

SCOTT COUNTY, IOWA
2009-10 BUDGET PLAN

Document Prepared By

Scott County Administration Office

Dee F. Bruemmer, County Administrator
Sarah Kautz, Budget Manager

www.scottcountyiowa.com

SCOTT COUNTY, IOWA

We Serve Our Citizens With

Professionalism **Doing It Right**

Responsiveness **Doing It Now**

Involvement **Doing It Together**

Dedication **Doing It With Commitment**

Excellence **Doing It Well**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Scott County

Iowa

For the Fiscal Year Beginning

July 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

	<u>Page</u>
<i>Title Page</i>	
<i>Scott County's PRIDE Philosophy</i>	
<i>Distinguished Budget Presentation Award</i>	
INTRODUCTORY SECTION	
Table of Contents	1
The Budget Guide	6
The County Past to the Present	7
Budget Message	8
Listing of Officials	23
Organizational Chart	24
Employee Authorization History	25
FTE Staffing Trends - Graph	26
FTE Staffing By Department – Graph	27
FTE Staffing by Service Area – Graph	28
Fund Statement - All Funds	29
Revenue Estimates - All Funds	30
Expenditure Estimates - All Funds	31
All County Funds - Revenues - Reconciliation Information	32
County Revenues by Source - Graph	33
Revenue Sources	34
All County Funds - Expenditure - Reconciliation Information	35
All County Expenditures by Fund - Graph	36
Appropriations by Service Area - Graph	37
Service Area Descriptions	38
Appropriation Summary by Service Area	39
Appropriations by Service Area - Operating Budget Only - Graph	40
Combined Statement of Revenues, Expenditures And Changes in Fund Balance	41

Appropriation Summary By Programs Within Department	45
Taxable Valuations vs. 100% Assessments- Graph.....	50
Assessed and Taxable Values of Taxable Property	51
Taxable Valuation By Class of Property - Graph	53
Taxable Property Valuation Comparison.....	54
Property Tax Levy Comparison.....	55
Ten Year Levy Rate Comparison - Graph	56
Tax Levies and Levy Rates - 10 Year Historical Comparison	57

MAJOR GOVERNMENTAL FUNDS

General Fund Narrative.....	58
General Fund Statement.....	62
General Fund Unreserved Ending Fund Balance - Graph	66
Proposed One-Time Uses of Unreserved General Fund Balance.....	64
General Fund Revenue Sources	65
General Fund Revenues by Type - Graph.....	66
General Fund Expenditures by Service Area.....	67
General Fund Expenditures by Service Area - Graph	68
MH-DD Fund Narrative.....	69
MH-DD Fund Statement.....	70
MH-DD Revenue Sources	71
MH-DD Expenditure Detail.....	72
Debt Services Fund Narrative.....	73
Debt Expenditures Ten Year Comparison - Graph.....	74
Debt Services Fund Statement	75
Remaining Outstanding Debt - Graph	76
Capital Projects Fund Narrative.....	77
Capital Projects Fund Statement.....	78
General Capital Projects Fund Statement	79
Electronic Equipment Fund Statement	80
Vehicle Replacement Fund Statement.....	81

Conservation Equipment Reserve Fund Statement.....	82
Conservation CIP Reserve Fund Statement.....	83
Capital Projects Plan Development Process	84
Five Year Capital Project Plan.....	89

NONMAJOR GOVERNMENTAL FUNDS

Non-major Governmental Summary Fund Statement	98
Rural Services Basic Fund Narrative.....	99
Rural Services Basic Fund Statement.....	100
Secondary Roads Fund Narrative	101
Road Use Tax Revenues - Graph.....	102
Secondary Roads Fund Statement	103
Recorder’s Record Management Fund Narrative	104
Recorder's Record Management Fund Statement.....	105

BUSINESS-TYPE ACTIVITIES FUNDS

Golf Course Enterprise Fund Narrative.....	106
Golf Course Enterprise Fund Statement	107
Ten Year Comparison of Golf Course Rounds – Graph.....	108

DEPARTMENT/AUTHORIZED AGENCY DETAIL:

(In order of appearance under each Service Area)

(- Denotes department/agency appears under more than one Service Area)*

Public Safety & Legal Services Service Area

Department

Attorney	121
Health *	127
Juvenile Court Services.....	129
Non-Departmental *.....	131
Sheriff *	133

Authorized Agency

Buffalo Ambulance.....	143
Center for Alcohol/Drug Services *	145

Public Safety & Legal Services Service Area (Con't)

Authorized Agency (Con't)

Durant Ambulance147
Emergency Management149
Medic E.M.S.153

Physical Health and Social Services Service Area

Department

Community Services *157
Health *163
Human Services *171

Authorized Agency

Center for Active Seniors, Inc.173
Center for Alcohol/Drug Services *183
Community Health Care *187

Mental Health, Mental Retardation and Developmental Disabilities Service Area

Department

Community Services *193
Human Services *197

Authorized Agency

Handicapped Development Center199
Vera French Community Mental Health Center205

County Environment & Education Service Area

Department

Conservation227
Planning and Development235

Authorized Agency

Bi-State Planning Commission239
Humane Society241
Library.....243

County Environment & Education Service Area (Con't)

Authorized Agency (Con't)

Quad City Convention/Visitors Bureau245
Quad City Development Group247

Roads and Transportation Service Area

Department

Secondary Roads.....251

Government Services to Residents Service Area

Department

Auditor *261
Recorder265
Treasurer *271

Administration (Inter-Program Services) Service Area

Department

Administration277
Auditor *279
Facility and Support Services283
Human Resources291
Information Technology293
Non-Departmental *297
Supervisors, Board of.....299
Treasurer *301

SUPPLEMENTAL INFORMATION.....308

Basis of Accounting.....309
Budget Calendar311
Budget Preparation Process312
Miscellaneous Statistics About Scott County316
Budget Glossary.....318
Financial Management Policies323
Pay Plan351

THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2009-10 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The *Introductory Section* includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: *Major Governmental Funds, Nonmajor Governmental Funds, and Business-Type Activities Funds*. More descriptive information about these funds may be found under these tabbed sections.

The *Department/Authorized Agency Detail Section* presents program performance budget (PPB) information. This detail includes a program description, performance objectives, performance indicators (demand, workload, productivity and effectiveness), and a written budget analysis for each program. Budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY08 status, the budget and projected FY09 status, and the requested and adopted FY10 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

The *Supplemental Information Section* includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, the County's pay plan for FY10, and budget total summaries for departments/authorized agencies. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

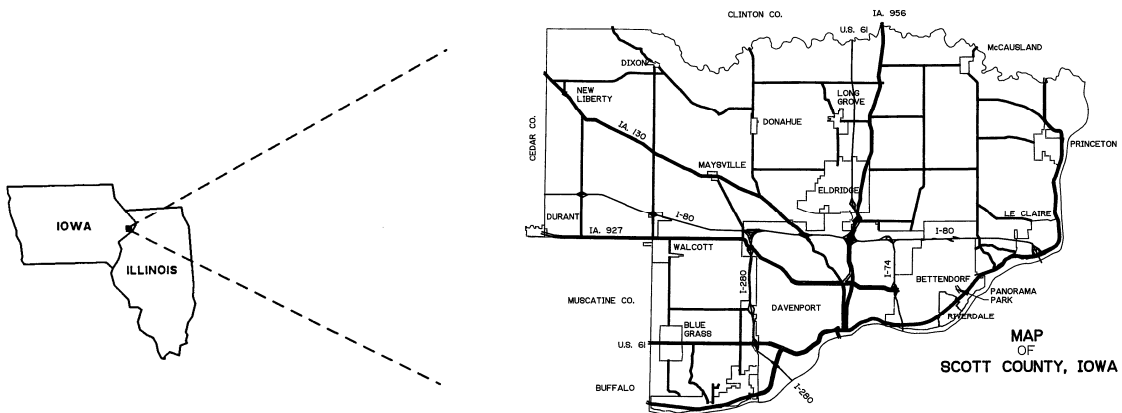
Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 375,000.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

Only recently have there been dramatic changes in the actual governing of the county. In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the 162,621 people of Scott County to greater prosperity and growth.

BOARD OF SUPERVISORS

600 West Fourth Street
Davenport, Iowa 52801-1003

Ph: (563) 326-8749 Fax: (563) 328-3285
www.scottcountyiowa.com



JIM HANCOCK
Chairman
TOM SUNDERBRUCH
Vice Chairman
CHRIS GALLIN
LARRY MINARD
JEFF LISKE

March 15, 2009

TO: The Citizens of Scott County

RE: 2009-10 Budget Message

The budget for Fiscal Year 2009-10 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

For over two decades, the Scott County Board of Supervisors has participated in a formalized goal setting process using an outside facilitator. Target issues are identified and established with annual updates. Team building activities are also worked on during this process. The current policy agenda, management agenda, and long term goals are listed below:

SCOTT COUNTY GOALS
2009-2014

- Financially Sound County Government
 - Growing County
 - Healthy, Safe Community
- Service Excellence with P.R.I.D.E.
 - Regional Leadership
- Leader as a Sustainable County

POLICY AGENDA 2009

TOP PRIORITY

1. Balanced Budget with Fund Balance
2. Quad City Development Group: Participation and Direction
3. Air Quality Attainment: County Strategy
4. Court Room Renovation
5. IT Master Plan

HIGH PRIORITY

1. Fine Payment Program
2. Juvenile Court Service Space
3. Election Equipment: Direction and Funding
4. Citrix Upgrade Funding
5. Legislative Program: Advocacy
6. Sustainability Policy: Direction

MANAGEMENT AGENDA 2009

TOP PRIORITY

1. Budget Revision
2. Stimulus Package Projects
3. Financial Management System
4. Diversion Program: Performance Measurement, Effectiveness Assessment
5. SECC Implementation
6. Lean Concept and Efficiencies Program

HIGH PRIORITY

1. Leadership Development Program
2. Human Resources/Administrative Policies: Refinement
3. Sustainability Public Education and Awareness
4. Green Team: Initiatives
5. Sustainability Plan for County by Departments

Following the process of identifying policy & management agenda priorities, detailed action plans are developed to address all priorities. Specific departments are identified in the action plans which are responsible to carry out each action step. The status on these action plans are reviewed bi-monthly by the Board with the County Administrator and the elected and appointed department heads.

At these strategic planning sessions, both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the policy and management agenda priorities into the annual budget process is enhanced each year by having a pre-budget process meeting with the Board of Supervisors, County Administrator and the Budget Manager at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy and management agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts were directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY10 budget submissions, highlighting whenever appropriate in their budget justifications and analysis how their requests supported and enhanced the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY10 budget process were:

1. Continued technology upgrades and training; Internet access; E-mail (Internet and Intranet); data base access; and public accessibility.
2. Space utilization plan implementation.
3. Retention and development of employees.
4. GIS system development and implementation.

5. Consolidated Dispatch Implementation
6. Impact of potential legislation

The FY10 Budget Initiatives that addressed or impacted these areas are described below:

1. Continued technology upgrades and training

Internet access

E-mail (Internet and Intranet)

Data base access

Public accessibility

- Continued progress on the recommendations included in the 2000 Technology Assessment Report as a part of the FY10 CIP Plan.
- The GIS Steering Committee has presented its strategic plan for an enterprise GIS system for Scott County which will lead to improved public accessibility to database and plat/map information via the Internet. The FY10 budget includes bond amortization for implementation and development of the GIS Plan (\$308,095 annual debt cost)
- FY10 and FY11 CIP Plan begins phone switch system replacement/upgrade
- County Website nationally recognized with Digital Award

2. Space utilization plan implementation

- The Scott County Administrative Center renovation project and the lower level of the Courthouse and security elevator were completed in the FY05 fiscal year with the County Attorney's Office and Court Administration Offices completed in FY08. The proposed Capital Project Plan includes continued renovation of the Courthouse beginning in FY10 to bring back the Juvenile Court Services currently housed in leased space. This project continues to use gaming revenues, General Fund balance and CIP funds to fund the project on a pay-as-you-go basis.
- General Fund tax levy transfer to Capital Fund for FY10 increased \$50,000 as previously approved, however this tax levy transfer will not happen as previously planned. The county has opted to keep these funds in the general fund in order to balance the budget.

3. Retention and development of employees

- Continued funding of annual PRIDE celebration and County picnic
- Continued funding of employee tuition reimbursement program
- Continued funding of professional services for new training options including the Management Training Series and enhanced computer training for County employees

- Continued implementation of Employee Retention Task Force recommendations including the new appraisal/bonus system

4. GIS System Development and Implementation (Geographical Information System)

- FY10 CIP Plan includes funding for continued development and implementation of county-wide GIS strategic plan
- GIS Coordinator office located on the first floor of the Administrative Center for future convenient citizen access. A new GIS Analyst position was created in FY09, as contained in the original GIS report recommendations.
- GIS Steering Committee and GIS Technical Committee formed and playing major role in GIS implementation project

5. Consolidated Dispatch Implementation

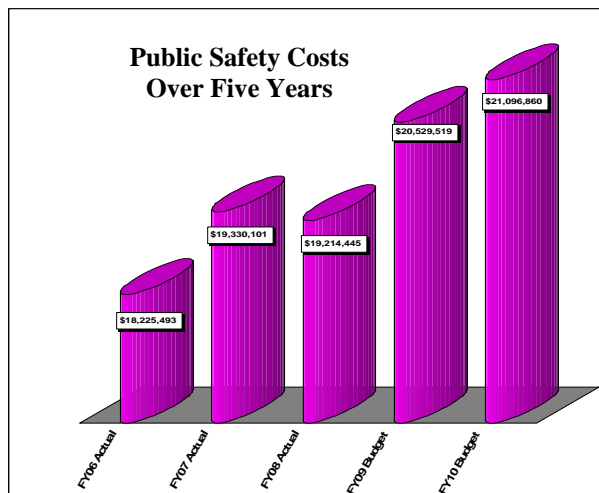
- FY10 Budget includes \$300,000 in new funding to support staffing during development and implementation of the new SECC.

6. Impact of potential legislation (MH-DD funding impact; Property Tax Reform) MHDD – Mental Health – Developmental Disabilities

- Monitoring any proposed legislation regarding property tax reform and MH-DD restoration of funding efforts and mandated reorganization of local governments
- Scott County supports the Iowa State Association of Counties (ISAC) and the League of Municipalities proposed Property Tax Reform legislation

Additionally, the FY10 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

TAX RATE AND BASE



The property tax continues to be the major revenue source for Scott County. In FY10, total net property taxes represent 52.3% of total County revenues. This is a higher percentage from ten years ago in FY00 when it was 44%. There are many reasons for the increase such as historically low interest rates during this period and rising health care costs. However, the largest area of cost increase has been Public Safety and the jail capacity problem. The graph at the right shows the increasing Public Safety costs over the past five years. It is noted that the amounts in the graph do

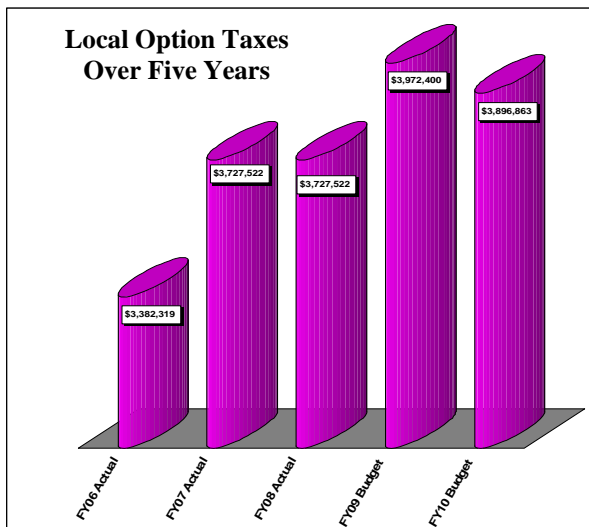
not include the debt service rental payment to the Public Safety Authority described further in the Capital Improvement section of this budget message.

Interest income remains 60% lower from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board which directly impacted this ten year property tax percentage increase. As other revenues fall, the county can continue to rely on local option tax as property tax relief. The County is projecting a 2% decrease in this revenue for FY10. This elastic revenue continues to diversify the County's revenue base. Also, State property tax relief to Iowa counties for mental health-developmental disabilities services (MH-DD) has resulted in more stable property taxes. The State Legislature in 1996 created a new, special revenue fund for County MH-DD services limiting what a county may spend in this area. Previously, uncontrolled MH-DD expenses had grown to approximately a third of the County's general operating budget. With MH-DD costs now removed from the County's general fund requirements; the likelihood of future general fund deficit spending should be greatly reduced. However, sufficient State funding of future MH-DD costs continues to be a concern.

As one of the Board's goals mentioned above, a group of County Employees have been trained in the process of LEAN. LEAN is a philosophy of process management that provides for the systematic identification and elimination of waste in work processes allowing employees to be more productive and organizations to remain competitive and achieve cost savings. Through this training, the County's goal is to find \$1 million in savings as employees find ways to LEAN their processes, increase non-tax revenues, reduce on-going expenditures and/or increase productivity. By participating in these types of programs in the last few years, the County has had a significant positive impact on reducing the County's even greater reliance on property taxes to support its budget.

There is some cause for concern at the time of preparing this budget transmittal letter that future deficit spending or substantial reductions in service levels may occur due to proposed property tax limitation legislation being discussed by the Iowa legislature during the past several sessions. Most of the services that are provided by Iowa counties are mandated by the State with many service levels not within the direct control of local government (i.e., general relief needs, jail inmate populations and the overall crime rate, economic business cycles that affect non-tax revenues like interest earnings, Recorder Fees, etc.)

Scott County has experienced additional public safety costs for housing inmates out of county due to the current jail being at capacity, and for the addition of several new alternatives to incarceration programs, as well as increases in employee health care premiums and property/casualty/liability



insurance premiums. If any future proposed property tax limitation legislation passes Scott County would be unable to support current ongoing County service levels and react to increasing public safety costs, volatile interest income due to reductions in rates and fund balances, increasing health costs, etc. ***Scott County officials favor a comprehensive study of the entire property tax system as opposed to any type of unilateral tax limitation legislation.***

Local option tax revenue (1% sales tax) estimates represent approximately 5.5% of total County revenues for FY10 and have increased 13% over the

past five years (see graph). The Board of Supervisors uses *all* estimated local option tax revenues to reduce General Fund property tax requirements for the ensuing fiscal year.

The tax rate per \$1,000 of taxable valuation for FY10 has increased from \$5.34 to \$5.48, or + 2.6% for property located in incorporated areas (cities) and increased from \$8.36 to \$8.50, or + 1.7% for property located in unincorporated areas (townships). This increase was required due to a heavier reliance on property tax to cover losses in other revenues such as interest income, grants, and charges for service revenues. This levy for FY10 is still below the levy rates of FY06, FY07, and FY08. There were no new major programs added for FY10. It is noted that four years ago in FY06 a substantial levy increase was realized due to the voter approved jail expansion/renovation project and increased jail programming costs.

Over the past ten years the urban rate has increased an average of approximately 3.2% a year with the rural rate at approximately a 1.9% increase, as indicated below:

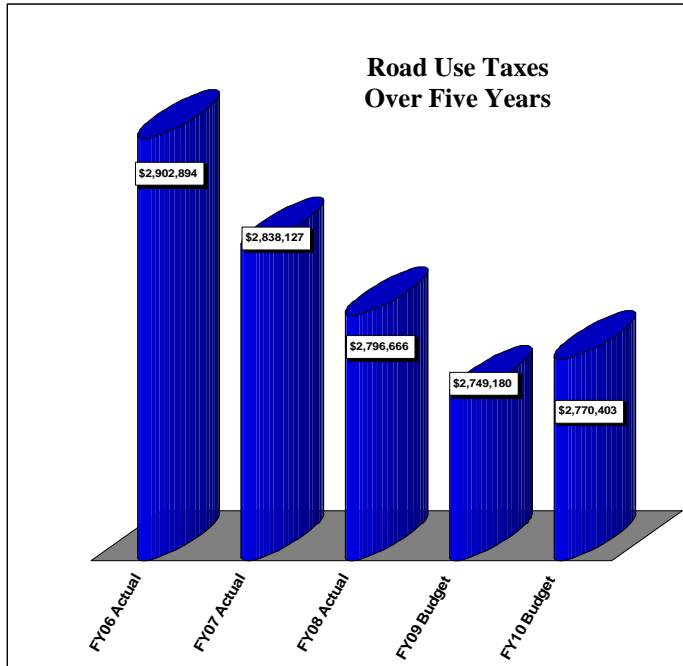
Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
2000-01	4.15929	2.5	7.13428	-2.2
2001-02	4.18290	0.6	7.23474	1.4
2002-03	4.48067	7.2	7.49188	3.6
2003-04	4.80887	7.3	7.71192	2.9
2004-05	4.75497	-1.2	7.84647	1.8
2005-06	5.56513	17.0	8.60445	9.7
2006-07	5.51106	-1.0	8.52602	-0.9
2007-08	5.54040	0.5	8.62666	1.2
2008-09	5.34263	-3.6	8.36217	-3.1
2009-10	5.48399	2.6	8.50353	1.7

Scott County's corporate & rural rate and property tax amount per capita rank *lowest* respectively among the eight largest urban counties in Iowa even though we rank 3rd in population. It is even more revealing that Scott County has the second lowest property tax amount per capita of all 99 Iowa counties (even with the recent annual debt amortization amounts added for the jail expansion/renovation project and the GIS project)!

The County's tax base has increased at an average rate of 3% annually over the past ten years. This relatively moderate annual increase is due in part to the state phasing out machinery and equipment assessments. Residential taxable valuations also reflect a State imposed rollback computation, currently at 45.6% of fair market value. The agriculture land / structure rollback computation was 93.9% for FY10. There were no rollbacks for commercial, industrial, or utility property. This State rollback percentage resulted in a 5.6% *increase* in individual residential properties' taxable assessments from the previous year. The current county wide taxable valuation base amount of \$6.6 billion dollars reflects a 3.5% increase from last year. Even with the State residential rollback, new

construction and market valuation growth resulted in a 5.6% overall increase in total residential tax values. The residential class of property represents approximately 53% of the County's total tax base.

STATE AND FEDERAL FUNDING



During the Spring FY09 Iowa Legislative session, the governor signed the I-Jobs capital program. This bill will provide additional funding to the county, to be used for Secondary Roads projects. The county is expected to receive approximately \$243,000 related to this program. The county receives little Federal funding, since the elimination of the Federal Revenue Sharing program in 1986. The capital improvement program is now funded primarily by Riverboat Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State. The graph at the right shows recent decreases since FY06 in road use taxes due to the higher gas prices resulting in consumers

conserving and driving less. The State is exploring ways to increase RUT (road use tax) revenues in the future.

State aid for next year represents 28% of the total revenue sources for FY10, the same percentage as FY09. The total amount of \$19,213,185 is made up of \$11,142,670 in grants and reimbursements, \$2,876,449 in state shared revenues such as motor fuel and franchise taxes, \$988,307 in state property tax replacement credits against levied taxes, and \$4,205,709 in other State credits such as MH-DD property tax relief and military tax credits.

HOME RULE

"Home Rule" is the basic foundation for county government in Iowa. In 1978, Iowans adopted an amendment to the state constitution establishing this direction for their counties. This action empowered Iowans, through their elected county officials, to address matters of local concern in the best way deemed appropriate by those officials. The people wanted government closer to home.

Since then, however, several things have happened to erode this fundamental principle of government. Government is becoming more centralized. Unfunded state mandates, artificial revenue raising restrictions, property tax limitations, and increasing demands for mandated services have severely obstructed local officials' discretion in meeting identified needs of their citizens.

Scott County is dedicated to preserving the integrity of the home rule concept. Therefore, policy decisions made by Scott County elected officials and staff are based on this fundamental principle.

OTHER REVENUES

Fees and charges total \$5,103,713 and represent 7.3% of the total revenue sources for FY10, compared to \$5,325,626 and 7.8% for FY09. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or County fee changes. Some revenues are calculated based on economic assumptions such as interest income and anticipated interest rates.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of major and non-major fund revenues (excluding capital funds) for budget year FY10 and the percentage of increases and decreases in relation to prior year budget amounts:

REVENUE SOURCE	FY10 AMOUNT	PERCENT OF TOTAL	INCR -DECR FROM FY09	% INCR -DECR FROM FY09
Net property taxes	\$36,421,400	52.9%	\$2,256,834	6.6%
Other taxes, penalties & costs	2,272,910	3.3%	54,577	2.5%
Local option taxes	3,893,863	5.7%	-78,537	-1.9%
Intergovernmental	20,046,893	29.1%	629,241	3.2%
Licenses and permits	504,120	0.7%	-42,480	-7.8%
Charges for services	4,562,778	6.6%	-216,248	-4.5%
Use of money & property	852,232	1.2%	-741,829	-46.5%
Other	338,912	.50%	7,272	2.2%
Total	\$68,893,108	100.0%	\$1,868,830	2.8%

Net property taxes are increasing by 6.6% for FY10. The property tax increase is higher than most average years because property taxes were decreased in the previous year. Other FY09 revenues such as interest income, charges for service revenue and grant revenue missed their budgeted amounts by an estimated \$1.1 million. This anticipated budget gap will be made up in FY10 by forgoing the yearly general fund property tax transfer to the capital projects fund and vehicle replacement funds. Instead, these funds will rely on their fund balances to cover FY10 expenditures. The inflationary property tax increases for FY07-FY10 follows a 20.9% increase four years ago in FY06 which was due primarily to the voter approved jail expansion/renovation project. This major capital project was approved by the voters in the fall of 2004. FY06 was the first year of a 20 year debt amortization schedule to pay for bond principal and interest. The property tax increase also offset the substantial reduction of Recorder's Office real estate recording fees due to the credit crisis that the economy is experiencing. Interest rates were again at historically low rates, which decrease significantly the interest income that the county receives; in fact the county is expecting a 46.5% reduction in interest income for FY10, as compared to FY09 projection. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are increasing slightly due to an increase in collection of delinquent taxes. Local option taxes (one cent sales tax) are projected to decrease almost 2% compared to the prior year based on State projections.

There is continued cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting modest revenue increases for both the current fiscal year and next year due to the current economic climate. This may undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees are increasing 6.2% due primarily to increasing fees received from food establishment inspections by the Health Department as passed by the State legislature. Charges for services are increasing 3% primarily due to projected increases in inmate housing charges for keeping federal prisoners. The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees in any given year due to political pressures.

The uses of money and property revenues are projected to increase only slightly compared to prior year budgeted levels due to anticipated changes in interest rate levels. Interest income decreases will be offset somewhat by increasing real estate filing fees in the Recorder's Office due to Fed rate reductions. Finally, other revenues are increasing due to anticipated increases in forfeited asset reimbursements received by the County Attorney's Office. Also, a high priority on the board's policy agenda for current calendar year is to assist the County Attorney's office in expanding their delinquent fine collection program. This program will increase revenues to the county, as the state and county share in this revenue.

FUND BALANCES

The undesignated fund balance of the general fund is projected to increase by \$354,382 for FY10, as compared to the re-estimated ending FY09 fund balance. One of the board's top goals on their policy agenda is to maintain fund balance as we face declining revenues during the challenging economic times. The Board has \$2,702,314 reserved for the loan advance to the golf course enterprise fund, \$206,674 reserved for Conservation Board's sewage treatment plant, \$116,175

reserved for a note receivable from Greater Davenport Redevelopment Corporation, and \$718,847 reserved for claim liabilities as a part of the County's risk management program. The remaining \$5,334,130 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.

The amount of undesignated/unreserved fund balance of the general fund does bring the County below the minimum amount designated by the County's Financial Management policies. (13% vs. 15% minimum). As the economy improves, future budgets will include increases to the General Fund balance to bring it back in compliance with policy guidelines. (It is pointed out that with the aforementioned reserve for the designated balance for claim liabilities added, the General Fund balance would be at 15%. The Board understands that the risk management claim liabilities may be bonded for under Iowa law.) All other fund balances meet or exceed recommended levels except the MH-DD Fund as indicated below.

The Mental Health and Developmental Disabilities (MH-DD) Fund Balance was projected to increase slightly at the end of FY09 to \$660,057 or 4.1% compared to the FY08 balance of \$572,243 or 3.7%. The FY10 adopted budget projected the MH-DD Fund Balance to decrease \$402,631 ending at 1.6%. The Scott County MH-DD Advisory Committee had developed a Plan of Reductions for FY10 that included cuts in twelve service areas. The committee and county officials were prepared to take action if State Legislators did not respond to the MH-DD funding crisis.

Prior to the 2009 Legislative Session, the Governor made 1.5% across the board cuts to address the state budget deficit. This greatly impacted the county MH-DD funds. Although House File 414 restored those funds during the 2009 Legislative Session, counties were being told to expect cuts in funding, growth dollars and property tax relief dollars, anywhere from 6.5% to 15%. Legislators were telling everyone that cuts had to be made in order to balance the state budget.

In February 2009, the President signed the American Recovery and Reinvestment Act (ARRA), also known as the "stimulus package", which resulted in a significant savings for counties across the state. The non-federal match (FMAP) which counties pay for Medicaid services was reduced 6.2% retroactive to October of 2008. This meant that the counties would see savings from the stimulus package: in FY09 \$20 million, FY10 \$29 million and FY11 \$15 million. The change in the non-federal match (FMAP) would remain in effect until December 31, 2010. This ultimately resulted in a decrease in expenditures for Scott County for FY09 of approximately \$1.4 million, \$1.5 million for FY10 and \$750,000 in FY11.

Legislators began discussions of making deeper cuts in funding due to the impacts of the stimulus package on the counties. The Scott County Board of Supervisors, county staff and local providers/agencies helped to advocate for "no cuts" in MH-DD funding for FY10.

Thanks to our local Legislators who worked on the Health and Human Services budget, the only cut made to MH-DD funds was the FY10 growth dollars. Property tax relief dollars were not cut. Legislators also allocated \$10 million for Risk Pool. Several counties planned to apply for this funding to address services already cut and current waiting lists. The overall results of the 2009 Legislative Session meant MH-DD funding was flat funded from FY09 to FY10.

There are several serious concerns about the future of MH-DD funding. It is unclear if the Risk Pool funds (\$10 million) will be available for FY11 as the state budget continues to struggle. On January 1, 2011 the non-federal match will return to its original rate. Counties MH-DD budgets

were severely strained prior to the FMAP percentage decrease (prior to the ARRA). The MH-DD system has been under-funded for several years and many counties had exhausted their MH-DD Fund Balance. With the growth dollars for FY10 cut and the FMAP returning to the original rate, the state/counties could be facing a \$20-\$25 million shortfall in MH-DD funding by FY12. Counties will have no other choice but to cut services and programs for the neediest people in our communities

The Capital Projects Fund is decreasing \$2,526,448 overall as a result of planned expenditures toward remodeling of Juvenile Court Services, the update of one large courtroom in the Scott County Courthouse, and finishing expending the GIS Bond proceeds for the GIS system project as discussed under the Capital Improvements section below.

The total non-major governmental funds (Secondary Roads, Recorder's Record Management, and Rural Services Funds) are increasing \$90,646 due to planned future capital project funding.

PROGRAMS AND SERVICES

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 32.5 FTE's, or 7%, to its current level of 457.52 FTE's. During this period the County made substantial staff increases to the Sheriff's Office (27 FTE's) primarily due to increased jail programming and courthouse security needs and the new minimum security jail facility and added 9.1 FTE's to the Public Health Department for jail health nursing and other grant related health programs. The County has four union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years, the County and union groups have been successful in approving multi-year agreements. The overall negotiated average salary increase for both labor groups and non-union personnel was 3.25%.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$72,628,952 which is a decrease of .3% from fiscal year FY09. The operating budget is up 2.0%, as compared to 4.3% for the previous year. Total revenues (net of transfers and non-budgeted funds) for the County are \$69,730,185, which is an increase of 2.6% above last fiscal year.

The overall expenditure decrease of .3% is the result of several service areas increasing with one decreasing. Capital projects are discussed further below and are decreasing -21%. Public Safety and Legal Services is showing a 4.3% increase primarily due to salary and benefit increases.

Physical Health and Social Services is increasing 3.9% primarily due to salary and benefit increases in the Health Department. Mental Health, Mental Retardation and Developmental Disabilities (MH/MR/DD) is decreasing 2.9% due to decrease of non-Federal Medicaid match funding for various community home-based waiver programs and adult intermediate care facilities for the mentally retarded. This decrease is specifically related to the ARRA stimulus package that was passed. County Environment and Education is increasing 3.75% due primarily to salary and benefit increases in the Conservation Department and Planning and Development Department as well as increases in funding to the Humane Society. Roads and Transportation service area is increasing a modest .29%.

Government Services to Residents is increasing 9.9% due to additional costs related to new state mandated voter registration fees and other increased election costs. Administration (interprogram) costs are increasing 2.5% primarily due to inflationary increases. And finally, Debt Service is

decreasing slightly by -0.5%. Debt Service includes interest and principal payments on the Solid Waste general obligation bond issue and River Renaissance general obligation bonds in addition to the bond debt amortization for the development of a county-wide GIS system as well as the Public Safety Authority debt for the jail renovation as discussed further under the Capital Project section of this Budget Message.

CAPITAL IMPROVEMENTS AND DEBT SERVICE

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. However, in FY09 and FY10, these transfers will not be made because of declining revenues in the general fund. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 1.4% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$5,439,165 for fiscal year FY10, with 68% or \$3,697,053 for general projects, 19% or \$1,050,000 for Secondary Roads projects, and 13% or \$692,112 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY10 Capital Plan. These include the completion of the countywide GIS system, the beginning of the Juvenile Court Services remodel, and the remodel of one court room at the Scott County Courthouse. It is noted that the voter approved jail facilities renovation/expansion was to be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment is equal to the debt amortization amount required to service the revenue bond debt issued by the Authority and paid for from the County's operating general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$3,697,053 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. The county will not be making its yearly general fund property tax transfers to the capital projects fund for FY09 and FY10 because of a decline in revenues such as interest income, grant revenues, and

charges for services. It is the county's intention to use fund balance in the capital projects fund to cover projects for FY10. The county hopes to begin property tax transfers again in FY11. Finally, \$2.5 million in GIS bonds proceeds are being used to develop a county-wide GIS system. This system should be complete by the end of FY10.

The major projects under the general capital improvements area include general remodeling, sprinkler, and window replacements at Pine Knoll Mental health Facility. Also included are two projects related to the space utilization master plan including the first phase remodel of the Juvenile Court Services area and the remodel of one large courtroom at the Scott County Courthouse.

The county continues to have growing technology needs. The county is in its last year of funding various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) that was first presented in 2000. This TAR study presented the County with many technology upgrade challenges over following years, including the implementation of the GIS strategic plan for Scott County. The TAR study was to cover a 10 year period. As the 10 year period is ending, the capital projects plan includes funds to complete a new TAR / IT Master Plan study in FY10. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development is being supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY07.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services included centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services. The Authority issued \$29.7 million in revenue bonds to fund the construction of a new jail. The PSA and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit. The new, expanded jail was opened in the fall of 2008. The jail project was finalized at the end of FY09.

The local Secondary Roads capital program totals \$1,050,000. This amount is for various road resurfacing projects: \$600,000 – 277th Avenue (4.5 miles of paving); \$90,000 – 257th Avenue (1.5 miles of miscellaneous repairs). Also included was a portion of the cost (\$360,000) to repair / redo Y48. However, after the FY10 budget was adopted, the county learned that this repair would be part of the stimulus package. The \$2.9 million project will be funded by ARRA stimulus monies. This money will not pass through the county, but will be paid through the State of Iowa. Also included in the ARRA stimulus package was \$750,000 that will be used to pay for four projects: 2 bridges at \$250,000, and two culverts at \$150,000 and \$100,000. Again, these funds will not pass through the county; the projects will be paid directly by the State of Iowa.

The Conservation Department capital plan totals \$692,112. The single largest project (\$325,000) is for the phase 4 pool and aquatic center renovations at Scott County Park. Also included in this amount is \$100,000 budgeted for repair and new asphalt for the pool parking lot. Other projects included in the FY10 Conservation capital projects budget include maintenance shop improvements, playground equipment replacement throughout the park system, St. Ann's Church renovations (Pioneer Village), West Lake Park electric and sewer replacements, Sac Fox Campground restroom improvements, & Buffalo Bill Cody Homestead storage shed improvements.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

SUMMARY

The preparation of the FY10 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY10 operating budget and keeping the County's reliance on property tax revenues to minimal increases net of voter approved debt and capital projects.

The Board and County Administrator expresses its appreciation to the staff of the Facility and Support Services Department who assisted and contributed to its preparation. Special thanks goes to the Budget Manager, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Accounting and Tax Manager (Auditor's Office), County Attorney Office Manager, Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety and mental health-mental retardation and developmental disabilities. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,



Jim Hancock, Chairman
Scott County Board of Supervisors

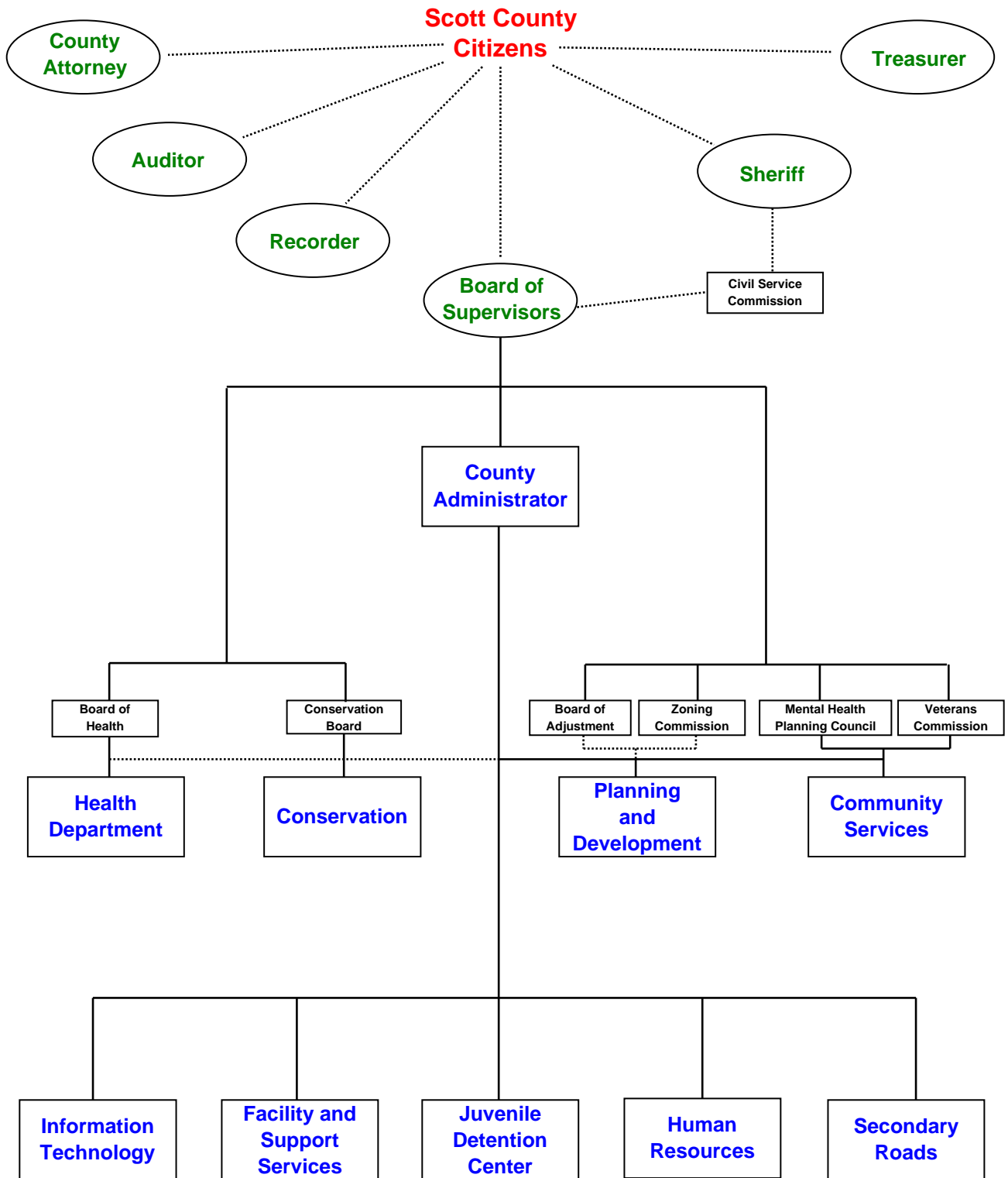


Dee F. Bruemmer
County Administrator

SCOTT COUNTY OFFICIALS

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
Elected Officials		
Supervisor, Chairperson	Jim Hancock	2012
Supervisor, Vice Chair	Tom Sunderbruch	2012
Supervisor	Chris Gallin	2010
Supervisor	Larry E. Minard	2010
Supervisor	Jeff Liske	2010
Attorney	Michael J. Walton	2012
Auditor	Roxanna Moritz	2012
Recorder	Rita Vargas	2010
Sheriff	Dennis Conard	2012
Treasurer	Bill Fennelly	2010
Administration		
County Administrator	Dee F. Bruemmer	
Department Heads		
Community Services	Lori Elam	
Conservation	Roger Kean	
Facility and Support Services	Dave Donovan	
Health	Lawrence Barker	
Human Resources	Mary Thee	
Information Technology	Matt Hirst	
Juvenile Detention Center	Jeremy Kaiser	
Planning & Development	Tim Huey	
Secondary Roads	Jon Burgstrum	

Scott County Government Organizational Chart



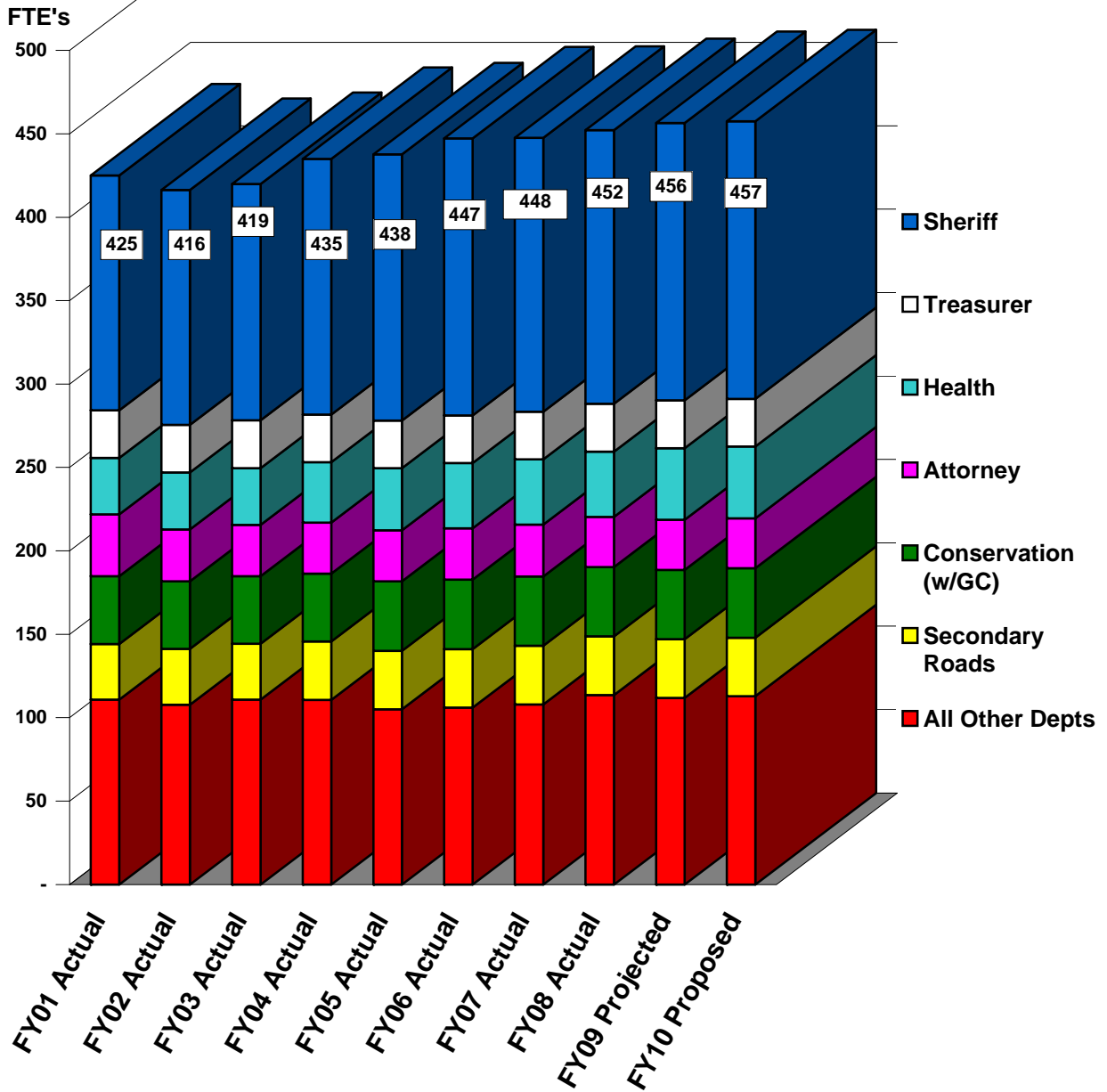
— Direct supervision
 Advisory relationship

10 YEAR FTE LISTING

<u>Department</u>	<u>FY01</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>
Administration	2.70	3.70	3.70	3.70	3.10	3.10	3.10	3.10	3.50	3.50
Attorney	37.00	31.00	30.63	30.63	30.63	30.75	31.00	30.00	30.00	30.00
Auditor	15.40	15.40	15.40	15.40	15.40	15.40	16.40	16.40	15.40	15.40
Community Services	12.75	12.75	13.00	13.00	12.50	12.50	12.50	12.50	12.50	12.50
Conservation (net of golf course)	21.25	21.25	21.25	21.25	22.25	22.25	22.25	22.25	22.25	22.25
Facility and Support Services	19.24	23.74	23.74	23.74	24.19	24.19	25.69	29.14	29.14	29.14
Health	33.90	34.15	34.15	36.15	37.15	39.15	39.15	39.15	43.00	43.00
Human Resources	7.50	7.50	7.50	7.50	4.50	4.50	4.50	4.50	4.50	4.50
Information Technology	17.50	10.00	10.00	10.00	10.00	11.00	11.00	11.00	12.00	12.00
Juvenile Court Services	12.40	12.40	15.20	15.20	14.20	14.20	14.20	14.20	14.20	14.20
Planning & Development	4.33	4.33	4.33	4.08	4.08	4.08	4.08	4.08	4.08	4.08
Recorder	14.00	13.00	13.00	13.00	12.00	12.00	11.50	11.50	11.50	11.50
Secondary Roads	33.40	33.40	33.40	35.15	35.15	35.15	35.15	35.15	35.15	35.15
Sheriff	140.70	140.70	141.70	153.15	159.65	166.10	164.10	166.30	166.35	167.35
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>
SUBTOTAL	405.67	396.92	400.60	415.55	418.40	427.97	428.22	432.87	437.17	438.17
Golf Course Enterprise	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>
TOTAL	<u>425.02</u>	<u>416.27</u>	<u>419.95</u>	<u>434.90</u>	<u>437.75</u>	<u>447.32</u>	<u>447.57</u>	<u>452.22</u>	<u>456.52</u>	<u>457.52</u>

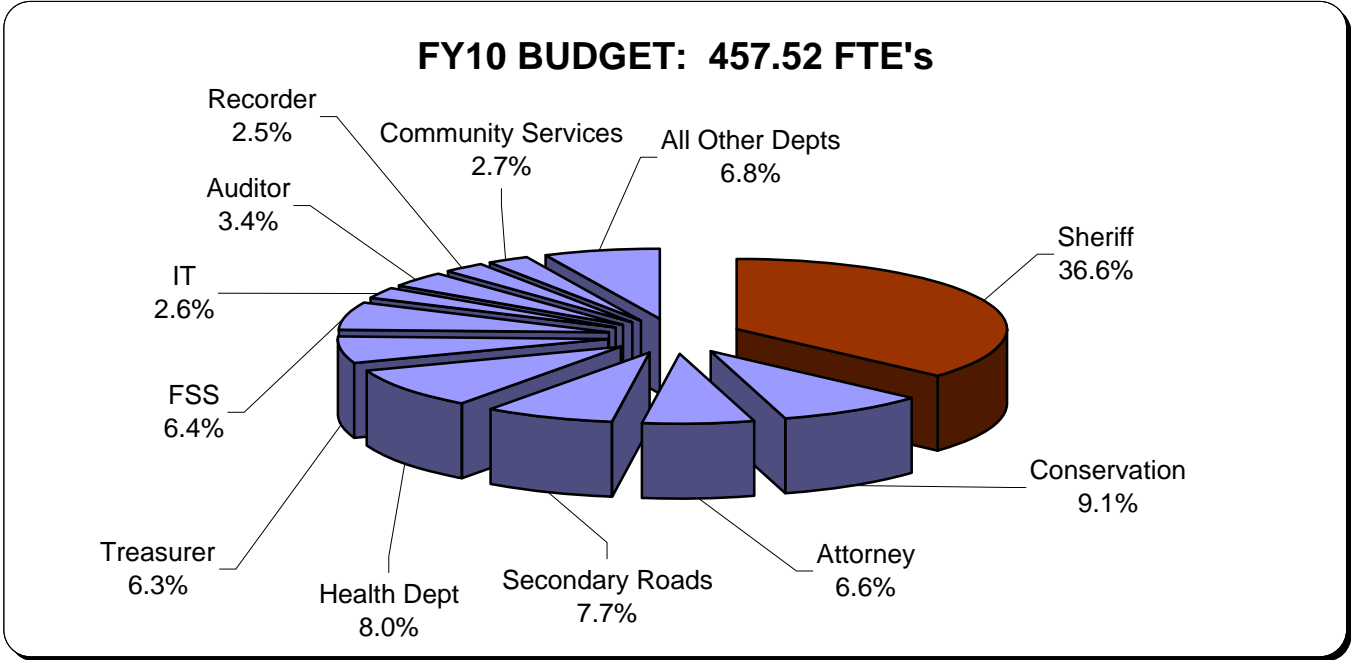
NOTE: Supplemental information may be found in the Pay Plan as included under the "Supplemental Information" blue tab.

FTE (Full Time Equivalents) STAFFING TRENDS TEN YEAR COMPARISON

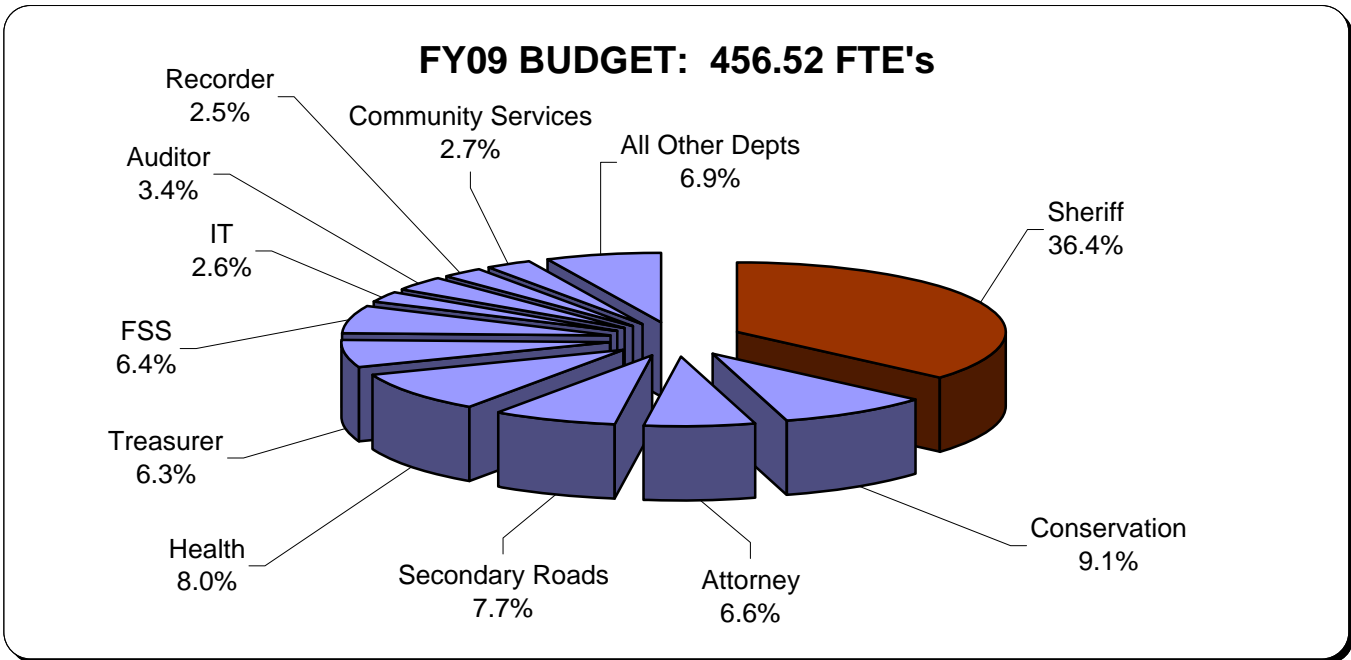


Total FTE's have increased by 32 positions and 7% over the past 10 years. Most of the new positions (27) have been in the Sheriff's Office due to increasing demands on the jail division with the increasing inmate population. 9.1 positions have been added to the Health Department primarily grant funded positions or for the jail inmate health program.

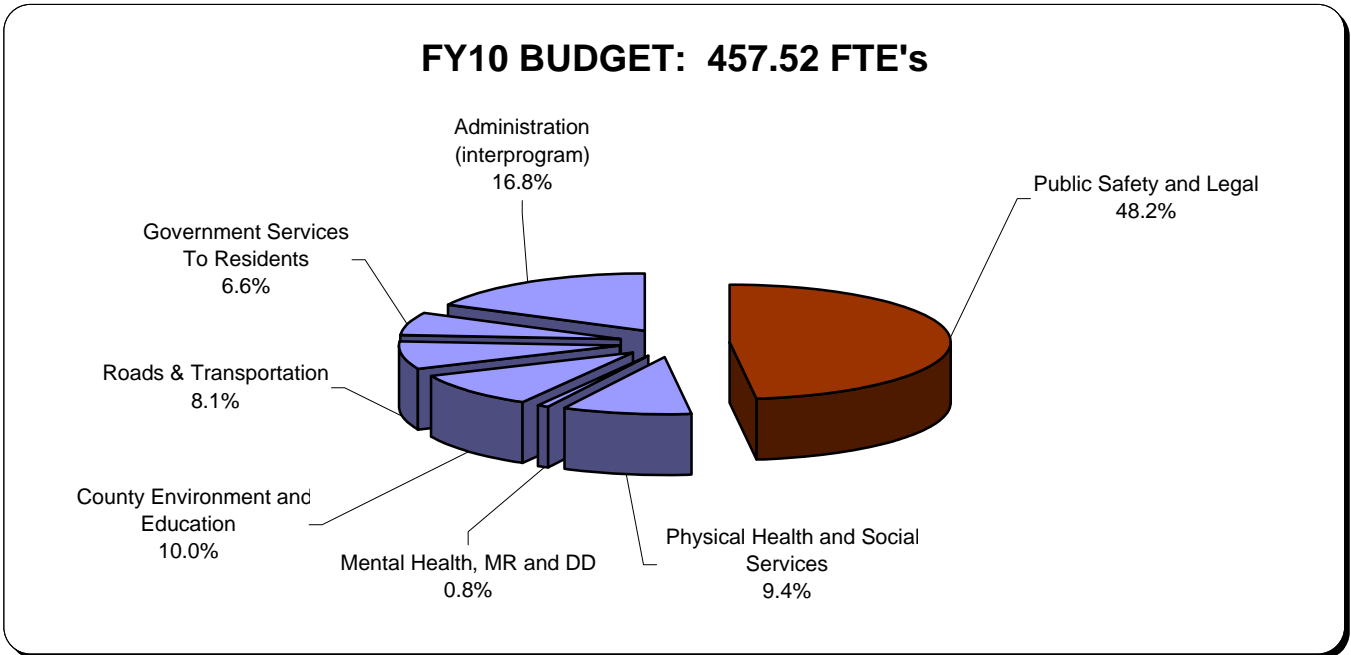
FTE (Full Time Equivalents) Staffing FY10 vs FY09 - By Department



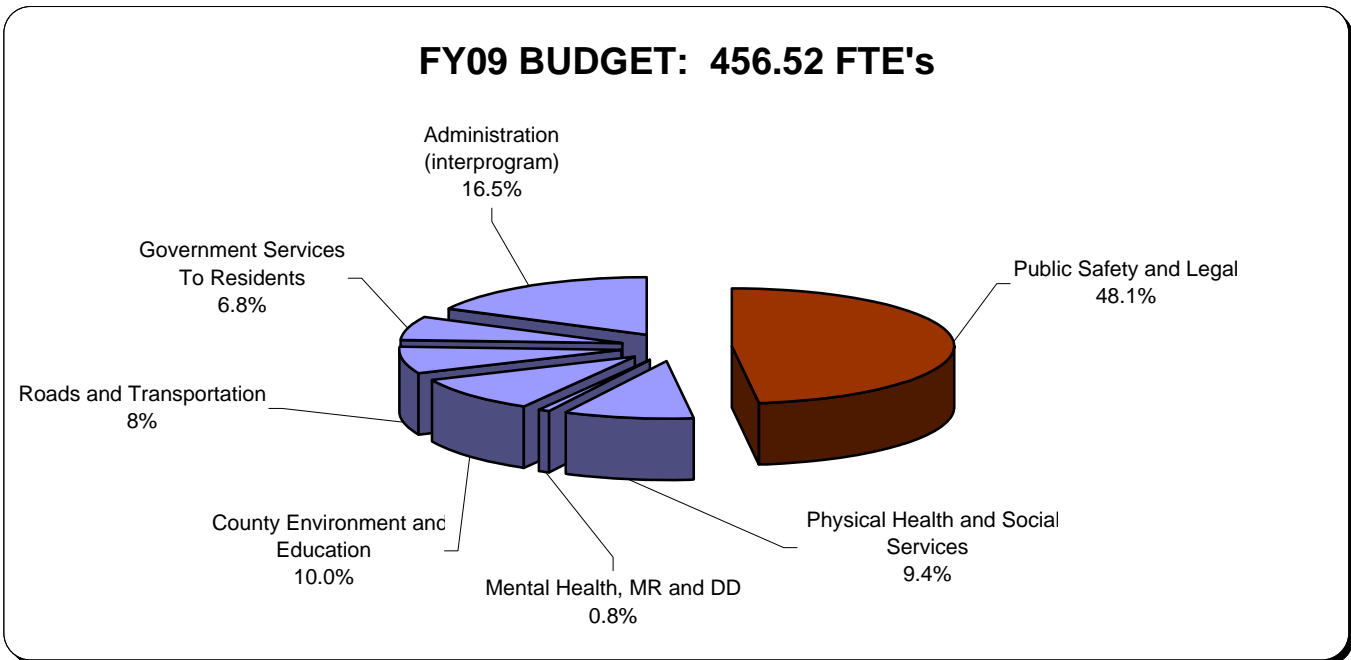
Over one third of the County's total FTE's (full time equivalents) are found in the Sheriff's Department.



FTE (Full Time Equivalents) Staffing FY10 vs FY09 - By Service Area



Almost half of the County's workforce is a part of the Public Safety & Legal Services area.



SCOTT COUNTY FUND STATEMENT

ALL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/09</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/10</u>
Major Governmental Funds				
General Fund	\$ 8,669,860	\$ 51,083,819	\$ 50,675,539	\$ 9,078,140
Mental Health, MR & DD	660,057	15,314,398	15,717,029	257,426
Debt Service	3,229,614	872,035	1,340,650	2,760,999
Capital Improvements			-	
General	2,199,408	2,192,440	4,389,165	2,683
Electronic Equipment	75,163	367,000	425,000	17,163
Vehicle	341,005	7,500	275,000	73,505
Conservation Equip Reserve	81,546	40,277	44,500	77,323
Conservation CIP Reserve	<u>8,549</u>	<u>-</u>	<u>-</u>	<u>8,549</u>
Total Capital Improvements	2,705,671	2,607,217	5,133,665	179,223
Total Major Governmental Funds	15,265,202	69,877,469	72,866,883	12,275,788
Nonmajor Governmental Funds				
Rural Services	111,087	2,372,542	2,336,228	147,401
Recorder's Record Mgt	144,997	41,815	40,000	146,812
Secondary Roads	<u>444,307</u>	<u>5,748,518</u>	<u>5,696,000</u>	<u>496,825</u>
Total Nonmajor Governmental Funds	700,391	8,162,875	8,072,228	791,038
Business-Type Activities Fund				
Golf Course Enterprise	(2,213,601)	1,309,714	1,213,367	(2,117,254)
Total*	<u>\$ 13,751,992</u>	<u>\$ 79,350,058</u>	<u>\$ 82,152,478</u>	<u>\$ 10,949,572</u>

*Includes interfund transfers and non-budgeted fund activity. All funds are budgeted funds with the exception of the Golf Course Enterprise Fund as further discussed under the blue tabbed Supplemental Information section (basis of accounting) of this budget document.

SCOTT COUNTY REVENUE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 47,335,701	\$ 49,860,829	\$ 48,941,857	\$ 51,083,819	2.5%
Mental Health, MR & DD	15,358,578	15,200,908	16,204,418	15,314,398	0.7%
Debt Service	886,502	847,454	843,811	872,035	2.9%
Capital Improvements					
General	3,537,949	3,258,462	2,389,122	2,192,440	-32.7%
Electronic Equipment	600,677	585,827	400,000	367,000	-37.4%
Vehicle	287,749	265,675	7,500	7,500	-97.2%
Conservation Equip Reserve	31,552	44,500	23,023	40,277	-9.5%
Conservation CIP Reserve	<u>6,353</u>	<u>375</u>	<u>-</u>	<u>-</u>	
Total Capital Improvements	4,464,280	4,154,839	2,819,645	2,607,217	-37.2%
Total Major Governmental Funds	68,045,061	70,064,030	68,809,731	69,877,469	-0.3%
Nonmajor Governmental Funds					
Rural Services	2,190,910	2,254,601	2,247,017	2,372,542	5.2%
Recorder's Record Mgt	40,124	45,150	45,150	41,815	-7.4%
Secondary Roads	<u>5,282,136</u>	<u>5,271,505</u>	<u>5,363,605</u>	<u>5,748,518</u>	9.0%
Total Nonmajor Governmental Funds	7,513,170	7,571,256	7,655,772	8,162,875	7.8%
Business-Type Activities Fund					
Golf Course Enterprise	1,019,730	1,324,933	1,137,593	1,309,714	-1.1%
Total*	<u>\$ 76,577,961</u>	<u>\$ 78,960,219</u>	<u>\$ 77,603,096</u>	<u>\$ 79,350,058</u>	0.5%

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY EXPENDITURE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 46,607,350	\$ 50,126,734	\$ 49,865,560	\$ 50,675,539	1.1%
Mental Health, MR & DD	15,182,707	16,184,078	16,116,605	15,717,029	-2.9%
Debt Service	1,309,940	1,342,957	1,342,957	1,340,650	-0.2%
Capital Improvements			-	-	
General	4,593,557	6,377,523	4,789,436	4,389,165	-31.2%
Electronic Equipment	1,026,284	805,645	605,645	425,000	-47.2%
Vehicle	242,987	211,500	215,600	275,000	30.0%
Conservation Equip Reserve	5,362	44,500	44,500	44,500	0.0%
Conservation CIP Reserve	-	-	-	-	
Total Capital Improvements	5,868,190	7,439,168	5,655,181	5,133,665	-31.0%
Total Major Governmental Funds	68,968,187	75,092,937	72,980,303	72,866,883	-3.0%
Nonmajor Governmental Funds					
Rural Services	2,195,622	2,254,601	2,254,601	2,336,228	3.6%
Recorder's Record Mgt	38,358	40,000	40,000	40,000	0.0%
Secondary Roads	5,731,919	5,165,500	5,405,702	5,696,000	10.3%
Total Nonmajor Governmental Funds	7,965,899	7,460,101	7,700,303	8,072,228	8.2%
Business-Type Activities Fund					
Golf Course Enterprise	1,240,783	1,257,506	1,257,575	1,213,367	-3.5%
Total*	<u>\$ 78,174,869</u>	<u>\$ 83,810,544</u>	<u>\$ 81,938,181</u>	<u>\$ 82,152,478</u>	-2.0%

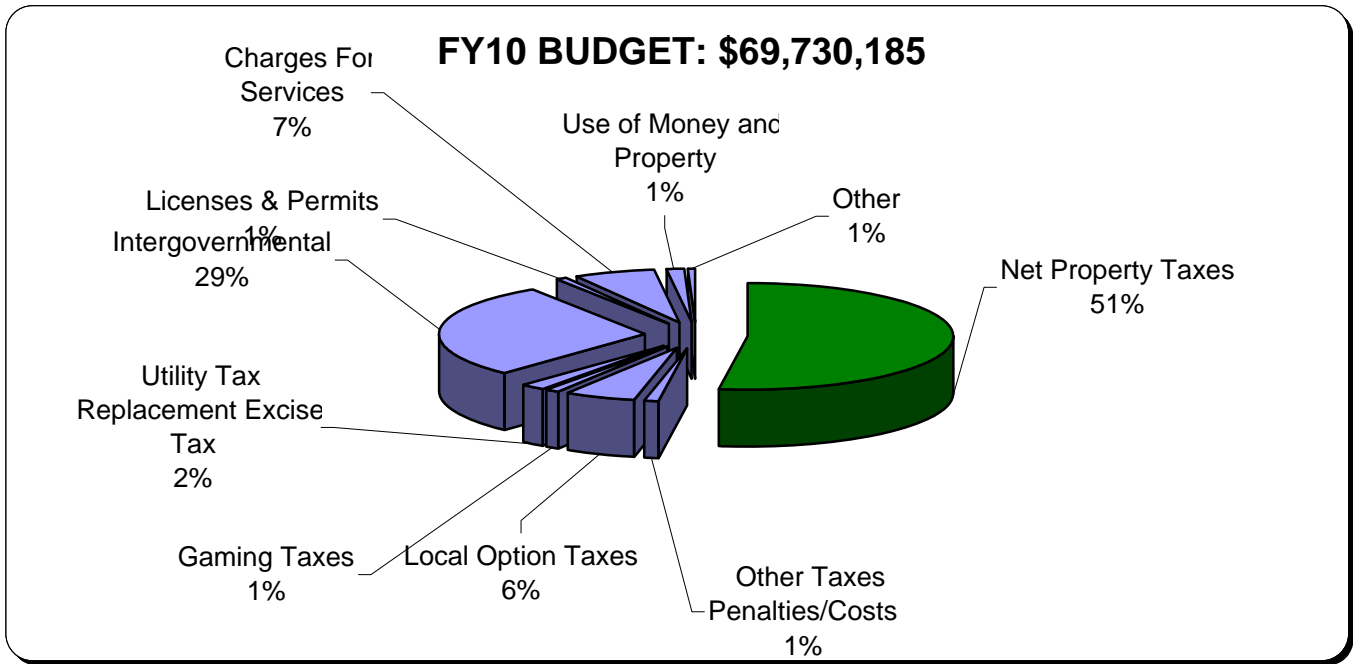
*Includes interfund transfers and non-budgeted fund activity

ALL COUNTY FUNDS - REVENUES RECONCILIATION INFORMATION

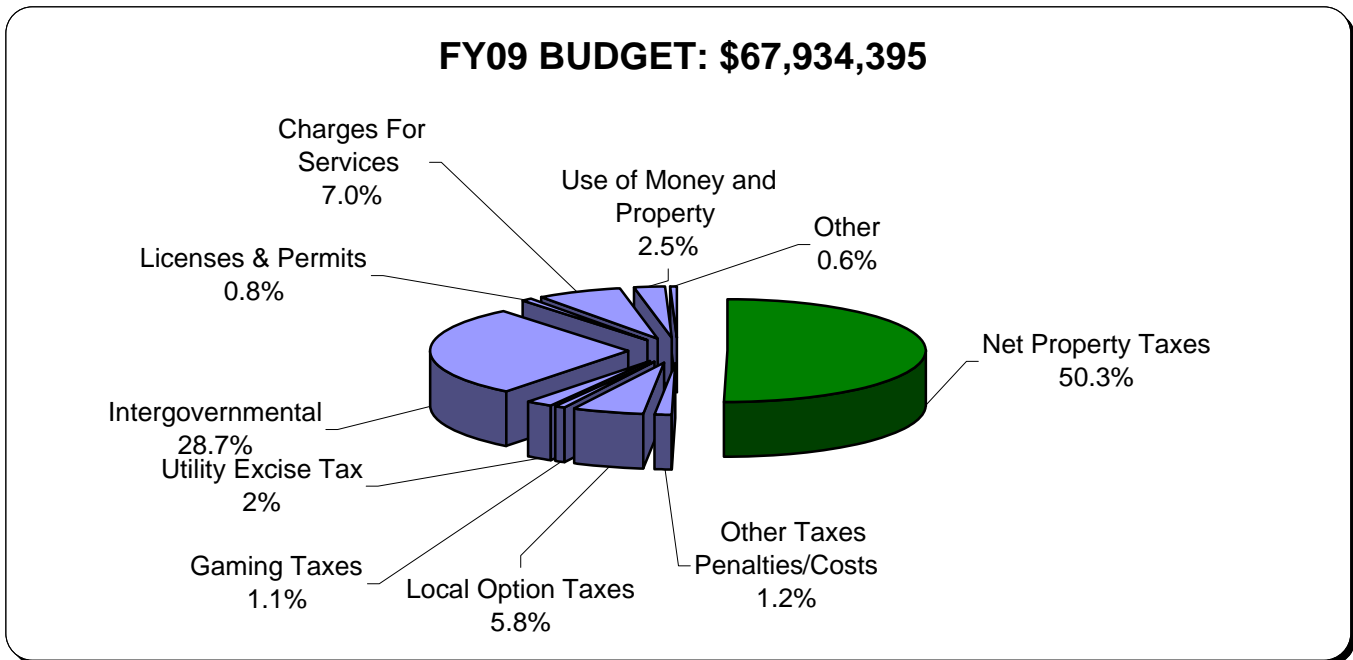
	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Revenues per summary statement	\$ 76,577,961	\$ 78,960,219	\$ 77,603,095	\$ 79,350,058	0.5%
Less transfers in:					
GENERAL BASIC					
Conservation Equipment Replc	5,362	44,500	44,500	44,500	0.0%
GENERAL SUPPLEMENTAL					
General Basic	3,000,000	4,000,000	4,300,000	4,000,000	0.0%
SECONDARY ROADS					
General Basic	617,886	636,423	636,423	655,516	3.0%
Rural Services Basic	1,723,540	1,775,246	1,775,246	1,828,503	3.0%
CAPITAL IMPROVEMENT					
General Basic	1,036,805	1,362,577	662,577	679,640	-50.1%
Electronic Equipment	1,026,284	805,645	605,645	425,000	-47.2%
Vehicle Replacement	242,987	211,500	215,600	275,000	30.0%
Recorder's Record Mgt	38,358	40,000	40,000	40,000	0.0%
Conservation CIP Reserve	-	-	-	-	
CONSERVATION CIP					
General Basic	-	-	-	-	
ELECTRONIC EQUIPMENT					
General Basic	575,000	575,000	395,000	362,000	-37.0%
VEHICLE REPLACEMENT					
General Basic	<u>250,000</u>	<u>250,000</u>	<u>-</u>	<u>-</u>	-100.0%
Total Transfers In	8,516,222	9,700,891	8,674,991	8,310,159	-14.3%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	<u>1,019,730</u>	<u>1,324,933</u>	<u>1,137,593</u>	<u>1,309,714</u>	-1.1%
Net Budgeted Revenues	<u>\$ 67,042,009</u>	<u>\$ 67,934,395</u>	<u>\$ 67,790,511</u>	<u>\$ 69,730,185</u>	2.6%

COUNTY REVENUES BY SOURCE

Budgeted Funds



Net property taxes represent approximately half of all revenues collected by the County.



