



2011-2012

Budget Plan

Adopted March 3, 2011

SCOTT COUNTY, IOWA

BUDGET PLAN

JULY 1, 2011 – JUNE 30, 2012

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www.scottcountyiowa.com

SCOTT COUNTY, IOWA

We Serve Our Citizens With

Professionalism **Doing It Right**

Responsiveness **Doing It Now**

Involvement **Doing It Together**

Dedication **Doing It With Commitment**

Excellence **Doing It Well**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Scott County
Iowa**

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

INTRODUCTORY SECTION

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THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2011-12 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The **Introductory Section** includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: **Major Governmental Funds, Non-major Governmental Funds, and Business-Type Activities Funds**. More descriptive information about these funds may be found under these tabbed sections.

The **Department/Authorized Agency Detail Section** presents budgeting for outcomes for each department. The budgeting for outcomes section includes outputs, outcomes and effectiveness measures for each service the department provides. The service is labeled as a core service, semi-core service, or service enhancement (see glossary). Each service is tied to the Board of Supervisors goals, to ensure that each county service aligns with the goals of the Board. Also included is budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY10 status, the budget and projected FY11 status, and the requested and adopted FY12 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.,** in recognition of the interrelationship of many programs and services.

The **Supplemental Information Section** includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, and the County's pay plan for FY12. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

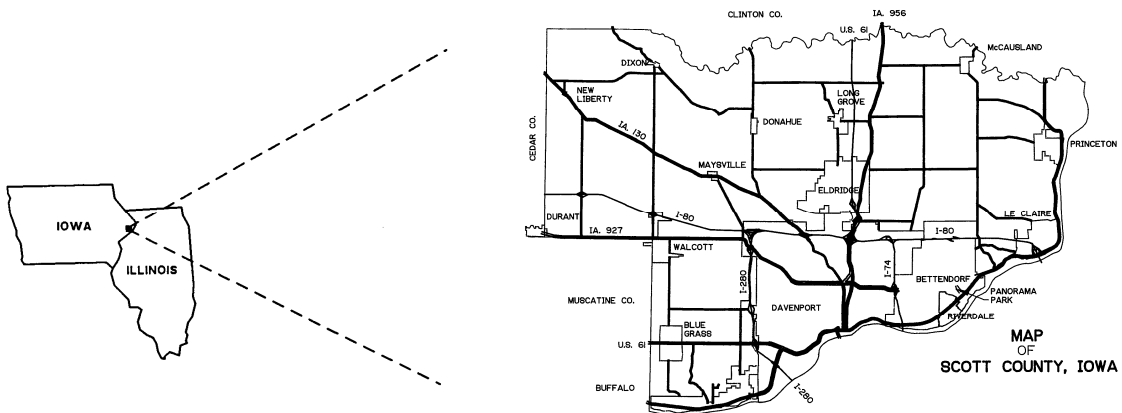
Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 379,690.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



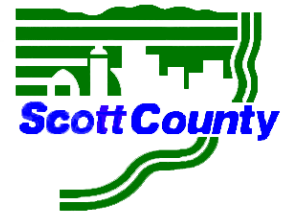
Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the people of Scott County to greater prosperity and growth.

BOARD OF SUPERVISORS

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TOM SUNDERBRUCH, Chair
JIM HANCOCK, Vice-Chair
WILLIAM P. CUSACK
CAROL EARNHARDT
LARRY MINARD

March 15, 2011

TO: The Citizens of Scott County

RE: 2011-12 Budget Message

The budget for Fiscal Year 2011-12 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award this year.

For nearly three decades, the Scott County Board of Supervisors has participated in a formalized goal setting process using an outside facilitator. A policy agenda is established with goals and targeted issues with bi-monthly updates to the Board. The current policy agenda, management agenda, and long term goals are listed below:

**SCOTT COUNTY GOALS
2010-2014**

- Financially Sound County Government
 - Growing County
 - Healthy, Safe Community
- Service Excellence with P.R.I.D.E.
 - Regional Leadership
- Leader as a Sustainable County

POLICY AGENDA 2011

TOP PRIORITY

Balanced Budget with Fund Balance

IT Master Plan Implementation

Mental Health Funding

Air Quality Pledge

HIGH PRIORITY

Rail Service: Chicago to Iowa City

Rock Island Arsenal: Marketing and Lobbying

Lake Canyada Resolution

County Space Needs Study

Sustainability Plan for County

MANAGEMENT AGENDA 2011

TOP PRIORITY

Vendor Cost Analysis/LEAN Process

County Fleet Evaluation

Q C First: Performance Monitoring

HIGH PRIORITY

Executive Volunteer Program

Energy Audits/Actions

Following the process of identifying policy & management agenda priorities, detailed action plans are developed to address all priorities. Specific departments are identified in the action plans which are responsible to carry out each action step. The status on these action plans are reviewed bi-monthly with the Board by the County Administrator and the elected and appointed department heads.

At these strategic planning sessions, both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the policy and management agenda priorities into the annual budget process is enhanced each year by having a pre-budget meeting with the Board of Supervisors, County Administrator and the Budget Manager at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process. At that meeting the County Administrator reviews with the Board the ending fund balances of the previous year and other financial and legislative data that may shape the Board's priorities.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy and management agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts are directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY12 budget submissions, highlighting in their budgeting for outcomes measures and analysis how their requests support and enhance the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY12 budget process were:

1. Continue Wall of Savings and LEAN processes to assure increase of fund balance.
2. Implement IT Master Plan.
3. Complete the SECC consolidation project.
4. Complete Fleet Evaluation Study.
5. Complete Space Needs Study.
6. Work with State Legislature on Mental Health funding and services.

The FY12 Budget Initiatives that addressed or impacted these areas are described below:

Wall of Savings/Lean Processes

- Wall of Savings program, resulted in \$500,000 of savings in FY11. Nearly three full time equivalents hours has been saved through business process changes. The program needs to be institutionalized in the organization.

IT Master Plan

- Capital Budget and program reflect continued commitment to technology improvements with the funding of the consultants services for the purchase of the Enterprise Resource Planning System (ERP).

Consolidated Dispatch Continued Implementation

- The second full operational year of SECC is budgeted, and all four former dispatch agencies have been fully consolidated. Daily operational policies and procedures have been completed. The remaining work for FY 12 is the design and construction of the Tremont addition for the Emergency Management Agency vehicle equipment. The backup dispatch center also will be renovated and have additional equipment to fully house dispatching if the Tremont facility needs to be vacated.

Fleet Evaluation Study

- The goal of the study is to have a third party review of the fleet both in size and usage for cost savings. The study will determine cost effectiveness of current methods of maintenance and compare it to other industry standards. The fleet also will be reviewed for right sizing, take home use and greening the fleet with the potential purchase of alternative fueled vehicles.

Space and Needs Study

- The goal of this study is to review the usage of all county buildings that house department functions including storage (Conservation is not included) to determine current utilization and future needs. As much as possible the study will look for consolidation and practices to reduce the need for space especially for storage. The plan also will address inadequate space and recommend a program to upgrade or build new space for the various functions. The study will then guide the six year capital plan of the County and allow for the Board of Supervisor's to develop the funding plan to address the needs.

Additionally, the FY12 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

CONSOLIDATED DISPATCH (SECC) IMPACT

Since 2004, the County along with the cities of Davenport and Bettendorf and Medic Ambulance had been carefully planning a consolidation of the four dispatch centers and the implementation of an integrated center with an interoperable radio and data communication systems. Several planning studies were done to verify the benefits of consolidation and to develop an implementation plan. In 2007, state law was changed to allow for the funding of a consolidated dispatch operation in the Emergency Management Agency of a county. With that law change, three jurisdictions and Medic Ambulance entered into a 28E agreement to provide consolidated services. FY12 is the second year the Scott County tax levy will provide sole funding for the new agency. Likewise, the cities of Davenport and Bettendorf continue to reap the financial benefits in their respective tax levies.

The consolidation allows for improved services with the reliability and interoperability of the most advanced dispatching operation. Over the long term, the service will be delivered at a lower cost than the four entities can provide separately in their own jurisdictions.

TAX LEVY AND REVENUE OUTLOOK

The property tax continues to be the major revenue source for Scott County. In FY12, total net property taxes represent 56.8% of total County revenues. The County continues to rely heavily on property taxes to fund programs as other revenue sources have decreased in recent years.

The other major revenues in the FY12 budget are interest income and local option sales tax. Interest income remains 60% lower from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board which directly impacted this ten year property tax percentage increase. As other revenues fall, the county can continue to rely on local option tax as property tax relief. The County projects a 10.4% increase in this revenue for FY12 and has also increased the FY11 projection to match FY12. We anticipate this revenue to remain stable.

As one of the Board's goals mentioned above, a group of County Employees have been trained in the process of LEAN. LEAN is a philosophy of process management that provides for the systematic identification and elimination of waste in work processes allowing employees to be more productive and organizations to remain competitive and achieve cost savings. Through this training in FY10 the County set the goal of one million dollars of savings and that goal was exceeded. In FY11 the goal was to find \$500,000 in savings and 6,240 hours or three FTE's of staff savings in process improvements. In FY12 LEAN will become an on-going program that is used in the county in improving business processes. By participating in these types of programs in the last few years, the County has had a significant positive impact on reducing the County's even greater reliance on property taxes to support its budget.

The tax rate per \$1,000 of taxable valuation for FY12 has decreased a small amount to 6.37607 for property located in incorporated areas (cities). However the rate has increased from \$9.40 to \$9.51, or + 1.2% for property located in unincorporated areas (townships). This increase was required due to the need to match the Road Use Tax effort for secondary roads.

Fiscal Year	Urban Rate	% Change	Rural Rate	% Change
2002-03	4.48067	7.2	7.49188	3.6
2003-04	4.80887	7.3	7.71192	2.9
2004-05	4.75497	-1.2	7.84647	1.8
2005-06	5.56513	17.0	8.60445	9.7
2006-07	5.51106	-1.0	8.52602	-0.9
2007-08	5.54040	0.5	8.62666	1.2
2008-09	5.34263	-3.6	8.36217	-3.1
2009-10	5.48399	2.6	8.50353	1.7
2010-11	6.38587	16.4	9.40541	10.6
2011-12	6.37607	0.0	9.51373	1.2

For FY11, Scott County's rural property tax rate rank *lowest* respectively among the eight largest urban counties in Iowa even though we rank 3rd in population. Scott County has the *second lowest* urban property tax rate for among the eight largest urban counties, even with SECC operational costs and annual debt amortization amounts added for the jail expansion/renovation project, the GIS project, and emergency equipment bonds.

The County's tax base has increased at an average rate of 5% annually over the past ten years. Residential taxable valuations also reflect a State imposed rollback computation, currently at 48.95299% of fair market value. The agriculture land / structure rollback computation was 69.0152% for FY12. There were no rollbacks for commercial, industrial, or utility property. The current county wide taxable valuation base amount of \$7.076 billion dollars reflects a 4.2% increase from last year. For FY12, with the rollbacks, the only class of property that increased in value was Residential property, while Commercial, Utilities, Industrial, and Ag Land/Structures decreased. The residential class of property represents approximately 61% of the County's total tax base.

STATE AND FEDERAL FUNDING

The county receives little Federal funding. The capital improvement program is now funded primarily by Riverboat Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State. Later on in the budget book, you will see a graph that illustrates a 10 year history of Road Use Tax. We benefited from a large increase in FY04, and revenues have been *mostly* steady since then.

State aid for next year represents 26.3% of the total revenue sources for FY12, which is steady as compared to the previous year. The total amount of \$20,901,088 is made up of \$13,133,087 in grants and reimbursements, \$2,948,240 in state shared revenues such as motor fuel and franchise taxes, \$930,432 in state property tax replacement credits against levied taxes, and \$3,889,600 in other State credits such as MH-DD property tax relief and military tax credits.

OTHER REVENUES

Fees and charges total \$5,407,146 for FY12 an increase of 4%, as compared to \$5,190,643 for FY11. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or county fee changes. Some revenues are calculated based on economic assumptions such as interest income and anticipated interest rates.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of major and non-major fund revenues (excluding capital funds) for budget year FY12 and the percentage of increases and decreases in relation to prior year budget amounts:

Net property taxes are increasing by 4.3% for FY12. Most of the increase was funded by the rollback increase and new value (new construction and valuation increases). Interest rates continue to be at historically low rates, which decrease significantly the interest income that the county receives. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are decreasing slightly due to a decrease in collection of delinquent taxes. Local option taxes (one cent sales tax) are projected to increase 10.4% compared to the prior year based on State projections. This is a significant revenue increase for the county, as we have had a few years of declining sales tax revenue.

There is continued cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting modest revenue increases for both the current fiscal year and next year due to the current economic climate. This may undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees are projected to increase 7.8% from the previous year budget. Charges for services are increasing 3.8% primarily due to projected increases in user fees in the Conservation department federal prisoners. The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees in any given year due to political pressures.

As previously mentioned, the uses of money and property revenues are projected to remain at historically low levels due to extremely low interest rate levels. The Fed continues to keep the interest rate low in hopes that it encourages economic recovery. Finally, other revenues are increasing due to reimbursements for the sale of assets.

FUND BALANCES

The undesignated fund balance of the general fund is projected to be \$8,017,622, which is an increase of \$249,433 from the re-estimated FY11 balance. One of the board's top goals on their policy agenda is to maintain fund balance as we face declining revenues during the challenging economic times. The Board has \$3,397,314 reserved for the loan advance to the golf course enterprise fund, \$222,551 reserved for Conservation Board's sewage treatment plant, \$116,175 reserved for a note receivable from Greater Davenport Redevelopment Corporation, and \$522,407 reserved for claim liabilities as a part of the County's risk management program. The remaining \$8,017,622 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.

The amount of undesignated/unreserved fund balance (15.1%) of the general fund brings the County in line with the minimum amount designated by the County's Financial Management policies. [15% minimum]. The Board understands that the risk management claim liabilities may be bonded for under Iowa law. All other fund balances meet or exceed recommended levels except the MH-DD Fund as indicated below.

State MH/DD funding continues to be an issue across the state. The ARRA benefits (enhanced FMAP rate) ended June 30, 2011. The 2011 Legislative Session approved new money for MH/DD services to assist in stabilizing the current system while workgroups begin addressing MH/DD Redesign. An additional \$16 million was allocated to counties and another \$10 million was allocated to address waiting lists. Scott County will apply for funds to eliminate the waiting list of approximately 71 consumers. Local providers were asked to remain flat funded in the FY12 budget, so there were no annual increases provided to the authorized agencies.

The Capital Projects Fund is budgeted to remain steady at \$639,027. A few larger FY12 capital projects include the beginning of an ERP system acquisition as well as various roof projects for county buildings. These projects are discussed further under the Capital Improvements section below.

The total non-major governmental funds (Secondary Roads, Recorder's Record Management, and Rural Services Funds) are increasing \$209,056 due to planned future capital project funding.

PROGRAMS AND SERVICES

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 26 FTE's, or 6.2%, to its current level of 446.03 FTE's. During this period, the increase is mostly related to Sheriff's Office (12.65 FTE's) primarily due to increased jail programming and courthouse security needs. 9.1 FTE's were added to the Public Health Department for jail health nursing and other grant related health programs. For FY12, 13 positions were reduced from the Sheriff's department due to the transfer of public safety dispatchers to SECC. There were a total of .8 FTE's added in Information Technology and the Treasurer's Office, and reductions totaling -1.19 Facilities, Health and Auditor's Office for FY12. In total, the County decreased FTE's by 13.39 for FY12. The County has four union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years, the County and union groups have been successful in approving multi-year agreements. However, because of economic conditions and the uncertainty of our revenue sources, the County has moved to one year contracts for most union groups. The overall negotiated average salary increase for both labor groups and non-union personnel was 2-2.5%.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$81,235,972 which is an increase of \$2,365,357 or 3% from the FY11 budget. The operating budget is up 4.1% or \$2,927,711. Total revenues (net of transfers and non-budgeted funds) for the County are \$79,577,088, which is an increase of 3.5% above last fiscal year.

The overall expenditure increase of 3% is the result of several service areas increasing with two decreasing. Capital projects are discussed further below and are decreasing -19.4%. Roads & Transportation is showing an 18.3% increase and Government Services to Residents is increasing 11.1%, while Mental Health, MR & DD is increasing 6.9%.

Physical Health and Social Services is decreasing -6.6% primarily due to a reduction in pass through federal grant dollars in the Health Department. Mental Health, Mental Retardation and Developmental Disabilities (MH/MR/DD) is increasing by 6.9% due to waiting list reductions. County Environment and Education is increasing 1.2% due primarily to salary and benefit increases in the Conservation Department and Planning and Development Department, as well as an

appropriation to cover a transfer to the Golf Course for their yearly debt payment. Roads and Transportation service area is increasing by 18.3% due to planned equipment purchases.

Government Services to Residents is increasing by 11.1% due to the number of elections budgeted for FY12. Administration (interprogram) costs are increasing by 1.2% primarily due to inflationary increases. Debt Service is increasing by 4.3%. Debt Service includes interest and principal payments on the Solid Waste general obligation bond issue and River Renaissance general obligation bonds in addition to the bond debt amortization for the development of a county-wide GIS system. In FY10, the county issued Emergency Equipment Bonds to fund the purchase of radios, towers, computer hardware and software to support the new consolidated dispatch center. Finally, Capital Projects is decreasing by -19.4, as we wind down emergency equipment debt expenditures for SECC (Scott Emergency Communication Center).

CAPITAL IMPROVEMENTS AND DEBT SERVICE

Beginning for our FY12 capital improvement plan, the County took its un-programmed needs and capital projects in future years more seriously. We not only have planned for the future from a needs perspective, but we have also planned from a funding prospective. The county is planning to increase its contributions to the capital projects and electronic equipment fund to fund major improvements in the coming years, such as an ERP project and large maintenance projects on its facilities.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03. New for The Board of Supervisors will make a transfer from the General Fund to the Electronic Equipment fund to support computer software and hardware purchases as a result of the recently adopted Scott County IT Strategic Master Plan. This plan was adopted by the Board of Supervisors Spring of 2010, and includes numerous projects that will require the purchase of new software and hardware.

The County is currently using only 6.38% of its allowable legal debt margin consisting of four general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system. In FY10, the county issued \$10.5 million of Emergency Equipment Bonds to finance acquisition of radio equipment, towers, computer equipment, software and hardware for the new Scott Emergency Communication Center (SECC).

The capital improvement budget totals \$3,091,119 for fiscal year FY12, with 63% or \$2,427,113 for general projects, 8% or \$260,000 for Secondary Roads projects, and 17% or \$545,030 for Conservation parks and recreation projects. Because of the reduction in funding for the Capital Projects Fund, there are very few non-routine capital projects in the FY12 Capital Plan. The larger,

non-routine projects for FY12 include a new roof on our Jail as well as the beginning of our ERP (enterprise resource planning) project. The County is beginning year one of a three year project to purchase and implement ERP software. The first year of ERP project includes a needs assessment, RFP for software, and selection of a vendor. During year two, we will begin training and implementation of the first few modules. Year three will conclude our project with full implementation of all modules including accounts payable, human resources, payroll, contract management, grant management, facilities management, project accounting, general ledger, budgeting and purchasing. The County looks forward to this challenging project.

The general capital improvements budget of \$2,286,089 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is mostly supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. Unfortunately, gaming revenues have seen a decline of approximately 15% in recent years because of the economy. This decline in the most critical funding source for our capital budget decreases the number of capital projects that will be funded in the upcoming year.

The County has been working on a Courtroom remodeling project. This project began in FY11, and will finish in the beginning of FY12. The goal of this project was to bring technology to courtrooms; we added flat screen plasma monitors, microphones, laptop hookups, DVD/VCR player, and also wireless access points for use during trials.

The local Secondary Roads capital program totals \$260,000, which is significantly smaller than previous years. This amount is for asphalt and culvert projects.

The Conservation Department capital plan totals \$545,030. One of their major projects includes pond restoration and fishing dock installation. Other large Conservation projects include waste water treatment plant upgrades (\$100,000), road repairs and playground replacements at West Lake Park (\$171,530), playground and restroom renovations at Scott County Park (\$150,000), and possible wind turbine installation/demonstration at West Lake Park (\$16,000). Conservation also has designated a portion (\$100,000) of its CIP allocation to a reserve account for future projects, cost overruns, potential land acquisition, and to fund any golf course deficits. The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

SUMMARY

The preparation of the FY12 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY11 operating budget and keeping the County's reliance on property tax revenues to minimal increases.

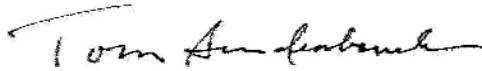
The Board and County Administrator expresses its appreciation to the staff of the Facility and Support Services Department who assisted and contributed to its preparation. Special thanks goes to the Budget Manager, the Assistant County Administrator, the Administrative Assistant to the County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Office Manager (Auditor's Office), County Attorney

(Office Manager), Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety and mental health-mental retardation and developmental disabilities. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,



Tom Sunderbruch, Chair
Scott County Board of Supervisors

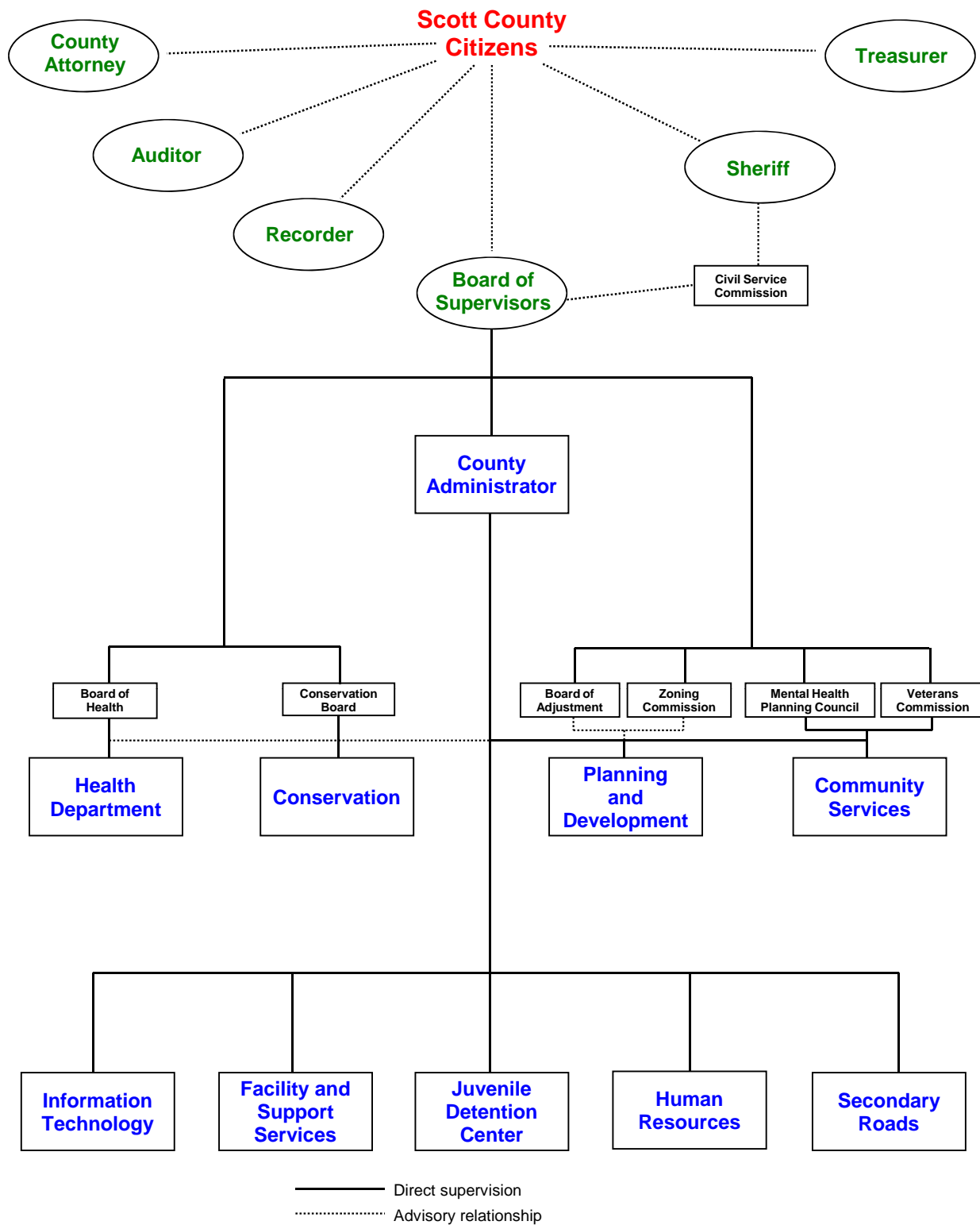


Dee F. Bruemmer
County Administrator

SCOTT COUNTY OFFICIALS

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
Elected Officials		
Supervisor, Chairperson	Tom Sunderbruch	2012
Supervisor, Vice Chair	Jim Hancock	2012
Supervisor	Carol T. Earnhardt	2014
Supervisor	Larry E. Minard	2014
Supervisor	William P. Cusack	2014
Attorney	Michael J. Walton	2014
Auditor	Roxanna Moritz	2012
Recorder	Rita Vargas	2014
Sheriff	Dennis Conard	2012
Treasurer	Bill Fennelly	2014
Administration		
County Administrator	Dee F. Bruemmer	
Department Heads		
Community Services	Lori Elam	
Conservation	Roger Kean	
Facility and Support Services	Dave Donovan	
Health	Edward Rivers	
Human Resources	Mary Thee	
Information Technology	Matt Hirst	
Juvenile Detention Center	Jeremy Kaiser	
Planning & Development	Tim Huey	
Secondary Roads	Jon Burgstrum	

Scott County Government Organizational Chart



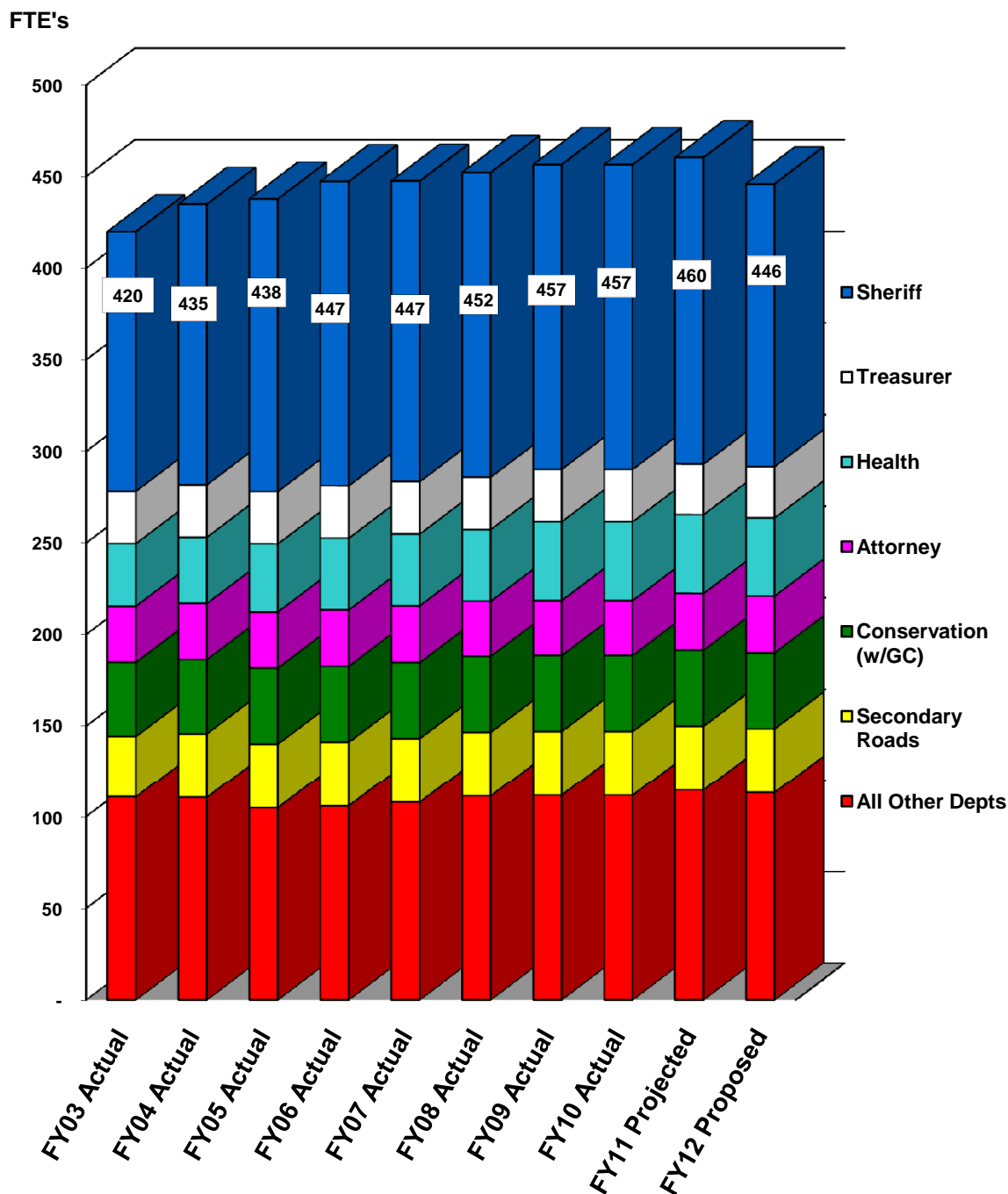
10 YEAR FTE LISTING

<u>Department</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
Administration	3.70	3.70	3.10	3.10	3.10	3.10	3.50	3.50	3.50	3.50
Attorney	30.63	30.63	30.63	30.75	31.00	30.00	30.00	30.00	31.00	31.00
Auditor	15.40	15.40	15.40	15.40	16.40	16.40	15.40	15.40	15.40	14.05
Community Services	13.00	13.00	12.50	12.50	12.50	12.50	12.50	12.50	11.50	11.50
Conservation (net of golf course)	21.25	21.25	22.25	22.25	22.25	22.25	22.25	22.25	22.25	22.25
Facility and Support Services	23.74	23.74	24.19	24.19	25.69	29.14	29.14	29.14	31.04	30.55
Health	34.15	36.15	37.15	39.15	39.15	39.15	43.00	43.00	43.00	42.65
Human Resources	7.50	7.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Information Technology	10.00	10.00	10.00	11.00	11.00	11.00	12.00	12.00	14.00	14.40
Juvenile Court Services	15.20	15.20	14.20	14.20	14.20	14.20	14.20	14.20	14.20	14.20
Planning & Development	4.33	4.08	4.08	4.08	4.08	4.08	4.08	4.08	4.08	4.08
Recorder	13.00	13.00	12.00	12.00	11.50	11.50	11.50	11.50	11.50	11.50
Secondary Roads	33.40	35.15	35.15	35.15	35.15	35.15	35.15	35.15	35.15	35.15
Sheriff	141.70	153.15	159.65	166.10	164.10	166.30	166.35	167.35	167.35	154.35
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>27.60</u>	<u>28.00</u>
SUBTOTAL	400.60	415.55	418.40	427.97	428.22	432.87	437.17	438.17	441.07	426.68
Golf Course Enterprise	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>
TOTAL	<u>419.95</u>	<u>434.90</u>	<u>437.75</u>	<u>447.32</u>	<u>447.57</u>	<u>452.22</u>	<u>456.52</u>	<u>457.52</u>	<u>460.42</u>	<u>446.03</u>

NOTE: Supplemental information may be found in the Pay Plan as included under the "Supplemental Information" blue tab.

FTE (Full Time Equivalents) STAFFING TRENDS

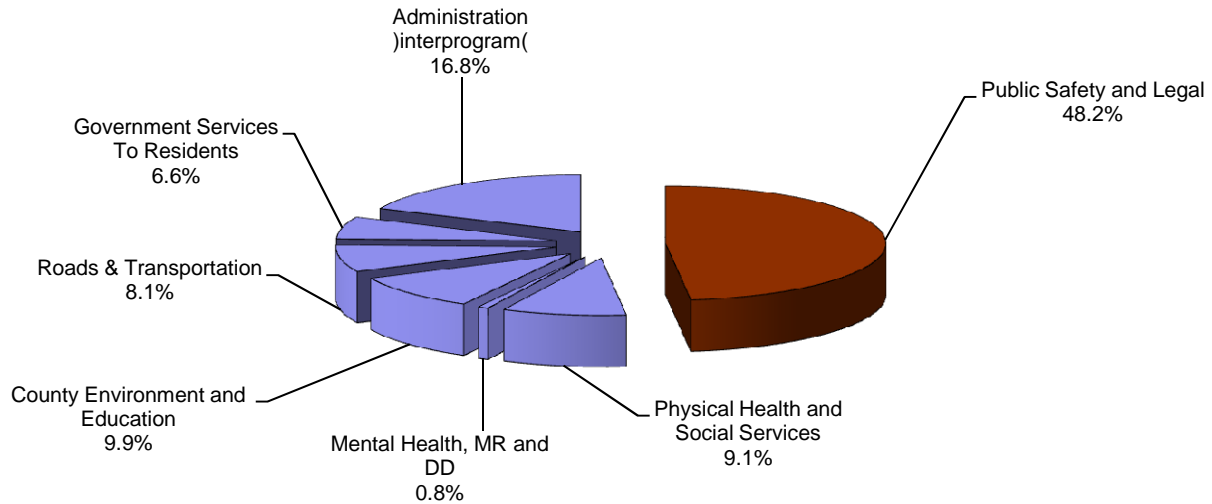
TEN YEAR COMPARISON



Total FTE's have increased by 26.08 positions and 6.2% over the past 10 years. Most of the new positions (12.65) have been in the Sheriff's Office due to increasing demands on the jail division with the increasing inmate population. 8.5 positions have been added to the Health Department, primarily grant funded positions or for the Jail Inmate Health program. Some departments such as Community Services, Human Resources, Recorder's office, Auditor's Office, and Juvenile Denention have actually reduced their FTE's over the past 10 years.

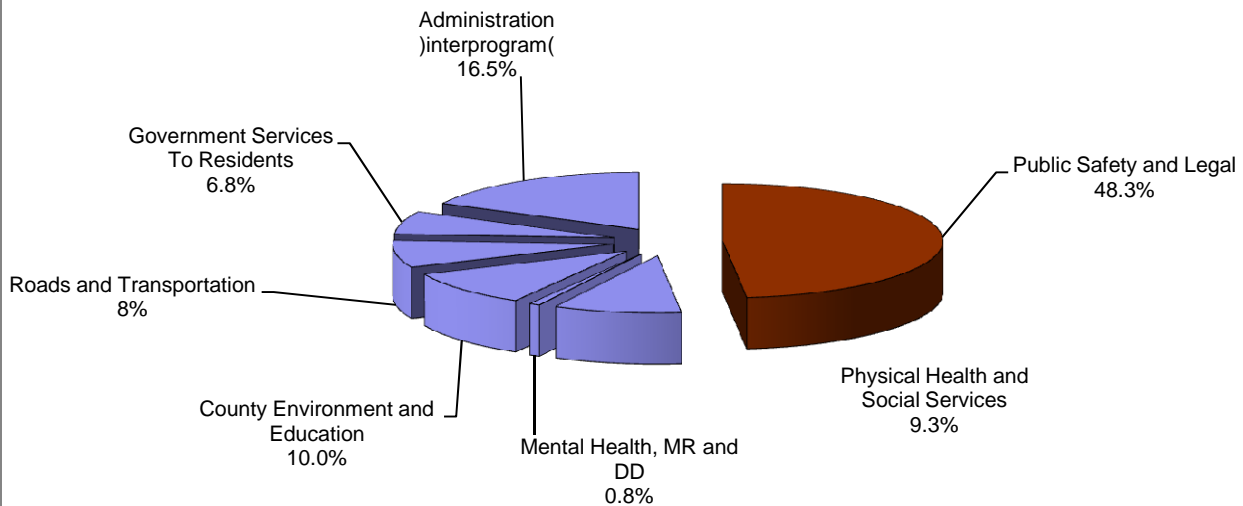
FTE (Full Time Equivalents) Staffing FY11 vs FY10 - By Service Area

FY11 BUDGET: 460.42 FTE's



Almost half of the County's workforce is a part of the Public Safety & Legal Services area (Attorney, Jail Health, Sheriff, Juvenile Detention).

FY10 BUDGET: 457.52 FTE's



SCOTT COUNTY FUND STATEMENT

ALL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/11</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/12</u>
Major Governmental Funds				
General Fund	\$ 12,017,930	\$ 60,791,059	\$ 60,532,920	\$ 12,276,069
Mental Health, MR & DD	1,395,146	15,189,505	16,584,651	-
Debt Service	2,556,998	1,730,171	2,243,765	2,043,404
Capital Improvements			-	
General	24,981	2,821,780	2,831,119	15,642
Electronic Equipment	485,287	610,000	835,000	260,287
Vehicle	12,286	-	-	12,286
Conservation Equip Reserve	173,753	54,500	44,500	183,753
Conservation CIP Reserve	<u>160,070</u>	<u>7,000</u>	<u>-</u>	<u>167,070</u>
Total Capital Improvements	856,377	3,493,280	3,710,619	639,038
Total Major Governmental Funds	16,826,451	81,204,015	83,071,955	14,958,511
Nonmajor Governmental Funds				
Rural Services	54,804	2,611,863	2,600,267	66,400
Recorder's Record Mgt	87,769	34,000	40,000	81,769
Secondary Roads	<u>449,811</u>	<u>6,049,740</u>	<u>5,846,280</u>	<u>653,271</u>
Total Nonmajor Governmental Funds	592,384	8,695,603	8,486,547	801,440
Business-Type Activities Fund				
Golf Course Enterprise	(2,136,796)	1,513,788	1,219,760	(1,842,768)
Total*	<u>\$ 15,282,039</u>	<u>\$ 91,413,406</u>	<u>\$ 92,778,262</u>	<u>\$ 13,917,183</u>

*Includes interfund transfers and non-budgeted fund activity. All funds are budgeted funds with the exception of the Golf Course Enterprise Fund as further discussed under the blue tabbed Supplemental Information section (basis of accounting) of this budget document.

SCOTT COUNTY REVENUE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 50,460,246	\$ 58,242,391	\$ 58,971,444	\$ 60,791,059	4.4%
Mental Health, MR & DD	14,278,218	14,828,767	15,031,397	15,189,505	2.4%
Debt Service	4,023,694	1,576,857	1,885,539	1,730,171	9.7%
Capital Improvements					
General	12,620,523	1,547,845	1,812,045	2,821,780	82.3%
Electronic Equipment	362,159	477,500	475,000	610,000	27.7%
Vehicle	15,787	3,500	-	-	-100.0%
Conservation Equip Reserve	39,571	71,000	63,500	54,500	-23.2%
Conservation CIP Reserve	<u>111,464</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	
Total Capital Improvements	13,149,504	2,106,845	2,357,545	3,493,280	65.8%
Total Major Governmental Funds	81,911,662	76,754,860	78,245,925	81,204,015	5.8%
Nonmajor Governmental Funds					
Rural Services	2,356,047	2,420,139	2,414,947	2,611,863	7.9%
Recorder's Record Mgt	33,213	37,500	37,500	34,000	-9.3%
Secondary Roads	<u>5,692,604</u>	<u>5,823,422</u>	<u>5,678,205</u>	<u>6,049,740</u>	3.9%
Total Nonmajor Governmental Funds	8,081,864	8,281,061	8,130,652	8,695,603	5.0%
Business-Type Activities Fund					
Golf Course Enterprise	1,035,756	1,586,586	1,465,573	1,513,788	-4.6%
Total*	<u>\$ 91,029,282</u>	<u>\$ 86,622,507</u>	<u>\$ 87,842,150</u>	<u>\$ 91,413,406</u>	5.5%

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY EXPENDITURE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 48,028,303	\$ 58,420,058	\$ 59,477,310	\$ 60,532,920	3.6%
Mental Health, MR & DD	14,492,698	15,514,595	15,135,417	16,584,651	6.9%
Debt Service	4,344,350	2,070,455	2,237,230	2,243,765	8.4%
Capital Improvements			-	-	
General	8,081,187	3,162,158	9,767,429	2,831,119	-10.5%
Electronic Equipment	425,000	-	-	835,000	#DIV/0!
Vehicle	386,386	-	-	-	#DIV/0!
Conservation Equip Reserve	-	44,500	44,500	44,500	0.0%
Total Capital Improvements	8,892,573	3,206,658	9,811,929	3,710,619	15.7%
Total Major Governmental Funds	75,757,924	79,211,766	86,661,886	83,071,955	4.9%
Nonmajor Governmental Funds					
Rural Services	2,336,228	2,354,413	2,497,413	2,600,267	10.4%
Recorder's Record Mgt	82,440	40,000	40,000	40,000	0.0%
Secondary Roads	5,595,409	5,392,500	5,599,000	5,846,280	8.4%
Total Nonmajor Governmental Funds	8,014,077	7,786,913	8,136,413	8,486,547	9.0%
Business-Type Activities Fund					
Golf Course Enterprise	1,144,887	1,162,029	1,206,089	1,219,760	5.0%
Total*	<u>\$ 84,916,888</u>	<u>\$ 88,160,708</u>	<u>\$ 96,004,388</u>	<u>\$ 92,778,262</u>	5.2%

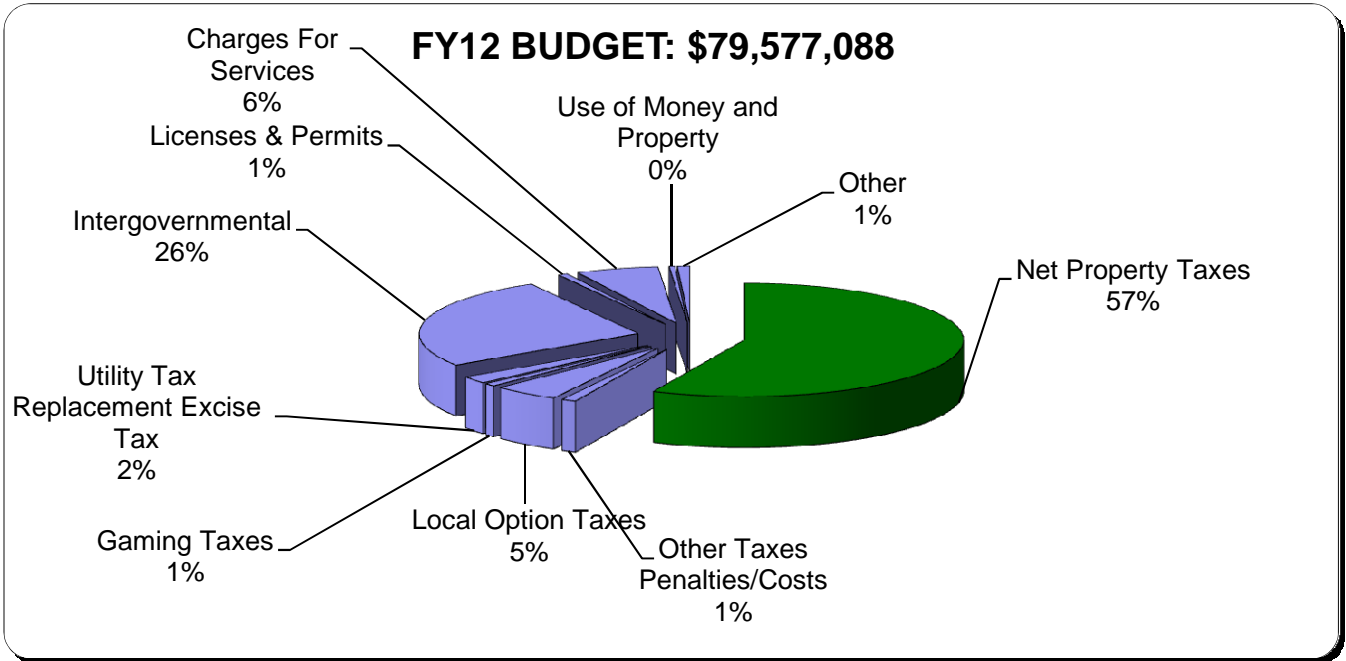
*Includes interfund transfers and non-budgeted fund activity

ALL COUNTY FUNDS - REVENUES RECONCILIATION INFORMATION

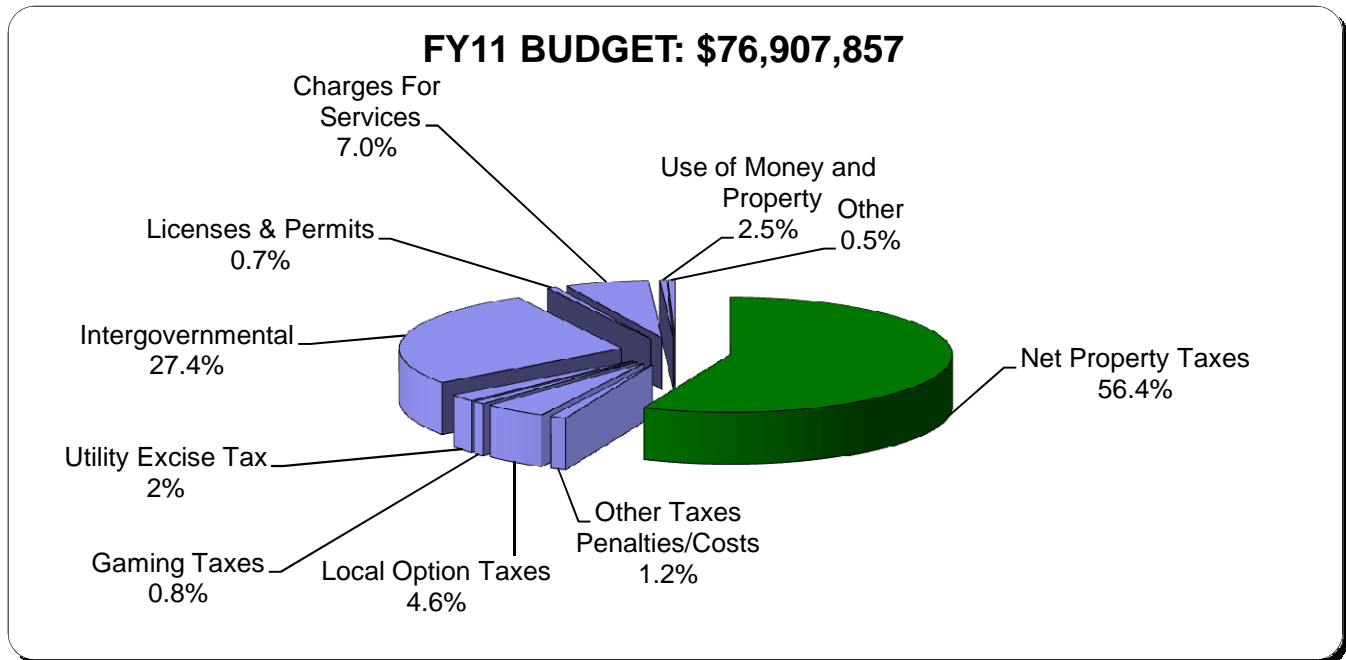
	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Revenues per summary statement	\$ 91,029,282	\$ 86,622,507	\$ 87,842,150	\$ 91,413,406	5.5%
Less transfers in:					
GENERAL BASIC					
Conservation Equipment Replc	-	44,500	44,500	44,500	0.0%
GENERAL SUPPLEMENTAL					
General Basic	3,500,000	4,255,000	4,555,000	4,855,000	14.1%
SECONDARY ROADS					
General Basic	655,516	655,516	655,516	681,882	4.0%
Rural Services Basic	1,828,503	1,828,503	1,971,503	2,061,118	12.7%
CAPITAL IMPROVEMENT					
General Basic	649,075	829,545	1,054,545	1,195,030	44.1%
Electronic Equipment	425,000	-	-	835,000	#DIV/0!
Vehicle Replacement	386,386	-	-	-	#DIV/0!
Recorder's Record Mgt	82,440	40,000	40,000	40,000	0.0%
Conservation CIP Reserve	-	-	-	-	
CONSERVATION CIP					
General Basic	103,642	-	-	-	
ELECTRONIC EQUIPMENT					
General Basic	362,000	475,000	475,000	610,000	28.4%
VEHICLE REPLACEMENT					
General Basic	-	-	-	-	
Total Transfers In	7,992,562	8,128,064	8,796,064	10,322,530	27.0%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	<u>1,035,756</u>	<u>1,586,586</u>	<u>1,465,573</u>	<u>1,513,788</u>	-4.6%
Net Budgeted Revenues	<u>\$ 82,000,964</u>	<u>\$ 76,907,857</u>	<u>\$ 77,580,513</u>	<u>\$ 79,577,088</u>	3.5%

COUNTY REVENUES BY SOURCE

Budgeted Funds



Net property taxes represent over half of all revenues collected by the County.



REVENUE SOURCES

(excluding transfers and non-budgeted funds)

<u>Revenues</u>	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 37,170,577	\$ 44,306,367	\$ 44,307,001	\$ 46,152,940	4.2%
Less: Uncollected Delinq Taxes-Levy Yr	19,609	27,976	33,707	33,707	20.5%
Less: Credits To Taxpayers	<u>937,678</u>	<u>940,432</u>	<u>935,336</u>	<u>930,071</u>	-1.1%
Net Current Property Taxes	36,213,290	43,337,959	43,337,958	45,189,162	4.3%
Add: Delinquent Property Tax Revenue	<u>19,609</u>	<u>27,976</u>	<u>33,707</u>	<u>33,707</u>	20.5%
Total Net Property Taxes	36,232,899	43,365,935	43,371,665	45,222,869	4.3%
Penalties, Interest & Costs On Taxes	790,006	825,000	820,000	790,000	-4.2%
Other County Taxes	<u>63,470</u>	<u>66,852</u>	<u>66,852</u>	<u>66,853</u>	0.0%
Total Other Taxes, Penalties & Costs	853,476	891,852	886,852	856,853	-3.9%
Local Option Taxes	3,637,825	3,500,000	3,863,575	3,863,575	10.4%
Gaming Taxes	676,255	625,000	625,000	625,000	0.0%
Utility Tax Replacement Excise Tax	1,395,383	1,547,631	1,547,631	1,634,165	5.6%
Intergovernmental :					
State Shared Revenues	3,101,887	3,305,903	2,992,686	2,948,240	-10.8%
State Grants & Reimbursements	8,578,762	9,540,653	9,460,447	9,618,484	0.8%
State /Federal Pass Through Grants	2,871,580	3,218,203	3,523,407	2,788,730	-13.3%
State Credits Against Levied Taxes	937,678	940,432	935,336	930,071	-1.1%
Other State Credits	3,888,884	3,502,837	3,889,690	3,889,690	11.0%
Federal Grants & Entitlements	41,848	10,000	-	10,500	
Contr & Reimb From Other Govts	420,724	528,419	509,865	710,373	34.4%
Payments in Lieu of Taxes	<u>6,828</u>	<u>4,055</u>	<u>5,000</u>	<u>5,000</u>	23.3%
Subtotal Intergovernmental	19,848,191	21,050,502	21,316,431	20,901,088	-0.7%
Licenses & Permits	525,427	507,870	534,870	547,320	7.8%
Charges For Services	4,490,155	4,682,773	4,680,744	4,859,826	3.8%
Use of Money & Property	373,200	360,671	355,421	348,421	-3.4%
Other:					
Miscellaneous	625,593	299,123	329,324	657,971	120.0%
General Long Term Debt Proceeds	13,270,756	-	-	-	
Proceeds of Fixed Asset Sales	<u>56,904</u>	<u>76,500</u>	<u>69,000</u>	<u>60,000</u>	-21.6%
Total Other	13,953,253	375,623	398,324	717,971	91.1%
Total Revenues & Other Sources	<u>\$ 81,986,064</u>	<u>\$ 76,907,857</u>	<u>\$ 77,580,513</u>	<u>\$ 79,577,088</u>	3.5%

ALL COUNTY FUNDS - EXPENDITURES

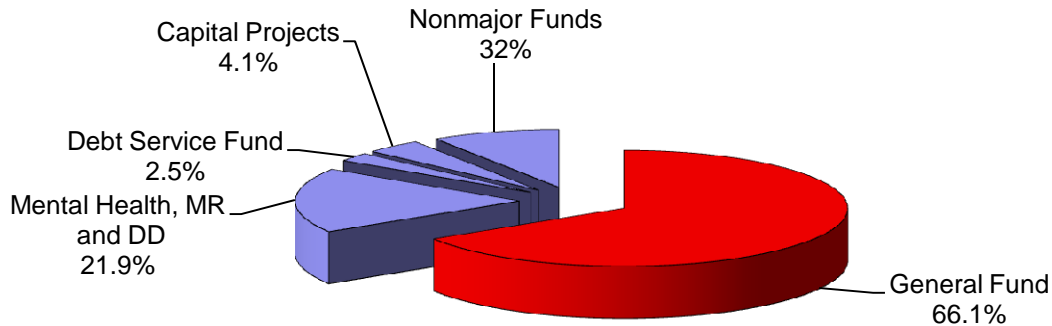
RECONCILIATION INFORMATION

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Expenditures per summary statement	\$ 84,916,887	\$ 88,160,708	\$ 96,004,388	\$ 92,778,262	5.2%
Less transfers out:					
GENERAL BASIC					
General Supplemental	3,500,000	4,255,000	4,555,000	4,855,000	14.1%
Secondary Roads	655,516	655,516	655,516	681,882	4.0%
Capital Improvements	649,075	829,545	1,054,545	1,195,030	44.1%
Electronic Equipment	362,000	475,000	475,000	610,000	28.4%
Vehicle Replacement	14,901	-	-	-	#DIV/0!
Conservation Equipment Reserve	103,642	-	-	-	
Conservation CIP Reserve	-	-	-	-	
RURAL SERVICES BASIC					
Secondary Roads	1,828,503	1,828,503	1,971,503	2,061,118	12.7%
Capital Improvements	-	-	-	-	
ELECTRONIC EQUIPMENT					
Capital Improvements	425,000	-	-	835,000	#DIV/0!
VEHICLE REPLACEMENT					
Capital Improvements	386,386	-	-	-	#DIV/0!
CONSERVATION CIP RESERVE					
Capital Improvements	-	-	-	-	
RECORDER'S RECORD MGT					
Capital Improvements	82,440	40,000	40,000	40,000	0.0%
CONSERVATION EQUIPMENT					
General Basic	-	44,500	44,500	44,500	
Total Transfers Out	8,007,463	8,128,064	8,796,064	10,322,530	27.0%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	1,144,887	1,162,029	1,206,089	1,219,760	5.0%
Net Budgeted Expenditures	<u>\$ 75,764,537</u>	<u>\$ 78,870,615</u>	<u>\$ 86,002,235</u>	<u>\$ 81,235,972</u>	3.0%

ALL COUNTY EXPENDITURES BY FUND

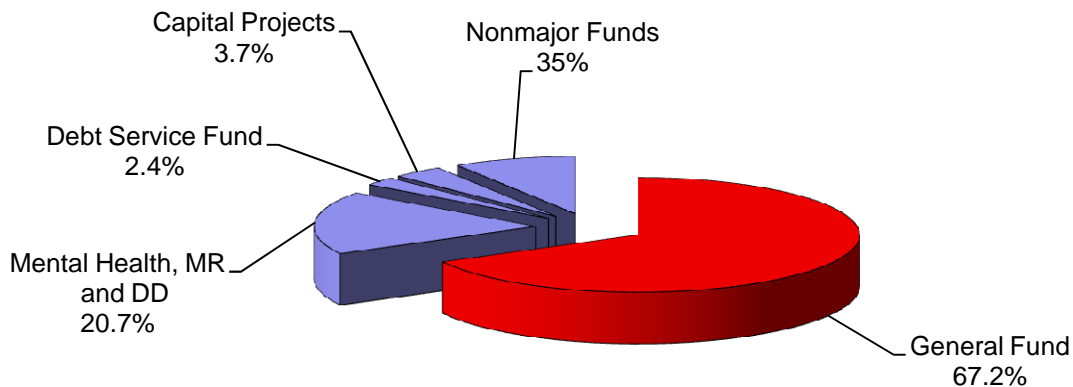
Budgeted Funds

FY12 BUDGET: \$91,558,502



This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund. There is an increase in expenditures in the nonmajor funds due to Secondary Roads, and their Local Effort Formula. There is also an increase in the amount of expenditures for the MHDD fund, as the County has budgeted funds to reduce waiting lists for services. This is of course, dependant on whether or not the State provides funding for this activity in its current legislative session.

FY11 BUDGET: \$86,998,679



PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; Emergency Services, funding for the county-wide Scott Emergency Communication Center (SECC).

