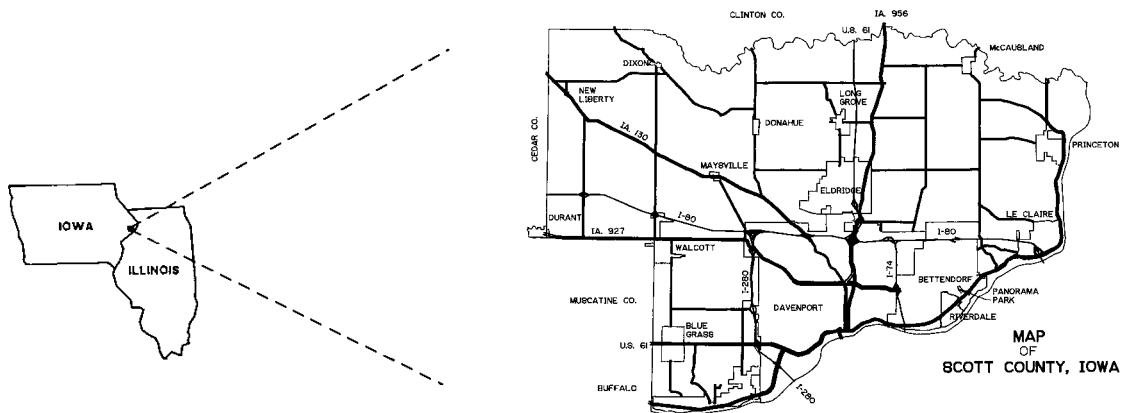
Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 474,937.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the largest boarder metropolitan area between Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

In 1979 an administrator form of government was adopted by ordinance, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the people of Scott County to greater prosperity and growth.

BOARD OF SUPERVISORS

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March 13, 2014

TO: The Citizens of Scott County

RE: 2014-15 Budget Message

The budget for Fiscal Year 2014-15 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate board work sessions with public input and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award this year.

For over three decades, the Scott County Board of Supervisors has participated in a formalized goal setting process using an outside facilitator. A strategic plan is established with two year objectives that have bi-monthly updates to the Board.

Scott County Strategic Plan

During the strategic planning sessions the county renewed its commitment to service by updating the vision, mission and culture statements for the County. Through all employee group meetings and using voting techniques on the county intranet, the statements were vetted and approved by the Board. The following vision, mission and PRIDE statements and objectives further informed the staff on the development of programs for the FY14-15 budget.



Scott County Vision Statement

Scott County Iowa:

Leader in Government

PRIDE in Service

Communities of Choice

Scott County Mission Statement

Scott County is dedicated to protecting, strengthening and enriching our community by delivering quality services and providing leadership with PRIDE.

Scott County P.R.I.D.E. Statement

We Serve our Citizens with

Professionalism

Doing it Right

Responsiveness

Doing it Now

Involvement

Doing it Together

Dedication

Doing it with Commitment

Excellence

Doing it Well

The major themes in the current strategic plans were created with respect to the County's vision statement, mission statement, and PRIDE Statement.

SCOTT COUNTY GOALS AND OBJECTIVES FY2014-15

1.0 Extend Our Resources

1.1 Financial, People, Technology

1.1.1 Complete Enterprise Resource Planning System implementation

1.1.2 Fleet Management software implementation

1.1.3 Space Study projects of Courthouse renovation, Patrol Facility Relocation, and Secondary Roads expansion funded

1.1.4 County Shared Services initiative with other jurisdictions

1.1.5 Review County policies that impede economic development

1.1.6 Work with Quad Cities First and the Quad Cities Chamber to identify and secure more large scale development sites

1.1.7 Replenish Boards and Commissions with expertise that will guarantee seamless succession of members

2.0 Improve Communication

2.1 Internal Communication

2.1.1 Continue to develop grassroots, employee-wide communications strategy

2.2 External Communication

2.2.1 Restructure and simplify website

2.2.2 Hold quarterly meetings for PIO's

2.3 Legislative Communication

2.3.1 Identify and prioritize legislative issues

2.3.2 Participate in Urban County Coalition meetings

2.3.3 Hold face to face meetings with state and federal legislators

3.0 Foster Healthy Communities

3.1 Promote Mental Health

3.1.1 Work on redesign through the MH/DS Regional Board

3.1.2 Plan and implement new core and core plus services

3.1.3 Lobby for continued state funding

3.2 Support Health and Wellness

3.2.1 Implement Community Transformation Grant

3.2.2 Continue to implement Healthy Lifestyles with Benefit Committee

Following the process of identifying objectives and assigning responsibilities action plans are developed to address all objectives. Specific departments are identified in the action plans which are responsible for carrying out each action step. The status on these action plans are reviewed with the Board by the County Administrator and the elected and appointed department heads quarterly.

At these strategic planning sessions, both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's direction in the identified areas and set objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda for the County is a continual process as the needs of the community change.

The process of incorporating the strategic plan priorities into the annual budget process is enhanced each year by having a pre-budget meeting with the Board of Supervisors, the County Administrator and the Budget Manager at which time the Board reemphasizes the objectives to be accomplished and any additional specific areas to be reviewed during the upcoming budget process. At that meeting the County Administrator reviews with the Board the ending fund balances of the previous year and other financial and legislative information that may shape the Board's priorities.

A section of the budget planning manual is distributed to department heads and authorized agency directors prior to their start on developing their budget requests which includes a listing of all strategic plan objectives as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts are directed to keep these strategic plan priorities and specific areas of budget review in mind when they are preparing and reviewing their FY15 budget submissions. They will highlight the priorities in their budgeting for outcomes measures and analysis, how their requests for support will enhance the Board's identified goals and policy agenda priorities, and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY15 budget process were:

1. Continue to implement IT Master Plans to include the document management project.
2. Implement Fleet Evaluation Study recommendations.
3. Implement the Space Needs Study Projects. (Courthouse renovation, patrol facility relocation, physical plant relocation and Secondary Roads building expansion.)
4. Work with our Mental Health Region to plan and implement new services as required by State law.

The FY15 Budget Initiatives that addressed or impacted these areas are described below:

IT Master Plan

- The Capital Budget and program reflect commitment to technology improvements with the final implementation of the Enterprise Resource Planning System (ERP). In particular, electronic storage and electronic content management solutions were funded for future needs and efficiencies.

Fleet Study

- The fleet evaluation was done by a consultant who reviewed the fleet both in size and usage for cost savings and to recommend an overall management approach to the 13 million dollar fleet asset. The study determined that consistent data is not available to assess performance in many areas and there is considerable duplication of effort across departments. The County's motor pool appears to be successful, but could be more effective with additional units. Short term recommendations of the study include gather better data across all fleet departments and offices, expand motor pool, and develop county-wide fleet policies and procedures. The software was purchased in FY14 and will be implemented in FY15. Centralizing fleet maintenance is being implemented through the Patrol Facility relocation and Secondary Roads expansion. Right-sizing the fleet based on further data will be a FY15 priority.

Space and Needs Study

- A space and needs study was completed in FY13. The study reviewed the usage of all county buildings that house department functions, including storage, to determine current utilization and future needs. The study identified, by building, the issues facing the service delivery, staff, functional relationships, facility condition, and previous studies. The projection of space needs considered the needs of the county in 2022 and 2032 through corporate partnerships, changing populations, growth, organizational direction, service delivery model, technology and parking. A master plan was developed from four options and presented to the Board. The master plan recommends a phased approach to address short term recommendations. Funding for the Courthouse renovation is budgeted in FY15 and FY16. Construction will begin the summer of 2014. The third and fourth phase is budgeted in FY18. The Sheriff Patrol Headquarters will begin construction in FY15 and be completed in FY16. The new physical plant for the downtown campus will be relocated and constructed in FY15. Secondary Roads expansion that includes relocating staff from the downtown will be designed and construction will begin in FY15. The staff relocation will allow for the expansion of Juvenile Detention Services in the downtown campus.

Work with State Legislature on Mental Health funding and redesign of services

- The County continues to meet with the State Legislature on a monthly basis to communicate the importance of the \$47.28 per capita state funding level. This funding level for non-Medicaid services is the first step in a mental health redesign that will enable the County through a regional approach to provide new core and core plus services to Scott County residents. Scott County is part of a 28E government working with four counties: Cedar, Clinton, Jackson and Muscatine. This regional government

was established for the purpose of directing services at a regional level but delivered locally at the County level.

Additionally, the FY15 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

MEDIUM AND LONG RANGE PLANNING

The County's medium and long range planning is developed through the multi-year strategic plan as approved by the Board. Funding decisions as to the best allocation of financial resources were made with regard to the County's multi-year goals, mission statement, and current year goals and objectives. The current strategic plan focuses on extending our resources, improving communications and fostering healthy communities. By articulating a vision for the future, and identifying long term goals and short term priorities, the County Board defines the County's core businesses and outcomes. The outcomes of the fleet management study and the space study are reflected in the capital plan which addresses the long term capital needs of the county. Working on regional governed mental health services delivery system will address funding and create a long term stable system for one of our most important service areas. Additionally, consideration of current economic conditions as well as past results guided how resources are allocated by service area. The County's budget process estimates stabilized operating costs using a CPI index over multiple years.

In the 2013 State Legislative session, a new property tax law was passed that will have a multiple year impact on all local governments finances. By addressing these changes through incorporation of strategic flexibility the County government can provide operation flexibility to address current and future service needs. The FY15 budget was prepared in consideration of a permanent loss of revenue in FY 17 through property assessment rollbacks and reclassification of the multi-family residential property from commercial to residential classification. The Board approved a plan of setting aside the full expected FY 17 revenue loss in the FY15 budget. This amount of approximately \$450,000 to be lost in FY17 is budgeted in FY15 capital plan as one time revenue. This approach has allowed needed capital projects to be done in an accelerated manner and created a stable base of revenue for the FY17 budget. This approach takes advantage of the state's commercial and industrial rollback implementation and guarantees the permanent offset to be at the highest amount possible under the current levy rates.

CONSOLIDATED DISPATCH (SECC) IMPACT

Scott County, along with the cities of Davenport and Bettendorf and Medic Ambulance consolidated four dispatch centers and implemented an integrated center with an interoperable radio and data communication systems in 2011. The consolidated service is governed by a 28E organization independent from the County, however state law requires the EMA service to be part of the county levy. Because it is reported in the county levy, the budget information reflects the impact of the service on the County levy over time. FY15 is the fifth year the Scott County tax levy will provide primary funding for the agency through its consolidated tax levy. Likewise, the cities of Davenport and Bettendorf continue to reap the financial benefits in their respective tax levies.

This year is the second lowest property tax levied for the Center.

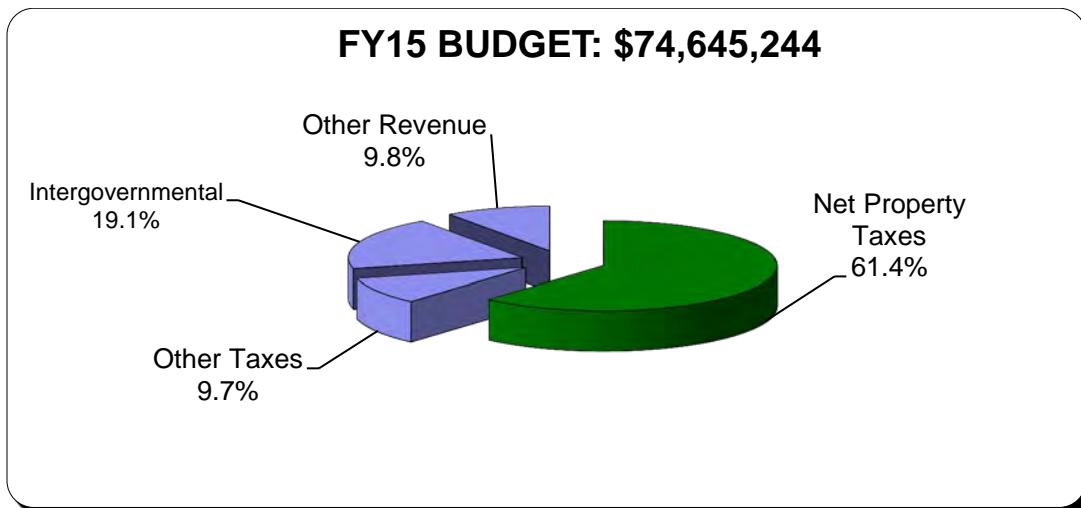
Fiscal Year	SECC Rate	% Change	Levy Dollars	% Change
2010-11	\$1.05473		\$6,917,154	
2011-12	\$1.05048	-0.4	\$7,175,122	3.7
2012-13	\$1.03361	-1.6	\$7,341,080	2.3
2013-14	\$1.00341	-2.9	\$7,329,290	0.0
2014-15	\$0.94952	-5.4	\$6,964,449	-5.0

The consolidation allows for improved services with the reliability and interoperability of the most advanced dispatching operation. Over the long term, the service will be delivered at a lower cost than the four entities could provide separately in their own jurisdictions.

The Board of Supervisors approved an Emergency Equipment Bond Issue in 2009 to fund the equipment for the new center. This issue was funded through the debt service levy and revenue from a wireless phone line tax. The state law changed in 2014 to require all wire-in lines in Scott County to pay the \$1.00 tax per line. The FY15 budget shows the entire bond payments funded through the taxes on the lines. Approximately \$900,000 is generated by these fees.

TAX LEVY AND REVENUE OUTLOOK

The property tax continues to be the major revenue source for Scott County. In FY15, total net property taxes represent 61% of total County revenues. The County continues to rely heavily on property taxes to fund programs as other revenue sources have decreased in recent years. Intergovernmental revenues, due to the additional state replacements against levied taxes, are expected to increase by 2% of total county revenues. The largest impact is the new state credit for the commercial and industrial rollback implementation.

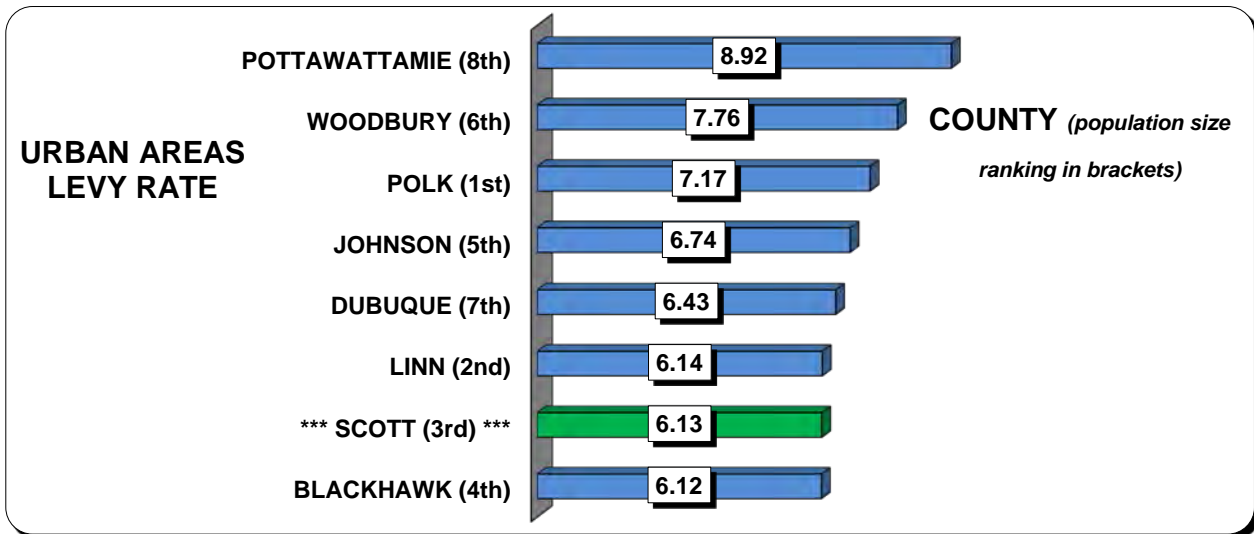


Other revenue sources in the FY15 budget are interest income and local option sales tax. Interest income remains 60% lower from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board which was the major reason for the FY2009-10 property tax percentage increase. Even as other revenues fall, the county can continue to rely on local option tax as property tax relief. The County projects a 0.7% decrease in this revenue for FY15. However, we anticipate this revenue to remain stable.

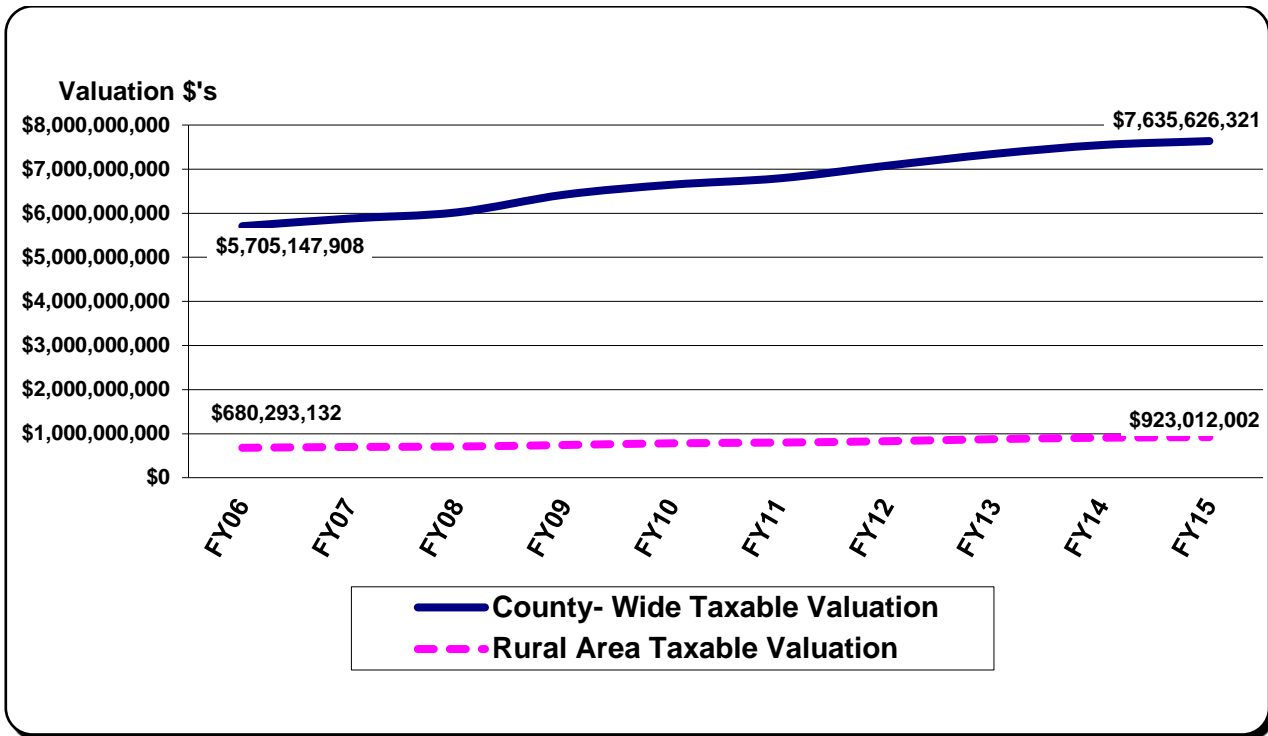
The tax rate per \$1,000 of taxable valuation for FY15 has decreased to 6.13204 for property located in incorporated areas (cities). The rate has decreased from 9.28021 to 9.17153 for property located in unincorporated areas (townships). Commercial and industrial class property owners will see an overall decrease in county taxes for FY15.

Historical Tax Rates and \$ Change from Previous Year				
Fiscal Year	Urban Rate	% Change	Rural Rate	% Change
2005-06	5.56513	17.0	8.60445	9.7
2006-07	5.51106	-1.0	8.52602	-0.9
2007-08	5.54040	0.5	8.62666	1.2
2008-09	5.34263	-3.6	8.36217	-3.1
2009-10	5.48399	2.6	8.50353	1.7
2010-11	6.38587	16.4	9.40541	10.6
2011-12	6.37607	0.0	9.51373	1.2
2012-13	6.30156	-1.2	9.43922	-0.8
2013-14	6.23534	-1.1	9.28021	-1.4
2014-15	6.13204	-1.7	9.17153	-1.2

For FY15, Scott County's rural property tax rate ranks the *second lowest* respectively among the eight largest urban counties in Iowa even though we rank 3rd in population. Scott County has the *second lowest* urban property tax rate among the eight largest urban counties, even with SECC operational costs and annual debt amortization.



The County's tax base has increased at an average rate of 3.4% annually over the past ten years.



Residential taxable valuations also reflect a State imposed rollback computation, currently at 54.4002% of fair market value. The agriculture land / structure rollback computation was 43.3997% for assessment year 2013. The State of Iowa implemented a Commercial, Industrial and Railroad rollback beginning this fiscal year of 5%. The rollback will increase to 10% in subsequent years. However, the value lost in this rollback is backfilled by state funding. The current county wide taxable valuation base amount of \$7.635 billion dollars reflects a 1.2% increase from last year. For FY15, with the rollbacks, the residential property and ag land / structures taxable property values increased, while commercial, utilities, and industrial property values decreased. The residential class of property represents approximately 61.1% of the County's total tax base.

Projecting future rollbacks it is clear that the residential class will continue to fund a larger portion of the county budget each year.

STATE AND FEDERAL FUNDING

State and federal aid for next year represents 19.1% of the total revenue sources for FY14, which is up 2.1% compared to the previous year. The increase is directly related to the state replacements against levied taxes revenue which is to supplement the 5% rollback of taxable property values within commercial and industrial classes of property. The County is projecting \$722,336 of replacement tax revenue that was previously provided through the property tax levy. The total amount of \$14,535,672 is made up of \$4,860,905 in grants and reimbursements, \$3,154,610 in state shared revenues such as motor fuel and franchise taxes, \$1,181,758 in state property tax replacement credits against levied taxes, and \$5,338,399 in other State credits such as Mental Health Disability Services equalization payments, commercial and industrial property replacement tax credit, homestead tax credit, and military tax credits.

OTHER REVENUES

Fees and charges total \$6,177,416 for FY15, an increase of 2.2% as compared to \$6,043,085 for FY14. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. A part of this increase in revenue is the result of housing federal prisoners, an average of 15 per day. The County inmates average 250 per day and the County continues to see an increase the repayment of delinquent fines through the County Attorney's office due to the addition of personnel. Additionally the County is expecting an increase in the recording of instruments and vehicle registration fees within the County. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increases in any given fiscal year. Also, County officials work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or county fee changes. Some revenues are calculated based on economic assumptions such as interest rates and income and recording fees.

As most services in the General Fund are essential, such as law enforcement and health services, the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the disabled from receiving County services.

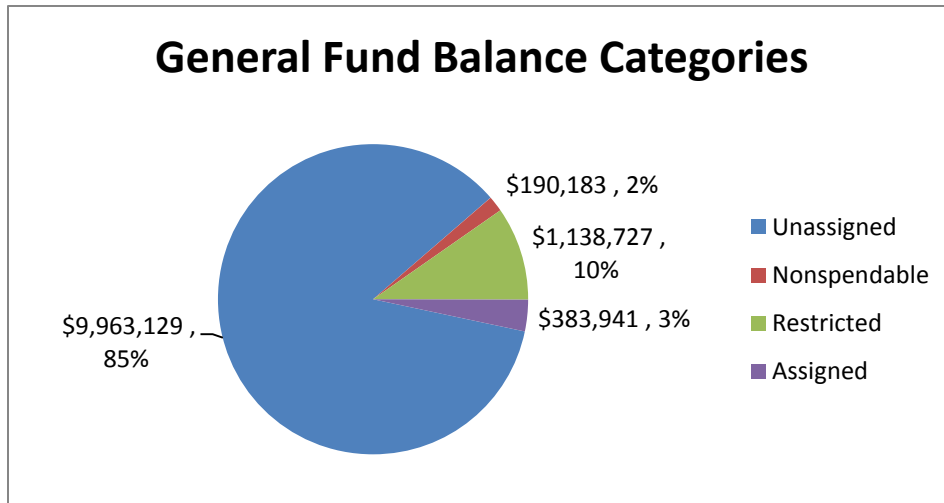
REVENUE SUMMARY

The following present a summary of major and non-major fund reserves (excluding capital funds for the FY15 budget year and the percentage of increases and decreases in relation to the prior year budget amounts.

- **Net property taxes are decreasing by 1.6% for FY15.** The decrease was the result of a rollback increase applied to commercial and industrial property which is now funded through state replacement credits.
- **Interest rates continue to be historically low, which makes this revenue source inconsequential.** It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.
- **Other taxes, penalties and costs are increasing slightly due to an increase in collection of delinquent taxes.** Local option taxes (one cent sales tax) are projected to decrease 0.7% compared to the prior year based on State projections. Local option taxes are only used for property tax reduction.
- **License and permit fees are projected to increase 7.3% from the previous year budget.** Locations within Scott County are experiencing residential building growth. County services for building permit review and inspections are expected to increase \$45,000.
- **Charges for services are increasing 1.8% from FY14.** This increase is due to the budgeting of the recording of instruments, increase in federal prisoners at the jail and motor vehicle registration fees.
- **State and Federal Aid is increasing 2.1% compared to the FY14.** The increase is directly related to the state replacements against levied taxes to supplement the 5% rollback of taxable property values within commercial and industrial classes of property.

FUND BALANCES

The fund balance of the general fund is projected to be \$11,675,980, which is to remain the same from the re-estimated FY14 balance. Important to the Board is the maintenance of fund balance as we continue to face uncertainty in non-real estate tax revenues during these challenging economic times. The Board has nonspendable fund balances for notes receivable of \$58,777 and prepaid items of \$131,406. The amounts restricted for the County Conservation sewage treatment and for other statutory programs are \$212,430 and \$926,297, respectively. The amount assigned for IBNR claims liabilities is \$383,941. The remaining \$9,963,129 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.



The amount of General Fund unassigned fund balance, 19% of FY 15 expenditures is in line with the minimum amount designated by the County's Financial Management policies. All other fund balances meet or exceed recommended levels except the Secondary Road's Fund as further explained later in this section.

State Mental Health and Disabilities Services funding historically has been an issue across the state. The 2011 Legislative Session approved new money for MH/D services to assist in stabilizing the current system while workgroups began addressing MH/DS Redesign. However it became apparent in mid FY12 that the state monies were not enough to pay for current level of services mainly due to the increased costs of Medicaid. The large urban counties advocated for supplemental funding from the State but were rejected. Funding was eliminated in the fourth quarter of FY12 for two of the nonprofits who deliver MH/D services in order to balance the budget. The state legislature approved a redesign for MH/D services and took over full funding of Medicaid services in FY13. Since FY13 the State has approved a three year funding plan for services. Scott County receives equalization dollars from the state by a funding formula that includes property tax dollars and state



payments to total \$47.28 per person. The FY15 funding however has a Medicaid offset requirement. That offset or forfeiture of funding by the county is still unknown but the repayment will be due by January of 2015. The Board must make funding decisions outside of the budget process because the state is unwilling to provide timely decision on mental health funding. As of July 1, 2014 the County's MH/D services will become part of the Eastern Iowa Mental Health – Disability Services Region. The County's local tax levy is mandated by State law at \$3,308,032. These tax dollars along with the State's contributed back fill dollars of equalized funding will support the regions activities. The regional member counties are Cedar, Clinton, Jackson, Muscatine and Scott Counties. Because of these significant factors, the Board has not designated a minimum fund balance policy for the MH/DS fund.

The Capital Projects fund balance will decrease 35.1% to \$4,928,522 from a projected \$7,597,689. A few larger FY15 capital projects include the start of the courthouse renovation phases one and two, the Sheriff patrol headquarters, and the downtown campus physical plant relocation. These projects are the reason for this decrease and are discussed further under the Capital Improvements section below.

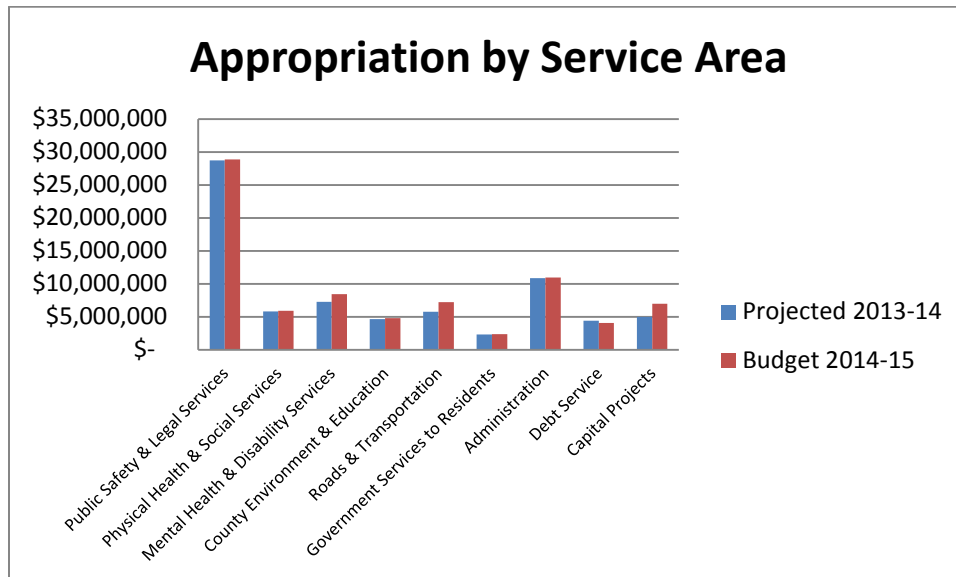
The County's Debt Service Fund is decreasing by \$62,186 to a fund balance of \$1,593,661 due to the collection and remittance of the long term loans receivable of the Scott Solid Waste Commission Revenue Bond. Additionally there will be increased contributions from the E911 Service Board to provide funding for the Emergency Equipment bonds issued in FY 2010.

Two of the non-major governmental funds, Secondary Roads and Rural Services Funds, are decreasing \$1,598,783 due to a planned capital project. The funding will be used for remodeling and expansion of the Eldridge, Iowa facility paid by the Secondary Roads Fund. The Secondary Roads fund balance is projected to be below the policy of 5 – 10 % of expenditures due to the timing of budgeted capital improvements of property and assessment costs of the Eldridge Facility building improvements.

PROGRAMS AND SERVICES

As a service organization, the County is people intensive. Over the last ten (10) years the County has increased its work force by only 3.88 FTE's, or 0.8%, to its current level of 476.48 FTE's. During this period, the increase is mostly related to facility and support services and I.T. support services being increased to support the SECC operations. Also employees were added to the Public Health Department for grant related health programs. These additions have been offset by attrition in other departments due to efficiencies. For FY15, 2.0 positions were added to the Sheriff's Office for the creation of court compliance officers. Previously these were contracted positions with the 7th Judicial Circuit of Iowa. Additionally, the Attorney's office now includes an additional 1.0 FTE for fine collection resulting in higher fine revenue. The Conservation Department was reduced by 0.85 FTE to reflect the reduction of two seasonal naturalist positions to create a full time assistant naturalist. Facility Support and Services Department increased by 0.90 FTE to reflect the reconciliation of custodial workers. Secondary Roads Department decreased by 0.45 that provides a full time office assistant – parts clerk while reducing the need of 0.30 seasonal maintenance worker. In total, the County increased estimated FTE's by 3.8 for FY15 due to increased staffing for court compliance duties, incremental exchanges for part time to full time staffing levels and position reconciliation. The County has four union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years, the County and union groups have been successful in approving multi-year agreements. The overall negotiated average salary increase for both labor groups and non-union personnel was 2- 2.25%. At the end of March, 2014 there are two unions open for negotiation for fiscal the FY 15 budget year.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$79,668,071 which is an increase of \$3,215,594 or 4.2% from the FY14 budget. The operating budget is up by 2.6% or \$1,752,151. Total revenues (net of other financing sources and non-budgeted funds) for the County are \$75,645,244, which is an increase of 1.8% above last fiscal year.



The overall expenditure increase of 4.2% is the result of several service areas increasing with three decreasing. Capital projects are discussed further below and are increasing 33.7%. Roads & Transportation is an 18.3% increase due to the capital improvements within the property and assessment activities, and Government Services to Residents is increasing 0.4%, while

Administration (interprogram) is increasing 2.2%. Public Safety & Legal Services is increasing 1.5%.

Physical Health and Social Services is decreasing (1.5%) primarily due to a reduction in pass through federal grant dollars in the Health Department. Mental Health and Developmental Disabilities Services is decreasing by 0.9% due to state mental health redesign and the funding of some services at the new regional level.

Administration (interprogram) costs are increasing by 2.2% primarily due to inflationary increases and contingency expenditures. Debt Service is decreasing by 6.8%. Debt Service includes interest and principal payments on the Solid Waste general obligation bond issue and River Renaissance general obligation bond issue, county-wide GIS general obligation bond issue, and the county issued Emergency Equipment Bonds, and Public Safety Authority capital lease. FY15 is the final year of the Solid Waste Disposal Bonds and the principle payment is half of the previous years. The expected decrease in debt service requirements in FY 15 and future years will allow for continued strategic flexibility in the County's tax rate. The reduced need of tax dollars with increased tax base will allow a lower percentage of tax levy dollars to be allocated to debt service.

CAPITAL IMPROVEMENTS AND DEBT SERVICE

Beginning in our FY13 capital improvement plan, the County focused on its un-programmed needs and capital projects in future years. We not only have planned for the future from a needs perspective, but we have translated those needs being met from a funding prospective. The County is planning to increase its contributions to the capital projects and electronic equipment fund to provide major improvements in the coming years, such as the projects in the space utilization plan and technology improvements.

The operating budget again will be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the Board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. The program is largely supported by property tax dollars. There has been an increase in FY15-FY16 to use tax dollars in a one-time manner because of the loss of this revenue in FY17 due to the multi-family residential rollback. This strategy will allow a stable outlook for the general fund.

Beginning in fiscal year 2014, the County could include the lease payment payable to the Public Safety Authority in the Debt Service Fund. This reallocation of debt service allows a greater access to the entire county taxable valuation and reduces the overall tax rate payable by the taxpayers. Additionally in Fiscal Year 2013, the County Public Safety Authority (PSA) entered into a cross-over refunding arrangement to reduce future debt service by \$2.095 million dollars through FY 2025. This resulted in an amended lease contract between the County and the PSA. The Board of Supervisors has authorized a transfer from the General Fund to the Electronic Equipment fund to support computer software and hardware purchases as a result of the adopted Scott County IT Strategic Master Plan. This plan was adopted by the Board of Supervisors Spring of 2010, and includes numerous projects that will require the purchase of new software and hardware. The final major project is document management and is funded in FY15-FY16 budgets.

The County is currently using only 4.75% of its allowable legal debt margin consisting of four general bond issues and the lease obligations to the Public Safety Authority. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion being approved at the fall 2004 general election. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS

system. In FY10, the County issued \$10.5 million of Emergency Equipment Bonds to finance acquisition of radio equipment, towers, computer equipment, software and hardware for the new Scott Emergency Communication Center (SECC).

The capital improvement budget totals \$6,944,935 for fiscal year FY15, with 81% or \$5,627,405 for general projects, 11% or \$780,000 for Secondary Roads projects, and 8% or \$537,530 for



Conservation parks and recreation projects. Additionally, Secondary Roads is planning to spend \$1,625,000 to remodel the Eldridge Facility, which is funded in the operational expenses because of the state reporting requirements. The larger, non-routine projects for FY15 include the beginning Phase one, \$885,000, and two, \$1,024,000, of the Space Plan Utilization Projects at the County Courthouse, \$1,000,000 for the Sheriff Patrol Headquarters, and the \$385,000 for the relocation and construction of the downtown campus physical plant, and \$200,000 for electronic content management system.

The general capital improvements budget of \$6,164,935 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund also is supported by gaming boat revenues. Unfortunately, gaming revenues have seen a decline of approximately 45% in over ten years because of the economy. This decline in a critical funding source for our capital budget requires a larger property tax transfer to fund projects in the upcoming years.

The local Secondary Roads capital program totals \$780,000, which is significantly larger than previous years. This amount is for asphalt and culvert projects. Additionally, the County's Secondary Roads Department will complete 162nd Avenue resurfacing and two bridge replacements.

The Conservation Department capital plan for FY15 totals \$537,530. Conservation capital projects include road repair, lake restoration and maintenance area building renovations at West Lake Park (\$190,000), Wapsi three- season shelter (\$60,000) and pool & aquatic center renovation, Pine Grove Campground, Pioneer Village Renovation and maintenance area building renovations at Scott County Park (\$207,000). Conservation also has designated a portion (\$50,530) of its CIP allocation to a reserve account for future projects, cost overruns, potential land acquisition, and to fund any golf course deficits. The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

SUMMARY

The preparation of the FY15 budget has been an opportunity to fund important capital projects and set direction for future revenue shortfalls due to the multi-family residential class. The Board is very pleased to have met its goals in both balancing the FY15 operating budget and stabilizing the County's reliance on property tax revenues.

The Board and County Administrator expresses its appreciation to the staff of all departments who assisted and contributed to its preparation. Special thanks goes to the Budget Manager and Administrative Assistant, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Office Manager and Accounting and Tax Manager (Auditor's Office), County Attorney (Office Manager), Planning and Development Director, and the Deputy Recorder (Recorder's Office).

These are challenging times which require the Board, elected and appointed department heads, and County staff to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued change of the state/federal/local funding partnerships has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. The future property tax limitations approved by the State Legislature will affect economic growth opportunities and may force service reductions. Nonetheless, county officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors and Administration is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,



Larry Minard, Chair
Scott County Board of Supervisors

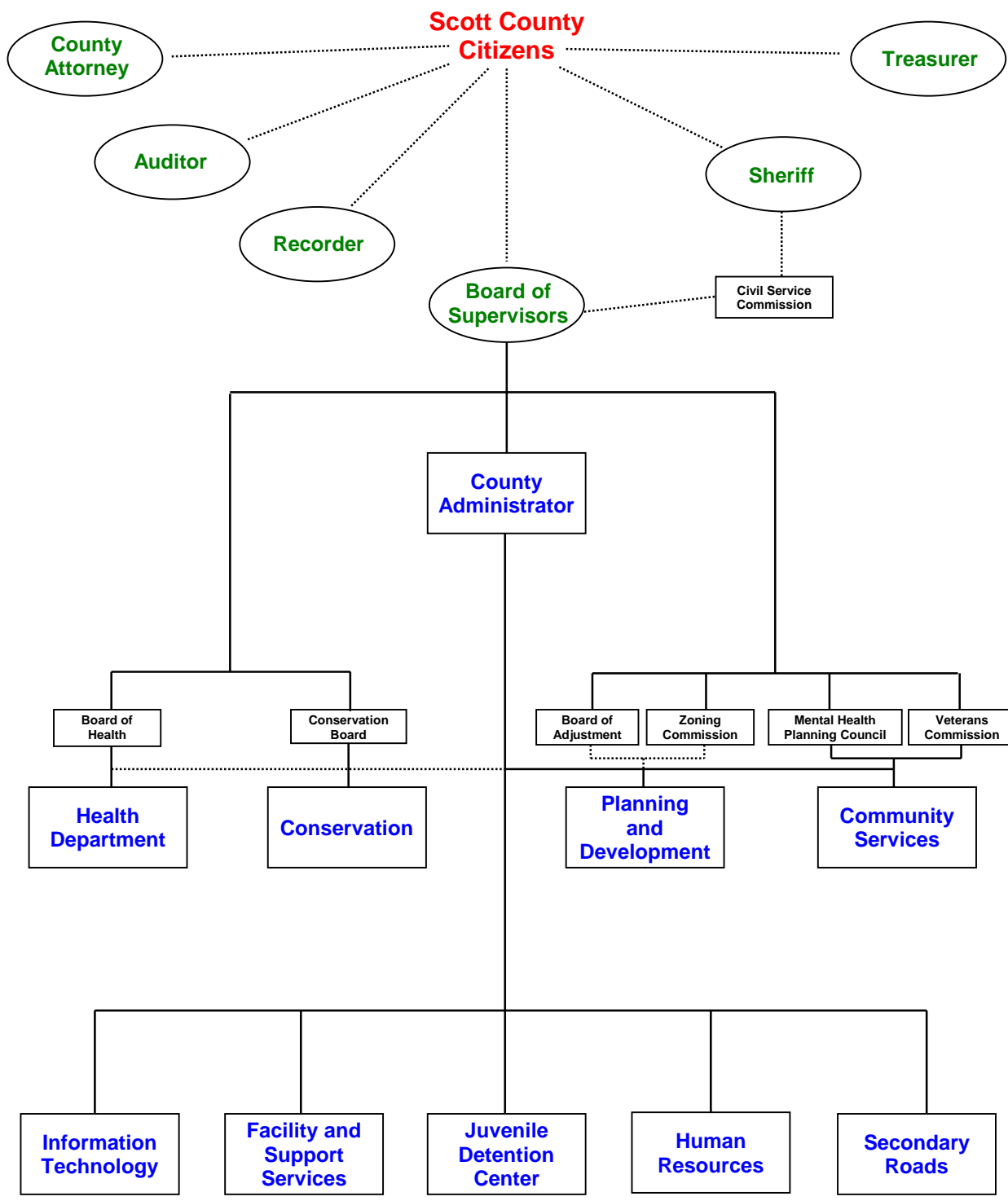


Dee F. Bruemmer
County Administrator

SCOTT COUNTY OFFICIALS

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
Elected Officials		
Supervisor, Chairperson	Larry E. Minard	2014
Supervisor, Vice Chair	Jim Hancock	2016
Supervisor	Carol T. Earnhardt	2014
Supervisor	Tom Sunderbruch	2016
Supervisor	William P. Cusack	2014
Attorney	Michael J. Walton	2014
Auditor	Roxanna Moritz	2016
Recorder	Rita Vargas	2014
Sheriff	Dennis Conard	2016
Treasurer	Bill Fennelly	2014
Administration		
County Administrator	Dee F. Bruemmer	
Department Heads		
Community Services	Lori Elam	
Conservation	Roger Kean	
Facility and Support Services	Dave Donovan	
Health	Edward Rivers	
Human Resources	Mary Thee	
Information Technology	Matt Hirst	
Juvenile Detention Center	Jeremy Kaiser	
Planning & Development	Tim Huey	
Secondary Roads	Jon Burgstrum	

Scott County Government Organizational Chart



————— Direct supervision
 Advisory relationship

SCOTT COUNTY FY15 BUDGET REVIEW

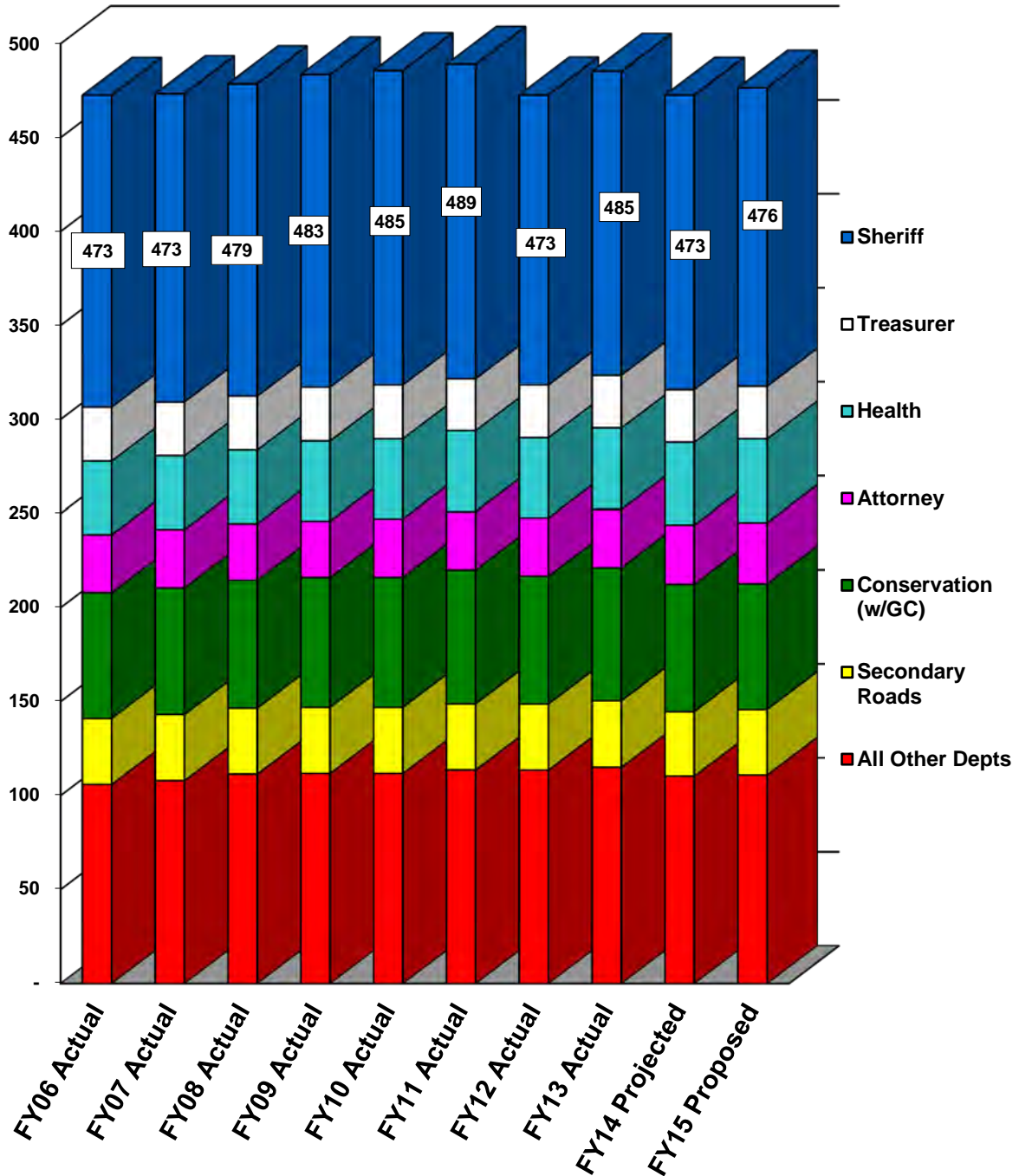
10 YEAR FTE LISTING

<u>Department</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Administration	3.10	3.10	3.10	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Attorney	30.75	31.00	30.00	30.00	30.00	31.00	31.00	31.00	31.50	32.50
Auditor	15.40	16.40	16.40	15.40	15.40	14.40	14.40	14.05	14.05	14.05
Community Services	12.50	12.50	12.50	12.50	12.50	11.50	11.50	11.50	10.00	10.00
Conservation (net of golf course)	47.53	48.08	48.71	49.71	49.85	51.87	48.62	51.45	49.70	48.85
Facility and Support Services	24.19	25.69	29.14	29.14	29.14	31.04	30.55	30.55	29.60	30.50
Health	39.15	39.15	39.15	42.60	42.60	43.00	42.65	43.25	43.97	44.52
Human Resources	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	3.50	3.50
Information Technology	11.00	11.00	11.00	12.00	12.00	14.00	14.40	15.40	15.40	15.40
Juvenile Court Services	14.20	14.20	14.20	14.20	14.20	14.20	14.20	15.00	14.20	14.20
Planning & Development	4.08	4.08	4.08	4.08	4.08	4.08	4.08	4.08	4.08	3.83
Recorder	12.00	11.50	11.50	11.50	11.50	11.50	11.50	11.50	11.00	11.00
Secondary Roads	35.15	35.15	35.15	35.15	35.15	35.15	35.15	35.40	34.40	34.85
Sheriff	166.10	164.10	166.30	166.35	167.35	167.35	154.35	161.75	156.80	158.80
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	28.60	28.60	28.60	28.60	28.60	27.60	28.00	28.00	28.00	28.00
SUBTOTAL	453.25	454.05	459.33	464.23	465.37	469.69	453.40	465.93	454.70	458.50
Golf Course Enterprise	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35	17.98	17.98
TOTAL	472.60	473.40	478.68	483.58	484.72	489.04	472.75	485.28	472.68	476.48

FTE (Full Time Equivalents) STAFFING TRENDS

TEN YEAR COMPARISON

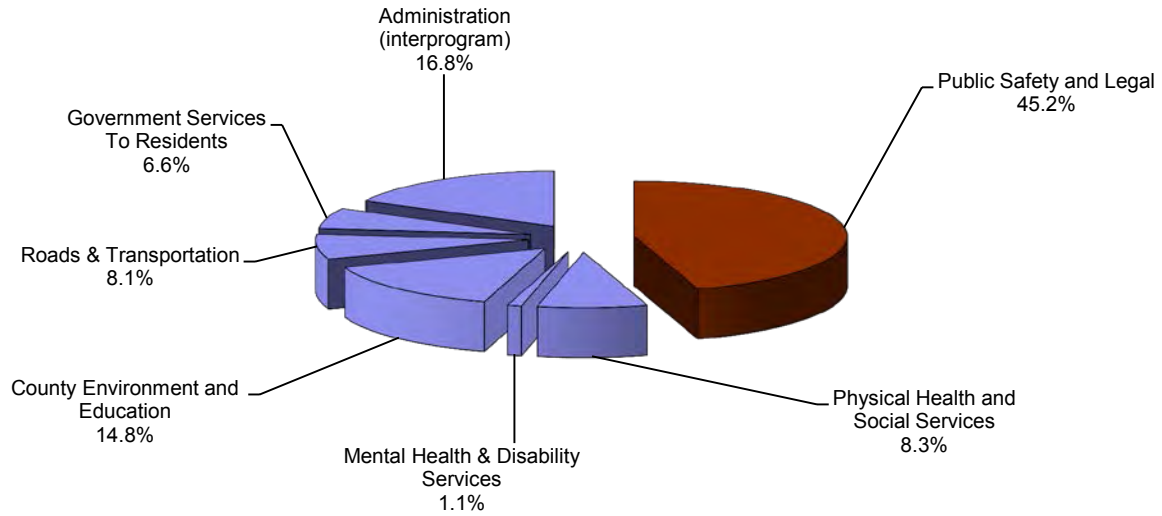
FTE's



Total FTE's have increased 3.88 positions or 0.8% over the past 10 years. 5.3 positions have been added to the Health Department, primarily grant funded positions or for the Jail Inmate Health program. 6.3 positions have been added to Facility & Support Services to supplement new services areas at the Jail and SECC. Some departments such as Secondary Roads, Conservation, Community Services, and the Treasurer's office have actually reduced their FTE's over the past 10 years.

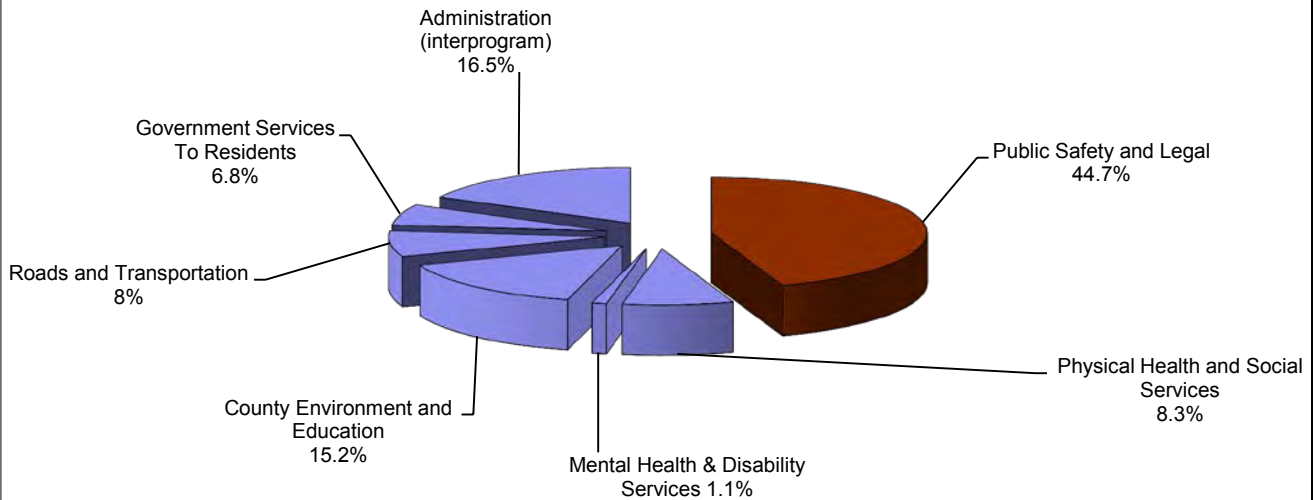
FTE (Full Time Equivalents) Staffing FY15 vs FY14 - By Service Area

FY15 BUDGET: 476.48 FTE's



Almost half of the County's workforce is a part of the Public Safety & Legal Services area (Attorney, Jail Health, Sheriff, Juvenile Detention).

FY14 BUDGET: 472.68 FTE's



SCOTT COUNTY FUND STATEMENT

ALL FUNDS

<u>Fund</u>	<u>Estimated Balance 06/30/14</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/15</u>
Major Governmental Funds				
General Fund	\$ 11,675,980	\$ 61,242,328	\$ 61,242,328	\$ 11,675,980
Mental Health & Disability Services	1,589,610	8,842,835	8,267,676	2,164,769
Debt Service	1,655,847	4,019,119	4,081,305	1,593,661
Capital Improvements				
General	6,610,970	3,492,768	6,164,935	3,938,803
Electronic Equipment	23,700	610,000	610,000	23,700
Vehicle	81,067	-	-	81,067
Conservation Equip Reserve	291,761	46,000	-	337,761
Conservation CIP Reserve	<u>590,191</u>	<u>7,000</u>	<u>-</u>	<u>597,191</u>
Total Capital Improvements	7,597,689	4,155,768	6,774,935	4,978,522
Total Major Governmental Funds	22,519,126	78,260,050	80,366,244	20,412,932
Nonmajor Governmental Funds				
Rural Services	151,138	2,822,804	2,822,697	151,245
Recorder's Record Mgt	56,563	45,150	20,000	81,713
Secondary Roads	<u>1,941,392</u>	<u>6,474,110</u>	<u>8,073,000</u>	<u>342,502</u>
Total Nonmajor Governmental Funds	2,149,093	9,342,064	10,915,697	575,460
Business-Type Activities Fund				
Golf Course Enterprise	<u>2,317,493</u>	<u>1,106,900</u>	<u>1,172,094</u>	<u>2,252,299</u>
Total*	<u>\$ 26,985,712</u>	<u>\$ 88,709,014</u>	<u>\$ 92,454,035</u>	<u>\$ 23,240,691</u>

*Includes interfund transfers and non-budgeted fund activity. All funds are budgeted funds with the exception of the Golf Course Enterprise Fund as further discussed under the blue tabbed Supplemental Information section (basis of accounting) of this budget document.

SCOTT COUNTY REVENUE ESTIMATES ALL FUNDS

<u>Fund</u>	<u>Actual 2012-13</u>	<u>Budget 2014-15</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 68,208,859	\$ 59,763,629	\$ 59,604,515	\$ 61,242,328	2.5%
Mental Health & Disability Services	7,403,475	8,348,333	9,081,825	8,842,835	5.9%
Debt Service	1,835,544	3,852,356	4,420,916	4,019,119	4.3%
Capital Improvements					
General	4,942,396	3,222,530	6,060,326	3,492,768	8.4%
Electronic Equipment	610,509	611,800	850,000	610,000	-0.3%
Vehicle	28,625	150	-	-	0.0%
Conservation Equip Reserve	68,914	46,000	46,000	46,000	0.0%
Conservation CIP Reserve	11,597	7,000	-	7,000	0.0%
Total Capital Improvements	5,662,041	3,887,480	6,956,326	4,155,768	6.9%
Total Major Governmental Funds	83,109,919	75,851,798	80,063,582	78,260,050	3.2%
Nonmajor Governmental Funds					
Rural Services	2,755,568	2,775,277	2,775,277	2,822,804	1.7%
Recorder's Record Mgt	39,295	34,369	34,369	45,150	31.4%
Secondary Roads	6,143,506	6,572,672	6,440,598	6,474,110	-1.5%
Total Nonmajor Governmental Funds	8,938,369	9,382,318	9,250,244	9,342,064	-0.4%
Business-Type Activities Fund					
Golf Course Enterprise	5,573,800	1,105,800	1,106,900	1,106,900	0.1%
Total*	<u>\$ 97,622,088</u>	<u>\$ 86,339,916</u>	<u>\$ 90,420,726</u>	<u>\$ 88,709,014</u>	2.7%

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY EXPENDITURE ESTIMATES ALL FUNDS

<u>Fund</u>	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 70,663,061	\$ 59,757,529	\$ 62,983,376	\$ 61,242,328	2.5%
Mental Health & Disability Services	8,059,970	8,032,093	7,104,039	8,267,676	2.9%
Debt Service	2,244,530	4,377,852	4,409,166	4,081,305	-6.8%
Capital Improvements					
General	3,058,868	4,019,945	3,953,012	6,164,935	53.4%
Electronic Equipment	850,000	850,000	850,000	610,000	-28.2%
Vehicle	-	-	-	-	N/A
Conservation Equip Reserve	4,121	50,000	50,000	-	-100.0%
Conservation CIP Reserve	85,500	-	-	-	N/A
Total Capital Improvements	3,998,489	4,919,945	4,853,012	6,774,935	37.7%
Total Major Governmental Funds	84,966,050	77,087,419	79,349,593	80,366,244	4.3%
Nonmajor Governmental Funds					
Rural Services	2,672,395	2,778,307	2,778,307	2,822,697	1.6%
Recorder's Record Mgt	45,519	20,000	20,000	20,000	0.0%
Secondary Roads	5,662,046	7,338,500	6,819,945	8,073,000	10.0%
Total Nonmajor Governmental Funds	8,379,960	10,136,807	9,618,252	10,915,697	7.7%
Business-Type Activities Fund					
Golf Course Enterprise	1,044,128	1,093,089	1,097,812	1,172,094	7.2%
Total*	\$ 94,390,138	\$ 88,317,315	\$ 90,065,657	\$ 92,454,035	4.7%

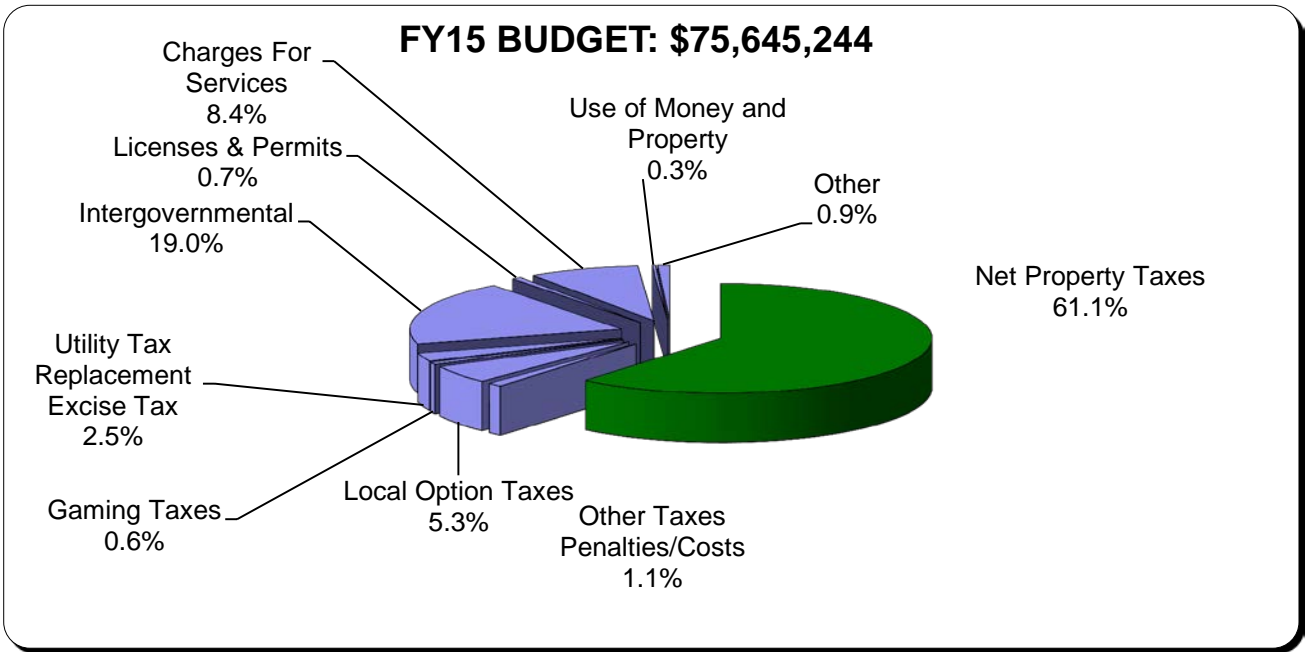
*Includes interfund transfers and non-budgeted fund activity

ALL COUNTY FUNDS - REVENUES RECONCILIATION INFORMATION

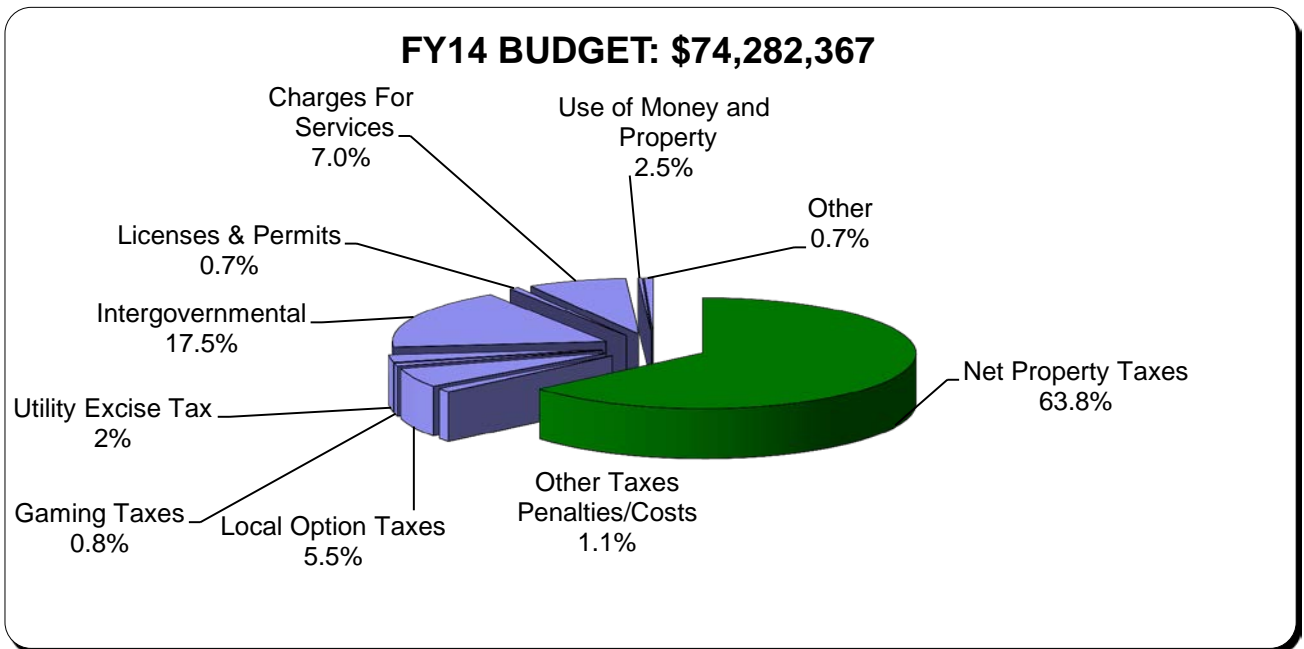
	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Revenues per summary statement	\$ 97,622,088	\$ 86,339,916	\$ 90,420,726	\$ 88,709,014	2.7%
Less transfers in:					
GENERAL BASIC					
Conservation Equipment Replc	4,121	50,000	50,000	-	-100.0%
Recorder's Record Mgt	-	-	-	20,000	N/A
GENERAL SUPPLEMENTAL					
General Basic	11,109,342	4,500,000	4,500,000	5,125,102	13.9%
SECONDARY ROADS					
General Basic	735,794	745,000	745,000	753,000	1.1%
Rural Services Basic	2,139,440	2,226,719	2,226,719	2,261,000	1.5%
CAPITAL IMPROVEMENT					
General Basic	3,270,030	1,770,030	4,680,030	2,234,768	26.3%
Electronic Equipment	850,000	850,000	850,000	610,000	-28.2%
Recorder's Record Mgt	45,519	20,000	20,000	-	-100.0%
Conservation CIP Reserve	85,499	-	-	-	N/A
ELECTRONIC EQUIPMENT					
General Basic	<u>610,000</u>	<u>610,000</u>	<u>850,000</u>	<u>610,000</u>	0.0%
Total Transfers In	18,849,745	10,771,749	13,921,749	11,613,870	7.8%
Less: Proceeds of fixed assets	113,638	180,000	71,000	343,000	90.6%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE REVENUES	1,038,353	1,105,800	1,106,900	1,106,900	0.1%
TRANSFER TO GOLF COURSE ENTERPRISE	<u>4,535,447</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Non-Budgeted Funds	<u>5,573,800</u>	<u>1,105,800</u>	<u>1,106,900</u>	<u>1,106,900</u>	0.1%
Net Budgeted Revenues	<u>\$ 73,084,905</u>	<u>\$ 74,282,367</u>	<u>\$ 75,321,077</u>	<u>\$ 75,645,244</u>	1.8%

COUNTY REVENUES BY SOURCE

Budgeted Funds



Net property taxes represent over half of all revenues collected by the County.



REVENUE SOURCES

(excluding transfers, sale of capital assets and non-budgeted funds)

<u>Revenues</u>	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 47,340,635	\$ 48,415,997	\$ 48,415,997	\$ 47,861,697	-1.1%
Less: Uncollected Delinq Taxes-Levy Yr	18,652	38,493	38,493	18,637	-51.6%
Less: Credits To Taxpayers	<u>1,181,783</u>	<u>977,469</u>	<u>977,469</u>	<u>1,181,758</u>	20.9%
Net Current Property Taxes	46,140,200	47,400,035	47,400,035	46,661,302	-1.6%
Add: Delinquent Property Tax Revenue	<u>18,652</u>	<u>38,493</u>	<u>38,493</u>	<u>18,637</u>	-51.6%
Total Net Property Taxes	46,158,852	47,438,528	47,438,528	46,679,939	-1.6%
Penalties, Interest & Costs On Taxes	816,474	780,000	758,000	800,000	2.6%
Other County Taxes	<u>70,286</u>	<u>68,074</u>	<u>68,074</u>	<u>70,232</u>	3.2%
Total Other Taxes, Penalties & Costs	886,760	848,074	826,074	870,232	2.6%
Local Option Taxes	4,098,552	4,098,552	4,069,728	4,069,728	-0.7%
Gaming Taxes	579,504	575,000	485,000	485,000	-15.7%
Utility Tax Replacement Excise Tax	1,598,817	1,570,337	1,570,337	1,911,519	21.7%
Intergovernmental:					
State Shared Revenues	3,156,343	3,120,453	3,107,379	3,154,610	1.1%
State Grants & Reimbursements	6,293,589	2,557,454	3,908,182	3,652,519	42.8%
State / Federal Pass Through Rev	822,214	941,956	826,962	586,909	-37.7%
State Credits Against Levied Taxes	1,181,783	977,469	977,469	1,181,758	20.9%
Other State Credits	23,844	4,616,941	4,616,941	5,338,399	15.6%
Federal Grants & Entitlements	184,986	8,300	8,300	8,300	0.0%
Contr & Reimb From Other Govts	486,761	750,996	643,848	606,677	-19.2%
Payments in Lieu of Taxes	<u>6,521</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	0.0%
Subtotal Intergovernmental	12,156,041	12,980,069	14,095,581	14,535,672	12.0%
Licenses & Permits	581,967	496,070	616,070	532,440	7.3%
Charges For Services	5,837,518	5,547,015	5,512,513	5,644,976	1.8%
Use of Money & Property	175,568	222,640	155,559	221,246	-0.6%
Miscellaneous	<u>1,011,326</u>	<u>506,082</u>	<u>551,687</u>	<u>694,492</u>	37.2%
Total Revenues	<u>\$ 73,084,905</u>	<u>\$ 74,282,367</u>	<u>\$ 75,321,077</u>	<u>\$ 75,645,244</u>	1.8%

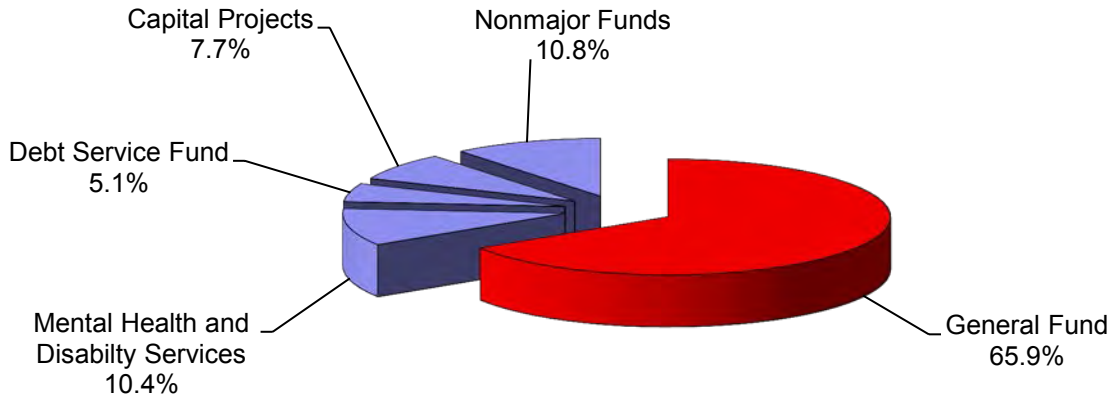
ALL COUNTY FUNDS - EXPENDITURES RECONCILIATION INFORMATION

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Expenditures per summary statement	\$ 94,390,138	\$ 88,317,315	\$ 90,065,657	\$ 92,454,035	4.7%
Less transfers out:					
GENERAL BASIC					
General Supplemental	11,109,342	4,500,000	4,500,000	5,125,102	13.9%
Secondary Roads	735,794	745,000	745,000	753,000	1.1%
Capital Improvements	3,270,030	1,770,030	4,680,030	2,234,768	26.3%
Electronic Equipment	610,000	610,000	850,000	610,000	0.0%
RURAL SERVICES BASIC					
Secondary Roads	2,139,440	2,226,719	2,226,719	2,261,000	1.5%
ELECTRONIC EQUIPMENT					
Capital Improvements	850,000	850,000	850,000	610,000	-28.2%
RECORDER'S RECORD MGT					
General Basic	-	-	-	20,000	N/A
Capital Improvements	45,519	20,000	20,000	-	-100.0%
CONSERVATION CIP RESERVE					
Capital Improvements	85,499	-	-	-	N/A
CONSERVATION EQUIPMENT					
General Basic	<u>4,121</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>-100.0%</u>
Total Transfers Out - Budgeted Funds	18,849,745	10,771,749	13,921,749	11,613,870	7.8%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE EXPENSES	1,044,128	1,093,089	1,097,812	1,172,094	7.2%
Transfers out					
GENERAL BASIC					
Golf Course	4,041,594	-	-	-	N/A
Heath Insurance	<u>340,000</u>	<u>-</u>	<u>150,000</u>	<u>-</u>	<u>N/A</u>
Total Non-Budgeted Funds	<u>5,425,722</u>	<u>1,093,089</u>	<u>1,247,812</u>	<u>1,172,094</u>	7.2%
Net Budgeted Expenditures	<u>\$ 70,114,671</u>	<u>\$ 76,452,477</u>	<u>\$ 74,896,096</u>	<u>\$ 79,668,071</u>	4.2%

ALL COUNTY EXPENDITURES BY FUND

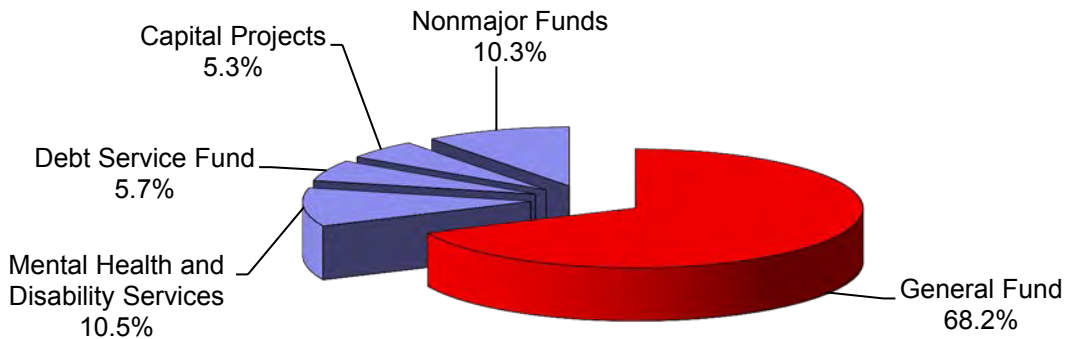
Budgeted Funds

FY15 BUDGET: \$79,668,071



This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund. There is an increase in the amount of expenditures for the Capital Projects funds due to capital improvement campaign for the Courthouse, Sheriff Patrol headquarters facilities support buildings.