REVENUE SOURCES

(excluding transfers and non-budgeted funds)

<u>Revenues</u>	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 34,109,056	\$ 35,209,549	\$ 35,142,399	\$ 37,429,567	6.3%
Less: Uncollected Delinq Taxes-Levy Yr	19,860	7,743	19,860	19,860	156.5%
Less: Credits To Taxpayers	<u>988,307</u>	<u>1,037,240</u>	<u>988,307</u>	<u>988,307</u>	-4.7%
Net Current Property Taxes	33,100,889	34,164,566	34,134,232	36,421,400	6.6%
Add: Delinquent Property Tax Revenue	<u>19,860</u>	<u>7,743</u>	<u>19,860</u>	<u>19,860</u>	156.5%
Total Net Property Taxes	33,120,749	34,172,309	34,154,092	36,441,260	6.6%
Penalties, Interest & Costs On Taxes	731,456	775,000	710,000	725,000	-6.5%
Other County Taxes	<u>65,252</u>	<u>61,766</u>	<u>65,252</u>	<u>65,252</u>	5.6%
Total Other Taxes, Penalties & Costs	796,708	836,766	775,252	790,252	-5.6%
Local Option Taxes	3,860,101	3,972,400	3,711,298	3,896,863	-1.9%
Gaming Taxes	815,524	735,000	735,000	735,000	0.0%
Utility Tax Replacement Excise Tax	1,341,669	1,373,824	1,341,669	1,422,983	3.6%
Intergovernmental :					
State Shared Revenues	2,866,918	2,818,836	2,880,387	2,876,499	2.0%
State Grants & Reimbursements	9,351,940	8,996,192	10,205,635	9,525,779	5.9%
State /Federal Pass Through Grants	1,765,247	1,983,004	1,910,103	1,616,891	-18.5%
State Credits Against Levied Taxes	988,307	1,037,240	988,307	988,307	-4.7%
Other State Credits	4,205,708	4,206,297	4,205,708	4,205,708	0.0%
Federal Grants & Entitlements	12,855	7,500	12,800	10,000	
Contr & Reimb From Other Govts	673,848	440,268	458,870	829,453	88.4%
Payments in Lieu of Taxes	<u>8,226</u>	<u>4,055</u>	<u>4,056</u>	<u>4,056</u>	0.0%
Subtotal Intergovernmental	19,873,049	19,493,392	20,665,866	20,056,693	2.9%
Licenses & Permits	540,170	546,600	496,600	504,120	-7.8%
Charges For Services	4,337,614	4,779,026	4,407,753	4,599,593	-3.8%
Use of Money & Property	1,604,900	1,620,563	873,404	864,732	-46.6%
Other:					
Miscellaneous	683,729	348,515	595,554	366,912	5.3%
General Long Term Debt Proceeds	-	-	-		
Proceeds of Fixed Asset Sales	<u>67,797</u>	<u>56,000</u>	<u>34,023</u>	<u>51,777</u>	-7.5%
Total Other	751,526	404,515	629,577	418,689	3.5%
Total Revenues & Other Sources	<u>\$ 67,042,010</u>	<u>\$ 67,934,395</u>	<u>\$ 67,790,511</u>	<u>\$ 69,730,185</u>	2.6%

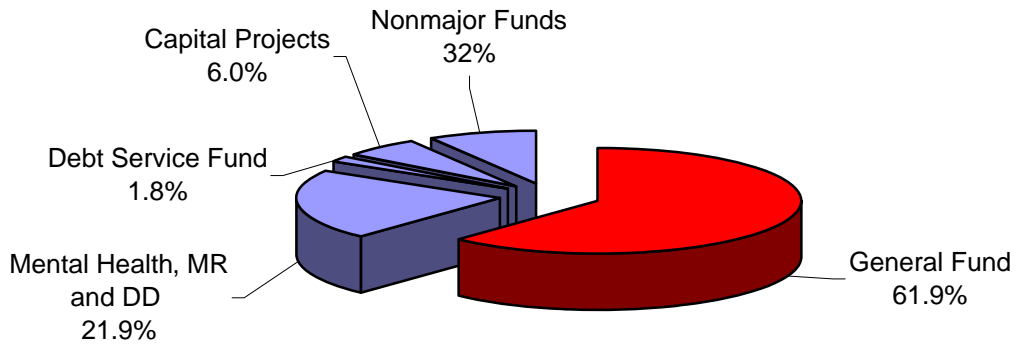
ALL COUNTY FUNDS - EXPENDITURES RECONCILIATION INFORMATION

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Expenditures per summary statement	\$ 78,174,869	\$ 83,810,544	\$ 81,938,181	\$ 82,152,478	-2.0%
Less transfers out:					
GENERAL BASIC					
General Supplemental	3,000,000	4,000,000	4,300,000	4,000,000	
Secondary Roads	617,886	636,423	636,423	655,516	3.0%
Capital Improvements	1,036,805	1,362,577	662,577	679,640	-50.1%
Electronic Equipment	575,000	575,000	395,000	362,000	-37.0%
Vehicle Replacement	250,000	250,000	-	-	-100.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	-	-	-	-	
RURAL SERVICES BASIC					
Secondary Roads	1,723,540	1,775,246	1,775,246	1,828,503	3.0%
Capital Improvements	-	-	-	-	
ELECTRONIC EQUIPMENT					
Capital Improvements	1,026,284	805,645	605,645	425,000	-47.2%
VEHICLE REPLACEMENT					
Capital Improvements	242,987	211,500	215,600	275,000	30.0%
CONSERVATION CIP RESERVE					
Capital Improvements	-	-	-	-	
RECORDER'S RECORD MGT					
Capital Improvements	38,358	40,000	40,000	40,000	0.0%
CONSERVATION EQUIPMENT					
General Basic	5,362	44,500	44,500	44,500	
Total Transfers Out	8,516,222	9,700,891	8,674,991	8,310,159	-14.3%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	1,240,783	1,257,506	1,257,575	1,213,367	-3.5%
Net Budgeted Expenditures	<u>\$ 68,417,864</u>	<u>\$ 72,852,147</u>	<u>\$ 72,005,615</u>	<u>\$ 72,628,952</u>	-0.3%

ALL COUNTY EXPENDITURES BY FUND

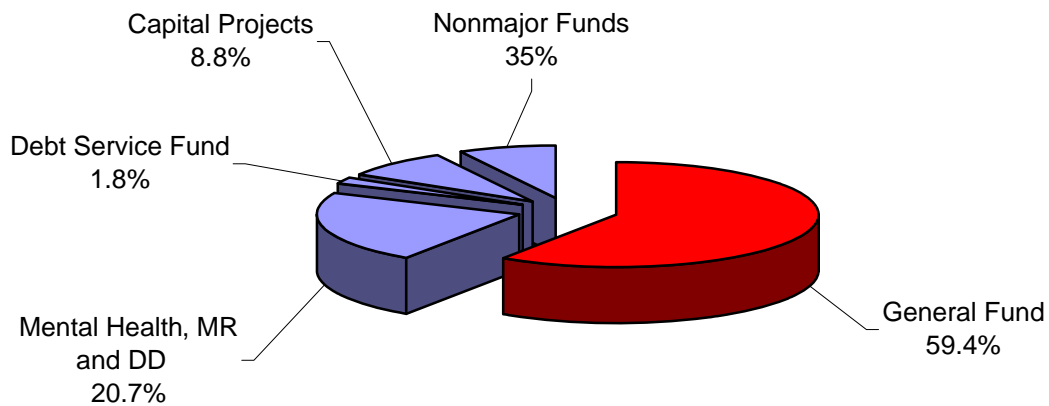
Budgeted Funds

FY10 BUDGET: \$72,628,952



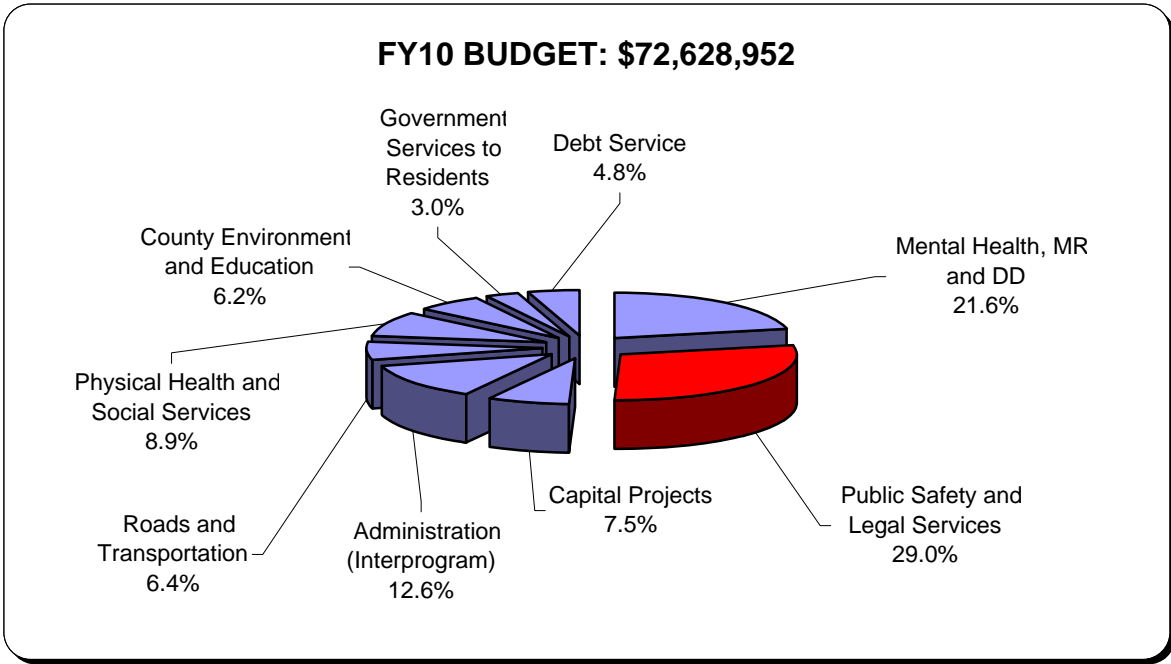
This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund.

FY09 BUDGET: \$72,852,147

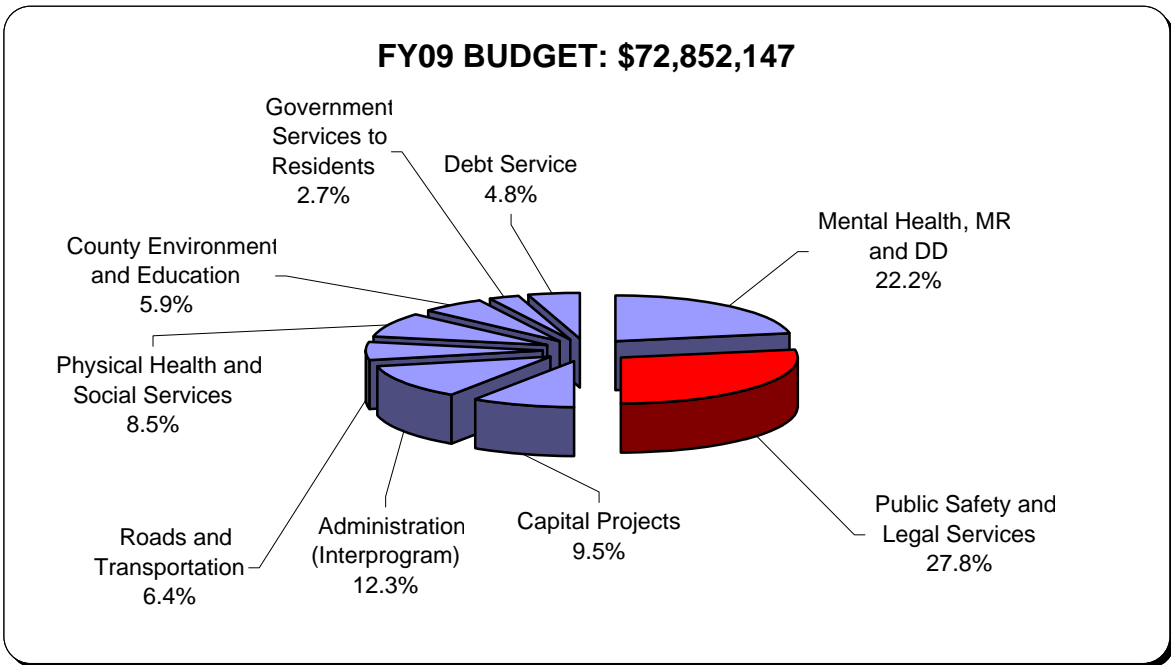


APPROPRIATIONS BY SERVICE AREA

Budgeted Funds Only



Public Safety and Legal Services is the largest single expenditure area of the County followed by the State mandated Mental Health service area.



SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; Emergency Services, funding for the county-wide Scott Emergency Communication Center (SECC).

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH, MR AND DD SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue; and the General Fund debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites

CAPITAL IMPROVEMENTS

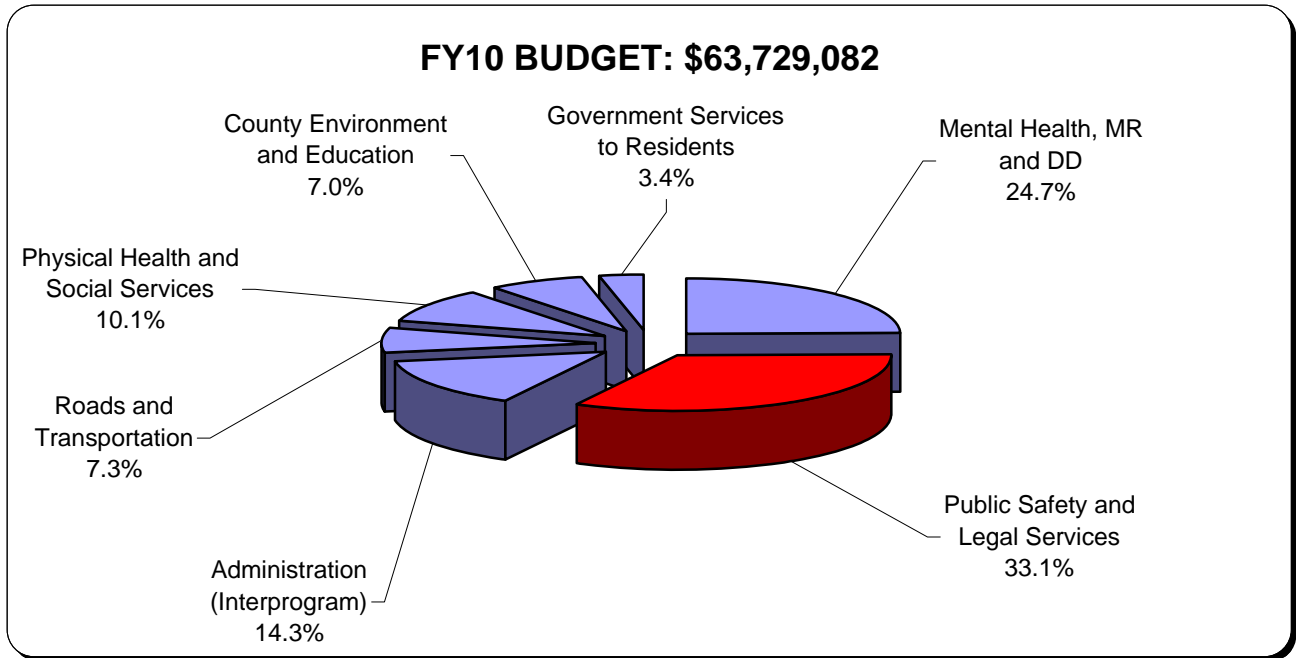
Includes Secondary Roads projects; Conservation projects; and general projects.

APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds)

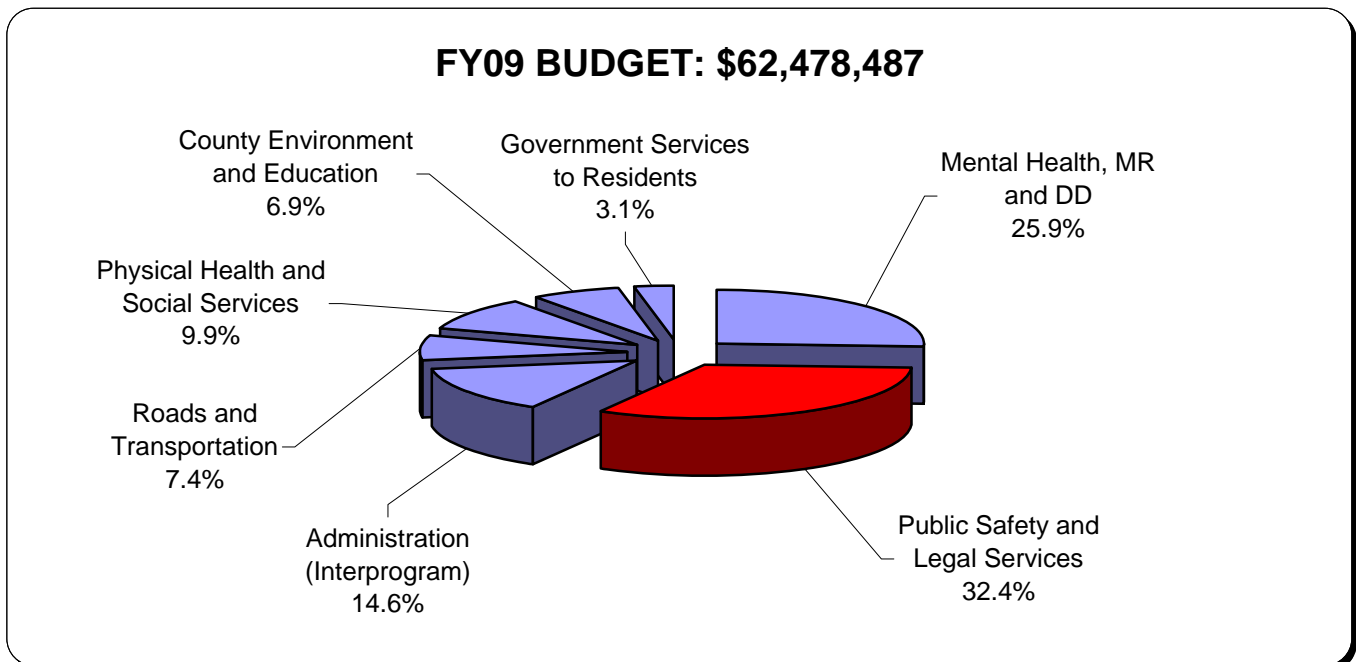
SERVICE AREA	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	19,214,446	20,219,107	20,529,519	21,096,860	4.3%
Physical Health & Social Services	5,915,796	6,207,864	6,105,068	6,450,593	3.9%
Mental Health, MR & DD	15,182,707	16,184,078	16,116,605	15,717,029	-2.9%
County Environment & Education	4,099,548	4,316,421	4,353,727	4,478,290	3.8%
Roads & Transportation	4,493,011	4,632,500	4,661,000	4,646,000	0.3%
Government Services to Residents	2,012,787	1,964,811	2,033,198	2,160,977	10.0%
Administration (interprogram)	<u>8,238,360</u>	<u>8,953,706</u>	<u>9,209,223</u>	<u>9,179,333</u>	2.5%
SUBTOTAL OPERATING BUDGET	59,156,655	62,478,487	63,008,340	63,729,082	2.0%
Debt Service	3,428,745	3,463,137	3,463,137	3,460,705	-0.1%
Capital Projects	<u>5,832,465</u>	<u>6,910,523</u>	<u>5,534,138</u>	<u>5,439,165</u>	-21.3%
TOTAL COUNTY BUDGET	<u>\$ 68,417,865</u>	<u>\$ 72,852,147</u>	<u>\$ 72,005,615</u>	<u>\$ 72,628,952</u>	-0.3%

APPROPRIATIONS BY SERVICE AREA

Operating Budget Only



Public Safety and Legal Services is the largest single expenditure area of the County's operating budget followed by the State mandated Mental Health service area. There is great concern about continued adequate State funding for Mental Health services.



**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

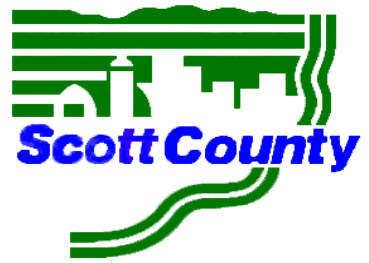
	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- GENERAL FUND -----			----- MENTAL HEALTH, MR & DD FUND -----		
	<u>ACTUAL</u> <u>2007-08</u>	<u>PROJECTED</u> <u>2008-09</u>	<u>BUDGET</u> <u>2009-10</u>	<u>ACTUAL</u> <u>2007-08</u>	<u>PROJECTED</u> <u>2008-09</u>	<u>BUDGET</u> <u>2009-10</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 28,133,529	\$ 29,129,952	\$ 31,209,899	\$ 3,170,066	\$ 3,145,837	\$ 3,184,929
Less: Uncollected Delinquent Taxes-Levy Yr	16,824	16,824	16,824	1,896	1,896	1,896
Less: Credits To Taxpayers	792,235	792,235	792,235	89,270	89,270	89,270
Net Current Property Taxes	27,324,470	28,320,893	30,400,840	3,078,900	3,054,671	3,093,763
Delinquent Property Tax Revenue	16,824	16,824	16,824	1,896	1,896	1,896
Penalties, Interest & Costs On Taxes	731,456	710,000	725,000	-	-	-
Other County Taxes	5,036,373	4,887,570	5,155,848	131,139	131,139	127,626
Intergovernmental	4,440,702	4,442,468	4,527,723	12,089,200	12,976,740	12,050,656
Licenses & Permits	536,840	493,600	501,120	-	-	-
Charges For Services	4,252,447	4,341,631	4,536,321	42,261	23,972	24,457
Use of Money & Property	1,554,523	855,904	847,232	-	-	-
Miscellaneous	418,664	517,468	316,911	15,182	16,000	16,000
Subtotal Revenues	44,312,299	44,586,357	47,027,819	15,358,578	16,204,418	15,314,398
Other Financing Sources:						
Operating Transfers In	3,005,362	4,344,500	4,044,500	-	-	-
Proceeds of Fixed Asset Sales	18,040	11,000	11,500	-	-	-
Total Revenues & Other Sources	47,335,701	48,941,857	51,083,819	15,358,578	16,204,418	15,314,398
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	19,214,446	20,529,519	21,096,860	-	-	-
Physical Health & Social Services	5,915,796	6,105,068	6,450,593	-	-	-
Mental Health, MR & DD	-	-	-	15,182,707	16,116,605	15,717,029
County Environment & Education	3,627,466	3,874,372	3,970,565	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	2,012,787	2,033,198	2,160,977	-	-	-
Administration (interprogram)	8,238,360	9,209,223	9,179,333	-	-	-
Debt Service	2,118,804	2,120,180	2,120,055	-	-	-
Capital Projects	-	-	-	-	-	-
Subtotal Expenditures	41,127,659	43,871,560	44,978,383	15,182,707	16,116,605	15,717,029
Other Financing Uses:						
Operating Transfers Out	5,479,691	5,994,000	5,697,156	-	-	-
Total Expenditures & Other Uses	46,607,350	49,865,560	50,675,539	15,182,707	16,116,605	15,717,029
Excess Of Revenues & Other Sources over (under) Expenditures & Other Uses	728,351	(923,703)	408,280	175,871	87,813	(402,631)
Beginning Fund Balance - July 1,	\$ 8,865,212	\$ 9,593,563	\$ 8,669,860	\$ 396,372	\$ 572,243	\$ 660,056
Ending Fund Balance - June 30,	\$ 9,593,563	\$ 8,669,860	\$ 9,078,140	\$ 572,243	\$ 660,056	\$ 257,425

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----		
	<u>ACTUAL</u> <u>2007-08</u>	<u>PROJECTED</u> <u>2008-09</u>	<u>BUDGET</u> <u>2009-10</u>	<u>ACTUAL</u> <u>2007-08</u>	<u>PROJECTED</u> <u>2008-09</u>	<u>BUDGET</u> <u>2009-10</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 688,691	\$ 693,733	\$ 737,657	\$ -	\$ -	\$ -
Less: Uncollected Delinquent Taxes-Levy Yr	414	414	414	-	-	-
Less: Credits To Taxpayers	<u>18,598</u>	<u>18,598</u>	<u>18,598</u>	-	-	-
Net Current Property Taxes	669,679	674,721	718,645	-	-	-
Delinquent Property Tax Revenue	414	414	414	-	-	-
Other County Taxes	27,093	27,093	27,887	815,524	735,000	735,000
Intergovernmental	189,316	141,583	125,089	153,469	102,300	9,800
Use of Money & Property	-	-	-	45,221	12,500	12,500
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>230,875</u>	<u>28,000</u>	<u>28,000</u>
Subtotal Revenues	886,502	843,811	872,035	1,245,089	877,800	785,300
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	-	-
Operating Transfers In	-	-	-	3,169,434	1,918,822	1,781,640
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>49,757</u>	<u>23,023</u>	<u>40,277</u>
Total Revenues & Other Sources	886,502	843,811	872,035	4,464,280	2,819,645	2,607,217
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Debt Service	1,309,940	1,342,957	1,340,650	-	-	-
Capital Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,593,557</u>	<u>4,789,436</u>	<u>4,389,165</u>
Subtotal Expenditures	1,309,940	1,342,957	1,340,650	4,593,557	4,789,436	4,389,165
Other Financing Uses:						
Refunded Debt Payments	-	-	-	-	-	-
Operating Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,274,632</u>	<u>865,745</u>	<u>744,500</u>
Total Expenditures & Other Uses	1,309,940	1,342,957	1,340,650	5,868,189	5,655,181	5,133,665
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(423,438)	(499,146)	(468,615)	(1,403,909)	(2,835,536)	(2,526,448)
Beginning Fund Balance - July 1,	\$ 4,152,198	\$ 3,728,760	\$ 3,229,614	\$ 6,945,117	\$ 5,541,208	\$ 2,705,672
Ending Fund Balance - June 30,	\$ 3,728,760	\$ 3,229,614	\$ 2,760,999	\$ 5,541,208	\$ 2,705,672	\$ 179,224

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	<u>ACTUAL</u> <u>2007-08</u>	<u>PROJECTED</u> <u>2008-09</u>	<u>BUDGET</u> <u>2009-10</u>	<u>ACTUAL</u> <u>2007-08</u>	<u>PROJECTED</u> <u>2008-09</u>	<u>BUDGET</u> <u>2009-10</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 2,116,770	\$ 2,172,877	\$ 2,297,082	\$ 34,109,056	\$ 35,142,399	\$ 37,429,567
Less: Uncollected Delinquent Taxes-Levy Yr	726	726	726	19,860	19,860	19,860
Less: Credits To Taxpayers	<u>88,204</u>	<u>88,204</u>	<u>88,204</u>	<u>988,307</u>	<u>988,307</u>	<u>988,307</u>
Net Current Property Taxes	2,027,840	2,083,947	2,208,152	33,100,889	34,134,232	36,421,400
Delinquent Property Tax Revenue	726	726	726	19,860	19,860	19,860
Penalties, Interest & Costs On Taxes	-	-	-	731,456	710,000	725,000
Other County Taxes	72,418	72,418	73,738	6,082,547	5,853,220	6,120,098
Intergovernmental	3,000,362	3,002,776	3,343,425	19,873,049	20,665,866	20,056,693
Licenses & Permits	3,330	3,000	3,000	540,170	496,600	504,120
Charges For Services	42,906	42,150	38,815	4,337,614	4,407,752	4,599,593
Use of Money & Property	5,156	5,000	5,000	1,604,900	873,404	864,732
Miscellaneous	<u>19,006</u>	<u>34,086</u>	<u>6,000</u>	<u>683,728</u>	<u>595,554</u>	<u>366,912</u>
Subtotal Revenues	5,171,744	5,244,103	5,678,856	66,974,213	67,756,488	69,678,408
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	-	-
Operating Transfers In	2,341,426	2,411,669	2,484,019	8,516,222	8,674,991	8,310,159
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,797</u>	<u>34,023</u>	<u>51,777</u>
Total Revenues & Other Sources	7,513,170	7,655,772	8,162,875	75,558,232	76,465,502	78,040,344
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	-	-	-	19,214,446	20,529,519	21,096,860
Physical Health & Social Services	-	-	-	5,915,796	6,105,068	6,450,593
Mental Health, MR & DD	-	-	-	15,182,707	16,116,605	15,717,029
County Environment & Education	472,082	479,355	507,725	4,099,548	4,353,727	4,478,290
Roads & Transportation	4,493,011	4,661,000	4,646,000	4,493,011	4,661,000	4,646,000
Government Services to Residents	-	-	-	2,012,787	2,033,198	2,160,977
Administration (interprogram)	-	-	-	8,238,360	9,209,223	9,179,333
Debt Service	-	-	-	3,428,745	3,463,137	3,460,705
Capital Projects	<u>1,238,908</u>	<u>744,702</u>	<u>1,050,000</u>	<u>5,832,465</u>	<u>5,534,138</u>	<u>5,439,165</u>
Subtotal Expenditures	6,204,001	5,885,057	6,203,725	68,417,865	72,005,615	72,628,952
Other Financing Uses:						
Refunded Debt Payments	-	-	-	-	-	-
Operating Transfers Out	<u>1,761,898</u>	<u>1,815,246</u>	<u>1,868,503</u>	<u>8,516,222</u>	<u>8,674,991</u>	<u>8,310,159</u>
Total Expenditures & Other Uses	7,965,899	7,700,303	8,072,228	76,934,087	80,680,606	80,939,111
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(452,729)	(44,531)	90,647	(1,375,855)	(4,215,104)	(2,898,767)
Beginning Fund Balance - July 1,	\$ 1,197,651	\$ 744,922	\$ 700,391	\$ 21,556,550	\$ 20,180,695	\$ 15,965,591
Ending Fund Balance - June 30,	\$ 744,922	\$ 700,391	\$ 791,038	\$ 20,180,695	\$ 15,965,591	\$ 13,066,824



APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT

(excluding transfers and non-budgeted funds)

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
ADMINISTRATION	\$ 361,351	\$ 419,937	\$ 549,395	\$ 436,703	4.0%
General Administration	361,351	419,937	549,395	436,703	4.0%
ATTORNEY	\$ 2,260,836	\$ 2,359,051	\$ 2,375,494	\$ 2,495,920	5.8%
County Attorney Administration	280,736	287,800	295,291	305,897	6.3%
Criminal Prosecution	1,722,448	1,834,507	1,830,888	1,926,161	5.0%
Corporation Counsel/Civil	257,652	236,744	249,315	263,862	11.5%
AUDITOR	\$ 1,362,280	\$ 1,274,427	\$ 1,209,848	\$ 1,441,640	13.1%
Auditor Administration	193,578	185,793	172,476	196,569	5.8%
Elections	587,334	441,931	469,717	574,886	30.1%
Business Finance	341,862	357,178	322,705	376,870	5.5%
Taxation	239,506	289,525	244,950	293,315	1.3%
CAPITAL IMPROVEMENTS	\$ 4,107,258	\$ 5,664,946	\$ 4,076,859	\$ 3,697,053	-34.7%
General Capital Improvements	4,107,258	5,664,946	4,076,859	3,697,053	-34.7%
COMMUNITY SERVICES	\$ 9,266,058	\$ 9,990,812	\$ 9,879,372	\$ 9,306,940	-6.8%
Community Services Administration	117,023	119,537	123,277	132,423	10.8%
General Relief	670,435	717,023	716,424	766,459	6.9%
Veteran Services	98,492	123,315	115,570	135,751	10.1%
Chemical Dep & Other Services	296,500	247,240	310,636	314,488	27.2%
MH-DD Services	8,083,608	8,783,697	8,613,465	7,957,819	-9.4%
CONSERVATION (net of golf course)	\$ 3,475,878	\$ 3,905,984	\$ 3,944,942	\$ 4,005,713	2.6%
Conservation Administration	425,448	419,773	425,886	441,678	5.2%
Parks & Recreation	2,303,660	2,507,981	2,539,720	2,568,261	2.4%
Conservation Capital Projects	486,299	712,577	712,577	692,112	-2.9%
Wapsi River Environmental Center	260,471	265,653	266,759	303,662	14.3%
DEBT SERVICES	\$ 1,309,940	\$ 1,342,957	\$ 1,342,957	\$ 1,340,650	-0.2%
Solid Waste Bonds	550,267	577,534	577,534	576,040	-0.3%
River Renaissance Bonds	452,978	457,328	457,328	455,515	-0.4%
GIS Bonds	306,695	308,095	308,095	309,095	
FACILITY & SUPPORT SERVICES	\$ 2,924,032	\$ 3,231,873	\$ 3,229,848	\$ 3,333,463	3.1%
FSS Administration	211,035	219,122	222,183	230,818	5.3%
Maint of Buildings & Grounds	1,463,460	1,696,304	1,630,265	1,728,577	1.9%
Custodial Services	501,143	524,534	535,447	540,281	3.0%
Support Services	748,394	791,913	841,953	833,787	3.0%

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
HEALTH DEPARTMENT	\$ 5,175,296	\$ 5,862,663	\$ 5,702,719	\$ 6,052,099	3.2%
Administration	573,274	563,507	534,612	577,708	2.5%
Medical Examiner	253,155	311,939	311,915	328,144	5.2%
Jail Inmate Health	873,328	1,244,058	1,220,540	1,312,133	5.5%
Emergency Medical Services	186,692	199,938	204,313	216,477	8.3%
Clinical Services	777,068	875,268	882,964	925,017	5.7%
Community Relations & Planning	1,821,794	1,865,817	1,762,865	1,847,377	-1.0%
Environmental Health	689,985	802,136	785,510	845,243	5.4%
HUMAN SERVICES	\$ 256,356	\$ 295,575	\$ 292,120	\$ 309,891	4.8%
Administrative Support	82,767	79,000	64,030	82,207	4.1%
Case Management	173,589	216,575	228,090	227,684	5.1%
INFORMATION TECHNOLOGY	\$ 1,210,078	\$ 1,396,658	\$ 1,396,658	\$ 1,436,964	2.9%
Administration	121,242	126,729	126,729	130,200	2.7%
Information Processing	1,088,836	1,269,929	1,269,929	1,306,764	2.9%
JUVENILE COURT SERVICES	\$ 831,320	\$ 941,357	\$ 905,248	\$ 996,426	5.8%
Juvenile Detention Center	831,320	941,357	905,248	996,426	5.8%
NON-DEPARTMENTAL	\$ 4,615,486	\$ 4,996,900	\$ 5,191,704	\$ 4,657,723	-6.8%
Non-Departmental	675,288	762,307	761,221	773,165	1.4%
Court Support Costs	140,523	157,962	147,115	149,905	-5.1%
Other Law Enforcement Costs	2,561,000	2,814,180	2,740,328	2,431,191	-13.6%
Risk Management Program	1,151,493	1,188,651	1,431,240	1,191,662	0.3%
Hotel/Motel Unit	5,082	-	38,000	38,000	100.0%
Jail Alternatives	82,100	73,800	73,800	73,800	0.0%
HUMAN RESOURCES	\$ 379,855	\$ 387,398	\$ 389,948	\$ 403,344	4.1%
Human Resource Management	379,855	387,398	389,948	403,344	4.1%
PLANNING & DEVELOPMENT	\$ 402,565	\$ 384,641	\$ 382,989	\$ 394,594	2.6%
P & D Administration	131,103	135,582	136,198	137,663	1.5%
Code Enforcement	201,946	230,359	228,091	238,231	3.4%
Tax Deed Properties	69,516	18,700	18,700	18,700	0.0%
RECORDER	\$ 675,304	\$ 722,321	\$ 734,337	\$ 754,422	4.4%
Recorder Administration	141,152	145,852	148,321	148,670	1.9%
Public Records	385,398	415,112	424,618	437,399	5.4%
Vital Records	148,754	161,357	161,398	168,353	4.3%

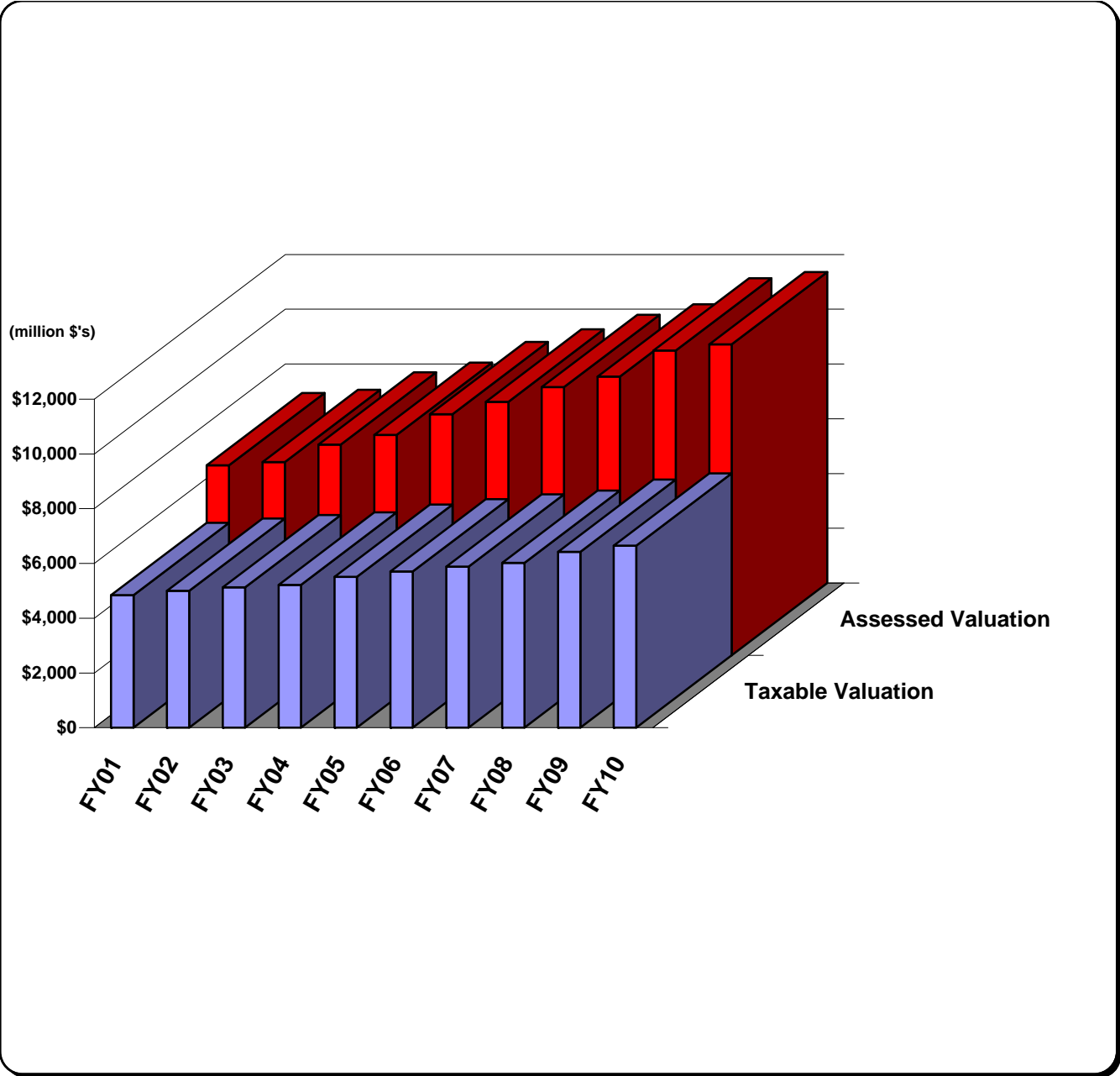
	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
SECONDARY ROADS	\$ 5,731,919	\$ 5,165,500	\$ 5,405,702	\$ 5,696,000	10.3%
Administration	140,200	182,000	172,500	174,500	-4.1%
Engineering	446,172	404,000	405,000	421,000	4.2%
Bridges & Culverts	100,110	220,000	205,000	210,000	-4.5%
Roads	1,470,490	1,509,000	1,522,000	1,619,000	7.3%
Snow & Ice Control	405,385	267,500	300,500	282,500	5.6%
Traffic Controls	161,847	184,000	185,500	181,500	-1.4%
Road Clearing	143,761	155,000	155,000	160,000	3.2%
New Equipment	444,278	336,000	275,000	470,000	39.9%
Equipment Operations	1,112,129	953,500	1,018,500	996,500	4.5%
Tools, Materials & Supplies	49,185	72,500	73,000	67,000	-7.6%
Real Estate & Buildings	19,454	349,000	349,000	64,000	-81.7%
Roadway Construction	1,238,908	533,000	744,702	1,050,000	97.0%
SHERIFF	\$ 13,506,357	\$ 13,389,852	\$ 13,657,766	\$ 14,205,499	6.1%
Sheriff Administration	272,967	289,514	289,785	303,760	4.9%
Patrol	2,234,798	2,433,395	2,429,059	2,590,539	6.5%
Jail/Prisoner Transportation	7,459,852	6,993,498	7,179,262	7,430,747	6.3%
Civil Deputies	418,494	405,412	404,841	371,209	-8.4%
Communications/Records	1,266,875	1,405,413	1,401,151	1,391,371	-1.0%
Investigations	871,984	822,589	873,198	944,351	14.8%
Bailiffs/Courthouse Security	670,189	712,469	748,784	823,573	15.6%
Civil-Clerical	311,198	327,562	331,686	349,949	6.8%
SUPERVISORS	\$ 251,327	\$ 268,791	\$ 262,170	\$ 265,914	-1.1%
Supervisors, Board of	251,327	268,791	262,170	265,914	-1.1%
TREASURER	\$ 1,617,411	\$ 1,754,314	\$ 1,787,996	\$ 1,816,560	3.5%
Treasurer Administration	164,653	174,359	175,027	179,267	2.8%
Tax Administration	413,451	457,779	457,791	472,275	3.2%
Motor Vehicle Registration-CH	410,955	454,136	457,526	469,539	3.4%
County General Store	334,091	340,568	367,118	357,630	5.0%
Accounting/Finance	294,261	327,472	330,534	337,849	3.2%

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
AUTHORIZED AGENCIES:					
BI-STATE REGIONAL COMMISSION	\$ 65,551	\$ 69,025	\$ 69,025	\$ 71,096	3.0%
Regional Planning/Technical Assistance	65,551	69,025	69,025	71,096	3.0%
BUFFALO AMBULANCE	\$ 22,650	\$ 32,650	\$ 38,313	\$ 32,650	0.0%
Buffalo-Emergency Care & Transfer	22,650	32,650	38,313	32,650	0.0%
CENTER FOR ALCOHOL/DRUG SERV	\$ 553,051	\$ 370,455	\$ 489,187	\$ 490,331	32.4%
Outpatient Services	40,000	40,000	40,000	40,000	0.0%
Residential Services	277,128	285,442	285,442	295,432	3.5%
Jail Based Assessment & Treatment	235,923	45,013	163,745	154,899	
CENTER FOR ACTIVE SENIORS	\$ 223,348	\$ 228,423	\$ 228,423	\$ 233,750	2.3%
Outreach to Older Persons	110,583	113,900	113,900	117,317	3.0%
Transportation for Older Persons	40,999	41,600	41,600	42,300	1.7%
Day Care for Older Persons	14,286	14,286	14,286	14,286	0.0%
Volunteer Services for Older Person	39,183	40,340	40,340	41,550	3.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
COMMUNITY HEALTH CARE	\$ 334,634	\$ 344,673	\$ 344,673	\$ 355,013	3.0%
Health Services-Comm Services	281,688	291,727	291,727	302,067	3.5%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
EMERGENCY MANAGEMENT AGENC	\$ 71,845	\$ 335,357	\$ 335,357	\$ 341,041	1.7%
Emergency Preparedness	35,357	35,357	35,357	41,041	16.1%
Emergency Communications (SECC)	36,488	300,000	300,000	300,000	
DURANT AMBULANCE	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
HANDICAPPED DEVELOPMENT CTR	\$ 2,207,499	\$ 2,419,881	\$ 2,427,215	\$ 2,524,228	4.3%
Residential Program	1,440,503	1,520,668	1,527,668	1,609,041	5.8%
Vocational Services	733,300	687,002	728,591	707,202	2.9%
Developmental Services	33,696	212,211	170,956	207,985	-2.0%
HUMANE SOCIETY	\$ 30,804	\$ 32,036	\$ 32,036	\$ 33,317	4.0%
Animal Shelter	30,804	32,036	32,036	33,317	4.0%
COUNTY LIBRARY	\$ 472,082	\$ 479,355	\$ 479,355	\$ 507,725	5.9%
Library Resources & Services	472,082	479,355	479,355	507,725	5.9%

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
MEDIC E.M.S.	\$ -	\$ -	\$ -	\$ -	0.0%
Emergency Medical Services	-	-	-	-	0.0%
QC CONVENTION/VISITORS BUREAU	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
QC DEVELOPMENT GROUP	\$ 37,957	\$ 37,957	\$ 37,957	\$ 37,957	0.0%
Regional Economic Development	37,957	37,957	37,957	37,957	0.0%
VERA FRENCH CMHC	\$ 4,587,536	\$ 4,656,378	\$ 4,716,002	\$ 4,864,326	4.5%
Outpatient Services	1,375,423	1,415,810	1,415,810	1,458,706	3.0%
Community Support Services	457,494	454,665	454,665	468,599	3.1%
Community Services	64,666	66,554	66,554	68,550	3.0%
Case Management	590,359	674,275	674,275	701,109	4.0%
Inpatient Services	76,273	78,561	78,561	80,901	3.0%
Residential	1,341,270	1,279,030	1,338,654	1,378,551	7.8%
Day Treatment Services	313,986	322,993	322,993	332,538	3.0%
Case Monitoring	154,473	159,059	159,059	163,750	2.9%
Employment Services	92,503	80,709	80,709	83,100	3.0%
Jail Case Management	121,089	124,722	124,722	128,522	3.0%
TOTAL ALL DEPTS/AGENCIES	<u>\$ 68,417,864</u>	<u>\$ 72,852,147</u>	<u>\$ 72,005,615</u>	<u>\$ 72,628,952</u>	-0.3%
Less: Refunded Debt Payments	-	-	-	-	
TOTAL ALL DEPTS/AGENCIES NET OF REFUNDED DEBT	<u>\$ 68,417,864</u>	<u>\$ 72,852,147</u>	<u>\$ 72,005,615</u>	<u>\$ 72,628,952</u>	-0.3%

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



Currently due to a State applied rollback to residential & AG property, taxable values are only 58.49% of the County's fully assessed residential property values.

ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY

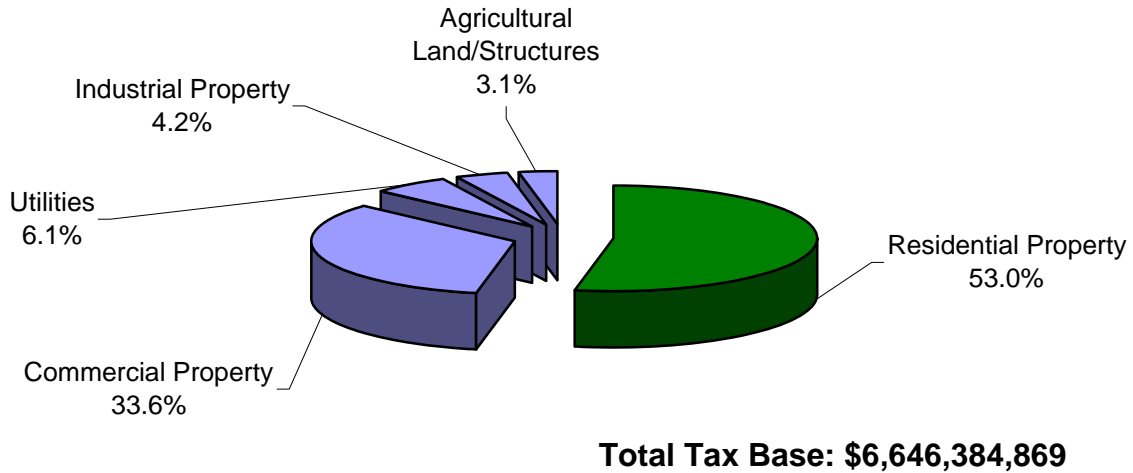
TEN FISCAL YEAR COMPARISON

<u>Fiscal Year</u>	<u>----- Real Property -----</u>		<u>----- Personal Property -----</u>	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
1999-00	3,972,859,733	5,777,153,288	244,123,480	244,123,480
2000-01	4,283,599,697	6,382,142,701	190,103,913	190,103,913
2001-02	4,494,546,377	6,542,552,088	128,389,476	128,389,476
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460
2003-04	4,812,295,795	7,645,182,637	5,356,152	5,356,152
2004-05	5,087,898,264	8,391,908,958	-	-
2005-06	5,299,824,281	8,858,213,729	-	-
2006-07	5,479,723,470	9,401,603,691	-	-
2007-08	5,628,344,599	9,795,520,756	-	-
2008-09	6,020,385,508	10,733,575,164	-	-
2009-10	6,239,157,174	10,954,497,393		

----- Utilities -----		----- Total -----		Ratio Taxable to Assessed Value	Tax Increment Financing District Values
<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>		
360,261,226	360,261,226	4,577,244,439	6,381,537,994	71.7%	175,894,540
367,488,907	367,528,097	4,841,192,517	6,939,774,711	69.8%	207,991,891
373,127,833	373,127,833	4,996,063,686	7,044,069,397	70.9%	218,666,744
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.7%	226,164,092
402,785,799	403,680,208	5,220,437,746	8,054,218,997	64.8%	232,697,034
416,619,162	416,632,167	5,504,517,426	8,808,541,125	62.5%	213,970,420
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.6%	235,146,048
398,968,382	398,999,188	5,878,691,852	9,800,602,879	60.0%	235,262,665
390,812,695	390,812,695	6,019,157,294	10,186,333,451	59.1%	301,116,369
400,072,952	400,092,597	6,420,458,460	11,133,667,761	57.7%	330,175,178
407,227,695	407,227,695	6,646,384,869	11,361,725,088	58.5%	369,081,487

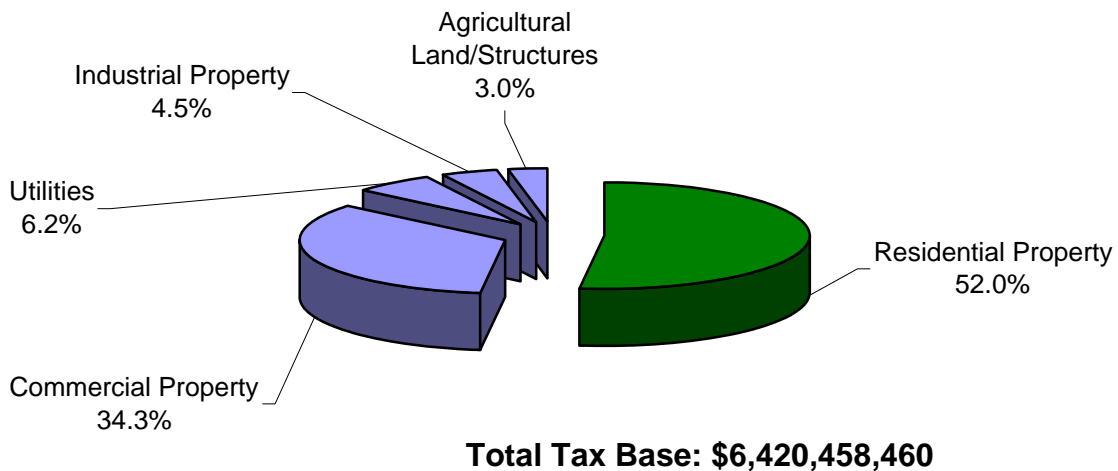
TAXABLE VALUATION BY CLASS OF PROPERTY

FY10 TAXABLE VALUATION



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 70%, however, the State mandated rollback percentage shifts the tax burden to other classes.

FY09 TAXABLE VALUATION



TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2007 For FY09	% of Total	January 1,2008 For FY10	% of Total	Amount Change	% Change
<u>COUNTY-WIDE</u>						
Residential Property	3,335,501,334	52.0%	3,522,876,192	53.0%	187,374,858	5.6%
Commercial Property	2,201,811,041	34.3%	2,236,313,362	33.6%	34,502,321	1.6%
Utilities	400,072,952	6.2%	407,227,695	6.1%	7,154,743	1.8%
Industrial Property	287,722,868	4.5%	275,957,492	4.2%	(11,765,376)	-4.1%
Agricultural Land/Structures	195,350,265	3.0%	204,010,128	3.1%	8,659,863	4.4%
Total	6,420,458,460	100.0%	6,646,384,869	100.0%	225,926,409	3.5%
<u>UNINCORPORATED AREAS</u>						
Residential Property	425,347,676	57.2%	453,046,527	57.9%	27,698,851	6.5%
Commercial Property	58,292,763	7.8%	58,914,931	7.5%	622,168	1.1%
Utilities	90,256,902	12.1%	93,321,061	11.9%	3,064,159	3.4%
Industrial Property	1,761,870	0.2%	1,761,870	0.2%	0	0.0%
Agricultural Land/Structures	168,108,945	22.6%	175,733,170	22.4%	7,624,225	4.5%
Total	743,768,156	100.0%	782,777,559	100.0%	39,009,403	5.2%
Property in Cities	5,676,690,304	88.4%	5,863,607,310	88.2%	186,917,006	3.3%
Property in Rural Areas	743,768,156	11.6%	782,777,559	11.8%	39,009,403	5.2%
Total	6,420,458,460	100.0%	6,646,384,869	100.0%	225,926,409	3.5%

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	January 1,2007 For FY09	January 1,2008 For FY10	Amount Change	% Change
Tax Increment Financing District Values	330,175,178	369,081,487	38,906,309	11.8%
Military Exemptions	18,646,267	18,475,621	(170,646)	-0.9%
Utilities/Railroads Rollback Amount	19,645	0	(19,645)	-100.0%
Ag Land/Structures Rollback Amount	21,529,531	13,394,328	(8,135,203)	-37.8%
Commercial Rollback Amount	6,550,091	0	(6,550,091)	-100.0%
Residential Rollback Amount	4,336,288,589	4,314,388,782	(21,899,807)	-0.5%
Total Rollback Loss	4,364,387,856	4,327,783,111	(36,604,745)	-0.8%
Total Excluded Values	4,713,209,301	4,715,340,219	2,130,918	0.0%
Percent of Tax Base Excluded	42.3%	41.5%		
100% Valuation	11,133,667,761	11,361,725,088		

PROPERTY TAX LEVY COMPARISON

ALL FUNDS

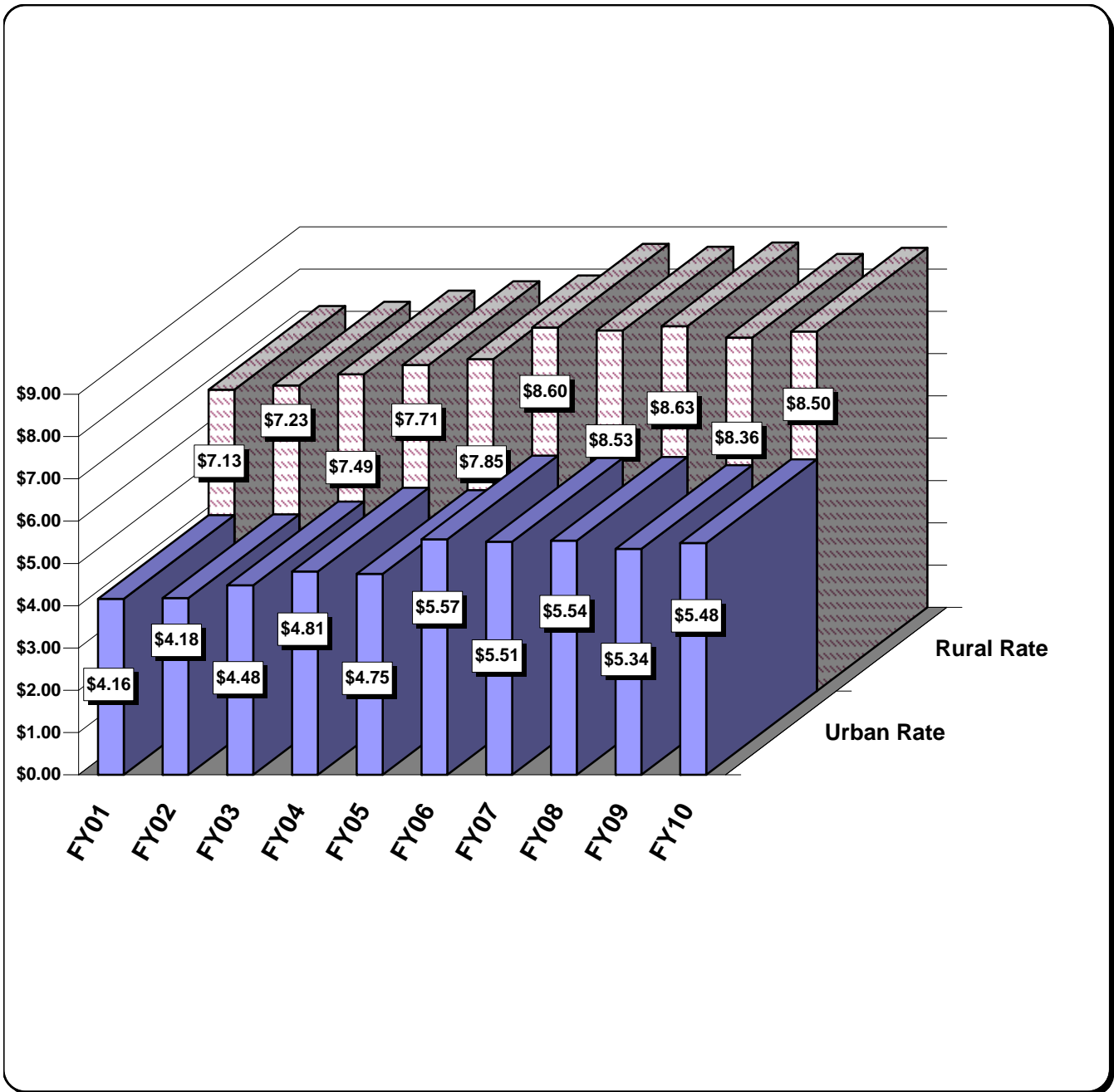
	----- 2008-09 Budget -----		----- 2009-10 Budget -----		Levy Amount % Incr -Decr
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	
General Fund	\$ 30,306,130	\$ 4.72024	\$ 32,416,279	\$ 4.87728	7.0%
Special Revenue Fund					
MH-DD	3,277,698	0.51051	3,308,032	0.54958	0.9%
Debt Service Fund	<u>723,373</u>	<u>0.10716</u>	<u>764,610</u>	<u>0.11354</u>	
Total County-Wide Levy	\$ 34,307,201	\$ 5.33791 ⁽¹⁾	\$ 36,488,921	\$ 5.48399 ⁽¹⁾	6.4%
Special Revenue Fund (rural only)					
Rural Services Basic	<u>2,245,838</u>	<u>3.01954</u> ⁽²⁾	<u>2,363,628</u>	<u>3.01954</u> ⁽²⁾	5.2%
Total Gross Levy	\$ 36,553,039	\$ 8.35745	\$ 38,852,549	\$ 8.50353	6.3%
Less State Replacement Credits Against Levied Taxes	<u>1,372,639</u>		<u>1,422,982</u>		3.7%
Total Net Levy	<u>\$ 35,180,400</u>	<u>\$ 8.35745</u> ⁽³⁾	<u>\$ 37,429,567</u>	<u>\$ 8.50353</u> ⁽³⁾	6.4%

⁽¹⁾ Corporate rate levied against property in incorporated areas (cities)

⁽²⁾ Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

⁽³⁾ Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



Over the past ten years the urban rate has increased on the average about 3.2% a year. The rural rate has increased on an average about 1.9% per year. Both rates show a marked increase for FY06 due to the voter approved jail expansion/renovation bonds.

TAX LEVIES AND LEVY RATES 10 YEAR HISTORICAL COMPARISON

<u>Fiscal Year</u>	<u>Gross Tax Levy</u> ⁽¹⁾	<u>Percent Change In Levy</u> ⁽¹⁾	<u>Urban Levy Rate</u> ⁽²⁾	<u>Rural Levy Rate</u> ⁽³⁾
2000-01	\$ 20,877,375	2.6%	\$ 4.15929	\$ 7.13428
2001-02	\$ 21,804,260	4.4%	\$ 4.18290	\$ 7.23474
2002-03	\$ 23,845,935	9.4%	\$ 4.48067	\$ 7.49188
2003-04	\$ 25,878,253	8.5%	\$ 4.80887	\$ 7.71192
2004-05	\$ 26,965,556	4.2%	\$ 4.75497	\$ 7.84647
2005-06	\$ 32,435,612	20.3%	\$ 5.56513	\$ 8.60445
2006-07	\$ 33,137,782	2.2%	\$ 5.51106	\$ 8.52602
2007-08	\$ 34,190,104	3.2%	\$ 5.54040	\$ 8.62666
2008-09	\$ 35,209,549	3.0%	\$ 5.34263	\$ 8.36217
2009-10	\$ 37,429,567	6.3%	\$ 5.48399	\$ 8.50353

⁽¹⁾ Includes State replacement credits against levies taxes

⁽²⁾ Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

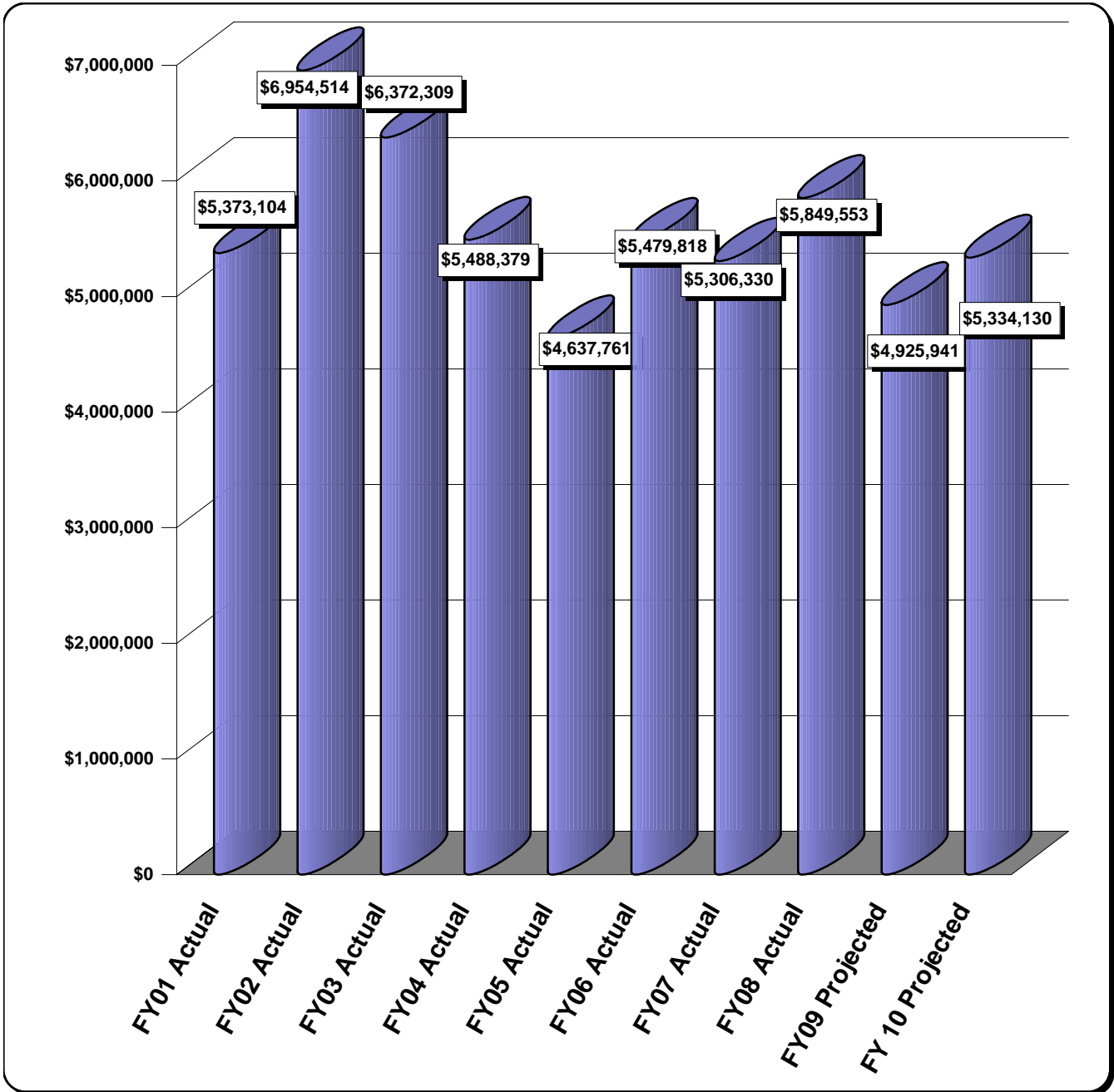
⁽³⁾ Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

GENERAL FUND TOTAL FUND STATEMENT

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 8,865,464	\$ 9,504,895	\$ 9,593,563	\$ 8,669,860	-8.8%
Revenues	<u>47,335,448</u>	<u>49,860,829</u>	<u>48,941,857</u>	<u>51,083,819</u>	2.5%
Funds available	56,200,912	59,365,724	58,535,420	59,753,679	0.7%
Expenditures	<u>46,607,350</u>	<u>50,126,734</u>	<u>49,865,560</u>	<u>50,675,539</u>	1.1%
Ending Balance, June 30	<u>\$ 9,593,563</u>	<u>\$ 9,238,990</u>	<u>\$ 8,669,860</u>	<u>\$ 9,078,140</u>	-1.7%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				2,702,314	
Amount reserved for notes receivable				116,175	
Amount reserved for County Conservation sewage treatment				206,674	
Amount designated for IBNR claims liabilities				<u>718,847</u>	
Unreserved/Undesignated Ending Balance				<u>\$ 5,334,130</u>	

SCOTT COUNTY FY10 BUDGET REVIEW

**GENERAL FUND UNRESERVED ENDING FUND BALANCE
TEN YEAR COMPARISON**



The recommended FY10 General Fund Unreserved ending fund balance is expected to increase from FY09 projected levels. The remaining \$5,334,130 represents 13% of General Fund budgeted expenditures. When reserves for the insurance claim losses are included this percentage increases to 15%.

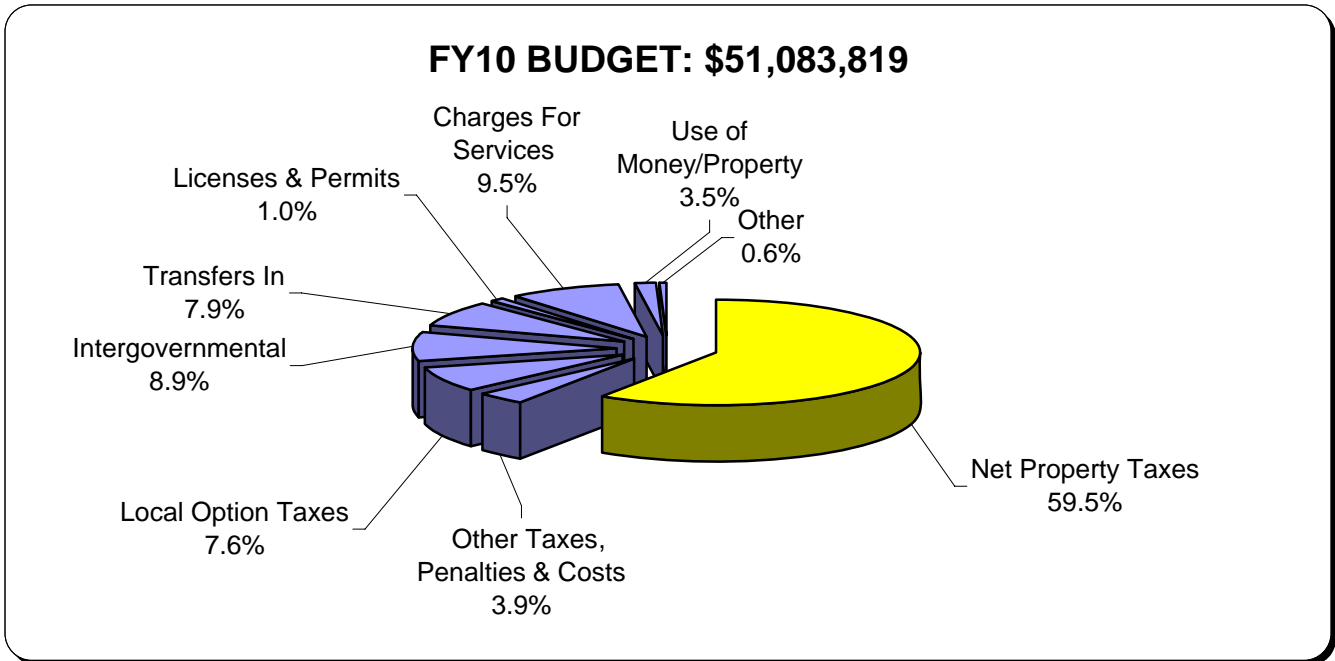
PROPOSED FY10 ONE-TIME USES OF UNRESERVED/UNDESIGNATED GENERAL FUND BALANCE

FY10 Projected <i>Beginning</i> Unreserved/Undesignated General Fund Balance	\$ 5,334,130
Less Proposed One-Time Uses:	
N/A	\$ -
Total One-Time Uses	\$ <u>-</u>
FY10 Projected <i>Ending</i> Unreserved/Undesignated General Fund Balance	\$ <u>5,334,130</u>
Percent Of Budgeted General Fund Expenditures	<u>13%</u>
Percent Of Budgeted General Fund Expenditures when reserve for claim losses are included	<u>15%</u>

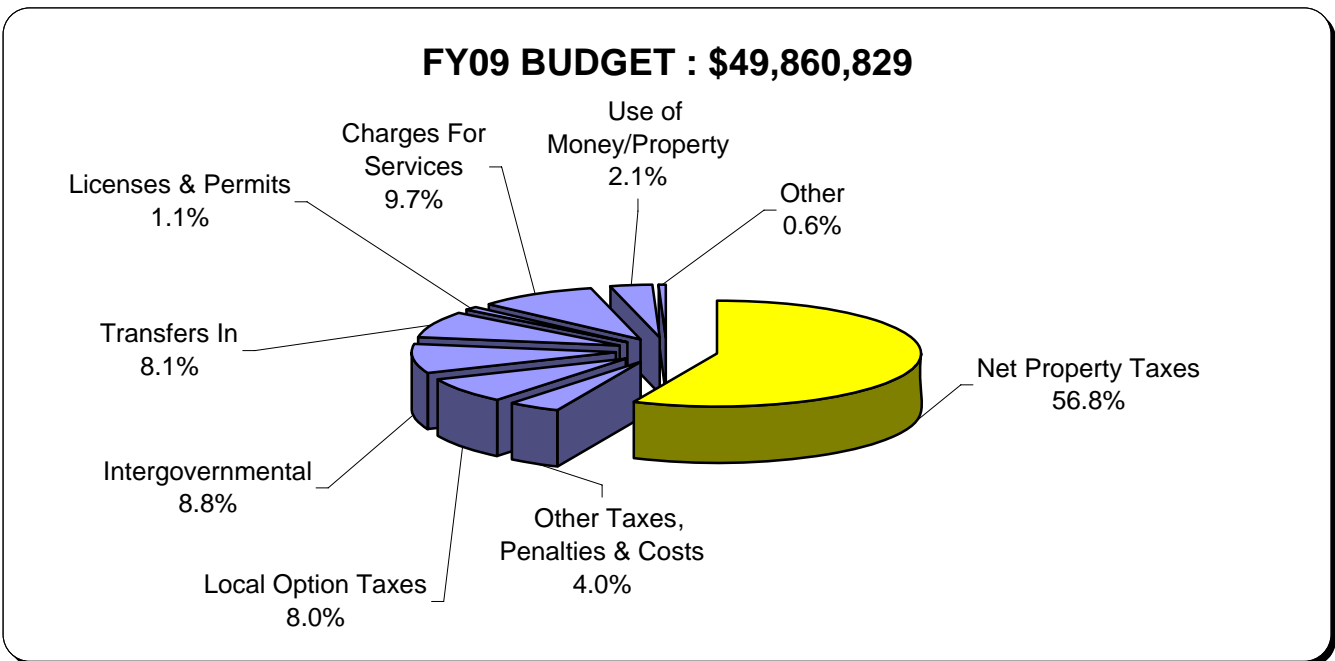
GENERAL FUND TOTAL REVENUE SOURCES

	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 28,133,529	\$ 29,150,827	\$ 29,129,952	\$ 31,209,899	7.1%
Less: Uncollected Delinquent Taxes-Lev	16,824	1,099	16,824	16,824	1430.8%
Less: Credits To Taxpayers	<u>792,235</u>	<u>828,835</u>	<u>792,235</u>	<u>792,235</u>	-4.4%
Net Current Property Taxes	27,324,470	28,320,893	28,320,893	30,400,840	7.3%
Add: Delinquent Property Tax Revenue	16,824	1,099	16,824	16,824	1430.8%
 Total Net Property Taxes	 27,341,294	 28,321,992	 28,337,717	 30,417,664	 7.4%
 Penalties, Interest & Costs On Taxes	 731,456	 775,000	 710,000	 725,000	 -6.5%
Other County Taxes	<u>52,604</u>	<u>49,250</u>	<u>52,604</u>	<u>52,604</u>	6.8%
Total Other Taxes, Penalties & Costs	784,060	824,250	762,604	777,604	-5.7%
 Local Option Taxes	 3,860,101	 3,972,400	 3,711,298	 3,896,863	 -1.9%
Utility Tax Replacement Excise Tax	1,123,668	1,155,303	1,123,668	1,206,381	4.4%
 Intergovernmental :					
State Shared Revenues	-	-	-	-	
State Grants & Reimbursements	3,198,696	3,305,195	3,402,602	3,355,617	1.5%
State Credits Against Levied Taxes	792,235	828,835	792,235	792,235	-4.4%
Other State Credits	19,202	19,600	19,202	19,202	-2.0%
Federal Grants & Entitlements	12,853	7,500	12,800	10,000	
Contr & Reimb From Other Govts	409,490	220,994	211,574	346,613	56.8%
Payments in Lieu of Taxes	<u>8,226</u>	<u>4,055</u>	<u>4,055</u>	<u>4,055</u>	0.0%
Subtotal Intergovernmental	4,440,702	4,386,179	4,442,468	4,527,722	3.2%
 Licenses & Permits	 536,840	 543,600	 493,600	 501,120	 -7.8%
Charges For Services	4,252,447	4,712,904	4,341,630	4,536,321	-3.7%
Use of Money & Property	1,554,523	1,589,061	855,904	847,232	-46.7%
 Other:					
Fines, Forfeitures & Defaults	130,473	56,900	71,400	71,900	26.4%
Miscellaneous	288,191	242,240	446,068	245,012	1.1%
Proceeds of Fixed Asset Sales	<u>18,040</u>	<u>11,500</u>	<u>11,000</u>	<u>11,500</u>	0.0%
Total Other	436,704	310,640	528,468	328,412	5.7%
 Total Revenues before transfers	 <u>44,330,339</u>	 <u>45,816,329</u>	 <u>44,597,357</u>	 <u>47,039,319</u>	 2.7%
 Transfers in from:					
General Basic	3,000,000	4,000,000	4,300,000	4,000,000	
Conservation Equipment Reserve	<u>5,362</u>	<u>44,500</u>	<u>44,500</u>	<u>44,500</u>	
Total transfers in	3,005,362	4,044,500	4,344,500	4,044,500	
 GRAND TOTAL REVENUES	 <u>\$ 47,335,701</u>	 <u>\$ 49,860,829</u>	 <u>\$ 48,941,857</u>	 <u>\$ 51,083,819</u>	 2.5%

GENERAL FUND REVENUES BY TYPE



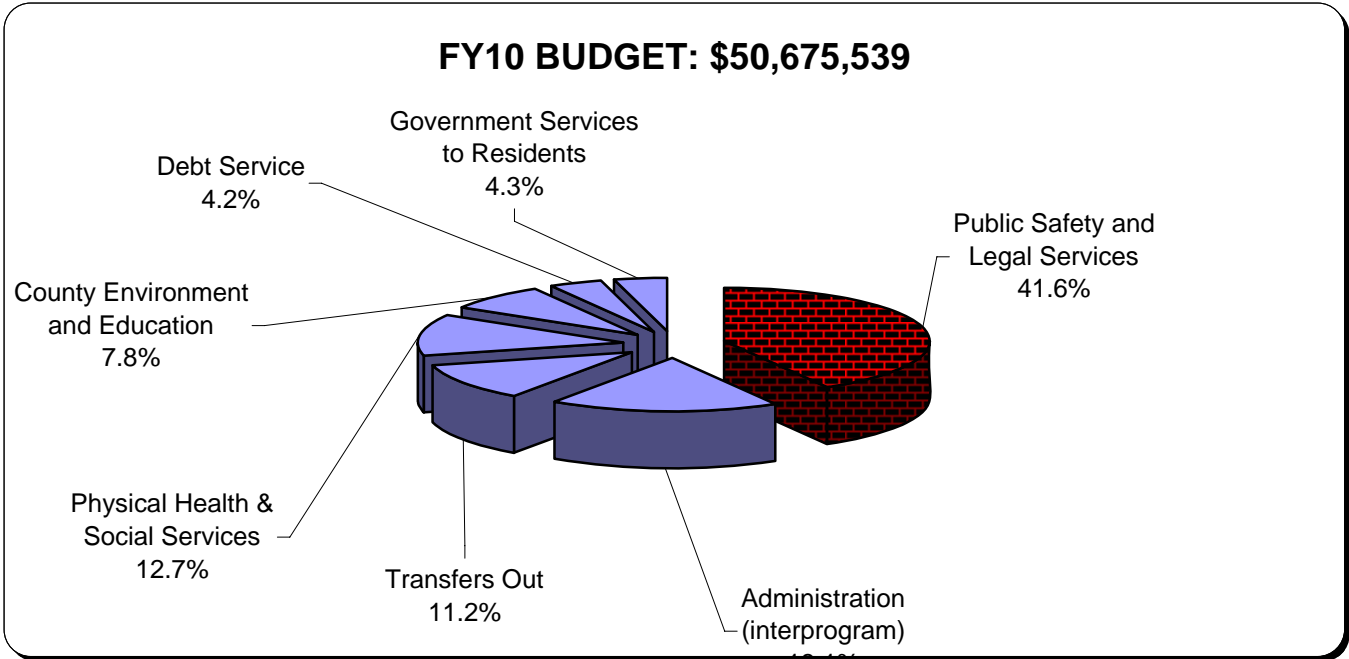
The percentage of revenues received from net property taxes has increased from approximately 57% to 59.5% for FY09 and FY10 respectively.



