

SCOTT COUNTY, IOWA
2008-09 BUDGET PLAN

Document Prepared By

Scott County Administration Office

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www.scottcountyiowa.com

SCOTT COUNTY, IOWA

We Serve Our Citizens With

Professionalism **Doing It Right**

Responsiveness **Doing It Now**

Involvement **Doing It Together**

Dedication **Doing It With Commitment**

Excellence **Doing It Well**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Scott County

Iowa

For the Fiscal Year Beginning

July 1, 2007

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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(In order of appearance under each Service Area)

(- Denotes department/agency appears under more than one Service Area)*

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THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2007-08 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The *Introductory Section* includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: *Major Governmental Funds, Nonmajor Governmental Funds, and Business-Type Activities Funds*. More descriptive information about these funds may be found under these tabbed sections.

The *Department/Authorized Agency Detail Section* presents program performance budget (PPB) information. This detail includes a program description, performance objectives, performance indicators (demand, workload, productivity and effectiveness), and a written budget analysis for each program. Budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY06 status, the budget and projected FY07 status, and the requested and adopted FY08 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

The *Supplemental Information Section* includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, the County's pay plan for FY08, and budget total summaries for departments/authorized agencies. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

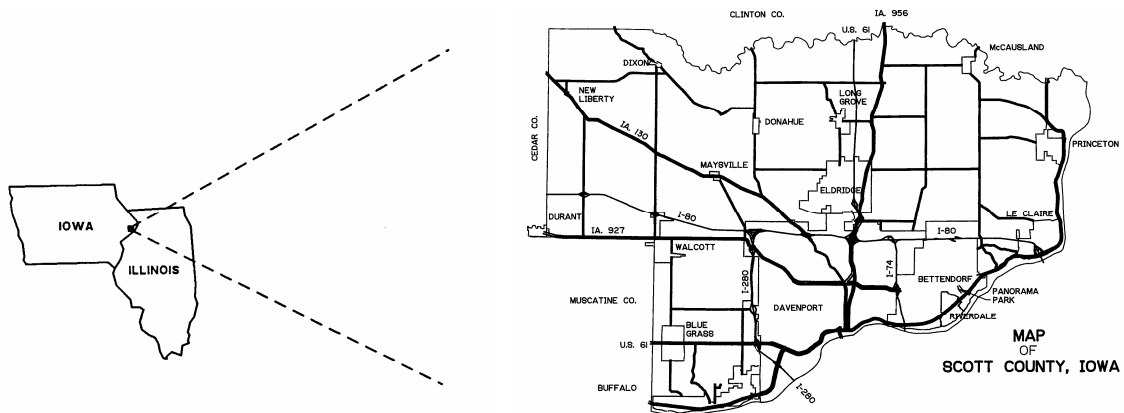
Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 350,000.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

Only recently have there been dramatic changes in the actual governing of the county. In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the 162,621 people of Scott County to greater prosperity and growth.

BOARD OF SUPERVISORS

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Chairman
TOM SUNDERBRUCH
Vice Chairman
CHRIS GALLIN
LARRY MINARD
ROXANNA MORITZ

March 6, 2008

TO: The Citizens of Scott County

RE: 2008-09 Budget Message

The budget for Fiscal Year 2008-09 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

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In the mid-1980's the Scott County Board of Supervisors began using a formalized goal setting process using an outside facilitator. Target issues are identified and established every other January following the fall election for a two-year period. Team building activities are also worked on during this process. The current target issues are listed below together with their action plans:

TARGET ISSUES AND MANAGEMENT AGENDA

Long-Term MH-DD Funding Solution

Action Plan:

1. Monitor legislation.
2. Lobby legislature to provide appropriate funding for MH-DD System.
3. Encourage community members to lobby legislature
4. Participate in MH-DD transformation.

Jail Service Model Transition

Action Plan:

1. Evaluate implementation of Increasing Compliance Alternative Team recommendations with CJAAC and Board.
2. Implementation of Increasing Compliance Alternative Team recommendations.
3. Implementation of Increasing Compliance Alternative Team benchmarks and effectiveness measures.
4. Transition to direct supervision and 12-hour shifts CJAAC.

GIS Implementation

Action Plan:

1. Complete parcel map conversion.
2. Re-engineer parcel management business process.
3. Integrate GIS with tax and assessments systems.
4. Establish data custodianship.
5. Establish GIS Information Policy.
6. Implement map creation and plotting application.
7. Develop/acquire web-based browser for public data.
8. Develop County-wide master address database.
9. Develop GIS Business Plan.
10. Develop street centerline layer with address changes.
11. Integrate GIS with Emergency Dispatching System.
12. Develop and implement secondary and supplemental layers and custom applications.

Consolidated Dispatch Implementation

Action Plan:

1. Perform Consolidated Dispatch Study.
2. Lobby for passage of enabling legislation to allow for funding of joint dispatch center.
3. Perform Radio Study as recommended in Consolidated Dispatch Report.
4. 28E Agreement to establish governance structure under 29C.
5. Approval of 28E Agreement.
6. Recruitment of Emergency Communication Center Director.
7. Design and construction of ECC Building.
8. Develop RFP's for acquisition of E911 equipment, CAD, and RMS software.
9. Begin operation of new ECC.

Tremont Annex Renovation

Action Plan:

1. Project manage construction.
2. Complete design.
3. Award bids and execute contract.
4. Complete construction.

Transition to New Administrator

Action Plan:

1. Define expectations for new County Administrator.
2. Develop selection process for new County Administrator.
3. Recruit and select new County Administrator.

Completion of Comprehensive Land Use Plan

Action Plan:

1. Public workshops on Comprehensive Plan.
2. Drafting of various Chapters of Comp Plan.
3. Task Forces on Five Issue Areas
4. Completion and adoption of Comprehensive Plan.

Jail Completion – On-time and On-Budget

Action Plan:

1. Complete Phase One construction.
2. Complete Phase Two construction.

Courthouse Renovation

Action Plan:

1. Project manage construction for Phase IV renovations – County Attorney and Juvenile Court.
2. Complete design for Phase IV renovations – Associate Court Area.
3. Award bids and execute contract for Phase IV renovations – Associate Court Area
4. Project manage construction for Phase IV renovations – Associate Court Area.
5. Complete design for Phase IV renovations – Clerk of Court Area.
6. Complete design for Phase V renovations – Magistrate and District Courts.
7. Complete design for Phase VI renovations – District Courts and Juvenile Court Services.

Continued Proactive Federal and State Advocacy on Issues Impacting County

Action Plan:

1. Continue to participate in annual Washington D.C. trip.
2. Continue leadership position in bridge discussion.
3. Continue leadership position in Arsenal issues.
4. Continue leadership position in Midwest Passenger Rail initiative.
5. Continue Quad City leadership.
6. Monitor state property tax proposals.
7. Lobby on state property tax reform legislation.

IT Systems and Security Implementation and Enhancements

Action Plan:

1. Negotiate Microsoft licensing contract.
2. Update Technology Use Policies.
3. Define and implement VPN Access Policy.
4. WAN/LAN virtual network security implementation (VLAN).
5. External security audit and intrusion test.

6. Telephone switch relocation and upgrade.
7. Citrix then client evaluation.

Continued Focus on Pride

Action Plan:

1. Review PRIDE program.
2. Develop PRIDE program report.
3. Present PRIDE program report to Board for direction.

Continued Intergovernmental Cooperation

Action Plan:

1. Participation in Blue Ribbon Committee.
2. Participation in Quad-City Chief Elected Official meetings.
3. Participation in City/County/School meetings.
4. Participation in Quad City Development Group.
5. Participation in Bi-State Regional Commission.
6. Participation in meetings with legislators.
7. Participation in annual Quad City Development Group Washington D.C. trip.
8. Participation in Quad City Bike Trail Development Committee.

Consider Ways to Best Use Technology to Share Information and Make More Accessible to Public

Action Plan:

1. Develop process to put agenda packet on website.
2. Implement recommendations.
3. Investigate web-based, topical agenda to replace existing agency system (including possible streaming video and podcasting).

Transition to New Budget Manager

Action Plan:

1. Create new Budget Manager position.
2. Recruit and select Budget Manager.
3. Participate in budget training and transition process.

Financial Initiatives Program

Action Plan:

1. Notify county offices and departments about program and request their participation.
2. Develop financial initiatives report for Board review.
3. Submit report to Board for review and inclusion in FY09 budget review discussions.

Management and Key Staff Succession Planning

Action Plan:

1. Convene a succession planning meeting with Elected Officials & Department Heads.
2. Identify appropriate strategy recommendations
3. Implement recommendations.

Golf Course Profitability

Action Plan:

1. Develop golf course strategic plan.
2. Present plan to joint Boards.
3. Decision on strategic plan.

Following the process of identifying biennial policy agenda priorities, detailed action plans are developed to address all policy priorities. Specific departments are identified in the action plans which are responsible to carry out each action step. The status on these action plans are reviewed quarterly by the Board with the County Administrator and the elected and appointed department heads.

At the biennial strategic planning sessions both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the biennial policy agenda priorities into the annual budget process is enhanced each year by having a pre-budget process meeting with the Board of Supervisors, County Administrator and the Budget Coordinator at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts were directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY09 budget submissions, highlighting whenever appropriate in their budget justifications and analysis how their requests supported and enhanced the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY09 budget process were:

1. Cost impact of increased jail population and jail construction project.
2. Continued technology upgrades and training; Internet access; E-mail (Internet and Intranet); data base access; and public accessibility.
3. Space utilization plan implementation.
4. Retention and development of employees.
5. GIS system development and implementation.
6. Consolidated Dispatch Implementation
7. Impact of potential legislation

The FY09 Budget Initiatives that addressed or impacted these areas are described below:

1. Cost impact of increased jail population and jail construction project

- \$250,000 included in FY09 Budget to house inmates in out of County facilities during renovation of Tremont minimum security jail facility (supported from General Fund balance)
- \$2.1 million annual debt payment to Public Safety Authority included for jail expansion/renovation project
- FY09 CIP Plan includes funding toward renovating Tremont minimum security jail facility

2. Continued technology upgrades and training

Internet access

E-mail (Internet and Intranet)

Data base access

Public accessibility

- Continued progress on the recommendations included in the 2000 Technology Assessment Report as a part of the FY09 CIP Plan
- The GIS Steering Committee has presented its strategic plan for an enterprise GIS system for Scott County which will lead to improved public accessibility to database and plat/map information via the Internet. The FY09 budget includes bond amortization for implementation and development of the GIS Plan (\$308,095 annual debt cost)
- FY10 and FY11 CIP Plan begins phone switch system replacement/upgrade
- County Website nationally recognized with Digital Award

3. Space utilization plan implementation

- The Scott County Administrative Center renovation project and the lower level of the Courthouse and security elevator were completed in the FY05 fiscal year with the County Attorney's Office and Court Administration Offices completed in FY08. The proposed Capital Project Plan includes continued renovation of the Courthouse beginning in FY10 to bring back the Juvenile Court Services currently housed in leased space. This project continues to use gaming revenues, General Fund balance and CIP funds to fund the project on a pay-as-you-go basis.
- General Fund tax levy transfer to Capital Fund for FY09 increased \$50,000 as previously approved

4. Retention and development of employees

- Continued funding of annual PRIDE celebration and County picnic
- Continued funding of employee tuition reimbursement program
- Continued funding of professional services for new training options including the Management Training Series and enhanced computer training for County employees
- Continued implementation of Employee Retention Task Force recommendations including the new appraisal/bonus system

5. GIS System Development and Implementation

- FY09 CIP Plan includes funding for continued development and implementation of county-wide GIS strategic plan
- GIS Coordinator office located on the first floor of the Administrative Center for future convenient citizen access. FY09 Budget includes a new GIS Analyst position as contained in the original GIS report recommendations.
- GIS Steering Committee and GIS Technical Committee formed and playing major role in GIS implementation project

6. Consolidated Dispatch Implementation

- FY09 Budget includes \$300,000 in new funding to support staffing during development and implementation of the new SECC.

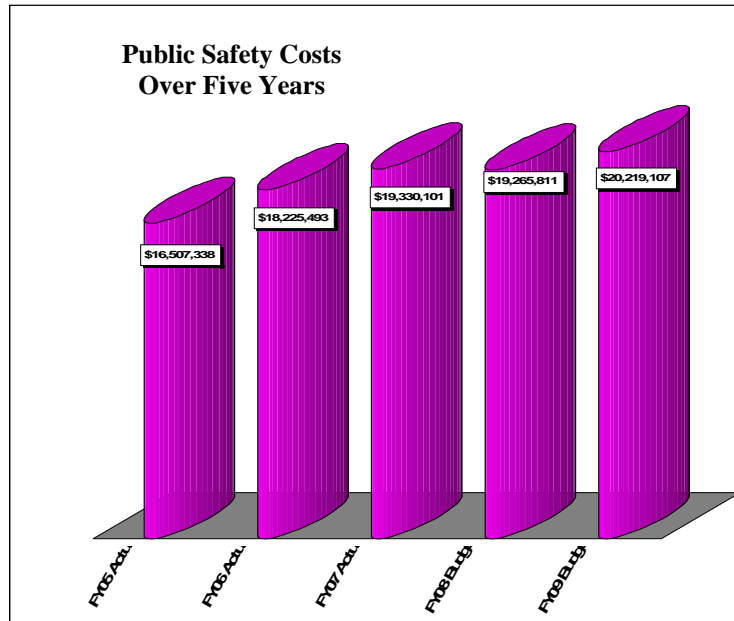
7. Impact of potential legislation (MH-DD funding impact; Property Tax Reform)

- Monitoring any proposed legislation regarding property tax reform and MH-DD restoration of funding efforts and mandated reorganization of local governments
- Scott County supports the Iowa State Association of Counties (ISAC) and the League of Municipalities proposed Property Tax Reform legislation

Additionally, the FY09 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

TAX RATE AND BASE

The property tax continues to be the major revenue source for Scott County. In FY09, total net property taxes represent 50% of total County revenues. This is a higher percentage from ten years ago in FY00 when it was 44%. There are many reasons for the increase such as historically low interest rates during this period and rising health care costs. However, the largest area of cost increase has been Public Safety and the jail capacity problem. The graph at the right shows the increasing Public Safety costs over the past five years. It is noted that the amounts in the graph do not include the debt service rental payment to the Public Safety Authority described further in the Capital Improvement section of this budget message. The County's FY06 levy showed a marked increase due to the voter approved jail expansion and renovation project.



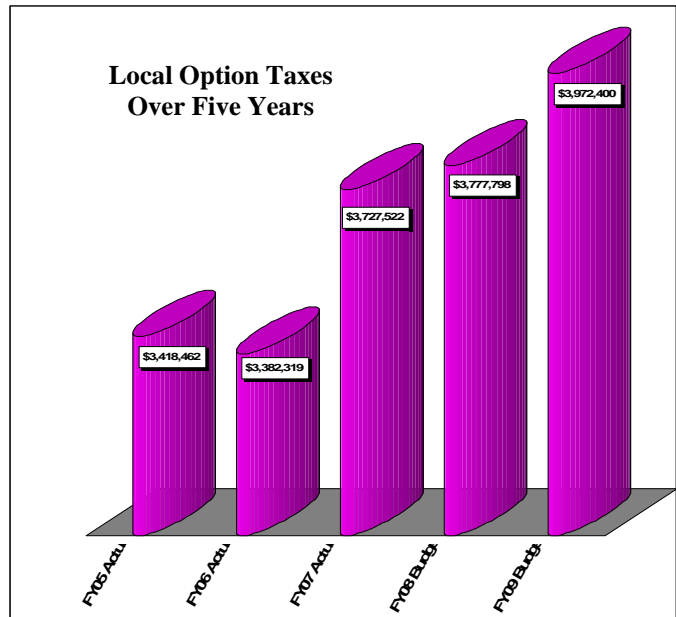
Interest income remains 34% lower from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board which directly impacted this ten year property tax percentage increase. A positive impact continues to be the local option tax as approved by the County voters in the Fall of 1988 with the first collections received during FY90. The State has projected a 5.1% increase for FY09. This elastic revenue continues to diversify the County's revenue base. Also, State property tax relief to Iowa counties for mental health-developmental disabilities services (MH-DD) has resulted in more stable property taxes. The State Legislature in 1996 created a new, special revenue fund for County MH-DD services limiting what a county may spend in this area. Previously, uncontrolled MH-DD expenses had grown to approximately a third of the County's general operating budget. With MH-DD costs now removed from the County's general fund requirements, the likelihood of future general fund deficit spending should be greatly reduced. However, sufficient State funding of future MH-DD costs continues to be a concern.

Additionally, the Board's biennial Financial Initiatives Program which encourages County departments to identify innovative ways to increase non-tax revenues, reduce on-going expenditures and/or increase productivity has also had a significant positive impact on reducing the County's even greater reliance on property taxes to support its budget.

There is some cause for concern at the time of preparing this budget transmittal letter that future deficit spending or substantial reductions in service levels may occur due to proposed property tax limitation legislation being discussed by the Iowa legislature during the past several sessions. Most of the services that are provided by Iowa counties are mandated by the State with many service levels not within the direct control of local government (i.e., general relief needs, jail inmate populations and the overall crime rate, economic business cycles that affect non-tax revenues like interest earnings, Recorder Fees, etc.)

Scott County has experienced additional public safety costs for housing inmates out of county due to the current jail being at capacity, and for the addition of several new alternatives to incarceration programs, as well as increases in employee health care premiums and property/casualty/liability insurance premiums. If any future proposed property tax limitation legislation passes Scott County would be unable to support current ongoing County service levels and react to increasing public safety costs, volatile interest income due to reductions in rates and fund balances, increasing health costs, etc. ***Scott County officials favor a comprehensive study of the entire property tax system as opposed to any type of unilateral tax limitation legislation.***

Local option tax revenue (1% sales tax) estimates represent approximately 6% of total County revenues for FY09 and have increased 16% over the past five years (see graph). The Iowa side of the Quad Cities has realized a marked growth in retail stores and strip mall development. The Board of Supervisors uses *all* estimated local option tax revenues to reduce General Fund property tax requirements for the ensuing fiscal year.



The tax rate per \$1,000 of taxable valuation for FY09 has decreased from \$5.54 to \$5.34, or -3.6% for property located in incorporated areas (cities) and decreased from \$8.63 to \$8.36, or -3.1% for property located in unincorporated areas (townships). This decrease was realized due to increases in the tax base and no new major programs. It is noted that three years ago in FY06 a substantial levy increase was realized due to the voter approved jail expansion/renovation project and increased jail programming costs. Other reasons for the FY06 increase were lower Recorder Fees received for real estate transactions due to recent increases in the interest rate and new debt amortization for GIS implementation discussed further under the Capital Projects section.