FY14 BUDGET: \$76,452,477



SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; Emergency Services, funding for the county-wide Scott Emergency Communication Center (SECC).

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH & DISABILITY SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program; Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, Property & Building, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue; and the General Fund debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites.

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds)

SERVICE AREA	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	\$ 27,676,758	\$ 28,443,433	\$ 28,731,092	\$ 28,877,355	1.5%
Physical Health & Social Services	5,240,951	5,994,227	5,835,341	5,906,630	-1.5%
Mental Health & Disability Services	8,216,370	8,511,429	7,264,995	8,431,294	-0.9%
County Environment & Education	4,591,243	4,691,580	4,671,219	4,811,586	2.6%
Roads & Transportation	4,969,031	6,133,500	5,757,426	7,253,000	18.3%
Government Services to Residents	2,178,373	2,356,813	2,357,450	2,365,682	0.4%
Administration	<u>9,121,577</u>	<u>10,718,698</u>	<u>10,853,876</u>	<u>10,956,284</u>	2.2%
SUBTOTAL OPERATING BUDGET	\$ 61,994,303	\$ 66,849,680	\$ 65,471,399	\$ 68,601,831	2.6%
Debt Service	4,368,485	4,377,852	4,409,166	4,081,305	-6.8%
Capital Projects	<u>3,751,883</u>	<u>5,224,945</u>	<u>5,015,531</u>	<u>6,984,935</u>	33.7%
TOTAL COUNTY BUDGET	<u>\$ 70,114,671</u>	<u>\$ 76,452,477</u>	<u>\$ 74,896,096</u>	<u>\$ 79,668,071</u>	4.2%

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- GENERAL FUND -----			-- MENTAL HEALTH & DIS. SERVICES FUND --		
	ACTUAL 2012-13	PROJECTED 2013-14	BUDGET 2014-15	ACTUAL 2012-13	PROJECTED 2013-14	BUDGET 2014-15
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 40,167,422	\$ 39,269,963	\$ 39,169,967	\$ 3,187,001	\$ 3,202,095	\$ 3,177,688
Less: Uncollected Delinquent Taxes-Levy Yr	16,131	30,501	16,095	1,280	2,444	1,305
Less: Credits To Taxpayers	981,371	813,606	981,371	77,865	65,109	77,864
Net Current Property Taxes	39,169,920	38,425,856	38,172,501	3,107,856	3,134,542	3,098,519
Delinquent Property Tax Revenue	16,131	30,501	16,095	1,280	2,444	1,305
Penalties, Interest & Costs On Taxes	816,474	758,000	800,000	-	-	-
Other County Taxes	5,538,024	5,426,090	5,735,650	112,909	109,540	133,688
Intergovernmental	4,377,187	3,701,056	4,422,301	3,946,858	5,759,647	5,564,998
Licenses & Permits	569,132	606,070	522,440	-	-	-
Charges For Services	5,613,821	5,440,136	5,592,926	176,661	34,377	3,050
Use of Money & Property	174,801	155,190	221,096	-	-	-
Miscellaneous	819,907	511,616	614,217	57,911	41,275	41,275
Subtotal Revenues	57,095,397	55,054,515	56,097,226	7,403,475	9,081,825	8,842,835
Other Financing Sources:						
Operating Transfers In	11,113,463	4,550,000	5,145,102	-	-	-
Proceeds of Fixed Asset Sales	-	-	-	-	-	-
Total Revenues & Other Sources	68,208,860	59,604,515	61,242,328	7,403,475	9,081,825	8,842,835
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	27,677,039	28,731,092	28,877,355	-	-	-
Physical Health & Social Services	5,240,651	5,835,341	5,906,630	-	-	-
Mental Health & Disability Services	156,419	160,956	163,618	8,059,970	7,104,039	8,267,676
County Environment & Education	4,058,288	4,119,631	4,249,889	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	2,178,373	2,357,450	2,365,682	-	-	-
Administration (interprogram)	9,121,576	10,853,876	10,956,284	-	-	-
Debt Service	2,123,955	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Subtotal Expenditures	50,556,301	52,058,346	52,519,458	8,059,970	7,104,039	8,267,676
Other Financing Uses:						
Operating Transfers Out	20,106,760	10,925,030	8,722,870	-	-	-
Total Expenditures & Other Uses	70,663,061	62,983,376	61,242,328	8,059,970	7,104,039	8,267,676
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(2,454,201)	(3,378,861)	-	(656,495)	1,977,786	575,159
Beginning Fund Balance - July 1,	\$ 17,509,042	\$ 15,054,841	\$ 11,675,980	\$ 268,319	\$ (388,176)	\$ 1,589,610
Ending Fund Balance - June 30,	\$ 15,054,841	\$ 11,675,980	\$ 11,675,980	\$ (388,176)	\$ 1,589,610	\$ 2,164,769

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----		
	ACTUAL <u>2012-13</u>	PROJECTED <u>2013-14</u>	BUDGET <u>2014-15</u>	ACTUAL <u>2012-13</u>	PROJECTED <u>2013-14</u>	BUDGET <u>2014-15</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 1,305,150	\$ 3,239,732	\$ 2,774,778	\$ -	\$ -	\$ -
Less: Uncollected Delinquent Taxes-Levy Yr	543	1,054	543	-	-	-
Less: Credits To Taxpayers	<u>30,684</u>	<u>26,099</u>	<u>30,660</u>	-	-	-
Net Current Property Taxes	1,273,923	3,212,579	2,743,575	-	-	-
Delinquent Property Tax Revenue	543	1,054	543	-	-	-
Other County Taxes	43,889	103,094	109,197	579,504	485,000	485,000
Intergovernmental	517,189	1,104,189	1,165,804	17,223	12,500	-
Use of Money & Property	-	-	-	635	-	-
Miscellaneous	-	-	-	<u>104,992</u>	<u>12,796</u>	<u>35,000</u>
Subtotal Revenues	1,835,544	4,420,916	4,019,119	702,354	510,296	520,000
Other Financing Sources:						
Operating Transfers In	-	-	-	4,861,048	6,400,030	3,454,768
Proceeds of Fixed Asset Sales	-	-	-	<u>98,638</u>	<u>46,000</u>	<u>181,000</u>
Total Revenues & Other Sources	1,835,544	4,420,916	4,019,119	5,662,040	6,956,326	4,155,768
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Debt Service	2,244,531	4,409,166	4,081,305	-	-	-
Capital Projects	-	-	-	<u>3,058,868</u>	<u>3,953,012</u>	<u>6,164,935</u>
Subtotal Expenditures	2,244,531	4,409,166	4,081,305	3,058,868	3,953,012	6,164,935
Other Financing Uses:						
Operating Transfers Out	-	-	-	<u>939,621</u>	<u>900,000</u>	<u>610,000</u>
Total Expenditures & Other Uses	2,244,531	4,409,166	4,081,305	3,998,489	4,853,012	6,774,935
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(408,987)	11,750	(62,186)	1,663,551	2,103,314	(2,619,167)
Beginning Fund Balance - July 1,	<u>\$ 2,053,084</u>	<u>\$ 1,644,097</u>	<u>\$ 1,655,847</u>	<u>\$ 3,830,824</u>	<u>\$ 5,494,375</u>	<u>\$ 7,597,689</u>
Ending Fund Balance - June 30,	<u>\$ 1,644,097</u>	<u>\$ 1,655,847</u>	<u>\$ 1,593,661</u>	<u>\$ 5,494,375</u>	<u>\$ 7,597,689</u>	<u>\$ 4,978,522</u>

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	<u>ACTUAL</u> <u>2012-13</u>	<u>PROJECTED</u> <u>2013-14</u>	<u>BUDGET</u> <u>2014-15</u>	<u>ACTUAL</u> <u>2012-13</u>	<u>PROJECTED</u> <u>2013-14</u>	<u>BUDGET</u> <u>2014-15</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 2,681,063	\$ 2,704,207	\$ 2,739,264	\$ 47,340,636	\$ 48,415,997	\$ 47,861,697
Less: Uncollected Delinquent Taxes-Levy Yr	698	4,494	694	18,652	38,493	18,637
Less: Credits To Taxpayers	91,864	72,655	91,863	1,181,784	977,469	1,181,758
Net Current Property Taxes	2,588,501	2,627,058	2,646,707	46,140,200	47,400,035	46,661,302
Delinquent Property Tax Revenue	698	4,494	694	18,652	38,493	18,637
Penalties, Interest & Costs On Taxes	-	-	-	816,474	758,000	800,000
Other County Taxes	72,833	69,415	72,944	6,347,159	6,193,139	6,536,479
Intergovernmental	3,297,585	3,518,189	3,382,569	12,156,042	14,095,581	14,535,672
Licenses & Permits	12,835	10,000	10,000	581,967	616,070	532,440
Charges For Services	46,859	38,000	49,000	5,837,341	5,512,513	5,644,976
Use of Money & Property	132	371	150	175,568	155,561	221,246
Miscellaneous	28,691	11,000	9,000	1,011,501	576,687	699,492
Subtotal Revenues	6,048,134	6,278,527	6,171,064	73,084,904	75,346,079	75,650,244
Other Financing Sources:						
Operating Transfers In	2,875,234	2,971,719	3,014,000	18,849,745	13,921,749	11,613,870
Proceeds of Fixed Asset Sales	15,000	-	157,000	113,638	46,000	338,000
Total Revenues & Other Sources	8,938,368	9,250,246	9,342,064	92,048,287	89,313,828	87,602,114
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	-	-	-	27,677,039	28,731,092	28,877,355
Physical Health & Social Services	-	-	-	5,240,651	5,835,341	5,906,630
Mental Health & Disability Services	-	-	-	8,216,389	7,264,995	8,431,294
County Environment & Education	532,955	551,588	561,697	4,591,243	4,671,219	4,811,586
Roads & Transportation	4,969,030	5,757,426	7,253,000	4,969,030	5,757,426	7,253,000
Government Services to Residents	-	-	-	2,178,373	2,357,450	2,365,682
Administration (interprogram)	-	-	-	9,121,576	10,853,876	10,956,284
Debt Service	-	-	-	4,368,486	4,409,166	4,081,305
Capital Projects	693,015	1,062,519	820,000	3,751,883	5,015,531	6,984,935
Subtotal Expenditures	6,195,000	7,371,533	8,634,697	70,114,670	74,896,096	79,668,071
Other Financing Uses:						
Operating Transfers Out	2,184,959	2,246,719	2,281,000	23,231,340	14,071,749	11,613,870
Total Expenditures & Other Uses	8,379,959	9,618,252	10,915,697	93,346,010	88,967,845	91,281,941
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	558,409	(368,006)	(1,573,633)	(1,297,723)	345,983	(3,679,827)
Beginning Fund Balance - July 1,	\$ 1,958,691	\$ 2,517,100	\$ 2,149,094	\$ 25,619,960	\$ 24,322,237	\$ 24,668,220
Ending Fund Balance - June 30,	\$ 2,517,100	\$ 2,149,094	\$ 575,461	\$ 24,322,237	\$ 24,668,220	\$ 20,988,393

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
ADMINISTRATION	\$ 484,587	\$ 519,500	\$ 529,350	\$ 534,530	2.9%
General Administration	484,587	519,500	529,350	534,530	2.9%
ATTORNEY	\$ 3,488,974	\$ 3,769,398	\$ 3,973,463	\$ 3,923,504	4.1%
County Attorney Administration	294,773	313,132	312,232	313,597	0.1%
Prosecution / Legal	2,392,057	2,529,636	2,591,681	2,580,646	2.0%
Risk Management	802,144	926,630	1,069,550	1,029,261	11.1%
AUDITOR	\$ 1,423,411	\$ 1,485,150	\$ 1,485,150	\$ 1,499,122	0.9%
Auditor Administration	201,969	214,454	214,454	211,283	-1.5%
Elections	571,701	608,532	608,532	613,863	0.9%
Business Finance	388,740	392,175	392,175	403,170	2.8%
Taxation	261,001	269,989	269,989	270,806	0.3%
CAPITAL IMPROVEMENTS	\$ 2,403,588	\$ 3,482,415	\$ 3,415,482	\$ 5,627,405	61.6%
General Capital Improvements	2,403,588	3,482,415	3,415,482	5,627,405	61.6%
COMMUNITY SERVICES	\$ 3,748,850	\$ 5,711,117	\$ 5,349,973	\$ 9,399,903	64.6%
Community Services Administration	152,620	156,596	147,406	91,551	-41.5%
General Relief	392,482	549,892	483,162	486,580	-11.5%
Veteran Services	125,893	148,798	143,978	143,564	-3.5%
Chemical Dep & Other Services	156,055	296,034	279,509	273,564	-7.6%
MH / D Services	2,921,800	4,559,797	4,295,918	8,404,644	84.3%
CONSERVATION (net of golf course)	\$ 4,037,693	\$ 3,984,694	\$ 3,987,563	\$ 4,086,533	2.6%
Conservation Administration	541,830	496,559	497,978	529,298	6.6%
Parks & Recreation	2,585,398	2,664,401	2,673,127	2,709,764	1.7%
Conservation Capital Projects	655,280	537,530	537,530	537,530	0.0%
Wapsi River Environmental Center	255,185	286,204	278,928	309,941	8.3%
DEBT SERVICES	\$ 2,244,530	\$ 4,377,852	\$ 4,409,166	\$ 4,081,305	-6.8%
Solid Waste Bonds	586,765	586,452	588,000	292,000	-50.2%
GIS Bonds	305,145	309,495	311,000	311,000	0.5%
SECC Equipment Bonds	913,220	909,750	912,000	908,000	-0.2%
River Renaissance Refunding Bonds	439,400	444,650	444,650	442,800	-0.4%
PSA Lease	-	2,127,505	2,153,516	2,127,505	0.0%
FACILITY & SUPPORT SERVICES	\$ 3,180,143	\$ 3,533,428	\$ 3,496,338	\$ 3,549,609	0.5%
FSS Administration	242,703	249,628	249,628	251,387	0.7%
Maint of Buildings & Grounds	1,488,194	1,732,714	1,695,176	1,735,770	0.2%
Custodial Services	608,513	651,874	652,372	682,419	4.7%
Support Services	840,733	899,212	899,162	880,033	-2.1%

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
HEALTH DEPARTMENT	\$ 5,193,285	\$ 5,844,028	\$ 5,820,380	\$ 5,937,778	1.6%
Administration	623,735	684,630	685,130	693,191	1.3%
Public Health Safety	1,663,487	1,910,254	1,957,417	2,005,632	5.0%
Clinical Services	910,016	1,001,959	986,428	1,040,463	3.8%
Community Relations & Planning	1,179,802	1,348,947	1,292,607	1,297,305	-3.8%
Environmental Health	816,245	898,238	898,798	901,187	0.3%
HUMAN SERVICES	\$ 76,883	\$ 77,252	\$ 72,242	\$ 72,242	-6.5%
Administrative Support	76,883	77,252	72,242	72,242	-6.5%
INFORMATION TECHNOLOGY	\$ 2,043,284	\$ 2,304,387	\$ 2,303,897	\$ 2,511,408	9.0%
Administration	159,462	165,907	165,907	166,782	0.5%
Information Processing	1,883,822	2,138,480	2,137,990	2,344,626	9.6%
JUVENILE COURT SERVICES	\$ 1,109,239	\$ 1,185,586	\$ 1,186,086	\$ 1,223,235	3.2%
Juvenile Detention Center	1,109,239	1,185,586	1,186,086	1,173,235	-1.0%
Emergency Youth Shelter	-	-	-	50,000	N/A
NON-DEPARTMENTAL	\$ 3,186,462	\$ 1,283,964	\$ 1,231,841	\$ 1,134,689	-11.6%
Non-Departmental	568,611	865,041	865,041	714,700	-17.4%
Court Support Costs	57,069	49,800	50,800	50,800	2.0%
Other Law Enforcement Costs	2,554,620	369,123	316,000	369,189	0.0%
Hotel/Motel Unit	6,162	-	-	-	100.0%
HUMAN RESOURCES	\$ 385,402	\$ 416,734	\$ 409,534	\$ 423,319	1.6%
Human Resource Management	385,402	416,734	409,534	423,319	1.6%
PLANNING & DEVELOPMENT	\$ 354,231	\$ 362,660	\$ 339,430	\$ 370,718	2.2%
P & D Administration	104,525	100,241	101,741	134,979	34.7%
Code Enforcement	244,532	247,219	222,489	220,539	-10.8%
Tax Deed Properties	5,174	15,200	15,200	15,200	0.0%
RECORDER	\$ 732,865	\$ 814,777	\$ 816,227	\$ 805,206	-1.2%
Recorder Administration	144,143	150,784	150,784	153,600	1.9%
Public Records	415,645	480,768	482,218	461,690	-4.0%
Vital Records	173,077	183,225	183,225	189,916	3.7%

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
SECONDARY ROADS	\$ 5,662,046	\$ 7,338,500	\$ 6,819,945	\$ 8,073,000	10.0%
Administration	185,317	198,000	191,500	199,500	0.8%
Engineering	357,276	433,500	537,000	471,500	8.8%
Bridges & Culverts	154,930	240,000	250,000	240,000	0.0%
Roads	1,870,941	2,250,000	2,242,026	1,911,500	-15.0%
Snow & Ice Control	266,928	453,000	453,000	453,000	0.0%
Traffic Controls	231,897	227,000	212,000	227,000	0.0%
Road Clearing	182,808	180,000	180,000	180,000	0.0%
New Equipment	622,163	693,000	334,400	653,000	-5.8%
Equipment Operations	1,018,049	1,206,500	1,196,500	1,196,500	-0.8%
Tools, Materials & Supplies	37,493	77,500	96,000	96,000	23.9%
Real Estate & Buildings	41,229	175,000	65,000	1,625,000	828.6%
Roadway Construction	693,015	1,205,000	1,062,519	820,000	-32.0%
SHERIFF	\$ 13,598,027	\$ 14,351,030	\$ 14,614,654	\$ 14,715,961	2.5%
Sheriff Administration	385,104	422,651	422,651	513,604	21.5%
Patrol	2,856,127	2,935,503	2,940,133	2,943,631	0.3%
Jail/Prisoner Transportation	7,642,953	8,051,184	8,289,334	8,438,062	4.8%
Civil Deputies	359,678	393,682	392,917	391,885	-0.5%
Investigations	1,142,431	1,258,596	1,159,026	1,138,748	-9.5%
Bailiffs/Courthouse Security	880,909	911,666	911,666	931,917	2.2%
Civil-Clerical	330,825	377,748	498,927	358,114	-5.2%
SUPERVISORS	\$ 277,485	\$ 306,950	\$ 307,450	\$ 314,780	2.6%
Supervisors, Board of	277,485	306,950	307,450	314,780	2.6%
TREASURER	\$ 1,826,319	\$ 1,966,802	\$ 1,966,289	\$ 2,002,181	1.8%
Treasurer Administration	184,088	193,551	193,551	198,745	2.7%
Tax Administration	423,537	455,366	455,366	465,346	2.2%
Motor Vehicle Registration-CH	481,997	504,217	503,917	512,814	1.7%
County General Store	369,273	418,787	418,274	423,299	1.1%
Accounting/Finance	367,424	394,881	395,181	401,977	1.8%
AUTHORIZED AGENCIES:					
BI-STATE REGIONAL COMMISSION	\$ 89,351	\$ 89,351	\$ 89,351	\$ 89,351	0.0%
Regional Planning/Technical Assistance	89,351	89,351	89,351	89,351	0.0%
BUFFALO AMBULANCE	\$ 32,650	\$ 32,650	\$ -	\$ -	-100.0%
Buffalo-Emergency Care & Transfer	32,650	32,650	-	-	-100.0%

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

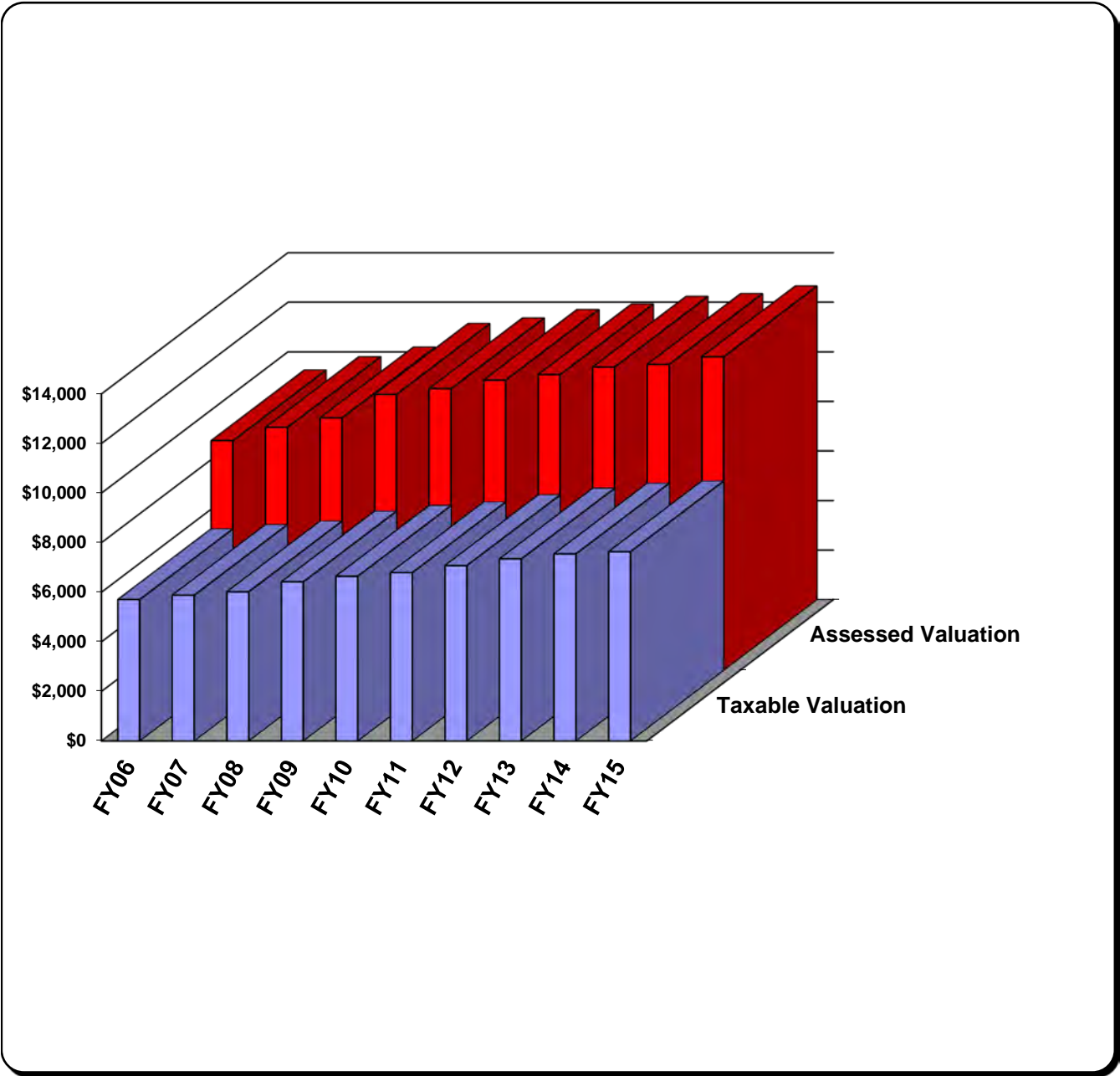
	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
CENTER FOR ALCOHOL/DRUG SERVICES	\$ 688,331	\$ 688,331	\$ 688,331	\$ 688,331	0.0%
Outpatient Services	40,000	40,000	40,000	40,000	0.0%
Residential Services	295,432	295,432	295,432	295,432	0.0%
Jail Based Assessment & Treatment	154,899	154,899	154,899	154,899	0.0%
Inmate Substance Abuse Treatment	100,000	100,000	100,000	100,000	0.0%
Criminal Justice Client Case Mgmt	98,000	98,000	98,000	98,000	0.0%
CENTER FOR ACTIVE SENIORS, INC.	\$ 213,750	\$ 213,750	\$ 213,750	\$ 213,750	0.0%
Outreach to Older Persons	117,317	117,317	117,317	117,317	0.0%
Day Care for Older Persons	26,586	26,586	26,586	26,586	0.0%
Volunteer Services for Older Person	41,550	41,550	41,550	41,550	0.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
Congregate Meals	10,000	10,000	10,000	10,000	0.0%
COMMUNITY HEALTH CARE	\$ 355,013	\$ 355,013	\$ 355,013	\$ 355,013	0.0%
Health Services-Comm Services	302,067	302,067	302,067	302,067	0.0%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
EMERGENCY MANAGEMENT AGENCY	\$ 7,341,080	\$ 7,329,323	\$ 7,329,323	\$ 7,250,184	-1.1%
Emergency Preparedness	38,000	38,000	38,000	38,000	0.0%
Emergency Communications (SECC)	7,303,080	7,291,323	7,291,323	7,212,184	-1.1%
DURANT AMBULANCE	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
HANDICAPPED DEVELOPMENT CENTER	\$ 362,904	\$ 247,797	\$ 323,629	\$ -	-100.0%
Residential Program	37,282	34,530	34,530	-	-100.0%
Vocational Services	325,186	213,267	289,099	-	-100.0%
Developmental Services	436	-	-	-	N/A
HUMANE SOCIETY	\$ 33,300	\$ 33,317	\$ 33,317	\$ 33,317	0.0%
Animal Shelter	33,300	33,317	33,317	33,317	0.0%
COUNTY LIBRARY	\$ 532,955	\$ 551,588	\$ 551,588	\$ 561,697	1.8%
Library Resources & Services	532,955	551,588	551,588	561,697	1.8%
QC CONVENTION/VISITORS BUREAU	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
QC DEVELOPMENT GROUP	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	0.0%
Quad Cities First	70,000	70,000	70,000	70,000	0.0%
GDRC	30,000	30,000	30,000	30,000	0.0%

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
VERA FRENCH CMHC	\$ 4,818,033	\$ 3,605,133	\$ 2,587,334	\$ -	-100.0%
Outpatient Services	2,299,259	1,429,556	1,120,300	-	-100.0%
Community Support Services	468,599	468,599	223,550	-	-100.0%
Case Management	534,010	250,000	-	-	-100.0%
Residential	1,197,377	1,138,190	1,084,090	-	-100.0%
Day Treatment Services	318,788	318,788	159,394	-	-100.0%
 TOTAL ALL DEPTS/AGENCIES	 <u>\$ 70,114,671</u>	 <u>\$ 76,452,477</u>	 <u>\$ 74,896,096</u>	 <u>\$ 79,668,071</u>	 4.2%

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



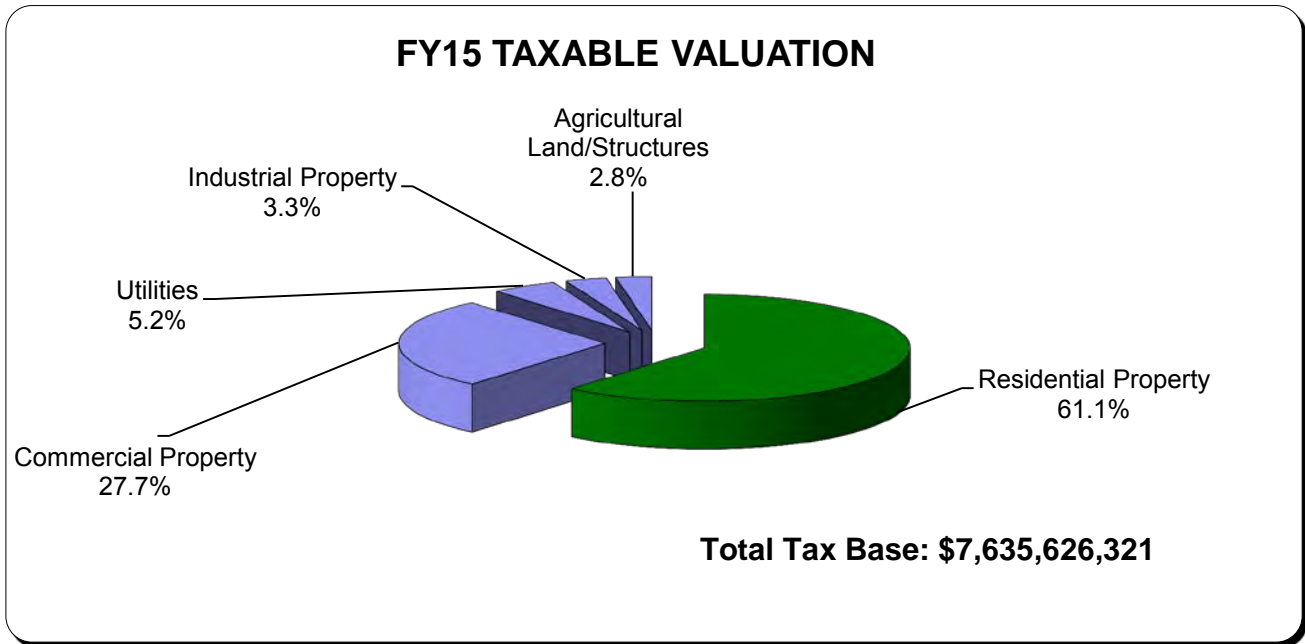
Currently due to a State applied rollback to residential, commercial, industrial & ag property, taxable values are only at 60.4% of the County's fully assessed property values, which is down from 61.1% in the previous year

ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY TEN FISCAL YEAR COMPARISON

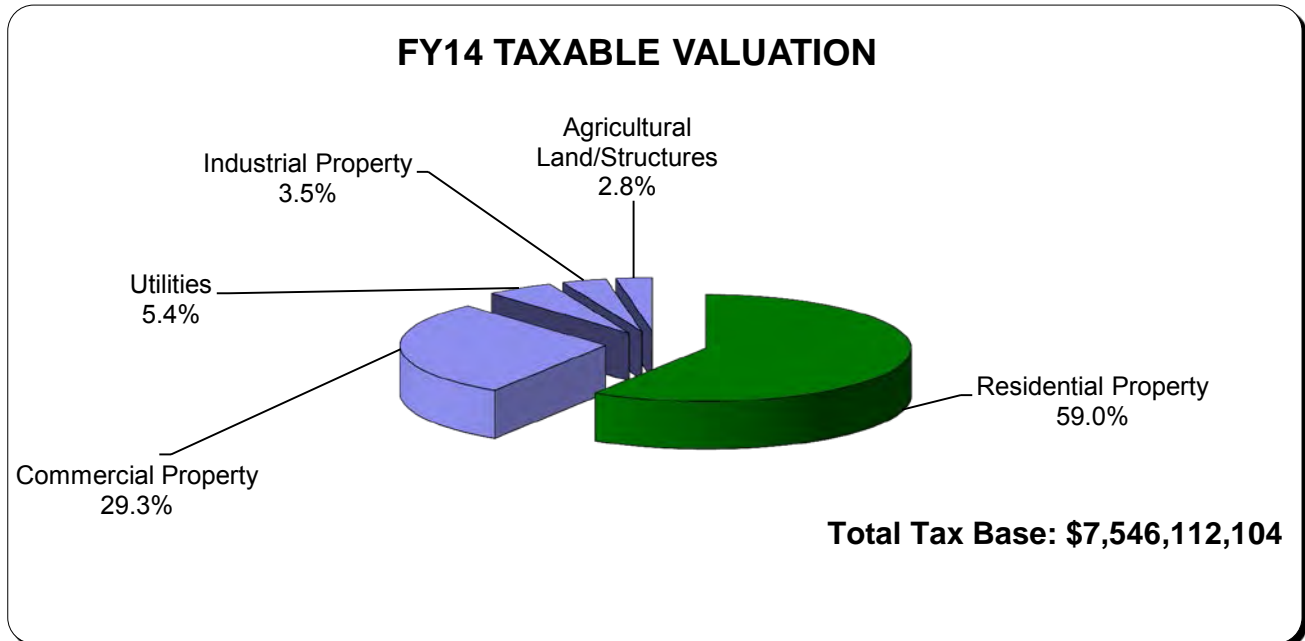
<u>Fiscal Year</u>	<u>----- Real Property -----</u>		<u>----- Personal Property -----</u>	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
2005-06	5,299,824,281	8,858,213,729	-	-
2006-07	5,479,723,470	9,401,603,691	-	-
2007-08	5,628,344,599	9,795,520,756	-	-
2008-09	6,020,385,508	10,733,575,164	-	-
2009-10	6,145,168,791	10,860,509,010	-	-
2010-11	6,398,669,647	11,313,505,719	-	-
2011-12	6,673,545,437	11,524,029,840	-	-
2012-13	6,943,020,526	11,830,380,890	-	-
2013-14	6,996,529,321	11,793,603,661	-	-
2014-15	7,096,822,256	12,109,481,489	-	-

----- Utilities -----		----- Total -----		Ratio Taxable to Assessed Value	Tax Increment Financing District Values
<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>		
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.59%	235,146,048
398,968,382	398,999,188	5,878,691,852	9,800,602,879	59.98%	235,262,665
390,812,695	390,812,695	6,019,157,294	10,186,333,451	59.09%	301,116,369
400,072,952	400,092,597	6,420,458,460	11,133,667,761	57.67%	330,175,178
501,216,078	501,216,078	6,646,384,869	11,361,725,088	58.50%	369,081,487
392,178,581	392,178,581	6,790,848,228	11,705,684,300	58.01%	371,448,594
402,661,960	402,661,960	7,076,207,397	11,926,691,800	59.33%	360,551,426
402,322,998	402,322,998	7,345,343,524	12,232,703,888	60.05%	379,706,751
549,582,783	549,582,783	7,546,112,104	12,343,186,444	61.14%	395,699,656
538,804,065	538,804,065	7,635,626,321	12,648,285,554	60.37%	406,555,742

TAXABLE VALUATION BY CLASS OF PROPERTY



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 69%, however, the State mandated rollback percentage shifts the tax burden to other classes.



TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2012 For FY14	% of Total	January 1,2013 For FY15	% of Total	Amount Change	% Change
<u>COUNTY-WIDE</u>						
Residential Property	4,454,821,447	59.0%	4,666,852,667	61.12%	212,031,220	4.8%
Commercial Property	2,208,656,332	29.3%	2,112,430,394	27.67%	(96,225,938)	-4.4%
Utilities	406,196,703	5.4%	394,987,689	5.17%	(11,209,014)	-2.8%
Industrial Property	264,324,579	3.5%	248,212,814	3.25%	(16,111,765)	-6.1%
Agricultural Land/Structures	212,113,043	2.8%	213,142,757	2.79%	1,029,714	0.5%
All Classes	<u>7,546,112,104</u>	<u>100.0%</u>	<u>7,635,626,321</u>	<u>100.00%</u>	<u>89,514,217</u>	<u>1.2%</u>
<u>UNINCORPORATED AREAS</u>						
Residential Property	583,763,443	64.2%	602,877,141	65.32%	19,113,698	3.3%
Commercial Property	59,180,870	6.5%	54,216,156	5.87%	(4,964,714)	-8.4%
Utilities	81,692,920	9.0%	80,562,506	8.73%	(1,130,414)	-1.4%
Industrial Property	1,825,500	0.2%	1,545,150	0.17%	(280,350)	-15.4%
Agricultural Land/Structures	182,402,249	20.1%	183,811,049	19.91%	1,408,800	0.8%
Total	<u>908,864,982</u>	<u>100.0%</u>	<u>923,012,002</u>	<u>100.00%</u>	<u>14,147,020</u>	<u>1.6%</u>
Property in Cities	6,637,247,122	88.0%	6,712,614,319	87.91%	75,367,197	1.1%
Property in Rural Areas	908,864,982	12.0%	923,012,002	12.09%	14,147,020	1.6%
Total	<u>7,546,112,104</u>	<u>100.0%</u>	<u>7,635,626,321</u>	<u>100.00%</u>	<u>89,514,217</u>	<u>1.2%</u>

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	January 1,2012 For FY14	January 1,2013 For FY15	Amount Change	% Change
Tax Increment Financing District Values	395,699,656	406,555,742	10,856,086	2.7%
Military Exemptions	17,370,896	16,962,534	(408,362)	-2.4%
Utilities/Railroads Rollback Amount	143,386,080	143,816,376	430,296	0.3%
Ag Land/Structures Rollback Amount	141,801,536	277,995,100	136,193,564	96.0%
Commercial Rollback Amount	-	125,218,013	125,218,013	
Industrial	-	14,018,965	14,018,965	
Residential Rollback Amount	4,098,816,172	4,028,092,503	(70,723,669)	-1.7%
Total Rollback Loss	<u>4,384,003,788</u>	<u>4,589,140,957</u>	205,137,169	4.7%
Total Excluded Values	<u>4,797,074,340</u>	<u>5,012,659,233</u>	<u>215,584,893</u>	<u>4.5%</u>
Percent of Tax Base Excluded 100% Valuation	<u>38.9%</u>	<u>39.6%</u>		
	<u>12,343,186,444</u>	<u>12,648,285,554</u>		

PROPERTY TAX LEVY COMPARISON ALL FUNDS

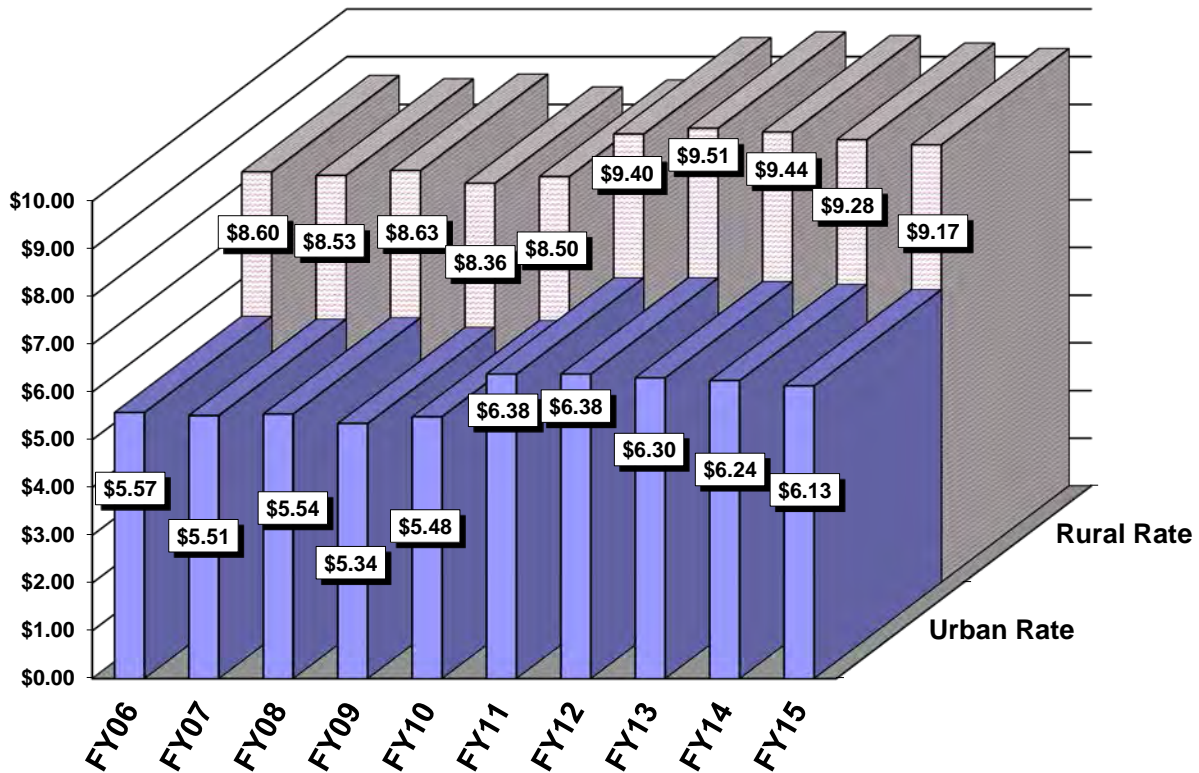
	----- 2013-14 Budget -----		----- 2014-15 Budget -----		Levy Amount % Incr -Decr
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	
General Fund	\$ 40,569,528	\$ 5.37622	\$ 40,777,030	\$ 5.34036	0.5%
Special Revenue Fund					
MH-DD	\$ 3,308,032	\$ 0.43838	\$ 3,308,032	\$ 0.43324	0.0%
Debt Service Fund	\$ 3,341,400	\$ 0.42074	\$ 2,882,665	\$ 0.35844	-13.7%
Total County-Wide Levy	\$ 47,218,960	\$ 6.23534 ⁽¹⁾	\$ 46,967,727	\$ 6.13204	-0.5%
Special Revenue Fund (rural only)					
Rural Services Basic	\$ 2,767,374	\$ 3.04487 ⁽²⁾	\$ 2,805,489	\$ 3.03949	1.4%
Total Gross Levy	\$ 49,986,334	\$ 9.28021	\$ 49,773,216	\$ 9.17153	-0.4%
Less State Replacement Credits Against Levied Taxes	\$ 1,570,337		\$ 1,181,758		-24.7%
Total Net Levy	\$ 48,415,997	\$ 9.28021 ⁽³⁾	\$ 48,591,458	\$ 9.17153	0.4%

⁽¹⁾ Corporate rate levied against property in incorporated areas (cities)

⁽²⁾ Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

⁽³⁾ Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



The levy rate increase for FY06 was due to the voter approved jail expansion/renovation. The levy rate increase for FY11 is due to the SECC, county-wide consolidated dispatch center. In FY12, Rural rate increased due to a state formula for local effort related to the distribution of Road Use Tax. The FY15 rate is recommended to decrease by 11 cents.

TAX LEVIES AND LEVY RATES TEN YEAR HISTORICAL COMPARISON

<u>Fiscal Year</u>	<u>Gross Tax Levy</u> ⁽¹⁾	<u>Percent Change In Levy</u> ⁽¹⁾	<u>Urban Levy Rate</u> ⁽²⁾	<u>Rural Levy Rate</u> ⁽³⁾
2005-06	\$ 32,435,612	20.3%	\$ 5.56513	\$ 8.60445
2006-07	\$ 33,137,782	2.2%	\$ 5.51106	\$ 8.52602
2007-08	\$ 34,190,104	3.2%	\$ 5.54040	\$ 8.62666
2008-09	\$ 35,209,549	3.0%	\$ 5.34263	\$ 8.36217
2009-10	\$ 37,429,567	6.3%	\$ 5.48399	\$ 8.50353
2010-11	\$ 44,242,098	18.2%	\$ 6.37607	\$ 9.39561
2011-12	\$ 46,152,940	4.3%	\$ 6.37607	\$ 9.51373
2012-13	\$ 47,508,708	2.9%	\$ 6.30156	\$ 9.43922
2013-14	\$ 48,415,997	1.9%	\$ 6.23534	\$ 9.28021
2014-15	\$ 49,773,216	2.8%	\$ 6.13204	\$ 9.17530

⁽¹⁾ Includes State replacement credits against levies taxes

⁽²⁾ Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

⁽³⁾ Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

MAJOR GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30th and March 31st.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved/unassigned General Fund balance:

Fiscal Year	June 30 Fund Balance
2005-06	5,479,818
2006-07	5,306,330
2007-08	5,845,193
2008-09	5,952,121
2009-10	7,618,060
2010-11	9,247,282
2011-12	9,477,799
2012-13	10,041,990
2013-14 (Projected)	9,963,129
2013-14 (Projected)	9,963,129

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end unassigned fund balance for the General Fund was identified as 15% of annual operating expenses. The General Fund projected June 30, 2015 balance is projected to be 19.0%, which is above the minimum fund balance guidelines.

In order to fund capital projects, the Board of Supervisors makes a property tax transfer from the General Fund to the Capital Projects fund. The transfer amount is necessary to fund routine capital projects within the County.

The local option sales tax revenue represents approximately 7.2% of total revenues to the General Fund in FY15. The share of total revenues is up 0.3% from previous fiscal years, as the County expects these taxes to stabilize as the economy improves. All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.

The Public Safety and Legal Services service area is increasing by 1.5%. This increase is due to the increased salary and benefits adult corrections division due to negotiated union contract increases of 2.25% for fiscal year 2015. This division represents 35% of the Public Safety and Legal Services of the County. Other salary and benefits within this service area are negotiated to increase by 2%. There is one union contract within Public Safety that is not closed as of the Budget adoption date.

Additionally, the property tax funding of Scott Emergency Communications Center (SECC) requested a reduced flow through contribution of about \$70,000 from the County. SECC was formed by a 28E (intergovernmental agreement) to consolidate all of the Police and Fire dispatch services for Scott County. This funding will pay all operational costs as well as the dept service for the equipment and building.

Physical Health and Social Services is decreasing by 1.5% primarily due to a reduction of grant expenditures. The County continues to see a decline in specific grant funding for Physical Health and Social Services. County Environment and Education is increasing 2.7% due to increases in Conservation Department salary and benefits. Government Services to Residents is increasing by 0.4% due to projected election costs which vary from year to year depending on the number of special elections and departmental salary and benefit increases.

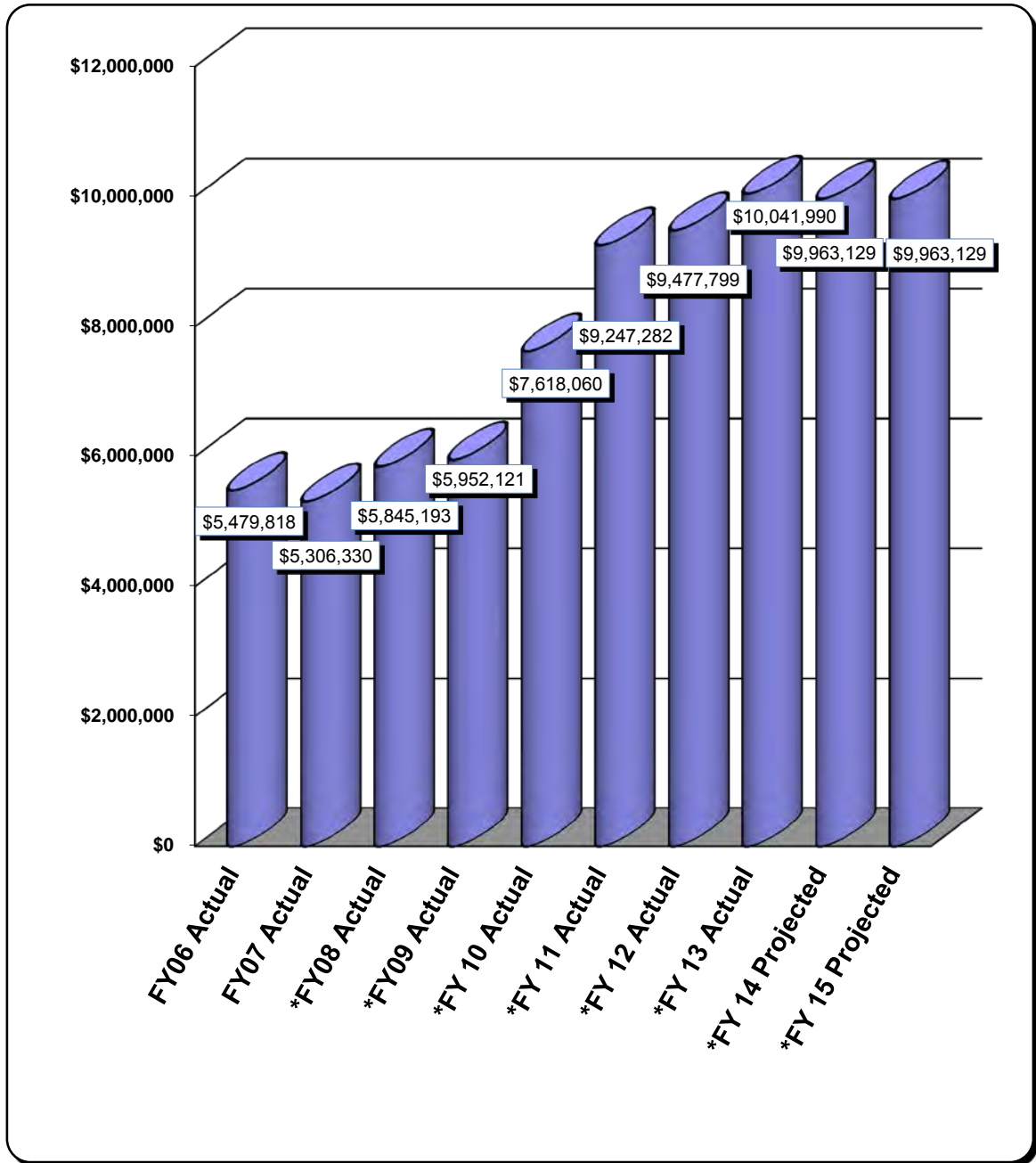
The Administration (interprogram) service area expenditures are increasing 2.2% primarily for non-departmental contingent expenditures, data processing service contracts, utilities, and salary and benefits increases.

The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, joint authority rental (debt) payments (see the above discussion about the Public Safety Authority created for the jail project), employee benefit costs, emergency management services, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY15 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$1.84036 levy rate amount.

GENERAL FUND TOTAL FUND STATEMENT

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 17,509,042	\$ 11,147,803	\$ 15,054,841	\$ 11,675,980	4.7%
Revenues and transfers in	<u>68,208,860</u>	<u>59,763,629</u>	<u>59,604,515</u>	<u>61,242,328</u>	2.5%
Funds available	85,717,902	70,911,432	74,659,356	72,918,308	2.8%
Expenditures and transfers out	<u>70,663,061</u>	<u>59,757,529</u>	<u>62,983,376</u>	<u>61,242,328</u>	2.5%
Ending Balance, June 30	<u>\$ 15,054,841</u>	<u>\$ 11,153,903</u>	<u>\$ 11,675,980</u>	<u>\$ 11,675,980</u>	4.7%
Less: Estimated nonspendable, restrictions, or assignments					
Amount nonspendable for notes receivable			58,777	58,777	
Amount nonspendable for prepaid items			131,406	131,406	
Amount restricted for County Conservation sewage treatment			242,430	212,430	
Amount restricted for other statutory programs			926,297	926,297	
Amount assigned for IBNR claims liabilities			<u>383,941</u>	<u>383,941</u>	
Unassigned Fund Balance			<u>\$ 9,933,129</u>	<u>\$ 9,963,129</u>	

GENERAL FUND UNASSIGNED ENDING FUND BALANCE TEN YEAR COMPARISON



The recommended FY15 General Fund unassigned ending fund balance is expected to be at \$9,963,129 which represents 19.0% of general fund expenditures. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

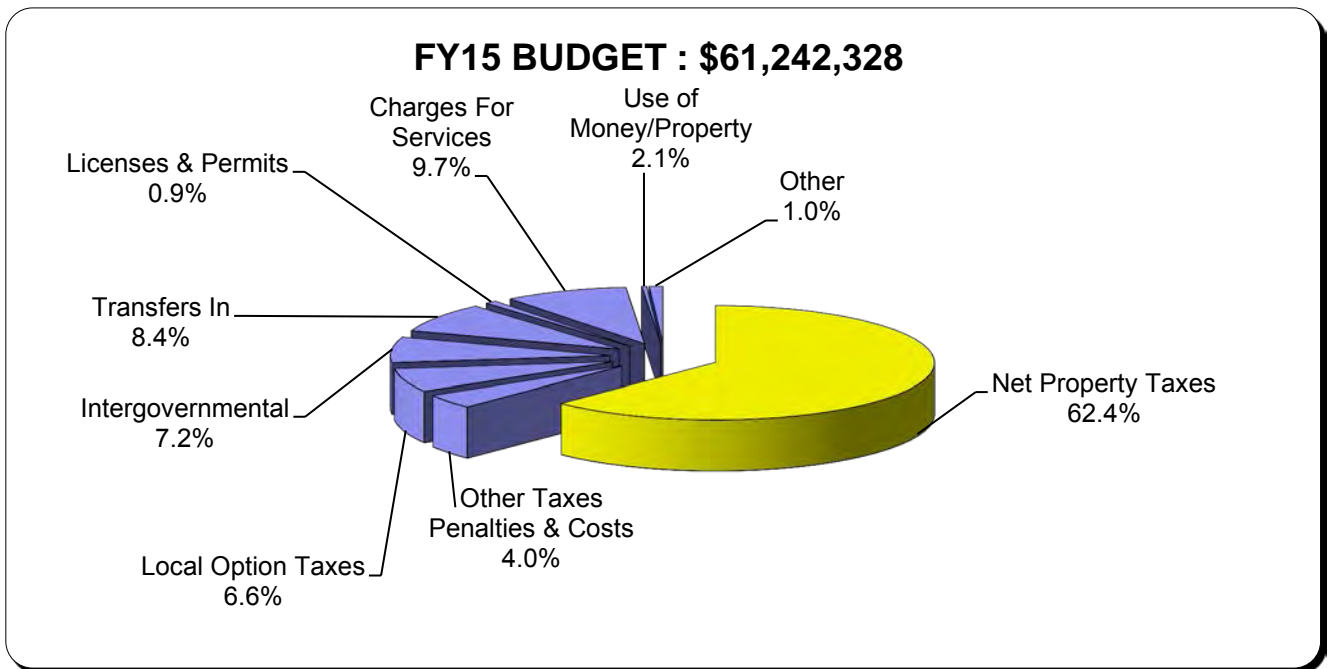
The County implemented GASB Statement No. 54 in Fiscal Year 2011. Fund Balance was previously measured as unreserved, undesignated.

*Includes General and Supplemental Funds

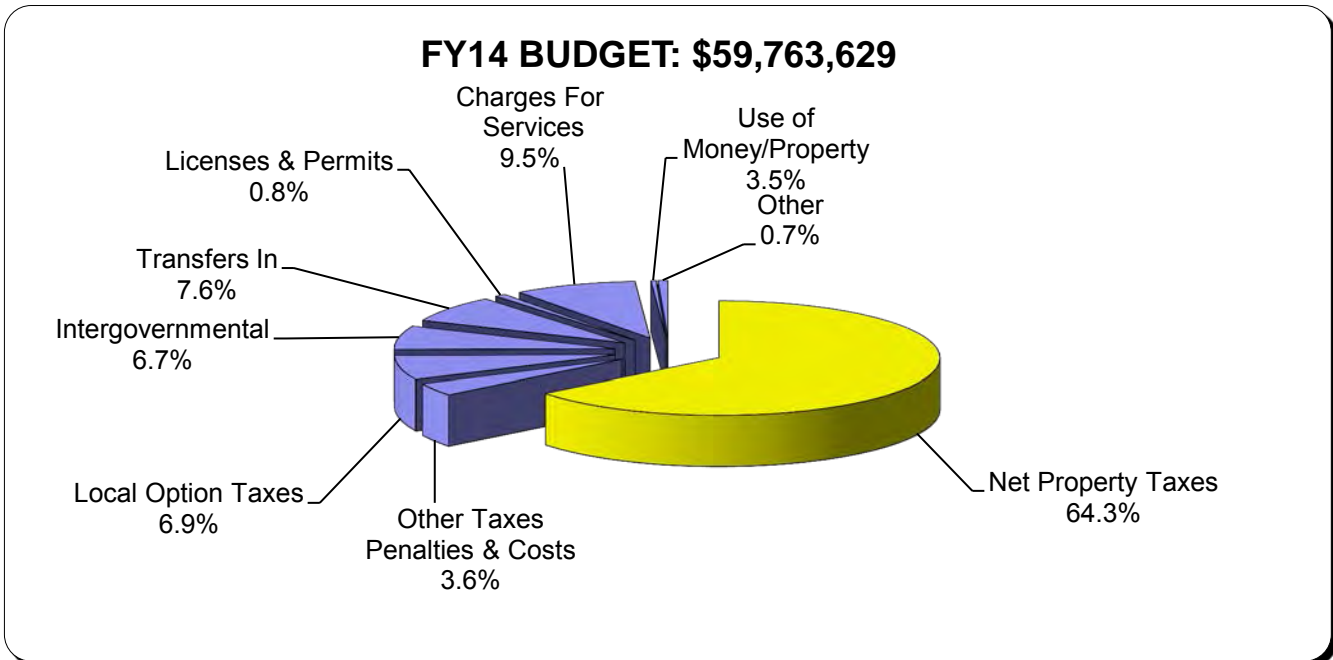
GENERAL FUND TOTAL REVENUE SOURCES

	<u>Actual 2012-13</u>	<u>Budget 2012-13</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 40,167,422	\$ 39,269,963	\$ 39,269,963	\$ 39,169,967	-0.3%
Less: Uncollected Delinquent Taxes-Lev	16,131	30,501	30,501	16,095	-47.2%
Less: Credits To Taxpayers	981,371	813,606	813,606	981,371	20.6%
Net Current Property Taxes	39,169,920	38,425,856	38,425,856	38,172,501	-0.7%
Add: Delinquent Property Tax Revenue	16,131	30,501	30,501	16,095	-47.2%
Total Net Property Taxes	39,186,051	38,456,357	38,456,357	38,188,596	-0.7%
Penalties, Interest & Costs On Taxes	816,474	780,000	758,000	800,000	2.6%
Other County Taxes	58,891	56,797	56,797	58,859	3.6%
Total Other Taxes, Penalties & Costs	875,365	836,797	814,797	858,859	2.6%
Local Option Taxes	4,098,552	4,098,552	4,069,728	4,069,728	-0.7%
Utility Tax Replacement Excise Tax	1,380,581	1,299,565	1,299,565	1,607,063	23.7%
Intergovernmental :					
State Grants & Reimbursements	2,121,541	1,964,265	1,889,525	1,860,240	-5.3%
State Credits Against Levied Taxes	981,371	813,606	813,606	981,371	20.6%
State/ Federal Pass Thru	667,882	504,543	400,962	450,909	-10.6%
Other State Credits	19,965	20,740	20,740	626,444	2920.5%
Federal Grants & Entitlements	184,986	8,300	8,300	8,300	0.0%
Contr & Reimb From Other Govts	394,921	686,044	561,423	488,537	-28.8%
Payments in Lieu of Taxes	6,521	6,500	6,500	6,500	0.0%
Subtotal Intergovernmental	4,377,187	4,003,998	3,701,056	4,422,301	10.4%
Licenses & Permits	569,132	486,070	606,070	522,440	7.5%
Charges For Services	5,613,821	5,380,112	5,440,136	5,592,926	4.0%
Use of Money & Property	174,801	220,321	155,190	221,096	0.4%
Other:					
Fines, Forfeitures & Defaults	772,648	396,525	444,034	554,450	39.8%
Miscellaneous	47,084	30,332	42,582	54,767	80.6%
Total Other	819,732	426,857	486,616	609,217	42.7%
Total Revenues before Other Financing Sources	57,095,222	55,208,629	55,029,515	56,092,226	1.6%
Proceeds of Fixed Asset Sales	175	5,000	25,000	5,000	0.0%
Transfers in from:					
General Basic	4,500,000	4,500,000	4,500,000	5,145,102	14.3%
General Supplemental	6,609,342	-	-	-	N/A
Conservation Equipment Reserve	4,121	50,000	50,000	-	-100.0%
Total transfers in	11,113,463	4,550,000	4,550,000	5,145,102	13.1%
GRAND TOTAL REVENUES	\$ 68,208,860	\$ 59,763,629	\$ 59,604,515	\$ 61,242,328	2.5%

GENERAL FUND REVENUES BY TYPE



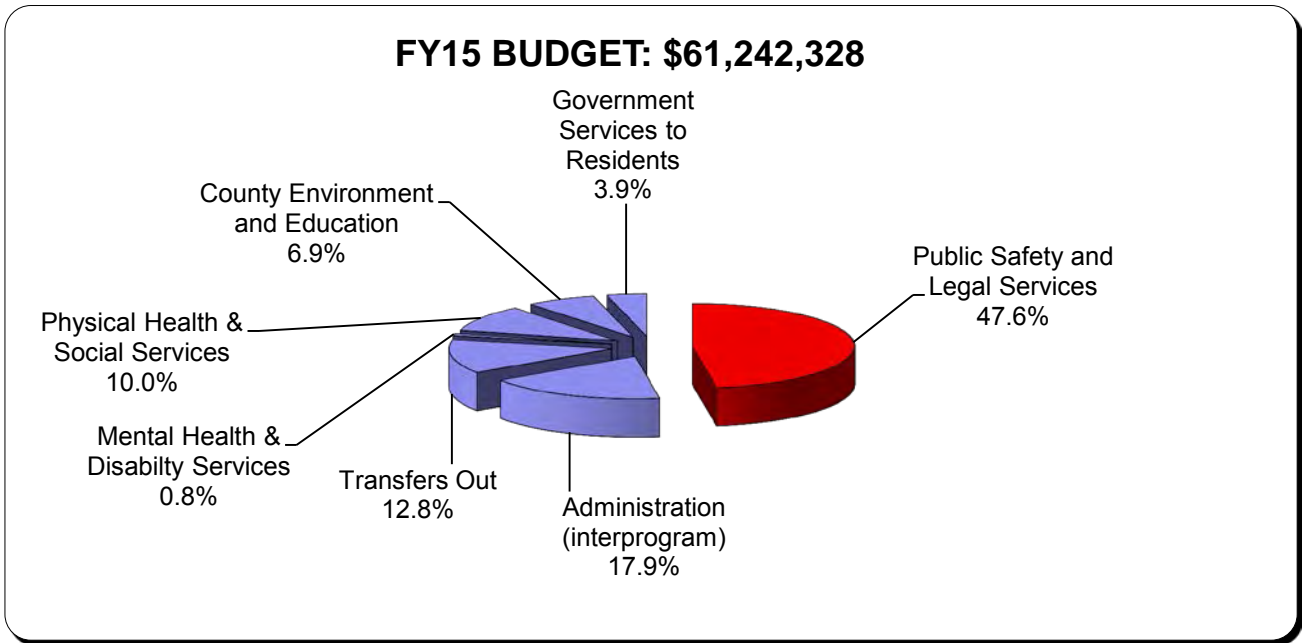
The percentage of revenues received from net property taxes has decreased from approximately 64.3% to 62.4% from FY14 to FY15. This decrease is because the County continues contributions from the State of Iowa to fund the intergovernmental Commercial and Industrial Property Tax Credit.



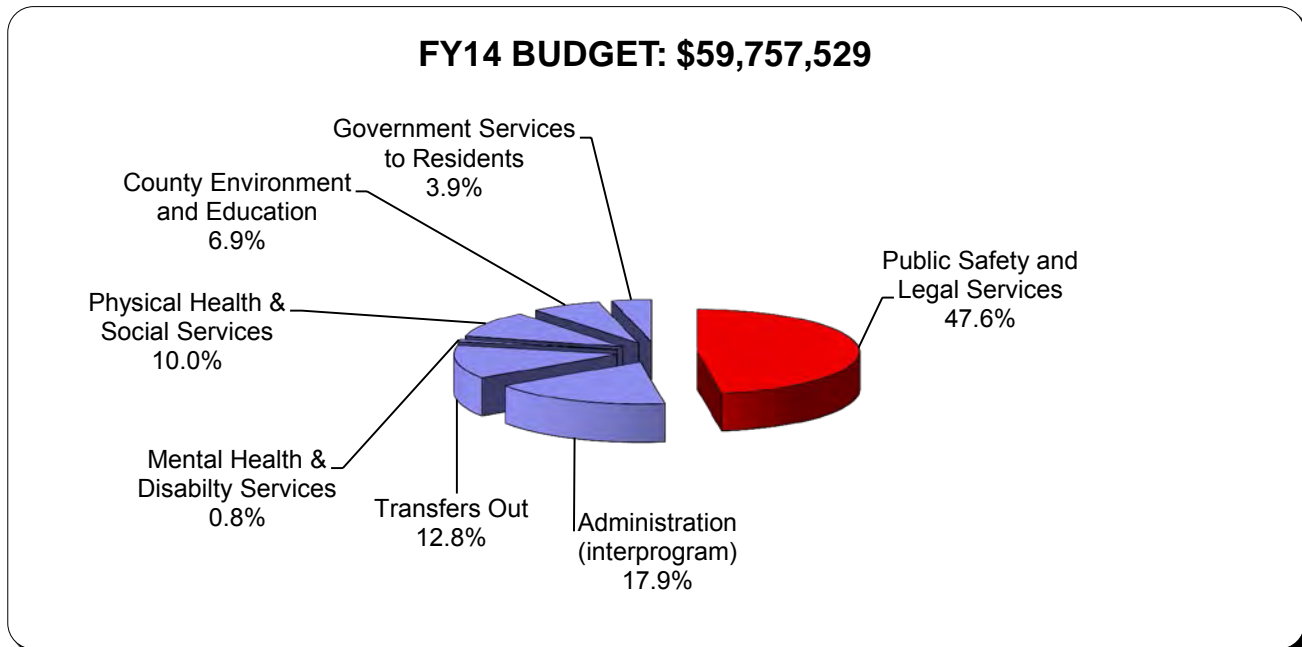
GENERAL FUND EXPENDITURES BY SERVICE AREA

SERVICE AREA	<u>Actual 2012-13</u>	<u>Budget 2012-13</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	\$ 27,677,039	\$ 28,443,433	\$ 28,731,092	\$ 28,877,355	1.5%
Physical Health & Social Services	5,240,651	5,994,227	5,835,341	5,906,630	-1.5%
Mental Health and Disability Services	156,419	479,336	160,956	163,618	-65.9%
County Environment & Education	4,058,288	4,139,992	4,119,631	4,249,889	2.7%
Government Services to Residents	2,178,373	2,356,813	2,357,450	2,365,682	0.4%
Administration (interprogram)	9,121,576	10,718,698	10,853,876	10,956,284	2.2%
Debt Service	<u>2,123,955</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
SUBTOTAL BEFORE TRANSFERS	<u>50,556,301</u>	<u>52,132,499</u>	<u>52,058,346</u>	<u>52,519,458</u>	0.7%
Transfers out to:					
General Supplemental	4,500,000	4,500,000	4,500,000	5,125,102	13.9%
General Basic	6,609,342	-	-	-	
Secondary Roads	735,794	745,000	745,000	753,000	1.1%
Capital Improvements	3,270,030	1,770,030	4,680,030	2,234,768	26.3%
Electronic Equipment	610,000	610,000	850,000	610,000	0.0%
Internal Service - Health	340,000	-	150,000	-	N/A
Golf Enterprise	<u>4,041,594</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total transfers	<u>20,106,760</u>	<u>7,625,030</u>	<u>10,925,030</u>	<u>8,722,870</u>	14.4%
GRAND TOTAL EXPENDITURES AND TRANSFERS OUT	<u>\$ 70,663,061</u>	<u>\$ 59,757,529</u>	<u>\$ 62,983,376</u>	<u>\$ 61,242,328</u>	2.5%

GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget.