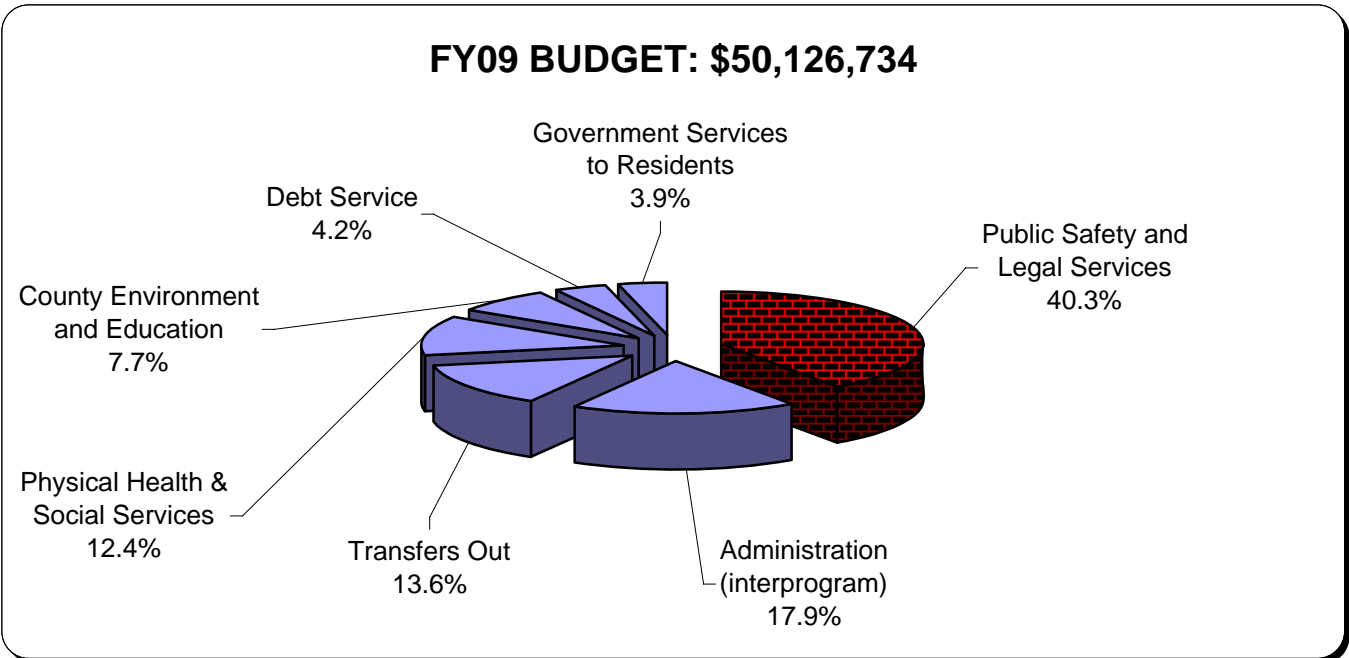
GENERAL FUND EXPENDITURES BY SERVICE AREA

SERVICE AREA	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	\$ 19,214,445	\$ 20,219,107	\$ 20,529,519	\$ 21,096,860	4.3%
Physical Health & Social Services	5,915,796	6,207,864	6,105,068	6,450,593	3.9%
County Environment & Education	3,627,466	3,837,066	3,874,372	3,970,565	3.5%
Government Services to Residents	2,012,787	1,964,811	2,033,198	2,160,977	10.0%
Administration (interprogram)	8,238,360	8,953,706	9,209,223	9,179,333	2.5%
Debt Service	<u>2,118,805</u>	<u>2,120,180</u>	<u>2,120,180</u>	<u>2,120,055</u>	0.0%
SUBTOTAL BEFORE TRANSFERS	41,127,659	43,302,734	43,871,560	44,978,383	3.9%
Transfers out to:					
General Supplemental	3,000,000	4,000,000	4,300,000	4,000,000	0.0%
Secondary Roads	617,886	636,423	636,423	655,516	3.0%
Capital Improvements	1,036,805	1,362,577	662,577	679,640	-50.1%
Vehicle Replacement	250,000	250,000	-	-	-100.0%
Electronic Equipment	575,000	575,000	395,000	362,000	-37.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total transfers	5,479,691	6,824,000	5,994,000	5,697,156	-16.5%
GRAND TOTAL EXPENDITURES	<u>\$ 46,607,350</u>	<u>\$ 50,126,734</u>	<u>\$ 49,865,560</u>	<u>\$ 50,675,539</u>	1.1%

GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget. Transfers out decreased from FY09 to FY10 because of the decrease in capital project funding due to the decline in various revenues.



MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439.

The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
 - Sheriff Transportation
 - Psychiatric Evaluation
 - Attorney Fees
 - Mental Health Advocate
 - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
 - SHS
 - ICFMR
 - RCFMR
 - RCF
 - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
 - Supported Community Living
 - Vocational
 - Respite
 - Home & Vehicle Modifications
 - Homemaker
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

The Iowa State Legislature imposed limitations on increases to the local property tax levy for this fund in the future. Inflationary increases will be allowed by State legislation and counties will be informed prior to the start of their ensuing budget process as to the allowable percent of increase. As stated under the General Fund narrative the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

Due to previous State historically low revenue levels, State MH-DD funding was severely reduced in prior fiscal years. The County's MH-DD Advisory Board has developed a listing of various priority cost reduction recommendations to the Board of Supervisors should State funding not be restored or if the State does not allow for local property tax flexibility for MH-DD expenditures. The county does not anticipate the need to implement cost reductions for FY10, primarily because Federal stimulus monies have reduced the county's share of Medicaid match, which will reduce the overall costs to the county.

**MENTAL HEALTH, MR & DD FUND
FUND STATEMENT**

<u>Fund</u>	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 396,372	\$ 107,542	\$ 572,243	\$ 660,056	513.8%
Revenues	<u>15,358,578</u>	<u>15,200,908</u>	<u>16,204,418</u>	<u>15,314,399</u>	0.7%
Funds available	15,754,950	15,308,450	16,776,661	15,974,455	4.4%
Expenditures	<u>15,182,707</u>	<u>16,184,078</u>	<u>16,116,605</u>	<u>15,717,029</u>	-2.9%
Ending Balance, June 30	<u>\$ 572,243</u>	<u>\$ (875,628)</u>	<u>\$ 660,056</u>	<u>\$ 257,426</u>	-129.4%

MH-DD FUND REVENUE SOURCES

<u>Fund</u>	<u>Actual 2007-08</u>	<u>Budget 2008-09</u>	<u>Revised Estimate 2008-09</u>	<u>Budget 2009-10</u>	<u>% Change From Prior Budget</u>
REVENUES					
Taxes Levied on Property	\$ 3,170,066	\$ 3,181,910	\$ 3,145,837	\$ 3,184,929	0.1%
Less: Uncollected Delinquent Taxes-Lev	1,896	128	1,896	1,896	1381.3%
Less: Credits To Taxpayers	<u>89,270</u>	<u>96,777</u>	<u>89,270</u>	<u>89,270</u>	-7.8%
Net Current Property Taxes	3,078,900	3,085,005	3,054,671	3,093,763	0.3%
Add: Delinquent Property Tax Revenue	<u>1,896</u>	<u>128</u>	<u>1,896</u>	<u>1,896</u>	1381.3%
Total Net Property Taxes	3,080,796	3,085,133	3,056,567	3,095,659	0.3%
Other County Taxes	<u>4,523</u>	<u>4,445</u>	<u>4,523</u>	<u>4,523</u>	1.8%
Total Other Taxes, Penalties & Costs	4,523	4,445	4,523	4,523	1.8%
Utility Tax Replacement Excise Tax	126,617	126,122	126,617	123,103	-2.4%
Intergovernmental :					
State Grants & Reimbursements	7,815,597	7,664,001	8,703,136	7,777,053	1.5%
State Credits Against Levied Taxes	89,270	96,777	89,270	89,270	-7.8%
Other State Credits	<u>4,184,333</u>	<u>4,184,458</u>	<u>4,184,333</u>	<u>4,184,333</u>	0.0%
Subtotal Intergovernmental	12,089,200	11,945,236	12,976,739	12,050,656	0.9%
Charges For Services	42,261	23,972	23,972	24,457	2.0%
Other:					
Miscellaneous	<u>15,181</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	0.0%
Total Other	15,181	16,000	16,000	16,000	0.0%
GRAND TOTAL REVENUES	<u>\$ 15,358,578</u>	<u>\$ 15,200,908</u>	<u>\$ 16,204,418</u>	<u>\$ 15,314,398</u>	0.7%

MH-DD FUND EXPENDITURE DETAIL

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
MH-DD SERVICE AREA					
Mental Health					
Info & Education Services	32,333	34,102	34,102	35,100	2.9%
General Administration	22,781	24,436	24,310	25,726	5.3%
Coordination Services	31,682	32,894	35,341	36,829	12.0%
Personal & Environ Support	6,556	7,883	7,538	8,321	5.6%
Treatment Services	1,531,166	1,543,993	1,566,815	1,621,168	5.0%
Licensed/Certified Living Arrangements	47,342	187,598	64,220	66,115	-64.8%
Instit/Hospital/Commitment Services	342,355	334,354	374,124	374,072	11.9%
Total Mental Health	2,014,215	2,165,260	2,106,450	2,167,331	0.1%
Chronic Mental Illness					
Info & Education Services	32,333	32,452	32,452	33,450	3.1%
General Administration	124,209	105,207	127,435	131,835	25.3%
Coordination Services	946,884	1,073,058	1,034,245	1,073,185	0.0%
Personal & Environ Support	467,724	372,796	393,759	367,086	-1.5%
Treatment Services	944,867	964,683	966,894	985,145	2.1%
Vocational & Day Services	541,902	220,598	204,368	205,308	-6.9%
Licensed/Certified Living Arrangements	1,193,590	1,403,913	1,382,907	1,399,101	-0.3%
Instit/Hospital/Commitment Services	482,391	436,157	445,590	457,064	4.8%
Total Chronic Mental Illness	4,733,900	4,608,864	4,587,650	4,652,174	0.9%
Mental Retardation					
General Administration	16,636	113,980	113,309	120,311	5.6%
Coordination Services	199,316	250,894	260,915	265,041	5.6%
Personal & Environ Support	913,088	615,081	908,051	719,953	17.1%
Treatment Services	21,091	27,524	24,047	24,846	-9.7%
Vocational & Day Services	850,838	1,268,047	997,461	981,856	-22.6%
Licensed/Certified Living Arrangements	5,200,317	5,849,280	5,899,987	5,538,470	-5.3%
Instit/Hospital/Commitment Services	1,007,379	1,077,268	1,028,901	1,061,376	-1.5%
Total Mental Retardation	8,208,665	9,202,074	9,232,671	8,711,853	-5.3%
Developmental Disabilities					
General Administration	4,447	5,947	5,930	6,191	4.1%
Coordination Services	5,876	2,105	2,041	2,056	-2.3%
Personal & Environ Support	761	201	201	201	0.0%
Vocational & Day Services	26,911	35,777	30,723	23,515	-34.3%
Licensed/Certified Living Arrangements	97,931	163,850	150,939	153,708	-6.2%
Instit/Hospital/Commitment Services	-	-	-	-	-
Total Developmental Disabilities	135,926	207,880	189,834	185,671	-10.7%
MH-DD Holding Account	-	-	-	-	-
Grand total MH-DD expenditures	\$ 15,092,706	\$ 16,184,078	\$ 16,116,605	\$ 15,717,029	-2.9%

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2009, three current general obligation bonds outstanding amounts to \$7,765,000. \$2,850,000 is remaining on County solid waste disposal bonds issued in June 1995 (refunded bond issue in 2007) on behalf of the Scott Solid Waste Commission. The funding support to amortize the solid waste bond debt comes from revenues generated by the Scott Solid Waste Commission through user fees and transferred to the Scott County Treasurer prior to the bond principal and interest payment dates. There is no anticipated property tax levy to retire the solid waste disposal bond debt. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 for the River Renaissance Project and has \$3,070,000 remaining at July 1, 2009. The voters (73% favorable vote) overwhelmingly approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to redevelop/revitalize downtown Davenport. As a result of the successful vote on these bonds, the State of Iowa agreed to contribute \$20 million dollars in Vision Iowa Funds towards the project. The last issue is GIS bonds issued in FY07 with \$1,845,000 remaining at July 1, 2009.

The following is a summary of the general obligation bonds outstanding as of July 1, 2009 for the Solid Waste Disposal Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2009-10	470,000	106,040	576,040	3.65%
2010-11	495,000	88,885	583,885	3.70%
2011-12	515,000	70,570	585,570	3.70%
2012-13	535,000	51,515	586,515	3.75%
2013-14 & Thereafter	835,000	42,093	877,093	3.75% to 3.80%
	\$2,850,000	\$359,113	\$3,209,103	

The following is a summary of the general obligation bonds outstanding as of July 1, 2009 for the River Renaissance Project bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2009-10	325,000	130,515	455,515	3.85%
20010-11	340,000	118,002	458,002	4.00%
20011-12	355,000	104,402	459,402	4.00%
2012-13	375,000	90,202	465,203	4.15%
2013-14 & Thereafter	1,675,000	193,260	1,868,260	4.30% to 4.60%
	\$3,070,000	\$636,382	\$3,706,382	

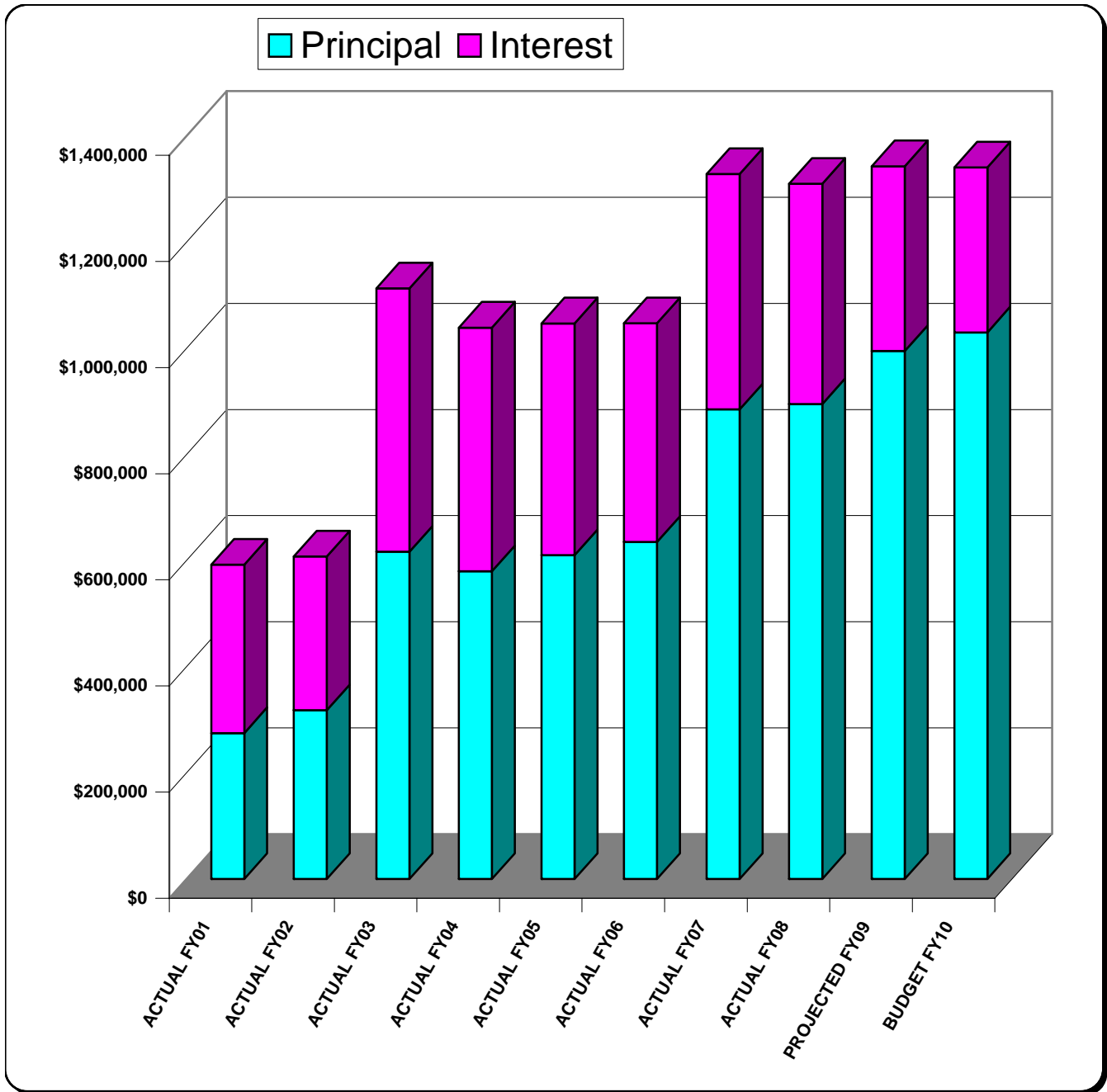
The following is a summary of the general obligation bonds outstanding as of July 1, 2009 for the GIS Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2009-10	235,000	74,095	309,095	4.00%
2010-11	245,000	64,695	309,695	4.00%
2011-12	250,000	54,895	304,895	4.00%
2012-13	260,000	44,895	304,895	4.00%
2013-14 & Thereafter	855,000	70,085	925,085	4.00% to 4.10%
	\$1,845,000	\$308,665	\$2,153,665	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2009 is as follows:

Assessed Value (100%)	<u>\$11,361,725,088</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$568,086,254
Total Amount of Debt Applicable to Debt Margin	<u>7,765,000</u>
Legal Debt Margin	<u>\$650,321,254</u>
Percent of Debt Limit Used	<u>1.4%</u>

DEBT EXPENDITURES TEN YEAR PERIOD



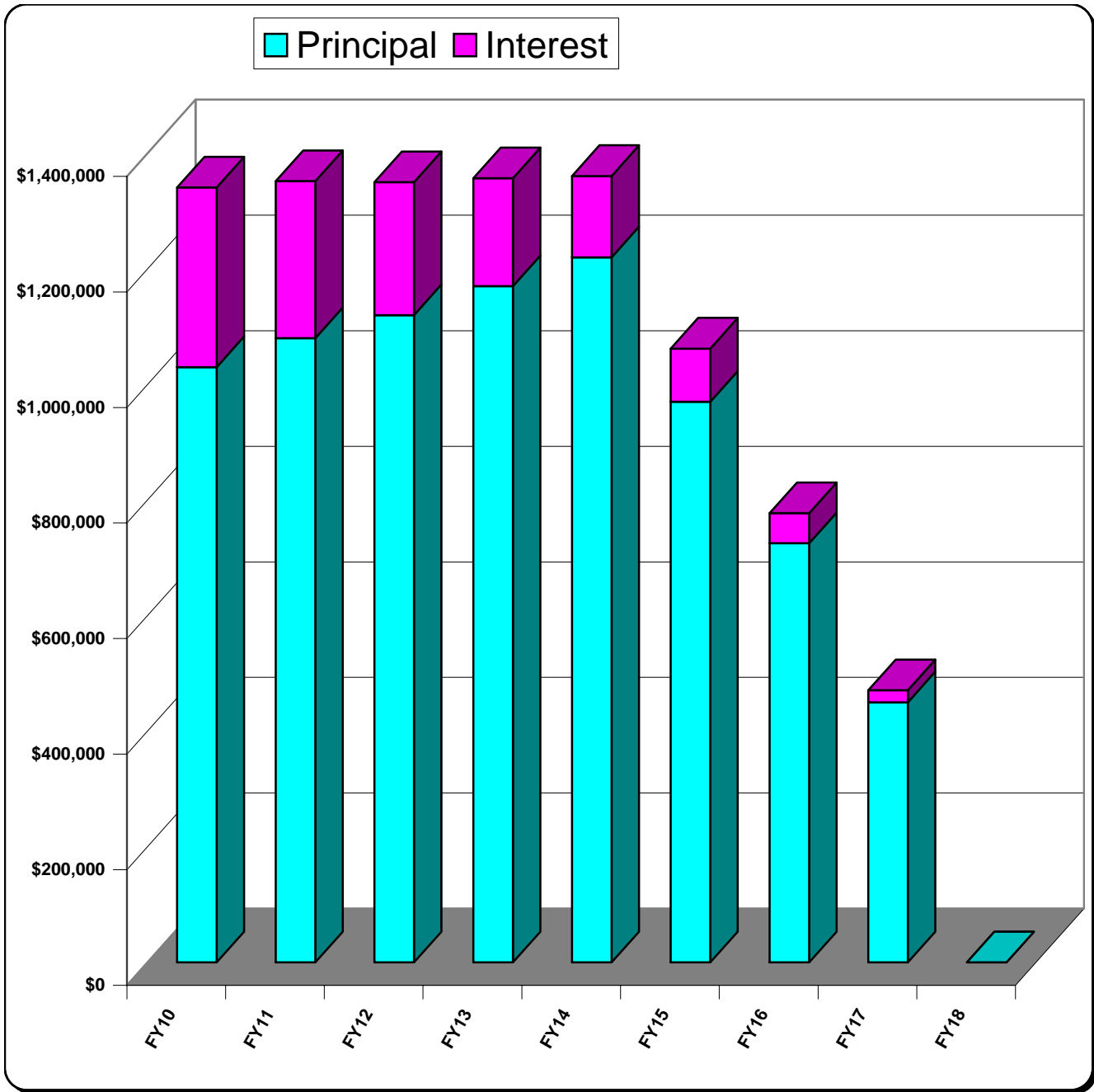
Scott County currently has three outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The GIS Bonds were issued in FY07 to develop a county-wide geographical information system. FY03 includes the first year debt amortization of the voter approved Renaissance General Obligation Bond issue.

(FY07 actuals above are net of Scott Solid Waste Refunded Bonds and issuance costs)

DEBT SERVICE FUND FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 688,691	\$ 697,161	\$ 693,733	\$ 737,657	5.8%
Less: Uncollected Delinquent Taxes-Lev	414	90	414	414	360.0%
Less: Credits To Taxpayers	<u>18,598</u>	<u>22,350</u>	<u>18,598</u>	<u>18,598</u>	-16.8%
Net Current Property Taxes	669,679	674,721	674,721	718,645	6.5%
Delinquent Property Tax Revenue	414	90	414	414	360.0%
Other County Taxes	27,093	27,231	27,093	27,887	2.4%
Intergovernmental	189,316	145,412	141,583	125,089	-14.0%
Use of Money and Property	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Subtotal Revenues	886,502	847,454	843,811	872,035	2.9%
Other Financing Sources:	-	-	-	-	
Refunded Bond Sale Proceeds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	886,502	847,454	843,811	872,035	2.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Debt Service					
Principal Payments	\$ 895,000	\$ 995,000	\$ 995,000	\$ 1,030,000	3.5%
Interest Payments	<u>414,940</u>	<u>347,957</u>	<u>347,957</u>	<u>310,650</u>	-10.7%
Subtotal Expenditures	1,309,940	1,342,957	1,342,957	1,340,650	-0.2%
Other Financing Uses:	-	-	-	-	
Refunded Debt Payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	1,309,940	1,342,957	1,342,957	1,340,650	-0.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(423,438)	(495,503)	(499,146)	(468,615)	-5.4%
Beginning Fund Balance - July 1,	\$ 4,152,198	\$ 3,734,825	\$ 3,728,760	\$ 3,229,614	-13.5%
Ending Fund Balance - June 30,	\$ 3,728,760	\$ 3,239,322	\$ 3,229,614	\$ 2,760,999	-14.8%

REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds issued in FY07 and fully amortized in FY16.

CAPITAL PROJECTS FUND

In the years since the elimination of the Federal Revenue Sharing Program Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective. However, for the County's re-estimated FY09 and FY10 budgets, in order to maintain minimum balances in the general fund, the county decided to eliminate the general fund transfer for these two budget periods. The general fund has lost revenue because of a decline in interest income, grants, and charges for service revenue. If revenues return to previous levels, the county plans to reinstate general fund balance transfers to the capital projects fund for FY11.

CAPITAL PROJECTS FUND SUMMARY

FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 815,524	\$ 735,000	\$ 735,000	\$ 735,000	0.0%
Intergovernmental	153,470	75,740	102,300	9,800	-87.1%
Use of Money & Property	45,221	26,502	12,500	12,500	-52.8%
Miscellaneous	230,875	28,375	28,000	28,000	-1.3%
Subtotal Revenues	1,245,090	865,617	877,800	785,300	-9.3%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	1,861,805	2,187,577	1,057,577	1,041,640	-52.4%
Recorder's Record Mgt	38,358	40,000	40,000	40,000	0.0%
Electronic Equipment	1,026,284	805,645	605,645	425,000	-47.2%
Vehicle Replacement	242,987	211,500	215,600	275,000	30.0%
Conservation CIP	-	-	-	-	
Total Transfers In	3,169,434	3,244,722	1,918,822	1,781,640	-45.1%
Proceeds of Fixed Asset Sales	49,757	44,500	23,023	40,276	-9.5%
Total Revenues & Other Sources	4,464,281	4,154,839	2,819,645	2,607,216	-37.2%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 4,593,557	\$ 6,377,523	\$ 4,789,436	\$ 4,389,165	-31.2%
Subtotal Expenditures	4,593,557	6,377,523	4,789,436	4,389,165	-31.2%
Other Financing Uses:					
Operating Transfers Out					
General Basic	5,362	44,500	44,500	44,500	0.0%
Capital Projects-General	1,269,271	1,017,145	821,245	700,000	-31.2%
Total Transfers Out	1,274,633	1,061,645	865,745	744,500	-29.9%
Total Expenditures & Other Uses	5,868,190	7,439,168	5,655,181	5,133,665	-31.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(1,403,909)	(3,284,329)	(2,835,536)	(2,526,449)	-23.1%
Beginning Fund Balance - July 1,	\$ 6,945,117	\$ 5,767,980	\$ 5,541,208	\$ 2,705,672	-53.1%
Ending Fund Balance - June 30,	\$ 5,541,208	\$ 2,483,651	\$ 2,705,672	\$ 179,223	-92.8%

CAPITAL PROJECTS (General) FUND FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 815,524	\$ 735,000	\$ 735,000	\$ 735,000	0.0%
Intergovernmental	153,469	75,740	102,300	9,800	-87.1%
Use of Money & Property	-	-	-	-	
Miscellaneous	<u>224,522</u>	<u>28,000</u>	<u>28,000</u>	<u>28,000</u>	0.0%
Subtotal Revenues	1,193,515	838,740	865,300	772,800	-7.9%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	1,036,805	1,362,577	662,577	679,640	-50.1%
Recorder's Record Mgt	38,358	40,000	40,000	40,000	0.0%
Electronic Equipment	1,026,284	805,645	605,645	425,000	-47.2%
Vehicle Replacement	242,987	211,500	215,600	275,000	30.0%
Conservation CIP	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers In	<u>2,344,434</u>	<u>2,419,722</u>	<u>1,523,822</u>	<u>1,419,640</u>	-41.3%
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	3,537,949	3,258,462	2,389,122	2,192,440	-32.7%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 4,593,557	\$ 6,377,523	\$ 4,789,436	\$ 4,389,165	-31.2%
Subtotal Expenditures	4,593,557	6,377,523	4,789,436	4,389,165	-31.2%
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	4,593,557	6,377,523	4,789,436	4,389,165	-31.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(1,055,608)	(3,119,061)	(2,400,314)	(2,196,725)	-29.6%
Beginning Fund Balance - July 1,	\$ 5,655,329	\$ 3,408,046	\$ 4,599,721	\$ 2,199,407	-35.5%
Ending Fund Balance - June 30,	\$ 4,599,721	\$ 288,985	\$ 2,199,407	\$ 2,682	-99.1%

ELECTRONIC EQUIPMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	25,677	10,827	5,000	5,000	-53.8%
Miscellaneous	-	-	-	-	
Subtotal Revenues	<u>25,677</u>	<u>10,827</u>	<u>5,000</u>	<u>5,000</u>	-53.8%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	575,000	575,000	395,000	362,000	-37.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	<u>575,000</u>	<u>575,000</u>	<u>395,000</u>	<u>362,000</u>	-37.0%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	<u>600,677</u>	<u>585,827</u>	<u>400,000</u>	<u>367,000</u>	-37.4%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>1,026,284</u>	<u>805,645</u>	<u>605,645</u>	<u>425,000</u>	-47.2%
Total Transfers Out	<u>1,026,284</u>	<u>805,645</u>	<u>605,645</u>	<u>425,000</u>	-47.2%
Total Expenditures & Other Uses	<u>1,026,284</u>	<u>805,645</u>	<u>605,645</u>	<u>425,000</u>	-47.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(425,607)	(219,818)	(205,645)	(58,000)	-73.6%
Beginning Fund Balance - July 1,	\$ 706,415	\$ 476,032	\$ 280,808	\$ 75,163	-84.2%
Ending Fund Balance - June 30,	\$ 280,808	\$ 256,214	\$ 75,163	\$ 17,163	-93.3%

VEHICLE REPLACEMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	19,544	24,443	7,500	7,500	-69.3%
Miscellaneous	-	-	-	-	
Subtotal Revenues	<u>19,544</u>	<u>24,443</u>	<u>7,500</u>	<u>7,500</u>	-69.3%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	250,000	250,000	-	-	-100.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	<u>250,000</u>	<u>250,000</u>	<u>-</u>	<u>-</u>	-100.0%
Proceeds of Fixed Asset Sales	<u>18,205</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	<u>287,749</u>	<u>274,443</u>	<u>7,500</u>	<u>7,500</u>	-97.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>242,987</u>	<u>211,500</u>	<u>215,600</u>	<u>275,000</u>	30.0%
Total Transfers Out	<u>242,987</u>	<u>211,500</u>	<u>215,600</u>	<u>275,000</u>	30.0%
Total Expenditures & Other Uses	<u>242,987</u>	<u>211,500</u>	<u>215,600</u>	<u>275,000</u>	30.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	44,762	62,943	(208,100)	(267,500)	-525.0%
Beginning Fund Balance - July 1,	\$ 504,343	\$ 572,622	\$ 549,105	\$ 341,005	-40.4%
Ending Fund Balance - June 30,	\$ 549,105	\$ 635,565	\$ 341,005	\$ 73,505	-88.4%

CONSERVATION EQUIPMENT RESERVE FUND

FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	-	-	-	-	
Subtotal Revenues	-	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	31,552	44,500	23,022	40,277	-9.5%
Total Revenues & Other Sources	31,552	44,500	23,022	40,277	-9.5%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
General Basic	5,362	44,500	44,500	44,500	0.0%
Capital Projects-General	-	-	-	-	
Total Transfers Out	5,362	44,500	44,500	44,500	0.0%
Total Expenditures & Other Uses	5,362	44,500	44,500	44,500	0.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	26,190	-	(21,478)	(4,223)	
Beginning Fund Balance - July 1,	\$ 76,834	\$ 76,834	\$ 103,024	\$ 81,546	6.1%
Ending Fund Balance - June 30,	\$ 103,024	\$ 76,834	\$ 81,546	\$ 77,323	0.6%

CONSERVATION CIP RESERVE FUND

FUND STATEMENT

	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>	<u>%</u>
	<u>2007-08</u>	<u>2008-09</u>	<u>Estimate</u>	<u>2009-10</u>	<u>Change</u>
			<u>2008-09</u>		<u>From</u>
					<u>Prior</u>
					<u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	-
Intergovernmental	-	-	-	-	-
Use of Money & Property	-	-	-	-	-
Miscellaneous	6,353	375	-	-	-
Subtotal Revenues	6,353	375	-	-	-
Other Financing Sources:					
Bond Proceeds	-	-	-	-	-
Operating Transfers In					
General Basic	-	-	-	-	-
Rural Services Fund	-	-	-	-	-
Recorder's Record Mgt	-	-	-	-	-
Electronic Equipment	-	-	-	-	-
Vehicle Replacement	-	-	-	-	-
Conservation CIP	-	-	-	-	-
Total Transfers In	-	-	-	-	-
Proceeds of Fixed Asset Sales	-	-	-	-	-
Total Revenues & Other Sources	6,353	375	-	-	-
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	-
Subtotal Expenditures	-	-	-	-	-
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	-
Total Transfers Out	-	-	-	-	-
Total Expenditures & Other Uses	-	-	-	-	-
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	6,353	375	-	-	-
Beginning Fund Balance - July 1,	\$ 2,196	\$ 2,196	\$ 8,549	\$ 8,549	289.3%
Ending Fund Balance - June 30,	\$ 8,549	\$ 2,571	\$ 8,549	\$ 8,549	232.5%

CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities. In addition, the County has created two advisory committees to review and recommend to the Board of Supervisors large purchases and replacements of vehicles and electronic equipment. The Board has created replacement reserve funds for both electronic equipment and vehicles that allow for a stable tax levy rate each year as well as separate equipment and capital improvement program (CIP) reserve funds for the Conservation Board.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. In most years, it is the board's intention to include, in the operating budget, transfers to the Capital Improvement Fund for capital improvement projects. However, in FY09 and FY10, these transfers will not be made, because of declining revenues in the general fund. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 1.4% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services included centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services. The Authority issued \$29.7 million in

revenue bonds to fund the construction of a new jail. The PSA and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit. The new, expanded was opened in the fall of 2008. The jail project was finalized at the end of FY09. Pictures of the new facility are below. They include an inside view of a housing unit and an outside view of the new entrance to the jail and courthouse.



The capital improvement budget totals \$5,439,165 for fiscal year FY10, with 68% or \$3,697,053 for general projects, 19% or \$1,050,000 for Secondary Roads projects, and 13% or \$692,112 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY10 Capital Plan. These include the completion of the countywide GIS system, the beginning of the Juvenile Court Services remodel, and the remodel of one court room at the Scott County Courthouse. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority and paid for from the County's operating general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$3,697,053 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. The county will not be making its yearly general fund property tax transfers to the capital projects fund for FY09 and FY10 because of a decline in revenues such as interest income, grant revenues, and charges for services. It is the county's intention to use fund balance in the capital projects fund to cover projects for FY10. The county hopes to begin property tax transfers again in FY11. Finally, \$2.5 million in GIS bonds proceeds are being used to develop a county-wide GIS system. This system should be complete by the end of FY10.

The major projects under the general capital improvements area include general remodeling, sprinkler, and window replacements at Pine Knoll Mental health Facility. Also included are two projects related to the space utilization master plan including the first phase remodel of the Juvenile Court Services area and the remodel of one large courtroom at the Scott County Courthouse.

The county continues to have growing technology needs. The county is in its last year of funding various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) that was first presented in 2000. This TAR study presented the County with many technology upgrade challenges over following years, including the implementation of the GIS strategic plan for Scott County. The TAR study was to cover a 10 year period. As the 10 year period is ending, the capital projects plan includes funds to complete a new TAR / IT Master Plan study in FY10. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development is being supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY07.

The local Secondary Roads capital program totals \$1,050,000. This amount is for various road resurfacing projects: \$600,000 – 277th Avenue (4.5 miles of paving); \$90,000 – 257th Avenue (1.5 miles of miscellaneous repairs). Also included was a portion of the cost (\$360,000) to repair / redo Y48. However, after the FY10 budget was adopted, the county learned that this repair would be part of the stimulus package. The \$2.9 million project will be funded by ARRA stimulus monies. This money will not pass through the county; they pass through the State of Iowa. Also included in the ARRA stimulus package was \$750,000 that will be used to pay for four projects: 2 bridges at \$250,000, and two culverts at \$150,000 and \$100,000. Again, these funds will not pass through the county; the projects will be paid directly by the State of Iowa.

The Conservation Department capital plan totals \$692,112. The single largest project (\$325,000) is for the phase 4 pool and aquatic center renovations at Scott County Park. Also included in this amount is \$100,000 budgeted for repair and new asphalt for the pool parking lot. The pictures included below show the spray pad pool renovations that were completed just before the beginning of FY10. The Scott County Conservation Board and the Scott County Board of Supervisors were on hand for a ribbon cutting ceremony.





Other projects included in the FY10 Conservation capital projects budget include maintenance shop improvements, playground equipment replacement throughout the park system, St. Ann's Church renovations (Pioneer Village), West Lake Park electric and sewer replacements, Sac Fox Campground restroom improvements, & Buffalo Bill Cody Homestead storage shed improvements.

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

The pages that follow lists the individual capital projects planned for the next four years in addition to last year's actual projects and the current years revised projects. Some projects originally planned for FY09 were moved to FY10 and beyond due to timing & budget constraints or longer planning procedures required.

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
<u>APPROPRIATION SUMMARY</u>								
Building & Grounds	617,096	2,915,000	1,765,742	432,500	317,500	402,500	447,500	6,655,000
Space Plan Utilization Project	1,284,040	-	11,784	725,000	400,000	-	-	5,950,000
Equipment Acquisition	1,434,245	2,082,645	1,855,180	1,953,000	1,197,000	627,000	627,000	1,070,000
Vehicle Acquisition	242,987	211,500	191,600	234,000	275,000	275,000	275,000	-
Other Projects	<u>528,890</u>	<u>455,801</u>	<u>252,553</u>	<u>352,553</u>	<u>252,553</u>	<u>244,170</u>	<u>180,000</u>	<u>975,000</u>
Subtotal General CIP Projects	4,107,258	5,664,946	4,076,859	3,697,053	2,442,053	1,548,670	1,529,500	14,650,000
Conservation CIP Projects	<u>486,299</u>	<u>712,577</u>	<u>712,577</u>	<u>692,112</u>	<u>697,030</u>	<u>614,940</u>	<u>633,390</u>	-
Subtotal Projects Paid from CIP Fund	4,593,557	6,377,523	4,789,436	4,389,165	3,139,083	2,163,610	2,162,890	14,650,000
Secondary Roads Fund Projects	<u>1,020,000</u>	<u>533,000</u>	<u>533,000</u>	<u>1,050,000</u>	<u>610,000</u>	<u>875,000</u>	<u>585,000</u>	-
Total All Capital Projects	<u>5,613,557</u>	<u>6,910,523</u>	<u>5,322,436</u>	<u>5,439,165</u>	<u>3,749,083</u>	<u>3,038,610</u>	<u>2,747,890</u>	<u>14,650,000</u>

Revenue Summary

Riverboat Gaming Taxes	815,524	735,000	735,000	735,000	735,000	735,000	735,000	-
Political Subdivisions	82,442	-	-	-	-	-	-	-
Grants	64,000	50,000	75,000	-	-	-	-	-
Welcome Center CIP Reimbursements	7,027	25,740	27,300	9,800	2,800	2,800	-	-
Miscellaneous (use tax refunds, donations, €	224,522	28,000	28,000	28,000	28,000	28,000	28,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
Transfers In								
From General Fund								
Tax Levy (County CIP Projects)	650,000	700,000	-	-	800,000	850,000	900,000	
Conservation Projects	386,805	662,577	662,577	679,640	697,030	614,940	633,390	
Fund Balance Use (County CIP Projects)				-	-			
From Recorder Record Mgmt Fund	38,358	40,000	40,000	40,000	40,000	40,000	40,000	
From Electronic Equipment Fund	1,026,284	805,645	605,645	425,000	562,000	562,000	562,000	
From Vehicle Replacement Fund	242,987	211,500	215,600	275,000	275,000	275,000	275,000	
Subtotal Revenues	3,537,949	3,258,462	2,389,122	2,192,440	3,139,830	3,107,740	3,173,390	
CIP Fund Revenues over (under) expenditur	(1,055,608)	(3,119,061)	(2,400,314)	(2,196,725)	747	944,130	1,010,500	
CIP Fund Balance Recap								
Beginning Fund Balance	5,655,329	3,408,046	4,599,721	2,199,407	2,682	3,429	947,559	
Increase (decrease)	(1,055,608)	(3,119,061)	(2,400,314)	(2,196,725)	747	944,130	1,010,500	
Ending Net CIP Fund Balance*	4,599,721	288,985	2,199,407	2,682	3,429	947,559	1,958,059	
*Net of Vehicle and Electronic Equipment Replacement Funds								
Vehicle Replacement Fund Balance	549,105	557,433	341,005	73,505	73,505	73,505	73,505	
Electronic Equipment Fund Balance	280,808	256,214	55,163	17,163	17,163	17,163	17,163	
Conservation CIP Fund Balance	8,549	2,571	8,549	8,549	8,549	8,549	8,549	
Conservation Equipment Fund Balance	103,024	76,834	77,323	77,322	77,322	77,322	77,322	
Ending Gross CIP Fund Balance	5,541,207	1,182,037	2,681,447	179,221	179,968	1,124,098	2,134,598	

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
APPROPRIATION DETAIL INFORMATION								
A. Building and Grounds								
A.1 COURTHOUSE								
CH General Remodeling/Replacement	38,020	40,000	40,000	40,000	40,000	40,000	40,000	-
CH HVAC Recommissioning	9,900	25,000	25,000	-	-	50,000	-	-
CH Computer Room Air Handler	1,130	-	-	-	-	-	-	-
CH Computer Room HVAC Replacement	-	50,000	50,000	-	-	-	-	-
CH HVAC Piping Replacement	12,150	-	-	-	-	-	-	-
CH Windows Replacement-Phase I	-	-	-	-	-	-	-	280,000
CH Roof Repair	-	-	-	-	-	-	-	265,000
TOTAL COURTHOUSE	61,200	115,000	115,000	40,000	40,000	90,000	40,000	545,000
A.2 JAIL								
JL General Remodeling/Replacement	33,803	25,000	50,000	30,000	30,000	30,000	30,000	-
JL Roof Replacement	-	40,000	-	-	-	-	-	270,000
JL FFE Jail Project - Liability	-	-	812,606	-	-	-	-	-
TOTAL JAIL	33,803	65,000	862,606	30,000	30,000	30,000	30,000	270,000
A.3 TREMONT BUILDING								
TR General Remodeling/Replacement	12,059	20,000	5,000	20,000	30,000	30,000	30,000	-
TR Renovate Energy Managemnet System	-	20,000	-	-	-	-	-	-
TR Expanded Patrol Division Space	-	100,000	-	-	-	-	-	-
TR Jail Expansion/Improvements	6,042	2,000,000	135,000	-	-	-	-	4,500,000
TOTAL TREMONT BUILDING	18,102	2,140,000	140,000	20,000	30,000	30,000	30,000	4,500,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
A.4 ANNEX								
AN General Remodeling/Replacement	8,948	20,000	12,000	20,000	20,000	20,000	20,000	-
AN Security Systems Expansion/Replaceme	-	-	-	20,000	-	30,000	-	-
AN Juvenile Detention Center Expansion	34,981	-	-	-	-	-	-	-
AN Roof Repair	-	-	-	-	-	-	-	100,000
AN Telecom Room Improvements	-	10,000	10,000	-	-	-	-	-
TOTAL ANNEX	43,930	30,000	22,000	40,000	20,000	50,000	20,000	100,000
A.5 ADMINISTRATIVE CENTER								
AC Remodeling/Redecorating	51,402	60,000	60,000	40,000	40,000	40,000	40,000	-
AC Exterior Lighting	-	20,000	-	-	-	20,000	-	-
AC Telecom HVAC	-	-	-	-	35,000	-	-	-
AC Signage	-	-	-	-	-	35,000	-	-
AC Roof	-	-	-	-	-	-	-	200,000
TOTAL ADMINISTRATIVE CENTER	51,402	80,000	60,000	40,000	75,000	95,000	40,000	200,000
A.6 PINE KNOLL								
PK General Remodeling/Replacement	7,595	15,000	43,000	55,000	55,000	55,000	55,000	-
PK Remodel/Redecorate Interior	-	30,000	-	-	-	-	-	-
PK Energy Management System Renovator	-	15,000	15,000	-	-	-	-	-
PK Parking Lot Overlay	-	-	-	-	-	-	-	70,000
PK Storage Garage Roof/Drainage	-	-	-	-	30,000	-	-	-
PK Chiller/ACCU Replacement	30,680	-	206,000	-	-	-	-	-
PK Lighting Replacement	-	-	-	-	-	15,000	15,000	60,000
PK Sprinkler Install	-	135,000	-	30,000	-	-	135,000	-
PK Window Replacement	-	30,000	30,000	30,000	-	-	-	-
PK Plumbing Replacement	5,040	50,000	-	-	-	-	-	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
PK Roof	-	-	-	-	-	-	-	250,000
PK Driveway Reconstruction								70,000
PK Replace Genset								75,000
PK Carpet/Flooring Replacement							45,000	45,000
PK Phone System Replacement	-	30,000	35,000	-	-	-	-	-
TOTAL PINE KNOLL	43,314	305,000	329,000	115,000	85,000	70,000	250,000	570,000
A.7 HORST BUILDING								
HB General Remodeling/Replacement	-	3,500	3,500	3,500	3,500	3,500	3,500	-
HB Roof Replacement	39,262	-	39,636	-	-	-	-	-
HB Telecom Connection	-	-	-	-	-	-	-	45,000
TOTAL HORST BUILDING	39,262	3,500	43,136	3,500	3,500	3,500	3,500	45,000
A.8 OTHER BUILDINGS/GROUNGS								
OB Miscellaneous Landscaping	261	5,000	5,000	5,000	10,000	10,000	10,000	-
OB Regulatory Compliance Cost	12,420	10,000	10,000	10,000	10,000	10,000	10,000	-
OB Parking Lot Repair/Maintenance	26,748	5,000	5,000	10,000	10,000	10,000	10,000	-
OB Records Management	135,258	80,000	80,000	50,000	-	-	-	-
OB Security Enhancements	-	-	-	-	-	-	-	-
OB Campus Signage Replacement	-	37,500	55,000	55,000	-	-	-	-
OB 5th Street Parking Lot	142,902	-	-	-	-	-	-	-
TOTAL OTHER B & G	317,589	137,500	155,000	130,000	30,000	30,000	30,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
A.9 WELCOME CENTER								
WC Welcome Center Gen Remod/Replacem	328	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Landscape Planting Replacement	-	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Concrete Expansion Joints	-	-	-	10,000	-	-	-	-
WC Carpet Replacement	-	30,000	30,000	-	-	-	-	-
WC Grant Match-Exhibits	-	5,000	5,000	-	-	-	-	-
WC Building Expansion	8,167	-	-	-	-	-	-	425,000
TOTAL WELCOME CENTER	8,495	39,000	39,000	14,000	4,000	4,000	4,000	425,000
TOTAL BUILDING & GROUNDS	617,096	2,915,000	1,765,742	432,500	317,500	402,500	447,500	6,655,000
B. SPACE UTILIZATION MASTER PLAN								
PHASE IV								
12 1/2 2nd FL CH - County Attorney/Crt Ad	1,284,040	-	11,784	-	-	-	-	-
13 1/8 2nd FL CH - Juvenile Court	-	-	-	-	-	-	-	400,000
14 1/4 1st FL CH - Assoc Court	-	-	-	-	-	-	-	750,000
15 1/2 1st FL CH - Clerk-Civil & Crim	-	-	-	-	-	-	-	500,000
PHASE V								
16 1/4 1st FL CH - Magistrate Court	-	-	-	-	-	-	-	720,000
17 3/8 2nd FL CH - Two District Crts	-	-	-	-	-	-	-	880,000
PHASE VI								
18 1/4 LL CH - Juv Court Services	-	-	-	400,000	400,000	-	-	-
19 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	600,000
20 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	600,000
21 1/4 3rd FL CH - One SM One LG DC	-	-	-	325,000	-	-	-	750,000
22 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	750,000
TOTAL SPACE UTILIZATION MASTER PL/	1,284,040	-	11,784	725,000	400,000	-	-	5,950,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION								
EE Atty - Prosecutor Dialog System	-	150,000	40,000	-	-	-	-	-
EE Aud-HAVA Election Hardware/Software	16,898	-	-	-	-	-	-	-
EE ComServ-MH/DD Software	3,068	-	-	-	-	-	-	-
EE FSS-Print Shop Misc Equipment	-	-	20,035	-	-	-	-	-
EE FSS-Meeting Room Software/Kiosks	-	45,000	-	-	-	-	-	-
EE FSS-800 MHz Radio	10,060	8,900	8,900	-	-	-	-	-
EE FSS-Campus Fiber Optic Ring	-	25,000	25,000	-	-	-	-	-
EE FSS-CAFM Software	-	-	-	-	-	-	-	120,000
EE FSS-Video Teleconference (ICN Parole)	5,374	-	10,000	-	45,000	-	-	-
EE FSS-Copier Replacements	45,577	32,500	32,500	32,000	32,000	32,000	32,000	-
EE Hum Res-Software Upgrades/Purchases	10,500	-	2,500	-	-	-	-	150,000
EE IT-Phone System Upgrades/Replacemer	3,189	25,000	25,000	225,000	550,000	25,000	25,000	-
EE IT-PC LAN Desktop Replacements	-	160,000	160,000	200,000	-	-	-	200,000
EE IT-PC LAN: PC's/Printers	55,856	50,000	60,000	60,000	60,000	60,000	60,000	-
EE IT-PC LAN: Wiring	15,058	5,000	5,000	5,000	5,000	5,000	5,000	-
EE IT-PC LAN: Windows Software	24,006	35,000	35,000	35,000	35,000	35,000	35,000	100,000
EE IT-PC LAN: Internet	2,438	-	-	-	-	-	-	-
EE IT-PC LAN: File Servers	25,228	30,000	30,000	-	30,000	30,000	30,000	-
EE IT-PC LAN: Imaging Systems	19,113	30,000	-	-	30,000	30,000	30,000	100,000
EE IT-PC LAN: Additional Memory	268	-	-	-	-	-	-	-
EE IT-PC LAN: Remote Sites WANS	-	20,000	-	20,000	20,000	20,000	20,000	-
EE IT-PC LAN: LAN Edge Devices	46,149	170,000	35,000	170,000	20,000	20,000	20,000	-
EE IT-PC LAN Maintenance	210	-	-	-	-	-	-	-
EE IT-Web Site Development	14,268	-	-	-	-	-	-	-
EE IT-Tape Backup Equipment	22,545	10,000	-	-	10,000	10,000	10,000	-
EE IT-Server Software Licenses	4,774	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Replace Monitors	10,337	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Thin Client Network	-	60,000	60,000	-	-	-	-	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
EE IT-Network Review Study	-	-	-	150,000	-	-	-	-
EE IT-Basic NSA Training	13,771	10,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-GIS Strategic Plan Development	352,706	822,000	867,000	714,000	50,000	50,000	50,000	200,000
EE Bond Issuance Costs-GIS	-	-	-	-	-	-	-	-
EE IT-Technology Partner Support	19,335	25,000	20,000	25,000	25,000	25,000	25,000	-
EE IT- Software Maintenance	218,504	200,000	200,000	200,000	200,000	200,000	200,000	200,000
EE Rec-Mgt Fund Projects	38,358	40,000	40,000	40,000	40,000	40,000	40,000	-
EE Sher-800 MHz Radio System	12,432	-	-	-	-	-	-	-
EE Sher-Light Bars & Arrow Sticks	27,919	15,000	15,000	15,000	-	-	-	-
EE Sher-Moving Radar Units	4,089	7,200	7,200	-	-	-	-	-
EE Sher-In Car Video Systems	13,100	30,000	30,000	-	-	-	-	-
EE Sher-Data 911 Terminals	2,300	-	-	-	-	-	-	-
EE Sher-Law Enforcement Elect Equip	-	7,605	7,605	-	-	-	-	-
EE Sher-E911 System Replacement	110,922	-	-	-	-	-	-	-
EE Sher-Mobile Dats Computers (MDC)	285,894	-	35,000	-	-	-	-	-
EE Jail-Color Monitor Replacement	-	-	-	17,000	-	-	-	-
EE Jail-Portable Radio Replacement	-	39,440	39,440	-	-	-	-	-
TOTAL ELECTRONIC EQUIP	1,434,245	2,082,645	1,855,180	1,953,000	1,197,000	627,000	627,000	1,070,000
D. VEHICLES								
VE Sheriff Patrol Vehicles	140,916	145,000	126,000	150,000	-	-	-	-
VE Sheriff Jail Prisoner Transport Vehicle	18,592	-	-	-	-	-	-	-
VE Sheriff Investigation Vehicle	54,990	45,000	50,000	-	-	-	-	-
VE Health Inspection Vehicles	12,661	-	-	15,000	-	-	-	-
VE Planning & Dev Code Enforcement Vehicle	-	-	-	15,000	-	-	-	-
VE FSS Motor Pool Vehicle	-	21,500	15,600	54,000	-	-	-	-
VE Risk Management Car	15,828	-	-	-	-	-	-	-
VE Vehicle Replacements	-	-	-	-	275,000	275,000	275,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY10 BUDGET PLAN**

	FY08 ACTUAL	FY09 PLAN	FY09 ESTIMATE	FY10 PLAN	FY11 PLAN	FY12 PLAN	FY13 PLAN	UNPROG NEEDS
TOTAL VEHICLES	242,987	211,500	191,600	234,000	275,000	275,000	275,000	-
E. OTHER PROJECTS								
OP Recycling Sites Concrete Pads	3,984	-	-	-	-	-	-	-
OP DavenportOne D1 Initiative	75,000	75,000	75,000	100,000	-	-	-	-
OP County Campus Streetscape	15,320	100,000	80,000	-	-	-	-	200,000
OP John O'Donnell Renovation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-
OP Business Continuity/Disaster Recovery	-	5,000	5,000	-	-	-	-	-
OP Bettendorf Riverfront Plan	25,000	25,000	25,000	25,000	25,000	25,000	25,000	100,000
OP Davenport Rivervision Plan	-	50,000	-	50,000	50,000	50,000	50,000	300,000
OP E911 Board Project	299,928	-	-	-	-	-	-	-
OP Lone Star Sternwheeler Preservation	4,166	4,166	4,166	4,166	4,166	4,170	-	-
OP CASI Expansion/Renov Project	5,000	5,000	5,000	5,000	5,000	5,000	5,000	15,000
OP NW Dav Industrial Park Rail Spur	-	60,000	-	60,000	60,000	60,000	-	360,000
OP QC Interoperability Fiber Project	-	31,635	8,387	8,387	8,387	-	-	-
OP - Reimburse General Fund								
OP Unused Grant Refund	50,492	-	-	-	-	-	-	-
OP Bike Trail Funding	-	50,000	-	50,000	50,000	50,000	50,000	-
Total Other Projects	528,890	455,801	252,553	352,553	252,553	244,170	180,000	975,000
Subtotal General CIP Projects	4,107,258	5,664,946	4,076,859	3,697,053	2,442,053	1,548,670	1,529,500	14,650,000
Conservation Projects	486,299	712,577	712,577	692,112	697,030	614,940	633,390	
Secondary Roads Projects	1,020,000	533,000	533,000	1,050,000	610,000	875,000	585,000	
Grand Total All CIP Projects	5,613,557	6,910,523	5,322,436	5,439,165	3,749,083	3,038,610	2,747,890	14,650,000

SUMMARY FUND STATEMENT

NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/09</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/10</u>
NONMAJOR GOVERNMENTAL FUNDS:				
Rural Services Fund	\$ 111,087	\$ 2,372,542	\$ 2,336,228	\$ 147,401
Secondary Roads Fund	444,307	5,748,518	5,696,000	496,825
Recorder's Record Management Fund	<u>144,997</u>	<u>41,815</u>	<u>40,000</u>	<u>146,812</u>
Total Other Funds*	<u>\$ 700,391</u>	<u>\$ 8,162,875</u>	<u>\$ 8,072,228</u>	<u>\$ 791,038</u>

*Includes interfund transfers and non-budgeted fund activity

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land/structures, which represents 22% of the total rural valuation base, is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
2000-01	602,008,357	1,721,716	2.97499
2001-02	634,917,239	1,937,669	3.05184
2002-03	655,499,566	1,973,847	3.01121
2003-04	686,308,656	1,992,385	2.90305
2004-05	670,474,052	2,002,579	3.09150
2005-06	680,293,132	2,002,143	3.03932
2006-07	699,501,125	2,043,351	3.01496
2007-08	708,472,613	2,118,005	3.08626
2008-09	743,768,156	2,179,651	3.01954
2009-10	782,777,559	2,363,628	3.01954

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
2000-01	1,546,356	2.45274	329,258	0.52225
2001-02	1,592,747	2.50859	352,100	0.54325
2002-03	1,640,529	2.46405	364,290	0.54716
2003-04	1,640,529	2.35507	381,718	0.54798
2004-05	1,640,529	2.43689	440,685	0.65461
2005-06	1,640,529	2.40150	435,712	0.63782
2006-07	1,673,340	2.39209	435,712	0.62287
2007-08	1,723,540	2.42268	472,082	0.66358
2008-09	1,775,246	2.37755	479,355	0.64199
2009-10	1,828,503	2.36331	507,725	0.65623

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

RURAL SERVICES BASIC FUND FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 2,116,770	\$ 2,179,651	\$ 2,172,877	\$ 2,297,082	5.4%
Less: Uncollected Delinq Taxes-Levy Yr	726	6,426	726	726	-88.7%
Less: Credits To Taxpayers	88,204	89,278	88,204	88,204	-1.2%
Net Current Property Taxes	2,027,840	2,083,947	2,083,947	2,208,152	6.0%
Delinquent Property Tax Revenue	726	6,426	726	726	-88.7%
Other County Taxes	72,418	73,239	72,418	73,738	0.7%
Intergovernmental	89,926	90,989	89,926	89,926	-1.2%
Subtotal Revenues	2,190,910	2,254,601	2,247,017	2,372,542	5.2%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	2,190,910	2,254,601	2,247,017	2,372,542	5.2%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	472,082	479,355	479,355	507,725	5.9%
Subtotal Expenditures	472,082	479,355	479,355	507,725	5.9%
Other Financing Uses:					
Operating Transfers Out	1,723,540	1,775,246	1,775,246	1,828,503	3.0%
Total Expenditures & Other Uses	2,195,622	2,254,601	2,254,601	2,336,228	3.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(4,712)	-	(7,584)	36,314	
Beginning Fund Balance - July 1,	\$ 123,384	\$ 125,986	\$ 118,672	\$ 111,088	-11.8%
Ending Fund Balance - June 30,	\$ 118,672	\$ 125,986	\$ 111,088	\$ 147,402	17.0%

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax (RUT) and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. The State recently passed legislation that will allow for more stable use tax allotments each year. The dip in RUT in FY08 and projected for FY09 and FY10 is due to the increased gasoline prices resulting in less usage by the traveling public.

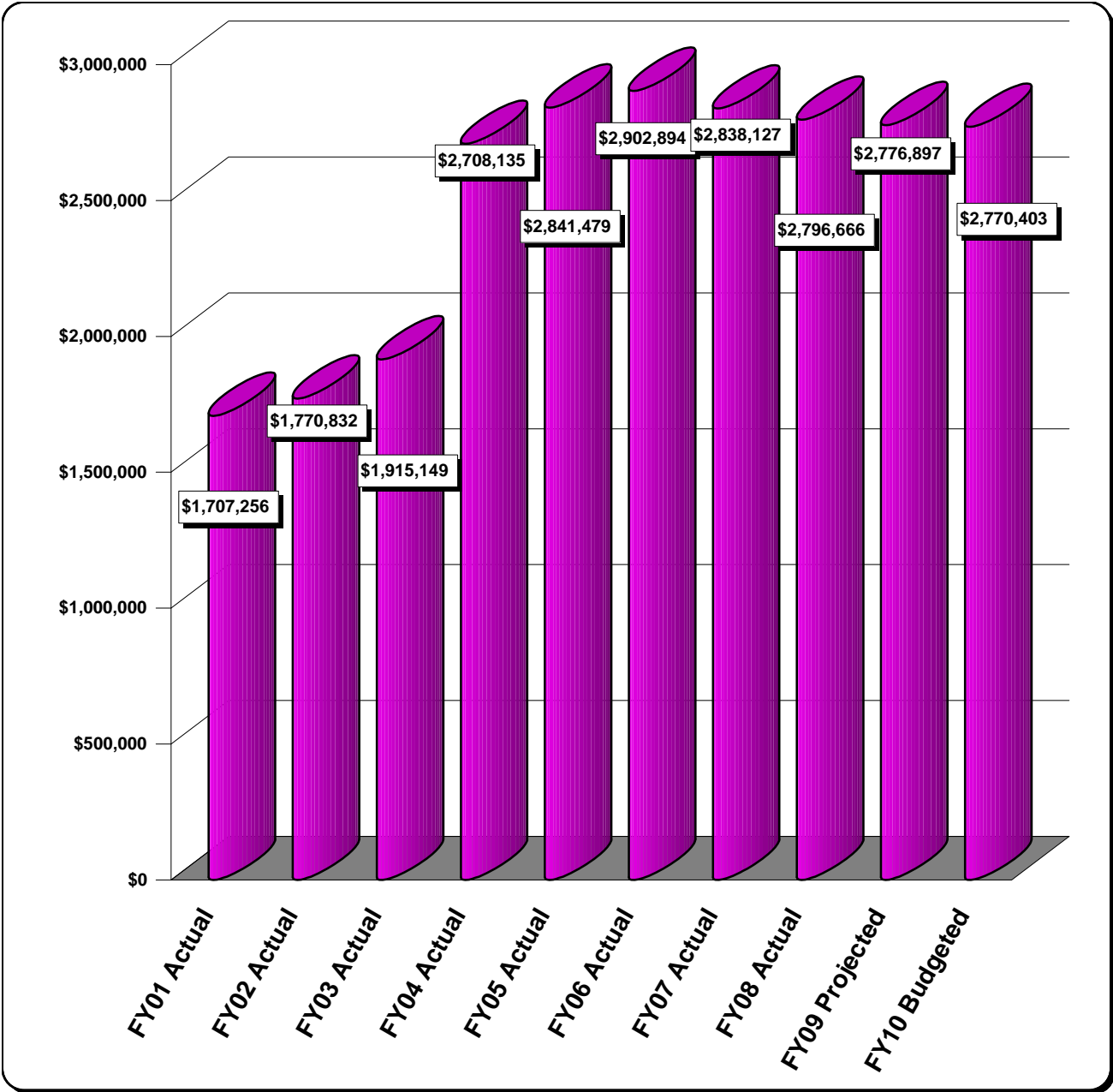
The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
2000-01	1,707,256
2001-02	1,770,832
2002-03	1,915,149
2003-04	2,708,135
2004-05	2,841,479
2005-06	2,902,894
2006-07	2,838,127
2007-08	2,769,188
2008-09 (Projected)	2,776,897
2009-10 (Budgeted)	2,770,403

Finally for fiscal year 2009-10 the corporate levy rate used to compute the transfer amount from the General Basic Fund is \$0.09863 or 58% of the maximum \$.16875 levy rate. While the rural levy rate used to compute the transfer amount from the Rural Basic Fund is \$2.36331 or 79% of the maximum \$3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, beginning in FY04 Scott County received more in Road Use Taxes (RUT) due to an update of the needs study report which used to be performed every four years. This increase will go toward construction and keeping the rural services property tax levy stable. New State legislation passed in 2005 will result in more stable use taxes received each year. The dip in RUT in FY 07 and projected through FY10 is due to the increased gasoline prices resulting in less usage by the traveling public.

SECONDARY ROADS FUND

FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Intergovernmental	\$ 2,910,436	\$ 2,849,836	\$ 2,912,850	\$ 3,253,499	14.2%
Licenses & Permits	3,330	3,000	3,000	3,000	0.0%
Charges For Services	7,938	2,000	2,000	2,000	0.0%
Miscellaneous	19,007	5,000	34,086	6,000	20.0%
Subtotal Revenues	2,940,711	2,859,836	2,951,936	3,264,499	14.1%
Other Financing Sources:					
Proceeds from sale of fixed assets	-	-	-	-	
Operating Transfers In	2,341,426	2,411,669	2,411,669	2,484,019	3.0%
Total Revenues & Other Sources	5,282,137	5,271,505	5,363,605	5,748,518	9.0%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Roads & Transportation					
Administration	\$ 140,200	\$ 182,000	\$ 172,500	\$ 174,500	-4.1%
Engineering	446,172	404,000	405,000	421,000	4.2%
Bridges & Culverts	100,110	220,000	205,000	210,000	-4.5%
Roads	1,470,490	1,509,000	1,522,000	1,619,000	7.3%
Snow & Ice Control	405,385	267,500	300,500	282,500	5.6%
Traffic Controls	161,847	184,000	185,500	181,500	-1.4%
Road Clearing	143,761	155,000	155,000	160,000	3.2%
New Equipment	444,278	336,000	275,000	470,000	39.9%
Equipment Operation	1,112,129	953,500	1,018,500	996,500	4.5%
Tools, Materials, Supplies	49,185	72,500	73,000	67,000	-7.6%
Real Estate & Buildings	19,454	349,000	349,000	64,000	-81.7%
Capital Projects	1,238,908	533,000	744,702	1,050,000	97.0%
Subtotal Expenditures	5,731,919	5,165,500	5,405,702	5,696,000	10.3%
Other Financing Uses:					
Total Expenditures & Other Uses	5,731,919	5,165,500	5,405,702	5,696,000	10.3%
Excess Of Revenues & Other Sources over (under) Expenditures & Other Uses	(449,782)	106,005	(42,097)	52,518	-50.5%
Beginning Fund Balance - July 1,	\$ 936,185	\$ 776,356	\$ 486,403	\$ 444,306	-42.8%
Ending Fund Balance - June 30,	\$ 486,403	\$ 882,361	\$ 444,306	\$ 496,824	-43.7%

RECORDER'S RECORD MANAGEMENT FUND

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$40,000 each year.

**RECORDER'S RECORD MANAGEMENT FUND
FUND STATEMENT**

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 34,968	\$ 40,150	\$ 40,150	\$ 36,815	-8.3%
Use of Money & Property	<u>5,156</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	
Subtotal Revenues	40,124	45,150	45,150	41,815	-7.4%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	40,124	45,150	45,150	41,815	-7.4%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out	<u>\$ 38,358</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	0.0%
Total Expenditures & Other Uses	38,358	40,000	40,000	40,000	0.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	1,766	5,150	5,150	1,815	-64.8%
Beginning Fund Balance - July 1,	\$ 138,081	\$ 147,081	\$ 139,847	\$ 144,997	-1.4%
Ending Fund Balance - June 30,	\$ 139,847	\$ 152,231	\$ 144,997	\$ 146,812	-3.6%

GOLF COURSE ENTERPRISE FUND

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company requires the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County may at any time during this agreement pay the total prepayment price at which time the land lease is canceled.

The course and clubhouse, called Glynn's Creek, opened July 1, 1992 at Scott County Park. Glynn's Creek has received rave reviews since its opening. While the number of rounds played initially increased steadily since the first year of operation rounds have decreased in recent years. In order to increase revenues, the Conservation Board is beginning to sell season passes to the golf course. These passes are flexible for weekend or weekday play and are available in junior/single/family memberships. The season passes also offer players discounts on food, pro-shop merchandise, & range activities. Also, the payment schedules for the passes are offered on a monthly schedule. The golf course website <http://www.scottcountyiowa.com/glynnscreek/> allows players to reserve tee times online. The golf course expects a reduction in expenditures in FY10 and FY11 as leases on maintenance equipment and GPS golf carts are set to expire in these years. It is noted that the final bond debt payment due in 2013 is on escrow with a third party trustee so the final payment due from golf operations will occur in 2012. This will alleviate any needed future loan advances from the General Fund.

This County run operation is accounted for in the Golf Course Enterprise Fund.

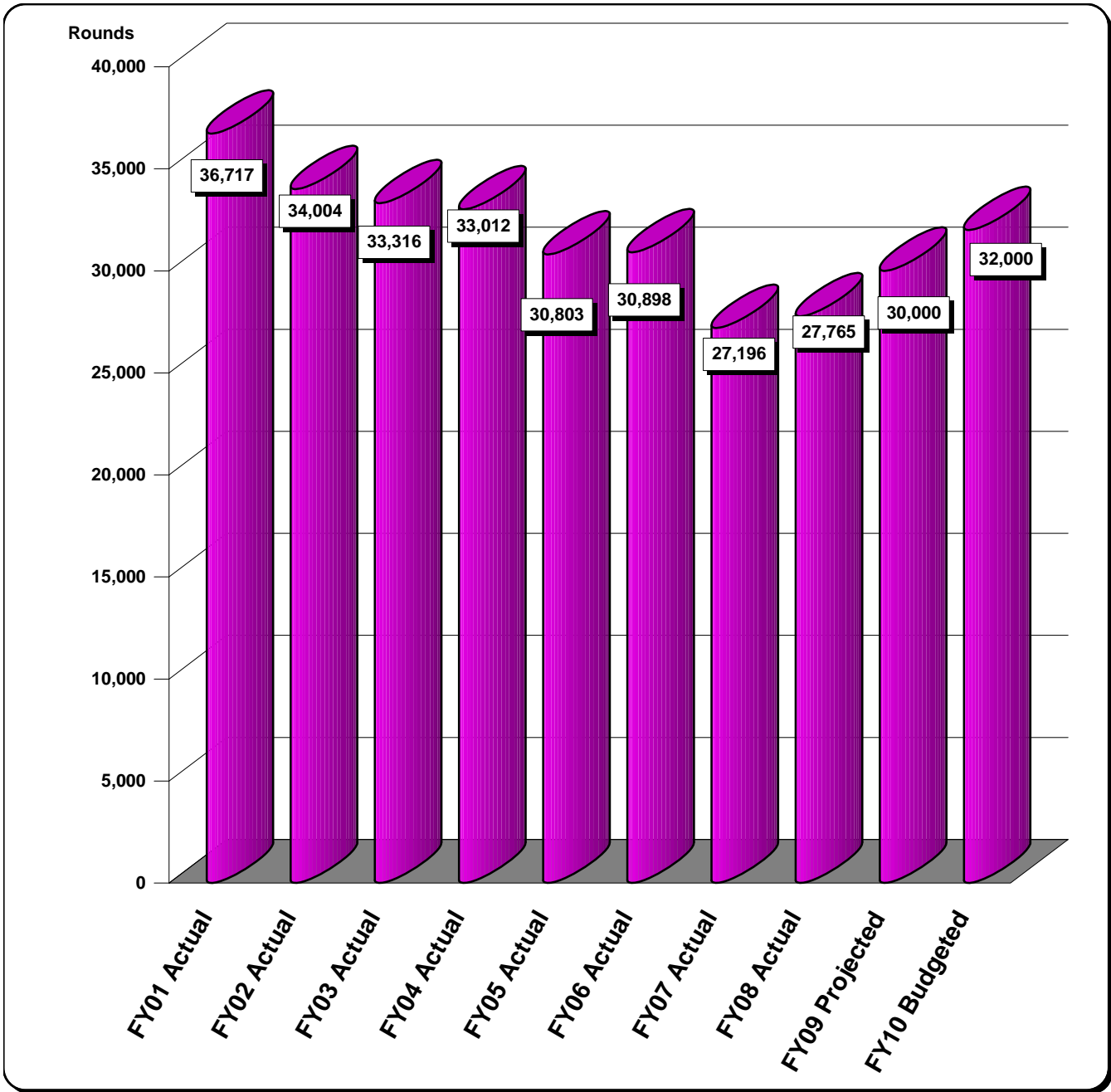
GOLF COURSE ENTERPRISE FUND

FUND STATEMENT

	<u>Actual</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>Revised</u> <u>Estimate</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 1,008,835	\$ 1,314,030	\$ 1,126,793	\$ 1,298,864	-1.2%
Use of Money & Property	9,827	10,000	10,000	10,000	0.0%
Miscellaneous	<u>1,068</u>	<u>903</u>	<u>800</u>	<u>850</u>	
Subtotal Revenues	1,019,730	1,324,933	1,137,593	1,309,714	-1.1%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	1,019,730	1,324,933	1,137,593	1,309,714	-1.1%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	\$ 1,240,783	\$ 1,257,506	\$ 1,257,575	\$ 1,213,367	-3.5%
Subtotal Expenditures	<u>1,240,783</u>	<u>1,257,506</u>	<u>1,257,575</u>	<u>1,213,367</u>	-3.5%
Other Financing Uses:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	1,240,783	1,257,506	1,257,575	1,213,367	-3.5%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(221,053)	67,427	(119,982)	96,347	42.9%
Beginning Fund Equity - July 1,	\$ (1,872,566)	\$ (1,825,392)	\$ (2,093,619)	\$ (2,213,601)	21.3%
Ending Fund Equity - June 30,	\$ (2,093,619)	\$ (1,757,965)	\$ (2,213,601)	\$ (2,117,254)	20.4%

GLYNNS CREEK GOLF COURSE ROUNDS

TEN YEAR COMPARISON



This graph shows that golf rounds have been decreasing each year since FY01. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are projected to see an upward trend in FY09 and FY10 but are certainly weather dependent. The Conservation Board is working hard to retain and increase its customer base through the use of special promotions and continuing to offer a high level of customer service.