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH, MR AND DD SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue; and the General Fund debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

APPROPRIATION SUMMARY BY SERVICE AREA (excluding transfers and non-budgeted funds)

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
SERVICE AREA					
Public Safety & Legal Services	19,942,386	27,452,851	27,875,346	28,483,717	3.8%
Physical Health & Social Services	6,595,222	6,738,506	6,978,167	6,294,948	-6.6%
Mental Health, MR & DD	14,492,698	15,514,595	15,135,417	16,584,651	6.9%
County Environment & Education	4,197,866	4,850,337	4,840,592	4,906,623	1.2%
Roads & Transportation	4,604,129	4,721,000	5,074,000	5,586,280	18.3%
Government Services to Residents	2,052,707	2,043,870	2,097,025	2,271,277	11.1%
Administration (interprogram)	<u>8,342,657</u>	<u>9,526,913</u>	<u>9,353,600</u>	<u>9,648,287</u>	1.3%
SUBTOTAL OPERATING BUDGET	60,227,665	70,848,072	71,354,147	73,775,783	4.1%
Debt Service	6,464,405	4,188,885	4,355,660	4,369,070	4.3%
Capital Projects	<u>9,072,467</u>	<u>3,833,658</u>	<u>10,292,429</u>	<u>3,091,119</u>	-19.4%
TOTAL COUNTY BUDGET	<u>\$ 75,764,537</u>	<u>\$ 78,870,615</u>	<u>\$ 86,002,236</u>	<u>\$ 81,235,972</u>	3.0%

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

----- MAJOR GOVERNMENTAL FUNDS -----						
----- GENERAL FUND -----			----- MENTAL HEALTH, MR & DD FUND -----			
	<u>ACTUAL</u> <u>2009-10</u>	<u>PROJECTED</u> <u>2010-11</u>	<u>BUDGET</u> <u>2011-12</u>	<u>ACTUAL</u> <u>2009-10</u>	<u>PROJECTED</u> <u>2010-11</u>	<u>BUDGET</u> <u>2011-12</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 31,037,768	\$ 37,331,361	\$ 39,179,723	\$ 3,116,423	\$ 3,192,605	\$ 3,128,837
Less: Uncollected Delinquent Taxes-Levy Yr	16,236	30,381	30,381	1,630	2,548	2,548
Less: Credits To Taxpayers	763,630	766,548	761,283	76,687	76,139	76,139
Net Current Property Taxes	30,257,902	36,534,432	38,388,059	3,038,106	3,113,918	3,050,150
Delinquent Property Tax Revenue	16,236	30,381	30,381	1,630	2,548	2,548
Penalties, Interest & Costs On Taxes	790,006	820,000	790,000	-	-	-
Other County Taxes	4,874,516	5,241,962	5,328,373	122,981	117,866	117,161
Intergovernmental	5,379,035	5,985,817	5,408,047	10,882,065	11,740,558	11,954,307
Licenses & Permits	497,467	509,870	532,320	-	-	-
Charges For Services	4,420,481	4,606,575	4,782,376	31,902	32,669	39,450
Use of Money & Property	352,018	355,421	348,421	-	-	-
Miscellaneous	355,385	281,986	278,082	201,535	23,838	25,889
Subtotal Revenues	46,943,046	54,366,444	55,886,059	14,278,219	15,031,397	15,189,505
Other Financing Sources:						
Operating Transfers In	3,500,000	4,599,500	4,899,500	-	-	-
Proceeds of Fixed Asset Sales	17,200	5,500	5,500	-	-	-
Total Revenues & Other Sources	50,460,246	58,971,444	60,791,059	14,278,219	15,031,397	15,189,505
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	19,942,386	27,875,346	28,483,717	-	-	-
Physical Health & Social Services	6,595,222	6,978,167	6,294,948	-	-	-
Mental Health, MR & DD	-	-	-	14,492,698	15,135,417	16,584,652
County Environment & Education	3,690,141	4,314,682	4,367,474	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	2,052,707	2,097,025	2,271,277	-	-	-
Administration (interprogram)	8,342,657	9,353,600	9,648,287	-	-	-
Debt Service	2,120,055	2,118,430	2,125,305	-	-	-
Capital Projects	-	-	-	-	-	-
Subtotal Expenditures	42,743,168	52,737,250	53,191,008	14,492,698	15,135,417	16,584,652
Other Financing Uses:						
Operating Transfers Out	5,285,134	6,740,061	7,341,912	-	-	-
Total Expenditures & Other Uses	48,028,302	59,477,311	60,532,920	14,492,698	15,135,417	16,584,652
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	2,431,944	(505,867)	258,139	(214,479)	(104,020)	(1,395,147)
Beginning Fund Balance - July 1,	\$ 10,091,852	\$ 12,523,796	\$ 12,017,929	\$ 1,713,646	\$ 1,499,167	\$ 1,395,147
Ending Fund Balance - June 30,	\$ 12,523,796	\$ 12,017,929	\$ 12,276,068	\$ 1,499,167	\$ 1,395,147	\$ -

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

----- MAJOR GOVERNMENTAL FUNDS -----						
----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----			
	<u>ACTUAL</u> <u>2009-10</u>	<u>PROJECTED</u> <u>2010-11</u>	<u>BUDGET</u> <u>2011-12</u>	<u>ACTUAL</u> <u>2009-10</u>	<u>PROJECTED</u> <u>2010-11</u>	<u>BUDGET</u> <u>2011-12</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 733,891	\$ 1,438,847	\$ 1,307,637	\$ -	\$ -	\$ -
Less: Uncollected Delinquent Taxes-Levy Yr	314	607	607	-	-	-
Less: Credits To Taxpayers	17,246	10,514	10,514	-	-	-
Net Current Property Taxes	716,331	1,427,726	1,296,516	-	-	-
Delinquent Property Tax Revenue	314	607	607	-	-	-
Other County Taxes	27,366	49,217	45,684	676,255	625,000	625,000
Intergovernmental	341,049	407,989	387,364	25,109	85,000	98,750
Use of Money & Property	1,515	-	-	19,291	-	-
Miscellaneous	-	-	-	32,062	14,500	35,000
Subtotal Revenues	1,086,575	1,885,539	1,730,171	752,717	724,500	758,750
Other Financing Sources:						
General Long Term Debt Proceeds	2,937,119	-	-	10,333,637	-	-
Operating Transfers In	-	-	-	2,023,444	1,569,545	2,680,030
Proceeds of Fixed Asset Sales	-	-	-	39,706	63,500	54,500
Total Revenues & Other Sources	4,023,694	1,885,539	1,730,171	13,149,504	2,357,545	3,493,280
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Debt Service	1,599,350	2,237,230	2,243,765	-	-	-
Capital Projects	-	-	-	8,081,187	9,767,429	2,831,119
Subtotal Expenditures	1,599,350	2,237,230	2,243,765	8,081,187	9,767,429	2,831,119
Other Financing Uses:						
Refunded Debt Payments	2,745,000					
Operating Transfers Out	-	-	-	811,386	44,500	879,500
Total Expenditures & Other Uses	4,344,350	2,237,230	2,243,765	8,892,573	9,811,929	3,710,619
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(320,656)	(351,691)	(513,594)	4,256,931	(7,454,384)	(217,339)
Beginning Fund Balance - July 1,	\$ 3,229,345	\$ 2,908,689	\$ 2,556,998	\$ 4,053,819	\$ 8,310,750	\$ 856,366
Ending Fund Balance - June 30,	\$ 2,908,689	\$ 2,556,998	\$ 2,043,404	\$ 8,310,750	\$ 856,366	\$ 639,027

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	<u>ACTUAL</u> <u>2009-10</u>	<u>PROJECTED</u> <u>2010-11</u>	<u>BUDGET</u> <u>2011-12</u>	<u>ACTUAL</u> <u>2009-10</u>	<u>PROJECTED</u> <u>2010-11</u>	<u>BUDGET</u> <u>2011-12</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 2,282,496	\$ 2,344,189	\$ 2,536,743	\$ 37,170,577	\$ 44,307,001	\$ 46,152,940
Less: Uncollected Delinquent Taxes-Levy Yr	1,429	171	171	19,609	33,707	33,707
Less: Credits To Taxpayers	80,115	82,135	82,135	937,678	935,336	930,071
Net Current Property Taxes	2,200,952	2,261,883	2,454,437	36,213,290	43,337,958	45,189,162
Delinquent Property Tax Revenue	1,429	171	171	19,609	33,707	33,707
Penalties, Interest & Costs On Taxes	-	-	-	790,006	820,000	790,000
Other County Taxes	71,815	69,013	73,375	5,772,932	6,103,058	6,189,593
Intergovernmental	3,220,933	3,097,066	3,052,620	19,848,191	21,316,430	20,901,088
Licenses & Permits	27,960	25,000	15,000	525,427	534,870	547,320
Charges For Services	37,772	41,500	38,000	4,490,155	4,680,744	4,859,826
Use of Money & Property	375	-	-	373,200	355,421	348,421
Miscellaneous	36,610	9,000	319,000	625,593	329,325	657,971
Subtotal Revenues	5,597,846	5,503,633	5,952,603	68,658,403	77,511,513	79,517,088
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	13,270,756	-	-
Operating Transfers In	2,484,019	2,627,019	2,743,000	8,007,463	8,796,064	10,322,530
Proceeds of Fixed Asset Sales	-	-	-	56,905	69,000	60,000
Total Revenues & Other Sources	8,081,865	8,130,652	8,695,603	89,993,527	86,376,577	89,899,618
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	-	-	-	19,942,386	27,875,345	28,483,717
Physical Health & Social Services	-	-	-	6,595,222	6,978,167	6,294,948
Mental Health, MR & DD	-	-	-	14,492,698	15,135,417	16,584,651
County Environment & Education	507,725	525,910	539,148	4,197,866	4,840,592	4,906,623
Roads & Transportation	4,604,129	5,074,000	5,586,280	4,604,129	5,074,000	5,586,280
Government Services to Residents	-	-	-	2,052,707	2,097,025	2,271,277
Administration (interprogram)	-	-	-	8,342,657	9,353,600	9,648,287
Debt Service	-	-	-	3,719,405	4,355,660	4,369,070
Capital Projects	991,280	525,000	260,000	9,072,467	10,292,429	3,091,119
Subtotal Expenditures	6,103,134	6,124,910	6,385,428	73,019,537	86,002,235	81,235,972
Other Financing Uses:						
Refunded Debt Payments	-	-	-	2,745,000	-	-
Operating Transfers Out	1,910,943	2,011,503	2,101,118	8,007,463	8,796,064	10,322,530
Total Expenditures & Other Uses	8,014,077	8,136,413	8,486,546	83,772,000	94,798,299	91,558,502
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	67,788	(5,761)	209,057	6,221,527	(8,421,722)	(1,658,884)
Beginning Fund Balance - July 1,	\$ 530,356	\$ 598,144	\$ 592,383	\$ 19,619,029	\$ 25,840,556	\$ 17,418,834
Ending Fund Balance - June 30,	\$ 598,144	\$ 592,383	\$ 801,440	\$ 25,840,556	\$ 17,418,834	\$ 15,759,950



APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT

(excluding transfers and non-budgeted funds)

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
ADMINISTRATION	\$ 439,341	\$ 459,914	\$ 471,305	\$ 495,151	7.7%
General Administration	439,341	459,914	471,305	495,151	7.7%
ATTORNEY	\$ 2,396,655	\$ 2,619,537	\$ 2,641,520	\$ 2,782,503	6.2%
County Attorney Administration	290,022	291,804	295,864	308,883	5.9%
Criminal Prosecution	1,852,280	1,994,091	2,047,910	2,161,780	8.4%
Corporation Counsel/Civil	254,353	333,642	297,746	311,840	-6.5%
AUDITOR	\$ 1,347,704	\$ 1,299,666	\$ 1,293,224	\$ 1,436,862	10.6%
Auditor Administration	173,748	188,448	185,000	194,591	3.3%
Elections	513,349	445,538	476,101	593,241	33.2%
Business Finance	383,213	367,246	380,789	388,402	5.8%
Taxation	277,394	298,434	251,334	260,628	-12.7%
CAPITAL IMPROVEMENTS	\$ 7,456,699	\$ 2,427,113	\$ 9,035,096	\$ 2,286,089	-5.8%
General Capital Improvements	7,456,699	2,427,113	9,035,096	2,286,089	-5.8%
COMMUNITY SERVICES	\$ 8,797,435	\$ 9,149,949	\$ 9,565,422	\$ 10,533,347	15.1%
Community Services Administration	129,893	139,511	140,059	147,296	5.6%
General Relief	880,974	684,998	868,059	872,008	27.3%
Veteran Services	101,891	131,926	122,016	130,112	-1.4%
Chemical Dep & Other Services	180,165	267,480	249,903	251,419	-6.0%
MH-DD Services	7,504,512	7,926,034	8,185,385	9,132,512	15.2%
CONSERVATION (net of golf course)	\$ 3,701,288	\$ 4,401,799	\$ 4,384,436	\$ 4,205,366	-4.5%
Conservation Administration	415,848	773,066	788,594	802,080	3.8%
Parks & Recreation	2,402,164	2,609,164	2,583,138	2,570,614	-1.5%
Conservation Capital Projects	624,488	735,045	732,333	545,030	-25.9%
Wapsi River Environmental Center	258,788	284,524	280,371	287,642	1.1%
DEBT SERVICES	\$ 4,344,350	\$ 2,070,455	\$ 2,237,230	\$ 2,243,765	8.4%
Solid Waste Bonds	576,040	583,885	583,885	585,570	0.3%
River Renaissance Bonds	3,200,515	-	-	-	#DIV/0!
GIS Bonds	309,095	309,695	309,695	304,895	-1.5%
SECC Equipment Bonds	217,072	749,725	916,500	914,900	0.0%
River Renaissance Refunding Bonds	41,628	427,150	427,150	438,400	0.0%

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
FACILITY & SUPPORT SERVICES	<u>\$ 2,951,840</u>	<u>\$ 3,313,622</u>	<u>\$ 3,343,149</u>	<u>\$ 3,445,753</u>	4.0%
FSS Administration	231,063	241,745	242,412	248,694	2.9%
Maint of Buildings & Grounds	1,471,885	1,689,668	1,670,245	1,637,488	-3.1%
Custodial Services	512,510	575,842	578,148	611,841	6.3%
Support Services	706,298	806,367	824,425	904,412	6.3%
Maintenance Juvenile Detention	30,084		27,919	43,318	
HEALTH DEPARTMENT	<u>\$ 6,318,498</u>	<u>\$ 6,496,720</u>	<u>\$ 6,698,582</u>	<u>\$ 5,896,093</u>	-9.2%
Administration	522,176	611,291	691,169	650,952	6.5%
Medical Examiner	255,367	317,475	317,534	314,817	-0.8%
Jail Inmate Health	1,077,217	1,299,489	1,307,172	1,308,324	0.7%
Emergency Medical Services	584,536	230,447	328,197	247,655	7.5%
Clinical Services	792,546	912,864	923,677	937,913	2.7%
Community Relations & Planning	2,364,832	2,337,640	2,328,486	1,594,140	-31.8%
Environmental Health	721,824	787,514	802,347	842,292	7.0%
HUMAN SERVICES	<u>\$ 266,137</u>	<u>\$ 265,983</u>	<u>\$ 269,283</u>	<u>\$ 339,523</u>	27.6%
Administrative Support	85,958	77,252	77,252	77,252	0.0%
Case Management	180,179	188,731	192,031	262,271	39.0%
INFORMATION TECHNOLOGY	<u>\$ 1,391,790</u>	<u>\$ 1,948,950</u>	<u>\$ 1,955,433</u>	<u>\$ 2,006,423</u>	2.9%
Administration	130,280	132,529	149,615	153,035	15.5%
Information Processing	1,261,510	1,816,421	1,805,818	1,853,388	2.0%
JUVENILE COURT SERVICES	<u>\$ 929,620</u>	<u>\$ 996,146</u>	<u>\$ 992,236</u>	<u>\$ 1,029,510</u>	3.3%
Juvenile Detention Center	929,620	996,146	992,236	1,029,510	3.3%
NON-DEPARTMENTAL	<u>\$ 4,190,671</u>	<u>\$ 5,657,759</u>	<u>\$ 5,562,438</u>	<u>\$ 5,380,434</u>	-4.9%
Non-Departmental	608,703	890,150	820,678	726,927	-18.3%
Court Support Costs	146,726	128,145	123,640	50,650	-60.5%
Other Law Enforcement Costs	2,373,037	3,404,698	3,540,698	3,583,082	5.2%
Risk Management Program	964,026	1,160,966	964,422	1,004,775	-13.5%
Hotel/Motel Unit	179	-	15,000	15,000	100.0%
Jail Alternatives	98,000	73,800	98,000	-	-100.0%
-	-	-	-	-	-
HUMAN RESOURCES	<u>\$ 364,785</u>	<u>\$ 400,539</u>	<u>\$ 399,833</u>	<u>\$ 410,471</u>	2.5%
Human Resource Management	364,785	400,539	399,833	410,471	2.5%
PLANNING & DEVELOPMENT	<u>\$ 339,993</u>	<u>\$ 392,802</u>	<u>\$ 397,709</u>	<u>\$ 380,225</u>	-3.2%
P & D Administration	131,235	138,374	139,198	115,977	-16.2%
Code Enforcement	202,745	239,228	243,311	249,048	4.1%
Tax Deed Properties	6,013	15,200	15,200	15,200	0.0%

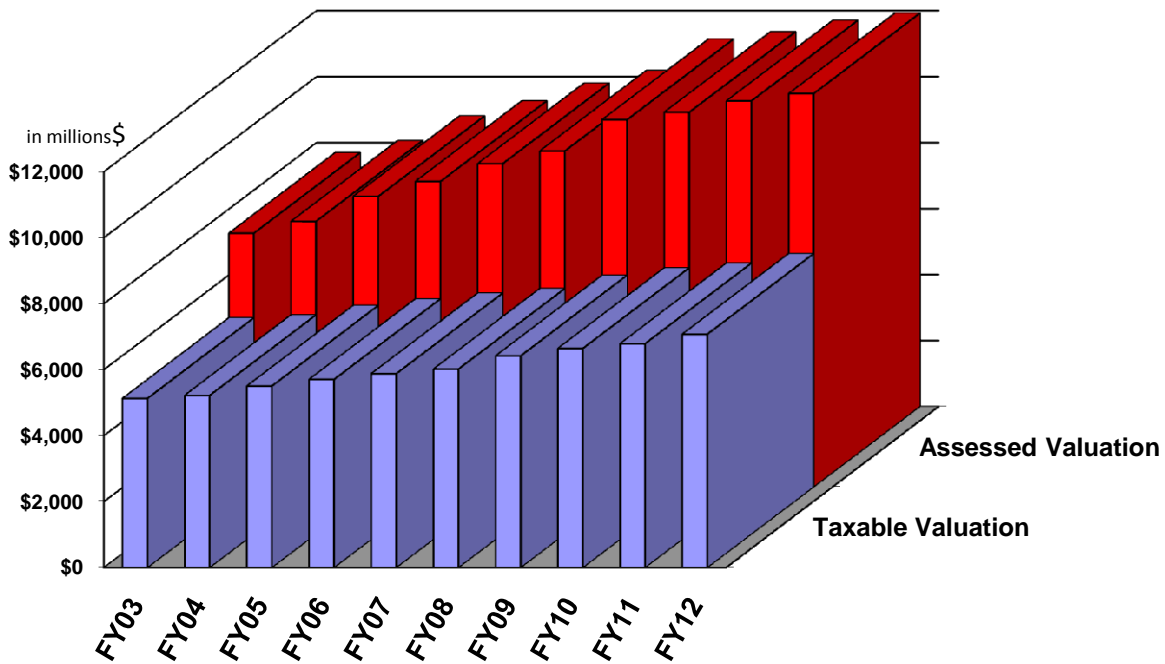
	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
RECORDER	\$ 727,137	\$ 766,003	\$ 761,595	\$ 781,414	2.0%
Recorder Administration	147,623	149,986	151,256	155,149	3.4%
Public Records	429,746	442,724	445,657	457,578	3.4%
Vital Records	149,768	173,293	164,682	168,687	-2.7%
SECONDARY ROADS	\$ 5,595,409	\$ 5,392,500	\$ 5,599,000	\$ 5,846,280	8.4%
Administration	175,236	179,500	191,500	195,840	9.1%
Engineering	433,298	373,000	470,000	458,440	22.9%
Bridges & Culverts	70,092	240,000	195,000	195,000	-18.8%
Roads	1,751,218	1,646,000	1,740,000	1,815,000	10.3%
Snow & Ice Control	401,141	353,000	437,500	439,500	24.5%
Traffic Controls	178,645	176,500	208,500	182,000	3.1%
Road Clearing	164,821	160,000	175,000	175,000	9.4%
New Equipment	365,900	380,000	428,000	915,000	140.8%
Equipment Operations	998,046	1,086,500	1,108,500	1,108,500	2.0%
Tools, Materials & Supplies	35,607	62,500	52,000	62,000	-0.8%
Real Estate & Buildings	30,125	64,000	68,000	40,000	-37.5%
Roadway Construction	991,280	671,500	525,000	260,000	-61.3%
SHERIFF	\$ 13,369,536	\$ 12,726,879	\$ 12,930,112	\$ 13,221,846	3.9%
Sheriff Administration	356,237	371,496	374,098	385,002	3.6%
Patrol	2,558,617	2,569,963	2,579,164	2,674,498	4.1%
Jail/Prisoner Transportation	6,799,341	7,067,715	7,282,260	7,446,738	5.4%
Civil Deputies	318,965	341,459	339,675	357,368	4.7%
Communications/Records	1,246,258	166,785	105,000	49,600	-70.3%
Investigations	990,674	1,040,980	1,085,144	1,093,957	5.1%
Bailiffs/Courthouse Security	770,555	821,004	816,401	858,407	4.6%
Civil-Clerical	328,889	347,477	348,370	356,276	2.5%
SUPERVISORS	\$ 264,731	\$ 273,257	\$ 285,145	\$ 292,812	7.2%
Supervisors, Board of	264,731	273,257	285,145	292,812	7.2%
TREASURER	\$ 1,717,400	\$ 1,777,855	\$ 1,810,080	\$ 1,873,119	5.4%
Treasurer Administration	173,201	181,278	181,749	186,386	2.8%
Tax Administration	390,290	397,871	402,653	414,730	4.2%
Motor Vehicle Registration-CH	433,661	451,785	459,079	487,005	7.8%
County General Store	372,192	376,044	391,431	400,797	6.6%
Accounting/Finance	348,056	370,877	375,168	384,201	3.6%

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
AUTHORIZED AGENCIES:					
BI-STATE REGIONAL COMMISSION	\$ 71,096	\$ 86,096	\$ 86,096	\$ 86,096	0.0%
Regional Planning/Technical Assistance	71,096	86,096	86,096	86,096	0.0%
BUFFALO AMBULANCE	\$ 32,650	\$ 32,650	\$ 32,650	\$ 32,650	0.0%
Buffalo-Emergency Care & Transfer	32,650	32,650	32,650	32,650	0.0%
CENTER FOR ALCOHOL/DRUG SERV	\$ 490,331	\$ 490,331	\$ 490,331	\$ 688,331	40.4%
Outpatient Services	40,000	30,000	40,000	40,000	33.3%
Residential Services	295,432	295,432	295,432	295,432	0.0%
Jail Based Assessment & Treatment	154,899	164,899	154,899	154,899	0.0%
Inmate Substance Abuse Treatment	-	-	-	100,000	0.0%
Criminal Justice Client Case Mgmt	-	-	-	98,000	0.0%
		-	-		
CENTER FOR ACTIVE SENIORS	\$ 233,750	\$ 213,750	\$ 191,450	\$ 213,750	0.0%
Outreach to Older Persons	117,317	117,317	117,317	117,317	0.0%
Transportation for Older Persons	42,300	22,300	-	-	-100.0%
Day Care for Older Persons	14,286	14,286	14,286	26,586	86.1%
Volunteer Services for Older Person	41,550	41,550	41,550	41,550	0.0%
Leisure Services for Older Persons	18,297	18,297	-	10,000	-45.3%
Congregate Meals	-	-	18,297	18,297	
COMMUNITY HEALTH CARE	\$ 355,013	\$ 355,013	\$ 355,013	\$ 355,013	0.0%
Health Services-Comm Services	302,067	302,067	302,067	302,067	0.0%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
EMERGENCY MANAGEMENT AGENC	\$ 341,041	\$ 6,917,154	\$ 6,917,154	\$ 7,175,122	3.7%
Emergency Preparedness	41,041	38,000	38,000	38,000	0.0%
Emergency Communications (SECC)	300,000	6,879,154	6,879,154	7,137,122	
DURANT AMBULANCE	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
HANDICAPPED DEVELOPMENT CTR	\$ 2,051,980	\$ 2,387,024	\$ 2,230,188	\$ 2,692,325	12.8%
Residential Program	1,287,230	1,494,037	1,390,338	1,703,764	14.0%
Vocational Services	758,884	699,466	680,975	788,634	12.7%
Developmental Services	5,866	193,521	158,875	199,927	3.3%
HUMANE SOCIETY	\$ 33,317	\$ 33,317	\$ 33,317	\$ 33,317	0.0%
Animal Shelter	33,317	33,317	33,317	33,317	0.0%
COUNTY LIBRARY	\$ 507,725	\$ 525,910	\$ 525,910	\$ 539,149	2.5%
Library Resources & Services	507,725	525,910	525,910	539,149	2.5%

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
MEDIC E.M.S.	\$ -	\$ -	\$ -	\$ -	0.0%
Emergency Medical Services	-	-	-	-	0.0%
QC CONVENTION/VISITORS BUREAU	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
QUAD CITY CHAMBER	\$ 37,957	\$ 37,957	\$ 37,957	\$ 100,000	163.5%
Quad Cities First	37,957	37,957	37,957	70,000	84.4%
GDRC	-	-	-	30,000	0.0%
VERA FRENCH CMHC	\$ 4,608,658	\$ 4,863,965	\$ 4,379,341	\$ 4,343,233	-10.7%
Outpatient Services	1,437,258	1,458,706	1,429,555	1,429,556	-2.0%
Community Support Services	423,741	468,599	468,599	468,599	0.0%
Community Services	67,552	68,550	-	-	-100.0%
Case Management	711,250	701,109	701,109	665,000	-5.2%
Inpatient Services	79,776	80,901	-	-	-100.0%
Residential	1,373,642	1,378,191	1,378,190	1,378,190	0.0%
Day Treatment Services	239,493	332,538	318,788	318,788	-4.1%
Case Monitoring	143,232	163,750	-	-	-100.0%
Employment Services	68,453	83,100	83,100	83,100	0.0%
Jail Case Management	64,261	128,521	-	-	-100.0%
TOTAL ALL DEPTS/AGENCIES	<u>\$ 75,764,537</u>	<u>\$ 78,870,615</u>	<u>\$ 86,002,235</u>	<u>\$ 81,235,972</u>	3.0%

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



Currently due to a State applied rollback to residential & ag property, taxable values are only at 59% of the County's fully assessed residential property values, which is up from 58% in the previous year

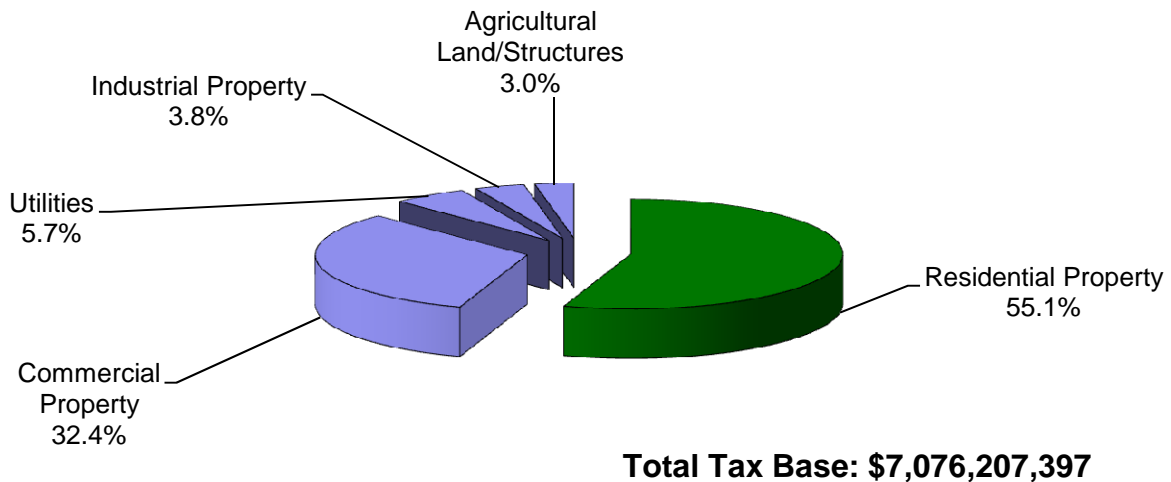
ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY TEN FISCAL YEAR COMPARISON

Fiscal Year	----- Real Property -----		----- Personal Property -----	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460
2003-04	4,812,295,795	7,645,182,637	5,356,152	5,356,152
2004-05	5,087,898,264	8,391,908,958	-	-
2005-06	5,299,824,281	8,858,213,729	-	-
2006-07	5,479,723,470	9,401,603,691	-	-
2007-08	5,628,344,599	9,795,520,756	-	-
2008-09	6,020,385,508	10,733,575,164	-	-
2009-10	6,239,157,174	10,954,497,393		
2010-11	6,311,929,756	11,226,765,828		
2011-12	6,588,902,517	11,439,386,920		

----- Utilities -----		----- Total -----		Ratio	Tax
<u>Taxable</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Increment</u>
<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>to</u>	<u>Financing</u>
				<u>Assessed</u>	<u>District</u>
				<u>Value</u>	<u>Values</u>
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.66%	226,164,092
402,785,799	403,680,208	5,220,437,746	8,054,218,997	64.82%	232,697,034
416,619,162	416,632,167	5,504,517,426	8,808,541,125	62.49%	213,970,420
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.59%	235,146,048
398,968,382	398,999,188	5,878,691,852	9,800,602,879	59.98%	235,262,665
390,812,695	390,812,695	6,019,157,294	10,186,333,451	59.09%	301,116,369
400,072,952	400,092,597	6,420,458,460	11,133,667,761	57.67%	330,175,178
407,227,695	407,227,695	6,646,384,869	11,361,725,088	58.50%	369,081,487
478,918,472	478,918,472	6,790,848,228	11,705,684,300	58.01%	371,448,594
487,304,880	487,304,880	7,076,207,397	11,926,691,800	59.33%	360,551,426

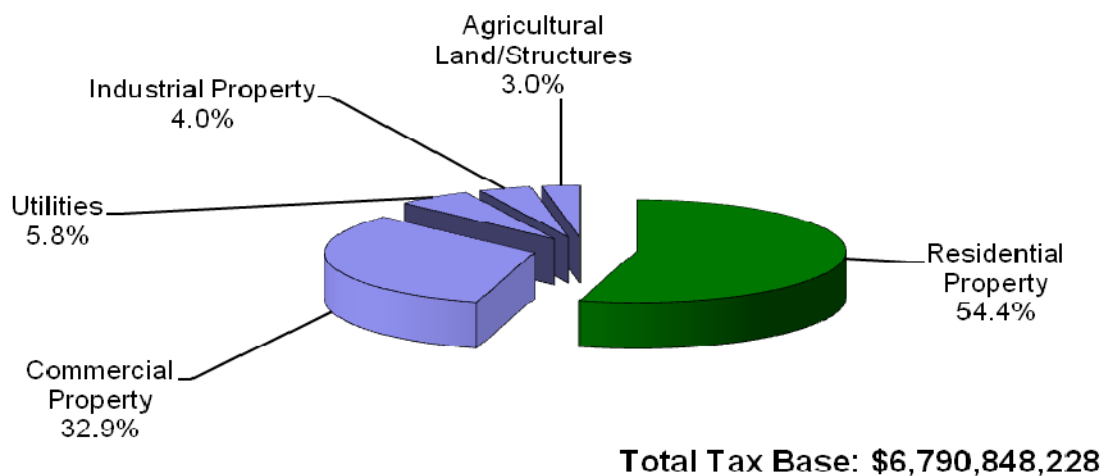
TAXABLE VALUATION BY CLASS OF PROPERTY

FY12 TAXABLE VALUATION



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 70%, however, the State mandated rollback percentage shifts the tax burden to other classes.

FY11 TAXABLE VALUATION



TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2009 For FY11	% of Total	January 1,2010 For FY12	% of Total	Amount Change	% Change
COUNTY-WIDE						
Residential Property	3,694,634,108	54.4%	3,900,736,732	55.1%	206,102,624	5.6%
Commercial Property	2,231,338,919	32.9%	2,296,149,723	32.4%	64,810,804	2.9%
Utilities	392,178,581	5.8%	402,661,960	5.7%	10,483,379	2.7%
Industrial Property	272,349,143	4.0%	267,778,951	3.8%	(4,570,192)	-1.7%
Agricultural Land/Structures	200,347,477	3.0%	208,880,031	3.0%	8,532,554	4.3%
Total	6,790,848,228	100.0%	7,076,207,397	100.0%	285,359,169	4.2%
UNINCORPORATED AREAS						
Residential Property	476,561,884	59.7%	501,726,187	60.5%	25,164,303	5.3%
Commercial Property	60,732,217	7.6%	61,099,737	7.4%	367,520	0.6%
Utilities	86,736,891	10.9%	84,642,920	10.2%	(2,093,971)	-2.4%
Industrial Property	1,734,420	0.2%	1,825,500	0.2%	91,080	5.3%
Agricultural Land/Structures	172,851,860	21.6%	180,354,241	21.7%	7,502,381	4.3%
Total	798,617,272	100.0%	829,648,585	100.0%	31,031,313	3.9%
Property in Cities	5,992,230,956	88.2%	6,246,558,812	88.3%	254,327,856	4.2%
Property in Rural Areas	798,617,272	11.8%	829,648,585	11.7%	31,031,313	3.9%
Total	6,790,848,228	100.0%	7,076,207,397	100.0%	285,359,169	4.2%

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	January 1,2009 For FY11	January 1,2010 For FY12	Amount Change	% Change
Tax Increment Financing District Values	371,448,594	360,551,426	(10,897,168)	-2.9%
Military Exemptions	18,279,390	18,057,748	(221,642)	-1.2%
	0	0		
Utilities/Railroads Rollback Amount	119,280,194	117,012,910	(2,267,284)	-1.9%
Ag Land/Structures Rollback Amount	102,481,639	90,873,975	(11,607,664)	-11.3%
Commercial Rollback Amount	0	0	0	
Residential Rollback Amount	4,303,346,255	4,263,988,344	(39,357,911)	-0.9%
Total Rollback Loss	4,525,108,088	4,471,875,229	(53,232,859)	-1.2%
Total Excluded Values	4,914,836,072	4,850,484,403	(64,351,669)	-1.3%
Percent of Tax Base Excluded	42.0%	40.7%		
100% Valuation	11,705,684,300	11,926,691,800		

PROPERTY TAX LEVY COMPARISON ALL FUNDS

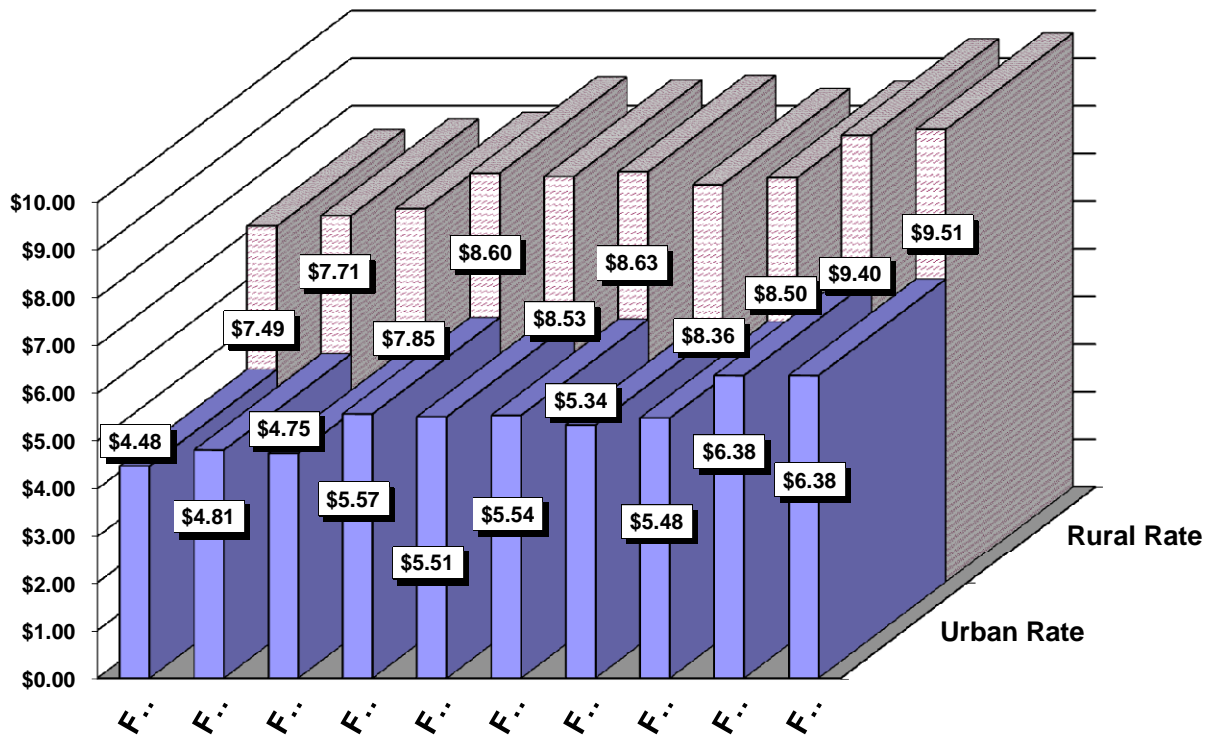
	----- 2010-11 Budget -----		----- 2011-12 Budget -----		
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount % Incr -Decr</u>
General Fund	\$ 38,647,940	\$ 5.69118	\$ 40,590,116	\$ 5.73614	5.0%
Special Revenue Fund					
MH-DD	3,241,463	0.47733	3,241,463	0.45808	0.0%
Debt Service Fund	<u>1,486,570</u>	<u>0.20756</u>	<u>1,352,369</u>	<u>0.18185</u>	-9.0%
Total County-Wide Levy	\$ 43,375,973	\$ 6.37607 ⁽¹⁾	\$ 45,183,948	\$ 6.37607 ⁽¹⁾	4.2%
Special Revenue Fund (rural only)					
Rural Services Basic	<u>2,411,457</u>	<u>3.01954</u> ⁽²⁾	<u>2,603,157</u>	<u>3.13766</u> ⁽²⁾	7.9%
Total Gross Levy	\$ 45,787,430	\$ 9.39561	\$ 47,787,105	\$ 9.51373	4.4%
Less State Replacement Credits Against Levied Taxes	<u>1,545,332</u>		<u>1,634,165</u>		5.7%
Total Net Levy	<u>\$ 44,242,098</u>	<u>\$ 9.39561</u> ⁽³⁾	<u>\$ 46,152,940</u>	<u>\$ 9.51373</u> ⁽³⁾	4.3%

⁽¹⁾ Corporate rate levied against property in incorporated areas (cities)

⁽²⁾ Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

⁽³⁾ Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



The levy rate increase for FY06 was due to the voter approved jail expansion/renovation. The levy rate increase for FY11 is due to the SECC, county-wide consolidated dispatch center. The FY12 Rural rate is recommended to increase due to a state formula for local effort related to the distribution of Road Use Tax.

TAX LEVIES AND LEVY RATES

10 YEAR HISTORICAL COMPARISON

Fiscal Year	Gross Tax Levy ⁽¹⁾	Percent Change In Levy ⁽¹⁾	Urban Levy Rate ⁽²⁾	Rural Levy Rate ⁽³⁾
2002-03	\$ 23,845,935	9.4%	\$ 4.48067	\$ 7.49188
2003-04	\$ 25,878,253	8.5%	\$ 4.80887	\$ 7.71192
2004-05	\$ 26,965,556	4.2%	\$ 4.75497	\$ 7.84647
2005-06	\$ 32,435,612	20.3%	\$ 5.56513	\$ 8.60445
2006-07	\$ 33,137,782	2.2%	\$ 5.51106	\$ 8.52602
2007-08	\$ 34,190,104	3.2%	\$ 5.54040	\$ 8.62666
2008-09	\$ 35,209,549	3.0%	\$ 5.34263	\$ 8.36217
2009-10	\$ 37,429,567	6.3%	\$ 5.48399	\$ 8.50353
2010-11	\$ 44,242,098	18.2%	\$ 6.37607	\$ 9.39561
2011-12	\$ 46,152,940	4.3%	\$ 6.37607	\$ 9.51373

⁽¹⁾ Includes State replacement credits against levies taxes

⁽²⁾ Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

⁽³⁾ Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

MAJOR GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30th and March 31st.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved General Fund balance:

Fiscal Year	June 30 Fund Balance
2002-03	6,372,309
2003-04	5,488,379
2004-05	4,637,761
2005-06	5,479,818
2006-07	5,306,330
2007-08	5,845,193
2008-09	5,952,121
2009-10	8,264,055
2010-11 (Projected)	7,768,189
2011-12 (Projected)	8,017,622

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end fund balance for the General Fund was identified as 15% of annual operating expenses. The unrestricted, unreserved General Fund projected June 30, 2012 balance is projected to be 15.1%, in order to fall within the minimum fund balance guidelines.

In order to fund capital projects, the Board of Supervisors makes a property tax transfer from the General Fund to the Capital Projects fund. The transfer amount is necessary to fund routine capital projects within the County.

The local option sales tax revenue represents approximately 6.4% of total revenues to the General Fund in FY12. This is up 6.2% from previous fiscal years, as the County expects these taxes to rebound a bit as the economy improves. **All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.**

The Public Safety service area is increasing 3.8%. This increase is due to the property tax funding of Scott Emergency Communications Center (SECC). SECC was formed by a 28E (intergovernmental agreement) to consolidate all of the Police and Fire dispatch services for Scott County. This funding will pay all operational costs as well as the dept service for the equipment and building.

Physical Health and Social Services is decreasing by 6.6% primarily due to a reduction of grant expenditures. County Environment and Education is increasing 1.0% due to increases in Conservation Department salary and benefits. Government Services to Residents is increasing by 11.1% due to projected election costs which vary from year to year depending on the number of special elections.

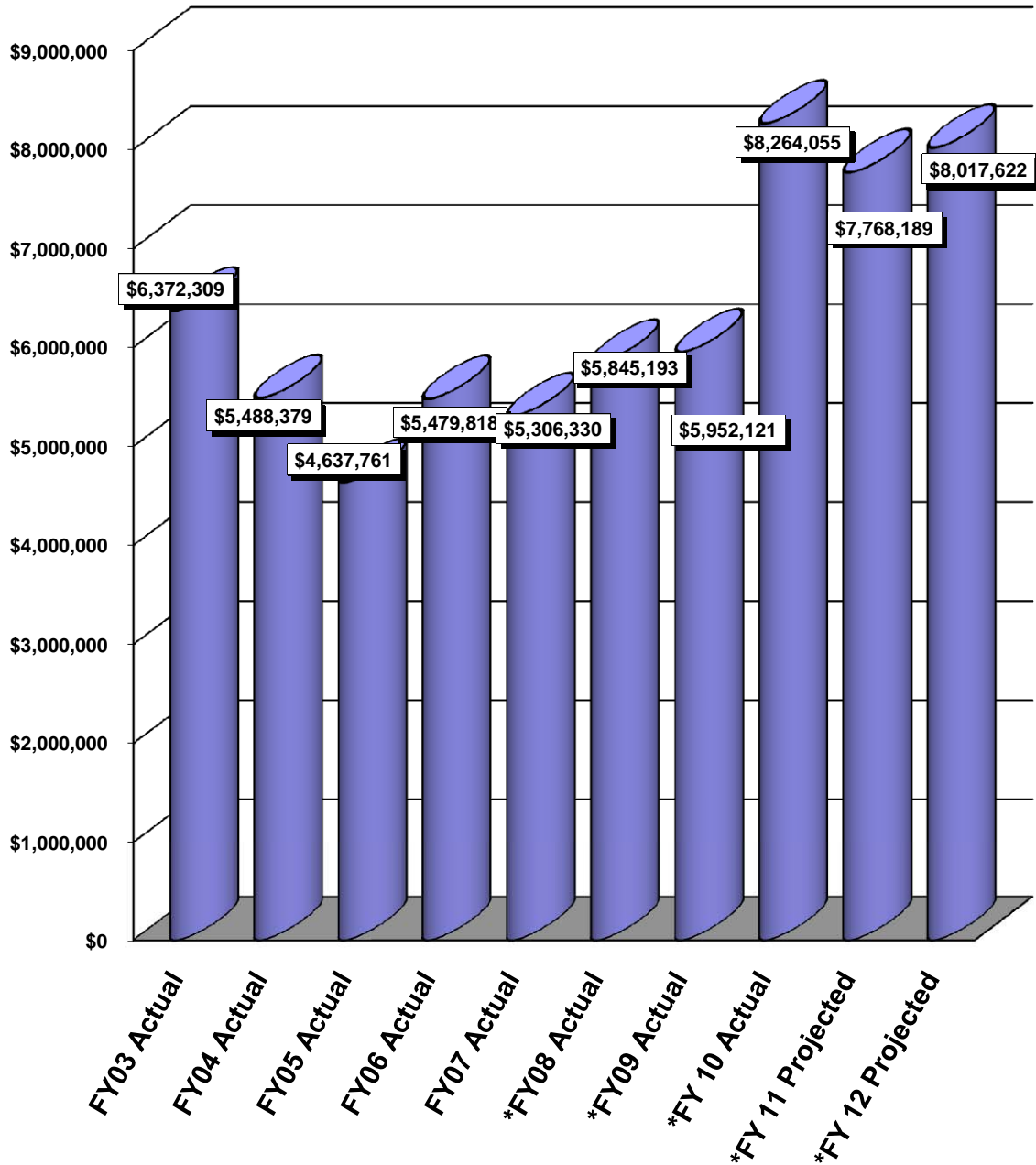
The Administration (interprogram) service area expenditures are increasing 1.3% primarily for salary increases. Debt Service costs in the General Fund is for the debt amortization of the jail bonds to the Public Safety Authority as discussed above.

The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, joint authority rental (debt) payments (see the above discussion about the Public Safety Authority created for the jail project), employee benefit costs, emergency management services, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY12 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$2.23614 levy rate amount.

GENERAL FUND TOTAL FUND STATEMENT

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 10,091,852	\$ 10,411,275	\$ 12,523,795	\$ 12,017,929	15.4%
Revenues	<u>50,460,246</u>	<u>58,242,391</u>	<u>58,971,444</u>	<u>60,791,059</u>	4.4%
Funds available	60,552,098	68,653,666	71,495,239	72,808,988	6.1%
Expenditures	<u>48,028,303</u>	<u>58,420,058</u>	<u>59,477,310</u>	<u>60,532,919</u>	3.6%
Ending Balance, June 30	<u>\$ 12,523,795</u>	<u>\$ 10,233,608</u>	<u>\$ 12,017,929</u>	<u>\$ 12,276,069</u>	20.0%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				3,397,314	
Amount reserved for notes receivable				116,175	
Amount reserved for County Conservation sewage treatment				222,551	
Amount designated for IBNR claims liabilities				<u>522,407</u>	
Unassigned Fund Balance				<u>\$ 8,017,622</u>	

GENERAL FUND UNASSIGNED ENDING FUND BALANCE

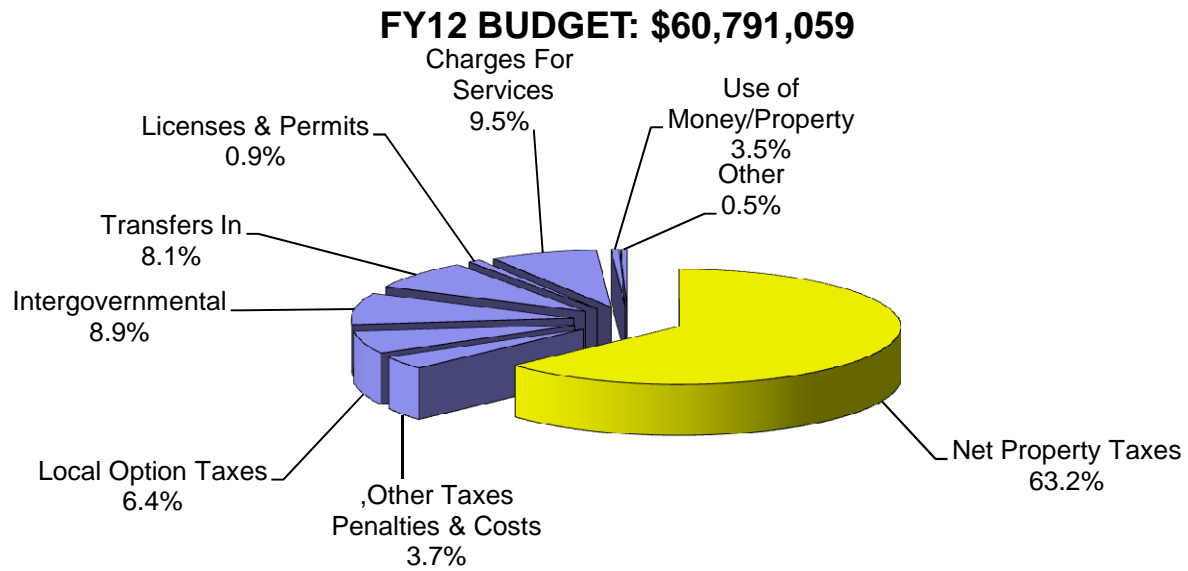


The recommended FY12 General Fund Unassigned ending fund balance is expected to increase by \$249,433 from FY11 projected levels. The FY12 Fund Balance represents 15.1% of General Fund expenditures. The Board's Financial Management Policy requires a 15% minimum General Fund balance. *Includes General and Supplemental Funds
The large increase from FY09 to FY10 represents the additional fund balance reserve required for SECC.

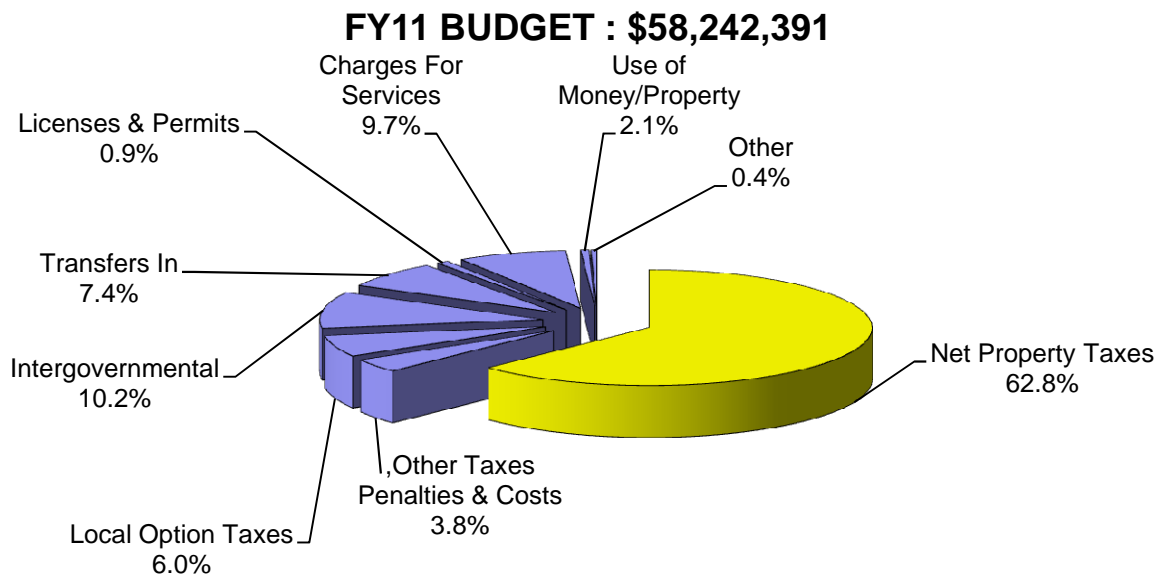
GENERAL FUND TOTAL REVENUE SOURCES

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Budget 2011-12</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 31,037,768	\$ 37,323,958	\$ 37,323,958	\$ 39,179,723	5.0%
Less: Uncollected Delinquent Taxes-Lev	16,236	23,154	23,154	30,381	31.2%
Less: Credits To Taxpayers	763,630	766,372	766,372	761,283	-0.7%
Net Current Property Taxes	30,257,902	36,534,432	36,534,432	38,388,059	5.1%
Add: Delinquent Property Tax Revenue	16,236	23,154	30,381	30,381	31.2%
Total Net Property Taxes	30,274,138	36,557,586	36,564,813	38,418,440	5.1%
Penalties, Interest & Costs On Taxes	790,006	825,000	820,000	790,000	-4.2%
Other County Taxes	52,184	54,405	54,405	54,405	0.0%
Total Other Taxes, Penalties & Costs	842,190	879,405	874,405	844,405	-4.0%
Local Option Taxes	3,637,825	3,500,000	3,863,575	3,863,575	10.4%
Utility Tax Replacement Excise Tax	1,184,507	1,323,982	1,323,982	1,410,393	6.5%
Intergovernmental :					
State Grants & Reimbursements	4,262,697	4,755,002	4,869,358	4,081,279	-14.2%
State Credits Against Levied Taxes	763,630	766,372	766,548	761,283	-0.7%
Other State Credits	18,932	19,202	19,431	19,432	1.2%
Federal Grants & Entitlements	41,848	10,000	-	10,500	
Contr & Reimb From Other Govts	285,100	391,234	325,480	530,553	35.6%
Payments in Lieu of Taxes	6,828	4,055	5,000	5,000	23.3%
Subtotal Intergovernmental	5,379,035	5,945,865	5,985,817	5,408,047	-9.0%
Licenses & Permits	497,467	502,870	509,870	532,320	5.9%
Charges For Services	4,420,481	4,626,227	4,606,575	4,782,376	3.4%
Use of Money & Property	352,018	354,671	355,421	348,421	-1.8%
Other:					
Fines, Forfeitures & Defaults	68,151	91,150	120,800	118,800	30.3%
Miscellaneous	287,234	155,635	161,186	159,282	2.3%
Proceeds of Fixed Asset Sales	17,200	5,500	5,500	5,500	0.0%
Total Other	372,585	252,285	287,486	283,582	12.4%
Total Revenues before transfers	46,960,246	53,942,891	54,371,944	55,891,559	3.6%
Transfers in from:					
General Basic	3,500,000	4,255,000	4,555,000	4,855,000	
Conservation Equipment Reserve	-	44,500	44,500	44,500	
Total transfers in	3,500,000	4,299,500	4,599,500	4,899,500	
GRAND TOTAL REVENUES	\$ 50,460,246	\$ 58,242,391	\$ 58,971,444	\$ 60,791,059	4.4%

GENERAL FUND REVENUES BY TYPE



The percentage of revenues received from net property taxes has increased from approximately 62.8% to 63.2% for FY11 and FY12. This increase is because the County continues to rely more and more on property tax dollars to fund services.

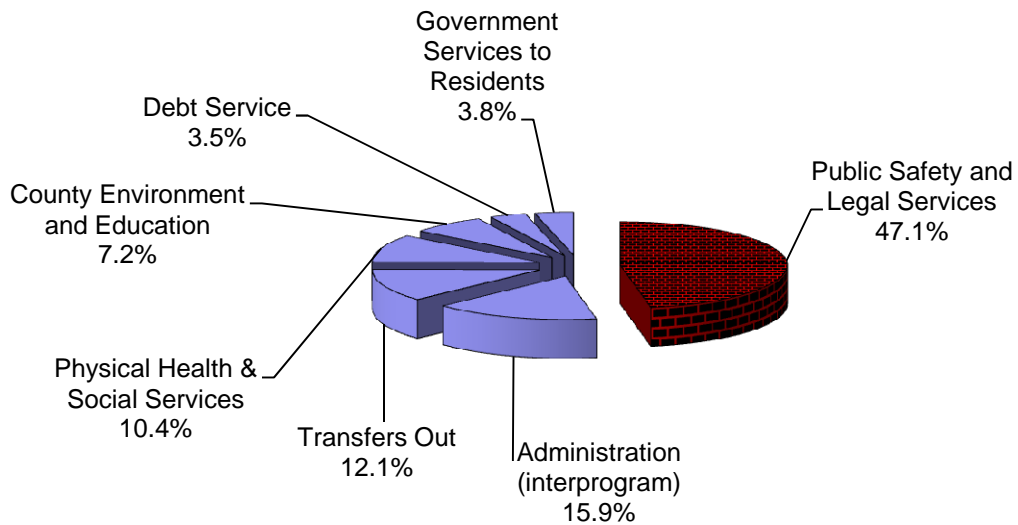


GENERAL FUND EXPENDITURES BY SERVICE AREA

	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
SERVICE AREA					
Public Safety & Legal Services	\$ 19,942,386	\$ 27,452,851	\$ 27,875,346	\$ 28,483,717	3.8%
Physical Health & Social Services	6,595,222	6,738,506	6,978,167	6,294,948	-6.6%
County Environment & Education	3,690,141	4,324,427	4,314,682	4,367,474	1.0%
Government Services to Residents	2,052,707	2,043,870	2,097,025	2,271,277	11.1%
Administration (interprogram)	8,342,657	9,526,913	93,536,599	9,648,287	1.3%
Debt Service	<u>2,120,055</u>	<u>2,118,430</u>	<u>2,118,430</u>	<u>2,125,305</u>	0.3%
SUBTOTAL BEFORE TRANSFERS	42,743,168	52,204,997	136,920,249	53,191,008	1.9%
Transfers out to:					
General Supplemental	3,500,000	4,255,000	4,555,000	4,855,000	14.1%
Secondary Roads	655,516	655,516	655,516	681,882	4.0%
Capital Improvements	649,075	829,545	1,054,545	1,195,030	44.1%
Vehicle Replacement	362,000	-	-	-	0.0%
Electronic Equipment	14,901	475,000	475,000	610,000	28.4%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	<u>103,642</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total transfers	5,285,134	6,215,061	6,740,061	7,341,912	18.1%
GRAND TOTAL EXPENDITURES	<u>\$ 48,028,302</u>	<u>\$ 58,420,058</u>	<u>\$ 143,660,310</u>	<u>\$ 60,532,920</u>	3.6%

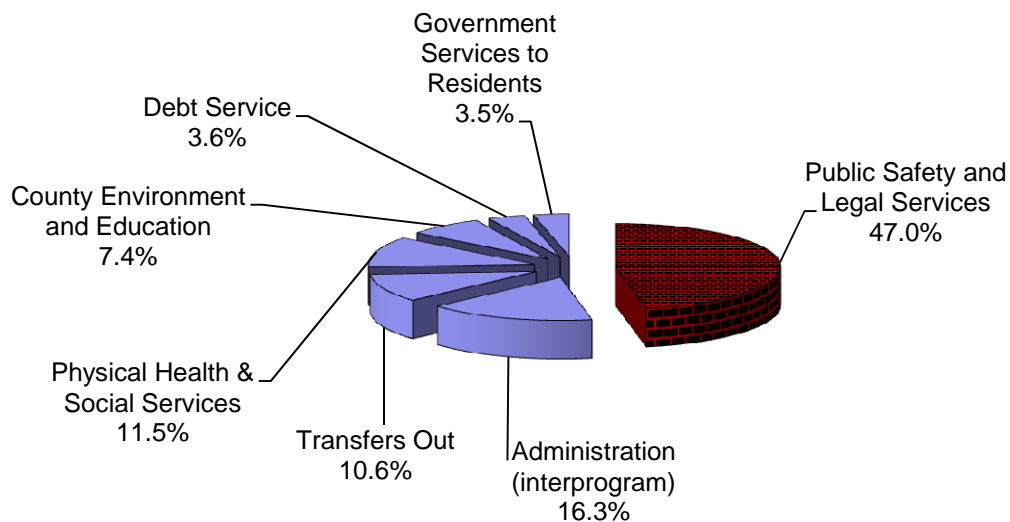
GENERAL FUND EXPENDITURES BY SERVICE AREA

FY12 BUDGET: \$60,532,920



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget.

FY11 BUDGET: \$58,420,058



MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439. The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
 - Sheriff Transportation
 - Psychiatric Evaluation
 - Attorney Fees
 - Mental Health Advocate
 - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
 - SHS
 - ICFMR
 - RCFMR
 - RCF
 - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
 - Supported Community Living
 - Vocational
 - Respite
 - Home & Vehicle Modifications
 - Homemaker
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

In 1996 the Iowa State Legislature capped the dollar amount on the local property tax levy for this fund in the future. This was done to build a partnership between the state and the counties. Inflationary increases will be allowed by State legislation. As stated under the General Fund narrative, the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

State MH/DD funding continues to be an issue across the state. The ARRA benefits (enhanced FMAP rate) ended June 30, 2011. The 2011 Legislative Session approved new money for MH/DD services to assist in stabilizing the current system while workgroups begin addressing MH/DD Redesign. An additional \$16 million was allocated to counties and another \$10 million was allocated to address waiting lists. Scott County will apply for funds to eliminate the waiting list of approximately 71 consumers. Local providers were asked to remain flat funded in the FY12 budget, so there were no annual increases provided to the authorized agencies.

MENTAL HEALTH, MR & DD FUND

FUND STATEMENT

<u>Fund</u>	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 1,713,646	\$ 685,828	\$ 1,499,166	\$ 1,395,146	103.4%
Revenues	<u>14,278,218</u>	<u>14,828,767</u>	<u>15,031,397</u>	<u>15,189,505</u>	2.4%
Funds available	15,991,864	15,514,595	16,530,563	16,584,651	6.9%
Expenditures	<u>14,492,698</u>	<u>15,514,595</u>	<u>15,135,417</u>	<u>16,584,651</u>	6.9%
Ending Balance, June 30	<u>\$ 1,499,166</u>	<u>\$ -</u>	<u>\$ 1,395,146</u>	<u>\$ -</u>	

MH-DD FUND

REVENUE SOURCES

<u>Fund</u>	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Revised Estimate 2010-11</u>	<u>Budget 2011-12</u>	<u>% Change From Prior Budget</u>
REVENUES					
Taxes Levied on Property	\$ 3,116,423	\$ 3,194,701	\$ 3,192,605	\$ 3,128,837	-2.1%
Less: Uncollected Delinquent Taxes-Lev	1,630	2,504	2,548	2,548	1.8%
Less: Credits To Taxpayers	<u>76,687</u>	<u>78,279</u>	<u>76,139</u>	<u>76,139</u>	-2.7%
Net Current Property Taxes	3,038,106	3,113,918	3,113,918	3,050,150	-2.0%
Add: Delinquent Property Tax Revenue	<u>1,630</u>	<u>2,504</u>	<u>2,548</u>	<u>2,548</u>	1.8%
Total Net Property Taxes	3,039,736	3,116,422	3,116,466	3,052,698	-2.0%
Other County Taxes	<u>4,027</u>	<u>4,535</u>	<u>4,535</u>	<u>4,535</u>	0.0%
Total Other Taxes, Penalties & Costs	4,027	4,535	4,535	4,535	0.0%
Utility Tax Replacement Excise Tax	118,954	113,331	113,331	112,626	-0.6%
Intergovernmental :					
State Grants & Reimbursements	6,937,588	7,993,854	7,796,360	8,010,109	0.2%
State Credits Against Levied Taxes	<u>76,687</u>	<u>78,279</u>	<u>76,139</u>	<u>76,139</u>	-2.7%
Other State Credits	<u>3,867,789</u>	<u>3,481,462</u>	<u>3,868,059</u>	<u>3,868,059</u>	11.1%
Subtotal Intergovernmental	10,882,064	11,553,595	11,740,558	11,954,307	3.5%
Charges For Services	31,902	17,046	32,669	39,450	131.4%
Other:					
Miscellaneous	<u>201,535</u>	<u>23,838</u>	<u>23,838</u>	<u>25,889</u>	8.6%
Total Other	201,535	23,838	23,838	25,889	8.6%
GRAND TOTAL REVENUES	<u>\$ 14,278,218</u>	<u>\$ 14,828,767</u>	<u>\$ 15,031,397</u>	<u>\$ 15,189,505</u>	2.4%

MH-DD FUND

EXPENDITURE DETAIL

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
MH-DD SERVICE AREA					
Mental Health					
Info & Education Services	33,776	35,100	-	-	-100.0%
General Administration	28,453	30,327	29,950	31,672	4.4%
Coordination Services	31,789	36,946	29,073	26,942	-27.1%
Personal & Environ Support	7,123	7,343	7,341	7,487	2.0%
Treatment Services	1,561,698	1,639,946	1,651,493	1,639,720	0.0%
Licensed/Certified Living Arrangements	124,796	54,100	80,368	80,368	48.6%
Vocational & Day Services	21,792		-		
Instit/Hospital/Commitment Services	355,333	341,945	261,875	263,628	-22.9%
Total Mental Health	2,164,760	2,145,707	2,060,100	2,049,817	-4.5%
Chronic Mental Illness					
Info & Education Services	33,776	33,450	-	-	-100.0%
General Administration	239,913	142,806	144,048	145,284	1.7%
Coordination Services	1,013,066	1,089,054	786,020	757,623	-30.4%
Personal & Environ Support	309,732	409,992	399,038	414,671	1.1%
Treatment Services	901,296	1,005,717	1,041,861	1,070,587	6.5%
Vocational & Day Services	373,169	413,672	425,890	441,117	6.6%
Licensed/Certified Living Arrangements	1,347,982	1,131,842	1,317,657	1,430,990	26.4%
Instit/Hospital/Commitment Services	616,831	500,069	622,541	647,340	29.5%
Total Chronic Mental Illness	4,835,765	4,726,602	4,737,055	4,907,612	3.8%
Mental Retardation					
General Administration	135,591	143,160	142,658	148,888	4.0%
Coordination Services	209,557	228,103	231,915	303,144	32.9%
Personal & Environ Support	880,871	996,118	1,009,269	1,217,986	22.3%
Treatment Services	8,234	26,061	26,061	21,376	-18.0%
Vocational & Day Services	895,102	1,021,913	956,927	1,100,972	7.7%
Licensed/Certified Living Arrangements	4,458,656	5,159,571	4,915,496	5,719,558	10.9%
Instit/Hospital/Commitment Services	822,514	968,279	968,351	1,017,828	5.1%
Total Mental Retardation	7,410,525	8,543,205	8,250,677	9,529,752	11.5%
Developmental Disabilities					
General Administration	4,867	6,659	5,059	5,778	-13.2%
Coordination Services	7,371	2,185	2,455	2,609	19.4%
Personal & Environ Support	-	201	201	202	0.5%
Vocational & Day Services	15,048	23,515	23,515	23,515	0.0%
Licensed/Certified Living Arrangements	54,174	66,521	56,222	65,366	-1.7%
Instit/Hospital/Commitment Services	188	-	132	-	
Total Developmental Disabilities	81,648	99,081	87,584	97,470	-1.6%
MH-DD Holding Account	-	-	-	-	
Grand total MH-DD expenditures	\$ 14,492,698	\$ 15,514,595	\$ 15,135,416	\$ 16,584,651	6.9%

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2011, four current general obligation bonds outstanding amounts to \$16,010,000. The County issued solid waste disposal bonds issued in June 1995 (refunded bond issue in 2007) on behalf of the Scott Solid Waste Commission. There is no property tax levy to retire the solid waste disposal bond debt, as user fees from the Scott Solid Waste Commission fund debt service. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 (refunded bond issue in 2009) for the River Renaissance Project. The voters (73% vote) approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to revitalize downtown Davenport. The third issue is GIS bonds issued in FY07. Finally, in FY10, the County issued bonds to fund Emergency Equipment for the new Scott Emergency Communication Center. **The following is a summary of the general obligation bonds outstanding as of July 1, 2011 for the Solid Waste Disposal Bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2011-12	515,000	70,570	585,570	3.70%
2012-13	535,000	51,515	586,515	3.75%
2013-14	555,000	31,453	586,453	3.75%
2014-15	280,000	10,640	290,640	3.80%
	\$1,885,000	\$164,178	\$2,049,178	

The following is a summary of the general obligation bonds outstanding as of July 1, 2011 for the River Renaissance Project bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2011-12	370,000	68,400	438,400	2.50%
2012-13	380,000	59,150	439,150	2.50%
2013-14	395,000	49,650	444,650	3.00%
2014-15	405,000	37,800	442,800	3.00%
2015-16 & After	855,000	38,700	893,700	3.00%
	\$2,405,000	\$253,700	\$2,658,700	

The following is a summary of the general obligation bonds outstanding as of July 1, 2011 for the GIS Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2011-12	250,000	54,895	304,895	4.00%
2012-13	260,000	44,895	304,895	4.00%
2013-14	275,000	34,495	309,495	4.00%
2014-15	285,000	23,495	308,495	4.00%
2015-16	295,000	12,095	307,095	4.10%
	1,365,000	169,875	1,534,875	

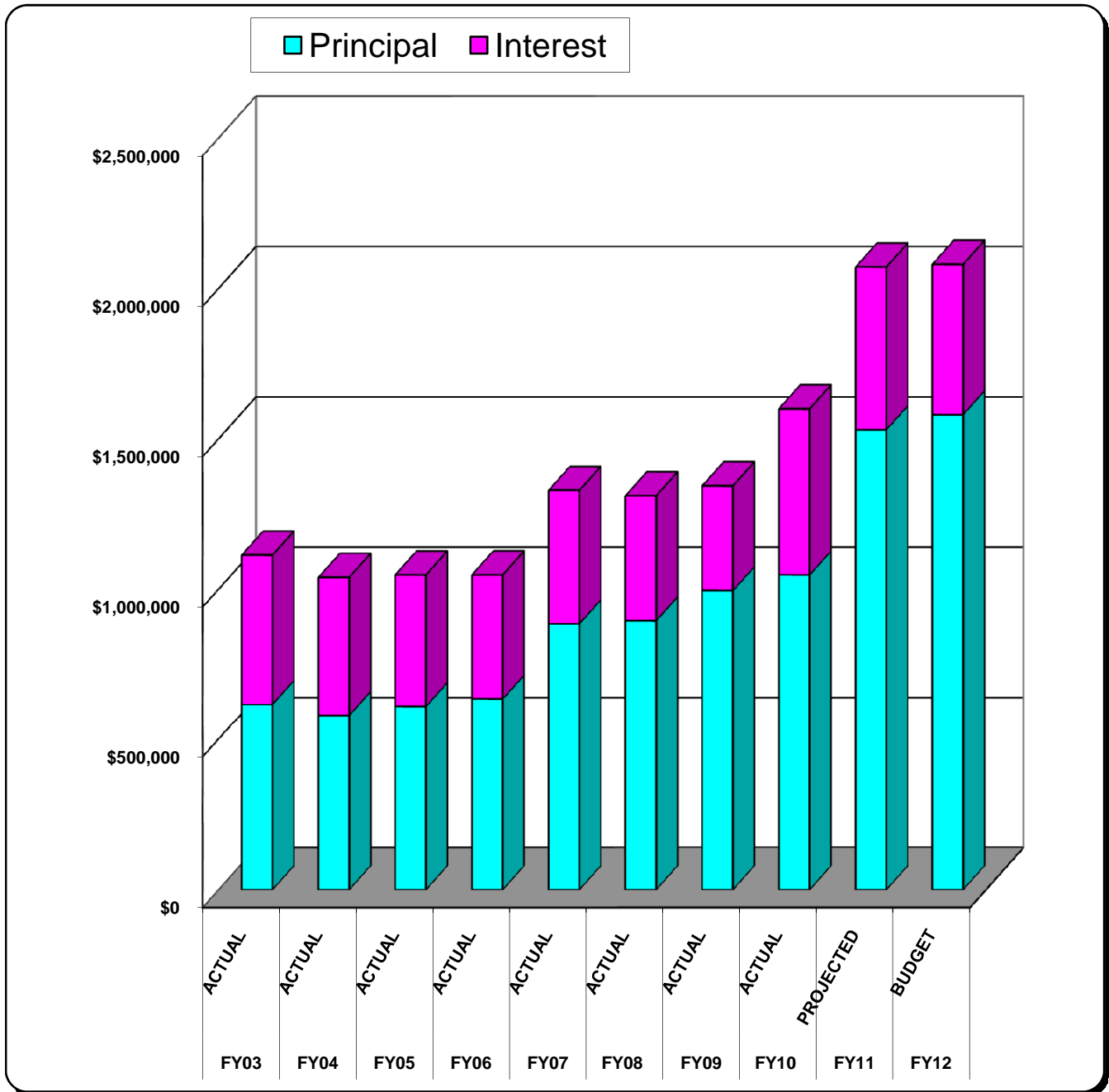
The following is a summary of the general obligation bonds outstanding as of July 1, 2011 for the Emergency Equipment Bond (Build America Bonds) issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2011-12	445,000	305,435	750,435	2.00%
2012-13	450,000	299,650	749,650	2.50%
2013-14	460,000	292,338	725,338	3.20%
2014-15	470,000	282,770	752,770	3.50%
2015-16 & After	8,180,000	2,293,122	10,473,122	4.00%-5.8%
	10,005,000	3,473,315	13,478,315	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2011 is as follows:

Assessed Value (100%) January 2010	<u>\$11,925,691,800</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$596,284,590
Capital Lease	22,410,000
Bonds Outstanding Debt Margin	<u>15,660,000</u>
Debt Applicable to Margin	38,070,000
Legal Debt Margin	<u>\$558,214,590</u>
Percent of Debt Limit Used	<u>6.38%</u>

DEBT EXPENDITURES TEN YEAR PERIOD



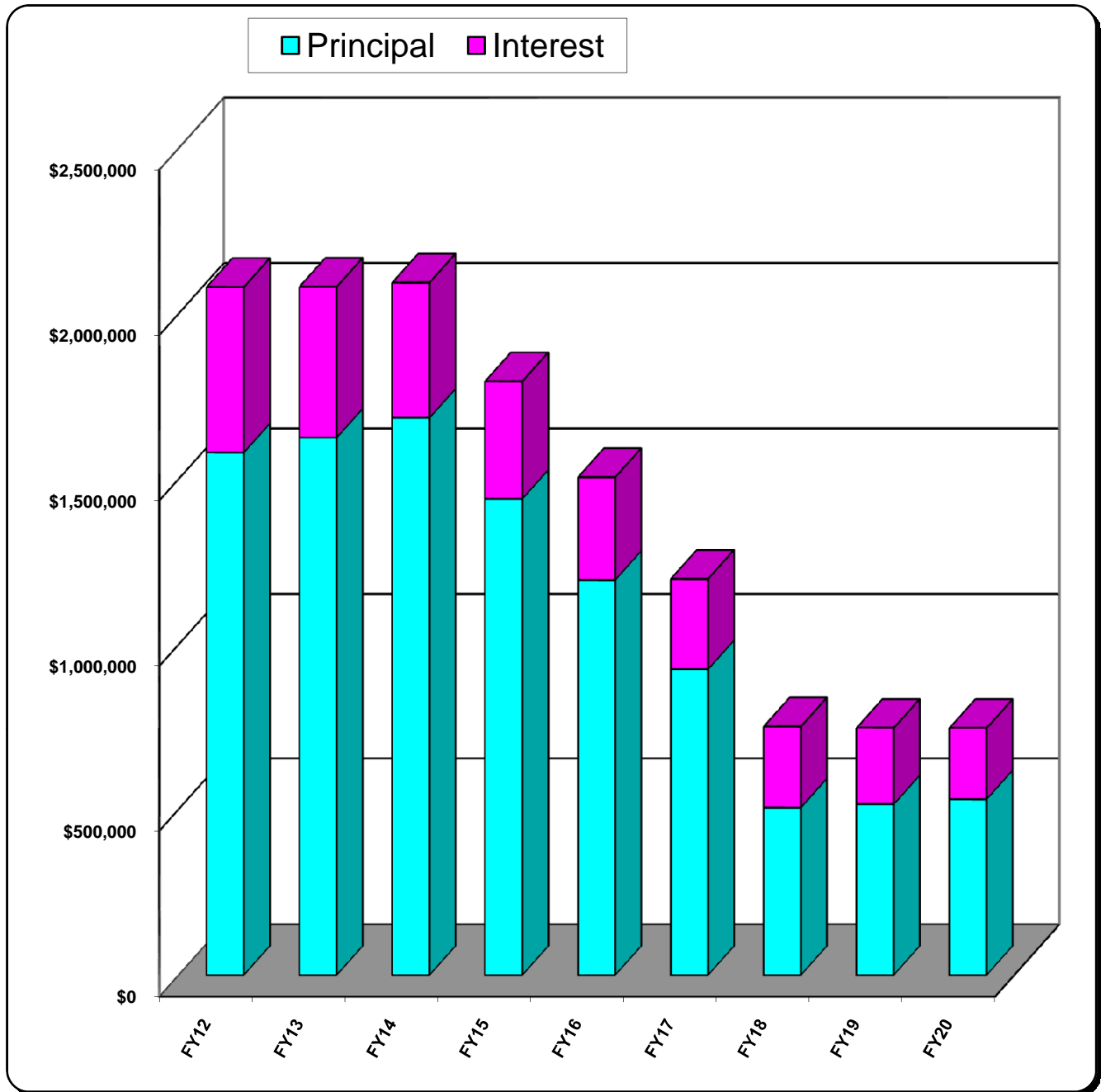
Scott County currently has four outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The GIS Bonds were issued in FY07 to develop a county-wide geographical information system. FY03 includes the first year debt amortization of the voter approved Renaissance General Obligation Bond issue. The increase in FY11 is due to a new bond issue to fund the Emergency Equipment for the new consolidated dispatch center.