MENTAL HEALTH & DISABILITIES SERVICES FUND

All revenues designated for mental health, intellectual disabilities, and developmental disabilities services are credited to the mental health and developmental disabilities fund of the County. The fund is known as the MH / D Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH / D Management Plan approved pursuant to Iowa Code section 331.439. The following qualified expenditures may be appropriated under the MH /D Fund:

- Mental Commitment Costs
 - Sheriff Transportation
 - Psychiatric Evaluation
 - Attorney Fees
 - Mental Health Advocate
 - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs:
 - MHI
 - RCF/ID
 - RCF
 - SCL
- Community Support Program
- Administrative Costs (But only those staff costs which can be specifically identified with MH / D services can be included)
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Outpatient Services
- Respite Service
- Sheltered Workshop
- Supported Employment

In 1996, the Iowa State Legislature capped the dollar amount on the local property tax levy for this fund in the future. This was done to build a partnership between the state and the counties. Inflationary increases were to be provided by State legislation. The action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

Over the years, State MH/DS funding was an issue. In FY13 with the passage of SF2315 regarding MH Redesign, DHS assumed the financial responsibility of all Medicaid services, including the non-federal share/cost. In FY13, the counties only had the MH levy and SPP revenue to cover the non-Medicaid services and mandated services. This situation left several counties in a financial crisis.

During the 2012 Legislative Session, Transition funding was approved to help those counties during the transition year from a county system to a regional system. The funds were not allocated though. Legislators promised to make Transition Funding a priority during the 2013 session.

In October of 2012, Scott County applied for Transition funds and was approved for \$2,437,247. The County did not receive the transition funds as of the March budget approval process. Because Legislators approved the carryover of Risk Pool funds during the 2012 session, Scott County was able to continue using those funds to pay for services for new individuals coming into the system instead of starting a waiting list during FY13. Scott County was unable to pay local providers for several months until the Transition funds were received.

In FY13 Scott County worked toward regionalization by participating in monthly meetings with Cedar, Clinton, Jackson and Muscatine Counties. The group was approved to be a region and named itself the “Eastern Iowa MH/DS region”. In FY14 the counties/regions started working with local providers to implement new core services. The Regional Management Plan, Annual Service and Budget Plan and the Transition Plan were submitted to DHS for approval in April of 2014. The Governing Board of Directors began meeting in the spring of 2014. A new Regional Advisory Committee was appointed. Regions are expected to be operational at the start of FY15.

The 2014 Legislative Session ended with a conference committee agreeing on future equalization money (FY15 and FY16) as well as a method for calculating the Medicaid Offset amount for FY15. Legislators will continue to debate the amount of funding needed in regions. There are serious concerns about the counties/regions that received equalization money and those that don’t receive any state funds. The impact of the Affordable Care Act and Medicaid Expansion will continue to play a significant role in the regional system as well. Regions will be paying less for certain services and will be expected to invest funds in crisis stabilization services. Investing money into those types of services will keep costs down in certain areas of the MH budget such as commitment costs and institutional services.

**MENTAL HEALTH & DISABILITY SERVICES FUND
FUND STATEMENT**

<u>Fund</u>	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 268,319	\$ 923,628	\$ (388,176)	\$ 1,589,610	72.1%
Revenues	<u>7,403,475</u>	<u>8,348,333</u>	<u>9,081,825</u>	<u>8,842,835</u>	5.9%
Funds available	7,671,794	9,271,961	8,693,649	10,432,445	12.5%
Expenditures	<u>8,059,970</u>	<u>8,032,093</u>	<u>7,104,039</u>	<u>8,267,676</u>	2.9%
Excess (deficiency) of revenues over expenditures	<u>(656,495)</u>	<u>316,240</u>	<u>1,977,786</u>	<u>575,159</u>	81.9%
Ending Balance, June 30	<u>\$ (388,176)</u>	<u>\$ 1,239,868</u>	<u>\$ 1,589,610</u>	<u>\$ 2,164,769</u>	74.6%

MENTAL HEALTH & DISABILITY SERVICES FUND REVENUE SOURCES

<u>Fund</u>	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
REVENUES					
Taxes Levied on Property	\$ 3,187,001	\$ 3,202,095	\$ 3,202,095	\$ 3,177,688	-0.8%
Less: Uncollected Delinquent Taxes- Levy Year	1,280	2,444	2,444	1,305	-46.6%
Less: Credits To Taxpayers	<u>77,865</u>	<u>65,109</u>	<u>65,109</u>	<u>77,864</u>	19.6%
Net Current Property Taxes	3,107,856	3,134,542	3,134,542	3,098,519	-1.1%
Add: Delinquent Property Tax Revenue	<u>1,280</u>	<u>2,444</u>	<u>2,444</u>	<u>1,305</u>	-46.6%
Total Net Property Taxes	3,109,136	3,136,986	3,136,986	3,099,824	-1.2%
Other County Taxes	<u>3,370</u>	<u>3,603</u>	<u>3,603</u>	<u>3,344</u>	-7.2%
Total Other Taxes, Penalties & Costs	3,370	3,603	3,603	3,344	-7.2%
Utility Tax Replacement Excise Tax	109,539	105,937	105,937	130,344	23.0%
Intergovernmental :					
State Grants & Reimbursements	3,867,410	258,189	1,100,657	834,279	223.1%
State Credits Against Levied Taxes	77,865	65,109	65,109	77,864	19.6%
Other State Credits	<u>1,583</u>	<u>4,593,881</u>	<u>4,593,881</u>	<u>4,652,855</u>	1.3%
Subtotal Intergovernmental	3,946,858	4,917,179	5,759,647	5,564,998	13.2%
Charges For Services	176,661	128,903	34,377	3,050	-97.6%
Other:					
Miscellaneous	<u>57,911</u>	<u>55,725</u>	<u>41,275</u>	<u>41,275</u>	-25.9%
Total Other	<u>57,911</u>	<u>55,725</u>	<u>41,275</u>	<u>41,275</u>	-25.9%
GRAND TOTAL REVENUES	<u>\$ 7,403,475</u>	<u>\$ 8,348,333</u>	<u>\$ 9,081,825</u>	<u>\$ 8,842,835</u>	5.9%

MENTAL HEALTH & DISABILITY SERVICES FUND

EXPENDITURE DETAIL

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
MH / D SERVICE AREA					
Mental Health					
General Administration	\$ -	\$ -	\$ 10,336	\$ -	N/A
Coordination Services	27,953	1,781,197	1,778,371	104,209	-94.1%
Personal & Environ Support	583	250	1,800	150,800	60220.0%
Treatment Services	1,946,749	1,734,782	1,288,519	4,086,289	135.6%
Vocational & Day Services	1,379	-	-	125,000	N/A
Licensed/Certified Living Arrangements	94,811	95,101	30,639	2,282,442	2300.0%
Instit/Hospital/Commitment Services	<u>221,725</u>	<u>234,507</u>	<u>202,634</u>	<u>637,301</u>	171.8%
Total Mental Health	2,293,200	3,845,837	3,312,299	7,386,041	92.1%
Chronic Mental Illness					
General Administration	-	-	-	-	N/A
Coordination Services	663,081	81,951	75,951	2,000	-97.6%
Personal & Environ Support	4,819	63,061	56,038	-	-100.0%
Treatment Services	1,928,614	1,090,726	813,994	-	-100.0%
Vocational & Day Services	8,410	1,000	1,000	-	-100.0%
Licensed/Certified Living Arrangements	1,681,291	1,419,497	1,440,644	23,000	-98.4%
Instit/Hospital/Commitment Services	<u>516,045</u>	<u>572,016</u>	<u>452,815</u>	<u>-</u>	-100.0%
Total Chronic Mental Illness	4,802,260	3,228,251	2,840,442	25,000	-99.2%
Intellectual Disability					
General Administration	-	-	-	-	N/A
Coordination Services	857	-	-	-	N/A
Personal & Environ Support	(18,023)	2,110	1,400	5,400	155.9%
Treatment Services	19,930	-	-	-	N/A
Vocational & Day Services	402,225	257,575	354,519	595,720	131.3%
Licensed/Certified Living Arrangements	310,605	209,476	183,595	15,000	-92.8%
Instit/Hospital/Commitment Services	<u>5,875</u>	<u>2,595</u>	<u>3,334</u>	<u>2,607</u>	0.5%
Total Intellectual Disability	721,469	471,756	542,848	618,727	31.2%
Developmental Disabilities					
General Administration	-	-	-	-	N/A
Coordination Services	-	-	-	-	N/A
Personal & Environ Support	398	201	-	-	-100.0%
Vocational & Day Services	4,936	17,168	-	1,500	-91.3%
Licensed/Certified Living Arrangements	-	22,575	34,530	34,000	50.6%
Instit/Hospital/Commitment Services	<u>-</u>	<u>50</u>	<u>50</u>	<u>-</u>	-100.0%
Total Developmental Disabilities	5,334	39,994	34,580	35,500	-11.2%
Case Management	-	254,100	217,572	10,000	-96.1%
County Provided Services	16,377	-	-	24,650	N/A
General Administration	<u>221,330</u>	<u>192,155</u>	<u>156,298</u>	<u>167,758</u>	-12.7%
Grand total MH / D expenditures	<u>\$ 8,059,970</u>	<u>\$ 8,032,093</u>	<u>\$ 7,104,039</u>	<u>\$ 8,267,676</u>	2.9%

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2014, four current general obligation bonds outstanding amounts to \$10,770,000 and a capital lease of \$19,245,000. The County issued solid waste disposal bonds issued in June 1995 (refunded bond issue in 2007) on behalf of the Scott Solid Waste Commission. There is no property tax levy to retire the solid waste disposal bond debt, as user fees from the Scott Solid Waste Commission fund debt service. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 (refunded bond issue in 2009) for the River Renaissance Project. The voters (73% vote) approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to revitalize downtown Davenport. The third issue is GIS bonds issued in FY07. The fourth issue is Emergency Equipment bonds issued in FY 10 for the new Scott Emergency Communication Center. Beginning in FY 14, the County could levy for the debt service cost of the Public Safety Capital Lease. Previously this lease was paid out of the General Fund. The movement of the debt allows the County to access a greater percentage of taxable valuation, thus reducing the overall tax rate of the County. The existing debt levels of the County are sufficient for the County's current needs and are not impacting the operational levels of any service areas. No new long term debt is planned at this time.

The following is a summary of the general obligation bonds outstanding as of July 1, 2014 for the Solid Waste Disposal Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2014-15	\$ <u>280,000</u>	\$ <u>10,640</u>	\$ <u>290,640</u>	3.80%
	\$ 280,000	\$ 10,640	\$ 290,640	

The following is a summary of the general obligation bonds outstanding as of July 1, 2014 for the River Renaissance Project bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2014-15	\$ 405,000	\$ 37,800	\$ 442,800	3.00%
2015-16	420,000	25,650	445,650	3.00%
2016-17	<u>435,000</u>	<u>13,050</u>	<u>448,050</u>	3.00%
	\$ 1,260,000	\$ 76,500	\$ 1,336,500	

The following is a summary of the general obligation bonds outstanding as of July 1, 2014 for the GIS Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2014-15	\$ 285,000	\$ 23,495	\$ 308,495	4.00%
2015-16	<u>295,000</u>	<u>12,095</u>	<u>307,095</u>	4.10%
	\$ 580,000	\$ 35,590	\$ 615,590	

The following is a summary of the general obligation bonds outstanding as of July 1, 2014 for the Emergency Equipment Bond (Build America Bonds) issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2014-15	\$ 470,000	\$ 435,030	\$ 905,030	3.50%
2015-16	480,000	418,580	898,580	4.00%
2016-17	490,000	399,380	889,380	4.20%
2017-18	505,000	378,800	883,800	4.40%
2018-19 & After	<u>6,705,000</u>	<u>2,331,120</u>	<u>9,036,120</u>	4.60%-5.8%
	\$ 8,650,000	\$ 3,962,910	\$ 12,612,910	

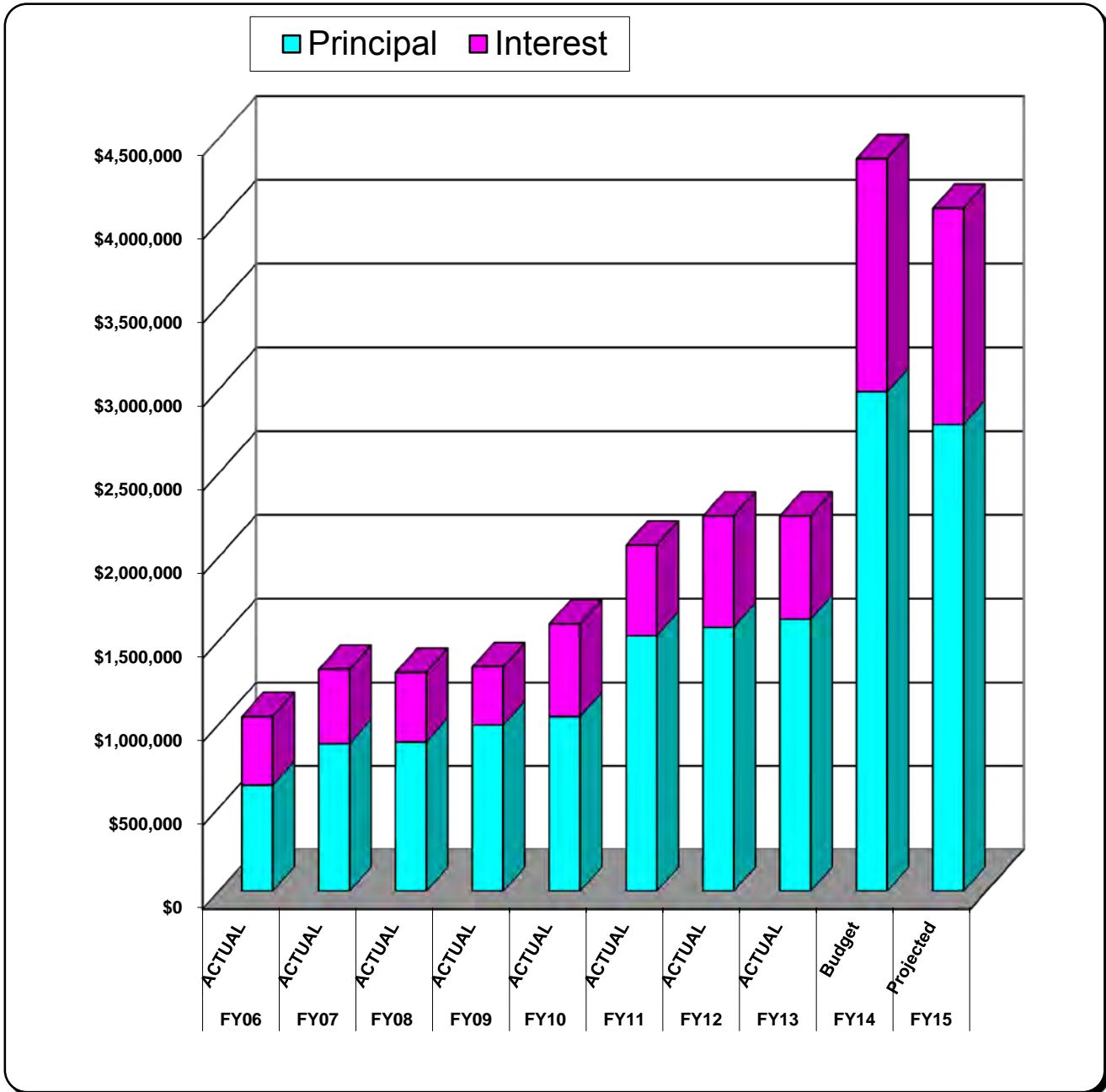
The following is a summary of the Capital Lease outstanding as of July 1, 2014 for the Lease with the Public Safety Authority:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2014-15	\$ 1,350,000	\$ 775,506	\$ 2,125,506	4.0%
2015-16	1,595,000	357,483	1,952,483	2.0%
2016-17	1,630,000	326,960	1,956,960	2.0%
2017-18	1,640,000	295,547	1,935,547	2.0%
2018-19 & After	<u>13,030,000</u>	<u>1,124,303</u>	<u>14,154,303</u>	1.6%-2.0%
	\$ 19,245,000	\$ 2,879,799	\$ 22,124,799	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2014 is as follows:

Assessed Value (100%) January 2013	<u>\$ 12,648,285,554</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$ 632,414,278
Capital Lease	19,245,000
Bonds Outstanding Debt Margin	<u>10,770,000</u>
Debt Applicable to Margin	30,015,000
Legal Debt Margin	<u>\$ 602,399,278</u>
Percent of Debt Limit Used	<u>4.75%</u>

DEBT EXPENDITURES TEN YEAR PERIOD

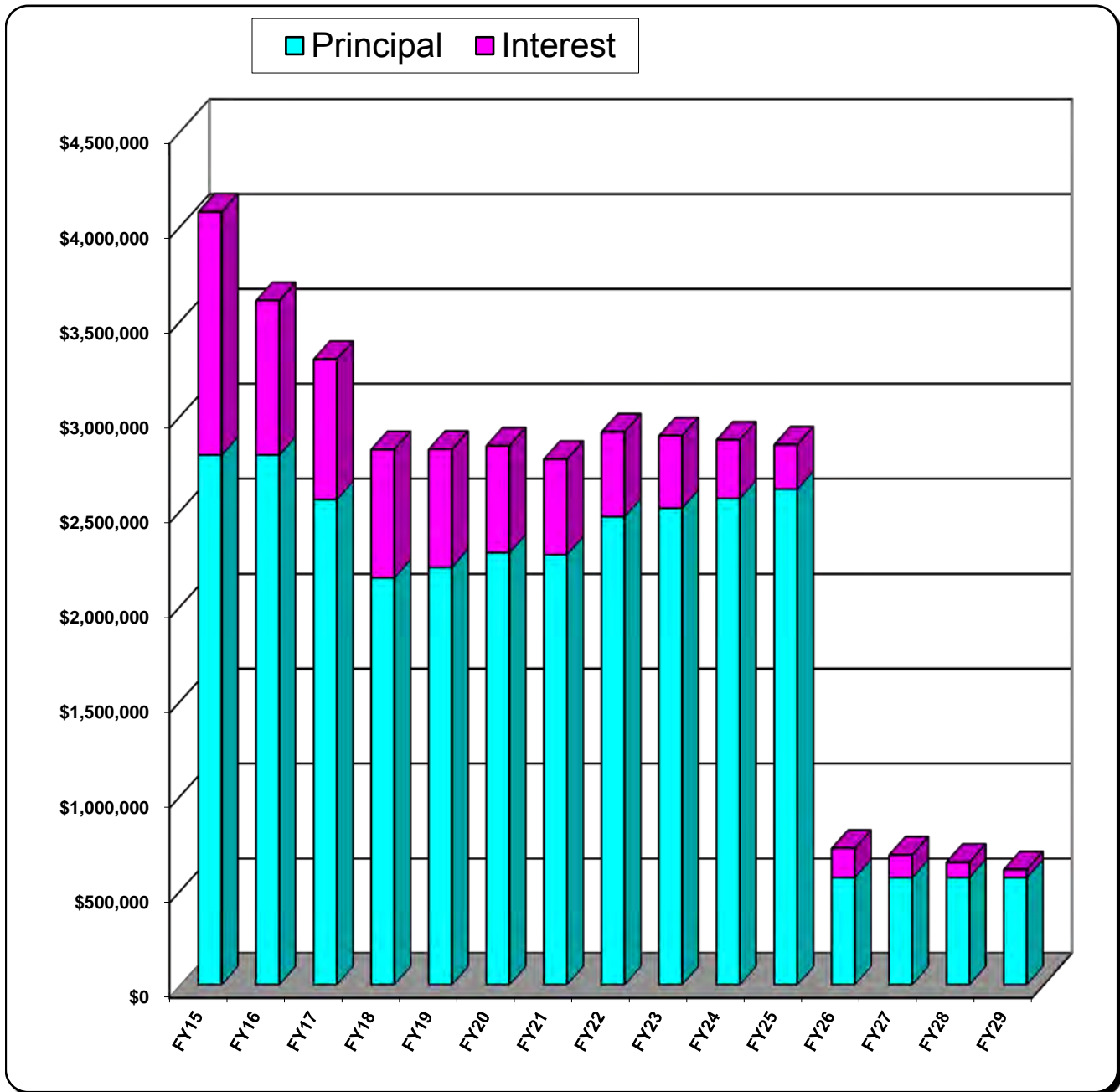


Scott County currently has four outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The GIS Bonds were issued in FY07 to develop a county-wide geographic information system. The debt amortization of the voter approved Renaissance General Obligation Bond issue began in FY 03. The increase in FY11 is due to a new bond issue to fund the Emergency Equipment for the new consolidated dispatch center. The County began levying for the Public Safety Lease within the Debt Service Fund in FY 14.

**DEBT SERVICE FUND
FUND STATEMENT**

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 1,305,150	\$ 3,239,732	\$ 3,239,732	\$ 2,774,778	-14.4%
Less: Uncollected Delinquent Taxes-Levy Year	543	1,054	1,054	543	-48.5%
Less: Credits To Taxpayers	30,684	26,099	26,099	30,660	17.5%
Net Current Property Taxes	1,273,923	3,212,579	3,212,579	2,743,575	-14.6%
Delinquent Property Tax Revenue	543	1,054	1,054	543	-48.5%
Other County Taxes	43,889	103,094	103,094	109,197	5.9%
Intergovernmental	517,189	535,629	1,104,189	1,165,804	117.7%
Subtotal Revenues	<u>1,835,544</u>	<u>3,852,356</u>	<u>4,420,916</u>	<u>4,019,119</u>	4.3%
Other Financing Sources:					
Total Revenues & Other Sources	1,835,544	3,852,356	4,420,916	4,019,119	4.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Debt Service					
Principal Payments	\$ 1,627,970	\$ 2,985,000	\$ 2,985,000	\$ 2,790,000	-6.5%
Interest and Fee Payments	616,561	1,392,852	1,424,166	1,291,305	-7.3%
Subtotal Expenditures	<u>2,244,531</u>	<u>4,377,852</u>	<u>4,409,166</u>	<u>4,081,305</u>	-6.8%
Other Financing Uses:					
Total Expenditures & Other Uses	2,244,531	4,377,852	4,409,166	4,081,305	-6.8%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	<u>(408,987)</u>	<u>(525,496)</u>	<u>11,750</u>	<u>(62,186)</u>	-88.2%
Beginning Fund Balance - July 1,	<u>\$ 2,053,084</u>	<u>\$ 1,662,277</u>	<u>\$ 1,644,097</u>	<u>\$ 1,655,847</u>	-0.4%
Ending Fund Balance - June 30,	<u>\$ 1,644,097</u>	<u>\$ 1,136,781</u>	<u>\$ 1,655,847</u>	<u>\$ 1,593,661</u>	40.2%

REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds fully amortized in FY16. The newest issue for Emergency Equipment will not be fully amortized until FY29. The Public Safety Lease matures in FY 25.

CAPITAL PROJECTS FUND

Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective.

The County has a true 5 year capital program, with projects scheduled through FY19. A majority of these projects are planned as a result of our FY10 Information Technology Strategic Plan and FY 13 Master Space Utilization Plan. FY 15 initiates phase one and two the Space Utilization Master Plan as well as the Sheriff Patrol Headquarters relocation project.

CAPITAL PROJECTS FUND SUMMARY FUND STATEMENT

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 579,504	\$ 575,000	\$ 485,000	\$ 485,000	-15.7%
Intergovernmental	17,223	-	12,500	-	N/A
Use of Money & Property	635	1,950	-	-	N/A
Miscellaneous	104,992	14,500	12,796	35,000	141.4%
Subtotal Revenues	702,354	591,450	510,296	520,000	-12.1%
Other Financing Sources:					
Operating Transfers In					
General Basic	3,880,030	2,380,030	5,530,030	2,844,768	19.5%
Recorder's Record Mgt	45,519	20,000	20,000	-	-100.0%
Conservation CIP Reserve	85,499	-	-	-	N/A
Electronic Equipment	850,000	850,000	850,000	610,000	0.0%
Total Transfers In	4,861,048	3,250,030	6,400,030	3,454,768	6.3%
Proceeds of Fixed Asset Sales	98,638	46,000	46,000	181,000	293.5%
Total Revenues & Other Sources	5,662,040	3,887,480	6,956,326	4,155,768	6.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 3,058,868	\$ 4,019,945	\$ 3,953,012	\$ 6,164,935	53.4%
Subtotal Expenditures	3,058,868	4,019,945	3,953,012	6,164,935	53.4%
Other Financing Uses:					
Operating Transfers Out					
General Basic	4,122	50,000	50,000	-	-100.0%
Capital Improvements	935,499	850,000	850,000	610,000	-28.2%
Total Transfers Out	939,621	900,000	900,000	610,000	-32.2%
Total Expenditures & Other Uses	3,998,489	4,919,945	4,853,012	6,774,935	37.7%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	1,663,551	(1,032,465)	2,103,314	(2,619,167)	153.7%
Beginning Fund Balance - July 1,	<u>\$ 3,830,824</u>	<u>\$ 4,526,426</u>	<u>\$ 5,494,375</u>	<u>\$ 7,597,689</u>	67.9%
Ending Fund Balance - June 30,	<u>\$ 5,494,375</u>	<u>\$ 3,493,961</u>	<u>\$ 7,597,689</u>	<u>\$ 4,978,522</u>	42.5%

CAPITAL PROJECTS (General) FUND FUND STATEMENT

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 579,504	\$ 575,000	\$ 485,000	\$ 485,000	-15.7%
Intergovernmental	17,223	-	12,500	-	N/A
Use of Money & Property	-	-	-	-	N/A
Miscellaneous	93,395	7,500	12,796	28,000	273.3%
Subtotal Revenues	690,122	582,500	510,296	513,000	-11.9%
Other Financing Sources:					
Operating Transfers In					
General Basic	3,270,030	1,770,030	4,680,030	2,234,768	26.3%
Recorder's Record Mgt	45,519	20,000	20,000	-	-100.0%
Conservation CIP Reserve	85,499	-	-	-	N/A
Electronic Equipment	850,000	850,000	850,000	610,000	-28.2%
Total Transfers In	4,251,048	2,640,030	5,550,030	2,844,768	7.8%
Proceeds of fixed asset sales	1,225	-	-	135,000	N/A
Total Revenues & Other Sources	4,942,395	3,222,530	6,060,326	3,492,768	8.4%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 3,058,868	\$ 4,019,945	\$ 3,953,012	\$ 6,164,935	53.4%
Subtotal Expenditures	3,058,868	4,019,945	3,953,012	6,164,935	53.4%
Other Financing Uses:					
Total Expenditures & Other Uses	3,058,868	4,019,945	3,953,012	6,164,935	53.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	1,883,527	(797,415)	2,107,314	(2,672,167)	235.1%
Beginning Fund Balance - July 1,	<u>\$ 2,574,129</u>	<u>\$ 3,028,730</u>	<u>\$ 4,457,656</u>	<u>\$ 6,564,970</u>	116.8%
Ending Fund Balance - June 30,	<u>\$ 4,457,656</u>	<u>\$ 2,231,315</u>	<u>\$ 6,564,970</u>	<u>\$ 3,892,803</u>	74.5%

**ELECTRONIC EQUIPMENT FUND
FUND STATEMENT**

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Use of Money & Property	\$ 509	\$ 1,800	\$ -	\$ -	N/A
Subtotal Revenues	509	1,800	-	-	N/A
Other Financing Sources:					
Operating Transfers In					
General Basic	<u>610,000</u>	<u>610,000</u>	<u>850,000</u>	<u>610,000</u>	0.0%
Total Transfers In	610,000	610,000	850,000	610,000	0.0%
 Total Revenue & Other Sources	 610,509	 611,800	 850,000	 610,000	 -0.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:	\$ -	\$ -	\$ -	\$ -	N/A
Other Financing Uses:					
Operating Transfers Out					
Capital Improvements	<u>850,000</u>	<u>850,000</u>	<u>850,000</u>	<u>610,000</u>	-28.2%
Total Transfers Out	850,000	850,000	850,000	610,000	-28.2%
 Total Expenditures & Other Uses	 850,000	 850,000	 850,000	 610,000	 -28.2%
 Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	 (239,491)	 (238,200)	 -	 -	 -100.0%
 Beginning Fund Balance - July 1,	 <u>\$ 263,191</u>	 <u>\$ 503,191</u>	 <u>\$ 23,700</u>	 <u>\$ 23,700</u>	 -95.3%
Ending Fund Balance - June 30,	<u>\$ 23,700</u>	<u>\$ 264,991</u>	<u>\$ 23,700</u>	<u>\$ 23,700</u>	-91.1%

VEHICLE REPLACEMENT FUND FUND STATEMENT

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	N/A
Use of Money & Property	126	150	-	-	N/A
Subtotal Revenues	126	150	-	-	N/A
Other Financing Sources:					
Proceeds of Fixed Asset Sales	28,499	-	-	-	N/A
 Total Revenues & Other Sources	 28,625	 150	 -	 -	 N/A
EXPENDITURES & OTHER FINANCING USES					
Operating:	\$ -	\$ -	\$ -	\$ -	N/A
Other Financing Uses:					
Operating Transfers Out	-	-	-	-	N/A
 Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	 28,625	 150	 -	 -	 N/A
Beginning Fund Balance - July 1,	\$ 52,442	\$ 52,442	\$ 81,067	\$ 81,067	54.6%
Ending Fund Balance - June 30,	\$ 81,067	\$ 52,592	\$ 81,067	\$ 81,067	54.1%

CONSERVATION EQUIPMENT RESERVE FUND

FUND STATEMENT

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other Financing Sources:					
Operating Transfers In					
General Basic	\$ -	\$ -	\$ -	\$ -	N/A
Proceeds of Fixed Asset Sales	<u>68,914</u>	<u>46,000</u>	<u>46,000</u>	<u>46,000</u>	0.0%
Total Revenues & Other Sources	68,914	46,000	46,000	46,000	0.0%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out					
General Basic	<u>\$ 4,122</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ -</u>	-100.0%
Total Transfers Out	<u>4,122</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>	-100.0%
Total Expenditures & Other Uses	4,122	50,000	50,000	-	-100.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	64,792	(4,000)	(4,000)	46,000	-1250.0%
Beginning Fund Balance - July 1,	<u>\$ 276,969</u>	<u>\$ 270,969</u>	<u>\$ 341,761</u>	<u>\$ 337,761</u>	24.6%
Ending Fund Balance - June 30,	<u>\$ 341,761</u>	<u>\$ 266,969</u>	<u>\$ 337,761</u>	<u>\$ 383,761</u>	43.7%

**CONSERVATION CIP RESERVE FUND
FUND STATEMENT**

	<u>Actual 2012-13</u>	<u>Budget 2013-14</u>	<u>Revised Estimate 2013-14</u>	<u>Budget 2014-15</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Miscellaneous	\$ 11,597	\$ 7,000	\$ -	\$ 7,000	0.0%
Subtotal Revenues	11,597	7,000	-	7,000	0.0%
Other Financing Sources:					
Operating Transfers In					
General Basic	-	-	-	-	N/A
Total Transfers In	-	-	-	-	
 Total Revenues & Other Sources	 11,597	 7,000	 -	 7,000	 0.0%
EXPENDITURES & OTHER FINANCING USES					
Operating:	\$ -	\$ -	\$ -	\$ -	N/A
Other Financing Uses - Transfer to General CIP	85,499	-	-	-	N/A
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	85,499 (73,902)	- 7,000	- -	- 7,000	0.0%
 Beginning Fund Balance - July 1,	 \$ 664,093	 \$ 671,093	 \$ 590,191	 \$ 590,191	 -12.1%
Ending Fund Balance - June 30,	<u>\$ 590,191</u>	<u>\$ 678,093</u>	<u>\$ 590,191</u>	<u>\$ 597,191</u>	-11.9%

CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities and as well as any vehicle or fleet requests. The Director of IT coordinates the requests for software, hardware and other IT equipment requests. Once these requests are gathered and analyzed, an administrative committee reviews and makes a recommendation to the County Administrator for inclusion into the recommended budget.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03. The Board of Supervisors will make a transfer from the General Fund to the Electronic Equipment fund to support computer software and hardware purchases as a result of the recently adopted Scott County IT Strategic Master Plan. This plan was adopted by the Board of Supervisors Spring of 2010, and includes numerous projects that will require the purchase of new software and hardware.

The County is currently using only 4.75% of its allowable legal debt margin consisting of four general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system. In FY10, the county issued \$10.5 million of Emergency Equipment Bonds to finance acquisition of radio equipment, towers, computer equipment, software and hardware for the new Scott Emergency Communication Center (SECC).

The capital improvement budget totals \$6,944,935 for fiscal year FY15, with 81% or \$5,627,405 for general projects, 11% or \$780,000 for Secondary Roads projects, and 8% or \$537,530 for Conservation parks and recreation projects. The Capital Plan is in the initial stages of multi non routine projects. The County is completing the implementation of the ERP financial management system which is expected to be completed in fiscal year 2015. After the ERP implementation the County will review and implement an electronic

content management solution. The County has begun the planning of significant building and renovations project as outline in the Space Utilization Master Plan. The Plan calls for a Courthouse renovation in four phases. Phases one and two are planned for FY 15, while phases three and four are projected to occur in FY 18. The Space Utilization Master Plan also calls for the relocation and construction of a Sheriff Patrol Headquarters in FY 15 and FY 16. The County looks forward to these challenging projects.

The general capital improvements budget of \$5,627,405 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is mostly supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. Unfortunately, gaming revenues have seen a decline of approximately 45% in recent years because of the economy. This decline in the most critical fund source for our capital budget decreases the number of capital projects that will be funded in the upcoming year.

The local Secondary Roads capital program totals \$780,000, which approximates the yearly average. This amount includes bridge replacements and 162nd Avenue Repavement.

The Conservation Department capital plan totals \$537,750. Fiscal 2015 projects include Scott County Park Pool and Aquatic Center Renovations, Outhouse replacements and Pine Grove Campground. Conservation also has designated \$50,000 of its CIP allocation to a reserve account for ADA improvements throughout all parks.

We have very few projects in the capital budget that will save us on operation costs. See below for a table of items and their operating cost impacts:

BLDG / Category	PROJECT	Operational Contracts	MAINT	UTILITIES / Supplies	TOTAL
A1	Courthouse Computer Room Air Handler	-	-	(2,000)	(2,000)
A1	Courthouse CCTV Replacement	-	-	100	100
A2	Jail NW AHU/ACCU Replacement	-	250	(2,500)	(2,250)
A2	Jail Security System Replacement	-	(1,500)	-	(1,500)
A2	Jail UV Filtration	-	200	100	300
A4	Annex Rooftop HVAC Replacement	-	(1,500)	(2,000)	(3,500)
A4	Annex Juvenile Detention Center Improvements	-	-	(500)	(500)
A4	JDC Security Systems Replacement	-	(750)	-	(750)
A5	Admin Center Roof Replacement	-	-	(2,000)	(2,000)
A5	Admin Center HVAC Controls	-	1,000	(4,500)	(3,500)
A5	Admin Center Renovate Elevator Cars	-	(400)	-	(400)
A5	Admin Center Exterior Lighting	-	(200)	(600)	(800)
B	Demo Scott St.	-	-	(750)	(750)
B	Courthouse Phase 1 and 2	-	2,500	(8,500)	(6,000)
B	Sheriff Patrol Headquarters Planning	-	60,000	30,000	90,000
C	FSS MFP Replacements	-	-	(350)	(350)
C	IT – Treasurer – Tax System Upgrade	23,000	-	-	23,000
C	IT – Jail Radios	-	-	(1,000)	(1,000)
	<i>Totals</i>	<i>23,000</i>	<i>59,600</i>	<i>5,500</i>	<i>88,100</i>

Many of the projects listed in the detailed plan are for major repairs, renovations or replacements. By proactively planning for these projects we can avoid the cost of deferred maintenance and take advantage of efficiency gains from new equipment and technologies. The Board of Supervisors encourages County departments to self identify potential projects as capital requests during the budget process. Current (FY15) capital projects will have a small nominal positive impact on operating expenses. However, several large efforts in future years have the potential for significant long term operational impacts. The ERP system will improve efficiencies within the financial management process of the County. Although more and better data will be gathered using the ERP, the ease of access to that data, the simplified data entry process and workflows along with the enhanced decision making afforded by the system are expected to far outweigh any additional time spent gathering data for entry. However the County will incur new operational maintenance costs. The Space Utilization projects included in the

5 year Capital Plan (Section B) will potentially have significant impacts (increases) on operational expenses. The initial projects Phases 1-4 should improve operating efficiencies in existing Courthouse spaces, by replacing systems and equipment that are 30+ years old. The new Patrol Headquarters and the long term building addition to the Courthouse both will represent net gains to the building square footage portfolio for the County, requiring additional expenses for maintenance, supplies and utilities. As the planning for those projects moves forward, it will be especially important to analyze those cost impacts to balance Capital cost versus potential operating efficiency gains. Careful planning and decision making should help to minimize those operational impacts going forward.

The pages that follow lists the individual capital projects planned for the next five years in addition to last year's actual projects and the current years revised projects. Some projects originally planned for FY14 were moved to FY15 and beyond due to timing & budget constraints or longer planning procedures required.

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET**

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY 19 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
Building & Grounds	693,973	750,000	118,976	541,300	824,000	1,095,000	735,000	670,000	235,000	2,550,000
Space Plan Utilization Project	-	200,000	3,366	215,000	3,294,000	3,000,000	-	2,525,000	-	32,000,000
Technology & Equipment Acquisition	951,898	1,939,915	955,257	1,907,127	1,039,905	464,400	484,400	514,400	793,400	1,245,500
Vehicle Acquisition	269,862	332,500	68,430	284,435	334,500	290,000	323,000	253,000	225,000	-
Other Projects	487,854	260,000	231,281	467,620	135,000	135,000	135,000	110,000	110,000	120,000
SUBTOTAL GENERAL CIP	2,403,587	3,482,415	1,377,310	3,415,482	5,627,405	4,984,400	1,677,400	4,072,400	1,363,400	35,915,500
Conservation CIP Projects	659,403	537,530	256,540	537,530	537,530	537,530	537,530	537,530	537,530	-
Subtotal Projects Paid from CIP Fund	3,062,990	4,019,945	1,633,850	3,953,012	6,164,935	5,521,930	2,214,930	4,609,930	1,900,930	35,915,500
Secondary Roads Fund Projects	693,015	1,205,000	828,526	1,050,069	780,000	335,000	650,000	1,105,000	730,000	-
Total All Capital Projects	3,756,005	5,224,945	2,462,376	5,003,081	6,944,935	5,856,930	2,864,930	5,714,930	2,630,930	35,915,500
REVENUE SUMMARY										
Gaming Taxes-Davenport	217,370	200,000	85,989	185,000	185,000	210,000	225,000	225,000	225,000	-
Gaming Taxes-Bettendorf	362,134	375,000	143,323	300,000	300,000	325,000	400,000	400,000	400,000	-
Interest Income - Bonds	635	-	-	-	-	-	-	-	-	-
State Grants & Reimbursements	1,500	-	-	2,000	-	-	-	-	-	-
Contributions From Local Governments	12,500	-	-	12,500	-	50,000	-	-	-	-
Sale of Assets	98,638	-	5,050	46,000	181,000	-	-	-	-	-
Other	4,723	1,950	-	-	-	-	-	-	-	-
Miscellaneous (donations, refunds)	103,492	5,550	5,937	10,796	35,000	28,000	28,000	28,000	28,000	-
Transfers										
From General Basic Fund - Cons	545,030	545,030	-	545,030	545,030	545,030	545,030	545,030	545,030	-
From General Basic Fund - Budget										
Savings	-	-	-	2,910,000	-	-	-	-	-	-
From General Basic Fund - Tax Levy	2,725,000	1,225,000	-	1,225,000	1,689,738	1,225,000	1,225,000	1,225,000	1,225,000	-
From Recorder's Record Mgt Fund	45,519	20,000	-	20,000	-	-	-	-	-	-
From Electronic Equipment Fund	610,000	850,000	-	850,000	610,000	610,000	610,000	610,000	610,000	-
From Vehicle Replacement Fund	-	-	-	-	-	-	-	-	-	-
Total Revenues	4,726,541	3,222,530	240,299	6,106,326	3,545,768	2,993,030	3,033,030	3,033,030	3,033,030	-
<i>CIP Fund revenues over (under) expend</i>	<i>1,663,551</i>	<i>(797,415)</i>	<i>(1,393,551)</i>	<i>2,153,314</i>	<i>(2,619,167)</i>	<i>(2,528,900)</i>	<i>818,100</i>	<i>(1,576,900)</i>	<i>1,132,100</i>	

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET**

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY 19 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
CIP FUND BALANCE RECAP										
Beginning Fund Balance	2,794,105	4,436,298	4,457,656	4,457,656	6,564,970	3,892,803	1,363,903	2,182,003	605,103	-
Net Transfers to sub funds	-	-	-	(46,000)	(53,000)	-	-	-	-	-
Increase (decrease) Revenues over (under) Expenditures	1,663,551	(797,415)	(1,393,551)	2,153,314	(2,619,167)	(2,528,900)	818,100	(1,576,900)	1,132,100	-
Ending Net CIP Fund Balance	4,457,656	3,638,883	3,064,105	6,564,970	3,892,803	1,363,903	2,182,003	605,103	1,737,203	-
Vehicle Replacement Fund Balance	81,067	52,592	81,067	81,067	81,067	81,067	81,067	81,067	81,067	-
Electronic Equipment Fund Balance	23,700	264,991	23,700	23,700	23,700	23,700	23,700	23,700	23,700	-
Conservation CIP Fund Balance	590,191	678,093	590,191	590,191	597,191	597,191	597,191	597,191	597,191	-
Conservation Equipment Fund Balance	341,761	266,969	341,761	337,761	383,761	383,761	383,761	383,761	383,761	-
Ending Gross CIP Fund Balance	5,494,375	4,901,528	4,100,824	7,597,689	4,978,522	2,449,622	3,267,722	1,690,822	2,822,922	-

APPROPRIATION DETAIL INFORMATION

A. Bldg and Grounds

A.1 Courthouse										
CH General Remodeling/Replacement	65,263	40,000	20,584	40,000	40,000	40,000	40,000	50,000	40,000	-
CH HVAC Recommissioning/Controls	-	-	-	-	-	80,000	-	-	-	-
CH Energy Projects	-	-	-	-	-	-	-	-	-	-
CH ADA Improvements	-	50,000	-	-	-	50,000	-	-	-	-
CH Roof	-	150,000	14	25	-	-	100,000	200,000	-	-
CH Computer Room Air Handler	-	-	-	-	80,000	-	-	-	-	-
CH Panic Alarm Replacement	-	-	-	-	-	-	-	-	-	-
CH CCTV Replacement	9,400	15,000	563	15,000	15,000	-	-	-	-	-
CH Main Elec Switch Repl't	36,908	-	-	-	-	-	-	-	-	-
CH Elevator Controls	-	-	-	-	-	-	-	-	-	175,000
CH Window Repl't	-	-	-	-	-	-	100,000	100,000	-	-
CH UV Filtration	-	-	-	-	-	-	-	-	-	-
TOTAL COURTHOUSE	111,571	255,000	21,161	55,025	135,000	170,000	240,000	350,000	40,000	175,000
A.2 Jail										
JL Roof Replacement	259,008	-	-	-	-	-	-	-	-	-
JL Carpet	-	20,000	-	-	-	20,000	30,000	20,000	30,000	-
JL Energy Projects	-	-	-	-	-	-	-	-	-	-
JL NW AHU/ACCU Replacement	-	40,000	6,275	6,275	34,000	-	-	-	-	-
JL Security System Replacement	45,295	35,000	35,435	50,000	50,000	-	40,000	60,000	-	-
JL UV Filtration	-	-	-	-	40,000	-	-	-	-	-
JL General Remodeling/Replacement	29,029	40,000	40,782	65,000	40,000	40,000	40,000	40,000	40,000	-
TOTAL JAIL	333,332	135,000	82,492	121,275	164,000	60,000	110,000	120,000	70,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET**

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY 19 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
A.3 Tremont Bldg										
TR ADA Improvements	-	-	-	-	-	-	-	-	-	100,000
TR General Remodeling/Replacement	14,193	10,000	1,920	5,000	10,000	40,000	-	10,000	10,000	-
TOTAL TREMONT BUILDING	14,193	10,000	1,920	5,000	10,000	40,000	-	10,000	10,000	100,000
A.4 Annex										
AN General Remodeling/Replacement	18,641	20,000	4,330	20,000	20,000	20,000	20,000	20,000	20,000	-
AN Roof Replacement	-	-	-	-	-	140,000	45,000	-	-	-
AN ADA Improvements	-	15,000	-	15,000	10,000	-	-	-	-	-
AN UV Filtration	-	-	-	-	-	-	-	-	-	-
AN Energy Project	-	-	-	-	-	-	-	-	-	-
AN Panic Alarm System Replacement	-	-	-	-	-	10,000	-	-	-	-
AN Rooftop HVAC Replacement	-	-	-	-	10,000	165,000	140,000	-	-	-
AN JDC Capital Improvements	-	-	-	-	10,000	100,000	-	-	-	350,000
AN HVAC Controls	-	-	-	-	-	25,000	-	-	-	-
AN Security Systems Replacement	-	20,000	-	20,000	20,000	60,000	-	-	-	150,000
TOTAL ANNEX	18,641	55,000	4,330	55,000	70,000	520,000	205,000	20,000	20,000	500,000
A.5 Admin Center										
AC Remodeling/Redecorating	74,267	35,000	6,810	20,000	35,000	35,000	35,000	35,000	35,000	-
AC Recorder Renovation	-	30,000	1,812	30,000	-	-	-	-	-	-
AC ADA Improvements	-	20,000	-	-	30,000	30,000	30,000	30,000	30,000	80,000
AC Chiller Sound Baffle	-	-	-	-	-	-	-	-	-	-
AC Signage - Interior	-	-	-	-	-	35,000	-	-	-	-
AC UV Filtration	-	-	-	-	-	-	-	-	-	-
AC Roof	-	-	-	125,000	125,000	-	-	-	-	-
AC Security	-	-	-	-	-	-	-	-	-	-
AC Energy Project	-	-	-	-	-	-	-	-	-	-
AC Panic Alarm System Replacement	-	-	-	-	-	-	-	-	-	-
AC Tuckpoint	-	-	-	-	-	-	-	-	-	120,000
AC HVAC Controls	-	50,000	-	50,000	35,000	-	-	-	-	100,000
AC Renovate Elev Cars	-	35,000	-	35,000	-	-	-	-	-	175,000
AC Carpet Replacement	-	-	-	-	-	75,000	75,000	75,000	-	-
AC Telecom HVAC	-	-	-	-	-	-	-	-	-	-
AC Exterior Lighting	-	-	-	-	100,000	-	-	-	-	-
TOTAL ADMINISTRATIVE CENTER	74,267	170,000	8,622	260,000	325,000	175,000	140,000	140,000	65,000	475,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET**

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY 19 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
A.6 Pine Knoll										
PK General Remodeling/Replacement	6,634	40,000	-	10,000	-	-	-	-	-	-
PK Building Review / Reuse Study	-	-	-	-	15,000	-	-	-	-	-
PK Roof	-	-	-	-	-	-	-	-	-	250,000
PK ADA Improvements	-	-	-	-	-	-	-	-	-	420,000
PK Renovate Nurses Stations	-	-	-	-	-	-	-	-	-	60,000
PK Driveway Reconstruction	-	-	-	-	-	-	-	-	-	100,000
PK Replace Generator	-	-	-	-	-	-	-	-	-	85,000
PK UV Filtration	-	-	-	-	-	-	-	-	-	-
PK Tuckpoint	-	-	-	-	-	-	-	-	-	125,000
PK Sprinkler Install	-	-	-	-	-	-	-	-	-	135,000
PK Parking Lot Overlay	-	-	-	-	-	-	-	-	-	125,000
PK Roof on Garage/Drainage	-	-	-	-	-	-	-	-	-	-
TOTAL PINE KNOLL	6,634	40,000	-	10,000	15,000	-	-	-	-	1,300,000
A.7 Horst Bldg										
HB General Remodeling/Replacement	-	5,000	-	5,000	5,000	-	-	-	-	-
TOTAL HORST BUILDING	-	5,000	-	5,000	5,000	-	-	-	-	-
A.8 Other Bldg/Grounds										
OB Miscellaneous Landscaping	154	10,000	(45)	10,000	25,000	25,000	10,000	10,000	10,000	-
OB Regulatory Compliance Cost	3,157	10,000	496	10,000	10,000	10,000	10,000	10,000	10,000	-
OB Parking Lot Repair/Maintenance	-	10,000	-	10,000	30,000	10,000	10,000	10,000	10,000	-
OB Property Acquisition	-	-	-	-	-	-	-	-	-	-
OB Master Plan Design	-	-	-	-	-	-	-	-	-	-
OB Space Study	47,691	-	-	-	-	-	-	-	-	-
OB Treasurer Move w/DOT	84,333	-	-	-	-	-	-	-	-	-
OB Records Management	-	-	-	-	-	-	-	-	-	-
OB Master Plan Design	-	-	-	-	-	-	-	-	-	-
OB Sheriff's Range	-	-	-	-	-	50,000	-	-	-	-
OB Campus Signage Replacement	-	50,000	-	-	35,000	35,000	10,000	-	-	-
TOTAL OTHER B & G	135,335	80,000	451	30,000	100,000	130,000	40,000	30,000	30,000	-
TOTAL BUILDING & GROUNDS	693,973	750,000	118,976	541,300	824,000	1,095,000	735,000	670,000	235,000	2,550,000
B. Space Utilization Master Plan										
Juvenile Court Services	-	-	-	-	-	-	-	-	-	-
Courtroom technology	-	-	-	-	-	-	-	-	-	-
Demo Scott St. / Build Storage	-	10,000	1,513	25,000	385,000	-	-	-	-	-
Courthouse PH 1	-	90,000	1,793	90,000	885,000	-	-	-	-	-
Courthouse PH 2	-	-	-	-	1,024,000	-	-	-	-	-
Courthouse PH 3	-	-	-	-	-	-	-	1,270,000	-	-
Courthouse PH 4	-	-	-	-	-	-	-	1,255,000	-	-
Sheriff Patrol Hdqtrs	-	100,000	60	100,000	1,000,000	3,000,000	-	-	-	-
Courthouse Long Range	-	-	-	-	-	-	-	-	-	32,000,000
TOTAL SPACE UTILIZATION MASTER PLAN	-	200,000	3,366	215,000	3,294,000	3,000,000	-	2,525,000	-	32,000,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET**

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY 19 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
C. Technology & Equipment Acquisition										
EE Auditor Pollbooks	6,359	27,625	-	27,625	21,250	-	-	-	-	-
EE Auditor Election Equip	39,932	-	-	-	-	-	-	-	-	680,000
EE FSS-MFP Replacements	34,741	61,250	-	61,250	45,000	45,000	45,000	45,000	45,000	-
EE Treasurer-Tax System Upgrade	-	35,000	63	35,000	15,000	-	-	-	-	-
EE IT-Phone System Upgrades/Replacen	-	10,000	-	-	30,000	10,000	10,000	10,000	10,000	-
EE IT-Desktop Replacements	-	-	-	-	-	-	150,000	150,000	-	-
EE IT-PC's/Printers	56,484	50,000	8,118	50,000	60,000	60,000	60,000	60,000	60,000	-
EE IT-Wiring	7,759	-	73,809	73,809	50,000	-	-	-	-	-
EE IT-Laptops	71,220	-	2,080	-	-	-	-	100,000	-	-
EE IT-Windows Software	20,221	35,000	28,276	35,000	35,000	35,000	35,000	35,000	35,000	-
EE IT-Com Server	-	-	-	-	-	-	-	-	-	-
EE IT-Projection Unit	-	-	-	-	-	-	-	-	-	-
EE IT-Electronic Content Mgt.	-	-	-	-	200,000	200,000	-	-	-	-
EE IT-Remote Sites WANS	26,321	-	-	-	50,000	-	20,000	-	20,000	-
EE IT-Edge Devices	-	5,000	11,903	11,903	50,000	5,000	5,000	5,000	5,000	-
EE IT-Web Site Development	-	25,000	-	25,000	45,000	25,000	25,000	25,000	25,000	-
EE IT-Network Review Study	-	-	-	-	-	-	50,000	-	-	-
EE IT-Servers	-	60,000	-	60,000	-	-	-	-	-	-
EE IT-Storage	-	340,000	-	340,000	-	-	-	-	-	-
EE IT-Tape Backup Equipment	-	15,000	2,004	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Server Software Licenses	13,391	10,000	2,622	10,000	10,000	10,000	10,000	10,000	10,000	-
EE IT-Replace Monitors	10,586	10,000	-	10,000	10,000	10,000	10,000	10,000	10,000	-
EE IT-Replace High speed Line Printer	-	-	-	-	-	-	-	-	-	-
EE IT-GIS Equipment	-	25,000	15,480	25,000	25,000	25,000	25,000	25,000	25,000	-
EE GIS (Aerial Photos)	-	90,000	4,500	40,000	35,000	-	-	-	125,000	-
EE IT-ERP	588,571	800,000	534,464	700,000	100,000	-	-	-	-	-
EE Rec-Mgt Fund Projects	45,519	13,040	79	13,040	12,000	-	-	-	-	-
EE FSS-Fleet Mgmt Software	14,995	-	3,609	8,500	-	-	-	-	-	-
EE-Disaster Mgmt	-	-	-	-	-	-	-	-	-	200,000
EE Sher-Light Bars & Arrow Sticks	5,799	10,000	-	10,000	10,000	10,000	10,000	10,000	10,000	-
EE Sher-Moving Radar Units	-	4,000	4,000	4,000	4,400	4,400	4,400	4,400	4,400	-
EE Sher-PDA for Jail	-	-	-	-	-	-	-	-	-	15,500
EE Sher-In Car Video Systems	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	350,000
EE-Sher-Jail Booking Camera	-	-	-	-	-	-	-	-	-	-
EE-Sher-Jail Inmate Mugshot Software	-	-	-	-	62,255	-	-	-	-	-
EE-Sher-Jail Equipment	-	26,000	-	26,000	-	-	-	-	-	-
EE-Sher-CH/Jail Metal Detect	-	-	-	-	10,000	-	-	-	34,000	-
EE-Sher-Mobile Data Computers (MDC)	-	158,000	254,250	316,000	-	-	-	-	350,000	-
EE-Sher-Remote 800 MHz Backup Syster	-	-	-	-	-	-	-	-	-	-
EE-Jail-Radios	-	20,000	-	-	135,000	-	-	-	-	-
EE-Jail-Software	-	100,000	-	-	-	-	-	-	-	-
EE-Jail-Color Monitor Replacement	-	-	-	-	-	-	-	-	-	-
TOTAL TECHNOLOGY	951,898	1,939,915	955,257	1,907,127	1,039,905	464,400	484,400	514,400	793,400	1,245,500

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET**

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY 19 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
D. Vehicles										
VE Sheriff Patrol Vehicles	157,314	165,000	-	165,000	170,000	170,000	175,000	175,000	175,000	-
VE Sheriff Jail Prisoner Transport Vehicle	40,569	26,000	-	26,000	28,000	28,000	28,000	-	-	-
VE Sheriff Investigation Vehicle	45,936	48,500	-	24,250	48,500	44,000	22,000	-	-	-
VE Fleet Study	9,396	-	-	-	-	-	-	-	-	-
VE Health Inspection Vehicles	16,647	46,000	22,185	22,185	25,000	48,000	50,000	78,000	50,000	-
VE Plan & Dev Code Enforcement Vehicle	-	-	-	-	-	-	-	-	-	-
VE FSS Truck	-	-	-	-	63,000	-	-	-	-	-
VE FSS Motor Pool Vehicle	-	47,000	46,245	47,000	-	-	48,000	-	-	-
VE Risk Management Car	-	-	-	-	-	-	-	-	-	-
TOTAL VEHICLES	269,862	332,500	68,430	284,435	334,500	290,000	323,000	253,000	225,000	-
E. Other Projects										
OP SECC Equipment	318,820	-	207,620	207,620	-	-	-	-	-	-
OP County Campus Streetscape	-	-	-	-	-	-	-	-	-	-
OP John O'Donnell Renovation	50,000	50,000	-	50,000	-	-	-	-	-	-
OP Bettendorf Riverfront Plan	25,000	25,000	-	25,000	25,000	25,000	25,000	-	-	-
OP Lone Star Sternwheeler Preservation	4,170	-	-	-	-	-	-	-	-	-
OP CASI Expansion/Renov Project	-	-	-	-	-	-	-	-	-	-
OP NW Dav Industrial Park Rail Spur	60,000	60,000	-	60,000	60,000	60,000	60,000	60,000	60,000	120,000
OP QC Interoperability Fiber Project	-	-	-	-	-	-	-	-	-	-
OP EMS System Study	-	75,000	20,429	75,000	-	-	-	-	-	-
OP Putnam Funding	-	30,000	-	30,000	-	-	-	-	-	-
OP Bike Trail/CAT Funding	29,864	20,000	3,232	20,000	50,000	50,000	50,000	50,000	50,000	-
Total Other Projects	487,854	260,000	231,281	467,620	135,000	135,000	135,000	110,000	110,000	120,000
Grand Total	2,403,587	3,482,415	1,377,310	3,415,482	5,627,405	4,984,400	1,677,400	4,072,400	1,363,400	35,915,500

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY19 PLAN	UNPROG NEEDS
F. Conservation Projects										
Scott County Park										
SCP-Whispering Pines Roof Repl't	-	37,530	-	37,530	-	-	-	-	-	-
SCP-Pool and Aquatic Ctr Renov	53,523	80,000	5,490	80,000	50,000	50,000	72,000	67,000	105,000	-
SCP-Indian Hills Shelter Repl't	57,912	-	1,642	-	-	-	-	-	-	-
SCP-Buffalo Bill Shelter Repl't	98,804	-	1,196	-	-	-	-	-	-	-
SCP-Pioneer Village Renov	6,740	40,000	1,236	40,000	38,000	-	-	-	-	-
SCP-Pioneer Village Residence	199,535	-	-	-	-	-	-	-	-	-
SCP-Cody Homestead Improv	-	45,000	18,314	45,000	17,530	-	-	-	-	-
SCP-Sac Fox Rest Room & Well	3,747	-	-	-	-	-	-	-	-	-
SCP-Pine Grove Campgrd	-	-	-	-	75,000	-	-	-	-	-
SCP-Maintenance Area Bldg's	28,472	-	4,525	-	45,000	-	-	-	-	-
SCP-Old Nature Center	-	-	-	-	-	40,000	-	-	-	-
SCP-ADA Assessments	-	-	-	-	-	-	-	-	-	-
SCP-Road Repair	-	-	13,843	-	-	-	-	-	-	-
SCP-Sign and Park Ammenities	15,014	-	551	-	-	-	-	-	-	-
SCP-Outhouse Replacement	-	-	32,248	-	60,000	-	-	-	-	-
SCP-Playground	68,854	-	-	-	-	-	-	70,000	-	-
SCP Watershed Protection	-	-	-	-	-	-	-	-	115,000	-
Scott County Park Sub-total	532,601	202,530	79,045	202,530	285,530	90,000	72,000	137,000	220,000	-
Westlake Park										
WLP-Park Road Repair	58,759	50,000	29,092	50,000	-	50,000	-	-	-	-
WLP-Wastewater Tx Upgrades	1,168	60,000	-	60,000	-	-	-	-	-	-
WLP-Summit Campground Elec	-	85,000	64,321	85,000	-	-	-	-	-	-
WLP-Playgrounds	-	-	-	-	-	-	35,530	70,000	-	-
WLP-Lake Restoration	-	-	-	-	-	120,000	120,000	120,000	-	-
WLP-Maintenance Area Bldg's	-	-	-	-	40,000	-	-	-	-	-
WLP-Arrowhead Rest Room	-	-	-	-	-	97,000	-	-	-	-
WLP-Outhouse Replacement	-	-	15,614	-	55,000	-	-	-	-	-
WLP-Cabins	-	-	-	-	-	-	120,000	-	-	-
Westlake Park Sub-total	59,927	195,000	109,027	195,000	95,000	267,000	275,530	190,000	-	-
Wapsi Center										
Wapsi Center Cabin	-	60,000	16,945	60,000	-	-	-	-	67,000	-
Wapsi Renovations	13,279	-	-	-	-	-	-	-	-	-
Wapsi Aquatic Facility & Pond Ren.	-	-	3,796	-	-	-	-	-	-	-
Wapsi 3 Season Shelter	-	-	-	-	-	-	-	-	-	-
Wapsi Office Replacement	-	-	-	-	-	100,000	-	-	-	-
Well & Water System Replacment	-	-	-	-	67,000	-	-	-	-	-
Wapsi Road	-	-	-	-	-	-	60,000	80,530	-	-
Wapsi Center Sub-total	13,279	60,000	20,741	60,000	67,000	100,000	60,000	80,530	67,000	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET

	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY19 PLAN	UNPROG NEEDS
Buffalo Shores Dock Replacement	-	-	-	-	-	-	-	-	45,000	-
Buffalo Shores Sub-total	-	-	-	-	-	-	-	-	45,000	-
Other Locations										
ADA Improv - all parks	30,504	30,000	16,606	30,000	50,000	30,000	30,000	30,000	35,000	-
Mid-American Shade Tree Program	6,472	-	-	-	-	-	-	-	-	-
Glynn's Creek-Outhouse Replacement	-	-	31,121	-	-	-	-	-	-	-
Composting Restrooms	12,500	-	-	-	-	-	-	-	-	-
Administration - Windows	-	-	-	-	40,000	-	-	-	-	-
Transfer to contingency	-	50,000	-	50,000	-	50,530	100,000	-	-	-
Transfer to General fund	4,120	-	-	-	-	-	-	-	-	-
Lodge Construction	-	-	-	-	-	-	-	100,000	120,000	-
Archery Range	-	-	-	-	-	-	-	-	50,530	-
Undesignated Projects	-	-	-	-	-	-	-	-	-	-
Other Locations Sub-total	53,596	80,000	47,727	80,000	90,000	80,530	130,000	130,000	205,530	-
F. Conservation Projects Total	659,403	537,530	256,540	537,530	537,530	537,530	537,530	537,530	537,530	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN
FY15 BUDGET

Project #	Description	FY13 ACTUAL	FY14 BUDGET	FY14 YTD	FY14 ESTIMATE	FY15 PLAN	FY16 PLAN	FY17 PLAN	FY18 PLAN	FY19 PLAN	UNPROG NEEDS
G. Secondary Roads Projects											
L-513	Winfield Bridge	76,124	-	8,436	8,436	-	-	-	-	-	-
L-613	Allens Grove Bridge	30,200	-	27,298	27,298	-	-	-	-	-	-
L-113	Pipe Culverts - Various	13,926	-	-	-	-	-	-	-	-	-
I-313	70th Avenue	32,915	-	11,668	11,668	-	-	-	-	-	-
L-713	Pipe Culverts - Wisconsin	67,006	-	-	-	-	-	-	-	-	-
L-213	Y-68 Shoulders	158,934	-	-	-	-	-	-	-	-	-
L-311	150th Avenue	313,910	-	-	-	-	-	-	-	-	-
L-310	BROS Bridge Repl't (reim 80%)	-	350,000	232,286	250,000	-	-	-	-	-	-
L-114	Various Pipe Culverts	-	80,000	-	80,000	-	-	-	-	-	-
L-314	Extension RBC Culvert - Utica Rdg	-	100,000	5,028	100,000	-	-	-	-	-	-
L-412	Asphalt - 275th St (Macadam)	-	650,000	518,143	547,000	-	-	-	-	-	-
L-214	Resurf Buttermilk - Joint Proj	-	25,000	25,667	25,667	-	-	-	-	-	-
L-615	HMA Paving	-	-	-	-	270,000	-	-	-	-	-
L-215	Bridge Replacement	-	-	-	-	80,000	-	-	-	-	-
L-414	BROS Bridge Repl't (reim 80%)	-	-	-	-	350,000	-	-	-	-	-
L-115	Various Pipe Culverts	-	-	-	-	80,000	-	-	-	-	-
L-315	HMA Paving (Tentative)	-	-	-	-	-	135,000	-	-	-	-
L-811	RCB Culvert	-	-	-	-	-	120,000	-	-	-	-
L-116	Various Pipe Culverts	-	-	-	-	-	80,000	-	-	-	-
L-318	Bridge Replacement	-	-	-	-	-	-	85,000	-	-	-
L-217	Bridge Replacement	-	-	-	-	-	-	85,000	-	-	-
L-315	BROS Bridge Repl't (reim 80%)	-	-	-	-	-	-	400,000	-	-	-
L-117	Various Pipe Culverts	-	-	-	-	-	-	80,000	-	-	-
L-218	Miscellaneous	-	-	-	-	-	-	-	250,000	-	-
L-118	Various Pipe Culverts	-	-	-	-	-	-	-	85,000	-	-
L-413	HMA Paving	-	-	-	-	-	-	-	120,000	-	-
L-309	HMA Paving	-	-	-	-	-	-	-	250,000	-	-
L-518	HMA Paving	-	-	-	-	-	-	-	400,000	-	-
L-119	Various Pipe Culverts	-	-	-	-	-	-	-	-	90,000	-
L-219	BROS Bridge Repl't (reim 80%)	-	-	-	-	-	-	-	-	210,000	-
L-319	BROS Bridge Repl't (reim 80%)	-	-	-	-	-	-	-	-	250,000	-
L-519	Bridge Replacement	-	-	-	-	-	-	-	-	90,000	-
L-619	Bridge Replacement	-	-	-	-	-	-	-	-	90,000	-
G. Secondary Roads Total		693,015	1,205,000	828,526	1,050,069	780,000	335,000	650,000	1,105,000	730,000	-

NONMAJOR GOVERNMENTAL FUNDS

SUMMARY FUND STATEMENT

NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/14</u>	<u>Revenues and transfers</u>	<u>Expenditures and transfers</u>	<u>Estimated Balance 06/30/15</u>
NONMAJOR GOVERNMENTAL FUNDS:				
Rural Services Fund	\$ 151,138	\$ 2,822,804	\$ 2,822,697	\$ 151,245
Secondary Roads Fund	1,941,393	6,474,110	8,073,000	342,503
Recorder's Record Management Fund	<u>56,563</u>	<u>45,150</u>	<u>20,000</u>	<u>81,713</u>
Total Other Funds*	<u>\$ 2,149,094</u>	<u>\$ 9,342,064</u>	<u>\$ 10,915,697</u>	<u>\$ 575,461</u>

*Includes interfund transfers and non-budgeted fund activity

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land/structures is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
2005-06	680,293,132	2,002,143	3.03932
2006-07	699,501,125	2,043,351	3.01496
2007-08	708,472,613	2,118,005	3.08626
2008-09	743,768,156	2,179,651	3.01954
2009-10	782,777,559	2,363,628	3.01954
2010-11	798,617,272	2,411,457	3.01954
2011-12	829,648,585	2,536,743	3.13766
2012-13	877,086,710	2,686,071	3.13766
2013-14	908,864,982	2,704,207	3.04487
2014-15	923,012,002	2,805,489	3.03949

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
2005-06	1,640,529	2.40150	435,712	0.63782
2006-07	1,673,340	2.39209	435,712	0.62287
2007-08	1,723,540	2.42268	472,082	0.66358
2008-09	1,775,246	2.37755	479,355	0.64199
2009-10	1,828,503	2.36331	507,725	0.65623
2010-11	1,828,503	2.34506	525,910	0.67448
2011-12	2,061,118	2.48709	539,149	0.65057
2012-13	2,139,440	2.51192	532,955	0.62274
2013-14	2,226,719	2.44036	551,588	0.60451
2013-14	2,261,000	2.43465	561,697	0.60484

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

RURAL SERVICES BASIC FUND

FUND STATEMENT

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 2,681,063	\$ 2,704,207	\$ 2,704,207	\$ 2,739,264	1.3%
Less: Uncollected Delinq Taxes-Levy Yr	698	4,494	4,494	694	-84.6%
Less: Credits To Taxpayers	91,864	72,655	72,655	91,863	26.4%
Net Current Property Taxes	2,588,501	2,627,058	2,627,058	2,646,707	0.7%
Delinquent Property Tax Revenue	698	4,494	4,494	694	-84.6%
Other County Taxes	72,833	69,415	69,415	72,944	5.1%
Intergovernmental	93,536	74,310	74,310	102,459	37.9%
Subtotal Revenues	2,755,568	2,775,277	2,775,277	2,822,804	1.7%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	2,755,568	2,775,277	2,775,277	2,822,804	1.7%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	532,955	551,588	551,588	561,697	1.8%
Subtotal Expenditures	532,955	551,588	551,588	561,697	1.8%
Other Financing Uses:					
Operating Transfers Out	2,139,440	2,226,719	2,226,719	2,261,000	1.5%
Total Expenditures & Other Uses	2,672,395	2,778,307	2,778,307	2,822,697	1.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	83,173	(3,030)	(3,030)	107	-103.5%
Beginning Fund Balance - July 1,	\$ 70,995	\$ 158,901	\$ 154,168	\$ 151,138	-4.9%
Ending Fund Balance - June 30,	\$ 154,168	\$ 155,871	\$ 151,138	\$ 151,245	-3.0%

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax (RUT) and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (0.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

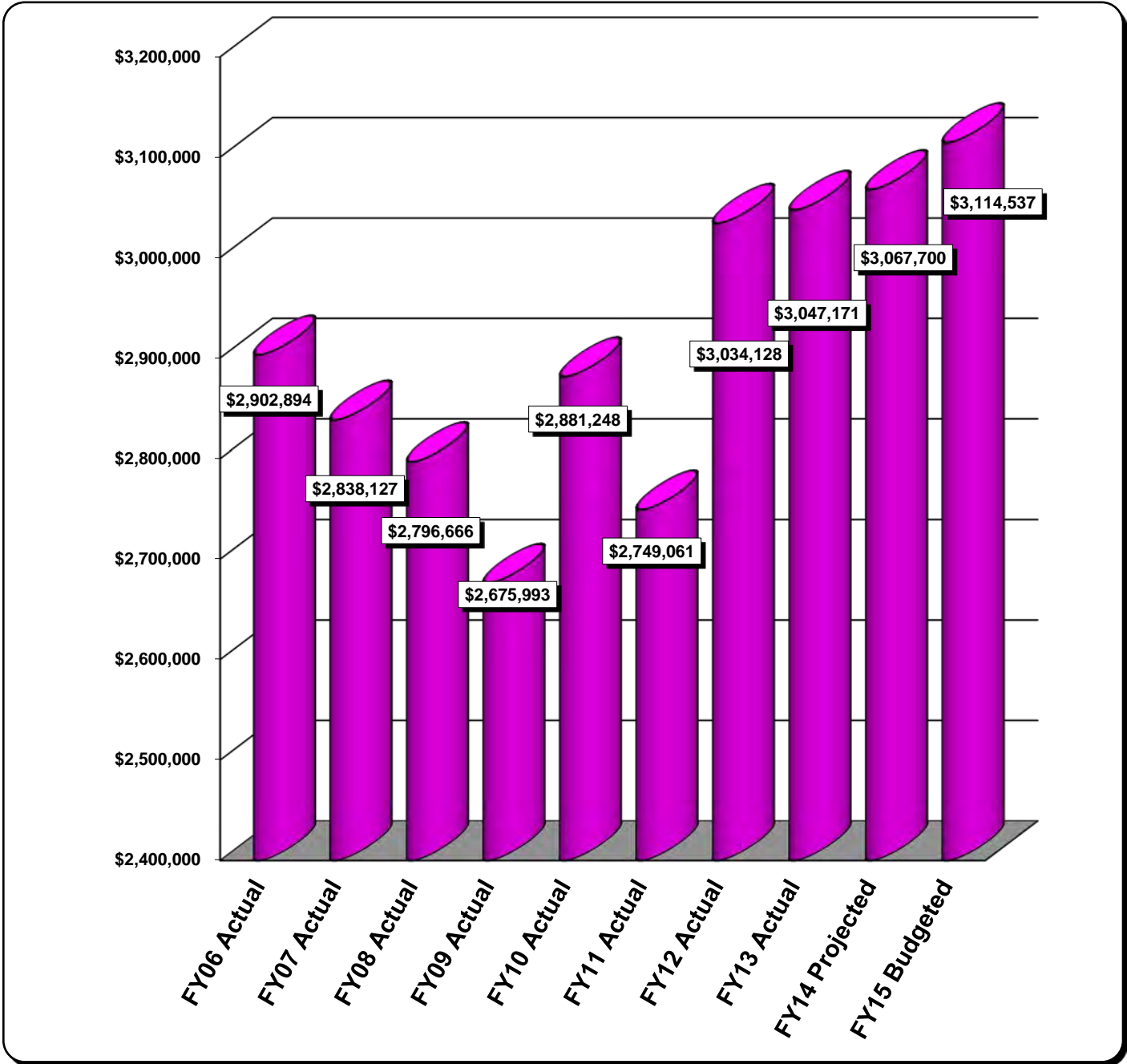
Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. RUT had a dip in FY 09 and FY 11 as the economy improved, however we expect a slight increase in FY 14. The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
2005-06	2,902,894
2006-07	2,838,127
2007-08	2,796,666
2008-09	2,675,993
2009-10	2,881,248
2010-11	2,749,061
2011-12	3,034,128
2012-13	3,047,171
2013-14 Projected	3,067,700
2014-15 Budgeted	3,114,537

Finally for fiscal year 2015 the urban levy rate used to compute the transfer amount from the General Basic Fund is \$0.0986 or 58% of the maximum \$.16875 levy rate. The rural levy rate is used to compute the transfer amount from the Rural Basic Fund is \$2.44959 or 82% of the maximum \$3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, beginning in FY04 Scott County received substantially more in Road Use Taxes (RUT) due to an update of the needs study report which used to be performed every four years. This increased was used toward construction and keeping the rural services property tax levy stable. There was a dip in RUT for FY09 and FY 11, however we project a slight increase through FY15.