Over the past ten years the urban rate has increased an average of approximately 3.6% a year with the rural rate at approximately a 1.6% increase, as indicated below:

Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
1999-00	4.05869	3.6	7.29139	0.8
2000-01	4.15929	2.5	7.13428	-2.2
2001-02	4.18290	0.6	7.23474	1.4
2002-03	4.48067	7.2	7.49188	3.6
2003-04	4.80887	7.3	7.71192	2.9
2004-05	4.75497	-1.2	7.84647	1.8

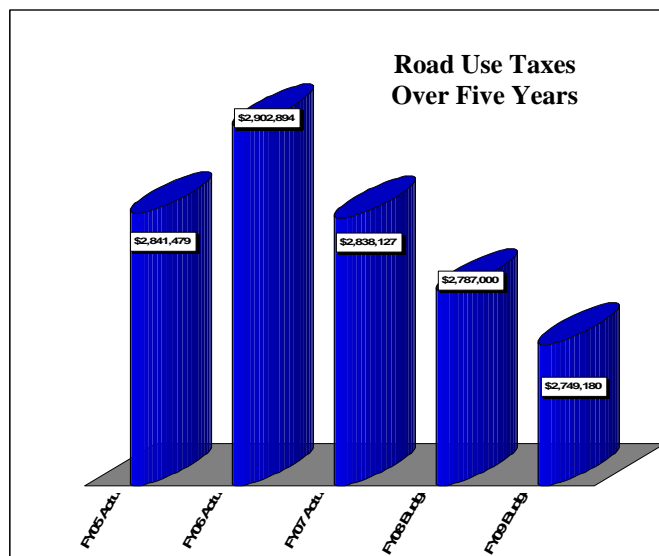
Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
2005-06	5.56513	17.0	8.60445	9.7
2006-07	5.51106	-1.0	8.52602	-0.9
2007-08	5.54040	0.5	8.62666	1.2
2008-09	5.34263	-3.6	8.36217	-3.1

Scott County's corporate rate and property tax amount per capita rank *lowest* respectively among the eight largest urban counties in Iowa even though we rank 3rd in population. The rural rate is *second lowest*. **It is even more revealing that Scott County has the lowest property tax amount per capita of all 99 Iowa counties (even with the recent annual debt amortization amounts added for the jail expansion/renovation project and the GIS project)!**

The County's tax base has increased at an average rate of 4.4% annually over the past ten years. This relatively moderate annual increase is due in part to the state phasing out machinery and equipment assessments. Residential taxable valuations also reflect a State imposed rollback computation, currently at 44% of fair market value. This State rollback percentage resulted in a -3.2% *decrease* in individual residential properties' taxable assessments from the previous year. The current county wide taxable valuation base amount of \$6.4 billion dollars reflects a 6.7% increase from last year. Even with the State residential rollback, new construction and market valuation growth resulted in a 5.7% overall increase in total residential tax values. The residential class of property represents approximately 52% of the County's total tax base.

STATE AND FEDERAL FUNDING

With the elimination of Federal Revenue Sharing in October 1986 the County now receives virtually no direct federal funding. Federal Revenue Sharing Funds were used to fund one-time capital improvements and projects. The capital improvement program is now funded primarily by Riverboat Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State. The graph at the right shows recent decreases since FY06 in road use taxes due to the higher gas prices resulting in consumers conserving and driving less. The State is exploring ways to increase RUT revenues in the future. They have authorized a new program called TIME21 which ultimately will result in \$200 million more road use revenues in the future for state, city, and county road projects.



State aid for next year represents 28% of the total revenue sources for FY09. The total amount of \$19,041,569 is made up of \$10,979,196 in grants and reimbursements, \$2,818,836 in state shared revenues such as motor fuel and franchise taxes, \$1,037,240 in state property tax replacement credits against levied taxes, and \$4,206,297 in other State credits such as MH-DD property tax relief and military tax credits.

County elected officials and staff continually work with state elected officials during the legislative sessions to stress the need for "fair play" requiring state funding for any and all new state mandated programs as well as trying to obtain additional funding for existing County funded state mandated programs. The County lauds past actions taken by the State to participate more fully in the funding of MH-DD services. However, as previously discussed, the County is very concerned that future legislatures may pass a property tax limitation bill which would severely impact the County's ability to properly fund needed services in the future. Also, current budget problems at the State level have reduced prior ongoing increased funding commitments to Counties for the MH-DD service system which may lead to service reductions to clients. The past several sessions have included discussions about MH-DD Redesign (mental health-developmental disabilities) and increased State funding or allowing more flexibility in local funding, however, no bills were enacted at the time this budget was adopted. Reductions in services to clients may be necessary as early as FY09 should the State Legislature fail to act.

HOME RULE

"Home Rule" is the basic foundation for county government in Iowa. In 1978, Iowans adopted an amendment to the state constitution establishing this direction for their counties. This action empowered Iowans, through their elected county officials, to address matters of local concern in the best way deemed appropriate by those officials. The people wanted government closer to home.

Since then, however, several things have happened to erode this fundamental principle of government. Government is becoming more centralized. Unfunded state mandates, artificial revenue raising restrictions, property tax limitations, and increasing demands for mandated services have severely obstructed local officials' discretion in meeting identified needs of their citizens.

Scott County is dedicated to preserving the integrity of the home rule concept. Therefore, policy decisions made by Scott County elected officials and staff are based on this fundamental principle.

OTHER REVENUES

Fees and charges total \$5,325,626 and represent 7.8% of the total sources for FY09. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or County fee changes. Some revenues are calculated based on economic assumptions such as interest income and anticipated interest rates.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of major and nonmajor fund revenues (excluding capital funds) for budget year FY09 and the percentage of increases and decreases in relation to prior year budget amounts:

REVENUE SOURCE	FY09 AMOUNT	PERCENT OF TOTAL	INCR -DECR FROM FY08	% INCR -DECR FROM FY08
Net property taxes	\$34,164,566	51.0%	\$1,042,073	3.1%
Other taxes, penalties & costs	2,218,333	3.3%	-37,101	-1.6%
Local option taxes	3,972,400	5.9%	194,602	5.2%
Intergovernmental	19,417,652	29.0%	1,683,591	9.5%
Licenses and permits	546,600	0.8%	31,900	6.2%
Charges for services	4,779,026	7.1%	138,282	3.0%
Use of money & property	1,594,061	2.4%	37,893	2.4%
Other	331,640	0.5%	51,481	18.4%
Total	\$67,024,278	100.0%	\$3,142,721	4.9%

Net property taxes are increasing by inflationary levels for FY09 at 3.1%. This small increase for FY09 as well as previous two years follows a 20.9% increase three years ago in FY06 which was due primarily to the voter approved jail expansion/renovation project. This major capital project was approved by the voters in the fall of 2004. FY06 was the first year of a 20 year debt amortization schedule to pay for bond principal and interest. The property tax increase also offset the substantial reduction of Recorder's Office real estate recording fees due to the upturn in interest rates at the time reducing home refinancings and home sales. In addition, the increase helped fund new jail/staff programs to reduce recidivism and out of county inmate housing costs. Finally, the increase included debt financing toward the development and implementation of a county-wide GIS system discussed further under the capital projects section of this Budget Message. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are decreasing slightly due to delinquent taxes collected in a prior year reflecting a one-time major delinquent property collection amount. Local option taxes (one cent sales tax) are projected to increase 5.2% compared to the prior year based on State projections. The new 53rd Street – I-74 interchange retail corridor has helped to increase this elastic revenue in recent years. It is noted that public policy regarding the taxing or non-taxing of internet sales may

have a profound impact on local option tax collections in the future shifting more costs to be supported by property taxes.

Intergovernmental revenues are increasing substantially due to several homeland security grants passing through Scott County government for our Region IX area in eastern Iowa. This amount fluctuates year to year based on the availability of various grants. There is continued cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting modest revenue increases for both the current fiscal year and next year due to the current economic climate. This may undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees are increasing 6.2% due primarily to increasing fees received food establishment inspections by the Health Department as passed by the State legislature. Charges for services are increasing 3% primarily due to projected increases in inmate housing charges for keeping federal prisoners due to the anticipated completion of the expanded/renovated jail project. The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees in any given year due to political pressures.

The uses of money and property revenues are projected to increase only slightly compared to prior year budgeted levels due to anticipated changes in interest rate levels. Interest income decreases will be offset somewhat by increasing real estate filing fees in the Recorder's Office due to Fed rate reductions. Finally, other revenues are increasing due to anticipated increases in forfeited asset reimbursements received by the County Attorney's Office.

FUND BALANCES

The undesignated fund balance of the general fund is projected to decrease by \$265,905 in FY09. This planned reduction is primarily for costs in housing inmates in out of county facilities until the new jail expansion/renovation project (the final phase: renovation/expansion of Tremont minimum security site) is completed at the end of calendar year 2009. This planned reduction will be eliminated once the voter approved jail expansion/renovation project is completed in 2009. The Board has \$2,262,314 reserved for the loan advance to the golf course enterprise fund, \$192,332 reserved for Conservation Board's sewage treatment plant, \$100,000 reserved for a note receivable from Greater Davenport Redevelopment Corporation, and \$1,004,488 reserved for claim liabilities as a part of the County's risk management program. The remaining \$5,679,856 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.

The amount of undesignated/unreserved fund balance of the general fund does bring the County below the minimum amount designated by the County's Financial Management policies (13.1% vs. 15% minimum). As the economy improves, future budgets will include increases to the General Fund balance to bring it back in compliance with policy guidelines. (It is pointed out that with the aforementioned reserve for the designated balance for claim liabilities added, the General Fund balance would be at 15.4%. The Board understands that the risk management claim liabilities may be bonded for under Iowa law.) All other fund balances meet or exceed recommended levels except the MH-DD Fund as indicated below.

The Mental Health and Developmental Disabilities (MH-DD) Fund balance is projected to decrease \$983,170 and not only be below the recommended 10% minimum level but be in an actual deficit position due to the State failing to fully fund additional growth to the system as originally included in the 1996 legislation that created this fund. This funding change is due to current and past State budget problems as a result of the economy. There is currently a MH-DD Redesign effort occurring between State and local officials to develop a revised funding strategy for these services to allow local governments enhanced funding flexibility for these services. The legislature is in discussions to increase MH-DD funding at the time of this budget document preparation. This may eliminate the projected fund deficit. If not, program service reductions will be implemented at the start of FY09 as developed and recommended by the Scott County MH-DD Advisory Committee.

The Capital Projects Fund is decreasing \$3,284,329 overall as a result of planned expenditures toward completion of the Courthouse remodeling, Tremont Annex renovation, and GIS Bond proceeds for the GIS system project as discussed under the Capital Improvements section below.

The total nonmajor governmental funds (Secondary Roads, Recorder's Record Management, and Rural Services Funds) are increasing \$111,155 due to planned future capital project funding.

PROGRAMS AND SERVICES

The Board of Supervisors and County officials were very frustrated with past State legislative actions which imposed a five year property tax limitation on Iowa counties that did sunset on June 30, 1998. This State property tax limitation was in direct conflict with the spirit of home rule that was approved by State voters in the late 70's. It is also ironic that the State exempted school districts from the original property tax limitation bill when schools represent over 50% of the local property tax burden and for the final three-year extension cities were also exempt. The State Legislature allowed this limitation to sunset after June 30, 1998. Although the Legislature was concerned counties would greatly increase property tax in FY99, the first year following the sunsetting of the property tax limitation, Scott County actually *lowered* its property tax levy.

As previously discussed, the legislature has discussed permanent property tax limitation bills every year since 2001 which have not ultimately become law. At the time of writing this Budget message the legislature is still discussing various types of property tax reform. Scott County supports a comprehensive review of all taxes (sales, income and property) and the services they provide for prior to any substantive change to the current property tax system.

In the Spring of 1994 the Board asked all County departments and authorized agencies to develop fiscal strategies to address the County's financial dilemma at that time of using unrealistic amounts of fund balance toward operating costs due to unfunded State mandates, underfunded State property tax credits, and rising public safety costs and the property tax limitation legislation. This call to action generated many departmental staff meetings and brainstorming sessions throughout the County to produce ideas to reduce the fiscal gap. Once the ideas were submitted, various County employees selected to act in the capacity of Budget Analysts followed up with the departments and agencies about their list of ideas. These ideas were then presented to the Board of Supervisors for their review and consideration. Following several work sessions with the Board and budget team members, the various strategies as approved were put into a summary report and distributed to all authorized agencies and County departments. In addition, letters of appreciation went to all County employees thanking them for their participation and involvement in this important project.

The Board of Supervisors was extremely happy with the results of this program and implemented it again in 1995, 1997, 1999, 2001, 2003, 2005 and 2007. Using teamwork and innovation, County employees and agency staff members have identified many initiatives in the areas of cost reduction, productivity improvement, and revenue enhancement. As a result of these eight reports developed over the past thirteen years, recurring cost reductions totaling \$3,384,630 were identified.

Improvements to the productivity capacity of the work force equal to almost 5 full-time positions with a value of \$147,262 were identified due to changes in policies, procedures, scheduling and other work methods. In addition, revenue enhancements were identified at a total of \$1,471,268.

These fiscal strategies have played a *major* role in eliminating the County's previous million-dollar budget deficit. The budgets set since FY96 have presented a balanced general fund operating budget primarily attributed to the hard work and dedication of County employees. The Board has formally renamed this program the Financial Initiatives Program and implements it every other year. The next Financial Initiatives Program will occur in calendar year 2009.

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 37.65 FTE's, or 9.1%, to its current level of 453.12 FTE's. During this period the County made substantial staff increases to the Sheriff's Office (29.65 FTE's) primarily due to increased jail programming and courthouse security needs and the new minimum security jail facility and added 7.7 FTE's to the Public Health Department for jail health nursing and other grant related health programs. The County has four union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years the County and union groups have been successful in approving multi-year agreements for up to six years in length. These long range contract periods help to maintain a positive labor/management relationship which also resulted in one union group (Juvenile Detention staff) decertifying during the past several years. The overall negotiated average salary increase for both labor groups and non-union personnel was 3.25%.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$72,852,147 which is an increase of 2.9% above fiscal year FY08. While the operating budget is up 4.3%, it is noted that there was an increase in spending authority for pass-through homeland security grant funds of \$864,600 which benefit the entire Region IX eastern Iowa area. Otherwise the operating budget would show only a modest 2.8% increase. Total revenues (net of transfers and non-budgeted funds) for the County are \$67,934,395, which is an increase of 4.6% above last fiscal year.

The overall expenditure increase of 2.9% is the result of several service areas increasing with one decreasing. Capital projects are discussed further below and are decreasing -6.7%. Public Safety and Legal Services is showing a 4.9% increase primarily due to the aforementioned pass-through homeland security grants. The anticipated completion of the voter approved downtown jail site expansion/renovation project and the Tremont minimum jail facility renovation/expansion project in calendar year 2009 will eliminate the out of county inmate housing costs experienced in recent years due to the old jail being at capacity. When completed the two jail facilities will increase capacity from the prior 220 bed level to over 500 beds.

Physical Health and Social Services is increasing 2.6% primarily due to salary and benefit increases in the Health Department. Mental Health, Mental Retardation and Developmental Disabilities (MH/MR/DD) is increasing 4.4% due to continued increasing of non-Federal Medicaid match funding for various community home-based waiver programs and adult intermediate care facilities for the mentally retarded. The MH-DD programs will need to be severely reduced if the State does

not provide additional funding or allow tax levy increases at the local level. County Environment and Education is increasing 6.7% due primarily to salary and benefit increases in the Conservation Department and Planning and Development Department as well as increases in funding to the Humane Society. Roads and Transportation service area is increasing 8.1% primarily due to a planned building expansion of the garage area for additional road equipment in FY09. In recent years the State has transferred various State roads to County jurisdictions which require additional equipment to maintain.

Government Services to Residents is decreasing by -3.5% due to reduced appropriations for county election costs next year with fewer special elections anticipated. Administration (interprogram) costs are increasing 2.5% primarily due to inflationary increases. And finally, Debt Service is decreasing slightly by -0.5%. There were no new debt issues anticipated for FY09. Debt Service includes interest and principal payments on the Solid Waste general obligation bond issue and River Renaissance general obligation bonds in addition to the bond debt amortization for the development of a county-wide GIS system as well as the Public Safety Authority debt for the jail renovation as discussed further under the Capital Project section of this Budget Message.

CAPITAL IMPROVEMENTS AND DEBT SERVICE

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 1.6% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$6,910,523 for fiscal year FY09, with 82% or \$5,664,946 for general projects, 8% or \$533,000 for Secondary Roads projects, and 10% or \$712,577 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY09 Capital Plan. There will also be in FY10 and beyond as the County continues with its remodeling of the minimum security Tremont Jail Annex and Courthouse floors 1, 2, and 3 in future years. The development of countywide GIS system is also a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority and paid for from the County's operating general supplemental

levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$5,664,946 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$700,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moved administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds are being used to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

Over the years, the County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the Clerk of Court offices are in need of additional, consolidated space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$20 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not possible. Accordingly, the proposed capital plan for FY09 does not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1st, 2nd, and 3rd floors of the courthouse building) will resume in FY10 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis. The Courthouse project will take a respite in FY09 while needed renovations are made to the minimum security jail annex on Tremont in northern Davenport.

The other major projects under the general capital improvements area include roof, plumbing and window replacements as well as sprinkler installations at Pine Knoll Mental health Facility, and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development is being supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY07.

Scott County identified the need for solutions to the jail's increasing population problem as its top priority during its target issues process in recent years. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continued to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services included centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County

during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee continues to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The FY09 cost of housing and transportation of prisoners in out of county facilities until the jail construction is completed in 2009 is anticipated to be \$250,000. In addition, the annual rental payment to service the Authority debt for the project is approximately \$2.1 million.

The local Secondary Roads capital program totals \$533,000. This amount is for various road resurfacing projects: L208 – Timber Valley Drive (0.5 miles – hot mix asphalt paving - \$37,000); L-308 – Oak Lane (1 mile – hot mix asphalt paving - \$76,000); L-408 – Buttermilk Road (1 mile – hot mix asphalt paving - \$115,000); and L-508 – Slopertown Road (2.5 miles – stabilized base - \$305,000). There are also \$2,990,000 in State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY09. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals \$712,577. The single largest project (\$302,377) is for pool and aquatic center renovations at Scott County Park. Other projects include parking lot repairs, campground renovations and restroom improvements at Scott County Park and West Lake Park, and improvements to the Old Nature Center at Scott County Park.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

SUMMARY

The preparation of the FY09 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY09 operating budget and keeping the County's reliance on property tax revenues to minimal increases net of voter approved debt and capital projects.

The Board and County Administrator expresses its appreciation to the staff of the Facility and Support Services Department who assisted and contributed to its preparation. Special thanks goes to the Budget Coordinator, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Accounting and Tax Manager (Auditor's Office), County Attorney Office Manager, Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety and mental health-mental retardation and developmental disabilities. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,

A handwritten signature in cursive script, appearing to read "Jim Hancock".

Jim Hancock, Chairman
Scott County Board of Supervisors

A handwritten signature in cursive script, appearing to read "C. Ray Wierson".

C. Ray Wierson
County Administrator

SCOTT COUNTY OFFICIALS

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
Elected Officials		
Supervisor, Chairperson	Jim Hancock	2008
Supervisor, Vice Chair	Tom Sunderbruch	2008
Supervisor	Chris Gallin	2010
Supervisor	Larry E. Minard	2010
Supervisor	Roxanna Moritz	2010
Attorney	Michael J. Walton*	2008
Auditor	Wesley Rostenbach**	2008
Recorder	Rita Vargas	2010
Sheriff	Dennis Conard	2008
Treasurer	Bill Fennelly	2010

*Mr. Walton was appointed by the Board of Supervisors to fill the County Attorney vacancy until the next countywide election to be held in the fall of 2008. The winner of this election will serve for two years until the fall of 2010 at which time an election will be held for the regular four year term.

**Mr. Rostenbach was appointed by the Board of Supervisors to fill the County Auditor vacancy until the next countywide election to be held in the fall of 2008. The winner of this election will serve for a regular four year term.