TABLE OF CONTENTS
BY SERVICE AREA

<u>SERVICE AREA</u>	<u>Page</u>
PUBLIC SAFETY & LEGAL SERVICES	
ATTORNEY	
County Attorney Administration	121
Criminal Prosecution	123
Corporation Counsel/Civil Division	125
HEALTH	
Public Health Safety	127
JUVENILE COURT SERVICES	
Juvenile Detention	129
NON-DEPARTMENTAL	
Court Support Costs	131
SHERIFF	
Sheriff Administration	133
Patrol	135
Corrections Division	137
Support Services Division	139
Criminal Investigations Division	141
BUFFALO AMBULANCE	
Emergency Care & Transfer	143
CENTER FOR ALCOHOL/DRUG SERVICES	
Jail-Based Assessment & Treatment	145
DURANT AMBULANCE	
Emergency Care & Transfer	147
EMERGENCY MANAGEMENT	
Emergency Preparedness	149
Scott Emergency Communications Center	151
MEDIC E.M.S.	
Medic Emergency Medical Services	153

SERVICE AREA

Page

PHYSICAL HEALTH & SOCIAL SERVICES

COMMUNITY SERVICES
Community Services Administration.....157
General Assistance/Other Social Services159
Veteran Services161

HEALTH DEPARTMENT
Health Administration.....163
Clinical Services165
Community Relations & Planning.....167
Environmental Health169

HUMAN SERVICES
Administrative Support.....171

CENTER FOR ACTIVE SENIORS
Outreach to Older Persons173
Transportation for Older Persons.....175
Day Care for Older Persons177
Volunteer Services for Older Persons.....179
Leisure Services for Older Persons.....181

CENTER FOR ALCOHOL/DRUG SERVICES
Outpatient Services183
Residential Services185

COMMUNITY HEALTH CARE
Health Services-Community Services187
Health Services-Other.....189

**MENTAL HEALTH, MENTAL RETARDATION & DEVELOPMENTAL
DISABILITIES**

COMMUNITY SERVICES
SA Assistance193
MH-DD Services195

HUMAN SERVICES
Case Management - H.S.197

SERVICE AREA

Page

**MENTAL HEALTH, MENTAL RETARDATION & DEVELOPMENTAL
DISABILITIES (Continued)**

HANDICAPPED DEVELOPMENT CENTER

Residential Program.....199
Employment Services201
Personal Independence Services203

VERA FRENCH COMMUNITY MENTAL HEALTH CENTER

Outpatient Services205
Community Support Services207
Community Services.....209
Case Management.....211
Inpatient Services.....213
Residential.....215
Day Treatment Services.....217
Case Monitoring.....219
Employment Services221
Jail Diversion Program223

COUNTY ENVIRONMENT & EDUCATION

CONSERVATION

Conservation Administration.....227
Parks & Recreation229
Glynns Creek Golf Course *231
Wapsi River Environmental Education Center.....233

PLANNING AND DEVELOPMENT

Planning & Development Administration235
Code Enforcement237

BI-STATE PLANNING COMMISSION

Regional Planning/Technical Assistance.....239

HUMANE SOCIETY

Animal Shelter241

LIBRARY

Library Resources & Services243

QUAD-CITY CONVENTION/VISITORS BUREAU

Regional Tourism Development.....245

QUAD-CITY DEVELOPMENT GROUP

Regional Economic Development247

SERVICE AREA

Page

ROADS AND TRANSPORTATION

SECONDARY ROADS

Administration and Engineering	251
Roadway Maintenance.....	253
General Roadway Expenditures.....	255
Roadway Construction.....	257

GOVERNMENT SERVICES TO RESIDENTS

AUDITOR

Auditor Administration.....	261
Elections.....	263

RECORDER

Recorder Administration.....	265
Public Records	267
Vital Records	269

TREASURER

Motor Vehicle Registration-Courthouse.....	271
County General Store.....	273

ADMINISTRATION (INTERPROGRAM) SERVICES

ADMINISTRATION

General Administration.....	277
-----------------------------	-----

AUDITOR

Business/Finance.....	279
Taxation	281

FACILITY AND SUPPORT SERVICES

Facility and Support Services Administration	283
Maintenance of Buildings & Grounds	285
Custodial Services.....	287
Support Services	289

HUMAN RESOURCES

Human Resources Management	291
----------------------------------	-----

INFORMATION TECHNOLOGY

Information Technology Administration	293
Information Processing	295

SERVICE AREA

Page

ADMINISTRATION (INTERPROGRAM) SERVICES (Continued)

NON-DEPARTMENTAL	
Risk Management	297
SUPERVISORS, BOARD OF	
Legislation & Policy	299
TREASURER	
Treasurer Administration	301
Tax Collection.....	303
Accounting/Finance	305

TABLE OF CONTENTS
BY DEPARTMENT AND AUTHORIZED AGENCY

<u>DEPARTMENT</u>	<u>Page</u>
ADMINISTRATION	
General Administration.....	277
ATTORNEY	
County Attorney Administration	121
Criminal Prosecution	123
Corporation Counsel/Civil Division	125
AUDITOR	
Auditor Administration.....	261
Elections.....	263
Business/Finance.....	279
Taxation	281
COMMUNITY SERVICES	
Community Services Administration.....	157
General Assistance/Other Social Services	159
Veteran Services	161
SA Assistance	193
MH-DD Services	195
CONSERVATION	
Conservation Administration	227
Parks & Recreation	229
Glynns Creek Golf Course *.....	231
Wapsi River Environmental Education Center.....	233
FACILITY AND SUPPORT SERVICES	
Facility and Support Services Administration	283
Maintenance of Buildings & Grounds	285
Custodial Services.....	287
Support Services	289
HEALTH	
Public Health Safety	127
Health Administration.....	163
Clinical Services	165
Community Relations & Planning.....	167
Environmental Health	169
HUMAN RESOURCES	
Human Resources Management	291

<u>DEPARTMENT</u>	<u>Page</u>
HUMAN SERVICES	
Administrative Support.....	171
Case Management - H.S.	197
INFORMATION TECHNOLOGY	
Information Technology Administration	293
Information Processing	295
JUVENILE COURT SERVICES	
Juvenile Detention	129
NON-DEPARTMENTAL	
Court Support Costs.....	131
Risk Management	297
PLANNING & DEVELOPMENT	
Planning & Development Administration	235
Code Enforcement	237
RECORDER	
Recorder Administration.....	265
Public Records	267
Vital Records	269
SECONDARY ROADS	
Administration and Engineering	251
Roadway Maintenance.....	253
General Roadway Expenditures.....	255
Roadway Construction.....	257
SHERIFF	
Sheriff Administration	133
Patrol.....	135
Corrections Division	137
Support Services Division.....	139
Criminal Investigations Division	141
SUPERVISORS, BOARD OF	
Legislation & Policy	299
TREASURER	
Treasurer Administration	301
Tax Collection.....	303
Motor Vehicle Registration-Courthouse.....	271
Accounting/Finance	305
County General Store.....	273

<u>AUTHORIZED AGENCY</u>	<u>Page</u>
BI-STATE PLANNING COMMISSION	
Regional Planning/Technical Assistance	239
BUFFALO AMBULANCE	
Emergency Care & Transfer	143
CENTER FOR ACTIVE SENIORS, INC.	
Outreach to Older Persons	173
Transportation for Older Persons.....	175
Day Care for Older Persons	177
Volunteer Services for Older Persons.....	179
Leisure Services for Older Persons.....	181
CENTER FOR ALCOHOL/DRUG SERVICES	
Outpatient Services	183
Residential Services	185
Jail-Based Assessment & Treatment	145
COMMUNITY HEALTH CARE	
Health Services-Community Services	187
Health Services-Other.....	189
DURANT AMBULANCE	
Emergency Care & Transfer	147
EMERGENCY MANAGEMENT	
Emergency Preparedness	149
Scott Emergency Communications Center	151
HANDICAPPED DEVELOPMENT CENTER	
Community Residential Program.....	199
Employment Services	201
Personal Independence Services	203
HUMANE SOCIETY	
Animal Shelter	241
LIBRARY	
Library Resources & Services	243
MEDIC E.M.S.	
Medic Emergency Medical Services	153
QUAD-CITY CONVENTION/VISITORS BUREAU	
Regional Tourism Development	245

AUTHORIZED AGENCY

Page

QUAD-CITY DEVELOPMENT GROUP

Regional Economic Development247

VERA FRENCH COMMUNITY MENTAL HEALTH CENTER

Outpatient Services205
Community Support Services207
Community Services209
Case Management211
Inpatient Services213
Residential215
Day Treatment Services217
Case Monitoring219
Employment Services221
Jail Diversion Program223



PUBLIC SAFETY & LEGAL SERVICES TABLE OF CONTENTS

ATTORNEY	
County Attorney Administration	121
Criminal Prosecution	123
Corporation Counsel/Civil Division	125
HEALTH	
Public Health Safety	128
JUVENILE COURT SERVICES	
Juvenile Detention	129
NON-DEPARTMENTAL	
Court Support Services	131
SHERIFF	
Sheriff Administration	133
Patrol	135
Corrections Division	137
Support Services Division	139
Criminal Investigations Division	141
BUFFALO AMBULANCE	
Emergency Care & Transfer	143
CENTER FOR ALCOHOL/DRUG SERVICES	
Jail-Based Assessment & Treatment	145
DURANT AMBULANCE	
Emergency Care & Transfer	147
EMERGENCY MANAGEMENT AGENCY	
Emergency Preparedness	149
Scott Emergency Communications Center	151
MEDIC E.M.S.	
Medic Emergency Medical Services	153

SERVICE AREA: Public Safety	PROGRAM: County Attorney Administration (12A)
ACTIVITY: Legal Services	ORGANIZATION: Attorney

PROGRAM MISSION: To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues.

PROGRAM OBJECTIVES:

1. To maintain administration cost as a percent of department budget at or below 12%.
2. To maintain administration personnel as a percent of departmental personnel at or below 10%.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. Authorized personnel (FTE's)	30.00	30.00	30.00	30.00
2. Departmental budget expended	\$2,259,970	\$2,377,860	\$2,508,696	\$2,508,696
3. Organizations requiring liaison and coordination	110	110	110	110

WORKLOAD				
1. Prosecution of Class A felonies and major case management	55%	55%	55%	55%
2. Time spent on personnel administration	18%	18%	18%	18%
3. Time spent on fiscal management	14%	14%	14%	14%
4. Time spent on liaison activities and coordination	8%	8%	8%	8%
5. Time spent on miscellaneous activities	5%	5%	5%	5%

PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	12%	12%	12%	12%
2. Administration personnel as a percent of departmental personnel	8%	10%	10%	10%

EFFECTIVENESS				
1. Program performance budget objectives accomplished	100%	100%	100%	100%

ANALYSIS:

Total FY10 appropriations for the total department are recommended to increase 6.3% over current budgeted levels. Non-salary costs are recommended to stay the same for the total department.

Revenues (12B) are recommended to increase 90.4% over current budgeted amounts for the total department. This is a \$15K increase over the previous year's revenue estimate of \$16.6K. This revenue is generated by both forfeited assets and delinquent fines collected, both of which can be difficult to predict. The delinquent fine collection program is a new revenue source.

There are no organizational change requests for the department.

There are no PPB Indicators highlighted nor budget issues identified for further Board review.

This departmental budget supports the County's Target Issues and Management Agenda.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Attorney Administration (12A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.40	0.40	0.40	0.40	0.40
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	-	0.75	0.75	0.75	0.75
252-A Executive Secretary	0.75	-	-	-	-
151-C Clerk II	-	0.40	0.40	0.40	0.40
141-C Clerk II	0.40	-	-	-	-
TOTAL POSITIONS	3.05	3.05	3.05	3.05	3.05

APPROPRIATION SUMMARY:					
Personal Services	\$273,126	\$282,100	\$286,591	\$301,791	\$297,197
Expenses	7,610	5,700	8,700	8,700	8,700
TOTAL APPROPRIATIONS	\$280,736	\$287,800	\$295,291	\$310,491	\$305,897

SERVICE AREA: Public Safety	PROGRAM: Criminal Prosecution (12B)
ACTIVITY: Legal Services	ORGANIZATION: Attorney

PROGRAM MISSION: To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse.

PROGRAM OBJECTIVES:

1. To ensure that quarterly the number of indictable cases closed is at least 94% of cases open.
2. To ensure that quarterly the number of non-indictable cases closed is at least 94% of cases filed.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. New felony cases	1,099	1,300	1,300	1,300
2. New indictable traffic, serious, aggravated, misdemeanor cases	3,715	3,600	3,700	3,700
3. New non-indictable simple misdemeanors (that did not plead)	1,795	1,700	1,700	1,700
4. Open indictable cases at quarter end	3,831	3,400	3,600	3,600
5. Juvenile intake of delinquent, CHINA, terminations	637	900	800	800

WORKLOAD				
1. Jury/Court trials held indictable/non-indictable cases	251	200	250	250
2. Cases disposed of indictable (plea agreements/dismissals/trials)	4,960	5,000	5,000	5,000
3. Cases disposed of non-indictable (misdemeanors that did not plead)	1,626	1,600	1,600	1,600
4. Uncontested juvenile hearings	2,034	2,200	2,000	2,000
5. Evidentiary juvenile hearings	298	250	300	300

PRODUCTIVITY				
1. Cost per indictable case disposed of (65%)	\$214.74	\$229.31	\$239.13	\$239.13
2. Cost per non-indictable case disposed of (10%)	\$105.88	\$114.66	\$120.72	\$120.72
3. Cost per juvenile uncontested/evidentiary hearing (25%)	\$184.56	\$187.19	\$193.15	\$193.15

EFFECTIVENESS				
1. Average open indictable cases per attorney-quarterly	305	270	287	287
2. Indictable closed/percentage of cases open-quarterly	98%	94%	100%	100%
3. Non-indictable closed/percentage of non-indictable open-quarterly	92%	94%	94%	94%
4. Percentage of Juvenile cases going to hearing-quarterly	99%	100%	100%	100%

ANALYSIS:

Total FY10 appropriations for the department (12B) are recommended to increase 5.3% over current budgeted levels. Non-salary costs are recommended to stay nearly level with the previous year. The primary reasons for the small appropriation changes from current budget levels are minor adjustments based on FY08 actual.

The revenue generated in this program is from both forfeited assets and delinquent fines collected, both of which can be difficult to predict. The delinquent fine collection program is a new revenue source.

There are no PPB Indicators highlighted nor budget issues identified for further Board review.

This departmental budget supports the County's Target Issues and Management Agenda.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Criminal Prosecution (12B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.20	0.20	0.20	0.20	0.20
Y First Assistant Attorney	0.35	0.35	0.35	0.35	0.35
Y Deputy First Assistant Attorney	3.00	3.00	-	-	-
611-A Attorney II	-	-	2.00	2.00	2.00
464-A Attorney I	-	-	10.00	10.00	10.00
A Attorney I	9.00	9.00	-	-	-
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
316-A Paralegal-Audio/Visual Production Specialist	1.00	-	1.00	1.00	1.00
282-A Paralegal	0.75	1.75	0.75	0.75	0.75
282-A Executive Secretary/Paralegal	-	0.25	0.25	0.25	0.25
252-A Executive Secretary	0.25	-	-	-	-
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
214-C Administrative Assistant-Juvenile Court	1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator	1.00	1.00	1.00	1.00	1.00
194-C Legal Secretary-Civil Court	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
151-C Clerk II	0.50	0.50	0.50	0.50	0.50
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
Z Summer Law Clerk	0.76	0.76	0.76	0.76	0.76
TOTAL POSITIONS	23.81	23.81	23.81	23.81	23.81
REVENUE SUMMARY:					
Intergovernmental	\$17,828	\$1,600	\$1,600	\$1,600	\$1,600
Fines & Forfeitures	79,115	15,000	30,000	30,000	30,000
Miscellaneous	195	-	-	-	-
TOTAL REVENUES	\$97,138	\$16,600	\$31,600	\$31,600	\$31,600
APPROPRIATION SUMMARY:					
Personal Services	\$1,585,645	\$1,704,407	\$1,705,288	\$1,805,857	\$1,800,561
Equipment	22,498	5,500	5,500	5,500	5,500
Expenses	84,094	88,600	82,100	82,100	82,100
Supplies	30,211	36,000	38,000	38,000	38,000
TOTAL APPROPRIATIONS	\$1,722,448	\$1,834,507	\$1,830,888	\$1,931,457	\$1,926,161

SERVICE AREA: Public Safety	PROGRAM: Corporation Counsel/Civil Division (12D)
ACTIVITY: Law Enforcement	ORGANIZATION: Attorney

PROGRAM MISSION: To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation.

PROGRAM OBJECTIVES:

1. To respond to all litigation requests during the year.
2. To respond to all non-litigation requests during the year.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Non-Litigation Services Intake (Adult Abuse, Claim Notices, County Attorney Opinions, Guardianship, and Real Estate Transactions)	284	300	300 300	300 300
2. Litigation Services Intake (Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, Workers' Comp)	316	300	5	5
3. On-going quarterly major case litigation	5	5	5	5
WORKLOAD				
1. Non-Litigation Services cases closed (see above for case type)	279	275	275	275
2. Litigation Services cases closed (see above for case type)	285	400	300	300
3. On-going quarterly major case litigation	5	5	5	5
PRODUCTIVITY				
1. Cost per Non-Litigation Service provided (55%)	\$507.92	\$473.49	\$533.50	\$533.50
2. Cost per Litigation Service provided (45%)	\$406.82	\$266.34	\$400.12	\$400.12
3. Average cost of both non-litigation and litigation services	\$457.37	\$369.91	\$466.81	\$466.81

EFFECTIVENESS				
1. Non-Litigation requests responded to	100%	100%	100%	100%
2. Litigation requests responded to	100%	100%	100%	100%

ANALYSIS:

Total FY10 appropriations for the department (12D) are recommended to increase 12.7% over current budgeted levels. Non-salary costs are recommended to stay the same for the total department.

This division does not generate revenue and there are no organizational change requests.

There are no PPB Indicators highlighted nor any budget issues identified for further Board review.

This departmental budget supports the County's Target Issues and Management Agenda.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Corporation Counsel/Civil (12D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.30	0.30	0.30	0.30	0.30
Y First Assistant Attorney	0.25	0.25	0.25	0.25	0.25
A Assistant Attorney II	1.00	1.00	-	-	-
A Assistant Attorney I	1.00	1.00	-	-	-
611-A Attorney II	-	-	1.00	1.00	1.00
282-A Paralegal	0.25	0.25	0.25	0.25	0.25
177-C Legal Secretary	1.00	1.00	1.00	1.00	1.00
151-C Clerk II	0.10	0.10	0.10	0.10	0.10
Z Summer Law Clerk	0.24	0.24	0.24	0.24	0.24
TOTAL POSITIONS	4.14	4.14	3.14	3.14	3.14
APPROPRIATION SUMMARY:					
Personal Services	\$255,320	\$233,994	\$246,015	\$263,448	\$260,562
Expenses	2,331	2,750	3,300	3,300	3,300
TOTAL APPROPRIATIONS	\$257,651	\$236,744	\$249,315	\$266,748	\$263,862

SERVICE AREA: Public Safety		PROGRAM: Public Health Safety (20D/F/G)			
ACTIVITY: Public Safety		ORGANIZATION: Health Department			
PROGRAM MISSION: Protect and promote health, assuring quality standards, and assisting the population in accessing health care.					
PROGRAM OBJECTIVES:					
1. Quality Assurance review and report will be completed for 10% of all emergency medical transports and of that 98% will meet EMS protocols.					
2. Maintain 90% of all inmate medical contacts within the facility.					
3. 99% of deaths per Iowa Code will have cause and manner determined by medical examiner.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Number of emergency medical transports		26,531	23,500	26,500	26,500
2. Number of jail inmate medical contacts		5,434	4,200	6,000	6,000
3. Number of total deaths in Scott County		1,498	1,450	1,450	1,450
WORKLOAD					
1. Number of emergency medical services QA reviews		3,249	2,350	2,650	2,650
2. Number of health related inmate med contacts provided within the jail		5,141	3,900	5,400	5,400
3. Number of death cases requiring medical examiner services		220	275	220	220
PRODUCTIVITY					
1. \$/review emerg med serv transports reviewed by medical director		\$20.37	\$10.94	\$7.45	\$7.45
2. Cost/inmate medical contact		\$19.81	\$19.29	\$19.46	\$19.46
3. Cost/death cases for medical examiner services		\$294.13	\$294.30	\$309.12	\$309.12
EFFECTIVENESS					
1. Percent of reviews that have met emergency services protocols		98%	98%	98%	98%
2. Percent of inmate medical care provided within the jail		95%	90%	90%	90%
3. Percent of Iowa Code defined death's cause and manner determined by medical examiner		100%	99%	99%	99%
ANALYSIS:					
<p>Revenues for this program are recommended to decrease 12% from the current budgeted amounts and is primarily due to a projected decrease in public health/emergency preparedness grant. For this program, non-salary expenses are recommended to increase 3.5% over current budgeted amounts.</p> <p>The primary reasons for appropriation changes from current budget levels are directly related to activities in the jail health program which include increased costs for dental and x-ray. Also increases in the medical examiner program in autopsy, laboratory and morgue costs.</p> <p>There is an organizational change request for this program. The department is requesting two fulltime LPN positions that would be hired when the annex reopens.</p> <p>The Tremont/Jail Project has been postponed for this fiscal year and</p> <p>organizational change requests are not recommended.</p> <p>Several PPB indicators are highlighted as follow: baseline indicators are now in place for this program with four years history allowing the department to measure more accurately the performance for the EMS, Medical Examiner and Jail Health programs.</p> <p>This program budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness and NIMS compliance.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Public Health Safety (20D/F/G)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	4.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant	1.00	1.00	1.00	1.00	1.00
230-A Public Health Nurse-LPN	-	-	-	2.00	-
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
141-A Resource Assistant	-	0.45	0.45	0.45	0.45
Z Health Services Professional	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	8.30	8.75	8.75	10.75	8.75
REVENUE SUMMARY:					
Intergovernmental	\$49,327	\$60,000	\$30,253	\$55,500	\$55,500
Miscellaneous	58,399	36,500	36,500	29,000	29,000
TOTAL REVENUES	\$107,726	\$96,500	\$66,753	\$84,500	\$84,500
APPROPRIATION SUMMARY:					
Personal Services	\$528,196	\$599,852	\$580,325	\$772,954	\$660,095
Equipment	-	2,000	2,000	-	-
Expenses	770,434	1,132,563	1,132,923	1,177,441	1,177,441
Supplies	14,545	21,520	21,520	19,218	19,218
TOTAL APPROPRIATIONS	\$1,313,175	\$1,755,935	\$1,736,768	\$1,969,613	\$1,856,754

SERVICE AREA: Court Services	PROGRAM: Juvenile Detention (22B)
ACTIVITY: Court Proceedings	ORGANIZATION: Juvenile Court Services

PROGRAM MISSION: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.

PROGRAM OBJECTIVES:

1. To have no escapes from Juvenile Detention.
2. To maintain cost per client at \$200 with exception of cost recovery from out-of-county clients.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST
DEMAND			
1. Persons admitted	310	325	325
2. Average daily detention population	11	11	11
3. Days of out-of-county client care	604	900	750
4. Total days of client care	3,848	4,250	4,250
WORKLOAD			
1. Intakes processed	310	325	325
2. Baby-sits	3	5	5
3. Total visitors processed	2,968	3,250	3,250
PRODUCTIVITY			
1. Minutes per intake	30	30	30
2. Hours per baby-sits	4	4	4
3. Visitors processed per day	8	10	10
4. Cost per Client per Day	\$215	\$200	\$200
EFFECTIVENESS			
1. Escapes from detention	-	-	-
2. Special incidents by detainees requiring staff intervention	43	50	50
3. Average daily detention population as a % of facility capacity	66%	75%	75%
4. Average length of stay per resident (days)	12	12	12
5. Revenues collected	\$257,945	\$300,000	\$341,750
ANALYSIS:			

Total FY10 appropriations for the total department are recommended to increase 7.8% over current budgeted levels. Non-salary costs are recommended to decrease 26.2% under current budgeted levels. The primary reason for this is the reduction of service contracts. Revenues are recommended to decrease 10.8% under current budgeted amounts.

The primary reason for appropriation changes from current budget levels is an overall increase in the price of food.

The primary reasons for revenue changes from current budget levels are: 1.) Detention Center reimbursement numbers have been squeezed State wide. 2.) Referrals (Care and Keep Charges) are lower than expected and this also could be due to tighter budgets everywhere.

Shrinking budgets have lowered our care and keep expectations as the trend has shown. Referral agencies have had to become more creative using alternatives to Detention stays.

New State food guidelines have forced us to change our products which have increased the budget's groceries. Our Service contracts are down from a few years ago and the trend seems to be holding. Therefore, the line item has been decreased to 25,000 in FY10.

One organizational change request for the department is the addition of a part-time resource person. The Interim Department Head did not see a current need, so this request will be held for evaluation by the next director.

A PPB Indicator to highlight would be expecting fewer out-of-county days due to shrinking budgets state wide. The past has shown close to the target of 750.

There are no budget issues identified for further Board review.

This departmental budget supports the County's Target Issues and Management Agenda.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Juvenile Detention (22B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
141-A Resource Assistant	-	-	-	0.45	-
TOTAL POSITIONS	14.20	14.20	14.20	14.65	14.20
REVENUE SUMMARY:					
Intergovernmental	\$184,656	\$252,699	\$192,546	\$216,500	\$216,500
Fees and Charges	73,290	130,000	100,000	125,000	125,000
Miscellaneous	-	250	250	250	250
TOTAL REVENUES	\$257,946	\$382,949	\$292,796	\$341,750	\$341,750
APPROPRIATION SUMMARY:					
Personal Services	\$777,807	\$823,207	\$824,098	\$927,191	\$909,276
Equipment	-	2,600	2,600	2,600	2,600
Expenses	14,453	73,950	33,950	38,950	38,950
Supplies	39,061	41,600	44,600	45,600	45,600
TOTAL APPROPRIATIONS	\$831,321	\$941,357	\$905,248	\$1,014,341	\$996,426

SERVICE AREA: Court Services		PROGRAM: Court Support Costs (23B)		
ACTIVITY: Alternative Sentencing		ORGANIZATION: Non-Departmental		
PROGRAM MISSION: The Alternative Sentencing Program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also include associated Grand Jury expense.				
PROGRAM OBJECTIVES:				
1. To complete 63% of sentences ordered annually.				
2. To complete 58% of hours ordered annually.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Annual community service sentencing referrals	1,207	1,000	1,250	1,250
2. Annual community service sentencing secondary referrals	282	350	300	300
3. Annual community service hours ordered	179,588	150,000	180,000	180,000
4. Annual cases reported in unsupervised and magistrate court	3,470	3,000	3,600	3,600
WORKLOAD				
1. Community service sentences completed annually	851	650	900	900
2. Agencies used for community service completions	46	46	46	46
3. Annual community service hours performed (completed/withdrawn)	174,750	100,000	180,000	180,000
4. Withdrawn community service sentences annually	577	525	600	600
5. Community Service Referral no-shows/reschedules/walk-ins	885	750	900	900
PRODUCTIVITY				
1. Monthly average active caseload	243	210	255	255
EFFECTIVENESS				
1. Completed sentences as a percentage of sentences ordered	71%	63%	75%	75%
2. Completed hours as a percentage of hours ordered	97%	75%	95%	95%
ANALYSIS:				
<p>Total FY10 appropriations for the total department are recommended to decrease 5.1% under current budgeted levels. Non-salary costs are recommended to decrease 5.1% under current budgeted levels for the total department. Revenues are recommended to decrease 7.2% under current budgeted amounts for the total department.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Court Support Costs (23B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$29,709	\$32,309	\$32,888	\$32,888	\$32,888
Fees and Charges	130,979	144,976	131,646	131,646	131,646
Miscellaneous	860	600	600	600	600
TOTAL REVENUES	\$161,548	\$177,885	\$165,134	\$165,134	\$165,134
APPROPRIATION SUMMARY:					
Expenses	\$140,405	\$156,362	\$145,515	\$148,305	\$148,305
Supplies	118	1,600	1,600	1,600	1,600
TOTAL APPROPRIATIONS	\$140,523	\$157,962	\$147,115	\$149,905	\$149,905

SERVICE AREA: Public Safety		PROGRAM: Sheriff Administration (28A)		
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff		
PROGRAM MISSION: To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.				
PROGRAM OBJECTIVES: 1. To maintain administrative staff to department personnel ratio of 2.50% or less.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	170.60	171.70	198.30	170.30
2. Department budget	\$13,499,123	\$13,706,838	\$15,228,972	\$14,205,499
WORKLOAD				
1. Percent of time spent on personnel administration	35%	25%	25%	25%
2. Percent of time spent on fiscal management	20%	25%	25%	25%
3. Percent of time spent on liaison activities and coordination	25%	25%	25%	25%
4. Percent of time spent on miscellaneous activities	20%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of department budget	2.02%	2.11%	2.04%	2.19%
2. Administration personnel as a percent of departmental personnel	1.52%	1.51%	1.81%	2.03%
EFFECTIVENESS				
1. Program performance objectives accomplished	100%	100%	100%	100%
ANALYSIS:				
<p>Total FY10 appropriations for the department are recommended to increase 6.2% over current budgeted levels. Non-salary costs are recommended to increase 3.3% over current budgeted levels for the total department.</p> <p>Total departmental expenditures for expenses and supplies are recommended to increase 3.4% and 3.1% respectively.</p> <p>The organizational change request for the department is 1 FTE for the laundry officer/correction officer position that was lost when the contract with Aramark Services for laundry was terminated. Since moving into the new jail facility, laundry services have been performed by one of the community restoration officers, cutting our ability to field community restoration teams by half. The concept of community restoration was an integral part of the County's inmate rehabilitation and accountability efforts.</p> <p>Revenues for the department are recommended to remain at FY09 levels due to the uncertainty of grant funding.</p> <p>For the administration program, non-salary costs are recommended to increase \$2,300 or 6.8% over current budgeted amounts. This is due to increases in travel and schools of instruction.</p> <p>Indicator P2 increased due to reflect moving 1FTE from 28C to 28A.</p> <p>Indicator P2 increased due to the reflection of moving 1FTE from 28C to 28A</p> <p>Budget issues identified for further Board review during the budget process are the increase in staff - 1 FTE and the capital improvement project of covered vehicle storage at Patrol Headquarters (Form 07).</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as the Sheriff's Office transitions to the Jail Service Model, where we will implement the recommendations of CJAAC in a fully operational and renovated jail.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Sheriff Administration (28A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
316-A Office Administrator				0.60	0.60
271-A Office Supervisor	0.60	0.60	0.60	-	-
198-A Senior Clerk				-	-
220-A Senior Accounting Clerk/Receptionist				1.00	1.00
TOTAL POSITIONS	2.60	2.60	2.60	3.60	3.60
REVENUE SUMMARY:					
Miscellaneous	\$283	\$700	\$200	\$700	\$700
TOTAL REVENUES	\$283	\$700	\$200	\$700	\$700
APPROPRIATION SUMMARY:					
Personal Services	\$247,165	\$255,634	\$256,605	\$274,763	\$267,580
Equipment	670	2,000	2,000	2,000	2,000
Expenses	14,962	20,630	20,330	22,830	22,830
Supplies	10,171	11,250	10,850	11,350	11,350
TOTAL APPROPRIATIONS	\$272,968	\$289,514	\$289,785	\$310,943	\$303,760

SERVICE AREA: Public Safety		PROGRAM: Patrol (28B)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.					
PROGRAM OBJECTIVES: 1. To maintain average response time of 10 minutes or less.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Calls for service/assistance		26,767	28,716	30,000	30,000
WORKLOAD					
1. Court appearances as witnesses		123	100	111	111
2. Number of traffic citations		2,647	2,696	2,620	2,620
PRODUCTIVITY					
1. Cost per response.		\$83.50	\$75.31	\$86.38	\$86.38
EFFECTIVENESS					
1. Average response time per call (minutes)		6.0	6.0	6.0	6.0
2. Number of traffic accidents		349	292	320	320
ANALYSIS:					
<p>Total non-salary expenses for the Patrol program are recommended to increase \$86,655 or 28.4%. Although this is a substantial increase, \$66,025 of this can be attributed to the transfer of vehicle maintenance expenditures to this program from the communications program. Without this transfer the increase would have been \$20,630 or 6.7%. The rest of the increase comes from additional expenditures for supplies and fuel.</p> <p>Revenues for the program are recommended to increase slightly over FY09 levels. The \$4000 increase amounts to a 5.8% change bringing total revenue for the program to \$75,200.</p> <p>There were no organizational change requests for this program.</p> <p>Indicator D.1 calls for service has been changed for FY10 giving it a 4.4% increase over FY09. Cost per response P.1 has increased for FY10 due primarily to the increased expenditure for vehicle maintenance explained above. All other indicators are recommended to remain approximately at FY09 levels.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Patrol (28B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	1.00	1.00	1.00	1.00
464-A Lieutenant	3.00	3.00	3.00	3.00	3.00
451-E Sergeant	4.00	4.00	4.00	4.00	4.00
329-E Deputy	19.00	19.00	19.00	19.00	19.00
TOTAL POSITIONS	27.00	27.00	27.00	27.00	27.00
REVENUE SUMMARY:					
Intergovernmental	\$59,472	\$66,000	\$43,900	\$61,000	\$61,000
Fees and Charges	1,522	1,200	900	1,200	1,200
Miscellaneous	53,860	4,000	9,550	13,000	13,000
TOTAL REVENUES	\$114,854	\$71,200	\$54,350	\$75,200	\$75,200
APPROPRIATION SUMMARY:					
Personal Services	\$1,935,592	\$2,128,805	\$2,131,919	\$2,200,093	\$2,199,294
Equipment	5,361	17,000	17,000	19,000	19,000
Expenses	119,507	115,090	109,440	181,665	181,665
Supplies	174,337	172,500	170,700	190,580	190,580
TOTAL APPROPRIATIONS	\$2,234,797	\$2,433,395	\$2,429,059	\$2,591,338	\$2,590,539

SERVICE AREA: Public Safety	PROGRAM: Corrections Division (28C)
ACTIVITY: Law Enforcement	ORGANIZATION: Sheriff

PROGRAM MISSION: To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.

PROGRAM OBJECTIVES:

- To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.
- To keep the in-house inmate population within the State cap and house out-of-county only when needed.

	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Persons booked	9,739	9,604	9,670	9,670
2. Average daily jail population	251	350	300	300
3. Persons released	9,763	9,472	9,610	9,610
4. Average length of stay of inmates processed	10.0	10.0	10.0	10.0
5. Prisoners handled by bailiff	9,938	10,568	10,255	10,255
6. Extraditions received	270	288	280	280
WORKLOAD				
1. Meals served	263,254	324,724	500,000	400,000
2. Number of persons finger printed	5,306	6,384	5,845	5,845
3. Prisoner days	97,341	98,184	145,963	145,963
4. Number of prisoners transported	2,779	1,592	1,500	*1500
5. Inmates per correctional officer on duty-day/evening/night	20/23	32/28	32/28	32/28
6. Mental health commitments transported	41	32	36	36
PRODUCTIVITY				
1. Operating cost per prisoner day	\$76.56	\$71.10	\$56.34	\$50.94
2. Food cost per meal	\$2.47	\$1.50	\$0.90	\$0.90
3. Paid inmate days/cost out-of-county	270/991,128	1800/90000	500/30000	*500/30000
4. Cost per prisoner in court	\$67.44	\$34.49	\$84.96	\$80.47
EFFECTIVENESS				
1. Average number of sentenced inmates	72	79	75	75
2. Percentage of felons to total population	56.0%	54.0%	55.0%	55.0%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	-	-	-
5. Prisoner escapes during court	-	-	-	-
6. Number of deaths in jail	-	-	-	-

ANALYSIS:

<p>For this program, total non-salary costs are recommended to increase 1.8% or \$22,888 over current budgeted amounts. Total expenses are recommended to increase a modest 0.8% or \$3,775 over FY09. Supplies and fuel costs are recommended to increase \$15,333 or 2.2% over FY09.</p> <p>Organizational change requests for this cost center is 1 FTE for the laundry officer/correction officer position that was lost when the contract with Aramark Services for laundry was terminated. Since moving into the new jail facility, laundry services have been performed by one of the community restoration officers, cutting our ability to field community restoration teams by half. The concept of community restoration was an integral part of the County's inmate rehabilitation and accountability efforts. The Tremont Jail/Patrol project has been postponed for this fiscal year, and only 1 organizational change request is requested by</p>	<p>the department.</p> <p>PPB Indicator W1 is highlighted because once the Annex renovation has been completed, meals served is expected to increase by approximately 35% from FY09 projections. PPB indicator W3 is expected to increase by 33% from FY09 projections and P3, paid inmate days/cost out-of-county is expected to drop substantially, with expectations of housing only juveniles out of County.</p> <p>Budget issues identified for further Board review during the budget process is the increase of 1FTE in this cost center as well as the capital improvement project of renovating the Annex for covered parking.</p> <p>*Anticipated if numbers do not exceed capacity in facility. If numbers rise above our capacity, there is a possibility we may have to seek additional funding for housing inmates out of County and for transportation.</p>	<p>This departmental budget supports the County's Target Issues and Management Agenda as the Sheriff's Office transitions to the Jail Service Model, where we will implement the recommendations of CJAAC in a fully operational and renovated jail.</p>
--	--	--

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Corrections Division (28C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
540-A Assistant Jail Administrator	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	-	-	-	-	-
406-A Shift Commander (Coorections Lieutenant)	2.00	2.00	2.00	2.00	2.00
400-A Support/Program Supervisor	-	-	-	-	-
353-A Corrections Lieutenant	-	-	-	-	-
332-A Corrections Sergeant	14.00	15.00	15.00	15.00	15.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator	2.00	2.00	2.00	3.00	2.00
289-A Classification Specialist	2.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
246-H Correction Officer	56.00	62.00	62.00	82.20	62.00
220-A Bailiffs	11.25	11.25	11.25	13.25	11.20
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	-	-
177-C Inmate Services Clerk	-	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	4.60	3.60
141-C Clerk II	0.50	-	-	-	-
TOTAL POSITIONS	102.35	109.85	109.85	133.05	108.80
REVENUE SUMMARY:					
Intergovernmental	\$7,701	\$8,584	\$45,922	\$8,500	\$8,500
Fees and Charges	384,172	569,028	386,600	552,509	552,509
Miscellaneous	6,047	2,660	2,250	6,488	6,488
TOTAL REVENUES	\$397,920	\$580,272	\$434,772	\$567,497	\$567,497
APPROPRIATION SUMMARY:					
Personal Services	\$6,331,368	\$6,459,306	\$6,692,246	\$7,690,834	\$6,984,771
Equipment	51,730	73,220	71,000	195,500	77,000
Expenses	1,401,446	467,841	460,000	471,616	471,616
Supplies	345,495	705,600	704,800	737,003	720,933
TOTAL APPROPRIATIONS	\$8,130,039	\$7,705,967	\$7,928,046	\$9,094,953	\$8,254,320

SERVICE AREA: Public Safety	PROGRAM: Support Services Division (28H)
ACTIVITY: Law Enforcement	ORGANIZATION: Sheriff

PROGRAM MISSION: To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.

PROGRAM OBJECTIVES:

1. To handle all requests for service made to Support Services.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of 9-1-1 calls	29,510	16,792	23,150	23,150
2. Number of non 9-1-1 calls	40,136	97,244	75,000	75,000
3. Number of communications transactions	501,854	475,316	500,000	500,000
WORKLOAD				
1. Number of EMD calls handled	1,125	1,308	1,215	1,215
2. Number of warrants entered	3,487	2,756	3,100	3,100
3. Number of warrant validations	2,489	2,408	2,450	2,450
PRODUCTIVITY				
1. Cost per 9-1-1 call (10%)	\$4.29	\$8.29	\$6.02	\$6.02
2. Cost per EMD call (5%)	\$56.31	\$53.19	\$57.32	\$57.32
EFFECTIVENESS				
1. Crime clearance rate	65.0%	48.0%	60.0%	60.0%

ANALYSIS:

For this program, non-salary costs are recommended to decrease 11.5% or \$47,690 under current budgeted amounts. This is due to \$63,550 of expenses for vehicle maintenance being transferred to the Patrol Division (28B). Currently all maintenance of equipment to squad cars is paid from 28H - Communications. This change has been made with the anticipation that the Communications budget will eventually be moved to the SECC budget. A lieutenant has also been transferred from this division to 28I, Criminal Investigations. Offsetting some of this decrease is a recommended increase in radio costs of \$12,000 or 19%.

Revenues for the program are recommended to increase just slightly over last fiscal year.

The performance indicators for the program are recommended to remain approximately at FY09 levels. Only slight variations are noted. There are no organizational change requests for this program.

A budget issue for this program will be the implementation of consolidated dispatch. Local governments have approved the plan and this new program will have a substantial impact on this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Support Services Division (28H/M)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
464-A Lieutenant	1.00	1.00	1.00	-	-
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
316-A Office Administrator				0.40	0.40
271-A Office Administrator	0.40	0.40	0.40	-	-
252-A Public Safety Dispatcher	8.00	8.00	8.00	8.00	8.00
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-A Warrant Clerk	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	3.95	3.95	3.95	3.50	3.50
TOTAL POSITIONS	17.35	17.35	17.35	15.90	15.90
REVENUE SUMMARY:					
Licenses and Permits	\$14,453	\$12,500	\$12,500	\$13,000	\$13,000
Fees and Charges	5,150	2,866	2,800	2,950	2,950
Miscellaneous	295	400	300	400	400
TOTAL REVENUE	\$19,898	\$15,766	\$15,600	\$16,350	\$16,350
APPROPRIATION SUMMARY:					
Personal Services	\$1,198,558	\$1,299,085	\$1,306,348	\$1,396,916	\$1,354,795
Equipment	9,443	15,700	15,500	15,700	15,700
Expenses	349,149	385,515	382,739	343,050	343,050
Supplies	20,922	32,675	28,250	27,775	27,775
TOTAL APPROPRIATIONS	\$1,578,072	\$1,732,975	\$1,732,837	\$1,783,441	\$1,741,320

SERVICE AREA: Public Safety		PROGRAM: Criminal Investigations Division (28I)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's Office deputies.					
PROGRAM OBJECTIVES:					
1. To investigate all cases submitted for follow-up.					
2. To serve 95% or more of all process documents received.					
3. To maintain administrative cost per document of \$30.00 or less.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Process documents received		14,608	14,804	15,000	15,000
2. Number of investigations assigned		344	356	368	368
WORKLOAD					
1. Number of investigations per officer		86	88	90	90
2. Number of mental commitments		552	496	500	500
PRODUCTIVITY					
1. Deputy cost per document tried to serve		\$28.65	\$24.62	\$27.62	\$27.62
2. Cost per investigation conducted		\$2,534.84	\$2,411.93	\$2,809.76	\$2,809.76
3. Administrative cost per document tried to serve.		\$21.30	\$21.97	\$26.03	\$26.03
EFFECTIVENESS					
1. Number of attempts to serve processed documents		24,890	25,084	25,275	25,275
2. Number of documents unable to be served		251	792	1,200	1,200
3. Percent of documents successfully served		98.3%	95.0%	95%	95%
ANALYSIS:					
<p>For this program, which includes the investigation division and the civil deputies, non-salary costs are recommended to increase 5.2% or \$5,825 over current budgeted amounts. Most expenses are staying approximately at FY09 levels with modest increases in schools of instruction, travel, and fuel costs.</p> <p>There was one organizational change requested for this program which was an increase of 1FTE for a civilian evidence technician and the transfer of a lieutenant position from the support services division.</p> <p>The civilian evidence technician position request was not approved.</p> <p>Revenues for the program are recommended to increase 3% or \$9,500 with a \$8,000 increase budgeted for Sheriff service fees.</p>			<p>All indicators for the program are approximately at FY09 projected levels and are recommended as presented.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Criminal Investigations Division (28E/I)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	1.00	1.00	1.00	1.00
451-E Sergeant	2.00	2.00	2.00	2.00	2.00
329-E Deputy	11.00	11.00	11.00	11.00	11.00
Civil Evidence Technician				1.00	-
464-A Lieutenant				1.00	1.00
TOTAL POSITIONS	14.00	14.00	14.00	16.00	15.00
REVENUE SUMMARY:					
Intergovernmental	\$145,624	\$17,500	\$32,485	\$20,000	\$20,000
Fees and Charges	317,503	293,000	288,500	300,000	300,000
Miscellaneous	22,331	4,100	3,500	4,100	4,100
TOTAL REVENUES	\$485,458	\$314,600	\$324,485	\$324,100	\$324,100
APPROPRIATION SUMMARY:					
Personal Services	\$1,178,621	\$1,116,311	\$1,167,159	\$1,327,782	\$1,198,045
Equipment	25	3,000	3,000	2,500	2,500
Expenses	48,100	53,390	52,680	58,415	58,415
Supplies	63,731	55,300	55,200	59,600	56,600
TOTAL APPROPRIATIONS	\$1,290,477	\$1,228,001	\$1,278,039	\$1,448,297	\$1,315,560

SERVICE AREA: Public Safety & Legal Services	PROGRAM: Emergency Care & Transfer (37A)
ACTIVITY: Emergency Services	ORGANIZATION: Buffalo Volunteer Ambulance

PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.

PROGRAM OBJECTIVES:

1. To maintain the number of active volunteers at no less than 600
2. To ensure that the number of runs exceeding 15 minute response time are 1% or less.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. Calls for service	525	600	600	600

WORKLOAD				
1. Calls answered	525	600	600	600

PRODUCTIVITY				
1. Cost per call	\$523.86	\$600.00	\$600.00	\$600.00

EFFECTIVENESS				
1. Number of volunteers	22	15	15	15
2. Percent of runs exceeding 15 minute response time	1%	1%	1%	1%
3. County subsidy as a percent of program costs	11%	17%	17%	17%

ANALYSIS:

<p>Total FY10 appropriations for the agency are recommended to decrease 20.2% over budgeted amounts. Revenues are also recommended to decrease 1.9% with current budgeted amounts. There are some organizational changes for the agency in that they now employ three fulltime staff and are looking to increase that number to five in FY'10 as volunteers are increasingly difficult to recruit. The primary reasons for a revenue decrease with current budget levels are: a decrease in miscellaneous revenue (no Scott County Regional Authority dollars). The primary reasons for appropriations decreasing with current budget levels are: a reduction in run reimbursement for volunteers due to the increase in paid staff working. Buffalo is planning on moving their station to Blue Grass during the FY09 budget year. The public safety building is expected to be finished during February '09 with an occupancy date of early Spring.</p>	<p>Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) are expected to increase to about 600 per year. County funding is recommended to remain at \$32,650 as it has for a number of years.</p>
---	---

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Emergency Care & Transfer (37A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	22.00	15.00	15.00	15.00	
TOTAL POSITIONS	22.00	15.00	15.00	15.00	
REVENUE SUMMARY:					
Municipal Subsidy	\$0	\$15,500	\$8,500	\$18,500	
Service Fees	107,002	190,000	135,000	190,000	
Other	183,008	27,550	62,025	19,480	
SUB-TOTAL REVENUES	\$290,010	\$233,050	\$205,525	\$227,980	
Scott County Contribution	22,650	22,650	22,650	22,650	22,650
Funding Reserve	-	10,000	20,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	\$22,650	\$32,650	\$42,650	\$32,650	\$32,650
TOTAL REVENUES	\$312,660	\$265,700	\$248,175	\$260,630	
APPROPRIATION SUMMARY:					
Personal Services	\$80,318	\$80,000	\$99,650	\$153,000	
Equipment	24,608	26,000	48,170	18,000	
Expenses	78,295	143,451	89,250	82,401	
Supplies	7,084	3,000	4,000	4,000	
Occupancy	4,482	6,000	2,556	8,000	
TOTAL APPROPRIATIONS	\$194,787	\$258,451	\$243,626	\$265,401	

SERVICE AREA: Social Services		PROGRAM: Jail-Based Assessment and Treatment (38C)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To simultaneously reduce substance abuse and criminal behavior.					
PROGRAM OBJECTIVES:					
1. Achieve a 90% rate of offenders in continuing care 30 days after release					
2. Achieve a successful completion rate of 45% for the jail-based substance treatment program.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Referrals to jail-based program		277	240	240	240
WORKLOAD					
1. Admissions to program		146	140	140	140
2. Total in-house treatment days		4,862	5,600	5,600	5,600
PRODUCTIVITY					
1. Cost per day of service		\$59.82	\$60.79	\$55.87	\$55.87
EFFECTIVENESS					
1. Successful completion rate for in-house treatment program		38%	45%	45%	45%
2. Offenders in continuing care 30 days after release from facility		91%	90%	90%	90%
ANALYSIS:					
<p>This program now in its fifth year provides substance abuse services to the inmate. The program is provided at the main jail facility and provides a therapeutic, intense environment for inmates to deal with substance abuse issues while incarcerated. The agency is encouraged with the use of the program by inmates and with the success of those persons completing the in-house portion of the program. This program is a part of the alternative programming developed through the CJACC committee. It is monitored on an on-going basis by that committee. The program had been funded through federal grant funding that was provided directly to CADS for this specific program through the Iowa Department of Public Health. The program received partial federal funding in FY07, no federal funding in FY08 and partial federal funding in FY09.</p> <p>Prior to notification the county contribution for FY09 was set at \$45,013. With notification from IDPH an additional \$89,481 in federal money was received in FY09 and an additional \$118,732 was approved by Scott County. Total cost for the program in FY10 is expected to be \$321,717 of which CADS is expecting \$134,221 in federal money through the Iowa Department of Public Health. Scott County is being asked to contribute \$154,899.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Jail Based Assessment and Treatment (38C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Counselors	7.00	5.00	7.00	7.00	
Program Managers	0.50	0.50	0.50	0.50	
TOTAL POSITIONS	7.50	5.50	7.50	7.50	
REVENUE SUMMARY:					
Scott County Jail Based Project	\$44,300	\$254,547	\$89,481	\$107,190	
Interest	-	3,868	4,022	4,022	
7th Judicial	-	-	24,800	24,800	
Contributions	-	-	1,238	1,238	
Contractual Fees	(399)	1,979	2,537	2,537	
SUB-TOTAL REVENUES	\$43,901	\$260,394	\$122,078	\$139,787	
Scott County Contribution	235,923	45,013	163,745	154,899	154,899
TOTAL REVENUES	\$279,824	\$305,407	\$285,823	\$294,686	
APPROPRIATION SUMMARY:					
Personal Services	\$255,030	\$244,132	\$274,750	\$283,613	
Equipment	1,627	334	738	738	
Expenses	27,961	29,759	30,487	30,487	
Supplies	4,667	3,783	4,088	4,088	
Occupancy	1,561	901	2,791	2,791	
TOTAL APPROPRIATIONS	\$290,846	\$278,909	\$312,854	\$321,717	

SERVICE AREA: Public Safety	PROGRAM: Emergency Care & Transfer (42A)
ACTIVITY: Emergency Services	ORGANIZATION: Durant Volunteer Ambulance

PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.

PROGRAM OBJECTIVES:

1. To provide service for 575 calls.
2. To ensure that the number of runs exceeding 15 minute response time are 5% or less.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. Calls for service	592	575	575	575

WORKLOAD				
1. Calls answered	590	573	573	573

PRODUCTIVITY				
1. Cost per call	\$356.00	\$360.00	\$360.00	\$360.00

EFFECTIVENESS				
1. Number of volunteers	18	18	18	18
2. Percent of runs exceeding 15 minute response time	12%	10%	5%	5%
3. County subsidy as a percent of program cost	9%	10%	10%	10%

ANALYSIS:

<p>Total FY10 appropriations for the Ambulance Service are expected to decrease 2.7% over current budgeted levels which included a new communication system for the service. Revenues are recommended to decrease 2% from FY08. There are no organizational change requests for the Service other than to continue efforts to recruit more volunteers, which is always a key objective. The changes in expected revenue are due to a decrease in expected service revenue, collections write-offs and EMS County funds. Durant does an excellent job at capturing run reimbursements and obtaining dollars from political subdivisions. The primary reasons for appropriation decreases from the current budget levels are; a decrease in bad debt and retirement annuity.</p>	<p>There are no budget issues identified for further Board review during the budget process. County funding is recommended to remain at \$20,000 as it has for a number of years.</p>
--	---

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Emergency Care & Transfer (42A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	17.00	20.00	18.00	18.00	
TOTAL POSITIONS	17.00	20.00	18.00	18.00	
REVENUE SUMMARY:					
Political Subdivision Contracts	\$11,849	\$14,000	\$14,000	\$14,000	
Services	204,715	210,000	210,000	190,000	
Contributions	11,217	10,000	10,000	10,000	
Other	(6,352)	(1,800)	(6,800)	13,200	
SUB-TOTAL REVENUES	\$221,429	\$232,200	\$227,200	\$227,200	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES	\$241,429	\$252,200	\$247,200	\$247,200	
APPROPRIATION SUMMARY:					
Equipment	\$28,854	\$10,000	\$33,000	\$15,000	
Expenses	187,857	162,760	172,200	159,500	
Supplies	13,693	25,450	17,500	18,500	
Occupancy	7,380	9,600	8,300	9,100	
TOTAL APPROPRIATIONS	\$237,784	\$207,810	\$231,000	\$202,100	

SERVICE AREA: Public Safety		PROGRAM: Emergency Preparedness (68A)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: The Scott County Homeland Security & Emergency Management Agency exists under Iowa law for the purposes of preparedness, mitigation, response, recovery, detection, protection, and prevention in accordance with direction provided the chief elected officials, Iowa Homeland Security & Emergency Management, the Federal Emergency Management Agency, and the federal Department of Homeland Security.					
PROGRAM OBJECTIVES:					
<ol style="list-style-type: none"> 1. Provide planning for emergencies (terror or non-terror related) for the entire county. 2. Provide training opportunities and present training on specific or requested topics to any responder organization. 3. Maintain all plans to reflect current and correct information. 4. Disseminate/coordinate response and preparation information to all response organizations in the county. 					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Give, receive or offer 30 training events/exercises annually		39	32	32	32
2. Review/update all 15 sections of the multi-hazard plan annually		22	22	15	15
3. Devote 20% of time (380 hrs) to maintaining RERP annually		20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually		30%	30%	30%	30%
WORKLOAD					
1. Number of training hours presented/received		98	100	100	100
2. Number of hours devoted to plan revisions.		380	380	380	380
3. Number of hours devoted to maintaining RERP.		280	280	280	280
4. Number of meeting/coordination hours.		570	570	570	570
PRODUCTIVITY					
1. Cost per hour for training/exercise participation (30%)		\$174.29	\$179.00	\$184.60	\$184.60
2. Cost per planning hour (20%)		\$29.97	\$31.42	\$32.36	\$32.36
3. Cost per hour devoted to RERP (20%),		\$40.66	\$42.64	\$43.95	\$43.95
4. Cost of meeting/coordination hour (30%).		\$29.96	\$31.42	\$32.29	\$32.29
EFFECTIVENESS					
1. Percentage of training completed		122%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.		100%	100%	100%	100%
3. Percentage of RERP review/revision completed.		100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.		100%	100%	100%	100%
ANALYSIS:					
<p>Total FY10 appropriations for the agency are increasing 9% over current budgeted levels. Non-salary costs are increasing 8% over current budgeted levels for the total agency. County funding is recommended to increase 8.6% over current budgeted amounts for the total agency.</p> <p>The primary reasons for revenue changes from current budget levels is an increase in an expected increase in federal funding.</p> <p>The primary reasons for appropriation changes from current budget levels are:</p> <ul style="list-style-type: none"> - increased costs for support vehicles (maintenance, fuel, communication's fees, supplies) - Increased wireless communications costs - expected increase in travel costs - 3% cost of living increase 					

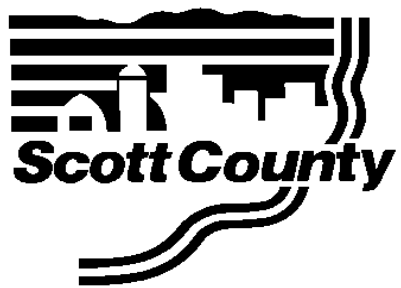
FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Emergency Preparedness (68A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	1.00	1.00	1.00	1.00	
REVENUE SUMMARY:					
Intergovernmental	\$204,616	\$34,000	\$34,000	\$38,000	
Miscellaneous	49,176	48,500	48,500	48,500	
SUB-TOTAL REVENUES	\$253,792	\$82,500	\$82,500	\$86,500	
Scott County Contribution	35,357	35,357	35,357	41,041	\$41,041
TOTAL REVENUES	\$289,149	\$117,857	\$117,857	\$127,541	
APPROPRIATION SUMMARY:					
Personal Services	\$80,605	\$82,529	\$83,303	\$85,796	
Equipment	187,499	5,300	5,300	6,500	
Expenses	27,946	24,128	24,628	28,425	
Supplies	3,786	5,900	4,770	6,820	
TOTAL APPROPRIATIONS	\$299,836	\$117,857	\$118,001	\$127,541	

SERVICE AREA: Public Safety		PROGRAM: Scott Emergency Communication Center (68C)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: To provide public safety dispatch and communication services for all participating public safety answering points (PSAP) improving services to the citizens of Scott County and reducing overall costs and providing for more efficient use of technology; promoting consistent standard operating procedures and improving efficiencies in response times.					
PROGRAM OBJECTIVES:					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
NOTE: Performance indicators will be developed by the SECC Director when the Center opens in FY11.					
WORKLOAD					
PRODUCTIVITY					
EFFECTIVENESS					
ANALYSIS:					
<p>County property tax funding is recommended to remain the same as current budgeted amounts, \$300,000 for FY10. The remaining \$150,000 in revenue support comes from the distribution of State E911 wireless surcharge fees.</p> <p>SECC is in the development stages which include building design and construction, CADS/RMS system selection and implementation, radio system acquisition and implementation, staffing development, training and recruitment, and overall protocols and procedures development.</p> <p>Bonds will be issued in FY10 to cover the capital costs for the building and equipment and for the radio system. Property taxes will be levied for debt amortization and for full operating costs beginning in FY11.</p> <p>The increase in projected current year FY09 appropriations is due to anticipated architectural costs for the building design. These costs will be reimbursed from future</p> <p>bond sale proceeds in FY10. The amounts expended in FY09 are supported from the County's property tax levy and carryover State E911 wireless surcharge fees.</p> <p>The FY10 budget will need to be amended to allow for the receipt of bond proceeds once bids are awarded for the building construction and once radio system costs are known.</p> <p>The SECC project is on schedule for an anticipated opening in January 2011. The SECC Director will develop PPB indicators once the Center opens and is operational.</p> <p>This agency budget supports the County's Target Issues and Management Agenda as follows: Consolidated Dispatch Implementation.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Scott Emergency Communication Center (68C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A SECC Director	1.00	1.00	1.00	1.00	
505-A Deputy Director	-	-	1.00	1.00	
332-A Technical Support Coordinator	-	1.00	1.00	1.00	
TOTAL POSITIONS	1.00	2.00	3.00	3.00	
REVENUE SUMMARY:					
Intergovernmental	\$363,939	\$300,000	\$150,000	\$150,000	
Miscellaneous	1,033	-	-	-	
SUB-TOTAL REVENUES	\$364,972	\$300,000	\$150,000	\$150,000	
Scott County Contribution	36,488	300,000	300,000	300,000	300,000
TOTAL REVENUES	\$401,460	\$600,000	\$450,000	\$450,000	
APPROPRIATION SUMMARY:					
Personal Services	\$28,420	\$235,000	\$220,027	\$273,745	
Equipment	2,185	-	-	-	
Expenses	4,525	360,000	589,945	171,255	
Supplies	1,358	5,000	5,000	5,000	
TOTAL APPROPRIATIONS	\$36,488	\$600,000	\$814,972	\$450,000	

SERVICE AREA: Public Safety		PROGRAM: Medic Emergency Medical Services (47A)		
ACTIVITY: Emergency Services		ORGANIZATION: MEDIC E.M.S.		
PROGRAM MISSION: To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.				
PROGRAM OBJECTIVES:				
1. To continue to provide quality care by maintaining metro response times at 7:59 minutes and rural response times at 14:59 minutes or less.				
2. Increase the number of community education hours to 175.				
3. Maintain Metro Unit Hour Utilization at 0.38.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Request for ambulance services in Scott County	25,417	26,500	27,300	27,300
2. Request for EMD services in Davenport, Bettendorf, & Illinois	10,263	10,300	10,500	10,500
3. Requests for community CPR classes	115	90	120	120
4. Requests for child passenger safety seat inspection	145	125	150	150
WORKLOAD				
1. Number of continuing education (CE) hours	511	550	575	575
2. Number of BLS emergencies	3,024	3,028	3,115	3,115
3. Number of ALS emergencies	8,544	8,976	9,003	9,003
4. Total number of transports	20,277	20,756	21,180	21,180
5. Cancelled or refused services	4,764	4,820	4,965	4,965
6. Number of community education hours	152	150	175	175
PRODUCTIVITY				
1. Cost/unit hour	\$85.41	\$90.00	\$99.00	\$99.00
2. Cost per dispatch	\$235.76	\$240.00	\$258.00	\$258.00
3. Patient transports/unit (UHU)	0.41	0.39	0.38	0.38
EFFECTIVENESS				
1. Response time in minutes-Davenport & Bettendorf	5.01	4.80	4.80	4.80
2. Revenue as a percent of program cost	171%	125%	99%	99%
3. Percent of urban emergency response less than 7:59 minutes	87.4	90.0%	90.0%	90.0%
4. Percent of Scott County rural service area response less than 14:59 minutes	90.2%	91.0%	91.0%	91.0%
5. Average response time in minutes-Scott County Eldridge & LeClaire	7.55	7.45	7.50	7.50
ANALYSIS:				
<p>Total FY10 appropriations for the agency are increasing 12.2% over current budgeted levels. Non-salary costs are decreasing 2.6% over current budgeted levels for the total agency. Revenues are also expected to increase 12.2%. Medic will be increasing their current staff levels by adding a new manager, additional time for Dr. Vermeer and support staff to a projected total of 74.45FTE's. The primary reason for the revenue increase has to do with additional revenue less contractual adjustment dollars from increased ambulance fees. The primary reason for appropriation changes from current budget levels has to do with wage increases to bring the current wage structure into parity within the state and region so as to assist with the current attrition problems, aging ambulances, the rising cost of diesel fuel and medical supplies.</p> <p>Several PPB Indicators are highlighted as follows: Request for ambulance services in Scott County (D.1) continue to increase. The cost/unit hour (P.1) is expected to increase due to increased salaries and fuel costs and patient transports/unit (UHU) is expected to decrease to 0.38 which is line with the industry standard. The agency supports the County's Target Issues and Management Agenda by being a partner in consolidated dispatch. Scott County continues to have a deficit financing agreement with Genesis and Trinity Health Systems that if Medic were to incur a deficit the county would be responsible for 67% of that deficit and the hospitals the remainder of 33%. Medic is projecting a deficit for FY10 of \$45,121 of which Scott County's share would be \$29,780. Based on past performance it is recommended that Scott County not budget their cost. share.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Medic Emergency Medical Services (47A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	73.00	73.00	51.60	53.00	
Medical Director	0.15	0.15	0.15	0.20	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	6.00	6.00	7.00	7.00	
System Status Controller	10.00	10.00	10.00	10.00	
Support Staff	-	-	1.00	1.00	
Wheelchair/Shuttle Operator	2.00	2.00	1.25	1.25	
TOTAL POSITIONS	93.15	93.15	73.00	74.45	
REVENUE SUMMARY:					
Net Patient Revenue	\$5,059,971	\$4,850,700	\$5,379,861	\$5,626,126	
Other Support	1,472,279	1,418,000	1,346,523	1,363,000	
Genesis Medical Center	-	-	-	12,273	
Trinity Medical Center	-	-	-	3,068	
SUB-TOTAL REVENUE	\$6,532,250	\$6,268,700	\$6,726,384	\$7,004,467	
Scott County Contribution	-	-	-	29,780	
TOTAL REVENUES	\$6,532,250	\$6,268,700	\$6,726,384	\$7,034,247	
APPROPRIATION SUMMARY:					
Personal Services	\$4,072,182	\$4,403,574	\$4,419,261	\$4,828,438	
Equipment	14,282	10,000	20,271	15,000	
Expenses	1,564,350	1,561,982	1,786,758	1,855,809	
Supplies	164,157	143,145	198,204	185,000	
Occupancy	152,417	150,000	124,347	150,000	
TOTAL APPROPRIATIONS	\$5,967,388	\$6,268,701	\$6,548,841	\$7,034,247	



PHYSICAL HEALTH & SOCIAL SERVICES

TABLE OF CONTENTS

COMMUNITY SERVICES

Community Services Administration	157
General Assistance/Other Social Services	159
Veteran Services	161

HEALTH DEPARTMENT

Health Administration	163
Clinical Services	165
Community Relations & Planning	167
Environmental Health	169

HUMAN SERVICES

Administrative Support	171
------------------------	-----

CENTER FOR ACTIVE SENIORS, INC.

Outreach for Older Persons	173
Transportation for Older Persons	175
Day Care for Older Persons	177
Volunteer for Older Persons	179
Leisure for Older Persons	181

CENTER FOR ALCOHOL/DRUG SERVICES

Outpatient Services	183
Residential Services	185

COMMUNITY HEALTH CARE

Health Services-Community Services	187
Health Services-Other	189

SERVICE AREA: Social Services		PROGRAM: Community Services Administration (17A)			
ACTIVITY: Services to Poor		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.					
PROGRAM OBJECTIVES: 1. To maintain administrative costs at 2% or less of department budget.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		12.50	12.50	12.50	12.50
2. Liaison activities requested		318	270	340	340
3. Appeals/reviews requested		3	5	5	5
4. Number of authorized agencies		4	4	4	4
5. Total departmental budget		\$7,480,560	\$9,705,835	\$10,317,950	\$10,317,950
WORKLOAD					
1. Percent of time spent on administration		45%	30%	30%	30%
2. Percent of time spent on program management		15%	25%	25%	25%
3. Percent of time spent on special projects		25%	30%	30%	30%
4. Percent of time spent on authorized agencies		15%	15%	15%	15%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		1.56%	2.00%	2.00%	2.00%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
<p>The FY10 appropriations for the total department are recommended to increase 3.3% over current budgeted levels. The revenues are recommended to increase 4.1% over current budgeted amounts for the total department.</p> <p>The costs of administration in this program are attributed to the Special Services MH/DD Fund (10) and to the General Fund based on expenditures from this department. The MH/DD fund is in critical condition. The fund balance increased slightly at the end of FY08, from 2.7% to 3.7%, because inflationary increases were not given to the authorized agencies, HDC and VFCMHC, on July 1, 2007. The county applied for Risk Pool funds in FY08 and again in FY09. The FY09 amount was slightly larger than FY08, but there is still a large projected deficit.</p> <p>The county will use all remaining MH/DD fund balance (\$570,367) and may be in a deficit on June 30, 2009 if expenditures remain consistent. Severe program cuts will be made for FY10 if new money is not allocated by the Legislators during the 2009 session.</p> <p>The Director is very involved with Legislative Committees and with DHS. She will continue to advocate and educate Legislators regarding the need for additional and appropriate funding for MH/DD services across the state.</p> <p>The Director is expecting to be nominated as President of the Community Services Affiliate in November 2009. This will involve attendance at ISAC Board meetings, affiliate meetings and additional travel. The Liaison activities requested</p> <p>(D.2) are requested at a higher level to reflect more involvement with ISAC and other organizations.</p> <p>Long term solutions to MH/DD funding remains a priority with the Board of Supervisors. The county will be forced to make cuts in FY10 if additional money is not allocated as the MH/DD fund balance will have been exhausted. The county will continue to advocate for restoration of funding. Scott County staff, providers, families and consumers will continue to lobby and advocate for appropriate funding.</p> <p>Funding is recommended at the requested level of \$132,631.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Community Services Admin (17A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:					
Personal Services	\$101,793	\$108,437	\$107,492	\$116,411	\$116,202
Expenses	15,229	10,800	15,685	16,120	16,120
Supplies	-	300	100	100	100
TOTAL APPROPRIATIONS	\$117,022	\$119,537	\$123,277	\$132,631	\$132,422

SERVICE AREA: Social Services	PROGRAM: General Assist/Other Social Services (17B)
ACTIVITY: Services to Poor	ORGANIZATION: Community Services

PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County residents.

PROGRAM OBJECTIVES:

1. To provide 135 community referrals.
2. To conduct 7100 or more client interviews.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND

1. Applications for assistance	7,544	7,200	7,550	7,550
2. Population below 100% of poverty	17,914	17,914	17,914	17,914

WORKLOAD

1. Applications approved	3,797	3,800	3,900	3,900
2. Referrals issued	219	100	135	135
3. Interviews conducted	6,550	7,000	7,100	7,100
4. Clients in work program	78	120	100	100
5. Total client hours worked	11,048	11,500	11,100	11,100

PRODUCTIVITY

1. Average assistance granted	\$121.98	\$145.63	\$151.25	\$151.25
-------------------------------	----------	----------	----------	----------

EFFECTIVENESS

1. Percent of applications approved	50%	50%	50%	50%
-------------------------------------	-----	-----	-----	-----

ANALYSIS:

For this program, the FY10 appropriations are recommended to increase 6.9% over current budgeted levels. Revenues are expected to remain consistent with the current budgeted amount. The refunds and reimbursements fluctuate a great deal from year to year as the number of individuals being approved by Social Security varies. Individuals who have applied for Social Security benefits are required to sign a reimbursement agreement. When they are approved, Scott County is paid back the amount of assistance granted over the years. Approval for Social Security can take up to three years.

The expenditures fluctuate a great deal in this program from year to year as well as. If the economy is bad, more individuals apply for assistance.

Scott County provides rental assistance on a one time basis or on-going as long as the individuals meet the eligibility and paperwork requirements. The current program pays \$350 a month for a single household. This must include all utilities. There have been several landlords complaining about the low rent amount and the rising cost of utilities over the past year. The last time Scott County increased the rent amount was in 1999. The FY08 rental assistance amount paid exceeded the budgeted level. It is recommended for further Board review that the rent amount be increased to \$450 for a single household. The rent amount should then be proportionally increased for larger household sizes.

This is the one reason for the increase in appropriations from current budget levels. The other reason for an increase in appropriations is the amount of utility assistance being requested. There are more requests for utility assistance and individuals are meeting the program requirements. Individuals must make three payments in last six months in order to be eligible.