DEBT SERVICE FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 733,891	\$ 1,438,304	\$ 1,438,847	\$ 1,307,637	-9.1%
Less: Uncollected Delinquent Taxes-Lev	314	607	607	607	0.0%
Less: Credits To Taxpayers	17,246	9,971	10,514	10,514	5.4%
Net Current Property Taxes	716,331	1,427,726	1,427,726	1,296,516	-9.2%
Delinquent Property Tax Revenue	314	607	606	607	0.0%
Other County Taxes	27,366	49,218	49,218	45,684	-7.2%
Intergovernmental	341,049	99,307	407,989	387,364	290.1%
Use of Money and Property	1,515	-	-	-	
Subtotal Revenues	1,086,575	1,576,858	1,885,539	1,730,171	9.7%
Other Financing Sources:	-	-	-	-	
Refunded Bond Sale Proceeds	2,725,266	-	-	-	
Total Revenues & Other Sources	3,811,841	1,576,858	1,885,539	1,730,171	9.7%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Debt Service					
Principal Payments	\$ 1,047,392	\$ 1,530,000	\$ 1,530,000	\$ 1,580,000	3.3%
Interest Payments	551,958	540,455	707,230	663,765	22.8%
Subtotal Expenditures	1,599,350	2,070,455	2,237,230	2,243,765	8.4%
Other Financing Uses:	-	-	-	-	
Refunded Debt Payments	2,745,000	-	-	-	
Total Expenditures & Other Uses	4,344,350	2,070,455	2,237,230	2,243,765	8.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(532,509)	(493,597)	(351,691)	(513,594)	4.1%
Beginning Fund Balance - July 1,	\$ 3,229,345	\$ 2,752,103	\$ 3,229,345	\$ 2,877,654	4.6%
Ending Fund Balance - June 30,	\$ 2,696,836	\$ 2,258,506	\$ 2,877,654	\$ 2,364,060	4.7%

REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds fully amortized in FY16. The newest issue for Emergency Equipment will not be fully amortized until FY29.

CAPITAL PROJECTS FUND

Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective.

The County has a true 5 year capital program, with projects scheduled through FY16. A majority of these projects are planned as a result of our FY10 Information Technology Strategic Plan. In order to fund this plan, the County will transfer property tax to our Electronic Equipment Fund. The large project for FY12 includes the first phase of our ERP (Enterprise Resource Planning) software purchase.

CAPITAL PROJECTS FUND SUMMARY

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 676,255	\$ 625,000	\$ 625,000	\$ 625,000	0.0%
Intergovernmental	25,109	37,800	85,000	98,750	161.2%
Use of Money & Property	19,291	6,000	-	-	-100.0%
Miscellaneous	32,063	22,500	14,500	35,000	55.6%
Subtotal Revenues	752,718	691,300	724,500	758,750	9.8%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	1,129,618	1,304,545	1,529,545	1,805,030	38.4%
Recorder's Record Mgt	82,440	40,000	40,000	40,000	0.0%
Electronic Equipment	425,000	-	-	835,000	0.0%
Vehicle Replacement	386,386	-	-	-	0.0%
Conservation CIP	-	-	-	-	
Total Transfers In	2,023,444	1,344,545	1,569,545	2,680,030	99.3%
Proceeds of Bond Sale	10,333,637		-		
Proceeds of Fixed Asset Sales	39,705	71,000	63,500	54,500	-23.2%
Total Revenues & Other Sources	13,149,504	2,106,845	2,357,545	3,493,280	65.8%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 8,081,187	\$ 3,162,158	\$ 9,767,429	\$ 2,831,119	-10.5%
Subtotal Expenditures	8,081,187	3,162,158	9,767,429	2,831,119	-10.5%
Other Financing Uses:					
Operating Transfers Out					
General Basic	-	44,500	44,500	44,500	0.0%
Capital Projects-General	811,386	-	-	835,000	0.0%
Total Transfers Out	811,386	44,500	44,500	879,500	1876.4%
Total Expenditures & Other Uses	8,892,573	3,206,658	9,811,929	3,710,619	15.7%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	4,256,931	(1,099,813)	(7,454,384)	(217,339)	-80.2%
Beginning Fund Balance - July 1,	\$ 4,053,819	\$ 1,766,509	\$ 8,310,750	\$ 856,366	-51.5%
Ending Fund Balance - June 30,	\$ 8,310,750	\$ 666,696	\$ 856,366	\$ 639,027	-4.2%

CAPITAL PROJECTS (General) FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 676,255	\$ 625,000	\$ 625,000	\$ 625,000	0.0%
Intergovernmental	25,109	37,800	85,000	98,750	161.2%
Use of Money & Property	18,381	-	-	-	
Miscellaneous	24,240	15,500	7,500	28,000	80.6%
Subtotal Revenues	743,985	678,300	717,500	751,750	10.8%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	649,075	829,545	1,054,545	1,195,030	44.1%
Recorder's Record Mgt	82,440	40,000	40,000	40,000	0.0%
Electronic Equipment	425,000	-	-	835,000	#DIV/0!
Vehicle Replacement	386,386	-	-	-	#DIV/0!
Conservation CIP	-	-	-	-	
Total Transfers In	1,542,901	869,545	1,094,545	2,070,030	138.1%
Proceeds from Bond Sale	10,333,637		-		
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	12,620,523	1,547,845	1,812,045	2,821,780	82.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 8,081,187	\$ 3,162,158	\$ 9,767,429	\$ 2,831,119	-10.5%
Subtotal Expenditures	8,081,187	3,162,158	9,767,429	2,831,119	-10.5%
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	8,081,187	3,162,158	9,767,429	2,831,119	-10.5%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	4,539,336	(1,614,313)	(7,955,384)	(9,339)	-99.4%
Beginning Fund Balance - July 1,	\$ 3,441,029	\$ 1,616,749	\$ 7,980,365	\$ 24,981	-98.5%
Ending Fund Balance - June 30,	\$ 7,980,365	\$ 2,436	\$ 24,981	\$ 15,642	542.1%

ELECTRONIC EQUIPMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	159	2,500	-	-	-100.0%
Miscellaneous	-	-	-	-	
Subtotal Revenues	159	2,500	-	-	-100.0%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	362,000	475,000	475,000	610,000	28.4%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	362,000	475,000	475,000	610,000	28.4%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	362,159	477,500	475,000	610,000	27.7%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	425,000	-	-	835,000	#DIV/0!
Total Transfers Out	425,000	-	-	835,000	#DIV/0!
Total Expenditures & Other Uses	425,000	-	-	835,000	#DIV/0!
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(62,841)	477,500	475,000	(225,000)	-147.1%
Beginning Fund Balance - July 1,	\$ 73,128	\$ 12,629	\$ 10,287	\$ 485,287	3742.6%
Ending Fund Balance - June 30,	\$ 10,287	\$ 490,129	\$ 485,287	\$ 260,287	-46.9%

VEHICLE REPLACEMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	751	3,500	-	-	-100.0%
Miscellaneous	-	-	-	-	
Subtotal Revenues	751	3,500	-	-	-100.0%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	15,035	-	-	-	
Total Revenues & Other Sources	15,786	3,500	-	-	-100.0%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	386,386	-	-	-	#DIV/0!
Total Transfers Out	386,386	-	-	-	#DIV/0!
Total Expenditures & Other Uses	386,386	-	-	-	#DIV/0!
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(370,600)	3,500	-	-	-100.0%
Beginning Fund Balance - July 1,	\$ 382,886	\$ -	\$ 12,286	\$ 12,286	#DIV/0!
Ending Fund Balance - June 30,	\$ 12,286	\$ 3,500	\$ 12,286	\$ 12,286	251.0%

CONSERVATION EQUIPMENT RESERVE FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	-	-	-	-	
Subtotal Revenues	-	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	14,901	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	24,670	71,000	63,500	54,500	-23.2%
Total Revenues & Other Sources	39,571	71,000	63,500	54,500	-23.2%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
General Basic	-	44,500	44,500	44,500	0.0%
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	44,500	44,500	44,500	0.0%
Total Expenditures & Other Uses	-	44,500	44,500	44,500	0.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	39,571	26,500	19,000	10,000	
Beginning Fund Balance - July 1,	\$ 115,171	\$ 88,526	\$ 154,742	\$ 173,742	96.3%
Ending Fund Balance - June 30,	\$ 154,742	\$ 115,026	\$ 173,742	\$ 183,742	59.7%

CONSERVATION CIP RESERVE FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	7,822	7,000	7,000	7,000	
Subtotal Revenues	7,822	7,000	7,000	7,000	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	103,642	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	103,642	-	-	-	
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	111,464	7,000	7,000	7,000	
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	-	-	-	-	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	111,464	7,000	7,000	7,000	
Beginning Fund Balance - July 1,	\$ 41,606	\$ 48,605	\$ 153,070	\$ 160,070	229.3%
Ending Fund Balance - June 30,	\$ 153,070	\$ 55,605	\$ 160,070	\$ 167,070	200.5%

CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities and as well as any vehicle or fleet requests. The Director of IT coordinates the requests for software, hardware and other IT equipment requests. Once these requests are gathered and analyzed, an administrative committee reviews and makes a recommendation to the Board of Supervisors.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03. New for The Board of Supervisors will make a transfer from the General Fund to the Electronic Equipment fund to support computer software and hardware purchases as a result of the recently adopted Scott County IT Strategic Master Plan. This plan was adopted by the Board of Supervisors Spring of 2010, and includes numerous projects that will require the purchase of new software and hardware.

The County is currently using only 6.38% of its allowable legal debt margin consisting of four general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system. In FY10, the county issued \$10.5 million of Emergency Equipment Bonds to finance acquisition of radio equipment, towers, computer equipment, software and hardware for the new Scott Emergency Communication Center (SECC).

The capital improvement budget totals \$3,091,119 for fiscal year FY12, with 63% or \$2,427,113 for general projects, 8% or \$260,000 for Secondary Roads projects, and 17% or \$545,030 for Conservation parks and recreation projects. Because of the reduction in funding for the Capital Projects Fund, there are very few non-routine capital projects in the FY12 Capital Plan. The larger, non-routine projects for FY12 include a new roof on

our Jail as well as the beginning of our ERP (enterprise resource planning) project. The County is beginning year one of a three year project to purchase and implement ERP software. The first year of ERP project includes a needs assessment, RFP for software, and selection of a vendor. During year two, we will begin training and implementation of the first few modules. Year three will conclude our project with full implementation of all modules including accounts payable, human resources, payroll, contract management, grant management, facilities management, project accounting, general ledger, budgeting and purchasing. The County looks forward to this challenging project.

The general capital improvements budget of \$2,286,089 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is mostly supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. Unfortunately, gaming revenues have seen a decline of approximately 15% in recent years because of the economy. This decline in the most critical funding source for our capital budget decreases the number of capital projects that will be funded in the upcoming year.

The County has been working on a Courtroom remodeling project. This project began in FY11, and will finish in the beginning of FY12. The goal of this project was to bring technology to courtrooms; we added flat screen plasma monitors, microphones, laptop hookups, DVD/VCR player, and also wireless access points for use during trials. See below for a picture:



The local Secondary Roads capital program totals \$260,000, which is significantly smaller than previous years. This amount is for asphalt and culvert projects.

The Conservation Department capital plan totals \$545,030. One of their major projects includes pond restoration and fishing dock installation. Pictures are below:



Other large Conservation projects include waste water treatment plant upgrades (\$100,000), road repairs and playground replacements at West Lake Park (\$171,530), playground and restroom renovations at Scott County Park (\$150,000), and possible wind turbine installation/demonstration at West Lake Park (\$16,000). Conservation also has designated a portion (\$100,000) of its CIP allocation to a reserve account for future projects, cost overruns, potential land acquisition, and to fund any golf course deficits.

Following the October & November 2009 bond sale to fund the capital and equipment purchases for Scott Emergency Communications Center, the County broke ground on the new SECC (Scott Emergency Communications Center) building. This building is being built out of the Scott Emergency Communications fund, which falls under Scott County Emergency Management Agency. These two component units do not fall under the budgeting auspices of Scott County, but we felt that it was important to include pictures and information regarding this project because the County is the project manager for the building project. Also, all of the equipment, radios, and computer hardware and software purchases are being spent out of the County's capital projects fund, funded by the November 2009 bond sale mentioned in this budget document. We continue to expend bond proceeds out of our capital fund to finish this project. Here is picture of the building that was dedicated in May 2011, as well as a picture of the inside of the dispatch center.



We have very few projects in the capital budget that will save us on operation costs. See below for a table of items and their operating cost savings:

BLDG	PROJECT	MAINT	UTILITIES	SUPPLIES	TOTAL
A2	Carpet	-	-	-	-
A3	Drug Storage Room	200	250	50	500
A4	Security System Replacement	100	-	-	100
A6	Renovate Nurses Station	(100)	-	-	(100)
A6	UV Filtration	100	250	-	350
A6	Roof on Garage/Drainage	(100)	-	-	(100)
					-
					-
	<i>Sub Totals</i>	<i>200</i>	<i>500</i>	<i>50</i>	<i>750</i>

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

The pages that follow lists the individual capital projects planned for the next five years in addition to last year's actual projects and the current years revised projects. Some projects originally planned for FY11 were moved to FY12 and beyond due to timing & budget constraints or longer planning procedures required.

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
Building & Grounds	245,116	497,500	112,417	384,480	887,500	986,500	511,500	826,500	781,500	5,063,000
Space Plan Utilization Project	320,262	600,000	535,200	903,000	-	-	-	-	-	6,770,000
Equipment Acquisition	2,191,983	755,060	304,223	726,936	829,422	1,219,500	1,471,000	1,611,000	599,000	350,000
Vehicle Acquisition	202,864	332,000	100,522	282,370	380,000	319,000	242,000	348,500	266,000	-
Other Projects	4,496,472	242,553	1,304,787	6,743,310	189,167	185,000	135,000	135,000	135,000	425,000
SUBTOTAL GENERAL CIP	7,456,697	2,427,113	2,357,149	9,040,096	2,286,089	2,710,000	2,359,500	2,921,000	1,781,500	12,608,000
Conservation CIP Projects	624,488	735,045	177,351	732,333	545,030	545,030	545,030	545,030	545,030	-
Subtotal Projects Paid from CIP Fund	8,081,185	3,162,158	2,534,500	9,772,429	2,831,119	3,255,030	2,904,530	3,466,030	2,326,530	12,608,000
Secondary Roads Fund Projects	874,692	671,500	693,391	520,000	260,000	750,000	995,000	475,000	646,000	-
Total All Capital Projects	8,955,877	3,833,658	3,227,891	10,292,429	3,091,119	4,005,030	3,899,530	3,941,030	2,972,530	12,608,000
REVENUE SUMMARY										
Gaming Taxes-Dport	277,705	287,500	84,445	265,000	287,500	287,500	287,500	287,500	287,500	-
Gaming Taxes-bdorf	398,550	337,500	140,852	360,000	337,500	337,500	337,500	337,500	337,500	-
Bond Proceeds	10,352,018			-				800,000		
State Grants & Reimbursements	-	-	240	-	-	-	-	-	-	-
Contributions From Local Governments	25,109	37,800		85,000	98,750	41,000	20,000	20,000	20,000	-
Other						400,000				
Miscellaneous (donations, refunds)	24,240	15,500	2,316	7,500	28,000	28,000	28,000	28,000	28,000	-
Transfers IN										
From General Basic Fund - Cons	649,075	719,545		719,545	545,030	545,030	545,030	545,030	545,030	
From General Basic Fund - Tax Levy		110,000		335,000	650,000	1,225,000	1,120,000	1,120,000	975,000	
From Recorder's Record Mgt Fund	82,440	40,000		40,000	40,000	40,000	40,000	40,000	40,000	
From Electronic Equipment Fund	425,000	-	-	-	835,000	570,000	310,000	310,000	310,000	
From Vehicle Replacement Fund	386,386	-	-	-	-	-	-	-	-	-
Total Revenues	12,620,523	1,547,845	227,853	1,812,045	2,821,780	3,474,030	2,688,030	3,488,030	2,543,030	-
<i>CIP Fund revenues over (under) expend</i>	<i>4,539,338</i>	<i>(1,614,313)</i>	<i>(2,306,647)</i>	<i>(7,960,384)</i>	<i>(9,339)</i>	<i>219,000</i>	<i>(216,500)</i>	<i>22,000</i>	<i>216,500</i>	<i>(12,608,000)</i>

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
CIP FUND BALANCE RECAP										
Beginning Fund Balance	3,441,029	1,616,748	7,980,367	7,980,367	24,981	15,642	234,642	18,142	40,142	256,642
Increase (decrease)	<u>4,539,338</u>	<u>(1,614,313)</u>	<u>(2,306,647)</u>	<u>(7,960,384)</u>	<u>(9,339)</u>	<u>219,000</u>	<u>(216,500)</u>	<u>22,000</u>	<u>216,500</u>	<u>(12,608,000)</u>
Ending Net CIP Fund Balance	7,980,367	2,435	5,673,720	24,981	15,642	234,642	18,142	40,142	256,642	(12,351,358)
Vehicle Replacement Fund Balance	12,286	12,286		12,286	12,286	12,286	12,286	12,286	12,286	
Electronic Equipment Fund Balance	10,287	485,287		485,287	260,287	287	287	287	287	
Conservation CIP Fund Balance	153,070	153,070		173,753	183,753	183,753	183,753	183,753	183,753	
Conservation Equipment Fund Balance	<u>154,743</u>	<u>154,743</u>	<u>-</u>	<u>160,070</u>	<u>167,070</u>	<u>167,070</u>	<u>167,070</u>	<u>167,070</u>	<u>167,070</u>	<u>-</u>
Ending Gross CIP Fund Balance	8,310,752	807,821	5,673,720	856,377	639,038	598,038	381,538	403,538	620,038	(12,351,358)
APPROPRIATION DETAIL INFORMATION										
A.1 Bldg and Grounds										
CH General Remodeling/Replacement	29,321	40,000	10,518	32,000	40,000	50,000	30,000	40,000	50,000	
CH HVAC Recommissioning	-	-	-	-	-	-	-	-	-	80,000
CH Roof						220,000	80,000	-	-	-
CH Computer Room Air Handler	2,260	-	-	-	-	-	-	-	-	80,000
CH Panic Alarm System Repl						25,000				
CH CCTV Replacement						25,000				
CH UV Filtration	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL COURTHOUSE	31,581	40,000	10,518	32,000	40,000	335,000	110,000	40,000	50,000	160,000
A.2 Jail										
JL Roof Replacement					310,000	90,000		-	-	-
JL Carpet					20,000	20,000	-	50,000		
JL UV Filtration								30,000		
JL General Remodeling/Replacement	<u>30,536</u>	<u>30,000</u>	<u>22,189</u>	<u>30,000</u>	<u>35,000</u>	<u>35,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>-</u>
TOTAL JAIL	-	-	-	-	-	-	-	-	-	-
A.3 Tremont Bldg										
TR General Remodeling/Replacement	9,210	-	1,762	1,762		5,000	5,000	5,000	5,000	-
TR Drug Storage Room					10,000					
TR Security				-						
TR Patrol Expansion/Improvements	<u>-</u>	<u>-</u>	<u>1,098</u>	<u>1,098</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,200,000</u>
TOTAL TREMONT BUILDING	9,210	-	2,860	2,860	10,000	5,000	5,000	5,000	5,000	4,200,000

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
A.4 Annex										
AN General Remodeling/Replacement	10,264	20,000	727	7,500	20,000	20,000	20,000	20,000	20,000	-
AN Roof Replacement								140,000	25,000	-
AN UV Filtration						-		10,000	-	
AN Panic Alarm System Replacement						15,000				
AN Rooftop HVAC Replacement							230,000	70,000	-	-
AN JDC Capital Improvements	1,677									
AN HVAC Controls					-		-	25,000		
AN Security Systems Replacement	-	20,000	20,120	20,120	20,000	-	-	20,000	60,000	-
TOTAL ANNEX	11,941	40,000	20,847	27,620	40,000	35,000	250,000	285,000	105,000	-
A.5 Admin Center										
AC Remodeling/Redecorating	42,550	40,000	20,292	60,000	40,000	50,000	30,000	40,000	40,000	
AC Chiller Sound Baffle		30,000	5,300	30,000	35,000					
AC Signage					-					35,000
AC UV Filtration						15,000				
AC Roof									225,000	-
AC Security	20,218		756	-						
AC Panic Alarm Replacement						25,000				
AC Tuckpoint							-			120,000
AC HVAC Controls					-	-	-	100,000		
AC Carpet Replacement						-	-	75,000	75,000	75,000
AC Telecom HVAC					-	35,000				
AC Exterior Lighting	-	-	-	-	-	40,000	-	-	-	-
TOTAL ADMINISTRATIVE CENTER	62,768	70,000	26,348	90,000	75,000	165,000	30,000	215,000	340,000	230,000
A.6 Pine Knoll										
PK General Remodeling/Replacement	54,720	55,000	5,926	40,000	55,000	40,000	40,000	40,000	80,000	-
PK Remodel/Redecorate Interior	-	-	-	-	-	-	-			-
PK Lighting Replacement		5,000		5,000						
PK Chiller/ACCU Replacement	-	-	-	-	-	-	-			-
PK Roof										250,000
PK Renovate Nurses Stations					30,000	60,000				
PK Driveway Reconstruction										70,000
PK Replace Generator							-	85,000	-	
PK UV Filtration					3,500					
PK Tuckpoint								-	125,000	
PK Sprinkler Install	-	-	-	-	-	135,000	-	-		-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
PK Roof on Garage/Drainage		40,000			40,000					
PK Window Replacement	6,624	-	-	-	-	-	-	-		-
PK Phone System Replacement	16,726	-	-	-	-	-	-	-	-	-
TOTAL PINE KNOLL	78,070	100,000	5,926	45,000	128,500	235,000	40,000	125,000	205,000	390,000
A.7 Horst Bldg										
HB General Remodeling/Replacement	-	3,500	-	1,000	2,500	2,500	2,500	2,500	2,500	-
HB Wireless Connection	-	-	-	-	-	-	-	-	-	45,000
TOTAL HORST BUILDING	-	3,500	-	1,000	2,500	2,500	2,500	2,500	2,500	45,000
A.8 Other Bldg/Grounds										
OB Miscellaneous Landscaping	-	5,000	335	4,000	5,000	10,000	10,000	10,000	10,000	-
OB Regulatory Compliance Cost	4,656	10,000	2,632	6,000	10,000	10,000	10,000	10,000	10,000	-
OB Radio Tower General Replacement	-	-	-	-	-	-	-			-
OB Parking Lot Repair/Maintenance	2,388	10,000	-	5,000	10,000	10,000	10,000	10,000	10,000	-
OB Property Acquisition	250	60,000		60,000						
OB Space Study					80,000					
OB Treasurer Move w/DOT										25,000
OB Records Management	-	20,000	15,719	20,000	-		-			-
OB Campus Signage Replacement	-	55,000	-	55,000	55,000	-	-	-	-	-
TOTAL OTHER B & G	7,294	160,000	18,686	150,000	160,000	30,000	30,000	30,000	30,000	-
A.9 Welcome Center										
WC Welcome Center Gen Remod/Replacement	4,458	2,000	2,425	4,000	2,000	2,000	2,000	2,000	2,000	-
WC Landscape Planting Replacement	113	2,000	-	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Painting										30,000
WC Signage										8,000
WC Exhibit Grant Match						15,000				
WC Technology Grant Match						15,000				
WC Interactive Grant Match					12,500					
WC High Efficiency Lighting	9,145	-	-	-	-	-	-			-
WC Building Renovation	-	50,000	2,618	-	50,000	-	-	-	-	-
TOTAL WELCOME CENTER	13,716	54,000	5,043	6,000	66,500	34,000	4,000	4,000	4,000	38,000
TOTAL BUILDING & GROUNDS	245,116	497,500	112,417	384,480	887,500	986,500	511,500	826,500	781,500	5,063,000

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
B. Space Utilization Master Plan										
15 1/2 1st FL CH - Clerk Civ & Crim							-	-	-	1,500,000
16 1/4 est FL CH - Magistrate										850,000
17 3/8 2nd FL CH - Two District Courts										920,000
18 1/4 LL CH - Juv Court Services	315,838	600,000	535,200	728,000	-	-	-			-
19 1/4 3rd FL CH										850,000
20 1/4 3rd FL CH										850,000
14 1/4 1st FL Assoc CT						-	-			950,000
21 1/4 3rd FL CH - One SM One LG DC	4,424	-	-	175,000	-	-	-	-	-	850,000
TOTAL SPACE UTILIZATION MASTER PLAN	320,262	600,000	535,200	903,000	-	-	-	-	-	6,770,000
C. Equipment Acquisition										
EE Auditor Pollbooks		35,000	18,719	35,000	35,000			-		
EE HAVA Election Equip			6,192					800,000	-	-
EE FSS-Copier Replacements	27,425	35,000		-	35,000	35,000	35,000	35,000	35,000	-
EE Jaguar Mirror Remote Payment (Treas)					19,422					
EE IT-Phone System Upgrades/Replacement	221,268	400,000	160,948	400,000	-	-	-		-	-
EE IT-PC LAN Desktop Replacements	159,620			-	-	-	-	-	400,000	-
EE IT-PC LAN: PC's/Printers	42,080	60,000	8,811	8,811	60,000	60,000	60,000	60,000	60,000	-
EE IT-PC LAN: Wiring	5,733			-	-		-		-	-
EE IT - Laptops						100,000			-	100,000
EE IT-PC LAN: Windows Software	41,043	35,000	236	-	35,000	35,000	35,000	35,000	35,000	-
EE IT-PC LAN: Internet	1,905			-	-	-	-		-	-
EE IT-PC LAN: File Servers	635			-	-	-	-		-	-
EE IT-PC LAN: Imaging Systems				-	-	-	160,000	190,000	-	-
EE IT-PC LAN: Remote Sites WANS				-	-	20,000	-	20,000	-	-
EE IT-PC LAN: LAN Edge Devices	170,000			-	5,000	5,000	5,000	5,000	5,000	-
EE IT-Web Site Development				-	25,000	25,000	25,000	25,000	-	-
EE IT-Network Review Study	78,516	50,000		-	-	-	-		-	50,000
EE IT-Tape Backup Equipment	22,069	15,000		-	15,000	15,000	15,000	15,000	15,000	-
EE IT-Server Software Licenses		10,000		-	10,000	10,000	10,000	10,000	10,000	-
EE IT-Replace Monitors	9,122	15,000	2,282		15,000	15,000	15,000	15,000	15,000	-
EE IT-Basic NSA Training	8,495			-	-	-	-	-		-
EE IT-GIS Strategic Plan Development	1,063,555		92,869	219,125	-	-	-	-	-	-
EE IT-Technology Partner Support	23,203			-	-	-	-	-		-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
EE IT - ERP					500,000	800,000	700,000			
EE IT- Software Maintenance	216,256			-	-	-	-	-		-
EE Rec-Mgt Fund Projects	82,440	40,000	14,166	40,000	40,000	40,000	40,000	40,000	-	
EE FSS - Fleet Mgmt Software							25,000	25,000		
EE - Disaster Mgmt										200,000
EE Sher-Light Bars & Arrow Sticks	18,618	10,000		10,000	10,000	10,000	10,000	10,000	10,000	-
EE Sher-Moving Radar Units		4,000		4,000	4,000	4,000	4,000	4,000	4,000	-
EE Sheriff - PDA for Jail						15,500				
EE Sher-In Car Video Systems		10,000		10,000	10,000	10,000	10,000	10,000	10,000	-
EE-Sher Jail Booking Camera					7,000					
EE- Courthouse Jail Metal Detect							34,000			
EE Sher-Mobile Dats Computers (MDC)				-	-	-	158,000	158,000	-	-
EE - Jail Wristband Project		36,060		-						
EE - Jail Radios						20,000	130,000	150,000		
EE - Jail Color Monitor Replacement	-	-	-	-	4,000	-	-	4,000	-	-
	-	-	-	-	-	-	-	-	-	-
TOTAL ELECTRONIC EQUIP	2,191,983	755,060	304,223	726,936	829,422	1,219,500	1,471,000	1,611,000	599,000	350,000
D. Vehicles										
VE Sheriff Patrol Vehicles	141,697	160,000	-	162,000	165,000	165,000	170,000	170,000	175,000	-
VE Sheriff Jail Prisoner Transport Vehicle	-	35,000	19,058	19,058	-	39,000	-	43,000	-	-
VE Sheriff Investigation Vehicle	-	20,000	17,197	17,197	40,000	42,000	42,000	44,000	44,000	-
VE Fleet Study					80,000				-	
VE Health Inspection Vehicles	20,970	44,000	42,088	42,088	63,000	43,000	-	67,500	23,000	-
VE Plan & Dev Code Enforcement Vehicle	20,970	16,000	-	19,848		-	-			-
VE FSS Truck		35,000		-	32,000	30,000	30,000			
VE FSS Motor Pool Vehicle	19,227	22,000	22,179	22,179	-	-	-	24,000		-
VE Risk Management Car	-	-	-	-	-	-	-	-	24,000	-
TOTAL VEHICLES	202,864	332,000	100,522	282,370	380,000	319,000	242,000	348,500	266,000	-
OP SECC Equipment	4,245,687		1,296,555	6,535,757						
OP DavenportOne D1 Initiative	100,000	-	-	-	-	-	-			-
OP County Campus Streetscape	-	-	-	-		-	-	-	-	100,000
OP John O'Donnell Renovation	50,000	50,000	-	50,000	50,000	50,000	-			-
OP Bettendorf Riverfront Plan	25,000	25,000	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000
OP Davenport Library	50,000	-	-	-	-	-	-			-
OP Lone Star Sternwheeler Preservation	4,166	4,166	-	4,166	4,167	-	-			-
OP CASI Expansion/Renov Project	5,000	5,000	-	30,000	-	-	-	-	-	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION

	FY10 ACTUAL	FY11 BUDGET	FY11 YTD	FY12 BUDGET FY11 ESTIMATE	FY12 REQUEST	FY13 PLAN	FY14 PLAN	FY15 PLAN	FY16 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY										
OP NW Dav Industrial Park Rail Spur	-	60,000	-	-	60,000	60,000	60,000	60,000	60,000	300,000
OP QC Interoperability Fiber Project	8,387	8,387	-	8,387	-	-	-			-
OP Unused Grant Refund	-	-	-	-	-	-	-			-
OP Bike Trail Funding	8,232	90,000	8,232	90,000	50,000	50,000	50,000	50,000	50,000	-
Total Other Projects	4,496,472	242,553	1,304,787	6,743,310	189,167	185,000	135,000	135,000	135,000	425,000
Grand Total	7,456,697	2,427,113	2,357,149	9,040,096	2,286,089	2,710,000	2,359,500	2,921,000	1,781,500	12,608,000

NONMAJOR GOVERNMENTAL FUNDS

SUMMARY FUND STATEMENT

NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/11</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/12</u>
NONMAJOR GOVERNMENTAL FUNDS:				
Rural Services Fund	\$ 54,804	\$ 2,611,863	\$ 2,600,267	\$ 66,400
Secondary Roads Fund	449,811	6,049,740	5,846,280	653,271
Recorder's Record Management Fund	<u>87,769</u>	<u>34,000</u>	<u>40,000</u>	<u>81,769</u>
Total Other Funds*	<u>\$ 592,384</u>	<u>\$ 8,695,603</u>	<u>\$ 8,486,547</u>	<u>\$ 801,440</u>

*Includes interfund transfers and non-budgeted fund activity

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land/structures is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
2002-03	655,499,566	1,973,847	3.01121
2003-04	686,308,656	1,992,385	2.90305
2004-05	670,474,052	2,002,579	3.09150
2005-06	680,293,132	2,002,143	3.03932
2006-07	699,501,125	2,043,351	3.01496
2007-08	708,472,613	2,118,005	3.08626
2008-09	743,768,156	2,179,651	3.01954
2009-10	782,777,559	2,363,628	3.01954
2010-11	798,617,272	2,411,457	3.01954
2011-12	829,648,585	2,536,743	3.13766

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
2002-03	1,640,529	2.46405	364,290	0.54716
2003-04	1,640,529	2.35507	381,718	0.54798
2004-05	1,640,529	2.43689	440,685	0.65461
2005-06	1,640,529	2.40150	435,712	0.63782
2006-07	1,673,340	2.39209	435,712	0.62287
2007-08	1,723,540	2.42268	472,082	0.66358
2008-09	1,775,246	2.37755	479,355	0.64199
2009-10	1,828,503	2.36331	507,725	0.65623
2010-11	1,828,503	2.28958	525,910	0.65852
2011-12	2,061,118	2.54937	539,149	0.66687

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

RURAL SERVICES BASIC FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 2,282,496	\$ 2,349,405	\$ 2,344,189	\$ 2,536,743	8.0%
Less: Uncollected Delinq Taxes-Levy Yr	1,429	1,712	171	171	-90.0%
Less: Credits To Taxpayers	80,115	85,810	82,135	82,135	-4.3%
Net Current Property Taxes	2,200,952	2,261,883	2,261,883	2,454,437	8.5%
Delinquent Property Tax Revenue	1,429	1,712	171	171	-90.0%
Other County Taxes	71,815	69,013	69,013	73,375	6.3%
Intergovernmental	81,851	87,531	83,880	83,880	-4.2%
Subtotal Revenues	2,356,047	2,420,139	2,414,947	2,611,863	7.9%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	2,356,047	2,420,139	2,414,947	2,611,863	7.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	507,725	525,910	525,910	539,149	2.5%
Subtotal Expenditures	507,725	525,910	525,910	539,149	2.5%
Other Financing Uses:					
Operating Transfers Out	1,828,503	1,828,503	1,971,503	2,061,118	12.7%
Total Expenditures & Other Uses	2,336,228	2,354,413	2,497,413	2,600,267	10.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	19,819	65,726	(82,466)	11,596	
Beginning Fund Balance - July 1,	\$ 117,451	\$ 151,370	\$ 137,270	\$ 54,804	-63.8%
Ending Fund Balance - June 30,	\$ 137,270	\$ 217,096	\$ 54,804	\$ 66,400	-69.4%

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax (RUT) and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

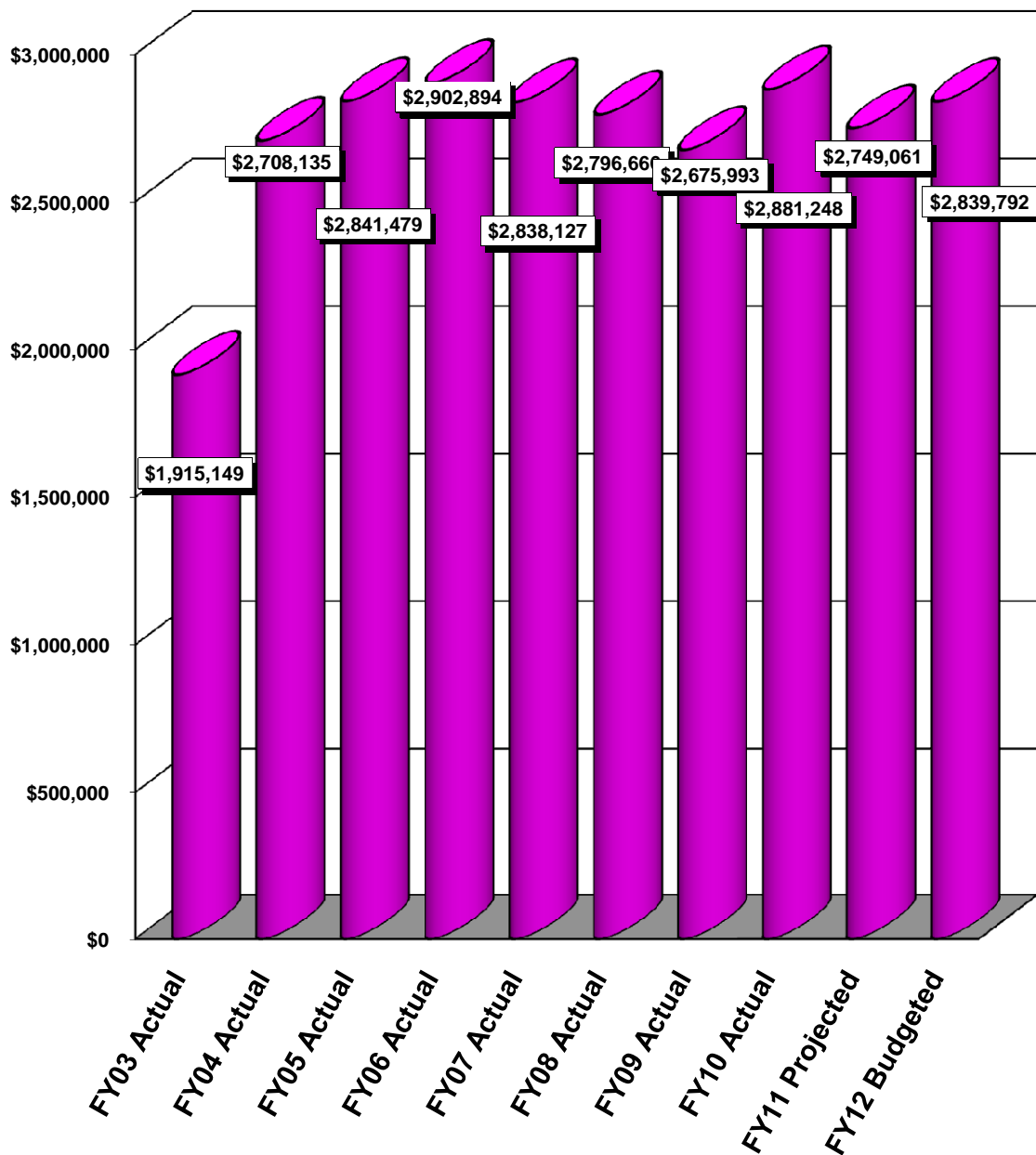
Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. RUT had a dip in FY09, but was back higher for FY10. We expect a bit of a decrease for FY11 and FY12. The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
2002-03	1,915,149
2003-04	2,708,135
2004-05	2,841,479
2005-06	2,902,894
2006-07	2,838,127
2007-08	2,796,666
2008-09	2,675,993
2009-10	2,881,248
2010-11 (Projected)	2,749,061
2011-12 (Budgeted)	2,839,792

Finally for fiscal year 2012 the urban levy rate used to compute the transfer amount from the General Basic Fund is \$0.0998 or 59% of the maximum \$.16875 levy rate. The rural levy rate is used to compute the transfer amount from the Rural Basic Fund is \$2.5494 or 85% of the maximum \$3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, beginning in FY04 Scott County received substantially more in Road Use Taxes (RUT) due to an update of the needs study report which used to be performed every four years. This increased was used toward construction and keeping the rural services property tax levy stable. There was a dip in RUT for FY09, however we project a slight increase through FY12.

SECONDARY ROADS FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Intergovernmental	\$ 3,139,082	\$ 3,326,403	\$ 3,013,186	\$ 2,968,740	-10.8%
Licenses & Permits	27,960	5,000	25,000	15,000	200.0%
Charges For Services	4,933	2,000	4,000	4,000	100.0%
Miscellaneous	36,610	6,000	9,000	319,000	5216.7%
Subtotal Revenues	3,208,585	3,339,403	3,051,186	3,306,740	-1.0%
Other Financing Sources:					
Proceeds from sale of fixed assets	-	-	-	-	
Operating Transfers In	2,484,019	2,484,019	2,627,019	2,743,000	10.4%
Total Revenues & Other Sources	5,692,604	5,823,422	5,678,205	6,049,740	3.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Roads & Transportation					
Administration	\$ 175,236	\$ 179,500	\$ 191,500	\$ 195,840	9.1%
Engineering	433,298	373,000	470,000	458,440	22.9%
Bridges & Culverts	70,092	240,000	195,000	195,000	-18.8%
Roads	1,751,218	1,646,000	1,740,000	1,815,000	10.3%
Snow & Ice Control	401,141	353,000	437,500	439,500	24.5%
Traffic Controls	178,645	176,500	208,500	182,000	3.1%
Road Clearing	164,821	160,000	175,000	175,000	9.4%
New Equipment	365,900	380,000	428,000	915,000	140.8%
Equipment Operation	998,046	1,086,500	1,108,500	1,108,500	2.0%
Tools, Materials, Supplies	35,607	62,500	52,000	62,000	-0.8%
Real Estate & Buildings	30,125	64,000	68,000	40,000	-37.5%
Capital Projects	991,279	671,500	525,000	260,000	-61.3%
Subtotal Expenditures	5,595,408	5,392,500	5,599,000	5,846,280	8.4%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	5,595,408	5,392,500	5,599,000	5,846,280	8.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	97,196	430,922	79,205	203,460	-52.8%
Beginning Fund Balance - July 1,	\$ 273,409	\$ 340,789	\$ 370,605	\$ 449,810	32.0%
Ending Fund Balance - June 30,	\$ 370,605	\$ 771,711	\$ 449,810	\$ 653,271	-15.3%

RECORDER'S RECORD MANAGEMENT FUND

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$40,000 each year.

RECORDER'S RECORD MANAGEMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 32,839	\$ 37,500	\$ 37,500	\$ 34,000	-9.3%
Use of Money & Property	<u>375</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Subtotal Revenues	33,214	37,500	37,500	34,000	-9.3%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	33,214	37,500	37,500	34,000	-9.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out	<u>\$ 82,440</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	0.0%
Total Expenditures & Other Uses	82,440	40,000	40,000	40,000	0.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(49,226)	(2,500)	(2,500)	(6,000)	140.0%
Beginning Fund Balance - July 1,	\$ 139,496	\$ 92,596	\$ 90,270	\$ 87,770	-5.2%
Ending Fund Balance - June 30,	\$ 90,270	\$ 90,096	\$ 87,770	\$ 81,769	-9.2%

BUSINESS-TYPE ACTIVITIES FUNDS

GOLF COURSE ENTERPRISE FUND

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company) requires the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County may at any time during this agreement pay the total prepayment price at which time the land lease is canceled.

The course and clubhouse, called Glynn's Creek, opened July 1, 1992 at Scott County Park. Glynn's Creek has received rave reviews since its opening. While the number of rounds played initially increased steadily since the first year of operation rounds have decreased in recent years. In order to increase revenues, the Conservation Board is beginning to sell season passes to the golf course. These passes are flexible for weekend or weekday play and are available in junior/single/family memberships. The season passes also offer players discounts on food, pro-shop merchandise, & range activities. Also, the payment schedules for the passes are offered on a monthly schedule. The golf course website <http://www.scottcountyiowa.com/glynnscreek/> allows players to reserve tee times online.

It is noted that the final bond debt payment due in 2013 is on escrow with a third party trustee so the final payment due from golf operations will occur in 2012. This will alleviate any needed future loan advances from the General Fund.

This County run operation is accounted for in the Golf Course Enterprise Fund.

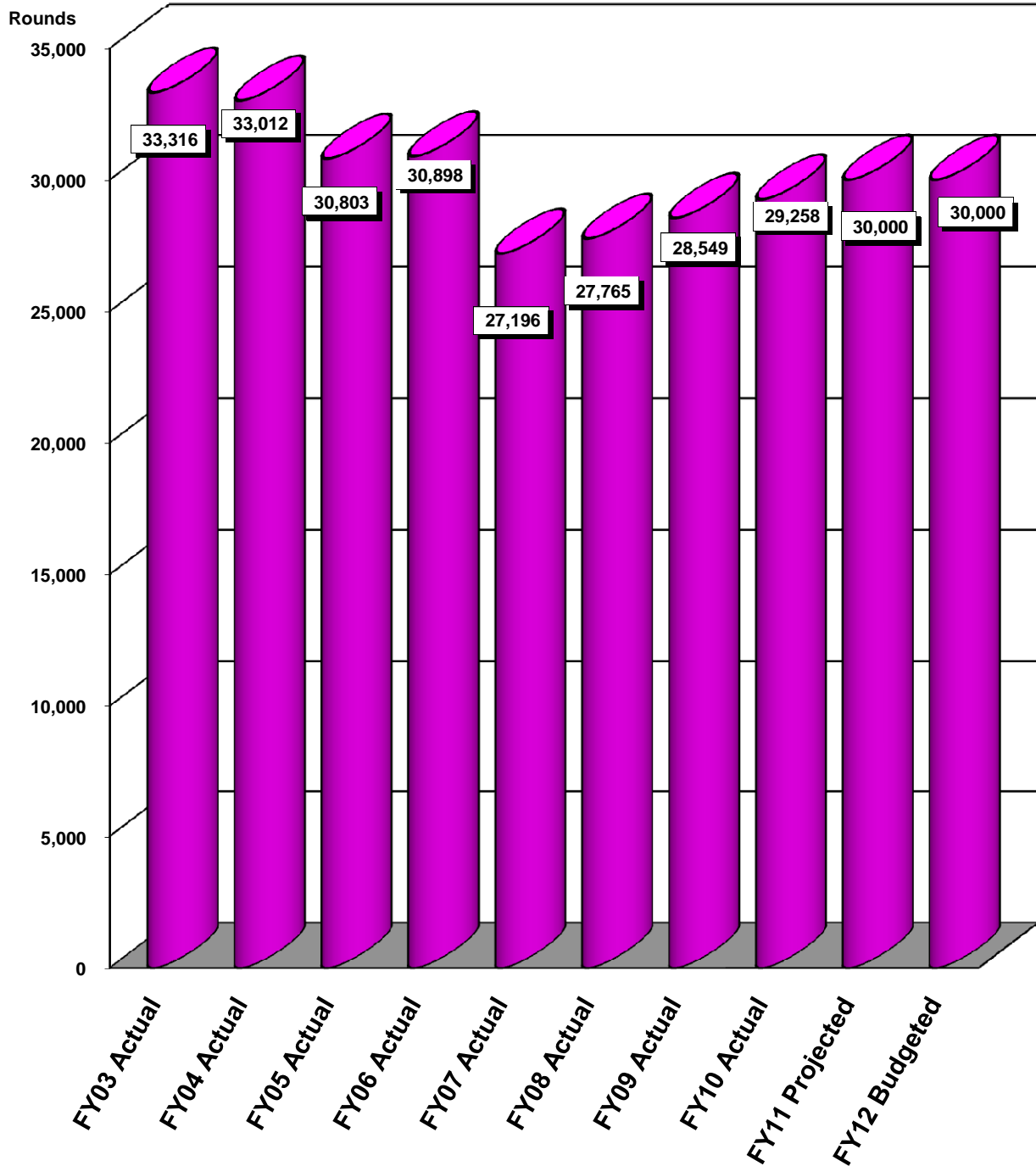
GOLF COURSE ENTERPRISE FUND

FUND STATEMENT

	<u>Actual</u> <u>2009-10</u>	<u>Budget</u> <u>2010-11</u>	<u>Revised</u> <u>Estimate</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 1,034,806	\$ 1,257,526	\$ 1,136,513	\$ 1,186,468	-5.7%
Use of Money & Property	6	5,000	5,000	5,000	0.0%
Miscellaneous	943	324,000	324,060	322,320	
Subtotal Revenues	1,035,755	1,586,526	1,465,573	1,513,788	-4.6%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	1,035,755	1,586,526	1,465,573	1,513,788	-4.6%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	\$ 1,144,886	\$ 1,162,029	\$ 1,206,089	\$ 1,219,760	5.0%
Subtotal Expenditures	1,144,886	1,162,029	1,206,089	1,219,760	5.0%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,144,886	1,162,029	1,206,089	1,219,760	5.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(109,131)	424,497	259,484	294,028	-30.7%
Beginning Fund Equity - July 1,	\$ (2,810,736)	\$ (2,000,273)	\$ (2,919,867)	\$ (2,660,383)	33.0%
Ending Fund Equity - June 30,	\$ (2,919,867)	\$ (1,575,776)	\$ (2,660,383)	\$ (2,366,355)	50.2%

GLYNNS CREEK GOLF COURSE ROUNDS

TEN YEAR COMPARISON



This graph shows that golf rounds have struggled since FY06. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are projected to see an upward trend in FY12 and are certainly weather dependent. The golf course continues to try to retain and increase its customer base through the use of special promotions and continuing to offer a high level of customer service.



DEPARTMENTAL/AGENCY DETAIL

Administration

Dee F. Bruemmer, County Administrator



MISSION STATEMENT: The County Administrator will work to create a sustainable, enjoyable and prosperous community for all Scott County residents

ACTIVITY/SERVICE:	Policy and Facilitation	DEPT/PROG:	11A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of meetings with Board Members			75		
Number of agenda items			350		
Number of agenda items postponed			0		
Number of agenda items placed on agenda after distribution			5		

PROGRAM DESCRIPTION:

Organize and coordinate the legislative and policy functions of the Board of Supervisors. Recommend ordinances, resolutions, motions and provide administrative guidance. .

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Prepare reports, studies, legislative actions for Board consideration in a prompt, efficient manner.	Percentage number of agenda items placed on the agenda 5 days in advance of the meeting.	95%		
Board members are informed and prepared to take action on all items on the agenda.	Percentage number of agenda items that are postponed.	95%		

ACTIVITY/SERVICE:	Financial Management	DEPT/PROG:	11A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of Grants Managed		73	70		
Number of Budget Amendments		2	2		

PROGRAM DESCRIPTION:

Recommend balanced budget and capital plan annually. Forecast revenues and expenditures and analyze trends. Prepare reports and monitor and recommend changes to budget plan. Monitor and audit purchasing card program. Administer grants and prepare reports. Coordinate the annual audit and institute recommendations. Prepare special reports.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Maintain minimum fund balance requirements for the County's general fund - according to the Financial Management Policy	Maintain a 15% general fund balance		15%		
Ensure that all state service areas stay at or under budget for a fiscal year	Each state service area to be 100% expended or below		100%		
Quality, on-time monthly and quarterly reporting to the Board of Supervisors	100% of the monthly and quarterly reports need to be prepared and presented to the Board on time		100%		
Ensure that all Federal Grants receive a perfect score with no audit findings for County's annual Single Audit	Zero audit findings for federal grants related to the Single Audit		0		

ACTIVITY/SERVICE:	Legislative Coordinator	DEPT/PROG:	11A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of committee of the whole meetings			100%		
Number of meetings posted to the web 5 days in advance			100%		
Percent of Board Mtg handouts posted to web within 24 hours			100%		

PROGRAM DESCRIPTION:

Coordination of intergovernmental relations: scheduling meetings with city councils, authorized agencies and boards and commissions; appointments to boards and commissions, 28E Agreements, etc. Coordination of agenda preparation and meeting notices and custodian of official files for Board of Supervisors and Public Safety Authority.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Agenda materials are available to the public.	Agenda posted to the website 5 days in advance of the meeting.		100%		
Handouts are available to the public timely.	Handouts are posted to the website within 24 hours after the meeting.		100%		

ACTIVITY/SERVICE:	Strategic Plan	DEPT/PROG:	11A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	All	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Attendance of Department Heads at Monthly Dept Hd Mtg			80%		
Number of Board goals			34		
Number of Board goals on-schedule			90%		
Number of Board goals completed on-schedule			95%		

PROGRAM DESCRIPTION:

Facilitate through collaboration the achievement of the Board of Supervisors goals and report the outcomes bi-monthly. Supervise appointed Department Heads.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Board goals are on-schedule and reported bi-monthly	Percentage of Board goals on-schedule	90%		
Board goals are completed on-schedule	Percentage of Board goals completed on-schedule	95%		

ACTIVITY/SERVICE:	Intergovernmental Relations	DEPT/PROG:	11A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Attendance of Co Administrator at State meetings			20		
Attendance of Co Administrator at QC First/Chamber meetings			12		
Attendance of Co Administrator at Monthly Mgrs/Admin/Mayor			24		
Attendance of Co Administrator at other meetings					

PROGRAM DESCRIPTION:

Represent County on intergovernmental committees, economic development agencies and other committees and boards at the local, state and federal level.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Strengthening intergovernmental relations on state level.	Percent attendance at meetings.	90%		
Strengthening intergovernmental relations with Chamber and QC First.	Percent attendance at meetings.	100%		
Strengthening intergovernmental relations at local level.	Percent attendance at monthly mgrs/admin/mayor meetings.	100%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: General Administration (11A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
A County Administrator		1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
597-A Budget Manager		1.00	1.00	1.00	1.00	1.00
366-A Budget Coordinator		-	-	-	-	-
298-A Administrative Assistant		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	3.50
APPROPRIATION SUMMARY:						
Personal Services		\$428,887	\$447,614	\$459,005	\$471,851	\$471,851
Expenses		9,289	9,500	9,500	9,500	9,500
Supplies		1,165	2,800	2,800	2,800	2,800
TOTAL APPROPRIATIONS		\$439,341	\$459,914	\$471,305	\$484,151	\$484,151
ANALYSIS						
FY12 non-salary costs for this program are recommended to remain unchanged from FY10. There are no personnel, vehicle or capital requests.						

Attorney's Office

Mike Walton, County Attorney



MISSION STATEMENT: The County Attorney's Office is dedicated to providing the citizens of Scott County with a safe community by providing well-trained, career prosecutors and support staff to pursue justice through the resolution of legal issues, prosecute criminal offenses occurring within Scott County, cooperate with law enforcement agencies for the protection of citizens, and provide legal representation for the County, its elected officials and departments.

ACTIVITY/SERVICE:	Criminal Prosecution	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
New Indictable Misdemeanor Cases			n/a	4000	
New Felony Cases			n/a	1100	
New Non-Indictable Cases			n/a	2200	
Conducting Law Enforcement Training			n/a	50	

PROGRAM DESCRIPTION:

The County Attorney Office is responsible for the enforcement of all state laws and county ordinances charged in Scott County. The duties of a prosecutor include advising law enforcement in the investigation of crimes, evaluating evidence, preparing all legal documents filed with the court, and participating in all court proceedings including jury and non-jury trials.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will represent the State in all criminal proceedings.	98% of all criminal cases will be prosecuted by the SCAO.		n/a	98%	
Attorney's Office will have qualified, well-trained attorneys to represent County.	100% of Attorneys will receive a minimum of 15 hrs of CLE (continuing education) annually.		n/a	100%	
Attorney's Office will diligently work toward achieving justice in all criminal cases.	Justice is accomplished in 100% of criminal cases.		n/a	100%	

ACTIVITY/SERVICE:	Juvenile	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
New Juvenile Cases - Delinquencies, CINA, Terms, Rejected			n/a	500	
Uncontested Juvenile Hearings			n/a	1700	
Evidentiary Juvenile Hearings			n/a	300	

PROGRAM DESCRIPTION:

The Juvenile Division of the County Attorney's Office represents the State in all Juvenile Court proceedings, works with police departments and Juvenile Court Services in resolving juvenile delinquency cases, and works with the Department of Human Services and other agencies in Children in Need of Assistance actions.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office represents the State in juvenile delinquency proceedings.	98% of all juvenile delinquency cases will be prosecuted by the SCAO.		n/a	98%	
Attorney's Office represents the Department of Human Services in CINA cases.	98% of all juvenile CINA cases will be pursued by the SCAO.		n/a	98%	

ACTIVITY/SERVICE:	Civil / Mental Health	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Non Litigation Services Intake			n/a	400	
Litigation Services Intake			n/a	200	
Non Litigation Services Cases Closed			n/a	400	
Litigation Services Cases Closed			n/a	200	
# of Mental Health Hearings			n/a	225	

PROGRAM DESCRIPTION:

Provide legal advice and representation to Scott County Board of Supervisors, elected officials, departments, agencies, school and township officers. Represent the State in Mental Health Commitments.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will provide representation and service as required.	Attorney's Office will defend 90% of County cases in-house. (rather than contracting other attorneys)		n/a	90%	
Attorney's Office will provide representation at Mental Health Commitment Hearings.	100% representation		n/a	100%	
Attorney's Office will have qualified, well-trained attorneys to represent County.	100% of Attorneys will receive a minimum of 15 hrs of CLE (continuing education) annually.		n/a	100%	

ACTIVITY/SERVICE:	Driver License / Fine Collection	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# of clients in database			n/a	1200	
# of driver license defaulted			n/a	40	
\$ amount collected for county			n/a	75,000	
\$ amount collected for state			n/a	112,500	
\$ amount collected for DOT			n/a	15,000	

PROGRAM DESCRIPTION:

The Driver License Reinstatement Program gives drivers the opportunity to get their driver's licenses back after suspension for non-payment of fines. The Delinquent Fine Collection program's purpose is to assist in collecting delinquent amounts due and to facilitate the DL program. The County Attorney's Office is proactive in seeking out candidates, which is a new revenue source for both the County and the State.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will work to assist Scott County residents in obtaining driver licenses after suspension.	Attorney's Office will assist applicants with suspensions 100% of the time.		n/a	100%	
Attorney's Office will work to assist Scott County residents in paying delinquent fines.	Attorney's Office will grow the program by 1% quarterly.		n/a	1%	

ACTIVITY/SERVICE:	Victim/Witness Support Service	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# victim packets sent			n/a	1900	
# victim packets returned			n/a	600	

PROGRAM DESCRIPTION:

The Victim/Witness Program of Scott County provides services to victims of crime and focuses attention on the rights of crime victims. The Victim/Witness Coordinator notifies victims of all proceedings, and provides service referrals and information to victims and witnesses.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will actively communicate with crime victims.	100% of registered crime victims will be sent victim registration information.		n/a	100%	

ACTIVITY/SERVICE:	Advisory Services	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of walk-in complaints received			n/a	225	

PROGRAM DESCRIPTION:

The County Attorney's Office is available daily from 8:30 am to 11:30 am to assist citizens who wish to consult an assistant county attorney to determine whether criminal charges or other action is appropriate in a given situation. In addition, an attorney is available 24/7 to assist law enforcement officers.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will respond to citizen's requests for information during complaint desk hours.	100% of requests will be addressed.		n/a	100%	
Attorney's Office will assist law enforcement officers in answering legal questions.	An attorney is on call 24/7, 365 days a year.		n/a	100%	

ACTIVITY/SERVICE:	Case Expedition	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of entries into jail			n/a	7500	

PROGRAM DESCRIPTION:

The purpose of Case Expeditor is to facilitate inmates' progress through the judicial system.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
The Case Expeditor will review the cases of all inmates in the Scott County Jail to reduce the number of days spent in the jail before movement.	100% of inmate cases are reviewed.		n/a	100%	

ACTIVITY/SERVICE:	Check Offender Program	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of warrants issued			n/a	600	
# of defendants taking class			n/a	100	

PROGRAM DESCRIPTION:

The Check Offender Program's goal is to recover full restitution for the merchant without adding to the financial burden of the criminal justice system. Merchants benefit because they receive restitution. First time bad check writers benefit because they receive the opportunity to avoid criminal prosecution. Scott County citizens benefit because the program was established without any additional cost to the taxpayer.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will assist merchants in recovering restitution without the need for prosecution.	County Attorney's Office will attempt to recover restitution 100% of the bad check cases.		n/a	100%	

ACTIVITY/SERVICE:	Grants	DEPARTMENT:	Attorney		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All Residents		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of new investigations initiated			n/a	180	
# of State/Federal judicial search warrants served			n/a	100	
# of defendants arrested for State/Federal prosecution			n/a	175	
# of community training			n/a	30	

PROGRAM DESCRIPTION:

The County Attorney's Office manages Justice Assistance Grants and Office of Drug Control Policy Grants to assist the Quad-City Metropolitan Enforcement Group in enforcing drug trafficking through a multi-jurisdictional agreement.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attorney's Office will manage QCMEG federal and state grants in a timely fashion.	Fiscal Officer will submit quarterly and annual reports for JAG and/or ODCP awards to maintain grant.		n/a	100%	
Attorney's Office will manage QCMEG federal and state grants to assist in drug trafficking.	90% of new investigations will result in defendant being arrested for State or Federal prosecution.		n/a	90%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Attorney Administration (12A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.40	0.40	0.40	0.40	0.40
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	0.75	0.50	0.50	0.50	0.50
252-A Executive Secretary	-	-	-	-	-
151-C Clerk II	0.40	-	-	-	-
141-C Clerk II	-	-	-	-	-
TOTAL POSITIONS	3.05	2.40	2.40	2.40	2.40
APPROPRIATION SUMMARY:					
Personal Services	\$286,449	\$286,204	\$287,864	\$300,883	\$300,883
Expenses	3,555	5,500	8,000	8,000	8,000
Supplies	17	100	-	-	-
TOTAL APPROPRIATIONS	\$290,021	\$291,804	\$295,864	\$308,883	\$308,883
ANALYSIS					
FY12 non-salary costs for Attorney Administration are recommended to stay the same under current budgeted levels.					
Attorney Administration does not generate revenue.					
There are no issues for FY12 budget at this time.					
There are no capital, personnel and vehicle change requests at this time.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Criminal Prosecution (12B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.20	0.30	0.30	0.30	0.30
Y First Assistant Attorney	0.35	0.60	0.60	0.60	0.60
611-A Attorney II	2.00	2.00	2.00	2.00	2.00
464-A Attorney I	10.00	10.00	10.00	10.00	10.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
316-A Paralegal-Audio/Visual Production Specialist	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	0.75	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	0.25	0.25	0.25	0.25	0.25
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
223-C Fine Collection Coordinator			1.00	1.00	1.00
214-C Administrative Assistant-Juvenile Court	1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator	1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary-District Court	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
151-C Clerk II-Data Entry	0.50	0.50	0.50	1.00	1.00
151-C Clerk II-Receptionist	1.00	1.00	1.00	1.00	1.00
Z Summer Law Clerk	0.76	0.76	0.76	0.57	0.57
TOTAL POSITIONS	24.11	24.41	25.41	25.72	25.72
REVENUE SUMMARY:					
Intergovernmental	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600
Fines & Forfeitures	63,905	72,550	100,000	100,000	100,000
Miscellaneous	300	-	-	-	-
TOTAL REVENUES	\$65,805	\$74,150	\$101,600	\$101,600	\$101,600
APPROPRIATION SUMMARY:					
Personal Services	\$1,762,548	\$1,869,791	\$1,926,010	\$2,039,880	\$2,039,880
Equipment	-	1,500	750	750	750
Expenses	59,517	87,800	85,400	85,400	85,400
Supplies	30,215	35,000	35,750	35,750	35,750
TOTAL APPROPRIATIONS	\$1,852,280	\$1,994,091	\$2,047,910	\$2,161,780	\$2,161,780
ANALYSIS					
FY12 non-salary costs for the Criminal Division are recommended to stay the same under current budgeted levels.					
FY12 revenues for the Criminal Division are recommended to increase 30.3% over current budgeted amounts for this program with the implementation of the fine collection program.					
There are no issues for the FY12 budget at this time.					
There are no capital, personnel and vehicle changes at this time.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Corporation Counsel/Civil (12D)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.30	0.20	0.20	0.20	0.20
Y First Assistant Attorney	0.25	-	-	-	-
A Assistant Attorney II	-	-	-	-	-
A Assistant Attorney I	-	-	-	-	-
611-A Attorney II	1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	0.25	0.25	0.25	0.25	0.25
194-C Legal Secretary	1.00	1.00	1.00	1.00	1.00
151-C Clerk II	0.10	-	-	-	-
Z Summer Law Clerk	0.24	0.18	0.18	0.18	0.18
TOTAL POSITIONS	3.14	2.63	2.63	2.63	2.63
APPROPRIATION SUMMARY:					
Personal Services	\$253,628	\$331,092	\$295,196	\$309,290	\$309,290
Expenses	1,036	2,550	2,550	2,550	2,550
TOTAL APPROPRIATIONS	\$254,664	\$333,642	\$297,746	\$311,840	\$311,840
ANALYSIS					
<p>FY12 non-salary costs for the Civil Division are recommended to stay the same under current budgeted levels.</p> <p>The Civil Division does not generate revenue.</p> <p>There are no issues for FY12 budget at this time.</p> <p>There are no capital, personnel and vehicle changes at this time.</p>					

Auditor's Office

Roxanna Moritz, County Auditor



MISSION STATEMENT: To provide timely, accurate, efficient and cost effective services to the taxpayers, voters and real estate customers of Scott County, and to all County Departments, County Agencies and County Employees.