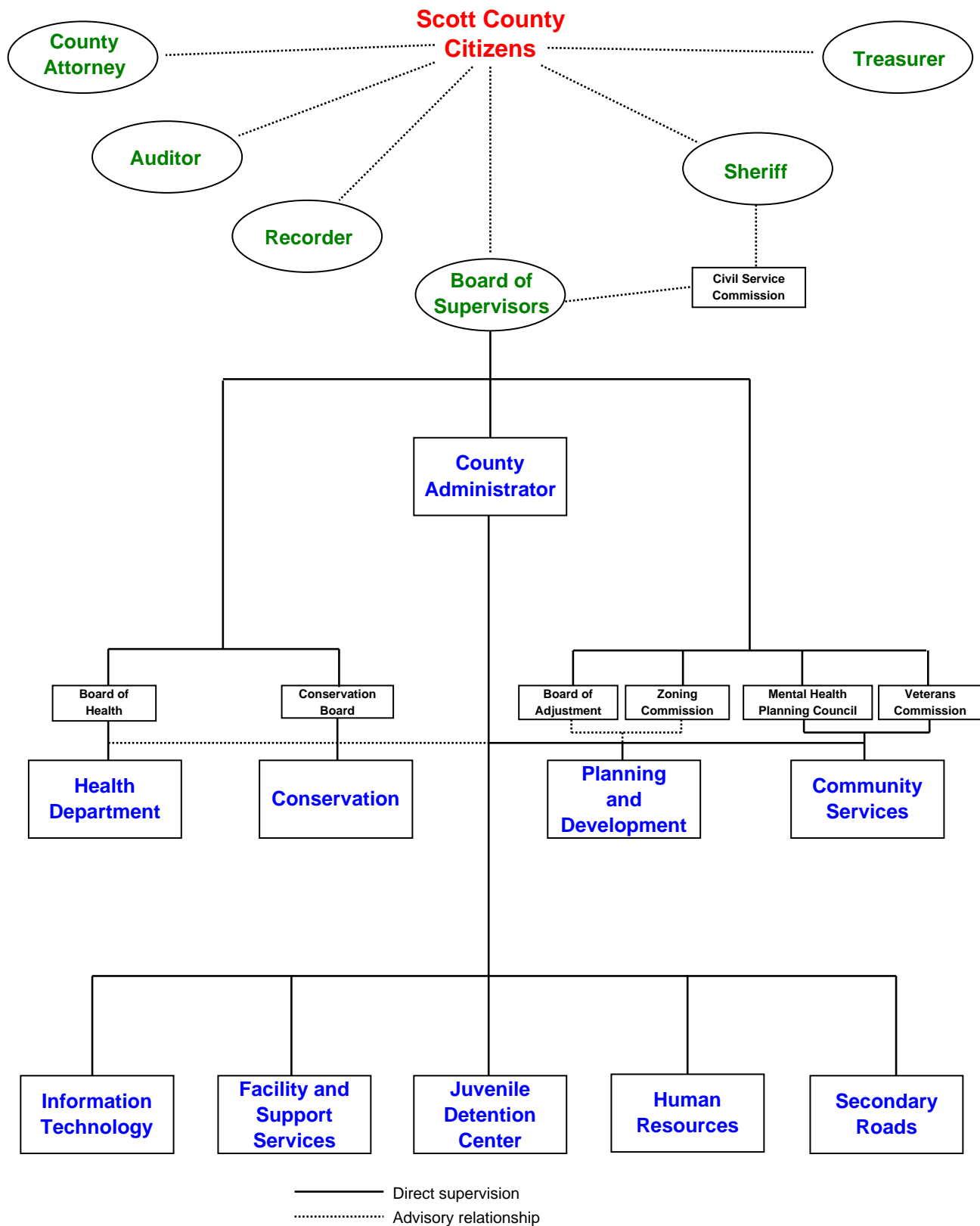
Administration

County Administrator	C. Ray Wierson
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Department Heads

Community Services	Lori Elam
Conservation	Roger Kean
Facility and Support Services	Dave Donovan
Health	Lawrence Barker
Human Resources	Mary Thee
Information Technology	Matt Hirst
Juvenile Detention Center	Scott Hobart
Planning & Development	Tim Huey
Secondary Roads	Jon Burgstrum

Scott County Government Organizational Chart



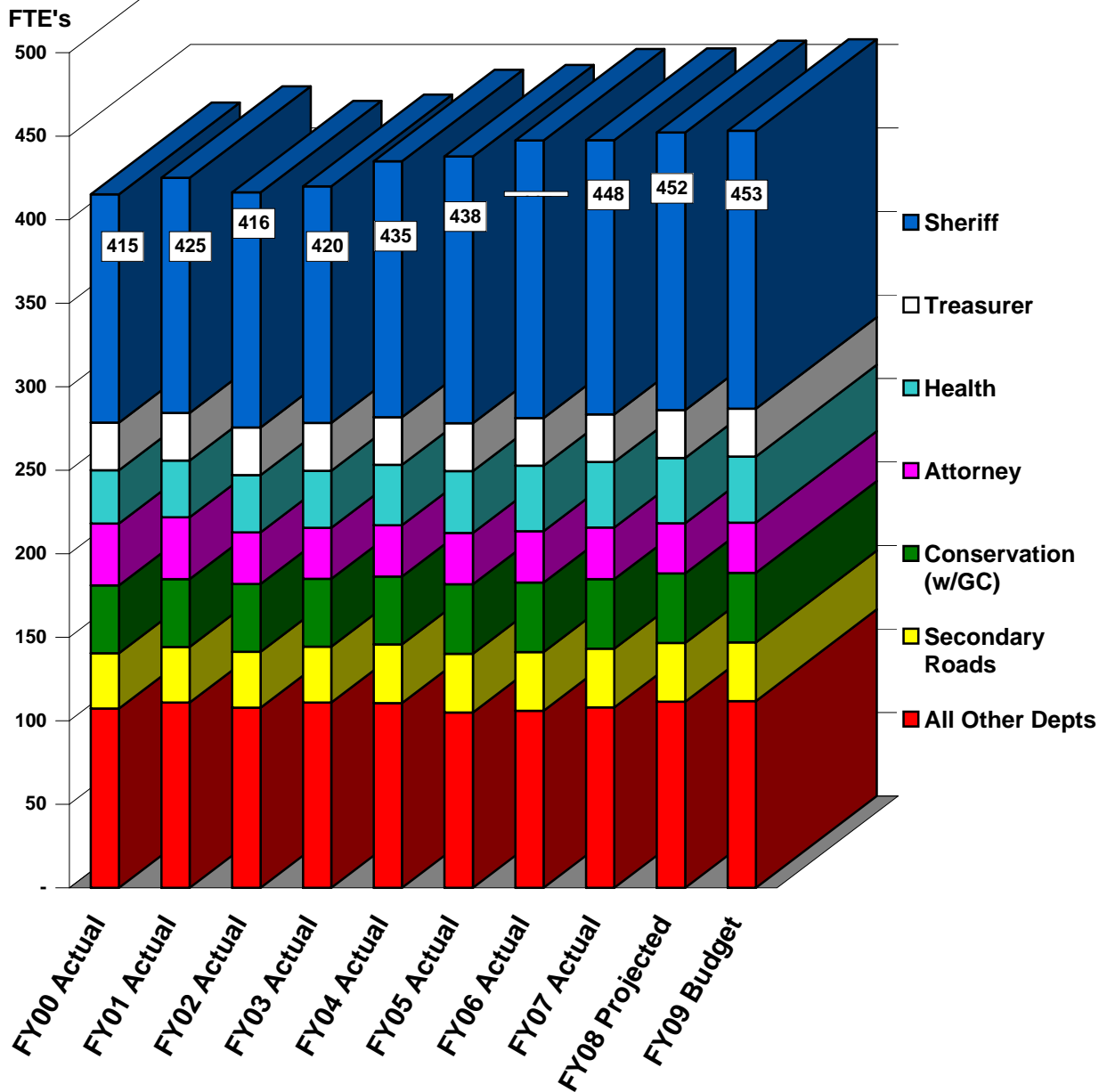
10 YEAR FTE LISTING

<u>Department</u>	<u>FY00</u>	<u>FY01</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>
Administration	2.70	2.70	3.70	3.70	3.70	3.10	3.10	3.10	3.10	3.50
Attorney	37.00	37.00	31.00	30.63	30.63	30.63	30.75	31.00	30.00	30.00
Auditor	15.40	15.40	15.40	15.40	15.40	15.40	15.40	16.40	16.40	15.40
Community Services	13.25	12.75	12.75	13.00	13.00	12.50	12.50	12.50	12.50	12.50
Conservation (net of golf course)	21.25	21.25	21.25	21.25	21.25	22.25	22.25	22.25	22.25	22.25
Facility and Support Services	17.79	19.24	23.74	23.74	23.74	24.19	24.19	25.69	29.14	29.14
Health	31.90	33.90	34.15	34.15	36.15	37.15	39.15	39.15	39.15	39.60
Human Resources	7.50	7.50	7.50	7.50	7.50	4.50	4.50	4.50	4.50	4.50
Information Technology	15.50	17.50	10.00	10.00	10.00	10.00	11.00	11.00	11.00	12.00
Juvenile Court Services	11.80	12.40	12.40	15.20	15.20	14.20	14.20	14.20	14.20	14.20
Planning & Development	4.33	4.33	4.33	4.33	4.08	4.08	4.08	4.08	4.08	4.08
Recorder	14.00	14.00	13.00	13.00	13.00	12.00	12.00	11.50	11.50	11.50
Secondary Roads	33.40	33.40	33.40	33.40	35.15	35.15	35.15	35.15	35.15	35.15
Sheriff	136.70	140.70	140.70	141.70	153.15	159.65	166.10	164.10	166.30	166.35
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	28.60	28.60	28.60	28.60	28.60	28.60	28.60	28.60	28.60	28.60
SUBTOTAL	396.12	405.67	396.92	400.60	415.55	418.40	427.97	428.22	432.87	433.77
Golf Course Enterprise	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35
TOTAL	415.47	425.02	416.27	419.95	434.90	437.75	447.32	447.57	452.22	453.12

NOTE: Supplemental information may be found in the Pay Plan as included under the "Supplemental Information" blue tab.

FTE (Full Time Equivalents) STAFFING TRENDS

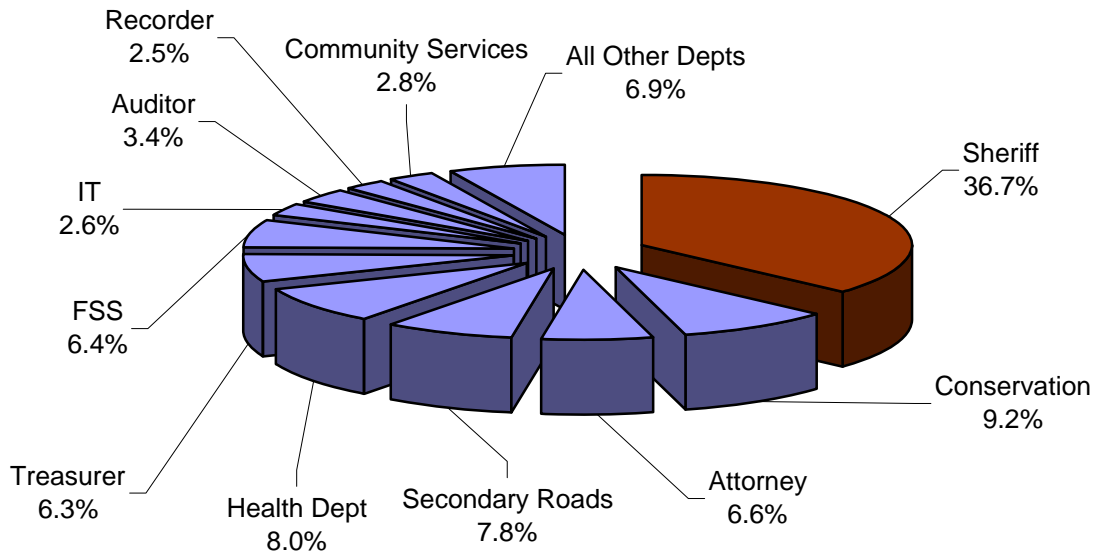
TEN YEAR COMPARISON



Total FTE's have increased by 38 positions over the last ten years averaging 1% growth per year. Most of the new positions (30) have been in the Sheriff's Office due to increasing demands on the jail division with the increasing inmate population. Eight positions have been added to the Health Department primarily grant funded positions or for the jail inmate health program.

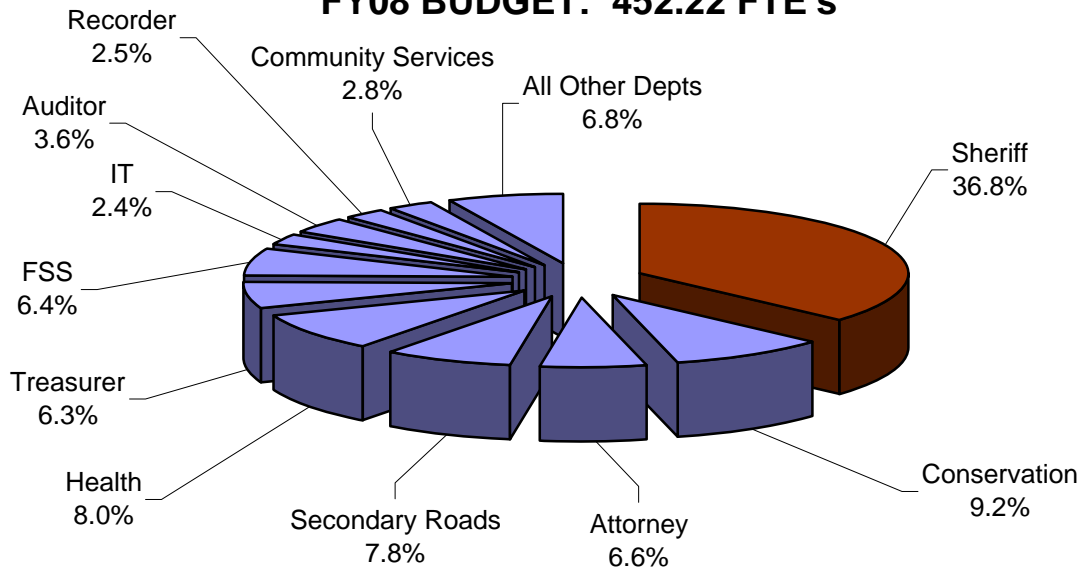
FTE (Full Time Equivalents) Staffing FY09 vs FY08 - By Department

FY09 BUDGET: 453.12 FTE's



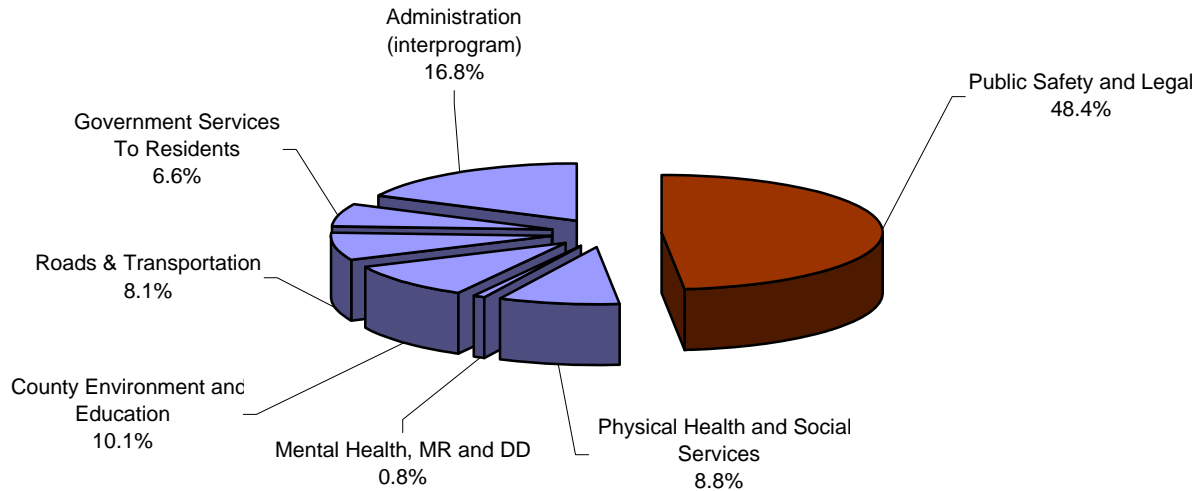
Over one third of the County's total FTE's (full time equivalents) are found in the Sheriff's Department.

FY08 BUDGET: 452.22 FTE's



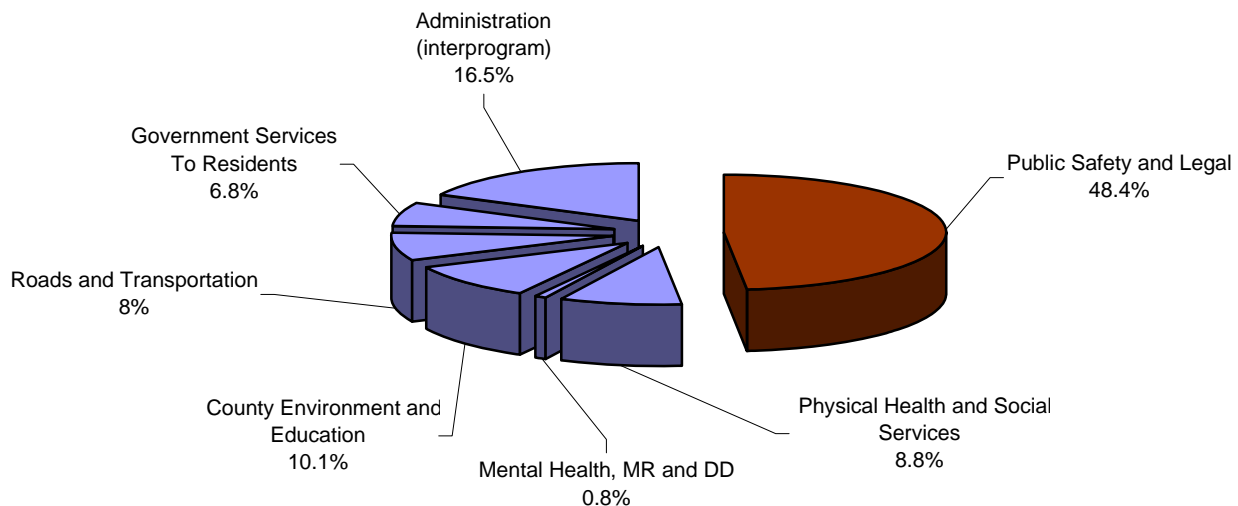
FTE (Full Time Equivalents) Staffing FY09 vs FY08 - By Service Area

FY09 BUDGET: 453.12 FTE's



Almost half of the County's workforce is a part of the Public Safety & Legal Services area.

FY08 BUDGET: 452.22 FTE's



SCOTT COUNTY FUND STATEMENT

ALL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/08</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/09</u>
Major Governmental Funds				
General Fund	\$ 9,504,895	\$ 49,860,829	\$ 50,126,734	\$ 9,238,990
Mental Health, MR & DD	107,542	15,200,908	16,184,078	(875,628)
Debt Service	3,734,825	847,454	1,342,957	3,239,322
Capital Improvements				
General	3,408,046	3,258,462	6,377,523	288,985
Electronic Equipment	476,032	585,827	805,645	256,214
Vehicle	503,258	265,675	211,500	557,433
Conservation Equip Reserve	76,834	44,500	44,500	76,834
Conservation CIP Reserve	<u>2,196</u>	<u>375</u>	<u>-</u>	<u>2,571</u>
Total Capital Improvements	4,466,366	4,154,839	7,439,168	1,182,037
Total Major Governmental Funds	17,813,628	70,064,030	75,092,937	12,784,721
Nonmajor Governmental Funds				
Rural Services	125,986	2,254,601	2,254,601	125,986
Recorder's Record Mgt	147,081	45,150	40,000	152,231
Secondary Roads	<u>776,356</u>	<u>5,271,505</u>	<u>5,165,500</u>	<u>882,361</u>
Total Nonmajor Governmental Funds	1,049,423	7,571,256	7,460,101	1,160,578
Business-Type Activities Fund				
Golf Course Enterprise	(1,825,392)	1,324,933	1,257,506	(1,757,965)
Total*	<u>\$ 17,037,659</u>	<u>\$ 78,960,219</u>	<u>\$ 83,810,544</u>	<u>\$ 12,187,334</u>

*Includes interfund transfers and non-budgeted fund activity. All funds are budgeted funds with the exception of the Golf Course Enterprise Fund as further discussed under the blue tabbed Supplemental Information section (basis of accounting) of this budget document.