Funding is recommended at the requested level of \$766,546.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: General Assist/Other Services (17B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director/Case Aide	0.10	0.10	0.10	0.10	0.10
271-C Office Manager	0.90	0.90	0.90	0.90	0.90
252-C Case Aide	2.50	2.50	2.50	2.50	2.50
162-C Clerk III/Secretary	0.90	0.90	0.90	0.90	0.90
162-C Clerk III/Receptionist	-	-	-	1.00	1.00
141-C Clerk II/Receptionist	1.40	1.40	1.40	0.40	0.40
TOTAL POSITIONS	5.80	5.80	5.80	5.80	5.80
REVENUE SUMMARY:					
Fees and Charges	\$2,805	\$3,081	\$3,081	\$3,081	\$3,081
Miscellaneous	47,100	60,000	60,000	60,000	60,000
TOTAL REVENUES	\$49,905	\$63,081	\$63,081	\$63,081	\$63,081
APPROPRIATION SUMMARY:					
Personal Services	\$205,024	\$219,673	\$218,524	\$230,110	\$230,023
Equipment	-	1,500	1,500	1,500	1,500
Expenses	464,253	493,150	494,200	532,736	532,736
Supplies	1,158	2,700	2,200	2,200	2,200
TOTAL APPROPRIATIONS	\$670,435	\$717,023	\$716,424	\$766,546	\$766,459

SERVICE AREA: Social Services		PROGRAM: Veteran Services (17D)			
ACTIVITY: Services to Military Veterans		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.					
PROGRAM OBJECTIVES: 1. To provide 140 or more welfare interviews. 2. To provide 1000 or more veteran service interviews.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Eligible population		16,818	16,818	16,818	16,818
2. Requests for veteran services		905	1,000	1,200	1,200
3. Estimated population below poverty		2,008	2,008	2,008	2,008
4. Applications for welfare assistance		94	120	140	140
WORKLOAD					
1. Welfare assistance interviews		77	120	140	140
2. Number of welfare cases assisted		40	45	80	80
3. Veterans services interviews		883	700	1,000	1,000
PRODUCTIVITY					
1. Cost/per case assisted		\$2,440.63	\$1,655.20	\$1,050.65	\$1,050.65
EFFECTIVENESS					
1. Percent of welfare requests assisted		52%	50%	50%	50%
2. Total amount approved for compensations and pensions		\$363,500	\$390,000	\$390,000	\$390,000
ANALYSIS:					
<p>For this program, the FY10 appropriations are recommended to increase 10.2% over current budgeted levels. Revenues are recommended to remain consistent with FY09. Scott County applied for the Veteran's County Grant Program in FY08 and FY09. The county received \$10,000 both years. This money is used as matching dollars to improve services for local veterans. Scott County will apply for the grant program again in FY10 if funding is available from the state.</p> <p>One reason for the increase in appropriations is the increase in the rent assistance amount similar to the General Assistance program (17B). The utility assistance amount was also increased to reflect the actual use in FY08.</p>		<p>Four PPB Indicators are increased to address veterans returning home from Iraq and the poor economy. The requests for veteran services (D.2) are requested at a higher level to reflect the FY09 current experience. The number of welfare assistance interviews (W.1) are also requested at a higher level to reflect the FY09 current experience and the state of the economy. The number of veterans services interviews (W.3) are requested at a higher level to address the increasing number of returning veterans. The cost per case assisted (P.1) is requested at a lower level. As the number of cases assisted increase, the overall cost will be reduced. The VA Director consistently utilizes VA federal benefits and compensation prior to county funds for assistance.</p>		<p>The VA Director continues to work on increasing public awareness of the local office VA office.</p> <p>The VA Director is working with the IT Department to develop a Scott County VA website. The Director is also working on the development of an informational flyer to be handed out at various locations in the community. All of this will lead to better services for our local veterans.</p> <p>The funding is recommended at the requested level of \$135,869.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Veteran Services (17D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
298-A Veteran's Affairs Director/Case Aide	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	0.90	0.90	0.90	0.90	0.90
REVENUE SUMMARY:					
Intergovernmental	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Miscellaneous	-	-	-	-	-
TOTAL REVENUES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
APPROPRIATION SUMMARY:					
Personal Services	\$47,095	\$57,465	\$49,170	\$60,599	\$60,481
Equipment	-	250	250	250	250
Expenses	47,946	64,550	65,100	73,940	73,940
Supplies	3,451	1,050	1,050	1,080	1,080
TOTAL APPROPRIATIONS	\$98,492	\$123,315	\$115,570	\$135,869	\$135,751

SERVICE AREA: Physical Health & Education	PROGRAM: Health Administration (20R)
ACTIVITY: Physical Health Services	ORGANIZATION: Health Department

PROGRAM MISSION: Evaluate effectiveness, accessibility of present and population-based health services.

PROGRAM OBJECTIVES:

1. 80% of program budget indicator objectives will be accomplished.
2. 100% of program evaluations will be completed.
3. 100% of customer surveys will be completed.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. # of program budget indicator objectives	14	14	14	14
2. # of program evaluations	3	3	3	3
3. # of customer surveys	3	3	3	3
4. Departmental Budget	\$5,175,296	\$5,997,285	\$6,180,097	\$6,052,099

WORKLOAD				
1. # of program budget indicator objectives completed	14	14	14	14
2. # of program evaluations completed	3	3	3	3
3. # of customer surveys completed	3	3	3	3

PRODUCTIVITY				
1. Cost/program budget indicator objective	\$12,097.36	\$12,851.32	\$13,189.49	\$13,189.49
2. Cost/program evaluation	\$3,511.87	\$3,007.96	\$3,606.53	\$3,606.53
3. Cost/customer survey	\$1,025.55	\$1,407.11	\$1,060.24	\$1,060.24

EFFECTIVENESS				
1. % of program budget indicator objectives completed	100%	80%	80%	80%
2. % of program evaluations completed	100%	100%	100%	100%
3. % of customer surveys completed	100%	100%	100%	100%

ANALYSIS:

Total FY10 appropriations for the total department are recommended to increase 5.4%. Revenues for the total department are recommended to increase 18.8% over current budgeted amounts and are primarily due to medicaid reimbursement for the child health program.

For the total department, non-salary costs are recommended to increase 0.7% from current budgeted amounts. There are several organizational change requests. The department is requesting an increase in the medical lab technician position from 3/4 time to fulltime and the addition of two LPN's positions for the jail when the annex reopens.

The Tremont/Jail Project has been postponed for this fiscal year and organizational change requests are not recommended.

The primary reasons for revenue changes from current budget levels are: increases in a number of grants and fees including: EPSDT , Wisewomen Program and Breast Feeding Peer Counselor Program. The primary reasons for appropriation changes from current budget levels are: continued increases in the jail health program including physician, dental, laboratory and pharmacy costs, increases in medical examiner autopsies and morgue use and increased recycling costs.

Several PPB Indicators are highlighted as follows: FY08 was the fourth year for all new cost centers and indicators for the health department. We now have good baseline indicators in place for the department and are able to measure our accountability from year to year.

Health Administration indicators specifically capture the departments overall objectives, program evaluations and customer surveys.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Administration (20R)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
252-A Administrative Office Manager	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	3.00	3.00	3.00
TOTAL POSITIONS	7.60	7.60	8.00	8.00	8.00
REVENUE SUMMARY:					
Charges for Services	\$5	\$25	\$25	\$25	\$25
Miscellaneous	2,214	0	0	0	0
TOTAL REVENUES	\$2,219	\$25	\$25	\$25	\$25
APPROPRIATION SUMMARY:					
Personal Services	\$552,488	\$528,967	\$500,072	\$525,920	\$524,827
Expenses	13,968	25,390	25,390	41,765	41,765
Supplies	6,818	9,150	9,150	11,116	11,116
TOTAL APPROPRIATIONS	\$573,274	\$563,507	\$534,612	\$578,801	\$577,708

SERVICE AREA: Physical Health & Education		PROGRAM: Clinical Services (20S)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Monitor, diagnose and investigate health problems					
PROGRAM OBJECTIVES:					
1. Initiate communicable disease investigation on 100% of reported diseases according to Iowa Department of Public Health guidelines.					
2. Provide needed clinical services to 85% of clients presenting at Health department clinics.					
3. 99% of eligible county employees will receive an annual health screening.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Number of communicable diseases reported		2,158	3,000	3,000	3,000
2. Number of clients requesting clinic services		7,635	6,770	7,300	7,300
3. Number of county employees eligible for an annual health screening		1,203	950	850	850
WORKLOAD					
1. Number of communicable diseases requiring investigation		285	335	335	335
2. Number of clients seen in clinics		6,435	5,800	6,205	6,205
3. Number of eligible county employees screened		1,195	940	842	842
PRODUCTIVITY					
1. Cost/communicable disease investigation		\$13.60	\$14.21	\$15.14	\$15.14
2. Cost/clinic seen		\$60.84	\$63.02	\$65.58	\$65.58
3. Cost/eligible employee screened		\$11.53	\$12.13	\$12.80	\$12.80
EFFECTIVENESS					
1. Percent of communicable disease investigations initiated		100%	100%	100%	100%
2. Percent of client needs provided		85%	85%	85%	85%
3. Percent of eligible county employees receiving a health screening		99%	99%	99%	99%
ANALYSIS:					
<p>Revenues for this program are expected to decrease 3.6% from current budgeted amounts and this is primarily due to a decrease in the lead grant from the Iowa Department of Public Health.</p> <p>For this program, non-salary costs are recommended to increase 8.5% from current budgeted amounts. The primary reasons for appropriation changes from current budget levels are: an increase in pharmacy, medical director, commercial and professional services. The reimbursable allotment decrease is due to shifting of dollars to other health department cost centers. There is an organizational request to increase the medical lab technician position from 3/4 time to fulltime.</p> <p>This organizational change request is not recommended at this time.</p> <p>Several PPB indicators are highlighted as follows: Baseline indicators have been in place for this program with four year's history</p> <p>allowing the department to measure performance for investigating communicable diseases (W.1). Although we continue to project 335 communicable diseases requiring investigation this is very difficult to project and is based on previous history of cases and outbreaks. The number of clients seen in clinic (W.2) and the number of county employees screened (W.3) also have four years worth of data.</p> <p>This program continues to support the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness and NIMS compliance. Increased NIMS trainings will be required over the next couple of years.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Clinical Services (20S)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
470-A Clinical Services Coordinator	1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	5.00	5.00	5.00	5.00	5.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
198-A Lab Technician	0.75	0.75	0.75	1.00	0.75
A Interpreters	0.35	0.35	0.35	0.35	0.35
Z Health Services Professional	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	10.70	10.70	10.70	10.95	10.70
REVENUE SUMMARY:					
Intergovernmental	\$180,298	\$201,100	\$179,024	\$189,400	\$189,400
Fees and Charges	17,904	15,000	15,000	20,000	20,000
Miscellaneous	4,745	3,000	3,000	1,800	1,800
TOTAL REVENUES	\$202,947	\$219,100	\$197,024	\$211,200	\$211,200
APPROPRIATION SUMMARY:					
Personal Services	\$647,100	\$721,254	\$723,550	\$770,841	\$757,937
Equipment	-	5,000	5,000	-	-
Expenses	104,227	122,111	127,511	142,320	142,320
Supplies	25,740	26,903	26,903	24,760	24,760
TOTAL APPROPRIATIONS	\$777,067	\$875,268	\$882,964	\$937,921	\$925,017

SERVICE AREA: Physical Health & Education		PROGRAM: Community Relations & Planning (20T)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Inform, educate, and empower people about health issues				
PROGRAM OBJECTIVES:				
1. 98% education presentations to service providers will be provided.				
2. 98% educational presentations for the community to be provided.				
3. 99% of initial response to a media request will be within 24 hours.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of education presentations for service providers	91	100	105	105
2. Number of education presentations for the community	93	120	105	105
3. Number of media requests	101	130	115	115
WORKLOAD				
1. Number of education presentations for service providers completed	91	98	103	103
2. Number of education presentations for the community completed	92	118	103	103
3. Number of media requests responses	101	128	114	114
PRODUCTIVITY				
1. Cost/presentation to service providers	\$112.33	\$113.55	\$115.49	\$115.49
2. Cost/presentations to the community	\$80.98	\$76.93	\$115.22	\$115.22
3. Cost/media request response	\$17.84	\$18.27	\$20.57	\$20.57
EFFECTIVENESS				
1. Percent of education presentations to service providers	100%	98%	98%	98%
2. Percent of education presentations to the community	99%	98%	98%	98%
3. Percent of media requests responded to within 24 hours	100%	99%	99%	99%
ANALYSIS:				
<p>The Community Relations, Information and Planning Program continues to support the rest of the department with planning and grant writing activities along with providing information to the media and public. Revenues are recommended to increase 26% over current budgeted amounts with increases projected in the child health grant (which provides for medicaid reimbursement), breast feeding peer counselor grant and wisewomen grant.</p> <p>Non-salary costs are recommended to decrease 4.9% from current budgeted levels for the program.</p> <p>There are no organizational change requests for this program.</p> <p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with four year's history allowing the department to measure performance for the number of education presentations for the community completed</p> <p>(W.2) and number of media request responses (W.3).</p> <p>This program supports the County's Target Issues and Management Agenda as follows: following objectives through homeland security/ emergency preparedness plans and NIMS compliance. Increased NIMS trainings will be required over the next couple of years.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Community Relations & Planning (20T)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
417-A Community Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant	3.00	3.00	3.00	3.00	3.00
271-A Community Dental Consultant	1.00	1.00	1.00	1.00	1.00
323-A Child Health Consultant			2.00	2.00	2.00
TOTAL POSITIONS	5.00	5.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Intergovernmental	\$1,597,910	\$1,544,065	\$1,706,828	\$1,965,341	\$1,945,341
TOTAL REVENUES	\$1,597,910	\$1,544,065	\$1,706,828	\$1,965,341	\$1,945,341
APPROPRIATION SUMMARY:					
Personal Services	\$263,117	\$292,926	\$320,790	\$352,300	\$351,318
Expenses	1,551,537	1,561,661	1,430,845	1,491,817	1,491,817
Supplies	7,140	11,230	11,230	4,242	4,242
TOTAL APPROPRIATIONS	\$1,821,794	\$1,865,817	\$1,762,865	\$1,848,359	\$1,847,377

SERVICE AREA: Physical Health & Education		PROGRAM: Environmental Health (20U)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Enforce laws and regulations that protect and ensure safety					
PROGRAM OBJECTIVES:					
1. 100% of required environmental health inspections will be completed annually.					
2. 90% of facilities/homes will be in compliance on re-inspection with Iowa Codes.					
3. 75% of newly identified homes of children with blood lead levels of 15 ug/dl or above will be remediated within 6 months.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Number of environmental inspections required		4,464	4,100	4,500	4,500
2. Number of environmental health re-inspections required		948	1,000	950	950
3. Number of identified lead homes due for completion		13	17	12	12
WORKLOAD					
1. Number of environmental health inspections conducted		4,464	4,100	4,500	4,500
2. Number of environmental health re-inspections conducted		898	900	855	855
3. Number of identified lead homes remediated within six months		10	13	8	8
PRODUCTIVITY					
1. Cost/environmental health inspection conducted		\$132.67	\$122.81	\$129.88	\$129.88
2. Cost/environmental health re-inspection conducted		\$132.67	\$122.81	\$129.88	\$129.88
3. Cost/remediation management of lead homes		\$183.11	\$182.10	\$185.02	\$185.02
EFFECTIVENESS					
1. Percent of environmental health inspections completed		100%	100%	100%	100%
2. Percent of re-inspections that are in compliance with Iowa Codes		95%	90%	90%	90%
3. Percent of identified lead homes remediated		77%	75%	75%	75%
ANALYSIS:					
<p>Revenues for this program are expected to increase 4.6% from current budgeted amounts and are primarily due to receiving grant dollars from the Davenport MILES (lead) program and an increase in tattoo permits.</p> <p>For this program, non-salary costs are recommended to increase 13.1% over current budgeted amounts and are primarily due to increased training, recycling expense and fuel costs. There are no Organizational change requests for environmental health..</p> <p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with four years history allowing the department to measure performance for the number of environmental health inspections conducted (W.1) and the number of environmental health re-inspections conducted (W.2). The number of lead homes remediated (W.3) continues to remain a challenge due to federal requirements dictating what is a remediated home.</p>		<p>This program supports the County's Target Issues and Management Agenda as follows: following objectives through homeland security/emergency preparedness plans and NIMS compliance.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Environmental Health (20U)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	8.25	8.25	8.25	8.25	8.25
REVENUE SUMMARY:					
Intergovernmental	\$22,222	\$46,900	\$40,439	\$52,400	\$52,400
Licenses and Permits	289,622	300,300	300,300	306,400	306,400
Fees and Charges	18,628	23,000	23,000	28,400	28,400
Miscellaneous	260	500	500	500	500
TOTAL REVENUES	\$330,732	\$370,700	\$364,239	\$387,700	\$387,700
APPROPRIATION SUMMARY:					
Personal Services	\$547,418	\$590,825	\$577,220	\$606,423	\$606,263
Equipment	6,229	10,300	10,300	11,000	11,000
Expenses	120,899	179,739	176,718	206,650	206,650
Supplies	15,440	21,272	21,272	21,330	21,330
TOTAL APPROPRIATIONS	\$689,986	\$802,136	\$785,510	\$845,403	\$845,243

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Administrative Support (21A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$32,270	\$34,988	\$34,988	\$35,431	\$35,431
TOTAL REVENUES	\$32,270	\$34,988	\$34,988	\$35,431	\$35,431
APPROPRIATION SUMMARY:					
Equipment	\$10,986	\$8,322	\$6,224	\$11,886	\$11,100
Expenses	25,320	25,115	31,802	72,254	41,213
Supplies	46,461	45,563	26,004	29,894	29,894
TOTAL APPROPRIATIONS	\$82,767	\$79,000	\$64,030	\$114,034	\$82,207

SERVICE AREA: Mental Health Services		PROGRAM: Case Management - H.S. (21B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Human Services			
PROGRAM MISSION: To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.					
PROGRAM OBJECTIVES:					
1. To provide services to 390 consumers.					
2. To provide case management services to at least one Resource Center resident to explore community placement options.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Eligible population of people with mental retardation		1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter	-		-	-	-
3. Authorized positions in Davenport office (FTE)		14.5	15.5	15.5	15.5
WORKLOAD					
1. Number of clients served (unduplicated)		369	394	390	390
2. Number of HCBS-MR Waiver consumers served		367	371	376	376
3. Number of 100% County funded units billed		9	20	14	14
4. Number of SHS consumers served		-		1	1
5. Number of Title XIX funded units billed		4,290	4,300	4,452	4,452
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$240.00	\$275.00	\$275.00	\$275.00
EFFECTIVENESS					
1. # of placements to more restrictive settings		2	4	4	4
2. # of placements to less restrictive settings		11	15	15	15
3. # of days from case assignment to date services begin		20	20	20	20
4. # of Supported Employment consumers decreasing workshop usage		17	20	20	20
5. # of referrals (linkage to community resources)		308	375	375	375
ANALYSIS:					
<p>This program provides Targeted Case Management services for MR/DD consumers. The agency also provides case management services to consumers who don't have Medicaid.</p> <p>Although Scott County froze the number of MR Waiver slots in March 2006, the number continues to increase. When children, who already has a waiver slot, turn 18 years old, the slot turns into an adult slot and they become the county's financial responsibility. The MR Waiver expenses continue to increase despite the county's attempt to control the MH/DD budget. The goal of the MR Waiver program is to provide the least restrictive, consumer driven services to individuals with a diagnosis of mental retardation.</p>		<p>The county is required to pay one half of the non-federal share/match of the case management service. The FY09 county share increased to \$52.62 (14%) over the FY08 rate.</p> <p>The case management service also provides assistance to families in order to become eligible for Medicaid. The case managers help families complete the paperwork/application and determine legal settlement for the county.</p> <p>This agency also provides services to consumers who reside at Glenwood and Woodward Resource Center. The agency assists consumers in moving out of the facilities and back into their home community.</p>		<p>The PPB Indicators presented are consistent with the FY09 projected levels. Funding is recommended at \$227,684.</p>	

SERVICE AREA: Social Services **PROGRAM: Outreach to Older Persons (39A)**
ACTIVITY: Services to Other Adults **ORGANIZATION: Center for Active Seniors, Inc.**

PROGRAM MISSION: To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) referrals to local, state and federal programs and services; C) providing assistance with completion of forms/applications for programs and benefits; and D implementation and monitoring of programs and services for client.

PROGRAM OBJECTIVES:
 1. To make 3,496 collateral contacts.
 2. To service 164 people per FTE.
 3. To keep costs per contact under \$62.50.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. Referrals to program	686	745	767	767

WORKLOAD				
1. Contacts - individual client	3,267	3,713	3,824	3,824
2. Group Presentations	77	80	82	82
3. Collateral contacts	3,073	3,394	3,496	3,496
4. Unduplicated number of persons served on individual basis	732	935	982	982
5. Unduplicated number of persons served in Central City	203	245	252	252

PRODUCTIVITY				
1. Cost per contact	\$47.16	\$50.09	\$62.50	\$62.50

EFFECTIVENESS				
1. Number of persons served per FTE (individual)	209	212	164	164
2. Contacts per individual person served	9.0	7.5	7.5	7.5
3. Staff costs as a percent of program costs	48%	52%	62%	62%

ANALYSIS:

The FY10 appropriations for the total agency are requested to increase 3.8% over current budgeted levels. Revenues are also requested to increase 3.8% over the current budgeted amounts. The overall county funding is recommended to increase 2.3% over current budgeted amounts.

The agency is taking a closer look at their budget and trimming it. Staff positions and certain programs have been eliminated. Bingo activities were suspended in September 2008 as it was not making enough money to cover its costs. The agency is hoping to change its health insurance carrier in February 2009 and reduce costs. The agency is now involved in senior housing (Homes Management). Social Workers on location help seniors connect with other services they may need. The management fees are part of the project income revenue. Contributions in FY08 were much lower than in FY07. The agency reported contributions fluctuate greatly from year to year.

The new CEO starts in January 2009. One of the goals of the new CEO will be to look at how to broaden the activities and rental facility. The agency will look into providing evening activities and hosting special events. This in turn will increase rent revenue and project income.

In the Outreach Program, staff assess individual needs, make referrals and provide assistance to seniors so they can maintain their independence and remain in their homes. The staff in this program help seniors with the Prescription D benefits, rent rebates, income tax returns, Medicare and Medicaid issues, food baskets and holiday projects.

The PPB Indicators are highlighted as follows: The referrals to the program (D.1) are requested at a higher level due to the senior housing involvement. The number of contacts (W.1) are requested at a higher level because of the increase in referrals. The number of persons served per FTE (E.1) is requested at a lower level. This is due to the fact that the clients served are needing more attention and assistance which in turn means more staff time per client.

The county funding for this program is recommended at an inflationary increase of 3% which results in the funding level of \$117,317.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Outreach to Older Persons (39A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Social Services Coordinator	1.00	1.00	1.00	1.00	
Senior Advocates	5.00	3.50	5.00	5.00	
TOTAL POSITIONS	6.00	4.50	6.00	6.00	
REVENUE SUMMARY:					
Title III B	\$13,138	\$12,180	\$12,504	\$12,504	
United Way	42,570	56,914	50,602	52,120	
Contributions	-	2,650	2,500	2,500	
Miscellaneous	86,183	-	118,135	121,679	
CDBG	34,444	34,000	30,500	30,500	
Admin Revenue Allocation	79,585	135,500	112,439	115,812	
SUB-TOTAL REVENUES	\$255,920	\$241,244	\$326,680	\$335,115	
Scott County Contribution	110,583	113,900	113,900	117,317	117,317
TOTAL REVENUES	\$366,503	\$355,144	\$440,580	\$452,432	
APPROPRIATION SERVICES					
Personal Services	\$403,318	\$346,802	\$436,264	\$442,690	
Expenses	7,966	7,165	5,487	5,447	
Supplies	2,547	1,275	1,500	1,300	
Occupancy	2,986	725	3,000	3,000	
TOTAL APPROPRIATIONS	\$416,817	\$355,967	\$446,251	\$452,437	

SERVICE AREA: Social Services	PROGRAM: Transportation for Older Persons (39B)
ACTIVITY: Services to Other Adults	ORGANIZATION: Center for Active Seniors, Inc.

PROGRAM MISSION: To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.

PROGRAM OBJECTIVES:

1. To maintain rural ridership at 2,000.
2. To keep cost per ride below \$1.43.
3. To provide 29,500 rides.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Requests	26,922	29,000	29,500	29,500
WORKLOAD				
1. Passengers transported/rural	1,020	2,000	2,000	2,000
2. Passengers transported/all areas	26,922	29,000	29,500	29,500
3. Enhanced services	-	-		
PRODUCTIVITY				
1. Cost client transported/all areas	\$1.52	\$1.43	\$1.43	\$1.43

EFFECTIVENESS				
1. Percent change in clients transported/all areas	-2.00%	3.57%	1.70%	1.70%

ANALYSIS:

This program provides pass through funding for River Bend Transportation Services. The funding is provided to the cities of Bettendorf and Davenport and to River Bend Transportation.

The funding to the cities is for inclusion and coordination with their elderly and disabled transportation services. This service enhances the quality of life for many seniors. It is a safe, dependable and cost effective transportation service.

The agency has agreed to be the fiscal agent for the new transportation program, ITN Quad Cities. This program has had difficulty getting started because of economic issues and finding a qualified director. This new program will provide door to door transportation service 24/7.

All of the PPB Indicators requested are consistent with the FY09 projected levels.

Funding is recommended at the requested level of \$42,300, a 1.7% increase.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Transportation/Older Persons (39B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Scott County Contribution	\$41,000	\$41,600	\$41,600	\$42,300	\$42,300
TOTAL REVENUES	\$41,000	\$41,600	\$41,600	\$42,300	
APPROPRIATION SUMMARY:					
Expenses	\$41,000	\$41,600	\$41,600	\$42,300	
TOTAL APPROPRIATIONS	\$41,000	\$41,600	\$41,600	\$42,300	

SERVICE AREA: Social Services	PROGRAM: Day Care for Older Persons (39C)
ACTIVITY: Service to Other Adults	ORGANIZATION: Center for Active Seniors, Inc.

PROGRAM MISSION: To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 4: 30 p.m., Monday through Friday.

PROGRAM OBJECTIVES:

1. To maintain admissions at 67.
2. To maintain hours at 64,890
3. To keep costs at or below \$9.67 per hour.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Admissions	47	65	67	67
2. Program capacity	48	48	48	48
WORKLOAD				
1. Clients Unduplicated	126	125	129	129
2. Client hours	59,304	63,000	64,890	64,890
3. Number of volunteers - unduplicated	24	28	29	29
PRODUCTIVITY				
1. Cost per client hour	\$10.34	\$10.35	\$9.67	\$9.67
EFFECTIVENESS				
1. County contribution as a percent of program costs	2%	2%	2%	2%
2. Volunteer hours in day center	3,427	3,800	3,530	3,530

ANALYSIS:

This program provides supervision and assistance to seniors who may not be safe at home alone and who are at risk for institutionalization. This program helps many seniors maintain their independence.

The agency and community continue to enjoy the new Day Center. The admissions have increased with the new center. This program is up for re-accreditation in January 2009. The agency has been preparing for the upcoming process by ensuring new policies and regulations have been implemented. The center is also updating the Medicaid and Veterans agreements to address transportation needs/costs. The agency has reported some staff changes and will look at nursing and coordinator needs in the future.

The PPB Indicators are highlighted as follows: The number of admissions (D.1) is requested at a slightly higher level and in turn, the number of unduplicated clients (W.1) is requested at a higher level. The number of client hours (W.2) is also requested at a higher level. The cost per client hour (P.1) is requested at a lower level.

The county funding for this program is capped. The agency has requested continued funding. Funding is recommended at the requested level of \$14,286.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Day Care/Older Persons (39C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	1.00	1.00	1.00	
Adult Day Center Facilitators	3.75	4.77	3.75	3.75	
Adult Day Center Aides	1.00	1.60	1.00	1.00	
TOTAL POSITIONS	7.75	9.37	7.75	7.75	
REVENUE SUMMARY:					
Medicaid Waiver	\$153,314	\$136,856	\$160,000	\$160,000	
Elder Care	11,496	1,572	11,748	11,748	
Title III B	10,538	22,996	11,748	11,748	
Title V	8,758	7,416	7,926	7,926	
Veteran's Administration	58,186	67,500	70,000	70,000	
United Way	15,003	15,600	14,056	14,478	
Contributions	1,516	2,500	1,500	1,500	
Activities	-	130	-	-	
Project Income	121,538	146,500	141,100	142,511	
ADC Meals	9,302	10,600	10,600	10,600	
Admin Revenue Allocation	167,549	285,000	236,714	253,284	
Transportation/ADC	3,097	3,300	3,300	3,300	
SUB-TOTAL REVENUES	\$560,297	\$699,970	\$668,692	\$687,095	
Scott County Contribution	14,286	14,286	14,286	14,286	14,286
TOTAL REVENUES	\$574,583	\$714,256	\$682,978	\$701,381	
APPROPRIATION SUMMARY:					
Personal Services	\$568,141	\$596,677	\$567,999	\$580,177	
Equipment	-	255	-	500	
Expenses	31,845	47,299	36,286	36,125	
Supplies	8,674	7,893	9,000	10,620	
TOTAL APPROPRIATIONS	\$608,660	\$652,124	\$613,285	\$627,422	

SERVICE AREA: Social Services	PROGRAM: Volunteer Services for Older Persons (39D)
ACTIVITY: Services to Other Adults	ORGANIZATION: Center for Active Seniors, Inc.

PROGRAM MISSION: To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts. The dollar value of volunteer services was based on the U.S. Bureau of Labor new hourly rate of \$18.77 per Dovia News.

PROGRAM OBJECTIVES:

1. To provide 36,000 hours of volunteer service.
2. To keep the cost per volunteer hour at \$2.84 or less.
3. To generate at least \$702,360 worth of volunteer hours.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Eligible population	24,678	24,678	28,489	28,489
WORKLOAD				
1. Hours of service	32,905	44,004	36,000	36,000
2. Number of volunteers - unduplicated	679	401	413	413
PRODUCTIVITY				
1. Cost per volunteer hour	\$3.17	\$3.22	\$2.84	\$2.84
2. Cost as percent of dollar value of volunteer service	16.25%	17.15%	14.57%	14.57%
EFFECTIVENESS				
1. Dollar value of volunteer services	\$641,977	\$825,955	\$702,360	\$702,360
2. Hours served per volunteer	48	110	87	87

ANALYSIS:

<p>This program provides services such as transportation, meal delivery, home visits, help with mail/paperwork, minor home repairs and holiday gift/food baskets. This program allows seniors to stay in their homes with comfort and dignity.</p> <p>The agency reported eliminating the Life Options Program and one staff position. The program is not needed at this time. The agency also reported that they would not be receiving United Way funds as projected in FY09. Thus the FY10 appropriations are requested at a 27.8% decrease and the revenues are requested at a 23.4% decrease.</p> <p>The agency reported a turnover in the Volunteer Coordinator position during FY09. The agency did not have a Coordinator for nearly three months. This has effected the number of volunteers and organization of volunteer activities.</p>	<p>The agency has also cleaned up the "volunteer list". A volunteer is placed on the list even though they may only volunteer one time or for one event. The volunteer list now reflects a true number of "active" volunteers. The PPB Indicators are highlighted as follows: The number of hours of service (W.1) and the number of unduplicated volunteers (W.2) are requested at a lower level. This in turn results in a requested lower cost per volunteer hour (P.1).</p> <p>The agency is requesting a 3% inflationary increase in the Scott County contribution. Funding is recommended at the requested level of \$41,550.</p>
---	---

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Volunteer Serv/Older Persons (39D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteer/Life Options Coordinator	1.00	1.50	0.50	0.50	
Listen-To-Me-Read Coordinator	0.30	0.30	0.30	0.30	
TOTAL POSITIONS	1.30	1.80	0.80	0.80	
REVENUE SUMMARY:					
United Way	\$0	\$13,792	\$0	\$0	
Contributions	42	510	500	1,000	
Project Income	564	2,250	1,000	1,000	
Supplemental Grants	-	5,300	11,238	-	
Admin Revenue Allocation	37,698	64,185	53,261	53,261	
SUB-TOTAL REVENUES	\$38,304	\$86,037	\$65,999	\$55,261	
Scott County Contribution	39,182	40,340	40,340	41,550	41,550
TOTAL REVENUES	\$77,486	\$126,377	\$106,339	\$96,811	
APPROPRIATION SUMMARY:					
Personal Services	\$106,329	\$132,316	\$94,597	\$97,413	
Expenses	236	4,898	500	900	
Supplies	949	4,275	-	4,000	
Occupancy	-	190	-	-	
TOTAL APPROPRIATIONS	\$107,514	\$141,679	\$95,097	\$102,313	

SERVICE AREA: Social Services	PROGRAM: Leisure Services for Older Persons (39E)
ACTIVITY: Services to Other Adults	ORGANIZATION: Center for Active Seniors, Inc.

PROGRAM MISSION: To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.

PROGRAM OBJECTIVES:

1. To provide 5,248 activity sessions.
2. To maintain an average of 24 participants per session.
3. To keep costs per session at or below \$78.81.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Paid Members	1,300	1,716	1,716	1,716
WORKLOAD				
1. Sessions	5,156	4,800	5,248	5,248
PRODUCTIVITY				
1. Cost per session	\$76.45	\$80.62	\$78.81	\$78.81
EFFECTIVENESS				
1. Participants per session	24	18	24	24
2. Staff costs as a percent of program costs	21%	23%	24%	24%

ANALYSIS:

<p>This program provides social, recreational and informational activities to senior citizens. The activities are designed to provide information and social stimulation to help seniors live as independently as possible.</p> <p>The agency is requesting the FY10 appropriations to increase 7.1% and revenues to increase 1.5%. The agency is working on increasing activities. More activities are being scheduled around the meal sites in order to attract participation. The center is open to the public as well. The agency has seen an increase in people in the Cafe and gift shop. The Cafe served 500 people in the month of November. The blood center and hair dresser have seen increased traffic.</p> <p>The PPB Indicators have been requested at increased levels because of the coordination of new activities and the availability of special services.</p>	<p>Due to contractual provisions, the funding for this program is capped. The agency is requesting continued funding. Funding is recommended at the requested level of \$18,297.</p>
---	--

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Leisure Serv/Older Persons (39E)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Senior Center Coordinator	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.50	1.35	1.50	1.50	
Assistant Activity Manager	0.50	0.50	0.50	0.50	
Site Managers	0.50	0.50	0.50	0.50	
Meal Site Assistant	0.75	0.25	0.75	0.75	
TOTAL POSITIONS	4.25	3.60	4.25	4.25	
Site Managers					
REVENUE SUMMARY:					
Title III C	\$7,512	\$7,513	\$7,752	\$7,752	
Title V	0	-	7,250	7,250	
Contributions	516	250	500	500	
Miscellaneous	33	-	-	-	
CDBG	6,752	9,000	7,500	7,500	
Project Income	83,937	75,200	88,000	101,200	
Supplemental Grants	300	-	-	-	
Admin Revenue Allocation	134,038	229,925	189,372	202,628	
SUB-TOTAL REVENUES	\$233,088	\$321,888	\$300,374	\$326,830	
Scott County Contribution	18,297	18,297	18,297	18,297	18,297
TOTAL REVENUES	\$251,385	\$340,185	\$318,671	\$345,127	
APPROPRIATION SUMMARY:					
Personal Services	\$376,812	\$359,964	\$366,668	\$384,432	
Equipment	-	254	-	-	
Expenses	2,153	4,015	1,200	1,985	
Supplies	28,975	20,750	25,767	26,862	
Occupancy	-	1,209	300	300	
TOTAL APPROPRIATIONS	\$407,940	\$386,192	\$393,935	\$413,579	

SERVICE AREA: Social Services		PROGRAM: Outpatient Services (38A)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.					
PROGRAM OBJECTIVES:					
1. To maintain a minimum of 2,000 referrals for assessment.					
2. To continue to have at least 2,200 requests for prevention services.					
3. To maintain group hours to at least 35,000 hours.					
4. To maintain a length of stay in treatment of at least 70 days.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Referrals for assessment		2,050	2,000	2,000	2,000
2. Requests for prevention services		2,443	2,200	2,200	2,200
WORKLOAD					
1. Clients screened		1,520	1,650	1,650	1,650
2. Admissions		790	700	700	700
3. Hours of individual		4,173	4,000	4,000	4,000
4. Hours of group		41,013	35,000	35,000	35,000
5. Prevention direct service hours		2,403	3,000	3,000	3,000
PRODUCTIVITY					
1. Cost per outpatient service		\$100.21	\$126.88	\$119.50	\$119.50
2. Cost per prevention service		\$140.81	\$147.88	\$130.92	\$130.92
3. Cost per prevention direct service hours		\$143.16	\$108.45	\$96.01	\$96.01
EFFECTIVENESS					
1. Length of stay in treatment (days)		89	70	70	70
2. Patient revenue as a percent of cost		23%	27%	30%	30%
3. % of students reintegrated into public school or graduated		89%	85%	85%	85%
4. % of students identifying risk (related to substance use)		87%	75%	75%	75%
ANALYSIS:					
<p>Total appropriations to this program are expected to decrease 4.4%. Revenues are expected to increase 14.9% mostly from positive contract changes with the Iowa Department of Public Health and increased contractual fees/payment. Prevention activities will continue to remain stable. All prevention activities have been consolidated to their new East Locust Street address. The Scott County involvement in this program is through a grant with the state of Iowa. The grant requires a three to one match. Scott County is eligible to receive \$10,000 through this grant source, with a \$30,000 match provided through local funding. Funding of \$30,000 in Scott County contribution is recommended. Funding of \$10,000 in Iowa Department of Public Health Substance Abuse funds to pass through to the agency is recommended contingent upon the continued availability of this grant. A total funding level of \$40,000 is recommended.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Outpatient Services (38A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.37	0.37	0.37	0.37	
Clinical Director	0.75	0.75	0.75	0.75	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.40	0.40	0.40	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	2.10	2.10	2.10	2.10	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	2.00	3.00	2.00	2.00	
Maintenance	0.78	0.78	0.78	0.78	
QA/UR Program Manager	1.00	1.00	1.00	1.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	8.00	8.00	6.00	6.00	
Counselors	16.00	19.00	16.00	16.00	
Techs/CCW	1.00	1.00	1.00	1.00	
Program Managers	3.50	3.50	3.50	3.50	
TOTAL POSITIONS	39.24	43.24	37.24	37.24	
REVENUE SUMMARY:					
I.D.S.A. Treatment	\$888,307	\$864,760	\$1,123,943	\$1,123,943	
I.D.S.A. Prevention	158,676	158,676	158,676	158,676	
DASA	59,559	40,000	-	-	
United Way	41,777	38,438	37,087	37,087	
Client Fees	89,461	101,042	134,667	134,667	
Insurance Payments	191,437	257,114	260,870	260,870	
Interest	(9,612)	26,290	19,079	19,079	
Seventh Judicial District	94,165	102,184	108,434	108,434	
Contributions	7,486	1,250	12,121	12,121	
Scott County Jail	3,175	3,900	3,900	3,900	
Local Schools	45,970	66,000	44,000	44,000	
U S Fed Probation	108,956	70,200	72,306	72,306	
Contractual Fees/Payment	212,899	138,074	176,898	176,898	
SUB-TOTAL REVENUES	\$1,892,256	\$1,867,928	\$2,151,981	\$2,151,981	
Scott County Contribution	30,000	30,000	30,000	30,000	30,000
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
TOTAL REVENUES	\$1,932,256	\$1,907,928	\$2,191,981	\$2,191,981	
APPROPRIATION SUMMARY:					
Personal Services	\$1,467,462	\$1,558,545	\$1,475,473	\$1,475,473	
Equipment	12,502	4,897	6,243	6,243	
Expenses	284,191	237,825	248,673	248,673	
Supplies	32,975	30,008	29,444	29,444	
Occupancy	86,448	80,510	67,611	67,611	
TOTAL APPROPRIATIONS	\$1,883,578	\$1,911,785	\$1,827,444	\$1,827,444	

SERVICE AREA: Social Services		PROGRAM: Residential Services (38B)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To provide substance abuse treatment for individuals by offering residential care.					
PROGRAM OBJECTIVES:					
1. To maintain a length of stay of at least 17 days in the START program and 44 days in the halfway house.					
2. To effectively move clients through the continuum of care.					
3. To maintain the length of stay of 3.7 days or less for acute care.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Referrals acute		943	1,000	1,000	1,000
2. Referrals intermediate		407	400	400	400
3. Referrals halfway house		140	140	140	140
WORKLOAD					
1. Days of acute level care		3,980	3,700	3,700	3,700
2. Days of intermediate level care		8,292	7,500	7,500	7,500
3. Days of halfway house care		9,158	8,400	8,400	8,400
PRODUCTIVITY					
1. Cost per day acute		\$128.76	\$131.95	\$136.63	\$136.63
2. Cost per day intermediate		\$128.54	\$132.73	\$141.37	\$141.37
3. Cost per day halfway house		\$56.87	\$60.39	\$66.73	\$66.73
EFFECTIVENESS					
1. Length of stay (days) acute		4.1	3.7	3.7	3.7
2. Length of stay (days) intermediate		18.7	17.0	17.0	17.0
3. Length of stay (days) halfway house		60.9	44.0	44.0	44.0
4. Patient revenue as percent of program cost		11.9%	16.1%	19.1%	19.1%
5. After residential treatment clients participating in continuum of care		60%	50%	50%	50%
ANALYSIS:					
<p>Total FY10 appropriations for the total agency are increasing 4.3% over current budgeted levels. For this program, County funding is recommended to increase 3.5% over current budgeted amounts. Organizational change requests for the agency are as follows: overall there will be an increase of three FTE's for this program. Revenues for this program are expected to decrease 1.5%, primarily for decreased insurance reimbursements and less interest. Appropriations for this program are expected to increase 9.5%. The primary reasons for appropriation changes from current budget levels are: increases in salaries, benefits, workman's compensation, consultants/contractors, and increased insurance payments. This program provides residential services at the acute, intermediate and halfway house levels of care. Generally, the indicators are stable.</p> <p>Scott County funding is directed to the acute program which provides detox services at the Country Oaks facility. Persons who are committed under a 125 substance abuse commitment are also held for evaluation at the detox unit. The agency is requesting a 3.5% inflationary increase in Scott County funding. Funding is recommended at the requested level of \$295,432.</p>					

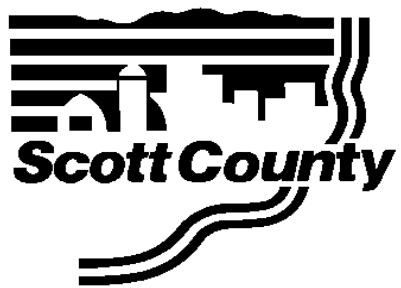
FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Residential Services (38B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	0.39	0.39	0.39	0.39	
Clinical Director	0.25	0.25	0.25	0.25	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.40	0.40	0.40	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	0.90	0.90	0.90	0.90	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	2.00	2.00	1.00	1.00	
Maintenance	0.78	0.78	0.78	0.78	
QA/UR Program Manager	0.50	0.50	0.50	0.50	
Counselors	7.00	7.00	7.00	7.00	
Techs/CCW	13.00	11.00	14.00	14.00	
Program Managers	3.00	2.00	3.00	3.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	8.00	8.00	8.00	8.00	
TOTAL POSITIONS	39.17	36.17	39.17	39.17	
REVENUE SUMMARY:					
I.D.S.A. Treatment	\$948,928	\$873,278	\$895,600	\$895,600	
United Way	8,719	18,962	19,179	19,179	
Client Fees	46,820	49,530	48,073	48,073	
Insurance Payments	202,079	322,113	223,349	223,349	
Interest	(11,064)	27,079	22,935	22,935	
Contributions	7,754	750	7,807	7,807	
County Commitments	61,789	45,100	50,800	50,800	
Scott County Jail	121,245	126,100	126,100	126,100	
Contractual Fees	21,364	17,203	49,464	49,464	
SUB-TOTAL REVENUES	\$1,407,634	\$1,480,115	\$1,443,307	\$1,443,307	
Scott County Contribution	277,128	285,442	285,442	295,432	295,432
TOTAL REVENUES	\$1,684,762	\$1,765,557	\$1,728,749	\$1,738,739	
APPROPRIATION SUMMARY:					
Personal Services	\$1,494,067	\$1,377,112	\$1,564,738	\$1,574,728	
Equipment	10,812	5,965	7,715	7,715	
Expenses	315,397	306,238	287,824	287,824	
Supplies	175,797	175,631	171,965	171,965	
Occupancy	103,039	86,547	93,985	93,985	
TOTAL APPROPRIATIONS	\$2,099,112	\$1,951,493	\$2,126,227	\$2,136,217	

SERVICE AREA: Social Services		PROGRAM: Health Services-Community Services (40B)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Community Health Care, Inc.			
PROGRAM MISSION: To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.					
PROGRAM OBJECTIVES:					
1. To meet 100% of Community Service requests.					
2. To continue to work with the Community Services' staff to ensure that all third party revenue is maximized.					
3. To maintain Community Services cost per medical encounter under \$165 (excludes pharmacy cost).					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Estimated number of Scott County citizens below poverty level		20,600	22,600	23,956	23,956
2. Number of Community Services encounters (Projected and actual only count FQHC encounters no pharmacy)		892	905	932	932
WORKLOAD					
1. Cost of Community Services medical services		\$81,555	\$89,816	\$92,510	\$92,510
2. Cost of Community Services dental services		\$4,242	\$6,293	\$6,481	\$6,481
3. Cost of Community Services pharmacy services		\$336,294	\$439,622	\$452,811	\$452,811
4. Cost of Community Services lab services		\$31,178	\$36,767	\$37,870	\$37,870
5. Cost of Community Services x-ray services		\$9,856	\$10,411	\$10,723	\$10,723
PRODUCTIVITY					
1. Cost per Community Services encounter (excludes pharmacy cost)		\$142.19	\$158.33	\$158.35	\$158.35
EFFECTIVENESS					
1. Percent of Community Services encounter requests seen		100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate		\$144.25	\$144.25	\$144.25	\$144.25
ANALYSIS:					
<p>Total FY10 appropriations for the total agency are decreasing .7 % from current budgeted levels. Non-salary costs are increasing by 3% from current budgeted levels for the total agency. County funding is recommended to increase 3.5% from current budgeted amounts for this program. There is a slight decrease in FTE's for this program from 6.7 to 6.52. The primary reasons for revenue changes from current budget levels is that Scott County is the only contributor. The primary reasons for appropriation changes from current budget levels are: to continue to remain competitive with wages and benefits and to cover an increase in costs. CHC supports the County's Target Issues and Management Agenda as follows: this portion of the budget purchases services for Scott County residents and represents Scott County's participation in general medical programs provided by CHC for Community Service Clients. It is recommended that</p> <p>funding for this program increase by 3.5% to \$302,067.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Health Serv-Comm Services (40B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	0.39	0.39	0.39	0.39	
Physician Assistant	0.20	0.16	0.20	0.20	
Nurse Practitioner	0.11	0.13	0.11	0.11	
Nutritionist	0.03	0.03	0.03	0.03	
Health Educator	0.03	0.03	0.03	0.03	
X-Ray Technician	0.09	0.08	0.09	0.09	
Lab Technician	0.22	0.15	0.22	0.22	
Registered Nurse	0.22	0.24	0.22	0.22	
LPN/Medical Assistant	0.93	0.95	0.93	0.93	
Dentist/Hygienist/Assistants/Receptionist & Clinic Manager	0.91	0.95	0.91	0.91	
Pharmacist/Pharmacy Technician	0.25	0.26	0.25	0.25	
Network Administrator	0.03	0.03	0.03	0.03	
Medical Records Clerk	0.36	0.41	0.36	0.36	
Security Guard	0.01	-	0.01	0.01	
Business Office Coordinator	0.02	0.03	0.02	0.02	
Income Verification	0.08	0.06	0.08	0.08	
Provider Enrollment	0.03	0.03	0.03	0.03	
Patient Account Representative	0.46	0.18	0.46	0.46	
Patient Service Representative	0.53	0.60	0.53	0.53	
Executive Director	0.03	0.03	0.03	0.03	
Director of Clinic/Finance/Program/HR	0.08	0.09	0.08	0.08	
Administrative Assistant	0.04	0.15	0.04	0.04	
Quality Director & Specialist	0.06	0.06	0.06	0.06	
Clinical Information Coordinator	0.03	0.03	0.03	0.03	
Collab. Coord. & Chronic Care	0.09	0.06	0.09	0.09	
Appointment Scheduler	0.12	0.14	0.12	0.12	
Outreach Worker (Homeless)/Outreach Educator	0.11	0.15	0.11	0.11	
Telephone Operator	0.11	0.09	0.11	0.11	
Coding Specialist	0.05	0.21	0.05	0.05	
Translator	0.13	0.12	0.13	0.13	
Medical Secretary	0.06	0.12	0.06	0.06	
Child Health Coordinator	0.03	0.03	0.03	0.03	
Buildings & Grounds Coordinator	0.05	0.06	0.05	0.05	
Computer Support Technician	0.08	0.06	0.08	0.08	
Accounting Specialist	0.06	0.05	0.06	0.06	
Medical Clinic Manager	0.12	0.12	0.12	0.12	
Dental Clinic Manager	0.03	0.03	0.03	0.03	
Purchasing Specialist	0.03	0.03	0.03	0.03	
Grant Writer	0.03	0.03	0.03	0.03	
Director of Development	0.02	0.03	0.02	0.02	
Accountant	0.03	0.03	0.03	0.03	
Clinic Assistant	0.03	0.03	0.03	0.03	
EPSDT Care Coordinator	0.11	0.12	0.11	0.11	
Human Resources Coordinator	0.03	0.03	0.03	0.03	
Operations Specialist	0.03	0.03	0.03	0.03	
Training Coordinator	0.03	0.03	0.03	0.03	
Development Assistant	-	0.03	-	-	
TOTAL POSITIONS	6.52	6.70	6.52	6.52	
REVENUE SUMMARY:					
Scott County Contribution	\$271,941	\$291,727	\$291,727	\$303,067	\$302,067
TOTAL REVENUE	\$271,941	\$291,727	\$291,727	\$303,067	
APPROPRIATION SUMMARY:					
Personal Services	\$163,880	\$143,288	\$168,191	\$179,958	
Expenses	31,487	37,533	31,072	38,659	
Supplies	317,552	402,088	402,088	414,151	
TOTAL APPROPRIATIONS	\$512,919	\$582,909	\$601,351	\$632,768	

SERVICE AREA: Physical Health & Education		PROGRAM: Health Services - Other (40C)			
ACTIVITY: Physical Health Services		ORGANIZATION: Community Health Care, Inc.			
PROGRAM MISSION: To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.					
PROGRAM OBJECTIVES:					
1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.					
2. To maintain the cost per encounter at \$165 or less.					
3. To increase the number of users seen in the clinic programs.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Number of patients under 200% of poverty.		35,260	34,877	37,318	37,318
2. Quad City population		377,291	377,291	377,291	377,291
3. Total number of users at clinic this program		37,646	35,722	37,865	37,865
WORKLOAD					
1. Number of encounters for clinic this program		111,953	105,837	110,070	110,070
2. Number of encounters for people under 200% of poverty		107,717	101,900	105,976	105,976
3. Total dental encounters		23,332	21,167	22,013	22,013
4. Total medical encounters		88,621	84,670	88,057	88,057
PRODUCTIVITY					
1. Cost per encounter in clinic		151.56	\$165.12	\$171.16	\$171.16
EFFECTIVENESS					
1. Gross charges/total costs		100%	100%	100%	100%
2. FQHC Approved Iowa Medicaid Encounter Rate		\$144.25	\$144.25	\$144.25	\$144.25
3. Sliding fee discounts/federal grant		149%	111%	135%	135%
ANALYSIS:					
<p>Total FY10 appropriations for the total agency are decreasing .7% from current budgeted levels. Total revenue for the agency is expected to decrease 2.1%. Non-salary costs are increasing by 3% from current budgeted levels for the total agency, however personal service costs are decreasing 2.6%. For this program, County funding is not recommended to increase over current budgeted amounts. The primary reasons for revenue changes from current budget levels are continuation of maturing provider base and expectation of increases in productivity as CHC expands. The primary reasons for appropriation changes from current budget levels are: the keeping of wages and benefits in the organization flat. This portion of the budget represents Scott County's participation in general medical and dental programs provided by Community Health Care, Inc. The program provides assistance with deficits incurred for sliding fee scale patients and in general, aids CHC in its mission to serve the needs of a continually increasing indigent population. The recommendation is that funding remain at \$52,946.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Health Serv-Other (40C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	12.46	12.71	12.46	12.46	
Physician Assistant	6.50	5.24	6.40	6.40	
Nurse Practitioner	3.72	4.07	3.72	3.72	
Nutritionist	0.97	0.97	0.97	0.97	
Health Educator	0.97	1.02	0.97	0.97	
X-Ray Technician	2.81	2.52	2.81	2.81	
Lab Technician	7.13	4.85	7.13	7.13	
Registered Nurse	7.07	7.76	7.07	7.07	
LPN/Medical Assistant	30.03	30.65	30.03	30.03	
Dentist/Hygienist/Assistants/Receptionist & Clinic Manager	29.69	30.52	29.69	29.69	
Pharmacist/Pharmacy Technician	8.13	8.25	8.13	8.13	
Information Services Coordinator	0.97	0.97	0.97	0.97	
Medical Records Clerk	11.80	13.10	11.80	11.80	
Security Guard	0.23	0.10	0.23	0.23	
Business Office Coordinator	0.73	0.97	0.73	0.73	
Income Verification	2.73	1.94	2.73	2.73	
Provider Enrollment	1.08	0.97	1.08	1.08	
Patient Account Representative	14.97	5.82	14.97	14.97	
Patient Service Representative	17.28	19.40	17.28	17.28	
Executive Director	0.97	0.97	0.97	0.97	
Director of Clinic/Finance/Program/HR	2.60	2.91	2.60	2.60	
Administrative Assistant	1.15	4.85	1.15	1.15	
Quality Director & Specialist	1.94	1.94	1.94	1.94	
Clinical Information Coordinator	0.97	0.97	0.97	0.97	
Collab. Coord. & Chronic Care	2.78	1.94	2.78	2.78	
Appointment Scheduler	3.84	4.66	3.84	3.84	
Outreach Worker (Homeless)/Outreach Educator	3.62	4.85	3.62	3.62	
Telephone Operator	3.53	2.91	3.53	3.53	
Coding Specialist	1.52	6.79	1.52	1.52	
Translator	4.13	3.78	4.13	4.13	
Medical Secretary	1.90	3.88	1.90	1.90	
Child Health Coordinator	0.97	0.97	0.97	0.97	
Buildings & Grounds Coordinator	1.58	1.94	1.58	1.58	
Computer Support Technician	2.74	1.94	2.74	2.74	
Accounting Specialist	1.89	1.75	1.89	1.89	
Medical Clinic Manager	3.80	3.88	3.80	3.80	
Dental Clinic Manager	0.97	0.97	0.97	0.97	
Purchasing Specialist	0.99	0.97	0.99	0.99	
Grant Writer/Director of Development	1.66	1.94	1.66	1.66	
Accountant	0.97	0.97	0.97	0.97	
Clinic Assistant	1.10	0.97	1.10	1.10	
EPSDT Care Coordinator	3.66	3.88	3.66	3.66	
Human Resources Coordinator	0.97	0.97	0.97	0.97	
Operations Specialist	0.89	0.97	0.89	0.89	
Training Coordinator	0.97	0.97	0.97	0.97	
Development Assistant	-	0.97	-	-	
TOTAL POSITIONS	211.38	216.34	211.28	211.28	
Iowa State Dept Health/Child Health	\$90,890	\$112,999	\$112,999	\$112,999	
HHS-UHI	3,145,630	3,151,980	3,151,980	3,151,980	
Patient Fees	11,401,354	14,042,843	11,250,000	13,621,557	
Other	1,880,891	1,353,978	1,353,978	1,360,734	
SUB-TOTAL REVENUES	\$16,518,765	\$18,661,800	\$15,868,957	\$18,247,270	
Scott County Contribution	52,946	52,946	52,946	52,946	52,946
TOTAL REVENUE	\$16,571,711	\$18,714,746	\$15,921,903	\$18,300,216	
APPROPRIATION SUMMARY:					
Personal Services	\$10,761,459	\$12,169,375	\$11,044,677	\$11,817,227	
Expenses	2,776,989	2,699,976	2,720,304	2,780,976	
Supplies	1,926,582	2,317,374	1,901,116	2,386,896	
Occupancy	481,609	506,937	507,964	522,146	
TOTAL APPROPRIATIONS	\$15,946,639	\$17,693,662	\$16,174,061	\$17,507,245	



**MENTAL HEALTH, MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES
TABLE OF CONTENTS**

COMMUNITY SERVICES	
SA Assistance	193
MH-DD	195
HUMAN SERVICES	
Case Management - H.S.	197
HANDICAPPED DEVELOPMENT CENTER	
Community Residential Services	199
Employment Services	201
Personal Independence Services	203
VERA FRENCH COMMUNITY MENTAL HEALTH CENTER	
Outpatient Services	205
Community Support Services	207
Community Services	209
Case Management	211
Inpatient Services	213
Residential	215
Day Treatment Services	217
Case Monitoring	219
Employment Services	221
Jail Diversion Program	223

SERVICE AREA: Social Services		PROGRAM: SA Assistance (17F)			
ACTIVITY: Care Substance Abuse Clients		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.					
PROGRAM OBJECTIVES: 1. To maintain cost of commitment at or less than \$876.42.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Total number of involuntary commitments filed - substance abuse		260	310	245	245
WORKLOAD					
1. Number of commitments (adult) - substance abuse		194	225	200	200
2. Number of commitments (children) - substance abuse		50	65	50	50
3. 48 hour holds - substance abuse		15	14	15	15
PRODUCTIVITY					
1. Cost per evaluation order		\$855.82	\$643.78	\$876.42	\$876.42
EFFECTIVENESS					
1. Percent of filings approved for evaluation		94.0%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing		43.0%	45.0%	45.0%	45.0%
ANALYSIS:					
<p>For this program, the FY10 appropriations are recommended to increase 27.2% over current budgeted levels. Revenues are recommended to remain consistent with the current budgeted amount. The main reasons for increase in the appropriations are the five day hospitalization stays and the 48 hour holds in the hospital. The increases are consistent with the FY08 actual expenditures and the FY09 current expenditures.</p> <p>This program also provides payment for services at Mt. Pleasant Mental Health Institute for substance abuse treatment, payment for services for juveniles at the Toledo State Juvenile Home. The county is responsible for 50% of the costs of stay at Toledo. Placement at Toledo is approved by the Juvenile Court system. The county does not have any input in the matter.</p>		<p>Substance abuse commitment services are primarily provided through CADS for adults and Genesis Medical Center for children.</p> <p>The PPB Indicators have been adjusted to reflect the FY08 actuals and the FY09 current experiences.</p> <p>Scott County has a contract with Genesis Medical Center for substance abuse services in the MARC unit. The county only pays for the evaluation period and the costs associated with the hearing in substance abuse commitments. The county is not responsible for costs after the hearing.</p> <p>Funding is recommended at the requested level of \$314,488.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: SA Assistance (17F)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
271-C Office Manager	0.10	0.10	0.10	0.10	0.10
162-C Clerk III/Secretary	0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist	0.10	0.10	0.10	0.10	0.10
TOTAL POSITIONS	0.30	0.30	0.30	0.30	0.30
REVENUE SUMMARY:					
Fees and Charges	\$1,331	\$2,530	\$2,530	\$2,530	\$2,530
TOTAL REVENUES	\$1,331	\$2,530	\$2,530	\$2,530	\$2,530
APPROPRIATION SUMMARY:					
Expenses	\$296,500	\$247,240	\$310,636	\$314,488	\$314,488
TOTAL APPROPRIATIONS	\$296,500	\$247,240	\$310,636	\$314,488	\$314,488

SERVICE AREA: Mental Health Services		PROGRAM: MH - DD Services (17G)		
ACTIVITY: Care Mentally Ill/Development Disabled Clients		ORGANIZATION: Community Services		
PROGRAM MISSION: To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.				
PROGRAM OBJECTIVES:				
1. To maintain cost of commitment at or less than \$996.40.				
2. To serve 1580 persons with MH/CMI.				
3. To provide services for at least 405 protective payee cases.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Total number involuntary commitments filed - mental health	335	300	320	320
2. Protective payee applications	69	65	70	70
3. Number of consumers at Glenwood/Woodward	26	26	26	26
WORKLOAD				
1. Number of persons with MH/CMI served	1,467	1,550	1,580	1,580
2. Number of mental health commitments - adult	218	240	230	230
3. Number of mental health commitments - juvenile	61	60	65	65
4. Number of 48 hour holds	47	50	50	50
5. Protective payee cases	390	400	405	405
6. Number of persons with MR/DD served	366	375	380	380
PRODUCTIVITY				
1. Cost per evaluation approved	\$832.43	\$961.80	\$996.40	\$996.40
2. Cost per MR/DD consumer served	\$12,302.60	\$13,966.50	\$14,105.76	\$14,105.76
3. Cost per MI/CMI consumer served	\$1,244.80	\$1,245.00	\$1,303.95	\$1,303.95
EFFECTIVENESS				
1. Percent of filings approved for evaluation	83%	97%	97%	97%
2. Number of consumers leaving SHS	1	1	1	1
3. Number of consumers leaving community ICF-MR	4	1	1	1
ANALYSIS:				
<p>For this program, the FY10 appropriations are recommended to increase 2.1% over current budgeted levels. Revenues are recommended to increase 3.6% over current budgeted amounts. MH/DD funding is in critical condition. The county is projecting flat funding for FY10 but it will most likely be less than the FY09 total as more counties fall below the 10% fund balance mark and qualify for state funds. The state ran out of money in FY08 as 18 counties did not get their full allocation and another 13 counties did not get any funds from the state. This will happen again in FY09 as no new money was allocated for FY09. Scott County applied for Risk Pool funds in FY08 and FY09. The county received more money for FY09 (\$107,347). This additional money does not cover the total projected deficit. Scott County may end FY09 with a deficit budget if expenditures remain consistent. Governor Culver has requested 1.5% cuts across the board. This will effect</p> <p>MH/DD funds across the state as \$2.5 million will be cut from the budget.</p> <p>Scott County Board of Supervisors, CPC, providers, families and consumers continue to advocate and lobby for additional and appropriate funding for MH/DD services. A Plan of Reductions will be developed by the MH/DD Advisory Board in February of 2009 for FY10. The reductions will go into effect July 1, 2009 if no new money is allocated during the 2009 Legislative Session.</p> <p>The PPB Indicators presented with the requested levels are consistent with the FY09 projected levels.</p> <p>This departmental budget supports the County's First Target Issue of finding a long term funding solution for MH/DD funding.</p> <p>The Scott County CPC will continue to advocate for the appropriate levels of funding by attending Legislative Committee meetings and budget hearings. The CPC will also attempt to help rebuild relationships between</p> <p>DHS, the counties and the Legislators.</p> <p>Funding is recommended at the requested level of \$8,968,416.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: MH - DD Services (17G)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:					
Intergovernmental	\$7,241,851	\$7,004,579	\$7,456,540	\$7,482,907	\$7,482,907
Fees and Charges	42,041	23,972	23,972	24,457	24,457
Miscellaneous	15,182	16,000	16,000	16,000	16,000
TOTAL REVENUES	\$7,299,074	\$7,044,551	\$7,496,512	\$7,523,364	\$7,523,364
APPROPRIATION SUMMARY:					
Personal Services	\$399,181	\$430,011	\$420,728	\$451,951	\$451,540
Equipment	56	1,500	1,482	1,482	1,482
Expenses	7,680,776	8,348,286	8,187,355	8,510,950	7,500,764
Supplies	3,596	3,900	3,900	4,033	4,033
TOTAL APPROPRIATIONS	\$8,083,609	\$8,783,697	\$8,613,465	\$8,968,416	\$7,957,819

SERVICE AREA: Mental Health Services		PROGRAM: Case Management - H.S. (21B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Human Services			
PROGRAM MISSION: To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.					
PROGRAM OBJECTIVES:					
1. To provide services to 390 consumers.					
2. To provide case management services to at least one Resource Center resident to explore community placement options.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Eligible population of people with mental retardation		1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter	-		-	-	-
3. Authorized positions in Davenport office (FTE)		14.5	15.5	15.5	15.5
WORKLOAD					
1. Number of clients served (unduplicated)		369	394	390	390
2. Number of HCBS-MR Waiver consumers served		367	371	376	376
3. Number of 100% County funded units billed		9	20	14	14
4. Number of SHS consumers served		-		1	1
5. Number of Title XIX funded units billed		4,290	4,300	4,452	4,452
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$240.00	\$275.00	\$275.00	\$275.00
EFFECTIVENESS					
1. # of placements to more restrictive settings		2	4	4	4
2. # of placements to less restrictive settings		11	15	15	15
3. # of days from case assignment to date services begin		20	20	20	20
4. # of Supported Employment consumers decreasing workshop usage		17	20	20	20
5. # of referrals (linkage to community resources)		308	375	375	375
ANALYSIS:					
<p>This program provides Targeted Case Management services for MR/DD consumers. The agency also provides case management services to consumers who don't have Medicaid.</p> <p>Although Scott County froze the number of MR Waiver slots in March 2006, the number continues to increase. When children, who already has a waiver slot, turn 18 years old, the slot turns into an adult slot and they become the county's financial responsibility. The MR Waiver expenses continue to increase despite the county's attempt to control the MH/DD budget. The goal of the MR Waiver program is to provide the least restrictive, consumer driven services to individuals with a diagnosis of mental retardation.</p>		<p>The county is required to pay one half of the non-federal share/match of the case management service. The FY09 county share increased to \$52.62 (14%) over the FY08 rate.</p> <p>The case management service also provides assistance to families in order to become eligible for Medicaid. The case managers help families complete the paperwork/application and determine legal settlement for the county.</p> <p>This agency also provides services to consumers who reside at Glenwood and Woodward Resource Center. The agency assists consumers in moving out of the facilities and back into their home community.</p>		<p>The PPB Indicators presented are consistent with the FY09 projected levels. Funding is recommended at \$227,684.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Case Management - H.S. (21B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:					
Expenses	\$206,094	\$216,575	\$228,090	\$232,872	\$227,684
TOTAL APPROPRIATIONS	\$206,094	\$216,575	\$228,090	\$232,872	\$227,684

SERVICE AREA: Mental Health Services **PROGRAM: Comm Residential Serv-People w/Disabilities(43A)**
ACTIVITY: Care of the Developmentally Disabled **ORGANIZATION: Handicapped Development Center**

PROGRAM MISSION: To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.

PROGRAM OBJECTIVES:
 1. To maintain 95% occupancy in agency-owned homes by filling openings quickly.
 2. To maintain at least 100 people in the least restrictive environment through Supported Community Living.
 3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. Adult population with mental retardation/developmental disability	3,409	3,409	3,409	3,409
2. Number of persons with DD diagnosis on group home waiting list	-	2	2	2
3. Eligible requests - respite	1,368	1,400	1,400	1,400

WORKLOAD				
1. Participants - all community residential services	182	185	185	185
2. Participant days - Site SCL services	29,876	30,500	30,500	30,500
3. Participant hours - Hourly SCL services	21,788	20,000	20,000	20,000
4. Families served - respite	50	50	50	50
5. Requests accommodated - respite	1,260	1,330	1,330	1,330

PRODUCTIVITY				
1. Cost per day per person - Supported Community Living (Daily)	\$115.80	\$118.93	\$119.23	\$119.23
2. Cost per hour - Supported Community Living (Hourly Services)	\$29.64	\$31.54	\$33.01	\$33.01
3. Cost per person per occasion - respite	\$42.58	\$46.30	\$46.55	\$46.55

EFFECTIVENESS				
1. Percentage of capacity/slots in agency-owned homes	93%	95%	95%	95%
2. Length of time on waiting list at move-in/group homes	-	5	5	5
3. Scott County contribution as a percentage of total program costs	16%	20%	20%	20%
4. Individuals living in community	101	110	110	110
5. Percentage of eligible respite requests accommodated	92%	95%	95%	95%

ANALYSIS:

The agency as a whole is requesting FY10 appropriations to decrease less than 1% over current budgeted levels. The agency did not have a rate increase from River Bend Transit as in years past. The agency also reported that the HBV Vaccine usage has not been as high as in previous years. Many of the new staff hired now already have the vaccinations. The agency's sub-total revenue is requested to increase 2.9% from the current budgeted amounts. The agency reported that their United Way funding has been drastically reduced as United Way's emphasis is now children. The agency as a whole is requesting a 8.4% in Scott County contribution.

For this program, Residential Services, the agency is requesting a 6.1% in Scott County contribution for FY10.

Currently, the county provides funding for two consumers in supported community living. These two consumers are not eligible for HCBS MR Waiver.

The HCBS MR Waiver service is for consumers with a diagnosis of mental retardation. In the Scott County Management Plan, the county pays for limited services for consumers with developmental disabilities. This is only available under contract with HDC. The 100% county funding in the residential program is for consumers who are not mentally retarded.

Residential services are mandated services and can not be cut or reduced. Reductions in other services within the agency will only result in higher residential rates as consumers will be forced to stay home during the day.

The agency continues to access HCBS MR Waiver funding for consumers living in the group homes. The county pays the non-federal share/match of 37.38%.

The agency supports the County's Target Issue of finding a long-term MH/DD funding solution. The agency staff, consumers and families have all helped to educate and lobby for appropriate funding. The agency's employment services (100% county funds) are in jeopardy if additional money is not allocated during the 2009 Legislative Session.

Funding is recommended at \$34,530 in the Scott County Contribution to fund the non-MR consumers in the group home and at the requested level of \$1,574,511 in Title 19 matching funds. The total funding level of \$1,609,041 or 5.7% increase is recommended.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Residential Program (43A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	0.21	0.21	0.21	0.21	
Senior Vice-President	0.21	0.21	0.21	0.21	
Administrative Assistant	0.21	0.21	0.21	0.21	
Receptionist/Clerk Typist	1.64	1.64	1.64	1.64	
Office Transcriptionist	0.21	0.21	0.21	0.21	
Secretary	0.21	0.21	0.21	0.21	
Controller	0.21	0.21	0.21	0.21	
Accounting Technician	1.05	1.05	1.05	1.05	
Computer Technician	0.21	0.21	0.21	0.21	
Residential Service Program Director	1.00	1.00	1.00	1.00	
Residential Service Assistant Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	8.00	8.00	8.00	8.00	
Residential Counselor	2.00	2.00	2.00	2.00	
Resident Counselor	36.00	36.00	36.00	36.00	
Support Staff	72.00	72.00	72.00	72.00	
Maintenance	1.50	1.50	1.50	1.50	
Janitor	0.04	0.04	0.04	0.04	
Environmental Service Supervisor	0.03	0.03	0.03	0.03	
Human Resources Supervisor	0.21	0.21	0.21	0.21	
TOTAL POSITIONS	125.94	125.94	125.94	125.94	
REVENUE SUMMARY:					
Client Receipts	\$279,602	\$315,000	\$315,000	\$320,000	
Other	6,898	15,000	5,000	5,000	
H.U.D.	4,345	-	-	-	
HCBS (T19)	2,414,625	2,653,637	2,653,637	2,637,663	
Iowa-HCBS Match	86,137	110,000	110,000	110,000	
SUB-TOTAL REVENUES	\$2,791,607	\$3,093,637	\$3,083,637	\$3,072,663	
Scott County Contribution	30,797	32,240	38,000	40,000	34,530
Title XIX Matching Funds	1,417,145	1,489,668	1,489,668	1,574,511	1,574,511
TOTAL COUNTY CONTRIBUTION	1,447,942	1,521,908	1,527,668	1,614,511	1,609,041
TOTAL REVENUES	\$4,239,549	\$4,615,545	\$4,611,305	\$4,687,174	
APPROPRIATION SUMMARY:					
Personal Services	\$4,123,423	\$4,233,181	\$4,323,438	\$4,324,505	
Equipment	15,974	19,505	19,918	19,918	
Expenses	95,800	131,557	128,176	129,659	
Supplies	85,106	95,747	94,148	97,241	
Occupancy	100,675	135,555	112,705	115,851	
TOTAL APPROPRIATIONS	\$4,420,978	\$4,615,545	\$4,678,385	\$4,687,174	

SERVICE AREA: Mental Health Services **PROGRAM: Employment Services-People w/Disabilities (43B)**
ACTIVITY: Care of the Mentally Disabled **ORGANIZATION: Handicapped Development Center**

PROGRAM MISSION: To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.

PROGRAM OBJECTIVES:
 1. To secure at least \$345,000 in net subcontract income for program support.
 2. To secure subcontract work sufficient to generate at least \$300,000 in participant wages for self-sufficiency.
 3. To place and/or maintain 45 people in Community Employment.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	63	60	60	60
3. Number of persons added to waiting list	12	15	15	15
4. Time on waiting list prior to starting services	29	25	25	25
WORKLOAD				
1. Participants	208	200	200	200
2. Number of days of Medicaid Service	24,409	23,000	23,000	23,000
3. Number of persons with Medicaid funding	144	150	150	150
4. Number of persons with 100% County funding	51	50	50	50
5. Number of Persons in Community Employment Services	81	70	70	70
PRODUCTIVITY				
1. Cost per day per person for 100% County funded individuals	\$42.15	\$44.92	\$45.76	\$45.76
2. Cost per billable hour for Community Employment	\$79.34	\$70.04	\$71.86	\$71.86
EFFECTIVENESS				
1. Number of people obtaining/keeping community jobs	55	45	45	45
2. Total wages earned by workshop participants	\$352,395	\$300,000	\$300,000	\$300,000
3. Amount of net sub-contract income	\$325,283	\$365,000	\$375,000	\$375,000
4. Scott County contribution as percent of total program costs	17%	22%	22%	22%
5. Participants entering services from waiting list	9	15	15	15
6. Number of persons employed in the community, not at the workshop	36	35	35	35

ANALYSIS:

This program is made up of three sub-programs: Employment Services (shelter workshop), Community Employment Services (Supported Employment) and Brian Injury Services.