ACTIVITY/SERVICE:	Administration	DEPARTMENT: Administration			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Maintain administration costs at or below 15% of budget			15%		

PROGRAM DESCRIPTION:

This program provides overall management of the statutory responsibilities of the Auditor's Office, including prior listed programs and not listed duties, such as clerk to the Board of Supervisors, etc. These responsibilities include establishing policy and setting goals for each individual program.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Insure all statutory responsibilities are met.	Conduct at least 12 meetings with managers to review progress and assess need for new policies.		12		
	Conduct at least 4 meetings with staff from each department to review progress and assess need for new policies.		4		

ACTIVITY/SERVICE:		DEPARTMENT: Taxation		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	PROJECTED

PROGRAM DESCRIPTION:

This program provides: certifies taxes and budgets for all Scott County taxing districts; maintains property tax system regarding transfers, credits, splits, property history, and assists public with property tax changes; maintains correct property valuations for all taxing districts including rollbacks, valuation credits, and TIF district valuation and reconciliation; maintains property plat books and county GIS system.

PERFORMANCE MEASUREMENT		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				
Certify taxes and budgets	Meet statutory & regulatory deadlines for certification with 100% accuracy		100%		
Process all property transfers	Process all transfers without errors within 48 hours of receipt of correct transfer documents		100%		
Cooperate with other county office in electronic processing of real estate transfer documents	Eliminate multiple paper copies of transfer documents and increase processing efficiency				

ACTIVITY/SERVICE:	Payroll	DEPARTMENT: Business & Finance			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of Employees			700		
Time Cards Processed			38000		

PROGRAM DESCRIPTION:

This program provides payroll services for all County Departments, County Assessor, County Library, and SECC. Services include processing payroll; calculation and payment of payroll liabilities including payroll taxes, retirement funds, and other withholdings; ensure all Federal and State payroll laws are followed; present payroll to the Board for approval pursuant to the Code of Iowa.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Pay all employees correctly and timely.	All employees are paid correctly and on time.		100%		
Pay all payroll liabilities on time and correctly. This includes taxes, and other withholdings.	Occur no penalties for late payments.		100%		

ACTIVITY/SERVICE:	Accounts Payable	DEPARTMENT: Business & Finance			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Invoices Processed			29000		

PROGRAM DESCRIPTION:

This program provides accounts payable services for all County Departments, County Assessor, County Library and SECC; audits all claims submitted for payment; verifies claims for conformance to County policy and applicable laws; processes warrants and accounts for all expenditures in the general ledger; claims are presented for Board approval according to the Code of Iowa.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To process all claims correctly and according to policies and procedures.	Have all claims correctly processed and paid.		100%		

ACTIVITY/SERVICE:	Expenditure Ledger	DEPARTMENT: Business & Finance			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of Account Centers			12600		
Number of Accounting Adjustments			120		

PROGRAM DESCRIPTION:

This program is responsible for the general accounting of expenditures in the general ledger of the County and is responsible for all changes therein.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To make sure the General Ledger properly reflects all expenditures and receipts.	Make sure all adjustments are proper according to accounting policies and procedures.		100%		

ACTIVITY/SERVICE:	Commissioner of Elections	DEPARTMENT:	Elections		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Conduct 4 county-wide elections			4		

PROGRAM DESCRIPTION:

This program prepares and supervises ballot printing and voting machine programming; orders all election supplies; employs and conducts schools of instructions for precinct election officials; prepares and monitors the processing of absentee ballots; receives nomination papers and public measure petitions to be placed on the ballot; acts as Clerk to Board of Election Canvassers and Special Voter Precinct Board.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Contract for and arrange facilities for election day and early voting polling places.	Ensure 100% of polling places meet legal accessibility requirements or receive waivers from the Secretary of State.		100%		
Receive and process all absentee ballot requests for all elections.	Process and mail ballots to 100% of voters who submit correct absentee ballot requests in accordance with State law.		100%		
Insure precinct election officials are prepared to administer election laws for any given election.	Conduct election official training before major elections.		To be determined based on number of elections.		

ACTIVITY/SERVICE:	Registrar of Voters	DEPARTMENT:	Elections		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Maintain approximately 125,000 voter registration files			125,000		

PROGRAM DESCRIPTION:

This program works with the statewide I-VOTERS system; maintains current records of residents desiring to vote; verifies new applicants are legally eligible to vote; purges records of residents no longer legally eligible to vote; prepares lists of qualified voters for each election to insure only those qualified to vote actually to vote; reviews election day registrants to insure their qualifications to vote.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Insure new voters have opportunity to vote.	All new registrations are verified, processed and voters sent confirmation by legal deadlines.		100%		
Insure enforcement of state voter registration laws.	Process all voter registrations received from all agencies and maintain current registration file.		100%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Auditor Administration (13A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X Auditor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
APPROPRIATION SUMMARY:					
Personal Services	\$170,105	\$182,948	\$178,134	\$187,951	\$187,951
Equipment	-	-	-	-	-
Expenses	3,069	5,300	5,300	6,140	6,140
Supplies	574	200	200	500	500
TOTAL APPROPRIATIONS	\$173,748	\$188,448	\$183,634	\$194,591	\$194,591
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase \$1,140 over current budgeted levels. This increase is primarily for travel to professional meetings and has been offset by reductions in travel expenditures in other Auditor programs.					
There are no revenues budgeted for this program.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Elections (13B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III	1.00	2.00	2.00	2.00	2.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:					
Intergovernmental	\$148,246	\$0	\$0	\$182,000	\$182,000
Fees and Charges	433	500	500	500	500
Fines, Forfeitures & Miscellaneous	-	-	-	-	-
TOTAL REVENUES	\$148,679	\$500	\$500	\$182,500	\$182,500
APPROPRIATION SUMMARY:					
Personal Services	\$275,857	\$270,558	\$282,121	\$336,936	\$336,936
Equipment	\$1,297	\$0	\$0	\$0	\$0
Expenses	204,758	151,280	150,280	238,105	238,105
Supplies	31,437	23,700	23,700	18,200	18,200
TOTAL APPROPRIATIONS	\$513,349	\$445,538	\$456,101	\$593,241	\$593,241
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to increase 46.5% over current budgeted levels. This is due to a higher volume of elections to be conducted. Elections in FY12 include School Board, State Primary, General, and possibly a City Primary.</p> <p>FY12 revenues are recommended to increase \$182,000 over current budgeted amounts for this program. This large increase results from recoverable election costs generated from some of the elections listed above.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Continuation of the purchase of notebooks for use at polling sites. This expenditure is reflected in the capital budget. 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Business/Finance (13D)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
677-A Accounting & Tax Manager	0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist	2.00	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	5.10	5.10	5.10	5.10	5.10
REVENUE SUMMARY:					
Fees and Charges	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$376,302	\$356,371	\$363,413	\$380,227	\$380,227
Equipment	249	1,000	1,000	0	0
Expenses	1,892	3,275	3,075	1,575	1,575
Supplies	4,770	6,600	6,600	6,600	6,600
TOTAL APPROPRIATIONS	\$383,213	\$367,246	\$374,088	\$388,402	\$388,402
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to decrease 24.8%, or \$2,700 under current budgeted levels. This decrease is due to the transfer of travel expenses to another program and the elimination of equipment purchases.</p> <p>There is no revenue budgeted for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. None 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Taxation (13E)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager	0.30	0.30	0.30	0.30	0.30
268-A GIS Parcel Maintenance Technician	1.00	1.00	1.00	1.00	1.00
194-C Platroom Draftsman	-	-	-	-	-
177-C Tax Aide	2.00	2.00	1.00	1.00	1.00
TOTAL POSITIONS	4.30	4.30	3.30	3.30	3.30
REVENUE SUMMARY:					
Licenses and Permits	\$5,315	\$5,500	\$5,500	\$5,500	\$5,500
Fees and Charges	36,084	36,100	36,000	36,000	36,000
TOTAL REVENUES	\$41,399	\$41,600	\$41,500	\$41,500	\$41,500
APPROPRIATION SUMMARY:					
Personal Services	\$275,578	\$289,414	\$250,381	\$255,708	\$255,708
Equipment	-	1,000	1,000	-	-
Expenses	1,139	4,120	4,120	1,020	1,020
Supplies	677	3,900	3,900	3,900	3,900
TOTAL APPROPRIATIONS	\$277,394	\$298,434	\$259,401	\$260,628	\$260,628
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease 45.5% under current budgeted levels. The decrease results from the elimination of equipment purchases and a \$3,100 reduction in total expenses					
FY12 revenues are recommended to remain basically unchanged from current budgeted amounts for this program.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

Community Services

Lori Elam, Community Services Director



MISSION STATEMENT: The Community Services Department provides funding for a variety of social services, including MH/DD services, Veteran's services, General Assistance and Substance Abuse services, for individuals and their families.

ACTIVITY/SERVICE:	Community Services Administration	DEPARTMENT:	17A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Regional Leadership	FUND:	10 MHDD	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of Legislative programs /educational activities requested			350	350	
Number of appeals requested			6	6	

PROGRAM DESCRIPTION:

To provide administration and representation of the department, including administration of the Scott County MH/DD Management Plan, the Veteran Services Program, the General Assistance Program, the Substance Abuse Program and other social services and institutions.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To provide Scott County representation on State/Federal Boards, Committees, Workgroups/Task Forces regarding MH/DD services and funding.	Will participate in and/or host at least 90 legislative liaison activities/educational sessions or meetings each quarter, 360 annually.		360	360	

ACTIVITY/SERVICE:	General Assistance Program	DEPARTMENT:	17B		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of applications requesting financial assistance			7200	7200	
# of applications approved			3600	3600	
# of approved clients pending Social Security approval			35	35	
# of individuals approved for rental assistance (unduplicated)			110	110	
# of burials/cremations approved			85	85	

PROGRAM DESCRIPTION:

To provide financial assistance to meet the needs of persons who are poor as defined in Iowa Code Chapter 252.25 and 252.27 (have no property, unable to earn a living due to a physical or mental disability) and who are not currently eligible for federal or state public assistance.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
To provide financial assistance (rent, utilities, burial, direct assist) to 3600 individuals (applicants) as defined by Iowa Code Chapter 252.25 during the year.	To grant assistance averaging no more than \$130 per applicant approved.		\$130.00	\$130.00
To provide financial assistance to individuals as defined by Iowa Code Chapter 252.25.	To provide at least 380 referrals on a yearly basis to individuals who don't qualify for county assistance.	380	380	

ACTIVITY/SERVICE:	Veteran Services	DEPARTMENT:	17D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of requests for veteran services (federal/state)			1300	1300	
# of applications for county assistance			150	150	
# of outreach activities					
# of burials/cremations approved			30	30	

PROGRAM DESCRIPTION:

To provide outreach and financial assistance to Scott County veterans and their families, in addition to providing technical assistance in applying for federal veteran benefits.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To provide public awareness/outreach activities in the community.	Will reach out to at least 300 Veterans/families each quarter (1200 annually).		1200	1200	
To provide public awareness/outreach activities in the community.	Will increase the number of veteran requests for services (federal/state) by 200 annually.		200	200	
To provide financial assistance (rent, burial, utilities, direct assist) to veterans as defined in Iowa Code Chapter 35B.	To grant assistance averaging no more than \$620 per applicant.		\$620	\$620	

ACTIVITY/SERVICE:	Substance Abuse Assistance	DEPARTMENT:	17F		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of involuntary substance abuse commitments filed			220	220	
# of SA adult commitments			160	160	
# of SA children commitments			50	50	
# of SA 48 hour holds			40	40	

PROGRAM DESCRIPTION:

To provide funding for emergency hospitalizations, commitment evaluations for substance abuse according to Iowa Code Chapter 125 for Scott County residents and for certain children's institutions.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To provide mandated court ordered SA evaluations in the most cost effective manner possible.	Ensure 100% of all third party payors are billed, utilizing Scott County dollars as a last resort.		100%	100%	
To provide mandated court ordered SA evaluations in the most cost effective manner possible.	The cost per evaluation will be no greater than \$875.00		\$875.00	\$875.00	
To prevent reoccurrence of SA commitment orders.	Participate in 100% of all SA hearings and make referrals to other programs/services within Scott County to promote stabilization and prevent relapse.		100%	100%	

ACTIVITY/SERVICE:	MH/DD Services	DEPARTMENT:	17G		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	10 MHDD	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of involuntary mental health commitments filed			320	320	
# of adult MH commitments			210	210	
# of juvenile MH commitments			55	55	
# of MH 48 hour holds			80	80	
# of protective payee cases			350	350	

PROGRAM DESCRIPTION:

To provide services as identified in the Scott County MH/DD Management Plan to persons with a diagnosis of mental illness, mental retardation, and other developmental disabilities.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
To provide mandated court ordered MH evaluations in most cost effective manner possible.	Ensure 100% of all third party payors are billed, utilizing Scott County dollars as a last resort.		100%	100%
To provide mandated court ordered MH evaluations in most cost effective manner possible.	The cost per evaluation will be no greater than \$994.00.		\$994.00	\$994.00
To ensure individuals are accessing Medicaid services resulting in payment of 37% of a service verses 100%.	The number of individuals on ID Waiver and number of individuals on Habilitation.	460 individuals on ID Waiver and 400 on Habilitation	460 individuals on ID Waiver and 400 on Habilitation	
To maintain the MH/DD Fund Balance between 5%-10% in order to best serve Scott County citizens with disabilities and cover emergency service expenditures.	Review quarterly expenditures verses budgeted amounts/develop Plan of Reductions as needed with MH/DD Advisory Committee.	FB 5%-10%	FB 5%-10%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Community Services Admin (17A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:					
Personal Services	\$113,867	\$123,591	\$124,239	\$131,476	\$131,476
Expenses	16,025	15,920	15,820	15,820	15,820
Supplies	-	-	-	-	-
TOTAL APPROPRIATIONS	\$129,892	\$139,511	\$140,059	\$147,296	\$147,296
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to increase 5.6% over the current budgeted levels.</p> <p>The FY12 revenues are recommended to remain at \$0 as in the current budget for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Increased need/individuals requesting assistance from General Assistance program. 2. The unknown future of MH/DD funding. 3. Impacts of Healthcare Reform on county MH/DD budgets. 4. 2011 Legislation- impacts and costs. 5. Continued participation on state and federal committees, work groups, task forces. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: General Assist/Other Services (17B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
430-A Case Aide Supervisor	0.35	0.35	0.35	0.35	0.35
298-A Veteran's Affairs Director/Case Aide	0.10	0.10	0.10	0.10	0.10
271-C Office Manager	0.15	0.15	0.15	0.15	0.15
252-C Case Aide	1.50	1.50	1.50	1.50	1.50
162-C Clerk III/Secretary	0.15	0.15	0.15	0.15	0.15
162-C Clerk III/Receptionist	0.15	0.15	0.15	0.15	0.15
141-C Clerk II/Receptionist	0.13	0.13	0.13	0.13	0.13
TOTAL POSITIONS	2.53	2.53	2.53	2.53	2.53
REVENUE SUMMARY:					
Fees and Charges	\$3,071	\$3,081	\$3,081	\$3,081	\$4,100
Miscellaneous	119,991	60,000	60,000	60,000	60,000
TOTAL REVENUES	\$123,062	\$63,081	\$63,081	\$63,081	\$64,100
APPROPRIATION SUMMARY:					
Personal Services	\$181,318	\$172,208	\$168,859	\$174,362	\$174,362
Equipment	-	300	300	300	300
Expenses	698,847	511,477	697,887	697,887	697,887
Supplies	810	1,013	1,013	1,013	1,013
TOTAL APPROPRIATIONS	\$880,975	\$684,998	\$868,059	\$873,562	\$873,562
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to increase 0.3% over the current budgeted levels.</p> <p>The FY12 revenues are recommended to increase 1.6% over the current budgeted amounts for this program. This is due to the increased fees in the Protective Payee program. The county had to increase the monthly fee charged to clients in the Protective Payee program starting in November 2010 as the bank started charging the county a fee each month.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Continued high volume of individuals requesting assistance from General Assistance program despite changes in policy during FY10 and FY11- rental assistance expenditures continue to run high and will exceed FY11 budget. 2. Impacts of Healthcare Reform on county GA and MH/DD budgets. 3. 2011 Legislation- impacts and costs. 4. Review/discuss specific services paid for under General Assistance- maybe reduce the amount of services. 5. The continued extension of Federal unemployment benefits will end eventually. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Veteran Services (17D)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
298-A Veteran's Affairs Director/Case Aide	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	0.90	0.90	0.90	0.90	0.90
REVENUE SUMMARY:					
Intergovernmental	\$10,000	\$0	\$10,000	\$1,000	\$10,000
Miscellaneous	-	-	-	-	-
TOTAL REVENUES	\$10,000	\$0	\$10,000	\$1,000	\$10,000
APPROPRIATION SUMMARY:					
Personal Services	\$54,518	\$58,124	\$58,124	\$62,606	\$62,606
Expenses	46,942	73,202	63,092	68,092	68,092
Supplies	431	600	800	800	800
TOTAL APPROPRIATIONS	\$101,891	\$131,926	\$122,016	\$131,498	\$131,498
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to decrease 0.3% under the current budgeted levels.</p> <p>The FY12 revenues are recommended to remain flat in FY12. The county will apply for the \$10,000 county grant again as it can be used to help pay for services to Veterans in the county.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Impacts of Healthcare Reform. 2. 2011 Legislation- impacts and costs. 3. New VA State Director- Jodi Tymeson. 4. More outreach will bring more veterans into the county office. 5. Continued high volume of individuals requesting assistance from General Assistance program despite changes in policy during FY10 and FY11. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: SA Assistance (17F)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
271-C Office Manager	-	-	-	-	-
162-C Clerk III/Secretary	-	-	-	-	-
141-C Clerk II/Receptionist	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-
REVENUE SUMMARY:					
Fees and Charges	\$423	\$2,530	\$2,530	\$2,530	\$2,530
TOTAL REVENUES	\$423	\$2,530	\$2,530	\$2,530	\$2,530
APPROPRIATION SUMMARY:					
Expenses	\$180,165	\$267,480	\$249,903	\$251,419	\$251,419
TOTAL APPROPRIATIONS	\$180,165	\$267,480	\$249,903	\$251,419	\$251,419
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to decrease 6% under the current budgeted levels.</p> <p>The FY12 revenues are recommended to remain flat in FY12.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Limited services/limited funds available. 2. 2011 Legislation- merger with Iowa Department of Public Health possibility. 3. Impacts of Healthcare Reform. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: MH - DD Services (17G)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
430-A Case Aide Supervisor	0.65	0.65	0.65	0.65	0.65
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
271-C Office Manager	0.85	0.85	0.85	0.85	0.85
252-C Case Aide	1.50	1.50	1.50	1.50	1.50
162-C Clerk III/Secretary	0.85	0.85	0.85	0.85	0.85
162-C Clerk III/Receptionist	0.85	0.85	0.85	0.85	0.85
141-C Clerk II/Receptionist	0.38	0.38	0.38	0.38	0.38
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	7.08	7.08	7.08	7.08	7.08
REVENUE SUMMARY:					
Intergovernmental	\$6,277,419	\$7,308,055	\$7,110,851	\$7,125,840	\$7,125,840
Fees and Charges	31,902	17,046	32,669	39,450	39,450
Miscellaneous	36,086	23,838	23,838	25,889	25,889
TOTAL REVENUES	\$6,345,407	\$7,348,939	\$7,167,358	\$7,191,179	\$7,191,179
APPROPRIATION SUMMARY:					
Personal Services	\$459,659	\$467,880	\$475,079	\$486,748	\$486,748
Equipment	-	1,482	1,482	1,482	1,482
Expenses	7,040,465	7,452,870	7,705,021	8,640,480	8,640,480
Supplies	4,388	3,802	3,802	3,802	3,802
TOTAL APPROPRIATIONS	\$7,504,512	\$7,926,034	\$8,185,384	\$9,132,512	\$9,132,512
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to increase 15.2% over the current budgeted levels. This is due to the state managing the ID Waiver slots and the increasing FMAP rate.</p> <p>The FY12 revenues are recommended to decrease 2% under the current budgeted amounts for this program. The counties do not receive the state funds until January or February. The system is under funded and short \$20 million in Allowed Growth dollars due to cuts over the past 3 years. The MH/DD Advisory Committee will be reviewing the FY11 and FY12 budget and make recommendations for cuts through a Plan of Reductions.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Unknown future of MH/DD funding. 2. System underfunded- short \$20 million in Allowed Growth. 3. 2011 Legislation- shift from DHS to IDPH for mental health and substance abuse services. 4. 2011 Legislation- regionalization possibility. 5. Potential cuts in services in Scott County for FY12 (Plan of Reductions). 6. State managing ID waiver slots effective 7/1/11. Counties will be forced to open waiting lists and pay non-federal share for those slots. 7. 2011 Legislation- impacts of the Iowa Code Chapter 230A re-write (Community Mental Health Centers). <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

Conservation Department

Roger Kean, Conservation Director



MISSION STATEMENT: To improve the quality of life and promote and preserve the health, welfare and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.

ACTIVITY/SERVICE:	Administration/Policy Development	DEPT/PROG:	18A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	166,650		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Total appropriations administered.		\$4,401,800	\$4,205,366	\$4,205,366	
Total FTEs managed		26	26	26	
Administration costs as percent of department total.		18%	19%	19%	
REAP Funds Received		\$60,541			
Total Acres Managed		2,496	2,496	2,496	

PROGRAM DESCRIPTION:

In 1956 the citizens of Scott County authorized the creation of the Conservation Board, which was charged with the responsibility of administering and developing a park system that meets the recreational, environmental, historical, and educational needs of the County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide the most efficient planning, analysis, and construction coordination for all Conservation CIP projects	Insure that a minimum of 90% of all capital projects are completed within budgeted amount and the scheduled time frame.		90%	90%	
Increase the number of people reached through social media, email newsletters, and press releases	Increase number of customers receiving electronic notifications from 900 to 1100 for events, specials, and Conservation information		1,100	1,100	
Budget preparation and oversight of the park and golf services	To maintain a balanced budget for all depts by ensuring that we do not exceed 100% of appropriations		98%	98%	

ACTIVITY/SERVICE:	Recreational Services	DEPT/PROG: ,18H,18I,18J,18K		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 166,650		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
Total Camping Revenue		\$610,000	\$635,000	\$635,000
Total Facility Rental Revenue		\$55,000	\$55,000	\$55,000
Total Concession Revenue		\$123,850	\$126,850	\$126,850
Total Entrance Fees (beach/pool, Cody, Pioneer Village)		\$150,762	\$151,200	\$151,200

PROGRAM DESCRIPTION:

This program is responsible for providing facilities and services to the public for a wide variety of recreational opportunities and to generate revenue for the dept.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To provide a high quality camping experience throughout the recreational season at SCP, WLP & BSP	To maintain a 40% occupancy per year for all camping sites		40%		
To provide a high quality rental facilities (i.e. shelters, cabins, etc) for public use.	To maintain a 36% occupancy per year for all rental facilities		36%		
To provide adequate aquatic recreational opportunities.	To increase attendance at the Beach and Pool		46,000	46,000	
To continue to provide high quality swim lessons at the Scott County Park pool	Through use of an evaluation tool for parents and participants attending swim lessons achieve a minimum of a 95% satisfaction rating		95%	95%	

ACTIVITY/SERVICE:	Maintenance of Assets - Parks	DEPT/PROG: 18B,18G,18H,18I,18J,18K			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 166,650			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Total vehicle and equipment repair costs (not including salaries)		\$141,352	\$144,852	\$144,852	
Total building repair costs (not including salaries)		\$278,159	\$279,659	\$279,659	
Total maintenance FTEs		7	7	7	

PROGRAM DESCRIPTION:

This program involves the daily maintenance of all equipment, facilities, and grounds owned and operated by the Conservation Board.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To obtain the highest customer satisfaction ratings possible related to the maintenance aspects of the dept.	Achieve 100% customer satisfaction on all correspondence, surveys, and comment cards associated with maintenance activities.		100%		
To encourage the use of environmentally safe (green) maintenance products utilized throughout the dept.	To increase the number of green products to represent 30% of all maintenance products utilized.		30%		
Equipment Maintenance	80% of equipment replaced according to department equipment schedule		80%		

ACTIVITY/SERVICE:	Public Safety-Customer Service	DEPT/PROG:	18B, 18K		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 166,650			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of special events or festivals requiring ranger assistance			20		
Number of reports written.			60		
Number of law enforcement and customer service personnel (seasonal & full-time)		103	103		

PROGRAM DESCRIPTION:

This program involves the law enforcement responsibilities and public relations activities of the department's park ranger staff.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Increase the number of natural resource oriented public programs facilitated, attended, or conducted by ranger staff.	Involvement in 15 public programs per year (for example: hunter & boater safety programs, fishing clinics, etc.)		15	
Elimination of complaints associated with enforcement actions by our ranger staff.	Decrease the number of complaints received due to the enforcement action or public contact with ranger staff.		3	
Provide safe and secure environment for the public while utilizing all Conservation Board facilities.	To reduce the number of accidents involving the public and that expose the County to liability		3	

ACTIVITY/SERVICE:	Environment Education/Public Programs	DEPT/PROG:	18G		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of programs offered.		208	220	220	
Number of school contact hours		21,657	22,657	22,657	
Number of people served.		28,735	30,000	30,000	
Operating revenues generated (net total intergovt revenue)			9,374	9,374	

PROGRAM DESCRIPTION:

This program involves the educational programming and facilities of the Wapsi River Environmental Education Center.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To educate the general public about the environment, the need to preserve our natural resources, and the value of outdoor recreation.	To maintain 100% satisfaction through comment cards and evaluations received from all public programs.		100%		
To provide schools with environmental education and outdoor recreation programs that meet their Iowa Core needs.	100% of all Iowa school programs will meet at least 1 Iowa Core requirement.		100%		
To provide the necessary programs to advance and support environmental and education professionals in their career development.	To provide at least two career opportunities that qualify for their professional certification and development needs.		2		

ACTIVITY/SERVICE:	Historic Preservation & Interpretation	DEPT/PROG:	18H, 18I		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Total revenue generated		\$68,552	\$69,852	\$69,852	
Total number of weddings per year at Olde St Ann's Church			60	60	
Pioneer Village Day Camp Attendance		137	160	160	

PROGRAM DESCRIPTION:

This program involves the programming and facilities of the Walnut Grove Pioneer Village and the Buffalo Bill Cody Homestead that are dedicated to the historical preservation and education of pioneer life in Scott County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To have as many people as possible enjoy the displays and historical educational festivals provided at each site	To increase annual attendance		6,000	6,000	
To collect sufficient revenues to help offset program costs.	To increase annual revenues by 1%		\$69,852	\$69,852	
To increase presentations to outside groups and local festivals to acquaint the public about Pioneer Village and Cody Homestead's purpose and goals	To increase the number of outside presentations		10	10	

ACTIVITY/SERVICE:	Golf Operations	DEPT/PROG:	18E, 18F	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Total number of golfers/rounds of play		30,000	30,000	30,000
Total course revenues		1,415,073	1,451,888	1,451,888
Total appropriations administered		1,155,589	1,155,360	1,151,360

PROGRAM DESCRIPTION:

This program includes both maintenance and clubhouse operations for Glynns Creek Golf Course.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To provide a quality golfing experience for our customers and the citizens of Scott County.	To maintain 100% customer satisfaction from all user surveys and comment cards.		100%		
To increase revenues to support program costs	Golf course revenues to support 100% of the yearly operation costs		100%	100%	
To provide an efficient and cost effective maintenance program for the course	To maintain course maintenance costs at \$22.70 per round		\$22.70	\$22.70	
Increase profit margins on concessions	Increase profit levels on concessions from 50% to 60%	50%	60%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Conservation Administration (18A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
540-A Deputy Director	1.00	1.00	1.00	1.00	1.00
252-A Administrative Assistant	1.00	1.00	1.00	1.00	1.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:					
Intergovernmental Revenue	1,600	-	4,412		-
TOTAL REVENUES	\$1,600	\$0	\$4,412	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$358,183	\$370,361	\$374,661	\$384,248	\$384,248
Equipment	0	1,800	1,800	1,800	1,800
Expenses	49,902	390,857	402,084	414,883	405,883
Supplies	7,762	10,049	10,049	10,149	10,149
TOTAL APPROPRIATIONS	\$415,847	\$773,067	\$788,594	\$811,080	\$802,080
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to increase \$15,126 - as all 800mhz costs were moved from other Conservation cost centers and transferred to 18A cost center.</p> <p>FY12 revenues are recommended to decrease over current budgeted amounts for this program because of unknown local grant awards</p> <p>List issues for FY12 budget:</p> <p>1. 18A Cost center is where we budget the golf course debt contribution from the County, which is \$321,270 for FY12.</p> <p>List capital, personnel and vehicle changes:</p> <p>1. N/A</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Park & Recreation (18B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
470-A Park Manager	2.00	2.00	2.00	2.00	2.00
382-A Park Manager	-	-	-	-	-
262-A Park Ranger	5.00	5.00	5.00	5.00	5.00
220-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
187-A Park Crew Leader	-	-	-	-	-
187-A Park Maintenance Technician	4.00	4.00	4.00	4.00	4.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Park Maintenance (WLP,SCP,PV,BSP)				8.00	8.00
Z Seasonal Pool Manager (SCP)				0.40	0.40
Z Seasonal Asst Pool Manager (SCP)				0.40	0.40
Z Seasonal Lifeguard (WLP, SCP)				6.00	6.00
Z Seasonal Pool Concessions (SCP)				0.90	0.90
Z Seasonal Beach/Boathouse Concessions (WLP)				2.00	2.00
Z Seasonal Beach Manager (WLP)				0.40	0.40
Z Seasonal Asst Beach Manager (WLP)				0.40	0.40
Z Seasonal Park Patrol (WLP, SCP)				2.50	2.50
Z Seasonal Park Attendants (WLP, SCP, BSP)				3.60	3.60
Z Seasonal Day Camp/Apothecary (Pioneer Village)				1.30	1.30
Z Seasonal Concession Worker (Cody)	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	16.25	16.25	16.25	42.15	42.15
REVENUE SUMMARY:					
Intergovernmental	\$89,870	\$66,870	\$110,541	\$60,541	\$60,541
Fees and Charges	814,848	857,307	872,027	898,327	898,327
Use of Money/Property	177,240	195,671	196,421	199,421	199,421
Miscellaneous	22,612	48,765	27,921	27,032	27,032
Sale of Fixed Assets	20,235	71,000	63,500	48,000	48,000
TOTAL REVENUES	\$1,124,805	\$1,239,613	\$1,270,410	\$1,233,321	\$1,233,321
APPROPRIATION SUMMARY:					
Personal Services	\$1,534,233	\$1,613,443	\$1,609,392	\$1,619,274	\$1,619,274
Equipment	176,152	236,000	236,000	212,000	212,000
Capital Improvement	624,488	735,045	732,333	545,030	545,030
Expenses	330,784	375,699	360,396	361,990	361,990
Supplies	360,995	384,022	394,350	394,350	394,350
TOTAL APPROPRIATIONS	\$3,026,652	\$3,344,209	\$3,332,471	\$3,132,644	\$3,132,644
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to decrease 13.5% under current budgeted levels due to a decrease in capital improvements for FY12, as the additional monies allocated for pool improvement are not included in the current year allocation.</p> <p>FY12 revenues recommended to remain consistent from FY11 budgeted levels, however, we expect a lower revenue from sales of fixed assets, and higher revenues for park entrance fees, camping fees, and pool fees.</p> <p>List issues for FY12 budget change:</p> <p>1.N/A</p> <p>List capital, personnel and vehicle change requests:</p> <p>1.N/A</p> <p>2.</p> <p>3.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Glynn's Creek (18E/F)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Turf Equipment Specialist	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	-	-	-	-	-
187-A Assistant Golf Course Superintendent	-	-	-	-	-
162-A Maintenance Technician-Golf Course	2.00	2.00	2.00	2.00	2.00
162-A Maintenance Worker	-	-	-	-	-
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	19.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:					
Total Charges for Services	\$8,202	\$13,500	\$13,500	\$14,000	\$14,000
Total Green Fees	503,440	621,190	534,763	620,575	620,575
Net Cart Fees	271,409	324,656	294,000	289,493	289,493
Net Food/Beverage	90,302	186,000	196,000	149,800	149,800
Net Merchandise Sales	4,316	8,500	7,750	7,200	7,200
Net Driving Range Sales	36,419	43,180	40,000	37,000	37,000
Total Interest Income	6	5,000	5,000	5,000	5,000
Total Miscellaneous	943	324,060	324,060	322,320	322,320
Fixed Assets			-	6,500	6,500
TOTAL REVENUES	\$915,037	\$1,526,086	\$1,415,073	\$1,451,888	\$1,451,888
APPROPRIATION SUMMARY:					
Personal Services	\$574,737	\$598,869	\$613,336	\$631,555	\$631,555
Equipment	93,820	172,095	200,000	200,000	200,000
Expenses	138,287	82,395	117,915	113,855	113,855
Supplies	136,482	130,950	144,338	130,950	130,950
Debt Service	78,524	117,220	80,000	75,000	75,000
TOTAL APPROPRIATIONS	\$1,021,850	\$1,101,529	\$1,155,589	\$1,151,360	\$1,151,360
Net Income	(\$106,813)	\$424,557	\$259,484	\$300,528	\$300,528
Less County Contribution for Debt Service	\$ -	\$ -	\$ (323,010)	\$ (321,270)	\$ (321,270)
Total*			\$ (63,526)	\$ (20,742)	\$ (20,742)
*Deficits will be covered by Conservation capital project reserve					
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase 3.4% above current budgeted levels - as the County began to allocate certain liability insurance and unemployment expenses to this program.					
FY12 revenues are recommended to decrease 4.9% over current budgeted amounts for this program, because of a projected decrease in driving range fees, food/beverage sales, and cart revenues.					
List issues for FY12 budget change:					
1. Decrease in budgeted revenues					
2. County contribution of \$321,270 to cover golf course debt service					
List capital, personnel and vehicle change requests:					
1. Maintenance tech position remains unfilled					
2. Golf Course mowing equipment needs to be replaced					
3. Golf carts / GPS need to be replaced					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Wapsi River Environ Educ Center (18G)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
Z Seasonal Maintenance-Caretaker		0.80	0.80	0.80	0.80
Z Seasonal Naturalist		0.80	0.80	0.80	0.80
Z Seasonal Naturalist		1.70	1.70	1.70	1.70
TOTAL POSITIONS	2.00	5.30	5.30	5.30	5.30
REVENUE SUMMARY:					
Intergovernmental	\$19,226	\$17,787	\$11,452	\$0	\$0
Fees and Charges	-	28	12	24	24
Use of Money/Property	9,995	9,000	9,000	9,000	9,000
Miscellaneous	291	350	350	350	350
Gain on Sale of Fixed Assets	4,435	-	-	-	-
TOTAL REVENUES	\$33,947	\$27,165	\$20,814	\$9,374	\$9,374
APPROPRIATION SUMMARY:					
Personal Services	\$201,519	\$223,974	\$220,821	\$229,092	\$229,092
Equipment	2,246	-	-	-	-
Expenses	34,374	41,250	40,250	40,250	40,250
Supplies	20,649	19,300	19,300	19,300	19,300
TOTAL APPROPRIATIONS	\$258,788	\$284,524	\$280,371	\$288,642	\$288,642
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to decrease 3.3% from previous budgeted amounts.</p> <p>FY12 revenues are recommended to decrease 65% over current budgeted amounts for this program - due to a decrease in reimbursement for the naturalist position.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Reimbursement decrease for naturalist position (lost Americorp grant) 2 <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. N/A 2 					

Facility and Support Services

Dave Donovan, Director



MISSION STATEMENT: It is the mission of the Facility and Support Services Department to provide high quality, cost effective services in support of the core services and mission of Scott County Government. Our services include capital asset management (capital planning, purchasing and life-cycle services), facility operations services (maintenance and custodial) and office operations support (mail, document imaging and printing).

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	FSS		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Total percentage of CIP projects on time and with in budget.			85		
# of buildings registered with the Energy Star Program.			1		
Maintain total departmental cost/square foot at FY10 levels (combined maint/custodial)			3.97		

PROGRAM DESCRIPTION:

To provide administrative support for all other department programs. This program has a large role in administering the organization's "green" initiatives and managing all capital improvement efforts.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To reduce output of CO2 by 50,000 pounds in the next fiscal year.	To reduce our organizations carbon footprint and environmental impact - CO2 output is one measure of our effectiveness.		50,000		
To reduce total energy consumption by 5 % per square foot in the next fiscal year.	To reduce our consumption of energy, again one measure of our environmental impact - this will effectively reduce our on-going costs as well.		5%		

ACTIVITY/SERVICE:	Maintenance of Buildings	DEPARTMENT:	FSS		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of hours spent in safety training			96		
# of PM inspections performed quarterly- per location			25		
Total maintenance cost per square foot			1.467		

PROGRAM DESCRIPTION:

To maintain the organization's real property and assets in a proactive manner. This program supports the organization's green initiatives by effectively maintaining equipment to ensure efficiency and effective use of energy resources. This program provides prompt service to meet a myriad of needs for our customer departments/offices and visitors to our facilities.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To make first contact on 80% of routine non-jail work orders within 2 working days of staff assignment.	To be responsive to the workload from our non-jail customers.		80%		
To do 30% of work on a preventive basis.	To do an increasing amount of work in a scheduled manner rather than reactive.		30%		
To make first contact on 65% of routine jail work orders within 5 working days of staff assignment.	To be responsive to the workload from the jail facility.		65%		

ACTIVITY/SERVICE:		DEPARTMENT:		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Number of square feet of hard surface floors maintained			725000	
Number of square feet of soft surface floors maintained			236000	
Number of Community Service Worker hours supervised			2500	

PROGRAM DESCRIPTION:

To provide a clean and sanitary building environment for our customer departments/offices and the public. This program has a large role in supporting the organization-wide green initiative by administering recycling and green cleaning efforts. This program administers physical building security and access control.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To receive 4 or fewer complaints per month on average.	To provide internal and external customers a clean environment and to limit the amount of calls for service from non custodial staff.		>4	>4	
Divert 175,000 pounds of waste from the waste stream by : shredding confidential information, recycling cardboard, recycling plastic and metals, recycling used	To continually reduce our output of material that goes to the landfill.		175,000	175,000	
Perform annual green audit on 20% of FSS cleaning products.	To ensure that our cleaning products are "green" by current industry standards.		20%	20%	

ACTIVITY/SERVICE:	Support Services	DEPARTMENT:	FSS		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
100% participation in Road Show Presentations			15		
by departments and offices.					
Actual number of hours spent on imaging including quality control and doc prep			2400		
% of total county equipment budget spent utilizing PO's.			50%		

PROGRAM DESCRIPTION:

To provide support services to all customer departments/offices including: purchasing, imaging, print shop, mail, reception, pool car scheduling, conference scheduling and office clerical support. This program supports the organizations "green" initiatives by managing the purchase and use of eco-friendly products, encouraging reduced usage of commodities and promoting "green-friendly" business practices.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Print Shop will recommend, to requesting department or agency, cost savings alternatives on at least 10% of print shop requests received.	This will result in the suggestion of cost savings methods on copy jobs that are received in the print shop which would result in savings on copy costs.		10%		
Imaging staff will perform imaging, quality control, and release functions on at least 60% of all records that have been doc prepped within 10 weeks of the doc prep process.	Items will be available to the end user on line within designated amount of time after doc prep tasks. This will allow ease of record lookup.		60%		
Purchasing will assist with increasing savings by 10% in the next year by marketing support services to customer departments.	This will result in our customers saving budget dollars and making better purchasing decisions.		10%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Facility & Support Services Admin (15A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
725-A Director of Facility and Support Services	1.00	1.00	1.00	1.00	1.00
417-A Project and Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:					
Fees and Charges	\$161	\$100	\$100	\$100	\$100
Miscellaneous	2,335	1,000	1,000	1,000	1,000
TOTAL REVENUES	\$2,496	\$1,100	\$1,100	\$1,100	\$1,100
APPROPRIATION SUMMARY:					
Personal Services	\$215,823	\$221,970	\$222,522	\$229,216	\$229,216
Expenses	14,091	16,800	16,915	16,903	16,903
Supplies	1,148	2,975	2,975	2,575	2,575
TOTAL APPROPRIATIONS	\$231,062	\$241,745	\$242,412	\$248,694	\$248,694
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to decrease 1.5% under current budgeted levels.</p> <p>FY12 revenues are recommended to remain static compared to current budgeted amounts for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. There are no issues identified for this program. 2. 3. 4. <p>List capital, personnel, and vehicle changes:</p> <ol style="list-style-type: none"> 1. There are no capital, personnel or vehicle changes impacting this program budget. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Maintenance of Buildings & Grounds (15B)	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic System Technician	2.00	2.00	2.00	2.00	2.00
268-C Maintenance Specialist	4.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker	2.00	2.00	1.00	1.00	1.00
91-C Courthouse Security Guard	-	-	-	-	-
83-C General Laborer	0.50	0.50	1.50	1.50	1.50
TOTAL POSITIONS	9.50	9.50	9.50	9.50	9.50
REVENUE SUMMARY:					
Intergovernmental	\$29,801	\$140,437	\$113,000	\$137,937	\$137,937
Miscellaneous	8,791	3,600	4,900	3,800	3,800
Sales General Fixed Assets	-	500	500	500	500
TOTAL REVENUES	\$38,592	\$144,537	\$118,400	\$142,237	\$142,237
APPROPRIATION SUMMARY:					
Personal Services	\$439,270	\$542,223	\$554,407	\$564,587	\$564,587
Equipment	9,706	10,000	10,000	2,800	2,800
Expenses	968,734	1,050,425	1,043,937	1,034,485	1,034,485
Supplies	84,259	87,020	89,820	89,220	89,220
TOTAL APPROPRIATIONS	\$1,501,969	\$1,689,668	\$1,698,164	\$1,691,092	\$1,691,092
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease 1.8% under current budgeted levels.					
FY12 revenues are recommended to decrease 1.6% over current budgeted amounts for this program. This is due to reductions in the expected percentage of reimbursement for state agency expenses.					
List issues for FY12 budget:					
1.No budget issues for this program					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. No capital, personnel or vehicle changes for this program.					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Custodial Services (15H)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
238-A Custodial & Security Coordinator	1.00	1.00	1.00	1.00	1.00
238-A Custodial Coordinator	-				
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker	7.60	8.05	9.05	9.05	9.05
TOTAL POSITIONS	10.60	11.05	12.05	12.05	12.05
REVENUE SUMMARY:					
Miscellaneous	\$47	\$100	\$100	\$100	\$100
TOTAL REVENUES	\$47	\$100	\$100	\$100	\$100
APPROPRIATION SUMMARY:					
Personal Services	\$478,377	\$540,290	\$541,123	\$531,828	\$531,828
Equipment	2,140	-	-	1,000	1,000
Expenses	1,812	2,250	2,025	2,050	2,050
Supplies	30,182	33,302	35,000	36,000	36,000
TOTAL APPROPRIATIONS	\$512,511	\$575,842	\$578,148	\$570,878	\$570,878
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to increase 9.8% over current budgeted levels. This is due to a one-time transfer of access control supply costs from 15A and 15B to this program (2.8%), increasing paper supply costs (4%) and a one-time equipment purchase (3%).</p> <p>FY12 revenues are recommended to remain static compared to current budgeted amounts for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. No budget issues for this program 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. No capital, personnel or vehicle changes for this program. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Support Services (15J)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Scanning	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Intergovernmental	\$102,718	\$102,600	\$99,000	\$99,000	\$99,000
Fees and Charges	25,335	13,500	10,000	11,000	11,000
Miscellaneous	1,704	100	100	100	100
TOTAL REVENUES	\$129,757	\$116,200	\$109,100	\$110,100	\$110,100
APPROPRIATION SUMMARY:					
Personal Services	\$334,899	\$358,967	\$374,925	\$420,741	\$420,741
Equipment	79	750	750	-	-
Expenses	349,218	395,850	391,850	433,185	433,185
Supplies	22,103	50,800	56,900	57,000	57,000
TOTAL APPROPRIATIONS	\$706,299	\$806,367	\$824,425	\$910,926	\$910,926
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to increase 11.8% over current budgeted levels. This is due primarily to rising supply costs for the print shop (1.1 %) and one anticipated large mailing (\$56,500 or 9.6%) in the next fiscal year.</p> <p>FY12 revenues are recommended to decrease 5.2% over current budgeted amounts for this program. This is due to anticipated reductions in the reimbursement percentages for some state agencies and the expected reduction in demand for reimbursable, revenue generating printing services.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1.No issues identified for this program. 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. No capital, personnel or vehicle changes for this program. 2. 3. 					

Health Department

Ed Rivers, Director



MISSION STATEMENT: The Scott County Health Department is committed to promoting, protecting and preserving the health of the community by providing leadership and direction as advocates for the individual, the family, the community and the environment we serve.

ACTIVITY/SERVICE:	Ambulance Licensing and Coverage Area	DEPARTMENT:	Health/20G		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of ambulance services required to be licensed in Scott County.			8	8	
Number of ambulance service applications delivered according to timelines.			8	8	
Number of ambulance service applications submitted according to timelines.			8	6	
Number of ambulance service licenses issued prior to the expiration date of the current license.			8	6	

PROGRAM DESCRIPTION:

Issuing licenses and defining boundaries according to County Code of Ordinances Chapter 28.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide licensure assistance to all ambulance services required to be licensed in Scott County.	Applications will be delivered to the services at least 90 days prior to the requested effective date of the license.		100%	100%	
Ensure prompt submission of applications.	Completed applications will be received at least 60 days prior to the requested effective date of the license.		100%	75%	
Ambulance licenses will be issued according to Scott County Code.	Licenses are issued to all ambulance services required to be licensed in Scott County prior to the expiration date of the current license.		100%	75%	

ACTIVITY/SERVICE:	Animal Bite Rabies Risk Assessment and Recommen	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of exposures that required a rabies risk assessment.			100	100	
Number of exposures that received a rabies risk assessment.			95	95	
Number of exposures determined to be at risk for rabies that received a recommendation for rabies post-exposure prophylaxis.			95	95	
Number of health care providers notified of their patient's exposure and rabies recommendation.			45	45	
Number of health care providers sent a rabies treatment instruction sheet at the time of notification regarding their patient's exposure.			45	45	

PROGRAM DESCRIPTION:

Making recommendations for post-exposure prophylaxis treatment for individuals involved in animal bites or exposures.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide a determination of rabies risk exposure and recommendations.	Reported exposures will receive a rabies risk assessment.		95%	95%	
Provide a determination of rabies risk exposure and recommendations.	Exposures determined to be at risk for rabies will have a recommendation for rabies post-exposure prophylaxis.		100%	100%	
Health care providers will be informed about how to access rabies treatment.	Health care providers will be sent an instruction sheet on how to access rabies treatment at the time they are notified of their patient's bite/exposure.		100%	100%	

ACTIVITY/SERVICE:	Board of Health Meeting and Activity Support	DEPARTMENT:	Health/20R		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Annual Report			1	1	
Minutes of the BOH Meeting			10	10	
BOH Contact and Officer Informational Report			1	1	

PROGRAM DESCRIPTION:

Iowa Code Chapter 137 requires each county maintain a Local Board of Health.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide guidance, information and updates to Board of Health as required by Iowa Code Chapter 137.	Board of Health will meet at least six times per year as required by law.		10	10	

ACTIVITY/SERVICE:	Child Health Program	DEPARTMENT:	Health/20T	
Ed Rivers, Director	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of families who were informed/reinformed.		7720	7720	
Number of families who received an inform/reinform completion.		4246	4246	
Number of children in agency home.		12255	12255	
Number of children with a medical home as defined by the Iowa Department of Public Health.		7843	7843	

PROGRAM DESCRIPTION:

Promote health care for children from birth through age 21 through services that are family-centered, community based, collaborative, comprehensive, coordinated, culturally competent and developmentally appropriate.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Ensure Scott County families (children) are informed of the services available through the EPSDT Program.	Families will be contacted to ensure they are aware of the benefits available to them through the EPSDT program through the inform/reinform completion process.		55%	55%	
Ensure EPSDT Program participants have a routine source of medical care.	Children in the EPSDT Program will have a medical home.		64%	64%	

ACTIVITY/SERVICE:	Childhood Lead Poisoning Prevention	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of children with a capillary blood lead level of greater than or equal to 15 ug/dl.			22	22	
Number of children with a capillary blood lead level of greater than or equal to 15 ug/dl who receive a venous confirmatory test.			21	21	
Number of children who have a confirmed blood lead level of greater than or equal to 15 ug/dl.			15	15	
Number of children who have a confirmed blood lead level of greater than or equal to 15 ug/dl who have a home nursing or outreach visit.			14	14	
Number of children who have a confirmed blood lead level of greater than or equal to 20 ug/dl.			8	8	
Number of children who have a confirmed blood lead level of greater than or equal to 20 ug/dl who have a complete medical evaluation from a physician.			8	8	
Number of environmental investigations completed for children who have a confirmed blood lead level of greater than or equal to 20 ug/dl.			8	8	
Number of environmental investigations completed, within IDPH timelines, for children who have a confirmed blood lead level of greater than or equal to 20 ug/dl.			8	8	
Number of environmental investigations completed for children who have two confirmed blood lead levels of 15-19 ug/dl.			4	4	
Number of environmental investigations completed, within IDPH timelines, for children who have two confirmed blood lead levels of 15-19 ug/dl.			4	4	
Number of open lead properties.			20	20	
Number of open lead properties who receive a reinspection.			20	20	
Number of open lead properties who receive a reinspection every six months.			18	18	
Number of lead presentations given.			5	5	

PROGRAM DESCRIPTION:

Provide childhood blood lead testing and case management of all lead poisoned children in Scott County. Conduct environmental health inspections and reinspections of properties where children with elevated blood lead levels live. SCC CH27, IAC 641, Chapter 67,69,70.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level.	Children with capillary blood lead levels greater than or equal to 15 ug/dl receive confirmatory venous blood lead measurements.		95%	95%	
Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level.	Ensure children with confirmed blood lead levels greater than or equal to 15 ug/dl receive a home nursing or outreach visit.		95%	95%	
Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the blood lead level.	Ensure children with venous blood lead levels greater than or equal to 20 ug/dl receive a complete medical evaluation from a physician.		100%	100%	
Assure that elevated blood lead inspections are conducted by certified elevated blood lead inspectors/risk assessors employed by or under contract with a certified elevated blood lead inspection agency.	Complete environmental investigations for children having a single venous blood lead level greater than or equal to 20 ug/dl according to required timelines.		100%	100%	
Assure that elevated blood lead inspections are conducted by certified elevated blood lead inspectors/risk assessors employed by or under contract with a certified elevated blood lead inspection agency.	Complete environmental investigations of homes associated with children who have two venous blood lead levels of 15-19 ug/dl according to required timelines.		100%	100%	
Ensure that lead-based paint hazards identified in dwelling units associated with an elevated blood lead child are corrected.	Ensure open lead inspections are re-inspected every six months.		90%	90%	
Assure the provision of a public health education program about lead poisoning and the dangers of lead poisoning to children.	By June 30, five presentations on lead poisoning will be given to target audiences.		100%	100%	

ACTIVITY/SERVICE: CLIA		DEPARTMENT: Health/20S		
Ed Rivers, Director Core Service		RESIDENTS SERVED:		
BOARD GOAL: Healthy Safe Community		FUND: 01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Number of gonorrhea tests completed at SCHD.			750	750
Number of results of gonorrhea tests from SHL that match SCHD results.			675	675
Number lab proficiency tests interpreted.			15	15
Number of lab proficiency tests interpreted correctly.			13	13

PROGRAM DESCRIPTION:

Meeting lab standards as required by the Clinical Laboratory Improvement Act (Department of Health and Human Services, 42 CFR, part 405).

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Ensure accurate lab testing and analysis.	Onsite gonorrhea results will match the State Hygienic Laboratory (SHL) results.		90%	90%	
Ensure accurate lab testing and analysis.	Proficiency tests will be interpreted correctly.		86%	86%	

ACTIVITY/SERVICE:	Communicable Disease	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of communicable diseases reported.		2900	2900		
Number of reported communicable diseases requiring investigation.		235	235		
Number of reported communicable diseases investigated according to IDPH timelines.		235	235		
Number of reported communicable diseases required to be entered into IDSS.		235	235		
Number of reported communicable diseases required to be entered into IDSS that were entered within 3 business days.		212	212		

PROGRAM DESCRIPTION:

Program to investigate and prevent the spread of communicable diseases and ensure proper treatment of disease. Also includes the investigation of food borne outbreaks. Ch 139 IAC

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Stop or limit the spread of communicable diseases.	Initiate communicable disease investigations of reported diseases according to Iowa Department of Public Health guidelines.		100%	100%	
Assure accurate and timely documentation of communicable diseases.	Cases requiring follow-up will be entered into IDSS (Iowa Disease Surveillance System) within 3 business days.		90%	90%	

ACTIVITY/SERVICE:	Correctional Health	DEPARTMENT:	Health/20F	
Ed Rivers, Director	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	PROJECTED
				3 MONTH
				ACTUAL
Number of inmates in the jail greater than 14 days.			1100	1100
Number of inmates in the jail greater than 14 days with a current health appraisal.			330	330
Number of inmate health contacts.			11000	11000
Number of inmate health contacts provided in the jail.			9900	9900
Number of medical requests received.			9125	9125
Number of medical requests responded to within 48 hours.			8486	8486

PROGRAM DESCRIPTION:

Provide needed medical care for all Scott County inmates 24 hours a day. Includes passing of medication, sick call, nursing assessments, health screenings and limited emergency care.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Inmates are screened for medical conditions that could impact jail operations.	Inmates who stay in the facility greater than 14 days will have a current health appraisal (within 1st 14 days or within 90 days of current incarceration date).		30%	30%	
Medical care is provided in a cost-effective, secure environment.	Maintain inmate health contacts within the jail facility.		90%	90%	
Assure timely response to inmate medical requests.	Medical requests are reviewed and responded to within 48 hours.		93%	93%	

ACTIVITY/SERVICE:	Dental Audits	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of kindergarten students.			2200	2200	
of Dental Screening.			2156	2156	
Number of ninth grade students.			2200	2200	
Number of ninth grade students with a completed Certificate of Dental Screening.			1133	1133	

PROGRAM DESCRIPTION:

Assure that all Scott county public and accredited non-public schools have a completed dental screening form on file for all students entering kindergarten and ninth grade. Iowa Code Chapter 135.17

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure compliance with Iowa's Dental Screening Mandate.	Students entering kindergarten will have a valid Certificate of Dental Screening.		98%	98%	
Assure compliance with Iowa's Dental Screening Mandate.	Students entering ninth grade will have a valid Certificate of Dental Screening.		51.5%	51.5%	

ACTIVITY/SERVICE:	Early Access	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of families eligible for SCHD Early Access services.			12	12	
Number of families that accept SCHD Early Access services.			6	6	
Number of families that accept SCHD Early Access services that are contacted within three business days.			6	6	

PROGRAM DESCRIPTION:

Provide developmental evaluation for children with elevated blood lead levels.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure families that accept the services of the SCHD Early ACCESS program receive contact for program implementation.	Families will be contacted within three business days after accepting SCHD Early ACCESS services.		100%	100%	

ACTIVITY/SERVICE: Employee Health		DEPARTMENT: Health/20S		
Ed Rivers, Director Core Service		RESIDENTS SERVED:		
BOARD GOAL: Service with PRIDE		FUND: 01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of employees eligible to receive annual hearing tests.		180	180	
Number of employees who receive their annual hearing test or sign a waiver.		180	180	
Number of employees eligible for Hepatitis B vaccine.		15	15	
Number of employees eligible for Hepatitis B vaccine who received the vaccination, had a titer drawn, produced record of a titer or signed a waiver within 3 weeks of their start date.		15	15	
Number of eligible new employees who received blood borne pathogen training.		7	7	
Number of eligible new employees who received blood borne pathogen training within 3 weeks of their start date.		7	7	
Number of employees eligible to receive annual blood borne pathogen training.		260	260	
Number of eligible employees who receive annual blood borne pathogen training.		260	260	
Number of employees eligible for tuberculosis screening who receive a pre-employment physical.		7	7	
Number of employees eligible for tuberculosis screening who receive a pre-employment physical that includes a tuberculosis screening.		7	7	
Number of employees eligible for tuberculosis screening who receive a booster screening within four weeks of their pre-employment screening.		7	7	
Number of employees eligible to receive annual tuberculosis training.		272	272	
Number of eligible employees who receive annual tuberculosis training.		272	272	

PROGRAM DESCRIPTION:

Tuberculosis testing , Hepatitis B vaccinations, Hearing and Blood borne Pathogen education, CPR trainings, Hearing screenings, etc for all Scott County employees that meet risk criteria as outlined by OSHA. Assistance for jail medical staff is used to complete services provided to Correctional staff. (OSHA 1910.1020)

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Minimize employee risk for work related hearing loss.	Eligible employees will receive their hearing test or sign a waiver annually.		100%	100%	
Minimize the risk of workplace exposure to blood borne pathogens.	Eligible employees will receive Hepatitis B vaccination, have titer drawn, produce record of a titer or sign a waiver of vaccination or titer within 3 weeks of their start date.		100%	100%	
Minimize the risk of workplace exposure to blood borne pathogens.	Eligible new employees will receive blood borne pathogen education within 3 weeks of their start date.		100%	100%	
Minimize the risk of workplace exposure to blood borne pathogens.	Eligible employees will receive blood borne pathogen education annually.		100%	100%	
Early identification of employees for possible exposure to tuberculosis.	Eligible new hires will be screened for tuberculosis during pre-employment physical.		100%	100%	
Early identification of employees for possible exposure to tuberculosis.	Eligible new employees will receive a booster screening for tuberculosis within four weeks of their initial screen.		100%	100%	
Early identification of employees for possible exposure to tuberculosis.	Eligible employees will receive tuberculosis education annually.		100%	100%	

ACTIVITY/SERVICE:	Food Establishment Licensing and Inspection	DEPARTMENT:	Health/20U	
Ed Rivers, Director	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of inspections required.		1459	1459	
Number of inspections completed.		1459	1459	
Number of inspections with critical violations noted.		250	250	
Number of critical violation reinspections completed.		250	250	
Number of critical violation reinspections completed within 10 days of the initial inspection.		213	213	
Number of inspections with non-critical violations noted.		245	245	
Number of non-critical violation reinspections completed.		245	245	
Number of non-critical violation reinspections completed within 90 days of the initial inspection.		221	221	
Number of complaints received.		40	40	
Number of complaints investigated according to Nuisance Procedure timelines.		40	40	
Number of complaints investigated that are justified.		35	35	
Number of temporary vendors who submit an application to operate.		250	250	
Number of temporary vendors licensed to operate prior to the event.		250	250	

PROGRAM DESCRIPTION:

28E Agreement with the Iowa Department of Inspections and Appeals to regulate establishments that prepare and sell food for human consumption on or off their premise. SCHD licenses and inspects food service establishments, retail food establishments, home food establishments, warehouses, mobile food carts, farmers' markets, temporary events. Department of Inspection and Appeals, IAC 481 Chapter 30 Food and Consumer Safety.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Meet SCHD's contract obligations with the Iowa Department of Inspections and Appeals.	Food Establishment inspections will be completed annually.		100%	100%
Ensure compliance with the food code.	Critical violation reinspections will be completed within 10 days of the date of inspection.		85%	85%
Ensure compliance with the food code.	Non-critical violation reinspections will be completed within 90 days of the date of inspection.		90%	90%

Ensure compliance with the food code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.		100%	100%	
Temporary vendors will be conditionally approved and licensed based on their application.	Temporary vendors will have their license to operate in place prior to the event.		100%	100%	

ACTIVITY/SERVICE:	Grant Management	DEPARTMENT:	Health/20T	
Ed Rivers, Director	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET:
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of subcontracts issued.		11	11	
Number of subcontracts issued according to funder guidelines.		11	11	
Number of subcontractors.		6	6	
Number of subcontractors that receive an annual programmatic review.		6	6	

PROGRAM DESCRIPTION:

Assure compliance with grant requirements-programmatically and financially.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Delivery of public health services through subcontract relationships with community partners.	Subcontracts will be issued according to funder guidelines.		100%	100%	
Subcontractors will be educated and informed about the expectations of their subcontract.	Subcontractors will receive an annual programmatic review.		100%	100%	

ACTIVITY/SERVICE: Healthy Child Care Iowa		DEPARTMENT: Health/20S		
Ed Rivers, Director Semi-Core Service		RESIDENTS SERVED:		
BOARD GOAL: Healthy Safe Community		FUND: 01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of technical assistance requests received from centers.		655	655	
Number of technical assistance requests received from child care homes.		140	140	
Number of technical assistance requests from centers responded to.		655	655	
Number of technical assistance requests from day care homes responded to.		140	140	
Number of technical assistance requests from centers that are resolved.		590	590	
Number of technical assistance requests from child care homes that are resolved.		105	105	
Number of child care providers who attend training.		350	350	
Number of child care providers who attend training and report that they have gained valuable information that will help them to make their home/center safer and healthier.		315	315	

PROGRAM DESCRIPTION:

Provide education to child care providers regarding health and safety issues to ensure safe and healthy issues

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from centers are responded to.		100%	100%	
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from day care homes are responded to.		100%	100%	
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from centers are resolved.		90%	90%	
Safe, healthy child care environments for all children, including those with special health needs.	Technical assistance requests from day care homes are resolved.		75%	75%	
Safe, healthy child care environments for all children, including those with special health needs.	Child care providers attending trainings report that the training will enable them to make their home/center/ preschool safer and healthier.		90%	90%	

ACTIVITY/SERVICE:	Hotel/Motel Program	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of licensed hotels/motels.			41	41	
Number of licensed hotels/motels requiring inspection.			41	41	
Number of licensed hotels/motels inspected by December 31.			41	41	
Number of inspected hotels/motels with violations.			1	1	
Number of inspected hotels/motels with violations reinspected.			1	1	
Number of inspected hotels/motels with violations reinspected within 30 days of the inspection.			1	1	
Number of complaints received.			5	5	
Number of complaints investigated according to Nuisance Procedure timelines.			5	5	
Number of complaints investigated that are justified.			4	4	

PROGRAM DESCRIPTION:

License and inspect hotels/motels to assure code compliance. Department of Inspections and Appeals, IAC 481, Chapter 37 Hotel and Motel Inspections.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure compliance with Iowa Administrative Code.	Licensed hotels/motels will have an inspection completed by December 31 according to the bi-yearly schedule.		100%	100%	
Assure compliance with Iowa Administrative Code.	Licensed hotels/motels with identified violations will be reinspected within 30 days.		100%	100%	
Assure compliance with Iowa Administrative Code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.		100%	100%	

ACTIVITY/SERVICE:	Immunization Audits	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of school immunization records audited.		29410	29410		
Number of school immunization records up-to-date.		26469	26469		
Number of preschool and child care center immunization records audited.		4420	4420		
Number of preschool and child care center immunization records up-to-date.		3978	3978		

PROGRAM DESCRIPTION:

Immunization record audit of all children enrolled in an elementary, intermediate or secondary schools in Scott County. Immunization record audit of all licensed preschool/child care facilities in Scott County. IAC 641 Chapter 7.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure that all schools, preschools and child care centers have up-to-date immunization records.	School records will show up-to-date immunizations.		90%	90%	
Assure that all schools, preschools and child care centers have up-to-date immunization records.	Preschool and child care center records will show up-to-date immunizations.		90%	90%	

ACTIVITY/SERVICE:	Immunization Clinic	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of two year olds seen at the SCHD clinic.			340	340	
Number of two year olds seen at the SCHD clinic who are up-to-date with their vaccinations.			306	306	
Number of doses of vaccine shipped to SCHD.			1900	1900	
Number of doses of vaccine wasted.			95	95	

PROGRAM DESCRIPTION:

Immunizations are provided to children birth through 18 years of age, in Scott County, who qualify for the federal Vaccine for Children (VFC) program as provider of last resort. IAC 641 Chapter 7.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure that clients seen at the Scott County Health Department receive the appropriate vaccinations.	Two year olds seen at the Scott County Health Department are up-to-date with their vaccinations.		90%	90%	
Assure that vaccine is used efficiently.	Vaccine wastage as reported by the Iowa Department of Public Health will not exceed contract guidelines.		<5%	<5%	

ACTIVITY/SERVICE:	Injury Prevention	DEPARTMENT:	Health/20G		
Ed Rivers, Director	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Injury data agreements in place.		2	1		
Number of community-based injury prevention meetings and events.		30	30		
Number of community-based injury prevention meetings and events with a SCHD staff member in attendance.		30	30		

PROGRAM DESCRIPTION:

Partner with community agencies to identify, assess, and reduce the leading causes of unintentional injuries in Scott County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Work with Genesis and Trinity to develop a data stream for unintentional injuries in Scott County.	Agreement will be in place to receive unintentional injury data directly from Genesis and Trinity by June 30, 2012		100%	50%	
Assure a visible presence for the Scott County Health Department at community-based injury prevention initiatives.	A SCHD staff member will be present at community-based injury prevention meetings and events. (Safe Kids/Safe Communities, Senior Fall Prevention, CARS)		100%	100%	

ACTIVITY/SERVICE:	I-Smile Dental Home Project	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of practicing dentists in Scott County.		109	109		
Number of practicing dentists in Scott County accepting Medicaid enrolled children as clients.		27	27		
Number of children in agency home.		3500	3500		
Number of children with a dental home as defined by the Iowa Department of Public Health.		1155	1155		

PROGRAM DESCRIPTION:

Assure dental services are made available to uninsured/underinsured children in Scott County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure a routine source of dental care for Medicaid enrolled children in Scott County.	Scott County practicing dentists who are accepting Medicaid enrolled children into their practice.		25.0%	25.0%	
Ensure EPSDT Program participants have a routine source of dental care.	Children in the EPSDT Program will have a dental home.		33%	33%	

ACTIVITY/SERVICE:	Medical Examiner	DEPARTMENT:	Health/20G		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of deaths in Scott County.			1550	1550	
Number of deaths in Scott County deemed a Medical Examiner case.			200	200	
Number of Medical Examiner cases with a cause and manner of death determined.			198	198	

PROGRAM DESCRIPTION:

Activities associated with monitoring the medical examiner and the required autopsy-associated expenses and activities relevant to the determination of causes and manners of death. Iowa Code 331.801-805 as well as the Iowa Administrative Rules 641-126 and 127 govern county medical examiner activities.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Deaths which are deemed to potentially affect the public interest will be investigated according to Iowa Code.	Cause and manner of death for medical examiner cases will be determined by the medical examiner.		99%	99%	

ACTIVITY/SERVICE:	Mosquito Surveillance	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of weeks in arboviral disease surveillance season.		17	17		
Number of weeks in arboviral disease surveillance season where sentinel chickens are bled and blood submitted to SHL.		17	17		
Number of weeks in arboviral disease surveillance season where mosquitoes are collected every week day and sent to ISU.		17	17		

PROGRAM DESCRIPTION:

Trap mosquitoes for testing of West Nile Virus and various types of encephalitis. Tend to sentinel chickens and draw blood for testing of West Nile and encephalitis. Supports communicable disease program.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Conduct environmental surveillance of mosquitoes and sentinel chickens in order to detect the presence of arboviruses to help target prevention and control messages.	Sentinel chickens are bled every week during arboviral disease surveillance season and blood samples are submitted to the State Hygienic Laboratory.		100%	100%	
Conduct environmental surveillance of mosquitoes and sentinel chickens in order to detect the presence of arboviruses to help target prevention and control messages.	Mosquitoes are collected from the New Jersey light traps every week day during arboviral disease surveillance season and the mosquitoes are sent weekly to Iowa State University for speciation.		100%	100%	

ACTIVITY/SERVICE:	Non-Public Health Nursing	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of students identified with a deficit.		134	134		
Number of students identified with a deficit who receive a referral.		134	134		
Number of requests for direct services received.		80	80		
Number of direct services provided based upon request.		80	80		

PROGRAM DESCRIPTION:

Primary responsibility for school health services provided within the non-public schools in Scott County. There are currently 12 non-public schools in Scott County with approximately 2,900 students. Time is spent assisting the schools with activities such as performing vision and hearing screenings; coordinating school health records; preparing for State of Iowa required immunization and dental audits; assisting with the development of individualized education plans (IEPs) for children with special health needs; as well as meeting the education and training needs of staff through first aid and blood borne pathogen, and medication administration training.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Deficits that affect school learning will be identified.	Students identified with a deficit will receive a referral.		100%	100%	
Provide direct services for each school as requested.	Requests for direct services will be provided.		100%	100%	

ACTIVITY/SERVICE:	Onsite Wastewater Program	DEPARTMENT:	Health/20U	
Ed Rivers, Director	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	PROJECTED
				3 MONTH
				ACTUAL
Number of septic systems installed.			104	104
Number of septic systems installed which meet initial system recommendations.			99	99
Number of septic samples collected.			1350	1350
Number of septic samples deemed unsafe.			10	10
Number of unsafe septic sample results retested.			10	10
Number of unsafe septic sample results retested within 30 days.			7	7
Number of complaints received.			10	10
Number of complaints investigated.			10	10
Number of complaints investigated within working 5 days.			9	9
Number of complaints investigated that are justified.			9	9

PROGRAM DESCRIPTION:

Providing code enforcement and consultation services for the design, construction, and maintenance of septic systems for private residences and commercial operations. Collect effluent samples from sewage systems which are designed to discharge effluent onto the surface of the ground or into a waterway. Scott County Code, Chapter 23 entitled Private Sewage Disposal System.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure the proper installation of septic systems.	Approved installations will meet initial system recommendations.		95%	95%	
Assure the safe functioning of septic systems.	Unsafe septic sample results will be retested within 30 days.		70%	70%	
Assure the safe functioning of septic systems.	Complaints will be investigated within 5 working days of the complaint.		90%	90%	

ACTIVITY/SERVICE:	Perinatal Hepatitis B Program	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of cases of perinatal Hepatitis B reported.			5	5	
Number of cases of perinatal Hepatitis B who receive verbal and written communication regarding HBV prevention.			5	5	
Number of cases of perinatal Hepatitis B who receive verbal and written communication regarding HBV prevention within 5 business days.			4	4	
Number of cases of perinatal Hepatitis B who received education that have recommendations sent to birthing facility and pediatrician.			4	4	

PROGRAM DESCRIPTION:

Provide case management and follow up for expectant mothers with Hepatitis B to prevent perinatal transmission. IAC 139

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Prevent perinatal transmission of Hepatitis B.	Reported perinatal cases will receive verbal and written communication on HBV and HBV prevention for the baby within 5 business days.		80%	80%	
Prevent perinatal transmission of Hepatitis B.	Perinatal Hep B cases will have recommendations sent to birthing facility and pediatrician.		100%	100%	

ACTIVITY/SERVICE:	Public Education and Communication	DEPARTMENT:	Health		
Ed Rivers, Director	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of consumers receiving face-to-face educational information about physical, behavioral, environmental, social, economic or other issues affecting health.			2354	2354	
Number of consumers receiving face-to-face education reporting the information they received will help them or someone else to make healthy choices.			2048	2048	

PROGRAM DESCRIPTION:

Education the community through a variety of methods including media, marketing venues, formal educational presentations, health fairs, training, etc.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Scott County residents will be educated on issues affecting health.	Consumers receiving face-to-face education report that the information they received will help them or someone else to make healthy choices.		87%	87%

ACTIVITY/SERVICE:	Public Health Nuisance	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of complaints received.			140	140	
Number of complaints justified.			130	130	
Number of justified complaints resolved.			117	117	
Number of justified complaints requiring legal enforcement.			10	10	
Number of justified complaints requiring legal enforcement that were resolved.			9	9	

PROGRAM DESCRIPTION:

Respond to public health nuisance requests from the general public. Scott County Code, Chapter 25 entitled Public Health Nuisance.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Ensure compliance with state, county and city codes and ordinances.	Justified complaints will be resolved.		90%	90%	
Ensure compliance with state, county and city codes and ordinances.	Justified complaints requiring legal enforcement will be resolved.		90%	90%	

ACTIVITY/SERVICE:	Public Health Preparedness	DEPARTMENT:	Health/20G		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of drills/exercises held.			2	2	
Number of after action reports completed.			2	2	
Number of benefit-eligible employees.			41	41	
Number of benefit-eligible employees with position appropriate NIMS training.			41	41	
Number of newly hired benefit-eligible employees.			2	2	
Number of newly hired benefit-eligible employees who provide documentation of completion of position appropriate NIMS training.			2	2	

PROGRAM DESCRIPTION:

Keep up to date information in case of response to a public health emergency. Develop plans, policies and procedures to handle public health emergencies.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure efficient response to public health emergencies.	Department will participate in two emergency response drills or exercises annually.		100%	100%	
Assure efficient response to public health emergencies.	Existing benefit-eligible employees have completed position appropriate NIMS training.		100%	100%	
Assure efficient response to public health emergencies.	Newly hired benefit-eligible employees will provide documentation of completion of position appropriate NIMS training by the end of their 6 month probation period.		100%	100%	

ACTIVITY/SERVICE:	Recycling	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Sustainable County Leader	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of tons of recyclable material collected.		798	798		
Number of tons of recyclable material collected during the same time period in previous fiscal year.		760	760		

PROGRAM DESCRIPTION:

Provide recycling services for unincorporated Scott County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure the use and efficiency of recycling sites to divert recyclable material from the landfill.	Volume of recyclable material collected, as measured in tons, will meet or exceed amount of material collected during previous fiscal year.		5%	5%	

ACTIVITY/SERVICE:	Solid Waste Hauler Program	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of individuals that collect and transport solid waste to the Scott County Landfill.			157	157	
Number of individuals that collect and transport solid waste to the Scott County Landfill that are permitted.			157	157	

PROGRAM DESCRIPTION:

Establish permits, requirements, and violation penalties to promote the proper transportation and disposal of solid waste. Scott County Code Chapter 32 Waste haulers.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Control the danger to public health, safety and welfare from the unauthorized disposal/disposition of solid waste.	Individuals that collect and transport any solid waste to the Scott County Landfill will be permitted according to Scott County Code.		100%	100%	

ACTIVITY/SERVICE:	STD/HIV Program	DEPARTMENT:	Health/20S		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of people who present for STD/HIV services.			1900	1900	
Number of people who receive STD/HIV services.			1615	1615	
Number of clients positive for STD/HIV.			240	240	
Number of clients positive for STD/HIV who are interviewed.			216	216	
Number of partners (contacts) identified.			174	174	
Number of partners (contacts) tested.			87	87	
Number of partners (contacts) treated.			166	166	
Number of partners (contacts) treated within 30 days of the original client's positive result.			83	83	
Reported cases of gonorrhea, Chlamydia and syphilis treated.			1250	1250	
Reported cases of gonorrhea, Chlamydia and syphilis treated according to treatment guidelines.			1125	1125	

PROGRAM DESCRIPTION:

Provide counseling, testing, diagnosis, treatment, referral and partner notification for STDs. Provide Hepatitis A and/or B and the HPV vaccine to clients. Provide HIV counseling, testing, and referral. Provide HIV partner counseling, testing and referral services. Requested HIV/STD screening is provided to Scott County jail inmates by the correctional health staff and at the juvenile detention center by the clinical services staff following the IDPH screening guidelines. IAC 641 Chapters 139A and 141A

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Ensure access to testing, treatment and referral for STDs and HIV.	Provide needed clinical services to people seen at the STD clinic (testing, counseling, treatment, results and referral)		85%	85%	
Contacts (partners) to persons positive will be identified, tested and treated for an STD in order to stop the spread of STDS.	Positive clients will be interviewed.		90%	90%	
Contacts (partners) to persons positive will be identified, tested and treated for an STD in order to stop the spread of STDS.	Partners (contacts) will be tested.		50%	50%	
Contacts (partners) to persons positive will be identified, tested and treated for an STD in order to stop the spread of STDS.	Partners (contacts) will be treated.		95%	95%	
Contacts (partners) to persons positive will be identified, tested and treated for an STD in order to stop the spread of STDS.	Partners (contacts) will be treated within 30 days from date of receipt of original client's positive test results.		50%	50%	
Ensure that persons diagnosed with gonorrhea, Chlamydia and syphilis are properly treated.	Reported cases of gonorrhea, Chlamydia, and syphilis will be treated according to guidelines.		90%	90%	

ACTIVITY/SERVICE:	Swimming Pool/Spa Inspection Program	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of seasonal pools and spas requiring inspection.			58	58	
Number of seasonal pools and spas inspected by June 15.			55	55	
Number of year-round pools and spas requiring inspection.			148	148	
Number of year-round pools and spas inspected by November 30.			148	148	
Number of swimming pools/spas with violations.			122	122	
Number of inspected swimming pools/spas with violations reinspected.			122	122	
Number of inspected swimming pools/spas with violations reinspected within 30 days of the inspection.			104	104	
Number of complaints received.			5	5	
Number of complaints investigated according to Nuisance Procedure timelines.			5	5	
Number of complaints investigated that are justified.			4	4	

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for Annual Comprehensive Pool/Spa Inspections. Iowa Department of Public Health IAC 641, Chapter 15 entitled Swimming Pools and Spas.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Annual comprehensive inspections will be completed.	Inspections of seasonal pools and spas will be completed by June 15 of each year.		95%	95%	
Annual comprehensive inspections will be completed.	Inspections of year-round pools and spas will be completed by November 30 of each year.		100%	100%	
Swimming pool/spa facilities are in compliance with Iowa Code.	Follow-up inspections of compliance plans will be completed by or at the end of 30 days.		85%	85%	
Swimming pool/spa facilities are in compliance with Iowa Code.	Complaints will be investigated to determine whether justified within timeline established in the Nuisance Procedure.		100%	100%	

ACTIVITY/SERVICE:	Tanning Program	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of tanning facilities requiring inspection.			68	68	
Number of tanning facilities inspected by April 15.			68	68	
Number of tanning facilities with violations.			60	60	
Number of inspected tanning facilities with violations reinspected.			60	60	
Number of inspected tanning facilities with violations reinspected within 30 days of the inspection.			54	54	
Number of complaints received.			5	5	
Number of complaints investigated according to Nuisance Procedure timelines.			5	5	
Number of complaints investigated that are justified.			4	4	

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for the regulation of public and private establishments who operate devices used for the purpose of tanning human skin through the application of ultraviolet radiation. IDPH, IAC 641, Chapter 46 entitled Minimum Requirements for Tanning Facilities.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Complete annual inspection.	Yearly tanning inspections will be completed by April 15 of each year.		100%	100%	
Tanning facilities are in compliance with Iowa Code.	Follow-up inspections will be completed within 30 days of the submission of a corrective action plan.		90%	90%	
Tanning facilities are in compliance with Iowa Code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.		100%	100%	

ACTIVITY/SERVICE:	Tattoo Establishment Program	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of tattoo facilities requiring inspection.			19	19	
Number of tattoo facilities inspected by April 15.			19	19	
Number of tattoo facilities with violations.			15	15	
Number of inspected tattoo facilities with violations reinspected.			15	15	
Number of inspected tattoo facilities with violations reinspected within 30 days of the inspection.			12	12	
Number of complaints received.			2	2	
Number of complaints investigated according to Nuisance Procedure timelines.			2	2	
Number of complaints investigated that are justified.			2	2	

PROGRAM DESCRIPTION:

Memorandum of Understanding with the Iowa Department of Public Health for Annual Inspection and complaint investigation in order to assure that tattoo establishments and tattoo artists meet IDPH, IAC 641, Chapter 22 entitled Practice of Tattooing.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Complete annual inspection.	Yearly tattoo inspections will be completed by April 15 of each year.		100%	100%	
Tattoo facilities are in compliance with Iowa Code.	Follow-up inspections will be completed within 30 days of the submission of a corrective action plan.		80%	80%	
Tattoo facilities are in compliance with Iowa Code.	Complaints will be investigated to determine whether justified within timelines established in the Nuisance Procedure.		100%	100%	

ACTIVITY/SERVICE:	Time of Transfer	DEPARTMENT:	Health/20U		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of real estate transactions with septic systems.			12	12	
Number of real estate transactions which comply with the Time of Transfer law.			11	11	
Number of real estate inspection reports completed.			12	12	
Number of completed real estate inspection reports with a determination.			12	12	

PROGRAM DESCRIPTION:

This is a multi-faceted program which includes: 1. survey/assessment of onsite wastewater treatment systems, 2. survey/assessment of the water supply, 3. collection of effluent samples from properties serviced by private wells, 4. collection of effluent samples from septic systems that have a discharge by design. Scott County Code, Chapter 23 entitled Private Sewage Disposal Systems.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure safe functioning septic systems.	Real estate transaction inspections will comply with the Time of Transfer law.		92%	92%	
Assure proper records are maintained.	Real estate transaction inspection reports will have a determination.		100%	100%	

ACTIVITY/SERVICE:	Tobacco Program	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL	
Number of reported violations of the SFAA letters received.		18	18		
Number of reported violations of the SFAA letters responded to.		18	18		
Number of assessments of targeted facility types required.		2	2		
Number of assessments of targeted facility types completed.		2	2		
Number of community-based tobacco meetings.		5	5		
Number of community-based tobacco meetings with a SCHD staff member in attendance.		5	5		

PROGRAM DESCRIPTION:

Coordinate programming in the community to reduce the impact of tobacco through education, cessation, legislation and reducing exposure to secondhand smoke.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure understanding of the Smokefree Air Act.	Respond to letters received as reported violations of the Smokefree Air Act.		100%	100%	
Identify current smoke-free policies throughout Scott County.	Assessments of targeted facility types will be completed according to IDPH contract requirements.		100%	100%	
Assure a visible presence for the Scott County Health Department at community-based tobacco initiatives.	A SCHD staff member will be present at community-based tobacco meetings (TFQC Coalition, education committee, legislation/policy).		100%	100%	

ACTIVITY/SERVICE:	Transient Non-Community Public Water Supply	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of TNC water supplies.			31	31	
Number of TNC water supplies that receive an annual sanitary survey or site visit.			31	31	

PROGRAM DESCRIPTION:

28E Agreement with the Iowa Department of Natural Resources to provide sanitary surveys and consultation services for the maintenance of transient non-community public water supplies.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure the safe functioning of transient non-community public water supplies.	TNCs will receive a sanitary survey or site visit annually.		100%	100%	

ACTIVITY/SERVICE:	Vending Machine Program	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of vending companies requiring inspection.			10	10	
Number of vending companies inspected by December 31.			10	10	

PROGRAM DESCRIPTION:

Issue licenses, inspect and assure compliance of vending machines that contain non-prepackaged food or potentially hazardous food. Department of Inspection and Appeals, IAC 481 Chapter 30 Food and Consumer Safety.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Complete annual inspections	Licensed vending companies will be inspected according to established percentage by December 31.		100%	100%	

ACTIVITY/SERVICE:	Water Well Program	DEPARTMENT:	Health/20T		
Ed Rivers, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of wells permitted.			46	46	
Number of wells permitted that meet SCC Chapter 24.			44	44	
Number of wells plugged.			10	10	
Number of wells plugged that meet SCC Chapter 24.			9	9	
Number of wells rehabilitated.			7	7	
Number of wells rehabilitated that meet SCC Chapter 24.			7	7	
Number of wells tested.			80	80	
Number of wells test unsafe for bacteria or nitrate.			10	10	
Number of wells test unsafe for bacteria or nitrate that are corrected.			7	7	

PROGRAM DESCRIPTION:

License and assure proper well construction, closure, and rehabilitation. Monitor well water safety through water sampling. Scott County Code, Chapter 24 entitled Private Water wells.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Assure proper water well installation.	Wells permitted will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells.		95%	95%	
Assure proper water well closure.	Plugged wells will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells.		90%	90%	
Assure proper well rehabilitation.	Permitted rehabilitated wells will meet Scott County Code: Chapter 24, Non-Public Water Supply Wells.		100%	100%	
Promote safe drinking water.	Wells with testing unsafe for bacteria or nitrates will be corrected.		70%	70%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Administration (20R)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
252-A Administrative Office Assistant	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	8.00	8.00	8.00	8.00	8.00
REVENUE SUMMARY:					
Intergovernmental	\$36,660	0	\$10,000	0	0
Charges for Services	\$1	\$25	\$25	\$25	\$25
Miscellaneous	292	0	0	0	0
TOTAL REVENUES	\$36,953	\$25	\$10,025	\$25	\$25
APPROPRIATION SUMMARY:					
Personal Services	\$501,431	\$578,451	\$657,329	\$618,367	\$618,367
Expenses	18,306	23,765	24,765	23,895	23,895
Supplies	2,439	9,075	9,075	8,690	8,690
TOTAL APPROPRIATIONS	\$522,176	\$611,291	\$691,169	\$650,952	\$650,952
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease <u>3.7%</u> under current budgeted levels.					
FY12 revenues are recommended to decrease <u>99.8%</u> under current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Revenue decrease is because FY11 revenue included Public Health Modernization Grant dollars. FY12 is more typical of 20R revenue.					
2. Department anticipates a decrease in shipping costs because of the implementation of SharePoint for the management of Iowa Department of Public Health grant submissions and follow-up reporting. Previously applications had been shipped UPS overnight to assure delivery deadlines were met.					
3. Overall, non-salary line items remained stable to FY11 budget.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Public Health Safety (20D/F/G)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	4.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant	1.00	1.00	1.00	1.00	1.00
230-A Public Health Nurse-LPN	-	-	-	-	-
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
141-A Resource Assistant	0.45	0.45	0.45	0.45	0.45
Z Health Services Professional	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	8.75	8.75	8.75	8.75	8.75
REVENUE SUMMARY:					
Intergovernmental	\$489,905	\$100,675	\$198,544	\$83,050	\$83,050
Miscellaneous	5,685	9,000	5,000	4,500	4,500
TOTAL REVENUES	\$495,590	\$109,675	\$203,544	\$87,550	\$87,550
APPROPRIATION SUMMARY:					
Personal Services	\$940,673	\$735,474	\$745,562	\$812,766	\$812,766
Expenses	965,558	1,092,798	1,188,202	1,040,681	1,040,681
Supplies	10,889	19,139	19,139	17,350	17,350
TOTAL APPROPRIATIONS	\$1,917,120	\$1,847,411	\$1,952,903	\$1,870,797	\$1,870,797
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease <u>4.8%</u> under current budgeted levels.					
FY12 revenues are recommended to decrease <u>19.1%</u> under current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Public health preparedness grant revenue has decreased by \$18,000.					
2. Pathologist in Rockford will be completing fewer autopsies with more going to the Deputy State Medical Examiner in Iowa City. Transportation costs will decrease based on mileage. Iowa City does not separate costs for autopsy services (morgue, lab, x-ray, etc). All autopsy related expenses have been consolidated to the autopsy and transportation line items.					
3. Initial reports related to the United Health Care billing pilot project for the jail indicate a 36% cost savings through the end of October. Department is hopeful that this savings as well as project will continue to produce cost savings. Department has made limited decreases in select jail-related line items-dental, x-ray, physician services, and lab based of FY11 spending.					
List capital, personnel and vehicle changes:					
1. Department requested two .75 FTE nurses for the jail. Recommendation is to not approve the request.					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Clinical Services (20S)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
470-A Clinical Services Coordinator	1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	5.00	5.00	5.00	5.00	5.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
198-A Lab Technician	0.75	0.75	0.75	0.75	0.75
A Interpreters	0.35	0.35	-	-	-
Z Health Services Professional	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	10.70	10.70	10.35	10.35	10.35
REVENUE SUMMARY:					
Intergovernmental	\$197,633	\$175,400	\$184,574	\$180,800	\$180,800
Fees and Charges	11,639	17,000	14,100	13,600	13,600
Miscellaneous	1,130	1,800	1,800	1,800	1,800
TOTAL REVENUES	\$210,402	\$194,200	\$200,474	\$196,200	\$196,200
APPROPRIATION SUMMARY:					
Personal Services	\$658,342	\$760,219	\$756,069	\$783,493	\$783,493
Equipment	-	-	-	-	-
Expenses	120,443	134,045	149,008	138,295	138,295
Supplies	13,761	18,600	18,600	16,125	16,125
TOTAL APPROPRIATIONS	\$792,546	\$912,864	\$923,677	\$937,913	\$937,913
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease <u>7.9%</u> under current budgeted levels.					
FY12 revenues are recommended to decrease <u>2.1%</u> under current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Anticipated grant decreases from Iowa Department of Public Health and local sources.					
2. Revenue from medical fees decreased based on no longer providing flu shots in the non-public schools. Decreases expenditures for vaccine as well.					
3. Additional dollars added to maintenance of equipment based on maintenance and anticipated repairs to hearing booth and maintenance of vaccine refrigerators/freezers. Department previously did not budget for the refrigerator/freezer maintenance.					
4. Department entered into an agreement with IDPH for HIV testing. Results in decrease of \$5,500 in lab services expenditure line item.					
5. Department has not implemented billing to Medicaid for immunizations/lead services as part of the Child Health Program. Revenue and expenditures are decreased as compared to FY11 as a result.					
6. Supply line item decreased as a result of excess H1N1 supplies received.					
List capital, personnel and vehicle changes:					
1. Decrease personnel .35 FTE Z Schedule Outreach Interpreter.					
2. Request replacement of one two-door class 5 vehicle for non-public school nurse.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Community Relations & Planning (20T)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
417-A Community Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant	3.00	3.00	3.00	3.00	3.00
271-A Community Dental Consultant	1.00	1.00	1.00	1.00	1.00
323-A Child Health Consultant	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Intergovernmental	\$2,298,379	\$2,220,577	\$1,995,007	\$1,316,619	\$1,316,619
TOTAL REVENUES	\$2,298,379	\$2,220,577	\$1,995,007	\$1,316,619	\$1,316,619
APPROPRIATION SUMMARY:					
Personal Services	\$451,095	\$480,411	\$506,058	\$534,995	\$534,995
Expenses	1,913,409	1,855,379	1,820,578	1,057,795	1,057,795
Supplies	329	1,850	1,850	1,350	1,350
TOTAL APPROPRIATIONS	\$2,364,833	\$2,337,640	\$2,328,486	\$1,594,140	\$1,594,140
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease <u>41.9%</u> under current budgeted levels.					
FY12 revenues are recommended to decrease <u>34%</u> under current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Department will not be applying for WIC funds for the contract period beginning 10/1/2011-approximately \$1 million contract. Additional contracts held by the Department associated to being the WIC contractor include Breastfeeding Peer Counseling and Farmer's Market Nutrition Program (FMNP). These contracts were discontinued on 9/30/10. Funds to support WIC, BPC, and FMNP will continue to be expended through the first quarter of FY12. Will impact revenue, reimbursable allotment and sub recipient line items.					
2. Department will not be the recipient of the Maternal Health Contract for FY12. As a result, there are decreases compared to FY 11 in revenue, sub recipient and Medicaid line items.					
3. Child Health/Care for Kids Program continues to grow (revenue neutral program). Department requests increased revenue/expenditures for Medicaid Transportation.					
4. Medicaid revenue/expenditures for dental direct and care coordination services are decreased in FY12 compared to FY11. Dental screening/fluoride varnish program not yet implemented at WIC.					
5. Decrease in grant funds from IDPH for the Local Public Health Services Agreement. Will impact revenue, reimbursable allotment and sub recipient.					
List capital, personnel and vehicle changes:					
1. None					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Environmental Health (20U)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	8.25	8.25	8.25	8.25	8.25
REVENUE SUMMARY:					
Intergovernmental	\$49,696	\$28,900	\$31,340	\$32,000	\$32,000
Licenses and Permits	325,397	319,250	319,250	334,700	334,700
Fees and Charges	15,412	21,000	21,000	22,000	22,000
Miscellaneous	127	500	500	500	500
TOTAL REVENUES	\$390,632	\$369,650	\$372,090	\$389,200	\$389,200
APPROPRIATION SUMMARY:					
Personal Services	\$567,938	\$623,919	\$637,779	\$669,777	\$669,777
Equipment	818	-	-	-	-
Expenses	142,307	151,545	152,518	159,915	159,915
Supplies	10,761	12,050	12,050	12,600	12,600
TOTAL APPROPRIATIONS	\$721,824	\$787,514	\$802,347	\$842,292	\$842,292
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase <u>4.8%</u> over current budgeted levels.					
FY12 revenues are recommended to increase <u>4.6%</u> over current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Department anticipates increased revenue from sewage system permits, water well permits, and tanning bed licenses .					
2. Bi-annual review of fees will occur in spring 2011 for July 1, 2011 implementation (swimming pools/spas, septic systems, water well, annual operational permits).					
3. \$5,200 added to maintenance of equipment for Niton Lead Analyzer maintenance.					
4. Grant dollars decreasing from state for water well testing, plugging, and abandonment.					
List capital, personnel and vehicle changes:					
1. Request replacement of one two-door class 5 inspection vehicle.					
2.					
3.					

HUMAN RESOURCES

Mary Thee, Assistant County Administrator/HR Director



MISSION STATEMENT: To foster positive employee relations and progressive organizational improvement for employees, applicants and departments by: ensuring fair and equal treatment; providing opportunity for employee development and professional growth; assisting in identifying and retaining qualified employees; utilizing effective, innovative recruitment and benefit strategies; encouraging and facilitating open communication; providing advice on employment issues

ACTIVITY/SERVICE:	Labor Management	DEPT/PROG:	24A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# of bargaining units			6	6	
% of workforce unionized			50%		
# meeting related to Labor/Management			15		

PROGRAM DESCRIPTION:

Negotiates six union contracts, acts as the County's representative at impasse proceedings. Compliance with Iowa Code Chapter 20.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Improve relations with bargaining units	Conduct regular labor management meetings		6		

ACTIVITY/SERVICE:	Recruitmt/EEO Compliance	DEPT/PROG:	24A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of retirements			3		
# of employees eligible for retirement			30		
# of jobs posted			27		
# of applications received			3500		

PROGRAM DESCRIPTION:

Directs the recruitment and selection of qualified applicants for all County positions and implements valid and effective selection criteria. Serve as EEO and Affirmative Action Officer and administers programs in compliance with federal and state laws and guidelines. Serves as County coordinator to assure compliance with ADA, FMLA, FLSA and other civil rights laws. Assists the Civil Service Commission in its duties mandated by the Iowa Code 341A.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Measure the rate of countywide employee separations not related to retirements.	Decrease countywide turnover rate not related to retirements.		9%		
Measure the number of employees hired in underutilized areas.	Increase the number of employees hired in underutilized areas.		2		

ACTIVITY/SERVICE:	Compensation/Performance Appraisal	DEPT/PROG:	24A	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
# of supervisors w/reduced merit increases or bonuses			3	
# of organizational change studies conducted			5	

PROGRAM DESCRIPTION:

Monitors County compensation program, conducts organizational studies using the Hay Guide Chart method to ensure ability to remain competitive in the labor market. Responsible for wage and salary administration for employee merit increases, wage steps and bonuses. Coordinate and monitor the Employee Performance Appraisal system, assuring compliance with County policy and all applicable contract language.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Measures timely submission of evaluations by supervisors.	% of reviews not completed within 30 days of effective date.		Less than 10%		
# of job descriptions reviewed	Review 5% of all job descriptions to ensure compliance with laws and accuracy.		5		

ACTIVITY/SERVICE:	Benefit Administration	DEPT/PROG:	24A		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Cost of health benefit PEPM			\$650		
Money saved by the EOB policy			\$1,000		
% of family health insurance to total			58%		

PROGRAM DESCRIPTION:

Administers employee benefit programs (group health insurance, group life, LTD, deferred compensation and tuition reimbursement program) including enrollment, day to day administration, as well as cost analysis and recommendation for benefit changes.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Measures the utilization of the Deferred Comp plan	% of benefit eligible employees enrolled in the Deferred Compensation Plan.		50%		
Measures the utilization of the Flexible Spending plan	% of benefit eligible employees enrolled in the Flexible Spending accounts.		28%		

ACTIVITY/SERVICE:	Policy Administration	DEPT/PROG:	24A	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
		3 MONTH ACTUAL		
# of Administrative Policies	64	65	65	
# policies reviewed		6		

PROGRAM DESCRIPTION:

Develops County-wide human resources and related policies to ensure best practices, consistency with labor agreements, compliance with state and federal law and their consistent application County wide.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Review policies at minimum every 5 years to ensure compliance with laws and best practices.	Review 5 policies annually	6		

ACTIVITY/SERVICE:	Employee Development	DEPT/PROG:	24A		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of employees in Leadership program			64		
# of training opportunities provided by HR			30		
# of Leadership Book Clubs			2		
# of 360 degree evaluation participants			10		
# of all employee training opportunities provided			20		
# of hours of Leadership Recertification Training provided			40		

PROGRAM DESCRIPTION:

Evaluate needs, plans and directs employee development programs such as in-house training programs for supervisory and non-supervisory staff to promote employee motivation and development. Coordinates all Employee Recognition and the new Employee Orientation Program.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Effectiveness/utilization of County sponsored supervisory training	% of Leadership employees attending County sponsored supervisory training		95%	
New training topics offered to County employee population.	Measures total number of new training topics.		5	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Human Resources Management (24A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:					
Miscellaneous	\$5,920	\$5,920	\$0	\$0	\$0
TOTAL REVENUES	\$5,920	\$5,920	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$280,460	\$289,289	\$291,083	\$301,721	\$301,721
Expenses	81,621	108,450	105,450	105,420	105,450
Supplies	2,704	2,800	3,300	3,300	3,300
TOTAL APPROPRIATIONS	\$364,785	\$400,539	\$399,833	\$410,441	\$410,471
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease 2.2% under current budgeted levels. The decrease is due a reduction in EAP services.					
FY12 revenues are recommended to decrease 100% from current budgeted amounts for this program. The only revenues credited to this program are refunds and reimbursements and are therefore unexpected.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

Department of Human Services

Director:

Phone:

Website:



MISSION STATEMENT:

ACTIVITY/SERVICE:	Assistance Programs	DEPARTMENT:	21A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	1800		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL

PROGRAM DESCRIPTION:

The Family Investment Program (FIP) is Iowa's Temporary Assistance to Needy Families (TANF) program. FIP provides cash assistance to needy families, as they become self-supporting so children may be cared for in their own homes or in the homes of relatives.

PERFORMANCE MEASUREMENT		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Assistance Programs	DEPARTMENT:		21A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		5200	
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL

PROGRAM DESCRIPTION:

Food Assistance

PERFORMANCE MEASUREMENT		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Assistance Programs	DEPARTMENT:	21A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	2200		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Child Care Assistance (CCA) is available to the children of income-eligible parents who are absent for a portion of the day due to employment or participation in academic or vocational training or PROMISE JOBS activities.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Assistance Programs	DEPARTMENT:	21A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	15500		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Medicaid Insurance Programs - Medicaid, Hawk-I, Iowa Cares, HIPP, and Waiver Programs

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Protective Services	DEPARTMENT:	21A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	163		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Child /Dependent Adult Abuse Assessments

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Child Welfare	DEPARTMENT:		21A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		90	
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Adoption

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Child Welfare	DEPARTMENT:		21A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		146	
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Foster / Relative Care / Group Care/Shelter

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Child Welfare	DEPARTMENT:	21A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	2050		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Ongoing Child Cases - Abuse and CINA cases; Ongoing Adult Cases

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Child Care	DEPARTMENT:	21A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	800		
BOARD GOAL:	Choose One	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Licensing and Monitoring of Child Care Homes and Facilities

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

ACTIVITY/SERVICE:	Case Management	DEPARTMENT:	21B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$6,695
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of individuals assisted with Medicaid paperwork and as		16	25	25	

PROGRAM DESCRIPTION:

Provide case management services to individuals with developmental disabilities. This includes determining legal settlement, assisting with the paperwork/application and then coordinating services/providers based on need. This service is provided to those who are not on the HCBS Waiver program yet. It is funded by 100% county dollars.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Individuals will gain access to medical, social and vocational services. Individuals will gain access to appropriate living environments.	Case managers will assess 100% of clients and families, completing necessary paperwork in order to be eligible for Medicaid and other services	16	25	25	
Individuals will gain access to medical, social and vocational services. Individuals will gain access to appropriate living environments.	Total number of assessments completed	2	5	5	
Individuals will gain access to medical, social and vocational services. Individuals will gain access to appropriate living environments.	Total number of individuals who began receiving Medicaid services	2	5	5	

ACTIVITY/SERVICE:	Case Mgmt under HCBS ID Waiver	DEPARTMENT:	21B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$239,870
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Total number of individuals served under the HCBS ID Waiver		377	408	408	
Number of Title XIX funded units billed		4,460	40,668	40,668	

PROGRAM DESCRIPTION:

Direct the service plan for individuals who are on the HCBS ID Waiver Program- Medicaid Service. Coordinate services, monitor progress, coordinate providers based on needs of the individual. IAC 441-24

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Individuals will be safe in the community. Individuals will reside in the least restrictive environment. Individuals will have payees.	1. Decrease facility placements by 20% 2. Reduce incidents of financial exploitation by 35%	3	3	3	

Individuals will be safe in the community. Individuals will reside in the least restrictive environment. Individuals will have payees.	Decrease psychiatric admissions by 50%	3	3	3	
	Decrease hospitalizations due to critical incidents by 75%	3	3	3	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Administrative Support (21A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Equipment	\$5,238	\$100	\$5,740	\$100	\$100
Expenses	39,045	47,889	42,249	47,889	47,889
Supplies	41,675	29,263	29,263	29,263	29,263
TOTAL APPROPRIATIONS	\$85,958	\$77,252	\$77,252	\$77,252	\$77,252
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to remain flat with the current budgeted levels.</p> <p>The FY12 revenues are recommended to remain flat with current budgeted amounts for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Keeping costs at a minimum. 2. Large volume of people still applying for assistance. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: Case Management - H.S. (21B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:					
Expenses	\$180,179	\$188,731	\$192,034	\$262,271	\$262,271
TOTAL APPROPRIATIONS	\$180,179	\$188,731	\$192,034	\$262,271	\$262,271

ANALYSIS

The FY12 non-salary costs for this program are recommended to increase 27.6% over the current budgeted levels. This is due to the state managing the ID Waiver slots effective 7/1/11. Every consumer with an ID Waiver slot must have a case manager. The county is responsible for one half of the non-federal match percentage for each consumer served by case management. The non-federal match will be 37% for part of FY12 then increase to 40% before the end of FY12.

List issues for FY12 budget:

1. Case Management capacity to serve all the new consumers receiving a slot during FY12 as the state begins to manage the Medicaid Waiver slots.
2. Fifteen minute billing issues.
- 3.
- 4.

List capital, personnel and vehicle changes:

1. None noted.
- 2.
- 3.

Information Technology

Matt Hirst, IT Director



MISSION STATEMENT: IT's mission is to provide dependable and efficient technology services to County employees by: empowering employees with technical knowledge; researching, installing, and maintaining innovative computer and telephone solutions; and implementing and supporting user friendly business solutions.

ACTIVITY/SERVICE:	Administration	DEPT/PROG:	14A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Authorized personnel (FTE's)			14		
Departmental budget			2,006,449		
Capital budget			794,422		
Users supported (County/Other)			TBD		

PROGRAM DESCRIPTION:

To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration as well as application, GIS, and Web development resources.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Keep department skills current with technology.	Keep individual training goals met as a percent of all departmental training goals at or above 85%.	>=85%		

ACTIVITY/SERVICE:	Application/Data Delivery	DEPT/PROG:	14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of custom systems supported	(DEV/GIS)		(28/ 27)		
# of custom system DB's supported	(DEV/GIS)		(17/ 61)		
# of COTS supported	(DEV/GIS/INF)		(8/ 22 / 61)		
# of COTS DB's supported	(DEV/GIS/INF)		(10/ 0 / 5)		
# of internal data Information requests.	(DEV/GIS/INF)		(8/ NA / 12)		
# of system integrations maintained.	(DEV/GIS/INF)		(9/ 17 / 9)		

PROGRAM DESCRIPTION:

Custom Applications Development and Support: Provide applications through the design, development, implementation, and on-going maintenance for custom developed applications to meet defined business requirements of County Offices and Departments.

COTS Application Management: Manage and provide COTS (Commercial Off-The Shelf) applications to meet defined business requirements of County Offices and Departments.

Data Management: Manage and provide access to and from County DB's (DataBases) for internal or external consumption.

System Integration: Provide and maintain integrations/interfaces between hardware and/or software systems.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide action on work orders submitted concerning data/ applications per Service Level Agreement (SLA).	% of change requests assigned within SLA.		95%		
# application support requests completed within Service Level Agreement (SLA).	% of application support requests closed within SLA.		85%		

ACTIVITY/SERVICE:	Communication Services	DEPT/PROG:	14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of quarterly phone bills	(Admin)		10		
\$ of quarterly phone bills	(Admin)		15,000		
# of cellular phone and data lines supported	(Admin)		208		
# of VoIP phones supported	(INF)		915		
# of voicemail boxes supported	(INF)		TBD		
% of VoIP system uptime	(INF)		99%		
# of e-mail accounts supported	(County/Other)(INF)		(630/146)		
GB's of e-mail data stored	(INF)		TBD		
% of e-mail system uptime	(INF)		99%		

PROGRAM DESCRIPTION:

Telephone Service: Provide telephone service to County Offices and Departments to facilitate the performance of business functions.

E-mail: Maintain, secure, and operate the County's email system which allows the staff to communicate with the citizens, developers, businesses, other agencies and etc.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide verification of received Trouble Support Request per SLA	% of requests responded to within SLA guidelines		99%		
Complete change requests per SLA guidelines	% of change requests completed within SLA guidelines		85%		
Requests completed to the satisfaction of the customer	% of satisfied customers with actions received		85%		

ACTIVITY/SERVICE:	GIS Management	DEPT/PROG:	14B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# internal ArcGIS Desktop users.	(GIS)		46		
# avg daily unique visitors, avg daily pageviews, avg daily visits (external GIS webapp).	(GIS)		5, 17, 12		
# SDE feature classes managed	(GIS)		66		
# Non-SDE feature classes managed	(GIS)		295		
# ArcServer and ArcReader applications managed	(GIS)		6		
# Custodial Data Agreements	(GIS)		0		
# of SDE feature classes with metadata	(GIS)		0		

PROGRAM DESCRIPTION:

Geographic Information Systems: Develop, maintain, and provide GIS data services to County Offices and Departments. Support county business processes with application of GIS technology.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
# Custodial Data Agreements	% of custodial data agreements active and current.		100.00%		
# of SDE feature classes with metadata	% of SDE features that have metadata.		85%		
# enterprise SDE and non-SDE feature classes managed	# of additional enterprise GIS feature classes added per year.		4		

ACTIVITY/SERVICE:	Infrastructure - Network Management		DEPT/PROG:	14B	
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of network devices supported	(INF)		86		
# of internal network connections supported	(INF)		2680		
# of external network connections supported	(INF)		? Measurable?		
% of overall network up-time	(INF)		99%		
% of Internet up-time	(INF)		99%		
GB's of Internet traffic	(INF)		8400		
# of filtered Internet users	(INF)		448		
# of restricted Internet users	(INF)		103		

PROGRAM DESCRIPTION:

Data Network: Provide LAN/WAN data network to include access to the leased-line and fiber networks that provide connectivity to remote facilities.

Internet Connectivity: Provide Internet access.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
% of network up-time	Keep % of network up-time > 99%		99%		

ACTIVITY/SERVICE:	Infrastructure Management		DEPT/PROG:	14B	
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of PC's	(INF)		582		
# of Printers	(INF)		184		
# of Laptops	(INF)		127		
# of Thin Clients	(INF)		148		

PROGRAM DESCRIPTION:

User Infrastructure: Acquire, maintain, and support PC's, laptops, printers, displays, and assorted miscellaneous electronics.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Efficient use of technology.	Keep # of nodes per employee ≤ 1.25		≤1.25		

ACTIVITY/SERVICE:	Infrastructure Management	DEPT/PROG:	14B			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:				
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:		
OUTPUTS		2010-11	2010-11	2010-11	3 MONTH	
		ACTUAL	GOAL	PROJECTED	ACTUAL	
GB's of user data stored	(INF)		720 GB			
GB's of departmental data stored	(INF)		380 GB			
GB's of county data stored	(INF)		69 GB			
% of server uptime	(INF)		95%			
# of physical servers	(INF)		34			
# of virtual servers	(INF)		100			

PROGRAM DESCRIPTION:

Servers: Maintain servers including Windows servers, file and print services, and application servers.

Data Storage: Provide and maintain digital storage for required record sets.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
% server uptime	Keep server uptime >=95%		>=95%		

ACTIVITY/SERVICE:	Technology Lifecycle Management		DEPT/PROG:	14A, 14B	
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of life cycles managed.	(DEV/GIS/INF)		(5 / 17 / 33)		
# of devices/systems that are current	(DEV/GIS/INF)		(14 / 9 / 750)		
# of devices/systems that are EOL (End Of Life)	(DEV/GIS/INF)		(14 / 0 / 100)		
# of software service contracts maintained	(GIS/INF)		(9 / 5)		
# of software license contracts maintained	(DEV/GIS/INF)		(6 / 7 / 15)		
# of hardware service contracts maintained	(INF)		5		
# of hardware license contracts maintained	(INF)		5		

PROGRAM DESCRIPTION:

License Management: Monitor and regulate licensing and maintenance of application software.

Technical Business Process Analysis: Provide evaluations and recommendations for technical systems and solutions to support business processes and requirements.

Hardware and Software Management: Plan for and manage hardware and software technology lifecycles.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
# EOL/non-EOL systems.	Non-EOL hardware >=80%.		80%		
# EOL/non-EOL systems.	Non-EOL applications >=80%.		80%		
# of current/expired software service/license contracts maintained.	Licensing and service contracts current and in compliance >=95%		95%		

ACTIVITY/SERVICE: Open Records		DEPT/PROG: 14A, 14B			
BUSINESS TYPE: Core Service		RESIDENTS SERVED:			
BOARD GOAL: Financially Sound Gov't		FUND: 01 General	BUDGET:		
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of requests	(DEV/GIS/INF)		(NA/ NA / NA)		
# of requests fulfilled within SLA	(DEV/GIS/INF)		(NA/ NA / NA)		
avg. time to complete requests	(DEV/GIS/INF)		(5 days/ 5 days / 5 days)		

PROGRAM DESCRIPTION:

Open Records Request Fulfillment: Provide open records data to Offices and Departments to fulfill citizen requests.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
# Requests within 10/10+ days..	100% of requests closed within 10 days.		100%		
avg. time to complete requests.	Average time to close requests <= 5 days.		<=5 Days		

ACTIVITY/SERVICE: Project Management		DEPT/PROG: 14A, 14B			
BUSINESS TYPE: Core Service		RESIDENTS SERVED:			
BOARD GOAL: Financially Sound Gov't		FUND: 01 General	BUDGET:		
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of projects requested	(DEV/GIS/INF)		6/7/16		
# of projects in process	(DEV/GIS/INF)		7/13/12		
# of projects completed	(DEV/GIS/INF)		8/2/8		
# of planned project hours completed	(DEV/GIS/INF)		3311/ NA / 4160		
# of planned project hours to complete	(DEV/GIS/INF)		1369 / NA / 2080		

PROGRAM DESCRIPTION:

Project Management/Capital Improvement Program: Manage CIP planning, budgeting, and prioritization of current and future projects.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Effective project planning	Project schedule variance less than 10%		<=10%		
Effective project planning	Estimated project hours within 10% of actual.		<=10%		

ACTIVITY/SERVICE:	Security	DEPT/PROG:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
# of DB's backed up	(DEV)		22		
# of SQL DB transaction logs backed up	(DEV)		13		
# enterprise data layers archived	(GIS)		TBD		
# of backup jobs	(INF)		1200	1400	
GB's of data backed up	(INF)		572TB	750TB	
# of restore jobs	(INF)		52	60	

PROGRAM DESCRIPTION:

Network Security: Maintain reliable technology service to County Offices and Departments.

Backup Data: Maintain backups of network stored data and restore data from these backups as required.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Data restore related support requests.	% of archival support requests closed within SLA.		100%		
Backup Databases to provide for Disaster Recovery.	% of databases on a backup schedule to provide for data recovery.		100%		
Backup Database transaction files to provide for point in time recovery	% of high transaction volume databases on a transaction log backup schedule to provide for point in time recovery.		100%		

ACTIVITY/SERVICE:		Technology Support	DEPT/PROG:		14B
BUSINESS TYPE:		Core Service	RESIDENTS SERVED:		
BOARD GOAL:		Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11	2010-11	2010-11	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# of after hours calls	(DEV/GIS/INF)		(14 / NA / 104)		
# of hours of after hours support provided	(DEV/GIS/INF)		(17 / NA / 208)		
avg. after hours response time	(DEV/GIS/INF)		(45 min. / 45 min. / 45 min.)		
# of change requests	(DEV/GIS/INF)		(30 / NA / 400)		
avg. time to complete change request	(DEV/GIS/INF)		(3 days/ 3 days / 3 days)		
# of trouble ticket requests	(DEV/GIS/INF)		(50 / NA / 1100)		
avg. time to complete Trouble ticket request	(DEV/GIS/INF)		(8 hr / 8 hr / 8 hr)		

PROGRAM DESCRIPTION:

Emergency Support: Provide support for after hours, weekend, and holiday for technology related issues.

Help Desk and Tier Two Support: Provide end user Help Desk and Tier Two support during business hours for technology related issues.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
# of requests completed within SLA.	% of work requests closed within SLA.		90%		
# after hours/emergency requests responded to within SLA.	% of requests responded to within SLA for after-hour support		100%		

ACTIVITY/SERVICE: Web Management		DEPT/PROG: 14B			
BUSINESS TYPE: Core Service		RESIDENTS SERVED:			
BOARD GOAL: Financially Sound Gov't		FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
avg # daily visits	(Web)		9,258		
avg # daily unique visitors	(Web)		6,986		
avg # daily page views	(Web)		54,635		
eGov avg response time	(Web)		2.93 days		
eGov items (Webmaster)	(Web)		75		
# dept/agencies supported	(Web)		25		

PROGRAM DESCRIPTION:

Web Management: Provide web hosting and development to facilitate access to public record data and county services.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
eGov average response time	Average time for response to Webmaster feedback.		<= 3 days		
# dept/agencies supported	% of departments and agencies contacted on a quarterly basis.		85%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: IT Administration (14A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:					
Personal Services	\$127,493	\$129,979	\$144,895	\$134,777	\$148,335
Expenses	2,767	2,100	4,300	4,300	4,300
Supplies	21	450	420	400	400
TOTAL APPROPRIATIONS	\$130,281	\$132,529	\$149,615	\$139,477	\$153,035
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to increase \$2,150 over current budgeted levels. This is the result of a transfer of costs from the IT Information Technology program (14B). Overall the departmental non-salary budget remains unchanged from the FY11 budget.</p> <p>There are no revenues budgeted for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. None 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None 2. 3. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: Information Technology (14B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Geographic Information Systems Coordinator		1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor		1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst		1.00	1.00	1.00	1.00	1.00
455-A Webmaster		1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II		2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator		3.00	3.00	3.00	3.00	3.00
323-A GIS Analyst		1.00	1.00	1.00	1.00	1.00
187-A Help Desk Specialist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		11.00	11.00	11.00	11.00	11.00
REVENUE SUMMARY:						
Intergovernmental		\$39,501	\$159,145	\$159,145	\$159,145	\$159,145
Fees and Charges		6,861	2,500	2,500	2,500	2,500
Miscellaneous		374	2,500	2,500	2,500	2,500
TOTAL REVENUES		\$46,736	\$164,145	\$164,145	\$164,145	\$164,145
APPROPRIATION SUMMARY:						
Personal Services		\$923,551	\$1,094,986	\$1,100,111	\$1,147,688	\$1,147,688
Equipment		1,441	6,000	6,000	6,000	6,000
Expenses		334,438	709,435	693,707	707,785	694,200
Supplies		2,079	6,000	6,000	5,500	5,500
TOTAL APPROPRIATIONS		\$1,261,509	\$1,816,421	\$1,805,818	\$1,866,973	\$1,853,388
ANALYSIS						
FY12 non-salary costs for this program are recommended to decrease 0.3% under current budgeted levels.						
FY12 revenues are recommended to remain unchanged from current budgeted amounts for this program.						
List issues for FY12 budget:						
1. None						
2.						
3.						
4.						
List capital, personnel and vehicle changes:						
1. None						
2.						
3.						

Juvenile Detention Center

Jeremy Kaiser, Director



MISSION STATEMENT: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.

ACTIVITY/SERVICE:	Detainment of Youth	DEPARTMENT:	22b		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# of persons admitted			250	220	
Average daily detention population			10	10	
# of days of adult-waiver juveniles			300	300	
# of total days client care			4000	3000	

PROGRAM DESCRIPTION:

Detainment of youthful offenders who reside in Scott County. Provide children with necessary health care, clothing, and medication needs in compliance with state regulations, in a fiscally responsible manner. Facilitate and assist agencies with providing educational, recreational, spiritual, and social-skill programming to the residents in our care.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To safely detain youthful offenders according to state licensing regulations/best practices, and in a fiscally responsible manner.	To serve all clients for less than \$220 per day after revenues are collected.		219	219	

Juvenile Detention (Safety and Security)		DEPARTMENT:		
Jeremy Kaiser, Director	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of escape attempts		0	0	
# of successful escapes		0	0	
# of critical incidents				
# of critical incidents requiring staff physical intervention		5 or less	4	

PROGRAM DESCRIPTION:

Preventing escapes of youthful offenders by maintaining supervision and security protocol.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To de-escalate children in crisis through verbal techniques.	To diffuse crisis situations without the use of physical force 90% of the time.		90%	90%	

Juvenile Detention (Dietary Program)		DEPARTMENT: 22b			
Jeremy Kaiser, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Revenue generated from CNP reimbursement			13000	13000	
Grocery cost			25000	25000	
			2011-12	2011-12	

PROGRAM DESCRIPTION:

Serve residents nutritious food three meals a day, plus one snack in a fiscally-responsible manner. Claim child nutrition program reimbursement through the state of Iowa to generate revenue.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To serve kids food in accordance with State regulations at a sustainable cost.	To have an average grocery cost per child per day of less than \$4 after CNP revenue.		3.99	3.25	

Juvenile Detention (Communication		DEPARTMENT:		22b	
Jeremy Kaiser, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# of visitors to the center			3000	2500	

PROGRAM DESCRIPTION:

Allow and assist children with communicating via telephone, visits, and mail correspondence with family members, court personnel, and service providers. Inform court personnel and parents of behavior progress and critical incidents.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To inform parents/guardians and court personnel quickly and consistently of critical incidents.	To communicate critical incidents to parents/court personnel within one hour of the incident 90% of the time.		n/a	90	

Juvenile Detention (Documentation)		DEPARTMENT: 22b			
Jeremy Kaiser, Director	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# of intakes processed			250	250	
# of discharges processed			250	250	

PROGRAM DESCRIPTION:

Documenting intake information including demographic data of each resident. Documenting various other pertinent case file documentation throughout each resident's stay including: behavior progress, critical incidents, visitors, etc. Documenting discharge information. All documentation must be done in an efficient manner and in compliance with state licensing requirements.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To reduce error rate in case - file documentation	To have 5% or less error rate in case-file documentation		5%	5%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Juvenile Detention (22B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
TOTAL POSITIONS	14.20	14.20	14.20	14.20	14.20
REVENUE SUMMARY:					
Intergovernmental	\$155,799	\$116,500	\$225,057	\$188,000	\$188,000
Fees and Charges	103,160	150,000	100,000	100,000	100,000
Miscellaneous	2,287	250	-	-	-
TOTAL REVENUES	\$261,246	\$266,750	\$325,057	\$288,000	\$288,000
APPROPRIATION SUMMARY:					
Personal Services	\$860,569	\$913,461	\$920,166	\$948,410	\$948,410
Equipment	786	1,500	1,000	1,500	1,500
Expenses	33,813	36,985	30,370	37,900	37,900
Supplies	34,452	44,200	40,700	41,700	41,700
TOTAL APPROPRIATIONS	\$929,620	\$996,146	\$992,236	\$1,029,510	\$1,029,510
ANALYSIS					
FY12 non-salary costs for the Juvenile Detention Center are recommended to decrease 1.9% under current budgeted levels.					
FY12 revenues are recommended to increase 8% over current budgeted amounts for this program.					
There are no issues for FY12 budget at this time.					
There are no capital, personnel and vehicle changes at this time.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Court Support Costs (23B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$32,180	\$34,074	\$32,180	\$32,180	\$32,180
Fees and Charges	112,884	131,646	131,000	131,000	131,000
Miscellaneous	9,474	600	600	600	600
TOTAL REVENUES	\$154,538	\$166,320	\$163,780	\$163,780	\$163,780
APPROPRIATION SUMMARY:					
Expenses	\$146,726	\$126,545	\$123,640	\$50,650	\$50,650
Supplies	-	1,600	-	-	-
TOTAL APPROPRIATIONS	\$146,726	\$128,145	\$123,640	\$50,650	\$50,650
ANALYSIS					
<p>FY12 non-salary costs for Court Support Costs are recommended to decrease 60.5% under current budgeted levels.</p> <p>FY12 revenues are recommended to decrease 1.5% under current budgeted amounts for this program.</p> <p>There are no issues for FY12 budget at this time.</p> <p>There are no capital, personnel and vehicle changes at this time.</p>					

Risk Management

Rhonda Oostenryk, Risk Manager



MISSION STATEMENT: Investigation and review of all claims and losses, implementing policies or procedures to adjust, settle, resist or avoid future losses; relating liability and worker's compensation issues.

ACTIVITY/SERVICE:	Liability	DEPARTMENT:	23		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	02 Supplemental	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
\$40,000 of Claims GL			\$40,000	\$40,000	
\$50,000 of Claims PL			\$50,000	\$50,000	
\$85,000 of Claims AL			\$85,000	\$85,000	
\$20,000 of Claims PR			\$20,000	\$20,000	

PROGRAM DESCRIPTION:

Tort Liability: A "tort" is an injury to another person or to property, which is compensable under the law. Categories of torts include negligence, gross negligence, and intentional wrongdoing.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To train 100% of corrections officers on inmate legal issues	Decrease in Inmate Liability Claims		100%		
Prompt investigation of liability accidents/incidents	To investigate incidents/accidents within 5 days		75%		

ACTIVITY/SERVICE:	Schedule of Insurance	DEPARTMENT:	23		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	02 Supplemental	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of County maintained policies - 15			15	15	

PROGRAM DESCRIPTION:

Schedule of Insurance

Maintaining a list of items individually covered by a policy, e.g., a list of workers compensation, general liability, auto liability, professional liability, property and excess umbrella liability.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Market and Educate underwriters RE:Jail Health to ensure an accurate premium	Educate 100% of potential insurance underwriters in the process of jail health	100%		

ACTIVITY/SERVICE:		DEPARTMENT:		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
		3 MONTH ACTUAL		
Claims Opened (new)				
Claims Reported				
\$175,000 of Workers Compensation Claims				

PROGRAM DESCRIPTION:

To ensure that employees who are injured on the job are provided proper medical attention for work related injuries and to determine preventive practices for injuries.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To investigate workers comp claims within 5 days	To investigate 100% of accidents within 5 days		100%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Risk Management (23E)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
505-A Risk Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Fees and Charges	\$20	\$20	\$20	\$20	\$20
Miscellaneous	10,000	10,000	10,000	10,000	10,000
TOTAL REVENUE	\$10,020	\$10,020	\$10,020	\$10,020	\$10,020
APPROPRIATION SUMMARY:					
Personal Services	\$93,257	\$95,066	\$95,272	\$98,125	\$98,125
Expenses	870,616	1,065,100	867,750	905,250	905,250
Supplies	153	800	1,400	1,400	1,400
TOTAL APPROPRIATIONS	\$964,026	\$1,160,966	\$964,422	\$1,004,775	\$1,004,775
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to decrease by 14.90% below current budgeted levels. The vast majority of the decrease is due to insurance premiums for liability, work-comp, and property. The remainder of the decrease is for payments of claims.</p> <p>FY12 revenues are recommended to remain unchanged from current budgeted amounts for this program. Revenues for this program consist primarily of insurance coverage refunds.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. None 2. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None 2. 3. 					

Planning and Development

Tim Huey, Director



MISSION STATEMENT: To provide professional planning, development and technical assistance to the Board of Supervisors, the Planning and Zoning Commission and the Zoning Board of Adjustment in order to draft, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land and protect farming operations and also to fairly enforce County building, subdivision and zoning codes for the protection of the public health, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations.

ACTIVITY/SERVICE:	Planning & Development Administration	DEPARTMENT:	25A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	Entire County		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Appropriations expended			392,802	\$392,802	

PROGRAM DESCRIPTION:

Administration of the Planning and Development Departments duties and budget. Prepare, review and update the Scott County Comprehensive Plan as recommended by the Planning and Zoning Commission.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Maintain expenditures within approved budget	To expend less than 100% of approved budget expenditures		95%	95%	
Implementation of adopted County Comprehensive Plan	Land use regulations adopted and determinations made in compliance with County Comprehensive Plan		100%	100%	

ACTIVITY/SERVICE:	Building Inspection/code enforcement	DEPARTMENT:	25B	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorp/28E Cities	
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Total number of building permits issued			650	650
Total number of new house permits issued			60	60
Total number of inspections completed			2,250	2,250

PROGRAM DESCRIPTION:

Review building permit applications, issue building permits, enforce building codes, and complete building inspections. Review building code edition updates.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Review and issue building permit applications within five working days of application	Number of permits issued within five working days of application		650	650	
Review and issue building permit applications for new houses within five working days of application	Number of new house permits issued within five working days of application		60	60	
Complete inspection requests within two days of request	Number of inspections completed in within two days of request		2250	2250	

ACTIVITY/SERVICE:	Zoning and Subdivision Code Enforcement	DEPARTMENT:	25B	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorporated Areas	
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Review of Zoning applications			15	15
Review of Subdivision applications			10	10
Review Plats of Survey			40	40
Review Board of Adjustment applications			15	15

PROGRAM DESCRIPTION:

Review zoning and subdivision applications, interpret and enforce zoning and subdivision codes.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Review and present Planning and Zoning Commission applications	Applications reviewed in compliance with Scott County Zoning & Subdivision Ordinances		25	25	
Review and present Zoning Board of Adjustment applications	Applications reviewed in compliance with Scott County Zoning Ordinance		15	15	
Investigate zoning violation complaints and determine appropriate enforcement action in timely manner	% of complaints investigated within three days of receipt		100%	100%	

ACTIVITY/SERVICE:	Floodplain Administration	DEPARTMENT:	25B		
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorp/28E Cities		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of Floodplain permits issued			10	10	

PROGRAM DESCRIPTION:

Review and issue floodplain development permit applications and enforce floodplain regulations. Review floodplain map updates.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Review and issue floodplain development permit applications for unincorporated areas of the County	Number of permits issued in compliance with floodplain development regulations		10	10	

ACTIVITY/SERVICE:	E-911 Addressing Administration	DEPARTMENT:	25B		
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorporated Areas		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of new addresses issued			36	36	

PROGRAM DESCRIPTION:

Review and assign addresses to rural properties, notify Sheriff's Dispatch office and utilities. Enforce provisions of County E-911 addressing code

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Correct assignment of addresses for property in unincorporated Scott County	Number of addressed issued in compliance with E-911 Addressing Ordinance		36	36	

ACTIVITY/SERVICE:	Tax Deed Administration	DEPARTMENT:	25A	
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Entire County	
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Number of Tax Deed taken			0	65
Number of Tax Deeds disposed of			65	65

PROGRAM DESCRIPTION:

Research titles of County Tax Deed properties. Dispose of County Tax Deed properties in accordance with adopted County policy.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Tax Certificate delivered from County Treasurer	Review of title of tax certificate properties held by Scott County		0	65	
Hold Tax Deed Auction	Number of County tax deed properties disposed of		65	65	

ACTIVITY/SERVICE:	Noxious Weed Abatement	DEPARTMENT:	25B		
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Unincorporated Areas		
BOARD GOAL:	Healthy Safe Community	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Board approval of annual weed abatement resolution					
Board approval of annual weed report					

PROGRAM DESCRIPTION:

Enforce provisions of Iowa Code Chapter 317 Noxious Weeds

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Investigate noxious weed complaints and determine appropriate enforcement action in timely manner	% of complaints investigated within 3 days of receipt				

ACTIVITY/SERVICE:	Housing	DEPARTMENT:	25A		
Tim Huey, Director	Core Service	RESIDENTS SERVED:	Entire County		
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Amount of funding for housing in Scott County					
Number of units assisted with Housing Council funding					

PROGRAM DESCRIPTION:

Participation and staff support with Quad Cities Housing Cluster and Scott County Housing Council

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Scott County Housing Council funds granted for housing related projects	Amount of funds granted for housing development projects in Scott County				
Housing units developed or rehabbed with Housing Council assistance	Number of housing units				

ACTIVITY/SERVICE:	Riverfront Council & Riverway Steering Comm	DEPARTMENT:	25A		
Tim Huey, Director	Semi-Core Service	RESIDENTS SERVED:	Entire County		
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Quad Citywide coordination of riverfront projects					

PROGRAM DESCRIPTION:

Participation and staff support with Quad Cities Riverfront Council and RiverWay Steering Committee

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Attend meetings of the Riverfront Council	Quad Citywide coordination of riverfront projects				
Attend meetings of the Riverway Steering Committee	Quad Citywide coordination of riverfront projects				

ACTIVITY/SERVICE:	Partners of Scott County Watershed	DEPARTMENT:	25A		
Tim Huey, Director	Semi-Core Service	RESIDENTS SERVED:	Entire County		
BOARD GOAL:	Sustainable County Leader	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Conduct educational forums on watershed issues					
Provide technical assistance on watershed projects					

PROGRAM DESCRIPTION:

Participation and staff support with Partners of Scott County Watersheds

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Conduct educational forums on watershed issues	Number of forums and number of attendees at watershed forums				
Provide technical assistance on watershed projects	Number of projects installed and amount of funding provided				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Planning & Development Admin (25A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	0.40	0.40	0.40	0.40	0.40
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist	0.25	0.25	0.25	0.25	0.25
162-A Clerk III	0.05	0.05	0.05	0.05	0.05
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Intergovernmental	\$6,190	\$0	\$0	\$0	\$0
Sale of Fixed Assets	-	-	-	-	-
TOTAL REVENUES	\$6,190	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$69,883	\$80,424	\$80,498	\$87,277	\$87,277
Expenses	60,331	56,450	57,200	57,200	27,200
Supplies	1,021	1,500	1,500	1,500	1,500
TOTAL APPROPRIATIONS	\$131,235	\$138,374	\$139,198	\$145,977	\$115,977
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease by \$30,000. The \$30,000 payable to GDRC was moved to the GDRC authorized agency budget.					
Planning Administration does not generally generate any revenues.					
There are no issues for the FY12 budget at this time.					
There are no capital, personnel or vehicle changes at this time.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Code Enforcement (25B)	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	0.60	0.60	0.60	0.60	0.60
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.75	0.75	0.75	0.75	0.75
162-A Clerk III	0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS	3.08	3.08	3.08	3.08	3.08
REVENUE SUMMARY:					
Licenses and Permits	\$144,580	\$165,120	\$165,120	\$175,120	\$175,120
Fees and Charges	2,127	2,550	2,400	2,400	2,400
TOTAL REVENUES	\$146,707	\$167,670	\$167,520	\$177,520	\$177,520
APPROPRIATION SUMMARY:					
Personal Services	\$195,072	\$225,078	\$229,911	\$235,648	\$235,648
Expenses	4,153	9,450	8,700	8,700	8,700
Supplies	3,520	4,700	4,700	4,700	4,700
TOTAL APPROPRIATIONS	\$202,745	\$239,228	\$243,311	\$249,048	\$249,048
ANALYSIS					
FY12 non-salary costs for this program are recommended to remain the same at current budgeted levels.					
FY12 revenues are recommended to increase 6% over current budgeted amounts for this program due to expected slight increase in building activity.					
There are no issues for the FY12 budget at this time.					
There are no capital, personnel or vehicle changes at this time.					