SCOTT COUNTY REVENUE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 46,977,615	\$ 48,001,667	\$ 47,229,069	\$ 49,860,829	3.9%
Mental Health, MR & DD	13,829,929	13,876,206	15,276,895	15,200,908	9.5%
Debt Service	4,700,649	921,968	892,568	847,454	-8.1%
Capital Improvements					
General	6,756,534	3,142,440	3,356,927	3,258,462	3.7%
Electronic Equipment	606,388	599,703	592,478	585,827	-2.3%
Vehicle	285,914	274,443	264,891	265,675	-3.2%
Conservation Equip Reserve	16,638	44,500	44,500	44,500	0.0%
Conservation CIP Reserve	910	-	-	375	
Total Capital Improvements	7,666,384	4,061,086	4,258,796	4,154,839	2.3%
Total Major Governmental Funds	73,174,577	66,860,927	67,657,328	70,064,030	4.8%
Nonmajor Governmental Funds					
Rural Services	2,121,373	2,195,622	2,198,224	2,254,601	2.7%
Recorder's Record Mgt	44,369	49,000	49,000	45,150	-7.9%
Secondary Roads	5,385,988	5,237,820	5,220,494	5,271,505	0.6%
Total Nonmajor Governmental Funds	7,551,730	7,482,442	7,467,718	7,571,256	1.2%
Business-Type Activities Fund					
Golf Course Enterprise	954,816	1,279,112	1,222,706	1,324,933	3.6%
Total*	<u>\$ 81,681,123</u>	<u>\$ 75,622,481</u>	<u>\$ 76,347,752</u>	<u>\$ 78,960,219</u>	4.4%

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY EXPENDITURE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 46,624,821	\$ 48,517,572	\$ 46,589,638	\$ 50,126,734	3.3%
Mental Health, MR & DD	14,288,703	15,508,495	15,565,725	16,184,078	4.4%
Debt Service	5,009,387	1,362,471	1,309,941	1,342,957	-1.4%
Capital Improvements					
General	4,094,535	6,389,196	5,604,210	6,377,523	-0.2%
Electronic Equipment	465,800	588,395	822,861	805,645	36.9%
Vehicle	372,580	245,000	265,976	211,500	-13.7%
Conservation Equip Reserve	11,532	59,300	44,500	44,500	-25.0%
Conservation CIP Reserve	-	-	-	-	
Total Capital Improvements	4,944,447	7,281,891	6,737,547	7,439,168	2.2%
Total Major Governmental Funds	70,867,358	72,670,429	70,202,851	75,092,937	3.3%
Nonmajor Governmental Funds					
Rural Services	2,109,052	2,195,622	2,195,622	2,254,601	2.7%
Recorder's Record Mgt	35,519	40,000	40,000	40,000	0.0%
Secondary Roads	5,909,214	5,306,000	5,380,323	5,165,500	-2.6%
Total Nonmajor Governmental Funds	8,053,785	7,541,622	7,615,945	7,460,101	-1.1%
Business-Type Activities Fund					
Golf Course Enterprise	1,288,634	1,275,617	1,175,532	1,257,506	-1.4%
Total*	<u>\$ 80,209,777</u>	<u>\$ 81,487,668</u>	<u>\$ 78,994,328</u>	<u>\$ 83,810,544</u>	2.9%

*Includes interfund transfers and non-budgeted fund activity

ALL COUNTY FUNDS - REVENUES

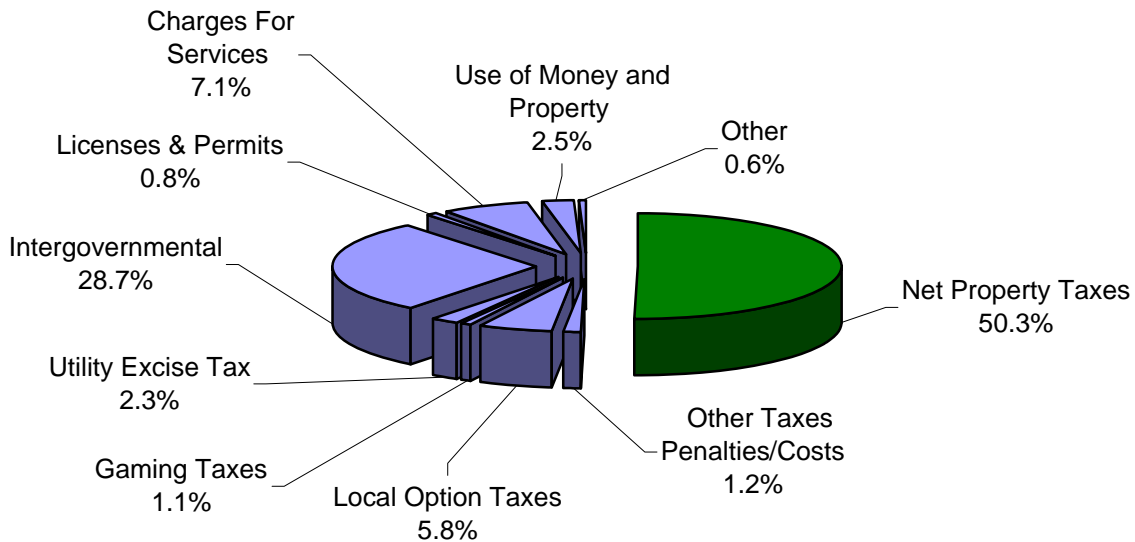
RECONCILIATION INFORMATION

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Revenues per summary statement	\$ 81,681,122	\$ 75,622,481	\$ 76,347,752	\$ 78,960,219	4.4%
Less transfers in:					
GENERAL BASIC					
Conservation Equipment Replc	11,532	59,300	44,500	44,500	-25.0%
GENERAL SUPPLEMENTAL					
General Basic	3,250,000	4,000,000	2,700,000	4,000,000	0.0%
SECONDARY ROADS					
General Basic	599,889	617,886	617,886	636,423	3.0%
Rural Services Basic	1,673,340	1,723,540	1,723,540	1,775,246	3.0%
CAPITAL IMPROVEMENT					
General Basic	1,962,375	1,296,365	1,190,490	1,362,577	5.1%
Electronic Equipment	465,800	588,395	822,861	805,645	36.9%
Vehicle Replacement	372,580	245,000	265,976	211,500	-13.7%
Recorder's Record Mgt	35,519	40,000	40,000	40,000	0.0%
Conservation CIP Reserve	-	-	-	-	
CONSERVATION CIP					
General Basic	-	-	-	-	
ELECTRONIC EQUIPMENT					
General Basic	575,000	575,000	575,000	575,000	0.0%
VEHICLE REPLACEMENT					
General Basic	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	0.0%
Total Transfers In	9,196,035	9,395,486	8,230,253	9,700,891	3.3%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	<u>954,816</u>	<u>1,279,112</u>	<u>1,222,706</u>	<u>1,324,933</u>	3.6%
Net Budgeted Revenues	<u>\$ 71,530,271</u>	<u>\$ 64,947,883</u>	<u>\$ 66,894,793</u>	<u>\$ 67,934,395</u>	4.6%

COUNTY REVENUES BY SOURCE

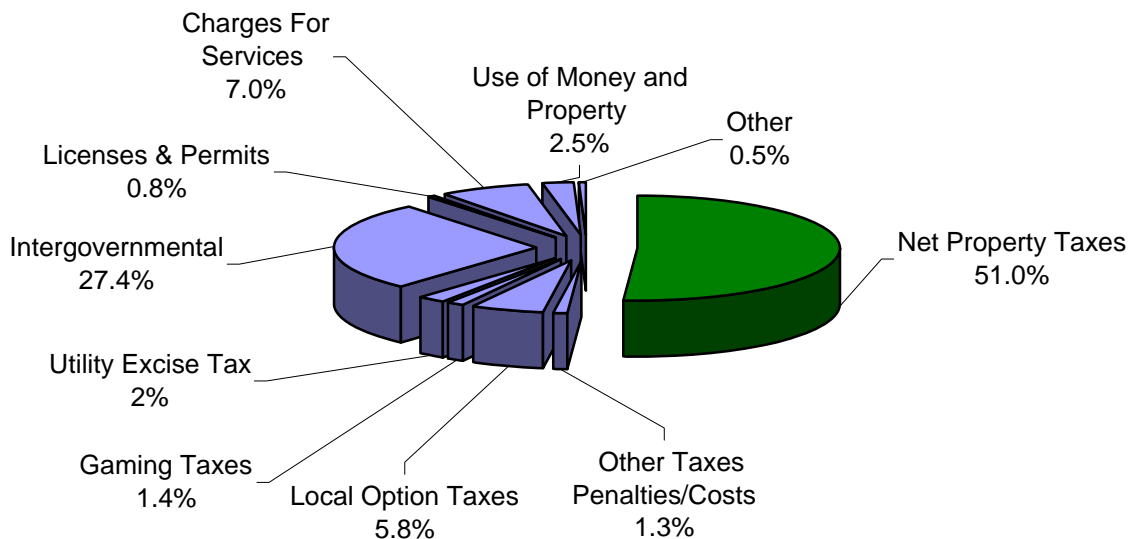
Budgeted Funds

FY09 BUDGET: \$67,934,395



Net property taxes represent approximately half of all revenues collected by the County.

FY08 BUDGET: \$64,947,883



REVENUE SOURCES

(excluding transfers and non-budgeted funds)

<u>Fund</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 33,054,550	\$ 34,190,104	\$ 34,167,476	\$ 35,209,549	3.0%
Less: Uncollected Delinq Taxes-Levy Yr	7,743	27,982	7,743	7,743	-72.3%
Less: Credits To Taxpayers	<u>1,037,239</u>	<u>1,039,629</u>	<u>1,037,240</u>	<u>1,037,240</u>	-0.2%
Net Current Property Taxes	32,009,568	33,122,493	33,122,493	34,164,566	3.1%
Add: Delinquent Property Tax Revenue	<u>7,743</u>	<u>27,982</u>	<u>7,743</u>	<u>7,743</u>	-72.3%
Total Net Property Taxes	32,017,311	33,150,475	33,130,236	34,172,309	3.1%
Penalties, Interest & Costs On Taxes	782,123	785,000	735,000	775,000	-1.3%
Other County Taxes	<u>61,767</u>	<u>63,287</u>	<u>61,766</u>	<u>61,766</u>	-2.4%
Total Other Taxes, Penalties & Costs	843,890	848,287	796,766	836,766	-1.4%
Local Option Taxes	3,727,522	3,777,798	3,783,238	3,972,400	5.2%
Gaming Taxes	789,210	900,000	735,000	735,000	-18.3%
Utility Tax Replacement Excise Tax	1,382,625	1,379,165	1,382,626	1,373,824	-0.4%
Intergovernmental :					
State Shared Revenues	2,906,373	2,855,394	2,838,068	2,818,836	-1.3%
State Grants & Reimbursements	7,697,665	7,593,571	9,045,399	8,996,192	18.5%
State /Federal Pass Through Grants	1,930,872	1,505,148	1,905,420	1,983,004	31.7%
State Credits Against Levied Taxes	1,037,239	1,039,629	1,037,240	1,037,240	-0.2%
Other State Credits	4,206,297	4,206,423	4,206,297	4,206,297	0.0%
Federal Grants & Entitlements	13,737	4,200	7,862	7,500	
Contr & Reimb From Other Govts	922,424	579,821	697,192	440,268	-24.1%
Payments in Lieu of Taxes	<u>165</u>	<u>4,055</u>	<u>4,055</u>	<u>4,055</u>	0.0%
Subtotal Intergovernmental	18,714,772	17,788,241	19,741,533	19,493,392	9.6%
Licenses & Permits	517,197	514,700	530,200	546,600	6.2%
Charges For Services	4,521,227	4,640,744	4,775,558	4,779,026	3.0%
Use of Money & Property	2,152,760	1,605,314	1,591,900	1,620,563	0.9%
Other:					
Miscellaneous	625,518	287,159	356,736	348,515	21.4%
General Long Term Debt Proceeds	6,194,345	-	-	-	
Proceeds of Fixed Asset Sales	<u>43,894</u>	<u>56,000</u>	<u>71,000</u>	<u>56,000</u>	0.0%
Total Other	6,863,757	343,159	427,736	404,515	17.9%
Total Revenues & Other Sources	\$ 71,530,271	\$ 64,947,883	\$ 66,894,793	\$ 67,934,395	4.6%

ALL COUNTY FUNDS - EXPENDITURES

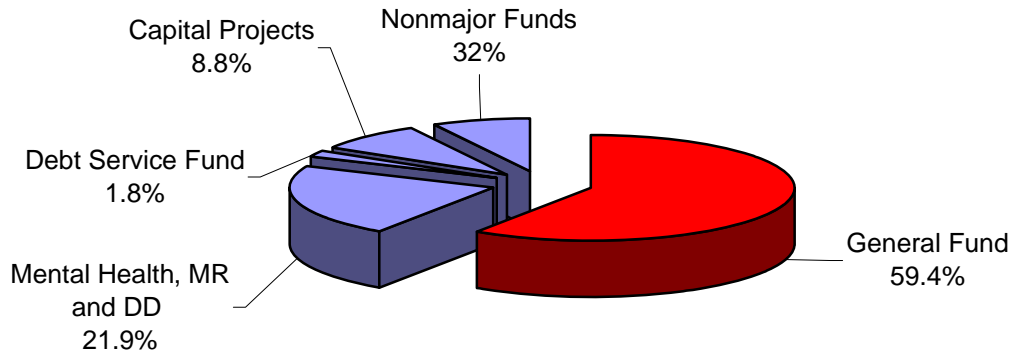
RECONCILIATION INFORMATION

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Expenditures per summary statement	\$ 80,209,777	\$ 81,487,668	\$ 78,994,328	\$ 83,810,544	2.9%
Less transfers out:					
GENERAL BASIC					
General Supplemental	3,250,000	4,000,000	2,700,000	4,000,000	
Secondary Roads	599,889	617,886	617,886	636,423	3.0%
Capital Improvements	1,962,375	1,296,365	1,190,490	1,362,577	5.1%
Electronic Equipment	575,000	575,000	575,000	575,000	0.0%
Vehicle Replacement	250,000	250,000	250,000	250,000	0.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	-	-	-	-	
RURAL SERVICES BASIC					
Secondary Roads	1,673,340	1,723,540	1,723,540	1,775,246	3.0%
Capital Improvements	-	-	-	-	
ELECTRONIC EQUIPMENT					
Capital Improvements	465,800	588,395	822,861	805,645	36.9%
VEHICLE REPLACEMENT					
Capital Improvements	372,580	245,000	265,976	211,500	-13.7%
CONSERVATION CIP RESERVE					
Capital Improvements	-	-	-	-	
RECORDER'S RECORD MGT					
Capital Improvements	35,519	40,000	40,000	40,000	0.0%
CONSERVATION EQUIPMENT					
General Basic	<u>11,532</u>	<u>59,300</u>	<u>44,500</u>	<u>44,500</u>	
Total Transfers Out	9,196,035	9,395,486	8,230,253	9,700,891	3.3%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	<u>1,288,634</u>	<u>1,275,617</u>	<u>1,175,532</u>	<u>1,257,506</u>	-1.4%
Net Budgeted Expenditures	<u>\$ 69,725,108</u>	<u>\$ 70,816,565</u>	<u>\$ 69,588,543</u>	<u>\$ 72,852,147</u>	2.9%

ALL COUNTY EXPENDITURES BY FUND

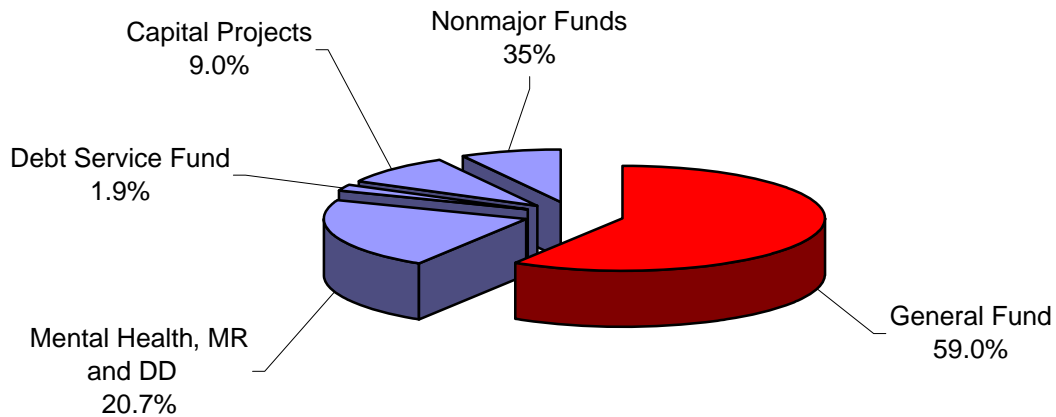
Budgeted Funds

FY09 BUDGET: \$72,852,147



This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund.

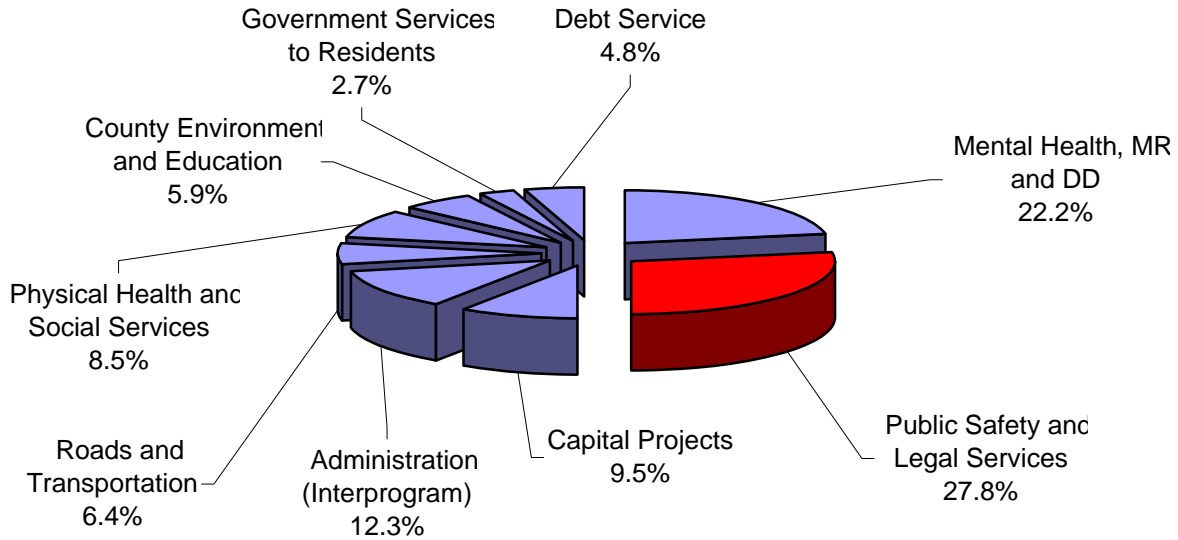
FY08 BUDGET: \$70,816,565



APPROPRIATIONS BY SERVICE AREA

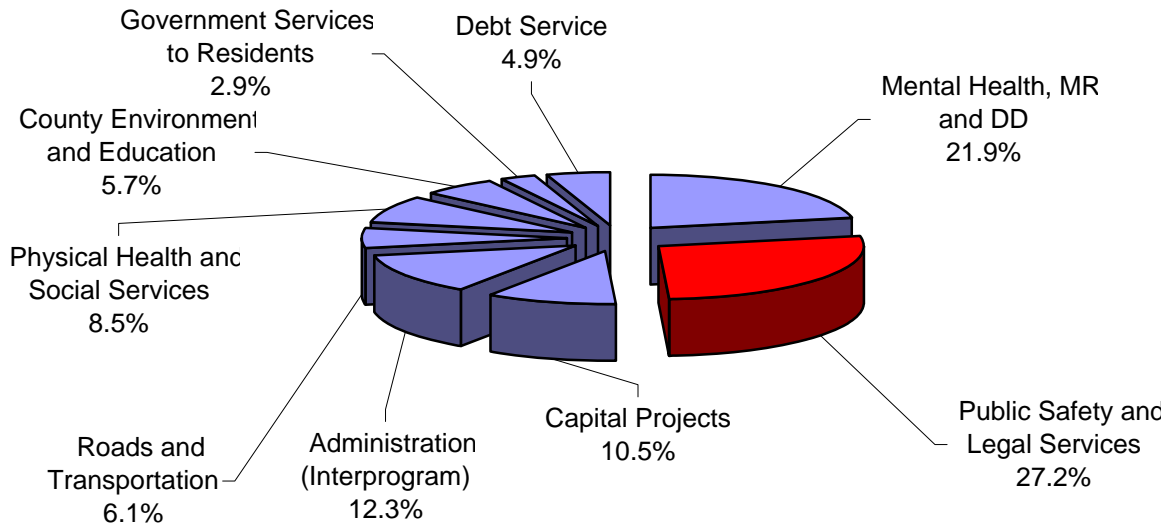
Budgeted Funds Only

FY09 BUDGET: \$72,852,147



Public Safety and Legal Services is the largest single expenditure area of the County followed by the State mandated Mental Health service area.