The Employment Services program is significantly impacted by the MH/DD funding crisis. More and more consumers are being denied the Medicaid service-PreVoc due to different interpretations at the Federal level. This has resulted in a cost shift back to the county. More consumers are requesting 100% county funding in order to work in the sheltered workshop. The county does not have the funds available. The agency is impacted by the number of workers who can complete sub-contract work and the amount of sub-contract income generated. Consumers could continue going to the workshop under the Medicaid service- Day Hab, but under that service, the consumers could not work and earn a paycheck.

In the Plan of Reductions, a portion of 100% county funding in this program would be cut. This will impact the sub-contract jobs completed, income earned, consumer's jobs/paychecks, and residential rates.

Brian Injury Services: This program provides services to consumers who have a brain injury but do not meet any other diagnostic criteria under the management plan. This program is funded through the General Fund. Funding is recommended at the level of \$16,350, a 2.2% increase.

Community Employment Services: This program provides supported employment services through several funding sources. Consumers are funded through the Medicaid programs of MR Waiver and Habilitation. Scott County pays the non-federal share/match. Funding is recommended as follows: Scott County contribution: \$1200; Title 19 match: \$42,698; and Habilitation match: \$4,477.

Employment Services: This program provides sheltered workshop services. This program is funded through the HCBS MR Waiver, Habilitation, county funds. Consumers utilize a combination of funds due to changes in the federal interpretation of PreVoc. Funding is recommended at the following levels: Scott County contribution: \$194,899; Title 19 match: \$402,987; and Habilitation match: \$44,591. The total funding for the Employment Services Program is recommended at \$707,202, a 2.9% increase.

The PPB Indicators presented with the requested levels are consistent with the FY09 projected levels.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Employment Services (43B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	0.22	0.22	0.22	0.22	
Senior Vice-President	0.22	0.22	0.22	0.22	
Administrative Assistant	0.22	0.22	0.22	0.22	
Receptionist/Clerk Typist	0.50	0.50	0.50	0.50	
Office Transcriptionist	0.22	0.22	0.22	0.22	
Secretary	0.22	0.22	0.22	0.22	
Controller	0.22	0.22	0.22	0.22	
Accounting Technician	1.10	1.10	1.10	1.10	
Computer Technician	0.22	0.22	0.22	0.22	
Personal Independent Screenprint Instructor	2.00	2.00	2.00	2.00	
Employment Service Vice-President	1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Employment Service Case Manager	6.00	6.00	6.00	6.00	
Offsite Dayhab Casemanager	0.50	0.50	0.50	0.50	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Employment Service Supervisor	13.50	13.50	13.50	13.50	
Food Service Supervisor	1.00	1.00	1.00	1.00	
Micrographics Supervisor	1.00	1.00	1.00	1.00	
Offsite Dayhab Instructor	6.00	6.00	6.00	6.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Maintenance	0.32	0.32	0.32	0.32	
Janitor	1.38	1.38	1.38	1.38	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Manager	0.22	0.22	0.22	0.22	
Job Coach	8.00	8.00	8.00	8.00	
TOTAL POSITIONS	49.08	49.08	49.08	49.08	
REVENUE SUMMARY:					
United Way	\$121,440	\$111,356	\$109,000	\$109,001	
Subcontract Sales	325,283	365,000	365,000	375,000	
Iowa Purchase of Service	10,789	20,000	10,000	10,000	
DVRS	13,091	7,000	7,000	7,000	
Other	37,904	40,150	45,150	45,150	
Title XIX	-	-	4,850	5,269	
Habilitation	62,499	74,700	82,200	82,200	
Dayhab	530,632	649,985	666,150	675,094	
HCBS (T19)	54,502	70,084	70,084	71,530	
SUB-TOTAL REVENUES	\$1,156,140	\$1,338,275	\$1,359,434	\$1,380,244	
Scott County Contribution	232,714	207,899	277,575	308,394	212,449
Habilitation Matching Funds	31,261	45,031	49,544	49,068	49,068
Title XIX/Dayhab-Trans Match	469,362	434,072	401,472	445,685	445,685
TOTAL COUNTY CONTRIBUTION	733,337	687,002	728,591	803,147	707,202
TOTAL REVENUES	\$1,889,477	\$2,025,277	\$2,088,025	\$2,183,391	
APPROPRIATION SUMMARY:					
Personal Services	\$1,534,634	\$1,659,049	\$1,696,032	\$1,737,220	
Equipment	35,824	40,203	42,526	43,026	
Expenses	134,009	191,450	178,027	203,175	
Supplies	53,066	55,292	57,430	58,500	
Occupancy	104,891	137,304	140,604	141,470	
TOTAL APPROPRIATIONS	\$1,862,424	\$2,083,298	\$2,114,619	\$2,183,391	

SERVICE AREA: Mental Health Services		PROGRAM: Personal Independ Serv-People w/Disabilities (43C)		
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To assist persons with severe, multiple disabilities to live and work in the least restrictive environment by providing training in the areas of daily living skills, work skills, and accessing community resources.				
PROGRAM OBJECTIVES:				
1. To transition one person into Employment Services.				
2. To maintain County contribution at less than 20% per year.				
3. To maintain average annual cost below \$11,500.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list	4	5	5	5
3. Number of persons added to waiting list	-	2	2	2
WORKLOAD				
1. Participants	96	96	96	96
2. Number of people in Habilitation services	2	3	3	3
3. Average number attending per day	83	85	85	85
PRODUCTIVITY				
1. Cost per person per day for waiver services	\$46.26	\$51.37	\$52.79	\$52.79
2. Cost per person per day for Habilitation services	\$117.77	\$121.34	\$121.92	\$121.92
3. Average annual cost per person	\$10,874	\$11,500	\$11,500	\$11,500
EFFECTIVENESS				
1. Individuals transitioned to Employment Services	-	1	1	1
2. County contribution as percentage of total program costs	19%	19%	19%	19%
3. Percentage of people participating in community activities.	89%	70%	70%	70%
4. Percentage of capable people independently following their schedule	74%	50%	50%	50%
ANALYSIS:				
<p>This program, Personal Independence Services, provides services under the HCBS MR Waiver program Day Habilitation and under the Habilitation Program (ARO Replacement program). The county pays the non-federal share/match (37.38%) for both services.</p> <p>The agency also provides an expanded Day Habilitation program. This program offers more flexible, non-work related activities to consumers who would like to retire, or to consumers who have difficulty working in the sheltered workshop. This program also provides supervision to those who work in the community part-time and still need some supervision when not working.</p> <p>The agency conducted a capital campaign to raise money to remodel a new building for this program. The new building is scheduled to open in January 2009. The current building does not provide enough space and the congestion has created safety issues. Many of the consumers utilize wheelchairs and walkers and need extra space when moving in the hallways. Many consumers in this program require special nursing care and extra care for hygiene needs. All of these needs require more space.</p> <p>There is no 100% county funding in this program. All consumers are expected to be Medicaid eligible.</p> <p>The PPB Indicators presented with the requested levels are consistent with the FY09 projected levels.</p> <p>The funding request has decreased by 2% compared to the current budgeted amounts. The Scott County contribution is \$0; the Title 19 match is \$185,928; and the Habilitation matching funds is \$22,057. The total funding level of \$207,985 is recommended.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Personal Independence Service (43C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	0.17	0.17	0.17	0.17	
Senior Vice-President	0.17	0.17	0.17	0.17	
Administrative Assistant	0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist	0.51	0.51	0.51	0.51	
Office Transcriptionist	0.17	0.17	0.17	0.17	
Secretary	0.17	0.17	0.17	0.17	
Controller	0.17	0.17	0.17	0.17	
Accounting Technician	0.85	0.85	0.85	0.85	
Computer Technician	0.17	0.17	0.17	0.17	
Personal Independence Service Program Director	1.00	1.00	1.00	1.00	
Personal Independence Service Case Manager	2.00	2.00	2.00	2.00	
Personal Independence Instructor	32.00	32.00	32.00	32.00	
Personal Independence Aide	2.00	2.00	2.50	2.50	
Maintenance	0.23	0.23	0.23	0.23	
Janitor	1.03	1.03	1.03	1.03	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Manager	0.17	0.17	0.17	0.17	
TOTAL POSITIONS	41.00	41.00	41.50	41.50	
REVENUE SUMMARY:					
United Way	\$7,998	\$8,000	\$8,000	\$8,000	
Subcontract Sales	(5,201)	-	-	-	
Iowa Purchase of Services	11,141	13,000	13,000	13,000	
Other	10,874	11,000	11,000	11,000	
Title XIX	809,214	771,826	867,587	970,239	
Habilitation	28,971	36,629	36,629	36,950	
Dayhab	232,215	328,676	247,000	311,471	
Iowa-HCBS Match	7,767	8,000	7,836	7,760	
SUB-TOTAL REVENUES	\$1,102,979	\$1,177,131	\$1,191,052	\$1,358,420	
HAB Matching Funds	17,908	22,080	22,078	22,057	22,057
Title XIX Matching Funds	134,878	190,131	148,876	185,928	185,928
TOTAL COUNTY CONTRIBUTION	152,786	212,211	170,954	207,985	207,985
TOTAL REVENUES	\$1,255,765	\$1,389,342	\$1,362,006	\$1,566,405	
APPROPRIATION SUMMARY:					
Personal Services	\$1,075,329	\$1,200,618	\$1,195,916	\$1,212,645	
Equipment	10,020	13,214	12,886	12,886	
Expenses	69,537	91,485	141,197	239,489	
Supplies	14,130	18,298	15,330	15,330	
Occupancy	74,436	81,819	86,019	86,055	
TOTAL APPROPRIATIONS	\$1,243,452	\$1,405,434	\$1,451,348	\$1,566,405	

SERVICE AREA: Mental Health Services		PROGRAM: Outpatient Services (51A)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services					
PROGRAM OBJECTIVES:					
1. To provide 23000 hours of service.					
2. To keep cost per outpatient hour at or below \$212.23.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Applications for services		2,607	2,600	2,600	2,600
WORKLOAD					
1. Total hours		22,976	23,000	23,000	23,000
2. Hours adult		17,621	17,800	17,800	17,800
3. Hours children		5,355	5,200	5,200	5,200
4. New cases		2,607	2,600	2,600	2,600
5. Total cases		12,607	12,600	12,600	12,600
PRODUCTIVITY					
1. Cost per outpatient hour		\$196.53	\$202.89	\$212.23	\$212.23
EFFECTIVENESS					
1. Scott County as a percent of program costs		30%	32%	33%	33%
ANALYSIS:					
<p>The FY10 appropriations for the total agency are requested to increase 3.2% over current budgeted levels. Revenues are requested to increase 8.5% over the current budgeted levels. The agency is greatly impacted by the MH/DD funding crisis because several of the programs are funded solely by county dollars. The services provide a continuum of care to many Scott County consumers. The services provide stabilization and support in a very cost effective manner. Many of the services provided are not mandated, thus they are subject to funding cuts. The cuts in services would put many consumers and possibly the community at risk. The agency staff, families and consumers have helped to educate and lobby for appropriate funding. The agency supports the county's Target Issue of finding a long term MH/DD funding solution.</p>			<p>Scott County continues to participate in the heating and air conditioning replacement costs as agreed in 2005. The costs are distributed over several programs.</p> <p>The outpatient program provides mental health services to all ages in Scott County who qualify for financial assistance.</p> <p>The agency is requesting the FY10 PPB Indicators at levels consistent with the FY09 projected levels.</p> <p>Funding is recommended for outpatient services with a 3% inflationary increase for a total of \$1,429,556 in county contribution and \$29,150 in contingency for participation in the heating and air conditioning replacement project. Total funding of \$1,458,706 is recommended.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Outpatient Services (51A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
M.D.	9.04	9.04	9.04	9.04	
PH.D.	4.00	4.55	4.00	4.00	
Therapist	14.56	16.12	14.56	14.56	
RN/LPN	10.03	-	10.03	10.03	
Administrative & Clerical	21.18	12.05	22.18	22.18	
TOTAL POSITIONS	58.81	41.76	59.81	59.81	
REVENUE SUMMARY:					
Service Fees	\$2,673,491	\$2,700,000	\$3,000,000	\$3,050,000	
Contributions	365,728	201,192	328,000	262,000	
Miscellaneous	217,739	33,900	33,900	35,256	
State Payment	162,137	-	85,330	86,183	
SUB-TOTAL REVENUES	\$3,419,095	\$2,935,092	\$3,447,230	\$3,433,439	
Scott County Contribution	1,375,422	1,386,660	1,386,660	1,442,126	1,429,556
Contingency - HVAC Replacement	-	29,150	29,150	29,150	29,150
TOTAL COUNTY CONTRIBUTION	1,375,422	1,415,810	1,415,810	1,471,276	1,458,706
TOTAL REVENUES	\$4,794,517	\$4,350,902	\$4,863,040	\$4,904,715	
APPROPRIATION SUMMARY:					
Personal Services	\$4,184,686	\$4,200,270	\$4,260,074	\$4,452,415	
Equipment	10,074	20,292	20,292	21,104	
Expenses	269,257	218,292	218,292	227,024	
Supplies	62,214	49,551	49,551	51,533	
Occupancy	108,015	130,800	130,800	136,032	
TOTAL APPROPRIATIONS	\$4,634,246	\$4,619,205	\$4,679,009	\$4,888,108	

SERVICE AREA: Mental Health Services		PROGRAM: Community Support Services (51B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services					
PROGRAM OBJECTIVES:					
1. To provide at least 80 referrals to the Frontier program.					
2. To provide 2400 total units of service.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Referrals to program - Frontier		55	80	80	80
WORKLOAD					
1. Active cases - Frontier		194	195	195	195
2. Referrals accepted - Frontier		55	80	80	80
3. Total cases YTD - Frontier		204	275	275	275
4. Average daily census - Frontier		64	65	65	65
5. Total units of service		2,378	2,400	2,400	2,400
PRODUCTIVITY					
1. Cost per active case					
2. Cost per unit of service		\$284	\$307	\$322	\$322
EFFECTIVENESS					
1. Scott County as a percent of program costs		79%	63%	63%	63%
ANALYSIS:					
<p>This program, Community Support Services, is often recognized as the Frontier Program. Frontier provides a broad range of psycho-social support services to consumers who live in the community. The program's goal is to support and improve their quality of life. This program provides a variety of services including a noon meal, medication management and money management.</p> <p>The agency is requesting revenues for this program to increase 17.6%. This is due to the ability to collect funds for SPP cases. The appropriations for this program are requested to decrease 8.6% from current budgeted levels.</p> <p>The county provides 100% county funds for persons not eligible for Medicaid. This program faces dramatic reductions if a MH/DD funding solution is not found.</p> <p>The agency is requesting the FY10 PPB Indicators at the FY09 projected level with the exception of cost per unit of service (P.2). The cost per unit of service is requested at a higher level.</p> <p>The agency and many consumers from this program have helped to lobby for appropriate funding by making several trips to Des Moines and by attending Legislative Forums.</p> <p>The funding for this program is recommended with a 3.1% inflationary increase. A funding level of \$468,599 is recommended.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Community Support Services (51B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	2.37	3.16	2.37	2.37	
Community Support	9.67	10.20	9.67	9.67	
TOTAL POSITIONS	12.04	13.36	12.04	12.04	
REVENUE SUMMARY:					
ARO	\$2,114	\$0	\$0	\$0	
Contributions	3,380	-	1,000	1,000	
Miscellaneous	95,368	29,000	79,500	79,500	
Title XIX	247,580	242,108	242,108	242,108	
State Payments	75,096	-	57,482	58,057	
SUB-TOTAL REVENUE	\$423,538	\$271,108	\$380,090	\$380,665	
Scott County Contribution	457,494	454,665	454,665	472,852	468,599
TOTAL REVENUES	\$881,032	\$725,773	\$834,755	\$853,517	
APPROPRIATION SUMMARY:					
Personal Services	\$641,434	\$695,955	\$590,035	\$620,696	
Equipment	9,600	15,090	15,090	15,693	
Expenses	42,567	48,938	48,938	50,896	
Supplies	21,125	30,779	30,779	32,010	
Occupancy	22,898	28,360	28,360	29,494	
TOTAL APPROPRIATIONS	\$737,624	\$819,122	\$713,202	\$748,789	

SERVICE AREA: Mental Health Services		PROGRAM: Community Services (51C)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.					
PROGRAM OBJECTIVES:					
1. To provide 870 total hours of service.					
2. To keep cost per hour at or below \$82.48					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Agency requests		35	35	35	35
WORKLOAD					
1. Hours - Jail		632	575	575	575
2. Hours - Juvenile Detention Center		95	100	100	100
3. Hours - Community Health Care		115	115	115	115
4. Hours - United Way agencies		-	-	-	-
5. Hours - other community organizations		52	80	80	80
PRODUCTIVITY					
1. Cost per hour		\$77.56	\$79.10	\$82.48	\$82.48
EFFECTIVENESS					
1. County subsidy as a percent of program costs		93%	80%	98%	97%
ANALYSIS:					
<p>The Community Services program provides consultation and education services. Scott County's primary focus in this program is to provide services to the Jail and to the Juvenile Detention Center. The services are also provided through Community Health Care (CHC).</p> <p>The services in this program for the Jail are directly tied to the Jail Diversion program (51J). The supervisor of the Jail Diversion is the primary provider of consultation services for the inmates. This allows for a much more coordinated jail service. The hours of service provided at the Jail and at the Juvenile Detention Center are utilized to provide consistent mental health services to both adults and children in need.</p> <p>The agency is requesting the FY10 PPB Indicators at levels consistent with the FY09 projected levels.</p>			<p>The agency is requesting a 4% inflationary increase and continued contingency funding for the heating and air conditioning replacement project. Funding is recommended at a 3.1% increase, \$66,899 in county contribution and contingency funding at the requested level of \$1,650. The total funding of \$68,549 is recommended.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Community Services (51C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Therapist	0.51	0.70	0.51	0.51	
Administrative & Clerical	0.22	0.22	0.22	0.22	
TOTAL POSITIONS	0.73	0.92	0.73	0.73	
REVENUE SUMMARY:					
Contribution	\$0	\$15,000	\$0	\$0	
SUB-TOTAL REVENUES	\$0	\$15,000	\$0	\$0	
Scott County Contribution	64,666	64,904	64,904	67,500	66,899
Contingency - HVAC Replacement	-	1,650	1,650	1,650	1,650
TOTAL COUNTY CONTRIBUTION	64,666	66,554	66,554	69,150	68,549
TOTAL REVENUES	\$64,666	\$81,554	\$66,554	\$69,150	
APPROPRIATION SUMMARY:					
Personal Services	\$56,027	\$59,840	\$44,264	\$46,083	
Equipment	96	195	195	203	
Expenses	6,871	19,491	19,491	20,271	
Supplies	503	858	858	892	
Occupancy	7,241	3,723	3,723	3,872	
TOTAL APPROPRIATIONS	\$70,738	\$84,107	\$68,531	\$71,321	

SERVICE AREA: Mental Health Services		PROGRAM: Case Management (51D)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To keep waiting list at zero.					
2. To move at least 20 placements to less restrictive settings.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Eligible population		400	400	400	400
2. Available service slots		240	240	240	240
3. Waiting list		-	-	-	-
WORKLOAD					
1. Number of clients served		188	185	190	190
2. Average monthly caseload		23	24	24	24
3. Number of client and client related contacts		7,522	7,200	7,500	7,500
4. Units of services billed		1,322	1,500	1,500	1,500
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$447.59	\$444.03	\$465.25	\$ 465.25
EFFECTIVENESS					
1. Number of placements to more restrictive settings		16	20	15	15
2. Number of hospitalizations		52	48	50	50
3. Number of placements to less restrictive settings		18	25	20	20
ANALYSIS:					
<p>The Case Management Service is a Title XIX (Medicaid) program. Scott County holds the provider number. The case management service is provided through Vera French under the contract with the County. Scott County pays one-half of the non-federal share for each person. This is a cost reimbursed program under Medicaid and is paid a fee, based on cost projections submitted at the beginning of each fiscal year. At the end of the fiscal year, an actual cost report is submitted and a retroactive adjustment is made.</p> <p>The agency is requesting a 4.7% increase in revenue for FY10. The agency is requesting a 4.8% increase in appropriations for FY10.</p> <p>The agency is requesting PPB Indicators for FY10 at levels consistent with the FY09 projected levels with the exception of monthly cost per client (P.1). The monthly cost is requested at a higher level.</p> <p>Funding is requested at a 4% inflationary increase. The funding is recommended at a 4% increase in the Title XIX Pass Thru or \$685,799 and a 3.1 % increase in the Title XIX match or \$15,310. A total level of \$15,310 is recommended.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Case Management (51D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	1.77	2.23	1.77	1.77	
Case Manager	7.00	8.20	7.00	7.00	
TOTAL POSITIONS	8.77	10.43	8.77	8.77	
REVENUE SUMMARY:					
Miscellaneous	\$33	\$0	\$0	\$0	
Title XIX	564,174	640,216	644,569	670,489	
SUB-TOTAL REVENUES	\$564,207	\$640,216	\$644,569	\$670,489	
Title XIX Match	177,186	14,853	14,853	15,310	15,310
Title XIX Pass Through 100%	413,172	659,422	659,422	685,799	685,799
TOTAL COUNTY CONTRIBUTION	590,358	674,275	674,275	701,109	701,109
Less Match Included in 100% Pass Thru	590,358	659,422	659,422	685,799	
TOTAL REVENUE	\$564,207	\$655,069	\$659,422	\$685,799	
APPROPRIATION SUMMARY:					
Personal Services	\$475,744	\$580,238	\$580,238	\$608,624	
Equipment	2,310	2,630	2,630	2,735	
Expenses	67,377	48,786	48,786	50,737	
Supplies	14,752	10,662	10,662	11,088	
Occupancy	38,622	23,733	23,733	24,682	
TOTAL APPROPRIATIONS	\$598,805	\$666,049	\$666,049	\$697,866	

SERVICE AREA: Mental Health Services		PROGRAM: Inpatient Services (51E)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.					
PROGRAM OBJECTIVES:					
1. To handle 600 admissions.					
2. To maintain length of stay to less than 5 days.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Estimated total admissions		644	600	600	600
WORKLOAD					
1. Center admissions		644	600	600	600
2. Patient days		2,393	2,400	2,400	2,400
3. Commitment hearings		188	180	180	180
PRODUCTIVITY					
1. Cost per day		\$31.87	\$32.73	\$34.04	\$34.04
2. Cost per admission		\$118.43	\$130.94	\$136.17	\$136.17
EFFECTIVENESS					
1. Length of stay per participant (day)		3.7	4.7	4.7	4.7
2. Scott County as a percent of program costs		100%	100%	100%	100%
ANALYSIS:					
<p>This program, Inpatient Services, provides for psychiatric services at Genesis West for patients who are unable to pay for these services. It is administered by Vera French with all of the funding to this program paid to the psychiatrists who provide the service in the hospital. No administrative costs are attributed to this program. The funding in this program provides payment primarily for persons who are committed under a 229 Mental Health Evaluation order and for voluntary hospitalization through applications to the Community Services Department.</p> <p>The FY10 PPB Indicators are requested at levels consistent with the FY09 projected indicators.</p> <p>The agency is requesting a 4% increase for the service. Funding is recommended at a 3% inflationary increase or at the level of \$80,901.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Inpatient Services (51E)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
M.D.	0.40	0.40	0.40	0.40	
TOTAL POSITIONS	0.40	0.40	0.40	0.40	
REVENUE SUMMARY:					
Scott County Contribution	\$76,273	\$78,561	\$78,561	\$81,703	\$80,901
TOTAL REVENUES	\$76,273	\$78,561	\$78,561	\$81,703	
APPROPRIATION SUMMARY:					
Personal Services	\$76,273	\$78,561	\$78,561	\$81,703	
TOTAL APPROPRIATIONS	\$76,273	\$78,561	\$78,561	\$81,703	

SERVICE AREA: Mental Health Services		PROGRAM: Residential (51F)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.					
PROGRAM OBJECTIVES:					
1. To have at least 70% of patients improved at discharge.					
2. To handle 39 admissions and 19730 patient days.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Referrals		81	83	83	83
WORKLOAD					
1. Number of admissions		32	39	39	39
2. Total number of patient days		19,049	19,730	19,730	19,730
3. Total number of activities		22,506	19,849	19,849	19,849
4. Total units of psycho-social rehab/patient education service		36,733	35,727	35,727	35,727
PRODUCTIVITY					
1. Cost per patient day		\$129.00	\$143.03	\$144.03	\$145.03
EFFECTIVENESS					
1. Percentage of capacity		91%	93%	93%	93%
2. Percentage of patients improved at discharge		69%	71%	71%	71%
3. Percent of discharged clients transitioned/community support		40%	58%	58%	58%
ANALYSIS:					
<p>This program, residential services -Pine Knoll Residential Care Facility (RCF/PMI) provides a multi-level residential treatment for individuals over 18 years old with a diagnosis of chronic mental illness. The county pays the non-federal share/match of the new Medicaid service, Habilitation. The agency bills for Day Hab services, up to 8 hours a day. In the past the agency was able to bill for 24 hours of services under ARO. The agency applied for an exception in the rate and was approved. This has helped the financial strain in the transition from ARO to Hab services. The agency is also providing 24 hour SCL services under the Habilitation service in apartment settings. The county pays the non-federal share/match for this service.</p>		<p>The agency also draws State Payment Program (SPP) funds for this program. There are several "state cases" living at the facility.</p> <p>The agency is requesting the FY10 PPB Indicators consistent with the FY09 projected levels.</p> <p>Funding for this program was requested at a 4% increase. Scott County contribution funding, including the Medicaid non-federal match payment, in the amount of \$1,322,300 (3%) is recommended and the Housing Corporation funding in the amount of \$55,891 (3%) is also recommended. A total funding level of \$1,378,191 is recommended.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Residential (51F)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
M.D.	0.12	0.45	0.12	0.12	
Therapist	2.00	1.00	2.00	2.00	
R.N./L.P.N.	11.90	11.60	12.30	12.30	
Administrative & Clerical	4.77	3.77	4.77	4.77	
Supervisor	2.00	4.00	2.00	2.00	
Activity Therapist	6.00	4.40	6.00	6.00	
Mental Health Workers	15.41	14.82	15.41	15.41	
Other	8.60	8.60	8.60	8.60	
TOTAL POSITIONS	50.80	48.64	51.20	51.20	
REVENUE SUMMARY:					
Service Fees	\$321,399	\$152,205	\$152,205	\$152,205	
SSI/SSDI	351,602	352,977	352,977	352,977	
ARO	819,567	977,104	977,104	977,104	
Contributions	22,646	-	-	-	
Miscellaneous	1,362	-	-	-	
SSA	96,138	115,032	115,032	115,032	
State Payment	198,394	155,143	198,394	200,378	
SUB-TOTAL REVENUES	\$1,811,108	\$1,752,461	\$1,795,712	\$1,797,696	
Scott County Contribution	946,846	1,284,400	1,284,400	1,335,776	1,322,300
Title XIX Match	341,527	-	-	-	-
Housing Corporation	52,673	54,254	54,254	56,424	55,891
Title XIX ARO Match	224	-	-	-	-
TOTAL COUNTY CONTRIBUTION	1,341,270	1,338,654	1,338,654	1,392,200	1,378,191
TOTAL REVENUES	\$3,152,378	\$3,091,115	\$3,134,366	\$3,189,896	
APPROPRIATION SUMMARY:					
Personal Services	\$2,112,602	\$2,399,392	\$2,399,392	\$2,515,993	
Equipment	17,708	37,482	37,482	38,981	
Expenses	113,846	118,197	118,197	122,925	
Supplies	125,820	130,071	130,071	135,274	
Occupancy	134,374	191,075	191,075	198,718	
TOTAL APPROPRIATIONS	\$2,504,350	\$2,876,217	\$2,876,217	\$3,011,891	

SERVICE AREA: Mental Health Services

PROGRAM: Day Treatment Services (51G)

ACTIVITY: Care of Mentally Ill

ORGANIZATION: Vera French Comm Mental Health Center

PROGRAM MISSION: To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.

PROGRAM OBJECTIVES:

- 1. To provide at least 3800 days of treatment.
- 2. To maintain length of stay at no more than 20 days.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Admissions	171	175	185	185
WORKLOAD				
1. Days of treatment	3,821	3,840	3,880	3,880
2. Cases closed	179	175	185	185
PRODUCTIVITY				
1. Cost per client day	\$98.48	\$116.19	\$120.22	\$120.22
EFFECTIVENESS				
1. Length of stay	22	22	22	22
2. Scott County as a percent of program costs	83%	66%	66%	66%

ANALYSIS:

This program, Day Treatment, provides intensive day programming services to Scott County consumers. The goal of this program is reduce reliance on hospital inpatient services. Day Treatment services are much more cost effective than inpatient services.

This program is subject to funding cuts if a long term funding solution is not found. Agency staff and consumers have helped to lobby for appropriate funding.

The agency is requesting the FY10 PPB Indicators consistent with the FY09 projected levels.

The agency is requesting a 4% increase in county contribution and contingency funding for the heating and air conditioning replacement project.

Funding is recommended at an inflationary increase of 3% for the county contribution or \$318,788 and the contingency funds in the amount of \$13,750. The total funding level is \$332,538.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Day Treatment Services (51G)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
M.D.	0.06	0.10	0.06	0.06	
PH.D.	1.00	1.00	1.00	1.00	
Therapist	2.10	2.44	2.10	2.10	
Administrative & Clerical	1.00	1.99	1.00	1.00	
Activity Therapist	1.00	0.99	1.00	1.00	
TOTAL POSITIONS	5.16	6.52	5.16	5.16	
REVENUE SUMMARY:					
Service Fees	\$102,777	\$105,000	\$105,000	\$105,000	
Title XIX	48,817	42,000	42,000	43,680	
State Payment			21,001	21,211	
SUB-TOTAL REVENUES	\$151,594	\$147,000	\$168,001	\$169,891	
Scott County Contribution	313,986	309,243	309,243	321,613	318,788
Contingency - HVAC Replacement	-	13,750	13,750	13,750	13,750
TOTAL COUNTY CONTRIBUTION	313,986	322,993	322,993	335,363	332,538
TOTAL REVENUES	\$465,580	\$469,993	\$490,994	\$505,254	
APPROPRIATION SUMMARY:					
Personal Services	\$253,946	\$352,201	\$317,015	\$331,894	
Equipment	1,296	1,277	1,277	1,328	
Expenses	65,696	55,925	55,925	58,162	
Supplies	6,748	5,161	5,161	5,367	
Occupancy	60,346	31,603	31,603	32,867	
TOTAL APPROPRIATIONS	\$388,032	\$446,167	\$410,981	\$429,618	

SERVICE AREA: Mental Health Services		PROGRAM: Case Monitoring (51H)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To provide 1500 units of service.					
2. To keep waiting list at zero.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Eligible population		250	250	250	250
2. Available service slots		140	140	140	140
3. Waiting list		-	-	-	-
WORKLOAD					
1. Number of clients served		152	160	165	165
2. Number of client and client related contacts		7,108	6,200	6,500	6,500
3. Units of service		1,488	1,500	1,520	1,520
PRODUCTIVITY					
1. Monthly cost per service slot (unit rate)		\$98.47	\$107.14	\$110.74	\$110.74
EFFECTIVENESS					
1. Number of placements in more restrictive settings		8	4	5	5
2. Number of hospitalizations		37	35	38	38
3. Number of placements in less restrictive settings		4	5	8	8
4. Title XIX applications		2	12	14	14
5. Title XIX applications approved		6	12	14	14
ANALYSIS:					
<p>The Case Monitoring program is established to provide case management type services to non-Medicaid eligible clients with a diagnosis of chronic mental illness. This program is funded 100% by Scott County dollars. No other funding sources are available for this service. Case managers advocate, assess needs, plan for services and assist consumers in accessing services. The case managers provide these services so consumers can live in the least restrictive community based setting.</p> <p>The agency is requesting the FY10 PPB Indicators consistent with the FY09 projected levels.</p> <p>The agency is requesting a 4% increase in county contribution and \$1650 in contingency funding for the heating and air conditioning replacement project. Funding is recommended with a 3% inflationary increase in the amount of \$162,100 and contingency funding in the amount of \$1,650. The total funding level of \$163,750 is recommended.</p>					

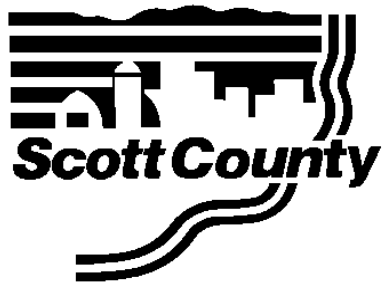
FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Case Monitoring (51H)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	0.83	0.75	0.83	0.83	
Case Monitor	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	2.83	2.75	2.83	2.83	
REVENUE SUMMARY:					
Miscellaneous	\$111	\$0	\$0	\$0	
State Payment			\$14,820	\$14,968	
SUB-TOTAL REVENUES	\$111	\$0	\$14,820	\$14,968	
Scott County Contribution	\$154,473	\$157,409	\$157,409	\$163,705	\$162,100
Contingency - HVAC Replacement	-	1,650	1,650	1,650	1,650
TOTAL COUNTY CONTRIBUTION	\$154,473	\$159,059	\$159,059	\$165,355	\$163,750
TOTAL REVENUES	\$154,584	\$159,059	\$173,879	\$180,323	
APPROPRIATION SUMMARY:					
Personal Services	\$115,395	\$139,537	\$124,153	\$130,785	
Equipment	674	724	724	753	
Expenses	21,105	12,531	12,531	13,032	
Supplies	3,539	2,920	2,920	3,037	
Occupancy	7,242	5,000	5,000	5,200	
TOTAL APPROPRIATIONS	\$147,955	\$160,712	\$145,328	\$152,807	

SERVICE AREA: Mental Health Services		PROGRAM: Employment Services (511)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.					
PROGRAM OBJECTIVES: 1. To provide services to 60 individuals. 2. To keep waiting list to no more than 30.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Referrals to Job Link Program		48	50	60	60
2. Waiting List		31	30	30	30
WORKLOAD					
1. # of clients served Year to Date		86	90	90	90
2. Units of service billed Year to Date		804	800	800	800
PRODUCTIVITY					
1. Cost per client served		\$2,363.58	\$2,101.78	\$2,202.63	\$2,202.63
2. Cost per unit of service		\$252.82	\$236.45	\$247.80	\$247.80
3. Units provided as a % of capacity		100%	100%	100%	100%
EFFECTIVENESS					
1. % of clients obtaining employment		40	50	50	50
2. % of clients maintaining employment for 90 days		30	30	30	30
3. % of clients maintaining employment six months or more		25	20	20	20
ANALYSIS:					
<p>This program, Employment Services, provides supported employment services to persons with a diagnosis of chronic mental illness. It provides employment skill training, vocational counseling and support. Scott County provides a county contribution payment for persons who are not Medicaid eligible.</p> <p>This program is subject to funding cuts if a long term funding solution is not found. Consumers from this program have helped to advocate and lobby for appropriate funding.</p> <p>The agency is requesting FY10 PPB Indicators consistent with the FY09 projected levels.</p> <p>The agency is requesting a 4% increase in county contribution. Funding is recommended at a 3% inflationary increase in the amount of \$83,100.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Employment Services (511)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	0.33	0.93	0.33	0.33	
Supervisor	1.00	1.00	1.00	1.00	
Job Coach	1.00	2.00	1.00	1.00	
TOTAL POSITIONS	2.33	3.93	2.33	2.33	
REVENUE SUMMARY:					
ARO	\$63	\$0	\$0	\$0	
Miscellaneous	84,401	91,428	69,828	69,828	
SUB-TOTAL REVENUES	\$84,464	\$91,428	\$69,828	\$69,828	
Scott County Contribution	92,503	80,709	80,709	83,937	83,100
TOTAL REVENUES	\$176,967	\$172,137	\$150,537	\$153,765	
APPROPRIATION SUMMARY:					
Personal Services	\$172,685	\$165,903	\$165,033	\$172,763	
Equipment	2,973	898	898	934	
Expenses	20,851	13,257	13,257	13,787	
Supplies	6,113	3,695	3,695	3,843	
Occupancy	14,059	5,407	5,407	5,623	
TOTAL APPROPRIATIONS	\$216,681	\$189,160	\$188,290	\$196,950	

SERVICE AREA: Mental Health Services		PROGRAM: Jail Diversion Program (51J)		
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center		
PROGRAM MISSION: To provide alternatives to incarceration for persons with mental illness, thus preventing and/or breaking the cycle of repeated entry into the criminal justice system.				
PROGRAM OBJECTIVES:				
1. To provide 460 units of Case Management service.				
2. To provide 100 hours of psychiatric service.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Available Case Management service slots	40	40	40	40
2. Number of Case Management referrals	33	40	40	40
3. Hours of physician time available	100	100	100	100
WORKLOAD				
1. Unduplicated-Case Management clients served	76	60	60	60
2. Units of Case Management provided	463	460	460	460
3. Average monthly face to face contacts	133	150	150	150
4. Unduplicated-physician clients served	76	80	80	80
5. Hours of psychiatric time provided	72	100	100	100
6. Number of Case Management referrals accepted	33	40	40	40
PRODUCTIVITY				
1. Unit cost - Case Management	\$297.83	\$334.40	\$351.18	\$351.18
2. Dollar value of physician service	\$14,400.00	\$20,000.00	\$20,000.00	\$20,000.00
EFFECTIVENESS				
1. Number discharged to community services	10	10	10	10
2. Number of clients rearrested	27	10	10	10
3. Number of jail days due to rearrests	469	300	300	300
4. Number of average monthly jail days saved	26	50	50	50
5. Number discharged-unsatisfactory	7	10	10	10
ANALYSIS:				
<p>This program, Jail Diversion, provides alternatives to incarceration for persons with mental illness. The program helps to break the cycle of repeated entry into the criminal justice system.</p> <p>The Jail Diversion Program is made up of two services: Jail Case Management and Jail Psychiatric Time. The case managers provide intensive case management services and intervene soon after an arrest to help facilitate release from jail. The case managers remain highly involved with the client to reduce recidivism. The second service, psychiatric time, allows for 100 hours of psychiatric time to be set aside for clients in the jail case management program and for others in jail who are in need of psychiatric care.</p> <p>There is a task force working on evaluating the need for mental health court in Scott County. This new service is seen as a step up from jail diversion. It is the hope of the task force the funding for jail diversion would be shifted to mental health court once fully established. There is the goal of starting a mental health court in Scott County at the beginning of FY10. Unfortunately, the jail diversion program is one of the first programs to be cut if a long term funding solution is not found. The community will not have a jail diversion program or a mental health court in that case.</p> <p>The agency is requesting FY10 PPB Indicators consistent with the FY09 projected levels with the exception of case management unit cost (P.1). It is requested at a higher level.</p> <p>The agency is requesting a 4% increase in county contribution. Funding is recommended at a 3% inflationary increase in the amount of \$128,522.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Jail Diversion Program (51J)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	0.10	0.62	0.10	0.10	
Mental Health Workers	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	2.10	2.62	2.10	2.10	
REVENUE SUMMARY:					
Scott County Contribution	\$121,089	\$124,722	\$124,722	\$129,711	\$128,522
TOTAL REVENUES	\$121,089	\$124,722	\$124,722	\$129,711	
APPROPRIATION SUMMARY:					
Personal Services	\$120,715	\$135,189	\$114,519	\$120,078	
Equipment	627	498	498	518	
Expenses	16,061	13,873	13,873	14,428	
Supplies	3,130	3,553	3,553	3,695	
Occupancy	2,930	713	713	742	
TOTAL APPROPRIATIONS	\$143,463	\$153,826	\$133,156	\$139,461	



COUNTY ENVIRONMENT & EDUCATION

TABLE OF CONTENTS

CONSERVATION

Conservation Administration	227
Parks & Recreation	229
Glynns Creek Golf Course	231
Wapsi River Environmental Education Center	233

PLANNING & DEVELOPMENT

Planning & Development Administration	235
Code Enforcement	237

BI-STATE PLANNING COMMISSION

Regional Planning/Technical Assistance	239
--	-----

HUMANE SOCIETY

Animal Shelter	241
----------------	-----

LIBRARY

Library Resources & Services	243
------------------------------	-----

QUAD CITY CONVENTION/VISITORS BUREAU

Regional Tourism Development	245
------------------------------	-----

QUAD CITY DEVELOPMENT GROUP

Regional Economic Development	247
-------------------------------	-----

SERVICE AREA: County Environment		PROGRAM: Conservation Administration (18A)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.					
PROGRAM OBJECTIVES:					
1. To accomplish 80% of all program performance objectives.					
2. To keep administrative costs as a percent of department budget below 12%.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Authorized personnel excluding seasonal park personnel (FTE's)		41.6	41.6	41.6	41.6
2. Authorized budget (Net of Golf)		\$3,463,444	\$3,905,984	\$4,008,690	\$4,005,713
3. Golf Course budget		\$1,081,892	\$1,167,406	\$1,143,599	\$1,143,599
WORKLOAD					
1. Park system program & fiscal management		20%	20%	20%	20%
2. Golf Course program & fiscal management		60%	60%	60%	60%
3. Conservation Board requests & concerns		10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns		10%	10%	10%	10%
PRODUCTIVITY					
1. Administrative cost as a percent of department budget		12.27%	12.27%	9.06%	9.06%
2. Administrative personnel as a percent of department personnel		9.62%	9.62%	9.62%	9.62%
EFFECTIVENESS					
1. Program performance objectives accomplished		80%	80%	80%	80%
ANALYSIS:					
<p>Total FY10 appropriations for Conservation (net of golf) are recommended to increase 2.6% over current budgeted levels. Non-salary costs are recommended to increase 1.4% over current budgeted levels for the total department. Revenues net of Intergovernmental Revenue are recommended to increase 2.8% over current budgeted amounts for the total department. The primary reasons for revenue changes from current budget levels are: due to continuing improvements at the pool bringing in more customers and the improvements at West Lake Park beach continues to bring in customers.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Conservation Administration (18A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
540-A Deputy Director	-	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	-	-	-	-
252-A Administrative Assistant	-	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	-	-	-	-
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:					
Miscellaneous	\$0	\$233	\$233	\$0	\$0
Sale of Fixed Assets	4,429	-	-	3,927	3,927
TOTAL REVENUES	\$4,429	\$233	\$233	\$3,927	\$3,927
APPROPRIATION SUMMARY:					
Personal Services	\$328,640	\$343,312	\$344,761	\$359,591	\$358,859
Equipment	27,758	2,000	1,800	1,800	1,800
Expenses	60,333	64,493	69,357	70,970	70,970
Supplies	8,717	9,968	9,968	10,049	10,049
TOTAL APPROPRIATIONS	\$425,448	\$419,773	\$425,886	\$442,410	\$441,678

SERVICE AREA: County Environment		PROGRAM: Parks & Recreation (18B)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.					
PROGRAM OBJECTIVES:					
1. To keep cost per capita to main park system (net of revenues) at \$20 or below.					
2. To accommodate 27,500 people at the Scott County Park Pool.					
3. To achieve revenue levels at Scott County Park and West Lake Park at \$452,803 and \$465,722 respectively.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Population of Scott County		162,621	162,621	162,621	162,621
2. Attendance at Scott County pool		26,653	26,000	27,500	27,500
3. Attendance at West Lake Park beach		12,149	17,000	19,000	19,000
4. Number of camp sites available		788	788	788	788
5. Total acres owned		2,795	2,795	2,795	2,795
WORKLOAD					
1. Total attendance at Scott County pool		26,653	26,000	27,500	27,500
2. Total attendance at West Lake Park beach		12,149	17,000	19,000	19,000
3. Number of new acres developed		-	-	-	-
PRODUCTIVITY					
1. Per capita cost of park system (with CIP)		\$21.30	\$24.02	\$24.65	\$24.65
2. Per capita cost of park system (net of revenues)		\$17.92	\$19.21	\$19.95	\$19.95
EFFECTIVENESS					
1. Revenue received from Scott County Park		\$438,344	\$406,209	\$452,803	\$452,803
2. Revenue received from Buffalo Shores		\$67,223	\$64,270	\$95,647	\$95,647
3. Revenue received from West Lake Park		\$390,474	\$428,970	\$465,722	\$465,722
4. Revenue received from Pioneer Village		\$62,121	\$65,338	\$64,726	\$64,726
5. Revenue received from Cody Homestead		\$5,188	\$4,843	\$5,190	\$5,190
ANALYSIS:					
<p>Total FY10 appropriations for Parks and Recreation are recommended to increase 1.3% over current budgeted levels. Non-salary costs are remaining about level at (0.6)% over current budgeted levels for the total department. This is due to a decrease in equipment and capital improvements. Revenues net of Intergovernmental Revenues and Sale of Capitalized Fixed Assets are recommended to increase 3.5% over current budgeted amounts for the total department.</p> <p>The primary reasons for revenue changes from current budget levels are due to improvements at both facilities causing increased attendance and concession sales at SCP pool and WLP beach.</p>		<p>Several PPB Indicators are highlighted as follows: The capital projects scheduled for FY10 total the Board's previously approved level of \$579,612 plus \$100,000 additional from Board of Supervisors for Phase 4 of the Pool Project for a total of \$679,612 for FY10. In addition the \$25,000 RDA grant for the Wapsi Aquatic Teaching Facility project was split between FY09 and FY10 for a total CIP plan of \$692,112.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Park & Recreation (18B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
470-A Park Manager	-	2.00	2.00	2.00	2.00
382-A Park Manager	2.00	-	-	-	-
262-A Park Ranger	-	5.00	5.00	5.00	5.00
220-A Patrol Ranger	1.00	-	-	-	-
220-A Ranger Technician	4.00	-	-	-	-
220-A Park Crew Leader	-	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	-	2.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	-	1.00	1.00	1.00
187-A Park Crew Leader	1.00	-	-	-	-
187-A Park Maintenance Technician	-	4.00	4.00	4.00	4.00
162-A Park Maintenance Worker	4.00	-	-	-	-
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Park Maintenance (WLP,SCP,PV,BSP)				8.00	8.00
Z Seasonal Pool Manager (SCP)				0.40	0.40
Z Seasonal Asst Pool Manager (SCP)				0.40	0.40
Z Seasonal Lifeguard (WLP, SCP)				6.00	6.00
Z Seasonal Pool Concessions (SCP)				0.90	0.90
Z Seasonal Beach/Boathouse Concessions (WLP)				2.00	2.00
Z Seasonal Beach Manager (WLP)				0.40	0.40
Z Seasonal Asst Beach Manager (WLP)				0.40	0.40
Z Seasonal Park Patrol (WLP, SCP)				2.50	2.50
Z Seasonal Park Attendants (WLP, SCP, BSP)				3.60	3.60
Z Seasonal Day Camp/Apothecary (Pioneer Village)				1.30	1.30
Z Seasonal Concession Worker (Cody)	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	16.25	16.25	16.25	42.15	42.15
REVENUE SUMMARY:					
Intergovernmental	\$141,637	\$120,000	\$146,000	\$71,000	\$71,000
Fees and Charges	692,540	759,988	668,094	781,310	781,310
Use of Money/Property	152,342	159,930	156,904	171,232	173,232
Miscellaneous	52,312	25,810	25,280	26,196	26,196
Sale of Fixed Assets	27,123	44,500	23,023	34,350	34,350
TOTAL REVENUES	\$1,065,954	\$1,110,228	\$1,019,301	\$1,084,088	\$1,086,088
APPROPRIATION SUMMARY:					
Personal Services	\$1,352,417	\$1,524,614	\$1,555,089	\$1,576,949	\$1,574,984
Equipment	185,852	223,800	223,800	204,500	204,500
Capital Improvement	486,299	712,577	712,577	692,112	692,112
Expenses	377,540	381,157	384,481	396,754	396,754
Supplies	387,852	378,410	376,350	392,023	392,023
TOTAL APPROPRIATIONS	\$2,789,960	\$3,220,558	\$3,252,297	\$3,262,338	\$3,260,373

SERVICE AREA: Golf Course Enterprise Fund	PROGRAM: Glynn's Creek (18E/F)
ACTIVITY: Conservation & Recreation Services	ORGANIZATION: Conservation

PROGRAM MISSION: To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.

PROGRAM OBJECTIVES:

1. To increase rounds of play to 32,000.
2. To increase average income per round to \$38.72
3. To increase number of outings to 40 accommodating 3,200 participants.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND

1. Rounds of play requested	27,765	30,000	32,000	32,000
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants requested	33/2,455	35/2,600	40/3,200	40/3,200

WORKLOAD

1. Rounds of play provided	27,765	30,000	32,000	32,000
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants provided	33/2,455	35/2,600	40/3,200	40/3,200

PRODUCTIVITY

1. Maintenance operating cost/acre (not including capital costs)	\$2,839	\$3,443	\$3,511	\$3,511
2. Maintenance costs per round (not including capital costs)	\$20.24	\$20.05	\$21.72	\$21.72
3. Maintenance costs per hole (1993 industry average is \$25,000)	\$31,227	\$37,868	\$38,621	\$38,621

EFFECTIVENESS

1. Green fees collected	\$489,194	\$577,549	\$657,528	\$657,528
2. Net cart revenue collected	\$272,805	\$293,061	\$324,656	\$324,656
3. Net income from Pro Shop and rentals	\$16,839	\$16,800	\$27,000	\$27,000
4. Net income from concessions	\$126,734	\$127,136	\$176,000	\$176,000
5. Net income from range	\$31,534	\$41,747	\$43,180	\$43,180
6. Income per round	\$34.11	\$35.57	\$38.72	\$38.72

ANALYSIS:

Total FY10 appropriations for the Golf Course Budget are recommended to decrease by (2%) over current budgeted levels. Non-salary costs are recommended to decrease (1.1%) over current budgeted levels for the department. The primary reason for the reduction in appropriations from current budget levels are due to the ending of the golf maintenance lease agreement and the continued efforts to cut expenses and supplies.

Revenues are recommended to increase 0.4% from current budgeted amounts as the golf course is working hard to retain and increase its customer base through special promotions and continuing to offer a high level of service and expertise.

The golf course appreciates the support it has received from the Scott County Board of Supervisors and the Scott County Conservation Board with the establishment of the General Fund Advance Repayment Agreement. The lease agreement for the Toro maintenance equipment expired and was not renewed, final payment was made July 2008. Both the GPS and Golf Cart leases will expire July 2009 and will not be renewed.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Glynn's Creek (18E/F)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	-	1.00	1.00	1.00	1.00
187-A Turf Equipment Specialist	-	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	-	-	-	-
187-A Assistant Golf Course Superintendent	1.00	-	-	-	-
162-A Maintenance Technician-Golf Course	1.00	1.00	1.00	1.00	1.00
162-A Maintenance Worker	2.00	-	-	-	-
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	20.35	18.35	18.35	18.35	18.35
REVENUE SUMMARY:					
Total Charges for Services	\$8,251	\$34,000	\$8,300	\$18,500	\$18,500
Total Green Fees	494,095	657,194	577,549	657,528	657,528
Net Cart Fees	275,160	324,656	293,061	324,656	324,656
Net Food/Beverage	128,475	156,400	127,136	176,000	176,000
Net Merchandise Sales	8,689	8,500	8,500	8,500	8,500
Net Driving Range Sales	31,750	43,180	41,747	43,180	43,180
Total Interest Income	9,827	10,000	10,000	10,000	10,000
Total Miscellaneous	1,068	903	800	850	850
TOTAL REVENUES	\$957,315	\$1,234,833	\$1,067,093	\$1,239,214	\$1,239,214
APPROPRIATION SUMMARY:					
Personal Services	\$567,218	\$653,914	\$676,973	\$635,619	\$634,887
Equipment	13,550	1,000	1,000	1,000	1,000
Depreciation	171,595	172,566	172,566	171,595	171,595
Expenses	164,403	89,256	85,916	84,965	84,965
Supplies	153,090	133,450	133,400	133,200	133,200
Debt Service	108,512	117,220	117,220	117,220	117,220
TOTAL APPROPRIATIONS	\$1,178,368	\$1,167,406	\$1,187,075	\$1,143,599	\$1,142,867
Net Income	(\$221,053)	\$67,427	(\$119,982)	\$95,615	\$96,347

SERVICE AREA: County Environment		PROGRAM: Wapsi River Environmental Educ Center (18G)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.				
PROGRAM OBJECTIVES:				
1. Conduct 233 public presentations.				
2. Maintain student contact hours at 19,500				
3. Maintain overall attendance at 27,000				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public presentations (Dormitory)	56	95	95	95
3. Public Presentations (Non-dormitory)	183	138	138	138
4. Student contact hours	20,295	19,500	19,500	19,500
5. Inner-city youth field day/youths	25/703	29/960	25/700	25/700
6. Overall attendance	28,822	27,000	27,000	27,000
WORKLOAD				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public programs	239	233	233	233
3. Student contact hours	20,295	19,500	19,500	19,500
4. Publish an 8-12 page newsletter, number of copies annually	3,100	1,200	1,200	1,200
5. Develop and maintain existing buildings for public use	5	5	5	5
6. Develop and conduct inner-city field days/youths	25/703	29/960	25/700	25/700
PRODUCTIVITY				
1. Per capita cost of Center	\$1.27	\$1.37	\$1.49	\$1.49
2. Number of acres maintained	225	225	225	225
EFFECTIVENESS				
1. Percent of park acres developed	11%	11%	11%	11%
2. Operating revenues generated (net of CIP Grants)	\$8,430	\$9,390	\$9,890	\$9,890
ANALYSIS:				
<p>Total FY10 appropriations for the Wapsi Center are recommended to increase 14.4% over current budgeted levels. Non-salary costs are recommended to increase 50.5% over current budgeted levels for the total department. This increase is primarily due to a scheduled vehicle replacement of a pickup and snow plow attachment. Other increases are due to routine equipment upgrades and replacement of staff uniforms.</p> <p>Revenues are recommended to increase 8% over current budgeted amounts for the total department. The primary reason for the revenue change is due to the increase in Sale of Fixed Assets associated with the vehicle replacement.</p> <p>The Eastern Iowa Conservation Alliance AmeriCorps Program has awarded the Center 2 full term positions.</p>		<p>New terms this year are 1700 hours for 12 months of service. The County reimbursement will be based on a \$1,000/month living allowance.</p> <p>Several PPB Indicators are highlighted as follows: School budget restraints are limiting field trip opportunities to the Center (trend), Inner City Youth field trips have increased (Fiscal '08 record).</p> <p>Budget issues identified for further Board review during the budget process are as follows: AmeriCorps Naturalists continue to play a vital role in providing educational programming.</p>		<p>The Caretaker will continue to support the Center by maintaining both facilities (including rental services) & grounds. The Director will focus on promotion of the Center as a regional resource for environmental education excellence including healthy, outdoor recreation.</p> <p>West Lake Park maintenance crew will assist in site maintenance. REAP funds as well as other grant funding will continue to support education programs and capital improvements (aging facilities) associated with Mission goals.</p>

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Wapsi River Environ Educ Center (18G)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
Z Seasonal Maintenance-Caretaker				0.80	0.80
Z Seasonal Naturalist				0.80	0.80
Z Seasonal Naturalist				1.70	1.70
TOTAL POSITIONS	2.00	2.00	2.00	5.30	5.30
REVENUE SUMMARY:					
Intergovernmental	\$14,245	\$15,490	\$15,490	\$15,490	\$15,490
Fees and Charges	28	40	40	40	40
Use of Money/Property	7,954	9,000	9,000	9,000	9,000
Miscellaneous	448	350	350	350	350
Gain on Sale of Fixed Assets	-	-	-	2,000	2,000
TOTAL REVENUES	\$22,675	\$24,880	\$24,880	\$26,880	\$26,880
APPROPRIATION SUMMARY:					
Personal Services	\$194,185	\$206,365	\$207,471	\$214,692	\$214,412
Equipment	12,000	-	-	27,000	27,000
Expenses	36,498	40,725	40,725	41,950	41,950
Supplies	17,788	18,563	18,563	20,300	20,300
TOTAL APPROPRIATIONS	\$260,471	\$265,653	\$266,759	\$303,942	\$303,662

SERVICE AREA: County Environment	PROGRAM: Planning & Development Administration (25A)
ACTIVITY: Environmental Quality/County Development	ORGANIZATION: Planning & Development

PROGRAM MISSION: To provide professional planning and technical assistance to the Board of Supervisors, Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

PROGRAM OBJECTIVES:

1. To handle 100% of requests for planning information by date requested.
2. To accomplish 100% of departmental objectives.
3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Planning and Zoning Commission agenda applications	16	15	15	15
2. Board of Adjustment agenda applications	22	15	15	15
3. Planning and Zoning information requests	1,583	1,500	1,500	1,500
4. Departmental budget	\$384,951			
5. Authorized positions	4.08	4.08	4.08	4.08
WORKLOAD				
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	13	15	15	15
2. Number of Variance, Special Use Permit & Appeals of Interpretation	22	15	15	15
3. Number of responses to Planning and Zoning information requests	1,583	1,500	1,500	1,500
4. Number of Boards and Committees Director serves on	18	18	18	18
5. Number of building permit applications	674	700	650	650
PRODUCTIVITY				
1. Staff hours spent on Planning & Zoning Commission applications	186	300	300	300
2. Staff hours spent on Board of Adjustment applications	325	300	300	300
3. Staff hours spent on responses to planning & zoning info requests	525	450	450	450
4. Staff hours spent serving on various boards and committees	275	450	450	450
5. Staff hours spent on building permit applications	685	700	700	700
EFFECTIVENESS				
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%
3. % of time spent on P & Z and BOA agenda items	25%	15%	15%	15%
4. % of time spent providing planning and zoning information	27%	20%	20%	20%
5. % of time spent serving on various boards and committees	14%	15%	15%	15%
6. % of time spent on building permit applications	34%	50%	50%	50%

ANALYSIS:

Total FY09 appropriations for the total department are recommended to increase 3.1% over the previous fiscal year's budget. Non-salary costs are recommended to increase 0.8% over the current budgeted levels for the total department. Building permit numbers and the revenues for building permits are projected to decline due to the economic downturn and the slowing of the local housing market.

Staff is also projecting continued pass through revenue from the Underground Storage Tank Fund as further monitoring action is required and the costs approved by that State board for the North Pine Service County tax deed property.

The increase in the appropriations budget is primarily due to cost of living increase in salaries.

The departmental budget again includes \$50,000 as contribution to three outside agencies on which the Planning Director

serves on the Board of Directors. \$30,000 for the Greater Davenport Redevelopment Corporation for marketing of the Eastern Iowa Industrial Center, \$15,000 is included for administrative costs of the Scott County Housing Council and \$5,000 for the Partnership for Scott County Watersheds. All of these contributions have depended on the amount to be contributed to these three organizations by the City of Davenport.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Planning & Development Admin (25A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	0.40	0.40	0.40	0.40	0.40
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist	0.25	0.25	0.25	0.25	0.25
162-A Clerk III	0.05	0.05	0.05	0.05	0.05
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Intergovernmental	\$53,189	\$25,000	\$15,000	\$15,000	\$15,000
Sale of Fixed Assets	18,040	10,000	10,000	10,000	10,000
TOTAL REVENUES	\$71,229	\$35,000	\$25,000	\$25,000	\$25,000
APPROPRIATION SUMMARY:					
Personal Services	\$67,170	\$76,732	\$76,548	\$79,648	\$79,513
Expenses	131,667	75,850	76,650	75,150	75,150
Supplies	1,783	1,700	1,700	1,700	1,700
TOTAL APPROPRIATIONS	\$200,620	\$154,282	\$154,898	\$156,498	\$156,363

SERVICE AREA: County Environment		PROGRAM: Code Enforcement (25B)			
ACTIVITY: County Development		ORGANIZATION: Planning & Development			
PROGRAM MISSION: To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.					
PROGRAM OBJECTIVES:					
1. To conduct 99% of all building inspections on day requested.					
2. To maintain average inspections conducted per permit under .					
3. To maintain cancelled or expired permits under 10% of total number of permits issued.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. # of single-family residential building permits issued		115	125	100	100
2. # of residential addition or remodels permits issued		83	100	100	100
3. # of residential accessory building permits issued		47	75	50	50
4. # of commercial building permits issued		17	15	10	10
5. Total # of building permits issued for unincorporated areas		419	375	350	350
6. Total # of building permits issued for 28E cities		255	325	300	300
WORKLOAD					
1. # of footings inspections completed		359	450	350	350
2. # of rough in inspections completed		457	550	500	500
3. # of final inspections completed		662	700	650	650
4. Total # of inspections for unincorporated areas		1,710	2,000	2,000	2,000
5. Total # of inspections for 28E cities		1,543	2,000	1,500	1,500
PRODUCTIVITY					
1. # of inspections conducted per day		7	8	8	8
2. Total building permit fees collected		\$224,349	\$200,000	\$175,000	\$175,000
3. % of total budget for building permit fees collected		100%	100%	100%	100%
4. Total valuation of construction for building permits issued		\$26,819,834	\$25,000,000	\$20,000,000	\$20,000,000
EFFECTIVENESS					
1. % of building inspections made on day requested		99%	99%	99%	99%
2. # of inspections per permits issued		4.8	4.5	4.5	4.5
3. % of cancelled or expired permits compared to total permits issued		13.0%	10.0%	10.0%	10.0%
ANALYSIS:					
<p>The PPB indicators for this program tracks the number and type of building permits issued and the number and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities. The number of building permits are projected to decline based on a projected slowing of building activity due to the economy.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Code Enforcement (25B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	0.60	0.60	0.60	0.60	0.60
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.75	0.75	0.75	0.75	0.75
162-A Clerk III	0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS	3.08	3.08	3.08	3.08	3.08
REVENUE SUMMARY:					
Licenses and Permits	\$224,434	\$225,200	\$175,200	\$175,120	\$175,120
Fees and Charges	3,313	3,500	3,750	3,750	3,750
TOTAL REVENUES	\$227,747	\$228,700	\$178,950	\$178,870	\$178,870
APPROPRIATION SUMMARY:					
Personal Services	\$193,385	\$213,959	\$214,341	\$222,146	\$221,881
Expenses	4,553	11,950	9,300	11,950	11,950
Supplies	4,008	4,450	4,450	4,400	4,400
TOTAL APPROPRIATIONS	\$201,946	\$230,359	\$228,091	\$238,496	\$238,231

SERVICE AREA: County Environment **PROGRAM: Regional Planning/Tech Assistance (36A)**
ACTIVITY: County Environment **ORGANIZATION: Bi-State Regional Commission**

PROGRAM MISSION: To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.

PROGRAM OBJECTIVES:
 1. To maintain the level of local government membership and participation at 43 communities and 5 counties.
 2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, technical assistance & intergovernmental/regional programs.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of participating units of government (counties & cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County government (person hours)	1,490	1,500	1,500	1,500
4. Direct services to all part units of local government (person hours)	10,055	10,000	10,000	10,000
WORKLOAD				
1. Number of participating units of local government (counties/cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County (person hours)	1,490	1,500	1,500	1,500
4. Direct services to all part units of local government (person hours)	10,055	10,000	10,000	10,000
PRODUCTIVITY				
1. Percent of time spent on housing assistance	0%	0%	0%	0%
2. Percent of time spent on highway/transit	45%	48%	51%	51%
3. Percent of time spent on environment and recreation	5%	5%	5%	5%
4. Percent of time spent on community planning & development	28%	24%	23%	23%
5. Percent of time spent on intergovernmental forums & regional services	13%	14%	13%	13%
6. Percent of time spent on data and graphic services	9%	9%	8%	8%
EFFECTIVENESS				
1. Local funding as a percent of agency budget	56%	45%	41%	41%
2. Scott County funding as a percent of local funding	7.80%	9.20%	9.50%	9.50%

ANALYSIS:

Total FY10 appropriations for the total agency are increasing 3.5% over current budgeted levels. Non-salary costs are increasing 5.3% over current budgeted levels for the total agency. County funding is recommended to increase 3% over current budgeted amounts for the total agency.

The primary reason for revenue changes from current budget levels is an increase in MUNICES cases and need for support to the program. MUNCIES is the municipal code enforcement program that Bi-State administers for participating Illinois cities. The revenue generated is from the assessment of fines by an administrative hearing officer for zoning and other code violations. That revenue, less expenses, is distributed to the cities on the basis of the location of the violation.

The other areas of the budget seeing revenue increases, in addition to membership fees, are: transportation & transit funding and Rock Island County Waste Management.

The primary reasons for appropriation changes from current budget levels are: Personnel increases 2.5% with the continuation of the merit system, decrease of transportation engineer from 1 to .75 FTE and projected health insurance increase. Also there has been an increase in Administrative Hearing Officer costs for additional hours to serve East Moline hearings and overall increased cases but those costs are offset by additional revenue.