Recorder's Office

Rita Vargas, Recorder



MISSION STATEMENT: To serve the citizens of Scott County by working with the state and federal agencies to establish policies and procedures that assure reliable information, encourage good public relations, commitment to quality, open mindedness, recognition of achievement, a diligent environment, equality of service and responsible record retention.

ACTIVITY/SERVICE:	Recording of Instruments	DEPARTMENT:	26	ADMIN
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Record official records of documents effecting title to real estate, maintain a military and tax lien index. Issue recreational vehicle license, titles and liens. Issue hunting and fishing license. Issue certified copies of birth, death and marriage. Register all births and deaths in Scott County Report and submit correct fees collected to the appropriate state agencies by the 10th of the month.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Ensure real estate documents and vital records are indexed correctly and verified within a reasonable timeframe.	All records are accurate and searchable either on the website or within the office.		100%		
Ensure the staff is updated on changes and procedures set by Iowa Code or Administrative Rules from state and federal agencies.	Meet with staff twelve times per year or as needed to openly discuss changes and recommended solutions.		100%		
Provide notary service to customers	Ensure the notary section of legal documents, request forms to the state and paternity affidavits are correct.		100%		
Provide protective covers for recreational vehicles registrations and hunting and fishing license.	Ensures the customer will not lose or misplace documents required for identity. Also protects from the weather.		1005		

ACTIVITY/SERVICE:	Public Records	DEPARTMENT:	26B	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	PROJECTED
				3 MONTH
				ACTUAL
Number of real estate documents recorded			39000	
Number of transfer tax transactions processed			3500	

PROGRAM DESCRIPTION:

Record official records of documents effecting title to real estate, maintain a military and tax lien index. Issue recreational vehicle license, titles and liens. Issue hunting and fishing license. Issue certified copies of birth, death and marriage. Register all births and deaths in Scott County Report and submit correct fees collected to the appropriate state agencies by the 10th of the month.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Ensure all real estate documents presented for recording are placed on record the same day and correct fee is collected.	Information is available for public viewing within 24 hrs of indexing and scanning and the fees are deposited with Treasurer.		95%		
Ensure all electronic filings are accepted and indexed the same day as received.	Available for search by the public and funds are transferred to checking account the same day as processed or early next day.		85%		
Register recreational vehicles through Cott System or IA DNR electronic system	Customer can obtain registration, title, and lien the same day as processed.		100%		
Ensure outbound mail is returned to customer within 7 days.	Customer will have record that document was recorded and can be used for legal purposes.		95%		

ACTIVITY/SERVICE:	Vital Records	DEPARTMENT:	26D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of certified copies requested			14900		
Number of Marriage applications processed			1350		
number of passports processed			1300		

PROGRAM DESCRIPTION:

Maintain official records of birth, death and marriage certificates. Issue marriage license, accept passport applications, and take photos for applicant.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Register birth, deaths and marriage certificates as requested by IA Dept of Public Health, funeral homes and the public.	Ensure we maintain accurate index, issue certificates and make available immediately to public.		100%		
Accept Marriage Applications in person or via mail. These are entered into the database the same day as received .	Immediately process and issue the Marriage Certificate. This eliminates the customer having to return in 3 days to pick up certificate.		100%		
Ensure all customers passport applicatons are properly executed the same day the customer submits paperwork.	If received before 2:00 PM the completed applications and transmittal form are mailed to the US Dept of State the same day.		95%		
Offer photo service	Customer can have one-stop shopping with passports, and birth or marrige certificate if required plus the photo for passport.		100%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Recorder Administration (26A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X Recorder	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	1.50	1.50	1.50	1.50	1.50
REVENUE SUMMARY:					
Miscellaneous	\$0	\$50	\$50	\$0	\$0
TOTAL REVENUES	\$0	\$50	\$50	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$146,565	\$148,221	\$149,491	\$153,599	\$153,599
Expenses	1,057	1,765	1,765	1,550	1,550
Supplies	0	0	0	0	0
TOTAL APPROPRIATIONS	\$147,622	\$149,986	\$151,256	\$155,149	\$155,149
ANALYSIS					
<p>FY12 non-salary costs for this program (26A) are recommended to decrease 12.2% under current budgeted levels.</p> <p>FY12 revenues are recommended to remain the same.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Public Records (26B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	3.50	3.50	3.50	3.50	3.50
TOTAL POSITIONS	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Fees and Charges	\$1,029,273	\$1,105,300	\$1,105,300	\$1,022,100	\$1,172,100
Use of Money/Property	375	-	-	-	-
Miscellaneous	2,539	2,900	2,900	2,800	2,800
TOTAL REVENUES	\$1,032,187	\$1,108,200	\$1,108,200	\$1,024,900	\$1,174,900
APPROPRIATION SUMMARY:					
Personal Services	\$420,506	\$431,864	\$434,797	\$447,414	\$447,414
Expenses	1,175	1,660	1,660	1,550	1,550
Supplies	8,065	9,200	9,200	9,000	9,000
TOTAL APPROPRIATIONS	\$429,746	\$442,724	\$445,657	\$457,964	\$457,964
ANALYSIS					
<p>FY12 non-salary costs for this program are recommended to decrease 2.85% under current budgeted levels.</p> <p>FY12 revenues are recommended to increase 6.0% above current budgeted amounts for this program. Real estate revenue in Scott County has increased substantially this year.</p> <p>There is no organizational change request for the department.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Vital Records (26D)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	3.00	3.00	3.00	3.00	3.00
REVENUE SUMMARY:					
Fees and Charges	\$98,861	\$101,280	\$101,280	\$99,900	\$99,900
TOTAL REVENUES	\$98,861	\$101,280	\$101,280	\$99,900	\$99,900
APPROPRIATION SUMMARY:					
Personal Services	\$146,006	\$169,693	\$161,082	\$164,809	\$164,809
Expenses	527	600	600	600	600
Supplies	3,236	3,000	3,000	3,500	3,000
TOTAL APPROPRIATIONS	\$149,769	\$173,293	\$164,682	\$168,909	\$168,409
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase 13.89% over current budgeted levels. This is offset by reductions in other programs.					
FY12 revenues are recommended to decrease 1.316% under current budgeted amounts for this program.					
There is no organizational change request for this department.					
List issues for FY12 budget:					
1. Passport revenue is reduced due to less activity and the economy.					
2.					
3.					
4.					

Secondary Roads

Jon Burgstrum, County Engineer



MISSION STATEMENT: To maintain Scott County Roads and Bridges in a safe, efficient, and economical manner and to construct new roads and bridges in the same safe, efficient and economical manner.

ACTIVITY/SERVICE:	Administration	DEPT/PROG:	27A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Financially Sound Gov't	FUND:	3 Secondary Roac	BUDGET:	\$195,840
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Resident Contacts			2		
Permits			2,000		

PROGRAM DESCRIPTION:

To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To be Responsive to residents inquiries, complaints, or comments.	Contact resident or have attempted to make contact within 24 hours		90%		
To be Responsive to requests for moving permits	Permit requests approved within 24 Hours		90%		
To Provide effective budgeting to allow Department to meet the needs of the County Residents and adequately maintain the road system	Expend less than 100% of Budget		100%		
Timely review of claims	To review claims and make payments within thirty days of invoice.		100%		
Evaluations	Timely completion of employee evaluations	NA	100%		

ACTIVITY/SERVICE:	Engineering	DEPT/PROG:	27B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	3 Secondary Roac	BUDGET:	\$458,440
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Project Preparation			3		
Project Inspection			4		
Projects Let			3		

PROGRAM DESCRIPTION:

To provide professiol engineering services for county projects and to make the most effective use of available funding.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To complete project plans accurately to prevent extra work orders.	Extra work order items limited to less than 10% of contract		95%		
Give staff the required training to allow them to accurately inspect and test materials during construction	Certification are 100% maintained		95%		
Prepare project plans to be let on schedule	100% of projectsare let on schedule		100%		

ACTIVITY/SERVICE:	Construction	DEPT/PROG:	27L		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Roads	BUDGET:	\$260,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Bridge Replacement			4		
Federal and State Dollars			\$2,900,000		
Pavement Resurfacing			1		
Culvert Replacement			2		

PROGRAM DESCRIPTION:

To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To make use of Federal and State funds for Bridge replacements within Federal and State Constraints	To not allow our bridge fund to exceed a 3 year limit		100%		
To fully utilize Federal and State FM dollars for road construction	Keep our State FM balance not more than two years borrowed ahead and to use all Federal funds as they become available.		99%		
Review replacement possibilities for culverts	To replace damaged or inadequate culverts with structure of adequate length and size and type		100%		
Complete construction of projects	Complete construction of projects within 110% of contract costs		100%		

ACTIVITY/SERVICE:	Rock Resurfacing	DEPT/PROG:	27D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Roads	BUDGET:	\$1,025,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Blading - Miles			394		
Rock Program - Miles			120		

PROGRAM DESCRIPTION:

To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasoble cost while providing the least possible inconvenience to the traveling public.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To insure adequate maintence blading of gravel roads	Every mile of gravel road is bladed at least once a week when weather conditions permit.		95%		
Maintain a yearly rock resurfacing program to insure enough thickness of rock	Insure enough thickness of rock to avoid mud from breaking through the surface on 90% of all Gravel Roads (frost Boils excepted)		90%		
Provide instruction to Blade operators on proper techniques	Maintain proper crown and elimite secondary ditches on 95% of gravel roads		90%		

ACTIVITY/SERVICE:	Snow and Ice Control	DEPT/PROG:	27E		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Roads	BUDGET:	\$439,500
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Tons of salt used			1600		
Number of snowfalls less than 2"			9		
Number of snowfalls between 2" and 6"			4		
Number of snowfalls over 6"			1		

PROGRAM DESCRIPTION:

To provide modern, functional and dependable methods of snow removal to maintain a safe road system in the winter months.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
In accordance with our snow policy, call in staff early after an over night snow event	All snow routes will have one round complete within 2 hours of start time when event is 4 inches or less, within 3 hours when between 4 and 6 inches		95%		
Keep adequate stores of deicing materials and abrasives	Storage facilities not to be less than 20% of capacity		95%		
To make efficient use of deicing and abrasive materials.	Place deicing and abrasive materials on snow pack and ice within 2 hours of snow clearing.		95%		

ACTIVITY/SERVICE:	Asset Magement	DEPT/PROG:	271 / 27K		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Ro	BUDGET:	\$1,136,500
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Cost for Buildings and Grounds			\$40,000		
Cost per unit for service			\$300		
Average time of Service			60 minutes		
Cost per unit for repair			\$550		

PROGRAM DESCRIPTION:

To provide modern, functiol and dependable equipment in a ready state of repair so that general maintence of County roads can be accomplished at the least possible cost and without interruption.

		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide resources to maintain a high level of aesthetic appeal to all Secondary Road buildings and property.	To maintain cost for Buildings and Grounds to within 10% of previous year. (Minus any capital Improvement)		95%		
To maintain high levels of service to Secondary Road Equipment.	Service equipment within 10% of Manufactured recommended Hours or miles		95%		
To perform cost effective repairs to Equipment	Cost of repairs per unit to below \$550		90%		
To maintain cost effective service	Cost of service per unit to below \$300		90%		

ACTIVITY/SERVICE:	Traffic Control	DEPT/PROG:	27 D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Ro	BUDGET:	\$182,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of Signs			6400		
Miles of markings			183		

PROGRAM DESCRIPTION:

To provide and maintain all traffic signs and pavement markings in compliance with Federal Standards.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Maintain all signs and pavement markings	Hold cost per mile for signs, paint, and traffic signals to under \$325/mile		95%		
Maintain pavement markings to Federal standards	Paint all centerline each year and half of all edge line per year		100%		
Maintain all sign reflectivity to Federal Standards	Replace 95% of all signs at end of reflective coating warranty		100%		

ACTIVITY/SERVICE:	Road Clearing / Weed Spray	DEPT/PROG:	27G		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Roads	BUDGET:	\$175,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Roadside Miles			1148		
Percent of Road Clearing Budget Expended			95%		

PROGRAM DESCRIPTION:

To maintain the roadsides to allow proper sight distance and elimite snow traps and possible hazards to the roadway and comply with State noxious weed standards.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Remove brush from County Right of way at intersections	Keep brush clear for sight distance at 95% of all intersections		95%		
Remove brush from County Right of way to remove snow traps and improve drainage	Keep brush from causing snow traps on 80% of Gravel roads and 95% of paved roads		90%		
To maintain vegetation free shoulders on paved roads	Maintain a program that eliminates vegetation on 95% of all paved road shoulders		90%		
To stay within State requirements on Noxious weeds	Keep all noxious weeds out of 95% of all county right of way		90%		

ACTIVITY/SERVICE:	Roadway Maintenance	DEPT/PROG:	27D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	All		
BOARD GOAL:	Fincially Sound Gov't	FUND:	13 Secondary Roads	BUDGET:	\$170,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Miles of Roadside			1148		
Number of Bridges and Culverts over 48"			650		

PROGRAM DESCRIPTION:

To provide proper drainage for the roadway and elimite hazards to the public on the shoulders.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Maintain an active ditch cleaning program	Clean a minimum of 5500 lineal feet of ditch per year		90%		
Blade shoulders to remove edge rut	Bring up shoulders on all paved roads at least twice a year		95%		

ACTIVITY/SERVICE:	Macadam	DEPT/PROG:	27D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	ALL		
BOARD GOAL:	Fincially Sound Gov't	FUND:	3 Secondary Roac	BUDGET:	\$150,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of potential projects			24		
Cost of Macadam stone per ton			\$7.50		

PROGRAM DESCRIPTION:

To provide an inexpensive and effective method of upgrading gravel roads to paved roads.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Maintain an active Macadam program	Complete at least one Macadam project per year		99%		
Review culverts on Macadam project for adequate length	Extend short culverts		100%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Administration & Engineering (27A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	-	-	-	-	-
230-A Administrative Assistant	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	6.25	6.25	6.25	6.25	6.25
REVENUE SUMMARY:					
Intergovernmental	\$3,129,738	\$3,326,403	\$3,013,186	\$2,968,740	\$2,968,740
Licenses and Permits	27,960	5,000	25,000	15,000	15,000
Fees and Charges	4,933	2,000	4,000	4,000	4,000
Miscellaneous	36,610	6,000	9,000	269,000	319,000
Sale of Fixed Assets	-	-	-	-	-
General Basic Fund Transfer	655,516	655,515	655,516	675,182	681,882
Rural Service Basic Transfer	1,828,503	1,828,503	1,971,503	2,061,118	2,061,118
TOTAL REVENUES	\$5,683,260	\$5,823,421	\$5,678,205	\$5,993,040	\$6,049,740
APPROPRIATION SUMMARY:					
Administration	\$175,236	\$179,500	\$191,500	\$195,840	\$195,840
Engineering	-	-	-	-	-
TOTAL APPROPRIATIONS	\$175,236	\$179,500	\$191,500	\$195,840	\$195,840
ANALYSIS					
FY12 revenues are recommended to increase 2.9% over current budgeted amounts for this program.					
List issues for FY12 budget:					
1.Intergovernmental Transfers decrease by \$357,663 or 10.8%					
2.Miscellaneous revenue increases by \$263,000					
3.Rural Services Basic Transfer increases by \$235,105 or 12.9%					
4. Total revenue changes between FY11 and FY12 is \$172,109					
List capital, personnel and vehicle changes:					
1.					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Roadway Maintenance (27B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	1.00	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer	10.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	24.60	24.60	24.60	24.60	24.60
APPROPRIATION SUMMARY:					
Bridges/Culverts	\$70,092	\$24,000	\$195,000	\$195,000	\$195,000
Road Maintenance	1,751,218	1,646,000	1,740,000	1,815,000	1,815,000
Road Clearing	164,821	160,000	175,000	175,000	175,000
Snow/Ice Control	401,141	353,000	437,500	439,500	439,500
Traffic Control	178,645	176,500	208,500	182,000	182,000
TOTAL APPROPRIATIONS	\$2,565,917	\$2,359,500	\$2,756,000	\$2,806,500	\$2,806,500
ANALYSIS					
FY12 appropriations are recommended to increase 18.9% over current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Bridges/culverts \$171,000 over current budget amount but remain same as current projected amount					
2. Road Maintenance to increase by \$169,000 or 10.3%					
3. Snow/Ice Control to increase by \$86,500 or 24.5%					
4. Total appropriations to increase by \$447,000					
List capital, personnel and vehicle changes:					
1.					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: General Roadway Expenditures (27C)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	4.30	4.30	4.30	4.30	4.30
APPROPRIATION SUMMARY:					
New Equipment	\$365,900	\$380,000	\$428,000	\$915,000	\$915,000
Equipment Operation	986,932	1,076,500	1,096,500	1,096,500	1,096,500
Tools/Materials/Supplies	46,721	72,500	64,000	74,000	74,000
Property/Assessment	30,126	64,000	68,000	40,000	40,000
TOTAL APPROPRIATIONS	\$1,429,679	\$1,593,000	\$1,656,500	\$2,125,500	\$2,125,500
ANALYSIS					
FY12 revenues are recommended to increase 33.4% over current budgeted amounts for this program.					
List issues for FY12 budget:					
1. New Equipment to increase \$535,000 or 140%.					
2. Total program budget to increase by \$532,000. New Equipment accounts for all of the increase in this program.					
3.					
4.					
List capital, personnel, and vehicle changes:					
1.					
2.365900					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: Roadway Construction (27D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:					
Construction	\$991,280	\$671,500	\$520,000	\$260,000	\$260,000
TOTAL APPROPRIATIONS	\$991,280	\$671,500	\$520,000	\$260,000	\$260,000

ANALYSIS

FY12 revenues are recommended to decrease 61.3% undercurrent budgeted amounts for this program.

List issues for FY12 budget:

1. Total appropriations to decrease by \$411,500 because of type of construction.
- 2.
- 3.
- 4.

List capital, personnel and vehicle changes:

- 1.
- 2.
- 3.

Sheriff's Office

Dennis Conard, Sheriff



MISSION STATEMENT: To provide progressive public safety to fulfill the diverse needs of citizens through the expertise of our professional staff and utilization of all available resources.

ACTIVITY/SERVICE:	Sheriff's Administration	DEPARTMENT:	28A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Ratio of administrative staff to personnel of < or = 2.5%			2.49	2.1	

PROGRAM DESCRIPTION:

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Increase cost savings on supply orders	All supply orders >\$50 will be cross-referenced against 3 suppliers to ensure lowest price and greatest value.		3	3	
Decrease the number of exceptions on purchase card exception report	2% of PC purchases will be included on the exception report, with all exceptions being cleared by the next PC cycle.		2%	2%	
All payroll will be completed and submitted by deadline.	100% of Sheriff's Office payroll will be completed by the end of business on the Tuesday following payroll Monday.		100%	100%	

ACTIVITY/SERVICE:	Traffic Enforcement	DEPARTMENT:	28B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2010-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of traffic citations			N/A		

PROGRAM DESCRIPTION:

Uniformed law enforcement patrolling Scott County to ensure compliance of traffic laws and safety of citizens and visitors to Scott County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To increase the number of hours of traffic safety enforcement/seat belt enforcement.	Complete 600 hours of traffic safety enforcement/seat belt enforcement.		N/A	600	N/A
Reduce the amount of traffic accidents in Scott County.	Reduce the number of traffic accidents from fiscal year 2010 in Scott County by 5%.		N/A	242	N/A
Respond to calls for service in a timely manner	Respond to calls for service within 5.5 minutes		N/A	5.5	N/A
Increase visibility in high call areas	Complete 14 hours per week/per shift of DDACTS (Data Driven Approaches to Crime and Traffic Safety)	N/A	N/A	2184	N/A

ACTIVITY/SERVICE:		DEPARTMENT:		28C					
BUSINESS TYPE:		Core Service		RESIDENTS SERVED:					
BOARD GOAL:		Financially Sound Gov't		FUND:	01 General	BUDGET:			
OUTPUTS		2010-11		2011-12		2010-12		3 MONTH	
		ACTUAL		GOAL		PROJECTED		ACTUAL	
The number of inmates attending inmate programming									
The number of inmate and staff meals prepared									
Jail occupancy									
Number and type of inmate/prisoner transports									

PROGRAM DESCRIPTION:

Provide safe and secure housing and care for all inmates in the custody of the Sheriff.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Operate a secure jail facility	Maintain zero escapes from the Jail facility		N/A	0	N/A
Operate a safe jail facility	Maintain zero deaths within the jail facility		N/A	0	N/A
Classification of prisoners	100 % of all prisoners booked into the Jail will be classified as to the crime committed		N/A	100	N/A

ACTIVITY/SERVICE:		DEPARTMENT: 28E		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2010-12 PROJECTED
				3 MONTH ACTUAL
Number of attempts of service made.				
Number of papers received.				
Cost per civil paper received.				

PROGRAM DESCRIPTION:

Serve civil paperwork in a timely manner.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Timely service for mental injunctions and protective orders	All mental injunctions and protective orders will be attempted the same day of receipt.		N/A	1	N/A
No escapes during transportation of mental committals	Zero escapes of mental committals during transportation to hospital facilities		N/A	0	N/A
Timely service of civil papers	All civil papers will be attempted at least one time within the first 7 days of receipt		N/A	7	N/A
Increase percentage of papers serviced	Successfully serve at least 93% of all civil papers received		N/A	93	N/A

ACTIVITY/SERVICE:		DEPARTMENT: 28I		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2010-12 PROJECTED
		3 MONTH ACTUAL		
Crime Clearance Rate			60%	65%

PROGRAM DESCRIPTION:

Investigates crime for prosecution.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Complete home compliance checks on sex offenders in Scott County.	Complete 300 home compliance checks annually on sex offenders		N/A	300	N/A
To increase drug investigations by the Special Operations Unit	Investigate 15 new drug related investigations per quarter		N/A	60	
To increase the number of follow up calls with victims of cases of sexual assault, child abuse and domestic violence.	Increase the number of follow up calls with reviewed sexual assault, child abuse and domestic violence cases by 15 per quarter		N/A	60	N/A
Increase burglary and theft investigations	100% of burglaries and thefts will be checked against local pawn shops' records		N/A	100%	N/A

ACTIVITY/SERVICE:		DEPARTMENT: 28J		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2010-12 PROJECTED
		3 MONTH ACTUAL		
Number of prisoners handled by bailiffs		7760	10000	10436
Number of warrants served by bailiffs				2609

PROGRAM DESCRIPTION:

Ensures a safe environment for the Scott County Courthouse, Courtrooms, and Scott County campus.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
No escapes during transporting inmates to and from court	Allow zero escapes when transporting inmates to and from court in the Scott County Complex		N/A	0	N/A
No escapes when transporting inmates from one facility to another	Allow zero escapes when transporting inmates from one facility to another		N/A	0	N/A
No weapons will be allowed in the Scott County Courthouse or Administration Building	Allow zero weapons into the Scott County Courthouse or Administration Building beginning January 1, 2011		N/A	0	N/A
No injuries to courthouse staff or spectators during trial proceedings	Ensure zero injuries to courthouse staff or spectators during trial proceedings		N/A		N/A

ACTIVITY/SERVICE:		DEPARTMENT: 28M		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2010-12 PROJECTED
		3 MONTH ACTUAL		
Maintain administrative costs to serve paper of < \$30			28	
Number of civil papers received for service				

PROGRAM DESCRIPTION:

Ensures timely customer response to inquiries for weapons permits, civil paper service, and record requests.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Timely process of civil papers.	Civil papers, excluding garnishments, levys and sheriff sales, will be entered and given to a civil deputy within 3 business days.		N/A	3	N/A
Respond to weapons permit requests in a timely fashion.	All weapons permit requests will be completed within 30 days of application.		N/A	30	N/A
Timely process of protective orders and mental injunctions.	All protective orders and mental injunctions will be entered and given to a civil deputy for service the same business day of receipt.		N/A	1	N/A
Timely response to requests for reports/records	All report and record requests will be completed within 72 hours of receipt		N/A	72	N/A

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Sheriff Administration (28A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
316-A Office Administrator		0.60	0.60	0.60	0.60
271-A Office Supervisor	0.60	-	-	-	-
198-A Senior Clerk					
220-A Senior Accounting Clerk/Receptionist		1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.60	3.60	3.60	3.60	3.60
REVENUE SUMMARY:					
Miscellaneous	\$1,474	\$700	\$700	\$700	\$700
TOTAL REVENUES	\$1,474	\$700	\$700	\$700	\$700
APPROPRIATION SUMMARY:					
Personal Services	\$336,251	\$345,714	\$347,300	\$358,009	\$358,009
Equipment	245	670	670	670	670
Expenses	10,077	14,950	14,755	14,950	14,950
Supplies	9,464	10,162	11,373	11,373	11,373
TOTAL APPROPRIATIONS	\$356,037	\$371,496	\$374,098	\$385,002	\$385,002
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase by \$1,211 or 4.7% over current budgeted levels due to an increase in clothing.					
FY12 revenues are recommended to remain the same as current budgeted amounts for this program.					
List issues for FY12 budget:					
1.					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1.					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Patrol (28B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	1.00	1.00	1.00	1.00
464-A Lieutenant	3.00	3.00	3.00	3.00	3.00
451-E Sergeant	4.00	4.00	4.00	4.00	4.00
329-E Deputy	18.00	18.00	18.00	18.00	18.00
TOTAL POSITIONS	26.00	26.00	26.00	26.00	26.00
REVENUE SUMMARY:					
Intergovernmental	\$28,613	\$74,500	\$45,900	\$50,000	\$50,000
Fees and Charges	1,076	1,200	900	1,200	1,200
Miscellaneous	80,612	11,000	41,500	41,000	41,000
TOTAL REVENUES	\$110,301	\$86,700	\$88,300	\$92,200	\$92,200
APPROPRIATION SUMMARY:					
Personal Services	\$2,209,518	\$2,217,509	\$2,250,373	\$2,300,910	\$2,300,910
Equipment	16,115	5,355	5,355	52,650	21,255
Expenses	164,525	177,820	160,750	178,040	175,540
Supplies	168,459	169,279	162,686	176,244	171,279
TOTAL APPROPRIATIONS	\$2,558,617	\$2,569,963	\$2,579,164	\$2,707,844	\$2,668,984
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase by 15.5% or \$54,480 over current budgeted levels.					
FY12 revenues are recommended to increase by 6.3% or \$5,500 over current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Ammunition					
2. Training needs					
3. Other Equipment needs - mainly bullet proof vests for EST and deputies per the contract					
4.					
List capital, personnel ,and vehicle changes:					
1. Secure drug storage at Tremont facility					
2. Usual replacement of high mileage vehicles - 6 vehicles					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Corrections Division (28C)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
540-A Assistant Jail Administrator	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	-	-	-	-	-
406-A Shift Commander (Corrections Lieutenant)	2.00	2.00	2.00	2.00	2.00
400-A Support/Program Supervisor	-	-	-	-	-
353-A Corrections Lieutenant	-	-	-	-	-
332-A Corrections Sergeant	14.00	15.00	15.00	15.00	15.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator	2.00	2.00	2.00	2.00	2.00
289-A Classification Specialist	2.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
246-H Correction Officer	56.00	59.00	59.00	59.00	59.00
220-A Bailiffs	11.25	11.20	11.20	11.20	11.20
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	-	-
177-C Inmate Services Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
141-C Clerk II	-	-	-	-	-
Laundry Officer		1.0	0	0	0
TOTAL POSITIONS	102.85	107.80	106.80	105.80	105.80
REVENUE SUMMARY:					
Intergovernmental	\$53,032	\$10,000	\$0	\$20,500	\$20,500
Fees and Charges	377,118	551,650	513,500	551,650	551,650
Miscellaneous	3,293	2,100	500	2,100	2,100
TOTAL REVENUES	\$433,443	\$563,750	\$514,000	\$574,250	\$574,250
APPROPRIATION SUMMARY:					
Personnel Services	\$6,916,178	\$7,060,020	\$7,308,115	\$7,491,856	\$7,491,856
Equipment	17,111	51,725	6,355	66,355	34,715
Expenses	159,691	151,640	160,495	154,740	153,240
Supplies	476,916	625,334	623,697	625,334	625,334
TOTAL APPROPRIATIONS	\$7,569,896	\$7,888,719	\$8,098,662	\$8,338,285	\$8,305,145
ANALYSIS					
FY12non-salary costs for this program are recommended to increase 2.2% or \$17,730 over current budgeted levels.					
FY12 revenues are recommended to increase 1.9% or \$10,500 over current budgeted amounts for this program.					
List issues for FY12 budget:					
1. Other Equipment needs					
2.					
3.					
4.					
List capital, personnel ,and vehicle changes:					
1. Personal Data Assistants for corrections staff in housing units					
2. Intake hallway cameras					
3. Carpet replacement					
4. Courthouse and Jail metal detector replacements					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: Support Services Division (28H/M)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
464-A Lieutenant		1.00	-	-	-	-
300-A Chief Telecommunications Operator		1.00	1.00	1.00	-	-
316-A Office Administrator			0.40	0.40	0.40	0.40
271-A Office Administrator		0.40	-	-	-	-
271 -Lead Public Safety Dispatcher		3.00	3.00	3.00	-	-
252-A Public Safety Dispatcher		8.00	8.00	8.00	-	-
191-C Senior Accounting Clerk		1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk		1.00	1.00	1.00	1.00	1.00
162-A Warrant Clerk		1.00	1.00	1.00	-	-
162-A Clerk III		3.50	3.95	3.50	3.50	3.50
TOTAL POSITIONS		19.90	19.35	18.90	5.90	5.90
REVENUE SUMMARY:						
Licenses and Permits		\$22,175	\$13,000	\$20,000	\$17,000	\$17,000
Fees and Charges		3,674	2,450	2,500	2,450	2,450
Miscellaneous		90	100	100	100	100
TOTAL REVENUE		\$25,939	\$15,550	\$22,600	\$19,550	\$19,550
APPROPRIATION SUMMARY:						
Personal Services		\$1,229,507	\$331,836	\$335,465	\$343,716	\$343,716
Equipment		5,633	9,440	2,325	2,325	2,325
Expenses		325,947	157,905	109,225	30,870	53,870
Supplies		14,059	15,081	6,355	6,355	6,355
TOTAL APPROPRIATIONS		\$1,575,146	\$514,262	\$453,370	\$383,266	\$406,266
ANALYSIS						
FY12 non-salary costs for this program are recommended to decrease 65.7% under current budgeted levels due to transferring costs from 28H to the SECC budget.						
FY12 revenues are recommended to increase 25.7% or \$4,000 over current budgeted amounts for this program.						
List issues for FY12 budget:						
1. Telephone expenses						
2.						
3.						
4.						
List capital, personnel and vehicle changes:						
1.						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Criminal Investigations Division (28E/I)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	-	-	-	-
451-E Sergeant	2.00	2.00	2.00	2.00	2.00
329-E Deputy	13.00	13.00	13.00	13.00	13.00
Civil Evidence Technician	-	-	-	-	-
464-A Lieutenant	-	1.00	1.00	1.00	1.00
TOTAL POSITIONS	16.00	16.00	16.00	16.00	16.00
REVENUE SUMMARY:					
Intergovernmental	\$82,142	\$35,000	\$36,500	\$56,500	\$56,500
Fees and Charges	349,419	302,000	307,000	302,000	302,000
Miscellaneous	4,725	3,500	5,500	3,500	3,500
TOTAL REVENUES	\$436,286	\$340,500	\$349,000	\$362,000	\$362,000
APPROPRIATION SUMMARY:					
Personnel Services	1,226,048	\$1,285,348	\$1,330,824	\$1,355,721	\$1,355,721
Equipment	659	25	25	25	25
Expenses	41,850	48,087	44,092	48,087	48,087
Supplies	41,086	48,979	49,878	50,991	50,991
TOTAL APPROPRIATIONS	\$1,309,643	\$1,382,439	\$1,424,819	\$1,454,824	\$1,454,824
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase 3.1% over current budgeted levels.					
FY12 revenues are recommended to increase 53.1% over current budgeted amounts for this program due to an increase in the Violence Against Women federal grant.					
List issues for FY12 budget:					
1.					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. Usual replacement of high mileage vehicles - 2 vehicles					
2.					
3.					

Board of Supervisors



MISSION STATEMENT: To enhance county services for citizens and county departments by providing effective management and coordination of services.

ACTIVITY/SERVICE:	Legislative Policy and Policy Dev	DEPT/PROG:	29A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	All	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of special meetings with brds/comm and agencies					
Number of agenda discussion items					
Number of agenda items for Board goals					

PROGRAM DESCRIPTION:

Formulate clear vision, goals, and priorities for County Departments. Legislate effective policies and practices that benefit and protect County residents. Plan for and adopt policies and budgets that provide for long term financial stability.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Participate in special meetings and discussions to prepare for future action items.	95% attendance at the 54 Committee of the Whole sessions for Board action.		100%		

ACTIVITY/SERVICE:	Intergovernmental Relations	DEPT/PROG:	29A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
Attendance of members at Bi-State Regional Commission			95%		
Attendance of members at State meetings					
Attendance of members at appt boards and commissions meetings			100%		
Number of proclamation or letters of support actions					

PROGRAM DESCRIPTION:

Provide leadership in the Quad Cities and especially in Scott County to create partnerships that enhance the quality of life of the residents. Collaborate with other organizations seen as vital to Scott County's success. Be a model for other jurisdictions.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Board members serve as ambassadors for the County and strengthen intergovernmental relations.	Percent attendance of board members at intergovernmental meetings.		95%	95%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Legislation & Policy (29A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:					
Miscellaneous	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$259,603	\$261,732	\$273,620	\$281,287	\$281,287
Expenses	4,864	10,700	10,700	10,700	10,700
Supplies	264	825	825	825	825
TOTAL APPROPRIATIONS	\$264,731	\$273,257	\$285,145	\$292,812	\$292,812
ANALYSIS					
FY12 non-salary costs for this program are recommended to remain unchanged from the FY11 budgeted level.					

Treasurer

Bill Fennelly, County Treasurer



MISSION STATEMENT: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service (SERVICE).

ACTIVITY/SERVICE:	Tax Collections	DEPARTMENT:	30B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Issue tax/SA statements and process payments			190000	192000	
Issue tax sale certificates			2100	21000	
Process elderly tax credit applications			800	800	

PROGRAM DESCRIPTION:

Collect all property taxes and special assessments due within Scott County. Report to each taxing authority the amount collected for each fund. Send, before the 15th of each month, the amount of tax revenue, special assessments, and other moneys collected for each taxing authority in the County for direct deposit into the depository of their choice.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Mail all collection reports to taxing authorities prior to the 10th of each month.	Start apportioning process immediately after the close of the month to ensure completion in a timely manner.	100%	100%	
Serve 80% of customers within 15 minutes of entering que.	Provide prompt customer service by ensuring proper staffing levels.	80%	80%	

ACTIVITY/SERVICE:	Motor Vehicle Reg - Courthouse	DEPARTMENT:	30C		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of vehicle renewals processed			15800	158000	
Number of title and security interest trans. processed			68000	68000	
Number of junking & misc. transactions processed			12000	12100	

PROGRAM DESCRIPTION:

Provide professional motor vehicle service for all citizens. The Treasurer shall issue, renew, and replace lost or damaged vehicle registration cards or plates and issue and transfer certificates of title for vehicles.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2010-12 GOAL	2010-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Serve 80% of customers within 15 minutes of entering queue.	Provide prompt customer service by ensuring proper staffing levels.		80%	80%	
Retain \$1.2 million in Motor Vehicle revenues.	Maximize revenue retained by the County.		\$1,200,000	\$1,200,000	

ACTIVITY/SERVICE:	County General Store	DEPARTMENT:	30D		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Total dollar amount of property taxes collected			1170000	117000	
Total dollar amount of motor vehicle plate fees collected			6300000	6300000	
Total dollar amt of MV title & security interest fees collected			2500000	6300000	

PROGRAM DESCRIPTION:

Professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2010-12 GOAL	2010-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
Serve 80% of customers within 15 minutes of entering queue.	Provide prompt customer service by ensuring proper staffing levels.	80%	80%	
Process at least 4.5% of property taxes collected.	Provide an alternative site for citizens to pay property taxes.	4.50%	4.50%	
Process at least 29% of motor vehicle plate fees collected.	Provide an alternative site for citizens to pay MV registrations.	29%	29%	

ACTIVITY/SERVICE:	Accounting/Finance	DEPARTMENT:	30E		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Financially Sound Gov't	FUND:	01 General	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of receipts issued			3700	3700	
Number of warrants/checks paid			15000	15000	
Dollar amount available for investment annually			350,000,000	350,000,000	

PROGRAM DESCRIPTION:

Provide professional accounting, cash handling, and investment services to Scott County following generally accepted accounting principles.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2010-12 GOAL	2010-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Investment earnings at least 10 basis points above Federal Funds rate.	Invest all idle funds safely, with proper liquidity, and at a competitive rate.		100%	100%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Treasurer Administration (30A)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	0.30	0.30	0.30	0.30	0.30
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	1.60	1.60	1.60	1.60	1.60
APPROPRIATION SUMMARY:					
Personal Services	\$167,047	\$171,748	\$172,219	\$176,856	\$176,856
Equipment	\$0	\$0	\$0	\$0	\$0
Expenses	5,734	8,180	8,180	8,180	8,180
Supplies	420	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS	\$173,201	\$181,278	\$181,749	\$186,386	\$186,386
ANALYSIS					
FY12 non-salary costs for this program are recommended to remain unchanged from current budgeted levels.					
There are no revenues credited to this program.					
List issues for FY12 budget:					
1. Upon the retirement of an employee listed at 0.6 FTE's it is recommended that the position be increased to 1.0 FTE's. The additional cost, estimated at \$7,000, will be funded by the department's increase in revenues, which is budgeted at \$49,995.					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Tax Collection (30B)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
151-C Multi-Service Clerk	6.30	6.30	6.30	6.30	6.30
TOTAL POSITIONS	7.10	7.10	7.10	7.10	7.10
REVENUE SUMMARY:					
Penalties & Interest on Taxes	\$790,006	\$825,000	\$820,000	\$790,000	\$790,000
Fees and Charges	197,257	170,625	170,750	175,650	175,650
Miscellaneous	-	7,000	5,000	5,000	5,000
TOTAL REVENUES	\$987,263	\$1,002,625	\$995,750	\$970,650	\$970,650
APPROPRIATION SUMMARY:					
Personal Services	\$363,920	\$367,751	\$372,333	\$426,235	\$386,691
Expenses	12,567	14,820	14,870	9,368	14,870
Supplies	13,794	15,300	15,450	17,326	15,450
TOTAL APPROPRIATIONS	\$390,281	\$397,871	\$402,653	\$452,929	\$417,011
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase 0.7% above current budgeted levels. This is a transfer of costs from another Treasurer program and has no effect on the department's total appropriations.					
FY12 revenues are recommended to decrease 3.2% from current budgeted amounts for this program. This is due to a decline in penalties and costs associated with unpaid current taxes.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel, and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Motor Vehicle Courthouse (30C)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
151-C Multi-clerk	6.30	6.30	6.30	6.30	6.30
TOTAL POSITIONS	7.60	7.60	7.60	7.60	7.60
REVENUE SUMMARY:					
Fees and Charges	\$1,214,527	\$1,178,530	\$1,227,550	\$1,267,300	\$1,267,300
Miscellaneous	(11)	-	-	-	-
TOTAL REVENUES	\$1,214,516	\$1,178,530	\$1,227,550	\$1,267,300	\$1,267,300
APPROPRIATION SUMMARY					
Personal Services	\$410,743	\$425,255	\$432,949	\$446,378	\$446,378
Expenses	1,242	3,730	3,680	3,680	3,680
Supplies	21,676	22,800	22,450	22,450	22,450
TOTAL APPROPRIATIONS	\$433,661	\$451,785	\$459,079	\$472,508	\$472,508
ANALYSIS					
FY12 non-salary costs for this program are recommended to decrease 1.5% under current budgeted levels. This is due to a transfer of costs to another Treasurer program.					
FY12 revenues are recommended to increase 7.5% over current budgeted amounts for this program. The increase in revenues is credited to higher vehicle registration fees.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: County General Store (30D)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
151-C Multi-Service Clerk	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	6.10	6.10	6.10	6.10	6.10
REVENUE SUMMARY:					
Miscellaneous	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$370,236	\$370,559	\$385,946	\$403,755	\$403,665
Expenses	993	2,860	2,860	2,860	2,860
Supplies	963	2,625	2,625	2,625	2,625
TOTAL APPROPRIATIONS	\$372,192	\$376,044	\$391,431	\$409,240	\$409,150
ANALYSIS					
FY12 non-salary costs for this program are recommended to remain unchanged from current budgeted levels.					
There are no revenues credited to this program.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel, and vehicle changes:					
1. None					
2.					
3.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
PROGRAM: Accounting/Finance (30E)					
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 REQUEST	2011-12 ADOPTED
AUTHORIZED POSITIONS:					
611-A Financial Management Supervisor	0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-C Accounting Clerk	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	5.20	5.20	5.20	5.20	5.20
REVENUE SUMMARY:					
Use of Money/Property	\$160,348	\$150,000	\$150,000	\$140,000	\$140,000
Miscellaneous	2,935	1,400	1,600	1,600	1,600
TOTAL REVENUES	\$163,283	\$151,400	\$151,600	\$141,600	\$141,600
APPROPRIATION SUMMARY:					
Personal Services	\$306,841	\$314,607	\$318,698	\$328,025	\$328,025
Expenses	39,067	54,220	54,220	54,220	54,220
Supplies	2,158	2,050	2,250	2,250	2,250
TOTAL APPROPRIATIONS	\$348,066	\$370,877	\$375,168	\$384,495	\$384,495
ANALYSIS					
FY12 non-salary costs for this program are recommended to increase 0.4% over current budgeted levels.					
FY12 revenues are recommended to decrease 6.5% from current budgeted amounts for this program. This decrease is due to continued historically low investment returns.					
List issues for FY12 budget:					
1. None					
2.					
3.					
4.					
List capital, personnel and vehicle changes:					
1. None					
2.					
3.					

BI-STATE REGIONAL COMMISSION

Director: Denise Bulat, Phone: 309-793-6300, Website: bistateonline.org



MISSION STATEMENT: To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

ACTIVITY/SERVICE:	Metropolitan Planning Organization (MPO)	DEPARTMENT:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			All Urban
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	\$24,813
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Urban Transportation Policy & Technical Committee meetings		12	12		
Urban Transportation Improvement Program document		1	1		
Mississippi River Crossing meetings		6	6		
Bi-State Trail Committee & Air Quality Task Force meetings		8	8		

PROGRAM DESCRIPTION:

Regional Urban Transportation Planning

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Road & trail construction; Bridge coordination, air quality, transit, GIS, grant applications	Maintain the region's eligibility for federal /state highway funds.	\$8.662 Million of transportation improvement programmed	\$5.2 Million of transportation improvement programmed		

ACTIVITY/SERVICE:	Regional Planning Agency (RPA)	DEPARTMENT:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			All Urban
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	\$2,070
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Region 9 Transportation Policy & Technical Committee meeting		4	4		
Region 9 Transportation Improvement Program document		1	1		
Transit Development Plan		1	1		

PROGRAM DESCRIPTION:

Regional Rural Transportation Planning

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Road & trail construction; air quality, transit, GIS, grant applications	Maintain the region's eligibility for federal /state highway funds.	\$1.237 Million of transportation improvement programmed	\$2.1 Million of transportation improvement programmed		

ACTIVITY/SERVICE:	Regional Economic Development Planning		DEPARTMENT:		
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:	All Urban	
BOARD GOAL:	Regional Leadership		FUND:	01 General	BUDGET: \$11,869
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Comprehensive Economic Development Strategy document		1	1		
Maintain Bi-State Regional data portal & website		1	1		
EDA funding grant applications		1	1		
Small Business Loans in region		3	3		

PROGRAM DESCRIPTION:

Regional Economic Development Planning

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Census Data Repository, region data portal, EDA funded projects in the region	Maintain the region's eligibility for federal economic development funds.	100%	100%		

ACTIVITY/SERVICE:	Regional Services		DEPARTMENT:		
BUSINESS TYPE:	Core Service		RESIDENTS SERVED:	All Urban	
BOARD GOAL:	Regional Leadership		FUND:	01 General	BUDGET: \$32,344
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Joint purchasing bids and purchases		19	19		
Administrator/Elected/Department Head meetings		25	25		

PROGRAM DESCRIPTION:

Coordination of Intergovernmental Committees & Regional Programs

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Regional coordination, cooperation and communication for implementation of joint efforts	Maintain the region's cooperation and cost savings in joint efforts	100%	100%		

ACTIVITY/SERVICE:	Legislative Technical Assistance	DEPARTMENT:			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Regional Leadership	FUND:	01 General	BUDGET:	\$15,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Legislative technical assistance contract		1	1		
Legislative technical assistance contractor meetings		3	3		

PROGRAM DESCRIPTION:

Coordination of Regional Legislative Technical Assistance Programs

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Protect and expand existing Rock Island Arsenal functions and support systems	Regional coordination, cooperation and communication for legislative technical assistance contracts	100%	100%		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Bi-State Regional Commission						
PROGRAM: Regional Plan/Tech Assistance (36A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		22.50	22.00	23.50	23.00	
REVENUE SUMMARY:						
Membership Fees		305,962	307,217	307,224	307,224	
Charges for Services		378,888	369,700	410,541	416,673	
Federal/State Funding		189,542	135,788	207,891	130,722	
Transportation		814,695	830,646	843,997	846,470	
SUB-TOTAL REVENUES		\$1,689,087	\$1,643,351	\$1,769,653	\$1,701,089	
Scott County Contribution		71,096	71,096	86,096	86,096	86,096
TOTAL REVENUES		\$1,760,183	\$1,714,447	\$1,855,749	\$1,787,185	
APPROPRIATION SUMMARY:						
Personal Services		-	1,491,964	-	-	
Equipment		12,357	5,500	4,600	3,500	
Expenses		202,750	210,741	265,240	265,241	
Occupancy		49,992	49,992	55,421	55,421	
TOTAL APPROPRIATIONS		\$265,099	\$1,758,197	\$325,261	\$324,162	
ANALYSIS						
FY11 budget includes \$15,000 for the Hurt-Norton contract. This item was budgeted in non-department. Bi-State has taken over the responsibility of this contract from the defunct Quad Cities Development Group.						

BUFFALO

Director: Phil Jones, Phone: 563-528-1013, Website: buffaloambulance.com

**MISSION STATEMENT:**

ACTIVITY/SERVICE:	911 Ambulance	DEPARTMENT:		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:
				\$22,650
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	3 MONTH
			PROJECTED	ACTUAL
911 calls responds			850	214
911 calls answered			850	214
Calls audited			850	214
Average response times			8 min	8.3 min

PROGRAM DESCRIPTION:

Basic life support and advanced life support at the paramedic level and emergency and transfer service within geographical area "A" of the Scott County Code of Ordinances, Chapter 28, Ambulance Service standby and/or back-up for areas "B","C","D",and "E"

PERFORMANCE MEASUREMENT		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				
To maintain 1 unit at paramedic level 24 hours a day 7 days a week.	This will insure minimum 911 coverage for this area		100%	100%	100%

ACTIVITY/SERVICE:	911 Ambulance	DEPARTMENT:		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:
				\$10,000
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	3 MONTH
			PROJECTED	ACTUAL
911 calls responds			850	214
911 calls answered			850	214
Calls audited			850	214
Average response times			8 min	8.3 min

PROGRAM DESCRIPTION:

Reimbursement to be utilized for payment of staff

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To maintain 2 units 24 hours a day 7 days week	This will allow us to expand our geographical area and provide more resources to the other areas of the county.		100%	75%	100%

ACTIVITY/SERVICE:	911 Ambulance	DEPARTMENT:			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	7000
					\$10,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
To maintain 3 units 24 hours a day 7 days week	This will allow us to expand our geographical area and provide more resources to the other areas of the county.		100%	50%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Buffalo Ambulance						
PROGRAM: Emergency Care & Transfer (37A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		-	15.00	25.00	25.00	25.00
TOTAL POSITIONS		-	15.00	25.00	25.00	25.00
REVENUE SUMMARY:						
Municipal Subsidy		2,500	8,000	6,000	8,000	8,000
Service Fees		354,704	485,000	485,000	500,000	500,000
Other		11,149	473,000	473,000	510,000	510,000
SUB-TOTAL REVENUES		\$368,353	\$966,000	\$964,000	\$1,018,000	\$1,018,000
Scott County Contribution		42,651	22,650	32,650	32,650	32,650
Funding Reserve		-	10,000		-	-
TOTAL COUNTY CONTRIBUTION		\$42,651	\$32,650	\$32,650	\$32,650	\$32,650
TOTAL REVENUES		\$411,004	\$998,650	\$996,650	\$1,050,650	\$1,050,650
APPROPRIATION SUMMARY:						
Personal Services		363,341	435,000	509,000	520,000	520,000
Admin		105,354	103,000	113,000	113,000	113,000
Equipment		67,642	79,500	65,500	62,500	62,500
Expenses		20,533	80,000	70,000	70,000	70,000
Supplies		10,025	6,000	7,200	4,500	4,500
Occupancy		8,824	7,500	8,800	9,000	9,000
Training		11,350	10,000	5,000	5,000	5,000
Adjustments		-	240,000	240,000	250,000	250,000
TOTAL APPROPRIATIONS		\$ 587,069	\$ 961,000	\$ 1,018,500	\$ 1,034,000	\$ 1,034,000
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease <u>0</u> % under current budgeted levels.						
FY12 revenues are recommended to increase/decrease <u>0</u> % over current budgeted amounts for this program.						
List issues for FY12 budget:						
1. Calls in service area covered by county contribution continue to increase.						
2. Contracts with local businesses increasing overall workload.						
3. Satellite facility drawn, in planning stage.						
4. Providing paramedic coverage for other volunteer agencies.						
List capital, personnel and vehicle changes:						
1. none						
2.						
3.						

Center for Active Seniors, Inc. (CASI)

President/CEO: Thomas Bahls, Phone: 563-386-7477, Website: casiseniors.org

MISSION STATEMENT: To provide services that meet the needs of older adults, and fosters respect, dignity and quality of life.

ACTIVITY/SERVICE:	Outreach	DEPARTMENT:	39A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	700		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET:	\$117,317
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Client Contacts					
Collateral Contacts					
Unduplicated # Served					

PROGRAM DESCRIPTION:

To assist Scott County senior citizens in maintaining independent living by A) completing comprehensive assessments to determine individual needs: B) referrals to local, state and federal programs and services C) providing referral/assistance to determine individual needs. D) implementation and monitoring of programs and services for client.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Client and family/caregiver gain supported access to available services and benefits, financial resources and planning support for the future.	75% of participants will accept supported home and community based services. These services will improve participants quality of life and allow them to remain in their homes longer. This outcome will be measured through phone surveys and agency records.				
Client maintains a level of independence and remains at home for a longer length of time and reports a stable or improved quality of life.	90% of participants receiving services report maintained or improved quality of life. This outcome will be measured by phone surveys taken by the clients and/or caregivers. Feedback and/or comments will also be documented during all visits.				
	65% of participants will remain in their home after 1 year of utilizing support services. This outcome will be measured through surveys, agency records, and follow up visits.				

ACTIVITY/SERVICE:	Transportation	DEPARTMENT:	39B		
BUSINESS TYPE:	Semi-core Service	RESIDENTS SERVED:	125		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET:	\$22,300
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Requests					
Passengers Transported (all areas)					
Cost/Client Transported (all areas)					

PROGRAM DESCRIPTION:

To enhance quality of life for the elderly and disabled people in Scott County by providing safe, dependable and cost effective transportation services to adult day services participants. We will continue to maintain our equitable agreements with the transportation provider and practice effective cost-controls.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Potential participants and their families/caregiver gain knowledge of transportation services to Jane's Place Adult Day Services.	100% of older adults, families and caregiver interested in adult day services receive information through a home visit from CASI senior advocate, tour of Jane's Place or mail.				
	95% of participants are satisfied with transportation. This outcome will be measured by written and phone surveys given to participants and/or caregivers.				

ACTIVITY/SERVICE:	Adult Day Services	DEPARTMENT:	39 C		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	228		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$14,286	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Unduplicated Clients					
Client Hours					
Admissions					

PROGRAM DESCRIPTION:

To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. Jane's Place provides a range of supervised therapeutic activities in a group setting, from 7am-4:30pm, Monday-Friday.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Older adults and their families/caregivers gain knowledge and access to benefits of adult day services.	100% of older adults, families and caregiver interested in adult day services receive information through a home visit from CASI senior advocate, tour of Jane's Place or mail.				
Participants become involved with a number of planned and spontaneous activities based on their personal interests and abilities.	95% of all participants are engaged in 3 or more daily activities. This outcome will be measured by activity participation records.				
Participant maintains a level of independence and remain at home for a longer length of time.	95% of ADC participants and caregivers will be satisfied with programs and activities and will remain in program. By remaining in the program participants will be able to remain in their home longer. This outcome will be measured through surveys and individual feedback.				

ACTIVITY/SERVICE:	Volunteer	DEPARTMENT:	39D	
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:	29462	
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$41,550
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
				3 MONTH ACTUAL
Hours of Service				
Unduplicated # of Volunteers				
Dollar Value of Volunteers				

PROGRAM DESCRIPTION:

To provide to Scott County residents meaningful opportunities to volunteer, share their talents and skills and assist in activities and programs for seniors living in Scott County. The dollar value rate of \$19.51 per hour is calculated by the US Dept of Labor.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Community gains information on volunteer opportunities and the process of becoming a volunteer.	95% of potential volunteers are satisfied with volunteer opportunities at CASI. This outcome will be measured by comments, feedback, and unduplicated # of volunteers.				
Volunteers of all ages assist with a variety of activities and events throughout the year.	Maintain an even mix of volunteers from all ages. This outcome will be measured by keeping reports of all volunteer activity.				

ACTIVITY/SERVICE:	Leisure	DEPARTMENT:	39E	
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:	29462	
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$18,297
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
		3 MONTH ACTUAL		
# of Sessions				
Participation Per Sessions				

PROGRAM DESCRIPTION:

To provide opportunities for active adults to pursue creative and intellectual stimulation, promote physical and mental wellness, and remain socially connected through a variety of activities, programs and special events.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Community gains awareness of CASI activities and special events	Number of community presentations. This outcome will be measured by agency records of all community presentations given.				
Participation in CASI activities and special events aids in helping older adults to maintain their independence and sense of involvement and contributes to more successful aging.	90% of senior participants are expected to attend more than one activity per month. This outcome will be measured by activity participation records.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Aging Services, Inc.						
PROGRAM: Outreach to Older Persons (39A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Social Services Coordinator		1.00	1.00	1.00	1.00	1.00
Senior Advocates		5.00	3.50	5.00	5.00	5.00
TOTAL POSITIONS		6.00	4.50	6.00	6.00	6.00
REVENUE SUMMARY:						
Title III B		\$12,500	\$12,504	\$17,500	\$17,500	\$17,500
United Way		46,183	46,184	42,418	42,418	42,418
Contributions		-	250	250	250	250
Miscellaneous		132,091	127,155	121,752	121,752	121,752
CDBG		31,814	31,820	17,000	17,000	17,000
Admin Revenue Allocation		61,475	99,234	95,889	95,889	95,889
SUB-TOTAL REVENUES		\$284,063	\$317,147	\$294,809	\$294,809	\$294,809
Scott County Contribution		117,317	117,317	117,317	117,317	117,317
TOTAL REVENUES		\$401,380	\$434,464	\$412,126	\$412,126	\$412,126
APPROPRIATION SERVICES						
Personal Services		\$427,721	\$364,218	\$396,781	\$398,683	\$398,683
Expenses		10,042	860	7,183	7,183	7,183
Supplies		2,017	109	1,300	1,300	1,300
Occupancy		3,832	1,442	5,769	5,769	5,769
TOTAL APPROPRIATIONS		\$443,612	\$366,629	\$411,033	\$412,935	\$412,935
ANALYSIS						
The FY12 non-salary costs for the total agency are recommended to increase 1.4% over the current budgeted levels. The FY12 non-salary costs for this program, Outreach, are recommended to decrease 8.7% under the current budgeted levels.						
The FY12 revenues are recommended to decrease 8.9% under the current budgeted amounts for this program. This is due to the 2.5% rate cut in Medicaid services in FY10 and FY11. The agency is expecting the lower Medicaid reimbursement rates to continue in FY12. The agency is also locked into 2 year contracts for waiver services and VA services, despite the increasing costs of such services.						
List issues for FY12 budget:						
1. Continued low Medicaid reimbursement rates (2.5% cut in FY10 and FY11).						
2. Agency locked into 2 year contracts for Medicaid services and VA services.						
3. Cuts in the City Development Block Grant (\$43,000 to \$20,000) puts strain on operating budget.						
4. United Way refocused and restructured and the agency may not get any funding from United Way after FY12.						
5. CASI hoping to partner with City of Davenport in the future, 82% of CASI members live in Davenport, possibly leveraging money from city.						
List capital, personnel and vehicle changes:						
1. None noted.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Aging Services, Inc.						
PROGRAM: Day Care/Older Persons (39C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Adult Day Center Coordinator		1.00	1.00	1.00	1.00	1.00
Adult Day Center Assistant Coordinator		1.00	1.00	1.00	1.00	1.00
Adult Day Center Nursing Assistant		1.00	1.00	1.00	1.00	1.00
Adult Day Center Facilitators		3.75	4.77	3.75	3.75	3.75
Adult Day Center Aides		1.00	1.60	1.00	1.00	1.00
TOTAL POSITIONS		7.75	9.37	7.75	7.75	7.75
REVENUE SUMMARY:						
Medicaid Waiver		\$179,059	\$185,000	\$155,221	\$155,221	\$155,221
Elder Care		11,750	11,748	11,750	11,750	11,750
Title III B		11,750	11,748	11,750	11,750	11,750
Title V		5,287	-	7,617	7,617	7,617
Veteran's Administration		69,036	67,392	130,088	130,088	130,088
United Way		12,824	12,824	13,197	13,197	13,197
Contributions		5,411	100	100	100	100
Miscellaneous		1,332	1,524	2,557	2,557	2,557
Project Income		175,327	151,936	192,415	192,415	192,415
ADC Meals		10,515	10,844	9,828	9,828	9,828
Scott County Regional Authority						
Admin Revenue Allocation		142,047	208,914	201,848	201,848	201,848
Transportation/ADC		4,484	8,036	3,424	3,424	3,424
SUB-TOTAL REVENUES		\$628,822	\$670,066	\$739,795	\$739,795	\$739,795
Scott County Contribution		14,286	14,286	14,286	26,586	26,586
TOTAL REVENUES		\$643,108	\$684,352	\$754,081	\$766,381	\$766,381
APPROPRIATION SUMMARY:						
Personal Services		\$592,392	\$590,471	\$597,136	\$597,135	\$597,135
Equipment		1,005	-	-		
Expenses		52,413	45,708	51,456	63,756	63,756
Supplies		5,153	4,888	6,950	6,950	6,950
Occup		-				
TOTAL APPROPRIATIONS		\$650,963	\$641,067	\$655,542	\$667,841	
ANALYSIS						
The FY12 non-salary costs for this program are recommended to increase 4.8% over the current budgeted levels.						
The FY12 revenues are recommended to increase 12% over current budgeted amounts for this program. This is due to the movement of Scott County funds from the Transportation program to the Day Care Center. (The Transportation program page has been eliminated so you will only see this change on this page.) CASI will absorb some of the cost of transportation and utilize Medicaid for the remaining costs. An additional \$12,300 was moved into the Day Care Center (Jane's Place) program budget.						
List issues for FY12 budget:						
1. Continued low Medicaid reimbursement rates (2.5% cut in FY10 and FY11).						
2. The Scott County contribution will increase from \$14,286 to \$26,586 by moving funds from Transportation (39B) to Day Care (39C).						
3. Cuts in the City Development Block Grant (\$43,000 to \$20,000) puts strain on operating budget.						
4. United Way refocused and restructured and the agency may not get any funding from United Way after FY12.						
5. The number of private pay consumers in Jane's Place is increasing 26%.						
List capital, personnel and vehicle changes:						
1. None noted.						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Aging Services, Inc.						
PROGRAM: Volunteer Serv/Older Persons (39D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteer/Life Options Coordinator		1.00	1.50	0.50	0.50	0.50
Listen-To-Me-Read Coordinator		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		1.30	1.80	0.80	0.80	0.80
REVENUE SUMMARY:						
United Way		\$0	\$0	\$0	\$0	\$0
Contributions		-	1,000	1,000	1,000	1,000
Project Income		-	1,000	1,000	1,000	1,000
Supplemental Grants		250	250	250	250	250
Admin Revenue Allocation		31,960	47,005	45,416	45,416	45,416
SUB-TOTAL REVENUES		\$32,210	\$49,255	\$47,666	\$47,666	\$47,666
Scott County Contribution		41,550	41,550	41,550	41,550	41,550
TOTAL REVENUES		\$73,760	\$90,805	\$89,216	\$89,216	\$89,216
APPROPRIATION SUMMARY:						
Personal Services		\$93,177	\$92,540	\$89,388	\$90,289	\$90,289
Expenses		-	900	900	900	900
Supplies		517	4,000	4,000	4,000	4,000
Occupancy		-	-	-	-	-
TOTAL APPROPRIATIONS		\$93,694	\$97,440	\$94,288	\$95,189	\$95,189
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended to decrease 2.3% under the current budgeted levels.</p> <p>The FY12 revenues are recommended to decrease 1.8% under the current budgeted amounts for this program. The Scott County contribution will remain flat in FY12 at \$41,550.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Cuts in the City Development Block Grant (\$43,000 to \$20,000) puts strain on operating budget. 2. United Way refocused and restructured after FY12 and the agency may not get any funding from United Way after FY12. 3. The agency continues to look for ways to improve public relations and increase the numbers of new and returning volunteers. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Aging Services, Inc.						
PROGRAM: Leisure Serv/Older Persons (39E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Senior Center Coordinator		1.00	1.00	1.00	1.00	1.00
Fitness Center Assistant		1.50	1.35	1.50	1.50	1.50
Assistant Activity Manager		0.50	0.50	0.50	0.50	0.50
Site Managers		0.50	0.50	0.50	0.50	0.50
Meal Site Assistant		0.75	0.25	0.75	0.75	0.75
TOTAL POSITIONS		4.25	3.60	4.25	4.25	4.25
REVENUE SUMMARY:						
Title III C		\$7,750	\$7,752		\$0	\$0
Title V		11,191	7,228	7,227	7,227	7,227
Contributions		1,314	400	400	400	400
Miscellaneous		-	-	-	-	-
CDBG		5,300	5,300			
Project Income		88,726	86,159	89,009	89,009	89,009
Supplemental Grants		-	-	-	-	-
Admin Revenue Allocation		113,636	167,130	161,477	161,477	161,477
SUB-TOTAL REVENUES		\$227,917	\$273,969	\$258,113	\$258,113	\$258,113
Scott County Contribution		18,297	18,296	18,297	18,297	18,297
TOTAL REVENUES		\$246,214	\$292,265	\$276,410	\$276,410	\$276,410
APPROPRIATION SUMMARY:						
Personal Services		\$347,767	\$360,179	\$353,658	\$329,579	\$329,579
Equipment		178	-	-	-	-
Expenses		154	872	900	900	900
Supplies		31,331	27,468	27,461	25,061	25,061
Occupancy		-	-	-		
TOTAL APPROPRIATIONS		\$379,430	\$388,519	\$382,019	\$355,540	\$355,540
ANALYSIS						
The FY12 non-salary costs for this program are recommended to decrease 8.5% under the current budgeted levels.						
The FY12 revenues are recommended to decrease 5.4% under the current budgeted amounts for this program. The Scott County contribution will remain flat in FY12 at \$18,297.						
List issues for FY12 budget:						
1. Cuts in the City Development Block Grant (\$43,000 to \$20,000) puts strain on operating budget.						
2. United Way refocused and restructured and the agency may not get any funding from United Way after FY12.						
3. The agency continues to look for ways to improve public relations thus increasing the numbers of volunteers and new activities and events.						
List capital, personnel and vehicle changes:						
1. None noted.						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Aging Services, Inc.						
PROGRAM: Congregate Meals (39F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:						
Title III C	\$	-	0	0	7750	7750
CDBG	\$	-	0	0	3300	3300
Scott County Contribution		\$0	\$0	\$0	\$10,000	\$10,000
TOTAL REVENUES		\$0	\$0	\$0	\$21,050	\$21,050
APPROPRIATION SUMMARY:						
Personnel Services		\$0	\$0	\$0	\$27,278	\$27,278
Supplies		\$0	\$0	\$0	\$2,400	\$2,400
TOTAL APPROPRIATIONS		\$0	\$0	\$0	\$29,678	\$29,678
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended at \$29,678. This is a new program funded by Scott County in FY12. Funding from Scott County was moved out of the Transportation program (39B) and put in Congregate Meals program (39F). This is <u>not</u> new, additional money to CASI. Funds have been moved around based on need within the agency.</p> <p>The FY12 revenues are recommended at \$21,050 with \$10,000 of that being a Scott County contribution. This will assist in providing meals to the consumers at CASI. In FY10 the agency served 13,449 meals to individuals at CASI.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Cuts in the City Development Block Grant (\$43,000 to \$20,000) puts strain on operating budget. 2. United Way refocused and restructured and the agency may not get any funding from United Way after FY12. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 						

Center for Alcohol & Drug Services (CADS)

Director: Joe Cowley, Phone: 563-322-2667, Website: www.cads-ia.com



MISSION STATEMENT: The Center for Alcohol & Drug Services, Inc. is a non-profit organization established to provide quality substance abuse education, prevention, assessment, treatment, and referral services for individuals, groups, and organizations in eastern Iowa and western Illinois, funded through a combination of private and public funds as well as client fees.