SECONDARY ROADS FUND

FUND STATEMENT

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Intergovernmental	\$ 3,204,050	\$ 3,448,953	\$ 3,443,879	\$ 3,280,110	-4.9%
Licenses & Permits	12,835	10,000	10,000	10,000	0.0%
Charges For Services	7,696	4,000	4,000	4,000	0.0%
Miscellaneous	28,691	9,000	11,000	9,000	0.0%
Subtotal Revenues	<u>3,253,272</u>	<u>3,471,953</u>	<u>3,468,879</u>	<u>3,303,110</u>	-4.9%
Other Financing Sources:					
Operating Transfers In	2,875,234	2,971,719	2,971,719	3,014,000	1.4%
Proceeds of Fixed Assets Sales	15,000	129,000	-	157,000	21.7%
Total Revenues & Other Sources	<u>6,143,506</u>	<u>6,572,672</u>	<u>6,440,598</u>	<u>6,474,110</u>	-1.5%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Roads & Transportation					
Administration	\$ 185,317	\$ 198,000	\$ 191,500	\$ 199,500	0.8%
Engineering	357,276	433,500	537,000	471,500	8.8%
Bridges & Culverts	154,930	240,000	250,000	240,000	0.0%
Roads	1,870,940	2,250,000	2,242,025	1,911,500	-15.0%
Snow & Ice Control	266,928	453,000	453,000	453,000	0.0%
Traffic Controls	231,897	227,000	212,000	227,000	0.0%
Road Clearing	182,808	180,000	180,000	180,000	0.0%
New Equipment	622,163	693,000	334,400	653,000	-5.8%
Equipment Operation	1,018,049	1,206,500	1,196,500	1,196,500	-0.8%
Tools, Materials, Supplies	37,493	77,500	96,000	96,000	23.9%
Real Estate & Buildings	41,229	175,000	65,000	1,625,000	828.6%
Capital Projects	693,015	1,205,000	1,062,519	820,000	-32.0%
Subtotal Expenditures	<u>5,662,045</u>	<u>7,338,500</u>	<u>6,819,944</u>	<u>8,073,000</u>	10.0%
Other Financing Uses:	-	-	-	-	N/A
Total Expenditures & Other Uses	<u>5,662,045</u>	<u>7,338,500</u>	<u>6,819,944</u>	<u>8,073,000</u>	10.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	<u>481,461</u>	<u>(765,828)</u>	<u>(379,346)</u>	<u>(1,598,890)</u>	108.8%
Beginning Fund Balance - July 1,	<u>\$ 1,839,278</u>	<u>\$ 1,401,031</u>	<u>\$ 2,320,739</u>	<u>\$ 1,941,393</u>	38.6%
Ending Fund Balance - June 30,	<u>\$ 2,320,739</u>	<u>\$ 635,203</u>	<u>\$ 1,941,393</u>	<u>\$ 342,503</u>	-46.1%

RECORDER'S RECORD MANAGEMENT FUND

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$43,000 each year.

**RECORDER'S RECORD MANAGEMENT FUND
FUND STATEMENT**

	Actual 2012-13	Budget 2013-14	Revised Estimate 2013-14	Budget 2014-15	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 39,163	\$ 34,000	\$ 34,000	\$ 45,000	32.4%
Use of Money & Property	<u>132</u>	<u>369</u>	<u>369</u>	<u>150</u>	N/A
Subtotal Revenues	39,295	34,369	34,369	45,150	31.4%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	39,295	34,369	34,369	45,150	31.4%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out	\$ 45,519	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Total Expenditures & Other Uses	45,519	20,000	20,000	20,000	0.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	<u>(6,224)</u>	<u>14,369</u>	<u>14,369</u>	<u>25,150</u>	75.0%
Beginning Fund Balance - July 1,	<u>\$ 48,418</u>	<u>\$ 42,740</u>	<u>\$ 42,194</u>	<u>\$ 56,563</u>	32.3%
Ending Fund Balance - June 30,	<u><u>\$ 42,194</u></u>	<u><u>\$ 57,109</u></u>	<u><u>\$ 56,563</u></u>	<u><u>\$ 81,713</u></u>	43.1%

BUSINESS-TYPE ACTIVITIES FUNDS

GOLF COURSE ENTERPRISE FUND

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company) required the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County could at any time during this agreement pay the total prepayment price at which time the land lease is canceled. The County paid the lease in its entirety at the conclusion of FY 12.

The course and clubhouse, called Glynns Creek, opened July 1, 1992 at Scott County Park. Glynns Creek has received rave reviews since its opening. While the number of rounds played initially increased steadily since the first year of operation rounds have decreased in recent years. In order to increase revenues, the Conservation Board is selling season passes to the golf course. These passes are flexible for weekend or weekday play and are available in junior/single/family memberships. The season passes also offer players discounts on food, pro-shop merchandise, & range activities. Also, the payment schedules for the passes are offered on a monthly schedule. The golf course website <http://www.scottcountyiowa.com/glynnscreek/> allows players to reserve tee times online.

At the conclusion of the lease commitment, the County forgave the interfund advance and interfund loan interest balance between the General Fund and the Golf Course Enterprise Fund. The transfer between the General Fund and the Golf Fund is a non-program budgetary expenditure within the General Fund and is a transfer of equity on the GAAP basis.

This County run operation is accounted for in the Golf Course Enterprise Fund.

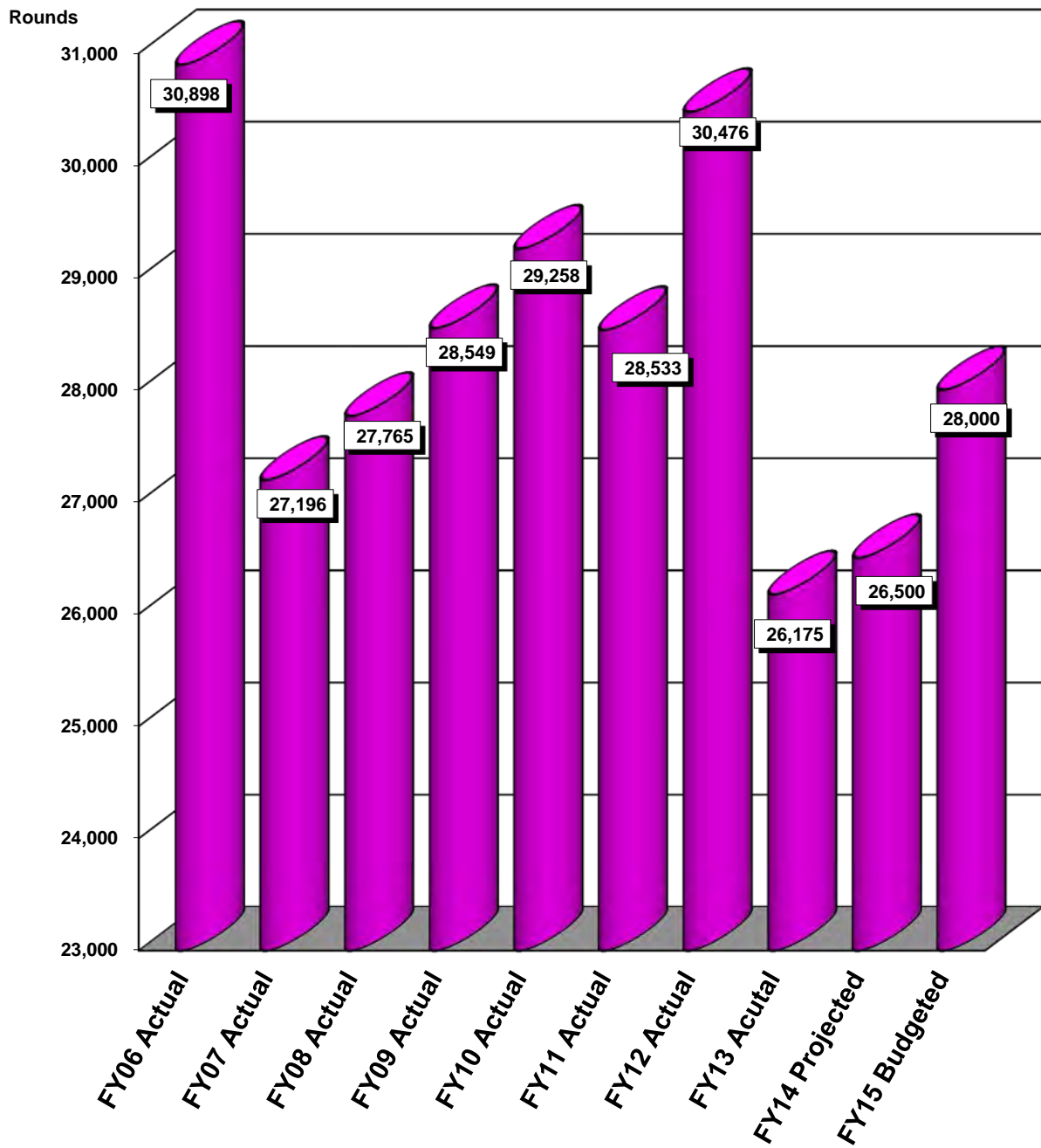
GOLF COURSE ENTERPRISE FUND

FUND STATEMENT

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Revised</u> <u>Estimate</u> <u>2013-14</u>	<u>Budget</u> <u>2014-15</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 888,581	\$ 1,105,100	\$ 1,106,200	\$ 1,106,200	0.1%
Use of Money & Property	-	-	-	-	N/A
Miscellaneous	<u>1,678</u>	<u>700</u>	<u>700</u>	<u>700</u>	0.0%
Subtotal Revenues	890,259	1,105,800	1,106,900	1,106,900	0.1%
Other Financing Sources:					
Transfer - General Fund	<u>4,616,126</u>	-	-	-	
Total Revenues & Other Sources	<u>5,506,385</u>	<u>1,105,800</u>	<u>1,106,900</u>	<u>1,106,900</u>	0.1%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	<u>\$ 976,713</u>	<u>\$ 1,093,089</u>	<u>\$ 1,097,812</u>	<u>\$ 1,172,094</u>	7.2%
Subtotal Expenditures	976,713	1,093,089	1,097,812	1,172,094	7.2%
Other Financing Uses:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	976,713	1,093,089	1,097,812	1,172,094	7.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	<u>4,529,672</u>	<u>12,711</u>	<u>9,088</u>	<u>(65,194)</u>	-612.9%
Beginning Fund Equity - July 1,	<u>\$ (2,221,267)</u>	<u>\$ 2,369,538</u>	<u>\$ 2,308,405</u>	<u>\$ 2,317,493</u>	-2.2%
Ending Fund Equity - June 30,	<u>\$ 2,308,405</u>	<u>\$ 2,382,249</u>	<u>\$ 2,317,493</u>	<u>\$ 2,252,299</u>	-5.5%

GLYNNS CREEK GOLF COURSE ROUNDS

TEN YEAR COMPARISON



This graph shows that golf rounds have struggled since FY06. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are projected to see an upward trend flat in FY 15 are certainly weather dependent. The FY 15 budgeted projection is based upon conservative estimates of consistent usage.

DEPARTMENTAL/AGENCY DETAIL

Administration

Dee F. Bruemmer, County Administrator



MISSION STATEMENT: The County Administrator will work to create a sustainable, enjoyable and prosperous community for all Scott County residents

ACTIVITY/SERVICE:	Policy and Facilitation	DEPT/PROG:	Administration	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: 155,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of meetings with Board Members	120	103	100	100
Number of agenda items	379	282	380	300
Number of agenda items postponed	2	0	2	0
Number of agenda items placed on agenda after distribution	1.60%	0.07%	5%	5.00%

PROGRAM DESCRIPTION:

Organize and coordinate the legislative and policy functions of the Board of Supervisors. Recommend ordinances, resolutions, motions and provide administrative guidance.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Prepare reports, studies, legislative actions for Board consideration in a prompt, efficient manner.	Percentage number of agenda items placed on the agenda 5 days in advance of the meeting.	98.40%	100%	95%	100%
Board members are informed and prepared to take action on all items on the agenda.	Percentage number of agenda items that are postponed at Board meeting.	0.50%	0.00%	5%	0.00%

ACTIVITY/SERVICE:	Financial Management	DEPT/PROG:	Administration	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: 145,000
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of Grants Managed		71	69	70
Number of Budget Amendments		2	2	2

PROGRAM DESCRIPTION:

Recommend balanced budget and capital plan annually. Forecast revenues and expenditures and analyze trends. Prepare reports and monitor and recommend changes to budget plan. Monitor and audit purchasing card program. Administer grants and prepare reports. Coordinate the annual audit and institute recommendations. Prepare special reports.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Maintain minimum fund balance requirements for the County's general fund - according to the Financial Management Policy	Maintain a 15% general fund balance	19%	22.0%	19%	19.0%
Ensure that all state service areas stay at or under budget for a fiscal year	Each state service area to be 100% expended or below	100%	100%	100%	100%
Quality, on-time monthly and quarterly reporting to the Board of Supervisors	100% of the monthly and quarterly reports need to be prepared and presented to the Board on time	100%	100%	100%	100%
Ensure that all Federal Grants receive a perfect score with no audit findings for County's annual Single Audit	Zero audit findings for federal grants related to the Single Audit	0	0	0	0

ACTIVITY/SERVICE:	Legislative Coordinator	DEPT/PROG:	Administration	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: 50,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of committee of the whole meetings	53	36	45	40
Number of meetings posted to web 5 days in advance	99%	100%	100%	100%
Percent of Board Mtg handouts posted to web within 24 hours	100%	100%	100%	100%

PROGRAM DESCRIPTION:

Coordination of intergovernmental relations: scheduling meetings with city councils, authorized agencies and boards and commissions; appointments to boards and commissions, 28E Agreements, etc. Coordination of agenda preparation and meeting notices and custodian of official files for Board of Supervisors and Public Safety Authority.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Agenda materials are available to the public.	Agenda posted to the website 5 days in advance of the meeting.	99%	100%	100%	100%
Handouts are available to the public timely.	Handouts are posted to the website within 24 hours after the meeting.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Strategic Plan	DEPT/PROG:	Administration	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	All	FUND:	01 General	BUDGET: 29,530
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Attendance of Department Heads at Monthly Dept Hd Mtg	88%	93%	90%	90%
Number of Board goals	34	19	18	18
Number of Board goals on-schedule	9	17	14	16
Number of Board goals completed	20	8	13	15

PROGRAM DESCRIPTION:

Facilitate through collaboration the achievement of the Board of Supervisors goals and report the outcomes bi-monthly. Supervise appointed Department Heads.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Board goals are on-schedule and reported quarterly	Percentage of Board goals on-schedule	64%	89%	78%	88%
Board goals are completed	Percentage of Board goals completed on-schedule	59%	42%	72%	77%

ACTIVITY/SERVICE:	Intergovernmental Relations	DEPT/PROG:	Administration	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET: 155,000
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Attendance of Co Administrator at State meetings		54	49	34
Attendance of Co Administrator at QC First/Chamber meetings		20	28	15
Attendance of Co Administrator at Monthly Mgrs/Admin/Mayor		19	17	15
Attendance of Co Administrator at other meetings		187	217	300

PROGRAM DESCRIPTION:

Represent County on intergovernmental committees, economic development agencies and other committees and boards at the local, state and federal level.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Strengthening intergovernmental relations on state level.	Percent attendance at meetings.	100%	100%	90%	90%
Strengthening intergovernmental relations with Chamber and QC First.	Percent attendance at meetings.	100%	100%	100%	95%
Strengthening intergovernmental relations at local level.	Percent attendance at monthly mgrs/admin/mayor meetings.	100%	100%	75%	85%
Strengthening intergovernmental relations at local level.	Number of meetings with other units of governments, business, chamber, and not for profits.	187	217	175	175

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: General Administration (11.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
597-A Budget Manager	1.00	1.00	1.00	1.00	1.00
366-A Budget Coordinator	-	-	-	-	-
298-A Administrative Assistant	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.50	3.50	3.50	3.50	3.50
APPROPRIATION SUMMARY:					
Personal Services	\$476,618	\$507,400	\$517,250	\$522,430	\$522,430
Expenses	7,005	10,500	10,500	10,500	10,500
Supplies	965	1,600	1,600	1,600	1,600
TOTAL APPROPRIATIONS	\$484,587	\$519,500	\$529,350	\$534,530	\$534,530
ANALYSIS					
<p>FY15 non-salary costs for this program are recommended to remain unchanged from FY14. There are no personnel, vehicle, or capital requests.</p>					

Attorney's Office

Mike Walton, County Attorney



MISSION STATEMENT: The County Attorney's Office is dedicated to providing the citizens of Scott County with a safe community by providing well-trained, career prosecutors and support staff to pursue justice through the resolution of legal issues, prosecute criminal offenses occurring within Scott County, cooperate with law enforcement agencies for the protection of citizens, and provide legal representation for the County, its elected officials and departments.

ACTIVITY/SERVICE:	Criminal Prosecution	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$1,096,219
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
New Indictable Misdemeanor Cases		3216	3096	3200	3000
New Felony Cases		1040	1044	1000	1000
New Non-Indictable Cases		1756	1858	1700	1750
Conducting Law Enforcement Training (hrs)		46.5	40	40	40

PROGRAM DESCRIPTION:

The County Attorney Office is responsible for the enforcement of all state laws and county ordinances charged in Scott County. The duties of a prosecutor include advising law enforcement in the investigation of crimes, evaluating evidence, preparing all legal documents filed with the court, and participating in all court proceedings including jury and non-jury trials.

Ensure new voters have opportunity to vote.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will represent the State in all criminal proceedings.	98% of all criminal cases will be prosecuted by the SCAO.	98%	98%	98%	98%
Attorney's Office will have qualified, well-trained attorneys to represent County.	100% of Attorneys will receive a minimum of 15 hrs of CLE (continuing education) annually.	100%	100%	100%	100%
Attorney's Office will diligently work toward achieving justice in all criminal cases.	Justice is accomplished in 100% of criminal cases.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Juvenile	DEPARTMENT:	Attorney	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$857,885
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
New Juvenile Cases - Delinquencies, CINA, Terms, Rejected		748	775	700
Uncontested Juvenile Hearings		1315	1333	1300
Evidentiary Juvenile Hearings		343	350	300

PROGRAM DESCRIPTION:

The Juvenile Division of the County Attorney's Office represents the State in all Juvenile Court proceedings, works with police departments and Juvenile Court Services in resolving juvenile delinquency cases, and works with the Department of Human Services and other agencies in Children in Need of Assistance actions.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office represents the State in juvenile delinquency proceedings.	98% of all juvenile delinquency cases will be prosecuted by the SCAO.	98%	98%	98%	98%
Attorney's Office represents the Department of Human Services in CINA cases.	98% of all juvenile CINA cases will be pursued by the SCAO.	98%	98%	98%	98%

ACTIVITY/SERVICE:	Civil / Mental Health	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$341,756	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Non Litigation Services Intake		364	164	360	200
Litigation Services Intake		319	358	300	300
Non Litigation Services Cases Closed		363	164	360	200
Litigation Services Cases Closed		349	333	300	300
# of Mental Health Hearings		n/a	311	250	300

PROGRAM DESCRIPTION:

Provide legal advice and representation to Scott County Board of Supervisors, elected officials, departments, agencies, school and township officers. Represent the State in Mental Health Commitments.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will provide representation and service as required.	Attorney's Office will defend 90% of County cases in-house. (rather than contracting other attorneys)	90%	90%	90%	90%
Attorney's Office will provide representation at Mental Health Commitment Hearings.	100% representation	100%	100%	100%	100%
Attorney's Office will have qualified, well-trained attorneys to represent County.	100% of Attorneys will receive a minimum of 15 hrs of CLE (continuing education) annually.	n/a	100%	100%	100%

ACTIVITY/SERVICE:	Driver License / Fine Collection	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$212,724	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of clients in database		1241	1287	1200	1200
# of driver license defaulted		73	91	50	75
\$ amount collected for county		221,111.00	476,905.00	200,000	300,000.00
\$ amount collected for state		345,732.00	555,084.00	300,000	400,000.00
\$ amount collected for DOT		n/a	5,315.00	12,000	5,000.00

PROGRAM DESCRIPTION:

The Driver License Reinstatement Program gives drivers the opportunity to get their driver's licenses back after suspension for non-payment of fines. The Delinquent Fine Collection program's purpose is to assist in collecting delinquent amounts due and to facilitate the DL program. The County Attorney's Office is proactive in seeking out candidates, which is a new revenue source for both the County and the State.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will work to assist Scott County residents in obtaining driver licenses after suspension.	Attorney's Office will assist applicants with suspensions 100% of the time.	100%	100%	100%	100%
Attorney's Office will work to assist Scott County residents in paying delinquent fines.	Attorney's Office will grow the program by 1% quarterly.	1%	211%	1%	1%

ACTIVITY/SERVICE:	Victim/Witness Support Service	DEPARTMENT:	Attorney	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$57,885
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# victim packets sent		2119	1699	2000
# victim packets returned		676	698	600

PROGRAM DESCRIPTION:

The Victim/Witness Program of Scott County provides services to victims of crime and focuses attention on the rights of crime victims. The Victim/Witness Coordinator notifies victims of all proceedings, and provides service referrals and information to victims and witnesses.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will actively communicate with crime victims.	100% of registered crime victims will be sent victim registration information.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Advisory Services	DEPARTMENT:	Attorney	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	All Residents	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$196,325
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of walk-in complaints received		197	133	200

PROGRAM DESCRIPTION:

The County Attorney's Office is available daily from 8:30 am to 11:30 am to assist citizens who wish to consult an assistant county attorney to determine whether criminal charges or other action is appropriate in a given situation. In addition, an attorney is available 24/7 to assist law enforcement officers.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will respond to citizen's requests for information during complaint desk hours.	100% of requests will be addressed.	100%	100%	100%	100%
Attorney's Office will assist law enforcement officers in answering legal questions.	An attorney is on call 24/7, 365 days a year.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Case Expedition	DEPARTMENT:	Attorney	
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:	All Residents	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$57,885
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of entries into jail		7573	7522	7500

PROGRAM DESCRIPTION:

The purpose of Case Expeditor is to facilitate inmates' progress through the judicial system.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
The Case Expeditor will review the cases of all inmates in the Scott County Jail to reduce the number of days spent in the jail before movement.	100% of inmate cases are reviewed.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Check Offender Program	DEPARTMENT:	Attorney	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	All Residents	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$57,885
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of warrants issued		207	117	200
# of defendants taking class		72	86	75

PROGRAM DESCRIPTION:

The Check Offender Program's goal is to recover full restitution for the merchant without adding to the financial burden of the criminal justice system. Merchants benefit because they receive restitution. First time bad check writers benefit because they receive the opportunity to avoid criminal prosecution. Scott County citizens benefit because the program was established without any additional cost to the taxpayer.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will assist merchants in recovering restitution without the need for prosecution.	County Attorney's Office will attempt to recover restitution 100% of the bad check cases.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Grants	DEPARTMENT:	Attorney	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents	
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$15,680
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of new investigations initiated		180	145	180
# of State/Federal judicial search warrants served		94	127	100
# of defendants arrested for State/Federal prosecution		175	176	175
# of community training		29	20	30
				250

PROGRAM DESCRIPTION:

The County Attorney's Office manages Justice Assistance Grants and Office of Drug Control Policy Grants to assist the Quad-City Metropolitan Enforcement Group in enforcing drug trafficking through a multi-jurisdictional agreement.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will manage QCMEG federal and state grants in a timely fashion.	Fiscal Officer will submit quarterly and annual reports for JAG and/or ODCP awards to maintain grant.	100%	100%	100%	100%
Attorney's Office will manage QCMEG federal and state grants to assist in drug trafficking.	90% of new investigations will result in defendant being arrested for State or Federal prosecution.	90%	90%	90%	90%

Attorney - Risk Management



Rhonda Oostenryk, Risk Manager

MISSION STATEMENT: Investigation and review of all claims and losses, implementing policies or procedures to adjust, settle, resist or avoid future losses; relating liability and worker's compensation issues.

ACTIVITY/SERVICE:	Liability	DEPARTMENT:	Risk Mgmt	12.1202
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	02 Supplemental	BUDGET: \$663,325
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
		2014-15		PROJECTED
\$40,000 of Claims GL		\$219.00	\$822.00	\$40,000
\$50,000 of Claims PL		\$100.00	\$1,034.00	\$50,000
\$85,000 of Claims AL		\$21,126.00	\$55,103.00	\$50,000
\$20,000 of Claims PR		\$53,097	\$9726 .00	\$20,000

PROGRAM DESCRIPTION:

Tort Liability: A "tort" is an injury to another person or to property, which is compensable under the law. Categories of torts include negligence, gross negligence, and intentional wrongdoing.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Prompt investigation of liability accidents/incidents	To investigate incidents/accidents within 5 days	75%	90%	90%	90%

ACTIVITY/SERVICE:	Schedule of Insurance	DEPARTMENT:	Risk Mgmt	12.1202
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	02 Supplemental	BUDGET: \$565,032
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of County maintained policies - 15		15	15	15

PROGRAM DESCRIPTION:

Schedule of Insurance

Maintaining a list of items individually covered by a policy, e.g., a list of workers compensation, general liability, auto liability, professional liability, property and excess umbrella liability.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Market and Educate underwriters to ensure accurate premiums	Audit Insurance Job Classification codes	100%	100%	100%	100%

ACTIVITY/SERVICE:		DEPARTMENT: Risk Mgmt			
BUSINESS TYPE: Core Service		RESIDENTS SERVED:			
BOARD GOAL: Financially Sound Gov't		FUND: 01 General	BUDGET: \$235,430		
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Claims Opened (new)		25	38	50	50
Claims Reported		74	74	75	75
\$175,000 of Workers Compensation Claims		\$131,923.00	\$142,260.00	\$200,000	\$225,000.00

PROGRAM DESCRIPTION:

To ensure that employees who are injured on the job are provided proper medical attention for work related injuries and to determine preventive practices for injuries.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To investigate workers comp claims within 5 days	To investigate 100% of accidents within 5 days	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Attorney Administration (12.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.40	0.40	0.40	0.40	0.40
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	0.50	0.50	0.50	0.50	0.50
252-A Executive Secretary	-	-	-	-	-
151-C Clerk II	-	-	-	-	-
141-C Clerk II	-	-	-	-	-
TOTAL POSITIONS	2.40	2.40	2.40	2.40	2.40

APPROPRIATION SUMMARY:					
Personal Services	\$290,042	\$303,632	\$302,732	\$303,147	\$303,147
Expenses	1,485	7,500	7,500	6,200	6,200
Supplies	3,246	2,000	2,000	4,250	4,250
TOTAL APPROPRIATIONS	\$294,773	\$313,132	\$312,232	\$313,597	\$313,597

ANALYSIS

FY15 non-salary costs for this program are recommended to remain unchanged from current budget levels. Expenses and supplies have been reorganized based on usage, however there is no net increase to the budget.

There are no revenues credited to this program.

There are no budget issues for the FY15 budget.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Criminal Prosecution (12.1201)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.60	0.60	0.60	0.60	0.60
611-A Attorney II	3.00	3.00	4.00	4.00	4.00
464-A Attorney I	10.00	10.00	9.00	9.00	9.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
316-A Paralegal-Audio/Visual Production Specialist	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	0.50	0.50	0.50	0.50	0.50
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
223-C Fine Collection Coordinator	1.00	1.00	2.00	2.00	2.00
214-C Administrative Assistant-Juvenile Court	1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator	1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary-District Court	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness	1.00	1.00	1.00	1.00	1.00
194-C Legal Secretary	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
151-C Clerk II-Data Entry	1.00	1.00	1.00	1.00	1.00
151-C Clerk II-Receptionist	1.00	1.00	1.00	1.00	1.00
Z Summer Law Clerk	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	28.10	28.10	29.10	29.10	29.10
REVENUE SUMMARY:					
Intergovernmental	\$ -	\$1,600	\$1,200	\$1,200	\$1,200
Fines & Forfeitures	447,066	225,000	275,000	325,000	325,000
Miscellaneous	-	-	-	-	-
TOTAL REVENUES	\$447,066	\$226,600	\$276,200	\$326,200	\$326,200
APPROPRIATION SUMMARY:					
Personal Services	\$2,290,126	\$2,391,686	\$2,413,731	\$2,443,646	\$2,443,646
Equipment	-	450	450	-	-
Expenses	69,486	101,500	141,500	97,000	97,000
Supplies	32,444	36,000	36,000	40,000	40,000
TOTAL APPROPRIATIONS	\$2,392,056	\$2,529,636	\$2,591,681	\$2,580,646	\$2,580,646
ANALYSIS					
<p>FY15 non-salary costs for this program are recommended to remain unchanged from current budgeted levels. Expenses and supplies have been reorganized based on usage, however there is no net increase to the budget.</p> <p>FTE's were approved to increase by 1.0 Fine Collection Coordinator as of July 1, 2013.</p> <p>Fines & Forfeitures are increasing by \$100,000 from the FY14 budget to accurately reflect the expected revenues.</p> <p>There are no budget issues for the FY15 budget.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Risk Management (12.1202)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
505-A Risk Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Fees and Charges	\$ 68	\$ 25	\$ 100	\$ 25	\$ 25
Miscellaneous	7,110	10,000	3,900	10,000	10,000
TOTAL REVENUE	\$ 7,178	\$10,025	\$4,000	\$10,025	\$10,025
APPROPRIATION SUMMARY:					
Personal Services	\$100,104	\$103,980	\$103,980	\$106,575	\$106,575
Equipment	\$3,000	\$0	\$0	\$0	\$0
Expenses	696,830	821,250	963,570	921,286	921,286
Supplies	2,210	1,400	2,000	1,400	1,400
TOTAL APPROPRIATIONS	\$802,144	\$926,630	\$1,069,550	\$1,029,261	\$1,029,261

ANALYSIS

FY 15 non-salary costs are recommended to increase by 33% due to claim liability and premium insurance increases.

FY 15 revenues are recommended to remain flat over the current year.

There are no issues for FY 15 budget at this time.

There are no capital, personnel and vehicle changes at this time.

Auditor's Office

Roxanna Moritz, County Auditor



MISSION STATEMENT: To provide timely, accurate, efficient and cost effective services to the taxpayers, voters and real estate customers of Scott County, and to all County Departments, County Agencies and County Employees.

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	Auditor		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	211,283
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Maintain administration costs at or below 15% of budget		14.00%	14.20%	14%	14.00%

PROGRAM DESCRIPTION:

This program provides overall management of the statutory responsibilities of the Auditor's Office, including prior listed programs and not listed duties, such as clerk to the Board of Supervisors, etc. These responsibilities include establishing policy and setting goals for each individual program.

Ensure new voters have opportunity to vote.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure all statutory responsibilities are met.	Conduct at least 12 meetings with managers to review progress and assess need for new policies.	12	12	12	12
Ensure all statutory responsibilities are met.	Conduct at least 4 meetings with staff from each department to review progress and assess need for new policies.	4	4	4	4

ACTIVITY/SERVICE:	Taxation	DEPARTMENT:	Auditor		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	270,806
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Property Transfers Processed					
Local Government Budgets Certified		49	49	49	49

PROGRAM DESCRIPTION:

This program provides: certifies taxes and budgets for all Scott County taxing districts; maintains property tax system regarding transfers, credits, splits, property history, and assists public with property tax changes; maintains correct property valuations for all taxing districts including rollbacks, valuation credits, and TIF district valuation and reconciliation; maintains property plat books and county GIS system.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Certify taxes and budgets.	Meet statutory & regulatory deadlines for certification with 100% accuracy	100%	100%	100%	100%
Process all property transfers.	Process all transfers without errors within 48 hours of receipt of correct transfer documents	100%	100%	100%	100%

ACTIVITY/SERVICE:	Payroll	DEPARTMENT: Auditor- Business & Finance		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: 224,590	
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of Employees		689	635	660
Time Cards Processed		40,838	42,355	44,000

PROGRAM DESCRIPTION:

This program provides payroll services for all County Departments, County Assessor, County Library and SECC. Services include processing payroll; calculation and payment of payroll liabilities including payroll taxes, retirement funds, and other withholdings; ensure all Federal and State payroll laws are followed; present payroll to the Board for approval pursuant to the Code of Iowa.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Pay all employees correctly and timely.	All employees are paid correctly and on time.	100%	100%	100%	100%
Pay all payroll liabilities on time and correctly. This includes taxes, and other withholdings.	Occur no penalties for late payments.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Accounts Payable	DEPARTMENT: Auditor- Business & Finance		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: 169,430	
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Invoices Processed		25,035	22,453	22,500

PROGRAM DESCRIPTION:

This program provides accounts payable services for all County Departments, County Assessor, County Library and SECC; audits all claims submitted for payment; verifies claims for conformance to County policy and applicable laws; processes warrants and accounts for all expenditures in the general ledger; claims are presented for Board approval according to the Code of Iowa.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To process all claims correctly and according to policies and procedures.	Have all claims correctly processed and paid.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Expenditure Ledger	DEPARTMENT: Auditor - Business & Finance		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: 9,150	
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of Account Centers		109	13,438	13,650
Number of Accounting Adjustments		109	79	100

PROGRAM DESCRIPTION:

This program is responsible for the general accounting of expenditures in the general ledger of the County and is responsible for all changes therein.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To make sure the General Ledger properly reflects all expenditures and receipts.	Make sure all adjustments are proper according to accounting policies and procedures.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Commissioner of Elections	DEPARTMENT: Auditor-Elections		
BUSINESS TYPE:	Core Service	RESIDENTS SERVE		130,000
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET: 465,600
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Conduct 4 county-wide elections		4	3	4

PROGRAM DESCRIPTION:

This program prepares and supervises ballot printing and voting machine programming; orders all election supplies; employs and conducts schools of instructions for precinct election officials; prepares and monitors the processing of absentee ballots; receives nomination papers and public measure petitions to be placed on the ballot; acts as Clerk to Board of Election Canvassers and Special Voter Precinct Board.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Contract for and arrange facilities for election day and early voting polling places.	Insure 100% of polling places meet legal accessibility requirements or receive waivers from the Secretary of State.	100%	100%	100%	100%
Receive and process all absentee ballot requests for all elections.	Process and mail ballots to 100% of voters who submit correct absentee ballot requests in accordance with State law.	100%	100%	100%	100%
Insure precinct election officials are prepared to administer election laws for any given election.	Conduct election official training before major elections.	4	1	4	1

ACTIVITY/SERVICE:	Registrar of Voters	DEPARTMENT: Auditor -Elections		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Service with PRIDE	FUND: 01 General	BUDGET:	148,265
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Maintain approximately 125,000 voter registration files		124,263	124,356	126,000

PROGRAM DESCRIPTION:

This program works with the statewide I-VOTERS system; maintains current records of residents desiring to vote; verifies new applicants are legally eligible to vote; purges records of residents no longer legally eligible to vote; prepares lists of qualified voters for each election to insure only those qualified to vote actually do vote; reviews election day registrants to insure their qualifications to vote.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure new voters have opportunity to vote.	All new registrations are verified, processed and voters sent confirmation by legal deadlines.	100%	100%	100%	100%
Ensure all statutory responsibilities are met.	Process all voter registrations received from all agencies and maintain current registration file.	100%	100%	100%	100%
Ensure all statutory responsibilities are met.	Compliance with state and federal election laws.	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Auditor Administration (13.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Auditor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00

APPROPRIATION SUMMARY:					
Personal Services	\$197,906	\$205,604	\$205,604	\$206,483	\$206,483
Equipment	-	-	-	-	-
Expenses	3,705	8,350	8,350	4,300	4,300
Supplies	357	500	500	500	500
TOTAL APPROPRIATIONS	\$201,968	\$214,454	\$214,454	\$211,283	\$211,283

ANALYSIS

FY15 non-salary costs for this program are recommended to decrease by \$3,171 previously needed staff training and certification of the Auditor as a Certified Election Official have occurred.

There are no revenues credited to this program.

List issues for FY15 budget:

1. None
- 2.
- 3.
- 4.

List capital, personnel and vehicle changes:

1. None
- 2.
- 3.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Elections (13.1301)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III	2.00	2.00	2.00	2.00	2.00
141-C Clerk II	0.65	0.65	0.65	0.65	0.65
TOTAL POSITIONS	3.65	3.65	3.65	3.65	3.65

REVENUE SUMMARY:					
Intergovernmental	\$1,084	\$189,800	\$189,800	\$0	\$0
Fees and Charges	190	250	250	200	200
Fines, Forfeitures & Miscellaneous	95,564	-	-	-	-
TOTAL REVENUES	\$96,838	\$190,050	\$190,050	\$200	\$200
APPROPRIATION SUMMARY:					
Personal Services	\$370,506	\$353,707	\$353,707	\$399,288	\$399,288
Equipment	\$0	\$0	\$0	\$0	\$0
Expenses	159,649	231,125	231,125	178,475	178,475
Supplies	41,546	23,700	23,700	36,100	36,100
TOTAL APPROPRIATIONS	\$571,701	\$608,532	\$608,532	\$613,863	\$613,863

ANALYSIS

FY15 expenses for this program are recommended to decrease by \$52,650 from FY14 levels due to a reduced number of elections and consequent reduction in costs for election machine programming, ballot printing etc. Personal Service costs will increase due to significant increases in the number of poll workers per precinct, employment of temporary workers and running satellite voting locations. Supplies will increase as well due to the anticipated increase in early voting.

The general election is not reimbursable. Minor revenue will be collected for production of voter data bases for candidates.

The department has requested the following items within the County-wide Capital budget:

- Purchasing authority is sought for five additional electronic poll books to expand coverage into precincts not using e-poll books.

- Purchasing authority is also sought for 65 ID card scanners for use with e-poll books. Many counties use these scanners to speed up voter processing.

List issues for FY15 budget:

1. None
- 2.
- 3.
- 4.

List capital, personnel and vehicle changes:

1. \$5,000 for five computers & label printers for electronic poll books
2. \$16,250 for 65 ID card scanners for use with electronic poll books

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Business/Finance (13.1302)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
677-A Accounting & Tax Manager	0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist	2.00	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	5.10	5.10	5.10	5.10	5.10
REVENUE SUMMARY:					
Fees and Charges	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$381,771	\$383,050	\$383,050	\$393,095	\$393,095
Equipment	-	-	-	-	-
Expenses	786	3,025	3,025	3,475	3,475
Supplies	6,183	6,100	6,100	6,600	6,600
TOTAL APPROPRIATIONS	\$388,740	\$392,175	\$392,175	\$403,170	\$403,170
ANALYSIS					
FY15 non-salary costs for this program are recommended to increase by \$950 and are offset by reductions in other programs.					
There are no revenues associated with this program.					
List issues for FY15 budget:					
1.					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1.					
2.					
3.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Taxation (13.1303)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager	0.30	0.30	0.30	0.30	0.30
268-A GIS Parcel Maintenance Technician	1.00	1.00	1.00	1.00	1.00
194-C Playroom Draftsman	-	-	-	-	-
177-C Platroom specialist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.30	3.30	3.30	3.30	3.30
REVENUE SUMMARY:					
Licenses and Permits	\$4,310	\$5,250	\$5,250	\$5,450	\$5,450
Fees and Charges	33,474	36,000	36,000	40,000	40,000
TOTAL REVENUES	\$37,784	\$41,250	\$41,250	\$45,450	\$45,450
APPROPRIATION SUMMARY:					
Personal Services	\$257,354	\$265,669	\$265,669	\$265,986	\$265,986
Equipment	-	-	-	-	-
Expenses	3,377	3,320	3,320	3,820	3,820
Supplies	270	1,000	1,000	1,000	1,000
TOTAL APPROPRIATIONS	\$261,001	\$269,989	\$269,989	\$270,806	\$270,806
ANALYSIS					
<p>FY15 non-salary costs for this program are recommended to increase \$500 from current budgeted levels due to training costs.</p> <p>Revenues are expected to increase by \$3,000 from current budget levels due to increased real estate activity.</p> <p>List issues for FY15 budget:</p> <ol style="list-style-type: none"> 1. None 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None 2. 3. 					



Community Services

Lori Elam, Community Services Director

MISSION STATEMENT: The Community Services Department provides funding for a variety of social services, including MH/DD services, Veteran's services, General Assistance and Substance Abuse services, for individuals and their families.

ACTIVITY/SERVICE:	Community Services Administration	DEPARTMENT:	CSD 17.1701		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Regional Leadership	FUND:	10 MHDD	BUDGET:	\$86,541
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of outside programs/educational activities/workgroups or board meetings attended/participated in or requested by outside entity		355	333	275	250
Number of appeals requested from Scott County Consumers		0	0	1	1
Number of Exceptions Granted		N/A	N/A	N/A	15
Total MH/DD Administration budget (17A and 17G admin)		\$543,198	\$141,499	\$144,329	\$147,296
Administration cost as percentage of MH/DD Budget		5.4%	3.8%	3.0%	4.0%

PROGRAM DESCRIPTION:

To provide administration and representation of the department, including administration of the MH/DD budget within the Eastern Iowa MH/DS region, the Veteran Services Program, the General Assistance Program, the Substance Abuse Program and other social services and institutions.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To monitor MH/DS funding within Scott County to ensure cost-effective services are assisting individuals to live as independently as possible.		N/A	N/A	N/A	N/A

ACTIVITY/SERVICE:	General Assistance Program	DEPARTMENT:	CSD 17.1701		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$486,580
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of applications requesting financial assistance		1428	1076	1200	1250
# of applications approved		756	479	650	700
# of approved clients pending Social Security approval		34	35	35	35
# of individuals approved for rental assistance (unduplicated)		109	195	200	185
# of burials/cremations approved		71	65	55	55
# of families and single individuals served		Families 373 Singles 956	Families 320 Singles 613	Families 400 Singles 700	Families 420 Singles 730
# of cases denied to being over income guidelines		205	107	120	130
# of cases denied/uncompleted app require and/or process		365	279	250	250

PROGRAM DESCRIPTION:

To provide financial assistance to meet the needs of persons who are poor as defined in Iowa Code Chapter 252.25 and 252.27 (have no property, unable to earn a living due to a physical or mental disability) and who are not currently eligible for federal or state public assistance.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To provide financial assistance (rent, utilities, burial, direct assist) to 3600 individuals (applicants) as defined by Iowa Code Chapter 252.25 during the year.	To grant assistance averaging no more than \$450 per applicant approved.	\$310.86	\$407.56	\$410.60	\$450.00
To provide financial assistance to individuals as defined by Iowa Code Chapter 252.25.	To provide at least 380 referrals on a yearly basis to individuals who don't qualify for county assistance.	481	360	500	525
To maintain the Community Services budget in order to serve as many Scott County citizens as possible.	Review quarterly General Assistance expenditures verses budgeted amounts (17B).	\$476,746 or 61% of budget	\$391,137 or 70.5% of budget	\$549,892	\$494,365

ACTIVITY/SERVICE:	Veteran Services		DEPARTMENT:	CSD 17.1702	
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$143,564
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of requests for veteran services (federal/state)		1160	1164	1300	1300
# of applications for county assistance		127	136	125	135
# of applications for county assistance approved		104	90	90	90
# of outreach activities		76	91	75	80
# of burials/cremations approved		22	19	20	20
Ages of Veterans seeking assistance:					
Age 18-25		N/A	N/A	300	300
Age 26-35		N/A	N/A	485	485
Age 36-45		N/A	N/A	100	100
Age 46-55		N/A	N/A	100	100
Age 56-65		N/A	N/A	300	300
Age 66 +		N/A	N/A	15	15
Gender of Veterans: Male : Female		N/A	N/A	1200:100	1200:100

PROGRAM DESCRIPTION:

To provide outreach and financial assistance to Scott County veterans and their families, in addition to providing technical assistance in applying for federal veteran benefits.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To provide public awareness/outreach activities in the community.	Will reach out to at least 300 Veterans/families each quarter (1200 annually).	1162	1389	1000	1100
To provide public awareness/outreach activities in the community.	Will increase the number of veteran requests for services (federal/state) by 200 annually. (New, first time veterans applying for benefits)	516	765	600	650
To provide financial assistance (rent, burial, utilities, direct assist) to veterans as defined in Iowa Code Chapter 35B.	To grant assistance averaging no more than \$620 per applicant.	\$455.70	\$445.17	\$600.25	\$620.00

ACTIVITY/SERVICE:	Substance Abuse Assistance	DEPARTMENT:	CSD 17.1703		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	02 Supplemental	BUDGET:	\$273,564
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of involuntary substance abuse commitments filed		250	N/A	200	220
# of SA adult commitments		185	172	150	150
# of SA children commitments		54	43	60	60
# of SA 48 hour holds		9	2	2	2
# of substance abuse commitment filings denied		5	20	10	10
# of hearings on people with no insurance		74	73	100	20

PROGRAM DESCRIPTION:

To provide funding for emergency hospitalizations, commitment evaluations for substance abuse according to Iowa Code Chapter 125 for Scott County residents and for certain children's institutions.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To provide mandated court ordered SA evaluations in the most cost effective manner possible.	The cost per evaluation will be no greater than \$675.00	\$663.07	\$561.72	\$600.10	\$410.00
To maintain the Community Services budget in order to serve as many Scott County citizens with substance abuse issues as possible.	Review quarterly substance abuse commitment expenditures verses budgeted amounts.	\$235,039	\$145,620 or 49.3% of budget	\$279,509	\$273,564

ACTIVITY/SERVICE:	MH/DD Services	DEPARTMENT:	CSD 17.1704		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	10 MHDD	BUDGET:	\$7,402,144
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of involuntary mental health commitments filed		405	N/A	600	500
# of adult MH commitments		246	340	400	300
# of juvenile MH commitments		91	88	90	70
# of MH 48 hour holds		82	149	125	115
# of mental health commitment filings denied		17	N/A	15	15
# of hearings on people with no insurance		59	71	60	30
# of protective payee cases		313	304	420	440
# of funding requests/apps processed- ID/DD and MI/CMI		1875	771	1200	1000

PROGRAM DESCRIPTION:

To provide services as identified in the Scott County MH/DD Management Plan to persons with a diagnosis of mental illness, mental retardation, and other developmental disabilities.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To provide mandated court ordered MH evaluations in most cost effective manner possible.	The cost per evaluation will be no greater than \$310.50.	\$939.16	\$522.10	\$600.25	\$310.50
To maintain the MH/DD Fund Balance between 5%-10% in order to best serve Scott County citizens with disabilities and cover emergency service expenditures.	Review quarterly mental health commitment expenditures verses budgeted amounts.	\$393,509	\$301,256	\$427,263	\$213,632

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Community Services Admin (17.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00

APPROPRIATION SUMMARY:					
Personal Services	\$ 135,833	\$ 140,396	\$ 140,396	\$ 84,541	\$ 84,541
Expenses	16,786	16,200	2,000	7,010	7,010
Supplies	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ 152,618	\$ 156,596	\$ 142,396	\$ 91,551	\$ 91,551

ANALYSIS

The FY15 overall budget for Community Services is very different compared to FY14. The county will be part of a five county region in FY15, sharing costs for regional services. The FY14 budget was impacted slightly by the implementation of ACA/Medicaid Expansion and residency rules. The FY14 budget was also impacted by moving to a "fee for service" payment model with VFCMHC and HDC. Although the overall FY15 budget is slightly lower (\$421,396 less) than the FY14 budget, there is money added in for new services due to the implementation of core services. The budget includes new funding for crisis stabilization, crisis hotline, peer and family support services, crisis evaluation- prescreening and job development services under supported employment. The FY15 budget will include funds and services provided by HDC and VFCMHC as they will no longer be authorized agencies and have separate budgets. The county will continue with the "fee for service" model for all providers within the region. The region will have an open provider panel allowing consumers to have flexibility and choice when selecting a provider.

The FY15 non-salary budget for Community Services Administration will remain flat compared to the FY14 budget. The Community Services Director from a county will serve as CEO for the region starting FY15 and rotate yearly depending on which county board member serves as the Board Chair. The other four Community Services Directors will serve as the management team and provide support to the CEO.

The overall FY15 revenue for Community Services is recommended to include equalization funds of \$4.5 million and SPP revenue of \$834,279. The FY14 budget did not include SPP revenue as that money was appropriated by Legislature late in the session.

Issues:

1. Funding of equalization for FY15.
2. Clawback of "projected" savings from ACA.
3. Implementation of new services.
4. Function as a region effective 7/1/14.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: General Assist/Other Services (17.1701)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
430-A Case Aide Supervisor	0.50	0.50	0.50	0.50	0.50
252-C Case Aide	1.00	1.00	1.00	1.00	1.00
162-C Clerk III/Secretary	0.35	0.35	0.35	0.35	0.35
162-C Clerk III/Receptionist	0.85	0.85	0.85	0.85	0.85
141-C Clerk II/Receptionist	-	-	-	-	-
TOTAL POSITIONS	2.70	2.70	2.70	2.70	2.70
REVENUE SUMMARY:					
Fees and Charges	\$ 25,360	\$ 18,666	\$ -	\$ -	\$ -
Miscellaneous	15,709	80,000	40,000	30,000	30,000
TOTAL REVENUES	\$ 41,069	\$ 98,666	\$ 40,000	\$ 30,000	\$ 30,000
APPROPRIATION SUMMARY:					
Personal Services	\$ 193,882	\$ 190,972	\$ 190,872	\$ 193,910	\$ 193,910
Equipment	-	-	-	-	-
Expenses	197,413	357,607	291,090	291,470	291,470
Supplies	1,186	1,013	1,200	1,200	1,200
TOTAL APPROPRIATIONS	\$ 392,482	\$ 549,592	\$ 483,162	\$ 486,580	\$ 486,580
ANALYSIS					
<p>The FY15 non-salary costs for the General Assistance program are recommended to decrease 22% from the current budgeted levels. This is due to changes in the rental policy in FY13 and a decline in the number of requests for assistance. The implementation of ACA will result in fewer people seeking help with medical needs.</p> <p>The FY15 revenue is recommended to decrease as well from the FY14 projected levels. The revenue estimate is simply a best guess as the office never knows who will be approved for social security benefits and at what level the county will be reimbursed. The revenue reimbursement fluctuates greatly over the years. The Protective Payee fees were also removed from this program in FY14 as the Protective Payee Program was moved out of Fund 110 and is a stand alone program in Fund 101 with the goal of being self supporting.</p> <p>Issues:</p> <ol style="list-style-type: none"> 1. Impacts of ACA. 2. Federal budget cuts in the HHS budget may lead people to seek assistance. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Veteran Services (17.1702)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
298-A Veteran's Affairs Director/Case Aide		1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Receptionist		0.15	0.15	0.15	0.15	0.15
TOTAL POSITIONS		1.15	1.15	1.15	1.15	1.15
REVENUE SUMMARY:						
Intergovernmental	\$	10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Miscellaneous		151	-	-	-	-
TOTAL REVENUES	\$	10,151	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
APPROPRIATION SUMMARY:						
Personal Services	\$	79,858	\$ 88,821	\$ 88,821	\$ 89,089	\$ 89,089
Expenses		43,786	59,177	54,357	53,675	53,675
Supplies		2,249	800	800	800	800
TOTAL APPROPRIATIONS	\$	125,893	\$ 148,798	\$ 143,978	\$ 143,564	\$ 143,564

ANALYSIS

The FY15 overall costs for the Veterans program are recommended to decrease by 3% compared to the current budgeted levels.

The FY15 revenues are recommended to remain flat from FY14 to FY15. The county will continue to receive the county grant money (\$10,000) from the state. This money can only be used for certain expenses: training for the director, office equipment for the director, etc... The money can not be used for actual services for Veterans. Any unused funds must be returned to the state.

Issues for FY15:

1. Use of the county grant money . Need spending flexibility with the grant money.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: SA Assistance (17.1703)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
271-C Office Manager	-	-	-	-	-
162-C Clerk III/Secretary	-	-	-	-	-
141-C Clerk II/Receptionist	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-
REVENUE SUMMARY:					
Fees and Charges	\$ 3,795	\$ 2,700	\$ 2,700	\$ -	\$ -
TOTAL REVENUES	\$ 3,795	\$ 2,700	\$ 2,700	\$ -	\$ -
APPROPRIATION SUMMARY:					
Expenses	\$ 156,056	\$ 296,034	\$ 279,509	\$ 273,564	\$ 273,564
TOTAL APPROPRIATIONS	\$ 156,056	\$ 296,034	\$ 279,509	\$ 273,564	\$ 273,564

ANALYSIS

The FY15 expenses for the Substance Abuse program are recommended to decrease by 8% compared to the FY14 budgeted levels. The overall expenses have decreased. It is unclear as to the impact of the Mental Health Redesign on the substance abuse budget. The state legislators want regions to provide co-occurring services for individuals with mental illness and substance abuse disorders. The impact of ACA is also unknown as more people will have insurance and the county will not be financially responsible.

The FY15 revenue is recommended to be zero. The reimbursement for services varies so much from year to year.

- Issues:
1. Impact of ACA.
 2. Impact of MH Redesign and co-occurring disorders.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: MH - DD Services (17.1704)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
430-A Case Aide Supervisor	0.50	0.50	0.50	0.50	0.50
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
271-C Office Manager	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	1.00	1.00	1.00	1.00	1.00
162-C Clerk III/Secretary	0.65	0.65	0.65	0.65	0.65
162-C Clerk III/Receptionist	-	-	-	-	-
141-C Clerk II/Receptionist	-	-	-	-	-
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	5.15	5.15	5.15	5.15	5.15

REVENUE SUMMARY:					
Intergovernmental	\$890,664	\$8,189	\$1,100,657	\$834,279	\$834,279
Fees and Charges	191,957	128,903	166,090	138,800	138,800
Miscellaneous	24,985	55,725	41,275	41,275	41,275
TOTAL REVENUES	\$1,107,606	\$192,817	\$1,308,022	\$1,014,354	\$1,014,354
APPROPRIATION SUMMARY:					
Personal Services	\$378,855	\$412,102	\$412,602	\$474,162	\$474,162
Equipment	317	1,482	508	508	508
Expenses	2,541,148	4,141,911	3,878,319	7,925,672	7,925,672
Supplies	1,481	4,302	4,489	4,302	4,302
TOTAL APPROPRIATIONS	\$2,921,801	\$4,559,797	\$4,295,918	\$8,404,644	\$8,404,644

ANALYSIS

The FY15 non-salary costs are recommended to decrease from the current levels. This is due to many factors: the implementation of residency rules, the implementation of ACA, and the change from block granting the authorized agencies- HDC and VFCMHC. The county now provides funding for services based on a "fee for service" model. The change in funding method eliminated entities as authorized agencies and are now considered approved providers of this program. The county also has many more MH providers instead of one contract with the local CMHC. This gives individuals more choices for services/providers.

The FY15 revenues are recommended to increase from the current levels as SPP revenue is included. In FY14, counties did not know if Legislators were going to appropriate SPP revenue. This was approved at the end of the legislative session after the FY14 budget had been certified. DHS has told counties that SPP revenue will be provided in FY15. The county also received equalization funding (\$4.5 million) in FY14. According to SF2315 passed in 2012, counties should receive it again for FY15. This money has to be appropriated during the 2014 Legislative session. Revenues could be impacted by the legislative "Clawback". The clawback was designed as a property tax saving technique as it would take 80% of the projected savings of ACA from the counties. There are serious concerns with the clawback happening in FY15 as counties/regions will not know the true savings of ACA as it was just implemented during the last six months of FY14 (1/1/14). The enrollment in various insurance programs has been slow as there were many glitches in the federal and state system. The regions are advocating to suspend the clawback for one year so regions will have funding to invest in services. It could be devastating to regions if funding is taken away just as they become operational.

Issues:

1. Impacts of ACA
2. Impacts of the Clawback.
3. Stable funding needed for new services.

Conservation Department



Roger Kean, Conservation Director

MISSION STATEMENT: To improve the quality of life and promote and preserve the health, welfare and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.

ACTIVITY/SERVICE:	Administration/Policy Development	DEPT/PROG:	Conservation 1800	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	166,650	
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$619,298

OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Total appropriations administered (net of golf course)	\$3,779,329	\$3,955,711	\$3,984,694	\$4,086,533
Total FTEs managed	26	26	26	26
Administration costs as percent of department total.	12%	12%	12%	12%
REAP Funds Received	\$47,736	\$44,496	\$46,105	\$46,105
Total Acres Managed	2,496	2,496	2,496	2,496

PROGRAM DESCRIPTION:

In 1956 the citizens of Scott County authorized the creation of the Conservation Board, which was charged with the responsibility of administering and developing a park system that meets the recreational, environmental, historical, and educational needs of the County.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide the most efficient planning, analysis, and construction coordination for all Conservation CIP projects	Insure that a minimum of 90% of all capital projects are completed within budgeted amount and the scheduled time frame.	85%	94%	90%	90%
Increase the number of people reached through social media, email newsletters, and press releases	Increase number of customers receiving electronic notifications to 2,600 for events, specials, and Conservation information	2,268	2,372	2,500	2,600
Budget preparation and oversight of the park and golf services	To maintain a balanced budget for all depts by ensuring that we do not exceed 100% of appropriations	93%	93%	100%	100%

ACTIVITY/SERVICE:	Recreational Services	DEPT/PROG: 1801,1805,1806,1807,1808,1809		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 166,650		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET:	\$898,204
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Total Camping Revenue		\$641,414	\$569,951	\$640,000
Total Facility Rental Revenue		\$55,903	\$55,201	\$57,000
Total Concession Revenue		\$149,333	\$123,909	\$150,300
Total Entrance Fees (beach/pool, Cody, Pioneer Village)		\$219,935	\$179,004	\$211,200

PROGRAM DESCRIPTION:

This program is responsible for providing facilities and services to the public for a wide variety of recreational opportunities and to generate revenue for the dept.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To provide a high quality camping experience throughout the recreational season at SCP, WLP & BSP	To maintain a 40% occupancy per year for all camping sites	38%	36%	40%	40%
To provide a high quality rental facilities (i.e. shelters, cabins, etc) for public use.	To maintain a 36% occupancy per year for all rental facilities	39%	37%	36%	36%
To provide adequate aquatic recreational opportunities.	To increase attendance at the Beach and Pool	56,751	37,473	46,000	46,000
To continue to provide high quality swim lessons at the Scott County Park pool	Through use of an evaluation tool for parents and participants attending swim lessons achieve a minimum of a 95% satisfaction rating	94%	95%	95%	95%

ACTIVITY/SERVICE:	Maintenance of Assets - Parks	DEPT/PROG: 1801,1805,1806,1807,1808,1809		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 166,650		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET:	\$1,666,141
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Total vehicle and equipment repair costs (not including salaries)		\$69,222	\$63,082	\$65,891
Total building repair costs (not including salaries)		\$4,375	\$13,766	\$16,177
Total maintenance FTEs		7	7	7

PROGRAM DESCRIPTION:

This program involves the daily maintenance of all equipment, facilities, and grounds owned and operated by the Conservation Board.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To obtain the highest customer satisfaction ratings possible related to the maintenance aspects of the dept.	Achieve 100% customer satisfaction on all correspondence, surveys, and comment cards associated with maintenance activities.	96%	93%	100%	100%
To encourage the use of environmentally safe (green) maintenance products utilized throughout the dept.	To increase the number of green products to represent 30% of all maintenance products utilized.	21%	21%	30%	30%
Equipment Maintenance	80% of equipment replaced according to department equipment schedule	100%	100%	100%	100%

ACTIVITY/SERVICE:	Public Safety-Customer Service	DEPT/PROG:	Conservation 1801,1809		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 166,650			
BOARD GOAL:	Financially Sol	FUND:	01 General	BUDGET:	\$316,941
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of special events or festivals requiring ranger assistance	22	20	20	20	
Number of reports written.	74	49	60	60	
Number of law enforcement and customer service personnel (seasonal & full-time)	102	102	102	102	

PROGRAM DESCRIPTION:

This program involves the law enforcement responsibilities and public relations activities of the department's park ranger staff.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Increase the number of natural resource oriented public programs facilitated, attended, or conducted by ranger staff.	Involvement in 15 public programs per year (for example: hunter &	24	29	24	24
Elimination of complaints associated with enforcement actions by our ranger staff.	Decrease the number of complaints received due to the enforcement	2	1	3	3
Provide safe and secure environment for the public while utilizing all Conservation Board facilities.	To reduce the number of accidents involving the public and that expose	1	1	3	3

ACTIVITY/SERVICE:	Environment Education/Public Programs	DEPT/PROG:	Conservation 1805	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$376,941
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of programs offered.	240	221	220	220
Number of school contact hours	26,398	21,931	22,000	24,000
Number of people served.	33,198	30,238	30,000	30,000
Operating revenues generated (net total intergovt revenue)	11,241	15,597	11,474	14,000
Classes/Programs/Trips Cancelled due to weather	3	11	10	3

PROGRAM DESCRIPTION:

This program involves the educational programming and facilities of the Wapsi River Environmental Education Center.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To educate the general public about the environment, the need to preserve our natural resources, and the value of outdoor recreation.	To maintain 100% satisfaction through comment cards and evaluations received from all public programs.	100%	100%	100%	100%
To provide schools with environmental education and outdoor recreation programs that meet their Iowa Core needs.	100% of all Iowa school programs will meet at least 1 Iowa Core requirement.	100%	100%	100%	100%
To provide the necessary programs to advance and support environmental and education professionals in their career development.	To provide at least two career opportunities that qualify for their professional certification and development needs.	4	4	4	4

ACTIVITY/SERVICE:	Historic Preservation & Interpretation	DEPT/PROG:	Conservation 1806,1808	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$209,008
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
		2014-15	PROJECTED	
Total revenue generated		\$75,815	\$65,147	\$66,797
Total number of weddings per year at Olde St Ann's Church		63	57	60
Pioneer Village Day Camp Attendance		292	321	320

PROGRAM DESCRIPTION:

This program involves the programming and facilities of the Walnut Grove Pioneer Village and the Buffalo Bill Cody Homestead that are dedicated to the historical preservation and education of pioneer life in Scott County.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To have as many people as possible enjoy the displays and historical educational festivals provided at each site	To increase annual attendance	7,976	13,401	20,000	20,000
To collect sufficient revenues to help offset program costs.	To increase annual revenues from last year's actual	\$75,815	\$65,147	\$66,797	\$67,450
To increase presentations to outside groups and local festivals to acquaint the public about Pioneer Village and Cody Homestead's purpose and goals	To increase the number of new tours/presentations	1	4	35	35

ACTIVITY/SERVICE:	Golf Operations	DEPT/PROG:	Conservation 1803,1804	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$1,092,094
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Total number of golfers/rounds of play	30,476	26,175	30,000	30,000
Total course revenues	\$1,229,602	\$912,151	1,038,152	\$1,106,900
Total appropriations administered	\$1,168,514	\$963,349	1,025,441	\$1,092,094
Number of Outings/Participants	38/2,808	38/2,371	36/2,994	42/3,012
Number of days negatively impacted by weather	36 Days	43	40	40

PROGRAM DESCRIPTION:

This program includes both maintenance and clubhouse operations for Glynn's Creek Golf Course.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To provide a quality golfing experience for our customers and the citizens of Scott County.	To maintain 100% customer satisfaction from all user surveys and comment cards.	100%	100%	100%	100%
To increase revenues to support program costs	Golf course revenues to support 100% of the yearly operation costs	(\$17,658)	(\$94,287)	\$0	\$0
To provide an efficient and cost effective maintenance program for the course	To maintain course maintenance costs at \$22.70 per round	\$18.32	\$22.03	\$22.70	\$22.70
Increase profit margins on concessions	Increase profit levels on concessions to 65%	67%	64%	60%	65%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Conservation Administration (18.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
540-A Deputy Director	1.00	1.00	1.00	1.00	1.00
252-A Administrative Assistant	1.00	1.00	1.00	1.00	1.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:					
Intergovernmental Revenue	62,230	46,105	62,230	62,230	62,230
TOTAL REVENUES	\$62,230	\$46,105	\$62,230	\$62,230	\$62,230
APPROPRIATION SUMMARY:					
Personal Services	\$388,928	\$402,817	\$404,317	\$402,637	\$402,637
Equipment	1,043	-	-	32,000	32,000
Expenses	62,258	83,623	83,542	84,542	84,542
Supplies	8,922	10,119	10,119	10,119	10,119
Transfer to program	80,679	-	-	-	-
TOTAL APPROPRIATIONS	\$541,830	\$496,559	\$497,978	\$529,298	\$529,298
ANALYSIS					
<p>FY15 revenues for the department is anticipating an increase due to additional REAP Funds.</p> <p>A slight increase in expenses is due to anticipated increase in utilities for FY15. An increase in equipment for this program is due to the regular replacement of a vehicle but does not change the total equipment expenditure for the department.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Park & Rec (18.1801. 1806, 1807, 1808, 1809)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
470-A Park Manager	2.00	2.00	2.00	2.00	2.00
382-A Park Manager					
262-A Park Ranger	5.00	5.00	5.00	5.00	5.00
220-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	2.00	2.00	2.00	2.00	2.00
187-A Equipment Mechanic	-	-	-	-	-
187-A Park Crew Leader	-	-	-	-	-
187-A Park Maintenance Technician	4.00	4.00	4.00	4.00	4.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Park Maintenance (WLP,SCP,PV)	7.52	7.52	7.52	7.52	7.52
Z Seasonal Pool Manager (SCP)	0.29	0.29	0.29	0.29	0.29
Z Seasonal Asst Pool Manager (SCP)	0.21	0.21	0.21	0.21	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.28	6.28	6.28	6.28	6.28
Z Seasonal Pool Concessions (SCP)	1.16	1.16	1.16	1.16	1.16
Z Seasonal Beach/Boathouse Concessions (WLP)	1.80	1.80	1.80	1.80	1.80
Z Seasonal Beach Manager (WLP)	0.29	0.29	0.29	0.29	0.29
Z Seasonal Asst Beach Manager (WLP)	0.23	0.23	0.23	0.23	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	2.17	2.17	2.17	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	2.95	2.95	2.95	2.95
Z Seasonal Day Camp/Apothecary (Pioneer Village)	1.56	1.56	1.56	1.56	1.56
Z Seasonal Concession Worker (Cody)	0.19	0.19	0.19	0.19	0.19
TOTAL POSITIONS	40.40	40.40	40.40	40.40	40.40
REVENUE SUMMARY:					
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Fees and Charges	709,236	1,108,122	1,029,122	1,107,122	1,107,122
Use of Money/Property	60,935	70,821	45,821	70,821	70,821
Miscellaneous	6,056	8,675	29,800	33,675	33,675
Sale of Fixed Assets-other	0	46,000	46,000	46,000	46,000
TOTAL REVENUES	\$776,227	\$1,233,618	\$1,150,743	\$1,257,618	\$1,257,618
APPROPRIATION SUMMARY:					
Personal Services	\$1,646,786	\$1,688,713	\$1,693,412	\$1,748,595	\$1,748,595
Equipment	208,122	227,000	227,000	204,000	204,000
Capital Improvement	-	-	-	-	-
Expenses	346,027	351,703	360,747	362,322	362,322
Supplies	384,464	396,985	391,968	394,847	394,847
TOTAL APPROPRIATIONS	\$2,585,399	\$2,664,401	\$2,673,127	\$2,709,764	\$2,709,764
ANALYSIS					
FY15 revenues are expected to increase by slightly due to projected increases in camping, entrance fees and concessions.					
FY15 expenditures increases are due to an anticipated increase in utility costs for FY15.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Glynn's Creek (18.1803/1804)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Turf Equipment Specialist	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	-	-	-	-	-
187-A Assistant Golf Course Superintendent	-	-	-	-	-
162-A Maintenance Technician-Golf Course	1.00	1.00	1.00	1.00	1.00
162-A Maintenance Worker	-	-	-	-	-
Z Seasonal Assistant Golf Professional	0.73	0.73	0.73	0.73	0.73
Z Seasonal Golf Pro Staff	7.48	7.48	7.48	7.48	7.48
Z Seasonal Part Time Laborers	4.77	4.77	4.77	4.77	4.77
TOTAL POSITIONS	17.98	17.98	17.98	17.98	17.98
REVENUE SUMMARY:					
Total Charges for Services	\$955,997	\$1,105,100	\$1,106,200	\$1,106,200	\$1,106,200
Total Miscellaneous	82,356	700	700	700	700
TOTAL REVENUES	\$1,038,353	\$1,105,800	\$1,106,900	\$1,106,900	\$1,106,900
APPROPRIATION SUMMARY:					
Personal Services	\$606,817	\$645,746	\$623,249	\$690,731	\$690,731
Equipment / Depreciation	84,699	153,000	129,973	134,768	134,768
Expenses	113,237	114,695	126,468	126,990	126,990
Supplies	239,375	219,648	218,122	219,605	219,605
Debt Service	-	-	-	-	-
TOTAL APPROPRIATIONS	\$1,044,128	\$1,133,089	\$1,097,812	\$1,172,094	\$1,172,094
Net Income	(\$5,775)	(\$27,289)	\$9,088	(\$65,194)	(\$65,194)
Less County Contribution for Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Total*	\$ (5,775)	\$ (27,289)	\$ 9,088	\$ (65,194)	\$ (65,194)
*Deficits will be covered by Conservation capital project reserve					
ANALYSIS					
FY15 revenues are anticipated to increase slightly from FY13 actuals. Weather can play a big part in determining number of rounds played. National reports showed that 2013 rounds played were down 4.6% and days open for play were the lowest in history. Glynn's Creek intends to look and plan for new ideas on lesson plans, junior golf, and new golf promotions ideas.					
FY15 expenditures increases are due to an anticipated increase in utility costs for FY15.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Wapsi River Environ Educ Center (18.1805)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	2.00	2.00
Z Seasonal Maintenance-Caretaker	0.66	0.66	0.66	0.66	0.66
Z Seasonal Naturalist	0.71	0.71	0.71	-	-
Z Seasonal Naturalist	0.79	0.79	0.79	0.79	0.79
Z Seasonal Naturalist	0.68	0.68	0.68	-	-
TOTAL POSITIONS	4.84	4.84	4.84	4.45	4.45
REVENUE SUMMARY:					
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Fees and Charges	2,465	1,624	2,026	2,526	2,526
Use of Money/Property	6,545	9,500	9,000	10,000	10,000
Miscellaneous	61	350	-	250	250
Gain on Sale of Fixed Assets	-	-	-	-	-
TOTAL REVENUES	\$9,071	\$11,474	\$11,026	\$12,776	\$12,776
APPROPRIATION SUMMARY:					
Personal Services	\$210,811	\$228,654	\$225,377	\$255,391	\$255,391
Equipment	-	-	-	-	-
Expenses	26,366	38,550	34,550	35,550	35,550
Supplies	18,008	19,000	19,000	19,000	19,000
TOTAL APPROPRIATIONS	\$255,185	\$286,204	\$278,927	\$309,941	\$309,941
ANALYSIS					
<p>FY15 Revenues are projected to increase by 1.4% due to anticipated more large groups using the dorm. For example, Frogwarts are staying 2 weeks instead of one. In addition, a new cabin will be built at the Wapsi Center and fees will increase from \$40 to \$60 a night.</p> <p>FY15 non-salary expenses are projected to increase due to anticipated increase in utility costs for FY15.</p>					

Facility and Support Services

Dave Donovan, Director



MISSION STATEMENT: It is the mission of the Facility and Support Services Department to provide high quality, cost effective services in support of the core services and mission of Scott County Government. Our services include capital asset management (capital planning, purchasing and life-cycle services), facility operations services (maintenance and custodial) and office operations support (mail, document imaging and printing).