FY08 BUDGET: \$70,816,565



SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; Emergency Services, funding for the county-wide Scott Emergency Communication Center (SECC).

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH, MR AND DD SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue; and the General Fund debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

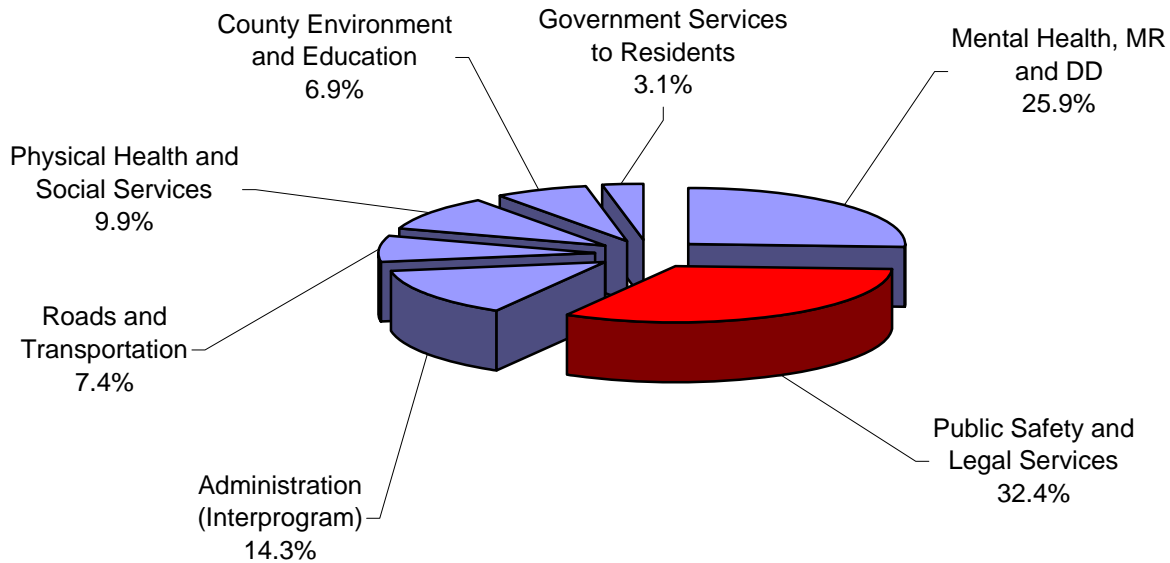
APPROPRIATION SUMMARY BY SERVICE AREA (excluding transfers and non-budgeted funds)

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
SERVICE AREA					
Public Safety & Legal Services	19,330,101	19,265,811	19,245,260	20,219,107	4.9%
Physical Health & Social Services	5,638,002	6,051,691	5,899,980	6,207,864	2.6%
Mental Health, MR & DD	14,288,703	15,508,495	15,565,725	16,184,078	4.4%
County Environment & Education	3,845,185	4,045,978	4,096,581	4,316,421	6.7%
Roads & Transportation	4,360,062	4,286,000	4,221,137	4,632,500	8.1%
Government Services to Residents	1,933,065	2,036,390	1,968,137	1,964,811	-3.5%
Administration (interprogram)	<u>7,555,798</u>	<u>8,731,728</u>	<u>8,399,581</u>	<u>8,953,706</u>	2.5%
SUBTOTAL OPERATING BUDGET	56,950,916	59,926,093	59,396,401	62,478,487	4.3%
Debt Service	7,130,505	3,481,276	3,428,746	3,463,137	-0.5%
Capital Projects	<u>5,643,687</u>	<u>7,409,196</u>	<u>6,763,396</u>	<u>6,910,523</u>	-6.7%
TOTAL COUNTY BUDGET	<u>\$ 69,725,108</u>	<u>\$ 70,816,565</u>	<u>\$ 69,588,543</u>	<u>\$ 72,852,147</u>	2.9%

APPROPRIATIONS BY SERVICE AREA

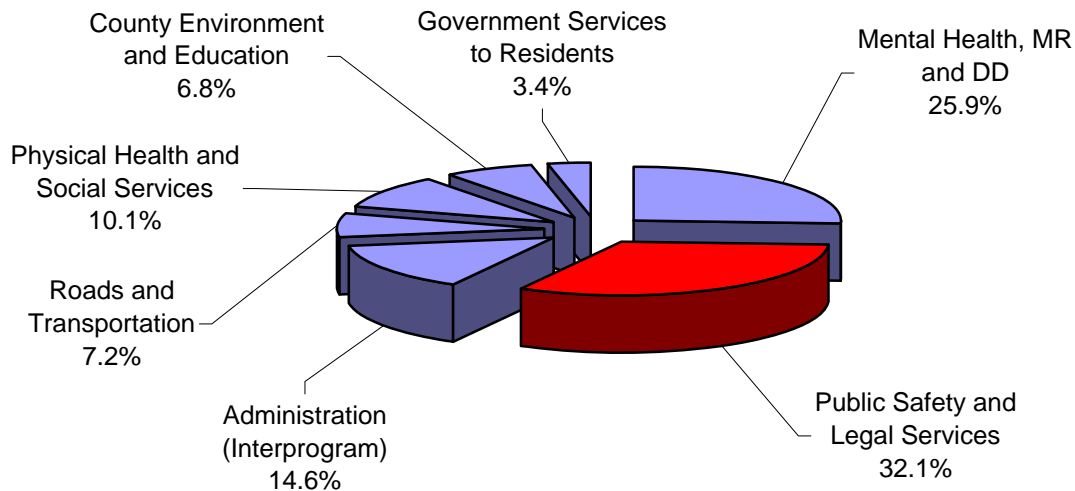
Operating Budget Only

FY09 BUDGET: \$62,478,487



Public Safety and Legal Services is the largest single expenditure area of the County's operating budget followed by the State mandated Mental Health service area. The Public Safety service area is decreasing as a percentage while the Mental Health area continues to grow. There is great concern about continued adequate State funding for Mental Health services.

FY08 BUDGET: \$59,926,093



COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

----- MAJOR GOVERNMENTAL FUNDS -----						
----- GENERAL FUND -----			----- MENTAL HEALTH, MR & DD FUND -----			
	<u>ACTUAL</u> <u>2006-07</u>	<u>PROJECTED</u> <u>2007-08</u>	<u>BUDGET</u> <u>2008-09</u>	<u>ACTUAL</u> <u>2006-07</u>	<u>PROJECTED</u> <u>2007-08</u>	<u>BUDGET</u> <u>2008-09</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 27,088,686	\$ 28,179,497	\$ 29,150,827	\$ 3,162,860	\$ 3,172,917	\$ 3,181,910
Less: Uncollected Delinquent Taxes-Levy Yr	1,099	1,099	1,099	128	128	128
Less: Credits To Taxpayers	<u>828,836</u>	<u>828,835</u>	<u>828,835</u>	<u>96,777</u>	<u>96,777</u>	<u>96,777</u>
Net Current Property Taxes	26,258,751	27,349,563	28,320,893	3,065,955	3,076,012	3,085,005
Delinquent Property Tax Revenue	1,099	1,099	1,099	128	128	128
Penalties, Interest & Costs On Taxes	782,123	735,000	775,000	-	-	-
Other County Taxes	4,929,635	4,985,351	5,176,953	139,056	139,056	130,567
Intergovernmental	4,414,960	4,442,582	4,386,179	10,564,525	11,895,486	11,945,236
Licenses & Permits	513,662	527,200	543,600	-	-	-
Charges For Services	4,435,975	4,579,345	4,712,904	41,070	150,213	23,972
Use of Money & Property	2,047,753	1,554,531	1,589,061	-	-	-
Miscellaneous	<u>321,624</u>	<u>283,398</u>	<u>299,140</u>	<u>19,195</u>	<u>16,000</u>	<u>16,000</u>
Subtotal Revenues	43,705,582	44,458,069	45,804,829	13,829,929	15,276,895	15,200,908
Other Financing Sources:						
Operating Transfers In	3,261,532	2,744,500	4,044,500	-	-	-
Proceeds of Fixed Asset Sales	<u>10,500</u>	<u>26,500</u>	<u>11,500</u>	-	-	-
Total Revenues & Other Sources	46,977,614	47,229,069	49,860,829	13,829,929	15,276,895	15,200,908
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	19,330,101	19,245,260	20,219,107	-	-	-
Physical Health & Social Services	5,638,002	5,899,980	6,207,864	-	-	-
Mental Health, MR & DD	-	-	-	14,288,703	15,565,725	16,184,078
County Environment & Education	3,409,473	3,624,499	3,837,066	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	1,933,065	1,968,137	1,964,811	-	-	-
Administration (interprogram)	7,555,798	8,399,581	8,953,706	-	-	-
Debt Service	2,121,117	2,118,805	2,120,180	-	-	-
Capital Projects	-	-	-	-	-	-
Subtotal Expenditures	39,987,556	41,256,262	43,302,734	14,288,703	15,565,725	16,184,078
Other Financing Uses:						
Operating Transfers Out	<u>6,637,264</u>	<u>5,333,376</u>	<u>6,824,000</u>	-	-	-
Total Expenditures & Other Uses	46,624,820	46,589,638	50,126,734	14,288,703	15,565,725	16,184,078
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	352,794	639,431	(265,905)	(458,774)	(288,830)	(983,170)
Beginning Fund Balance - July 1,	\$ 8,512,670	\$ 8,865,464	\$ 9,504,895	\$ 855,146	\$ 396,372	\$ 107,542
Ending Fund Balance - June 30,	\$ 8,865,464	\$ 9,504,895	\$ 9,238,990	\$ 396,372	\$ 107,542	\$ (875,628)

Note: The MH-DD Fund is projected to have an ending deficit fund balance in FY09. The State legislature created an interim committee to study proposals for a permanent funding solution to the MH-DD State funding crisis. If a solution is not identified and approved by the Legislature in 2009 then services reductions as recommended and prioritized by the County's MH-DD Advisory Committee will need to be implemented to balance the MH-DD budget.

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

----- MAJOR GOVERNMENTAL FUNDS -----								
----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----					
	<u>ACTUAL</u> <u>2006-07</u>	<u>PROJECTED</u> <u>2007-08</u>	<u>BUDGET</u> <u>2008-09</u>		<u>ACTUAL</u> <u>2006-07</u>	<u>PROJECTED</u> <u>2007-08</u>	<u>BUDGET</u> <u>2008-09</u>	
REVENUES & OTHER FINANCING SOURCES								
Taxes Levied on Property	\$ 754,693	\$ 689,901	\$ 697,161	\$ -	\$ -	\$ -	\$ -	
Less: Uncollected Delinquent Taxes-Levy Yr	90	90	90	-	-	-	-	
Less: Credits To Taxpayers	<u>22,349</u>	<u>22,350</u>	<u>22,350</u>	-	-	-	-	
Net Current Property Taxes	732,254	667,461	674,721	-	-	-	-	
Delinquent Property Tax Revenue	90	90	90	-	-	-	-	
Other County Taxes	31,870	31,871	27,231	789,210	735,000	735,000		
Intergovernmental	211,434	193,146	145,412	487,374	250,262	75,740		
Use of Money & Property	40,000	-	-	58,412	32,369	26,502		
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>135,241</u>	<u>52,338</u>	<u>28,375</u>		
Subtotal Revenues	1,015,648	892,568	847,454	1,470,237	1,069,969	865,617		
Other Financing Sources:								
General Long Term Debt Proceeds	3,685,000	-	-	2,509,345	-	-		
Operating Transfers In	-	-	-	3,661,274	3,144,327	3,244,722		
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,528</u>	<u>44,500</u>	<u>44,500</u>		
Total Revenues & Other Sources	4,700,648	892,568	847,454	7,666,384	4,258,796	4,154,839		
EXPENDITURES & OTHER FINANCING USES								
Operating:								
Debt Service	1,364,387	1,309,941	1,342,957	-	-	-		
Capital Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,094,535</u>	<u>5,604,210</u>	<u>6,377,523</u>		
Subtotal Expenditures	1,364,387	1,309,941	1,342,957	4,094,535	5,604,210	6,377,523		
Other Financing Uses:								
Refunded Debt Payments	3,645,000							
Operating Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>849,912</u>	<u>1,133,337</u>	<u>1,061,645</u>		
Total Expenditures & Other Uses	5,009,387	1,309,941	1,342,957	4,944,447	6,737,547	7,439,168		
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(308,739)	(417,373)	(495,503)	2,721,937	(2,478,751)	(3,284,329)		
Beginning Fund Balance - July 1,	\$ 4,460,937	\$ 4,152,198	\$ 3,734,825	\$ 4,223,180	\$ 6,945,117	\$ 4,466,366		
Ending Fund Balance - June 30,	\$ 4,152,198	\$ 3,734,825	\$ 3,239,322	\$ 6,945,117	\$ 4,466,366	\$ 1,182,037		

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GOVERNMENTAL FUNDS - THREE YEAR COMPARISON

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	<u>ACTUAL</u> <u>2006-07</u>	<u>PROJECTED</u> <u>2007-08</u>	<u>BUDGET</u> <u>2008-09</u>	<u>ACTUAL</u> <u>2006-07</u>	<u>PROJECTED</u> <u>2007-08</u>	<u>BUDGET</u> <u>2008-09</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 2,048,310	\$ 2,125,161	\$ 2,179,651	\$ 33,054,550	\$ 34,167,476	\$ 35,209,549
Less: Uncollected Delinquent Taxes-Levy Yr	6,426	6,426	6,426	7,743	7,743	7,743
Less: Credits To Taxpayers	89,278	89,278	89,278	1,037,239	1,037,240	1,037,240
Net Current Property Taxes	1,952,606	2,029,457	2,083,947	32,009,568	33,122,493	34,164,566
Delinquent Property Tax Revenue	6,426	6,426	6,426	7,743	7,743	7,743
Penalties, Interest & Costs On Taxes	-	-	-	782,123	735,000	775,000
Other County Taxes	71,352	71,352	73,239	5,961,123	5,962,630	6,142,990
Intergovernmental	3,036,479	2,960,057	2,940,825	18,714,773	19,741,533	19,493,392
Licenses & Permits	3,535	3,000	3,000	517,197	530,200	546,600
Charges For Services	44,182	46,000	42,150	4,521,227	4,775,558	4,779,026
Use of Money & Property	6,595	5,000	5,000	2,152,760	1,591,900	1,620,563
Miscellaneous	149,458	5,000	5,000	625,518	356,736	348,515
Subtotal Revenues	5,270,633	5,126,292	5,159,587	65,292,032	66,823,793	67,878,395
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	6,194,345	-	-
Operating Transfers In	2,273,229	2,341,426	2,411,669	9,196,035	8,230,253	9,700,891
Proceeds of Fixed Asset Sales	7,866	-	-	43,894	71,000	56,000
Total Revenues & Other Sources	7,551,728	7,467,718	7,571,256	80,726,306	75,125,046	77,635,286
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	-	-	-	19,330,101	19,245,260	20,219,107
Physical Health & Social Services	-	-	-	5,638,002	5,899,980	6,207,864
Mental Health, MR & DD	-	-	-	14,288,703	15,565,725	16,184,078
County Environment & Education	435,712	472,082	479,355	3,845,185	4,096,581	4,316,421
Roads & Transportation	4,360,062	4,221,137	4,632,500	4,360,062	4,221,137	4,632,500
Government Services to Residents	-	-	-	1,933,065	1,968,137	1,964,811
Administration (interprogram)	-	-	-	7,555,798	8,399,581	8,953,706
Debt Service	-	-	-	3,485,505	3,428,746	3,463,137
Capital Projects	1,549,152	1,159,186	533,000	5,643,687	6,763,396	6,910,523
Subtotal Expenditures	6,344,926	5,852,405	5,644,855	66,080,108	69,588,543	72,852,147
Other Financing Uses:						
Refunded Debt Payments	-	-	-	3,645,000	-	-
Operating Transfers Out	1,708,859	1,763,540	1,815,246	9,196,035	8,230,253	9,700,891
Total Expenditures & Other Uses	8,053,785	7,615,945	7,460,101	78,921,143	77,818,796	82,553,038
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(502,057)	(148,227)	111,155	1,805,163	(2,693,750)	(4,917,752)
Beginning Fund Balance - July 1,	\$ 1,699,707	\$ 1,197,650	\$ 1,049,423	\$ 19,751,638	\$ 21,556,801	\$ 18,863,051
Ending Fund Balance - June 30,	\$ 1,197,650	\$ 1,049,423	\$ 1,160,578	\$ 21,556,801	\$ 18,863,051	\$ 13,945,299



APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT

(excluding transfers and non-budgeted funds)

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
ADMINISTRATION	\$ 359,059	\$ 371,966	\$ 357,599	\$ 419,937	12.9%
General Administration	359,059	371,966	357,599	419,937	12.9%
ATTORNEY	\$ 2,333,688	\$ 2,338,898	\$ 2,210,105	\$ 2,359,051	0.9%
County Attorney Administration	265,875	281,318	296,804	287,800	2.3%
Criminal Prosecution	1,769,162	1,745,912	1,640,665	1,834,507	5.1%
Corporation Counsel/Civil	298,651	311,668	272,636	236,744	-24.0%
AUDITOR	\$ 1,257,413	\$ 1,342,113	\$ 1,306,271	\$ 1,274,427	-5.0%
Auditor Administration	172,952	180,191	178,686	185,793	3.1%
Elections	533,023	533,200	530,786	441,931	-17.1%
Business Finance	329,270	345,796	343,879	357,178	3.3%
Taxation	222,168	282,926	252,920	289,525	2.3%
CAPITAL IMPROVEMENTS	\$ 2,827,902	\$ 5,717,831	\$ 5,224,845	\$ 5,664,946	-0.9%
General Capital Improvements	2,827,902	5,717,831	5,224,845	5,664,946	-0.9%
COMMUNITY SERVICES	\$ 8,353,165	\$ 9,388,394	\$ 9,488,643	\$ 9,990,812	6.4%
Community Services Administration	104,866	110,392	111,106	119,537	8.3%
General Relief	658,783	700,556	685,085	717,023	2.4%
Veteran Services	57,357	117,152	113,490	123,315	5.3%
Chemical Dep & Other Services	281,899	249,612	217,817	247,240	-1.0%
MH-DD Services	7,250,260	8,210,682	8,361,145	8,783,697	7.0%
CONSERVATION (net of golf course)	\$ 4,084,185	\$ 3,626,033	\$ 3,389,274	\$ 3,905,984	7.7%
Conservation Administration	410,083	394,377	430,942	419,773	6.4%
Parks & Recreation	2,114,163	2,302,656	2,328,324	2,507,981	8.9%
Conservation Capital Projects	1,266,633	671,365	379,365	712,577	6.1%
Wapsi River Environmental Center	293,306	257,635	250,643	265,653	3.1%
DEBT SERVICES	\$ 5,009,388	\$ 1,362,471	\$ 1,309,941	\$ 1,342,957	-1.4%
Solid Waste Bonds	4,249,903	602,798	550,268	577,534	-4.2%
River Renaissance Bonds	452,548	452,978	452,978	457,328	1.0%
GIS Bonds	306,937	306,695	306,695	308,095	
FACILITY & SUPPORT SERVICES	\$ 2,639,523	\$ 3,201,462	\$ 3,031,317	\$ 3,231,873	0.9%
FSS Administration	203,128	201,994	203,519	219,122	8.5%
Maint of Buildings & Grounds	1,240,004	1,658,378	1,521,060	1,696,304	2.3%
Custodial Services	436,364	510,967	491,766	524,534	2.7%
Support Services	760,027	830,123	814,972	791,913	2.7%