ACTIVITY/SERVICE:	Detoxification, Evaluation & Treatment	DEPARTMENT:		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	975	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: 295432
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	PROJECTED
				3 MONTH
				ACTUAL
Number of admissions to the detoxification unit.			975	975

PROGRAM DESCRIPTION:

The Center for Alcohol & Drug Services, Inc. will provide social (non-medical) detoxification services, evaluations, and treatment services at our Country Oaks residential facility.

PERFORMANCE MEASUREMENT		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				
Clients will successfully complete detoxification.	Clients who enter detoxification will successfully complete that process and not discharge against advice.		90%	90%	
Clients will successfully complete detoxification.	Clients who complete detoxification will transition to a lower level of care.		40%	40%	

ACTIVITY/SERVICE:	Criminal Justice Client Case Mgmt	DEPARTMENT:		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	225	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: 98000
OUTPUTS		2010-11	2011-12	2011-12
		ACTUAL	GOAL	PROJECTED
				3 MONTH
				ACTUAL
Number of clients provided case management contacts.		N/A	225	225

PROGRAM DESCRIPTION:

CADS will provide case management services for criminal justice clients referred from the Scott County Jail, the Courts, or other alternative programs.

PERFORMANCE MEASUREMENT		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				

Case management will improve the retention of high risk criminal justice clients in treatment.	An average of eight case management contacts will be provided to the 250 high risk criminal justice clients.		8	8	
Case management will improve the retention of high risk criminal justice clients in treatment.	Clients will stay engaged in treatment for at least 90 days		90	90	

ACTIVITY/SERVICE:	Jail Based Assessment & Treatment	DEPARTMENT:			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			200
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	154889
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of clients admitted to the Jail Based Treatment Program.			200	200	

PROGRAM DESCRIPTION:

CADS will provide services to inmates of the Scott County Jail at the Scott County Jail. Inmates that successfully complete the program may be placed in the halfway house or outpatient programs.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Offenders who complete the in-jail portion of the program and return to the community will continue with services at CADS.	Clients will remain involved with treatment services for at least 30 days after release from jail.		90%	90%	
Offenders who complete the in-jail portion of the program and return to the community will continue with services at CADS.	Clients will successfully complete all phases of the Jail Based Treatment Program.		40%	40%	

ACTIVITY/SERVICE:	Prevention	DEPARTMENT:			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			1500
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	40000
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of Scott County residents receiving indicated or selective prevention services.			1500	1500	

PROGRAM DESCRIPTION:

CADS will conduct substance abuse prevention and awareness programs focused on educational and informational opportunities for those at risk (selective population) and persons exhibiting the early stages of use or related problem behavior.

PERFORMANCE MEASUREMENT	2010-11	2011-12	2011-12	3 MONTH
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PERFORMANCE MEASUREMENT		ACTUAL	GOAL	PROJECTED	ACTUAL
OUTCOME:	EFFECTIVENESS:				
Indicated and selective populations receiving prevention services will gain skills and education related to substance abuse issues.	Scott County residents receiving programming will report an increase of substance abuse knowledge or life skills in dealing with substance use issues.		85%	85%	

ACTIVITY/SERVICE:	Inmate Substance Abuse Treatment	DEPARTMENT:			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			40
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	100000
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of Scott County Jail inmates referred to Country Oaks.			40	40	

PROGRAM DESCRIPTION:

CADS will provide services to inmates of the Scott County jail at our Country Oaks residential facility.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Inmates referred from the Scott County jail will successfully complete residential treatment.	Scott County Jail inmates referred to Country Oaks will successfully complete that program.		90%	90%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Alcohol and Drug Services						
PROGRAM: Outpatient Services (38A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
TOTAL POSITIONS		47.63	39.24	45.24	45.24	45.24
REVENUE SUMMARY:						
I.D.S.A. Treatment	\$ 1,261,692	\$ 1,184,789	\$ 1,160,654	\$ 1,160,654	\$ 1,160,654	
I.D.S.A. Prevention	209,091	167,808	210,762	210,762	210,762	
United Way	24,508	26,000	24,508	24,508	24,508	
Client Fees	99,170	149,437	161,302	161,302	161,302	
Insurance Payments	234,376	228,630	269,091	269,091	269,091	
Interest	18,255	12,313	10,946	10,946	10,946	
Seventh Judicial District	119,792	108,024	136,059	136,059	136,059	
Contributions	8,261	9,000	8,500	8,500	8,500	
Scott County Jail	4,765	1,000	2,400	2,400	2,400	
Local Schools	44,290	44,290	49,290	49,290	49,290	
U S Fed Probation	126,237	110,113	109,690	109,690	109,690	
Contractual Fees/Payment	235,618	143,103	82,878	82,878	82,878	
Case Manger	98,000	98,000	98,000	98,000	98,000	
SUB-TOTAL REVENUES	\$2,484,055	\$2,282,507	\$2,324,080	\$2,324,080	\$2,324,080	
Scott County Contribution	30,000	30,000	30,000	30,000	30,000	
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000	
TOTAL COUNTY CONTRIBUTION	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
TOTAL REVENUES	\$2,524,055	\$2,322,507	\$2,364,080	\$2,364,080	\$2,364,080	
APPROPRIATION SUMMARY:						
Personal Services	\$ 1,535,084	\$ 1,525,422	\$ 1,548,192	\$ 1,548,192	\$ 1,548,192	
Equipment	11,373	6,957	7,603	7,603	7,603	
Expenses	334,721	295,785	278,848	278,848	278,848	
Supplies	42,720	37,945	26,868	26,868	26,868	
Occupancy	64,425	61,849	57,322	57,322	57,322	
TOTAL APPROPRIATIONS	\$1,988,323	\$1,927,958	\$1,918,833	\$1,918,833	\$1,918,833	
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease 0% under current budgeted levels.						
FY12 revenues are recommended to increase/decrease 0% over current budgeted amounts for this program.						
List issues for FY12 budget:						
1. Increase in detox unit use (15%)						
2. Area civil commitments (Muscatine, Jackson, Clinton) increasing demands on Medical Director time (must now testify in proceeding)						
3. Medical Director (Roberts) decreasing involvement with CADS; contract hours with Dr. Mabee						
List capital, personnel and vehicle changes:						
1. Decreasing hours for Dr. Roberts						
2. Contract hours with Dr. Mabee						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Alcohol and Drug Services						
PROGRAM: Residential Services (38B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		39.56	39.17	35.78	36.17	36.17
REVENUE SUMMARY:						
I.D.S.A. Treatment	\$	906,815	\$ 832,634	\$ 888,480	\$ 888,480	\$ 888,480
United Way		17,508	18,227	17,400	17,400	17,400
Client Fees		59,459	65,956	68,018	68,018	68,018
Insurance Payments		343,372	292,422	329,483	329,483	329,483
Interest		18,709	9,234	12,061	12,061	12,061
Contributions		9,110	8,000	9,200	9,200	9,200
County Commitments		37,959	50,800	41,700	41,700	41,700
Scott County Jail		95,235	99,000	97,600	97,600	97,600
Contractual Fees		126,205	10,035	13,826	13,826	13,826
SUB-TOTAL REVENUES		\$1,614,372	\$1,386,308	\$1,477,768	\$1,477,768	\$1,477,768
Scott County Contribution		295,432	295,432	295,432	295,432	295,432
TOTAL REVENUES		\$1,909,804	\$1,681,740	\$1,773,200	\$1,773,200	\$1,773,200
APPROPRIATION SUMMARY:						
Personal Services	\$	1,503,136	\$ 1,558,211	\$ 1,564,809	\$ 1,564,809	\$ 1,564,809
Equipment		10,519	8,024	7,665	7,665	7,665
Expenses		278,798	288,536	269,206	269,206	269,206
Supplies		167,353	196,070	180,493	180,493	180,493
Occupancy		77,951	90,918	92,003	92,003	92,003
TOTAL APPROPRIATIONS		\$2,037,757	\$2,141,759	\$2,114,176	\$2,114,176	\$2,114,176
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease 0% under current budgeted levels.						
FY12 revenues are recommended to increase/decrease 0% over current budgeted amounts for this program.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Center for Alcohol and Drug Services						
PROGRAM: Jail Based Assessment and Treatment (38C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Counselors		5.00	5.00	5.00	5.00	5.00
Program Managers		0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS		5.50	5.50	5.50	5.50	5.50
REVENUE SUMMARY:						
IDSA Treatment	\$	7,387	\$ 13,297	\$ -	\$ -	\$ -
Scott County Jail Based Project		150,628	125,254	148,950	148,950	148,950
Interest		2,640	3,078	1,672	1,672	1,672
7th Judicial		-	24,372	-	-	-
Contributions		1,357	1,400	1,300	1,300	1,300
Contractual Fees		2,046	3,560	1,456	1,456	1,456
SUB-TOTAL REVENUES	\$	164,058	\$ 170,961	\$ 153,378	\$ 153,378	\$ 153,378
Scott County Contribution		154,899	154,899	154,899	154,899	154,899
TOTAL REVENUES		\$318,957	\$325,860	\$308,277	\$308,277	\$308,277
APPROPRIATION SUMMARY:						
Personal Services	\$	254,202	\$ 289,440	\$ 264,395	\$ 264,395	\$ 264,395
Equipment		1,045	517	560	560	560
Expenses		27,318	20,630	23,830	23,830	23,830
Supplies		3,322	3,960	3,043	3,043	3,043
Occupancy		1,601	1,400	1,344	1,344	1,344
TOTAL APPROPRIATIONS		\$287,488	\$315,947	\$293,172	\$293,172	\$293,172
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease <u>0</u> % under current budgeted levels.						
FY12 revenues are recommended to increase/decrease <u>0</u> % over current budgeted amounts for this program.						

Community Health Care



MISSION STATEMENT: Community Health Care serves the Quad Cities with quality health care for all people in need.

ACTIVITY/SERVICE:	Medical/Lab/X-Ray	DEPARTMENT:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		142	
BOARD GOAL:	Health Safe Community	FUND:	Choose One	BUDGET:	\$302,067
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Cost of Medical Services		92510	92510	92510	14848
Cost of Dental Services		6481	6481	6481	143
Cost of Pharmacy services		452811	452811	452811	49926
Cost of Lab Services		37870	37870	37870	2771
Cost of X-Ray services		10723	10723	10723	1119

PROGRAM DESCRIPTION:

CHC provides comprehensive primary health care for community service clients by offering medical, dental, lab, x-ray, pharmacy and mental health services

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Establish CHC as the medical and dental home for Community Services patients.	Completed audit of a percentage of Community Service patients that established CHC as Medical/Dental home.	25%	25%	25%	87%
Community Service patients will be scheduled on the same or next business day from when they presented to CHC (for acute appointments only)	Completed audit for appointment timeline.	80%	80%	80%	93%
Every Community Service Pharmacy Patient will receive counseling and education for new prescriptions, from pharmacist, about the prescription and its proper usage.	Audited completed	100%	100%	100%	100%

ACTIVITY/SERVICE:	Sliding Fee Scale	DEPARTMENT:		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	37865	
BOARD GOAL:	Health Safe Community	FUND:	Choose One	BUDGET: \$52,946

OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of Medical Encounters for clinic	97075	97075	97075	31592
Number of Dental Encounters for clinic	22925	22925	22925	13157

PROGRAM DESCRIPTION:

CHC provides comprehensive primary health care for the Quad City Population in need on a sliding fee scale basis.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
100% of Community Services Patients will be offered to complete the income verification process to see if they qualify for other programs.	Audit completed	100%	100%	100%	100%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Community Health Care						
PROGRAM: Health Serv-Comm Services (40B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		7.18	6.60	7.54	7.67	7.67
REVENUE SUMMARY:						
Scott County Contribution		\$302,067	\$302,067	\$302,067	\$302,067	\$302,067
TOTAL REVENUE		\$302,067	\$302,067	\$302,067	\$302,067	\$302,067
APPROPRIATION SUMMARY:						
Personal Services		\$242,584	\$187,682	\$187,682	\$187,682	\$187,682
Expenses		19,835	43,070	43,070	43,070	43,070
Supplies		295,785	432,817	432,817	432,817	432,817
TOTAL APPROPRIATIONS		\$558,204	\$663,569	\$663,569	\$663,569	\$663,569
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended to remain flat with the current budgeted levels.</p> <p>The FY12 revenues are recommended to remain flat with the current budgeted amounts for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. The impacts of Health Care reform. 2. Workforce shortage- doctors, dentists, nurses. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY					
ORGANIZATION: Community Health Care					
PROGRAM: Health Serv-Other (40C)					
	2009-10	2010-11	2010-11	2011-12	2011-12
	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
TOTAL POSITIONS	211.38	216.34	211.28	211.28	211.28
Iowa State Dept Health/Child Health	\$30,294	\$30,294	\$30,294	\$30,294	\$30,294
HHS-UHI	3,013,987	3,240,000	3,240,000	3,240,000	3,240,000
Patient Fees	14,427,283	15,046,600	15,046,600	15,046,600	15,046,600
HHS-Homeless	216,194	216,194	216,194	216,194	216,194
Other	1,669,659	850,566	850,566	850,566	850,566
SUB-TOTAL REVENUES	\$19,357,417	\$19,383,654	\$19,383,654	\$19,383,654	\$19,383,654
Scott County Contribution	52,946	52,946	52,946	52,946	52,946
TOTAL REVENUE	\$19,410,363	\$19,436,600	\$19,436,600	\$19,436,600	\$19,436,600
APPROPRIATION SUMMARY:					
Personal Services	\$11,886,634	\$13,109,596	\$13,109,596	\$13,109,596	\$13,109,596
Expenses	3,986,828	2,740,659	2,740,659	2,740,659	2,740,659
Supplies	1,833,439	2,061,657	2,061,657	2,061,657	2,061,657
Occupancy	610,268	760,862	760,862	760,862	760,862
TOTAL APPROPRIATIONS	\$18,317,169	\$18,672,774	\$18,672,774	\$18,672,774	\$18,672,774
ANALYSIS					
<p>The FY12 non-salary costs for this program are recommended to remain flat with the current budgeted levels.</p> <p>The FY12 revenues are recommended to remain flat with the current budgeted amounts for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. The impacts of Health Care reform. 2. Workforce shortage- doctors, dentists, nurses. 3. 4. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 					

Durant Ambulance

Mark Heuer

**MISSION STATEMENT:**

ACTIVITY/SERVICE:	Durant Ambulance	DEPARTMENT:			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			3000
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$20,000
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL

PROGRAM DESCRIPTION:

Emergency medical treatment and transport

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Respond to all 911 requests in our area			Respond to 100% of calls for service	Respond to 99% of calls for service	
Respond within 15 minutes to 90% of the 911 requests in our area			Respond within 15 minutes to 90% of 911 requests for service	We will respond within 15 minutes to 90% of 911 requests for service	

ACTIVITY/SERVICE:	Durant Ambulance	DEPARTMENT:		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 3000		
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$20,000
OUTPUTS		2009-10	2010-11	2010-11
		ACTUAL	GOAL	PROJECTED
				3 MONTH
				ACTUAL
BUSINESS TYPE:		RESIDENTS SERVED:		
BUDGET:		FUND:		

PROGRAM DESCRIPTION:

PERFORMANCE MEASUREMENT		2009-10 ACTUAL	2010-11 GOAL	2010-11 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Respond to all 911 requests in our area		Responded to 565 of 567 calls--99.6%	Respond to all 911 requests for service in our area	Respond to all 911 requests for service in our area	Responded to 154 of 155 calls for service--99.3%
Respond within 15 minutes to 90% of the 911 requests in our area		Responded within 15 minutes to 88% of calls	Respond within 15 minutes to 90% of calls for service	Respond within 15 minutes to 90% of calls for service	Responded within 15 minutes to 92.2% of the 911 requests for service

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Durant Ambulance						
PROGRAM: Emergency Care & Transfer (42A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		17.00	18.00	18.00	18.00	
TOTAL POSITIONS		17.00	18.00	18.00	18.00	
REVENUE SUMMARY:						
Political Subdivision Contracts		13,648	16,000	14,000	14,000	
Services		186,415	225,000	205,000	205,000	
Contributions		9,970	10,000	10,000	10,000	
Other		(13,657)	(7,700)	(11,700)	(11,700)	
SUB-TOTAL REVENUES		\$196,376	\$243,300	\$217,300	\$217,300	
Scott County Contribution		20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES		\$216,376	\$263,300	\$237,300	\$237,300	
APPROPRIATION SUMMARY:						
Equipment	\$	1,201	\$ 115,000	\$ 120,000	\$ 1,500	
Expenses		195,545	222,600	214,600	214,600	
Supplies		16,376	19,000	17,700	17,700	
Occupancy		7,074	6,500	7,500	7,500	
TOTAL APPROPRIATIONS		\$220,196	\$363,100	\$359,800	\$241,300	
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease <u>0</u> % under current budgeted levels.						
FY12 revenues are recommended to increase/decrease <u>0</u> % over current budgeted amounts for this program.						
List issues for FY12 budget:						
1. Volume of calls remains steady at previous years' levels.						
2. Issues with reliability of equipment increasing maintenance costs						
3. Training costs are increasing with passage of law requiring national certification for Iowa license						
4. Retirement of two veteran personnel requires training for new volunteers						
List capital, personnel and vehicle changes:						
1. none						

EMARoss Bergen, 563-344-4054, www.iascema.com

MISSION STATEMENT: The Scott County Emergency Management Agency exists under Iowa Code 29C for the purposes of county-wide preparedness, mitigation, response, recovery, detection, protection and prevention of natural or man-made disasters.

ACTIVITY/SERVICE:	Emergency Planning	DEPARTMENT:	68A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	80 EMA	county-wide
BOARD GOAL:	Service with PRIDE	FUND:		BUDGET: 30%
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Revise multihazard plan to reflect ESF format	20%	20%	20%	
Update Radiological Emergency Response Plans	100%	100%	100%	
Update QCSACP (Mississippi Response) annually	100%	100%	100%	
Achieve county-wide mitigation plan	NA	100%	100%	

PROGRAM DESCRIPTION:

IAW Iowa Code 29C.9(6) Emergency planning means the annual maintenance of: the Scott County Multi-Hazard Emergency Operations Plan; Scott County Radiological Emergency Response Plans, and; the Quad Cities Sub-Area Contingency Plan for incidents on the Mississippi River

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			
5 year project. Re-write emergency plan to reflect 15 emergency support functions	Achieving the desired outcome ensures coordinated response and recovery operations for any hazard event in Scott County	20%	20%	20%
Annual update of Scott County OffSite Radiological Emergency Response Plan (risk county Exelon)	Achieving the desired outcome ensures coordinated response operations and safety for Scott County citizens	100%	100%	100%
Annual update of Scott County OffSite Radiological Emergency Response Plan (host county DAEC)	Achieving the desired outcome ensures coordinated response operations to support evacuees from Linn County	100%	100%	100%
Mitigation Planning	Assist County in producing a mitigation plan that is accepted by FEMA	NA	100%	100%

ACTIVITY/SERVICE:	Training	DEPARTMENT:	68A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	80 EMA	Responders
BOARD GOAL:	Growing County	FUND:		BUDGET: 25%
OUTPUTS	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

EMA Coordinator Training	100%	100%	100%	
Coordinate annual RERP training	100%	100%	100%	
Coordinate or provide other training as requested				

PROGRAM DESCRIPTION:

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Meet State required 24 hours of professional development training annually	Meeting the requirement results in maintaining federal funding for this Agency	100%	100%	100%	
Coordinate / provide training for EOC staff and other agencies to support radiological emergency response	Annual documentation of coordination for or providing training required to maintain federal support of this agency.	100%	100%	100%	
Fulfill requests for training from responders, jurisdictions or private partners.	Meeting the needs of local agency / office training is a fundamental service of this agency and supports County wide readiness				

ACTIVITY/SERVICE:	Organizational	DEPARTMENT:	68A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	80 EMA	County-wide	
BOARD GOAL:	Service with PRIDE	FUND:		BUDGET: 35%	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
grant coordination activities					
information dissemination					
support to responders					
required quarterly reports. State and county		100%	100	100	

PROGRAM DESCRIPTION:

This program is what keeps this office functioning in order to provide a base to support training, exercise, planning, and, mitigation requirements for Scott County.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
This program includes information dissemination made through this agency to public and private partners meetings.					

This agency has also provided support to fire and law enforcement personnel via EMA volunteer's use of our mobile response vehicles.					
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ACTIVITY/SERVICE:	Exercises	DEPARTMENT:	68A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	County-wide		
BOARD GOAL:	Growing County	FUND:	Choose One	BUDGET:	10%
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
RERP		100%	100%	100%	
5 year HSEMD exercise program completion		100%	100%	100%	

PROGRAM DESCRIPTION:

This program includes exercise participation undertaken by the Scott County Emergency Management Agency and/or public/private response partners to meet the State 5 year plan, as well as active participation in the FEMA radiological exercise program

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
RERP evaluated or training exercises results completed without a deficiency noted	Trains all EOC and off-site agencies in the correct response to a radiological incident.	100%	100%	100%	
5 year exercise program requires a minimum of two tabletop or one functional exercise per year.	Requirement helps drive multi-agency planning for exercise goals, resulting in realistic outcomes for each agency / department	100%	100%	100%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: EMA						
PROGRAM: Emergency Preparedness (68A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	1.00	1.00	1.00	
REVENUE SUMMARY:						
Intergovernmental		\$45,618	\$38,000	\$38,000	\$40,000	
Miscellaneous		76,685	48,500	48,500	48,500	
SUB-TOTAL REVENUES		\$122,303	\$86,500	\$86,500	\$88,500	
Scott County Contribution		35,357	41,041	41,041	38,000	\$38,000
TOTAL REVENUES		\$157,660	\$127,541	\$127,541	\$126,500	
APPROPRIATION SUMMARY:						
Personal Services		\$83,487	\$85,796	\$88,363	\$88,360	
Equipment		71	6,500	6,500	6,500	
Expenses		18,891	28,425	24,425	24,425	
Supplies		3,404	6,820	7,050	7,050	
TOTAL APPROPRIATIONS		\$105,853	\$127,541	\$126,338	\$126,335	
ANALYSIS						
FY12 non-salary costs for this program are recommended to decrease 8.2% under current budgeted levels.						
FY12 revenues are recommended to into remain the same as compared to current budgeted amounts for this program.						
List issues for FY12 budget:						
1.						
2.						
3.						
4.						
List capital, personnel and vehicle changes:						
1.						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: Scott Emergency Communication Center (68C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A SECC Director		1.00	1.00	1.00	1.00	
505-A Deputy Director		1.00	1.00	1.00	1.00	
332-A Technical Support Coordinator		1.00	1.00	1.00	1.00	
Administrative Assistant			1.00	1.00	1.00	
Training/Quality Manager			1.00	1.00	1.00	
Shift Supervisor			6.00	6.00	6.00	
Dispatchers			42.00	42.00	42.00	
Warrant Clerk			2.00	2.00	2.00	
Part-time		-	2.50	2.50	2.50	
TOTAL POSITIONS		3.00	57.50	57.50	57.50	
REVENUE SUMMARY:						
Intergovernmental		\$2,783,514	\$7,029,154	\$8,379,154	\$7,188,881	
Use of Money and Propety		\$18,413				
Bond Sale Proceeds		10,125,000	-	7,500,000		
Miscellaneous		870,478				
SUB-TOTAL REVENUES		\$13,797,405	\$7,029,154	\$15,879,154	\$7,188,881	
TOTAL REVENUES		\$13,797,405	\$7,029,154	\$15,879,154	\$7,188,881	
APPROPRIATION SUMMARY:						
Personal Services		\$334,084	\$4,283,168	\$4,072,267	\$4,305,207	
Equipment		-	-	-	-	
Capital Improvements		6,798,018		9,000,000	-	
Expenses		471,127	2,049,639	2,110,375	2,175,018	
Supplies		3,903	42,000	42,000	43,695	
Debt Service		176,786	654,512	654,512	664,962	
TOTAL APPROPRIATIONS		\$7,783,918	\$7,029,319	\$15,879,154	\$7,188,882	
ANALYSIS						

Handicapped Development Center



Director: Michael McAleer, Phone: 563-391-4834 Website: handicappeddevelopment.org

MISSION STATEMENT: The Handicapped Development Center is a non-profit organization whose purpose is to plan, establish, and operate programs which provide opportunities and assistance to persons with disabilities in and around Scott County, Iowa

ACTIVITY/SERVICE:	Supported Community Living	DEPARTMENT:	CRS	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	175	
BOARD GOAL:	Health Safe Community	FUND:	10 MHDD	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-2012 GOAL	2011-2012 PROJECTED
				3 MONTH ACTUAL
Participant Days (Medicaid Service)			31,000	31,000
Participant Hours (Medicaid Service)			16000	16000
Individuals receiving 100% county funding			1	1
Individuals living in the community			175	175

PROGRAM DESCRIPTION:

Services enable people with intellectual disabilities to live safely in the community, per Code 222 and 331.439. Provides supervision/instruction in daily living skills, medication management, health/safety/hygiene skills, and transportation in group homes, rented apartments/homes and individuals' family homes. County pays non-federal share of Medicaid services, Iowa Code 249A.12 and 249A.26.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Maintain current living situation / level of services	90% of individuals will maintain current living situation/level of services.		90%	90%	

ACTIVITY/SERVICE:	Sheltered Workshop	DEPARTMENT:	ES	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	115	
BOARD GOAL:	Health Safe Community	FUND:	10 MHDD	BUDGET:
OUTPUTS		2010-11 ACTUAL	2011-2012 GOAL	2011-2012 PROJECTED
				3 MONTH ACTUAL

Number of Persons Served (utilizing 100% county funds)		46	46	
Total Number of Persons Served in Sheltered Workshop		115	115	

PROGRAM DESCRIPTION:

Work program which provides staff supervision/supports to adults with disabilities to learn work skills, habits and behaviors to achieve highest level of employment. Work provides wages, dignity, and self-sufficiency. Net subcontract income supports program (\$170,000 to \$370,000). Service enables individuals to work and gives supervision at low cost. Funds insufficient for full year.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Wages paid	A minimum of \$200,000 wages earned		\$200,000	\$200,000	
Revenue generated	A minimum of \$180,000 net subcontract revenue generated		180,000	180,000	
Subcontract work	The total number of different subcontract jobs in the sheltered workshop		560	560	

ACTIVITY/SERVICE:	HCBS Pre-Vocational/DayHab	DEPARTMENT:	ES		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	138		
BOARD GOAL:	Health Safe Community	FUND:	10 MHDD	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-2012 GOAL	2011-2012 PROJECTED	3 MONTH ACTUAL
Number of individuals served under HCBS PreVoc/DayHab program			138	138	

PROGRAM DESCRIPTION:

A day program which provides staff supervision and supports up to 8 hours daily to adults with disabilities to learn work skills, habits and behavior as well as social, recreational and independent living skills that allows them to integrate successfully into their home and community. Supervision is more cost effective than alternatives. County pays non-federal share of the Medicaid per Iowa Code 249A.12 and 249A.26.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Individuals will achieve a minimum of one goal per annual meeting	75% of Individuals will achieve a minimum of one goal per annual meeting.		75%	75%	

ACTIVITY/SERVICE:	Community Employment Svc	DEPARTMENT:	ES		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		30	
BOARD GOAL:	Health Safe Community	FUND:	10 MHDD	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-2012 GOAL	2011-2012 PROJECTED	3 MONTH ACTUAL
Number of Persons Served with 100% county funds			1	1	
Number of Persons Served in Community, not workshop (utilizing various funding sources)20				20	

PROGRAM DESCRIPTION:

Staff assistance and supports are provided to adults with disabilities to develop, obtain and maintain community employment while decreasing their dependence on government supports and subsidies and their need for more costly services. County pays non-federal share of Medicaid per Iowa Code 249A.12 and 249A.26.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Jobs in the community obtained	3 individuals obtain jobs		3	3	
Jobs maintained in the community	30 individuals will keep jobs annually		30	30	

ACTIVITY/SERVICE:	Personal Independence Svcs	DEPARTMENT:	PI		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		96	
BOARD GOAL:	Health Safe Community	FUND:	10 MHDD	BUDGET:	
OUTPUTS		2010-11 ACTUAL	2011-2012 GOAL	2011-2012 PROJECTED	3 MONTH ACTUAL
Total number of Persons Served in PI (Medicaid program)			96	96	

PROGRAM DESCRIPTION:

Personal Independence Services supports individuals with severe/multiple disabilities to function as independently as possible in all life areas. Classes include personal care, community integration, and daily living skills. Provides cost effective supervision, services and transportation during an eight hour day. Nursing, physical therapy and other specialized services are available to participants as needed. County pays non-federal share of this Medicaid service, Iowa Code 249A.12 and 249A.26.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Individuals served will remain in their current level of care, including the family home.	80% of individuals will remain in current level of care, including the family home.		80%	80%	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Residential Program (43A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		125.94	125.94	125.95	125.95	125.95
REVENUE SUMMARY:						
Client Receipts		329,591	320,000	329,200	332,300	332,300
County Paid State Cases				20,000	28,000	28,000
Other		1,369	5,000	37,500	43,700	43,700
H.U.D.		2,754	-	2,700	2,700	2,700
HCBS (T19)		3,034,213	2,947,542	3,152,992	2,887,372	2,887,372
Iowa-HCBS Match		64,583	77,951	53,600	53,600	53,600
SUB-TOTAL REVENUES		\$3,432,510	\$3,350,493	\$3,595,992	\$3,347,672	\$3,347,672
Scott County Contribution		32,081	34,530	34,530	34,530	34,530
Title XIX Matching Funds		1,309,905	1,459,507	1,355,809	1,669,234	1,669,234
TOTAL COUNTY CONTRIBUTION		1,341,986	1,494,037	1,390,339	1,703,764	1,703,764
TOTAL REVENUES		\$4,774,496	\$4,844,530	\$4,986,331	\$5,051,436	\$5,051,436
APPROPRIATION SUMMARY:						
Personal Services		\$ 4,367,482	\$ 4,503,263	\$ 4,629,546	\$ 4,697,506	\$ 4,697,506
Equipment		16,368	19,918	20,031	20,131	20,131
Expenses		96,693	120,819	131,515	128,376	128,376
Supplies		91,118	95,000	96,760	96,860	96,860
Occupancy		99,301	111,000	108,479	108,563	108,563
TOTAL APPROPRIATIONS		\$4,670,962	\$4,850,000	\$4,986,331	\$5,051,436	\$5,051,436
ANALYSIS						
<p>The FY12 non-salary costs for the total HDC budget are recommended to increase 2.3% over the current budgeted levels. The FY12 non-salary costs for this program (Residential Services) are recommended to increase 4.2% over the current budgeted levels.</p> <p>The FY12 revenues are recommended to increase 2.4% overall for HDC, but 12.7% in the total Scott County contribution due to the state managing the ID Waiver slots effective 7/1/11. The county is responsible for the non-federal match of the Medicaid slots. The total FY12 revenues for the Residential Services Program are recommended to increase 4.3%. The total Scott County contribution for the Residential Services program is recommended to increase 14% over current budgeted levels.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. The unknown future of MH/DD funding impacts all programs at HDC. 2. The state managing the ID Waiver slots effective 7/1/11 will impact the capacity at HDC- residential and sheltered workshop. 3. 100% county funded workshop is not fully funded. 4. Fewer consumers working in the workshop reduces the sub-contract income the agency brings in. 5. Increasing FMAP rate during FY12- will be at its highest level since 1996 at end of FY12. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Employment Services (43B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		41.08	41.08	42.03	42.03	42.03
REVENUE SUMMARY:						
United Way	\$ 50,300	\$ 48,000	\$ 60,462	\$ 60,462	\$ 60,462	
Subcontract Sales	208,158	300,000	280,000	280,000	280,000	
County-Paid State Cases	29,702	40,000	25,000	25,000	25,000	
IVRS	6,612	3,000	8,000	8,000	8,000	
Other	68,326	57,850	82,500	84,100	84,100	
Habilitation	107,123	78,338	107,602	97,520	97,520	
Dayhab	852,660	770,529	860,269	794,091	794,091	
HCBS (T19)	1,372	-	5,600	5,600	5,600	
SUB-TOTAL REVENUES		\$1,324,253	\$1,297,717	\$1,429,433	\$1,354,773	\$1,354,773
Scott County Contribution	213,420	194,899	194,899	194,899	194,899	
Habilitation Matching Funds	43,496	40,862	48,106	58,188	58,188	
Title XIX/Dayhab-Trans Match	378,133	401,913	384,603	473,818	473,818	
TOTAL COUNTY CONTRIBUTION		635,049	637,674	627,608	726,905	726,905
TOTAL REVENUES		\$1,959,302	\$1,935,391	\$2,057,041	\$2,081,678	\$2,081,678
APPROPRIATION SUMMARY:						
Personal Services	\$ 1,545,433	\$ 1,616,320	\$ 1,620,481	\$ 1,643,666	\$ 1,643,666	
Equipment	37,874	43,600	43,716	45,042	45,042	
Expenses	141,322	198,072	212,496	209,902	209,902	
Supplies	48,657	58,100	62,970	64,020	64,020	
Occupancy	135,073	143,200	133,728	136,216	136,216	
TOTAL APPROPRIATIONS		\$1,908,359	\$2,059,292	\$2,073,391	\$2,098,846	\$2,098,846
ANALYSIS						
The FY12 non-salary costs for this program are recommended to increase 1.9% over the current budgeted levels.						
The FY12 revenues are recommended to increase 7.6% overall over the current budgeted amounts for this program. The total Scott County contribution is recommended to increase 14% over the current budgeted levels for this program. The increase is in the Medicaid matching funds the county is responsible for paying.						
List issues for FY12 budget:						
1. The unknown future of MH/DD funding impacts all programs at HDC.						
2. The state managing the ID Waiver slots effective 7/1/11 will impact the capacity at HDC- residential and sheltered workshop.						
3. 100% county funded workshop is not fully funded.						
4. Fewer consumers working in the workshop reduces the sub-contract income the agency brings in.						
5. Increasing FMAP rate during FY12- will be at its highest level since 1996 at end of FY12.						
List capital, personnel and vehicle changes:						
1. None noted .						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Personal Independence Service (43C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		41.50	42.50	43.49	43.49	43.49
REVENUE SUMMARY:						
United Way	\$ 8,000	\$ 7,500	\$ 7,064	\$ 7,064	\$ 7,064	
County-Paid State Cases	13,468	13,000	13,000	13,390	13,390	
Other	13,224	11,000	13,000	13,390	13,390	
Title XIX	925,145	1,075,000	995,000	1,024,850	1,024,850	
Habilitation	21,025	14,693	7,256	6,773	6,773	
Dayhab	344,359	356,315	368,322	343,826	343,826	
Iowa-HCBS Match	8,546	3,240	9,000	9,270	9,270	
SUB-TOTAL REVENUES	\$1,333,767	\$1,480,748	\$1,412,642	\$1,418,563	\$1,418,563	
HAB Matching Funds	13,355	7,664	3,244	4,042	4,042	
Title XIX Matching Funds	147,499	185,857	155,631	195,883	195,883	
TOTAL COUNTY CONTRIBUTION	160,854	193,521	158,875	199,925	199,925	
TOTAL REVENUES	\$1,494,621	\$1,674,269	\$1,571,517	\$1,618,488	\$1,618,488	
APPROPRIATION SUMMARY:						
Personal Services	\$ 1,179,994	\$ 1,251,878	\$ 1,292,104	\$ 1,303,716	\$ 1,303,716	
Equipment	12,607	12,886	15,887	15,887	15,887	
Expenses	291,943	306,765	311,587	311,513	311,513	
Supplies	12,310	16,500	16,020	16,020	16,020	
Occupancy	72,306	94,000	83,733	83,801	83,801	
TOTAL APPROPRIATIONS	\$1,569,160	\$1,682,029	\$1,719,331	\$1,730,937	\$1,730,937	
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended to increase 2.4% over the current budgeted levels.</p> <p>The overall FY12 revenues for this program are recommended to decrease 3.8% under the current budgeted amounts for this program. The FY12 Scott County contribution is recommended to increase 1.7% over the current budgeted levels, again due to the Medicaid services being provided at HDC.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. The unknown future of MH/DD funding impacts all programs at HDC. 2. The state managing the ID Waiver slots effective 7/1/11 will impact the capacity at HDC- residential and sheltered workshop. 3. 100% county funded workshop is not fully funded. 4. Fewer consumers working in the workshop reduces the sub-contract income the agency brings in. 5. Increasing FMAP rate during FY12- will be at its highest level since 1996 at end of FY12. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 						

HUMANE SOCIETY

Director: Pam Arndt, Phone: 563-388-6655, Website: hssc.us



MISSION STATEMENT: The Humane Society of Scott County is committed to providing humane care and treatment for all animals entrusted to us. to care for homeless animals and protect those that are abused and neglected. To educate the communities we serve about spay/neuter and responsible ownership.

ACTIVITY/SERVICE:	Animal bite quarantine and follow-up	DEPARTMENT:	20U		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	640		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$12,478	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Number of bite reports handled		na	510	510	na

PROGRAM DESCRIPTION:

Complete the bite reports, assure quarantine of the bite animal and follow up after the quarantine period is over. Issue citations when necessary. Iowa Code Chapter 351

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Bites have follow up.	90% of quarantined animals involved in a bite are followed up within 24 hours of the end of quarantine.	na	90.00%	90.00%	na
Reduce the number of animals involved in a bite without a current rabies vaccination.	Increase the number of low cost rabies clinic held at the HSSC by 50%	na	5 clinics	5 clinics	na
Ensure owned cats and dogs involved in bites get current rabies vaccination	Citations issued to 75% of pet owners for non compliance of rabies vaccination.	na	75.00%	75.00%	na

ACTIVITY/SERVICE:	Quarantine of Unowned animals at HSSC	DEPARTMENT:	20U		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	67		
BOARD GOAL:	Health Safe Community	FUND:	01 General	BUDGET: \$4,500	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

Stray cats and dogs involved in a bite or scratch that breaks the skin are quarantined at the HSSC up to 10 days. Bats involved in bite or human exposure are sent for rabies test.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Protect bite victims from possible rabies infection.	Rabies status is known for 100% of HSSC confined animals.	na	100.00%	100.00%	na

ACTIVITY/SERVICE:	Animal Control	DEPARTMENT: 44A			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 450			
BOARD GOAL:	Health Safe Community	FUND: 01 General	BUDGET: \$33,317		
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Cost per animal shelter day		na	\$12.36	\$10.00	na
Cost per county call handled		na	\$40.00	\$40.00	na
Total number of animals adopted		na	24.00%	24.00%	na
Total number of animals returned to owner		na	17.00%	17.00%	na

PROGRAM DESCRIPTION:

House stray animals brought in from unincorporated Scott County. Scott County Code, Chapter 34.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Animals will be placed in a home	85% of strays from unincorporated Scott County are returned to their owner within 6 days.	na	85.00%	20.00%	na
Animals will be placed in a home	15% of strays from unincorporated Scott County are adopted.	na	18.00%	18.00%	na

ACTIVITY/SERVICE:	Animal Control	DEPARTMENT: 20U			
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED: 162			
BOARD GOAL:	Health Safe Community	FUND: 01 General	BUDGET:\$8,000		
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Number of animals brought in from rural Scott County		na	440	450	na
Number of calls animal control handle in rural Scott County		na	440	400	na

PROGRAM DESCRIPTION:

Respond to complaints and pick up strays that are running loose or are confined in unincorporated Scott County. Return strays to their owners when claimed. Scott County Code Chapter 34

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				

Protect public and animals from injury	57% of dispatched calls for animals running at large will result in the animal being secured.	na	65.00%	65.00%	na
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FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Humane Society						
PROGRAM: Animal Shelter (44A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		19.50	20.00	19.50	19.50	19.50
REVENUE SUMMARY:						
Adoptions		54,587	66,500	65,000	66,000	66,000
Board		28,729	29,000	29,000	29,870	29,870
City of Davenport		188,429	197,804	197,804	203,738	203,738
City of Bettendorf		43,265	43,417	43,417	44,720	44,720
Contributions		91,156	92,050	92,050	94,812	94,812
Education & Volunteers		90	75	75	85	85
Euthanasia		9,786	15,250	14,000	14,000	14,000
Excessive Animal Permit		30	100	75	75	75
Fund Raising Events		7,779	20,000	20,000	20,000	20,000
Golden Companion		2,966	4,900	4,900	4,500	4,500
Grants		25,000		10,000	10,000	10,000
Heartworm Test		1,972	2,500	2,500	2,500	2,500
Impound		47,979	53,000	53,000	54,590	54,590
Memberships		1,755	2,100	2,100	2,100	2,100
Miscellaneous		115	3,900	3,900	3,900	3,900
Notice of Violation		3,350	4,100	3,900	3,000	3,000
Out of County		819	1,000	1,000	1,000	1,000
Rabbit			600	600	600	600
Retail		9,539	15,000	15,000	15,000	15,000
Spay and Neuter		21,303	30,000	30,000	30,000	30,000
Surrender		7,753	13,000	10,000	11,000	11,000
City Animal Licensing		38,552	43,000	43,000	43,000	43,000
Transfer form Capital/NB				10,000	10,000	10,000
SUB-TOTAL REVENUES		\$584,954	\$637,296	\$651,321	\$664,490	\$664,490
Scott County Health Dept		16,346	24,978	24,978	24,978	24,978
Scott County Contribution		33,317	33,317	33,317	33,317	33,317
TOTAL REVENUES		\$634,617	\$695,591	\$709,616	\$722,785	\$722,785
APPROPRIATION SUMMARY:						
Personal Services	\$	425,902	\$ 453,500	\$ 464,200	\$ 471,200	\$ 471,200
Equipment		156,470	129,050	153,250	157,175	157,175
Supplies		18,618	29,000	29,000	30,000	30,000
Occupancy		39,778	80,332	49,425	51,825	51,825
TOTAL APPROPRIATIONS		\$640,768	\$691,882	\$695,875	\$710,200	\$710,200
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease 0% under current budgeted levels.						
FY12 revenues are recommended to increase/decrease 0% over current budgeted amounts for this program.						
List issues for FY12 budget:						
1. Revenues down due to decrease in donations and decrease in adoptions - longer stays increasing expenses.						
2. Bite calls trending upward. Owner-involved bite calls leading increase.						
3. Increase in owner abandonments possibly due to economy						
4. Decrease in owners claiming pets after stray pickups.						
List capital, personnel and vehicle changes:						
1.none						

County LibraryDirector: Paul Seelau, Phone: 563-285-4794, Website: scottcountylibrary.org**MISSION STATEMENT:**

ACTIVITY/SERVICE:	Public Service	DEPARTMENT: 67A			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			27864
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET:	\$472,237
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# materials checked out		N/A	185,106	185,106	N/A
# materials used in house		N/A	185,106	185,106	N/A

PROGRAM DESCRIPTION:

Circulation – Access to materials

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	18500	18500
# materials checked out				
# materials used in house				

ACTIVITY/SERVICE:	Public Service	DEPARTMENT: 67A			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			27864
BOARD GOAL:	Service with PRIDE	FUND:	01 General	BUDGET:	\$56,463
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# REFERENCE QUESTIONS ASKED		N/A	3,400	3,400	N/A
# REFERENCE QUESTIONS ANSWERED		N/A	3,060	3,060	N/A

PROGRAM DESCRIPTION:

Reference questions, in person, phone, e-mail

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	3060	3060
Number of questions asked and number of questions answered	Answer 90% of questions asked			

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:	67A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27864		
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$7,311.00
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# REQUESTS FOR COMPUTER USE		N/A	21,000	21,000	N/A
# REQUESTS FOR COMPUTER USE FILLED		N/A	21,000	21,000	N/A

PROGRAM DESCRIPTION:

Public computer use

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	21000	21000
Number of requests and number of requests filled	Meet 90% of demand			

ACTIVITY/SERVICE:	Public Service	DEPARTMENT: 67A			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED: 27864			
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$14,509.00
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# HITS TO WEBSITE		N/A	21,000	21,000	N/A

PROGRAM DESCRIPTION:

Electronic resource website

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	21000	21000
Number of hits	Increase website by 3%			

ACTIVITY/SERVICE:	Public Service	DEPARTMENT:		67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		24864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$38,428
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
# HITS		N/A	13,000	13,000	N/A

PROGRAM DESCRIPTION:

Electronic resources databases

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	13000	13000	N/A
Number of hits	Increase use by 2%				

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	67A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		27864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$230,185
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# MATERIALS ADDED TO COLLECTION		N/A	8,000	8,000	N/A

PROGRAM DESCRIPTION:

Acquire and process materials

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	8000	8000	N/A
Number of materials added to collection	Increase number of materials available to public by 2%				

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	67A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:		27864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$166,084
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
VISITOR COUNT		N/A	177,600	177,600	N/A
ANNUAL # HOURS OPEN		N/A	10,504	10,504	N/A

PROGRAM DESCRIPTION:

Facility and operations management

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Hours open and door count	Increase visitor count 2%				

ACTIVITY/SERVICE:	Administration	DEPARTMENT:	67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	27864	
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$15,723
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
# STAFF		N/A	34	34
# STAFF RECEIVING TRAINING		N/A	34	34

PROGRAM DESCRIPTION:

Staff development

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	100.00%	100.00%	N/A
Percent of staff receiving training	Each staff person receives training each year				

ACTIVITY/SERVICE:	Administration	DEPARTMENT:		67A	
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			27864
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$20,869
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# OF PR METHODS USED		N/A	100	100	N/A

PROGRAM DESCRIPTION:

Public relations

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	100	100	N/A
Number of methods used	Increase number of methods used by 20%				

ACTIVITY/SERVICE:	Programming	DEPARTMENT:		67A	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:			27864
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$50,495
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# OUTREACH VISITS		N/A	300	300	N/A

PROGRAM DESCRIPTION:

Outreach

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	300	300	N/A
Number of visits	Increase outreach visits by 3%				

ACTIVITY/SERVICE:	Programming	DEPARTMENT:	67A	
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:		27864
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET: \$21,001
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED
IN-LIBRARY PROGRAM ATTENDANCE		N/A	16,500	16,500

PROGRAM DESCRIPTION:

In-house programs

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	16500	16500	N/A
Increase juvenile, young adult and adult program attendance	Increase attendance by 5%				

ACTIVITY/SERVICE:	Programming	DEPARTMENT:	67A		
BUSINESS TYPE:	Semi-Core Service	RESIDENTS SERVED:	27864		
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$1,641
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# MEETING ROOM USES 8:00 AM TO 2:00 PM		N/A	350	350	N/A

PROGRAM DESCRIPTION:

Meeting rooms

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:	N/A	350	350	N/A
Number uses from 8:00 a.m. to 2:00 p.m.	Increase use during off peak times by 2%				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: County Library						
PROGRAM: Library Resources & Services (67A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Library Director		1.00	1.00	1.00	1.00	1.00
Administrative Secretary		1.00	1.00	1.00	1.00	1.00
Reference Librarian		1.00	1.00	1.00	1.00	1.00
Children's Librarian		1.00	1.00	1.00	1.00	1.00
Bookmobile Librarian		1.00	1.00	1.00	1.00	1.00
Technical Processing Clerk		1.00	1.00	1.00	1.00	1.00
Circulation Librarian		1.00	1.00	1.00	1.00	1.00
Reserve Librarian		1.00	1.00	1.00	1.00	1.00
Processing Clerk		1.25	1.25	1.25	1.25	1.25
Library Page		1.00	1.00	1.00	1.00	1.00
Bookmobile Driver		1.00	1.00	1.00	1.00	1.00
Station Attendants		3.94	3.94	3.94	3.94	3.94
Data Entry Clerk		1.10	1.10	1.10	1.10	1.10
TOTAL POSITIONS		16.29	16.29	16.29	16.29	16.29
REVENUE SUMMARY:						
Grants and Reimbursements		21,709	18,000	18,000	18,000	18,000
Intergovernmental		459,926	481,374	481,374	493,300	493,300
Fees and Charges		16,155	12,103	12,103	12,103	12,103
Miscellaneous		2,113				
SUB-TOTAL REVENUES		\$499,903	\$511,477	\$511,477	\$523,403	\$523,403
Scott County Contribution		507,725	525,910	525,910	539,149	539,149
TOTAL REVENUES		\$1,007,628	\$1,037,387	\$1,037,387	\$1,062,552	\$1,062,552
APPROPRIATION SUMMARY:						
Personal Services		706,830	749,987	749,987	770,594	770,594
Equipment		91,472	103,900	103,900	102,900	102,900
Expenses		149,865	158,200	168,500	174,300	174,300
Supplies		28,820	33,000	33,000	33,000	33,000
TOTAL APPROPRIATIONS		976,987	\$1,045,087	\$1,055,387	\$1,080,794	\$1,080,794
ANALYSIS						
FY12 non-salary costs for this program are projected to increase \$15,100, a 5% over current budgeted levels.						
FY12 revenues are projected to increase \$25,165, 2% increase over current budgeted amounts for this program.						

Medic Ambulance

Director: Linda Frederiksen, Phone: 563-323-1000, Website: www.medicems.com



MISSION STATEMENT: The mission of MEDIC EMS is to improve the health, safety, and security of our community by providing high quality emergency medical services and healthcare transportation

ACTIVITY/SERVICE:	911 Ambulance Response	DEPARTMENT:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$26,220
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Requests for ambulance service		n/a	27,500	28,416	7,104
Total number of transports		n/a	22,000	22,588	5,647
Requests for community CPR classes		n/a	175	148	37
Requests for child passenger safety seat inspections		n/a	120	75	17

PROGRAM DESCRIPTION:

Provide advanced level pre hospital emergency medical care and transport.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Urban response times will be < 7 minutes 59 seconds	Response time targets will be achieved at > 90% compliance	n/a	90.00%	90.00%	89.95%
Rural response times will be <13minutes 59 seconds	Response time targets will be achieved at > 90% compliance	n/a	90.00%	90.00%	89.40%
Increase the likelihood of functional neurologic outcomes post cardiac arrest	% of non-traumatic cardiac arrest patients receiving pre-hospital hypothermia treatment at >60%	n/a	60%	55%	47%
Increased survivability from pre-hospital cardiac arrest	% of cardiac arrest patients discharged alive	n/a	25%	25%	19%

ACTIVITY/SERVICE:	911 EMS Dispatching	DEPARTMENT:			
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$10,901
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Request for EMD Services		n/a	13,000	12,520	3,130

PROGRAM DESCRIPTION:

Provide dispatch services for responding ambulances. Provide pre-arrival medical instructions to citizens accessing the 911 system.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Provide pre-arrival emergency medical dispatch instructions to Scott County Residents who call 911	Delivery of Emergency Medical Dispatch instructions will be maintained at > 95% compliance	n/a	95%	95%	80.18%
Provide pre-arrival CPR instructions on cardiac arrest calls	Instructions will be provided at >50% compliance	n/a	60%	40%	29%
Provide post-dispatch instructions to Scott County Residents who call 911	Delivery of Emergency Medical Dispatch instructions will be maintained at > 90% compliance	n/a	100%	100%	97.36%

ACTIVITY/SERVICE:	Transportation/Courier Svc	DEPARTMENT:			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	Choose One	1329	
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
# of request for services		n/a	1,300	972	243

PROGRAM DESCRIPTION:

Provide services to transport documents, medical supplies, equipment, and specimens to area hospitals.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Program will achieve and maintain financial viability	Revenues as a % of program cost will be 100% or greater	n/a	101%	98%	98.00%

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Medic						
PROGRAM: Medic Emergency Medical Services (47A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT		73.00	73.00	53.00	53.00	
Medical Director		0.15	0.15	0.20	0.20	
Secretary/Bookkeeper		1.00	1.00	1.00	1.00	
Manager		6.00	6.00	7.00	7.00	
System Status Controller		10.00	10.00	10.00	10.00	
Support Staff		-		1.00	1.00	
Wheelchair/Shuttle Operator		2.00	2.00	1.25	1.25	
TOTAL POSITIONS		93.15	93.15	74.45	74.45	
REVENUE SUMMARY:						
Net Patient Revenue		5,888,213	6,081,919	6,260,888	6,511,324	
Other Support		1,446,553	1,473,805	1,375,086	1,416,176	
Genesis Medical Center		-	-	-		
Trinity Medical Center		-	-	-		
SUB-TOTAL REVENUE		\$7,334,766	\$7,555,724	\$7,635,974	\$7,927,500	
Scott County Contribution			-			-
TOTAL REVENUES		\$7,334,766	\$7,555,724	\$7,635,974	\$7,927,500	
APPROPRIATION SUMMARY:						
Personal Services		\$ 4,856,824	\$ 5,138,912	\$ 5,059,374	\$ 5,527,744	
Equipment		71,519	20,000	25,000	25,000	
Expenses		1,766,039	1,782,146	1,884,504	2,021,089	
Supplies		208,220	230,000	220,000	215,000	
Occupancy		126,901	135,000	130,912	135,000	
TOTAL APPROPRIATIONS		\$7,029,503	\$7,306,058	\$7,319,790	\$7,923,832	
ANALYSIS						
FY12 non-salary costs for this program are recommended to increase/decrease <u> 0 </u> % under current budgeted levels.						
FY12 revenues are recommended to increase/decrease <u> 0 </u> % over current budgeted amounts for this program.						
List issues for FY12 budget:						
1. Possible unanticipated expenses from transition to SECC.						
2. Courier operation (after hours) to cease, with duties being transitioned to vehicle readiness.						
3. Increased number of dispatches associated with move to SECC.						
List capital, personnel and vehicle changes:						
1. Addition of Transfer Coordinator in dispatch to alleviate paperwork burden and increase capacity						
.						

QC Convention/Visitors Bureau

Director: Joe Taylor, Phone:

Website: www.visitquadcities.com

MISSION STATEMENT: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.

ACTIVITY/SERVICE:	External Marketing to Visitors	DEPARTMENT:			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	Choose One	BUDGET:	\$70,000
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL

PROGRAM DESCRIPTION:

The QCCVB increases visitor expenditures and overnight stays through strategic sales, marketing, and services. We promote and package the Quad Cities to attract and meet the needs of meetings, conventions, group tours, sporting events and competitions, special interest groups, and the leisure traveler. We are also community liaison for enhancing the quality of life for current and potential new residents, by supporting the development of new attractions, events, and special interests. Scott County residents benefit from increased

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Increase Hotel/Motel taxes and Retail Sales Taxes to the County	Increase of 2% over previous Fiscal Year				
Increase visitor inquiries processed, documented and qualified	Increase of 2% over previous Fiscal Year				
Increase group tour operator inquiries processed, documented and qualified	Increase of 2% over previous Fiscal Year				
Increase convention/meeting planner and trade show leads	Increase of 2% over previous Fiscal Year				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Quad Cities Convention and Visitors Bureau						
PROGRAM: Regional Tourism Development (54A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		14.50	14.50	13.50	13.50	
REVENUE SUMMARY:						
Davenport	\$	436,381	\$ 430,000	\$ 435,000	\$ 440,000	
Bettendorf		194,067	220,000	220,000	220,000	
Moline		200,560	210,000	195,000	200,000	
Rock Island		73,763	80,000	80,000	80,000	
East Moline		3,000	3,000	3,000	3,000	
Rock Island County		12,000	12,000	12,000	12,000	
Silvis		-	1,000	-	-	
LeClaire		5,000	8,000	11,000	15,000	
Carbon Cliff		5,000	5,000	5,000	5,000	
Eldridge		3,000	3,000	5,000	8,000	
State of Illinois/LTCB Grant		157,027	160,000	135,000	137,000	
State of Illinois/Marketing Partnership Grant		37,902	40,000	-	-	
State of Illinois/International Grant		53,400	50,000	45,000	47,000	
Other Grants		20,313	10,000	10,000	15,000	
Interest		1,384	2,500	2,500	2,500	
Miscellaneous Income		20,186	20,000	20,000	25,000	
Mississippi Valley Welcome Center		47,189	55,000	45,000	47,500	
Membership Income		64,383	60,000	62,000	64,000	
Publications Income		9,990	9,000	9,000	9,500	
Joint Projects Income		8,447	8,000	8,000	8,000	
Friends of QC Grant		50,000	-	-	-	
Corporate Donations		-	10,000	10,000	10,000	
QC Sports Commission Income		62,180	90,000	75,000	80,000	
SUB-TOTAL REVENUES		\$1,465,172	\$1,486,500	\$1,387,500	\$1,428,500	
Scott County Contribution		70,000	70,000	70,000	70,000	70,000
TOTAL REVENUES		\$1,535,172	\$1,556,500	\$1,457,500	\$1,498,500	
APPROPRIATION SUMMARY:						
Personal Services	\$	810,433	\$ 662,715	\$ 663,750	\$ 667,750	
Equipment		3,389	26,000	25,000	25,000	
Expenses		822,226	798,150	830,450	850,750	
Supplies		8,096	9,500	11,000	12,000	
Occupancy		78,313	75,000	79,600	82,700	
TOTAL APPROPRIATIONS		\$1,722,457	\$1,571,365	\$1,609,800	\$1,638,200	
ANALYSIS						
FY12 non-salary costs for the Bureau are projected to increase \$61,800, a 7% increase over current budgeted levels.						
FY12 revenues are projected to decrease \$58,000 a 4% decrease from current budgeted amounts.						
Scott County's requested contribution of \$70,000 remains unchanged from current budgeted levels.						

Quad Cities First

Director: Tara Barney, Phone: 563-322-1706, Website: quadcitiesfirst.com



MISSION STATEMENT: Quad Cities First is the regional economic development organization charged with marketing the Quad Cities region to companies looking to relocate or expand in our market.

ACTIVITY/SERVICE:		DEPARTMENT:		
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:		
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET: \$70,000
OUTPUTS	2010-10 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Prospect Meetings Out of Region	N/A	70	70	
Industry Trade Shows/Conferences	N/A	7	7	
Site Selector Visits	N/A	50	50	
Unique Website Visits / Site Selector E-News	N/A	35000 / 6	35000 / 6	

PROGRAM DESCRIPTION:

Marketing the Quad Cities externally for the purpose of attracting new investment and generating high quality jobs

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Prospect Meetings Out of Region	Growing County	N/A	70	70	
Industry Trade Shows/Conferences	Growing County		7	7	
Site Selector Visits	Growing County		50	50	
Unique Website Visits and Bi-Monthly E-News Sent to Site Selectors and Company Headquarters	Growing County		35000 / 6	35000 / 6	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION: Quad Cities First						
PROGRAM: Regional Economic Development (49A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President	-	1.00	1.00	1.00	1.00	1.00
Vice-President	-	2.00	2.00	2.00	2.00	2.00
Project Manager	-	2.00	2.00	2.00	2.00	2.00
Database Specialist	-	1.00	1.00	1.00	1.00	1.00
Receptionist/Secretary	-	-	-	-	-	-
Office Manager/Communications Director	-	1.00	1.00	1.00	1.00	1.00
	-					
TOTAL POSITIONS	-	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:						
Private Sector Members		\$500,000	\$500,000	\$600,000	\$600,000	
Public Sector Members		262,043	262,043	290,000	290,000	
Other		11,000	11,000	13,200	13,200	
SUB-TOTAL REVENUES		\$773,043	\$773,043	\$903,200	\$903,200	
Arsenal Lobbying Funding		-	-	-	-	
Scott County Contribution		37,957	37,957	70,000	70,000	
TOTAL COUNTY CONTRIBUTION		37,957	37,957	70,000	70,000	
TOTAL REVENUES		\$811,000	\$811,000	\$973,200	\$973,200	
APPROPRIATION SUMMARY:						
Personal Services	\$	304,680	\$ 304,680	\$ 383,892	\$ 383,892	
Equipment		-	-	-	-	
Expenses		432,205	432,205	513,050	513,050	
Supplies		-	-	-	-	
Occupancy		21,774	21,774	27,105	27,105	
TOTAL APPROPRIATIONS		\$758,659	\$758,659	\$924,047	\$924,047	
ANALYSIS						
FY12 non-salary costs for this program are projected to increase \$86,676, a 20% increase over current budgeted levels.						
FY12 revenues are projected to increase \$162,200, a 20% increase over current budgeted amounts for this program.						
Scott County's requested contribution of \$70,000 is an increase over last year of \$37,957. In FY11, there was \$100,000 commitment to the Iowa Chamber as a capital contribution. This capital contribution was the final payment of \$250,000 over five years. The agency is not requesting capital dollars.						

Greater Davenport Redevelopment Corporation

Director: Tara Barney, Phone: 563-322-1706, Website: quadcitiesfirst.com



MISSION STATEMENT: Greater Davenport Redevelopment Corporation is the principal local economic development organization for marketing and sales of industrial property in the greater Davenport area.

ACTIVITY/SERVICE:	Program Administration	DEPARTMENT:			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:	\$5,000
OUTPUTS		2010-10	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Administration of the GDRC board		N/A	10 mtgs	10 mtgs	
Manage the Eastern Iowa Industrial Center (EIIC)		N/A	1 land transaction	1 land transaction	
Adminstration of all financial matters / transactions		N/A	10 reports	10 reports	

PROGRAM DESCRIPTION:

Maintain general corporation administrative functions of the Greater Davenport Redevelopment Corporation

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Schedule and staff monthly GDRC board, maintain finances, property records and other corporate records	Growing County	N/A	10 board meetings monthly financial reports and filings	10 board meetings; monthly financial reports and filings	
Oversee land acquisition, infrastructure expansions, maintenance of park, Owners Association	Growing County	N/A	Minimum 1 land sale; min 1 owners assoc meeting	Minimum 1 land sale; min 1 owners assoc meeting	

ACTIVITY/SERVICE:	Prospect Development	DEPARTMENT:			
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:			
BOARD GOAL:	Growing County	FUND:	01 General	BUDGET:	\$25,000
OUTPUTS		2010-10	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL

Formal Proposals Submitted	N/A	15	15	
Site Visits Hosted	N/A	10	10	
Successful Deals/parcels sold	N/A	2	2	
Website/Collateral Materials Development	N/A	2000	2000	

PROGRAM DESCRIPTION:

Implement marketing and sales program for EIIIC and other industrial properties

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Formal requests for proposals submitted	Growing County	N/A	15	15	
# of site visits hosted	Growing County	N/A	10	10	
# of successful deals closed/parcels sold	Growing County	N/A	2	2	
Collateral materials developed/# of annual website visits	Growing County	N/A	2000	2000	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
PROGRAM: GDRC (49C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President	-					
Vice-President	-					
Project Manager	-					
Database Specialist	-					
Receptionist/Secretary	-					
Office Manager/Communications Director	-					
	-					
TOTAL POSITIONS	-	-	-	-	-	-
REVENUE SUMMARY:						
Private Sector Members						
Public Sector Members						
Other						
SUB-TOTAL REVENUES			\$0	\$0	\$0	\$0
Arsenal Lobbying Funding			-	-	-	-
Scott County Contribution			-	-	30,000	30,000
TOTAL COUNTY CONTRIBUTION			-	-	30,000	30,000
TOTAL REVENUES			\$0	\$0	\$30,000	\$30,000
APPROPRIATION SUMMARY:						
Personal Services						
Equipment						
Expenses						
Supplies						
Occupancy						
TOTAL APPROPRIATIONS			\$0	\$0	\$0	\$0
ANALYSIS						

Vera French Community Mental Health Center

Director: Anne Armknecht Phone: (563) 888-6245 Website: www.verafrenchmhc.org



MISSION STATEMENT: Vera French Community Mental Health Center will enhance the mental health of all in our community by providing quality, accessible, and comprehensive care.

ACTIVITY/SERVICE:	Comm Support Prog/Frontier	DEPARTMENT:	51B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	192		
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$468,599
OUTPUTS		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
Referrals		82	40	40	NA
Total number of clients served		NA	750	750	NA
Total units of service		2,521	2,200	2,200	NA
Total number of meals provided		NA			
Medication Management units provided by Nurse		NA			
Total number of group opportunities provided		NA			
Number of CPC and legal settlement applications processed		NA			

PROGRAM DESCRIPTION:

Frontier provides support to people with a severe and persistent mental illness who need assistance living in the community to reach and maintain the highest level of functioning possible for them. Medication management is a service provided within Frontier. A nurse provides support to clients who may need help taking their meds on a regular basis.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Client will remain free of hospitalization.	95% of clients will not be hospitalized for psychiatric reasons.	NA	95%	95%	NA
Clients will remain in their current independent living setting (no jail, MHT, shelter)	85% of clients will maintain their level of functioning.	NA	85%	85%	NA

ACTIVITY/SERVICE:	Case Management	DEPARTMENT:	51B		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:			
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL

PROGRAM DESCRIPTION:

To serve as advocates for adult clients with chronic mental illness who are eligible for Title 19 by coordinating, monitoring, and referring appropriate services by developing an individual comprehensive plan in order to maintain individuals in the least restrictive community based setting.