ACTIVITY/SERVICE:	Administration	DEPARTMENT: FSS			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	251,387	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Total percentage of CIP projects on time and with in budget.		78	100	85	85
# of buildings registered with the Energy Star Program.		0	1	1	1
Maintain total departmental cost/square foot at FY10 levels (combined maint/custodial)		5.81	5.77	6.8	6.9

PROGRAM DESCRIPTION:

To provide administrative support for all other department programs. This program manages capital improvement efforts.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To reduce output of CO2 by X pounds in the next fiscal year.	To reduce our organizations carbon footprint and environmental impact - CO2 output is one measure of our effectiveness.	24,335	136,561	168,000	165,000
To reduce total energy consumption by X % per square foot in the next fiscal year.	To reduce our consumption of energy, again one measure of our environmental impact - this will effectively reduce our on-going costs as well.	3%	4%	4%	2%

ACTIVITY/SERVICE:	Maintenance of Buildings	DEPARTMENT:	FSS		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$ 1,735,770
	OUTPUTS	2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of hours spent in safety training		83	24	24	24
# of PM inspections performed quarterly- per location		28	118	92	100
Total maintenance cost per square foot		0.86	2.11	2.11	2.28

PROGRAM DESCRIPTION:

To maintain the organizations real property and assets in a proactive manner. This program supports the organizations green initiatives by effectively maintaining equipment to ensure efficiency and effective use of energy resources. This program provides prompt service to meet a myriad of needs for our customer departments/offices and visitors to our facilities.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Maintenance Staff will make first contact on 80 % of routine non-jail work orders within 5 working days of staff assignment.	To be responsive to the workload from our non-jail customers.	85%	92%	85%	85%
Maintenance Staff will strive to do 30% of work on a preventive basis.	To do an increasing amount of work in a scheduled manner rather than reactive.	28%	33%	30%	35%
Maintenance Staff will strive to complete 65% of routine jail work orders within 5 working days of staff assignment.	To be responsive to the workload from the jail facility.	38%	92%	98%	90%

ACTIVITY/SERVICE:		DEPARTMENT: FSS		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	682,419
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of square feet of hard surface floors maintained		728940	559100	200000
Number of square feet of soft surface floors maintained		275160	236626	301756
Number of Client Service Worker hours supervised		1550	3730	4640
				3500

PROGRAM DESCRIPTION:

To provide a clean and sanitary building environment for our customer departments/offices and the public. This program has a large role in supporting the organization-wide green initiative by administering recycling and green cleaning efforts. This program administers physical building security and access control.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To receive X or fewer complaints per month on average.	To provide internal and external customers a clean environment and to limit the amount of calls for service from non custodial staff.	4	Less than 7	7	10
Divert X pounds of waste from the landfill by: shredding confidential info, recycling cardboard, plastic & metals, kitchen grease	To continually reduce our output of material that goes to the landfill.	83,667	95,190	111,230	100,000
Perform annual green audit on XX% of FSS cleaning products.	To ensure that our cleaning products are "green" by current industry standards.	10%	27%	35%	33%

ACTIVITY/SERVICE:	Support Services	DEPARTMENT:		FSS	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$ 880,033
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Actual number of hours spent on imaging including quality control and doc prep		2744	2489	2800	2200
% of total county equipment budget spent utilizing PO's.		4.35%	11.00%	10%	50.00%

PROGRAM DESCRIPTION:

To provide support services to all customer departments/offices including: purchasing, imaging, print shop, mail, reception, pool car scheduling, conference scheduling and office clerical support. This program supports the organizations "green" initiatives by managing the purchase and use of eco-friendly products, encouraging reduced usage of commodities and promoting "green-friendly" business practices.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Print Shop will recommend, to requesting department or agency, cost savings alternatives on at least XX% of print shop requests received.	This will result in the suggestion of cost savings methods on copy jobs that are received in the print shop which would result in savings on copy costs.	15.00%	6.00%	8%	8.00%
Imaging staff will perform imaging, quality control, and release functions on at least XX% of all records that have been doc prepped within 10 weeks of the doc prep process.	Items will be available to the end user on line within designated amount of time after doc prep tasks. This will allow ease of record lookup.	82%	90%	95%	85%
Purchasing will assist with increasing savings by XX% in the next year due to changes in software and additional utilization of the purchasing department.	This will result in our customers saving budget dollars and making better purchasing decisions.	11%	14%	15%	15%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Facility & Support Services Admin (15.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Director of Facility and Support Services	1.00	1.00	1.00	1.00	1.00
417-A Operations Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:					
Fees and Charges	\$100	\$250	\$250	\$250	\$250
Miscellaneous	1,113	1,215	1,215	1,100	1,100
TOTAL REVENUES	\$1,213	\$1,465	\$1,465	\$1,350	\$1,350
APPROPRIATION SUMMARY:					
Personal Services	\$233,239	\$242,068	\$242,068	\$242,957	\$242,957
Expenses	8,108	5,285	5,285	6,655	6,655
Supplies	1,355	2,275	2,275	1,775	1,775
TOTAL APPROPRIATIONS	\$242,703	\$249,628	\$249,628	\$251,387	\$251,387
ANALYSIS					
<p>The Administration Program (15.1000) is budgeted for a slight increase of less than 1%. All expense and revenue areas are budgeted to remain relatively flat with only some small adjustments made to shift some expenses within the budget.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Maintenance of Buildings & Grounds (15.1501-1506, 1508, 1510-1514)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic System Technician	2.00	2.00	2.00	2.00	2.00
268-C Maintenance Specialist	4.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker	1.00	1.00	1.00	1.00	1.00
83-C General Laborer	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	9.00	9.00	9.00	9.00	9.00

REVENUE SUMMARY:					
Intergovernmental	\$ 135,796	\$ 142,015	\$ 22,000	\$ 90,328	\$ 90,328
Miscellaneous	26,097	3,850	3,900	16,925	16,925
TOTAL REVENUES	\$ 161,893	\$ 145,865	\$ 25,900	\$ 107,253	\$ 107,253
APPROPRIATION SUMMARY:					
Personal Services	\$ 493,208	\$ 641,199	\$ 641,199	\$ 580,285	\$ 580,285
Equipment	2,234	7,000	7,000	20,000	20,000
Expenses	906,183	980,265	942,727	1,026,135	1,026,135
Supplies	86,570	104,250	104,250	109,350	109,350
TOTAL APPROPRIATIONS	\$ 1,488,194	\$ 1,732,714	\$ 1,695,176	\$ 1,735,770	\$ 1,735,770

ANALYSIS

Revenues are expected to increase markedly in 1501 to reflect reimbursements within the departmental budget for services provided to SECC.

Overall, expenses are budgeted to increase 2.3% for this program.

Personnel Services are budgeted to decrease (9.5%), despite projected COLA increases, due to changes in the accuracy of budget projection calculations from previous methods.

Equipment requests are up substantially after several years with very low request amounts. Expect this to moderate in future FY's.

Expenses are budgeted to increase by 8.8% due to projected utility rate increases and the division of utility expense categories in the ERP system.

Supplies are budgeted to increase by 4.9% due to expected price increases and rising fuel prices.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Custodial Services (15.1507)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
238-A Custodial & Security Coordinator	1.00	-	-	-	-
198-A Custodial Coordinator		1.00	1.00	1.00	1.00
162-C Lead Custodial Worker	-	-	-	-	-
130-C Custodial Worker	10.60	10.60	11.50	11.50	11.50
TOTAL POSITIONS	11.60	11.60	12.50	12.50	12.50
REVENUE SUMMARY:					
Intergovernmental	\$ 292	\$ 700	\$ 700	\$ 55,685	\$ 55,685
Miscellaneous	6,552	500	500	700	700
TOTAL REVENUES	\$6,844	\$1,200	\$1,200	\$56,385	\$56,385
APPROPRIATION SUMMARY:					
Personal Services	\$567,761	\$607,874	\$608,372	\$630,864	\$630,864
Equipment	5,479	4,700	4,700	4,540	4,540
Expenses	1,128	2,800	2,800	10,490	10,490
Supplies	34,146	36,500	36,500	36,525	36,525
TOTAL APPROPRIATIONS	\$608,513	\$651,874	\$652,372	\$682,419	\$682,419
ANALYSIS					
<p>Revenues for 1507 are expected to increase markedly to reflect reimbursements within the departmental budget for services provided to SECC.</p> <p>Personnel services costs are budgeted to increase by 3.7% due to COLA increases and increases in benefits costs.</p> <p>Expenses are budgeted to increase markedly due to the correction of the distribution of some formerly centralized expenses, including cellular telephones.</p> <p>All other expense categories and FTE levels remain consistent with previous FY's. However the distribution of expenses and personnel cost increases result in an overall 4.6% increase in the Custodial (1507) program.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Support Services (15.1509)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Scanning	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Intergovernmental	\$71,704	\$58,000	\$58,000	\$52,500	\$52,500
Fees and Charges	12,649	13,000	13,000	13,500	13,500
Miscellaneous	6,722	3,000	3,000	250	250
TOTAL REVENUES	\$91,075	\$74,000	\$74,000	\$66,250	\$66,250
APPROPRIATION SUMMARY:					
Personal Services	\$375,922	\$410,562	\$410,562	\$407,983	\$407,983
Equipment	-	33,500	33,500	-	-
Expenses	392,698	394,750	394,750	391,675	391,675
Supplies	72,113	60,350	60,350	80,375	80,375
TOTAL APPROPRIATIONS	\$840,733	\$899,162	\$899,162	\$880,033	\$880,033
ANALYSIS					
<p>Personnel costs for 1509 are expected to decrease slightly (less than 1%) despite expected COLA increases.</p> <p>There are no projected equipment purchases planned for FY15.</p> <p>Overall appropriations for 15.1509 are budgeted for a 2% overall reduction.</p> <p>Revenues are expected to continue to decrease as the state continues to reimburse at 38% of actual cost.</p>					



Health Department

Ed Rivers, Director

MISSION STATEMENT: The Scott County Health Department is committed to promoting, protecting and preserving the health of the community by providing leadership and direction as advocates for the individual, the family, the community and the environment we serve.

ACTIVITY/SERVICE:	Administration	DEPARTMENT:		Health/1000	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$1,432,731
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Annual Report	1	1	1	1	
Minutes of the BOH Meeting	11	12	10	10	
BOH Contact and Officer Informational Report	1	1	1	1	
Number of grant contracts awarded.	15	16	16	16	
Number of subcontracts issued.	10	10	10	9	
Number of subcontracts issued according to funder guidelines.	10	10	10	9	
Number of subcontractors.	4	6	5	6	
Number of subcontractors due for an annual review.	4	4	5	4	
Number of subcontractors that received an annual review.	3	5	5	4	
Total number of consumers reached with education.	8423	8394	7615	8144	
Number of consumers receiving face-to-face educational information about physical, behavioral, environmental, social, economic or other issues affecting health.	4189	3417	2967	3524	
Number of consumers receiving face-to-face education reporting the information they received will help them or someone else to make healthy choices.	4033	3308	2666	3335	

PROGRAM DESCRIPTION:

Iowa Code Chapter 137 requires each county maintain a Local Board of Health. One responsibility of the Board of Health is to assure compliance with grant requirements-programmatically and financially. Another is to educate the community through a variety of methods including media, marketing venues, formal educational presentations, health fairs, training, etc.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide guidance, information and updates to Board of Health as required by Iowa Code Chapter 137.	Board of Health will meet at least six times per year as required by law.	11	12	10	10
Delivery of public health services through subcontract relationships with community partners.	Subcontracts will be issued according to funder guidelines.	100%	100%	100%	100%
Subcontractors will be educated and informed about the expectations of their subcontract.	Subcontractors will receive an annual programmatic review.	75%	125%	100%	100%
Scott County residents will be educated on issues affecting health.	Consumers receiving face-to-face education report that the information they received will help them or someone else to make healthy choices.	96%	97%	90%	95%

ACTIVITY/SERVICE: Animal Bite Rabies Risk Assessment and Recommendations for Post Exposure Prophylaxis		DEPARTMENT: Health/2015		
BUSINESS TYPE: Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL: Healthy Safe Community	FUND: 01 General	BUDGET: \$66,276.00		
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of exposures that required a rabies risk assessment.	131	136	130	130
Number of exposures that received a rabies risk assessment.	131	136	124	124
Number of exposures determined to be at risk for rabies that received a recommendation for rabies post-exposure prophylaxis.	131	136	124	124
Number of health care providers notified of their patient's exposure and rabies recommendation.	61	61	58	58
Number of health care providers sent a rabies treatment instruction sheet at the time of notification regarding their patient's exposure.	61	61	58	58

PROGRAM DESCRIPTION:

Making recommendations for post-exposure prophylaxis treatment for individuals involved in animal bites or exposures.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide a determination of rabies risk exposure and recommendations.	Reported exposures will receive a rabies risk assessment.	100%	100%	95%	95%
Provide a determination of rabies risk exposure and recommendations.	Exposures determined to be at risk for rabies will have a recommendation for rabies post-exposure prophylaxis.	100%	100%	100%	100%
Health care providers will be informed about how to access rabies treatment.	Health care providers will be sent an instruction sheet on how to access rabies treatment at the time they are notified of their patient's bite/exposure.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Childhood Lead Poisoning Prevention	DEPARTMENT:		Health/2016	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$136,163.00
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of children with a capillary blood lead level of greater than or equal to 15 ug/dl.	25	14	22	20	
Number of children with a capillary blood lead level of greater than or equal to 15 ug/dl who receive a venous confirmatory test.	25	14	21	19	
Number of children who have a confirmed blood lead level of greater than or equal to 15 ug/dl.	19	5	15	15	
Number of children who have a confirmed blood lead level of greater than or equal to 15 ug/dl who have a home nursing or outreach visit.	19	5	15	15	
Number of children who have a confirmed blood lead level of greater than or equal to 20 ug/dl.	13	4	8	4	
Number of children who have a confirmed blood lead level of greater than or equal to 20 ug/dl who have a complete medical evaluation from a physician.	13	4	8	4	
Number of environmental investigations completed for children who have a confirmed blood lead level of greater than or equal to 20 ug/dl.	17	4	10	6	
Number of environmental investigations completed, within IDPH timelines, for children who have a confirmed blood lead level of greater than or equal to 20 ug/dl.	17	4	10	6	
Number of environmental investigations completed for children who have two confirmed blood lead levels of 15-19 ug/dl.	6	5	4	8	
Number of environmental investigations completed, within IDPH timelines, for children who have two confirmed blood lead levels of 15-19 ug/dl.	6	5	4	8	
Number of open lead properties.	21	18	20	20	
Number of open lead properties that receive a reinspection.	48	41	40	41	
Number of open lead properties that receive a reinspection every six months.	48	41	40	41	
Number of lead presentations given.	6	7	5	5	

PROGRAM DESCRIPTION:

Provide childhood blood lead testing and case management of all lead poisoned children in Scott County. Conduct environmental health inspections and reinspections of properties where children with elevated blood lead levels live. SCC CH27, IAC 641, Chapter 67,69,70.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level.	Children with capillary blood lead levels greater than or equal to 15 ug/dl receive confirmatory venous blood lead measurements.	100%	100%	95%	95%
Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level.	Ensure children with confirmed blood lead levels greater than or equal to 15 ug/dl receive a home nursing or outreach visit.	100%	100%	100%	100%
Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level.	Ensure children with venous blood lead levels greater than or equal to 20 ug/dl receive a complete medical evaluation from a physician.	100%	100%	100%	100%
Assure that elevated blood lead inspections are conducted by certified elevated blood lead inspectors/risk assessors employed by or under contract with a certified elevated blood lead inspection agency.	Complete environmental investigations for children having a single venous blood lead level greater than or equal to 20 ug/dl according to required timelines.	100%	100%	100%	100%
Assure that elevated blood lead inspections are conducted by certified elevated blood lead inspectors/risk assessors employed by or under contract with a certified elevated blood lead inspection agency.	Complete environmental investigations of homes associated with children who have two venous blood lead levels of 15-19 ug/dl according to required timelines.	100%	100%	100%	100%
Ensure that lead-based paint hazards identified in dwelling units associated with an elevated blood lead child are corrected.	Ensure open lead inspections are re-inspected every six months.	100%	100%	100%	100%
Assure the provision of a public health education program about lead poisoning and the dangers of lead poisoning to children.	By June 30, five presentations on lead poisoning will be given to target audiences.	180%	120%	100%	100%

ACTIVITY/SERVICE:	Communicable Disease	DEPARTMENT: Health/2017		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND: 01 General	BUDGET: \$85,006.00	
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of communicable diseases reported.		3157	2273	3200
Number of reported communicable diseases requiring investigation.		276	317	275
Number of reported communicable diseases investigated according to IDPH timelines.		276	317	275
Number of reported communicable diseases required to be entered into IDSS.		276	317	275
Number of reported communicable diseases required to be entered into IDSS that were entered within 3 business days.		276	317	260
Number of cases of perinatal Hepatitis B reported.		3	4	3
Number of cases of perinatal Hepatitis B who receive verbal and written communication regarding HBV prevention.		3	4	3
Number of cases of perinatal Hepatitis B who receive verbal and written communication regarding HBV prevention within 5 business days.		3	4	3
Number of cases of perinatal Hepatitis B who received education that have recommendations sent to birthing facility and pediatrician.		3	4	3

PROGRAM DESCRIPTION:

Program to investigate and prevent the spread of communicable diseases and ensure proper treatment of disease. Also includes the investigation of food borne outbreaks. Ch 139 IAC

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Stop or limit the spread of communicable diseases.	Initiate communicable disease investigations of reported diseases according to Iowa Department of Public Health guidelines.	100%	100%	100%	100%
Assure accurate and timely documentation of communicable diseases.	Cases requiring follow-up will be entered into IDSS (Iowa Disease Surveillance System) within 3 business days.	100%	100%	95%	95%
Prevent perinatal transmission of Hepatitis B.	Reported perinatal cases will receive verbal and written communication on HBV and HBV prevention for the baby within 5 business days.	100%	100%	100%	100%
Prevent perinatal transmission of Hepatitis B.	Perinatal Hep B cases will have recommendations sent to birthing facility and pediatrician.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Community Transformation	DEPARTMENT:	Health/2038		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$110,617
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of Nutrition, Physical Activity and Weight Panel Committee and Subcommittee meetings related to Community Transformation Grant (CTG) efforts held.	0	10	17	17	
Number of Nutrition, Physical Activity and Weight Panel Committee and Subcommittee meeting related to CTG efforts held that are attended by a Scott County Health Department staff member.	0	10	17	17	
Number of worksites where a wellness assessment is completed.	2	3	3	3	
Number of worksites that made a policy or environmental improvement identified in a workplace wellness assessment.	2	3	3	3	
Number of communities where a community wellness assessment is completed.	1	1	1	1	
Number of communities where a policy or environmental improvement identified in a community wellness assessment.	1	1	1	1	

PROGRAM DESCRIPTION:

Create environmental and systems changes at the community level that integrate public health, primary care, worksite and community initiatives to help prevent chronic disease through good nutrition and physical activity.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Efforts of the Community Transformation Grant will be guided by a diverse community coalition.	A Scott County Health Department staff person will attend Nutrition, Physical Activity, and Weight Panel Committee and Subcommittee meetings to assure the groups are updated on CTG activities.	NA	100%	100%	100%
Workplaces will implement policy or environmental changes to support employee health and wellness.	Workplaces will implement policy or environmental changes to support employee health and wellness.	100%	100%	100%	100%
Communities will implement policy or environmental changes to support community health and wellness.	CTG targeted communities will implement evidence based recommendations for policy or environmental change based upon assessment recommendations.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Correctional Health	DEPARTMENT:	Health/2006	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$1,375,830
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of inmates in the jail greater than 14 days.	1035	1000	1186	1093
Number of inmates in the jail greater than 14 days with a current health appraisal.	1027	992	1127	1060
Number of inmate health contacts.	13888	12466	12845	12656
Number of inmate health contacts provided in the jail.	13640	12226	12588	12407
Number of medical requests received.	5785	6451	7933	7192
Number of medical requests responded to within 48 hours.	5756	6446	7923	7182

PROGRAM DESCRIPTION:

Provide needed medical care for all Scott County inmates 24 hours a day. Includes passing of medication, sick call, nursing assessments, health screenings and limited emergency care.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Inmates are screened for medical conditions that could impact jail operations.	Inmates who stay in the facility greater than 14 days will have a current health appraisal (within 1st 14 days or within 90 days of current incarceration date).	99%	99%	95%	97%
Medical care is provided in a cost-effective, secure environment.	Maintain inmate health contacts within the jail facility.	98%	98%	98%	98%
Assure timely response to inmate medical requests.	Medical requests are reviewed and responded to within 48 hours.	99%	100%	100%	100%

ACTIVITY/SERVICE:	Child Health Program	DEPARTMENT:	Health/2032		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$256,916
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of families who were informed/reinformed.	7393	7252	7500	7380	
Number of families who received an inform/reinform completion.	3765	3319	4125	3735	
Number of children in agency home.	1218	1079	1300	1200	
Number of children with a medical home as defined by the Iowa Department of Public Health.	1067	916	1100	1025	
Number of developmental screens completed for children under the age of 5.	NA	NA	45	45	
Number of developmental screens completed for children under the age of 5 that identify an area of concern and the need for a referral.	NA	NA	20	20	
Number of referrals made to the Mississippi Bend Area Education Agency for children identified with an area of concern.	NA	NA	20	20	

PROGRAM DESCRIPTION:

Promote health care for children from birth through age 21 through services that are family-centered, community based, collaborative, comprehensive, coordinated, culturally competent and developmentally appropriate.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure Scott County families (children) are informed of the services available through the Early Periodic Screening Diagnosis and Treatment (EPSDT) Program.	Families will be contacted to ensure they are aware of the benefits available to them through the EPSDT program through the inform/reinform completion process.	51%	46%	55%	51%
Ensure EPSDT Program participants have a routine source of medical care.	Children in the EPSDT Program will have a medical home.	88%	85%	85%	85%
Areas of potential developmental delay will be identified.	Children identified through the EPSDT with a potential developmental delay will be referred for early intervention services.	NA	NA	100%	100%

ACTIVITY/SERVICE:	Emergency Medical Services	DEPARTMENT:		Health/2007	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$105,523
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of ambulance services required to be licensed in Scott County.	8	8	8	8	
Number of ambulance service applications delivered according to timelines.	8	8	8	8	
Number of ambulance service applications submitted according to timelines.	8	8	8	8	
Number of ambulance service licenses issued prior to the expiration date of the current license.	8	8	8	8	

PROGRAM DESCRIPTION:

Issuing licenses and defining boundaries according to County Code of Ordinances Chapter 28.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide licensure assistance to all ambulance services required to be licensed in Scott County.	Applications will be delivered to the services at least 90 days prior to the requested effective date of the license.	100%	100%	100%	100%
Ensure prompt submission of applications.	Completed applications will be received at least 60 days prior to the requested effective date of the license.	100%	100%	100%	100%
Ambulance licenses will be issued according to Scott County Code.	Licenses are issued to all ambulance services required to be licensed in Scott County prior to the expiration date of the current license.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Employee Health	DEPARTMENT:		Health/2019	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET:	\$38,176
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of employees eligible to receive annual hearing tests.	175	102	130	153	
Number of employees who receive their annual hearing test or sign a waiver.	175	102	130	153	
Number of employees eligible for Hepatitis B vaccine.	41	21	20	16	
Number of employees eligible for Hepatitis B vaccine who received the vaccination, had a titer drawn, produced record of a titer or signed a waiver within 3 weeks of their start date.	41	21	18	15	
Number of eligible new employees who received blood borne pathogen training.	19	14	19	16	
Number of eligible new employees who received blood borne pathogen training within 3 weeks of their start date.	19	14	17	15	
Number of employees eligible to receive annual blood borne pathogen training.	248	223	240	257	
Number of eligible employees who receive annual blood borne pathogen training.	245	223	235	257	
Number of employees eligible for tuberculosis screening who receive a pre-employment physical.	18	10	15	16	
Number of employees eligible for tuberculosis screening who receive a pre-employment physical that includes a tuberculosis screening.	18	10	15	16	
Number of employees eligible for tuberculosis screening who receive a booster screening within four weeks of their pre-employment screening.	15	10	13	15	
Number of employees eligible to receive annual tuberculosis training.	248	223	240	257	
Number of eligible employees who receive annual tuberculosis training.	245	223	235	257	

PROGRAM DESCRIPTION:

Tuberculosis testing , Hepatitis B vaccinations, Hearing and Blood borne Pathogen education, CPR trainings, Hearing screenings, etc for all Scott County employees that meet risk criteria as outlined by OSHA. Assistance for jail medical staff is used to complete services provided to Correctional staff. (OSHA 1910.1020)

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Minimize employee risk for work related hearing loss.	Eligible employees will receive their hearing test or sign a waiver annually.	100%	100%	100%	100%
Minimize the risk of workplace exposure to blood borne pathogens.	Eligible employees will receive Hepatitis B vaccination, have titer drawn, produce record of a titer or sign a waiver of vaccination or titer within 3 weeks of their start date.	100%	100%	90%	94%
Minimize the risk of workplace exposure to blood borne pathogens.	Eligible new employees will receive blood borne pathogen education within 3 weeks of their start date.	100%	100%	89%	94%
Minimize the risk of workplace exposure to blood borne pathogens.	Eligible employees will receive blood borne pathogen education annually.	99%	100%	98%	100%
Early identification of employees for possible exposure to tuberculosis.	Eligible new hires will be screened for tuberculosis during pre-employment physical.	100%	100%	100%	100%
Early identification of employees for possible exposure to tuberculosis.	Eligible new employees will receive a booster screening for tuberculosis within four weeks of their initial screen.	83%	100%	87%	94%
Early identification of employees for possible exposure to tuberculosis.	Eligible employees will receive tuberculosis education annually.	99%	100%	98%	100%

ACTIVITY/SERVICE:	Food Establishment Licensing and Inspection	DEPARTMENT:	Health/2040	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$291,087
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of inspections required.	1596	1530	1530	1530
Number of inspections completed.	1596	1530	1530	1530
Number of inspections with critical violations noted.	613	695	689	689
Number of critical violation reinspections completed.	672	685	689	689
Number of critical violation reinspections completed within 10 days of the initial inspection.	654	627	620	620
Number of inspections with non-critical violations noted.	650	520	536	536
Number of non-critical violation reinspections completed.	692	508	536	536
Number of non-critical violation reinspections completed within 90 days of the initial inspection.	683	507	525	525
Number of complaints received.	129	94	127	127
Number of complaints investigated according to Nuisance Procedure timelines.	129	94	127	127
Number of complaints investigated that are justified.	68	57	75	75
Number of temporary vendors who submit an application to operate.	328	379	342	342
Number of temporary vendors licensed to operate prior to the event.	327	375	338	338

PROGRAM DESCRIPTION:

28E Agreement with the Iowa Department of Inspections and Appeals to regulate establishments that prepare and sell food for human consumption on or off their premise. SCHD licenses and inspects food service establishments, retail food establishments, home food establishments, warehouses, mobile food carts, farmers' markets, temporary events. Department of Inspection and Appeals, IAC 481 Chapter 30 Food and Consumer Safety.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Meet SCHED's contract obligations with the Iowa Department of Inspections and Appeals.	Food Establishment inspections will be completed annually.	100%	100%	100%	100%
Ensure compliance with the food code.	Critical violation reinspections will be completed within 10 days of the date of inspection.	97%	92%	90%	90%
Ensure compliance with the food code.	Non-critical violation reinspections will be completed within 90 days of the date of inspection.	99%	98%	98%	98%
Ensure compliance with the food code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.	100%	100%	100%	100%
Temporary vendors will be conditionally approved and licensed based on their application.	Temporary vendors will have their license to operate in place prior to the event.	100%	99%	99%	99%

ACTIVITY/SERVICE: <i>hawk-i</i>		DEPARTMENT: Health/2035			
BUSINESS TYPE: Core Service		RESIDENTS SERVED:			
BOARD GOAL: Healthy Safe Community		FUND: 01 General	BUDGET: \$14,899		
OUTPUTS	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED	
Number of schools targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program.	60	59	59	59	
Number of schools where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided.	60	59	59	59	
Number of medical provider offices targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program.	60	60	60	60	
Number of medical providers offices where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided.	65	77	60	60	
Number of dental provider offices targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program.	20	30	30	30	
Number of dental providers offices where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided.	70	30	30	30	
Number of faith-based organizations targeted to provide outreach regarding how to access and refer to the <i>hawk-i</i> Program.	134	134	134	134	
Number of faith-based organizations where outreach regarding how to access and refer to the <i>hawk-i</i> Program is provided.	134	134	134	134	

PROGRAM DESCRIPTION:

hawk-i Outreach is a program for enrolling uninsured children in health care coverage. The Department of Human Services contracts with the Iowa Department of Public Health and its Child Health agencies to provide this statewide community-based grassroots outreach program.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
School personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance.	Schools will be contacted according to grant action plans.	100%	100%	100%	100%
Medical provider office personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance.	Medical provider offices will be contacted according to grant action plans.	108%	128%	100%	100%
Dental provider office personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance.	Dental provider offices will be contacted according to grant action plans.	286%	100%	100%	100%
Faith-based organization personnel will understand the <i>hawk-i</i> Program and how to link families to enrollment assistance.	Faith-based organizations will be contacted according to grant action plans.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Healthy Child Care Iowa	DEPARTMENT:	Health/2022	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$107,541
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of technical assistance requests received from centers.	114	130	115	150
Number of technical assistance requests received from child care homes.	58	54	60	55
Number of technical assistance requests from centers responded to.	114	130	115	150
Number of technical assistance requests from day care homes responded to.	58	54	60	55
Number of technical assistance requests from centers that are resolved.	114	130	114	148
Number of technical assistance requests from child care homes that are resolved.	57	54	58	53
Number of child care providers who attend training.	202	92	200	88
Number of child care providers who attend training and report that they have gained valuable information that will help them to make their home/center safer and healthier.	202	92	200	86

PROGRAM DESCRIPTION:

Provide education to child care providers regarding health and safety issues to ensure safe and healthy issues

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from centers are responded to.	100%	100%	100%	100%
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from day care homes are responded to.	100%	100%	100%	100%
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from centers are resolved.	100%	100%	99%	99%
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from day care homes are resolved.	98%	100%	97%	96%
Safe, healthy child care environments for all children, including those with special health needs.	Child care providers attending trainings report that the training will enable them to make their home/center/ preschool safer and healthier.	100%	100%	100%	98%

ACTIVITY/SERVICE:	Hotel/Motel Program	DEPARTMENT:		Health/2042	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$4,134
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of licensed hotels/motels.		42	39	39	41
Number of licensed hotels/motels requiring inspection.		17	22	18	23
Number of licensed hotels/motels inspected by June 30.		17	22	18	23
Number of inspected hotels/motels with violations.		15	4	3	5
Number of inspected hotels/motels with violations reinspected.		4	4	3	5
Number of inspected hotels/motels with violations reinspected within 30 days of the inspection.		1	4	3	5
Number of complaints received.		6	10	6	8
Number of complaints investigated according to Nuisance Procedure timelines.		6	10	6	8
Number of complaints investigated that are justified.		6	5	4	5

PROGRAM DESCRIPTION:

License and inspect hotels/motels to assure code compliance. Department of Inspections and Appeals, IAC 481, Chapter 37 Hotel and Motel Inspections.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure compliance with Iowa Administrative Code.	Licensed hotels/motels will have an inspection completed by June 30 according to the bi-yearly schedule.	100%	100%	100%	100%
Assure compliance with Iowa Administrative Code.	Licensed hotels/motels with identified violations will be reinspected within 30 days.	7%	100%	100%	100%
Assure compliance with Iowa Administrative Code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Immunization	DEPARTMENT:	Health/2024	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$225,207
OUTPUTS	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
Number of two year olds seen at the SCHED clinic.	75	41	75	40
Number of two year olds seen at the SCHED clinic who are up-to-date with their vaccinations.	73	39	73	38
Number of doses of vaccine shipped to SCHED.	3450	4206	3000	3100
Number of doses of vaccine wasted.	11	1	30	31
Number of school immunization records audited.	29239	29645	29300	29442
Number of school immunization records up-to-date.	29003	29641	27835	29322
Number of preschool and child care center immunization records audited.	4401	4906	4000	4654
Number of preschool and child care center immunization records up-to-date.	4164	4889	3800	4527

PROGRAM DESCRIPTION:

Immunizations are provided to children birth through 18 years of age, in Scott County, who qualify for the federal Vaccine for Children (VFC) program as provider of last resort. IAC 641 Chapter 7. Program also includes an immunization record audit of all children enrolled in an elementary, intermediate, or secondary school in Scott County. An immunization record audit of all licensed preschool/child care facilities in Scott County is also completed. IAC 641 Chapter 7

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure that clients seen at the Scott County Health Department receive the appropriate vaccinations.	Two year olds seen at the Scott County Health Department are up-to-date with their vaccinations.	97%	95%	97%	95%
Assure that vaccine is used efficiently.	Vaccine wastage as reported by the Iowa Department of Public Health will not exceed contract guidelines.	0.3%	0.02%	1.00%	1.00%
Assure that all schools, preschools and child care centers have up-to-date immunization records.	School records will show up-to-date immunizations.	99%	100%	95%	100%
Assure that all schools, preschools and child care centers have up-to-date immunization records.	Preschool and child care center records will show up-to-date immunizations.	95%	99.7%	95%	97%

ACTIVITY/SERVICE:	Injury Prevention	DEPARTMENT:	Health/2008	
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$8,304
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Injury data agreements in place.		2	2	2
Number of community-based injury prevention meetings and events.		42	32	36
Number of community-based injury prevention meetings and events with a SCHD staff member in attendance.		42	32	36

PROGRAM DESCRIPTION:

Partner with community agencies to identify, assess, and reduce the leading causes of unintentional injuries in Scott County.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Work with Genesis and Trinity to develop a data stream for unintentional injuries in Scott County.	Agreement will be in place to receive unintentional injury data directly from Genesis and Trinity by June 30, 2013.	100%	100%	100%	100%
Assure a visible presence for the Scott County Health Department at community-based injury prevention initiatives.	A SCHD staff member will be present at community-based injury prevention meetings and events. (Safe Kids/Safe Communities, Senior Fall Prevention, CARS)	100%	100%	100%	100%

ACTIVITY/SERVICE:	I-Smile Dental Home Project		DEPARTMENT:	Health/2036		
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community		FUND:	01 General	BUDGET: \$82,317	
OUTPUTS			2011-12	2012-13	2013-14	2014-15
			ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of practicing dentists in Scott County.			112	110	110	110
Number of practicing dentists in Scott County accepting Medicaid enrolled children as clients.			27	24	24	24
Number of practicing dentists in Scott County accepting Medicaid enrolled children as clients only with an I-Smile referral and/or accepting dental vouchers.			32	33	33	33
Number of children in agency home.			1218	1079	1300	1200
Number of children with a dental home as defined by the Iowa Department of Public Health.			646	547	700	631
Number of kindergarten students.			2345	2398	2136	2293
Number of kindergarten students with a completed Certificate of Dental Screening.			2333	2378	2115	2275
Number of ninth grade students.			2255	2170	2510	2312
Number of ninth grade students with a completed Certificate of Dental Screening.			1964	2043	2400	2220

PROGRAM DESCRIPTION:

Assure dental services are made available to uninsured/underinsured children in Scott County.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure a routine source of dental care for Medicaid enrolled children in Scott County.	Scott County practicing dentists who are accepting Medicaid enrolled children into their practice.	24%	22%	22%	22%
Assure access to dental care for Medicaid enrolled children in Scott County.	Scott County practicing dentists who are accepting Medicaid enrolled children into their practice by I-Smile referral only.	29%	30%	30%	30%
Ensure EPSDT Program participants have a routine source of dental care.	Children in the EPSDT Program will have a dental home.	53%	51%	54%	53%
Assure compliance with Iowa's Dental Screening Mandate.	Students entering kindergarten will have a valid Certificate of Dental Screening.	99%	99%	99%	99%
Assure compliance with Iowa's Dental Screening Mandate.	Students entering ninth grade will have a valid Certificate of Dental Screening.	87.5%	94%	96%	96%

ACTIVITY/SERVICE:	Medical Examiner	DEPARTMENT:	Health/2001		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$316,994
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of deaths in Scott County.		1549	1645	1550	1600
Number of deaths in Scott County deemed a Medical Examiner case.		189	195	200	200
Number of Medical Examiner cases with a cause and manner of death determined.		189	195	198	198

PROGRAM DESCRIPTION:

Activities associated with monitoring the medical examiner and the required autopsy-associated expenses and activities relevant to the determination of causes and manners of death. Iowa Code 331.801-805 as well as the Iowa Administrative Rules 641-126 and 127 govern county medical examiner activities.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Deaths which are deemed to potentially affect the public interest will be investigated according to Iowa Code.	Cause and manner of death for medical examiner cases will be determined by the medical examiner.	100%	100%	99%	99%

ACTIVITY/SERVICE:	Mosquito Surveillance	DEPARTMENT:		Health/2043	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$14,690
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of weeks in arboviral disease surveillance season.		18	16/17 (chickens 16 and mosquitoes 17)	18	18
Number of weeks in arboviral disease surveillance season where sentinel chickens are bled and blood submitted to SHL.		18	16	18	18
Number of weeks in arboviral disease surveillance season where mosquitoes are collected every week day and sent to ISU.		18	17	18	18

PROGRAM DESCRIPTION:

Trap mosquitoes for testing of West Nile Virus and various types of encephalitis. Tend to sentinel chickens and draw blood for testing of West Nile and encephalitis. Supports communicable disease program.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Conduct environmental surveillance of mosquitoes and sentinel chickens in order to detect the presence of arboviruses to help target prevention and control messages.	Sentinel chickens are bled every week during arboviral disease surveillance season and blood samples are submitted to the State Hygienic Laboratory.	100%	100%	100%	100%
Conduct environmental surveillance of mosquitoes and sentinel chickens in order to detect the presence of arboviruses to help target prevention and control messages.	Mosquitoes are collected from the New Jersey light traps every week day during arboviral disease surveillance season and the mosquitoes are sent weekly to Iowa State University for speciation.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Non-Public Health Nursing	DEPARTMENT:	Health/2026		
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$82,991
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of students identified with a deficit through a school-based screening.		57	72	60	65
Number of students identified with a deficit through a school-based screening who receive a referral.		57	72	60	65
Number of requests for direct services received.		203	184	200	194
Number of direct services provided based upon request.		203	184	200	194

PROGRAM DESCRIPTION:

Primary responsibility for school health services provided within the non-public schools in Scott County. There are currently 12 non-public schools in Scott County with approximately 2,900 students. Time is spent assisting the schools with activities such as performing vision and hearing screenings; coordinating school health records; preparing for State of Iowa required immunization and dental audits; assisting with the development of individualized education plans (IEPs) for children with special health needs; as well as meeting the education and training needs of staff through medication administration training.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Deficits that affect school learning will be identified.	Students identified with a deficit through a school-based screening will receive a referral.	100%	100%	100%	100%
Provide direct services for each school as requested.	Requests for direct services will be provided.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Onsite Wastewater Program	DEPARTMENT:	Health/2044		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$121,999
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of septic systems installed.	113	84	120	110	
Number of septic systems installed which meet initial system recommendations.	111	82	114	108	
Number of septic samples collected.	278	176	300	300	
Number of septic samples deemed unsafe.	16	2	15	10	
Number of unsafe septic sample results retested.	7	0	15	10	
Number of unsafe septic sample results retested within 30 days.	0	0	8	5	
Number of complaints received.	6	0	10	5	
Number of complaints investigated.	6	0	10	5	
Number of complaints investigated within working 5 days.	6	0	9	5	
Number of complaints investigated that are justified.	5	0	9	3	
Number of real estate transactions with septic systems.	5	5	5	5	
Number of real estate transactions which comply with the Time of Transfer law.	4	5	5	5	
Number of real estate inspection reports completed.	5	5	5	5	
Number of completed real estate inspection reports with a determination.	5	5	5	5	

PROGRAM DESCRIPTION:

Providing code enforcement and consultation services for the design, construction, and maintenance of septic systems for private residences and commercial operations. Collect effluent samples from sewage systems which are designed to discharge effluent onto the surface of the ground or into a waterway. Scott County Code, Chapter 23 entitled Private Sewage Disposal System. Also included in this program area are Time of Transfer inspections.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure the proper installation of septic systems.	Approved installations will meet initial system recommendations.	98%	98%	95%	98%
Assure the safe functioning of septic systems.	Unsafe septic sample results will be retested within 30 days.	0%	0%	53%	50%
Assure the safe functioning of septic systems.	Complaints will be investigated within 5 working days of the complaint.	100%	NA	90%	100%
Assure safe functioning septic systems.	Real estate transaction inspections will comply with the Time of Transfer law.	80%	100%	100%	100%
Assure proper records are maintained.	Real estate transaction inspection reports will have a determination.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Public Health Nuisance	DEPARTMENT:	Health/2047		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$68,482
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of complaints received.		167	174	170	175
Number of complaints justified.		90	79	92	131
Number of justified complaints resolved.		86	73	83	126
Number of justified complaints requiring legal enforcement.		6	6	10	8
Number of justified complaints requiring legal enforcement that were resolved.		5	6	9	8

PROGRAM DESCRIPTION:

Respond to public health nuisance requests from the general public. Scott County Code, Chapter 25 entitled Public Health Nuisance.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure compliance with state, county and city codes and ordinances.	Justified complaints will be resolved.	96%	92%	90%	96%
Ensure compliance with state, county and city codes and ordinances.	Justified complaints requiring legal enforcement will be resolved.	83%	100%	90%	100%

ACTIVITY/SERVICE:	Public Health Preparedness	DEPARTMENT:		Health/2009	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$198,981
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of drills/exercises held.		2	2	2	2
Number of after action reports completed.		2	2	2	2
Number of employees with a greater than .5 FTE status.		39	42	42	42
Number of employees with a greater than .5 FTE status with position appropriate NIMS training.		39	42	42	42
Number of newly hired employees with a greater than .5 FTE status.		3	3	3	1
Number of newly hired employees with a greater than .5 FTE status who provide documentation of completion of position appropriate NIMS training.		3	2	3	1

PROGRAM DESCRIPTION:

Keep up to date information in case of response to a public health emergency. Develop plans, policies and procedures to handle public health emergencies.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure efficient response to public health emergencies.	Department will participate in two emergency response drills or exercises annually.	100%	100%	100%	100%
Assure efficient response to public health emergencies.	Existing employees with a greater than .5 FTE status have completed position appropriate NIMS training.	100%	100%	100%	100%
Assure efficient response to public health emergencies.	Newly hired employees with a greater than .5 FTE status will provide documentation of completion of position appropriate NIMS training by the end of their 6 MONTH probation period.	100%	67%	100%	100%

ACTIVITY/SERVICE:	Recycling	DEPARTMENT:	Health/2048		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Sustainable County Leader	FUND:	01 General	BUDGET:	\$98,431
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of tons of recyclable material collected.		647.69	607.22	624	600.67
Number of tons of recyclable material collected during the same time period in previous fiscal year.		667.36	647.69	624	600.67

PROGRAM DESCRIPTION:

Provide recycling services for unincorporated Scott County.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure the use and efficiency of recycling sites to divert recyclable material from the landfill.	Volume of recyclable material collected, as measured in tons, will meet or exceed amount of material collected during previous fiscal year.	-3%	-6%	0%	0%

ACTIVITY/SERVICE:	Septic Tank Pumper	DEPARTMENT:		Health/2059	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$1,329
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of septic tank cleaners servicing Scott County.		6	8	8	8
Number of annual septic tank cleaner inspections of equipment, records and land application sites (if applicable) completed.		6	8	8	8

PROGRAM DESCRIPTION:

Contract with the Iowa Department of Natural Resources for inspection of commerical septic tank cleaners' equipment and land disposal sites according to Iowa Code 455B.172 and under Iowa Administrative Code 567 - Chapter 68.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Control the danger to public health, safety and welfare from the unauthorized pumping, transport, and application of septic waste.	Individuals that clean septic tanks, transport any septic waste, and land apply septic waste will operate according to Iowa Code.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Solid Waste Hauler Program	DEPARTMENT:	Health/2049		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$5,612
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of individuals that collect and transport solid waste to the Scott County Landfill.		173	174	157	157
Number of individuals that collect and transport solid waste to the Scott County Landfill that are permitted.		173	174	157	157

PROGRAM DESCRIPTION:

Establish permits, requirements, and violation penalties to promote the proper transportation and disposal of solid waste. Scott County Code Chapter 32 Waste haulers.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Control the danger to public health, safety and welfare from the unauthorized disposal/disposition of solid waste.	Individuals that collect and transport any solid waste to the Scott County Landfill will be permitted according to Scott County Code.	100%	100%	100%	100%

ACTIVITY/SERVICE:	STD/HIV Program	DEPARTMENT: Health/2028		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND: 01 General	BUDGET:	\$407,786
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of people who present to the Health Department for any STD/HIV service (general information, risk reduction, results, referrals, etc).	1500	1517	1600	1525
Number of people who present for STD/HIV services.	1311	1353	1300	1325
Number of people who receive STD/HIV services.	1255	1315	1235	1290
Number of clients positive for STD/HIV.	1260	1232	1200	1200
Number of clients positive for STD/HIV requiring an interview.	258	244	260	247
Number of clients positive for STD/HIV who are interviewed.	175	211	195	214
Number of partners (contacts) identified.	169	294	175	185
Reported cases of gonorrhea, Chlamydia and syphilis treated.	1247	1223	1950	1235
Reported cases of gonorrhea, Chlamydia and syphilis treated according to treatment guidelines.	1226	1214	1911	1211
Number of gonorrhea tests completed at SCHED.	639	579	600	610
Number of results of gonorrhea tests from SHL that match SCHED results.	625	572	588	604
Number lab proficiency tests interpreted.	15	15	15	15
Number of lab proficiency tests interpreted correctly.	15	15	14	14

PROGRAM DESCRIPTION:

Provide counseling, testing, diagnosis, treatment, referral and partner notification for STDs. Provide Hepatitis A and/or B and the HPV vaccine to clients. Provide HIV counseling, testing, and referral. Provide HIV partner counseling, testing and referral services. Requested HIV/STD screening is provided to Scott County jail inmates by the correctional health staff and at the juvenile detention center by the clinical services staff following the IDPH screening guidelines. IAC 641 Chapters 139A and 141A

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure access to testing, treatment and referral for STDs and HIV.	Provide needed clinical services to people seen at the STD clinic (testing, counseling, treatment, results and referral)	96%	97%	95%	97%
Contacts (partners) to persons positive will be identified, tested and treated for an STD in order to stop the spread of STDs.	Positive clients will be interviewed.	68%	86%	75%	87%
Ensure that persons diagnosed with gonorrhea, Chlamydia and syphilis are properly treated.	Reported cases of gonorrhea, Chlamydia, and syphilis will be treated according to guidelines.	98%	99%	98%	98%
Ensure accurate lab testing and analysis.	Onsite gonorrhea results will match the State Hygienic Laboratory (SHL) results.	98%	99%	98%	99%
Ensure accurate lab testing and analysis.	Proficiency tests will be interpreted correctly.	100%	100%	93%	93%

ACTIVITY/SERVICE:	Swimming Pool/Spa Inspection Program		DEPARTMENT:	Health/2050	
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community		FUND:	01 General	BUDGET: \$49,676
OUTPUTS	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED	
Number of seasonal pools and spas requiring inspection.	57	51	54	55	
Number of seasonal pools and spas inspected by June 15.	54	51	54	55	
Number of year-round pools and spas requiring inspection.	82	80	82	79	
Number of year-round pools and spas inspected by June 30.	82	80	82	79	
Number of swimming pools/spas with violations.	118	105	118	120	
Number of inspected swimming pools/spas with violations reinspected.	118	105	118	120	
Number of inspected swimming pools/spas with violations reinspected within 30 days of the inspection.	118	105	118	120	
Number of complaints received.	6	2	6	5	
Number of complaints investigated according to Nuisance Procedure timelines.	6	2	6	5	
Number of complaints investigated that are justified.	3	2	3	3	

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for Annual Comprehensive Pool/Spa Inspections. Iowa Department of Public Health IAC 641, Chapter 15 entitled Swimming Pools and Spas.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Annual comprehensive inspections will be completed.	Inspections of seasonal pools and spas will be completed by June 15 of each year.	95%	100%	100%	100%
Annual comprehensive inspections will be completed.	Inspections of year-round pools and spas will be completed by June 30 of each year.	100%	100%	100%	100%
Swimming pool/spa facilities are in compliance with Iowa Code.	Follow-up inspections of compliance plans will be completed by or at the end of 30 days.	100%	100%	100%	100%
Swimming pool/spa facilities are in compliance with Iowa Code.	Complaints will be investigated to determine whether justified within timeline established in the Nuisance Procedure.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Tanning Program	DEPARTMENT:		Health/2052	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$10,859
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
Number of tanning facilities requiring inspection.	55	47	50	50	
Number of tanning facilities inspected by April 15.	52	47	50	50	
Number of tanning facilities with violations.	33	11	11	11	
Number of inspected tanning facilities with violations reinspected.	12	11	11	11	
Number of inspected tanning facilities with violations reinspected within 30 days of the inspection.	6	11	11	11	
Number of complaints received.	5	1	5	2	
Number of complaints investigated according to Nuisance Procedure timelines.	5	1	5	2	
Number of complaints investigated that are justified.	5	0	5	2	

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for the regulation of public and private establishments who operate devices used for the purpose of tanning human skin through the application of ultraviolet radiation. IDPH, IAC 641, Chapter 46 entitled Minimum Requirements for Tanning Facilities.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Complete annual inspection.	Yearly tanning inspections will be completed by April 15 of each year.	95%	100%	100%	100%
Tanning facilities are in compliance with Iowa Code.	Follow-up inspections will be completed within 30 days of the submission of a corrective action plan.	18%	100%	100%	100%
Tanning facilities are in compliance with Iowa Code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Tattoo Establishment Program	DEPARTMENT:		Health/2054	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$10,858
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of tattoo facilities requiring inspection.		16	17	19	19
Number of tattoo facilities inspected by April 15.		12	17	19	19
Number of tattoo facilities with violations.		7	2	4	3
Number of inspected tattoo facilities with violations reinspected.		5	2	4	3
Number of inspected tattoo facilities with violations reinspected within 30 days of the inspection.		3	2	4	3
Number of complaints received.		0	0	1	3
Number of complaints investigated according to Nuisance Procedure timelines.		0	0	1	3
Number of complaints investigated that are justified.		0	0	1	3

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for Annual Inspection and complaint investigation in order to assure that tattoo establishments and tattoo artists meet IDPH, IAC 641, Chapter 22 entitled Practice of Tattooing.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Complete annual inspection.	Yearly tattoo inspections will be completed by April 15 of each year.	75%	100%	100%	100%
Tattoo facilities are in compliance with Iowa Code.	Follow-up inspections will be completed within 30 days of the submission of a corrective action plan.	60%	100%	100%	100%
Tattoo facilities are in compliance with Iowa Code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.	NA	100%	100%	100%

ACTIVITY/SERVICE:	Tobacco Program	DEPARTMENT:	Health/2037		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$93,015
OUTPUTS		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
Number of reported violations of the SFAA letters received.		1	7	8	7
Number of reported violations of the SFAA letters responded to.		1	7	8	7
Number of assessments of targeted facility types required.		2	2	1	1
Number of assessments of targeted facility types completed.		2	2	1	1
Number of community-based tobacco meetings.		22	23	23	20
Number of community-based tobacco meetings with a SCHD staff member in attendance.		22	23	23	20

PROGRAM DESCRIPTION:

Coordinate programming in the community to reduce the impact of tobacco through education, cessation, legislation and reducing exposure to secondhand smoke.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure understanding of the Smokefree Air Act.	Respond to letters received as reported violations of the Smokefree Air Act.	100%	100%	100%	100%
Identify current smoke-free policies throughout Scott County.	Assessments of targeted facility types will be completed according to IDPH contract requirements.	100%	100%	100%	100%
Assure a visible presence for the Scott County Health Department at community-based tobacco initiatives.	A SCHD staff member will be present at community-based tobacco meetings (TFQC Coalition, education committee, legislation/policy).	100%	100%	100%	100%

ACTIVITY/SERVICE:	Transient Non-Community Public Water Supply	DEPARTMENT:	Health/2056		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$2,660
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of TNC water supplies.		29	28	28	28
Number of TNC water supplies that receive an annual sanitary survey or site visit.		29	28	28	28

PROGRAM DESCRIPTION:

28E Agreement with the Iowa Department of Natural Resources to provide sanitary surveys and consultation services for the maintenance of transient non-community public water supplies.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure the safe functioning of transient non-community public water supplies.	TNCs will receive a sanitary survey or site visit annually.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Vending Machine Program	DEPARTMENT:	Health/2057		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$4,061	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of vending companies requiring inspection.		8	8	8	8
Number of vending companies inspected by June 30.		8	8	8	8

PROGRAM DESCRIPTION:

Issue licenses, inspect and assure compliance of vending machines that contain non-prepackaged food or potentially hazardous food. Department of Inspection and Appeals, IAC 481 Chapter 30 Food and Consumer Safety.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Complete annual inspections	Licensed vending companies will be inspected according to established percentage by June 30.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Water Well Program	DEPARTMENT:	Health/2058		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	\$108,627
OUTPUTS		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
Number of wells permitted.		33	36	35	32
Number of wells permitted that meet SCC Chapter 24.		30	36	33	32
Number of wells plugged.		27	27	20	30
Number of wells plugged that meet SCC Chapter 24.		27	27	20	30
Number of wells rehabilitated.		5	2	8	8
Number of wells rehabilitated that meet SCC Chapter 24.		5	2	8	8
Number of wells tested.		74	89	80	90
Number of wells test unsafe for bacteria or nitrate.		29	34	30	30
Number of wells test unsafe for bacteria or nitrate that are corrected.		13	4	5	6

PROGRAM DESCRIPTION:

License and assure proper well construction, closure, and rehabilitation. Monitor well water safety through water sampling. Scott County Code, Chapter 24 entitled Private Water wells.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Assure proper water well installation.	Wells permitted will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells.	91%	100%	94%	100%
Assure proper water well closure.	Plugged wells will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells.	100%	100%	100%	100%
Assure proper well rehabilitation.	Permitted rehabilitated wells will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells.	100%	100%	100%	100%
Promote safe drinking water.	Wells with testing unsafe for bacteria or nitrates will be corrected.	45%	12%	17%	20%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Administration (20.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
252-A Administrative Office Assistant	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	8.00	8.00	8.00	8.00	8.00
REVENUE SUMMARY:					
Intergovernmental	\$ 17,221	\$ -	\$ -	\$ -	\$ -
Charges for Services	27	25	25	25	25
Miscellaneous	380	-	100	-	-
TOTAL REVENUES	\$17,628	\$25	\$125	\$25	\$25
APPROPRIATION SUMMARY:					
Personal Services	\$608,358	\$653,145	\$653,645	\$662,206	\$662,206
Expenses	10,994	22,835	22,835	22,635	22,635
Supplies	4,383	8,650	8,650	8,350	8,350
TOTAL APPROPRIATIONS	\$623,735	\$684,630	\$685,130	\$693,191	\$693,191
ANALYSIS					
<p>FY15 non-salary costs for this program recommended to decrease by .02%.</p> <p>There are no issues identified for 20.1000.</p> <p>There are no capital, personnel, or vehicle changes impacting this program budget.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Public Health Safety (20.2001-2009)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	4.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant	1.00	1.00	1.00	1.00	1.00
230-A Public Health Nurse-LPN	-	-	-	-	-
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
141-A Resource Assistant	0.45	0.45	0.45	0.45	0.45
Z Health Services Professional	1.20	1.20	1.20	1.35	1.35
TOTAL POSITIONS	9.65	9.65	9.65	9.80	9.80
REVENUE SUMMARY:					
Intergovernmental	\$43,434	\$59,000	\$142,687	\$129,000	\$129,000
Miscellaneous	10,275	4,250	8,250	4,250	4,250
TOTAL REVENUES	\$53,709	\$63,250	\$150,937	\$133,250	\$133,250
APPROPRIATION SUMMARY:					
Personal Services	\$776,148	\$855,083	\$854,883	\$903,389	\$903,389
Expenses	870,660	1,035,751	1,083,114	1,082,623	1,082,623
Supplies	16,679	19,420	19,420	19,620	19,620
TOTAL APPROPRIATIONS	\$1,663,487	\$1,910,254	\$1,957,417	\$2,005,632	\$2,005,632
ANALYSIS					
<p>Revenue for program 2001 (Medical Examiner) is based upon reimbursement paid by other Iowa Counties when one of their residents is a medical examiner case in Scott County. The Department budgets revenue associated with approximately two cases per year. The original FY14 budgeted revenue has been exceeded in the first two quarters of FY14, requiring a budget adjustment to be made. This revenue is considerably variable from year to year.</p> <p>Revenue for program 2009 (Public Health Preparedness) was originally budgeted low for FY14 based upon changes being made to the program. While the changes have been made, revenue is considerably higher than was budgeted, thus requiring a budget amendment for FY14. Revenue for FY15 is budgeted slightly lower than the FY14 projected budget.</p> <p>Revenue for program 2006 (Jail Inmate Health) is very limited. This revenue has typically been reimbursement from the US Marshal Service (USMS) or the Federal Bureau of Prisons (FBOP) for care paid by Scott County for their inmates. Staff have worked with providers to have these services directly billed to the USMS or FBOP rather than seeking reimbursement. FBOP will no longer operate this way and the Department will need to seek reimbursement after paying for the services. This may have a slight impact on revenue and expenses, however the number of FBOP inmates in the Scott County Jail is typically low.</p> <p>FY15 non-salary costs for this program recommended to remain flat.</p> <p>Expenses related to program 2006 (Jail Inmate Health) are impacted by the population at the jail. With the high number of individuals being housed in the facility, as well as out of county, medical expenses also are higher. Utilizing administrative projects in the ERP system, the Department will be further able to report on expenses based upon housing location-jail, juvenile detention center, out of county, etc.</p> <p>There are no capital or vehicle changes impacting these program budgets.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Clinical Services (20.2014, 2015,2017-2028)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
470-A Clinical Services Coordinator	1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist	1.00	1.00	1.00	1.00	1.00
366-A Child Care Nurse Consultant	-	-	-	1.00	1.00
366-A Public Health Nurse	5.00	5.00	5.00	4.00	4.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
198-A Lab Technician	0.75	0.75	0.75	0.75	0.75
A Interpreters	-	-	-	-	-
Z Health Services Professional	0.72	0.72	0.72	0.72	0.72
TOTAL POSITIONS	10.47	10.47	10.47	10.47	10.47

REVENUE SUMMARY:					
Intergovernmental	\$112,272	\$145,270	\$148,877	\$150,700	\$150,700
Fees and Charges	10,171	11,800	11,800	11,800	11,800
Miscellaneous	782	1,000	1,000	500	500
TOTAL REVENUES	\$123,225	\$158,070	\$161,677	\$163,000	\$163,000
APPROPRIATION SUMMARY:					
Personal Services	788,257	\$844,142	\$844,642	\$891,579	\$891,579
Equipment	-	-	-	-	-
Expenses	109,568	142,287	126,256	133,154	133,154
Supplies	12,191	15,530	15,530	15,730	15,730
TOTAL APPROPRIATIONS	\$910,016	\$1,001,959	\$986,428	\$1,040,463	\$1,040,463

ANALYSIS

Revenue is down for this program area by 1.5% as compared to the projected FY14 budget. This is based upon the Department no longer receiving the small dollar Community Adolescent Pregnancy Prevention grant.

The increase between FY14 budgeted revenue and FY14 projected revenue is based upon the Department receiving the HIV Community Testing and Referral Grant from the Iowa Department of Public Health in January 2013. This grant runs on a calendar year.

The Department is in the process of becoming credentialed with insurance companies to bill for immunization services. This has the potential to increase revenue, however this potential increase was not included with the FY15 submission.

Non-salary costs fluctuate from year to year based primarily on grant allocation. FY15 non-salary expenses are projected to be 5% higher than FY14 projected expenses.