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
HEALTH DEPARTMENT	<u>\$ 5,075,479</u>	<u>\$ 5,645,438</u>	<u>\$ 5,514,123</u>	<u>\$ 5,862,663</u>	3.8%
Administration	514,121	545,085	530,035	563,507	3.4%
Medical Examiner	280,329	320,832	320,787	311,939	-2.8%
Jail Inmate Health	948,643	1,127,421	1,096,382	1,244,058	10.3%
Emergency Medical Services	178,089	201,008	193,969	199,938	-0.5%
Clinical Services	795,082	882,329	832,055	875,268	-0.8%
Community Relations & Planning	1,702,041	1,841,935	1,838,609	1,865,817	1.3%
Environmental Health	657,174	726,828	702,286	802,136	10.4%
HUMAN SERVICES	<u>\$ 278,712</u>	<u>\$ 302,677</u>	<u>\$ 275,115</u>	<u>\$ 295,575</u>	-2.3%
Administrative Support	72,618	77,752	71,170	79,000	1.6%
Case Management	206,094	224,925	203,945	216,575	-3.7%
INFORMATION TECHNOLOGY	<u>\$ 1,154,104</u>	<u>\$ 1,290,336</u>	<u>\$ 1,301,887</u>	<u>\$ 1,396,658</u>	8.2%
Administration	112,972	121,727	121,065	126,729	4.1%
Information Processing	1,041,132	1,168,609	1,180,822	1,269,929	8.7%
JUVENILE COURT SERVICES	<u>\$ 827,579</u>	<u>\$ 983,121</u>	<u>\$ 894,784</u>	<u>\$ 941,357</u>	-4.2%
Juvenile Detention Center	827,579	983,121	894,784	941,357	-4.2%
NON-DEPARTMENTAL	<u>\$ 4,401,735</u>	<u>\$ 4,431,424</u>	<u>\$ 4,875,958</u>	<u>\$ 4,996,900</u>	12.8%
Non-Departmental	515,793	742,425	752,407	762,307	2.7%
Court Support Costs	147,630	158,739	153,739	157,962	-0.5%
Other Law Enforcement Costs	2,527,305	2,248,168	2,767,034	2,814,180	25.2%
Risk Management Program	1,105,406	1,205,292	1,128,978	1,188,651	-1.4%
Hotel/Motel Unit	37,601	3,000	-	-	-100.0%
Jail Alternatives	68,000	73,800	73,800	73,800	0.0%
HUMAN RESOURCES	<u>\$ 348,587</u>	<u>\$ 383,975</u>	<u>\$ 378,009</u>	<u>\$ 387,398</u>	0.9%
Human Resource Management	348,587	383,975	378,009	387,398	0.9%
PLANNING & DEVELOPMENT	<u>\$ 336,182</u>	<u>\$ 363,452</u>	<u>\$ 358,814</u>	<u>\$ 384,641</u>	5.8%
P & D Administration	126,210	132,227	129,735	135,582	2.5%
Code Enforcement	195,247	212,525	210,379	230,359	8.4%
Tax Deed Properties	14,725	18,700	18,700	18,700	0.0%
RECORDER	<u>\$ 657,312</u>	<u>\$ 706,497</u>	<u>\$ 675,747</u>	<u>\$ 722,321</u>	2.2%
Recorder Administration	135,513	141,431	140,540	145,852	3.1%
Public Records	383,907	408,992	386,020	415,112	1.5%
Vital Records	137,892	156,074	149,187	161,357	3.4%

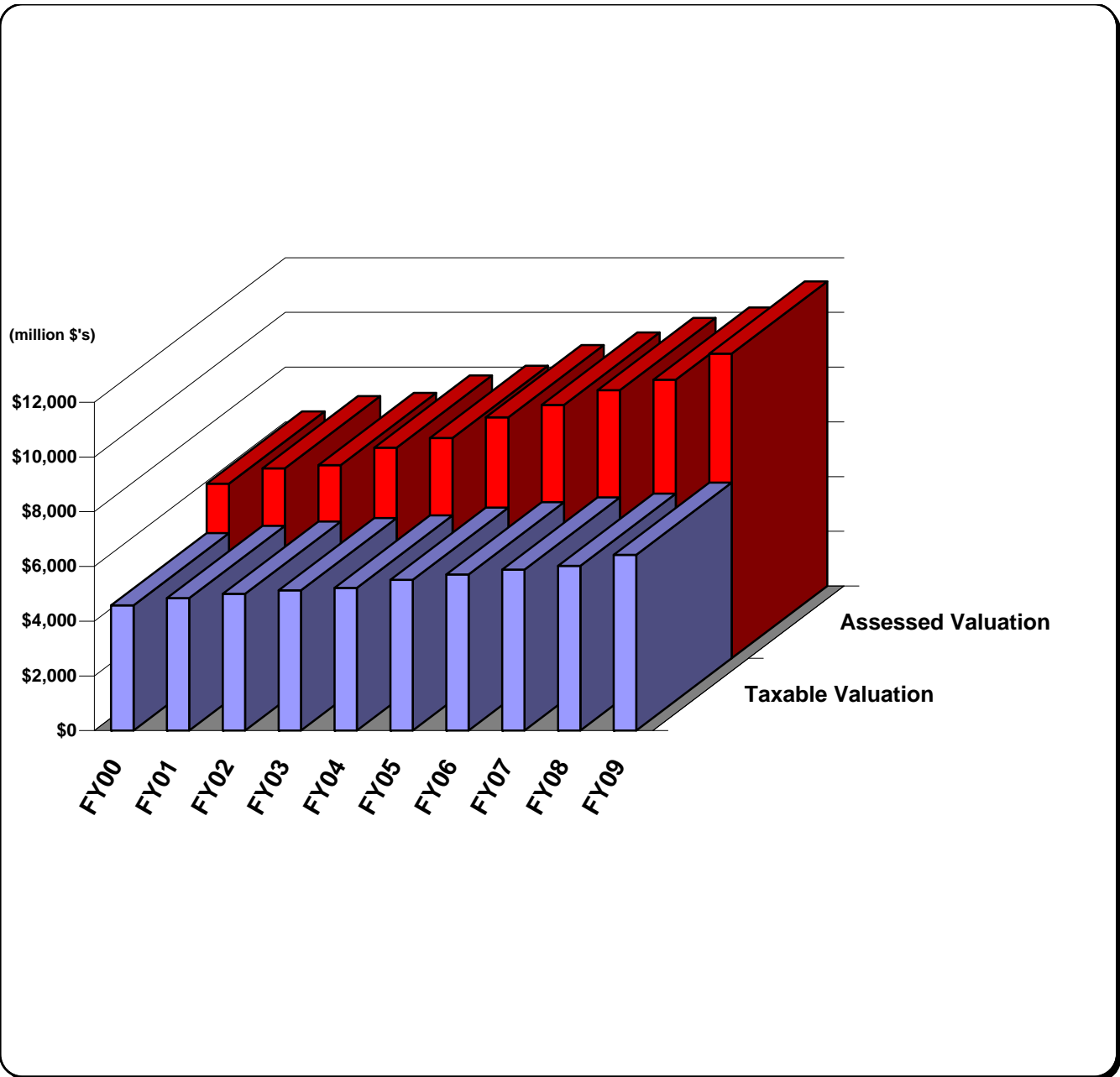
	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
SECONDARY ROADS	\$ 5,909,216	\$ 5,306,000	\$ 5,380,323	\$ 5,165,500	-2.6%
Administration	153,829	181,000	171,000	182,000	0.6%
Engineering	349,939	445,000	410,000	404,000	-9.2%
Bridges & Culverts	193,833	165,000	165,000	220,000	33.3%
Roads	1,433,462	1,435,000	1,447,637	1,509,000	5.2%
Snow & Ice Control	208,781	268,000	267,500	267,500	-0.2%
Traffic Controls	188,619	180,000	180,000	184,000	2.2%
Road Clearing	265,770	155,000	155,000	155,000	0.0%
New Equipment	601,888	484,000	432,000	336,000	-30.6%
Equipment Operations	870,184	867,000	887,000	953,500	10.0%
Tools, Materials & Supplies	51,709	58,500	58,500	72,500	23.9%
Real Estate & Buildings	42,050	47,500	47,500	349,000	634.7%
Roadway Construction	1,549,152	1,020,000	1,159,186	533,000	-47.7%
SHERIFF	\$ 13,675,875	\$ 13,328,947	\$ 13,084,066	\$ 13,389,852	0.5%
Sheriff Administration	262,191	278,817	276,790	289,514	3.8%
Patrol	2,171,476	2,377,069	2,220,838	2,433,395	2.4%
Jail/Prisoner Transportation	7,864,987	7,134,208	7,140,792	6,993,498	-2.0%
Civil Deputies	373,126	413,611	382,072	405,412	-2.0%
Communications/Records	1,257,113	1,376,728	1,312,301	1,405,413	2.1%
Investigations	832,895	783,351	826,004	822,589	5.0%
Bailiffs/Courthouse Security	620,602	655,591	620,816	712,469	8.7%
Civil-Clerical	293,485	309,572	304,453	327,562	5.8%
SUPERVISORS	\$ 246,166	\$ 269,803	\$ 256,871	\$ 268,791	-0.4%
Supervisors, Board of	246,166	269,803	256,871	268,791	-0.4%
TREASURER	\$ 1,595,565	\$ 1,723,574	\$ 1,666,267	\$ 1,754,314	1.8%
Treasurer Administration	158,748	168,461	164,481	174,359	3.5%
Tax Administration	422,543	447,850	428,935	457,779	2.2%
Motor Vehicle Registration-CH	426,431	452,311	425,337	454,136	0.4%
County General Store	312,776	338,527	330,412	340,568	0.6%
Accounting/Finance	275,067	316,425	317,102	327,472	3.5%

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
AUTHORIZED AGENCIES:					
BI-STATE REGIONAL COMMISSION	<u>\$ 65,063</u>	<u>\$ 67,015</u>	<u>\$ 67,015</u>	<u>\$ 69,025</u>	3.0%
Regional Planning/Technical Assistance	65,063	67,015	67,015	69,025	3.0%
BUFFALO AMBULANCE	<u>\$ 32,650</u>	<u>\$ 32,650</u>	<u>\$ 32,650</u>	<u>\$ 32,650</u>	0.0%
Buffalo-Emergency Care & Transfer	32,650	32,650	32,650	32,650	0.0%
CENTER FOR ALCOHOL/DRUG SERV	<u>\$ 342,816</u>	<u>\$ 362,141</u>	<u>\$ 362,141</u>	<u>\$ 370,455</u>	2.3%
Outpatient Services	40,000	40,000	40,000	40,000	0.0%
Residential Services	269,056	277,128	277,128	285,442	3.0%
Jail Based Assessment & Treatment	33,760	45,013	45,013	45,013	
CENTER FOR ACTIVE SENIORS	<u>\$ 216,902</u>	<u>\$ 223,348</u>	<u>\$ 223,348</u>	<u>\$ 228,423</u>	2.3%
Outreach to Older Persons	106,330	110,583	110,583	113,900	3.0%
Transportation for Older Persons	40,314	41,000	41,000	41,600	1.5%
Day Care for Older Persons	14,286	14,286	14,286	14,286	0.0%
Volunteer Services for Older Person	37,675	39,182	39,182	40,340	3.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
COMMUNITY HEALTH CARE	<u>\$ 324,887</u>	<u>\$ 334,634</u>	<u>\$ 334,634</u>	<u>\$ 344,673</u>	3.0%
Health Services-Comm Services	271,941	281,688	281,688	291,727	3.6%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
EMERGENCY MANAGEMENT AGENC	<u>\$ 35,357</u>	<u>\$ 35,357</u>	<u>\$ 67,506</u>	<u>\$ 335,357</u>	848.5%
Emergency Preparedness	25,357	35,357	35,357	35,357	0.0%
Emergency Communications (SECC)	-	-	32,149	300,000	
DURANT AMBULANCE	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
HANDICAPPED DEVELOPMENT CTR	<u>\$ 2,167,209</u>	<u>\$ 2,309,583</u>	<u>\$ 2,334,211</u>	<u>\$ 2,419,881</u>	4.8%
Residential Program	1,622,302	1,509,029	1,475,440	1,520,668	0.8%
Vocational Services	536,306	644,405	698,689	687,002	6.6%
Developmental Services	8,601	156,149	160,082	212,211	35.9%
HUMANE SOCIETY	<u>\$ 29,762</u>	<u>\$ 30,804</u>	<u>\$ 30,804</u>	<u>\$ 32,036</u>	4.0%
Animal Shelter	29,762	30,804	30,804	32,036	4.0%
COUNTY LIBRARY	<u>\$ 435,712</u>	<u>\$ 472,082</u>	<u>\$ 472,082</u>	<u>\$ 479,355</u>	1.5%
Library Resources & Services	435,712	472,082	472,082	479,355	1.5%

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
MEDIC E.M.S.	\$ -	\$ 63,432	\$ -	\$ -	-100.0%
Emergency Medical Services	-	63,432	-	-	-100.0%
QC CONVENTION/VISITORS BUREAU	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
QC DEVELOPMENT GROUP	\$ 37,957	\$ 37,957	\$ 37,957	\$ 37,957	0.0%
Regional Economic Development	37,957	37,957	37,957	37,957	0.0%
VERA FRENCH CMHC	\$ 4,575,958	\$ 4,673,150	\$ 4,556,236	\$ 4,656,378	-0.4%
Outpatient Services	1,375,420	1,429,273	1,375,422	1,415,810	-0.9%
Community Support Services	468,755	459,079	441,422	454,665	-1.0%
Community Services	64,666	66,555	64,664	66,554	0.0%
Case Management	580,961	655,213	654,636	674,275	2.9%
Inpatient Services	76,273	79,323	76,273	78,561	-1.0%
Residential	1,357,102	1,289,700	1,275,912	1,279,030	-0.8%
Day Treatment Services	313,986	325,995	313,986	322,993	-0.9%
Case Monitoring	154,473	160,587	154,474	159,059	-1.0%
Employment Services	63,233	81,493	78,358	80,709	-1.0%
Jail Case Management	121,089	125,932	121,089	124,722	-1.0%
TOTAL ALL DEPTS/AGENCIES	\$ 69,725,108	\$ 70,816,565	\$ 69,588,543	\$ 72,852,147	2.9%
Less: Refunded Debt Payments	3,645,000	-	-	-	
TOTAL ALL DEPTS/AGENCIES NET OF REFUNDED DEBT	\$ 66,080,108	\$ 70,816,565	\$ 69,588,543	\$ 72,852,147	2.9%

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



Currently due to a State applied rollback to residential property, taxable values are only 44.1% of the County's fully assessed residential property values.

ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY

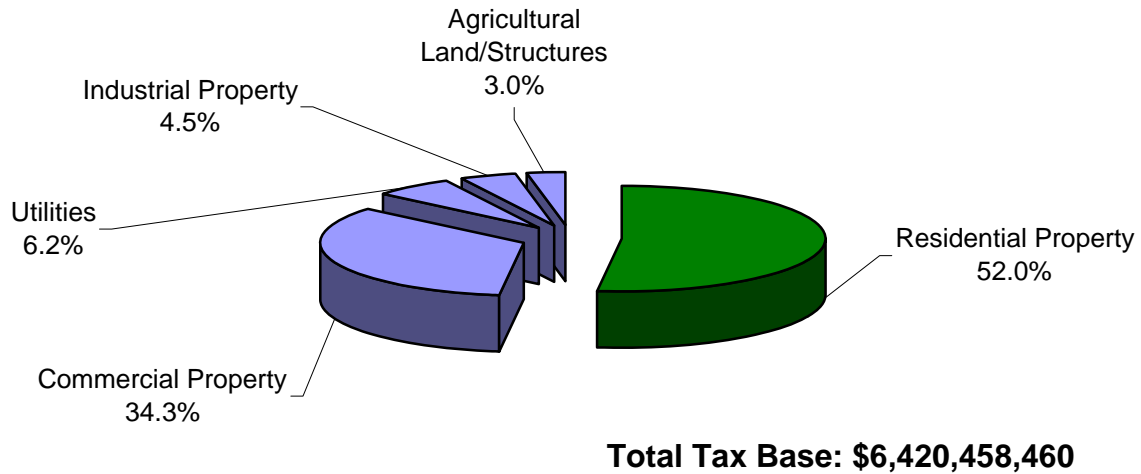
TEN FISCAL YEAR COMPARISON

Fiscal Year	----- Real Property -----		----- Personal Property -----	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
1999-00	3,972,859,733	5,777,153,288	244,123,480	244,123,480
2000-01	4,283,599,697	6,382,142,701	190,103,913	190,103,913
2001-02	4,494,546,377	6,542,552,088	128,389,476	128,389,476
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460
2003-04	4,812,295,795	7,645,182,637	5,356,152	5,356,152
2004-05	5,087,898,264	8,391,908,958	-	-
2005-06	5,299,824,281	8,858,213,729	-	-
2006-07	5,479,723,470	9,401,603,691	-	-
2007-08	5,628,344,599	9,795,520,756	-	-
2008-09	6,020,385,508	10,733,575,164	-	-

----- Utilities -----		----- Total -----		Ratio	Tax
<u>Taxable</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Increment</u>
<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>to</u>	<u>Financing</u>
				<u>Assessed</u>	<u>District</u>
				<u>Value</u>	<u>Values</u>
360,261,226	360,261,226	4,577,244,439	6,381,537,994	71.7%	175,894,540
367,488,907	367,528,097	4,841,192,517	6,939,774,711	69.8%	207,991,891
373,127,833	373,127,833	4,996,063,686	7,044,069,397	70.9%	218,666,744
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.7%	226,164,092
402,785,799	403,680,208	5,220,437,746	8,054,218,997	64.8%	232,697,034
416,619,162	416,632,167	5,504,517,426	8,808,541,125	62.5%	213,970,420
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.6%	235,146,048
398,968,382	398,999,188	5,878,691,852	9,800,602,879	60.0%	235,262,665
390,812,695	390,812,695	6,019,157,294	10,186,333,451	59.1%	301,116,369
400,072,952	400,092,597	6,420,458,460	11,133,667,761	57.7%	330,175,178

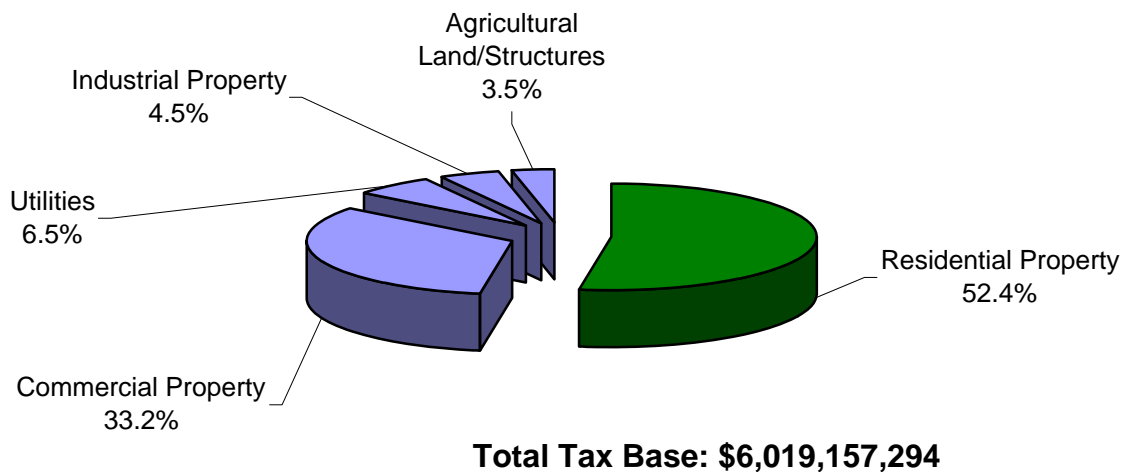
TAXABLE VALUATION BY CLASS OF PROPERTY

FY09 TAXABLE VALUATION



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 70%, however, the State mandated rollback percentage shifts the tax burden to other classes.