This agency budget supports the County's Target Issues and Management Agenda as follows: Continue to provide coordination for I-74 Bridge Team. Continue intergovernmental

cooperation coordination/participation - QC Chief Elected Officials and QC Managers Administrators meetings, joint purchasing, trail planning, GIS participation, BRAC impact, Passenger Rail service/funding, air quality issues, consolidated dispatch implementation and other intergovernmental coordination projects as needed.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Regional Plan/Tech Assistance (36A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	1.00	1.00	1.00	1.00	
Project Manager	1.00	2.00	2.00	2.00	
Planner & Senior Planner	6.75	5.75	5.75	5.75	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	0.75	0.75	0.75	0.75	
Word Processor II	2.00	2.00	2.00	2.00	
Word Processor I	1.00	1.00	1.00	1.00	
Planning Assistant	-	1.00	1.00	1.00	
Graphics Specialist	2.00	2.00	2.00	2.00	
Iowa QC Transit Planner	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	21.00	22.00	22.00	22.00	
REVENUE SUMMARY:					
Membership Fees	\$291,619	\$300,410	\$300,410	\$307,217	
Charges for Services	442,629	376,146	376,961	369,700	
Federal/State Funding	147,950	137,628	135,788	135,788	
Transportation	715,165	804,565	820,646	830,646	
SUB-TOTAL REVENUES	\$1,597,363	\$1,618,749	\$1,633,805	\$1,643,351	
Scott County Contribution	67,015	69,025	69,025	71,096	71,096
TOTAL REVENUES	\$1,664,378	\$1,687,774	\$1,702,830	\$1,714,447	
APPROPRIATION SUMMARY:					
Personal Services	\$1,348,553	\$1,446,351	\$1,460,384	\$1,491,964	
Equipment	21,118	6,000	5,500	5,500	
Expenses	164,787	196,725	208,741	210,741	
Occupancy	49,992	49,992	49,992	49,992	
TOTAL APPROPRIATIONS	\$1,584,450	\$1,699,068	\$1,724,617	\$1,758,197	

SERVICE AREA: County Environment		PROGRAM: Animal Shelter (44A)			
ACTIVITY: Animal Control		ORGANIZATION: Humane Society			
PROGRAM MISSION: To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.					
PROGRAM OBJECTIVES:					
1. To maintain the number of animals received below 7,400 through education and training.					
2. To maintain the average animal days held at or below 10 days and to reduce euthanasia by increasing adoptions and return to owners.					
3. To maintain the Scott County contribution at or below 11% of funding.					
PERFORMANCE INDICATORS		2007-08	2008-09	2009-10	2009-10
		ACTUAL	PROJECTED	REQUEST	ADOPTED
DEMAND					
1. Number of hours per day facility is open		7	7	7	7
2. Number of days of the week the facility is open		7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun		11/9	11/9	11/9	11/9
WORKLOAD					
1. Animals handled		6,327	7,100	7,313	7,313
2. Total animal days in shelter		65,729	63,900	56,817	56,817
3. Number of educational programs given		139	140	145	145
4. Number of bite reports handled in Scott County		391	450	425	425
5. Number of animals brought in from rural Scott County		433	440	440	440
6. Number of calls animal control handle in rural Scott County		430	440	440	440
PRODUCTIVITY					
1. Cost per animal shelter day		\$10.38	\$10.81	\$12.36	\$12.36
2. Cost per educational program		\$10.25	\$11.00	\$11.00	\$11.00
3. Cost per county call handled		\$35.00	\$40.00	\$40.00	\$40.00
EFFECTIVENESS					
1. Scott County contribution as a percent of program costs		5%	9%	8%	8%
2. Total number of animals adopted as a percent of animals handled		21.0%	23.0%	24.0%	24.0%
3. Total number of animals returned to owner as a percent of animals		16.0%	16.0%	17.0%	17.0%
4. Total number of animals euthanized as a percent of animals handled		56.0%	50.0%	49.0%	49.0%
ANALYSIS:					
<p>Total FY10 appropriations for the agency are recommended to decrease 2.4% from current budgeted levels. Revenues are expected to decrease 7.1% from current budgeted amounts. There are no organizational change requests for the agency. The primary reasons for revenue and appropriation changes from current budget levels are: with the declining economy the Humane Society is seeing fewer adoptions and fundraising donors have decreased significantly. The primary reason for appropriation changes from current budget levels are: the Humane Society has moved to a smaller facility on West Central Park which should reduce operating expenses for the agency. Several PPB Indicators are highlighted as follows: the number of animals handled (W.1) is projected to increase because of the poor economy and total animal days in the shelter (W.2) is expected to decrease from FY08 actuals due to less facility space.</p> <p>The number of animals brought in from rural Scott County (W.5) remains stable and the number of calls animal control handles in rural Scott County(W.6) should also remain stable. County funding for this program is recommended to be \$33,317 an increase of 4.0% over the FY09 budget.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Animal Shelter (44A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Shelter Manager	1.00	1.00	1.00	1.00	
Bookkeeper	1.00	1.00	1.00	1.00	
Education Director	0.25	0.25	0.25	0.25	
Animal Control	4.00	4.00	4.00	4.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	2.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	1.50	1.50	1.50	1.50	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	20.00	20.00	20.00	20.00	
REVENUE SUMMARY:					
AdoptaCage	\$5,759	\$8,000	\$7,000	\$7,000	
Adoptions	71,474	86,000	70,000	80,000	
Board	25,616	28,000	28,000	28,000	
Donations	80,758	41,000	41,000	42,000	
City of Davenport	181,029	186,450	186,450	192,043	
City of Bettendorf	38,056	40,924	40,924	42,152	
Education & Volunteers	110	75	75	75	
Euthanasia	17,927	26,000	26,000	26,000	
Excessive Animal Permit	100	200	200	200	
Fund Raising Events	12,093	81,000	20,000	20,000	
Golden Companion	3,225	4,850	4,850	4,850	
Heartworm Test	2,122	3,000	3,000	3,000	
Impound	47,288	55,100	55,100	55,100	
In Honor of	1,469	1,300	1,300	1,300	
Memberships	1,489	2,750	2,750	2,750	
Memorials	16,332	26,500	26,500	26,500	
Miscellaneous	3,859	3,750	3,750	3,750	
Notice of Violation	4,050	1,300	3,000	3,100	
Other Cities	5,813	7,000	7,000	7,000	
Out of County	1,835	2,750	2,750	2,750	
Retail	10,106	8,500	10,000	11,000	
Spay and Neuter	21,545	31,500	29,000	31,500	
Surrender	11,979	14,750	14,750	14,750	
City Animal Licensing	38,479	42,000	42,000	42,000	
Scott County Health Department	14,099	24,615	24,615	24,978	
SUB-TOTAL REVENUES	\$616,612	\$727,314	\$650,014	\$671,798	
Scott County Contribution	30,804	32,036	32,036	33,317	33,317
TOTAL REVENUES	\$647,416	\$759,350	\$682,050	\$705,115	
APPROPRIATION SUMMARY:					
Personal Services	\$402,390	\$462,000	\$437,000	\$453,500	
Expenses	116,353	91,975	117,725	121,200	
Supplies	25,433	54,375	33,400	33,950	
Occupancy	105,894	111,300	102,825	93,950	
TOTAL APPROPRIATIONS	\$650,070	\$719,650	\$690,950	\$702,600	

SERVICE AREA: Physical Health & Education		PROGRAM: Library Resources & Services (67A)			
ACTIVITY: Educational Services		ORGANIZATION: Library			
PROGRAM MISSION: To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.					
PROGRAM OBJECTIVES:					
1. To provide 100 hours of in-service to staff.					
2. To circulate 190000 materials at a cost of \$1.75 or less per material processed.					
3. To maintain 6 circulations per capita.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Size of collection		112,918	110,000	112,000	112,000
2. Registered borrowers		13,854	12,000	13,000	13,000
3. Requests for books/information		47,749	48,000	48,600	48,600
4. Citizen requests for programming		651	600	600	600
5. Hours of recommended staff in-service		400	400	400	400
6. Annual number of library visits		167,575	160,000	164,000	164,000
WORKLOAD					
1. Total materials processed		6,687	6,500	7,500	7,500
2. New borrowers registered		3,920	3,200	3,200	3,200
3. Book/information requested filled for patrons		47,272	47,500	49,000	49,000
4. Program activities attendance		12,899	12,000	12,000	12,000
5. Hours of in-service conducted or attended		411	400	450	450
6. Materials circulated		179,535			
PRODUCTIVITY					
1. Cost/materials processed (30%)		\$42.10	\$44.00	\$44.00	\$44.00
2. Cost/new borrowers registered (10%)		\$23.94	\$27.00	\$24.00	\$24.00
3. Cost/book & information requests filled for patrons (20%)		\$3.97	\$4.00	\$4.00	\$4.00
4. Cost/program activity attendance (5%)		\$3.64	\$4.00	\$4.00	\$4.00
5. Cost/hour of in-service activities attended/conducted (2%)		\$45.68	\$48.00	\$48.00	\$48.00
6. Cost/item circulated (33%)		\$1.73	\$175.00	\$170.00	\$170.00
EFFECTIVENESS					
1. Collection size per capita		3.9	4.0	4.0	4.0
2. Percent of population as registered borrowers		48%	43%	46%	46%
3. Document delivery rate		99%	99%	99%	99%
4. Program attendance per capita		44%	43%	46%	46%
5. In-service hours per FTE.		24.18	23.00	23.00	23.00
6. Circulation per capita		6.18	6.00	6.00	6.00
ANALYSIS:					
<p>Total FY10 appropriations for the total agency are increasing 2.1% over current budgeted levels. Non-salary costs are decreasing 1.5% over current budgeted levels for the total agency. Rural area funding is increasing 5.9% and funding from the participating small towns is increasing 7.4%. Total revenues are projected to increase 6.5%. There are no organizational change requests for the agency.</p> <p>The primary reasons for appropriation changes from current budget levels are salary increases and other health and benefits costs.</p> <p>The Library Board will be starting a fund raising drive for a new bookmobile in January, 2009. At a cost of about \$300K the Board needs to raise at least a 1/3 of the total cost of the new bookmobile before the supplier will begin manufacturing the unit. The Library also recently completed remodeling a portion of the main building in Eldridge.</p>					

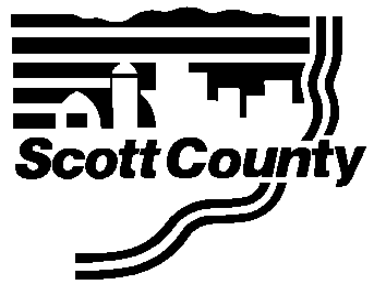
FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Library Resources & Services (67A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
TOTAL POSITIONS	16.29	16.29	16.29	16.29	
REVENUE SUMMARY:					
Intergovernmental	\$444,158	\$455,620	\$460,485	\$486,728	
Fees and Charges	11,531	10,000	12,000	12,000	
Miscellaneous	5,695	-	30,000	-	
SUB-TOTAL REVENUES	\$461,384	\$465,620	\$502,485	\$498,728	
Scott County Contribution	472,082	479,355	479,355	507,725	507,725
TOTAL REVENUES	\$933,466	\$944,975	\$981,840	\$1,006,453	
APPROPRIATION SUMMARY:					
Personal Services	\$644,119	\$697,318	\$679,320	\$722,541	
Equipment	113,489	71,800	72,000	65,500	
Expenses	172,545	180,878	211,878	186,412	
Supplies	30,555	35,500	35,500	32,000	
TOTAL APPROPRIATIONS	\$960,708	\$985,496	\$998,698	\$1,006,453	

SERVICE AREA: County Environment		PROGRAM: Regional Tourism Development (54A)		
ACTIVITY: County Development		ORGANIZATION: QC Convention/Visitors Bureau		
PROGRAM MISSION: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.				
PROGRAM OBJECTIVES:				
1. To increase visitor inquiries processed, documented and qualified by 2%.				
2. To increase group tour operators inquiries processed, documented and qualified by 2%.				
3. To increase convention/meeting planner inquiries processed, documented and qualified by 2%.				
4. To increase trade show sales leads processed, documented and qualified by 2%.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Inquiries requested from visitors (public)	500,766	500,000	510,000	510,000
2. Inquiries requested from group tour operators	665	700	715	715
3. Inquiries from convention/meeting planners	904	900	920	920
4. Information requests derived from trade shows	667	700	715	715
5. Inquiries from sporting event planners	146	150	155	155
WORKLOAD				
1. Inquiries from visitors processed	500,766	500,000	510,000	510,000
2. Inquiries from group tour operators processed	665	700	715	715
3. Inquiries from convention/meeting planners processed	904	900	920	920
4. Information requests from trade shows processed	667	700	715	715
5. Inquiries from sporting event planners processed	146	150	155	155
PRODUCTIVITY				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
5. Cost per sporting event planner inquiry processed	\$22.00	\$22.00	\$22.00	\$22.00
EFFECTIVENESS				
1. Economic impact of tourism on the Quad Cities	\$142,923,144	\$142,923,144	\$143,000	\$143,000
2. Number of visitors to Quad Cities	1,276,100	1,276,100	1,300,000	1,300,000
3. Total Hotel/Motel Tax Receipts	\$3,555,693	\$3,555,693	\$3,660,000	\$3,660,000
4. Hotel/Motel Occupancy Rate	53.9%	53.9%	55.0%	55.0%
ANALYSIS:				
<p>Total FY10 appropriations for the total agency are increasing 8.6% over current budgeted levels. Non-salary costs are increasing 12.1% over current budgeted levels for the total agency.</p> <p>County funding is recommended to remain the same as it has for the past six years. Scott County's contribution of \$70K represents 4.3% of the total budget. The Cities of Davenport, Bettendorf, Moline and Rock Island all contribute 25% of their hotel-motel sales tax to the CVB. The contributions from Davenport represent 61% of total revenues, Bettendorf and Moline's contributions each represent 13% of the total revenues and the City of Rock Island's contribution is 6.2% of the total budget.</p> <p>Total revenue's are projected to increase 10.3%. The primary reasons for revenue changes from current budget levels are increased hotel motel tax revenues and additional revenues from a \$50K State of Iowa grant for sports marketing.</p> <p>The increased income from hotel motel tax is a result of the new Jumer's Hotel in the City of Rock Island and the City of Moline's commitment to contribute 25% of its hotel motel tax revenues, similar to the percentage contributions of Davenport and Bettendorf.</p> <p>The primary reasons for appropriation changes from current budget levels are: increased spending on sports marketing, tourism sponsorships and visitor center operations.</p> <p>The increased marketing efforts will be focused in two main areas, attracting sporting events, including youth sports and events to fill the new and existing event and conference centers.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Regional Tourism Development (54A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	2.00	2.00	2.00	
Office Manager & Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	
Accounting Assistant	1.00	1.00	1.00	1.00	
Office Manager & Sales Assistant	1.00	1.00	1.00	1.00	
Visitor Services Assistant	1.00	1.00	1.00	1.00	
Visitor Services Assistant (Part-Time)	1.00	0.50	-	-	
TOTAL POSITIONS	15.00	14.50	14.00	14.00	
REVENUE SUMMARY:					
Davenport	\$396,565	\$415,000	\$433,614	\$415,000	
Bettendorf	191,521	200,000	215,000	210,000	
Moline	180,625	180,000	195,625	210,000	
Rock Island	30,000	30,000	40,500	100,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	17,000	12,000	12,000	12,000	
Silvis	1,000	1,000	1,000	1,000	
LeClaire	10,000	5,000	5,000	5,000	
Carbon Cliff	5,000	5,000	5,000	5,000	
Eldridge	3,000	3,000	3,000	3,000	
State of Illinois/LTCB Grant	149,973	150,000	148,680	150,000	
State of Illinois/Marketing Partnership Grant	31,012	30,000	38,053	38,000	
State of Illinois/International Grant	36,000	40,000	30,800	31,000	
Other Grants	9,040	3,000	-	3,000	
Interest	10,776	15,000	10,000	10,000	
Miscellaneous Income	27,863	30,000	33,200	15,000	
Mississippi Valley Welcome Center	76,802	100,000	106,700	110,000	
Membership Income	67,158	70,000	70,000	70,000	
Publications Income	24,166	12,000	9,000	10,000	
Joint Projects Income	10,094	9,000	8,000	8,000	
Friends of QC Grant	30,500	40,000	30,000	40,000	
Corporate Donations	10,000	15,000	15,000	15,000	
QC Sports Commission Income	43,378	35,000	94,080	90,000	
SUB-TOTAL REVENUES	\$1,364,473	\$1,403,000	\$1,507,252	\$1,554,000	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
TOTAL REVENUES	\$1,434,473	\$1,473,000	\$1,577,252	\$1,624,000	
APPROPRIATION SUMMARY:					
Personal Services	\$673,386	\$684,550	\$695,050	\$716,100	
Equipment	26,896	28,000	27,400	28,000	
Expenses	778,820	679,610	697,612	777,300	
Supplies	9,066	14,000	9,100	9,500	
Occupancy	39,405	66,950	69,350	69,350	
TOTAL APPROPRIATIONS	\$1,527,573	\$1,473,110	\$1,498,512	\$1,600,250	

SERVICE AREA: County Environment		PROGRAM: Regional Economic Development (49A)			
ACTIVITY: County Development		ORGANIZATION: Quad City Development Group			
PROGRAM MISSION: To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.					
PROGRAM OBJECTIVES:					
1. To create at least 500 jobs during the year.					
2. To achieve at least 5 successful projects during the year.					
3. To attract at least \$10 million new investment to the area.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Number of participating units of government (counties & cities)		13	13	13	13
2. Number of participating private sector members		108	108	100	100
3. Local businesses contacted via Business Connection		93	150	150	150
4. External business contacted		800	1,000	800	800
5. Number of prospect inquiries		150	500	500	500
6. Average monthly hits on website		38,481	42,000	40,000	40,000
WORKLOAD					
1. Number of prospects on active lists		38	35	30	30
2. Appointments with targeted companies / consultants		75	200	200	200
3. Number of community site visits		28	25	25	25
4. Number of repeat community site visits		12	15	15	15
PRODUCTIVITY					
1. Percent of time spent on support services		25%	25%	25%	25%
2. Percent of time spent on external marketing		35%	50%	35%	35%
3. Percent of time spent on existing businesses		40%	25%	40%	40%
EFFECTIVENESS					
1. Number of successful projects during year		3	15	5	5
2. Number of total jobs generated		110	500	500	500
3. Total amount of new investment		\$1,500,000	\$25,000,000	\$10,000,000	\$10,000,000
ANALYSIS:					
<p>Total FY10 appropriations for the total agency are increasing 6% over current budgeted levels. Non-salary costs are increasing 4.2% over current budgeted levels for the total agency. County funding is recommended to remain the same as it has for the last four years at \$37,957. The County has also made an annual \$15K contribution to fund help fund the cost for the Arsenal lobbying firm.</p> <p>Nancy Mulcahey was promoted from Vice President to President in January of 2008. Later in the year Liz Tallman was hired as Vice President.</p> <p>The QCDG is in the process of developing a new 5-yr strategic plan and a 1-yr work plan. The plan will include staff recommendations. The strategic plan and work plan will be used to take the QCDG to the next level after a year of rebuilding the organization.</p>			<p>By promoting economic development for the region, by marketing the area for new investment and by helping existing businesses thrive and expand, the QCDG brings in new direct and spin-off jobs and investment. This will hopefully result in increases population, tax base and tax revenue for the county. The QCDG also leads the annual Washington DC trip. The trips purpose is to identify funding sources for regional & local projects, build relationships between local and Federal officials and to strengthen the Arsenal, the area's largest employer.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Regional Economic Development (49A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Vice-President	-	-	1.00	2.00	
Project Manager	2.00	3.00	2.00	2.00	
Database Specialist	1.00	1.00	-	-	
Receptionist/Secretary	1.00	1.00	1.00	1.00	
Office Manager/Communications Director	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	6.00	7.00	6.00	7.00	
REVENUE SUMMARY:					
Private Sector Members	\$413,625	\$404,623	\$331,156	\$398,499	
Public Sector Members	421,557	290,026	351,516	358,851	
Other	159,945	153,600	108,732	106,100	
SUB-TOTAL REVENUES	\$995,127	\$848,249	\$791,404	\$863,450	
Arsenal Lobbying Funding	15,000	15,000	15,000	15,000	-
Scott County Contribution	37,957	37,957	37,957	37,957	37,957
TOTAL COUNTY CONTRIBUTION	52,957	52,957	52,957	52,957	37,957
TOTAL REVENUES	\$1,048,084	\$901,206	\$844,361	\$916,407	
APPROPRIATION SUMMARY:					
Personal Services	\$631,651	\$592,177	\$650,342	\$637,300	
Equipment	10,485	15,593	11,517	11,000	
Expenses	391,501	398,587	472,661	419,000	
Supplies	5,430	14,400	9,189	12,000	
Occupancy	87,640	87,832	96,544	96,000	
TOTAL APPROPRIATIONS	\$1,126,707	\$1,108,589	\$1,240,253	\$1,175,300	



ROADS AND TRANSPORTATION TABLE OF CONTENTS

SECONDARY ROADS

Administration and Engineering	251
Roadway Maintenance	253
General Roadway Expenditures	255
Roadway Construction	257

SERVICE AREA: Roads & Transportation		PROGRAM: Administration & Engineering (27A)			
ACTIVITY: Secondary Roads Admin & Engineering		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.					
PROGRAM OBJECTIVES:					
1. To maintain administration cost under 4% of budget.					
2. To maintain engineering cost under 8% of budget.					
3. To complete 100% of department projects.					
4. To hold project cost to under 110% of budgeted amount.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		35.4	35.4	35.4	35.4
2. Department budget		\$5,681,000	\$5,380,323	\$5,696,000	\$5,696,000
3. Administrative and engineering expenses (excluding salaries)		\$74,928	\$59,500	\$57,500	\$57,500
WORKLOAD					
1. Percent of time spent on administration		24.95%	27.15%	28.75%	28.75%
2. Percent of time spent on planning and plan preparation		29.48%	32.80%	30.50%	30.50%
3. Percent of time spent surveying and construction supervision		25.36%	26.30%	27.40%	27.40%
4. Percent of time spent on maint engr/traffic engr/other misc engr		14.95%	13.75%	13.35%	13.35%
PRODUCTIVITY					
1. Cost for administration-salaries		\$127,589	\$158,000	\$163,000	\$163,000
2. Cost for planning and plan preparation-salaries		\$162,124	\$150,463	\$164,090	\$164,090
3. Cost for surveying and construction supervision-salaries		\$139,467	\$131,032	\$147,412	\$147,412
4. Cost for maintenance engr/traffic engr/other misc engr-salaries		\$82,217	\$68,505	\$71,823	\$71,823
5. Cost for administration & engineering expenses (excluding salaries)		\$74,928	\$59,500	\$57,500	\$57,500
EFFECTIVENESS					
1. Administrative cost as a percent of total budget expenditures		2.25%	2.79%	3.30%	3.30%
2. Engineering cost as a percent of total budget expenditures		6.76%	6.50%	7.24%	7.24%
3. Engineering cost as a percent of construction cost (including FM)		32.50%	15.00%	15.00%	15.00%
4. Actual project cost as a percent of construction budget cost		100.92%	100.00%	100.00%	100.00%
5. Percent of department programs/projects accomplished		100%	100%	100%	100%
ANALYSIS:					
<p>The property tax levy is recommended to increase 3% or \$72,350 over last year. Total FY10 appropriations for the department as a whole are recommended to increase \$530,500 or 10.3% over last fiscal year. This is due to increases in construction of \$517,000, roadway maintenance of \$117,500, equipment of \$134,000, and a decrease in general roadway expenditures of \$113,500. The reasons for these changes are explained in their respective programs.</p> <p>Total revenues for the department are recommended to increase \$477,013 or 9% due to slight increases in road use tax and tax asking. The primary increase comes from a \$360,000 reimbursement for a construction project from the Scott County Landfill and the City of Buffalo.</p> <p>The recommended departmental budget should increase the secondary roads fund balance by \$52,518.</p>			<p>The fund balance ended FY08 at \$486,605 and is anticipated to decrease \$42,097 in FY09 to \$444,508. Assuming this information holds, the fund will be projected to end FY10 at \$497,026, which includes reserves for operations and equipment. According to financial management policies, the Secondary Roads Fund is suggested to maintain a fund balance of at least 10% of annual operating expenses, which would be \$464,600 for FY10.</p> <p>The recommended budget will leave a fund balance as a percentage of operating expenses of 10.7% excluding construction expenses.</p> <p>There is one organizational change for the department which is a job review of the Office Leader position.</p> <p>All indicators are recommended as presented and are approximately at FY09 levels.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Administration & Engineering (27A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	-	-
230-A Administrative Assistant	-	-	-	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	6.25	6.25	6.25	6.25	6.25
REVENUE SUMMARY:					
Intergovernmental	\$2,910,436	\$2,849,836	\$2,912,850	\$3,253,499	\$3,253,499
Licenses and Permits	3,330	3,000	3,000	3,000	3,000
Fees and Charges	7,938	2,000	2,000	2,000	2,000
Miscellaneous	19,007	5,000	34,086	6,000	6,000
Sale of Fixed Assets	-	-	-	-	-
General Basic Fund Transfer	617,886	636,423	636,423	655,516	655,516
Rural Service Basic Transfer	1,723,540	1,775,246	1,775,246	1,828,503	1,828,503
TOTAL REVENUES	\$5,282,137	\$5,271,505	\$5,363,605	\$5,748,518	\$5,748,518
APPROPRIATION SUMMARY:					
Administration	\$140,200	\$182,000	\$172,500	\$174,500	\$174,500
Engineering	446,172	404,000	405,000	421,000	421,000
TOTAL APPROPRIATIONS	\$586,372	\$586,000	\$577,500	\$595,500	\$595,500

SERVICE AREA: Roads & Transportation
ACTIVITY: Roadway Maintenance

PROGRAM: Roadway Maintenance (27B)
ORGANIZATION: Secondary Roads

PROGRAM MISSION: To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.

PROGRAM OBJECTIVES:

1. To hold cost per mile for rock road , blading and resurfacing to under \$2700/mile.
2. To hold cost per mile for signs, paint and traffic service to under \$325/mile.
3. To hold cost per mile for roadside maintenance to under \$325/mile.
4. To maintain asphalt/concrete roads to at least 75% of that required.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of bridges and culverts (over 48" diameter)	650	650	650	650
2. Miles of rock/earth roads	395	394	394	394
3. Miles of asphalt/concrete roads	179	183	183	183
4. Miles of snow routes	574	574	574	574
5. Number of traffic signs/miles of pavement painting	4995/179	4995/176	4995/176	4995/176
6. Miles of roadside	1,148	1,148	1,148	1,148
WORKLOAD				
1. Number of bridges/culverts to receive maintenance	30/110	25/110	25/110	25/110
2. Miles of rock/earth to be bladed and re-rocked as required	395	398	396	396
3. Miles of asphalt/concrete roads to receive maintenance	179	183	185	185
4. Miles of snow plowing/tons of sand and salt applied	574/2348	574/2200	574/2200	574/2200
5. Number of signs install-replace/mile pavement paint/mile traffic serve	517/176/574	275/176/574	275/176/574	275/176/574
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)	1,148	1,148	1,148	1,148
PRODUCTIVITY				
1. Cost per bridge maintained/cost per culvert maintained	\$232/\$844	\$800/\$1500	\$500/\$1000	\$500/\$1000
2. Cost per miles of rock/earth road blading and resurfacing	\$2,372	\$2,392	\$2,500	\$2,500
3. Cost per miles of asphalt/concrete surface maintenance	\$1,286	\$1,300	\$1,250	\$1,250
4. Cost per mile for snow plowing, sand and salt, etc.	\$706	\$650	\$650	\$650
5. Cost per mile for signs installed/pavement paint/traffic serv	\$282	\$325	\$325	\$325
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)	\$294	\$350	\$350	\$350
EFFECTIVENESS				
1. Percent of bridges & culverts requiring maintenance actually maint	145%	85%	80%	80%
2. Cost of blading/re-rocking as percent of that needed	95%	96%	96%	96%
3. Dollar of asphalt/concrete maint as % of that needed or required	203%	200%	185%	185%

ANALYSIS:

Total FY0 appropriations for the program are recommended to increase \$117,500 or 5% over last fiscal year. Bridge and culvert maintenance is recommended to decrease \$10,000 or 4.5% under FY09. This is due to the latest round of bridge inspections showing less repair work that needs to be done in '09 and '10. Total road maintenance is recommended to increase \$110,000 or 7.3%. This is due mainly to a change in the way we charge our macadam work. Total snow and ice control is recommended to increase \$15,000 or 5.6% over FY09 levels, because of increased costs of salt and sand. Total traffic control is recommended to decrease \$2,500 below FY09 levels.

All numbers under demand remain the same as last year except for a minor trade off in paved miles and gravel miles due to our macadam program. Cross Road culverts receiving maintenance (W.1) is still an area of concentration as it was in FY09.

All other workload items (W.2-W.6) remain the same. All items under productivity (P.1-P.6) remain very close to last year figures. Program objectives were increased slightly due to inflationary concerns.

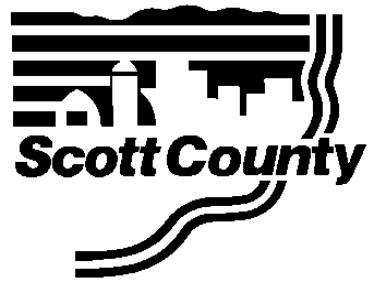
FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Roadway Maintenance (27B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	1.00	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer	10.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	24.60	24.60	24.60	24.60	24.60
APPROPRIATION SUMMARY:					
Bridges/Culverts	\$100,110	\$220,000	\$205,000	\$210,000	\$210,000
Road Maintenance	1,470,490	1,509,000	1,522,000	1,619,000	1,619,000
Road Clearing	143,761	155,000	155,000	160,000	160,000
Snow/Ice Control	405,385	267,500	300,500	282,500	282,500
Traffic Control	161,847	184,000	185,500	181,500	181,500
TOTAL APPROPRIATIONS	\$2,281,593	\$2,335,500	\$2,368,000	\$2,453,000	\$2,453,000

SERVICE AREA: Roads & Transportation		PROGRAM: General Roadway Expenditures (27C)		
ACTIVITY: General Road Expenditures		ORGANIZATION: Secondary Roads		
PROGRAM MISSION: To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.				
PROGRAM OBJECTIVES:				
1. To maintain cost per unit repaired to below \$350				
2. To maintain cost per unit serviced to below \$300.				
3. To maintain cost per unit for equipment supplies below \$8500.				
4. To maintain cost per unit for tools, materials and shop operation below \$3750.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Pieces of heavy/medium equipment	26	26	26	26
2. Number of heavy/medium trucks	23	23	23	23
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20
4. Cost of new equipment required	\$444,278	\$336,000	\$470,000	\$470,000
5. Cost of tools, materials, supplies and shop operation	\$221,100	\$232,500	\$227,000	\$227,000
6. Building and grounds expense	\$42,050	\$349,000	\$29,000	\$29,000
WORKLOAD				
1. Number of units repaired-major (work orders)	779	700	750	750
2. Number of units serviced (oil change, etc.)	212	250	250	250
3. Equipment supplies required (excluding parts)	\$549,705	\$476,500	\$451,500	\$451,500
4. Number of new equipment purchases	5	5	4	4
5. Shop expenses, tools, materials and supplies	\$221,100	\$232,500	\$227,000	\$227,000
6. Building and grounds expense	\$42,050	\$349,000	\$29,000	\$29,000
PRODUCTIVITY				
1. Cost per unit repaired (including parts and outside service)	\$302.52	\$375.00	\$350.00	\$350.00
2. Cost per unit for servicing	\$291.26	\$300.00	\$300.00	\$300.00
3. Cost per unit for equipment supplies	\$7,966.74	\$8,000.00	\$8,500.00	\$8,500.00
4. Cost per unit for new equipment	\$88,856	\$77,300	\$116,250	\$116,250
5. Cost of tools, materials, supplies and shop operation/unit	\$3,204.35	\$3,000.00	\$3,000.00	\$3,000.00
6. Cost for buildings and grounds	\$42,050	\$349,000	\$29,000	\$29,000
EFFECTIVENESS				
1. Percent of change in cost per unit repaired	-20.72%	22.20%	-6.70%	-6.70%
2. Percent change in cost per unit serviced	+63.46%	9.30%	0.00%	0.00%
3. Percent change in cost per unit for equipment supplies	+76.92%	7.00%	6.25%	6.25%
4. Percent change in cost per unit for new equipment	+3.34%	-20.10%	50.39%	50.39%
5. Percent change in cost per unit tools/materials/supplies/shop cost	+17.91%	-5.20%	0.00%	0.00%
6. Percent change in cost for buildings and grounds	+0.00%	635.00%	-91.70%	-91.70%
ANALYSIS:				
<p>Total appropriations for the program (excluding new equipment) are recommended to decrease \$247,5000 or 6.6%. This decrease is due to a \$285,000 reduction in property expenses, because of completion of the expansion project at the shop. Total equipment operations are recommended to increase \$43,000 or 2.2% due to projected increase in fuel costs of \$55,000. Tools/material/supplies are recommended to decrease \$5,500 or 6.7% under last year due to stockpiling of culverts last year.</p> <p>The number of pieces of heavy/medium equipment (D.1) is recommended to stay at 26 for FY10.</p> <p>For FY10 equipment purchases (D.4) are recommended for \$470,000 which is a \$134,000 or 39.9% increase from last year. The equipment recommended for purchase is 1 motor grader, 1 dump truck, 1 pickup, 1 excavator, and other miscellaneous pieces of equipment.</p> <p>The FY10 PPB indicators for this program show a decrease. This is due to the completion of the planned expansion. Program objectives have been modified slightly to reflect increases in material and labor costs.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: General Roadway Expenditures (27C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	4.30	4.30	4.30	4.30	4.30
APPROPRIATION SUMMARY:					
New Equipment	\$444,278	\$336,000	\$275,000	\$470,000	\$470,000
Equipment Operation	1,102,040	943,500	1,008,500	986,500	986,500
Tools/Materials/Supplies	58,274	82,500	83,000	77,000	77,000
Property/Assessment	19,454	349,000	349,000	64,000	64,000
TOTAL APPROPRIATIONS	\$1,624,046	\$1,711,000	\$1,715,500	\$1,597,500	\$1,597,500

SERVICE AREA: Capital Projects		PROGRAM: Road Construction (27D)		
ACTIVITY: Roadway Construction		ORGANIZATION: Secondary Roads		
PROGRAM MISSION: To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.				
PROGRAM OBJECTIVES:				
1. To control actual cost for day labor bridge construction to below \$50/square foot.				
2. To control cost for resurfacing to below \$30/lineal foot.				
3. To control actual cost of construction not to exceed budget by 110%.				
4. To complete 100% of annual program.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Roads/bridges/culverts below standards (based/needs study in \$	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)	3	6	6	6
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)	21	12	12	12
4. \$ value of projects requiring construction in County 5-Year Plan	\$14,980,000	\$14,315,000	\$14,315,000	\$14,315,000
5. # of miles paved roads requiring reconstruction in 5-Year Plan	45	49	49	49
WORKLOAD				
1. Cost to surface Macadam roads	\$501,135	\$340,000	\$335,000	\$335,000
2. Cost of bridges proposed for construction (contract)	\$0	\$0	\$0	\$0
3. Cost of misc/culvert/bridge construction (day labor)	\$230,396	\$0	\$0	\$0
4. Cost of road resurfacing (local)	\$449,273	\$317,152	\$600,000	\$600,000
5. Cost of roads proposed for resurfacing - FM & STP	\$0	\$2,100,000	\$2,166,966	\$2,166,966
6. # of miles proposed for resurfacing- (local/ FM-STP)	0.00	14.50	9.00	9.00
PRODUCTIVITY				
1. Cost/mile of edge drain	\$0.00	\$0.00	\$0.00	\$0.00
2. Cost/lineal foot of box culvert construction (contract)	\$5,759.90	\$0.00	\$0.00	\$0.00
3. Cost/square foot of culvert/bridge construction (day labor)	\$0.00	\$0.00	\$0.00	\$0.00
4. Cost/lineal foot road resurfacing (local)	\$22.69	\$9.60	\$30.30	\$30.30
5. Cost/lineal foot resurface/repair FM-STP	\$0.00	\$40.00	\$82.00	\$82.00
EFFECTIVENESS				
1. Actual cost as percent of budget cost (excluding FM)	101%	100%	100%	100%
2. Percent of construction projects completed	100%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard	3.82%	2.00%	200.00%	200.00%
4. % of bridges replaced/rehabilitated vs those below standard	0.00%	0.00%	0.00%	0.00%
5. Dollar value of construction as percent of 5 year plan	7.88%	8.50%	25.40%	25.40%
6. % of roads resurfaced vs those in 5-Year program	0.00%	29.50%	23.40%	23.40%
ANALYSIS:				
<p>The total appropriations for the program are recommended to increase \$517,000 or 97% from last year. This does not take into consideration a projected \$2.17 million FM and STP program. This is a major increase and relates to the STP funding that has been requested. There will be 1 STP project this year and we are letting our local projects as well. We are still waiting to see if STP funds will be allocated so there is a possibility that there will not be a project.</p> <p>The FY09 PPB indicators for this program therefore show a decrease in local and increase in STP (FM) construction. Workload Item (W.6) shows a decrease in miles proposed due to the letting of the state project. This is also reflected in cost per mile (P.4-P.5) both local and FM. The construction program also shows no contract or day labor bridges (W.2-W.3) being done this year.</p> <p>Effectiveness items (E.1-E.6) have been adjusted to reflect types of construction being accomplished. Program objectives remain the same.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Roadway Construction (27D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:					
Construction	\$1,236,908	\$533,000	\$744,702	\$1,050,000	\$1,050,000
TOTAL APPROPRIATIONS	\$1,236,908	\$533,000	\$744,702	\$1,050,000	\$1,050,000



GOVERNMENT SERVICES TO RESIDENTS

TABLE OF CONTENTS

AUDITOR

Auditor Administration	261
Elections	263

RECORDER

Recorder Administration	265
Public Records	267
Vital Records	269

TREASURER

Motor Vehicle Registration-Courthouse	271
County General Store	273

SERVICE AREA: State & Local Government Service
ACTIVITY: Representation Services

PROGRAM: Auditor Administration (13A)
ORGANIZATION: Auditor

PROGRAM MISSION: To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.

PROGRAM OBJECTIVES:

1. To keep administration costs at or below 14.0% of total budget.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	16.4	15.4	15.4	15.4
2. Departmental budget	\$1,362,150	\$1,274,427	\$1,443,621	\$1,443,621
WORKLOAD				
1. Percent of time spent on personnel administration	25%	25%	25%	25%
2. Percent of time spent on fiscal management	25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination	25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	14.2%	14.6%	13.8%	13.8%
2. Administration personnel as a percent of departmental personnel	14%	14%	14%	14%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	56%	80%	80%	80%

ANALYSIS:

Total FY10 appropriations for the total department are recommended to increase 13.3% over current budgeted levels. Non-salary costs are recommended to increase 72.7% over current budgeted levels for the total department. Revenues are recommended to increase 117.4% over current budgeted amounts for the total department.

The primary reasons for the appropriation and revenue changes are discussed under the Auditor's Election program (13B).

For this program, non-salary costs are recommended to increase \$5,000 over current budgeted amounts. This increase is due to the desire to expand training and educational opportunities for the newly elected Auditor and the Operations Manager position, the latter to be hired in '09.

There are no revenues budgeted under this program.

There were no organizational change requests submitted for this department.

The PPB indicators for this program are similar to previous years and require no further analysis.

There were no budget issues identified for this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Auditor Administration (13A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Auditor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
APPROPRIATION SUMMARY:					
Personal Services	\$193,002	\$185,293	\$171,976	\$194,302	\$191,069
Expenses	491	300	300	5,300	5,300
Supplies	85	200	200	200	200
TOTAL APPROPRIATIONS	\$193,578	\$185,793	\$172,476	\$199,802	\$196,569

PROGRAM MISSION: To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.

- PROGRAM OBJECTIVES:**
1. To conduct error free elections.
 2. To process 15,000 absentee applications.
 3. To process 100,000 voter registration changes.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Registered voters	116,573	125,000	125,000	125,000
2. Registered voter changes requested	92,564	100,000	100,000	100,000
3. Elections	26	2	26	26
4. Polling places to be maintained	75	75	75	75
5. Absentee voter applications requested	4,965	30,000	15,000	15,000
WORKLOAD				
1. Elections conducted: Scheduled	26	2	26	26
2. Elections conducted: Special Election	1	1	0	0
3. Registered voter changes processed	92,564	100,000	100,000	100,000
4. Polling places arranged and administered	75	75	75	75
5. Poll worker personnel arranged and trained	1,056	800	1,500	1,500
6. Absentee voter applications processed	4,965	30,000	15,000	15,000
PRODUCTIVITY				
1. Average cost per scheduled election conducted (57%)	\$12,873	\$125,950	\$12,231	\$12,231
2. Average cost per special election conducted (15%)	88,080	181,477	N/A	N/A
3. Cost per registered voter change processed (28%)	\$1.77	\$1.32	\$1.56	\$1.56

EFFECTIVENESS				
1. Number of elections requiring a recount	0	0	0	0

ANALYSIS:

For the Auditor's Election program, non-salary costs are recommended to increase 79.2%, or \$102,550 over current budgeted amounts. The primary reason for the appropriation changes from the current budget levels is due to the increase in the number of elections to be conducted (D.3). Because of the higher number of elections the cost of public notices, printing ballots, and the cost of transporting machines increases substantially.

Additionally, the State of Iowa is now requiring Counties to pay for the maintenance of the State's own voter registration system. This mandate added \$17,000 to recommended expenses.

Revenues are recommended to increase by \$123,540 from current budgeted amounts for the same reason. The costs associated with School Board, Davenport primary, and municipal elections are recoverable and the increase in cost for these types of elections increases revenues by a like amount.

There were no organizational change requests submitted for this program.

Several PPB Indicators are highlighted as follows: The number of special elections to be conducted (W.2) is generally budgeted at zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net financial impact of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productivity indicator P.2 is also affected by this situation. Since no special elections are budgeted it is impossible to assign an average cost at this time.

There are no budget issues identified for this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Elections (13B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III	2.00	1.00	1.00	1.00	1.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	5.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:					
Intergovernmental	\$224,674	\$56,600	\$56,600	\$180,640	\$180,640
Fees and Charges	552	1,000	1,000	500	500
Fines, Forfeitures & Miscellaneous	1,611	-	-	-	-
TOTAL REVENUES	\$226,837	\$57,600	\$57,600	\$181,140	\$181,140
APPROPRIATION SUMMARY:					
Personal Services	\$344,078	\$312,381	\$340,167	\$342,786	\$342,786
Expenses	225,023	112,250	112,250	214,800	214,800
Supplies	18,233	17,300	17,300	17,300	17,300
TOTAL APPROPRIATIONS	\$587,334	\$441,931	\$469,717	\$574,886	\$574,886

SERVICE AREA: State & Local Government Service		PROGRAM: Recorder Administration (26A)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by working with the Department of Public Health, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.					
PROGRAM OBJECTIVES:					
1. To maintain departmental FTE at 11.50					
2. To maintain workload percent as budgeted below.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		11.50	11.50	11.50	11.50
2. Departmental budget		\$675,304	\$722,321	\$760,123	\$754,422
3. Organizations requiring liaison and coordination		20	20	20	20
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		40%	40%	40%	40%
3. Percent of time spent on liaison, coordination and citizens request		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration personnel as a percent of departmental personnel		13.04%	13.04%	13.04%	13.04%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		100%			
ANALYSIS:					
<p>Total FY10 appropriations for the total department are recommended to increase 5.2% over current budgeted levels. Non-salary costs are recommended to decrease 15.4% over current budgeted levels for the total department. Revenues are recommended to decrease 10.6% over current budgeted amounts for the total department.</p> <p>There are no organizational change requests for the department.</p> <p>The primary reasons for revenue changes from current budget levels are the decline in the number of real estate recordings and the associated dollar value of the real estate transfer tax collected.</p> <p>The primary reason for appropriation changes from current budget levels is the public has access to records on the Recorder's website and can print copies without having to come into the office. This has reduced the demand for various supplies for the printers.</p>		<p>Budget issues identified for further Board review during the budget process are as follows: Continue to monitor the impact Electronic Licensing through the DNR will have on hunting and fishing revenue and ATV/snowmobiles registrations.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda by continuing to monitor operating cost and reducing them wherever possible and by continuing to develop the Recorder's website to provide accurate information for the public.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Recorder Administration (26A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Recorder	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	1.50	1.50	1.50	1.50	1.50
REVENUE SUMMARY:					
Miscellaneous	\$138	\$50	\$50	\$50	\$50
TOTAL REVENUES	\$138	\$50	\$50	\$50	\$50
APPROPRIATION SUMMARY:					
Personal Services	\$139,548	\$142,502	\$144,971	\$149,043	\$145,970
Expenses	1,604	3,350	3,350	2,700	2,700
TOTAL APPROPRIATIONS	\$141,152	\$145,852	\$148,321	\$151,743	\$148,670

SERVICE AREA: State & Local Government Service		PROGRAM: Public Records (26B)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.					
PROGRAM OBJECTIVES:					
1. To process 37,000 real estate transactions.					
2. To complete 4,000 transfer tax transactions.					
3. To process 13,300 conservation license, recreational registration, titles and liens					
4					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Real estate and UCC transactions requested		36,428	40,150	37,000	37,000
2. Transfer tax requests		4,065	5,000	4,000	4,000
3. Conservation license and recreational vehicle reg requests		5,891	5,300	13,300	13,300
WORKLOAD					
1. Total amount of real estate revenue collected		\$876,230	\$1,003,750	\$906,500	\$906,500
2. Total amount of real estate transfer tax revenue collected		\$1,317,913	\$1,400,000	\$1,060,000	\$1,060,000
3. Total of conservation lic and rec. vehicle ,reg, title and liens		\$102,686	\$150,000	\$276,000	\$276,000
PRODUCTIVITY					
1. Cost per real estate transactions processed		\$9.17	\$9.15	\$10.52	\$10.52
2. Cost per real estate transfer tax transaction processed		\$0.76	\$0.83	\$1.10	\$1.10
3. Cost per conservation lic, rec. vehicle reg, title and liens		\$8.18	\$8.22	\$3.47	\$3.47
EFFECTIVENESS					
1. Real estate and UCC revenue retained by county		\$876,230	\$1,003,750	\$906,500	\$906,500
2. Real estate transfer tax revenue retained by the county		\$230,056	\$241,500	\$208,000	\$208,000
3. Conservation license, ATV/Snow Boat revenue retained by county		\$13,505	\$12,000	\$23,025	\$23,025
ANALYSIS:					
<p>Total FY10 appropriations for the total department are recommended to increase 5.2% over current budgeted levels.</p> <p>Several PPB Indicators are highlighted as follows: D.1 and D.2 Real Estate Transactions and Transfer Tax Requests are in a decline due to the nations economy. This fiscal year is a boat renewal period as indicated in the increase in the number of transactions listed as Demand 3.</p> <p>Even though the Quad City area housing market has been fairly strong in the past few quarters, the current quarter housing starts and refinancing has dramatically reduced the real estate activity.</p> <p>The projected revenue will be monitored on a quarterly basis and adjusted when necessary.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Public Records (26B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	3.50	3.50	3.50	3.50	3.50
TOTAL POSITIONS	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Fees and Charges	\$1,162,259	\$1,305,400	\$1,305,400	\$1,182,140	\$1,182,140
Use of Money/Property	5,156	5,000	5,000	5,000	5,000
Miscellaneous	2,836	3,000	3,000	2,900	2,900
TOTAL REVENUES	\$1,170,251	\$1,313,400	\$1,313,400	\$1,190,040	\$1,190,040
APPROPRIATION SUMMARY:					
Personal Services	\$374,503	\$400,178	\$409,684	\$426,977	\$424,349
Expenses	1,303	1,734	1,734	1,850	1,850
Supplies	9,592	13,200	13,200	11,200	11,200
TOTAL APPROPRIATIONS	\$385,398	\$415,112	\$424,618	\$440,027	\$437,399

SERVICE AREA: State & Local Government Service		PROGRAM: Vital Records (26D)		
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder		
PROGRAM MISSION: To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.				
PROGRAM OBJECTIVES:				
1. To process 15,600 certified copies of vital records.				
2. To process 1,150 marriage applications.				
3. To register 4,300 births and deaths				
4. To process 1,000 passports				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Vital records (birth, death, marriage) certified copies requested	15,253	16,100	15,600	15,600
2. Marriage applications processed	1,136	1,160	1,150	1,150
3. Vital records registration (birth and death)	4,337	4,100	4,300	4,300
4. Passport applications processed	1,430	1,600	1,000	1,000
WORKLOAD				
1. Total amount of vital records certified copies revenue collected	\$209,087	\$221,850	\$213,900	\$213,900
2. Total amount of marriage application revenue collected	\$39,800	\$40,600	\$40,250	\$40,250
3. Total amount of vital records (birth, death) revenue collected	N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected	\$49,518	\$56,800	\$31,000	\$31,000
PRODUCTIVITY				
1. Cost per vital records certified copy processed	\$6.73	\$6.41	\$6.91	\$6.91
2. Cost per marriage application processed	\$13.09	\$13.91	\$14.64	\$14.64
3. Cost per vital records (birth, death) registered	\$6.86	\$7.87	\$7.83	\$7.83
4. Cost per Passport application processed	\$1.04	\$5.04	\$8.42	\$8.42
EFFECTIVENESS				
1. Vital Records revenue retained by county	\$56,509	\$59,160	\$57,040	\$57,040
2. Marriage application revenue retained by county	\$4,544	\$4,640	\$4,600	\$4,600
3. Passport application revenue retained by county	\$49,518	\$56,800	\$31,000	\$31,000
ANALYSIS:				
<p>For this program, non-salary costs have been reduced by 21.7%.</p> <p>The primary reasons for revenue changes from current budget levels are the number of passport applications processed has declined and is most likely the result of Congress's decision to postpone the implementation of the land/sea phase of the Western Hemisphere Travel Initiative until June 1, 2009.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Vital Records (26D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	3.00	3.00	3.00	3.00	3.00
REVENUE SUMMARY:					
Fees and Charges	\$110,571	\$120,600	\$120,600	\$92,640	\$92,640
TOTAL REVENUES	\$110,571	\$120,600	\$120,600	\$92,640	\$92,640
APPROPRIATION SUMMARY:					
Personal Services	\$145,602	\$156,757	\$156,798	\$164,753	\$164,753
Expenses	620	600	600	600	600
Supplies	2,531	4,000	4,000	3,000	3,000
TOTAL APPROPRIATIONS	\$148,753	\$161,357	\$161,398	\$168,353	\$168,353

PROGRAM MISSION: To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills

- PROGRAM OBJECTIVES:**
1. To retain at least \$1,090,000 of motor vehicle revenue.
 2. To process at least 65% of all motor vehicle plate fees at the Administrative Center.
 3. To process at least 85% of all motor vehicle title & security interest fees at the Administrative Center.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of motor vehicle renewal notices issued	108,946	110,000	110,000	110,000
2. Number of title and security interest transactions	76,447	88,000	78,000	78,000
3. Number of duplicates and additional fees requested	5,260	7,750	5,500	5,500
4. Number of junking certificates & misc transactions requested	14,686	20,000	15,000	15,000
5. Total dollar motor vehicle plate fees received-Courthouse	\$13,277,837	\$13,000,000	\$13,300,000	\$13,300,000
6. Total \$ motor vehicle title & security int fees received-Courthouse	\$14,092,582	\$14,250,000	\$14,400,000	\$14,400,000
WORKLOAD				
1. Number of vehicle renewals processed	NA	NA	NA	NA
2. Number of title & security interest transactions processed	76,447	88,000	78,000	78,000
3. Number of duplicates and additional fees issued	5,260	7,750	5,500	5,500
4. Number junking certificates & misc transactions processed	14,686	20,000	15,000	15,000
5. Total dollar motor vehicle plate fees processed-Courthouse	\$13,277,837	\$13,000,000	\$13,250,000	\$13,250,000
6. Total \$ motor vehicle title & security int fees processed-Courthouse	\$14,092,582	\$14,250,000	\$14,250,000	\$14,250,000
PRODUCTIVITY				
1. Cost per renewals processed (25%)	N/A	N/A	N/A	N/A
2. Cost per title & security interest transaction (50%)	\$2.69	\$2.57	\$3.01	\$3.01
3. Cost per duplicate and/or additional fee (15%)	\$11.72	\$8.79	\$12.81	\$12.81
4. Cost per junking certificate & misc transactions (10%)	\$2.80	\$2.27	\$3.13	\$3.13
5. Total \$ motor vehicle plate fees processed/window/clerk/day	\$9,799	\$8,125	\$8,281	\$8,281
6. Total \$ motor vehicle title & security Int fees proc/window/clerk/day	\$10,400	\$8,906	\$8,906	\$8,906
EFFECTIVENESS				
1. Total dollar motor vehicle revenue retained by County	\$1,102,240	\$1,081,000	\$1,097,000	\$1,097,000
2. Percent of total motor vehicle plate fees processed at Courthouse	72.06%	70.00%	70.00%	70.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse	85.76%	87.00%	87.00%	87.00%

ANALYSIS:

For the Treasurer's Motor Vehicle program, non-salary costs are recommended to decrease 10.0% from current budgeted amounts. Revenues are recommend to decrease 2.8% from current budgeted amounts.

The primary reasons for revenue changes from current budget levels are decreases to motor vehicle registration fees and use tax revenues. For many years these revenues have increased by an average of 4% per year but that trend has reversed during the recent past. During the past four years MV revenues have been static or actually declined. Fees are collected per transaction and the number of transactions have fallen due to economic forces. The amount of fees collected per transaction are legislated by the State of Iowa and are mostly unchanged for the budget year under review. There will be a slight increase in revenues related to registration of trucks but the amount will not make up for the loss of

volume.

There were no organizational change requests for this program.

PPB Indicators for this program are consistent with previous years except for some minor exceptions. The total dollar amount of motor vehicle plate fees processed (W.5) shows a small decrease from FY08 actuals.

The amount of motor vehicle revenue retained by the County shows a 1.9% increase over FY08 actual but this figure is \$32,000 lower than the original budget for FY09.

The number of vehicle renewals processed (W.1) has been unavailable from the State's MV computer system for several years however the office has recently found access to this information and will begin reporting again in future quarterly reports.

There are no budget issues requiring further Board review associated with this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Motor Vehicle Courthouse (30C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS	8.10	8.10	8.10	8.10	8.10
REVENUE SUMMARY:					
Fees and Charges	\$1,109,065	\$1,135,575	\$1,087,565	\$1,103,565	\$1,103,565
Miscellaneous	486	-	-	-	-
TOTAL REVENUES	\$1,109,551	\$1,135,575	\$1,087,565	\$1,103,565	\$1,103,565
APPROPRIATION SUMMARY					
Personal Services	\$388,560	\$424,106	\$428,696	\$442,725	\$442,509
Expenses	1,841	5,430	4,230	4,230	4,230
Supplies	20,554	24,600	24,600	22,800	22,800
TOTAL APPROPRIATIONS	\$410,955	\$454,136	\$457,526	\$469,755	\$469,539

SERVICE AREA: Government Services to Residents	PROGRAM: County General Store (30D)
ACTIVITY: State Administrative Services	ORGANIZATION: Treasurer

PROGRAM MISSION: To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills

PROGRAM OBJECTIVES:

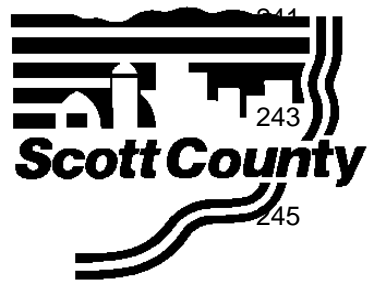
1. To process at least 5.0% of all property tax payments.
2. To process at least 30% of all motor vehicle plate fees.
3. To process at least 13% of all motor vehicle title & security interest fees.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Total dollar property taxes received	\$11,143,023	\$10,935,000	\$11,700,000	\$11,700,000
2. Total dollar motor vehicle plate fees received	\$5,147,975	\$5,500,000	\$5,300,000	\$5,300,000
3. Total dollar motor vehicle title & security interest fees received	\$2,339,579	\$2,210,000	\$2,400,000	\$2,400,000
4. Number of voter registration applications requested	196	200	200	200
WORKLOAD				
1. Total dollar property taxes processed	\$11,143,023	\$10,935,000	\$11,700,000	\$11,700,000
2. Total dollar motor vehicle plate fees processed	\$5,147,975	\$5,500,000	\$5,300,000	\$5,300,000
3. Total dollar motor vehicle title & security interest fees processed	\$2,339,579	\$2,210,000	\$2,400,000	\$2,400,000
4. Number of voter registration applications processed for Auditor	196	200	200	200
PRODUCTIVITY				
1. Total dollar property taxes processed/window clerk/day	\$8,809	\$8,412	\$9,000	\$9,000
2. Total dollar motor vehicle plate fees processed/window/clerk/day	\$4,070	\$4,231	\$4,077	\$4,077
3. Total \$ motor vehicle title & security int fees proc/window/clerk/day	\$1,849	\$1,700	\$1,846	\$1,846
EFFECTIVENESS				
1. Percent total property tax processed-General Store	5.05%	5.00%	5.00%	5.00%
2. Percent total motor vehicle plate fees processed-General Store	27.94%	30.00%	30.00%	30.00%
3. Percent total motor vehicle title & security int fees proc-General Store	14.24%	13.00%	13.00%	13.00%

ANALYSIS:

<p>For the Treasurer's County General Store program, non-salary costs are recommended to increase by only \$100 over current budgeted amounts. There are no budgeted revenues associated with this program.</p> <p>Since the FY02 budget year non-salary expenses have dropped from nearly \$41,000 to \$5,330. This large cost reduction was due to a collaborative effort with the State of Iowa to locate our office within the State's existing drivers licensing site. This not only reduced our cost of operation but also provides our public with a convenient, one-stop location for all their automotive licensing needs.</p> <p>While this arrangement has been seen as a benefit for the County, the State, and the public there is a possibility that it may be discontinued in the future. The State's DOT has stated a need for additional space and had recently asked the Treasurer to find a separate location for the County's satellite office. Through discussions with the State</p>	<p>this possibility has been delayed indefinitely but the Board needs to aware that no permanent solution has been established at this time.</p> <p>PPB indicators for this program are similar to past years and are recommended as submitted.</p>
--	---

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: County General Store (30D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	6.10	6.10	6.10	6.10	6.10
REVENUE SUMMARY:					
Miscellaneous	\$598	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$598	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$329,860	\$335,338	\$361,788	\$352,495	\$352,300
Expenses	3,188	2,760	2,860	2,860	2,860
Supplies	1,043	2,470	2,470	2,470	2,470
TOTAL APPROPRIATIONS	\$334,091	\$340,568	\$367,118	\$357,825	\$357,630



ADMINISTRATION (INTERPROGRAM) SERVICES TABLE OF CONTENTS

ADMINISTRATION	
General Administration	277
AUDITOR	
Business/Finance	279
Taxation	281
FACILITY AND SUPPORT SERVICES	
Facility and Support Services Administration	283
Maintenance of Buildings and Grounds	285
Custodial Services	287
Support Services	289
HUMAN RESOURCES	
Human Resources Management	291
INFORMATION TECHNOLOGY	
Information Technology Administration	293
Information Processing	295
NON-DEPARTMENTAL	
Risk Management	297
SUPERVISORS, BOARD OF	
Legislation and Policy	299
TREASURER	
Treasurer Administration	301
Tax Collection	303
Accounting/Finance	305

SERVICE AREA: Interprogram Services

PROGRAM: General Administration (11A)

ACTIVITY: Policy & Administration

ORGANIZATION: Administration

PROGRAM MISSION: To enhance county services for citizens and county departments by providing effective management and coordination of resources

PROGRAM OBJECTIVES:

1. To maintain a ratio of administration personnel as a percent of total personnel at .75%.
2. To schedule 350 meetings with individual department heads.
3. To schedule 60 meetings with individual Board members.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	452.22	454.12	454.12	454.12
2. Units directly supervised	9	9	9	9
3. Dollar value of operating budget	\$59,060,454	\$62,478,487	\$66,190,944	\$64,808,641
4. Dollar value of Capital Improvement Plan (CIP)	\$5,487,903	\$6,910,523	\$5,439,165	\$5,439,165
5. Jurisdiction population	162,621	162,687	162,687	162,687
WORKLOAD				
1. Board of Supervisors meetings held	93	85	85	85
2. Scheduled meetings with individual Board members	57	60	60	60
3. Agenda items forwarded to Board of Supervisors	435	450	450	450
4. Scheduled meetings with individual department heads	353	350	350	350
5. Other scheduled meetings held	271	250	250	250
PRODUCTIVITY				
1. Management cost as a percent of County budget	0.52%	0.52%	0.52%	0.52%
2. Administration personnel as a percent of total personnel	0.69%	0.77%	0.77%	0.77%
EFFECTIVENESS				
1. Percent of program objectives accomplished	66%	100%	100%	100%
2. Percent of target issue action steps completed	54%	85%	30%	30%
3. Percentage of departments represented at dept head meetings	80%	80%	80%	80%

ANALYSIS:

Total FY10 appropriations for the total department are recommended to increase 5.1% over current budgeted levels. Non-salary costs are recommended to increase 19.7% (\$2,025) over current budgeted levels for the total department. Revenues are recommended to remain the same.

The primary reason for the appropriation change from current budget levels is a \$2,025 increase in travel. This is due to additional training opportunities scheduled for the new budget manager.

PPB Indicators are in line with last year's actual. Target issue action steps are budgeted for 30% because this is a 2-year plan that begins July 2009.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: General Administration (11A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
597-A Budget Manager	-	-	1.00	1.00	1.00
366-A Budget Coordinator	1.00	1.00	-	-	-
298-A Administrative Assistant	0.60	0.60	1.00	1.00	1.00
TOTAL POSITIONS	3.10	3.10	3.50	3.50	3.50
APPROPRIATION SUMMARY:					
Personal Services	\$356,450	\$409,662	\$539,120	\$429,135	\$424,403
Expenses	2,948	7,475	7,475	9,500	9,500
Supplies	1,952	2,800	2,800	2,800	2,800
TOTAL APPROPRIATIONS	\$361,350	\$419,937	\$549,395	\$441,435	\$436,703

SERVICE AREA: Interprogram Service	PROGRAM: Business/Finance (13D)
ACTIVITY: Policy & Administration	ORGANIZATION: Auditor

PROGRAM MISSION: To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles

PROGRAM OBJECTIVES:

1. To keep cost per invoice processed below \$4.00.
2. To keep cost per time card processed below \$3.02.
3. To keep cost per account center maintained below \$9.23.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Invoices submitted	29,527	33,000	33,000	33,000
2. Employees on payroll	685	680	680	680
3. Official Board meetings requiring minutes	52	50	50	50
4. Accounting account/centers to be maintained	11,905	12,000	12,200	12,200
WORKLOAD				
1. Invoices processed	29,527	32,000	33,000	33,000
2. Time cards processed	39,650	37,500	37,500	37,500
3. Board meetings minutes recorded	52	50	50	50
4. Account/centers maintained	11,905	12,000	12,200	12,200
PRODUCTIVITY				
1. Cost per invoice processed (35%)	\$4.05	\$3.91	\$4.00	\$4.00
2. Cost per time card processed (30%)	\$2.59	\$2.86	\$3.02	\$3.02
3. Cost per Board meeting minutes recorded (5%)	\$328.71	\$357.18	\$377.42	\$377.42
4. Cost per account/center maintained (30%)	\$8.61	\$8.82	\$9.23	\$9.23

EFFECTIVENESS				
1. Claims lost or misplaced	0	0	0	0

ANALYSIS:

For the Auditor's Business/Finance program, non-salary costs are recommended to increase 4.6%, or \$500 over current budgeted amounts. This small increase is part of the Auditor's emphasis on continuing professional education for office staff.

Revenues for this program are minimal and are recommended as submitted.

There were no organizational change requests made for this program.

The Business/Finance program is fairly static and as such the PPB indicators vary little from year to year. Other than slight increases in volume there is nothing to highlight and there are no budget issues associated with this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Business/Finance (13D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
677-A Accounting & Tax Manager	0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist	2.00	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	5.10	5.10	5.10	5.10	5.10
REVENUE SUMMARY:					
Fees and Charges	\$0	\$300	\$300	\$300	\$300
TOTAL REVENUES	\$0	\$300	\$300	\$300	\$300
APPROPRIATION SUMMARY:					
Personal Services	\$335,819	\$346,303	\$311,830	\$366,049	\$365,495
Equipment	104	1,000	1,000	1,000	1,000
Expenses	1,526	3,275	3,275	3,775	3,775
Supplies	4,412	6,600	6,600	6,600	6,600
TOTAL APPROPRIATIONS	\$341,861	\$357,178	\$322,705	\$377,424	\$376,870

SERVICE AREA: Interprogram Services		PROGRAM: Taxation (13E)			
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor			
PROGRAM MISSION: To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems					
PROGRAM OBJECTIVES:					
1. To keep cost per parcel taxed below \$1.92.					
2. To keep cost per TIF District Administered \$_____.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Parcels to be taxed		75,230	75,700	75,800	75,800
2. Real estate transactions requested		7,728	7,750	7,700	7,700
3. Tax Increment Financing Districts (TIF) within the County		41	54	69	69
4. Local budgets to be certified		49	49	49	49
WORKLOAD					
1. Parcels taxed		75,230	75,700	75,800	75,800
2. Real estate transactions processed		7,728	7,750	7,700	7,700
3. Tax Increment Financing Districts total valuation		\$301,009,066	\$330,211,484	\$369,081,487	\$369,081,487
4. Local budgets certified		49	49	49	49
PRODUCTIVITY					
1. Cost per parcels taxed (50%)		\$1.59	\$1.91	\$1.92	\$1.92
2. Cost per real estate transaction processed (20%)		\$6.19	\$7.47	\$7.57	\$7.57
3. Cost per TIF District Administered (15%)		\$876.24	\$804.23	\$633.72	\$633.72
4. Cost per local budget certified (15%)		\$733.18	\$886.30	\$892.37	\$892.37
EFFECTIVENESS					
1. Dollar amount of licenses, permits and fees		\$50,130	\$48,200	\$49,200	\$49,200
ANALYSIS:					
<p>For the Auditor's Taxation program, non-salary costs are recommended to increase \$900 over current budgeted amounts. This amount is part of the Auditor's department-wide effort to promote an increase in professional educational opportunities for staff.</p> <p>Revenues are also recommended to increase from FY09. The majority of this program's revenues are derived from real estate transfer fees. These revenues have been static, or declining slightly, in recent years along with the housing market. However fees charged for liquor licenses have been rising and more than offset the decline in transfer fees.</p> <p>Several PPB indicators are highlighted as follows: This program used to track tax credit information at the parcel level but following the conversion to a new third party tax system that information became unavailable and was subsequently replaced with Tax Increment</p>		<p>Financing (TIF) information. Indicators D.3, W.3, and P.3 track the growth and administrative cost of TIF districts within Scott County. The addition of this information is designed to keep the Board aware of the growing use of TIF financing and the subsequent loss of taxable valuation. Data for the budget year under review was compiled in early January and shows TIF increment (W.4) increased by nearly \$39 million.</p> <p>There are no budget issues identified for this program.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Taxation (13E)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager	0.30	0.30	0.30	0.30	0.30
268-A GIS Parcel Maintenance Technician	1.00	1.00	1.00	1.00	1.00
194-C Platroom Draftsman	-	-	-	-	-
177-C Tax Aide	3.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	5.30	4.30	4.30	4.30	4.30
REVENUE SUMMARY:					
Licenses and Permits	\$8,330	\$5,600	\$5,600	\$6,600	\$6,600
Fees and Charges	41,800	42,600	42,600	42,600	42,600
TOTAL REVENUES	\$50,130	\$48,200	\$48,200	\$49,200	\$49,200
APPROPRIATION SUMMARY:					
Personal Services	\$236,719	\$280,505	\$235,930	\$281,589	\$283,395
Equipment	-	1,000	1,000	1,000	1,000
Expenses	1,658	4,120	4,120	5,020	5,020
Supplies	1,129	3,900	3,900	3,900	3,900
TOTAL APPROPRIATIONS	\$239,506	\$289,525	\$244,950	\$291,509	\$293,315

SERVICE AREA: Interprogram Services	PROGRAM: Facility & Support Services Administration (15A)
ACTIVITY: Central Services	ORGANIZATION: Facility & Support Services

PROGRAM MISSION: To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.

PROGRAM OBJECTIVES:

1. To keep administrative cost as a percent of total departmental budget below 9.0%.
2. To achieve at least 85% of departmental objectives.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
------------------------	-------------------	----------------------	--------------------	--------------------

DEMAND				
1. Authorized positions	28.15	29.15	29.15	29.15
2. Annual Departmental budget	\$2,922,601	\$3,231,873	\$3,413,995	\$333,463
3. Annual # of Capital projects managed	16	17	12	12
4. Annual cost of Capital projects managed	\$6,623,513	\$6,463,000	\$9,000,000	\$9,000,000
5. Annual # of external programs/grants/projects	N/A	N/A	N/A	N/A
6. Annual value of external programs/grants/projects	N/A	N/A	N/A	N/A

WORKLOAD				
1. Percent of workload - program management - Administration	16%	15%	15%	15%
2. Percent of workload - program management - Building Maintenance	15%	12%	12%	12%
3. Percent of workload - program management - Custodial Services	10%	12%	10%	10%
4. Percent of workload - Capital projects	28%	35%	35%	35%
5. Percent of workload - external programs/grants/projects/misc.	16%	10%	10%	10%
6. Percent of workload - program management - Support Services	15%	16%	18%	18%

PRODUCTIVITY				
1. Administrative cost as a percent of departmental budget	7.20%	7.25%	7.30%	6.90%
2. Administrative personnel as a percent of departmental personnel	7.10%	6.86%	6.90%	6.86%
3. Administrative cost per authorized position	\$4,198	\$4,000	\$4,200	\$7,934
4. Administrative cost per Capital project dollar cost.	\$0.0089	\$0.0140	\$0.0150	\$0.0257
5. Administrative cost per external program/grant/project	N/A	N/A	N/A	N/A

EFFECTIVENESS				
1. Aggregate percentile of Quality Enhancement Survey tools	89%	N/A	N/A	N/A
2. Program performance budget objectives accomplished	90%	90%	90%	90%
3. Percent of department objectives accomplished	85%	90%	90%	90%
4. Percent of Capital projects completed on time	80%	85%	85%	85%
5. Percentile of internal Employee Satisfaction measurements				

ANALYSIS:

<p>Total FY10 appropriations for the total department are recommended to increase 3.2% over current budgeted levels. Non-salary costs are recommended to decrease 0.1% over current budgeted levels for the total department. Revenues are recommended to decrease 9.5% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase 35.4% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: increased staffing and possible reorganization to accommodate additional spaces related to the Tremont Jail/Patrol as well as in anticipation of the new SECC facility in FY11.</p> <p>The primary reasons for revenue changes from current budget levels are the unpredictability of reimbursements from the state.</p>	<p>The primary reasons for total departmental appropriation changes from current budget levels are normal inflationary as well as a missing budget amount in personnel services for the previous fiscal year.</p> <p>The increase in non-salary costs for this program is primarily due to the transfer of all 800 MHZ radio charges to the administration program.</p> <p>Several PPB Indicators are highlighted as follows: Most indicators are budgeted at expected levels. Capital projects and total department budget indicators (D2, D4) are expected to trend higher with additional capital projects (Tremont and SECC) as well as additional operating resources required with the new spaces.</p>	<p>This departmental budget supports the County's Target Issues and Management Agenda through the work on the Jail project, the Tremont Renovation, Dispatch Consolidation, Courthouse Renovation and work on intergovernmental cooperative efforts.</p>
--	--	--

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Facility & Support Services Admin (15A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Director of Facility and Support Services	1.00	1.00	1.00	1.00	1.00
417-A Project and Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:					
Fees and Charges	\$0	\$300	\$0	\$0	\$0
Miscellaneous	1,325	800	800	816	816
TOTAL REVENUES	\$1,325	\$1,100	\$800	\$816	\$816
APPROPRIATION SUMMARY:					
Personal Services	\$190,048	\$204,227	\$204,138	\$211,096	\$210,644
Expenses	13,299	9,990	13,140	15,140	15,140
Supplies	7,688	4,905	4,905	5,034	5,034
TOTAL APPROPRIATIONS	\$211,035	\$219,122	\$222,183	\$231,270	\$230,818

SERVICE AREA: Interprogram Services	PROGRAM: Maintenance of Buildings & Grounds (15B)
ACTIVITY: Central Services	ORGANIZATION: Facility & Support Services

PROGRAM MISSION: To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.

PROGRAM OBJECTIVES:
 1. To maintain total maintenance cost per square foot at or below \$1.75.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of departments/agencies supported	32	32	32	32
2. Square feet of buildings maintained	454,170	454,170	460,170	460,170
3. Square feet of grounds maintained	606,955	606,955	600,955	600,955
4. Total square feet maintained	1,061,125	1,061,125	1,061,125	1,061,125
5. Number of locations maintained	12	12	12	12
WORKLOAD				
1. Number of outside requests for service	3,059	3,200	3,200	3,200
2. Number of preventive service calls	1,349	1,700	2,000	2,000
3. Total number of service calls	4,408	4,900	5,200	5,200
4. Total number of man-hours per period	15,653	16,660	18,200	18,200
PRODUCTIVITY				
1. Man hours per square foot	0.014	0.014	0.018	0.017
2. Staff cost per square foot	\$0.40	\$0.43	\$0.48	\$0.48
3. Total maintenance cost per square foot	\$1.350	\$1.600	\$1.600	\$1.650
4. Avg. # of external requests per location	255	267	267	267
5. Avg # of preventive service calls per location	112	142	167	167
6. Avg # of service calls per department/agency	138	153	162	162

EFFECTIVENESS				
1. Program percentile of Quality Enhancement Survey tools	89%	N/A	N/A	N/A

ANALYSIS:

<p>For this program, non-salary costs are recommended to increase 0.7% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: increased staffing and possible reorganization to accommodate additional spaces related to the Tremont Jail/Patrol as well as in anticipation of the new SECC facility in FY11.</p> <p>The Tremont Jail/Patrol project has been postponed for this fiscal year, and organization changes requests were not recommended.</p>	<p>The primary reasons for revenue changes from current budget levels are the unpredictability of reimbursements from the state.</p> <p>The primary reasons for appropriation changes from current budget levels are: for this program, changes are inflationary only.</p> <p>Several PPB Indicators are highlighted as follows:</p> <ol style="list-style-type: none"> 1) All workload and productivity measures are expected to see the impact of additional spaces and staff in the next two fiscal years. 2) Maintenance cost (P3) from FY08 to FY09 saw an increase due to additional higher cost space (jail). 3) The average number of calls is trending upward. This trend merits on-going attention, especially as additional new spaces come on line.
--	--

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Maintenance of Buildings & Grounds (15B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic System Technician	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	4.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	8.99	8.99	8.99	8.99	8.99
REVENUE SUMMARY:					
Intergovernmental	\$37,882	\$48,000	\$38,000	\$39,500	\$39,500
Miscellaneous	4,579	3,650	3,535	3,650	3,650
Sales General Fixed Assets	-	1,500	1,000	1,500	1,500
TOTAL REVENUES	\$42,461	\$53,150	\$42,535	\$44,650	\$44,650
APPROPRIATION SUMMARY:					
Personal Services	\$439,923	\$476,729	\$484,160	\$503,668	\$501,018
Equipment	14,657	34,000	34,000	21,850	21,850
Expenses	886,175	1,095,475	1,018,930	1,124,434	1,104,434
Supplies	122,705	90,100	93,175	101,275	101,275
TOTAL APPROPRIATIONS	\$1,463,460	\$1,696,304	\$1,630,265	\$1,751,227	\$1,728,577

SERVICE AREA: Interprogram Services		PROGRAM: Custodial Services (15H)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.					
PROGRAM OBJECTIVES: 1. To maintain total custodial cost per square foot at or below \$2.60.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Number of departments/agencies supported		30	30	30	30
2. Square feet of buildings maintained		199,805	199,805	199,805	199,805
3. Number of remote sites serviced		2	2	2	2
WORKLOAD					
1. Man hours - total per period		22,471	21,854	23,000	23,000
2. # of hard surface floor maintenance units performed		834,578	650,000	700,000	700,000
3. # of carpet floor maintenance units performed		218,567	220,000	220,000	220,000
4. # of client worker hours supervised		3,008	3,000	3,000	3,000
PRODUCTIVITY					
1. Man hours per square foot		0.112	0.109	0.115	0.115
2. Custodial staff cost per square foot		\$2.26	\$2.25	\$2.37	\$2.54
3. Total custodial cost per square foot		\$2.440	\$2.400	\$2.500	\$2.750
EFFECTIVENESS					
1. Program percentile of Quality Enhancement Survey tools		89%	N/A	N/A	N/A
ANALYSIS:					
<p>For this program, non-salary costs are recommended to decrease 3.5% over current budgeted amounts.</p> <p>There are no revenue changes for this program.</p> <p>The primary reasons for appropriation changes from current budget levels are: inflationary increases and movement of some expenses (radio fees) amongst programs.</p>		<p>Several PPB Indicators are highlighted as follows:</p> <p>1) Inflationary staff costs continue to push square foot costs higher as one would anticipate.</p> <p>2) All other indicators remain steady, however increased spaces and staff will impact most demand workload and productivity factors in the next two fiscal years.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Custodial Services (15H)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
238-A Custodial Coordinator	1.00	1.00	1.00	1.00	1.00
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker	8.15	8.15	8.15	8.60	8.15
TOTAL POSITIONS	11.15	11.15	11.15	11.60	11.15
REVENUE SUMMARY:					
Miscellaneous	\$34	\$162	\$100	\$150	\$162
TOTAL REVENUES	\$34	\$162	\$100	\$162	\$162
APPROPRIATION SUMMARY:					
Personal Services	\$464,587	\$482,534	\$495,897	\$508,261	\$499,731
Equipment	4,883	6,600	6,600	6,600	6,600
Expenses	2,267	5,400	2,950	2,950	2,950
Supplies	29,405	30,000	30,000	31,000	31,000
TOTAL APPROPRIATIONS	\$501,142	\$524,534	\$535,447	\$548,811	\$540,281

SERVICE AREA: Interprogram Services	PROGRAM: Support Services (15J)
ACTIVITY: Central Services	ORGANIZATION: Facility & Support Services

PROGRAM MISSION: To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail/office supplies/copying/property accounting/word processing/reception phone coverage/optical imaging and centralized purchasing.

PROGRAM OBJECTIVES:

1. To process at least 850 purchase requisitions.
2. To keep cost per copy made below \$.06 per copy average between color and B/W.
3. To save \$13,000 due to presorting outgoing mail.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Purchase requisitions received	1,113	880	850	650
2. Number of pieces of outgoing mail	528,269	675,000	635,000	635,000
3. Requests for copies (Print Shop) - County/other	716 / 196	1000 / 200	850 / 200	850 /200
4. Number of WP documents /HR application entries for other depts	1,314	3	-	-
5. Number of pages of documents imaged	746,690	775,000	745,000	745,000
6. Number of departments requesting imaging services	5	5	7	7
WORKLOAD				
1. Number of purchase orders issued	1,113	880	850	850
2. Number of pieces of mail pre-sorted	491,571	475,000	450,000	450,000
3. Number of copies- (Print Shop)	1,881,009	1,250,000	1,250,000	1,250,000
4. Number of WP documents /HR application entries for other depts	1,314	3	0	-
5. Number of pages of documents imaged	746,690	775,000	750,000	750,000
6. Number of document types being imaged for all departments	39	60	65	65
PRODUCTIVITY				
1. Average dollar amount per purchase order	\$4,545	\$6,500	\$5,000	\$4,118
2. Average cost per piece of outgoing mail	\$0.470	\$0.870	\$0.850	\$0.850
3. Cost per copy made (Print Shop)	\$0.028	\$0.065	\$0.050	\$0.050
4. Number of WP documents /HR application entries for other depts	1,314	3	-	-
5. Hours spent on imaging- including quality control and doc prep	1,529	1,600	2,000	2,000
6. Number of boxes sent to 30 day holding/warehouse	212	250	250	250
EFFECTIVENESS				
1. Dollar amount spent on purchase orders	\$5,058,780	\$2,250,000	\$3,500,000	\$3,500,000
2. Dollar amount saved between delivered price - highest bid	\$1,129,739	\$700,000	\$750,000	\$750,000
3. Dollar amount saved by using pre-sort	\$26,420	\$15,000	\$13,000	\$13,000
4. Percent of outgoing mail pre-sorted	93%	90%	90%	90%
5. Dollar value of NAEIR items received	\$21,566	\$10,000	\$10,000	\$10,000

ANALYSIS:

For this program, non-salary costs are recommended to decrease 2.6% over current budgeted amounts.

The primary reasons for appropriation changes from current budget levels are:the deferral of additional equipment to support the imaging and records management functions and reduction in non-election year postage expense.

Several PPB Indicators are highlighted as follows:

- 1) The average cost per piece of mail (P2) is trending much higher due to changes in postal regulations and higher per piece mailings.
- 2) Work for other departments is down (D4, P4), however imaging (D5, W5, P5) continues to grow in this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Support Services (15J)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Scanning	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:					
Intergovernmental	\$106,585	\$111,000	\$103,000	\$105,000	\$105,000
Fees and Charges	11,354	15,500	12,500	13,000	13,000
Miscellaneous	190	500	250	500	500
TOTAL REVENUES	\$118,129	\$127,000	\$115,750	\$118,500	\$118,500
APPROPRIATION SUMMARY:					
Personal Services	\$317,397	\$283,798	\$339,953	\$339,462	\$339,062
Equipment	3,587	2,500	2,500	51,000	2,500
Expenses	354,443	446,415	440,300	432,000	432,000
Supplies	72,967	59,200	59,200	60,225	60,225
TOTAL APPROPRIATIONS	\$748,394	\$791,913	\$841,953	\$882,687	\$833,787

PROGRAM MISSION: To foster positive employee relations & progressive organizational improvements for employees, applicants & departments by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.