There are no capital or vehicle changes impacting these program areas.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Community Relations & Planning (20.2031-2038)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
417-A Community Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant	2.00	2.00	2.00	2.00	2.00
355-A Community Tobacco Consultant	1.00	1.00	1.00	1.00	1.00
355-A Community Transformation Consultant	0.60	0.60	1.00	1.00	1.00
271-A Community Dental Consultant	1.00	1.00	1.00	1.00	1.00
323-A Child Health Consultant	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	7.60	7.60	8.00	8.00	8.00
REVENUE SUMMARY:					
Intergovernmental	\$768,680	\$1,020,290	\$1,018,986	\$1,013,150	\$1,013,150
Miscellaneous	93	-	100	-	-
TOTAL REVENUES	\$768,773	\$1,020,290	\$1,019,086	\$1,013,150	\$1,013,150
APPROPRIATION SUMMARY:					
Personal Services	\$551,465	\$597,537	\$596,637	\$614,615	\$614,615
Expenses	627,182	749,610	694,170	680,890	680,890
Supplies	1,155	1,800	1,800	1,800	1,800
TOTAL APPROPRIATIONS	\$1,179,802	\$1,348,947	\$1,292,607	\$1,297,305	\$1,297,305
ANALYSIS					
Revenue projected to decrease 0.6% due to reductions in grant funding.					
Non-salary costs fluctuate from year to year based primarily on grant allocation. FY15 non-salary expenses are projected to be 1.9% lower than FY14 projected expenses.					
Authorized positions increase of .40 FTE approved by the Board of Supervisors, effective July 1, 2013. The increase is based upon grant funding.					
There are no capital or vehicle changes impacting these program areas.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Environmental Health (2039-2059, 2016)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	8.25	8.25	8.25	8.25	8.25
REVENUE SUMMARY:					
Intergovernmental	\$46,571	\$61,820	\$61,820	\$66,997	\$56,520
Licenses and Permits	264,666	300,700	300,700	291,870	291,870
Fees and Charges	47,055	65,400	65,400	72,678	72,678
Miscellaneous	310	700	700	700	700
TOTAL REVENUES	\$358,602	\$428,620	\$428,620	\$432,245	\$421,768
APPROPRIATION SUMMARY:					
Personal Services	\$676,516	\$719,535	\$719,445	\$724,084	\$724,084
Equipment	-	-	-	-	-
Expenses	128,822	162,500	163,150	162,850	162,850
Supplies	10,907	16,203	16,203	14,253	14,253
TOTAL APPROPRIATIONS	\$816,245	\$898,238	\$898,798	\$901,187	\$901,187
ANALYSIS					
<p>FY15 revenue projected to decrease 0.4% as compared to FY14 projected revenue. While there is very little change overall, within the budget, there are changes impacting individual line items. Grant revenue associated with the Grants to Counties (2058 Water Well) program has increased by \$12,000 while the grant money received from the City of Davenport of Lead Poisoning Prevention education (2016) has decreased \$11,200. Other license and permit fees have seen increases or decreases based upon utilization in the community. There are only minor adjustments in these line items.</p> <p>Non-salary costs recommended to decrease by 1% due to a decrease in the supply budget line item.</p> <p>There are no capital or personnel changes impacting this program budget.</p> <p>The Department requested replacement of one Ford Ranger pick up with a two-door class-V hybrid vehicle and movement of the 800 mHz radio charger.</p>					

HUMAN RESOURCES



Mary Thee, Assistant County Administrator/HR Director

MISSION STATEMENT: To foster positive employee relations and progressive organizational improvement for employees, applicants and departments by: ensuring fair and equal treatment; providing opportunity for employee development and professional growth; assisting in identifying and retaining qualified employees; utilizing effective, innovative recruitment and benefit strategies; encouraging and facilitating open communication; providing advice on employment issues and being

ACTIVITY/SERVICE:	Labor Management	DEPT/PROG:		HR 24.1000	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$ 103,202.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of bargaining units		6	6	6	6
% of workforce unionized		51%	51%	51%	51%
# meeting related to Labor/Management		75	60	55	50

PROGRAM DESCRIPTION:

Negotiates six union contracts, acts as the County's representative at impasse proceedings. Compliance with Iowa Code Chapter 20.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Improve relations with bargaining units	Conduct regular labor management meetings	17	21	18	20

ACTIVITY/SERVICE:	Recruitmt/EEO Compliance	DEPT/PROG:	HR 24.1000	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$ 97,280.00
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of retirements		9	5	4
# of employees eligible for retirement		40	40	42
# of jobs posted		60	65	60
# of applications received		3078	2194	3000

PROGRAM DESCRIPTION:

Directs the recruitment and selection of qualified applicants for all County positions and implements valid and effective selection criteria. Serve as EEO and Affirmative Action Officer and administers programs in compliance with federal and state laws and guidelines. Serves as County coordinator to assure compliance with ADA, FMLA, FLSA and other civil rights laws. Assists the Civil Service Commission in its duties mandated by the Iowa Code 341A.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Measure the rate of countywide employee separations not related to retirements.	Decrease countywide turnover rate not related to retirements.	5.00%	5.10%	5%	5.00%
Measure the number of employees hired in underutilized areas.	Increase the number of employees hired in underutilized areas.	1	2	3	2

ACTIVITY/SERVICE:	Compensation/Performance Appraisal	DEPT/PROG:	HR 24.1000	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$ 35,780.00
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
		2014-15	PROJECTED	
# of supervisors w/reduced merit increases or bonuses		2	1	1
# of organizational change studies conducted		2	2	3

PROGRAM DESCRIPTION:

Monitors County compensation program, conducts organizational studies using the Hay Guide Chart method to ensure ability to remain competitive in the labor market. Responsible for wage and salary administration for employee merit increases, wage steps and bonuses. Coordinate and monitor the Employee Performance Appraisal system, assuring compliance with County policy and all applicable contract language.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Measures timely submission of evaluations by supervisors.	% of reviews not completed within 30 days of effective date.	39%	35%	30%	30%
# of job descriptions reviewed	Review 5% of all job descriptions to ensure compliance with laws and accuracy.	5	1	5	5

ACTIVITY/SERVICE:	Benefit Administration	DEPT/PROG:	HR 24.1000	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$ 68,000.00
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Cost of health benefit PEPM	\$819	\$856	850	\$860
money saved by the EOB policy	0	0	100	0
% of family health insurance to total	58%	58%	58%	58%

PROGRAM DESCRIPTION:

Administers employee benefit programs (group health insurance, group life, LTD, deferred compensation and tuition reimbursement program) including enrollment, day to day administration, as well as cost analysis and recommendation for benefit changes.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Measures the utilization of the Deferred Comp plan	% of benefit eligible employees enrolled in the Deferred Compensation Plan.	52%	61%	65%	65%
Measures the utilization of the Flexible Spending plan	% of benefit eligible employees enrolled in the Flexible Spending accounts.	28%	28%	28%	28%

ACTIVITY/SERVICE:	Policy Administration	DEPT/PROG:	HR 24.1000	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$ 17,759.00
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of Administrative Policies		67	69	70
# policies reviewed		11	10	8
				5

PROGRAM DESCRIPTION:

Develops County-wide human resources and related policies to ensure best practices, consistency with labor agreements, compliance with state and federal law and their consistent application County wide.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Review policies at minimum every 5 years to ensure compliance with laws and best practices.	Review 5 policies annually	11	10	8	5

ACTIVITY/SERVICE:	Employee Development	DEPT/PROG:	HR 24.1000		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$ 101,298.00	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of employees in Leadership program		66	83	99	100
# of training opportunities provided by HR		34	29	25	25
# of Leadership Book Clubs		2	2	1	1
# of 360 degree evaluation participants		0	33	15	15
# of all employee training opportunities provided		9	6	25	6
# of hours of Leadership Recertification Training provided		59.5	53	28	25

PROGRAM DESCRIPTION:

Evaluate needs, plans and directs employee development programs such as in-house training programs for supervisory and non-supervisory staff to promote employee motivation and development. Coordinates all Employee Recognition and the new Employee Orientation Program.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Effectiveness/utilization of County sponsored supervisory training	% of Leadership employees attending County sponsored supervisory training	65%	55%	50%	50%
New training topics offered to County employee population.	Measures total number of new training topics.	15	13	10	10

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Human Resources Management (24.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.50	3.50	3.50	3.50	3.50

REVENUE SUMMARY:					
Miscellaneous	\$3,595	\$3,000	\$3,000	\$0	\$0
TOTAL REVENUES	\$3,595	\$3,000	\$3,000	\$0	\$0

APPROPRIATION SUMMARY:					
Personal Services	\$289,611	\$307,984	\$307,984	\$314,619	\$314,619
Expenses	91,235	105,450	98,250	105,400	105,400
Supplies	4,189	3,300	3,300	3,300	3,300
TOTAL APPROPRIATIONS	\$385,035	\$416,734	\$409,534	\$423,319	\$423,319

ANALYSIS

FY 15 non-salary costs for this program are recommended to remain virtually unchanged from current budgeted levels.

Revenues formerly budgeted in this program have been moved to the Health Fund.

There are no issues in this program and no capital, personnel or vehicle changes were requested.

Department of Human Services

Director: Charles M. Palmer

Phone: 515-281-5454

Website: www.dhs.state.ia.us



MISSION STATEMENT:

ACTIVITY/SERVICE:	Assistance Programs	DEPARTMENT:	21.1000		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	1,800		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	\$77,252

OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
The number of documents scanned and emailed	300 per month	26400 pages	500 pages/month	550 pages/month
The number of cost comparisons conducted	12 per quarter	48 for year	24 per year	12 per year
The number of cost saving measures implemented	3 per year	3 for year	3 for year	2 for year

PROGRAM DESCRIPTION:

The Department of Human Services is a comprehensive human service agency coordinating, paying for and/or providing a broad range of services to some of Iowa's most vulnerable citizens. Services and programs are grouped into four Core Functions: Economic Support, Health Care and Support Services, Child and Adult Protection and Resource Management.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide services to citizens in the most cost effective way.	Quarterly expenses will be monitored and stay within budgeted figures	100% of expenses will remain within budget	100% of expenses remained within budget	100% of expenses remained within budget	100% of expenses remained within budget

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Administrative Support (21.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Social Services Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	23,599	-	-	-	-
Refunds/Reimbursements	88	-	-	-	-
TOTAL REVENUES	\$ 23,687	\$ -	\$ -	\$ -	\$ -
APPROPRIATION SUMMARY:					
Equipment	\$ -	\$ 100	\$ 100	\$ 100	\$ 100
Expenses	58,999	50,799	50,789	50,789	50,789
Supplies	17,884	26,353	21,353	21,353	21,353
TOTAL APPROPRIATIONS	\$ 76,883	\$ 77,252	\$ 72,242	\$ 72,242	\$ 72,242

ANALYSIS

The FY15 costs for the administrative support of DHS are recommended to remain flat with the current budget levels. DHS requested an 7% increase in expenses due to the expanded Medicaid and ACA. Included in that increase was a 900% increase in the office furniture and equipment budget line.

The FY15 revenues are recommended to remain flat with the current budgeted levels. The county is reimbursed a percentage of the costs based on a federal rate.

Issues:

1. DHS needs to be held to the county budgeting directions- flat budget.
2. ACA and Medicaid expansion will increase costs to DHS.

Information Technology

Matt Hirst, IT Director



MISSION STATEMENT: IT's mission is to provide dependable and efficient technology services to County employees by: empowering employees with technical knowledge; researching, installing, and maintaining innovative computer and telephone systems; and implementing and supporting user friendly business applications.

ACTIVITY/SERVICE:	Administration	DEPT/PROG:	I.T. 14A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$143,000.00
OUTPUTS		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
Authorized personnel	(FTE's)	14.4	12.4	14.4	14.4
Departmental budget		1,998,066	2,043,284	2,305,096	2,511,408
Electronic equipment capital budget		413,424	911,967	1,907,127	1,027,905
Reports with training goals	(Admin / DEV / GIS / INF)	(6/1/2/5)	(4 / 1/ 2 / 5)	5 / 1 / 1 / 5	5/ 2 / 2 / 5
Users supported	(County/Other)	526/198	528/387	560/455	560/455

PROGRAM DESCRIPTION:

To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration as well as application, GIS, and Web development resources.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Keep department skills current with technology.	Keep individuals with training goals at or above 95%.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Application/Data Delivery	DEPT/PROG:	I.T. 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$157,800.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of custom systems supported	(DEV/GIS)	(29 / 26)	31 / 28	31 / 27	31 / 27
# of custom system DB's supported	(DEV/GIS)	(18 / 48)	20 / 59	20 / 59	20 / 59
# of COTS supported	(DEV/GIS/INF)	(8 / 22 / 65)	12 / 22 /65	12 / 21 / 65	12 / 21 / 65
# of COTS DB's supported	(DEV/GIS/INF)	(10 / 0 / 5)	10 / 0 /5	10 / 0 / 5	10 / 0 / 5
# of system integrations maintained.	(DEV/GIS/INF)	(9 / 18 / 9)	10 / 19 /9	10 / 19 / 9	10 / 19 / 9

PROGRAM DESCRIPTION:

Custom Applications Development and Support: Provide applications through the design, development, implementation, and on-going maintenance for custom developed applications to meet defined business requirements of County Offices and Departments.

COTS Application Management: Manage and provide COTS (Commercial Off-The Shelf) applications to meet defined business requirements of County Offices and Departments.

Data Management: Manage and provide access to and from County DB's (DataBases) for internal or external consumption.

System Integration: Provide and maintain integrations/interfaces between hardware and/or software systems.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide action on work orders submitted concerning data/ applications per Service Level Agreement (SLA).	% of change requests assigned within SLA.	TBD	100%	90%	90%
# application support requests completed within Service Level Agreement (SLA).	% of application support requests closed within SLA.	TBD	95%	90%	90%

ACTIVITY/SERVICE:	Communication Services	DEPT/PROG:	I.T. 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$112,500.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of quarterly phone bills	(Admin)	11	11	11	11
\$ of quarterly phone bills	(Admin)	17,771	17,727	19,375	20,000
# of cellular phone and data lines supported	(Admin)	226	247	242	250
# of quarterly cell phone bills	(Admin)	5	5	5	5
\$ of quarterly cell phone bills	(Admin)	22,055	21,866	17,100	17,500
# of VoIP phones supported	(INF)	980	977	980	1000
# of voicemail boxes supported	(INF)	495	507	510	525
% of VoIP system uptime	(INF)	100	100	100	100
# of e-mail accounts supported	(County/Other)(INF)	784	596	637	650
GB's of e-mail data stored	(INF)	230.3	275	400	250
% of e-mail system uptime	(INF)	99%	99%	99%	99%

PROGRAM DESCRIPTION:

Telephone Service: Provide telephone service to County Offices and Departments to facilitate the performance of business functions.

E-mail: Maintain, secure, and operate the County's email system which allows the staff to communicate with the citizens, developers, businesses, other agencies and etc.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide verification of received Trouble Support Request per SLA	% of requests responded to within SLA guidelines	N/A	N/A	90%	90%
Complete change requests per SLA guidelines	% of change requests completed within SLA guidelines	N/A	N/A	90%	90%

ACTIVITY/SERVICE:	GIS Management		DEPT/PROG:	I.T. 14B	
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$113,256.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# internal ArcGIS Desktop users.	(GIS)	53	51	55	55
# avg daily unique visitors, avg daily pageviews, avg daily visits (external GIS webapp).	(GIS)	254,770,297	315, 879, 372	300, 850,350	300, 850,350
# SDE feature classes managed	(GIS)	60	58	55	55
# Non-SDE feature classes managed	(GIS)	577	757	750	750
# ArcServer and ArcReader applications managed	(GIS)	18	18	20	20
# Custodial Data Agreements	(GIS)	0	0	2	2
# of SDE feature classes with metadata	(GIS)	12		20	20

PROGRAM DESCRIPTION:

Geographic Information Systems: Develop, maintain, and provide GIS data services to County Offices and Departments. Support county business processes with application of GIS technology.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
# Custodial Data Agreements	% of custodial data agreements active and current.	0%	0%	0%	25%
# of SDE feature classes with metadata	% of SDE features that have metadata.	21%	25%	25%	25%
# enterprise SDE and non-SDE feature classes managed	# of additional enterprise GIS feature classes added per year.	634	879	825	825

ACTIVITY/SERVICE:	Infrastructure - Network Management	DEPT/PROG:	I.T. 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$180,000.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of network devices supported	(INF)	86	89	89	90
# of network connections supported	(INF)	2680	2776	2776	2800
% of overall network up-time	(INF)	99%	99.0%	99%	99.0%
% of Internet up-time	(INF)	99%	99%	99%	99%
GB's of Internet traffic	(INF)	9200	9350	12000	14000
# of filtered Internet users	(INF)	493	544	560	560
# of restricted Internet users	(INF)	106	103	100	100

PROGRAM DESCRIPTION:

Data Network: Provide LAN/WAN data network to include access to the leased-line and fiber networks that provide connectivity to remote facilities.

Internet Connectivity: Provide Internet access.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
% of network up-time	Keep % of network up-time > x%	99%	99.0%	99%	99.0%

ACTIVITY/SERVICE:	Infrastructure Management	DEPT/PROG:	I.T. 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$180,000.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of PC's	(INF) 412	414	416	415	
# of Printers	(INF) 160	155	155	150	
# of Laptops	(INF) 150	210	151	150	
# of Thin Clients	(INF) 27	41	45	50	

PROGRAM DESCRIPTION:

User Infrastructure: Acquire, maintain, and support PC's, laptops, printers, displays, and assorted miscellaneous electronics.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Efficient use of technology.	Keep # of devices per employee <= 1.75	1.45	1.64	1.50	1.50

ACTIVITY/SERVICE: Infrastructure Management		DEPT/PROG: I.T. 14B			
BUSINESS TYPE: Core Service		RESIDENTS SERVED:			
BOARD GOAL: Financially Sound Gov't	FUND: 01 General	BUDGET: \$180,000.00			
OUTPUTS	2011-12	2012-13	2013-14	2014-15	
	ACTUAL	ACTUAL	PROJECTED	PROJECTED	
GB's of user data stored (INF)	790GB	1100GB	1266GB	1400	
GB's of departmental data stored (INF)	400GB	644gb	703GB	800	
GB's of county data stored (INF)	72GB	88gb	97GB	125	
% of server uptime (INF)	95%	98%	98%	98%	
# of physical servers (INF)	9	15	14	16	
# of virtual servers (INF)	85	85	95	100	

PROGRAM DESCRIPTION:

Servers: Maintain servers including Windows servers, file and print services, and application servers.

Data Storage: Provide and maintain digital storage for required record sets.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
% server uptime	Keep server uptime >=95%	>=95%	>=95%	>=95%	>=95%

ACTIVITY/SERVICE:	Open Records	DEPT/PROG:	I.T. 14A, 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$25,000.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# Open Records requests	(DEV/GIS/INF)	(7 / 20 / 0)	8 / 55 / 0	1 / 12 / 6	1 / 12 / 6
# of Open Records requests fulfilled within SLA	(DEV/GIS/INF)	(7 / 20 / 0)	8 / 54 / 0	1 / 12 / 6	1 / 12 / 6
avg. time to complete Open Records requests	(DEV/GIS/INF)	(2 / 1.5 / 0)	2 / .88 days / 0	2 / 2 / 2	2 / 2 / 2

PROGRAM DESCRIPTION:

Open Records Request Fulfillment: Provide open records data to Offices and Departments to fulfill citizen requests.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
# Open Records requests within 10 days.	100% of Open Records requests closed within 10 days.	100%	100%	100%	100%
Avg. time to complete Open Records requests.	Average time to close Open Records requests <= x days.	~2 Days	~2 Days	< = 5 Days	< = 5 Days

ACTIVITY/SERVICE:	Project Management	DEPT/PROG:	I.T. 14A, 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$775,000.00
	OUTPUTS	2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of projects requested	(DEV/GIS/INF)	(8 / 93 / 4)	9 / 63 / 5	8 / 20 / 12	8 / 20 / 12
# of projects in process	(DEV/GIS/INF)	(4 / 17 / 23)	2 / 22 / 20	6 / 20 / 9	6 / 20 / 9
# of projects completed	(DEV/GIS/INF)	(8 / 83 / 4)	1 / 48 / 18	3 / 30 / 20	3 / 30 / 20
# of planned project hours completed	(DEV/GIS/INF)	(2729 / NA / 3740)	2130 / NA / NA	2090 / TBD / TBD	2090 / TBD / TBD
# of planned project hours to complete	(DEV/GIS/INF)	(481 / NA / 6240)	1080 / NA / NA	2090 / TBD / TBD	2090 / TBD / TBD

PROGRAM DESCRIPTION:

Project Management/Capital Improvement Program: Manage CIP planning, budgeting, and prioritization of current and future projects.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Effective project planning	Estimated project hours less than one (1) year of available IT man hours.	42% (of one year of IT resource hours)	35%	50%	50%

ACTIVITY/SERVICE:	Security	DEPT/PROG:	I.T.		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$112,500.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of DB's backed up	(DEV)	30	31	34	34
# of SQL DB transaction logs backed up	(DEV)	30	31	34	34
# enterprise data layers archived	(GIS)	634	815	815	815
# of backup jobs	(INF)	1,142	917	710	710
GB's of data backed up	(INF)	777.24TB	1.6TB	2.0TB	2.0TB
# of restore jobs	(INF)	7	12	10	10

PROGRAM DESCRIPTION:

Network Security: Maintain reliable technology service to County Offices and Departments.

Backup Data: Maintain backups of network stored data and restore data from these backups as required.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Data restore related support requests.	% of archival support requests closed within SLA.	100%	100%	100%	100%
Backup Databases to provide for Disaster Recovery.	% of databases on a backup schedule to provide for data recovery.	100%	100%	100%	100%
Backup Database transaction files to provide for point in time recovery	% of high transaction volume databases on a transaction log backup schedule to provide for point in time recovery.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Technology Support	DEPT/PROG:	I.T. 14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$112,500.00
	OUTPUTS	2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of after hours calls	(DEV/GIS/INF)	(9 / 0 / 90)	11 / 0 / 130	11 / 0 / 130	11 / 0 / 130
avg. after hours response time (in minutes)	(DEV/GIS/INF)	(10 / 0 / 30)	15 / NA / 30	15 / 0 / 30	15 / 0 / 30
# of change requests	(DEV/GIS/INF)	(77 / 140 / 0)	48 / 213 / 0	60 / 200 / 0	60 / 200 / 0
avg. time to complete change request	(DEV/GIS/INF)	(3.8 days / 3.7 days / 0)	2 / 2.7 days / 0	2 / 3.4/0	2 / 3.4/0
# of trouble ticket requests	(DEV/GIS/INF)	(106/ 21 / 1408)	57 / 44 / 2193	50 /40/2500	50 /40/2500
avg. time to complete Trouble ticket request	(DEV/GIS/INF)	(6.1 hrs / 1.6 days / 26hr)	4.5hr/1.36 days/24hr	1.5hr/	1.5hr/

PROGRAM DESCRIPTION:

Emergency Support: Provide support for after hours, weekend, and holiday for technology related issues.

Help Desk and Tier Two Support: Provide end user Help Desk and Tier Two support during business hours for technology related issues.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
# of requests completed within SLA.	% of work requests closed within SLA.	(TBD / 85 / 85)	90% / 81% / 85	90% / 90% / 90%	90% / 90% / 90%
# after hours/emergency requests responded to within SLA.	% of requests responded to within SLA for after-hour support	100%	100%	100%	100%

ACTIVITY/SERVICE:	Web Management	DEPT/PROG: I.T. 14B			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$56,628.00
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
avg # daily visits	(Web)	14,584	17,065	13,563	13,563
avg # daily unique visitors	(Web)	8,597	10,124	7,981	7,981
avg # daily page views	(Web)	66,176	73,331	63,769	63,769
eGov avg response time	(Web)	0.72 days	0.59	0.61 days	0.61 days
eGov items (Webmaster)	(Web)	38	51	52	52
# dept/agencies supported	(Web)	26	26	25	25

PROGRAM DESCRIPTION:

Web Management: Provide web hosting and development to facilitate access to public record data and county services.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
eGov average response time	Average time for response to Webmaster feedback.	.72 days	0.59	0.6	0.6
# dept/agencies supported	% of departments and agencies contacted on a quarterly basis.	77%	75%	65%	65%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: IT Administration (14.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.40	0.40	0.40	0.40	0.40
TOTAL POSITIONS	1.40	1.40	1.40	1.40	1.40

APPROPRIATION SUMMARY:					
Personal Services	\$152,891	\$161,207	\$161,207	\$162,082	\$162,082
Expenses	5,864	4,300	4,300	4,300	4,300
Supplies	707	400	400	400	400
TOTAL APPROPRIATIONS	\$159,461	\$165,907	\$165,907	\$166,782	\$166,782

ANALYSIS

FY15 non-salary costs for this program are recommended to remain unchanged from previous levels.

There are no revenues budgeted for this program.

There are no budget issues associated with this program and no capital, personnel, or vehicle changes.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Information Technology (14.1401)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Geographic Information Systems Coordinator	1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	5.00	5.00	5.00	5.00	5.00
323-A GIS Analyst	1.00	1.00	1.00	1.00	1.00
187-A Help Desk Specialist	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	14.00	14.00	14.00	14.00	14.00

REVENUE SUMMARY:					
Intergovernmental	\$197,638	\$302,124	\$302,123	\$302,124	\$302,124
Fees and Charges	19,113	6,500	6,500	12,000	12,000
Miscellaneous	25,457	2,500	2,500	2,500	2,500
TOTAL REVENUES	\$242,208	\$311,124	\$311,123	\$316,624	\$316,624
APPROPRIATION SUMMARY:					
Personal Services	\$1,096,202	\$1,285,780	\$1,285,790	\$1,294,626	\$1,294,626
Equipment	209	6,000	6,000	6,000	6,000
Expenses	783,901	841,200	840,700	1,038,500	1,038,500
Supplies	3,512	5,500	5,500	5,500	5,500
TOTAL APPROPRIATIONS	\$1,883,823	\$2,138,480	\$2,137,990	\$2,344,626	\$2,344,626

ANALYSIS

FY15 non-salary costs are increasing by 23% due to increases in computer software charges.

FY15 revenues are increasing \$5,500 due to raising Fees & Charges to historical levels.

There are no budget issues associated with this program and no capital, personnel, or vehicle changes.

Juvenile Detention Center

Jeremy Kaiser, Director



MISSION STATEMENT: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.

ACTIVITY/SERVICE:	Dertainment of Youth	DEPARTMENT:	JDC 22.2201		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET: \$493,993	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of persons admitted		204	183	200	200
Average daily detention population		10.3	10.6	11	11
# of days of adult-waiver juveniles		358	1006	1200	1200
# of total days client care		3773	3884	4000	4000

PROGRAM DESCRIPTION:

Detainment of youthful offenders who reside in Scott County. Provide children with necessary health care, clothing, and medication needs in compliance with state regulations, in a fiscally responsible manner. Facilitate and assist agencies with providing educational, recreational, spiritual, and social-skill programming to the residents in our care.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To safely detain youthful offenders according to state licensing regulations/best practices, and in a fiscally responsible manner.	To serve all clients for less than \$220 per day after revenues are collected.	181	204	200	200

ACTIVITY/SERVICE:	Safety and Security	DEPARTMENT: JDC 22.2201		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET:	\$489,294
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of escape attempts		0	0	0
# of successful escapes		0	0	0
# of critical incidents		43	32	40
# of critical incidents requiring staff physical intervention		11	5	6

PROGRAM DESCRIPTION:

Preventing escapes of youthful offenders by maintaining supervision and security protocol.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To de-escalate children in crisis through verbal techniques.	To diffuse crisis situations without the use of physical force 90% of the time.	75%	84%	85%	90%

ACTIVITY/SERVICE:	Dietary Program	DEPARTMENT: JDC 22.2201		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET:	\$32,000
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Revenue generated from CNP reimbursement		18385	19046	20000
Grocery cost		30284	30442	32000

PROGRAM DESCRIPTION:

Serve residents nutritious food three meals a day, plus one snack in a fiscally-responsible manner. Claim child nutrition program reimbursement through the state of Iowa to generate revenue.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To serve kids food in accordance with State regulations at a sustainable cost.	To have an average grocery cost per child per day of less than \$4 after CNP revenue.	3.15	2.93	3.25	3.25

ACTIVITY/SERVICE:	Communication	DEPARTMENT: JDC 22.2201		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET:	\$122,234
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of visitors to the center		2525	2528	2500

PROGRAM DESCRIPTION:

Allow and assist children with communicating via telephone, visits, and mail correspondence with family members, court personnel, and service providers. Inform court personnel and parents of behavior progress and critical incidents.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To inform parents/guardians and court personnel quickly and consistently of critical incidents.	To communicate critical incidents to parents/court personnel within one hour of the incident 90% of the time.	91%	85%	90	90%

ACTIVITY/SERVICE:	Documentation	DEPARTMENT: JDC 22.2201		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET:	\$73,394
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of intakes processed		204	183	200
# of discharges processed		202	180	200

PROGRAM DESCRIPTION:

Documenting intake information including demographic data of each resident. Documenting various other pertinent case file documentation throughout each resident's stay including: behavior progress, critical incidents, visitors, etc. Documenting discharge information. All documentation must be done in an efficient manner and in compliance with state licensing requirements.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To reduce error rate in case - file documentation	To have 5% or less error rate in case-file documentation	5%	18%	15%	10%

ACTIVITY/SERVICE: G.E.D. Resources		DEPARTMENT: JDC 22B		
Semi-core service		RESIDENTS SERVED:		
BOARD GOAL:	FUND:	BUDGET:		\$12,230
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
# of residents testing for G.E.D.	0	10	6	10
# of residents successfully earn G.E.D.	0	9	5	9

PROGRAM DESCRIPTION:

All residents who are at-risk of dropping out of formal education, due to lack of attendance, performance, or credits earned, yet have average to above academic ability will be provided access to G.E.D. preparation courses and testing, free of charge. Studies have shown juveniles and adults who earn a G.E.D. are less likely to commit crimes in the future and more likely to be working.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To ensure all residents who are at-risk of dropping out of formal education are able to earn G.E.D., while in custody.	86% or more of those who are referred for G.E.D. services, earn G.E.D. in custody or community.	0	90%	83%	90%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Juvenile Detention (22.2201)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
TOTAL POSITIONS	14.20	14.20	14.20	14.20	14.20
REVENUE SUMMARY:					
Intergovernmental	\$233,891	\$240,000	\$245,000	\$245,000	\$245,000
Fees and Charges	60,590	100,000	100,000	100,000	100,000
Miscellaneous	36,608	700	100	100	100
TOTAL REVENUES	\$331,089	\$340,700	\$345,100	\$345,100	\$345,100
APPROPRIATION SUMMARY:					
Personal Services	\$1,031,084	\$1,079,486	\$1,079,986	\$1,117,135	\$1,117,135
Equipment	1,426	1,600	1,600	1,600	1,600
Expenses	38,181	61,800	61,800	61,800	61,800
Supplies	38,548	42,700	42,700	42,700	42,700
TOTAL APPROPRIATIONS	\$1,109,239	\$1,185,586	\$1,186,086	\$1,223,235	\$1,223,235
ANALYSIS					
<p>FY15 non-salary costs for this program are recommended to remain unchanged from FY14. There are no personnel, or vehicle requests. The department will incur an FTE chargeback for additional nursing services supplied by the County Health Department.</p> <p>There is a capital improvement request for \$460,000 to remodel the East Side of the Scott County Annex building. This capital project will convert that space into an area in which Juvenile Detention Alternative and Emergency Services can be provided. The details are included in the capital improvement worksheet.</p>					

Planning and Development



Tim Huey, Director

MISSION STATEMENT: To provide professional planning, development and technical assistance to the Board of Supervisors, the Planning and Zoning Commission and the Zoning Board of Adjustment in order to draft, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land and protect farming operations and also to fairly enforce County building, subdivision and zoning codes for the protection of the public health, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations.

ACTIVITY/SERVICE:	Planning & Development Administration	DEPARTMENT:	P & D 25A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	Entire County	
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Appropriations expended	\$ 345,762	\$ 353,767	\$ 362,680	\$ 370,718
Revenues received	\$ 184,224	\$ 281,761	\$ 300,000	\$ 225,000

PROGRAM DESCRIPTION:

Administration of the Planning and Development Departments duties and budget. Prepare, review and update the Scott County Comprehensive Plan as recommended by the Planning and Zoning Commission.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Maintain expenditures within approved budget	To expend less than 100% of approved budget expenditures	91%	93%	95%	95%
Implementation of adopted County Comprehensive Plan	Land use regulations adopted and determinations made in compliance with County Comprehensive Plan	100%	100%	100%	100%

ACTIVITY/SERVICE:	Building Inspection/code enforcement	DEPARTMENT:	P & D 25B	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorp/28E Cities	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Total number of building permits issued		678	783	700
Total number of new house permits issued		57	150	150
Total number of inspections completed		2,289	2,938	3,000
				2,500

PROGRAM DESCRIPTION:

Review building permit applications, issue building permits, enforce building codes, and complete building inspections. Review building code edition updates.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Review and issue building permit applications within five working days of application	All permits are issued within five working days of application	678	783	700	700
Review and issue building permit applications for new houses within five working days of application	All new house permits are issued within five working days of application	57	150	150	100
Complete inspection requests within two days of request	All inspections are completed in within two days of request	2289	2938	3000	2500

ACTIVITY/SERVICE:	Zoning and Subdivision Code Enforcement	DEPARTMENT:	P & D 25B	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorp Areas	
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Review of Zoning applications		3	8	15
Review of Subdivision applications		7	3	10
Review Plats of Survey		43	51	40
Review Board of Adjustment applications		8	8	15

PROGRAM DESCRIPTION:

Review zoning and subdivision applications, interpret and enforce zoning and subdivision codes.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Review and present Planning and Zoning Commission applications	All applications are reviewed in compliance with Scott County Zoning & Subdivision Ordinances	10	16	25	25
Review and present Zoning Board of Adjustment applications	All applications are reviewed in compliance with Scott County Zoning Ordinance	8	8	15	15
Investigate zoning violation complaints and determine appropriate enforcement action in timely manner	% of complaints investigated within three days of receipt	90%	95%	95%	95%

ACTIVITY/SERVICE:	Floodplain Administration	DEPARTMENT:	P & D 25B	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorp/28E Cities	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of Floodplain permits issued		8	9	10

PROGRAM DESCRIPTION:

Review and issue floodplain development permit applications and enforce floodplain regulations. Review floodplain map updates.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Review and issue floodplain development permit applications for unincorporated areas of the County	Permits are issued in compliance with floodplain development regulations	8	9	10	10

ACTIVITY/SERVICE:	E-911 Addressing Administration	DEPARTMENT:	P & D 25B	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorp Areas	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of new addresses issued		38	43	40

PROGRAM DESCRIPTION:

Review and assign addresses to rural properties, notify Sheriff's Dispatch office and utilities. Enforce provisions of County E-911 addressing code

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Correct assignment of addresses for property in unincorporated Scott County	Addresses issued are in compliance with E-911 Addressing Ordinance		43	40	40

ACTIVITY/SERVICE:	Tax Deed Administration	DEPARTMENT:	P & D 25A	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Entire County	
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of Tax Deed taken		81	60	75
Number of Tax Deeds disposed of		74	54	75

PROGRAM DESCRIPTION:

Research titles of County Tax Deed properties. Dispose of County Tax Deed properties in accordance with adopted County policy.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Tax Certificate delivered from County Treasurer	Review of title of tax certificate properties held by Scott County	81	60	75	50
Hold Tax Deed Auction	Number of County tax deed properties disposed of	74	54	75	50

ACTIVITY/SERVICE:	Housing	DEPARTMENT:	P & D 25A	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Entire County	
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
		2014-15		PROJECTED
Amount of funding for housing in Scott County		\$ 1,835,163	\$ 1,504,646	\$1,600,000
Number of units assisted with Housing Council funding		423	551	385
				400

PROGRAM DESCRIPTION:

Participation and staff support with Quad Cities Housing Cluster and Scott County Housing Council

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Scott County Housing Council funds granted for housing related projects	Amount of funds granted for housing development projects in Scott County	\$ 1,835,163	\$ 1,504,646	\$1,600,000	\$ 1,600,000
Housing units developed or rehabbed with Housing Council assistance	Number of housing units	423	551	385	400
Housing units constructed or rehabilitated and leveraged by funding from Scott County Housing Council	Amount of funds leveraged by Scott County Housing Council	\$ 3,675,837	\$ 3,581,451	\$3,203,651	\$ 3,200,000

ACTIVITY/SERVICE:	Riverfront Council & Riverway Steering Comm	DEPARTMENT:	P & D 25A	
Tim Huey, Director	Semi-Core Service	RESIDENTS SERVED:	Entire County	
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Quad Citywide coordination of riverfront projects		18 meeting	13	18

PROGRAM DESCRIPTION:

Participation and staff support with Quad Cities Riverfront Council and RiverWay Steering Committee

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Attend meetings of the Riverfront Council	Quad Citywide coordination of riverfront projects	6	6	6	6
Attend meetings of the Riverway Steering Committee	Quad Citywide coordination of riverfront projects	7	7	7	7

ACTIVITY/SERVICE:	Partners of Scott County Watershed	DEPARTMENT:	P & D 25A		
Tim Huey, Director	Semi-Core Service	RESIDENTS SERVED:	Entire County		
BOARD GOAL:	Sustainable County Leader	FUND:	01 General	BUDGET:	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Conduct educational forums on watershed issues		12	12	12	12
Provide technical assistance on watershed projects		114	127	125	150

PROGRAM DESCRIPTION:

Participation and staff support with Partners of Scott County Watersheds

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
2013	Number of forums and number of attendees at watershed forums	12 with 450 attendees	12 with 375 attendees	12 with 450 attendees	12 with 450 attendees
Provide technical assistance on watershed projects	Number of projects installed and amount of funding provided	114	127	125	150

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Planning & Development Admin (25.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	0.40	0.40	0.40	0.60	0.60
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist	0.25	0.25	0.25	0.25	0.25
162-A Clerk III	0.05	0.05	0.05	-	-
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	1.00	1.00	1.00	1.15	1.15
REVENUE SUMMARY:					
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Sale of Fixed Assets	-	-	-	-	-
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$78,428	\$71,541	\$71,791	\$105,029	\$105,029
Expenses	25,082	27,200	27,950	27,950	27,950
Supplies	1,014	1,500	2,000	2,000	2,000
TOTAL APPROPRIATIONS	\$104,525	\$100,241	\$101,741	\$134,979	\$134,979
ANALYSIS					
<p>FY15 non-salary expenditures for the department is anticipated to increase slightly by \$500. This is due to the anticipated significant increase in building permits issued in the City of LeClaire and the transfer of expenses from the Code Enforcement program to Administration to more accurately reflect the expenditures.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Code Enforcement (25.2501, 25.2502)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	0.60	0.60	0.60	0.40	0.40
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.75	0.75	0.75	0.75	0.75
162-A Clerk III	0.20	0.20	0.20	-	-
Z Enforcement Officer	0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS	3.08	3.08	3.08	2.68	2.68
REVENUE SUMMARY:					
Licenses and Permits	\$373,692	\$180,120	\$300,120	\$225,120	\$225,120
Intergovernmental	\$1,560	\$5,000	\$2,500	\$5,000	\$5,000
Fees and Charges	3,034	7,400	27,900	8,100	8,100
Other Financing Sources	23,300	-	-	-	-
TOTAL REVENUES	\$401,586	\$192,520	\$330,520	\$238,220	\$238,220
APPROPRIATION SUMMARY:					
Personal Services	\$208,481	\$233,819	\$212,239	\$210,289	\$210,289
Expenses	37,288	24,250	24,250	24,250	24,250
Supplies	3,936	4,350	1,200	1,200	1,200
TOTAL APPROPRIATIONS	\$249,705	\$262,419	\$237,689	\$235,739	\$235,739
ANALYSIS					
<p>The department anticipates a \$45,000 increase in license and permits due to the anticipated significant increase in building permits issued in the City of LeClaire.</p> <p>FY15 non-salary expenditures for the department remains the same as FY14 adopted budget.</p>					

Recorder's Office

Rita Vargas, Recorder



MISSION STATEMENT: To serve the citizens of Scott County by working with the state and federal agencies to establish policies and procedures that assure reliable information, encourage good public relations, commitment to quality, open mindedness, recognition of achievement, a diligent environment, equality of service and responsible record retention. -RECORDER-

ACTIVITY/SERVICE:	Recording of Instruments	DEPARTMENT:	Recorder 26	ADMIN
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$153,650
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Total Department Appropriations		\$791,636	\$732,864	\$803,580

PROGRAM DESCRIPTION:

Record official records of documents effecting title to real estate, maintain a military and tax lien index. Issue recreational vehicle license, titles and liens. Issue hunting and fishing license. Issue certified copies of birth, death and marriage. Register all births and deaths in Scott County Report and submit correct fees collected to the appropriate state agencies by the 10th of the month.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure the staff is updated on changes and procedures set by Iowa Code or Administrative Rules from state and federal agencies.	Meet with staff twelve times per year or as needed to openly discuss changes and recommended solutions.	12	12	12	12
Provide notary service to customers	Ensure the notary section of legal documents, request forms to the state and paternity affidavits are correct.	100%	100%	100%	100%
Provide protective covers for recreational vehicles registrations and hunting and fishing license.	Ensures the customer will not lose or misplace documents required for identity. Also protects from the weather.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Public Records	DEPARTMENT:	Recorder 26B	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$461,690
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of real estate documents recorded	31385	34697	33041	33041
Number of electronic recordings submitted	8715	10189	9,452	9452
Number of transfer tax transactions processed	3294	3884	3589	3589
Conservation license & recreation regist	6611	13246	9928	9928

PROGRAM DESCRIPTION:

Maintain official records of documents effecting title to real estate and other important documents. Issue conservation license, titles and liens.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Ensure all real estate documents presented for recording are placed on record the same day and correct fee is collected.	Information is available for public viewing within 24 hrs of indexing and scanning and the fees are deposited with Treasurer.	100%	100%	100%	100%
Percent of total real estate documents recorded electronically through e-submission	Available for search by the public and funds are transferred to checking account the same day as processed or early next day.	38%	29%	29%	29%
Ensure outbound mail is returned to customer within four (4) working days	Customer will have record that document was recorded and can be used for legal purposes.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Vital Records	DEPARTMENT:	Recorder 26D	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$189,916
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of certified copies requested	14783	15172	14977	14977
Number of Marriage applications processed	1226	1221	1223	1223
Number of passports processed	1142	1177	1159	1159
Number of births and death registered	4304	5293	4799	4799

PROGRAM DESCRIPTION:

Maintain official records of birth, death and marriage certificates. Issue marriage license, accept passport applications and take photos for applicant.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Register birth and deaths certificates as requested by IA Dept of Public Health and funeral homes.	Ensure we maintain accurate index, issue certificates and make available immediately to public.	100%	100%	100%	100%
Accept Marriage Applications in person or via mail. These are entered into the database the same day as received .	Immediately process and issue the Marriage Certificate. This eliminates the customer having to return in 3 days to pick up certificate.	100%	100%	100%	100%
Ensure all customers passport applicatons are properly executed the same day the customer submits paperwork.	If received before 2:00 PM the completed applications and transmittal form are mailed to the US Dept of State the same day.	100%	100%	100%	100%
Offer photo service	Customer can have one-stop shopping with passports, and birth or marrige certificate if required plus the photo for passport.	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Recorder Administration (26.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Recorder	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	1.50	1.50	1.50	1.50	1.50
REVENUE SUMMARY:					
Miscellaneous	\$197	\$17	\$386	\$292	\$292
TOTAL REVENUES	\$197	\$17	\$386	\$292	\$292
APPROPRIATION SUMMARY:					
Personal Services	\$140,310	\$148,865	\$148,865	\$151,400	\$151,400
Expenses	2,104	1,919	1,919	2,200	2,200
Supplies	1,728	-	-	-	-
TOTAL APPROPRIATIONS	\$144,143	\$150,784	\$150,784	\$153,600	\$153,600

ANALYSIS

Personal Services are recommended to increase 2% as approved by the Board of Supervisors
Expenses are recommended to increase 1% needed for training materials for front-line staff.
Revenues represent employee payback from jury duty.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Public Records (26.2601/2602)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	6.50	6.50	6.50	6.50	6.50
REVENUE SUMMARY:					
Fees and Charges	\$938,126	\$1,181,500	\$1,215,500	\$1,265,000	\$1,265,000
Use of Money/Property	-	369	369	150	150
Miscellaneous	2,444	3,000	3,000	3,250	3,250
TOTAL REVENUES	\$940,570	\$1,184,869	\$1,218,869	\$1,268,400	\$1,268,400
APPROPRIATION SUMMARY:					
Personal Services	\$405,959	\$427,718	\$427,718	\$406,990	406,990
Expenses	1,556	44,250	45,700	46,000	46,000
Supplies	8,130	8,800	8,800	8,700	8,700
TOTAL APPROPRIATIONS	\$415,645	\$480,768	\$482,218	\$461,690	\$461,690
ANALYSIS					
Revenue is projected to increase 7% based on expected increase in processing real estate documents.					
Expenses/Supplies are up slightly due to adding maintenance of COTT system that was previously overlooked and office supplies are needed to be replenished.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Vital Records (26.2603)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	3.00	3.00	3.00	3.00	3.00
REVENUE SUMMARY:					
Fees and Charges	\$88,851	\$92,000	\$92,000	\$95,000	\$95,000
TOTAL REVENUES	\$88,851	\$92,000	\$92,000	\$95,000	\$95,000
APPROPRIATION SUMMARY:					
Personal Services	\$170,756	\$178,125	\$178,125	\$184,716	\$184,716
Expenses	168	1,700	1,700	1,700	1,700
Supplies	2,153	3,400	3,400	3,500	3,500
TOTAL APPROPRIATIONS	\$173,077	\$183,225	\$183,225	\$189,916	\$189,916
ANALYSIS					
Revenues are projected to increase 3% due to a \$5 increase charged for all certified documents.					
Slight increase in Non salary expenses are recommended due to need to replenish office supplies.					

Secondary Roads

Jon Burgstrum, County Engineer



MISSION STATEMENT: To maintain Scott County Roads and Bridges in a safe, efficient, and economical manner and to construct new roads and bridges in the same safe, efficient and economical manner.

ACTIVITY/SERVICE:	Administration	DEPT/PROG:	Secondary Roads 27A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Financially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$199,500
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Resident Contacts		210	250	250
Permits		910	1200	1200

PROGRAM DESCRIPTION:

To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To be Responsive to residents inquiries, complaints, or comments.	Contact resident or have attempted to make contact within 24 hours	100%	100%	100%	100%
To be Responsive to requests for Moving permits	Permit requests approved within 24 Hours	90%	100%	100%	100%
To Provide training for employee development	conduct seasonal safety meetings and send employees to classes for leadership development and certifications as they become available	100%	100%	100%	100%
Timely review of claims	To review claims and make payments within thirty days of invoice.	100%	100%	100%	100%
Evaluations	Timely completion of employee evaluations	95%	98%	98%	98%

ACTIVITY/SERVICE:	Engineering	DEPT/PROG:	Secondary Roads	27B
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$471,500
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Project Preparation	3	3	3	3
Project Inspection	4	4	4	3
Projects Let	3	3	3	3

PROGRAM DESCRIPTION:

To provide professional engineering services for county projects and to make the most effective use of available funding.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To complete project plans accurately to prevent extra work orders.	Extra work order items limited to less than 10% of contract	100%	100%	100%	100%
Give staff the required training to allow them to accurately inspect and test materials during construction	Certification are 100% maintained	100%	100%	100%	100%
Prepare project plans to be let on schedule	100% of projects are let on schedule	100%	100%	100%	100%
Engineer's Estimates	Estimates for projects are within 10% of Contract	95%	95%	95%	95%

ACTIVITY/SERVICE:	Construction	DEPT/PROG:	Secondary Roads 27L	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$820,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Bridge Replacement	4	4	2	2
Federal and State Dollars	\$2,900,000	\$2,900,000	\$4,100,000	\$280,000
Pavement Resurfacing	1	1	1	1
Culvert Replacement	4	4	4	3

PROGRAM DESCRIPTION:

To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To make use of Federal and State funds for Bridge replacements within Federal and State Constraints	To not allow our bridge fund to exceed a 3 year limit	100%	100%	100%	100%
To fully utilize Federal and State FM dollars for road construction	Keep our State FM balance not more than two years borrowed ahead and to use all Federal funds as they become available.	100%	100%	100%	100%
Replace culverts as scheduled in five year plan	All culverts will be replaced as scheduled	100%	100%	100%	100%
Complete construction of projects	Complete construction of projects within 110% of contract costs	100%	100%	100%	100%

ACTIVITY/SERVICE:	Rock Resurfacing	DEPT/PROG:	Secondary Roads 27D	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$1,085,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Blading - Miles	394	394	394	394
Rock Program - Miles	120	120	120	120

PROGRAM DESCRIPTION:

To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To insure adequate maintenance blading of gravel roads	Every mile of gravel road is bladed in accordance with established best practices when weather conditions permit.	100%	100%	100%	100%
Maintain a yearly rock resurfacing program to insure enough thickness of rock	Insure enough thickness of rock to avoid mud from breaking through the surface on 90% of all Gravel Roads (frost Boils excepted)	100%	100%	100%	100%
Provide instruction to Blade operators on proper techniques	Maintain proper crown and eliminate secondary ditches on 95% of gravel roads	100%	100%	100%	100%

ACTIVITY/SERVICE:	Snow and Ice Control	DEPT/PROG:	Secondary Roads 27E	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$453,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Tons of salt used	1000	1000	1200	1200
Number of snowfalls less than 2"	6	10	10	10
Number of snowfalls between 2" and 6"	2	4	4	4
Number of snowfalls over 6"	0	2	2	2

PROGRAM DESCRIPTION:

To provide modern, functional and dependable methods of snow removal to maintain a safe road system in the winter months.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
In accordance with our snow policy, call in staff early after an over night snow event	All snow routes will have one round complete within 2 hours of start time when event is 4 inches or less, within 3 hours when between 4 and 6 inches	100%	100%	100%	100%
Keep adequate stores of deicing materials and abrasives	Storage facilities not to be less than 20% of capacity	100%	100%	100%	100%
To make efficient use of deicing and abrasive materials.	Place deicing and abrasive materials on snow pack and ice within 2 hours of snow clearing.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Asset Magement	DEPT/PROG:	Secondary Roads 27I / 27K	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$3,714,500
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Cost for Buildings and Grounds	\$74,000	\$41,229	\$65,000	\$1,625,000
Cost per unit for service	\$219	\$224	\$224	\$224
Average time of Service	120 minutes	120 minutes	120 minutes	120 minutes
Cost per unit for repair	\$348	\$314	\$314	\$314

PROGRAM DESCRIPTION:

To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.

		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide resources to maintain a high level of aesthetic appeal to all Secondary Road buildings and property.	To maintain cost for Buildings and Grounds to within 10% of previous year. (Minus any capital Improvement)	100%	100%	100%	100%
To maintain high levels of service to Secondary Road Equipment.	Service equipment within 10% of Manufactured recommended Hours or miles	100%	100%	100%	100%
To perform cost effective repairs to Equipment	Cost of repairs per unit to below \$550	100%	100%	100%	100%
To maintain cost effective service	Cost of service per unit to below \$300	100%	100%	100%	100%

ACTIVITY/SERVICE:	Traffic Control	DEPT/PROG:	Secondary Roads 27 D	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$227,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of Signs	7101	7101	7101	\$227,000
Miles of markings	183	183	183	183

PROGRAM DESCRIPTION:

To provide and maintain all traffic signs and pavement markings in compliance with Federal Standards.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Maintain all signs and pavement markings	Hold cost per mile for signs, paint, and traffic signals to under \$325/mile	100.00%	100%	100%	100%
Maintain pavement markings to Federal standards	Paint all centerline each year and half of all edge line per year	100%	100%	100%	100%
Maintain all sign reflectivity to Federal Standards	Replace 95% of all signs at end of reflective coating warranty	100%	95%	95%	95%

ACTIVITY/SERVICE:	Road Clearing / Weed Spray	DEPT/PROG:	Secondary Roads 27G	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$180,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Roadside Miles	1148	1148	1148	1148
Percent of Road Clearing Budget Expended	133.60%	101.60%	100%	100.00%

PROGRAM DESCRIPTION:

To maintain the roadsides to allow proper sight distance and eliminate snow traps and possible hazards to the roadway and comply with State noxious weed standards.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Remove brush from County Right of way at intersections	Keep brush clear for sight distance at all intersections per AASHTO Standards	95%	95%	95%	95%
Remove brush from County Right of way on Gravel Roads to remove snow traps and improve drainage	Keep brush from causing snow traps on Gravel roads	80%	80%	80%	80%
Remove brush from County Right of way on Paved Roads to remove snow traps and improve drainage	Keep brush from causing snow traps on Paved roads	95%	95%	95%	95%
To maintain vegetation free shoulders on paved roads	Maintain a program that eliminates vegetation on all paved road shoulders	95%	90%	90%	90%
To stay within State requirements on Noxious weeds	Keep all noxious weeds out of all county right of way	90%	90%	90%	90%

ACTIVITY/SERVICE:	Roadway Maintenance	DEPT/PROG:	Secondary Roads 27D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$795,000	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Miles of Roadside		1148	1148	1148	1148
Number of Bridges and Culverts over 48"		650	650	650	650

PROGRAM DESCRIPTION:

To provide proper drainage for the roadway and eliminate hazards to the public on the shoulders.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Maintain an active ditch cleaning program	Clean a minimum of 5500 lineal feet of ditch per year	200%	100%	100%	100%
Blade shoulders to remove edge rut	Bring up shoulders on all paved roads at least twice a year	100%	100%	100%	100%

ACTIVITY/SERVICE:	Macadam	DEPT/PROG:	Secondary Roads 27D	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	ALL	
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Sec Rds	BUDGET: \$102,500
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of potential Macadam projects		25	24	25
Cost of Macadam stone per ton		\$7.30	\$7.65	\$7.75
Number of potential Stabilized Base projects		0	0	10
Cost per mile of Stabilized Projects				\$50,000

PROGRAM DESCRIPTION:

To provide an inexpensive and effective method of upgrading gravel roads to paved roads.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Maintain an active Macadam and Stabilized Base program	Complete at least one macadam project per year and/or one Stabilized Base Project per year.	100%	100%	100%	100%
Review culverts on macadam project for adequate length	Extend short culverts as per hydrolic review	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Admin & Eng (27.2701)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	2.00	2.00	2.00	2.00	2.00
204-A Office Leader	-	-	-	-	-
230-A Administrative Assistant	1.00	1.00	1.00	1.00	1.00
162-A Office Assistant	-	-	-	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	-	-
Z Seasonal Engineering Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	5.50	5.50	5.50	6.25	6.25
REVENUE SUMMARY:					
Intergovernmental	\$3,204,050	\$3,448,953	\$3,443,879	\$3,280,110	\$3,280,110
Licenses and Permits	12,835	10,000	10,000	10,000	10,000
Fees and Charges	7,696	4,000	4,000	4,000	4,000
Miscellaneous	28,691	9,000	11,000	9,000	9,000
Other	-	-	-	157,000	157,000
Sale of Fixed Assets	-	-	-	-	-
General Basic Transfer	735,794	725,794	725,794	753,000	753,000
Rural Service Basic Transfer	2,139,440	2,139,440	2,139,440	2,261,000	2,261,000
TOTAL REVENUES	\$6,128,506	\$6,337,187	\$6,334,113	\$6,474,110	\$6,474,110
APPROPRIATION SUMMARY:					
Administration	\$185,317	\$198,000	\$191,500	\$199,500	\$199,500
Engineering	357,276	433,500	537,000	471,500	471,500
TOTAL APPROPRIATIONS	\$542,593	\$631,500	\$728,500	\$671,000	\$671,000
ANALYSIS					
<p>FY15 revenues are recommended to increase 2.21% over current budgeted amounts for this program.</p> <p>List issues for FY15 budget:</p> <ol style="list-style-type: none"> 1.Intergovernmental Transfers decrease by \$163,769or -4.76% (due to less construction payments) 2.Miscellaneous revenue remains flat from the projected budget numbers. 3.Rural Services Basic Transfer increases by \$121,560 or 5.68% 4.Total revenue changes between FY14 and FY15 is \$139,997 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Roadway Maintenance (27.2703)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	1.00	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer	10.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.30	0.30
TOTAL POSITIONS	24.60	24.60	24.60	24.30	24.30

APPROPRIATION SUMMARY:					
Bridges / Culverts	\$154,930	\$240,000	\$250,000	\$240,000	\$240,000
Road Maintenance	1,870,941	2,250,000	2,242,026	1,911,500	1,911,500
Road Clearing	182,808	180,000	180,000	180,000	180,000
Snow / Ice Control	266,928	453,000	453,000	453,000	453,000
Traffic Control	231,897	227,000	212,000	227,000	227,000
TOTAL APPROPRIATIONS	\$2,707,504	\$3,350,000	\$3,337,026	\$3,011,500	\$3,011,500

ANALYSIS

FY15 costs for this program are recommended to decrease by \$325,526 (-9.7%).

List issues for FY15 budget:

1. Bridges & Culverts to decrease by \$10,000 or -4%
2. Road Maintenance to decrease by \$330,526 or -14.7%
3. Snow/ice Control to increase by \$15,000 or 7.1%.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: General Roadway Expend. (27.2704)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	4.30	4.30	4.30	4.30	4.30
REVENUE:					
Fixed Assets	\$15,000	\$129,000	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
New Equipment	\$622,163	\$693,000	\$334,400	\$653,000	\$653,000
Equipment Operation	1,018,049	1,206,500	1,196,500	1,196,500	1,196,500
Tools/ Maintance / Supplies	37,493	77,500	96,000	96,000	96,000
Property / Assessment	41,229	175,000	65,000	1,625,000	1,625,000
TOTAL APPROPRIATIONS	\$1,718,934	\$2,152,000	\$1,691,900	\$3,570,500	\$3,570,500
ANALYSIS					
<p>FY15 costs for this program are recommended to increase \$1,878,600 (111%).</p> <p>List issues for FY15 budget:</p> <ol style="list-style-type: none"> 1. New Equipment to increase \$318,000 or 95.3%. (less equipment purchased in FY14 than originally budgeted) 2. Property / Assessment to increase 1,560,000 or 2400% . A remodel and add on to our Eldridge facility for office space is planned for FY15. Funding will be provided through an interfund loan from the Capital fund. 3. Total program budget to increase by \$1,878,600. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Roadway Construction (27.2702)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:					
Construction	\$693,015	\$1,205,000	\$1,062,519	\$820,000	\$820,000
TOTAL APPROPRIATIONS	\$693,015	\$1,205,000	\$1,062,519	\$820,000	\$820,000

ANALYSIS

FY15 costs for this program are recommended to decrease \$242,519 (-22.82%).

List issues for FY15 budget:

1. Total appropriations to decrease due to smaller Construction Projects Planned for this Fiscal Year.

Sheriff's Office

Dennis Conard, Sheriff



MISSION STATEMENT: To provide progressive public safety to fulfill the diverse needs of citizens through the expertise of our professional staff and utilization of all available resources.

ACTIVITY/SERVICE:	Sheriff's Administration	DEPARTMENT:	Sheriff 28.1		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	\$ 513,604
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Ratio of administrative staff to personnel of < or = 3.5%		2.4	2.16	2.2	3.0

PROGRAM DESCRIPTION:

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Increase cost savings on supply orders	All supply orders >\$50 will be cross-referenced against 3 suppliers to ensure lowest price and greatest value.	3	3	3	3
Decrease the number of exceptions on purchase card exception report	2% of PC purchases will be included on the exception report, with all exceptions being cleared by the next PC cycle.	<2%	<2%	<2%	<2%
All payroll will be completed and submitted by deadline.	100% of Sheriff's Office payroll will be completed by the end of business on the Tuesday following payroll Monday.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Traffic Enforcement	DEPARTMENT:	Sheriff 28.2801		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	Sheriff 28.2801		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: \$ 2,943,631	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of traffic contacts		2195	2481	2500	2500

PROGRAM DESCRIPTION:

Uniformed law enforcement patrolling Scott County to ensure compliance of traffic laws and safety of citizens and visitors to Scott County.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
To increase the number of hours of traffic safety enforcement/seat belt enforcement.	Complete 600 hours of traffic safety enforcement/seat belt enforcement.	1057.5	1306.75	1500	1500
Reduce the amount of traffic accidents in Scott County.	Reduce the number of traffic accidents from fiscal year 2010 in Scott County by 5%.	252	284	210	208
Respond to calls for service in a timely manner	Respond to calls for service within 7.5 minutes	<7.5	5.7	7.0	7.0
Increase visibility in high call areas	Complete 10 hours per week/per shift of DDACTS (Data Driven Approaches to Crime and Traffic Safety)	520* suspended for 3rd quarter	314	450	500

ACTIVITY/SERVICE:	Jail	DEPARTMENT: Sheriff 28.2802		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	8,438,062
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Inmate instances of programming attendance		22,231	26,686	30,625
The number of inmate and staff meals prepared		287,678	302,929	340,575
Jail occupancy		255	263	305
Number of inmate/prisoner transports		883	817	1350

PROGRAM DESCRIPTION:

Provide safe and secure housing and care for all inmates in the custody of the Sheriff.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Operate a secure jail facility	Maintain zero escapes from the Jail facility	0	0	0	0
Operate a safe jail facility	Maintain zero deaths within the jail facility	1	0	0	0
Classification of prisoners	100 % of all prisoners booked into the Jail will be classified per direct supervision standards.	100	100	100	100

ACTIVITY/SERVICE:	Civil	DEPARTMENT: Sheriff 28.2802		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	391,885
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of attempts of service made.	21,080	20,452	20925	21,000
Number of papers received.	10,674	11,755	12,450	12,500
Cost per civil paper received.	\$34.89	\$30.30	\$27.00	\$28.00

PROGRAM DESCRIPTION:

Serve civil paperwork in a timely manner.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Timely service for mental injunctions and protective orders	All mental injunctions and protective orders will be attempted the same day of receipt.	1	1	1	1
No escapes during transportation of mental committals	Zero escapes of mental committals during transportation to hospital facilities	0	0	0	0
Timely service of civil papers	All civil papers will be attempted at least one time within the first 7 days of receipt	<7	2.4	2.5	2.5
Increase percentage of papers serviced	Successfully serve at least 93% of all civil papers received	98.7%	98.7%	93%	93.0%

ACTIVITY/SERVICE:	Investigations	DEPARTMENT: Sheriff 28.2805		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	1,138,748
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Crime Clearance Rate		69%	54%	60%

PROGRAM DESCRIPTION:

Investigates crime for prosecution.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Complete home compliance checks on sex offenders in Scott County.	Complete 300 home compliance checks annually on sex offenders	967	367	350	350
To increase drug investigations by the Special Operations Unit	Investigate 15 new drug related investigations per quarter	67	78	160	160
To increase the number of follow up calls with victims of cases of sexual assault, child abuse and domestic violence.	Increase the number of follow up calls with reviewed sexual assault, child abuse and domestic violence cases by 15 per quarter	73	85	80	80
Increase burglary and theft investigations	100% of burglaries and thefts will be checked against local pawn shops' records	91%	100%	100%	100%

ACTIVITY/SERVICE:	Bailiff's	DEPARTMENT: Sheriff 28.2806		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	931,917
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of prisoners handled by bailiffs		6244	8097	9100
Number of warrants served by bailiffs		744	806	700

PROGRAM DESCRIPTION:

Ensures a safe environment for the Scott County Courthouse, courtrooms and Scott County campus.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
No escapes during transporting inmates to and from court	Allow zero escapes when transporting inmates to and from court in the Scott County Complex	0	0	0	0
No escapes when transporting inmates from one facility to another	Allow zero escapes when transporting inmates from one facility to another	0	0	0	0
No weapons will be allowed in the Scott County Courthouse or Administration Building	Allow zero weapons into the Scott County Courthouse or Administration Building beginning January 1, 2011	0	0	0	0
No injuries to courthouse staff or spectators during trial proceedings	Ensure zero injuries to courthouse staff or spectators during trial proceedings	0	0	0	0

ACTIVITY/SERVICE:	Civil Support	DEPARTMENT: Sheriff 28.2804		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND: 01 General	BUDGET: \$	358,114
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Maintain administrative costs to serve paper of < \$30		\$30.34	\$27.96	\$26.00
Number of civil papers received for service		10,674	11,755	12,450

PROGRAM DESCRIPTION:

Ensures timely customer response to inquiries for weapons permits, civil paper service and record requests.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Timely process of civil papers.	Civil papers, excluding garnishments, levys and sheriff sales, will be entered and given to a civil deputy within 3 business days.	<3	<3	<3	<3
Respond to weapons permit requests in a timely fashion.	All weapons permit requests will be completed within 30 days of application.	<2	<30	<30	<30
Timely process of protective orders and mental injunctions.	All protective orders and mental injunctions will be entered and given to a civil deputy for service the same business day of receipt.	1	1	1	1
Timely response to requests for reports/records	All report and record requests will be completed within 72 hours of receipt	<72	<72	<72	<72

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Sheriff Administration (28.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
316-A Office Administrator	0.60	0.60	0.60	0.60	0.60
271-A Office Supervisor	-	-	-	-	-
198-A Senior Clerk	-	-	-	-	-
220-A Senior Accounting Clerk/Receptionist	1.00	1.00	1.00	1.00	1.00
451-E Sergeant	-	-	-	1.00	1.00
TOTAL POSITIONS	3.60	3.60	3.60	4.60	4.60
REVENUE SUMMARY:					
Miscellaneous	\$779	\$400	\$300	\$300	\$300
TOTAL REVENUES	\$779	\$400	\$300	\$300	\$300
APPROPRIATION SUMMARY:					
Personal Services	\$357,911	\$381,558	\$381,558	\$480,961	\$480,961
Equipment	-	670	670	670	670
Expenses	15,154	29,050	29,050	19,570	19,570
Supplies	12,038	11,373	11,373	12,403	12,403
TOTAL APPROPRIATIONS	\$385,103	\$422,651	\$422,651	\$513,604	\$513,604
ANALYSIS					
<p>Revenues for the entire Sheriff's Office have decreased by 6.25% or almost \$81,000, due to a decrease in grant funding. Non-salary costs for the entire Sheriff's Office has increased by \$226,000 due in large part to the cost of housing inmates out of County. It should be noted that inmates are being housed out of County to accommodate Federal Marshal prisoners. Marshal prisoner reimbursement is higher than the payout to house an inmate out of County, so this increase in expenditures is offset by the revenues from housing Marshal prisoners.</p> <p>Sheriff's Administration expenditures have increased by almost \$91,000 and by 1 FTE due to the transfer of Sergeant Tom Gibbs from Patrol to Administration as a subject matter expert (SME) and the computer/technology liaison.</p> <p>There are no FY15 budget issues for this program nor any capital or vehicle changes.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Patrol (28.2801)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	1.00	1.00	1.00	1.00
464-A Lieutenant	3.00	3.00	3.00	3.00	3.00
451-E Sergeant	4.00	4.00	4.00	3.00	3.00
329-E Deputy	18.00	18.00	18.00	19.00	19.00
TOTAL POSITIONS	26.00	26.00	26.00	26.00	26.00
REVENUE SUMMARY:					
Intergovernmental	\$34,507	\$96,905	\$47,300	\$39,550	\$39,550
Fees and Charges	1,100	700	650	650	650
Miscellaneous	54,993	51,000	80,780	136,000	136,000
TOTAL REVENUES	\$90,600	\$148,605	\$128,730	\$176,200	\$176,200
APPROPRIATION SUMMARY:					
Personal Services	\$2,456,109	\$2,559,379	\$2,559,379	\$2,560,877	\$2,560,887
Equipment	25,305	25,305	25,305	25,305	25,305
Expenses	162,018	175,540	180,170	183,070	183,070
Supplies	212,695	175,279	175,279	174,369	174,369
TOTAL APPROPRIATIONS	\$2,856,127	\$2,935,503	\$2,940,133	\$2,943,621	\$2,943,631
ANALYSIS					
<p>Revenues for the Patrol Division are expected to increase by almost \$47,500 due to an increase in refunds and reimbursements. This reflects the Pleasant Valley Schools 50% reimbursement of the new liaison deputy at PV Junior High School.</p> <p>Though the number of FTEs has remained the same in Patrol, several transfers have occurred to accommodate work load changes. Sergeant Tom Gibbs transferred to Administration to become the SME and computer/technology liaison. One deputy transferred from Patrol to Investigations to work cyber and child pornography cases. Two special operations deputies transferred from the Investigations Division to Patrol, where their offices are located and to work closely with Patrol deputies.</p> <p>FY15 capital budget issues include the new Patrol headquarters which began in FY14 but will be completed in FY15 or FY16, and \$50,000 for a new shooting range. Linwood Mining has offered us property to build a firearms range for use by local law enforcement agencies in the Quad City area.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Corrections Division (28.2802/2806)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
540-A Assistant Jail Administrator	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	-	-	-	-	-
406-A Shift Commander (Coorections Lieutenant)	2.00	2.00	2.00	2.00	2.00
400-A Support/Program Supervisor	-	-	-	-	-
353-A Corrections Lieutenant	-	-	-	-	-
332-A Corrections Sergeant	14.00	14.00	14.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator	2.00	2.00	2.00	2.00	2.00
289-A Classification Specialist	2.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
246-H Correction Officer	59.00	59.00	59.00	59.00	59.00
220-A Bailiffs	11.60	11.60	11.60	11.60	11.60
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	-	-	-	-	-
198-Court Compliance Officer	-	-	-	2.00	2.00
177-C Inmate Services Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
141-C Clerk II	-	-	-	-	-
Laundry Officer	-	-	-	-	-
TOTAL POSITIONS	105.20	105.20	105.20	107.20	107.20
REVENUE SUMMARY:					
Intergovernmental	\$66,880	\$8,400	\$7,000	\$7,000	\$7,000
Fees and Charges	945,658	682,600	738,250	738,250	738,250
Miscellaneous	2,525	1,000	1,000	1,000	1,000
TOTAL REVENUES	\$1,015,063	\$692,000	\$746,250	\$746,250	\$746,250
APPROPRIATION SUMMARY:					
Personnel Services	\$7,656,238	\$7,885,494	\$8,077,211	\$8,243,025	\$8,243,025
Equipment	34,294	34,715	34,715	34,715	34,715
Expenses	186,830	393,457	416,740	424,850	424,850
Supplies	646,500	649,184	672,334	667,389	667,389
TOTAL APPROPRIATIONS	\$8,523,862	\$8,962,850	\$9,201,000	\$9,369,979	\$9,369,979
ANALYSIS					
<p>Correction Division revenues are expected to increase by 8% due to the increase in fees collected to house Marshal Prisoners. Appropriations are expected to increase by over \$600,000. This increase is due to an increase in personnel costs. Two court compliance officers were added, salaries increased by 4% and benefits increased by 7%. There was also an increase in the expenses for housing prisoners out of County. Inmates are being housed out of County to accommodate Federal Marshal prisoners. Marshal prisoner reimbursement is higher than the payout to house an inmate out of County, so this increase in expenditures is offset by the revenues from housing Marshal prisoners.</p> <p>Capital changes for FY15 include \$133,000 for jail radio replacement and \$62,000 for inmate mugshot integration software.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Support Services Division (28.2804)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
464-A Lieutenant	-	-	-	-	-
300-A Chief Telecommunications Operator	-	-	-	-	-
316-A Office Administrator	0.40	0.40	0.40	0.40	0.40
271-A Office Administrator	-	-	-	-	-
271 -Lead Public Safety Dispatcher	-	-	-	-	-
252-A Public Safety Dispatcher	-	-	-	-	-
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-A Warrant Clerk	-	-	-	-	-
162-A Clerk III	3.50	3.60	3.60	3.60	3.60
TOTAL POSITIONS	5.90	6.00	6.00	6.00	6.00
REVENUE SUMMARY:					
Fees and Charges	\$58,969	\$100,200	\$100,600	\$100,600	\$100,600
Miscellaneous	1,310	100	200	200	200
TOTAL REVENUE	\$60,279	\$100,300	\$100,800	\$100,800	\$100,800
APPROPRIATION SUMMARY:					
Personal Services	\$317,890	\$364,798	\$486,022	\$345,399	\$345,399
Equipment	2,245	2,325	2,325	2,325	2,325
Expenses	4,427	4,270	4,225	3,995	3,995
Supplies	6,263	6,355	6,355	6,395	6,395
TOTAL APPROPRIATIONS	\$330,825	\$377,748	\$498,927	\$358,114	\$358,114
ANALYSIS					
Revenues for civil staff remains constant, while total appropriations has decreased by 5%.					
There are no FY15 budget issues nor any capital, personnel or vehicle changes for this program.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Criminal Investigations Division (28.2803/2805)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	-	-	-	-	-
451-E Sergeant	2.00	2.00	2.00	2.00	2.00
329-E Deputy	13.00	13.00	13.00	12.00	12.00
Civil Evidence Technician	-	-	-	-	-
464-A Lieutenant	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	16.00	16.00	16.00	15.00	15.00
REVENUE SUMMARY:					
Intergovernmental	\$62,115	\$41,000	\$42,810	\$42,810	\$42,810
Fees and Charges	222,408	303,000	223,000	224,000	224,000
Miscellaneous	63,142	8,500	12,500	22,500	22,500
TOTAL REVENUES	\$347,665	\$352,500	\$278,310	\$289,310	\$289,310
APPROPRIATION SUMMARY:					
Personnel Services	1,376,219	\$1,553,175	\$1,452,840	\$1,431,530	\$1,431,530
Equipment	(258)	-	-	-	-
Expenses	38,124	43,112	43,112	43,062	43,062
Supplies	88,024	55,991	55,991	56,041	56,041
TOTAL APPROPRIATIONS	\$1,502,110	\$1,652,278	\$1,551,943	\$1,530,633	\$1,530,633
ANALYSIS					
<p>Revenues for the Criminal Investigations Division and Civil Deputies are expected to decrease by almost 18% due to the decrease in fees for civil paper service . Expenditures are expected to decrease by 10%, due in large part to one less FTE in the Criminal Investigations Division. One deputy transferred from Patrol to Investigations to work cyber and child pornography cases, while two special operations deputies transferred from the Investigations Division to Patrol, with a net loss of one FTE in CID.</p> <p>There are no additional FY15 budget issues for this program.</p>					

Board of Supervisors



MISSION STATEMENT: To enhance county services for citizens and county departments by providing effective management and coordination of services.