FY08 TAXABLE VALUATION



TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2006 For FY08	% of Total	January 1,2007 For FY09	% of Total	Amount Change	% Change
<u>COUNTY-WIDE</u>						
Residential Property	3,156,084,535	52.4%	3,335,501,334	52.0%	179,416,799	5.7%
Commercial Property	1,995,462,125	33.2%	2,201,811,041	34.3%	206,348,916	10.3%
Utilities	390,812,695	6.5%	400,072,952	6.2%	9,260,257	2.4%
Industrial Property	267,857,620	4.5%	287,722,868	4.5%	19,865,248	7.4%
Agricultural Land/Structures	208,940,319	3.5%	195,350,265	3.0%	(13,590,054)	-6.5%
Total	<u>6,019,157,294</u>	<u>100.0%</u>	<u>6,420,458,460</u>	<u>100.0%</u>	<u>401,301,166</u>	<u>6.7%</u>
<u>UNINCORPORATED AREAS</u>						
Residential Property	382,536,656	54.0%	425,347,676	57.2%	42,811,020	11.2%
Commercial Property	51,122,268	7.2%	58,292,763	7.8%	7,170,495	14.0%
Utilities	93,697,424	13.2%	90,256,902	12.1%	(3,440,522)	-3.7%
Industrial Property	1,450,370	0.2%	1,761,870	0.2%	311,500	21.5%
Agricultural Land/Structures	179,665,895	25.4%	168,108,945	22.6%	(11,556,950)	-6.4%
Total	<u>708,472,613</u>	<u>100.0%</u>	<u>743,768,156</u>	<u>100.0%</u>	<u>35,295,543</u>	<u>5.0%</u>
Property in Cities	5,310,684,681	88.2%	5,676,690,304	88.4%	366,005,623	6.9%
Property in Rural Areas	<u>708,472,613</u>	<u>11.8%</u>	<u>743,768,156</u>	<u>11.6%</u>	<u>35,295,543</u>	<u>5.0%</u>
Total	<u>6,019,157,294</u>	<u>100.0%</u>	<u>6,420,458,460</u>	<u>100.0%</u>	<u>401,301,166</u>	<u>6.7%</u>

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	January 1,2006 For FY08	January 1,2007 For FY09	Amount Change	% Change
Tax Increment Financing District Values	301,116,369	330,175,178	29,058,809	9.7%
Military Exemptions	18,644,747	18,646,267	1,520	0.0%
Utilities/Railroads Rollback Amount	0	19,645	19,645	
Ag Land/Structures Rollback Amount	0	21,529,531	21,529,531	
Commercial Rollback Amount	0	6,550,091	6,550,091	
Residential Rollback Amount	3,847,415,041	4,336,288,589	488,873,548	12.7%
Total Rollback Loss	<u>3,847,415,041</u>	<u>4,364,387,856</u>	<u>516,972,815</u>	<u>13.4%</u>
Total Excluded Values	<u>4,167,176,157</u>	<u>4,713,209,301</u>	<u>546,033,144</u>	<u>13.1%</u>
Percent of Tax Base Excluded	<u>40.9%</u>	<u>42.3%</u>		

PROPERTY TAX LEVY COMPARISON

ALL FUNDS

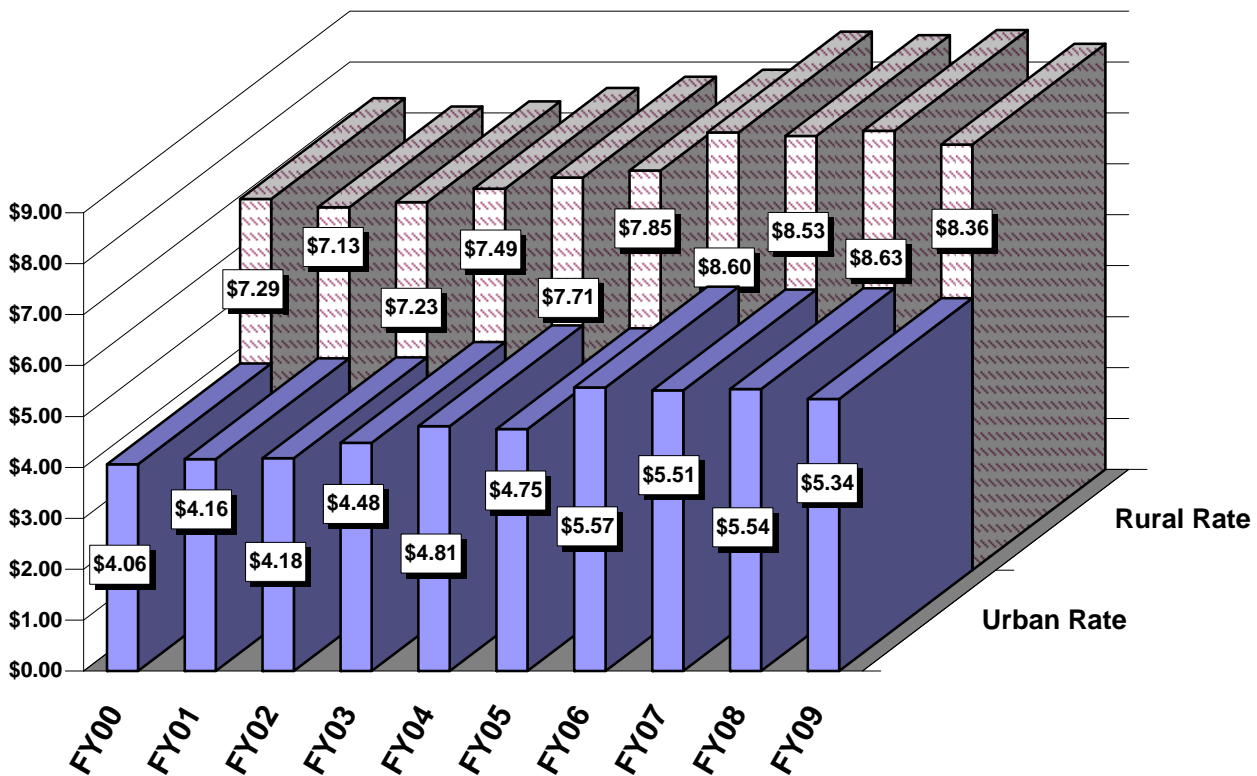
	----- 2007-08 Budget -----		----- 2008-09 Budget -----		
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount % Incr -Decr</u>
General Fund	\$ 29,357,125	\$ 4.87728	\$ 30,306,130	\$ 4.87728	3.2%
Special Revenue Fund					
MH-DD	3,308,032	0.54958	3,308,032	0.54958	0.0%
Debt Service Fund	<u>717,582</u>	<u>0.11354</u>	<u>723,373</u>	<u>0.11354</u>	
Total County-Wide Levy	\$ 33,382,739	\$ 5.54040 ⁽¹⁾	\$ 34,337,535	\$ 5.54040 ⁽¹⁾	2.9%
Special Revenue Fund (rural only)					
Rural Services Basic	<u>2,186,530</u>	<u>3.08626</u> ⁽²⁾	<u>2,245,838</u>	<u>3.08626</u> ⁽²⁾	2.7%
Total Gross Levy	\$ 35,569,269	\$ 8.62666	\$ 36,583,373	\$ 8.62666	2.9%
Less State Replacement Credits Against Levied Taxes	<u>1,379,165</u>		<u>1,373,824</u>		-0.4%
Total Net Levy	<u>\$ 34,190,104</u>	<u>\$ 8.62666</u> ⁽³⁾	<u>\$ 35,209,549</u>	<u>\$ 8.62666</u> ⁽³⁾	3.0%

⁽¹⁾ Corporate rate levied against property in incorporated areas (cities)

⁽²⁾ Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

⁽³⁾ Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



Over the past ten years the urban rate has increased on the average about 3.7% a year. The rural rate has increased on an average about 1.6% per year. While both rates show a marked increase for FY06 due to the voter approved jail expansion/renovation bonds, both rates have been stable since then with FY09 rates decreasing over 3% below FY08 rates.

TAX LEVIES AND LEVY RATES

10 YEAR HISTORICAL COMPARISON

Fiscal Year	Gross Tax Levy ⁽¹⁾	Percent Change In Levy ⁽¹⁾	Urban Levy Rate ⁽²⁾	Rural Levy Rate ⁽³⁾
1999-00	\$ 20,346,984	6.2%	\$ 4.05869	\$ 7.29139
2000-01	\$ 20,877,375	2.6%	\$ 4.15929	\$ 7.13428
2001-02	\$ 21,804,260	4.4%	\$ 4.18290	\$ 7.23474
2002-03	\$ 23,845,935	9.4%	\$ 4.48067	\$ 7.49188
2003-04	\$ 25,878,253	8.5%	\$ 4.80887	\$ 7.71192
2004-05	\$ 26,965,556	4.2%	\$ 4.75497	\$ 7.84647
2005-06	\$ 32,435,612	20.3%	\$ 5.56513	\$ 8.60445
2006-07	\$ 33,137,782	2.2%	\$ 5.51106	\$ 8.52602
2007-08	\$ 34,190,104	3.2%	\$ 5.54040	\$ 8.62666
2008-09	\$ 35,209,549	3.0%	\$ 5.34263	\$ 8.36217

⁽¹⁾ Includes State replacement credits against levies taxes

⁽²⁾ Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

⁽³⁾ Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30th and March 31st.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved General Fund balance:

Fiscal Year	June 30 Fund Balance
1999-00	5,755,164
2000-01	5,373,104
2001-02	6,954,514
2002-03	6,372,309
2003-04	5,488,379
2004-05	4,637,761
2005-06	5,479,818
2006-07	5,306,330
2007-08 (Projected)	5,945,761
2008-09 (Projected)	5,679,856

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end fund balance for the General Fund was identified as 15% of annual operating expenses. The unrestricted, unreserved General Fund projected June 30, 2009 balance is projected to be slightly below this minimum (13.1%) due to the planned one-time use of fund balance for housing inmates in facilities outside of the county during the construction of the Tremont minimum security jail expansion/renovation project. The County will be continuing implementation of the Courthouse Building Renovation Master Plan in FY10 as gaming

revenues (which are all devoted to the Capital Fund) accumulate and allow for full funding of this pay-as-you-go project. The Board plans to return the General Fund Balance back to its 15% minimum balance following the completion of this multi-year master plan project. The Board also understands that when the reserve for self-insured claim losses is added in the estimated ending fund balance equates to 15.4% of annual operating expenses. Claim losses are allowed to be paid through essential purpose bond proceeds if needed.

In recent years the Board of Supervisors has taken an aggressive stance creating reserves for various expenditures such as vehicle replacements, electronic equipment replacements, capital improvements, and for risk management costs. These reserves allow for stable annual, levied transfer amounts as opposed to requiring highly fluctuating levy rates. Also, General Fund balances that exceed the minimum reserve requirement are considered for capital project funding. That is the reason behind the planned General Fund balance reductions in recent years. Operating transfers to the Capital Projects Fund were used to support the space utilization master plan in moving administrative offices from the Courthouse to the Administrative Center to make room for additional judges, as well as for the recent expansion of the County's juvenile detention center.

The addition of the 1% Local Option Sales Tax in fiscal year 1989-90 as approved by County referendum has greatly enhanced the diversity of the revenue base for the General Fund. The local option sales tax revenue represents approximately 8% of total revenues to the General Fund in FY09. **All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.**

The Iowa State Legislature created a new special revenue major fund to account for all mental health, mental retardation and developmentally disabled (MH-MR-DD) expenditures and revenues as mandated by Iowa law. In the past MH-MR-DD expenditures had increased steadily to the point where these uncontrollable State mandated expenditures accounted for almost a third of the County's General Fund operating expenses. However, in 1996 the State Legislature authorized legislation that required the State to begin to participate in a higher level in the funding of these mental health costs. In addition the State limited future growth of MH-DD expenditures that counties could legally expend over the previous year. This State action not only reduced property tax requirements by Iowa counties it also greatly reduced the funding and expenditure requirements of the General Fund below previous years' requirements. An unintended consequence of this State action, however, is a possible reduction in direct services to clients when State revenues are down which is the situation in Iowa as in other states across the nation. In fact, the FY09 projected MH-DD Fund balance shows a projected deficit due to reductions in State MH-DD funding in recent years that has yet to be restored. The State legislature has indicated they may approve a permanent MH-DD funding structure in their January 2009 legislative session to eliminate these projected deficits.

Budgeted expenditures (net of transfers) within the General Fund are increasing overall by an inflationary amount of 3.6% for FY09 over FY08.

The Public Safety service area is increasing 4.9% primarily due to various federal/state pass through grants for homeland security and law enforcement. Many of these grants

are regional in nature and since Scott County is the largest county in eastern Iowa we act as a fiscal agent for many of these types of grants. Also, it is noted that the costs of housing inmates in out of county facilities due to the older jail being at capacity will be eliminated once the new jail plan (both the downtown site and the Tremont minimum security site in northern Davenport) is completed in FY10 due to the voter approved jail expansion/renovation project. The County was at capacity in its old, outmoded jail facility. The Board accepted the Community Jail Alternatives and Advisory Committee's (CJAAC) recommendation to implement additional in-facility jail programs to reduce recidivism. These programs include substance abuse treatment services, mental health services, GED educational and vocational training, anger management, etc. The Board and CJAAC felt strongly that implementation of these programs will result in a smaller new downtown jail facility (380 bed) which was brought to the voters for their approval in fall 2004 than the proposed jail size rejected by the voters in 1998 (500 bed).

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services included centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services. Thus, the voter approved jail facilities renovation/expansion is being constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit. This first annual rent payment occurred in FY06.

Physical Health and Social Services is increasing by 2.6% due to inflationary increases in salaries and benefits in the Health Department and in the Community Services Department. County Environment and Education is increasing 7.4% due to increases in the Conservation Department primarily for fuel and utilities as well as salary and benefits. Government Services to Residents is decreasing by -3.5% due to projected election costs which vary from year to year depending on the number of special elections. Also, the Auditor's Office implemented a reorganization plan in the election division following the retirement of a long time employee which reduced salary and benefit costs.

The Administration (interprogram) service area is increasing only slightly at 2.5% to cover inflationary cost increases in various support functions such as Information Technology and Facilities and Support Services. Debt Service costs in the General Fund is for the debt amortization of the jail bonds to the Public Safety Authority as discussed above.

The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, joint authority rental (debt) payments (see the above discussion about the Public Safety Authority created for the jail project), employee benefit costs, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY09 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$1.22024 levy rate amount.

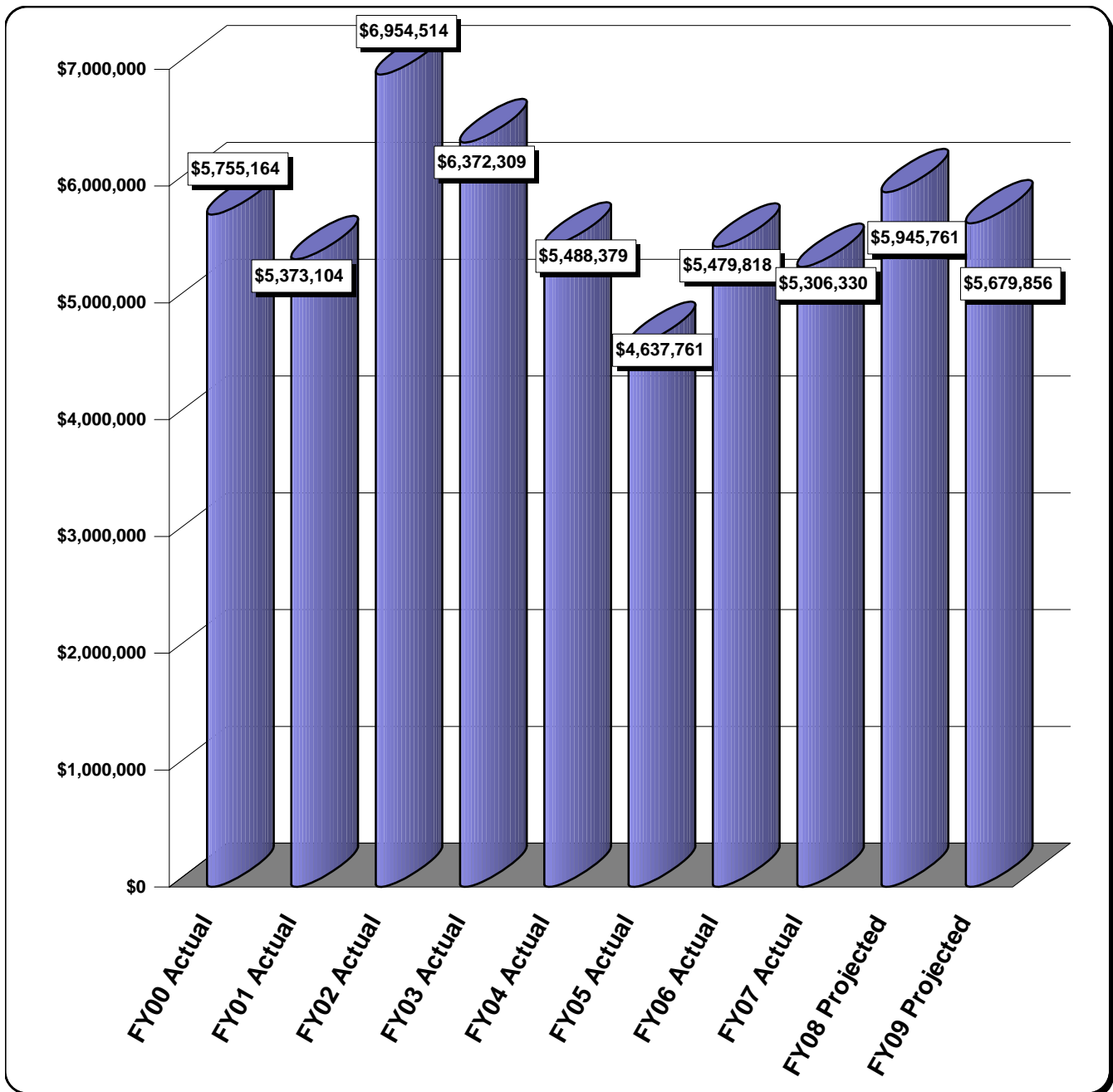
The General Supplemental Fund levy is lower than it would have been at this time due to the new Special Revenue Fund created by Iowa law for MH-DD revenues and expenditures. Also it is noted that as the County reaches the \$3.50 General Basic Fund rate limit election costs, court services costs, employee benefits and risk management expenditures could all be levied under the General Supplemental Fund levy which has no levy rate limitation under Iowa law. Thus, the Board of Supervisors continues to have considerable latitude in the determination of an expense level to fund the services to be provided to its citizens. Future economic conditions and the growth of non-tax revenues will also play a part in future required tax levy levels.