- PROGRAM OBJECTIVES:**
1. To resolve 100% of grievances without outside arbitration.
 2. To conduct 35 training sessions with 380 in attendance.
 3. To resolve 100% of arbitrated disputes in the County's favor.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Employee bargaining units	5	5	5	5
2. Position vacancies/# classifications/# departments	37/165/15	30/200/15	30/200/15	30/200/15
3. Eligible benefits enrollees	422	445	430	430
4. Authorized personnel (FTE's)	452.22	455.22	457.00	457.00
5. Discrimination complaints received	1	0	-	-
6. Training requests - mandatory/voluntary	1/21	6/25	6/25	6/25
WORKLOAD				
1. Contracts negotiated/grievances and disputes received	0/9	3/9	3/9	3/9
2. # Jobs posted/interviews conducted/job-dept studies requested	58/194/14-0	60/200/21-0	60/200/21-0	60/200/21-0
3. # of enrollment actions/# of extensive research inquiries	422/0	450/12	450/12	450/12
4. Wage system administration actions	534	465	500	500
5. # EEO complaints reviewed	1	-	-	-
6. # training sessions conducted/# of employees served	22/229	35/380	35/380	35/380
PRODUCTIVITY				
1. # of meetings related to labor relations	34	40	40	40
2. # of vacancies filled/Number of job-dept studies completed	74/14-0	60/4-4	60/4-4	60/4-4
3. % of time of HR staff spent in benefit administration	65%	60%	60%	60%
4. % of time of HR staff spent in wage administration activities	14%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	\$172.94/\$109.04	\$200/\$100	\$200/\$100	\$200/\$100
6. % of time of HR staff spent on EEO activities	6%	10%	10%	10%
EFFECTIVENESS				
1. % Impasse items resolved in County's favor/ grievances w/o arb.	0%/3	100%	100%	100%
2. % jobs filled within 5 weeks of posting close date	72%	85%	85%	85%
3. % enrollments without error/# inquiries responded to within 24 hours	99%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	99%	100%	100%	100%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/6	0/4	0/4	0/4
6. % of employees served in training/% rating delivery high	12%/83%	30%/85%	30%/85%	30%/85%

ANALYSIS:

<p>Total FY10 appropriations for the total department are recommended to increase 4.3% over current budgeted levels. Non-salary costs are recommended to increase 0.8% over current budgeted levels for the total department. Revenues are recommended to increase \$650 over current budgeted amounts for the total department.</p> <p>The slight increase to non-salary costs is the net result of a \$750 decrease in recommended travel expenses and increases to the funding for EAP Services and training supplies. The current contract for EAP will expire this year and an increase is expected under the new contract. The increase to training supplies brings this line item to its actual 2 year average.</p> <p>Non-salary costs for the current year of FY09 are projected to exceed budget by \$1,550. This is primarily due to the same items listed in the paragraph above.</p>	<p>There were no organizational change requests submitted for the HR department.</p> <p>Several PPB Indicators are highlighted as follows: There will be 3 union contracts negotiated (W.1) for FY10 - the Secondary Roads union, the Deputy Sheriff's Association, and the CWA (dispatchers). These contracts will be negotiated during the current year to take effect at the beginning of FY10.</p> <p>The number of meetings related to labor relations (P.1) is increasing in part due to the aforementioned contract negotiations.</p> <p>The percent of time spent by staff in benefit administration (P.3) reflects the duties of the Benefit Coordinator position, not the entire HR staff.</p> <p>There were no budget issues identified for further Board review related to this program.</p>
---	--

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	BUDGET
PROGRAM: Human Resources Management (24A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:					
Miscellaneous	\$2,815	\$100	\$1,620	\$750	\$750
TOTAL REVENUES	\$2,815	\$100	\$1,620	\$750	\$750
APPROPRIATION SUMMARY:					
Personal Services	\$252,925	\$265,998	\$266,998	\$281,505	\$280,944
Expenses	122,939	118,000	119,050	118,500	118,500
Supplies	3,992	3,400	3,900	3,900	3,900
TOTAL APPROPRIATIONS	\$379,856	\$387,398	\$389,948	\$403,905	\$403,344

SERVICE AREA: Interprogram Services		PROGRAM: IT Administration (14A)			
ACTIVITY: Policy & Administration		ORGANIZATION: Information Technology			
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration and application development resources.					
PROGRAM OBJECTIVES: 1. To keep administrative costs as a percent of departmental budget at or below 10%.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		11	12	12	12
2. Departmental budget		1,169,939	1,396,658	1,439,171	1,436,934
3. Annual cost of Information Technology Capital Projects managed		858,254	1,722,000	TBD	TBD
WORKLOAD					
1. Percent of time spent on personnel administration		15%	15%	15%	15%
2. Percent of time spent on fiscal management		15%	15%	15%	15%
3. Percent of time spent on liaison activity and coordination		20%	20%	20%	20%
4. Percent of time spent on Information Technology Capital Projects		50%	50%	50%	50%
PRODUCTIVITY					
1. Administrative cost as a percent of departmental budget		10.0%	9.4%	9.1%	9.1%
2. Administrative personnel as a percent of departmental personnel		9.0%	8.3%	8.5%	8.5%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		2	2	2	2
2. Percentile of internal Employee Satisfaction measurements		TBD	TBD	TBD	TBD
ANALYSIS:					
<p>Total FY10 appropriations for the total department are recommended to increase 3.0% over current budgeted levels. Non-salary costs are recommended to remain unchanged at current budgeted levels for the total department. Revenues are also recommended to remain at FY09 levels.</p> <p>For the IT Administration program, non-salary costs are recommended to remain at current budgeted amounts. This is the sixth straight year this program has requested no increase in non-salary appropriation funding.</p> <p>There were no organizational change requests made by the department for the budget year under review. During FY09 one FTE was added (D.1) to allow for a GIS Analyst position to maintain and manage the GIS system, as well as to provide support for County offices and departments as they deploy and use GIS applications in daily operations.</p> <p>Information Technology capital projects tracked by this program (D.3) increased during FY09 primarily due to the development and provide support for County offices and departments as they deploy and use GIS implementation of the county-wide GIS system. A substantial amount of the CIP projection for FY09 was moved from the original FY08 CIP budget.</p> <p>Capital projects for the budget year under review have yet to be determined. These figures will be added to the indicators at a later date.</p> <p>The remaining budget indicators are in line with the current year projections. It is noted that the department is developing an internal satisfaction survey instrument (E.2) to be used in the future to monitor and improve performance where needed.</p> <p>Budget issues identified for further Board review during the budget process include the IT CIP budget.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: IT Administration (14A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:					
Personal Services	\$117,115	\$122,229	\$122,229	\$125,971	\$125,700
Expenses	3,539	3,300	3,300	3,300	3,300
Supplies	588	1,200	1,200	1,200	1,200
TOTAL APPROPRIATIONS	\$121,242	\$126,729	\$126,729	\$130,471	\$130,200

SERVICE AREA: Interprogram Services		PROGRAM: Information Processing (14B)		
ACTIVITY: Central Services		ORGANIZATION: Information Technology		
PROGRAM MISSION: To provide dependable and efficient data and voice services for County employees by: 1) informing, educating, and empowering employees with technical knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) implementing and supporting user friendly software systems.				
PROGRAM OBJECTIVES: 1. To keep percent of completed work orders to total work orders above 95%.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of Network Client Accounts (County-Other)	669-182	675-150	675-150	675-150
2. Number of E-mail Accounts (County-Other)	603-53	625-75	625-75	625-75
3. Number of Network Nodes (PC's-TC's-Printers-Servers)	451-101-177-52	550-50-180-50	550-50-180-50	550-50-180-50
4. Number of Telephones (Handsets-Faxes-Modems)	803-38-24	825-40-20	825-40-20	825-40-20
5. Number of LAN-WAN Edge Devices (Routers-Switches-Others)	15-73-25	15-80-25	15-80-25	15-80-25
WORKLOAD				
1. Custom Developed Applications (Zim-VB-DOS-Access)	22-4-4-2	22-4-4-2	22-4-4-2	22-4-4-2
2. Third Party Applications (Internal Support-External Support)	26-28	26-28	26-28	26-28
3. Number of Help Desk Contacts (Calls - E-mails)	5835-1948	5900-2150	5900-2150	5900-2150
4. Number of Opened Work Orders	1844	1900	1900	1900
5. Number of Outstanding Work Orders	68	35	35	35
PRODUCTIVITY				
1. Percent of Staff Time Spent on new systems implementation	30%	30%	30%	30%
2. Percent of Staff Time Spent on existing systems maintenance	50%	50%	50%	50%
3. Percent of Staff Time Spent on administration	10%	10%	10%	10%
4. Percent of Staff Time Spent on training	10%	10%	10%	10%
5. Number of Work Orders Closed Year-To-Date	1,823	1,900	1,900	1,900
EFFECTIVENESS				
1. Percent of Completed Work Orders to Total Work Orders	99%	99.00%	99.00%	99.00%
ANALYSIS:				
<p>For the Information Technology program, non-salary costs are recommended to remain unchanged at current budgeted amounts. Revenues for this program are fairly consistent year to year and are also recommended to remain unchanged.</p> <p>PPB Indicators for this program continue to evolve on a yearly basis. The demand indicators now show the complexity and size of the computer network and telephone systems that are maintained by the Network Administrators. Also, in past years the Programmer/Analyst positions spent up to 90% of their time on new application development. Currently the department is focusing on third party applications, which has resulted in modifications to most of the productivity indicators for this program.</p> <p>The remaining indicators are recommended as submitted.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Information Technology (14B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Geographic Information Systems Coordinator	1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
309-A GIS Analyst	-	1.00	1.00	1.00	1.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	10.00	11.00	11.00	11.00	11.00
REVENUE SUMMARY:					
Intergovernmental	\$35,767	\$35,904	\$35,904	\$35,904	\$35,904
Fees and Charges	1,142	2,500	2,500	2,500	2,500
Miscellaneous	33	2,500	2,500	2,500	2,500
TOTAL REVENUES	\$36,942	\$40,904	\$40,904	\$40,904	\$40,904
APPROPRIATION SUMMARY:					
Personal Services	\$785,828	\$881,179	\$881,179	\$919,950	\$918,014
Equipment	3,007	1,500	1,500	1,500	1,500
Expenses	297,265	372,750	372,750	372,750	372,750
Supplies	2,735	14,500	14,500	14,500	14,500
TOTAL APPROPRIATIONS	\$1,088,835	\$1,269,929	\$1,269,929	\$1,308,700	\$1,306,764

SERVICE AREA: Interprogram Services **PROGRAM: Risk Management (23E)**
ACTIVITY: Risk Management Services **ORGANIZATION: Non-Departmental**

PROGRAM MISSION: To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities

PROGRAM OBJECTIVES:
 1. Review 100% of all Workers Compensation/Liability claims filed.
 2. Conduct 5 loss safety surveys.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of site visits/inspections to be performed	10	5	5	5
2. Number of auto accidents reported	38	20	20	20
3. Number of worker's compensation claims filed	59	60	60	60
4. Number of employees/departments served	125	150	150	150
5. Number of property claims reported	1	8	8	8
6. Number of liability claims/OSHA complaints reported	12'0	15'0	15'0	15'0
WORKLOAD				
1. Number of site visits/safety inspections conducted	10	5	5	5
2. Number of auto accidents investigated	38	30	30	30
3. Number of worker's compensation claims reviewed	101	90	100	100
4. Number of prevention/mitigation requests reviewed	135	150	150	150
5. Number of property claims investigated	1	5	7	7
6. Number of liability claims investigated/OSHA complaints resolved	12/0	15'0	15'0	15'0
PRODUCTIVITY				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	5%	5%	5%	5%
3. Time spent on reviewing worker's compensation claims	30%	30%	30%	30%
4. Time spent on reviewing prevention/mitigation items	30%	30%	30%	30%
5. Time spent on reviewing property claims	0%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	30%	25%	25%	25%
EFFECTIVENESS				
1. Performance objectives achieved	100%	100%	100%	100%
2. Dollar amount of worker's compensation claims	\$183,004	\$545,000	\$250,000	\$250,000
3. Dollar amount of auto claims	\$82,174	\$70,000	\$75,000	\$75,000
4. Dollar amount of property claims	\$17,381	\$30,000	\$30,000	\$30,000
5. Dollar amount of liability claims	\$164,941	\$70,000	\$70,000	\$70,000

ANALYSIS:

The Risk Manager, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and thorough reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses.

Actual dollars spent on judgments and claims that were finalized during FY08 are listed under effectiveness indicators (E.2 through E.5).

Total payments made on judgments and claims vary greatly from year to year. Total payments made during FY08 and the four previous years are as follows: FY08 - \$447,500; FY07 - \$425,427; FY06 - \$377,024; FY05 - \$266,799; FY04 - \$148,853. The average amount of claim losses during the five year period calculates to \$333,121. The average payout during this period was greatly below this years recommended budget due to

the historically low payout during FY04. Current year projections are \$380,000 above the five-year average based on data available at this time. This high level of projected claims for FY09 includes a large one-time payout for a structured settlement on a workmen's compensation claim.

Claim losses for FY10 are budgeted at \$425,000. This is only slightly higher than the funding level approved for FY08 which saw increases for medical costs associated with workers compensation evaluations and treatments as well as funding for possible workers compensation payments for previously incurred injuries.

Overall, total non-salary costs are recommended to decrease by \$455 from the FY08 due to decreases in funding for travel and schools of instruction.

The funding of the Risk Management program continues to be an area that requires intense Board scrutiny and therefore the entire

program is a budget issue demanding further Board review.

The remaining indicators are approved as submitted by the Risk Manager.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Risk Management (23E)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
505-A Risk Management Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Fees and Charges	\$20	\$4	\$20	\$20	\$20
Miscellaneous	27,353	48,050	250,000	50,000	50,000
TOTAL REVENUE	\$27,373	\$48,054	\$250,020	\$50,020	\$50,020
APPROPRIATION SUMMARY:					
Personal Services	\$82,950	\$89,056	\$90,447	\$92,730	\$92,522
Expenses	1,021,771	1,098,245	1,335,808	1,097,790	1,097,790
Supplies	684	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS	\$1,105,405	\$1,188,651	\$1,427,605	\$1,191,870	\$1,191,662

SERVICE AREA: Interprogram Services		PROGRAM: Legislation & Policy (29A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Supervisors, Board of		
PROGRAM MISSION: To enhance county services for citizens and County Departments by providing effective management and coordination of services				
PROGRAM OBJECTIVES:				
1. To keep expenditures at or below .37% of total county budget.				
2. To hold 85 Board of Supervisors meetings.				
3. To consider 450 agenda items.				
4. To deliberate 400 resolutions.				
PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Board of Supervisor meetings scheduled	93	85	85	85
2. Dollar value of operating budget				
3. Dollar value of Capital Improvement Plan (CIP)				
4. Agenda items to be considered	435	450	450	450
5. Board and commissions requiring memberships	47	47	47	47
WORKLOAD				
1. Board of Supervisor meetings held	93	85	85	85
2. Number of resolutions deliberated	442	400	400	400
3. Agenda items considered	434	450	450	450
PRODUCTIVITY				
1. Departmental expenditures as a percent of total County expenditures	0.37%	0.37%	0.37%	0.37%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	66%	100%	100%	100%
2. Percent of target issue action steps completed.	54%	85%	30%	30%
3. Board members' attendance at authorized agency meetings	80%	80%	80%	80%
ANALYSIS:				
<p>Total FY10 appropriations for the total department are recommended to decrease 2.6% below current budgeted levels. Non-salary costs are recommended to increase 12.7% over current budgeted levels for the total department. Revenues are recommended to remain the same.</p> <p>The primary reason for appropriation changes from current budget levels is a slight increase of \$1,350 for books and periodicals based on past year's usage.</p> <p>PPB Indicators are in line with last year's actual. Target issue action steps are budgeted for 30% because this is a 2-year plan that begins July 2009.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Legislation & Policy (29A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:					
Miscellaneous	\$0	\$100	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$100	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$241,972	\$257,416	\$249,345	\$262,954	\$253,089
Expenses	7,624	10,800	10,900	10,900	10,900
Supplies	1,732	575	1,925	1,925	1,925
TOTAL APPROPRIATIONS	\$251,328	\$268,791	\$262,170	\$275,779	\$265,914

SERVICE AREA: Interprogram Services		PROGRAM: Treasurer Administration (30A)			
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer			
PROGRAM MISSION: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service					
PROGRAM OBJECTIVES: 1. To maintain administrative costs as a percent of the departmental budget at or below 10.25%.					
PERFORMANCE INDICATORS		2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		28.6	28.6	28.6	28.6
2. Department budget		\$1,617,393	\$1,787,996	\$1,820,586	\$1,816,560
3. Organizations requiring liaison and coordination		23	23	23	23
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination		5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		10.20%	9.79%	10.02%	10.02%
2. Administration personnel as a percent of departmental personnel		7%	7%	7%	7%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		54%	85%	85%	85%
ANALYSIS:					
<p>Total FY10 appropriations for the total department are recommended to increase 3.8% over current budgeted levels. Non-salary costs are recommended to decrease 2.9% from current budgeted levels for the total department. Revenues are also recommended to decrease 14.0% from current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase \$950 over current budgeted amounts. This increase is the net of small increases to several line items, ranging in amounts from \$50 to \$500.</p> <p>There were no organizational change requests submitted by this department.</p> <p>The primary reasons for the departmental revenue decline from the current budget levels are discussed in the analysis of the remaining Treasurer's programs. The Treasurer's Administration program does not budget for any revenues.</p>		<p>The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Treasurer Administration (30A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	0.30	0.30	0.30	0.30	0.30
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	1.60	1.60	1.60	1.60	1.60
APPROPRIATION SUMMARY:					
Personal Services	\$157,972	\$165,279	\$165,247	\$172,346	\$169,237
Expenses	5,861	7,730	8,430	8,680	8,680
Supplies	820	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS	\$164,653	\$174,359	\$175,027	\$182,376	\$179,267

PROGRAM MISSION: To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills

- PROGRAM OBJECTIVES:**
1. To collect \$565,000 of penalties and costs on delinquent taxes.
 2. To collect 99.5% of taxes on current levy.
 3. To process at least 85% of all taxes by mail and Internet.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Total number property tax/special assessment statements issued	181,195	188,000	188,000	188,000
2. Dollar value of tax certification	\$210,294,826	\$223,092,062	\$234,250,000	\$234,250,000
3. Number of tax certificates issued	2,116	1,800	1,800	1,800
4. Number of elderly tax credit applications	691	800	800	800
5. Total dollar property taxes received over counter	\$16,248,733	\$15,616,444	\$16,397,500	\$16,397,500
6. Total dollar property taxes received by mail/lock box	\$193,432,252	\$196,321,015	\$206,140,000	\$206,140,000
WORKLOAD				
1. Total # property tax/special assessment receipts processed	N/A	N/A	N/A	N/A
2. Dollar value of taxes collected on current year certification	\$209,445,543	\$221,976,602	\$233,078,750	\$233,078,750
3. Number of tax certificates redeemed	1,837	1,800	1,800	1,800
4. Number of elderly tax credits approved/processed by State	965	800	800	800
5. Total dollar property taxes processed over counter	\$16,248,733	\$15,616,444	\$16,397,500	\$16,397,500
6. Total dollar property taxes processed by mail/lock box	\$193,432,252	\$196,321,015	\$206,140,000	\$206,140,000
PRODUCTIVITY				
1. Cost per property tax/special assessment statement issued-94%	2.14	\$2.28	\$2.36	\$2.36
2. Cost per tax certificate issued and/or redeemed-3%	5.86	\$7.63	\$7.88	\$7.88
3. Cost per elderly tax credit application processed-3%	12.85	\$17.17	\$17.72	\$17.72
4. Average dollar property taxes processed/window clerk/day	\$11,992	\$9,760	\$10,248	\$10,248
EFFECTIVENESS				
1. Percent of taxes collected on current year's levy	99.60%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	\$556,499	\$550,000	\$565,000	\$565,000
3. Total dollars of state credits collected	\$5,836,833	\$5,800,000	\$5,800,000	\$5,800,000
4. Total dollars of abated and suspended taxes	\$1,226,516	\$400,000	\$400,000	\$400,000
5. Percent total property taxes processed over counter	7.36%	7.00%	7.00%	7.00%
6. Percent total property taxes processed by mail/lock box	87.60%	88.00%	88.00%	88.00%

ANALYSIS:

<p>For the Treasurer's Tax program, non-salary costs are recommended to decrease 8.7% from current budgeted amounts. This represents the 5th straight year non-salary appropriations for this program have been static or declined.</p> <p>Revenues are recommended to decrease by 5.3%, or \$50,900. This is due to a reduction in the amount of penalties and interest retained by the County. This assessment comes from the lack of delinquent properties outstanding as of the beginning of FY09 and a comparison of FY08 actual collections.</p> <p>There were no organizational change requests submitted for this program:</p> <p>Several PPB Indicators are highlighted as follows: The dollar value of taxes certified for collection (D.2) is determined by using a 5% growth factor. This figure does not include Gas & Electric Replacement taxes, which would add approximately \$8 million to the total.</p>	<p>The number of property tax and special assessment receipts processed (W.1) can not be accurately determined at this time. The tax system no longer tabulates individual records when those records are processed as a list or batch. These forms of payments are now counted as a single transaction regardless of the number or records processed. The department is pursuing programming improvements to correct this deficiency.</p> <p>The total amount of abated and suspended taxes (E.4) for FY08 was high because of a judgment against the State of Iowa regarding the taxation of a Credit Union. This one abatement resulted in nearly \$725,000 on taxes being removed from the collectable rolls.</p> <p>The remaining indicators are similar to past years and expected to remain consistent.</p> <p>This program has no budget issues for Board consideration.</p>
---	--

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Tax Collection (30B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS	8.60	8.60	8.60	8.60	8.60
REVENUE SUMMARY:					
Penalties & Interest on Taxes	\$731,456	\$775,000	\$710,000	\$725,000	\$725,000
Fees and Charges	188,439	170,525	170,525	170,625	170,625
Miscellaneous	7,971	10,000	10,000	9,000	9,000
TOTAL REVENUES	\$927,866	\$955,525	\$890,525	\$904,625	\$904,625
APPROPRIATION SUMMARY:					
Personal Services	\$390,391	\$423,159	\$423,171	\$440,915	\$440,655
Expenses	13,390	16,320	16,320	16,320	16,320
Supplies	9,671	18,300	18,300	15,300	15,300
TOTAL APPROPRIATIONS	\$413,452	\$457,779	\$457,791	\$472,535	\$472,275

PROGRAM MISSION: To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles

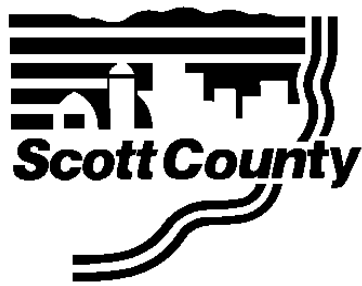
- PROGRAM OBJECTIVES:**
1. To process at least 2700 investment transactions.
 2. To keep the number of receipt errors below 200.
 3. To earn \$665,000.00 or more in investment income.

PERFORMANCE INDICATORS	2007-08 ACTUAL	2008-09 PROJECTED	2009-10 REQUEST	2009-10 ADOPTED
DEMAND				
1. Number of miscellaneous receipts received	3,619	3,650	3,700	3,700
2. Number of travel advances requested/parking tickets issued	293/178	150/250	200/250	200/250
3. Number of warrants/health claims drawn on bank for payment	15,226	16,000	16,000	16,000
4. Dollar value principle and interest due on bonds	\$1,366,930	\$1,367,020	\$1,368,528	\$1,368,528
5. Number receipt errors detected during reconciliation process	233	200	200	200
6. Dollar amount available for investment annually	\$331,276,868	\$335,000,000	\$345,000,000	\$345,000,000
WORKLOAD				
1. Number miscellaneous receipts issued	3,619	3,650	3,700	3,700
2. Number travel advances issued/parking tickets paid/dismissed	293/114	150/350	200/250	200/250
3. Number warrants/health claims paid by Treasurer	15,226	16,000	16,000	16,000
4. Dollar value principle & interest paid on bonds	\$1,366,930	\$1,367,020	\$1,368,528	\$1,368,528
5. Number receipt errors corrected during reconciliation process	94	130	100	100
6. Number of investment transactions processed	2,694	2,600	2,700	2,700
PRODUCTIVITY				
1. Cost per miscellaneous receipt issued (20%)	\$16.26	\$18.71	\$18.28	\$18.28
2. Cost travel advance issued (5%)	\$50.22	\$109.16	\$84.52	\$84.52
3. Cost per warrant processed (30%)	\$5.80	\$6.14	\$6.34	\$6.34
4. Cost per receipt error (10%)	\$126.29	\$163.74	\$169.05	\$169.05
5. Cost per investment transaction (30%)	\$32.77	\$37.78	\$37.56	\$37.56
EFFECTIVENESS				
1. Dollar amount of miscellaneous receipts collected	\$33,870,638	\$33,000,000	\$33,000,000	\$33,000,000
2. Total cash over (short) due to receipt error	\$1,160	(\$500)	(\$500)	(\$500)
3. Number checks returned-insufficient funds	362	500	500	500
4. Number motor vehicle & property tax refund checks issued	3,923	5,000	5,000	5,000
5. Total investment revenue from use of money/property	\$1,429,597	\$875,000	\$665,000	\$665,000
6. Treasurer's Office General fund investment revenue only				

ANALYSIS:

<p>For the Treasurer's Accounting/Finance program, non-salary costs are recommended to increase 1.5% over current budgeted amounts.</p> <p>Revenues are recommended to decrease by 34.6% from current budgeted amounts.</p> <p>The primary reason for the recommended appropriation change from current budget levels is an increase to commercial services, which reflects the cost of the department's courier. This cost increased in FY08 due to rising fuel prices and the department does not expect the additional charges to drop in the future.</p> <p>Revenues for this program result from the investment of County funds (E.5). As we enter the second half of FY09 investment yields have been in a 24 month decline, resulting in nearly a 75% drop in money market rates during that period. It is noted that December '08 money market rates for the Treasurer were 1.38%.</p>	<p>Budget estimates for FY09 interest earnings have been lowered by \$143,000 and the earnings level for FY10 was determined by using a weighted average interest rate of 1.75%. This was considered an optimistic estimate at the time of budget preparation.</p> <p>Subsequent to the submission of budget projections the Federal Reserve took the unprecedented action of lowering the target rate to a range of 0.0% to 0.25%, the lowest in history. This will have an additional effect on the downward pressure on short-term investment rates.</p> <p>There were no organizational change requests for this program.</p> <p>There are two PPB indicators highlighted as follows: The dollar value of principal and interest due/paid on bonds (D.4 & W.4) reflects the debt service on three bond issues: the Solid Waste Deposal Refunding Bonds, the Urban Renewal Bonds issued for the River Renaissance project, and the GIS System</p>	<p>bond. Other debt service payments made by the Treasurer's office are for the Certificates of Participation issued for the construction of the County golf course and the Jail Facilities Revenue bonds.</p> <p>Due to the reasons listed previously and the general chaotic conditions that prevail in the financial markets the Treasurer's interest income is identified as a budget issue for further Board review.</p>
--	--	---

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2007-08	2008-09	2008-09	2009-10	2009-10
PROGRAM: Accounting/Finance (30E)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
611-A Financial Management Supervisor	0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	4.20	4.20	4.20	4.20	4.20
REVENUE SUMMARY:					
Use of Money/Property	\$1,368,847	\$1,017,631	\$875,000	\$665,000	\$665,000
Miscellaneous	2,615	1,600	1,600	1,700	1,700
TOTAL REVENUES	\$1,371,462	\$1,019,231	\$691,600	\$666,700	\$666,700
APPROPRIATION SUMMARY:					
Personal Services	\$255,621	\$267,612	\$270,669	\$277,325	\$277,079
Expenses	37,052	57,710	57,715	58,620	58,620
Supplies	1,588	2,150	2,150	2,150	2,150
TOTAL APPROPRIATIONS	\$294,261	\$327,472	\$330,534	\$338,095	\$337,849



SUPPLEMENTAL INFORMATION

INDEX

	<u>Page</u>
BASIS OF ACCOUNTING	309
BUDGET CALENDAR	311
BUDGET PREPARATION PROCESS	312
MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY	316
BUDGET GLOSSARY	318
FINANCIAL MANAGEMENT POLICIES	323
PAY PLAN	351

BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

MAJOR GOVERNMENTAL FUNDS (budgeted):

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Mental Health, MR & DD Fund - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health, MR & DD Fund is a special revenue fund.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)

Rural Services Fund – To account for taxes levied to benefit the rural residents of the County.

Secondary Roads Fund – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

Recorder's Record Management Fund – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

BUSINESS-TYPE ACTIVITIES FUND (non-budgeted): These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health, MR & DD Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

SCOTT COUNTY BUDGET CALENDAR

<u>Month</u>	<u>Budget Task</u>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These biennial target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

BUDGET PREPARATION PROCESS

(Continued)

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

SCOTT COUNTY'S PROGRAM PERFORMANCE BUDGETING SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. In the program performance budget, the County continues to budget for departments, but each department divides its budget into functions or services, which are known as "programs". There are several reasons for dividing organizational budgets into program budgets.

First and foremost, program budgets emphasize the services the County provides instead of the expenses the County incurs. Budget justifications are based upon citizen needs, the County's response to their needs, and the resources the County requires to provide the response that the County proposes. The program performance budget provides a positive focus on the services that the County provides, instead of a negative focus on the money that the County spends. In order to accomplish this change in emphasis, the County needs to budget for each service (program).

Second, program budgets improve Scott County's management capabilities. In the "old" system, the emphasis was on reviewing line item expenditures and the County's role was that of a senior bookkeeper. If funds were expended within the limits of budgeted line items, the County was a good manager. In the "new" system, the emphasis is on managing services, and thus there is need for some flexibility to control expenditures in order to produce the results expected of programs. This program performance budget provides the County with the flexibility to do this.

BUDGET PREPARATION PROCESS

(Continued)

Third, program budgets improve leadership, delegation of authority, and follow-up responsibility for assuring that services are provided at the programmed level. The "results oriented" budget contains specific plans for output, efficiency, and effectiveness. These plans, which are called "performance objectives" are the guidelines that subordinates use for individual performance, which are monitored on a regular, quarterly basis.

Finally, program budgeting enables large departments to divide their operations into more manageable sub-departmental cost centers. This also allows directors of large departments to place more responsibility on managers and first-line supervisors, and to train them in management skills required for budgeting, planning, and leadership.

Once programs have been identified for departments and authorized agencies specific performance indicators are developed and tracked.

Performance indicators are statistical measures of actual and planned performance which report on four important characteristics of each Scott County Program:

- Demand - who needs the program, how much is needed?
- Workload - what does the program produce, who is served?
- Productivity - what is the cost of one unit of workload, how efficient is the program? and
- Effectiveness - what is the quality, impact, or responsiveness of the program?

Demand:

Is this program necessary? How much service is required or requested? Demand is the external factor that demonstrates the "need" for the program. Demand data enables decision-makers to adjust services and costs to respond to changes in the direction and/or magnitude of the demand for the service.

GENERAL EXAMPLES:

- Eligible Populations
- Service Area Size
- Deficient Conditions
- Requests or Applications
- Complaints

Workload:

How much service is being provided? How do service outputs (workload) compare to service needs (demand)? Facts about workload enable decision-makers to relate budget expenditures to personnel outputs, and to relate outputs to demand. Workload data is also the basis, along with total expenditures, for unit cost, or productivity indicators.

GENERAL EXAMPLES:

- Units of Output
- Transactions Processed
- People Served
- Time Spent

BUDGET PREPARATION PROCESS

(Continued)

Productivity:

Is the program being run efficiently? What is the average cost of one unit of service? Unit cost (productivity) data enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs also can be used to quickly estimate the cost of adding more service, or the savings to be realized for reductions in service.

Effectiveness:

How well is the program doing? What is its impact and/or quality? Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, or that quality improves if productivity declines.

GENERAL EXAMPLES:

- Response Time
- Workload as Percent of Demand
- Objectives Accomplished
- Error Rate
- Interval Between Service Repetition

CAVEATS:

- Not everything is measurable
- Be aware of data availability-don't spend a dollar for a dime's worth of information
- Who selects indicators-a process of negotiation between you and your budget analyst
- No comparisons to other governments (internal organization comparison)
- Indicators before objectives

The Program Performance Budget (PPB) system has worked very well for Scott County since its implementation in fiscal year 1983-84.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

Date of Incorporation: December 31, 1837

Form of Government: County Board/County Administrator

Area in Square Miles 468.2

Median Age of Population 37.4

Miles of Roads and Streets:

Interstate Highways	90
State Highways	97
Non-Urban	394
Urban	<u>1094</u>
Total Miles	<u>1675</u>

Acres of Industrial Lands -unincorporated 396

Farming Acres 226,400

Number of Farms 730

County Employees:

Board Members	5
Elected Officials	5
Full time equivalents	457.52

Schools Within the County: Public Schools

Elementary	33
Junior High	9
Senior High	7
Total Students	27,399

Private Schools:

K-8	6
High School	1
Total Students	2,038

Higher Education:

University	2
Colleges	1
Junior College	1
Vocational Schools	3

Recreation: Parks

County Recreation Areas	8
Number of Acres	2,795

Golf Courses:

Private	2
Public	7
Municipal	3

Snowmobile Trails, Total Miles 86

State Wildlife Preserve Open to Public

Hunting and Fishing 2,785/Acres

Number of Lakes 5

Number of Boat Launches 4

Number of Beaches 2

Number of Swimming Pools 1

Number of Zoos 0

Number of Baseball Diamonds 2

Public Safety:

County Sheriff Department	1
City Police Department	5
Fire Department:	
Full-time	2
Volunteer	11
Rescue Squads	5

Elections: Last General Election

Registered Voters	120,698
Votes Cast	86,745
Percent	71.87%

Elections: Last School Board Election

Registered Voters	117,825
Votes Cast	997
Percent	.85%

Building Permits:

Issued in the Year Ended	
June 30, 2008	676
Value of Issued Permits	\$26,827,434

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

Ten Principal Taxpayers

As of June 30, 2008

Organization	Taxable Value	% of Total Taxable Value
Isle of Capri Bettendorf	85,283,690	1.42%
SDG Macerich Properties	68,877,000	1.14%
Aluminum Company of America	40,852,700	.68%
Gulf Investments LLC	24,522,800	.41%
Quanex Corporation	22,322,600	.37%
Deere & Company Inc.	22,375,800	.37%
The Davenport North Development	17,364,800	.29%
Davenport-Durler Family Trust	20,554,200	.34%
GenVentures Inc	21,067,347	.35%
National Amusement Inc	19,015,000	.32%
Total	\$342,235,937	5.69%

Source: County tax rolls.

BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: A balanced budget in the public sector is achieved when the government equates the revenues with expenditure over business cycles. In other words, a government's budget is balanced if its income is equal to its expenditures.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or interfund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Expenditure: Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenses: This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MH-DD: Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

PPB: Program Performance Budget - see below.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The

revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

T19: Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. A Financial Review Committee (FRC) consisting of the County Administrator, Budget Coordinator, Financial Management Supervisor in the Treasurer's Office, and the Accounting and Tax Manager in the Auditor's Office advises the Board on various financial management improvement projects throughout the year.

The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

	<u>Page</u>
Excerpts From Chapter 3 of the Scott County Code creating the Office of the Administrator	324
County Financial Management Policy	327
County Cash Handling Procedures Policy	333
County Investment Policy	334
Excerpts From the Code of Iowa:	
Chapter 24 - Local Budget Law	342
Chapter 331 - County Home Rule (Sections 421-437 - County Levies, Funds, Budgets, and Expenditures)	346

EXCERPTS FROM SCOTT COUNTY CODE

CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.

- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.

- H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.

- I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.

- J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.

- K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.

- L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.

- M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P. The County Administrator may recommend policy to the Board of Supervisors.
- Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.
- T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

XXXIII. FINANCIAL MANAGEMENT POLICIES

GENERAL POLICY

The following financial policies have been developed to provide guidance to the County's financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.
7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.

9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.
8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.
9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

<u>Governmental Fund Types</u>	<u>Minimum Fund Balance</u>
General	15% of annual operating expenses
Secondary Road	10% of annual operating expenses
MH-DD	10% of annual operating expenses
Rural Services	\$25,000 minimum balance

Governmental

<u>Fund Types (Con't)</u>	<u>Minimum Fund Balance</u>
Recording Management Fee	No minimum required
Debt Service	\$25,000 minimum balance
Capital Projects	\$500,000 minimum balance

Proprietary

<u>Fund Types</u>	<u>Minimum Fund Equity</u>
Health Insurance*	\$25,000 minimum balance
Self-Insurance	\$1,000,000 minimum balance
Golf Course**	Escrowed Annual Debt Service Payment

* Health Insurance Fund minimum balance requirement for existing self-insured pharmacy program. When and if this program is phased out the remaining fund balance will be transferred to General Fund.

** The Glynn's Creek Golf Course opened in July 1992. In the early years of operation the General Fund loaned money to the Golf Course Enterprise fund. While course annual revenues currently exceed operating expenses and bonded debt payments the General Fund loan advance will not be paid back until the original bond issue is retired in the year 2013. Annual General Fund loan advance interest payments will be made from any excess of revenues over expenditures with any remaining funds going toward future equipment replacement/capital needs. Future Fund Equity minimum requirements will be set once the loan and debt liabilities have been repaid.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to on-line monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.

4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.
9. Capital Funding Requests From Outside Agencies.
 - Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
 - Said one-time requests, if approved by the Board, shall be funded by use of the County's undesignated/unreserved General Fund balance that is in excess of its required minimum balance (15%). (This section does not preclude capital requests that are approved by the voters at a referendum.)
 - Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
 - Said requests for the next fiscal year will only be accepted for consideration if the County's undesignated/unreserved General Fund balance exceeds the minimum required level (15% of operating expenses) by 10 %. (The 15% minimum required level shall be based on the audited beginning undesignated/unreserved General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses.
 - Said request shall describe the project in detail and shall also include the following minimum information:
 - Project impact on community (economic development, quality of life, etc.)
 - Total cost of project
 - % of request from County to total project cost
 - Listing of other revenue sources
 - Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
 - Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
 - No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the

County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.

- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project.
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests.

10. Bike Trail Funding

- The Board of Supervisors supports the development and construction of bike trails that will connect communities within the County. The Board encourages state and federal legislators to fund grant opportunities to fund these bike trails. The Board will support grant applications to appropriate state and federal agencies for grant funding of these trails.
- The Board will participate in funding the local match grant requirement of bike trail development and construction that connect non-contiguous cities within Scott County. The Board will also consider allowing the use of the County's right of way for portions of proposed trails along County roads.
- The Board of Supervisors will fund 10% of the local match grant requirement (up to a 30% grant local match requirement). For example, if the grant award is for \$1 million with a 30% local-70% federal/state split the County would fund \$30,000 of the local match. If the same \$1 million grant had a 40% local-60% federal/state split the County would still only fund \$30,000 of the local match. If this is a multi-county grant application the 10% County local match funding amount will be based on the percentage of bike trail mileage in Scott County.
- The County encourages communities to secure additional local grant funding toward the local match requirement (i.e., riverboat grants, foundations, businesses, etc.). The County will not reduce its 10% local match commitment by any additional funding secured by the communities toward their 90% share of the local match.
- The County will not participate in any ongoing maintenance costs of the bike trails.

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.

4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

II. CASH HANDLING PROCEDURES POLICY

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliations should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All county offices and departments receiving or collecting monies for fees, taxes, fines, costs, etc., will be a part of the cash count made on June 30th of each year.

XVIII. INVESTMENT POLICY

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the

following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.
- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 453.

- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that

mature within three hundred ninety-seven (397) days.

2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in section 452.10, shall comply with all rules adopted pursuant to Section 452.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party

custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Open-End Management Company: investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

APPROVING THE WRITTEN INVESTMENT POLICY AS REQUIRED BY SENATE FILE 2036

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The written Investment Policy as required by Senate File 2036 and as presented by the County Treasurer, Financial Management Supervisor, and the Director of Budget and Information Processing is hereby adopted.

Section 2. This resolution shall take effect immediately.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

AUTHORIZING THE FINANCIAL MANAGEMENT SUPERVISOR POSITION AND THE ACCOUNTING SPECIALIST POSITION IN THE COUNTY TREASURER'S OFFICE TO INVEST PUBLIC FUNDS UNDER THE DIRECTION OF THE COUNTY TREASURER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. In accordance with Iowa Code Section 452.10(1) the responsibility for conducting investment transactions resides with the Treasurer of Scott County.

Section 2. The County Treasurer may allow the Financial Management Supervisor position and the Accounting Specialist position to conduct daily investment transactions under his direction and control.

Section 3. This resolution shall take effect immediately.

CHAPTER 24 CODE OF IOWA

LOCAL BUDGET LAW

24.1 Short title.

This chapter be known as the "Local Budget Law".

24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "Municipality" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

2. The words "levying board" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

3. The words "certifying board" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

4. The words "fiscal year" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June.

The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

5. The word "tax" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

6. The words "state board" shall mean the state appeal board as created by section 24.26.

24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 Emergency fund - levy.

A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality, provided that an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause, provided that a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law.

Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

24.9 Filing estimates - notice of hearing - amendments.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held at least ten days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.

For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but within adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted to issued under this section are not within section 24.14.

24.10 Levies void.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 Meeting for review.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 Record by certifying board.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 Procedure by levying board.

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

24.14 Tax limited.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated; and thereafter a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the

statutes shall take such funds, and allocations made by sections 123.53, 324.79 and 405.1, into account, and all such funds, regardless of their source, shall be considered in preparing the budget, all as is provided in this chapter.

24.15 Further tax limitation.

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 Expenses - how paid.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 Budgets certified.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate of the county auditor not later than March 15 of each year unless a city or county holds a special levy election, in which case certification shall not be later than fourteen days following the special levy election, on blanks prescribed by the state board, and according to the rules and instruction which shall be furnished all certifying and levying boards in printed form by the state board or city finance committee in the case of cities.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board.

24.18 Summary of budget.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 Levying board to spread tax.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 Tax rates final.

The several tax rates and levies of the municipalities thus determined and certified in the manner provided in the preceding sections, except such as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

24.21 Transfer of inactive funds.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying

board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

24.22 Transfer of funds.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 Supervisory power of state board.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 Violations.

Failure on the part of a public official to perform any of the duties prescribed in chapter 23, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Estimates submitted by departments. Repealed by 83 Acts, ch 123, 206, 209. See 331.433.

24.26 State appeal board.

The state appeal board in the department of management consists of the following:

1. The director of the department of management.
2. The auditor of state.
3. The treasurer of state.

At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. The annual meeting of the state board shall be held on the second Tuesday of January in each year. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 Protest to budget.

Not later than March 24, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board

or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections.

If a budget is certified after March 15, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 Hearing on protest.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 Appeal.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 Review by and powers of board.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained herein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

24.31 Rules of procedure - record.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 Decision certified.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

24.33 Repealed by 67GA, ch 44, 1.

24.34 Unliquidated obligations.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 Definitions. Repealed by 85 Acts, ch 67, 63.

24.36 City levy limitation. Repealed by 85 Acts, ch 67, 63.

24.37 and 24.38 Repealed by 81 Acts, ch 117, 1097.

24.39 through 24.47 Repealed by 84 Acts, ch 1067, 51.

24.48 Appeal to state board for suspension of limitations.

If the property tax valuations effective January 1, 1979 and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

1. Any unusual increase in population as determined by the preceding certified federal census.
2. Natural disasters or other emergencies.
3. Unusual problems relating to major new functions required by state law.
4. Unusual staffing problems.
5. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
6. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

Upon decisions of the state appeal board, the state comptroller shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of that statutory property tax levy limitation prior to thirty-five days before March 15.

For purposes of this section only, "political subdivision" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

**CHAPTER 331
CODE OF IOWA**

PART 2

COUNTY LEVIES, FUNDS, BUDGETS, AND EXPENDITURES

331.421 Definitions.

As used in this part, unless the context otherwise requires:

1. "General county services" means the services which are primarily intended to benefit all residents of the county, including secondary road services, but excluding services financed by other statutory funds.

2. "Rural county services" means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.

3. "Secondary road services" means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.

4. "Debt service" means expenditures for servicing the county's debt.

5. "Basic levy" means a levy authorized and limited by section 331.423 for general county services and rural county services.

6. "Supplemental levy" means a levy authorized and limited by section 331.424 for general county services and rural county services.

7. "Debt service levy" means a levy authorized and limited by section 331.422, subsection 3.

8. "Fiscal year" means the period of twelve months beginning July 1 and ending on the following June 30.

9. "Committee" means the county finance committee established in chapter 333A.

331.422 County property tax levies.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.

2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.

3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.

4. Other taxes shall be levied as provided by state law.

331.423 Basic levies - maximums.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.

2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 Supplemental levies.

To the extent that the basic levies are insufficient to meet the

county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:

a. To the extent that the county is obligated by statute to pay the charges for:

(1) Care and treatment of patients by a state mental health institute.

(2) Care and treatment of patients by either of the state hospital-schools or by any other facility established under chapter 222 and diagnostic evaluation under section 222.31.

(3) Care and treatment of patients under chapter 225.

(4) Care and treatment of persons at the alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.

(5) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(6) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight-saving school, for severely handicapped children at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

b. To the extent that the board deems it advisable to pay, the charges for professional evaluation, treatment, training, habilitation, and care of persons who are mentally retarded, autistic persons, or persons who are afflicted by any other developmental disability, at a suitable public or private facility providing inpatient or outpatient care in the county. As used in this paragraph:

(1) "Developmental disability" has the meaning assigned that term by 42 U.S.C. sec. 6001(7)(1976), Supp. II 1978, and Supp. III, 1979.

(2) "Autistic persons" means persons, regardless of age, with severe communication and behavior disorders that became manifest during the early stages of childhood development and that are characterized by a severely disabling inability to understand, communicate, learn, and participate in social relationships, "Autistic persons" includes but is not limited to those persons afflicted by infantile autism, profound aphasia, and childhood psychosis.

c. Care and treatment of persons placed in the county hospital, county care facility, a health care facility as defined in section 135C.1, subsection 4, or any other public or private facility, which placement is in lieu of admission or commitment to or is upon discharge, removal, or transfer from a state mental health institute, hospital-school, or other facility established pursuant to chapter 222.

d. Amounts budgeted by the board for the cost of establishment and initial operation of a community mental health center in the manner and subject to the limitations provided by state law.

e. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71.

f. The care, admission, commitment, and transportation of mentally ill patients in state hospitals, to the extent that expenses for these services are required to be paid by the county, including compensation for the advocate appointed under section 229.19.

g. Amounts budgeted by the board for mental health services or mental retardation services furnished to persons on either an outpatient or inpatient basis, to a school or other public agency, or to the community at large, by a community mental health center or other suitable facility located in or reasonably near the county, provided

that services meet the standards of the mental health and mental retardation commission and are consistent with the annual plan for services approved by the board.

h. Reimbursement on behalf of mentally retarded persons under section 249A.12.

i. Elections, and voter registration pursuant to chapter 48.

j. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

k. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

l. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

m. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court, deputy clerks and other employees of the clerk's office, and bailiffs, establishment and operation of a public defender's office, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

n. Court-ordered costs of conciliation procedures under section 598.16.

o. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" through "h". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.425 Additions to levies - special levy election.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 14, that the election is to be held.

2. The election shall be held on the second Tuesday in March

and be conducted by the county commissioner of elections in accordance with the law.

3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of.....levy an additional tax at a rate of \$.....each year for.....years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of.....shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held beginning at one o'clock on the second day which is not a holiday following the special levy election.

5. Notice to the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 Additions to basic levies.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

a. An unusual increase in population as determined by the preceding certified federal census.

b. A natural disaster or other emergency.

c. Unusual problems relating to major new functions required by state law.

d. Unusual staffing problems.

e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.

f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services.

a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 General fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 84.21, 98.35, 101A.3, 101A.7, 110.12,

123.36, 123.143, 176A.8, 246.908, 321.105, 321.152, 321.192, 321G.7, 331.554, subsections 6, 341A.20, 364.3, 368.21, 422.65, 422.100, 422A.2, 428A.8, 430A.3, 433.15, 434.19, 441.68, 445.52, 445.57, 533.24, 556B.1, 567.10, 583.6, 906.17, and 911.3, and the following:

- a. License fees for business establishments.
 - b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
 - c. Other amounts in accordance with state law.
2. The board may make appropriations from the general fund for general county services, including but not limited to the following:
- a. Expenses of a joint disaster services and emergency planning administration under section 29C.9.
 - b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
 - c. Purchase of voting machines under chapter 52.
 - d. Expenses incurred by the county conservation board established under chapter 111A, in carrying out its powers and duties.
 - e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
 - f. Expenses relating to county fairs, as provided in chapter 174.
 - g. Maintenance of a juvenile detention home under chapter 232.
 - h. Relief of veterans under chapter 250.
 - i. Care and support of the poor under chapter 252.
 - j. Operation, maintenance, and management of a health center under chapter 346A.
 - k. For the use of a nonprofit historical society organized under chapter 504 or 504A, a city-owned historical project, or both.
1. Services listed in section 331.424, subsection 1 and section 331.554.
3. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

331.428 Rural services fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.
2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:
 - a. Road clearing, weed eradication, and other expenses incurred under chapter 317.
 - b. Maintenance of a county library and library contracts under chapter 358B.
 - c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.
 - d. Services listed under section 331.424, subsection 2.
3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 Secondary road fund.

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:
 - a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and

apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents.

- b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents.

- c. Moneys allotted to the county from the state road use tax fund.

- d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

- e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

- a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- d. Special drainage assessments levied on account of benefits Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- a. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- b. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- c. Special drainage assessments levied on account of benefits to secondary roads.

- d. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

- e. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

- f. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

- h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

- i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 455.50, 455.118, 460.7, and 460.8, or other state law relating to secondary roads.

331.430 Debt service fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

331.431 Additional funds.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 Interfund transfers.

It is unlawful to make permanent transfers of money between the general fund and the rural services fund. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraph "a" and "b", are not effective until authorized by resolution of the board. The transfer of inactive funds is subject to section 24.21.

331.433 Estimates submitted by departments.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 3, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 County budget.

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file a budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations to have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14.

331.435 Budget amendment.

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in

the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

331.436 Protest.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections.

331.437 Expenditures exceeding appropriations.

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.

**SALARY TABLES
2009-2010 ADOPTED BUDGET**

TABLE OF CONTENTS

<u>GROUP</u>	<u>DESCRIPTION</u>	<u>CODE</u>	<u>PAGE</u>
Non-Represented	Employees of various occupational classes not affiliated with any collective bargaining unit. Salary tables are set by the Board of Supervisors.	A	352
Secondary Roads Unit	Clerical, labor and trades employees in the Engineering Department represented by the Scott County Secondary Roads Employee Council. Salary tables established through collective bargaining.	B	358
AFSCME Unit	Clerical, technical and maintenance employees represented by the American Federation of State, County and Municipal Association. Salary tables established through collective bargaining.	C	359
Dispatchers Unit	Dispatch staff in the Sheriff's Office represented by the Communications Workers of America. Salary tables established through collective bargaining.	D	361
Deputy Sheriff Unit	Deputy Sheriff's and Sergeants in the Sheriff's Department represented by the Scott County Deputy Sheriff's Association. Salary tables established through collective bargaining.	E	362
Corrections Unit	Jail staff in the Sheriff's Department represented by the Scott County Corrections Association, Chauffeurs, Teamsters and Helpers Local 238. Salary tables established through collective bargaining.	H	363
Elected Officials	Elected office holders and the Board of Supervisors. Salary set by the Board of Supervisors up recommendation of the County Compensation Board.	X	364
Deputy Office Holders	Self explanatory. Salaries set by the Board of Supervisors.	Y	365
Temporary Staff	Self explanatory. Salaries set by the Board of Supervisors unless otherwise noted.	Z	366

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	N/A	N/A	N/A
* This is a contract position appointed by the Board of Supervisors				
County Engineer	864	82,745 39.781	97,347 46.801	111,949 53.822
Assistant County Administrator	805	78,267 37.628	92,079 44.269	105,891 50.909
Health Director	805	78,267 37.628	92,079 44.269	105,891 50.909
Conservation Director	775	75,986 36.532	89,395 42.978	102,804 49.425
Community Services Director	725	72,208 34.715	84,950 40.841	97,693 46.968
Facilities & Support Services Director	725	72,208 34.715	84,950 40.841	97,693 46.968
Information Technology Director	725	72,208 34.715	84,950 40.841	97,693 46.968
Jail Administrator	702	70,461 33.875	82,895 39.853	95,329 45.831
Accounting & Tax Manager	677	68,563 32.963	80,662 38.780	92,761 44.597
Assistant Engineer	634	65,294 31.391	76,816 36.931	88,338 42.470
Attorney II	611	63,555 30.555	74,770 35.947	85,986 41.339
Financial Management Supervisor	611	63,555 30.555	74,770 35.947	85,986 41.339
Planning & Development Director	608	63,323 30.444	74,498 35.816	85,673 41.189
Budget Manager	597	62,484 30.040	73,511 35.342	84,538 40.643
Deputy Health Director	571	60,512 29.092	71,190 34.226	81,869 39.360
Juvenile Detention Center Director	571	60,512 29.092	71,190 34.226	81,869 39.360
GIS Coordinator	556	59,378 28.547	69,856 33.585	80,334 38.622
Operations Manager - Auditor	556	59,378 28.547	69,856 33.585	80,334 38.622
Operations Manager - Treasurer	556	59,378 28.547	69,856 33.585	80,334 38.622

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Assistant Jail Administrator	540	58,157 27.960	68,420 32.894	78,683 37.828
Deputy Director - Conservation	540	58,157 27.960	68,420 32.894	78,683 37.828
Network Infrastructure Supervisor	519	56,562 27.193	66,544 31.992	76,526 36.791
Sheriff's Captain	519	56,562 27.193	66,544 31.992	76,526 36.791
Office Administrator - County Attorney	511	55,954 26.901	65,828 31.648	75,702 36.395
Senior Programmer Analyst	511	55,954 26.901	65,828 31.648	75,702 36.395
Risk Manager	505	55,506 26.686	65,301 31.395	75,096 36.104
Operations Manager - Recorder	496	54,817 26.354	64,490 31.005	74,164 35.656
Clinical Services Coordinator	470	52,847 25.407	62,173 29.891	71,499 34.375
Park Manager	470	52,847 25.407	62,173 29.891	71,499 34.375
Attorney I	464	52,391 25.188	61,636 29.633	70,881 34.077
Sheriff's Lieutenant	464	52,391 25.188	61,636 29.633	70,881 34.077
Golf Course Superintendent	462	52,230 25.111	61,447 29.542	70,664 33.973
Golf Course Pro/Manager	462	52,230 25.111	61,447 29.542	70,664 33.973
Webmaster	455	51,712 24.862	60,838 29.249	69,964 33.637
Programmer/Analyst II	445	50,946 24.493	59,937 28.816	68,928 33.138
Case Aide Supervisor	430	49,806 23.945	58,595 28.171	67,384 32.396
Mental Health Coordinator	430	49,806 23.945	58,595 28.171	67,384 32.396
Secondary Roads Superintendent	430	49,806 23.945	58,595 28.171	67,384 32.396
Community Health Coordinator	417	48,820 23.471	57,435 27.613	66,050 31.755

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Correctional Health Coordinator	417	48,820 23.471	57,435 27.613	66,050 31.755
Environmental Health Coordinator	417	48,820 23.471	57,435 27.613	66,050 31.755
Operations Manager - FSS	417	48,820 23.471	57,435 27.613	66,050 31.755
Public Health Services Coordinator	417	48,820 23.471	57,435 27.613	66,050 31.755
Corrections Lieutenant	406	47,989 23.072	56,458 27.143	64,927 31.215
Network Systems Administrator	406	47,989 23.072	56,458 27.143	64,927 31.215
Clinical Nurse Specialist	397	47,306 22.743	55,654 26.757	64,002 30.770
County General Store Manager	382	46,166 22.195	54,313 26.112	62,460 30.029
Programmer/Analyst I	382	46,166 22.195	54,313 26.112	62,460 30.029
Naturalist/Director	382	46,166 22.195	54,313 26.112	62,460 30.029
Public Health Nurse	366	44,954 21.613	52,887 25.426	60,820 29.240
Community Health Consultant	355	44,118 21.211	51,904 24.954	59,690 28.697
Community Health Intervention Specialist	355	44,118 21.211	51,904 24.954	59,690 28.697
Environmental Health Specialist	355	44,118 21.211	51,904 24.954	59,690 28.697
Corrections Sergeant	332	42,367 20.369	49,844 23.963	57,321 27.558
Food Service Supervisor	332	42,367 20.369	49,844 23.963	57,321 27.558
Tax Accounting Specialist	332	42,367 20.369	49,844 23.963	57,321 27.558
Case Expeditor	323	41,685 20.041	49,041 23.577	56,397 27.114
Child Health Consultant	323	41,685 20.041	49,041 23.577	56,397 27.114
GIS Analyst	323	41,685 20.041	49,041 23.577	56,397 27.114

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Human Resources Generalist	323	41,685 20.041	49,041 23.577	56,397 27.114
Program Services Coordinator	323	41,685 20.041	49,041 23.577	56,397 27.114
Shift Supervisor - Juvenile Detention	323	41,685 20.041	49,041 23.577	56,397 27.114
Office Administrator - Sheriff	316	41,234 19.824	48,510 23.322	55,787 26.821
Paralegal - Audio-Visual Production Specialist	316	41,234 19.824	48,510 23.322	55,787 26.821
Public Safety Dispatch Supervisor	300	39,937 19.200	46,985 22.589	54,033 25.977
Engineering Aide II	300	39,937 19.200	46,985 22.589	54,033 25.977
Maintenance Coordinator	300	39,937 19.200	46,985 22.589	54,033 25.977
Administrative Assistant	298	39,783 19.126	46,804 22.502	53,825 25.877
Motor Vehicle Supervisor	298	39,783 19.126	46,804 22.502	53,825 25.877
Veteran's Affairs Director/Case Aide	298	39,783 19.126	46,804 22.502	53,825 25.877
Classification Specialist	289	39,109 18.802	46,010 22.120	52,912 25.438
Executive Secretary / Paralegal	282	38,578 18.547	45,386 21.820	52,194 25.093
Paralegal	282	38,578 18.547	45,386 21.820	52,194 25.093
Community Dental Consultant	271	37,741 18.145	44,401 21.347	51,061 24.549
Lead Public Safety Dispatcher	271	37,741 18.145	44,401 21.347	51,061 24.549
Naturalist	271	37,741 18.145	44,401 21.347	51,061 24.549
Office Manager - Community Services	271	37,741 18.145	44,401 21.347	51,061 24.549
GIS Maintenance Tech	268	37,511 18.034	44,130 21.216	50,750 24.399

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Bailiff Sergeant	262	37,060 17.817	43,600 20.962	50,140 24.106
Park Ranger	262	37,060 17.817	43,600 20.962	50,140 24.106
Administrative Assistant - Conservation	252	36,298 17.451	42,703 20.530	49,108 23.610
Administrative Office Assistant - Health	252	36,298 17.451	42,703 20.530	49,108 23.610
Payroll Specialist	252	36,298 17.451	42,703 20.530	49,108 23.610
Planning & Development Specialist	252	36,298 17.451	42,703 20.530	49,108 23.610
Public Safety Dispatcher	252	36,298 17.451	42,703 20.530	49,108 23.610
Purchasing Specialist	252	36,298 17.451	42,703 20.530	49,108 23.610
Custodial & Security Coordinator	238	35,238 16.941	41,456 19.931	47,674 22.920
Shop Supervisor (see Note 1) Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976	233	44,907 21.590	52,832 25.400	60,757 29.210
Administrative Assistant - Engineer	230	34,626 16.647	40,737 19.585	46,848 22.523
Public Health Nurse - LPN	230	34,626 16.647	40,737 19.585	46,848 22.523
Assistant Golf Course Superintendent	220	33,871 16.284	39,848 19.158	45,825 22.031
Associate/District Court Bailiff	220	33,871 16.284	39,848 19.158	45,825 22.031
Park Crew Leader	220	33,871 16.284	39,848 19.158	45,825 22.031
Senior Accounting Clerk - Sheriff/Jail	220	33,871 16.284	39,848 19.158	45,825 22.031
Detention Youth Supervisor	215	33,488 16.100	39,398 18.941	45,308 21.783
Medical Assistant	209	33,034 15.882	38,864 18.685	44,694 21.488
Engineering Aide I	199	32,275 15.517	37,970 18.255	43,666 20.993

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Alternative Sentencing Coordinator	198	32,198 15.480	37,880 18.212	43,562 20.943
Benefits Coordinator	198	32,198 15.480	37,880 18.212	43,562 20.943
Medical Lab Technician - Health	198	32,198 15.480	37,880 18.212	43,562 20.943
Senior Clerk - Sheriff/Jail	198	32,198 15.480	37,880 18.212	43,562 20.943
Equipment Specialist - Conservation	187	31,362 15.078	36,897 17.739	42,432 20.400
Help Desk Specialist	187	31,362 15.078	36,897 17.739	42,432 20.400
Park Maintenance Technician	187	31,362 15.078	36,897 17.739	42,432 20.400
Pioneer Village Site Coordinator	187	31,362 15.078	36,897 17.739	42,432 20.400
Turf Equipment Specialist	187	31,362 15.078	36,897 17.739	42,432 20.400
Inmate Services Clerk	177	30,607 14.715	36,008 17.312	41,409 19.908
Official Records Clerk	177	30,607 14.715	36,008 17.312	41,409 19.908
Senior Clerk	177	30,607 14.715	36,008 17.312	41,409 19.908
Clerk III	162	29,466 14.166	34,666 16.666	39,866 19.166
Golf Course Maintenance Technician	162	29,466 14.166	34,666 16.666	39,866 19.166
Resource Specialist - Health	162	29,466 14.166	34,666 16.666	39,866 19.166
Warrant Clerk	162	29,466 14.166	34,666 16.666	39,866 19.166
Clerk II	141	27,872 13.400	32,791 15.765	37,710 18.130
Resource Assistant - Health	141	27,872 13.400	32,791 15.765	37,710 18.130
Cody Homestead Site Coordinator	99	24,708 11.879	29,068 13.975	33,428 16.071

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: B SECONDARY ROADS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Start Rate</u>	<u>Step 1 1 year</u>	<u>Step 2 2 years</u>	<u>Step 3 3 years</u>	<u>Step 4 4 years</u>	<u>Step 5 7 years</u>	<u>Step 6 15 years</u>
Crew Leader/Equipmt. Operator I	213	41,538 19.97	43,389 20.86	45,178 21.72	47,112 22.65	48,443 23.29	48,568 23.35	49,171 23.64
Sign Crew Leader	199	39,978 19.22	41,808 20.10	43,555 20.94	45,365 21.81	46,634 22.42	46,779 22.49	47,320 22.75
Heavy Equipmt Operator II	187	38,750 18.63	40,414 19.43	42,182 20.28	43,867 21.09	45,094 21.68	45,261 21.76	45,864 22.05
Mechanic	187	38,750 18.63	40,414 19.43	42,182 20.28	43,867 21.09	45,094 21.68	45,261 21.76	45,864 22.05
Heavy Equipmt Operator III	174	37,253 17.91	38,896 18.70	40,560 19.50	42,162 20.27	43,410 20.87	43,493 20.91	44,075 21.19
Sign Crew Technician	174	37,253 17.91	38,896 18.70	40,560 19.50	42,162 20.27	43,410 20.87	43,493 20.91	44,075 21.19
Truck Crew Coordinator	163	36,109 17.36	37,773 18.16	39,250 18.87	40,810 19.62	41,995 20.19	42,058 20.22	42,661 20.51
Truck Driver/Laborer	153	35,069 16.86	36,650 17.62	38,064 18.30	39,562 19.02	40,789 19.61	40,914 19.67	41,434 19.92
Shop Control Clerk	187	30,722 14.77	32,115 15.44	33,384 16.05	34,611 16.64	35,714 17.17	35,797 17.21	36,275 17.44

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Building Insp	314	38,022 18.28	39,666 19.07	41,267 19.84	42,869 20.61	44,179 21.24	45,968 22.10	47,362 22.77	48,776 23.45	50,232 24.15
Election Supr	291	36,566 17.58	38,064 18.30	39,624 19.05	41,142 19.78	42,349 20.36	44,054 21.18	45,386 21.82	46,738 22.47	48,152 23.15
Maint Electronic Systems Tech	268	34,944 16.80	36,504 17.55	37,752 18.15	39,395 18.94	40,581 19.51	42,203 20.29	43,493 20.91	44,782 21.53	46,134 22.18
Maint Spec	268	34,944 16.80	36,504 17.55	37,752 18.15	39,395 18.94	40,581 19.51	42,203 20.29	43,493 20.91	44,782 21.53	46,134 22.18
Case Aide	252	33,904 16.30	35,339 16.99	36,816 17.70	38,189 18.36	39,395 18.94	41,018 19.72	42,245 20.31	43,514 20.92	44,803 21.54
Accts Payable Spec	252	33,904 16.30	35,339 16.99	36,816 17.70	38,189 18.36	39,395 18.94	41,018 19.72	42,245 20.31	43,514 20.92	44,803 21.54
Victim/Witness Coord	223	31,678 15.23	32,739 15.74	34,507 16.59	35,922 17.27	37,045 17.81	38,626 18.57	39,790 19.13	40,997 19.71	42,203 20.29
Admin Assistant - Juvenile Court	214	31,117 14.96	32,448 15.60	33,883 16.29	35,214 16.93	36,379 17.49	37,835 18.19	38,917 18.71	40,040 19.25	41,350 19.88
Intake Coordinator	214	31,117 14.96	32,448 15.60	33,883 16.29	35,214 16.93	36,379 17.49	37,835 18.19	38,917 18.71	40,040 19.25	41,350 19.88
Legal Secretary - Civil	194	30,139 14.49	31,366 15.08	32,552 15.65	33,821 16.26	34,819 16.74	36,317 17.46	37,398 17.98	38,522 18.52	39,686 19.08
Platroom Draftsperson	194	30,139 14.49	31,366 15.08	32,552 15.65	33,821 16.26	34,819 16.74	36,317 17.46	37,398 17.98	38,522 18.52	39,686 19.08
Cashier	191	29,598 14.23	30,846 14.83	32,219 15.49	33,509 16.11	34,611 16.64	36,005 17.31	37,086 17.83	38,189 18.36	39,333 18.91
Real Est Spec	191	29,598 14.23	30,846 14.83	32,219 15.49	33,509 16.11	34,611 16.64	36,005 17.31	37,086 17.83	38,189 18.36	39,333 18.91
Senior Acct. Clerk	191	29,598 14.23	30,846 14.83	32,219 15.49	33,509 16.11	34,611 16.64	36,005 17.31	37,086 17.83	38,189 18.36	39,333 18.91
Vital Records Spec	191	29,598 14.23	30,846 14.83	32,219 15.49	33,509 16.11	34,611 16.64	36,005 17.31	37,086 17.83	38,189 18.36	39,333 18.91
Senior Clerk - Elections	191	29,598 14.23	30,846 14.83	32,219 15.49	33,509 16.11	34,611 16.64	36,005 17.31	37,086 17.83	38,189 18.36	39,333 18.91
Senior Clerk - Victim Witness	191	29,598 14.23	30,846 14.83	32,219 15.49	33,509 16.11	34,611 16.64	36,005 17.31	37,086 17.83	38,189 18.36	39,333 18.91
Maintenance Worker	182	29,536 14.20	30,534 14.68	31,512 15.15	32,885 15.81	33,904 16.30	35,298 16.97	36,358 17.48	37,440 18.00	38,563 18.54
Senior Clerk	177	29,016 13.95	30,160 14.50	31,366 15.08	32,490 15.62	33,550 16.13	34,861 16.76	35,922 17.27	37,003 17.79	38,106 18.32
Platroom Specialist	177	29,016 13.95	30,160 14.50	31,366 15.08	32,490 15.62	33,550 16.13	34,861 16.76	35,922 17.27	37,003 17.79	38,106 18.32
Legal Secretary	177	29,016 13.95	30,160 14.50	31,366 15.08	32,490 15.62	33,550 16.13	34,861 16.76	35,922 17.27	37,003 17.79	38,106 18.32

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Mtr Vehicle Acct Clerk	177	29,016 13.95	30,160 14.50	31,366 15.08	32,490 15.62	33,550 16.13	34,861 16.76	35,922 17.27	37,003 17.79	38,106 18.32
Clerk III	162	28,038 13.48	29,141 14.01	30,222 14.53	31,408 15.10	32,386 15.57	33,654 16.18	34,674 16.67	35,734 17.18	36,816 17.70
Lead Cust Worker	162	28,038 13.48	29,141 14.01	30,222 14.53	31,408 15.10	32,386 15.57	33,654 16.18	34,674 16.67	35,734 17.18	36,816 17.70
Data Entry Clerk - County Attorney	151	27,331 13.14	28,454 13.68	29,515 14.19	30,618 14.72	31,512 15.15	32,802 15.77	33,779 16.24	34,778 16.72	35,797 17.21
Receptionist - County Attorney	151	27,331 13.14	28,454 13.68	29,515 14.19	30,618 14.72	31,512 15.15	32,802 15.77	33,779 16.24	34,778 16.72	35,797 17.21
Multi-Service Clerk	151		28,454 13.68	29,515 14.19	30,618 14.72	31,512 15.15	32,802 15.77	33,779 16.24	34,778 16.72	35,797 17.21
Clerk II	141	26,582 12.78	27,747 13.34	28,746 13.82	29,848 14.35	30,659 14.74	31,928 15.35	32,885 15.81	33,862 16.28	34,861 16.76
Custodial Worker	130	25,958 12.48	26,874 12.92	27,851 13.39	28,891 13.89	29,806 14.33	31,470 15.13	32,386 15.57	33,363 16.04	34,362 16.52

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: D DISPATCHERS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Warrant Clerk	162	29,538 14.201	34,750 16.707	39,962 19.213
Public Safety Dispatcher	252	36,385 17.493	42,807 20.580	49,228 23.668
Lead Public Safety Dispatcher	271	37,832 18.189	44,508 21.399	51,183 24.607

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: E DEPUTY SHERIFF UNIT**

1-Jul-09

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	60,112	61,984		63,211			63,835	64,480			
		28.90	29.80		30.39			30.69	31.00			
Deputy	329	43,306	45,282	47,091	49,421	51,667	52,686	53,747	54,787	55,370	55,931	56,514
		20.82	21.77	22.64	23.76	24.84	25.33	25.84	26.34	26.62	26.89	27.17

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: H CORRECTIONS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	Trainee status		35,984 17.30	37,648 18.10	41,371 19.89	42,432 20.40	43,368 20.85	43,992 21.15	44,658 21.47
Corr Ofcr Trainee	199	31,595 15.19	32,157 15.46							
Jail Custodian/ Correction Officer	176	26,624 12.80	27,435 13.19	27,955 13.44	29,203 14.04	31,970 15.37	32,802 15.77	33,446 16.08	34,694 16.68	35,214 16.93
Cook	176	26,624 12.80		27,955 13.44	29,203 14.04	31,970 15.37	32,802 15.77	33,446 16.08	34,694 16.68	35,214 16.93

SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: X ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	128,544
Auditor	74,200
Recorder	74,200
Sheriff	95,900
Treasurer	74,200
Chair, Board of Supervisors	40,200
Board Member, Board of Supervisors	37,200

SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: Y DEPUTY OFFICE HOLDERS

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	109,262
Deputy Auditor - Tax	59,360
Second Deputy Recorder	63,070
Chief Deputy Sheriff	81,515

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: Z TEMPORARY AND PART-TIME STAFF**

<u>POSITION</u>	<u>RATE</u>
Seasonal General Laborer	\$10.73/hour
Seasonal Health Worker & Planning Intern	\$9.71 to \$12.33/hour depending on skills, education and experience
Enforcement Aide	\$9.71 to \$18.28/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$11.45/hour
Seasonal Maintenance Worker (Roads)	\$11.45/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$22.99/hour
Health Services Professional Immunization Clinic/Jail Health	
LPN	\$18.31/hour
RN/EMT-P	\$21.61/hour
Election Officials	\$7.73/hour
Election Chairpersons	\$8.50/hour
Election Clerk	\$13.33/hour
Outreach/Interpreter	\$15.51/hour

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2009-2010
GROUP: Z TEMPORARY AND PART-TIME STAFF**

POSITION

RATE

CONSERVATION: *

Glynns Creek:

Seasonal part-time Golf Managers	
Food Service	\$8.75 - \$12.75/hour
Pro Shop	\$9.75 - \$13.75/hour
Seasonal Golf Pro Shop Personnel	\$7.50 - \$9.00/hour
Golf Course Rangers, Starters, Cart Persons	\$7.50 - \$8.25/hour
Concession Stand Workers	\$7.50 - \$8.25/hour
Groundskeepers	\$7.50 - \$9.00/hour

Scott County & West Lake Parks:

Beach Manager	\$11.25 - \$15.25/hr. (season) \$9.00 - \$13.00/hr (open/close)
Pool Manager	\$11.25 - \$15.25/hr. (season) \$9.00 - \$13.00/hr (open/close)
Assistant Beach/Pool Managers	\$9.00 - \$13.00/hour
Water Safety Instructors	\$8.00 - \$9.25/hour
Pool/Beach Lifeguards	\$7.50 - \$8.50/hour
Pool/Beach/Boathouse - Concession Workers	\$7.50 - \$8.00/hour
Park Attendant	\$7.50 - \$9.50/hour
Maintenance	\$7.50 - \$9.00/hour
Skilled Maintenance	\$9.00 - \$10.75/hour
Park Patrol (non-certified)	\$12.00 - \$13.00/hour
(certified)	\$15.00 - \$16.00/hour

Pioneer Village:

Day Camp Counselors	\$7.50 - \$8.75/hour
Apothecary Shop Concession Workers	\$7.50 - \$8.75/hour
Maintenance	\$7.50- \$9.00/hour

Wapsi Center:

Assistant Naturalist	\$10.00 - \$12.25/hour
Program Assistant	\$7.50 - \$9.00/hour
Maintenance	\$7.25 - \$8.75/hour
Skilled Maintenance	\$10.50/hour
Maintenance / Resident Caretaker	\$9.00 - \$10.75/hour

* Set by Scott County Conservation Board