ACTIVITY/SERVICE:	Legislative Policy and Policy Dev	DEPT/PROG:	BOS 29A
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	
BOARD GOAL:	All	FUND:	01 General
		BUDGET:	236,085.00

OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of special meetings with brds/comm and agencies	25	28	25	25
Number of agenda discussion items	88	69	80	75
Number of agenda items for Board goals	124	63	100	75
Number of special non-biweekly meetings	53	36	45	45

PROGRAM DESCRIPTION:

Formulate clear vision, goals and priorities for County Departments. Legislate effective policies and practices that benefit and protect County residents. Plan for and adopt policies and budgets that provide for long term financial stability.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Participate in special meetings and discussions to prepare for future action items.	95% attendance at the committee of the whole discussion sessions for Board action.	98%	97%	98%	98%

ACTIVITY/SERVICE:	Intergovernmental Relations	DEPT/PROG:	BOS 29A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET: 78,695
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Attendance of members at Bi-State Regional Commission		35/36	34/36	36/36
Attendance of members at State meetings		77%	89%	95%
Attendance of members at boards and commissions mtgs		98%	95%	95%
Attendance of members at city council meetings		18/18	n/a	18/18
Number of proclamation or letters of support actions		13	4	15

PROGRAM DESCRIPTION:

Provide leadership in the Quad Cities and especially in Scott County to create partnerships that enhance the quality of life of the residents. Collaborate with other organizations seen as vital to Scott County's success. Be a model for other jurisdictions.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Board members serve as ambassadors for the County and strengthen intergovernmental relations.	Percent attendance of board members at intergovernmental meetings.	98%	89%	95%	95%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Legislation & Policy (29.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:					
Miscellaneous	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$268,694	\$295,425	\$295,925	\$303,255	\$303,255
Expenses	7,971	10,700	10,700	10,700	10,700
Supplies	820	825	825	825	825
TOTAL APPROPRIATIONS	\$277,485	\$306,950	\$307,450	\$314,780	\$314,780
ANALYSIS					
FY15 non-salary costs for this program are recommended to remain unchanged from the FY14 budgeted level.					

Treasurer

Bill Fennelly, County Treasurer



MISSION STATEMENT: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service (SERVICE).

ACTIVITY/SERVICE:	Tax Collections	DEPARTMENT:	Treasurer 30.3001	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: 465,346
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Issue tax/SA statements and process payments		195,415	197,579	198,000
Issue tax sale certificates		2,144	1,728	1,700
Process elderly tax credit applications		926	888	890

PROGRAM DESCRIPTION:

Collect all property taxes and special assessments due within Scott County. Report to each taxing authority the amount collected for each fund. Send, before the 15th of each month, the amount of tax revenue, special assessments, and other moneys collected for each taxing authority in the County for direct deposit into the depository of their choice.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Mail all collection reports to taxing authorities prior to the 10th of each month.	Start apportioning process immediately after the close of the month to ensure completion in a timely manner.	100%	100%	100%	100%
Serve 80% of customers within 15 minutes of entering que.	Provide prompt customer service by ensuring proper staffing levels.	94.35%	93.68%	94%	94.00%

ACTIVITY/SERVICE:	Motor Vehicle Reg - Courthouse	DEPARTMENT:	Treasurer 30.30043		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	512,814
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of vehicle renewals processed		143,205	159,292	160,000	160,000
Number of title and security interest trans. processed		69,904	69,097	69,000	69,000
Number of junking & misc. transactions processed		12,449	11,758	12,000	12,000

PROGRAM DESCRIPTION:

Provide professional motor vehicle service for all citizens. The Treasurer shall issue, renew, and replace lost or damaged vehicle registration cards or plates and issue and transfer certificates of title for vehicles.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Serve 80% of customers within 15 minutes of entering queue.	Provide prompt customer service by ensuring proper staffing levels.	94.35%	93.68%	94%	94.00%
Retain \$1.2 million in Motor Vehicle revenues.	Maximize revenue retained by the County.	\$1,346,317.80	\$1,425,288.17	\$1,370,000	\$1,415,000

ACTIVITY/SERVICE:	County General Store	DEPARTMENT:	Treasurer 30.3003	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: 423,299
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Total dollar amount of property taxes collected		12,415,929	12,324,861	12,400,000
Total dollar amount of motor vehicle plate fees collected		6,591,973	6,697,275	6,700,000
Total dollar amt of MV title & security interest fees collected		2,518,841	2,530,186	2,530,000

PROGRAM DESCRIPTION:

Professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Serve 80% of customers within 15 minutes of entering queue.	Provide prompt customer service by ensuring proper staffing levels.	86.15%	87.90%	87%	87.00%
Process at least 4.5% of property taxes collected.	Provide an alternative site for citizens to pay property taxes.	4.77%	4.42%	4.50%	4.50%
Process at least 29% of motor vehicle plate fees collected.	Provide an alternative site for citizens to pay MV registrations.	27.49%	27.07%	27%	27.00%

	DT	CGS
Property Taxes	266,731,556	12,324,861
MV Fees	18,047,154	6,697,275
MV Fixed Fees	17,286,250	2,530,186

ACTIVITY/SERVICE:	Accounting/Finance	DEPARTMENT:	Treasurer 30.3004	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET: 401,977
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Number of receipts issued		3,869	3,852	3,800
Number of warrants/checks paid		12,285	11,315	11,000
Dollar amount available for investment annually		388,863,906	401,322,904	400,000,000

PROGRAM DESCRIPTION:

Provide professional accounting, cash handling, and investment services to Scott County following generally accepted accounting principles.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Investment earnings at least 10 basis points above Federal Funds rate.	Invest all idle funds safely, with proper liquidity, and at a competitive rate.	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Treasurer Administration (30.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	0.30	0.30	0.30	0.30	0.30
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	1.60	1.60	1.60	1.60	1.60

APPROPRIATION SUMMARY:					
Personal Services	\$177,543	\$184,021	\$184,021	\$189,215	\$189,215
Equipment	\$0	\$0	\$0	\$0	\$0
Expenses	5,383	8,180	8,180	8,180	8,180
Supplies	1,162	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS	\$184,088	\$193,551	\$193,551	\$198,745	\$198,745

ANALYSIS

FY 15 non-salary costs for this program are recommended to remain unchanged from current budgeted levels.

There are no revenues credited to this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Tax Collection (30.3001)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
151-C Multi-Service Clerk	6.50	6.50	6.50	6.50	6.50
TOTAL POSITIONS	7.30	7.30	7.30	7.30	7.30

REVENUE SUMMARY:					
Penalties & Interest on Taxes	\$816,474	\$780,000	\$758,000	\$800,000	\$800,000
Fees and Charges	220,306	190,800	200,800	191,200	191,200
Miscellaneous	9,586	5,000	5,000	5,000	5,000
TOTAL REVENUES	\$1,046,366	\$975,800	\$963,800	\$996,200	\$996,200
APPROPRIATION SUMMARY:					
Personal Services	\$398,327	\$425,746	\$425,746	\$435,726	\$435,726
Expenses	12,430	15,170	15,170	15,170	15,170
Supplies	12,781	14,450	14,450	14,450	14,450
TOTAL APPROPRIATIONS	\$423,537	\$455,366	\$455,366	\$465,346	\$465,346

ANALYSIS

REVENUE SUMMARY-

The increase in penalties & interest on taxes from \$758,000 in FY14 to \$800,000 in FY15 is based on a two year average of actual collections.

The largest component of the increase in the actual average was from penalties on taxes, which increased \$40k between 2012 and 2013.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Motor Vehicle Courthouse (30.3002)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
332-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
151-C Multi-clerk	6.50	6.50	6.50	6.50	6.50
TOTAL POSITIONS	7.80	7.80	7.80	7.80	7.80

REVENUE SUMMARY:					
Fees and Charges	\$1,434,016	\$1,376,550	\$1,401,550	\$1,421,550	\$1,421,550
Miscellaneous	2,099	-	2,000	2,000	2,000
TOTAL REVENUES	\$1,436,115	\$1,376,550	\$1,403,550	\$1,423,550	\$1,423,550
APPROPRIATION SUMMARY					
Personal Services	\$455,230	\$477,087	\$477,087	\$485,984	\$485,984
Expenses	1,703	3,680	3,680	3,680	3,680
Supplies	25,065	23,450	23,150	23,150	23,150
TOTAL APPROPRIATIONS	\$481,997	\$504,217	\$503,917	\$512,814	\$512,814

ANALYSIS

APPROPRIATION SUMMARY-

The increase in expenses from \$1,703 in FY14 to \$3,680 in FY15 is based on no maintenance of equipment in this program, which was budgeted at \$1,000.

In addition, \$530 was charged for a PO Box by mistake to our Tax Program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: County General Store (30.3003)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
151-C Multi-Service Clerk	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	6.10	6.10	6.10	6.10	6.10
REVENUE SUMMARY:					
Miscellaneous	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$365,006	\$380,702	\$380,189	\$385,214	\$385,214
Expenses	2,179	35,460	35,460	35,460	35,460
Supplies	2,089	2,625	2,625	2,625	2,625
TOTAL APPROPRIATIONS	\$369,273	\$418,787	\$418,274	\$423,299	\$423,299
ANALYSIS					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Accounting/Finance (30.3004)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
611-A Financial Management Supervisor	0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-C Accounting Clerk	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	5.20	5.20	5.20	5.20	5.20
REVENUE SUMMARY:					
Use of Money/Property	\$99,421	\$140,000	\$100,000	\$140,000	\$140,000
Miscellaneous	7,239	5,000	5,000	5,000	5,000
TOTAL REVENUES	\$106,660	\$145,000	\$105,000	\$145,000	\$145,000
APPROPRIATION SUMMARY:					
Personal Services	\$328,933	\$343,381	\$343,381	\$350,177	\$350,177
Expenses	36,603	49,250	49,250	49,250	49,250
Supplies	1,888	2,250	2,550	2,550	2,550
TOTAL APPROPRIATIONS	\$367,424	\$394,881	\$395,181	\$401,977	\$401,977
ANALYSIS					

BI-STATE REGIONAL COMMISSION

Director: Denise Bulat, Phone: 309-793-6300, Website: bistateonline.org

MISSION STATEMENT: To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

ACTIVITY/SERVICE:	Metropolitan Planning Organization (MPO)	DEPARTMENT:	Bi-State		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Urban		
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	\$26,023
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Urban Transportation Policy & Technical Committee meetings		13	17	12	12
Urban Transportation Improvement Program document		1	1	1	1
Mississippi River Crossing meetings		6	5	6	6
Bi-State Trail Committee & Air Quality Task Force meetings		12	5	8	8

PROGRAM DESCRIPTION:

Regional Urban Transportation Planning

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Road & trail construction; Bridge coordination, air quality, transit, GIS, grant applications	Maintain the region's eligibility for federal /state highway funds.	\$9.73 Million of transportation improvement programmed	\$16.28 Million of transportation improvement programmed	\$7.2 Million of transportation improvement programmed	\$7.2 Million of transportation improvement programmed

ACTIVITY/SERVICE:	Regional Planning Agency (RPA)	DEPARTMENT:	Bi-State		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Urban		
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	\$2,230
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Region 9 Transportation Policy & Technical Committee meetings		5	3	4	4
Region 9 Transportation Improvement Program document		1	1	1	1
Transit Development Plan		1	1	1	1

PROGRAM DESCRIPTION:
Regional Rural Transportation Planning

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Road & trail construction; air quality, transit, GIS, grant applications	Maintain the region's eligibility for federal /state highway funds.	\$4.85 Million of transportation improvement programmed	\$2.97 Million of transportation improvement programmed	\$2.5 Million of transportation improvement programmed	\$2.5 Million of transportation improvement programmed

ACTIVITY/SERVICE:	Regional Economic Development Planning	DEPARTMENT	Bi-State		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Urban		
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	\$12,640
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Comprehensive Economic Development Strategy document		1	1	1	1
Maintain Bi-State Regional data portal & website		1	1	1	1
EDA funding grant applications		6	2	2	3
Small Business Loans in region		2	6	3	3

PROGRAM DESCRIPTION:

Regional Economic Development Planning

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Census Data Repository, region data portal, EDA funded projects in the region	Maintain the region's eligibility for federal economic development funds.	100%	100%	100%	100%

ACTIVITY/SERVICE:	Regional Services	DEPARTMENT:		Bi-State
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		All Urban
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET: \$33,458
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Joint purchasing bids and purchases		19	19	19
Administrator/Elected/Department Head meetings		21	29	25

PROGRAM DESCRIPTION:

Coordination of Intergovernmental Committees & Regional Programs

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Regional coordination, cooperation and communication for implementation of joint efforts	Maintain the region's cooperation and cost savings in joint efforts	100%	100%	100%	100%

ACTIVITY/SERVICE:	Legislative Technical Assistance	DEPARTMENT:		Bi-State
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		All Urban
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET: \$15,000
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Legislative technical assistance contract		1	1	1
Legislative technical assistance contractor meetings		3	1	3

PROGRAM DESCRIPTION:
 Coordination of Regional Legislative Technical Assistance Programs

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Protect and expand existing Rock Island Arsenal functions and support systems	Regional coordination, cooperation and communication for legislative technical assistance contracts	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Regional Plan/Tech Assistance (3600)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	23.30	23.30	22.30	22.30	22.30
REVENUE SUMMARY:					
Membership Fees	301,707	304,331	304,330	304,330	304,330
Charges for Services	455,694	503,577	546,260	598,953	598,953
Federal/State Funding	131,643	176,751	179,763	231,671	231,671
Transportation	854,096	1,010,506	1,055,703	1,049,212	1,049,212
SUB-TOTAL REVENUES	\$1,743,140	\$1,995,165	\$2,086,056	\$2,184,166	\$2,184,166
Scott County Contribution	89,351	89,351	89,351	89,351	89,351
TOTAL REVENUES	\$1,832,491	\$2,084,516	\$2,175,407	\$2,273,517	\$2,273,517
APPROPRIATION SUMMARY:					
Personal Services	1,562,469	1,640,253	1,722,642	1,784,070	1,784,070
Equipment	15,543	13,500	13,500	14,000	14,000
Expenses	253,101	297,690	269,264	247,764	247,764
Occupancy	55,421	55,421	55,421	55,421	55,421
TOTAL APPROPRIATIONS	\$1,886,534	\$2,006,864	\$2,060,827	\$2,101,255	\$2,101,255
ANALYSIS					
FY14 non-salary costs for this agency are recommended to remain the same.					

Center for Active Seniors, Inc. (CASI)

President/CEO: Laura Kopp, Phone: 563-386-7477, Website: www.casiseniors.org

MISSION STATEMENT: To provide services that meet the needs of older adults, and fosters respect, dignity and quality of life.

ACTIVITY/SERVICE:	Outreach	DEPARTMENT:	39.3901	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	700	
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$117,317
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
				2014-15
				PROJECTED
Total Client Contacts (enrolled and not enrolled)		9,434	10,468	10,400
Contacts on behalf of client		5,497	5,296	6,059
Unduplicated # Served (enrolled and not enrolled)		1,071	1,168	1,158

PROGRAM DESCRIPTION:

To assist Scott County senior citizens in maintaining independent living by A) completing comprehensive assessments to determine individual needs: B) referrals to local, state and federal programs and services C) providing referral/assistance to determine individual needs. D) implementation and monitoring of programs and services for client. *Definitions: Enrolled Client - NAPIS form completed and on file, Non-Enrolled Client - No*

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Client and family/caregiver gain supported access to available services and benefits, financial resources and planning support for the future.	Total contacts will increase 5% from previous year.	2,509/20%	1,034/11%	783 / 5%	783 / 5%
Client maintains a level of independence and remains at home for a longer length of time and reports a stable or improved quality of life.	The # of enrolled clients who are still in their home at the end of the year will increase over the previous year.	845	999	783 / 5%	783 / 5%

ACTIVITY/SERVICE:	Adult Day Services	DEPARTMENT: CASI 29.3903			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED: 228			
BOARD GOAL:	Health Safe Community	FUND: 01 General	BUDGET: \$26,586		
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Unduplicated Participants		111	116	127	130
Participant Hours		67,720	55,104	74,661	76,900
Admissions		42	39	45	47

PROGRAM DESCRIPTION:

To provide supportive services to elderly Scott County residents who are at risk of premature nursing home placement and caregiver respite. Jane's Place is a low cost alternative to nursing homes that provides a range of supervised therapeutic activities in a group setting.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Program will increase the caregivers' quality of life by providing caregiver respite.	95% of caregivers will be satisfied with program and report improved quality of life. Results will be measured by surveys done twice a year.	97%	95%	95%	95%
Increased participation hours will delay premature nursing home placement and/or result in additional caregiver respite.	Participation hours will increase 5% annually.	5,194/8.3%	(12,616)/ -18.63%	355 / 5%	2307/5%
Participants become involved with a number of planned and spontaneous activities based on their personal interests and abilities.	95% of all participants are engaged in 3 or more daily activities. This outcome will be measured by activity participation records.	95%	98%	95%	95%

ACTIVITY/SERVICE:	Volunteer	DEPARTMENT: CASI 39.3904			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED: 29,462			
BOARD GOAL:	Health Safe Community	FUND: 01 General	BUDGET: \$41,550		
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Hours of Service		30,835	32,667	33,995	33,995
Unduplicated # of Volunteers		881	1,096	971	971
Dollar Value of Volunteers		\$601,594	\$637,333	\$663,242	\$663,242

PROGRAM DESCRIPTION:

To provide to Scott County residents meaningful opportunities to volunteer, share their talents and skills and assist in activities and programs for older adults living in Scott County. The estimated national value of volunteer time is \$22.14 per hour. This is calculated by Independent Sector and is based upon yearly earnings provided by the US Bureau of Labor Statistics.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Volunteers of all demographics assist with a variety of activities and events throughout the year.	Maintain a mix of volunteers from all demographics. This outcome will be measured by keeping reports of all volunteer activity.	60	87	60	60
Provide a wide variety of volunteer opportunities, specifically those that allow individuals to use their profession/expertise.	Provide volunteer opportunities that utilize many different professions.	25	23	25	25

ACTIVITY/SERVICE:	Activities, Events, and Education	DEPARTMENT:	CASI 39.3905		
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:	29,462		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$18,297	
OUTPUTS		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
# of CASI Activities		6,794	8,758	8,672	8,932
# of Senior Events		61	99	84	87
# of Community Events		562	1212	680	700
# of New Activities		54	70	77	79

PROGRAM DESCRIPTION:

To provide opportunities for active adults to pursue creative and intellectual stimulation, promote physical and mental wellness, and remain socially connected through a variety of activities, programs and special events.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Community gains awareness of CASI activities, programs, services, and special events.	Number of community presentations by staff will increase by 5% each year. given.	195	133	215	137
Participation in CASI activities and special events aids in helping older adults stay engaged in life and building relationships.	The # of daily attendees will increase by 5% each year.	135,455	180,325	149,339	139,518

ACTIVITY/SERVICE:	Congregate Meals	DEPARTMENT: CASI 39.3906			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED: 29,462			
BOARD GOAL:	Health Safe Community	FUND: 01 General	BUDGET: \$10,000		
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Total # of Meals Served		16,084	20,680	18,526	18,526
# of Unduplicated attendees at GenAge Café (enrolled and not enrolled)		392	871	420	420
# of attendees at low or extremely low income (federal stds) (enrolled clients)		168	266	181	181

PROGRAM DESCRIPTION:

To provide one-third the daily nutritional requirements and information on nutrition to participants in a stimulating environment that promotes social interaction and additional activity participation. *Definitions: Enrolled Client - NAPIS form completed and on file, Non-Enrolled Client - No NAPIS form on file*

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Older adults in the community are able to have a hot, nutritious noon meal in a congregate setting through the CASI GenAge meal site five times a week.	50% of the individuals that are enrolled into the meal site will have at least 1 meal per week.	60%	60%	60%	60%
Seniors who come into CASI to have a meal at the GenAge café will also attend at least 1 activity per week.	50% of enrolled seniors who come into CASI to have a meal at the GenAge café will also attend at least 1 activity per week.	70%	70%	70%	70%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Outreach to Older Persons (39.3901)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Social Services Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Advocates	5.00	5.00	5.00	5.00	5.00
TOTAL POSITIONS	6.00	6.00	6.00	6.00	6.00
REVENUE SUMMARY:					
Title III B	\$19,791	\$17,500	\$17,500	\$17,500	\$17,500
Generations Senior Living	\$9,000	\$0	\$0	\$0	\$0
United Way	40,415	42,418	38,769	38,769	38,769
Contributions	1,002	250	250	250	250
Miscellaneous	147,208	133,752	155,000	155,000	155,000
CDBG	18,357	12,000	27,250	27,250	27,250
Admin Revenue Allocation	71,454	117,379	72,200	72,200	72,200
SUB-TOTAL REVENUES	\$307,227	\$323,299	\$310,969	\$310,969	\$310,969
Scott County Contribution	\$117,317	\$117,317	\$117,317	\$117,317	\$117,317
TOTAL REVENUES	\$424,544	\$440,616	\$428,286	\$428,286	\$428,286
APPROPRIATION SERVICES					
Personal Services	\$414,048	\$414,707	\$444,732	\$456,678	\$456,678
Expenses	4,418	5,447	5,787	5,787	5,787
Supplies	1,110	1,300	1,300	1,030	1,030
Occupancy	5,429	6,000	6,000	6,000	6,000
TOTAL APPROPRIATIONS	\$425,005	\$427,454	\$457,819	\$469,495	\$469,495

ANALYSIS

CASI has had a change in leadership this past year and the Board of Directors have been discussing CASI's future. Stable funding is an issue. The new CEO hired will be spending much more time fund raising and exploring other funding options.

The FY15 total overall budget for CASI is showing a 13.9% decrease in funding and a 1.3% increase in appropriations. The agency changed the allocation process for the administrative allocation of revenue. Funding from the Veterans Administration was significantly reduced in FY15.

The FY15 budget amount for the Outreach Program from the county will remain stable at \$117,317.

The FY15 non-salary costs for the Outreach Program are recommended to increase 12% over the current budgeted levels.

The revenues for the Outreach Program are recommended to decrease slightly, 2.8%. This is due to changes in the administrative allocation and a decrease in funding from United Way. The Outreach Program assist seniors to maintain independent living and access state and federal programs. This is not a reimbursable program through Medicaid or Medicare.

Issues for FY15 budget:

1. Stable funding needed for the continuation of this service.
2. Increasing number of citizens accessing this service.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Day Care/Older Persons (39.3903)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	1.00
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	1.00
Adult Day Center Nursing Assistant	2.00	2.00	-	-	-
Adult Day Center Facilitators	6.00	6.00	6.30	6.30	6.30
Adult Day Center Aides	-	-	-	-	-
TOTAL POSITIONS	10.00	10.00	8.30	8.30	8.30
REVENUE SUMMARY:					
Medicaid Waiver	\$124,998	\$147,000	\$140,000	\$140,000	\$140,000
Elder Care	10,771	11,750	11,750	11,750	11,750
Title III B	10,771	11,750	11,750	11,750	11,750
Title V	-	7,617	-	-	-
Veteran's Administration	90,020	145,000	100,000	100,000	100,000
United Way	12,573	6,500	12,063	12,063	12,063
Contributions	3,951	1,000	5,000	5,000	5,000
Miscellaneous	495	1,000	1,000	1,000	1,000
Project Income	168,229	170,000	180,000	180,000	180,000
Supplemental Grants	1,500	1,000	1,000	1,000	1,000
ADC Meals	14,607	10,000	10,000	10,000	10,000
Scott County Regional Authority					
Admin Revenue Allocation	150,430	267,438	152,000	152,000	152,000
Transportation/ADC	3,201	3,500	3,500	3,500	3,500
SUB-TOTAL REVENUES	\$591,546	\$783,555	\$628,063	\$628,063	\$628,063
Scott County Contribution	\$26,586	\$26,586	\$26,586	\$26,586	\$26,586
TOTAL REVENUES	\$618,132	\$810,141	\$654,649	\$654,649	\$654,649
APPROPRIATION SUMMARY:					
Personal Services	\$559,005	\$606,141	\$589,359	\$599,238	\$599,238
Equipment	1,430	-	-	-	-
Expenses	83,223	67,586	68,886	68,886	68,886
Supplies	3,477	7,750	7,750	7,750	7,750
Occup	-	-	-	-	-
TOTAL APPROPRIATIONS	\$647,135	\$681,477	\$665,995	\$675,874	\$675,874
ANALYSIS					
<p>The FY15 costs for the Day Care for Older Persons program are recommended to decrease 2.5% from the current budget. The revenue is recommended to decrease 19.1% from the current levels. The decrease in revenue is due to significant reductions from the Veterans Administration, Medicaid Waiver and changes in the way the agency allocates administrative revenue. The agency did eliminate 2 nursing assistant positions.</p> <p>The county funding will remain flat from FY14 to FY15 at \$26,586.</p> <p>Issues:</p> <ol style="list-style-type: none"> 1. Number of people accessing this service. 2. Medicaid reimbursement is low. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Volunteer Serv/Older Persons (39.3904)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteer/Life Options Coordinator	1.00	1.00	1.00	1.00	1.00
Listen-To-Me-Read Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:					
United Way	-	-	-	-	-
Contributions	578	1,000	500	500	500
Project Income	-	1,000	1,000	1,000	1,000
Supplemental Grants	-	250	250	250	250
Admin Revenue Allocation	33,847	49,292	34,200	34,200	34,200
SUB-TOTAL REVENUES	\$34,425	\$51,542	\$35,950	\$35,950	\$35,950
Scott County Contribution	\$41,550	\$41,550	\$41,550	\$41,550	\$41,550
TOTAL REVENUES	\$75,975	\$93,092	\$77,500	\$77,500	\$77,500
APPROPRIATION SUMMARY:					
Personal Services	\$89,816	\$109,274	\$88,399	\$89,125	\$89,125
Expenses	-	810	250	750	750
Supplies	33	1,100	1,100	1,100	1,100
Occupancy	-	-	-	-	-
	\$89,849	\$111,184	\$89,749	\$90,975	\$90,975
ANALYSIS					
<p>The FY15 costs for the Volunteer Services for Older Persons program are recommended to decrease by 14.5% compared to the current budget. The FY15 revenue is recommended to decrease by 16.7% from the current levels. The decrease in revenue is due to significant reductions in donations and a change in the method of allocating administrative revenue. The county funding will remain flat at \$41,550 for FY15.</p> <p>The agency continues to recruit volunteers as well as seek alternative sources of funding. The agency continues to have the big fund raising events such as the Hat Bash and the St. Patrick's Day Race. The agency continues to struggle with getting new volunteers as well as volunteers to teach classes for free.</p> <p>Issues:</p> <ol style="list-style-type: none"> 1. Finding new volunteers 2. Stable funding 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Activities for Older Persons (39.3905)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Senior Center Coordinator	-	-	-	-	-
Fitness Center Assistant	4.00	4.00	4.00	4.00	4.00
Assistant Activity Manager	1.00	1.00	1.00	1.00	1.00
Site Managers	-	-	-	-	-
Meal Site Assistant	-	-	-	-	-
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:					
Title III C	-	-	-	-	-
Title V	0	-	-	-	-
United Way	0	-	-	-	-
Contributions	11,511	400	3,500	3,500	3,500
Miscellaneous	-	-	-	-	-
CDBG	-	-	-	-	-
Project Income	80,283	82,691	82,691	82,691	82,691
Supplemental Grants	-	-	-	-	-
Admin Revenue Allocation	120,344	168,424	121,600	121,600	121,600
SUB-TOTAL REVENUES	\$212,138	251,515	\$207,791	\$207,791	\$207,791
Scott County Contribution	\$18,297	\$18,297	\$18,297	\$18,297	\$18,297
TOTAL REVENUES	\$230,435	\$269,812	\$226,088	\$226,088	\$226,088
APPROPRIATION SUMMARY:					
Personal Services	\$317,413	\$316,598	\$322,128	\$326,372	\$326,372
Equipment	-	-	-	-	-
Expenses	300	900	1,900	1,400	1,400
Supplies	29,468	30,400	30,400	30,400	30,400
Occupancy	-	-	-	-	-
TOTAL APPROPRIATIONS	\$347,181	\$347,898	\$354,428	\$358,172	\$358,172
ANALYSIS					
<p>The FY15 costs for the Activities for Older Persons program are recommended to increase 3% compared to the current budget. The revenues are recommended to decrease by 16.5% due to the change in administrative revenue allocation. The county funding of \$18,297 will remain flat for FY15.</p> <p>The agency continues to offer a variety of classes. They are working at increasing the public awareness in hopes of attracting more individuals.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Congregate Meals (39.3906)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Site Managers	-	1.00	0.33	-	-
Meal Site Assistant	-	1.00	1.00	1.00	1.00
TOTAL POSITIONS	-	2.00	1.33	1.00	1.00
REVENUE SUMMARY:					
Title III C	5,250	9,000	9,000	9,000	9,000
CDBG	-	-	7,591	-	-
Scott County Contribution	10,000	10,000	10,000	10,000	10,000
TOTAL REVENUES	\$15,250	\$19,000	\$26,591	\$19,000	\$19,000
APPROPRIATION SUMMARY:					
Personnel Services	\$27,278	\$27,278	\$27,278	\$27,278	\$27,278
Supplies	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
TOTAL APPROPRIATIONS	\$29,678	\$29,678	\$29,678	\$29,678	\$29,678
ANALYSIS					
<p>In the FY15 budget, the costs and revenue for the Congregate Meals program are recommended to remain flat. The revenue is from a federal program- Title III and Scott County. The FY15 county funding level will remain flat at \$10,000. The revenue does not cover the costs of the program. The agency continues to struggle with the federal paperwork requirements for this program. The federal reimbursement rates remain low.</p> <p>Issues:</p> <ol style="list-style-type: none"> 1. Additional funding needed to meet costs of this service. 					



Center for Alcohol & Drug Services, Inc. (CADS)

Director: Joe Cowley, phone: 563-322-2667, Website: www.cads-ia.com

MISSION STATEMENT: The Center for Alcohol & Drug Services, Inc. is a non-profit organization established to provide quality substance abuse education, prevention, assessment, treatment, and referral services.

ACTIVITY/SERVICE:	Detoxification, Evaluation & Treatment	DEPARTMENT:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	975		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET:	295,432
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of admissions to the detoxification unit.		983	939	975	975

PROGRAM DESCRIPTION:

The Center for Alcohol & Drug Services, Inc. will provide social (non-medical) detoxification services, evaluations, and treatment services at our Country Oaks residential facility.

PERFORMANCE MEASURE		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Clients will successfully complete detoxification.	Clients who enter detoxification will successfully complete that process and not discharge against advice.	88%	94%	90%	90%
Clients will successfully complete detoxification.	Clients who complete detoxification will transition to a lower level of care.	43%	52%	45%	45%

ACTIVITY/SERVICE: Criminal Justice Program	DEPARTMENT: CADS			
BUSINESS TYPE: Semi-Core Service	RESIDENTS SERVED: 225			
BOARD GOAL: Health Safe Community	FUND: Choose One	BUDGET: 352,899		
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of criminal justice clients provided case management.	526	651	500	500
Number of Clients admitted to the Jail Based Treatment Program.	125	131	114	114
Number of Scott County Jail inmates referred to Country Oaks.	52	56	50	50

PROGRAM DESCRIPTION:

The CENTER will provide services for criminal justice clients referred from the Scott County Jail, the Courts, or other alternative programs in the Jail Based Treatment Program and/or in any of the CENTER'S continuum of care (residential, half way house, outpatient, or continuing care).

PERFORMANCE MEASURE		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Case management will improve the retention of high risk criminal justice clients in treatment.	An average of eight case management contacts will be provided to the 225 high risk criminal justice clients.	8	5	8	8
Case management will improve the retention of high risk criminal justice clients in treatment.	Clients will stay engaged in treatment for at least 125 days.	143	136	150	150
Offenders who complete the in-jail portion of the program and return to the community will continue with services at CADS.	Clients will remain involved with treatment services for at least 30 days after release from jail.	94%	94%	90%	90%
Offenders who complete the in-jail portion of the program and return to the community will continue with services at CADS.	Clients will successfully complete all phases of the Jail Based Treatment Program.	53%	75%	55%	55%
Inmates referred from the Scott County jail will successfully complete treatment.	Scott County Jail inmates referred to residential, half way house, outpatient, or continuing care will successfully complete that program.	79%	85%	85%	85%

ACTIVITY/SERVICE: Prevention	DEPARTMENT: CADS
BUSINESS TYPE: Service Enhancement	RESIDENTS SERVED: 1500
BOARD GOAL: Health Safe Community	FUND: Choose One BUDGET: 40,000

OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of Scott County Residents receiving indicated or prevention services	1751	1587	1600	1600

PROGRAM DESCRIPTION:

CADS will conduct substance abuse prevention and awareness programs focused on educational and informational opportunities for those at risk (selective population) and persons exhibiting the early stages of use or related problem behavior.

PERFORMANCE MEASURE		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Indicated and selective populations receiving prevention services will gain skills and education related to substance abuse issues.	Scott County residents receiving programming will report an increase of substance abuse knowledge or life skills in dealing with substance use issues.	87%	89%	87%	87%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Outpatient Services (3801, 3805)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
TOTAL POSITIONS	39.12	38.12	38.24	38.24	38.24
REVENUE SUMMARY:					
I.D.S.A. Treatment	\$ 1,243,741	\$ 1,174,257	\$ 1,371,551	\$ 1,371,551	\$ 1,371,551
I.D.S.A. Prevention	170,406	166,698	173,198	173,198	173,198
United Way	19,579	20,950	20,950	20,950	20,950
Client Fees	91,279	133,854	109,097	109,097	109,097
Insurance Payments	406,895	417,294	392,786	392,786	392,786
Interest	50,552	14,529	12,458	12,458	12,458
Seventh Judicial District	124,883	123,178	125,445	125,445	125,445
Contributions	1,527	751	800	800	800
Scott County Jail	-	-	-	-	-
Local Schools	44,290	44,290	44,290	44,290	44,290
U S Fed Probation	145,986	150,556	110,556	110,556	110,556
Contractual Fees/Payment	118,872	112,389	96,379	96,379	96,379
SUB-TOTAL REVENUES	\$ 2,418,010	\$ 2,358,746	\$ 2,457,510	\$ 2,457,510	\$ 2,457,510
Scott County Contribution	41,475	42,000	42,000	42,000	42,000
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
Case Manger	98,000	98,000	98,000	98,000	98,000
TOTAL COUNTY CONTRIBUTION	149,475	150,000	150,000	150,000	150,000
TOTAL REVENUES	\$2,567,485	\$2,508,746	\$2,607,510	\$2,607,510	\$2,607,510
APPROPRIATION SUMMARY:					
Personal Services	\$ 1,688,742	\$ 1,655,755	\$ 1,666,869	\$ 1,722,494	\$ 1,722,494
Equipment	33,797	17,022	19,820	42,052	42,052
Expenses	408,272	361,246	438,661	470,259	470,259
Supplies	58,685	42,510	42,615	43,233	43,233
Occupancy	50,640	55,353	53,418	54,103	54,103
TOTAL APPROPRIATIONS	\$2,240,136	\$2,131,886	\$2,221,383	\$2,332,141	\$2,332,141
ANALYSIS					
FY14 non-salary costs for this program are recommended to increase/decrease 0% under current budgeted levels.					
FY14 revenues are recommended to increase/decrease 0% over current budgeted amounts for this program.					
1. Federal funding continues to be problematic for treatment programs					
2 . Search for grant funding necessary to offset federal decreases.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Residential Services (3802, 3804)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	39.55 39.56	38.55 39.17	38.87 35.78	38.87 36.17	38.87 36.17
REVENUE SUMMARY:					
I.D.S.A. Treatment	\$ 878,850	\$ 917,526	\$ 946,926	\$ 946,926	\$ 946,926
United Way	20,089	12,173	12,173	12,173	12,173
Client Fees	52,887	95,196	64,254	64,254	64,254
Insurance Payments	525,091	503,185	487,513	487,513	487,513
Interest	52,289	15,378	13,844	13,844	13,844
Contributions	3,131	474	1,300	1,300	1,300
County Commitments	60,872	64,210	66,058	66,058	66,058
Contractual Fees	116,174	31,210	24,003	24,003	24,003
SUB-TOTAL REVENUES	1,709,383	1,639,352	1,616,071	1,616,071	1,616,071
Scott County Contribution	295,432	295,432	295,432	295,432	295,432
Scott County Jail	100,000	97,600	100,000	100,000	100,000
TOTAL REVENUES	395,432	393,032	395,432	395,432	395,432
APPROPRIATION SUMMARY:					
Personal Services	\$ 1,639,993	\$ 1,662,008	\$ 1,702,970	\$ 1,699,736	\$ 1,699,736
Equipment	28,279	15,412	20,599	34,095	34,095
Expenses	377,569	331,515	358,179	374,503	374,503
Supplies	164,695	158,156	150,806	150,720	150,720
Occupancy	104,156	89,439	97,294	97,197	97,197
TOTAL APPROPRIATIONS	\$ 2,314,692	\$ 2,256,530	\$ 2,329,848	\$ 2,356,251	\$ 2,356,251
ANALYSIS					
FY14 non-salary costs for this program are recommended to increase/decrease 0% under current budgeted levels.					
FY14 revenues are recommended to increase/decrease 0% over current budgeted amounts for this program.					
1. Federal funding continues to be problematic for treatment programs					
2. Search for grant funding necessary to offset federal decreases.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Jail Based Assessment and Treatment (3803)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Counselors	7.00	7.00	7.00	7.00	7.00
Program Managers	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	8.00	8.00	8.00	8.00	8.00
REVENUE SUMMARY:					
IDSA Treatment					
Scott County Jail Based Project	44,650				
Interest	5,762	1,771	975	975	975
7th Judicial					
Contributions	289	146	300	300	300
Contractual Fees	3,332	2,943	1,055	1,055	1,055
SUB-TOTAL REVENUES	54,033	4,860	2,330	2,330	2,330
Scott County Contribution (38A)	154,899	154,899	154,899	154,899	154,899
TOTAL REVENUES	\$ 208,932	\$ 159,759	\$ 157,229	\$ 157,229	\$ 157,229
APPROPRIATION SUMMARY:					
Personal Services	\$ 209,470	\$ 219,840	\$ 197,626	\$ 199,732	\$ 199,732
Scott County Contribution	6,197	1,412	1,629	5,863	5,863
Equipment	32,759	31,845	38,314	43,960	43,960
Expenses	5,170	4,850	4,444	4,502	4,502
Supplies	1,787	1,928	1,878	1,941	1,941
Occupancy					
TOTAL APPROPRIATIONS	\$255,383	\$259,875	\$243,891	\$255,998	\$255,998
ANALYSIS					
FY14 non-salary costs for this program are recommended to increase/decrease <u> 0 </u> % under current budgeted levels.					
FY14 revenues are recommended to increase/decrease <u> 0 </u> % over current budgeted amounts for this program.					
1. Federal funding continues to be problematic for treatment programs					
2. Search for grant funding necessary to offset federal decreases.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: All others/CADS (38D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	0.22	0.22	0.22	0.22	0.22
Treatment Supervisor	0.63	0.63	0.63	0.63	0.63
Fiscal Officer/Finance Manager	0.22	0.22	0.22	0.22	0.22
Human Resource Officer	0.22	0.22	0.22	0.22	0.22
Admin Systems Manager	-	-	-	-	-
Account Receivable Coordinator	0.22	0.22	0.22	0.22	0.22
Client Accts Receivable Spec	0.22	0.22	0.22	0.22	0.22
Administrative Assistant	0.44	0.44	-	-	-
Clerical	8.00	8.00	7.00	7.00	7.00
Maintenance	0.66	0.66	0.66	0.66	0.66
QA/UR Program	0.50	0.50	0.50	0.50	0.50
Counselors	11.00	13.00	9.00	9.00	9.00
Program Managers	1.00	1.00	1.00	1.00	1.00
RN/LPN	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	24.33	26.33	20.89	20.89	20.89
REVENUE SUMMARY:					
IDSA Treatment	\$ 173,688	\$ 177,025	\$ 178,825	\$ 178,825	\$ 178,825
DASA	503,682	531,795	489,471	489,471	489,471
Rock Island County	60,710	59,660	59,660	59,660	59,660
United Way	40,000	41,500	41,500	41,500	41,500
Client Fees	127,851	126,721	157,197	157,197	157,197
Insurance Payments	144,317	88,934	94,066	94,066	94,066
Interest	27,888	8,316	6,276	6,276	6,276
Contributions	628	309	580	580	580
Medicaid, Illinois	93,503	96,684	97,864	97,864	97,864
Contractual Fees/Payment	27,188	34,289	27,413	27,413	27,413
SUB-TOTAL REVENUES	1,199,455	1,165,233	1,152,852	1,152,852	1,152,852
Scott County Contribution (38A)	-	-	-	-	-
TOTAL REVENUES	\$ 1,199,455	\$ 1,165,233	\$ 1,152,852	\$ 1,152,852	\$ 1,152,852
APPROPRIATION SUMMARY:					
Personal Services	\$ 862,498	\$ 893,275	\$ 800,507	\$ 707,310	\$ 707,310
Equipment	16,977	7,651	8,491	11,504	11,504
Expenses	214,927	193,562	210,749	193,736	193,736
Supplies	57,773	50,943	49,047	45,516	45,516
Occupancy	81,366	74,800	65,178	26,634	26,634
TOTAL APPROPRIATIONS	\$1,233,541	\$1,220,231	\$1,133,972	\$984,700	\$984,700
ANALYSIS					
FY14 non-salary costs for this program are recommended to increase/decrease <u> 0 </u> % under current budgeted levels.					
FY14 revenues are recommended to increase/decrease <u> 0 </u> % over current budgeted amounts for this program.					

Community Health Care



MISSION STATEMENT: Community Health Care serves the Quad Cities with quality health care for all people in need.

ACTIVITY/SERVICE:	Scott County Population Data	DEPARTMENT:	40.4001		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	142		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$302,067	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Visits of clients below 100% Federal Poverty Level		N/A	N/A	1398 (6 mths)	2796
Visits of clients below 101 - 138% Federal Poverty Level		N/A	N/A	396 (6 mths)	792
Visits of clients above 138% Federal Poverty Level		N/A	N/A	378 (6 mths)	756

PROGRAM DESCRIPTION:

CHC provides comprehensive primary health care for the Quad City Population in need on a sliding fee scale basis.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Scott County citizens will be provided health care regardless of income	Cost of healthcare provided	\$302,067	\$302,067	\$302,067	\$150,200

ACTIVITY/SERVICE:	Affordable Care Act Assistance	DEPARTMENT: CHC 40.4002		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		37,865
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$52,946
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Scott County Resident Affordable Care Act Assisted		N/A	N/A	175
Scott County Resident Affordable Care Act Enrolled - Marketplace		N/A	N/A	5
Scott County Resident Affordable Care Act Enrolled - Medicaid Expansion		N/A	N/A	60
				200

PROGRAM DESCRIPTION:

CHC provides comprehensive primary health care for the Quad City Population in need on a sliding fee scale basis. CHC Navigators will assist individuals enroll in some form of insurance program. There are time limits to enrollment: 1/1/14-3/31/14 and 11/15/14-1/15/15.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Scott County citizens will be provided assistance with enrollment for insurance	80% of the citizens seen at CHC will accept assistance for enrollment	N/A	N/A	80%	80%
Scott County citizens will have insurance coverage: private, Medicaid or Medicare	65% of the citizens seen at CHC will have some form of insurance coverage	N/A	N/A	65%	95%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Health Serv-Comm Services (40.4001)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	6.68	8.05	6.62	6.62	6.62
REVENUE SUMMARY:					
Scott County Contribution	\$302,067	\$302,067	\$302,067	\$302,067	\$302,067
TOTAL REVENUE	\$302,067	\$302,067	\$302,067	\$302,067	\$302,067
APPROPRIATION SUMMARY:					
Personal Services	\$267,965	\$187,682	\$187,596	\$187,596	\$187,596
Expenses	-	-	-	-	-
Supplies	-	-	-	-	-
TOTAL APPROPRIATIONS	\$267,965	\$187,682	\$187,596	\$187,596	\$187,596

ANALYSIS

The FY15 non-salary costs for the program, Health Services- Community Services, are recommended to remain flat with the current budgeted levels.

The FY15 revenues are recommended to remain flat with the current budgeted amounts for this program.

CHC has three insurance navigators and have been working with multiple agencies within Scott County since 10-1-13 to get people enrolled in insurance plans. Individuals who utilize CHC are not required to be insured although it is a federal rule. CHC will be offering assistance to all who come to CHC and tracking how many people accept the assistance. CHC will also be tracking the number of people in three categories of the federal poverty level. CHC will be monitoring how many people they enroll and how much money is spent in FY14 (1/1/14-6/30/14) and FY15 on those who have not been approved yet.

Issues:

1. Getting individuals enrolled in some insurance plan utilizing Navigators.
2. Implementation of ACA and Medicaid Expansion on 1/1/14 results in additional insured patients accessing services.
3. Future funding from the county.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Health Serv-Other (40.4002)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	216.87	237.00	218.52	218.52	218.52
Iowa State Dept Health/Child Health	\$24,375	\$33,798	\$33,798	\$33,798	\$33,798
HHS-UHI	2,797,793	3,240,000	3,240,000	3,240,000	3,240,000
Patient Fees	15,733,068	15,046,600	15,046,600	15,046,600	15,046,600
HHS-Homeless	216,194	216,194	216,194	216,194	216,194
Other	800,928	850,566	850,566	850,566	850,566
SUB-TOTAL REVENUES	\$19,572,358	\$19,387,158	\$19,387,158	\$19,387,158	\$19,387,158
Scott County Contribution	\$52,946	\$52,946	\$52,946	\$52,946	\$52,946
TOTAL REVENUE	\$19,625,304	\$19,440,104	\$19,440,104	\$19,440,104	\$19,440,104
APPROPRIATION SUMMARY:					
Personal Services	\$13,737,169	\$13,109,596	\$13,109,596	\$13,109,596	\$13,109,596
Expenses	3,467,334	2,740,659	2,740,659	2,740,659	2,740,659
Supplies	1,784,401	2,061,656	2,061,656	2,061,656	2,061,657
Occupancy	758,686	760,862	760,862	760,862	760,862
TOTAL APPROPRIATIONS	\$19,747,590	\$18,672,773	\$18,672,773	\$18,672,773	\$18,672,774
ANALYSIS					
<p>The FY15 non-salary costs for this program, Health Services, are recommended to remain flat with the current budgeted levels.</p> <p>The FY15 revenues are recommended to remain flat with the current budgeted amounts for this program.</p> <p>CHC has three insurance navigators and have been working with multiple agencies within Scott County to get people enrolled in some insurance plan. CHC will be monitoring how many people they enroll and how much money is spent in FY14 (1/1/14-6/30/14) and FY15 on those who have not been approved yet.</p> <p>Issues:</p> <ol style="list-style-type: none"> 1. Getting individuals enrolled in some insurance plan utilizing Navigators. 2. Implementation of ACA and Medicaid Expansion on 1/1/14 results in additional insured patients accessing services 					

DURANT AMBULANCE



ACTIVITY/SERVICE:	Durant Ambulance	DEPARTMENT:	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	3000
BOARD GOAL:	Health Safe Community	FUND:	01 General
		BUDGET:	\$20,000

OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of 911 calls responded to.	611	631	670	670
Number of 911 calls answered.	614	635	675	675
Average response time.				

PROGRAM DESCRIPTION:
Emergency medical treatment and transport

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Respond to all 911 requests in our area	Responded to 99% of all 911 requests in our area	611/614 -99.5%	635/639--99.4%	670/675--99%	670/675--99%
Respond within 15 minutes to 90% of 911 calls	Responded within 15 minutes to 90% of the 911 requests in our area.	542/611 - 88.7%	Responded within 15 minutes to 86.3% of calls	Respond within 15 minutes to 88% of calls.	Respond within 15 minutes to 88% of calls.

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FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Emergency Care & Transfer (4200)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	17.00	17.00	17.00	18.00	18.00
TOTAL POSITIONS	17.00	17.00	17.00	18.00	18.00
REVENUE SUMMARY:					
Political Subdivision Contracts	12,919	15,000	15,000	15,000	15,000
Services	200,238	212,000	212,000	212,000	212,000
Contributions	38,791	10,000	10,000	10,000	10,000
Other	6,599	(11,700)	(8,700)	(8,700)	(8,700)
SUB-TOTAL REVENUES	\$258,547	\$225,300	\$228,300	\$228,300	\$228,300
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES	\$278,547	\$245,300	\$248,300	\$248,300	\$248,300
APPROPRIATION SUMMARY:					
Equipment	\$ 7,364	\$ 100,000	\$ 154,000	\$ 10,000	\$ 10,000
Expenses	212,919	229,300	269,500	273,500	273,500
Supplies	14,642	20,500	18,500	18,500	18,500
Occupancy	6,138	7,000	7,000	7,000	7,000
TOTAL APPROPRIATIONS	\$241,063	\$356,800	\$449,000	\$309,000	\$309,000

ANALYSIS

FY15 non-salary costs for this program are recommended to increase/decrease 0 % under current budgeted levels.

FY15 revenues are recommended to increase/decrease 0 % over current budgeted amounts for this program.

List issues for FY15 budget:

1. Volume of calls remains steady at previous years' levels.
2. Revenue remains sufficient to sustain operations.
- 3.



EMA

Ross Bergen, 563-344-4054, www.iascema.com

MISSION STATEMENT: The Scott County Emergency Management Agency exists under Iowa Code 29C for the purposes of county-wide preparedness, mitigation, response, recovery, detection, protection and prevention of natural or man-made disasters.

ACTIVITY/SERVICE:	Emergency Planning	DEPARTMENT:	68A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	80 EMA	
BOARD GOAL:	Health Safe Community	FUND:	BUDGET:	30%
				county-wide
OUTPUTS	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
Revise multihazard plan to reflect ESF format	20%	20%	20%	20%
Update Radiological Emergency Response Plans	100%	100%	100%	100%
Update QCSACP (Mississippi Response) annually	100%	100%	100%	100%
Achieve county-wide mitigation plan	complete pending approval	completed and approved		

PROGRAM DESCRIPTION:

IAW Iowa Code 29C.9(6) Emergency planning means the annual maintenance of: the Scott County Multi-Hazard Emergency Operations Plan; Scott County Radiological Emergency Response Plans, and; the Quad Cities Sub-Area Contingency Plan for incidents on the Mississippi River

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
5 year project. Re-write emergency plan to reflect 15 emergency support functions	Achieving the desired outcome ensures coordinated response and recovery operations for any hazard event in Scott County	20%	20%	20%	20%
Annual update of Scott County Off-Site Radiological Emergency Response Plan (risk county Exelon)	Achieving the desired outcome ensures coordinated response operations and safety for Scott County citizens	100%	100%	100%	100%
Annual update of Scott County Off-Site Radiological Emergency Response Plan (host county DAEC)	Achieving the desired outcome ensures coordinated response operations to support evacuees from Linn County	100%	100%	100%	100%
Mitigation Planning	Assist County in producing a mitigation plan that is accepted by FEMA Plan completed pending local, state and federal approval	complete, pending federal approval	100%		

ACTIVITY/SERVICE:	Training	DEPARTMENT:		EMA 68A
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		Responders
BOARD GOAL:	Growing County	FUND:	80 EMA	BUDGET: 25%
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
EMA Coordinator Training		100%	100%	100%
Coordinate annual RERP training		100%	100%	100%
Coordinate or provide other training as requested			100%	meet requests

PROGRAM DESCRIPTION:

Maintenance of dissemination of training and exercise opportunities for Scott County responders

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Meet State required 24 hours of professional development training annually	Meeting the requirement results in maintaining federal funding for this Agency	100%	100%	100%	100%
Coordinate / provide training for EOC staff and other agencies to support radiological emergency response	Annual documentation of coordination for or providing training required to maintain federal support of this agency.	100%	100%	100%	100%
Fulfill requests for training from responders, jurisdictions or private partners.	Meeting the needs of local agency / office training is a fundamental service of this agency and supports County wide readiness	training coordinated/ presented as requested	provided and coordinated as requested or needed	provide/ coordinate as requested or needed	provide/ coordinate as requested or needed

ACTIVITY/SERVICE: Organizational		DEPARTMENT: EMA 68A			
BUSINESS TYPE: Core Service		RESIDENTS SERVED: 80 EMA		County-wide	
BOARD GOAL: Service with PRIDE		FUND:		BUDGET: 35%	
OUTPUTS		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
grant coordination activities	VIPS Fire Grants		100		
information dissemination	local / state / federal information		all completed as information was received	daily dissemination of information received	daily dissemination of information received
support to responders	via MCIRV and MCV		all requests met	meet all requests as possible	meet all requests as possible
required quarterly reports. State and county		100%	100%		

PROGRAM DESCRIPTION:

This program is what keeps this office functioning in order to provide a base to support training, exercise, planning, and, mitigation requirements for Scott County.

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
This program includes information dissemination made through this agency to public and private partners meetings.		as received via email, phone and website	100	disseminate information to all jurisdictions / agencies	disseminate information to all jurisdictions / agencies
This agency has also provided support to fire and law enforcement personnel via EMA volunteer's use of our mobile response vehicles.		support provided as requested	100	provided support at requested / needed	provided support at requested / needed

ACTIVITY/SERVICE: Exercises		DEPARTMENT: EMA 68A			
BUSINESS TYPE: Core Service		RESIDENTS SERVED: Choose One		County-wide	
BOARD GOAL: Growing County		FUND:		BUDGET: 10%	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
RERP		100%	100%	100%	100%
5 year HSEMD exercise program completion		100%	100%	100%	100%

PROGRAM DESCRIPTION:

This program includes exercise participation undertaken by the Scott County Emergency Management Agency and/or public/private response partners to meet the State 5 year plan, as well as active participation in the FEMA radiological exercise program

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
RERP evaluated or training exercises results completed without a deficiency noted	Trains all EOC and off-site agencies in the correct response to a radiological incident.	100%	100%	100%	100%
5 year exercise program requires a minimum of two tabletop or one functional exercise per year.	Requirement helps drive multi-agency planning for exercise goals, resulting in realistic outcomes for each agency / department	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Emergency Preparedness (68.1000)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Intergovernmental	\$39,000	39,000	\$39,000	\$39,000	39,000
Miscellaneous	40,918	49,000	49,000	49,000	49,000
SUB-TOTAL REVENUES	\$79,918	\$88,000	\$88,000	\$88,000	\$88,000
Scott County Contribution	38,000	38,000	38,000	38,000	\$38,000
TOTAL REVENUES	\$117,918	\$126,000	\$126,000	\$126,000	\$126,000
APPROPRIATION SUMMARY:					
Personal Services	\$92,919	\$95,788	\$95,934	\$97,854	\$97,854
Equipment	108	5,000	4,000	4,500	4,500
Expenses	8,617	18,500	17,500	17,150	17,150
Supplies	4,135	6,700	7,200	6,450	6,450
TOTAL APPROPRIATIONS	\$105,779	\$125,988	\$124,634	\$125,954	\$125,954
ANALYSIS					
<p>FY15 non-salary costs for this program are recommended to decrease by \$600 and revenues are recommended to remain constant from FY14. There is no increase in Scott County contribution from FY14 to FY15.</p> <p>There are no additional issues for FY15 budget.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Scott Emergency Communication Center (68.6802)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A SECC Director	1.00	1.00	1.00	1.00	1.00
505-A Deputy Director	1.00	1.00	1.00	1.00	1.00
332-A Technical Support Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Training/Quality Manager	1.00	1.00	1.00	1.00	1.00
Shift Supervisor	6.00	6.00	6.00	6.00	6.00
Dispatchers	42.00	42.00	42.00	42.00	42.00
Warrant Clerk	2.00	2.00	2.00	2.00	2.00
Part-time	2.50	2.50	2.50	2.50	2.50
TOTAL POSITIONS	57.50	57.50	57.50	57.50	57.50
REVENUE SUMMARY:					
Intergovernmental	267,514.00	175,362	175,362	140,376	140,376
Use of Money and Propety	-	-	-	-	-
Miscellaneous	61	-	-	500	500
SUB-TOTAL REVENUES	\$267,575	\$175,362	\$175,362	\$140,876	\$140,876
Scott County Contribution	7,303,080	7,291,323	7,291,323	7,212,184	7,212,184
TOTAL REVENUES	\$7,570,655	\$7,466,685	\$7,466,685	\$7,353,060	\$7,353,060
APPROPRIATION SUMMARY:					
Personal Services	\$3,975,407	\$4,359,630	\$4,359,630	\$4,273,055	\$4,273,055
Capital Improvements	712,294	-	-	427,500	427,500
Expenses	2,018,352	2,120,427	2,120,427	2,483,313	2,483,313
Supplies	22,659	46,495	46,495	37,300	37,300
Debt Service	914,508	920,133	920,133	1,354,635	1,354,635
TOTAL APPROPRIATIONS	\$7,643,220	\$7,446,685	\$7,446,685	\$8,575,803	\$8,575,803
ANALYSIS					
For FY15, Personal Services decreased by almost \$87,000 even with the 2% salary increase adjustment. Benefits were adjusted based upon actual FTEs.					
FY15 Revenues are expected to decrease by about \$35,000 and SECC is planning expenditures that will reduce fund balance, and the Scott County Contribution to SECC has dropped by \$70,000 from FY14 to FY15.					
Debt Service has increased by \$430,000 due to the planned early payoff to the City of Davenport for an equipment note and some monies have been moved from Expenses to Debt Services.					
General Expenses are up by \$300,000 from FY14 due to the increase in maintenance of computers and maintenance of the 800 MHz radios. FSS has begun budgeting for some SECC expenses such as building maintenance and utilities in FY15.					

HUMANE SOCIETY



Director: Pam Arndt, Phone: 563-388-6655, Website: hssc.us

MISSION STATEMENT: The Humane Society of Scott County is committed to providing humane care and treatment for all animals entrusted to us. to care for homeless animals and protect those that are abused and neglected. To educate the communities we serve about spay/neuter and responsible ownership.

ACTIVITY/SERVICE:	Animal bite quarantine and follow-up	DEPARTMENT:	20U		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	640		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET:	\$12,478
OUTPUTS		2011-12	2012-13	2013-14	3 MONTH
		ACTUAL	ACTUAL	PROJECTED	ACTUAL
Number of bite reports handled		579	581	580	580
Number of animals received rabies vaccinations at the clinics		332	243	290	290

PROGRAM DESCRIPTION:

Complete the bite reports, assure quarantine of the bite animal and follow up after the quarantine period is over. Issue citations when necessary. Iowa Code Chapter 351

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	3 MONTH
		ACTUAL	ACTUAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				
Bites have follow up.	90% of quarantined animals involved in a bite are followed up within 24 hours of the end of quarantine.	79.00%	71.00%	75.00%	75.00%
Reduce the number of animals involved in a bite without a current rabies vaccination.	Maintain offering 5 low cost rabies clinic held at the HSSC per year.	6 clinics	5 clinics	5 clinics	5 clinics
Ensure owned cats and dogs involved in bites get current rabies vaccination	Citations issued to 75% of pet owners for non compliance of rabies vaccination.	77.00%	62.00%	75.00%	75.00%

ACTIVITY/SERVICE:	Quarantine of Unowned animals at HSSC	DEPARTMENT:	Humane Society 20U		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	67		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$4,500	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of bite cats and dogs quarantined at the HSSC		128	107	100	100
Number of bat exposures		27	58	40	40
Number of Dog vs Dog bites		87	50	60	60
Number of cats & dogs with current rabies vacc when bite occurred		254	230	240	240

PROGRAM DESCRIPTION:

Stray cats and dogs involved in a bite or scratch that breaks the skin are quarantined at the HSSC up to 10 days. Bats involved in bite or human exposure are sent for rabies test.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Protect bite victims from possible rabies infection.	Rabies status is known for 100% of HSSC confined animals.	100.00%	100.00%	100.00%	100.00%

ACTIVITY/SERVICE:	Animal Control	DEPARTMENT:	Humane Society	44A	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	450		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$33,317	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Cost per animal shelter day		\$9.27	\$7.50	\$9.00	\$9.00
Cost per county call handled		\$40.00	\$40.00	\$40.00	\$40.00
Total number of animals adopted		23.00%	22.00%	22.00%	22.00%
Total number of animals returned to owner		18.00%	19.00%	20.00%	20.00%

PROGRAM DESCRIPTION:

House stray animals brought in from unincorporated Scott County. Scott County Code, Chapter 34.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Animals will be placed back into their home	20% of strays from unincorporated Scott County are returned to their owner.	13.00%	16.00%	16.00%	16.00%
Animals will be placed in a home	15% of strays from unincorporated Scott County are adopted.	29.00%	19.00%	19.00%	19.00%
Animals will be placed back into their home	90% of strays returned to their owner from unincorporated Scott County are returned within 6 days.	95.00%	91.00%	90.00%	90.00%
Return more stray animals to their owners by offering micro-chipping clinics along with the rabies clinics.	Increase the number of animals micro-chipped at clinics by 10%	N/a	N/a	50 animals	90.00%

ACTIVITY/SERVICE:	Animal Control	DEPARTMENT:	Humane Society 20U	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	162	
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$8,000
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Total number of animals brought in from rural Scott County		313	248	245
Number of calls animal control handle in rural Scott County		379	303	305
Total number of stray animals brought in from rural Scott County		306	240	245

PROGRAM DESCRIPTION:

Respond to complaints and pick up strays that are running loose or are confined in unincorporated Scott County. Return strays to their owners when claimed. Scott County Code Chapter 34

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Protect public and animals from injury	57% of dispatched calls for animals running at large will result in the animal being secured.	60.00%	56.00%	N/A	N/A
Protect public and animals from injury	75% of dispatched calls for animals running at large will result in the animal being confined and impounded.	N/A	N/A	75.00%	75.00%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Animal Shelter (4400)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	20.00	18.00	21.00	21.00	21.00
REVENUE SUMMARY:					
Adoptions	54,204	60,000	57,000	58,000	58,000
Board	27,291	30,000	27,000	28,000	28,000
City of Davenport	199,897	203,905	203,905	207,983	207,983
City of Bettendorf	39,741	40,924	39,740	39,740	39,740
Contributions	118,481	112,000	118,000	119,000	119,000
Education & Volunteers		25			
Euthanasia	7,859	12,000	10,000	10,000	10,000
Excessive Animal Permit	60	75	60	60	60
Fund Raising Events	14,358	12,000	15,000	15,000	15,000
Golden Companion	1,558	3,000	2,000	2,500	2,500
Grants	100	22,000	5,000	5,000	5,000
Heartworm Test	1,880	2,500	2,000	2,000	2,000
Impound	43,275	55,000	45,000	45,000	45,000
Memberships	680	2,100	2,000	2,100	2,100
Miscellaneous	1,345	500	1,400	1,400	1,400
Notice of Violation	6,475	6,000	6,500	6,500	6,500
Out of County	800	1,000	1,000	1,000	1,000
Rabbit	815	1,000	1,000	1,000	1,000
Retail	9,260	12,000	11,000	11,000	11,000
Spay and Neuter	22,691	23,000	23,000	23,000	23,000
Surrender	6,632	8,000	7,000	7,000	7,000
City Animal Licensing	33,070	45,000	35,000	35,000	35,000
Transfer frm Capital/NB	60,023	40,000	45,000	40,000	40,000
SUB-TOTAL REVENUES	650,495	692,029	\$657,605	\$660,283	\$660,283
Scott County Health Dept	15,873	24,987	15,873	15,873	15,873
Scott County Contribution	33,137	34,317	33,137	33,317	33,317
TOTAL REVENUES	\$699,505	\$751,333	\$706,615	\$709,473	\$709,473
APPROPRIATION SUMMARY:					
Personal Services	496,225	487,300	496,300	496,300	496,300
Equipment	132,849	169,600	144,800	144,800	144,800
Supplies	22,830	30,000	23,500	23,500	23,500
Occupancy	48,065	50,700	48,900	48,900	48,900
TOTAL APPROPRIATIONS	\$699,969	\$737,600	\$713,500	\$713,500	\$713,500
ANALYSIS					
FY15 non-salary costs for this program are recommended to increase/decrease <u> 0 </u> % under current budgeted levels.					
FY15 revenues are recommended to increase/decrease <u> n/a </u> % over current budgeted amounts for this program.					
List issues for FY14 budget:					
<ol style="list-style-type: none"> 1. Decrease in projection for adoptions to match 2014 projection. 2. Decrease in boarding revenue to match 2014 projection. 3. Slight increase in revenue from municipalities. 4. Revenue from contributions projected to increase over 2014 budget. 5. Overall, slight shortfall of revenue over expenses. 6. Improving economy may temper financial challenges caused by animal abandonment and low adoption and increase revenue from contributions. 					

County Library

Director: Paul Seelau, Phone: 563-285-4794, Website: scottcountylibrary.org



MISSION STATEMENT: It is the mission of the Scott County Library System to make available library materials and information in a variety of formats to people of all ages.

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27,864	
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET: \$491,748
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# materials checked out		185,109	179,202	180,098
# of downloadable electronic materials checked out		3,932	6,180	7,138
				7,209

PROGRAM DESCRIPTION:

Circulation – Access to materials

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
# materials checked out and # materials downloaded	Increase materials use by 1%	189,041 or -.02%	185,382 or -2%	187,236 or 1%	189,108 or 1%

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:	Library 67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		27,864
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET: \$60,870
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of customer service contacts		34,601	23,145	23,724

PROGRAM DESCRIPTION:
 Reference and directional questions, in person, phone, e-mail

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Number of customers service contacts	Effectiveness: Increase staff customer interactions by 3%	34,601	23,145 or -33%	23,724 or 2.5%	24,436 or 3%

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27,864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$7,873
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of Library computer uses		20,086	17,796	18,240
# of Library wireless uses		1,000	4,679	5,359

PROGRAM DESCRIPTION:

Public computer use and library wireless use

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Number of Library computer uses and # of Library wireless uses	Increase computer and internet use by 2%	21,086	22,475 or 7%	23,599 or 5%	24,071 or 2%

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27,864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$54,851
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of page loads on website		120,562	110,402	115,222
# of database hits		37,649	46,104	56,933
# of social media followers		50	635	700
				784

PROGRAM DESCRIPTION:
 Access to website, subscription databases, social media outlets

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Number of database hits and # of page loads on website and # of social media followers	Increase online interacting by 12%	158,568 or 154%	157,141 or -1%	172,855 or 10%	193,598 or 12%

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	24,864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$247,902
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of items added to collection		20,820	10,016	10,216
# of items withdrawn from the collection		5,348	10,862	7,760
# of items in the collection		105,712	122,787	125,243
				128,910

PROGRAM DESCRIPTION:

Provide a current and well-maintained collection of physical and downloadable items.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
# of items in the collection	Maintain number of items in collection within 2%	121,209 or 15%	122,787 or -1%	125,243 or 2%	128,910 or 2%

Note: The 15% increase for 2011-12 is an anomaly because SCLS joined the WILBOR ebook consortium. Barring exceptions like this, the goal is to maintain the collection size within 2% to meet State Library of Iowa accreditation standards.