PERFORMANCE MEASUREMENT	2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:			

ACTIVITY/SERVICE:	Adult Partial Hospital Prog	DEPARTMENT:	51G		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	42		
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$318,788
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Patient Days		NA			
Admissions		NA			

PROGRAM DESCRIPTION:

The APHP provides intensive outpatient treatment within a structured therapeutic environment. The structured environment offers the opportunity to avoid hospitalization or transition from the hospital to the community. The program emphasizes a multidisciplinary team approach under psychiatric supervision.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Patients will show sustained improvement as measured by the BASIS -32.	85% of patients will show improvement upon discharge	NA	85%	85%	NA
Patients will be satisfied with their treatment in APHP.	90% of patients surveyed will indicate overall satisfaction with the APHP.	NA	90%	90%	NA
Patients who access APHP services will avoid the need for treatment in an acute setting.	95% of clients discharged will not require hospitalization in an acute setting.	NA	95%	95%	

ACTIVITY/SERVICE:	Employment Services	DEPARTMENT:	511		
BUSINESS TYPE:	Service Enhancement	RESIDENTS SERVED:	37		
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$83,100
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Units of Service Provided		NA	100	100	NA
Referrals to Job Link		22	22	22	NA
Number of individuals engaged in employment and/or employment processes.			20	20	

PROGRAM DESCRIPTION:

To assist individuals with serious mental illness to achieve successful employment outcomes through employment skill training, vocational counseling, advocacy, and support.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Vera French will create community employment placements through the VF Employment Services Program.	Employment Services will create 2 new work site opportunities in the community each quarter.	NA	8	8	NA
Client will be monitored in their supported work site environments to assist their vocational success.	100% of employed clients will receive supportive monitoring weekly.	NA	100%	100%	NA

ACTIVITY/SERVICE:	Outpatient	DEPARTMENT:	51A		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	12,750		
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$1,429,556
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Total Number of Appointments		NA			NA
Total Number of new cases funded by Scott Co		NA			NA
Number of CPC and legal settlement applications processed		NA			

PROGRAM DESCRIPTION:

To provide outpatient mental health services to all age groups in the Quad City area, including residents of Scott County who qualify for financial assistance from Scott County, by developing a range of individual, group, and family mental health services.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Vera French will enhance group therapy services to Scott County residents.	Vera French will provide at least three group therapy services each quarter.	NA	12	12	NA
Vera French will increase access to Outpatient services.	Decrease wait time for therapy intake appointments	NA			NA
Vera French will increase access to Outpatient services.	Decrease the wait time for prescriber intake appointments	NA			NA

ACTIVITY/SERVICE:	RCF/PMI (Pine Knoll)	DEPARTMENT:	51F		
BUSINESS TYPE:	Core Service	RESIDENTS SERVED:	191		
BOARD GOAL:	Choose One	FUND:	10 MHDD	BUDGET:	\$1,378,191
OUTPUTS		2010-11	2011-12	2011-12	3 MONTH
		ACTUAL	GOAL	PROJECTED	ACTUAL
Patient days		19484	19484	19484	NA
Average Census Scott Co. Residents		NA			
Number of scott county residents assessed for RCF placement		NA			
Number of CPC and legal settlement applications processed		NA			

PROGRAM DESCRIPTION:

Pine Knoll is a residential care facility which provides treatment and support services for individuals with chronic mental illness who are unable to function successfully in the community. Within Pine Knoll, Day Habilitation services are provided. These services assist individuals in acquiring skills, gaining independence, learning appropriate behavior and understanding the importance of personal choice. The Housing Corporation develops and maintains affordable housing options for homeless or near homeless persons with serious and persistent mental illness.

PERFORMANCE MEASUREMENT		2010-11 ACTUAL	2011-12 GOAL	2011-12 PROJECTED	3 MONTH ACTUAL
OUTCOME:	EFFECTIVENESS:				
Pine Knoll will provide the appropriate amount of direct service and supervision hours to residents.	Nursing staff will provide at least 10,950 direct service and supervision hours per quarter.	NA	43,800	43,800	NA
Pine Knoll will meet the community's needs for RCF/PMI services	To maintain a census at 90% of operating capacity.	NA	90%	90%	NA
Pine Knoll will provide psychosocial learning and skill development opportunities to residents.	To provide a total of 9100 hours of psychosocial learning and skill development services to residents each quarter	NA	36,400	36,400	NA
Pine Knoll will provide treatment that is beneficial for residents.	To transition no more than 40% of residents discharged to a higher level of care.	NA	40%	40%	NA
Pine Knoll will provide treatment that is beneficial for residents.	To transition at least 60% of residents discharged to a lower level of care.	NA	60%	60%	NA

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Outpatient Services (51A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		9.04	9.04	9.04	7.82	7.82
PH.D.		4.00	4.00	4.00	2.80	2.80
Therapist		14.56	14.56	14.56	18.64	18.64
RN/LPN		10.03	10.03	10.03	8.30	8.30
Administrative & Clerical		21.18	22.18	22.18	27.73	27.73
TOTAL POSITIONS		58.81	59.81	59.81	65.29	65.29
REVENUE SUMMARY:						
Service Fees		\$2,665,763	\$2,650,000	\$2,650,000	\$2,650,000	\$2,650,000
ARO/Unknown		\$135,813	\$68,000	\$68,000	\$200,000	\$200,000
Contributions		164,621	165,000	165,000	165,000	165,000
Miscellaneous		327,511	150,000	150,000	150,000	150,000
State Payment		75,870	90,000	90,000	90,000	90,000
SUB-TOTAL REVENUES		\$3,369,578	\$3,123,000	\$3,123,000	\$3,255,000	\$3,255,000
Scott County Contribution		1,437,258	1,429,556	1,429,556	1,429,556	1,429,556
Contingency - HVAC Replacement		-	29,150	-	-	-
TOTAL COUNTY CONTRIBUTION		1,437,258	1,458,706	1,429,556	1,429,556	1,429,556
TOTAL REVENUES		4,806,836	4,581,706	4,552,556	4,684,556	4,684,556
APPROPRIATION SUMMARY:						
Personal Services		\$4,419,369	\$4,449,878	\$449,878	\$4,644,816	\$4,644,816
Equipment		12,161	10,000	1,000	16,500	16,500
Expenses		262,748	234,864	234,864	233,761	233,761
Supplies		83,635	74,629	74,629	71,112	71,112
Occupancy		138,620	164,548	164,548	143,181	143,181
TOTAL APPROPRIATIONS		\$4,916,533	\$4,933,919	\$924,919	\$5,109,370	\$5,109,370
ANALYSIS						
<p>The FY12 non-salary costs for the total agency are recommended to increase 1.1% over the current budgeted levels. The FY12 non-salary costs for this program, Outpatient Services, are recommended to increase 3.6% over the current budgeted levels. The Scott County contribution will remain flat for FY12.</p> <p>The FY12 revenues for the total agency are recommended to increase 3.8% over the current budgeted amounts, while the FY12 revenues for the Outpatient Services program are recommended to increase 2.2%. This is due to the increased Medicaid service- Habilitation, being provided.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Professional staff shortage- ARNP's, Psychiatrists, Therapists 2. Impacts of Health Care Reform and the already low reimbursement rate of Medicaid services. 3. The future of MH/DD funding and potential cuts in funding in FY12 and FY13. 4. Restoration of MH/DD funding and rebuilding of Jail Diversion and Case Monitoring programs. 5. The agency's health insurance increased 17%, putting strain on budget. 6. 2011 Legislation- rewrite of Iowa Code Chapter 230A. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Community Support Services (51B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		2.37	3.16	2.37	2.37	2.37
Community Support		9.67	10.20	9.67	9.67	9.67
TOTAL POSITIONS		12.04	13.36	12.04	12.04	12.04
REVENUE SUMMARY:						
ARO		\$0	\$0	\$0	\$0	\$0
Contributions		200	-	-	-	-
Miscellaneous		22,623	23,388	23,388	20,000	20,000
Title XIX		275,832	288,360	288,360	240,000	240,000
State Payments		52,178	50,000	50,000	50,000	50,000
SUB-TOTAL REVENUE		\$350,833	\$361,748	\$361,748	\$310,000	\$310,000
Scott County Contribution		423,741	468,599	468,599	318,599	318,599
Title XIX Match/Hab Services					150,000	150,000
TOTAL REVENUES		\$774,574	\$830,347	\$830,347	\$778,599	\$778,599
APPROPRIATION SUMMARY:						
Personal Services		\$528,405	\$556,917	\$556,917	\$582,289	\$582,289
Equipment		13,533	9,414	9,414	9,414	9,414
Expenses		50,539	39,429	39,429	47,966	47,966
Supplies		19,563	20,200	20,200	20,200	20,200
Occupancy		16,981	23,584	23,584	23,584	23,584
TOTAL APPROPRIATIONS		\$629,021	\$649,544	\$649,544	\$683,453	\$683,453
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended to increase 5.2% over the current budgeted levels.</p> <p>The FY12 revenues are recommended to decrease 6.2% over the current budgeted amounts for this program. The Scott County contribution will remain flat in FY12.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Physical location of this program as the old location /building was sold. 2. Medicaid Habilitation Services now being provided within the program- county responsible for non-federal match. 3. The future of MH/DD funding and potential cuts in funding in FY12 and FY13. 4. Restoration of MH/DD funding. 5. The agency's health insurance increased 17%, putting strain on budget. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. Looking for new location for the Community Support Services program (Frontier). Want more central location and accessible building. 2. 3. 						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Case Management (51D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		1.77	2.23	1.77	1.77	1.77
Case Manager		7.00	8.20	7.00	7.00	7.00
TOTAL POSITIONS		8.77	10.43	8.77	8.77	8.77
REVENUE SUMMARY:						
Miscellaneous		\$0	\$0	\$0	\$0	\$0
Title XIX		434,318	685,799	685,799	435,000	435,000
SUB-TOTAL REVENUES		\$434,318	\$685,799	\$685,799	\$435,000	\$435,000
Title XIX Match		228,579	15,310	15,310	230,000	230,000
Title XIX Pass Through 100%		434,318	685,799	685,799	435,000	435,000
TOTAL COUNTY CONTRIBUTION		662,897	701,109	701,109	665,000	665,000
Less Match Included in 100% Pass Thru		434,318	685,799	685,799	435,000	435,000
TOTAL REVENUE		\$0	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$468,002	\$452,938	\$452,938	\$473,252	\$473,252
Equipment		2,878	2,222	2,222	2,222	2,222
Expenses		80,596	71,259	71,259	68,284	68,284
Supplies		15,577	11,293	11,293	11,293	11,293
Occupancy		23,338	27,059	27,059	27,059	27,059
TOTAL APPROPRIATIONS		\$590,391	\$564,771	\$564,771	\$582,110	\$582,110
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended to increase 3.1% over the current budgeted levels.</p> <p>The FY12 revenues are recommended to decrease 5.2% under the current budgeted amounts for this program.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. DHS Case management rules-billing issues. 2. The future of MH/DD funding and potential cuts in funding in FY12 and FY13. 3. Restoration of MH/DD funding and rebuilding of programs cut last fiscal year. 4. The agency's health insurance increased 17%, putting strain on budget. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Residential (51F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
TOTAL POSITIONS		50.80	50.80	51.20	52.09	52.09
REVENUE SUMMARY:						
Service Fees	\$319,957	\$166,200	\$166,200	\$200,000	\$200,000	
SSI/SSDI	418,409	372,000	372,000	400,000	400,000	
ARO	1,199,221	694,000	694,000	1,150,000	1,150,000	
Contributions	3,513	-	-	-	-	
Miscellaneous	-	-	-	-	-	
SSA	89,488	90,000	90,000	90,000	90,000	
State Payment	326,061	144,000	144,000	300,000	300,000	
SUB-TOTAL REVENUES		\$2,356,649	\$1,466,200	\$1,466,200	\$2,140,000	\$2,140,000
Scott County Contribution	793,538	1,082,300	1,082,300	1,082,300	1,082,300	
Title XIX Match	240,000	24,000	240,000	240,000	240,000	
Housing Corporation	55,073	55,891	55,891	55,891	55,891	
Title XIX ARO Match	-	-	-	-	-	
TOTAL COUNTY CONTRIBUTION		1,088,611	1,162,191	1,378,191	1,378,191	1,378,191
TOTAL REVENUES		3,445,260	2,628,391	2,844,391	3,518,191	3,518,191
APPROPRIATION SUMMARY:						
Personal Services	\$2,429,916	\$2,368,452	\$2,368,452	\$2,448,720	\$2,448,720	
Equipment	14,370	32,600	32,600	32,600	32,600	
Expenses	251,960	107,536	107,536	108,591	108,591	
Supplies	157,525	146,705	146,705	162,705	162,705	
Occupancy	173,024	173,700	173,700	193,700	193,700	
TOTAL APPROPRIATIONS		\$3,026,795	\$2,828,993	\$2,828,993	\$2,946,316	\$2,946,316
ANALYSIS						
The FY12 non-salary costs for this program are recommended to increase 4.1% over the current budgeted levels.						
The FY12 revenues are recommended to increase 23.7% over current budgeted amounts for this program. The increased revenue is due to low projections in FY11 of Medicaid reimbursement for Habilitation services and payment under the State Payment Program (SPP). The Scott County contribution will remain flat in FY12.						
List issues for FY12 budget:						
1. Professional staff shortage- ARNP's, Psychiatrists, Therapists						
2. Impacts of Health Care Reform and the already low reimbursement rate of Medicaid services.						
3. The future of MH/DD funding and potential cuts in funding in FY12 and FY13.						
4. Restoration of MH/DD funding and rebuilding of Jail Diversion and Case Monitoring programs.						
5. The agency's health insurance increased 17%, putting strain on budget.						
List capital, personnel and vehicle changes:						
1. None noted.						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Day Treatment Services (51G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.06	0.06	0.06	0.06	0.06
PH.D.		1.00	1.00	1.00	1.00	1.00
Therapist		2.10	2.10	2.10	2.10	2.10
Administrative & Clerical		1.00	1.00	1.00	1.00	1.00
Activity Therapist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		5.16	5.16	5.16	5.16	5.16
REVENUE SUMMARY:						
Service Fees		\$100,811	\$100,000	\$100,000	\$100,000	\$100,000
Title XIX		37,030	50,000	50,000	50,000	50,000
State Payment		1,392	12,000	12,000	12,000	12,000
SUB-TOTAL REVENUES		\$139,233	\$162,000	\$162,000	\$162,000	\$162,000
Scott County Contribution		300,849	318,788	318,788	318,788	318,788
Contingency - Depreciation		-	13,750	-	-	-
TOTAL COUNTY CONTRIBUTION		300,849	332,538	318,788	318,788	318,788
TOTAL REVENUES		440,082	494,538	480,788	480,788	480,788
APPROPRIATION SUMMARY:						
Personal Services		\$232,919	\$260,965	\$260,965	\$271,253	\$271,253
Equipment		4,790	4,057	4,057	4,057	4,057
Expenses		111,965	88,920	88,920	88,920	88,920
Supplies		13,396	13,713	13,713	13,713	13,713
Occupancy		36,350	41,014	41,014	41,014	41,014
TOTAL APPROPRIATIONS		\$399,420	\$408,669	\$408,669	\$418,957	\$418,957
ANALYSIS						
The FY12 non-salary costs for this program are recommended to increase 2.5% over the current budgeted levels.						
The FY12 revenues are recommended to decrease 4.6% under the current budgeted amounts for this program. The Scott County contribution will remain flat for FY12.						
List issues for FY12 budget:						
1. Professional staff shortage- ARNP's, Psychiatrists, Therapists						
2. Impacts of Health Care Reform and the already low reimbursement rate of Medicaid services.						
3. The future of MH/DD funding and potential cuts in funding in FY12 and FY13.						
4. Restoration of MH/DD funding and rebuilding of Jail Diversion and Case Monitoring programs.						
5. The agency's health insurance increased 17%, putting strain on budget.						
List capital, personnel and vehicle changes:						
1. None noted.						
2.						
3.						

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2009-10	2010-11	2010-11	2011-12	2011-12
ORGANIZATION:						
PROGRAM: Employment Services (511)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.33	0.93	0.33	0.33	0.33
Supervisor		1.00	1.00	1.00	1.00	1.00
Job Coach		1.00	2.00	1.00	1.00	1.00
TOTAL POSITIONS		2.33	3.93	2.33	2.33	2.33
REVENUE SUMMARY:						
ARO						
Miscellaneous		\$83,054	\$72,000	\$72,000	\$72,000	\$72,000
SUB-TOTAL REVENUES		\$83,054	\$72,000	\$72,000	\$72,000	\$72,000
Scott County Contribution		68,453	83,100	83,100	83,100	83,100
TOTAL REVENUES		\$151,507	\$155,100	\$155,100	\$155,100	\$155,100
APPROPRIATION SUMMARY:						
Personal Services		\$137,090	\$136,854	\$136,854	\$142,352	\$142,352
Equipment		2,136	1,689	1,689	1,689	1,689
Expenses		28,485	19,216	19,216	21,047	21,047
Supplies		3,286	2,575	2,575	2,575	2,575
Occupancy		17,048	8,040	8,040	16,511	16,511
TOTAL APPROPRIATIONS		\$188,045	\$168,374	\$168,374	\$184,174	\$184,174
ANALYSIS						
<p>The FY12 non-salary costs for this program are recommended to increase 9.4% over the current budgeted levels. Health insurance costs have increased significantly putting a strain on the overall budget.</p> <p>The FY12 revenues are recommended to remain flat compared to the current budgeted amounts for this program. The Scott County contribution will remain flat for FY12.</p> <p>List issues for FY12 budget:</p> <ol style="list-style-type: none"> 1. Professional staff shortage- ARNP's, Psychiatrists, Therapists 2. Impacts of Health Care Reform and the already low reimbursement rate of Medicaid services. 3. The future of MH/DD funding and potential cuts in funding in FY12 and FY13. 4. Restoration of MH/DD funding and rebuilding of programs cut last fiscal year. 5. The agency's health insurance increased 17%, putting strain on budget. <p>List capital, personnel and vehicle changes:</p> <ol style="list-style-type: none"> 1. None noted. 2. 3. 						

SUPPLEMENTAL INFORMATION

SUPPLEMENTAL INFORMATION

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BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

MAJOR GOVERNMENTAL FUNDS (budgeted):

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Mental Health, MR & DD Fund - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health, MR & DD Fund is a special revenue fund.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)

Rural Services Fund – To account for taxes levied to benefit the rural residents of the County.

Secondary Roads Fund – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

Recorder's Record Management Fund – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

BUSINESS–TYPE ACTIVITIES FUND (non-budgeted): These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health, MR & DD Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

SCOTT COUNTY BUDGET CALENDAR

<u>Month</u>	<u>Budget Task</u>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These biennial target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the

inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

SCOTT COUNTY'S BUDGETING FOR OUTCOMES BUDGET SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. Beginning in FY84, the County introduced program performance budgeting. With performance based budgeting, the County budgeted for departments, but each department divided its budget into functions or services, which are known as "programs". The performance based budget had been in place at Scott County for nearly 28 years, with many departments using the same measurers for many years.

In 2008, the Board of Supervisors set a goal to revise their performance based budget system. The County decided to adopt budgeting for outcomes as their new budgeting method. Budgeting for outcomes challenges public leaders to determine what outcomes citizens most value, prioritize their tax dollars to purchase those results, and rethink the way their departments and agencies go about producing them. Our old performance based budget system asked the question, what programs can we cut to keep the budget in balance? The new budget method asks, how can government increase the value it delivers to citizens with the money that is available?

There are huge benefits of using the budgeting for outcomes method of budgeting. First, it allows the government to see or eliminate obsolete or low value activities. Next, it helps find money for important new investment or activities – if an investment is important, it will rise to the top of the list. Other spending with less value falls off of the list. It ensures the general interest trump special 'pet' projects. Outcome based budgeting ensures accountability for performance – programs MUST deliver results or they don't get funded. It also talks about the budget in common sense terms – Traditional budgets are difficult for citizens to read. BFO budgets are designed for anyone to understand – and they allow citizens to understand exactly the services that its government provides with additional transparency.

What is an outcome?

It must be specific and address the customers' needs (internal or external)

It must be measurable

It must be aggressive but attainable

It must be results oriented

It must be time bound (it must have a deadline or timeline) i.e. one year, etc

In order to change from traditional performance based budgeting to outcome based budgeting, departments had to change their thinking entirely. First, each department identified their services. This had never been done before. Next, departments identified outputs from our old budgeting system – and some departments created new outputs. Next, departments aligned each service with a goal of the Board of Supervisors to ensure that the Board goals were reflected in the activities of the County departments. Next, each service was identified as either a core service, semi-core service or a service enhancement. Then, each department identified outcome and effectiveness measures for each service. From this process, we have our new FY12 budgeting for outcomes for Scott County.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

Date of Incorporation: December 31, 1837

Form of Government: County Board/County Administrator

Area in Square Miles 468.2

Median Age of Population 37.4

Miles of Roads and Streets:

Interstate Highways	90
State Highways	97
Non-Urban	394
Urban	<u>1094</u>
Total Miles	<u>1675</u>

Acres of Industrial Lands -unincorporated 396

Farming Acres 226,400

Number of Farms 730

County Employees:

Board Members	5
Elected Officials	5
Full time equivalents	457.52

Schools Within the County: Public Schools

Elementary	33
Junior High	9
Senior High	7
Total Students	27,399

Private Schools:

K-8	6
High School	1
Total Students	2,038

Higher Education:

University	2
Colleges	1
Junior College	1
Vocational Schools	3

Recreation: Parks

County Recreation Areas	8
Number of Acres	2,795

Golf Courses:

Private	2
Public	7
Municipal	3

Snowmobile Trails, Total Miles 86

State Wildlife Preserve Open to Public

Hunting and Fishing 2,785/Acres

Number of Lakes 5

Number of Boat Launches 4

Number of Beaches 2

Number of Swimming Pools 1

Number of Zoos 0

Number of Baseball Diamonds 2

Public Safety:

County Sheriff Department	1
City Police Department	5
Fire Department:	
Full-time	2
Volunteer	11
Rescue Squads	5

Elections: Last General Election

Registered Voters	120,698
Votes Cast	86,745
Percent	71.87%

Elections: Last School Board Election

Registered Voters	118,491
Votes Cast	3,386
Percent	2.86%

Building Permits:

Issued in the Year Ended	
June 30, 2011	728
Value of Issued Permits	\$16,330,216

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

Ten Principal Taxpayers as of June 30, 2010

Organization	Taxable Value	% of Total Taxable Value
MidAmerican Energy	222,110,345	3.34%
Isle of Capri	85,002,320	1.28%
SDG Macerich Properties	63,972,785	.96%
Iowa American Water Company	55,894,471	.84%
ALCOA	40,760,398	.61%
Qwest	29,780,024	.45%
Northern Border Pipeline	25,364,152	.38%
Gulf Investments	24,522,800	.37%
Deere & Company	22,330,004	.34%
Davenport-Durler Family Trust	20,554,200	.31%
Total	\$590,291,499	8.88%

Source: County tax rolls.

BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: A balanced budget in the public sector is achieved when the government equates the revenues with expenditure over business cycles. In other words, a government's budget is balanced if its income is equal to its expenditures.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or inter-fund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Expenditure: Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Core Service: A core service is a service that has a state or federal mandate, immediate or near term effect on public safety or health, loss of activity has a long term and catastrophic effect on public, beneficial effect on daily lives of a significant segment of population and is not core service of any other entity, provides revenue through a direct function that is in excess of total costs, provides direct support or critical indirect support for core service

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenses: This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MH-DD: Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

PPB: Program Performance Budget - see below.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Semi-Core Service: A service that has the potential and beneficial effect on public safety or health, but the loss of the activity would not have catastrophic effect, portion of core service that exceeds a state or federal mandate, has beneficial effect on the daily lives of a significant segment of population but is the core service of another entity, provides revenue through a direct function that funds most but not all of its costs and that is not generated or collected by another entity, provides direct support for a semi-core service or indirect support for a core service.

Service Enhancement - A service that does not fit in either core service or semi-core service definition, these services were created in the interest of the residents of the county, to enhance their quality of life, these services are not provided for by state or federal mandates

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

T19: Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. A Financial Review Committee (FRC) consisting of the County Administrator, Budget Coordinator, Financial Management Supervisor in the Treasurer's Office, and the Accounting and Tax Manager in the Auditor's Office advises the Board on various financial management improvement projects throughout the year.

The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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EXCERPTS FROM SCOTT COUNTY CODE

CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.
- L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P. The County Administrator may recommend policy to the Board of Supervisors.
- Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.
- T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

33. FINANCIAL MANAGEMENT POLICIES

GENERAL POLICY

The following financial policies have been developed to provide guidance to the County's financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.

7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.
9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.

8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.
9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

Governmental

Fund Types	Minimum Fund Balance
General	15% of Annual Operating Expenses
Secondary Roads	10% of Annual Operating Expenses
MH-DD	10% of Annual Operating Expenses
Rural Services	\$25,000 Minimum Balance
Recording Management Fees	No Minimum Required
Debt Service	\$25,000 Minimum Balance
Capital Projects	\$500,000 Minimum Balance

**Proprietary
Fund Types**

Minimum Fund Equity

Self-Insurance*	\$1,000,000 Minimum Balance
Golf Course**	Escrowed Annual Debt Service Payment

*The County will be making a change to Self-Insurance for its health benefits on 01/01/2010. The County will establish a minimum fund balance of 1,000,000 in its Self-Insurance Fund by 01/01/2012.

**County property taxes are used to fund Golf Course debt and operational deficits. The minimum fund equity for this fund is the escrowed annual debt service payment.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts. These reports will be updated on a weekly basis to allow departments to regularly review their financial position.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.
4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
9. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.
10. Capital Funding Requests From Outside Agencies
 - Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
 -
 - Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
 - Said requests for the next fiscal year will only be accepted for consideration if the County's undesignated/unreserved General Fund balance exceeds the minimum required level, 15% of operating expenses. (The 15% minimum required level shall be based on the audited beginning undesignated/unreserved General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses).
 - Said request shall describe the project in detail and shall also include the

following minimum information:

- Project impact on community (economic development, quality of life, etc.)
 - Total cost of project
 - % of request from County to total project cost
 - Listing of other revenue sources
- Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
 - Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
 - No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.
 - Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project
 - Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.
4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.

6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

2. CASH HANDLING PROCEDURES POLICY

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc. It is recognized that there is an administrative cost to processing refunds and correcting accounting entries when over payments have been received. It is the policy of Scott County to allow County Departments to retain nominal excess payments of less than \$5.00, unless the payor has requested a refund of the overpayment to avoid further administrative costs.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliation's should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All nominal excess payments of less than \$5.00 retained by County Departments shall be accounted for in a separate departmental General Ledger revenue account so designated "Nominal Excess Payments".

18. INVESTMENT POLICY

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Iowa Code, the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing

checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.

- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Iowa Code.
- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.
3. Inverse floaters.
4. Stripped securities, including principal-only and interest-only strips.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term

trading gains.

2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.
4. Purchase of securities on margin.
5. Pledging of County owned securities as collateral for any purpose.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that mature within three hundred ninety-seven (397) days.
2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in Iowa Code, shall comply with all rules adopted pursuant to Iowa Code. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Inverse Floaters: investment securities whose coupon payment rate floats opposite market interest rates.

Open-End Management Company: investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate

investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

Stripping: dividing a security into its principal and interest payments and selling the claims to these payments as new and separate securities. The principal portion is called a principal-only (PO) strip and the interest portion is called an interest-only (IO) strip.

CHAPTER 24 CODE OF IOWA

24.1 SHORT TITLE.

This chapter shall be known as the "*Local Budget Law*".

24.2 DEFINITION OF TERMS.

As used in this chapter and unless otherwise required by the context:

1. "*Book*", "*list*", "*record*", or "*schedule*" kept by a county auditor, assessor, treasurer, recorder, sheriff, or other county officer means the county system as defined in section 445.1.

2. The words "*certifying board*" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

3. The words "*fiscal year*" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June. The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

4. The words "*levying board*" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

5. "*Municipality*" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

6. The words "*state board*" shall mean the state appeal board as created by section 24.26.

7. The word "*tax*" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

24.3 REQUIREMENTS OF LOCAL BUDGET.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 TIME OF FILING ESTIMATES.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 ESTIMATES ITEMIZED.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 EMERGENCY FUND -- LEVY.

1. A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality. However, an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval.

2. a. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause. However, a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

b. Notwithstanding the requirements of paragraph "a", if the municipality is a school corporation, the school corporation may transfer money from the emergency fund to any other fund of the school corporation for the purpose of meeting deficiencies in a fund arising within two years of a disaster as defined in section 29C.2, subsection 1. However, a transfer under this paragraph "b" shall not be made without the written approval of the school budget review committee.

24.7 SUPPLEMENTAL ESTIMATES.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law. Such estimates may be

considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 ESTIMATED TAX COLLECTIONS.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

24.9 FILING ESTIMATES -- NOTICE OF HEARING - AMENDMENTS.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held not less than ten nor more than twenty days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication. For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein. The department of management shall prescribe the form for public hearing notices for use by municipalities. Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of expended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit appropriation and expenditure during the fiscal year covered by the budget of amounts of cash anticipated to be viable during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or

levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted or issued under this section are not within section 24.14.

24.10 LEVIES VOID.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 MEETING FOR REVIEW.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 RECORD BY CERTIFYING BOARD.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 PROCEDURE BY LEVYING BOARD.

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

24.14 TAX LIMITED.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated and a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the statutes shall take such funds, and allocations made by sections 123.53 and 452A.79, into account, and all such funds, regardless of their source, shall be considered in preparing the budget.

24.15 FURTHER TAX LIMITATION.

No tax shall be levied by any municipality in

excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 EXPENSES -- HOW PAID.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 BUDGETS CERTIFIED.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate to the county auditor not later than March 15 of each year on forms, and pursuant to instructions, prescribed by the department of management. However, if the political subdivision is a school district, as defined in section 257.2, its budget shall be certified not later than April 15 of each year. One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board. The department of management shall certify the taxes back to the county auditor by June 15.

24.18 SUMMARY OF BUDGET.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 LEVYING BOARD TO SPREAD TAX.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 TAX RATES FINAL.

The several tax rates and levies of a municipality that are determined and certified in the manner provided in sections 24.1 through 24.19, except such tax rates and levies as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

24.21 TRANSFER OF INACTIVE FUNDS.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a

balance remains in said fund, the certifying board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

24.22 TRANSFER OF FUNDS.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 SUPERVISORY POWER OF STATE BOARD.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 VIOLATIONS.

Failure on the part of a public official to perform any of the duties prescribed in chapter 73A, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Repealed by 83 Acts, ch 123, § 206, 209.

24.26 STATE APPEAL BOARD.

1. The state appeal board in the department of management

consists of the following:

- a. The director of the department of management.
- b. The auditor of state.
- c. The treasurer of state.

2. The annual meeting of the state board shall be held on the

second Tuesday of January in each year. At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business.

3. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary

expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them.

4. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 PROTEST TO BUDGET.

Not later than March 25 or April 25 if the municipality is a school district, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections. If a budget is certified after March 15 or April 15 in the case of a school district, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 HEARING ON PROTEST.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 APPEAL.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing

in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 REVIEW BY AND POWERS OF BOARD.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained therein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

24.31 RULES OF PROCEDURE -- RECORD.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 DECISION CERTIFIED.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

24.33 Repealed by 77 Acts, ch 44, § 1.

24.34 UNLIQUIDATED OBLIGATIONS.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision

until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 thru 24.47 Repealed

**24.48 APPEAL TO STATE BOARD FOR
SUSPENSION OF LIMITATIONS.**

1. If the property tax valuations effective January 1, 1979, and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

- a. Any unusual increase in population as determined by the preceding certified federal census.
- b. Natural disasters or other emergencies.
- c. Unusual problems relating to major new functions required by state law.
- d. Unusual staffing problems.
- e. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.

f. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

2. The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

3. Upon decision of the state appeal board, the department of management shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

4. a. The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

b. The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

5. a. For purposes of this section only, "*political subdivision*" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

b. For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

CHAPTER 331 CODE OF IOWA

331.421 DEFINITIONS.

As used in this part, unless the context otherwise requires:

1. *"Basic levy"* means a levy authorized and limited by section 331.423 for general county services and rural county services.

2. *"Committee"* means the county finance committee established in chapter 333A.

3. *"Debt service"* means expenditures for servicing the county's debt.

4. *"Debt service levy"* means a levy authorized and limited by section 331.422, subsection 3.

5. *"Emergency services levy"* means a levy authorized and limited by section 331.424C.

6. *"Fiscal year"* means the period of twelve months beginning July 1 and ending on the following June 30.

7. *"General county services"* means the services which are primarily intended to benefit all residents of a county, including secondary road services, but excluding services financed by other statutory funds.

8. *"Rural county services"* means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.

9. *"Secondary road services"* means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.

10. *"Supplemental levy"* means a levy authorized and limited by section 331.424 for general county services and rural county services.

331.422 COUNTY PROPERTY TAX LEVIES.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.

2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.

3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.

4. Other taxes shall be levied as provided by state law.

331.423 BASIC LEVIES -- MAXIMUMS.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.

2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 SUPPLEMENTAL LEVIES.

To the extent that the basic levies are insufficient to meet the county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:

a. To the extent that the county is obligated by statute to pay the charges for:

(1) The costs of inpatient or outpatient substance abuse admission, commitment, transportation, care, and treatment at any of the following:

(a) The alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.

(b) A state mental health institute, or a community-based public or private facility or service.

(2) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(3) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight saving school, the Iowa school for the deaf, or the university of Iowa hospitals and clinics' center for disabilities and development for children with severe disabilities at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

b. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71C.

c. Elections, and voter registration pursuant to chapter 48A.

d. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

e. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

f. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

g. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court and other employees of the clerk's office, and bailiffs, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

h. Court-ordered costs of conciliation procedures under section 598.16.

i. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

j. The maintenance and operation of a local emergency

management agency established pursuant to chapter 29C. The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" and "b". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission. Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services, an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.424A COUNTY MENTAL HEALTH, MENTAL RETARDATION, AND DEVELOPMENTAL DISABILITIES SERVICES FUND.

1. For the purposes of this chapter, unless the context otherwise requires, "*services fund*" means the county mental health, mental retardation, and developmental disabilities services fund created in subsection 2. The county finance committee created in section 333A.2 shall consult with the state commission in adopting rules and prescribing forms for administering the services fund.

2. For the fiscal year beginning July 1, 1996, and succeeding fiscal years, county revenues from taxes and other sources designated for mental health, mental retardation, and developmental disabilities services shall be credited to the mental health, mental retardation, and developmental disabilities services fund of the county. The board shall make appropriations from the fund for payment of services provided under the county management plan approved pursuant to section 331.439. The county may pay for the services in cooperation with other counties by pooling appropriations from the fund with other counties or through county regional entities including but not limited to the county's mental health and developmental disabilities regional planning council created pursuant to section 225C.18.

3. For the fiscal year beginning July 1, 1996, and succeeding fiscal years, receipts from the state or federal government for such services shall be credited to the services fund, including moneys allotted to the county from the state payment made pursuant to section 331.439 and moneys allotted to the county for property tax relief pursuant to section 426B.1.

4. For the fiscal year beginning July 1, 1996, and for each subsequent fiscal year, the county shall certify a levy for payment of services. For each fiscal year, county revenues from taxes imposed by the county credited to the services fund shall not exceed an amount equal to the amount of base year expenditures for services as defined in section 331.438, less the amount of property tax relief to be received pursuant to section 426B.2, in the fiscal year for which the budget is certified. The county auditor and the board of supervisors shall reduce the amount of the levy certified for the services fund by the amount of property tax relief to be received. A levy certified under this section is not subject to the appeal provisions of section 331.426 or to any other provision in law authorizing a county to exceed, increase, or appeal a property tax levy limit.

5. Appropriations specifically authorized to be made from the mental health, mental

retardation, and developmental disabilities services fund shall not be made from any other fund of the county.

331.424B CEMETERY LEVY.

The board may levy annually a tax not to exceed six and three-fourths cents per thousand dollars of the assessed value of all taxable property in the county to repair and maintain all cemeteries under the jurisdiction of the board including pioneer cemeteries and to pay other expenses of the board or the cemetery commission as provided in section 331.325. The proceeds of the tax levy shall be credited to the county general fund.

331.424C EMERGENCY SERVICES FUND.

A county that is providing fire protection service or emergency medical service to a township pursuant to section 331.385 shall establish an emergency services fund and may certify taxes for levy in the township not to exceed the amounts authorized in section 359.43. The county has the authority to use a portion of the taxes levied and deposited in the fund for the purpose of accumulating moneys to carry out the purposes of section 359.43, subsection 4.

331.425 ADDITIONS TO LEVIES -- SPECIAL LEVY ELECTION.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 15, that the election is to be held.
2. The election shall be held on the first Tuesday in March and be conducted by the county commissioner of elections in accordance with the law.
3. The proposition to be submitted shall be substantially in the following form:

"Vote for only one of the following:

Shall the county of levy an additional tax at a rate of \$...each year for ... years beginning next July 1 in excess of the statutory limits otherwise applicable for the general county services or rural county services) fund?

or

The county of shall continue the (general county services or rural county services fund) under the maximum rate of \$...."

4. The canvass shall be held beginning at

one o'clock on the second day which is not a holiday following the special levy election.

5. Notice of the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 ADDITIONS TO BASIC LEVIES.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

- a. An unusual increase in population as determined by the preceding certified federal census.
- b. A natural disaster or other emergency.
- c. Unusual problems relating to major new functions required by state law.
- d. Unusual staffing problems.
- e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.
- f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.
- g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services:

- a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.
- b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.
- c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate. The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 GENERAL FUND.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections

9I.11, 101A.3, 101A.7, 123.36, 123.143, 142D.9, 176A.8, 321.105, 321.152, 321G.7, 321I.8, section 331.554, subsection 6, sections 341A.20, 364.3, 368.21, 423A.7, 428A.8, 433.15, 434.19, 445.57, 453A.35, 458A.21, 483A.12, 533.329, 556B.1, 583.6, 602.8108, 904.908, and 906.17, and the following:

- a. License fees for business establishments.
- b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.

- c. Other amounts in accordance with state law.

- 2. Fees and charges including service delivery fees, credit card fees, and electronic funds transfer charges payable to a third party, not to the county, that are imposed for completing an electronic financial transaction with the county are not considered county revenues for purposes of subsection 1.

- 3. The board may make appropriations from the general fund for general county services, including but not limited to the following:

- a. Expenses of a joint emergency management commission under chapter 29C.

- b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.

- c. Purchase of voting systems and equipment under chapter 52.

- d. Expenses incurred by the county conservation board established under chapter 350, in carrying out its powers and duties.

- e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.

- f. Expenses relating to county fairs, as provided in chapter 174.

- g. Maintenance of a juvenile detention home under chapter 232.

- h. Relief of veterans under chapter 35B.

- i. Care and support of the poor under chapter 252.

- j. Operation, maintenance, and management of a health center under chapter 346A.

- k. For the use of a nonprofit historical society organized under chapter 504, Code 1989, or current chapter 504, a city-owned historical project, or both.

- l. Services listed in section 331.424, subsection 1, and section 331.554.

- m. Closure and postclosure care of a sanitary disposal project under section 455B.302.

- 4. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made

from other sources

331.428 RURAL SERVICES FUND.

- 1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.

- 2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:

- a. Road clearing, weed eradication, and other expenses incurred under chapter 317.

- b. Maintenance of a county library and library contracts under chapter 336.

- c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.

- d. Services listed under section 331.424, subsection 2.

- 3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 SECONDARY ROAD FUND.

- 1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:

- a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, manufactured or mobile home taxes under section 435.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. The limit on transfers in this paragraph applies only to property tax revenue and is not a limit on transfers of revenue generated from sources other than property taxes.

- b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, manufactured or mobile home taxes under section 435.22, and delinquent

taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. The limit on transfers in this paragraph applies only to property tax revenue and is not a limit on transfers of revenue generated from sources other than property taxes.

c. Moneys allotted to the county from the state road use tax fund.

d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

d. Special drainage assessments levied on account of benefits to secondary roads.

e. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

f. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

g. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 468.43, 468.108, 468.341, and 468.342, or other state law relating to secondary roads.

331.430 DEBT SERVICE FUND.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund

from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement. For the purposes of this section, warrants issued by a county in anticipation of revenue, refunding or refinancing of such warrants, and judgments based on a default in payment of such warrants shall not be considered debt payable from the debt service fund.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue. This subsection shall not be construed to give a county board of supervisors authority to increase the debt service levy for the purpose of creating excess moneys in the fund to be used for purposes other than those related to retirement of debt.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

331.431 ADDITIONAL FUNDS.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 INTERFUND TRANSFERS.

1. It is unlawful to make permanent transfers of money between the general fund and the rural services fund.

2. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred.

3. Except as authorized in section 331.477, transfers of moneys between the county mental health, mental retardation, and developmental disabilities services fund and any other fund are prohibited.

4. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraphs "a" and "b", are not effective until authorized by resolution of the board.

5. The transfer of inactive funds is subject to section 24.21.

331.433 ESTIMATES SUBMITTED BY DEPARTMENTS.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 2, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each year, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 COUNTY BUDGET -- NOTICE AND HEARING -- APPROPRIATIONS.

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the

detail and form prescribed by the director of the department of management. For each county that has established an urban renewal area, the budget shall include estimated and actual tax increment financing revenues and all estimated and actual expenditures of the revenues, proceeds from debt and all estimated and actual expenditures of the debt proceeds, and identification of any entity receiving a direct payment of taxes funded by tax increment financing revenues and shall include the total amount of loans, advances, indebtedness, or bonds outstanding at the close of the most recently ended fiscal year, which qualify for payment from the special fund created in section 403.19, including interest negotiated on such loans, advances, indebtedness, or bonds. For purposes of this subsection, "indebtedness" includes written agreements whereby the county agrees to suspend, abate, exempt, rebate, refund, or reimburse property taxes, provide a grant for property taxes paid, or make a direct payment of taxes, with moneys in the special fund. The amount of loans, advances, indebtedness, or bonds shall be listed in the aggregate for each county reporting. The county finance committee, in consultation with the department of management and the legislative services agency, shall determine reporting criteria and shall prepare a form for reports filed with the department pursuant to this section. The department shall make the information available by electronic means.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file the budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations and have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in the county newspapers selected under chapter 349. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed. The department of management shall prescribe the form for the public hearing notice for use by counties.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to

or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in the county newspapers selected under chapter 349.

7. Taxes levied by a county whose budget is certified after March 15 shall be limited to the prior year's budget amount. However, this penalty may be waived by the director of the department of management if the county demonstrates that the March 15 deadline was missed because of circumstances beyond the control of the county.

331.436 PROTEST.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections except that the number of people necessary to file a protest under this section shall not be less than one hundred.

331.437 EXPENDITURES EXCEEDING APPROPRIATIONS.

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board. A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.

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**SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	N/A	N/A	N/A
* This is a contract position appointed by the Board of Supervisors				
County Engineer	864	86,085 41.387	101,277 48.691	116,469 55.995
Assistant County Administrator	805	81,427 39.148	95,797 46.056	110,167 52.965
Health Director	805	81,427 39.148	95,797 46.056	110,167 52.965
Conservation Director	775	79,053 38.006	93,004 44.713	106,955 51.421
Community Services Director	725	75,123 36.117	88,380 42.490	101,637 48.864
Facilities & Support Services Director	725	75,123 36.117	88,380 42.490	101,637 48.864
Information Technology Director	725	75,123 36.117	88,380 42.490	101,637 48.864
Jail Administrator	702	73,305 35.243	86,241 41.462	99,177 47.681
Accounting & Tax Manager	677	71,331 34.294	83,919 40.346	96,507 46.398
Assistant Engineer	634	67,929 32.658	79,917 38.422	91,905 44.185
Attorney II	611	66,121 31.789	77,789 37.399	89,457 43.008
Financial Management Supervisor	611	66,121 31.789	77,789 37.399	89,457 43.008
Planning & Development Director	608	65,879 31.673	77,505 37.262	89,131 42.851
Budget Manager	597	65,007 31.253	76,479 36.769	87,951 42.284
Deputy Health Director	571	62,954 30.266	74,064 35.608	85,174 40.949
Juvenile Detention Center Director	571	62,954 30.266	74,064 35.608	85,174 40.949
GIS Coordinator	556	61,775 29.700	72,677 34.941	83,579 40.182
Operations Manager - Auditor	556	61,775 29.700	72,677 34.941	83,579 40.182
Operations Manager - Treasurer	556	61,775 29.700	72,677 34.941	83,579 40.182

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: A NON-REPRESENTED

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Assistant Jail Administrator	540	60,505 29.089	71,182 34.222	81,859 39.355
Deputy Director - Conservation	540	60,505 29.089	71,182 34.222	81,859 39.355
Sheriff's Captain	540	60,505 29.089	71,182 34.222	81,859 39.355
Network Infrastructure Supervisor	519	58,846 28.291	69,231 33.284	79,616 38.277
Office Administrator - County Attorney	511	58,212 27.987	68,485 32.925	78,758 37.864
Senior Programmer Analyst	511	58,212 27.987	68,485 32.925	78,758 37.864
Risk Manager	505	57,747 27.763	67,938 32.663	78,129 37.562
Sheriff's Lieutenant	505	57,747 27.763	67,938 32.663	78,129 37.562
Operations Manager - Recorder	496	57,029 27.418	67,093 32.256	77,157 37.095
Clinical Services Coordinator	470	54,981 26.433	64,684 31.098	74,387 35.763
Park Manager	470	54,981 26.433	64,684 31.098	74,387 35.763
Attorney I	464	54,506 26.205	64,125 30.829	73,744 35.454
Golf Course Superintendent	462	54,339 26.125	63,928 30.735	73,517 35.345
Golf Course Pro/Manager	462	54,339 26.125	63,928 30.735	73,517 35.345
Webmaster	455	53,801 25.866	63,295 30.430	72,789 34.995
Programmer/Analyst II	445	53,003 25.482	62,357 29.979	71,711 34.476
Case Aide Supervisor	430	51,817 24.912	60,961 29.308	70,105 33.704
Mental Health Coordinator	430	51,817 24.912	60,961 29.308	70,105 33.704
Secondary Roads Superintendent	430	51,817 24.912	60,961 29.308	70,105 33.704

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Community Health Coordinator	417	50,791 24.419	59,754 28.728	68,717 33.037
Correctional Health Coordinator	417	50,791 24.419	59,754 28.728	68,717 33.037
Environmental Health Coordinator	417	50,791 24.419	59,754 28.728	68,717 33.037
Operations Manager - FSS	417	50,791 24.419	59,754 28.728	68,717 33.037
Public Health Services Coordinator	417	50,791 24.419	59,754 28.728	68,717 33.037
Corrections Lieutenant	406	49,927 24.003	58,738 28.239	67,549 32.475
Network Systems Administrator	406	49,927 24.003	58,738 28.239	67,549 32.475
Clinical Services Specialist	397	49,216 23.662	57,901 27.837	66,586 32.013
County General Store Manager	382	48,030 23.091	56,506 27.166	64,982 31.241
Programmer/Analyst I	382	48,030 23.091	56,506 27.166	64,982 31.241
Naturalist/Director	382	48,030 23.091	56,506 27.166	64,982 31.241
Public Health Nurse	366	46,769 22.485	55,022 26.453	63,275 30.421
Community Health Consultant	355	45,900 22.067	54,000 25.962	62,100 29.856
Community Health Intervention Specialist	355	45,900 22.067	54,000 25.962	62,100 29.856
Environmental Health Specialist	355	45,900 22.067	54,000 25.962	62,100 29.856
Corrections Sergeant	332	44,078 21.191	51,857 24.931	59,636 28.671
Food Service Supervisor	332	44,078 21.191	51,857 24.931	59,636 28.671
Motor Vehicle Supervisor	332	44,078 21.191	51,857 24.931	59,636 28.671
Tax Accounting Specialist	332	44,078 21.191	51,857 24.931	59,636 28.671

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Case Expeditor	323	43,368 20.850	51,021 24.529	58,674 28.209
Child Health Consultant	323	43,368 20.850	51,021 24.529	58,674 28.209
GIS Analyst	323	43,368 20.850	51,021 24.529	58,674 28.209
Human Resources Generalist	323	43,368 20.850	51,021 24.529	58,674 28.209
Program Services Coordinator	323	43,368 20.850	51,021 24.529	58,674 28.209
Shift Supervisor - Juvenile Detention	323	43,368 20.850	51,021 24.529	58,674 28.209
Office Administrator - Sheriff	316	42,816 20.585	50,372 24.217	57,928 27.850
Paralegal - Audio-Visual Production Specialist	316	42,816 20.585	50,372 24.217	57,928 27.850
Engineering Aide II	300	41,550 19.976	48,882 23.501	56,214 27.026
Maintenance Coordinator	300	41,550 19.976	48,882 23.501	56,214 27.026
Administrative Assistant	298	41,390 19.899	48,694 23.411	55,998 26.922
Veteran's Affairs Director/Case Aide	298	41,390 19.899	48,694 23.411	55,998 26.922
Elections Supervisor	291	40,843 19.636	48,050 23.101	55,258 26.566
Classification Specialist	289	40,688 19.562	47,868 23.013	55,048 26.465
Executive Secretary / Paralegal	282	40,136 19.296	47,219 22.701	54,302 26.107
Paralegal	282	40,136 19.296	47,219 22.701	54,302 26.107
Community Dental Consultant	271	39,265 18.877	46,194 22.209	53,123 25.540
Naturalist	271	39,265 18.877	46,194 22.209	53,123 25.540

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Office Manager - Community Services	271	39,265 18.877	46,194 22.209	53,123 25.540
GIS Maintenance Tech	268	39,025 18.762	45,912 22.073	52,799 25.384
Bailiff Sergeant	262	38,556 18.537	45,360 21.808	52,164 25.079
Park Ranger	262	38,556 18.537	45,360 21.808	52,164 25.079
Administrative Assistant - Conservation	252	37,764 18.156	44,428 21.360	51,092 24.563
Administrative Office Assistant - Health	252	37,764 18.156	44,428 21.360	51,092 24.563
Payroll Specialist	252	37,764 18.156	44,428 21.360	51,092 24.563
Planning & Development Specialist	252	37,764 18.156	44,428 21.360	51,092 24.563
Purchasing Specialist	252	37,764 18.156	44,428 21.360	51,092 24.563
Custodial & Security Coordinator	238	36,661 17.625	43,130 20.736	49,600 23.846
Shop Supervisor (see Note 1)	233	46,720	54,965	63,210
Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976		22.462	26.425	30.389
Administrative Assistant - Engineer	230	36,025 17.320	42,382 20.376	48,739 23.432
Public Health Nurse - LPN	230	36,025 17.320	42,382 20.376	48,739 23.432
Assistant Golf Course Superintendent	220	35,238 16.941	41,457 19.931	47,676 22.921
Park Crew Leader	220	35,238 16.941	41,457 19.931	47,676 22.921
Senior Accounting Clerk - Sheriff/Jail	220	35,238 16.941	41,457 19.931	47,676 22.921
Detention Youth Supervisor	215	34,841 16.750	40,989 19.706	47,137 22.662
Medical Assistant	209	34,368 16.523	40,433 19.439	46,498 22.355

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: A NON-REPRESENTED

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Engineering Aide I	199	33,578 16.143	39,504 18.992	45,430 21.841
Alternative Sentencing Coordinator	198	33,498 16.105	39,409 18.947	45,320 21.788
Benefits Coordinator	198	33,498 16.105	39,409 18.947	45,320 21.788
Medical Lab Technician - Health	198	33,498 16.105	39,409 18.947	45,320 21.788
Senior Clerk - Sheriff/Jail	198	33,498 16.105	39,409 18.947	45,320 21.788
Equipment Specialist - Conservation	187	32,628 15.687	38,386 18.455	44,144 21.223
Desktop Support Technician	187	32,628 15.687	38,386 18.455	44,144 21.223
Park Maintenance Technician	187	32,628 15.687	38,386 18.455	44,144 21.223
Pioneer Village Site Coordinator	187	32,628 15.687	38,386 18.455	44,144 21.223
Turf Equipment Specialist	187	32,628 15.687	38,386 18.455	44,144 21.223
Inmate Services Clerk	177	31,843 15.309	37,462 18.011	43,081 20.712
Official Records Clerk	177	31,843 15.309	37,462 18.011	43,081 20.712
Senior Clerk	177	31,843 15.309	37,462 18.011	43,081 20.712
Clerk III	162	30,656 14.738	36,066 17.339	41,476 19.940
Golf Course Maintenance Technician	162	30,656 14.738	36,066 17.339	41,476 19.940
Resource Specialist - Health	162	30,656 14.738	36,066 17.339	41,476 19.940
Clerk II	141	28,998 13.941	34,115 16.401	39,232 18.862
Resource Assistant - Health	141	28,998 13.941	34,115 16.401	39,232 18.862
Cody Homestead Site Coordinator	99	25,706 12.359	30,242 14.539	34,778 16.720

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: B SECONDARY ROADS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Start Rate</u>	<u>Step 1 1 year</u>	<u>Step 2 2 years</u>	<u>Step 3 3 years</u>	<u>Step 4 4 years</u>	<u>Step 5 7 years</u>	<u>Step 6 13 years</u>	<u>Step 7 18 years</u>
Crew Leader/Equipmt. Operator I	213	42,827 20.59	44,741 21.51	46,592 22.40	48,589 23.36	49,941 24.01	50,086 24.08	50,710 24.38	51,251 24.64
Sign Crew Leader	199	41,226 19.82	43,118 20.73	44,907 21.59	46,779 22.49	48,090 23.12	48,235 23.19	48,797 23.46	49,338 23.72
Heavy Equipmt Operator II	187	39,978 19.22	41,662 20.03	43,493 20.91	45,240 21.75	46,509 22.36	46,675 22.44	47,299 22.74	47,819 22.99
Mechanic	187	39,978 19.22	41,662 20.03	43,493 20.91	45,240 21.75	46,509 22.36	46,675 22.44	47,299 22.74	47,819 22.99
Heavy Equipmt Operator III	174	38,418 18.47	40,123 19.29	41,829 20.11	43,472 20.90	44,762 21.52	44,845 21.56	45,448 21.85	45,968 22.10
Sign Crew Technician	174	38,418 18.47	40,123 19.29	41,829 20.11	43,472 20.90	44,762 21.52	44,845 21.56	45,448 21.85	45,968 22.10
Truck Crew Coordinator	163	37,232 17.90	38,958 18.73	40,477 19.46	42,099 20.24	43,306 20.82	43,368 20.85	44,013 21.16	44,533 21.41
Truck Driver/Laborer	153	36,171 17.39	37,794 18.17	39,250 18.87	40,789 19.61	42,078 20.23	42,203 20.29	42,723 20.54	43,264 20.80
Shop Control Clerk	187	31,678 15.23	33,114 15.92	34,424 16.55	35,693 17.16	36,816 17.70	36,899 17.74	37,398 17.98	37,939 18.24

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: C AFSCME UNIT

<u>Position Title</u>		<u>Step 1</u> <u>Entry</u>	<u>Step 2</u> <u>6 mos.</u>	<u>Step 3</u> <u>12 mos.</u>	<u>Step 4</u> <u>18 mos.</u>	<u>Step 5</u> <u>24 mos.</u>	<u>Step 6</u> <u>7 yrs.</u>	<u>Step 7</u> <u>10 yrs.</u>	<u>Step 8</u> <u>15 yrs.</u>	<u>Step 9</u> <u>20 yrs.</u>
Building Insp	314	39,478 18.98	41,205 19.81	42,848 20.60	44,512 21.40	45,885 22.06	47,736 22.95	49,171 23.64	50,648 24.35	52,146 25.07
Maint Electronic Systems Tech	268	36,275 17.44	37,898 18.22	39,187 18.84	40,893 19.66	42,141 20.26	43,805 21.06	45,157 21.71	46,488 22.35	47,902 23.03
Maint Spec	268	36,275 17.44	37,898 18.22	39,187 18.84	40,893 19.66	42,141 20.26	43,805 21.06	45,157 21.71	46,488 22.35	47,902 23.03
Case Aide	252	35,194 16.92	36,691 17.64	38,230 18.38	39,666 19.07	40,893 19.66	42,598 20.48	43,846 21.08	45,178 21.72	46,509 22.36
Accts Payable Spec	252	35,194 16.92	36,691 17.64	38,230 18.38	39,666 19.07	40,893 19.66	42,598 20.48	43,846 21.08	45,178 21.72	46,509 22.36
Fine Collection Coord	223	32,906 15.82	34,008 16.35	35,838 17.23	37,294 17.93	38,480 18.50	40,102 19.28	41,330 19.87	42,578 20.47	43,805 21.06
Victim/Witness Coord	223	32,906 15.82	34,008 16.35	35,838 17.23	37,294 17.93	38,480 18.50	40,102 19.28	41,330 19.87	42,578 20.47	43,805 21.06
Admin Assistant - Juvenile Court	214	32,302 15.53	33,675 16.19	35,173 16.91	36,566 17.58	37,773 18.16	39,270 18.88	40,414 19.43	41,579 19.99	42,931 20.64
Intake Coordinator	214	32,302 15.53	33,675 16.19	35,173 16.91	36,566 17.58	37,773 18.16	39,270 18.88	40,414 19.43	41,579 19.99	42,931 20.64
Legal Secretary - Civil	194	31,304 15.05	32,573 15.66	33,800 16.25	35,110 16.88	36,150 17.38	37,710 18.13	38,834 18.67	39,998 19.23	41,226 19.82
Cashier	191	30,722 14.77	32,032 15.40	33,446 16.08	34,798 16.73	35,942 17.28	37,378 17.97	38,522 18.52	39,666 19.07	40,830 19.63
Real Est Spec	191	30,722 14.77	32,032 15.40	33,446 16.08	34,798 16.73	35,942 17.28	37,378 17.97	38,522 18.52	39,666 19.07	40,830 19.63
Senior Acct. Clerk	191	30,722 14.77	32,032 15.40	33,446 16.08	34,798 16.73	35,942 17.28	37,378 17.97	38,522 18.52	39,666 19.07	40,830 19.63
Vital Records Spec	191	30,722 14.77	32,032 15.40	33,446 16.08	34,798 16.73	35,942 17.28	37,378 17.97	38,522 18.52	39,666 19.07	40,830 19.63
Senior Clerk - Elections	191	30,722 14.77	32,032 15.40	33,446 16.08	34,798 16.73	35,942 17.28	37,378 17.97	38,522 18.52	39,666 19.07	40,830 19.63
Senior Clerk - Victim Witness	191	30,722 14.77	32,032 15.40	33,446 16.08	34,798 16.73	35,942 17.28	37,378 17.97	38,522 18.52	39,666 19.07	40,830 19.63
Maintenance Worker	182	30,659 14.74	31,699 15.24	32,718 15.73	34,154 16.42	35,194 16.92	36,650 17.62	37,752 18.15	38,875 18.69	40,040 19.25
Senior Clerk	177	30,139 14.49	31,325 15.06	32,573 15.66	33,717 16.21	34,840 16.75	36,192 17.40	37,294 17.93	38,438 18.48	39,562 19.02
Platroom Specialist	177	30,139 14.49	31,325 15.06	32,573 15.66	33,717 16.21	34,840 16.75	36,192 17.40	37,294 17.93	38,438 18.48	39,562 19.02
Legal Secretary	177	30,139 14.49	31,325 15.06	32,573 15.66	33,717 16.21	34,840 16.75	36,192 17.40	37,294 17.93	38,438 18.48	39,562 19.02

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: C AFSCME UNIT

<u>Position Title</u>		<u>Step 1</u> <u>Entry</u>	<u>Step 2</u> <u>6 mos.</u>	<u>Step 3</u> <u>12 mos.</u>	<u>Step 4</u> <u>18 mos.</u>	<u>Step 5</u> <u>24 mos.</u>	<u>Step 6</u> <u>7 yrs.</u>	<u>Step 7</u> <u>10 yrs.</u>	<u>Step 8</u> <u>15 yrs.</u>	<u>Step 9</u> <u>20 yrs.</u>
Acct Clerk - Treas	177	30,139 14.49	31,325 15.06	32,573 15.66	33,717 16.21	34,840 16.75	36,192 17.40	37,294 17.93	38,438 18.48	39,562 19.02
Clerk III	162	29,099 13.99	30,264 14.55	31,387 15.09	32,614 15.68	33,613 16.16	34,944 16.80	36,005 17.31	37,107 17.84	38,230 18.38
Lead Cust Worker	162	29,099 13.99	30,264 14.55	31,387 15.09	32,614 15.68	33,613 16.16	34,944 16.80	36,005 17.31	37,107 17.84	38,230 18.38
Data Clerk /Receptionist County Attorney	151	28,392 13.65	29,557 14.21	30,638 14.73	31,782 15.28	32,718 15.73	34,070 16.38	35,069 16.86	36,109 17.36	37,170 17.87
Multi-Service Clerk	151		29,557 14.21	30,638 14.73	31,782 15.28	32,718 15.73	34,070 16.38	35,069 16.86	36,109 17.36	37,170 17.87
Clerk II	141	27,602 13.27	28,808 13.85	29,848 14.35	31,013 14.91	31,824 15.30	33,155 15.94	34,154 16.42	35,152 16.90	36,192 17.40
Maint General Laborer	141	27,602 13.27	28,808 13.85	29,848 14.35	31,013 14.91	31,824 15.30	33,155 15.94	34,154 16.42	35,152 16.90	36,192 17.40
Custodial Worker	130	26,957 12.96	27,893 13.41	28,912 13.90	29,994 14.42	30,930 14.87	32,677 15.71	33,613 16.16	34,632 16.65	35,693 17.16

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: E DEPUTY SHERIFF UNIT

1-Jul-11

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	62,920 30.25	64,854 31.18		66,144 31.80			66,789 32.11	67,454 32.43			
Deputy	329	45,365 21.81	47,424 22.80	49,317 23.71	51,750 24.88	54,101 26.01	55,141 26.51	56,264 27.05	57,346 27.57	57,970 27.87	58,531 28.14	59,155 28.44

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: H CORRECTIONS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	Trainee status		38,542 18.53	40,331 19.39	44,304 21.30	45,448 21.85	46,467 22.34	47,133 22.66	47,840 23.00
Corr Ofcr Trainee	199	33,862 16.28	34,445 16.56							
Jail Custodian/ Correction Officer	176	28,517 13.71	29,390 14.13	29,952 14.40	31,283 15.04	34,237 16.46	35,152 16.90	35,838 17.23	37,170 17.87	37,731 18.14
Cook	176	28,517 13.71		29,952 14.40	31,283 15.04	34,237 16.46	35,152 16.90	35,838 17.23	37,170 17.87	37,731 18.14

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: J BAILIFFS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Associate/District Court Bailiff	220	34,379 16.528	40,446 19.445	46,513 22.362

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: SECC

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Director	805	81,026 38.955	95,325 45.829	109,624 52.704
Deputy Director	505	57,463 27.626	67,603 32.501	77,743 37.376
Technology Systems Coord	332	43,861 21.087	51,601 24.808	59,341 28.529
Training/Quality Assurance Mgr	323	43,154 20.747	50,769 24.408	58,384 28.069
Shift Supervisor	307	41,897 20.143	49,291 23.698	56,685 27.252
Public Safety Dispatcher	252	36,750 17.668	43,235 20.786	49,720 23.904
Administrative Assistant	198	33,333 16.025	39,215 18.853	45,097 21.681
Warrant Clerk	162	30,579 14.701	35,975 17.296	41,371 19.890

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: X ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	133,200
Auditor	76,900
Recorder	76,900
Sheriff	99,400
Treasurer	76,900
Chair, Board of Supervisors	41,600
Board Member, Board of Supervisors	38,600

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: Y DEPUTY OFFICE HOLDERS

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	113,220
Deputy Auditor - Tax	65,365
Second Deputy Recorder	65,365
Chief Deputy Sheriff	84,490

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: Z TEMPORARY AND PART-TIME STAFF

<u>POSITION</u>	<u>RATE</u>
Seasonal General Laborer	\$10.73/hour
Seasonal Health Worker & Planning Intern	\$9.71 to \$12.33/hour depending on skills, education and experience
Enforcement Aide	\$9.71 to \$18.28/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$11.45/hour
Seasonal Maintenance Worker (Roads)	\$11.45/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$22.99/hour
Health Services Professional	
Immunization Clinic/Jail Health	
LPN	\$18.31/hour
RN/EMT-P	\$21.61/hour
Election Officials	\$7.73/hour
Election Chairpersons	\$8.50/hour
Election Clerk	\$13.33/hour

CONSERVATION: *

Glynns Creek:

Seasonal part-time Golf Managers	
Food Service	\$8.75 - \$12.75/hour
Pro Shop	\$9.75 - \$13.75/hour
Seasonal Golf Pro Shop Personnel	\$7.50 - \$9.00/hour
Golf Course Rangers, Starters, Cart Persons	\$7.50 - \$8.25/hour
Concession Stand Workers	\$7.50 - \$8.25/hour
Groundskeepers	\$7.50 - \$9.00/hour
Seasonal Golf Pro Shop Personnel	\$7.50 - \$9.00/hour
Golf Course Rangers, Starters, Cart Persons	\$7.50 - \$8.25/hour
Concession Stand Workers	\$7.50 - \$8.25/hour
Groundskeepers	\$7.50 - \$9.00/hour

SCOTT COUNTY SALARY RATE TABLE FOR FY 2011-2012
GROUP: Z TEMPORARY AND PART-TIME STAFF

<u>POSITION</u>	<u>RATE</u>
Scott County & West Lake Parks:	
Beach Manager	\$11.25 - \$15.25/hr. (season) \$9.00 - \$13.00/hr (open/close)
Pool Manager	\$11.25 - \$15.25/hr. (season) \$9.00 - \$13.00/hr (open/close)
Assistant Beach/Pool Managers	\$9.00 - \$13.00/hour
Water Safety Instructors	\$8.00 - \$9.25/hour
Pool/Beach Lifeguards	\$7.50 - \$8.50/hour
Pool/Beach/Boathouse - Concession Workers	\$7.50 - \$8.00/hour
Park Attendant	\$7.50 - \$9.50/hour
Maintenance	\$7.50 - \$9.00/hour
Skilled Maintenance	\$9.00 - \$10.75/hour
Park Patrol (non-certified)	\$12.00 - \$13.00/hour
(certified)	\$15.00 - \$16.00/hour
Pioneer Village:	
Day Camp Counselors	\$7.50 - \$8.75/hour
Apothecary Shop Concession Workers	\$7.50 - \$8.75/hour
Maintenance	\$7.50- \$9.00/hour
Wapsi Center:	
Assistant Naturalist	\$10.00 - \$12.25/hour
Program Assistant	\$7.50 - \$9.00/hour
Maintenance	\$7.25 - \$8.75/hour
Skilled Maintenance	\$10.50/hour
Maintenance / Resident Caretaker	\$9.00 - \$10.75/hour

* Set by Scott County Conservation Board