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27,864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$178,879
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Visitor Count		156,413	166,697	168,364

PROGRAM DESCRIPTION:
 Facility and operations management

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Door Count	Increase visitor count 2%	156,413 or -5%	166,697 or 7%	168,364 or 1%	171,731 or 2%

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27,864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$22,475
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
# of PR methods used		15	26	31

PROGRAM DESCRIPTION:

Public relations

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Number of methods used	Increase number of methods used by 50%	15 or 50%	26 or 73%	31 or 20%	47 or 50%

ACTIVITY/SERVICE:	Programming	DEPARTMENT:	67A		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	27,864		
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$82,545	
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
In-Library program attendance		8,246	9,613	9,805	10,099

PROGRAM DESCRIPTION:
 Juvenile, young adult and adult attendance at in-library programs

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
In-Library program attendance	Increase attendance by 3%	8,246 or 2%	9,613 or 17%	9,805 or 2%	10,099 or 3%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2014-15	2014-15	2014-15
PROGRAM: Library Resources & Services (4600)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Library Director	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Reference Librarian	1.00	1.00	1.00	1.00	1.00
Children's Librarian	1.00	1.00	1.00	1.00	1.00
Bookmobile Librarian	1.00	1.00	1.00	1.00	1.00
Technical Processing Clerk	1.00	1.00	1.00	1.00	1.00
Circulation Librarian	1.00	1.00	1.00	1.00	1.00
Reserve Librarian	1.00	1.00	1.00	1.00	1.00
Processing Clerk	1.25	1.25	1.25	1.25	1.25
Library Page	1.00	1.00	1.00	1.00	1.00
Bookmobile Driver	1.00	1.00	1.00	1.00	1.00
Station Attendants	3.94	3.94	3.94	3.94	3.94
Data Entry Clerk	1.10	1.10	1.10	1.10	1.10
TOTAL POSITIONS	16.29	16.29	16.29	16.29	16.29
REVENUE SUMMARY:					
Grants and Reimbursements	-	-	-	-	-
Intergovernmental	544,099	572,812	572,874	565,446	565,446
Fees and Charges	15,652	12,000	12,000	12,000	12,000
Miscellaneous	30,077	1,241	1,179	8,000	8,000
SUB-TOTAL REVENUES	\$589,828	\$586,053	\$586,053	\$585,446	\$585,446
Scott County Contribution	532,955	551,588	551,588	561,697	561,697
TOTAL REVENUES	\$1,122,783	\$1,137,641	\$1,137,641	\$1,147,143	\$1,147,143
APPROPRIATION SUMMARY:					
Personal Services	747,596	786,268	800,269	823,704	823,704
Capital Outlay	129,287	106,139	95,190	95,190	95,190
Equipment	-	-	-	-	-
Expenses	162,184	167,100	180,548	185,249	185,249
Supplies	41,696	45,500	43,000	43,000	43,000
TOTAL APPROPRIATIONS	1,080,763	\$1,105,007	\$1,119,007	\$1,147,143	\$1,147,143
ANALYSIS					
<p>Scott County's contribution is increasing due to the required levy request by the Library Board. Additionally, the county's population allocation percentage increased due to a withdrawal of a member community in FY 14.</p>					



Medic Ambulance

Director: Linda Frederiksen, Phone: 563-323-1000, Website: www.medicems.com

MISSION STATEMENT: The mission of MEDIC EMS is to improve the health, safety, and security of our community by providing high quality emergency medical services and healthcare transportation

ACTIVITY/SERVICE:	911 Ambulance Response	DEPARTMENT:		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$0
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED
Requests for ambulance service		27,018	28,021	28,800
Total number of transports		21,535	21,753	21,759
Community CPR classes provided		192	345	150
Child passenger safety seat inspections performed		31	30	30

PROGRAM DESCRIPTION:

Provide advanced level pre hospital emergency medical care and transport.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Urban response times will be < 7 minutes 59 seconds	Response time targets will be achieved at > 90% compliance	85.98%	88.03%	90.00%	90.00%
Rural response times will be <14minutes 59 seconds	Response time targets will be achieved at > 90% compliance	87.11%	89.100%	91.00%	91.000%
Increase the likelihood of functional neurologic outcomes post cardiac arrest for non-traumatic and non-pediatric cardiac arrest	% of non-traumatic and non-pediatric cardiac arrest patients receiving pre-hospital hypothermia treatment at >80%	64%	86%	90%	90%
Increased cardiac survivability from pre-hospital cardiac arrest	% of cardiac arrest patients discharged alive	21%	14%	40%	40%

ACTIVITY/SERVICE:	911 EMS Dispatching	DEPARTMENT:	Medic	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Health Safe Community	FUND:	01 General	
		BUDGET:	\$0	
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
EMD services performed	14,459	15,599	15,600	15,600

PROGRAM DESCRIPTION:

Provide dispatch services for responding ambulances. Provide pre-arrival medical instructions to citizens accessing the 911 system.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Provide pre-arrival emergency medical dispatch instructions to persons who call 911	Delivery of Emergency Medical Dispatch instructions will be maintained at > 95% compliance	94.60%	95.49%	95%	95.00%
Provide pre-arrival CPR instructions on known cardiac arrest calls	Instructions provided will be at 95% compliance	95%	85%	90%	90%
Provide post-dispatch instructions to persons who call 911	Delivery of Emergency Medical Dispatch instructions will be maintained at > 90% compliance	98.49%	98.53%	99%	99.00%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Medic Emergency Medical Services (47)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	1.00
Supervisor Paramedic, EMT	56.00	56.00	56.00	56.00	56.00
Medical Director	0.20	0.20	0.20	0.20	0.20
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	1.00
Manager	7.00	6.00	6.00	6.00	6.00
System Status Controller	14.50	14.50	14.50	14.50	14.50
Support Staff	-	-	-	-	-
Wheelchair/Shuttle Operator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	80.70	79.70	79.70	79.70	79.70

REVENUE SUMMARY:					
Net Patient Revenue	7,490,153	7,919,086	7,771,497	8,010,262	8,010,262
Other Support	881,027	856,500	768,273	768,273	856,500
Genesis Medical Center	-	-	-	-	-
Trinity Medical Center	-	-	-	-	-
SUB-TOTAL REVENUE	\$8,371,180	\$8,775,586	\$8,539,770	\$8,778,535	\$8,866,762
Scott County Contribution	-	-	-	-	-
TOTAL REVENUES	\$8,371,180	\$8,775,586	\$8,539,770	\$8,778,535	\$8,866,762
APPROPRIATION SUMMARY:					
Personal Services	\$ 5,835,385	6,121,857	\$ 5,760,264	\$ 5,944,874	\$ 5,944,874
Equipment	30,081	23,000	19,788	23,500	23,500
Expenses	2,299,233	2,520,500	2,402,654	2,447,777	2,447,777
Supplies	229,608	245,000	224,007	214,000	214,000
Occupancy	136,304	\$ 140,000	144,414	140,000	140,000
TOTAL APPROPRIATIONS	\$8,530,611	\$9,050,357	\$8,551,127	\$8,770,151	\$8,770,151

ANALYSIS

FY14 non-salary costs for this program are recommended to increase/decrease 0 % under current budgeted levels.

FY14 revenues are recommended to increase/decrease 0 % over current budgeted amounts for this program.

List issues for FY14 budget:

1. Slight excess of revenue over expenses projected for FY15, unlike prior 3 fiscal years.
2. Iowa Care sunset may temper losses from unreimbursed transport.
3. Iowa Health and Wellness plan provides transportation benefit and allows local physician participation.
4. However, contractual adjustments mean only 48% of dollars billed anticipated to be received.
5. Salaries projected down 1.5%
6. Economies sought in reductions of office supplies, travel, meetings, and education.

QC Convention/Visitors Bureau



Director: Joe Taylor, Phone:

Website: www.visitquadcities.com

MISSION STATEMENT: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.

ACTIVITY/SERVICE:	External Marketing to Visitors	DEPARTMENT:	QCCVB	
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:		
BOARD GOAL:	Growing County	FUND:	Choose One	BUDGET: \$70,000
OUTPUTS		2011-12	2012-13	2013-14
		ACTUAL	PROJECTED	PROJECTED

PROGRAM DESCRIPTION:

The QCCVB increases visitor expenditures and overnight stays through strategic sales, marketing, and services. We promote and package the Quad Cities to attract and meet the needs of meetings, conventions, group tours, sporting events and competitions, special interest groups, and the leisure traveler. We are also community liaison for enhancing the quality of life for current and potential new residents, by supporting the development of new attractions, events, and special interests. Scott County residents benefit from increased hotel/motel tax revenues, sales tax revenues, food & beverage taxes, and gaming revenues and taxes. The increased expenditures received from visitors, keeps property taxes low. State tourism reports the benefit to each resident to be on average \$500 less in property taxes every year.

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	PROJECTED	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Increase Hotel/Motel taxes and Retail Sales Taxes to the County	Increase of 2% over previous Fiscal Year	3,094,569.00	3,436,016.00	3,213,600.00	3,680,000.00
Increase visitor inquiries processed, documented and qualified	Increase of 2% over previous Fiscal Year	297,824.00	297,482.00	309,000.00	312,000.00
Increase group tour operator inquiries processed, documented and qualified	Increase of 2% over previous Fiscal Year	1,061.00	1,752.00	1,185.00	1,350.00
Increase convention/meeting planner and trade show leads	Increase of 2% over previous Fiscal Year	2,450.00	2,514.00	2,575.00	2,900.00

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2213-14	2014-15	2014-15
PROGRAM: Regional Tourism Development (5400)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	13.00	13.00	13.50	13.00	13.00
REVENUE SUMMARY:					
Davenport	\$ 462,845	\$ 420,000	\$ 420,000	\$ 425,000	\$ 425,000
Bettendorf	196,093	195,000	195,000	200,000	200,000
Moline	231,526	215,000	215,000	220,000	220,000
Rock Island	95,736	79,000	79,000	83,000	83,000
East Moline	3,000	3,000	3,000	3,000	3,000
Rock Island County	12,000	15,000	15,000	15,000	15,000
Silvis	1,000	1,000	1,000	1,000	1,000
LeClaire	5,000	5,000	5,000	10,000	10,000
Carbon Cliff	5,000	5,000	5,000	5,000	5,000
Eldridge	4,250	3,000	3,000	1,000	1,000
State of Illinois/LTCB Grant	230,076	176,000	176,000	230,000	230,000
State of Illinois/Marketing Partnership Grant	54,929	50,000	50,000	75,000	75,000
State of Illinois/International Grant	94,854	75,400	75,400	90,000	90,000
Other Grants	55,000	35,000	35,000	50,000	50,000
Interest	4,273	3,250	3,250	3,500	3,500
Miscellaneous Income	807,238	50,000	50,000	50,000	50,000
Mississippi Valley Welcome Center	-	-	-	-	-
Membership Income	55,975	65,000	65,000	57,000	57,000
Publications Income	10,790	10,000	10,000	10,000	10,000
Joint Projects Income	4,616	10,000	10,000	10,000	10,000
Friends of QC Grant	1,000	10,000	10,000	10,000	10,000
Corporate Donations	10,000	10,000	10,000	10,000	10,000
QC Sports Commission Income	37,098	15,000	15,000	15,000	15,000
SUB-TOTAL REVENUES	\$2,382,299	\$1,450,650	\$1,450,650	\$1,573,500	\$1,573,500
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
TOTAL REVENUES	\$2,452,299	\$1,520,650	\$1,520,650	\$1,643,500	\$1,643,500
APPROPRIATION SUMMARY:					
Personal Services	\$ 743,510	\$ 741,000	\$ 741,000	\$ 766,000	\$ 766,000
Equipment	5,891	9,000	9,000	10,000	10,000
Expenses	1,151,950	629,800	629,800	760,850	760,850
Supplies	6,125	9,000	9,000	10,000	10,000
Occupancy	76,400	76,000	76,000	80,000	80,000
TOTAL APPROPRIATIONS	\$1,983,876	\$1,464,800	\$1,464,800	\$1,626,850	\$1,626,850
ANALYSIS					
.The County's Contribution to the QCCVB remain's unchanged from the prior year.					

Quad Cities First



Director: Tara Barney, Phone: 563-322-1706, Website: quadcitiesfirst.com

MISSION STATEMENT: Quad Cities First is the regional economic development organization charged with marketing the Quad Cities region to companies looking to relocate or expand in our market.

ACTIVITY/SERVICE:		DEPARTMENT:			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:	\$40,000
OUTPUTS		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
Prospect Meetings Out of Region		72	125	70	75
Industry Trade Shows/Conferences		7	11	5	3
Site Selector Visits		32	65	35	30
Unique Website Visits / Site Selector E-News		6241/6	10029/5	8000 / 6	10,000 / 6

PROGRAM DESCRIPTION:

Marketing the Quad Cities externally for the purpose of attracting new investment and generating high quality jobs

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
Prospect Meetings Out of Region	Exceeded goal of 70 prospect meetings by end of 3rd quarter.	72	125	70	75
Industry Trade Shows/Conferences	Met goal of 7 industry trade shows/conferences.	7	11	5	3
Site Selector Visits	Exceeded 2011-12 actual, and 2012-13 goal.	32	65	35	30
Unique Website Visits and Bi-Monthly E-News Sent to Site Selectors and Company Headquarters	Worked with web developer to enhance SEO to drive additional traffic to the website, met 2012-2013 goal.	6241/6 ** Unique - Not total hits	10029/5	8000 Unique Visits / 6 Site Selector E-News	10,000 Unique Visits / 6 Site Selector E-News

ACTIVITY/SERVICE:	Prospect Management	DEPARTMENT:	QC First	
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:		
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET: \$30,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Formal Prospect Inquiries (Leads Generated)	111	66	75	70
Request for Proposals Submitted	46	72	40	45
Site Visits Hosted	12	14	25	12
Successful Deals Closed	8	12	20	10

PROGRAM DESCRIPTION:

Serve as regional primary point of contact to respond to prospective businesses interested in locating in the Quad Cities

PERFORMANCE MEASUREMENT		2011-12	2012-13	2013-14	2014-15
		ACTUAL	ACTUAL	PROJECTED	PROJECTED
OUTCOME:	EFFECTIVENESS:				
# of Formal Prospect Inquiries	Did not meet reprojected number. Was looking at 2011-12 numbers in error.	111	66	75	70
# of Request for Proposals Submitted	Exceeded 2012-2013 projection.	46	72	40	45
# of Site Visits Hosted	Met 2011-12 actual. 2012-13 goal reprojected at 15 at 3rd quarter.	12	14	25	12
# of Successful Deals Closed	Will exceed 2011-12 actual. Reprojected goal of 12 successful deals, met goal.	8	12	20	10

Quad Cities Chamber of Commerce



Director: Tara Barney, CEO Phone: 563/823-2679 Website: quadcitieschamber.com

MISSION STATEMENT: The mission of the Quad Cities Chamber of Commerce is to promote the economic growth and prosperity of the bi-state region.

ACTIVITY/SERVICE:	Business Expansion/Retention/Creation	DEPARTMENT: QC Chamber		
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:		
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET: \$30,000
OUTPUTS	2011-12	2012-13	2013-14	2014-15
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Expand/retain primary jobs with local employers	588	See below	700	1000
Identify problems, opportunities with local employers	115	152	125	150
Pursue business opportunities related to RI Arsenal		See below	5 partners	AUSA
Provide services, assistance to entrepreneurs & start-ups	126 new/82 return	See below	125 new/75 returns	10 / 150
Market / support the GDRC and related industrial properties	3 land	See below	1 deal /sale	

PROGRAM DESCRIPTION:

1QC is the Chamber's five-year, \$13 million economic & community development campaign that replaces the D1 Initiative. Primary goals are to move the QC region into the top quartile of communities (from #178 to #90 among 366) & increase our \$16.5 billion economy by \$2.8 billion by focusing on business retention, expansion & creation thru the Chamber & attraction/marketing thru QC First (separate request.)

PERFORMANCE MEASUREMENT		2011-12 ACTUAL	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 PROJECTED
OUTCOME:	EFFECTIVENESS:				
Retention / creation of 3500 primary jobs with existing employers over five years - 700 year target	Retained/created 816 jobs in the first three quarters of the fiscal year. Expected to exceed 700 goal by over 20%.	588	833 direct jobs, 1,156 total jobs (including direct, indirect and induced)	700	1000
Business Connections calls with local companies to identify impediments to growth and / or opportunities for expansion & investment	Minimum goal will be exceeded. Expected to complete 150 Business Connection Visits during FY 12-13.	115	152	125 Business Connections Calls	150
Identification / pursuit of business opportunities tied to the Rock Island Arsenal, including retention of existing jobs in jeopardy at RIA	Several business attraction and retention of existing jobs related to the Rock Island Arsenal.	See Attachment A	The Quad Cities Chamber was the primary sponsor and chaired the planning committee for the Midwest Small Business Government Contracting Symposium on May 22-24th, which attracted 550 attendees and business development discussions between defense-related small and large businesses and government entities. The Chamber hosted a "Quad Cities Pavilion" in partnership with Quad Cities economic development and resource providers, which resulted in 4 prospects/leads, site visit etc.	Identify 5 partners for JMTC consideration	Attend AUSA to source prospects
Technical and professional services to entrepreneurs and start-up companies seeking business plans, marketing, capital	With the Chamber's increased work in innovation, the Chamber will have additional resources to offer Scott County companies in 2013.	BIG Training 208 total users 126 new / 82 return	196 individuals using BIG database;	Train 125 new users/75 returning clients served	10 Companies - Critical Talent Services; 150 BIG trainees; Launch Ignite
Support, market and promote the GDRC and other industrial sites throughout Davenport/Scott County, working with LEDOs	GDRC has had a successful fiscal year with 5 land sales completed - exceeding expectations for FYTD.	3 land sales, totaling 30.5 acres totaling \$1,299,090. 1 new prospect, 6-12 acres	Total acres sold 50.66. Acres sold for \$2,190,541. Purchased 70 acres of new land.	1 expansion or land sale with increased sq.ft., investment or jobs	1 new tenant in Davenport / Scott County industrial properties

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2012-13	2013-14	2013-14	2014-15	2014-15
PROGRAM: Regional Economic Development (4901, 4903)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
CEO	0.20	0.20	0.20	0.20	0.20
President	0.50	0.50	0.50	0.50	0.50
Vice-President	1.00	1.00	1.00	1.00	1.00
Business Attraction Staff	1.40	1.30	1.30	1.40	1.40
Administrative Secretary	0.40	0.40	0.40	0.45	0.45
Database Specialist	1.10	0.25	0.25	1.10	1.10
Accounting/HR/Admin Staff	-	0.80	0.80	-	-
Marketing Staff	0.45	1.00	1.00	0.85	0.85
TOTAL POSITIONS	5.05	5.45	5.45	5.50	5.50
REVENUE SUMMARY:					
Private Sector Members	\$534,683	\$625,000	\$625,000	\$625,000	\$625,000
Public Sector Members	290,375	315,000	315,000	315,000	315,000
Other	12,433	1,000	9,300	-	-
SUB-TOTAL REVENUES	\$837,491	\$941,000	\$949,300	\$940,000	\$940,000
Arsenal Lobbying Funding					
Scott County Contribution-GDRC	-	30,000	30,000	30,000	30,000
Scott County Contribution - QC First	70,000	70,000	70,000	70,000	70,000
TOTAL COUNTY CONTRIBUTION	70,000	100,000	100,000	100,000	100,000
TOTAL REVENUES	\$907,491	\$1,041,000	\$1,049,300	\$1,040,000	\$1,040,000
APPROPRIATION SUMMARY:					
Personal Services	\$ 555,147	\$ 572,715	\$ 577,512	\$ 591,356	\$ 591,356
Equipment	-	-	-	-	-
Expenses	305,758	400,783	386,261	398,000	398,000
Supplies	4,392	5,000	5,000	5,000	5,000
Occupancy	33,003	36,768	37,964	41,000	41,000
TOTAL APPROPRIATIONS	\$898,300	\$1,015,266	\$1,006,737	\$1,035,356	\$1,035,356
ANALYSIS					
<p>The County's contribution for GDRC is based upon the equitable contribution by the City of Davenport. As of this publication, the City of Davenport has not budgeted for the contribution to the GDRC for FY 14 or FY 15. The County will continue to budget a contingency contribution to GDRC.</p> <p>The County's contribution to QC First remains' unchanged from prior years.</p>					

SUPPLEMENTAL INFORMATION

SUPPLEMENTAL INFORMATION

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BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budgets are prepared using the same accounting basis as practices as are used to account for and prepare financial reports for the funds; thus, the budgets are presented in accordance with accounting principles generally accepted in the United States of America. Budget appropriations for Scott County governmental funds are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. For budgeting purposes, any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget should be considered a major fund. The format includes basic fund types as follows:

MAJOR GOVERNMENTAL FUNDS (budgeted):

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Mental Health & Disabilities Services Fund - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health & Disabilities Service Fund is a special revenue fund.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)

Rural Services Fund – To account for taxes levied to benefit the rural residents of the County.

Secondary Roads Fund – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

Recorder's Record Management Fund – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

BUSINESS-TYPE ACTIVITIES FUND (non-budgeted): These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health & Disabilities Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

The blended component units of the County, the Scott Emergency Communication Center and the Public Safety Authority, and the discretely presented component units of the County, the Emergency Management Agency and County Library, are not included in this budget document. Funding for these entities are treated as authorized agencies and expenditures of the County Budget. The component unit entities have separate budgeting processes and supervisory boards which are not included the County's budget making process.

SCOTT COUNTY BUDGET CALENDAR

<u>Month</u>	<u>Budget Task</u>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins.

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Budgeting For Outcomes (BFO) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's ERP system, and consequently, historical data is available to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Budgeting For Outcome system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These biennial target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Manager, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

Budget amendments occur twice during the current fiscal year. The first budget amendment is presented to the Board of Supervisors in February for approval with the upcoming fiscal year budget. A second amendment is recommended to the Board of Supervisors in May of the current year in order to close the fiscal year. Both amendments are designed to provide legal capacity of functional expenditures by category based upon current estimates. The level of budgetary control for each amendment process is on the functional level of the County's governmental functions. Departmental line item budgetary adjustments within a function may be made throughout the year as long as the total expenditures is not increased from the legally adopted budget.

SCOTT COUNTY'S BUDGETING FOR OUTCOMES BUDGET SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. Beginning in FY84, the County introduced program performance budgeting. With performance based budgeting, the County budgeted for departments, but each department divided its budget into functions or services, which are known as "programs". The performance based budget had been in place at Scott County for nearly 28 years, with many departments using the same measurers for many years.

In 2008, the Board of Supervisors set a goal to revise their performance based budget system. The County decided to adopt budgeting for outcomes as their new budgeting method. Budgeting for outcomes challenges public leaders to determine what outcomes citizens most value, prioritize their tax dollars to purchase those results, and rethink the way their departments and agencies go about producing them. Our old performance based budget system asked the question, what programs can we cut to keep the budget in balance? The new budget method asks, how can government increase the value it delivers to citizens with the money that is available?

There are huge benefits of using the budgeting for outcomes method of budgeting. First, it allows the government to see or eliminate obsolete or low value activities. Next, it helps find money for important new investment or activities – if an investment is important, it will rise to the top of the list. Other spending with less value falls off of the list. It ensures the general interest trump special ‘pet’ projects. Outcome based budgeting ensures accountability for performance – programs MUST deliver results or they don’t get funded. It also talks about the budget in common sense terms – Traditional budgets are difficult for citizens to read. BFO budgets are designed for anyone to understand – and they allow citizens to understand exactly the services that its government provides with additional transparency.

What is an outcome?

- It must be specific and address the customers’ needs (internal or external)

- It must be measurable

- It must be aggressive but attainable

- It must be results oriented

- It must be time bound (it must have a deadline or timeline) i.e. one year, etc

In order to change from traditional performance based budgeting to outcome based budgeting, departments had to change their thinking entirely. First, each department identified their services. This had never been done before. Next, departments identified outputs from our old budgeting system – and some departments created new outputs. Next, departments aligned each service with a goal of the Board of Supervisors to ensure that the Board goals were reflected in the activities of the County departments. Next, each service was identified as either a core service, semi-core service or a service enhancement. Then, each department identified outcome and effectiveness measures for each service. From this process, we have our new budgeting for outcomes for Scott County, first successfully implemented in FY 12.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

Date of Incorporation: December 31, 1837

Form of Government: County Board/County Administrator

Area in Square Miles 468.2

Median Age of Population 37.4

Miles of Roads and Streets:

Interstate Highways	90
State Highways	97
Non-Urban	394
Urban	<u>1094</u>
Total Miles	<u>1675</u>

Acres of Industrial Lands -unincorporated 396

Farming Acres 226,400

Number of Farms 730

County Employees:

Board Members	5
Elected Officials	5
Full time equivalents	457.52

Schools Within the County: Public Schools

Elementary	33
Junior High	9
Senior High	7
Total Students	27,399

Private Schools:

K-8	6
High School	1
Total Students	2,038

Higher Education:

University	2
Colleges	1
Junior College	1
Vocational Schools	3

Recreation: Parks

County Recreation Areas	8
Number of Acres	2,795

Golf Courses:

Private	2
Public	7
Municipal	3

Snowmobile Trails, Total Miles 86

State Wildlife Preserve Open to Public

Hunting and Fishing 2,785/Acres

Number of Lakes 5

Number of Boat Launches 4

Number of Beaches 2

Number of Swimming Pools 1

Number of Zoos 0

Number of Baseball Diamonds 2

Public Safety:

County Sheriff Department	1
City Police Department	5
Fire Department:	
Full-time	2
Volunteer	11
Rescue Squads	5

Elections: Last General Election - 2012

Registered Voters	127,843
Votes Cast	90,503
Percent	70.79%

Elections: Last School Board Election - 2013

Registered Voters	119,627
Votes Cast	6,388
Percent	5.34%

Building Permits (non City of Davenport / City of Bettendorf):

Issued in the Year Ended	
June 30, 2013	783
Value of Issued Permits	\$22,858,369

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

Ten Principal Taxpayers as of June 30, 2013

Organization	Taxable Value	% of Total Taxable Value
MidAmerican Energy	356,391,262	4.85%
Isle of Capri	85,002,320	1.16%
Iowa American Water Company	64,944,940	0.88%
Macerich North Park Mall, LLC	58,460,300	0.80%
ALCOA	39,944,340	0.54%
Qwest	29,919,385	0.41%
Gulf Investments	24,760,600	0.34%
Deere & Company Inc.	23,567,200	0.32%
Northern Border Pipeline Co.	22,836,861	0.31%
LaFarge Corporation	20,674,570	0.28%
Total	\$726,501,778	9.89%

Source: County tax rolls.

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. A Financial Review Committee (FRC) consisting of the County Administrator, Budget Coordinator, Financial Management Supervisor in the Treasurer's Office, and the Accounting and Tax Manager in the Auditor's Office advises the Board on various financial management improvement projects throughout the year.

The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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EXCERPTS FROM SCOTT COUNTY CODE

**CHAPTER 3
APPOINTED OFFICERS AND DEPARTMENTS**

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR (con't)

- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.
- L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR (con't)

- N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.

- O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.

- P. The County Administrator may recommend policy to the Board of Supervisors.

- Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.

- R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.

- S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

- T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.

- U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

33. FINANCIAL MANAGEMENT POLICIES

GENERAL POLICY

The following financial policies have been developed to provide guidance to the County's financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.

7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.
9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future year revenues, or utilization of short term debt to fund operating expenditures.
8. The operating budget will provide funding for the on-going maintenance and

replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Capital Improvement Funds.

9. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
10. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
11. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
12. All departments will have access to monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts. These reports will be updated on a weekly basis to allow departments to regularly review their financial position.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.
4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. Capital Funding Requests From Outside Agencies

- Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
- Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
- Said requests for the next fiscal year will only be accepted for consideration if the County's unassigned General Fund balance exceeds the minimum required level, 15% of operating expenses. (The 15% minimum required level shall be based on the audited beginning unassigned General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses).
- Said request shall describe the project in detail and shall also include the following minimum information:
 - Project impact on community (economic development, quality of life, etc.)
 - Total cost of project
 - % of request from County to total project cost
 - Listing of other revenue sources
- Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid.
- Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period.
- No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end). Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.
- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project.
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests.

9. Bike Trail Funding

- The Board of Supervisors supports the development and construction of bike trails that will connect communities within the County. The Board encourages state and federal legislators to fund grant opportunities to fund

these bike trails. The Board will support grant applications to appropriate state and federal agencies for grant funding of these trails.

- The Board will participate in funding the local match grant requirement of bike trail development and construction that connect non-contiguous cities within Scott County. The Board will also consider allowing the use of the County's right of way for portions of proposed trails along County roads.
- The Board of Supervisors will fund 10% of the local match grant requirement (up to a 30% grant local match requirement). For example, if the grant award is for \$1 million with a 30% local-70% federal/state split the County would fund \$30,000 of the local match. If the same \$1 million grant had a 40% local-60% federal/state split the County would still only fund \$30,000 of the local match. If this is a multi-county grant application the 10% County local match funding amount will be based on the percentage of bike trail mileage in Scott County.
- The County encourages communities to secure additional local grant funding toward the local match requirement (i.e., riverboat grants, foundations, businesses, etc.). The County will not reduce its 10% local match commitment by any additional funding secured by the communities toward their 90% share of the local match.
- The County will not participate in any ongoing maintenance costs of the bike trails.

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.
4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.

7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

FUND BALANCE POLICY

Government Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The Statement is effective for the County beginning with fiscal year ending June 30, 2011. The objective of this statement is to improve the usefulness and understandability of governmental fund balance information. The Statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The Statement impacts governmental fund types, however, in non-governmental funds, the County may decide to assign funds for specific purposes.

1. The fund balance will be reported in five categories: Nonspendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance, and Unassigned Fund Balance.
 - a) Nonspendable Fund Balance - Amounts cannot be spent because they are a)not in spendable form or b)legally or contractually required to be maintained intact.
 - b) Restricted Fund Balance - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
 - c) Committed Fund Balance - Amounts that can only be used for specific

purposes pursuant to constraints imposed by formal action of the Board of Supervisors. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.

d) Assigned Fund Balance - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed. The intent can be expressed by the County Administrator.

e) Unassigned Fund Balance - Is a residual classification for the general fund. The total fund balance less amounts categorized as non-spendable, restricted, committed and assigned equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative unassigned fund balance is possible in other funds.

Minimum year-end fund balances will be maintained for all governmental and proprietary funds as follows:

<u>Governmental</u>	
<u>Fund Types</u>	<u>Minimum Fund Balance</u>
General	Unassigned, 15% of Annual Operating Expenses
Secondary Roads	Restricted, Between 5% & 10% of Annual Operating Expenses
MH-DD	Restricted, No Minimum Required
Rural Services	Restricted, \$25,000 Minimum Balance
Recording Management Fees	Restricted, No Minimum Required
Debt Service	Restricted, \$25,000 Minimum Balance
Capital Projects	No Minimum Required
<u>Proprietary</u>	
<u>Fund Types</u>	<u>Minimum Fund Equity</u>
Self-Insurance	\$1,000,000 Minimum Balance
Golf Course	Positive Unrestricted Net Assets

2. Flow of Funds Policy:

The County will spend the most restricted dollars before less restricted, in the following order:

- 1) Nonspendable (if funds become spendable)
- 2) Restricted
- 3) Committed
- 4) Assigned
- 5) Unassigned

2. CASH HANDLING PROCEDURES POLICY

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc. It is recognized that there is an administrative cost to processing refunds and correcting accounting entries when over payments have been received. It is the policy of Scott County to allow County Departments to retain nominal excess payments of less than \$5.00, unless the payor has requested a refund of the overpayment to avoid further administrative costs.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliation's should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All nominal excess payments of less than \$5.00 retained by County Departments shall be accounted for in a separate departmental General Ledger revenue account so designated "Nominal Excess Payments".

18. INVESTMENT POLICY

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Iowa Code, the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the

audited financial statement and related report on internal control structure of all outside persons performing any of the following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.

- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Iowa Code.
- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.
3. Inverse floaters.
4. Stripped securities, including principal-only and interest-only strips.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through

the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

4. Purchase of securities on margin.
5. Pledging of County owned securities as collateral for any purpose.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that mature within three hundred ninety-seven (397) days.
2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification

strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in Iowa Code, shall comply with all rules adopted pursuant to Iowa Code. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Inverse Floaters: investment securities whose coupon payment rate floats opposite market interest rates.

Open-End Management Company: investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

Stripping: dividing a security into its principal and interest payments and selling the claims to these payments as new and separate securities. The principal portion is called a principal-only (PO) strip and the interest portion is called an interest-only (IO) strip.

CHAPTER 24 CODE OF IOWA

24.1 SHORT TITLE.

This chapter shall be known as the "*Local Budget Law*".

24.2 DEFINITION OF TERMS.

As used in this chapter and unless otherwise required by the context:

1. "*Book*", "*list*", "*record*", or "*schedule*" kept by a county auditor, assessor, treasurer, recorder, sheriff, or other county officer means the county system as defined in section 445.1.

2. The words "*certifying board*" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

3. The words "*fiscal year*" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June. The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

4. The words "*levying board*" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

5. "*Municipality*" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

6. The words "*state board*" shall mean the state appeal board as created by section 24.26.

7. The word "*tax*" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

24.3 REQUIREMENTS OF LOCAL BUDGET.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 TIME OF FILING ESTIMATES.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 ESTIMATES ITEMIZED.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 EMERGENCY FUND -- LEVY.

1. A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality. However, an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval.

2. a. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause. However, a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

b. Notwithstanding the requirements of paragraph "a", if the municipality is a school corporation, the school corporation may transfer money from the emergency fund to any other fund of the school corporation for the purpose of meeting deficiencies in a fund arising within two years of a disaster as defined in section 29C.2, subsection 4. However, a transfer under this paragraph "b" shall not be made without the written approval of the school budget review committee.

24.7 SUPPLEMENTAL ESTIMATES.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law. Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 ESTIMATED TAX COLLECTIONS.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed

24.9 FILING ESTIMATES -- NOTICE OF HEARING - - AMENDMENTS.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when

and the place where such hearing shall be held not less than ten nor more than twenty days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.

For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

The department of management shall prescribe the form for public hearing notices for use by municipalities.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit appropriation and expenditure during the fiscal year covered by the budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted or issued under this section are not within section 24.14.

24.10 LEVIES VOID.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 MEETING FOR REVIEW.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 RECORD BY CERTIFYING BOARD.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 PROCEDURE BY LEVYING BOARD.

Any board which has the power to levy a tax without

the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

24.14 TAX LIMITED.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated and a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the statutes shall take such funds, and allocations made by sections 123.53 and 452A.79, into account, and all such funds, regardless of their source, shall be considered in preparing the budget.

24.15 FURTHER TAX LIMITATION.

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 EXPENSES -- HOW PAID.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 BUDGETS CERTIFIED.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate to the county auditor not later than March 15 of each year on forms, and pursuant to instructions, prescribed by the department of management. However, if the political subdivision is a school district, as defined in section 257.2, its budget shall be certified not later than April 15 of each year.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board. The department of management shall certify the taxes back to the county auditor by June 15.

24.18 SUMMARY OF BUDGET.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 LEVYING BOARD TO SPREAD TAX.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 TAX RATES FINAL.

The several tax rates and levies of a municipality that are determined and certified in the manner provided in sections 24.1 through 24.19, except such tax rates and levies as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

24.21 TRANSFER OF INACTIVE FUNDS.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains. In the case of a special fund created by a city or a county under section 403.19, such balance remaining in the fund shall be allocated to and paid into the funds for the respective taxing districts as taxes by or for the taxing district into which all other property taxes are paid.

24.22 TRANSFER OF FUNDS.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 SUPERVISORY POWER OF STATE BOARD.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 VIOLATIONS.

Failure on the part of a public official to perform any of the duties prescribed in chapter 73A, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Repealed by 83 Acts, ch 123, § 206, 209.

24.26 STATE APPEAL BOARD.

1. The state appeal board in the department of management consists of the following:

- a. The director of the department of management.
- b. The auditor of state.
- c. The treasurer of state.

2. The annual meeting of the state board shall be held on the second Tuesday of January in each year. At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business.

3. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them.

4. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 PROTEST TO BUDGET.

Not later than March 25 or April 25 if the municipality is a school district, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections. If a budget is certified after March 15 or April 15 in the case of a school district, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 HEARING ON PROTEST.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 APPEAL.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 REVIEW BY AND POWERS OF BOARD.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and

it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained therein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

24.31 RULES OF PROCEDURE -- RECORD.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 DECISION CERTIFIED.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

24.33 Repealed by 77 Acts, ch 44, § 1.

24.34 UNLIQUIDATED OBLIGATIONS.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 thru 24.47 Repealed

24.48 APPEAL TO STATE BOARD FOR SUSPENSION OF LIMITATIONS.

1. If the property tax valuations effective January 1, 1979, and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

- a. Any unusual increase in population as determined by the preceding certified federal census.
- b. Natural disasters or other emergencies.
- c. Unusual problems relating to major new functions

required by state law.

d. Unusual staffing problems.

e. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.

f. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

2. The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

3. Upon decision of the state appeal board, the department of management shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

4. a. The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

b. The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

5. a. For purposes of this section only, "*political subdivision*" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

b. For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

**CHAPTER 331
CODE OF IOWA**

331.421 DEFINITIONS.

As used in this part, unless the context otherwise requires:

1. *“Basic levy”* means a levy authorized and limited by section 331.423 for general county services and rural county services.
2. *“Committee”* means the county finance committee established in chapter 333A.
3. *“Debt service”* means expenditures for servicing the county’s debt.
4. *“Debt service levy”* means a levy authorized and limited by section 331.422, subsection 3.
5. *“Emergency services levy”* means a levy authorized and limited by section 331.424C.
6. *“Fiscal year”* means the period of twelve months beginning July 1 and ending on the following June 30.
7. *“General county services”* means the services which are primarily intended to benefit all residents of a county, including secondary road services, but excluding services financed by other statutory funds.
8. *“Rural county services”* means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.
9. *“Secondary road services”* means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.
10. *“Supplemental levy”* means a levy authorized and limited by section 331.424 for general county services and rural county services.

331.422 COUNTY PROPERTY TAX LEVIES.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.
2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.
3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.
4. Other taxes shall be levied as provided by state law.

331.423 BASIC LEVIES -- MAXIMUMS.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.
2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 SUPPLEMENTAL LEVIES.

To the extent that the basic levies are insufficient to meet the county’s needs for the following services, the board may certify supplemental levies as follows:

1. a. For general county services, an amount sufficient to pay the charges for the following:
 - (1) To the extent that the county is obligated by statute to pay the charges for:
 - (a) The costs of inpatient or outpatient substance abuse admission, commitment, transportation, care, and treatment at any of the following:
 - (i) The alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.
 - (ii) A state mental health institute, or a community-based public or private facility or service.
 - (b) Care of children admitted or committed to the Iowa juvenile home at Toledo.
 - (c) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight saving school, the Iowa school for the deaf, or the university of Iowa hospitals and clinics’ center for disabilities and development for children with severe disabilities at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.
 - (2) Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71C.
 - (3) Elections, and voter registration pursuant to chapter 48A.
 - (4) Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.
 - (5) Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.
 - (6) The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court and other employees of the clerk’s office, and bailiffs, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county’s expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters’ fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.
 - (7) Court-ordered costs of conciliation procedures

under section 598.16.

(8) Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

(9) The maintenance and operation of a local emergency management agency established pursuant to chapter 29C.

b. The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraph "a", subparagraphs (1) and (2). However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

c. Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services, an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.424A COUNTY MENTAL HEALTH, MENTAL RETARDATION, AND DEVELOPMENTAL DISABILITIES SERVICES FUND.

1. For the purposes of this chapter and chapter 426B, unless the context otherwise requires:

a. "*Base year expenditures for mental health and disabilities services*" means the same as defined in section 331.438, Code Supplement 2011, minus the amount the county received from the property tax relief fund pursuant to section 426B.1, Code 2011, for the fiscal year beginning July 1, 2008.

b. "*County population expenditure target amount*" means the product of the statewide per capita expenditure target amount multiplied by a county's general population.

c. "*County services fund*" means a county mental health and disabilities services fund created pursuant to this section.

d. "*Per capita growth amount*" means the amount by which the statewide per capita expenditure target amount may grow from one year to the next.

e. "*Statewide per capita expenditure target amount*" means the dollar amount of a statewide expenditure target per person as established by statute.

2. The county finance committee created in section 333A.2 shall consult with the department of human services and the department of management in adopting rules and prescribing forms for administering the county services funds.

3. County revenues from taxes and other sources designated by a county for mental health and disabilities services shall be credited to the county mental health and disabilities services fund which shall be created by the county. The board shall make appropriations from the fund for payment of services

provided under the regional service system management plan approved pursuant to section 331.393. The county may pay for the services in cooperation with other counties by pooling appropriations from the county services fund with appropriations from the county services fund of other counties through the county's regional administrator, or through another arrangement specified in the regional governance agreement entered into by the county under section 331.392.

4. Receipts from the state or federal government for the mental health and disability services administered or paid for by a county shall be credited to the county services fund, including moneys distributed to the county from the department of human services and moneys allocated under chapter 426B.

5. For each fiscal year, the county shall certify a levy for payment of services. For each fiscal year, county revenues from taxes imposed by the county credited to the services fund shall not exceed an amount equal to the amount of base year expenditures for mental health and disability services. A levy certified under this section is not subject to the appeal provisions of section 331.426 or to any other provision in law authorizing a county to exceed, increase, or appeal a property tax levy limit.

6. Appropriations specifically authorized to be made from the mental health and disabilities services fund shall not be made from any other fund of the county.

7. Notwithstanding subsection 5, for the fiscal years beginning July 1, 2013, and July 1, 2014, county revenues from taxes levied by the county and credited to the county services fund shall not exceed the lower of the following amounts:

a. The amount of the county's base year expenditures for mental health and disabilities services.

b. The amount equal to the product of the statewide per capita expenditure target for the fiscal year beginning July 1, 2013, multiplied by the county's general population for the same fiscal year.

331.424B CEMETERY LEVY.

The board may levy annually a tax not to exceed six and three-fourths cents per thousand dollars of the assessed value of all taxable property in the county to repair and maintain all cemeteries under the jurisdiction of the board including pioneer cemeteries and to pay other expenses of the board or the cemetery commission as provided in section 331.325. The proceeds of the tax levy shall be credited to the county general fund.

331.424C EMERGENCY SERVICES FUND.

A county that is providing fire protection service or emergency medical service to a township pursuant to section 331.385 shall establish an emergency services fund and may certify taxes for levy in the township not to exceed the amounts authorized in section 359.43. The county has the authority to use a portion of the taxes levied and deposited in the fund for the purpose of accumulating moneys to carry out the purposes of section 359.43, subsection 4.

331.425 ADDITIONS TO LEVIES -- SPECIAL LEVY ELECTION.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 15, that the election is to be held.
2. The election shall be held on the first Tuesday in March and be conducted by the county commissioner of elections in accordance with the law.
3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of levy an additional tax at a rate of \$..... each year for years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or
The county of shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held on the second day that is not a holiday following the special levy election, and shall begin no earlier than 1:00 p.m. on that day.
5. Notice of the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 ADDITIONS TO BASIC LEVIES.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:
 - a. An unusual increase in population as determined by the preceding certified federal census.
 - b. A natural disaster or other emergency.
 - c. Unusual problems relating to major new functions required by state law.
 - d. Unusual staffing problems.
 - e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.
 - f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary

increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. a. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services:

(1) A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

(2) A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

(3) A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

b. The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 GENERAL FUND.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 91.11, 101A.3, 101A.7, 123.36, 123.143, 142D.9, 176A.8, 321.105, 321.152, 321G.7, 321I.8, section 331.554, subsection 6, sections 341A.20, 364.3, 368.21, 423A.7, 428A.8, 433.15, 434.19, 445.57, 453A.35, 458A.21, 483A.12, 533.329, 556B.1, 583.6, 602.8108, 904.908, and 906.17, and the following:

- a. License fees for business establishments.
- b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
- c. Other amounts in accordance with state law.

2. Fees and charges including service delivery fees, credit card fees, and electronic funds transfer charges payable to a third party, not to the county, that are imposed for completing an electronic financial transaction with the county are not considered county revenues for purposes of subsection 1.

3. The board may make appropriations from the general fund for general county services, including but not limited to the following:

- a. Expenses of a local emergency management commission under chapter 29C.
- b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
- c. Purchase of voting systems and equipment under chapter 52.
- d. Expenses incurred by the county conservation board established under chapter 350, in carrying out its powers and duties.
- e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
- f. Expenses relating to county fairs, as provided in chapter 174.
- g. Maintenance of a juvenile detention home under chapter 232.
- h. Relief of veterans under chapter 35B.
- i. Care and support of the poor under chapter 252.
- j. Operation, maintenance, and management of a

health center under chapter 346A.

k. For the use of a nonprofit historical society organized under chapter 504, Code 1989, or current chapter 504, a city-owned historical project, or both.

l. Services listed in section 331.424, subsection 1, and section 331.554.

m. Closure and postclosure care of a sanitary disposal project under section 455B.302.

4. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

331.428 RURAL SERVICES FUND.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.

2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:

a. Road clearing, weed eradication, and other expenses incurred under chapter 317.

b. Maintenance of a county library and library contracts under chapter 336.

c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.

d. Services listed under section 331.424, subsection 2.

3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 SECONDARY ROAD FUND.

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:

a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, manufactured or mobile home taxes under section 435.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. The limit on transfers in this paragraph applies only to property tax revenue and is not a limit on transfers of revenue generated from sources other than property taxes.

b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, manufactured or mobile home taxes under section 435.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the

ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. The limit on transfers in this paragraph applies only to property tax revenue and is not a limit on transfers of revenue generated from sources other than property taxes.

c. Moneys allotted to the county from the state road use tax fund.

d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

d. Special drainage assessments levied on account of benefits to secondary roads.

e. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

f. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

g. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 468.43, 468.108, 468.341, and 468.342, or other state law relating to secondary roads.

331.430 DEBT SERVICE FUND.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

d. Payments authorized to be made from the debt service fund to a flood project fund under section 418.14, subsection 4.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue. This subsection shall not be construed to give a county board of supervisors authority to increase the debt service levy for the purpose of creating excess moneys in the fund to be used for purposes other than those related to retirement of debt.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

5. For the purposes of this section, warrants issued by a county in anticipation of revenue, refunding or refinancing of such warrants, and judgments based on a default in payment of such warrants shall not be considered debt payable from the debt service fund.

6. The taxes realized from the tax levy imposed under section 346.27, subsection 22, for a joint county-city building shall be deposited into a separate account in the county's debt service fund for the payment of the annual rent and shall be disbursed pursuant to section 346.27, subsection 22.

331.431 ADDITIONAL FUNDS.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 INTERFUND TRANSFERS.

1. It is unlawful to make permanent transfers of money between the general fund and the rural services fund.

2. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred.

3. Except as authorized in section 331.477, transfers of moneys between the county mental health and disabilities services fund created pursuant to section 331.424A and any other fund are prohibited.

4. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraphs "a" and "b", are not effective until authorized by resolution of the board.

5. The transfer of inactive funds is subject to section 24.21.

331.433 ESTIMATES SUBMITTED BY

DEPARTMENTS.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 2, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each year, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 COUNTY BUDGET -- NOTICE AND HEARING -- APPROPRIATIONS.

Annually, the board of each county, subject to section 331.403, subsection 4, sections 331.423 through 331.426, and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management. For each county that has established an urban renewal area, the budget shall include estimated and actual tax increment financing revenues and all estimated and actual expenditures of the revenues, proceeds from debt and all estimated and actual expenditures of the debt proceeds.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file the budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations and have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in the county newspapers selected under chapter 349. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed. The department of management shall prescribe the form for the public hearing notice for use by counties.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in the county newspapers selected under chapter 349.

7. Taxes levied by a county whose budget is certified after March 15 shall be limited to the prior year's budget amount. However, this penalty may be waived by the director of the department of management if the county demonstrates that the March 15 deadline was missed because of circumstances beyond the control of the county.

331.435 BUDGET AMENDMENT.

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget, as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

331.436 PROTEST.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections except that the number of people necessary to file a protest under this section shall not be less than one hundred.

331.437 EXPENDITURES EXCEEDING APPROPRIATIONS.

It is unlawful for a county official, the expenditures of whose office come under this part, to

authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.

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**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	N/A	N/A	N/A
* This is a contract position appointed by the Board of Supervisors				
County Engineer	864	43.92 91,354	51.67 107,474	59.42 123,594
Assistant County Administrator	805	41.55 86,424	48.88 101,670	56.21 116,917
Health Director	805	41.55 86,424	48.88 101,670	56.21 116,917
Conservation Director	775	40.33 83,886	47.45 98,696	54.57 113,506
Community Services Director	725	38.33 79,726	45.09 93,787	51.85 107,848
Facilities & Support Services Director	725	38.33 79,726	45.09 93,787	51.85 107,848
Information Technology Director	725	38.33 79,726	45.09 93,787	51.85 107,848
Accounting & Tax Manager	677	36.39 75,691	42.81 89,045	49.23 102,398
Assistant Engineer	634	34.65 72,072	40.77 84,802	46.89 97,531
Attorney II	611	33.74 70,179	39.69 82,555	45.64 94,931
Financial Management Supervisor	611	33.74 70,179	39.69 82,555	45.64 94,931
Planning & Development Director	608	33.61 69,909	39.54 82,243	45.47 94,578
Budget Manager	597	33.17 68,994	39.02 81,162	44.87 93,330
Deputy Health Director	571	32.12 66,810	37.79 78,603	43.46 90,397
Juvenile Detention Center Director	571	32.12 66,810	37.79 78,603	43.46 90,397
Assistant Jail Administrator	556	31.52 65,562	37.08 77,126	42.64 88,691
GIS Coordinator	556	31.52 65,562	37.08 77,126	42.64 88,691
Operations Manager - Auditor	556	31.52 65,562	37.08 77,126	42.64 88,691
Operations Manager - Treasurer	556	31.52 65,562	37.08 77,126	42.64 88,691

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Deputy Director - Conservation	540	30.87 64,210	36.32 75,546	41.77 86,882
Sheriff's Captain	540	30.87 64,210	36.32 75,546	41.77 86,882
Network Infrastructure Supervisor	519	30.02 62,442	35.32 73,466	40.62 84,490
Office Administrator - County Attorney	511	29.70 61,776	34.94 72,675	40.18 83,574
Senior Programmer Analyst	511	29.70 61,776	34.94 72,675	40.18 83,574
Risk Manager	505	29.46 61,277	34.66 72,093	39.86 82,909
Sheriff's Lieutenant	505	29.46 61,277	34.66 72,093	39.86 82,909
Clinical Services Coordinator	470	28.05 58,344	33.00 68,640	37.95 78,936
Park Manager	470	28.05 58,344	33.00 68,640	37.95 78,936
Attorney I	464	27.81 57,845	32.72 68,058	37.63 78,270
Golf Course Superintendent	462	27.73 57,678	32.62 67,850	37.51 78,021
Golf Course Pro/Manager	462	27.73 57,678	32.62 67,850	37.51 78,021
Correctional Health Coordinator	455	27.45 57,096	32.29 67,163	37.13 77,230
Webmaster	455	27.45 57,096	32.29 67,163	37.13 77,230
Programmer/Analyst II	445	27.04 56,243	31.81 66,165	36.58 76,086
Case Aide Supervisor	430	26.44 54,995	31.10 64,688	35.77 74,402
Corrections Lieutenant	430	26.44 54,995	31.10 64,688	35.77 74,402
Mental Health Coordinator	430	26.44 54,995	31.10 64,688	35.77 74,402
Secondary Roads Superintendent	430	26.44 54,995	31.10 64,688	35.77 74,402

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Community Health Coordinator	417	25.92 53,914	30.49 63,419	35.06 72,925
Environmental Health Coordinator	417	25.92 53,914	30.49 63,419	35.06 72,925
Operations Manager - FSS	417	25.92 53,914	30.49 63,419	35.06 72,925
Operations Manager - Recorder	417	25.92 53,914	30.49 63,419	35.06 72,925
Public Health Services Coordinator	417	25.92 53,914	30.49 63,419	35.06 72,925
Network Systems Administrator	406	25.47 52,978	29.97 62,338	34.47 71,698
Clinical Services Specialist	397	25.11 52,229	29.54 61,443	33.97 70,658
County General Store Manager	382	24.51 50,981	28.83 59,966	33.15 68,952
Programmer/Analyst I	382	24.51 50,981	28.83 59,966	33.15 68,952
Naturalist/Director	382	24.51 50,981	28.83 59,966	33.15 68,952
Public Health Nurse	366	23.86 49,629	28.07 58,386	32.28 67,142
Child Care Nurse Consultant	366	23.86 49,629	28.07 58,386	32.28 67,142
Community Health Consultant	355	23.42 48,714	27.55 57,304	31.68 65,894
Community Health Intervention Specialist	355	23.42 48,714	27.55 57,304	31.68 65,894
Community Tobacco Consultant	355	23.42 48,714	27.55 57,304	31.68 65,894
Community Transformation Consultant	355	23.42 48,714	27.55 57,304	31.68 65,894
Environmental Health Specialist	355	23.42 48,714	27.55 57,304	31.68 65,894
Corrections Sergeant	332	22.49 46,779	26.46 55,037	30.43 63,294
Food Service Supervisor	332	22.49	26.46	30.43

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
		46,779	55,037	63,294
Motor Vehicle Supervisor	332	22.49 46,779	26.46 55,037	30.43 63,294
Tax Accounting Specialist	332	22.49 46,779	26.46 55,037	30.43 63,294
Case Expeditor	323	22.13 46,030	26.03 54,142	29.93 62,254
Child Health Consultant	323	22.13 46,030	26.03 54,142	29.93 62,254
GIS Analyst	323	22.13 46,030	26.03 54,142	29.93 62,254
Human Resources Generalist	323	22.13 46,030	26.03 54,142	29.93 62,254
Program Services Coordinator	323	22.13 46,030	26.03 54,142	29.93 62,254
Shift Supervisor - Juvenile Detention	323	22.13 46,030	26.03 54,142	29.93 62,254
Office Administrator - Sheriff	316	21.85 45,448	25.70 53,456	29.56 61,485
Paralegal - Audio-Visual Production Specialist	316	21.85 45,448	25.70 53,456	29.56 61,485
Engineering Aide II	300	21.20 44,096	24.94 51,875	28.68 59,654
Maintenance Coordinator	300	21.20 44,096	24.94 51,875	28.68 59,654
Administrative Assistant	298	21.11 43,909	24.84 51,667	28.57 59,426
Veteran's Affairs Director/Case Aide	298	21.11 43,909	24.84 51,667	28.57 59,426
Elections Supervisor	291	20.83 43,326	24.51 50,981	28.19 58,635
Classification Specialist	289	20.37 42,370	23.96 49,837	27.55 57,304
Executive Secretary / Paralegal	282	20.48 42,598	24.09 50,107	27.70 57,616
Paralegal	282	20.48 42,598	24.09 50,107	27.70 57,616
Community Dental Consultant	271	20.03 41,662	23.57 49,026	27.11 56,389

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Naturalist	271	20.03 41,662	23.57 49,026	27.11 56,389
Office Manager - Community Services	271	20.03 41,662	23.57 49,026	27.11 56,389
GIS Parcel Maintenance & Election Systems Tech	268	19.91 41,413	23.42 48,714	26.93 56,014
Bailiff Sergeant	262	19.67 40,914	23.14 48,131	26.61 55,349
Park Ranger	262	19.67 40,914	23.14 48,131	26.61 55,349
Administrative Assistant - Conservation	252	19.27 40,082	22.67 47,154	26.07 54,226
Administrative Office Assistant - Health	252	19.27 40,082	22.67 47,154	26.07 54,226
Payroll Specialist	252	19.27 40,082	22.67 47,154	26.07 54,226
Planning & Development Specialist	252	19.27 40,082	22.67 47,154	26.07 54,226
Purchasing Specialist	252	19.27 40,082	22.67 47,154	26.07 54,226
Detention Youth Counselor	238	18.71 38,917	22.01 45,781	25.31 52,645
Shop Supervisor (see Note 1) Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976	233	23.83 49,566	28.04 58,323	32.25 67,080
Administrative Assistant - Engineer	230	18.38 38,230	21.62 44,970	24.86 51,709
Public Health Nurse - LPN	230	18.38 38,230	21.62 44,970	24.86 51,709
Assistant Golf Course Superintendent	220	17.98 37,398	21.15 43,992	24.32 50,586
Park Crew Leader	220	17.98 37,398	21.15 43,992	24.32 50,586
Senior Accounting Clerk - Sheriff/Jail	220	17.98 37,398	21.15 43,992	24.32 50,586
Medical Assistant	209	17.54 36,483	20.63 42,910	23.72 49,338
Engineering Aide I	199	17.14 35,651	20.16 41,933	23.18 48,214
Alternative Sentencing Coordinator	198	17.09	20.11	23.13

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
		35,547	41,829	48,110
Benefits Coordinator	198	17.09 35,547	20.11 41,829	23.13 48,110
Court Compliance Coordinator	198	17.09 35,547	20.11 41,829	23.13 48,110
Custodial Coordinator	198	17.09 35,547	20.11 41,829	23.13 48,110
Medical Lab Technician - Health	198	17.09 35,547	20.11 41,829	23.13 48,110
Senior Clerk - Sheriff/Admin	198	17.09 35,547	20.11 41,829	23.13 48,110
Equipment Specialist - Conservation	187	16.64 34,611	19.58 40,726	22.52 46,842
Desktop Support Technician	187	16.64 34,611	19.58 40,726	22.52 46,842
Park Maintenance Technician	187	16.64 34,611	19.58 40,726	22.52 46,842
Pioneer Village Site Coordinator	187	16.64 34,611	19.58 40,726	22.52 46,842
Turf Equipment Specialist	187	16.64 34,611	19.58 40,726	22.52 46,842
Inmate Services Clerk	177	16.24 33,779	19.11 39,749	21.98 45,718
Official Records Clerk	177	16.24 33,779	19.11 39,749	21.98 45,718
Senior Clerk	177	16.24 33,779	19.11 39,749	21.98 45,718
Clerk III	162	15.64 32,531	18.40 38,272	21.16 44,013
Golf Course Maintenance Technician	162	15.64 32,531	18.40 38,272	21.16 44,013
Resource Specialist - Health	162	15.64 32,531	18.40 38,272	21.16 44,013
Clerk II	141	14.80 30,784	17.41 36,213	20.02 41,642
Resource Assistant - Health	141	14.80 30,784	17.41 36,213	20.02 41,642
Cody Homestead Site Coordinator	99	13.12 27,290	15.43 32,094	17.74 36,899
Garage Caretaker	99	13.12 27,290	15.43 32,094	17.74 36,899

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: B SECONDARY ROADS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 7 years</u>	<u>Step 7 13 years</u>	<u>Step 8 18 years</u>
Crew Leader/Equipmt. Operator I	213	21.90 45,552	22.88 47,590	23.83 49,566	24.86 51,709	25.54 53,123	25.61 53,269	25.94 53,955	26.21 54,517
Sign Crew Leader	199	21.08 43,846	22.05 45,864	22.97 47,778	23.93 49,774	24.59 51,147	24.66 51,293	24.96 51,917	25.23 52,478
Heavy Equipmt Operator II	187	20.44 42,515	21.31 44,325	22.25 46,280	23.14 48,131	23.79 49,483	23.88 49,670	24.18 50,294	24.46 50,877
Mechanic	187	20.44 42,515	21.31 44,325	22.25 46,280	23.14 48,131	23.79 49,483	23.88 49,670	24.18 50,294	24.46 50,877
Heavy Equipmt Operator III	174	19.65 40,872	20.52 42,682	21.39 44,491	22.24 46,259	22.89 47,611	22.93 47,694	23.25 48,360	23.51 48,901
Sign Crew Technician	174	19.65 40,872	20.52 42,682	21.39 44,491	22.24 46,259	22.89 47,611	22.93 47,694	23.25 48,360	23.51 48,901
Truck Crew Coordinator	163	19.05 39,624	19.92 41,434	20.71 43,077	21.52 44,762	22.15 46,072	22.19 46,155	22.51 46,821	22.78 47,382
Truck Driver/Laborer	153	18.50 38,480	19.33 40,206	20.08 41,766	20.86 43,389	21.51 44,741	21.58 44,886	21.85 45,448	22.13 46,030
Shop Control Clerk	187	16.20 33,696	16.93 35,214	17.61 36,629	18.25 37,960	18.82 39,146	18.87 39,250	19.13 39,790	19.40 40,352

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Building Insp	314	20.15 41,912	21.01 43,701	21.86 45,469	22.71 47,237	23.41 48,693	24.36 50,669	25.09 52,187	25.84 53,747	26.61 55,349
Maint Electronic Systems Tech	268	18.51 38,501	19.34 40,227	19.99 41,579	20.87 43,410	21.50 44,720	22.35 46,488	22.03 45,822	23.72 49,338	24.44 50,835
Maint Spec	268	18.51 38,501	19.34 40,227	19.99 41,579	20.87 43,410	21.50 44,720	22.35 46,488	22.03 45,822	23.72 49,338	24.44 50,835
Case Aide	252	17.95 37,336	18.73 38,958	19.50 40,560	20.24 42,099	20.87 43,410	21.74 45,219	22.38 46,550	23.05 47,944	23.73 49,358
Accts Payable Spec	252	17.95 37,336	18.73 38,958	19.50 40,560	20.24 42,099	20.87 43,410	21.74 45,219	22.38 46,550	23.05 47,944	23.73 49,358
Fine Collection Coord	223	16.79 34,923	17.35 36,088	18.29 38,043	19.02 39,562	19.62 40,810	20.46 42,557	21.08 43,846	21.73 45,198	22.35 46,488
Victim/Witness Coord	223	16.79 34,923	17.35 36,088	18.29 38,043	19.02 39,562	19.62 40,810	20.46 42,557	21.08 43,846	21.73 45,198	22.35 46,488
Admin Assistant - Juvenile Court	214	16.48 34,278	17.18 35,734	17.94 37,315	18.66 38,813	19.27 40,082	20.03 41,662	20.61 42,869	21.22 44,138	21.90 45,552
Intake Coordinator	214	16.48 34,278	17.18 35,734	17.94 37,315	18.66 38,813	19.27 40,082	20.03 41,662	20.61 42,869	21.22 44,138	21.90 45,552
Legal Secretary - Civil	194	15.97 33,218	16.62 34,570	17.25 35,880	17.91 37,261	18.44 38,355	19.24 40,019	19.82 41,226	20.41 42,453	21.03 43,742
Cashier	191	15.68 32,614	16.34 33,987	17.06 35,485	17.76 36,941	18.34 38,147	19.07 39,666	19.66 40,893	20.24 42,099	20.84 43,347
Real Est Spec	191	15.68 32,614	16.34 33,987	17.06 35,485	17.76 36,941	18.34 38,147	19.07 39,666	19.66 40,893	20.24 42,099	20.84 43,347
Senior Acct. Clerk	191	15.68 32,614	16.34 33,987	17.06 35,485	17.76 36,941	18.34 38,147	19.07 39,666	19.66 40,893	20.24 42,099	20.84 43,347
Vital Records Spec	191	15.68 32,614	16.34 33,987	17.06 35,485	17.76 36,941	18.34 38,147	19.07 39,666	19.66 40,893	20.24 42,099	20.84 43,347
Senior Clerk - Elections	191	15.68 32,614	16.34 33,987	17.06 35,485	17.76 36,941	18.34 38,147	19.07 39,666	19.66 40,893	20.24 42,099	20.84 43,347
Senior Clerk - Victim Witness	191	15.68 32,614	16.34 33,987	17.06 35,485	17.76 36,941	18.34 38,147	19.07 39,666	19.66 40,893	20.24 42,099	20.84 43,347
Maintenance Worker	182	15.65 32,552	16.18 33,654	16.70 34,736	17.42 36,234	17.95 37,336	18.70 38,896	19.26 40,061	19.83 41,246	20.43 42,494
Senior Clerk	177	15.37 31,970	15.98 33,238	16.62 34,570	17.20 35,776	17.78 36,982	18.46 38,397	19.02 39,562	19.61 40,789	20.19 41,995
Platroom Specialist	177	15.37 31,970	15.98 33,238	16.62 34,570	17.20 35,776	17.78 36,982	18.46 38,397	19.02 39,562	19.61 40,789	20.19 41,995
Legal Secretary	177	15.37 31,970	15.98 33,238	16.62 34,570	17.20 35,776	17.78 36,982	18.46 38,397	19.02 39,562	19.61 40,789	20.19 41,995

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Acct Clerk - Treas	177	15.37 31,970	15.98 33,238	16.62 34,570	17.20 35,776	17.78 36,982	18.46 38,397	19.02 39,562	19.61 40,789	20.19 41,995
Clerk III	162	14.85 30,888	15.44 32,115	16.00 33,280	16.64 34,611	17.15 35,672	17.83 37,086	18.36 38,189	18.93 39,374	19.50 40,560
Lead Cust Worker	162	14.85 30,888	15.44 32,115	16.00 33,280	16.64 34,611	17.15 35,672	17.83 37,086	18.36 38,189	18.93 39,374	19.50 40,560
Data Clerk /Receptionist County Attorney	151	14.48 30,118	15.08 31,366	15.64 32,531	16.22 33,738	16.70 34,736	17.38 36,150	17.89 37,211	18.42 38,314	18.97 39,458
Multi-Service Clerk	151	14.48 30,118	15.08 31,366	15.64 32,531	16.22 33,738	16.70 34,736	17.38 36,150	17.89 37,211	18.42 38,314	18.97 39,458
Clerk II	141	14.09 29,307	14.70 30,576	15.23 31,678	15.82 32,906	16.24 33,779	16.91 35,173	17.42 36,234	17.93 37,294	18.46 38,397
Maint General Laborer	141	14.09 29,307	14.70 30,576	15.23 31,678	15.82 32,906	16.24 33,779	16.91 35,173	17.42 36,234	17.93 37,294	18.46 38,397
Custodial Worker	130	13.75 28,600	14.23 29,598	14.75 30,680	15.30 31,824	15.78 32,822	16.67 34,674	17.15 35,672	17.67 36,754	18.21 37,877

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: E DEPUTY SHERIFF UNIT**

1-Jul-14

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	32.10 66,768	33.09 68,827		33.74 70,179			34.08 70,886	34.42 71,594			
Deputy	329	23.15 48,152	24.19 50,315	25.16 52,333	26.40 54,912	27.60 57,408	28.13 58,510	28.70 59,696	29.26 60,861	29.57 61,506	29.87 62,130	30.18 62,774

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: H CORRECTIONS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	17.37 36,130	17.66 36,733	19.76 41,101	20.68 43,014	22.72 47,258	23.30 48,464	23.83 49,566	24.16 50,253	24.53 51,022
Jail Custodian/ Correction Officer	176	14.62 30,410	15.07 31,346	15.36 31,949	16.04 33,363	17.55 36,504	18.02 37,482	18.37 38,210	19.06 39,645	19.34 40,227
Cook	176	14.62 30,410	15.07 31,346	15.36 31,949	16.04 33,363	17.55 36,504	18.02 37,482	18.37 38,210	19.06 39,645	19.34 40,227

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: J BAILIFFS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 3 years</u>	<u>Step 5 5 years</u>	<u>Step 6 7 years</u>	<u>Step 7 10 years</u>	<u>Step 8 12 years</u>	<u>Step 9 15 years</u>
Associate/District Court Bailiff	220	17.63 36,670	18.51 38,501	19.43 40,414	20.11 41,829	20.82 43,306	21.54 44,803	22.30 46,384	23.08 48,006	23.89 49,691

SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: X ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	141,500
Auditor	81,800
Recorder	81,800
Sheriff	106,500
Treasurer	81,800
Chair, Board of Supervisors	44,000
Board Member, Board of Supervisors	41,000

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2014-2015
GROUP: Y DEPUTY OFFICE HOLDERS**

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	120,275
Deputy Auditor - Tax	69,530
Second Deputy Recorder	69,530
Chief Deputy Sheriff	90,525

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2013-2014
GROUP: Z TEMPORARY AND PART-TIME STAFF**

<u>POSITION</u>	<u>RATE</u>
Seasonal Health Worker & Planning Intern	\$9.90 to \$12.58/hour depending on skills, education and experience
Enforcement Aide	\$9.90 to \$18.65/hour depending on skills, education and experience
Seasonal Maintenance Worker (Roads)	\$11.68/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge
Health Services Professional Immunization Clinic/Jail Health	
LPN	\$19.53/hour
RN/EMT-P	\$23.04/hour
Election Officials	\$7.92/hour
Election Chairpersons	\$8.71/hour
Election Clerk	\$13.33/hour

CONSERVATION: *

Glynns Creek:

Seasonal part-time Golf Managers	
Food Service	\$8.75 - \$10.25/hour
Pro Shop	\$9.75 - \$12.25/hour
Seasonal Golf Pro Shop Personnel	\$7.50 - \$11.50/hour
Golf Course Rangers, Starters, Cart Persons	\$7.50 - \$9.75/hour
Concession Stand Workers	\$7.50 - \$10.00/hour
Groundskeepers	\$7.50 - \$11.25/hour

Scott County & West Lake Parks:

Beach Manager	\$11.25 - \$16.00/hour
Pool Manager	\$11.25 - \$16.00/hour
Assistant Beach/Pool Managers	\$9.00 - \$11.50/hour
Water Safety Instructors	\$8.00 - \$9.75/hour

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2013-2014
GROUP: Z TEMPORARY AND PART-TIME STAFF**

<u>POSITION</u>	<u>RATE</u>
Pool/Beach Lifeguards	\$7.50 - \$9.00/hour
Pool/Beach/Boathouse - Concession Workers	\$7.50 - \$8.75/hour
Park Attendant	\$7.50 - \$11.25/hour
Maintenance	\$7.50 - \$10.00/hour
Skilled Maintenance	\$9.00 - \$11.50/hour
Park Patrol (non-certified)	\$12.00 - \$16.50/hour
(certified)	\$15.00 - \$16.75/hour
Pioneer Village:	
Day Camp Counselors	\$7.50 - \$9.75/hour
Apothecary Shop Concession Workers	\$7.50 - \$9.75/hour
Maintenance / Resident Caretaker	\$9.00 - \$11.50/hour
Wapsi Center:	
Assistant Naturalist	\$10.00 - \$12.75/hour
Program Assistant	\$7.50 - \$9.50/hour
Maintenance / Resident Caretaker	\$9.00 - \$11.50/hour
Cody Homestead:	
Attendants/Concession Workers	\$7.50 - \$11.25/hour

* Set by Scott County Conservation Board

BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required BFO budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: A balanced budget in the public sector is achieved when the government equates the revenues with expenditure over business cycles. In other words, a government's budget is balanced if its income is equal to its expenditures.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or inter-fund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeting For Outcomes: A budgeting process that identifies the results citizens want to achieve and focuses on outcomes or future conditions the government wants to achieve through identified services levels.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Expenditure: Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Core Service: A core service is a service that has a state or federal mandate, immediate or near term effect on public safety or health, loss of activity has a long term and catastrophic effect on public, beneficial effect on daily lives of a significant segment of population and is not core service of any other entity, provides revenue through a direct function that is in excess of total costs, provides direct support or critical indirect support for core service

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution

of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

ERP (Enterprise Resource Planning): An accounting software system which integrates the general ledger, accounts payable, accounts receivable, budgeting, cash receipts and other planning documents to one software system for decision making and accounting.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenses: This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MH / D: Mental health and Disabilities Services. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Semi-Core Service: A service that has the potential and beneficial effect on public safety or health, but the loss of the activity would not have catastrophic effect, portion of core service that exceeds a state or federal mandate, has beneficial effect on the daily lives of a significant segment of population but is the core service of another entity, provides revenue through a direct function that funds most but not all of its costs and that is not generated or collected by another entity, provides direct support for a semi-core service or indirect support for a core service.

Service Enhancement - A service that does not fit in either core service or semi-core service definition, these services were created in the interest of the residents of the county, to enhance their quality of life, these services are not provided for by state or federal mandates.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

T19: Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients.

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.