GENERAL FUND TOTAL FUND STATEMENT

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 8,512,670	\$ 8,545,189	\$ 8,865,464	\$ 9,504,895	11.2%
Revenues	<u>46,977,615</u>	<u>48,001,667</u>	<u>47,229,069</u>	<u>49,860,829</u>	3.9%
Funds available	55,490,285	56,546,856	56,094,533	59,365,724	5.0%
Expenditures	<u>46,624,821</u>	<u>48,517,572</u>	<u>46,589,638</u>	<u>50,126,734</u>	3.3%
Ending Balance, June 30	<u>\$ 8,865,464</u>	<u>\$ 8,029,284</u>	<u>\$ 9,504,895</u>	<u>\$ 9,238,990</u>	15.1%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				2,262,314	
Amount reserved for notes receivable				100,000	
Amount reserved for County Conservation sewage treatment				192,332	
Amount designated for IBNR claims liabilities				<u>1,004,488</u>	
Unreserved/Undesignated Ending Balance				<u>\$ 5,679,856</u>	

GENERAL FUND UNRESERVED ENDING FUND BALANCE TEN YEAR COMPARISON



The recommended FY09 General Fund Unreserved ending fund balance is being reduced primarily to support inmate out of county housing costs during the transition to the new, expanded downtown jail facility. The remaining \$5,679,856 represents 13.1% of General Fund budgeted expenditures. When reserves for the insurance claim losses are included this percentage increases to 15.4%. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

PROPOSED FY09 ONE-TIME USES OF UNRESERVED/UNDESIGNATED GENERAL FUND BALANCE

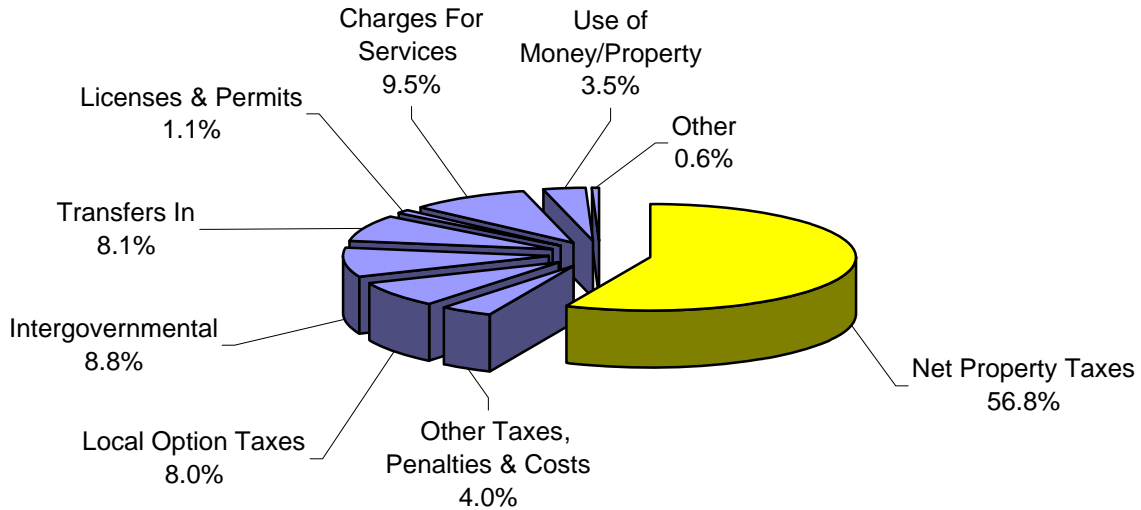
FY09 Projected <i>Beginning</i> Unreserved/Undesignated General Fund Balance	\$ 5,945,761
 Less Proposed One-Time Uses:	
Inmate out of county housing costs during transition to new housing units	250,000
Amortization of Public Safety Authority lease purchase amount (original estimated annual jail debt levy was slightly higher than actual bond sale)	15,905
Total One-Time Uses	265,905
 FY09 Projected <i>Ending</i> Unreserved/Undesignated General Fund Balance	 <u>\$ 5,679,856</u>
 Percent Of Budgeted General Fund Expenditures	 <u>13.1%</u>
 Percent Of Budgeted General Fund Expenditures when reserve for claim losses are included	 <u>15.4%</u>

GENERAL FUND TOTAL REVENUE SOURCES

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 27,088,686	\$ 28,203,364	\$ 28,179,497	\$ 29,150,827	3.4%
Less: Uncollected Delinquent Taxes-Lev	1,099	24,095	1,099	1,099	-95.4%
Less: Credits To Taxpayers	828,836	829,706	828,835	828,835	-0.1%
Net Current Property Taxes	26,258,751	27,349,563	27,349,563	28,320,893	3.6%
Add: Delinquent Property Tax Revenue	1,099	24,095	1,099	1,099	-95.4%
 Total Net Property Taxes	 26,259,850	 27,373,658	 27,350,662	 28,321,992	 3.5%
 Penalties, Interest & Costs On Taxes	 782,123	 785,000	 735,000	 775,000	 -1.3%
Other County Taxes	49,250	50,249	49,250	49,250	-2.0%
Total Other Taxes, Penalties & Costs	831,373	835,249	784,250	824,250	-1.3%
 Local Option Taxes	 3,727,522	 3,777,798	 3,783,238	 3,972,400	 5.2%
Utility Tax Replacement Excise Tax	1,152,863	1,153,761	1,152,863	1,155,303	0.1%
 Intergovernmental :					
State Shared Revenues	-	-	-	-	
State Grants & Reimbursements	3,145,145	2,748,706	3,244,126	3,305,195	20.2%
State Credits Against Levied Taxes	828,836	829,706	828,835	828,835	-0.1%
Other State Credits	19,601	19,618	19,600	19,600	-0.1%
Federal Grants & Entitlements	13,737	4,200	7,862	7,500	
Contr & Reimb From Other Govts	407,476	301,843	338,104	220,994	-26.8%
Payments in Lieu of Taxes	165	4,055	4,055	4,055	0.0%
Subtotal Intergovernmental	4,414,960	3,908,128	4,442,582	4,386,179	12.2%
 Licenses & Permits	 513,662	 511,700	 527,200	 543,600	 6.2%
Charges For Services	4,435,975	4,571,746	4,579,345	4,712,904	3.1%
Use of Money & Property	2,047,753	1,551,168	1,554,531	1,589,061	2.4%
 Other:					
Fines, Forfeitures & Defaults	69,937	25,500	56,700	56,900	123.1%
Miscellaneous	251,688	222,159	226,698	242,240	9.0%
Proceeds of Fixed Asset Sales	10,500	11,500	26,500	11,500	0.0%
Total Other	332,125	259,159	309,898	310,640	19.9%
 Total Revenues before transfers	 43,716,083	 43,942,367	 44,484,569	 45,816,329	 4.3%
 Transfers in from:					
General Basic	3,250,000	4,000,000	2,700,000	4,000,000	
Conservation Equipment Reserve	11,532	59,300	44,500	44,500	
Total transfers in	3,261,532	4,059,300	2,744,500	4,044,500	
 GRAND TOTAL REVENUES	 \$ 46,977,615	 \$ 48,001,667	 \$ 47,229,069	 \$ 49,860,829	 3.9%

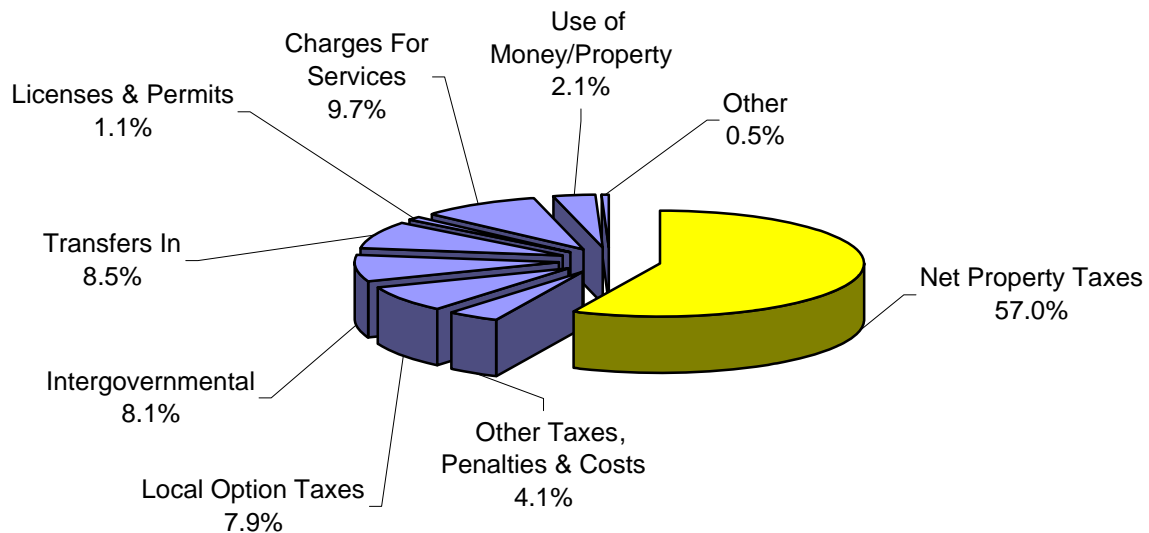
GENERAL FUND REVENUES BY TYPE

FY09 BUDGET: \$49,860,829



The percentage of revenues received from net property taxes has remained stable at approximately 57% for both FY08 and FY09.

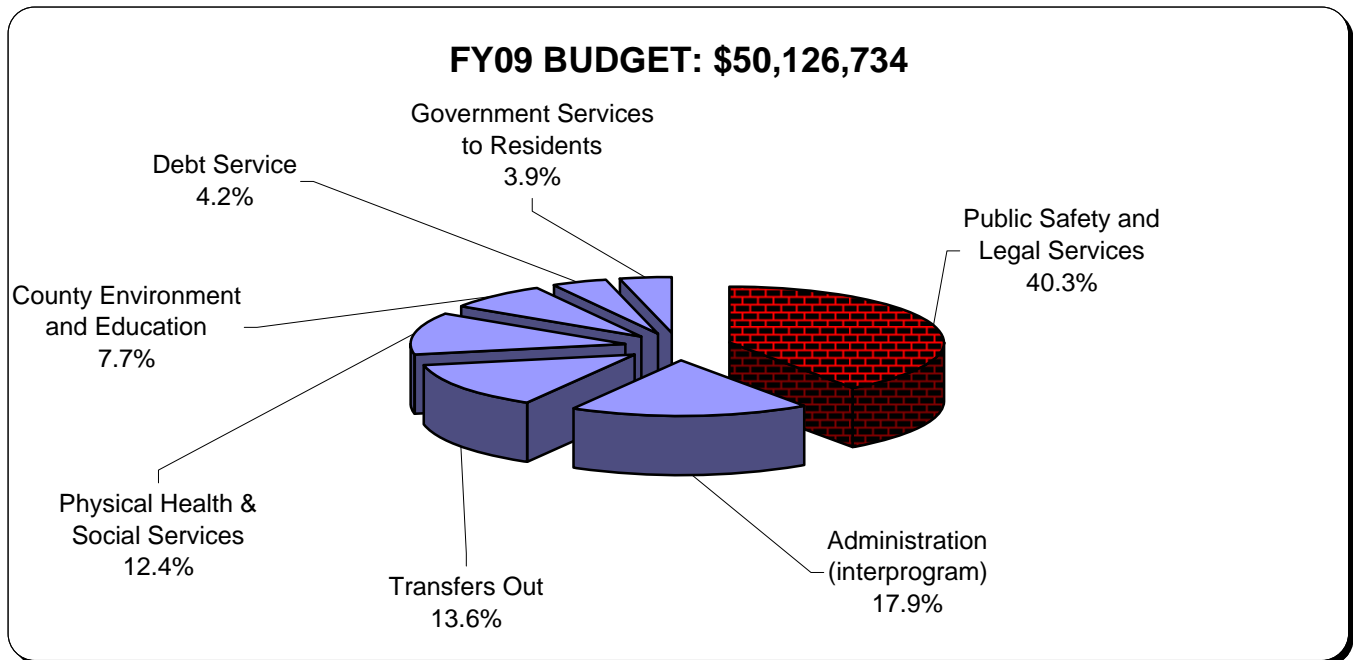
FY08 BUDGET : \$48,001,667



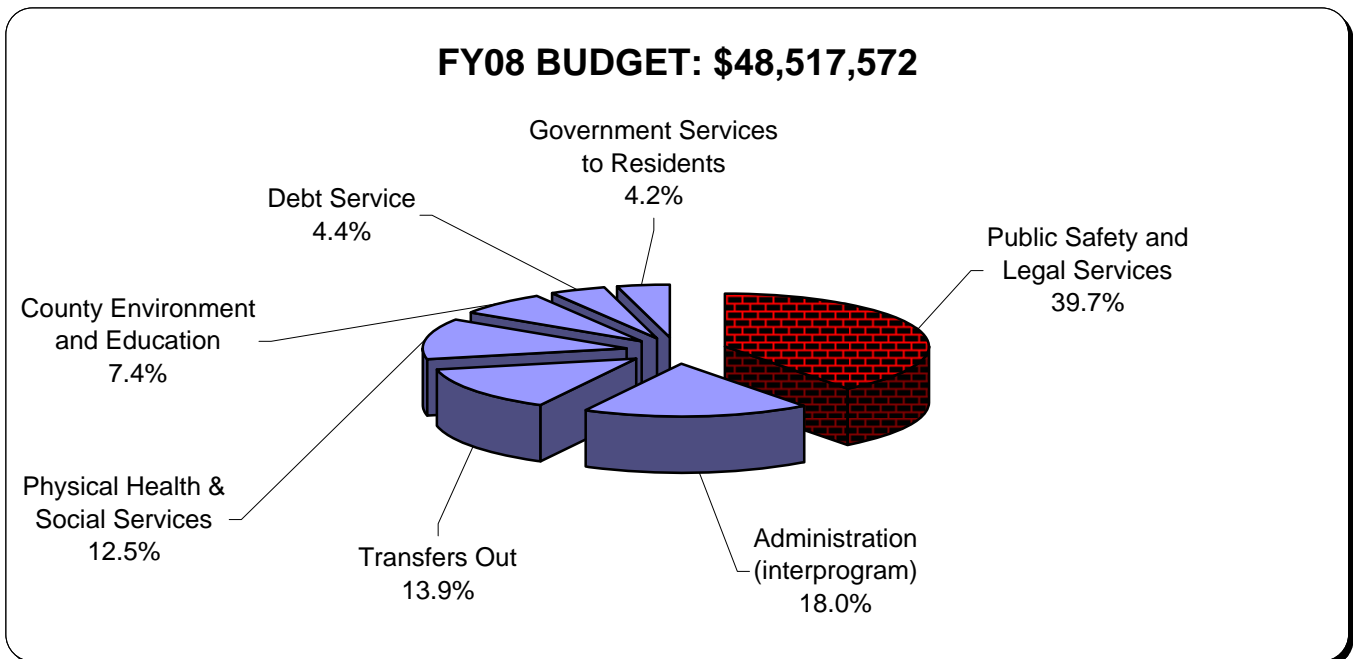
GENERAL FUND EXPENDITURES BY SERVICE AREA

	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
SERVICE AREA					
Public Safety & Legal Services	\$ 19,330,102	\$ 19,265,811	\$ 19,245,260	\$ 20,219,107	4.9%
Physical Health & Social Services	5,638,002	6,051,691	5,899,980	6,207,864	2.6%
County Environment & Education	3,409,473	3,573,896	3,624,499	3,837,066	7.4%
Government Services to Residents	1,933,065	2,036,390	1,968,137	1,964,811	-3.5%
Administration (interprogram)	7,555,798	8,731,728	8,399,581	8,953,706	2.5%
Debt Service	<u>2,121,117</u>	<u>2,118,805</u>	<u>2,118,805</u>	<u>2,120,180</u>	0.1%
SUBTOTAL BEFORE TRANSFERS	39,987,557	41,778,321	41,256,262	43,302,734	3.6%
Transfers out to:					
General Supplemental	3,250,000	4,000,000	2,700,000	4,000,000	0.0%
Secondary Roads	599,889	617,886	617,886	636,423	3.0%
Capital Improvements	1,962,375	1,296,365	1,190,490	1,362,577	5.1%
Vehicle Replacement	250,000	250,000	250,000	250,000	0.0%
Electronic Equipment	575,000	575,000	575,000	575,000	0.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total transfers	6,637,264	6,739,251	5,333,376	6,824,000	1.3%
GRAND TOTAL EXPENDITURES	<u>\$ 46,624,821</u>	<u>\$ 48,517,572</u>	<u>\$ 46,589,638</u>	<u>\$ 50,126,734</u>	3.3%

GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget



MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439.

The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
 - Sheriff Transportation
 - Psychiatric Evaluation
 - Attorney Fees
 - Mental Health Advocate
 - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
 - SHS
 - ICFMR
 - RCFMR
 - RCF
 - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
 - Supported Community Living
 - Vocational
 - Respite
 - Home & Vehicle Modifications
 - Homemaker
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

The Iowa State Legislature imposed limitations on increases to the local property tax levy for this fund in the future. Inflationary increases will be allowed by State legislation and counties will be informed prior to the start of their ensuing budget process as to the allowable percent of increase. As stated under the General Fund narrative the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

Due to previous State historically low revenue levels, State MH-DD funding was severely reduced in prior fiscal years. The County's MH-DD Advisory Board has developed a listing of various priority cost reduction recommendations to the Board of Supervisors should State funding not be restored or if the State does not allow for local property tax flexibility for MH-DD expenditures. The projected ending MH-DD Fund balance for FY09 is showing a deficit amount. However, the State legislature has indicated they may approve a permanent funding plan in January 2009 to eliminate this possible deficit.

MENTAL HEALTH, MR & DD FUND

FUND STATEMENT

<u>Fund</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 855,146	\$ (195,544)	\$ 396,372	\$ 107,542	-155.0%
Revenues	<u>13,829,929</u>	<u>13,876,206</u>	<u>15,276,895</u>	<u>15,200,908</u>	9.5%
Funds available	14,685,075	13,680,662	15,673,267	15,308,450	11.9%
Expenditures	<u>14,288,703</u>	<u>15,508,495</u>	<u>15,565,725</u>	<u>16,184,078</u>	4.4%
Ending Balance, June 30	<u>\$ 396,372</u>	<u>\$ (1,827,833)</u>	<u>\$ 107,542</u>	<u>\$ (875,628)</u>	-52.1%

MH-DD FUND

REVENUE SOURCES

<u>Fund</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Revised Estimate 2007-08</u>	<u>Budget 2008-09</u>	<u>% Change From Prior Budget</u>
REVENUES					
Taxes Levied on Property	\$ 3,162,860	\$ 3,178,002	\$ 3,172,917	\$ 3,181,910	0.1%
Less: Uncollected Delinquent Taxes-Lev	128	2,878	128	128	-95.6%
Less: Credits To Taxpayers	<u>96,777</u>	<u>99,112</u>	<u>96,777</u>	<u>96,777</u>	-2.4%
Net Current Property Taxes	3,065,955	3,076,012	3,076,012	3,085,005	0.3%
Add: Delinquent Property Tax Revenue	<u>128</u>	<u>2,878</u>	<u>128</u>	<u>128</u>	-95.6%
Total Net Property Taxes	3,066,083	3,078,890	3,076,140	3,085,133	0.2%
Other County Taxes	<u>4,445</u>	<u>4,649</u>	<u>4,445</u>	<u>4,445</u>	-4.4%
Total Other Taxes, Penalties & Costs	4,445	4,649	4,445	4,445	-4.4%
Utility Tax Replacement Excise Tax	134,611	130,030	134,611	126,122	-3.0%
Intergovernmental :					
State Grants & Reimbursements	6,283,291	6,340,013	7,614,251	7,664,001	20.9%
State Credits Against Levied Taxes	96,777	99,112	96,777	96,777	-2.4%
Other State Credits	<u>4,184,458</u>	<u>4,184,514</u>	<u>4,184,458</u>	<u>4,184,458</u>	0.0%
Subtotal Intergovernmental	10,564,526	10,623,639	11,895,486	11,945,236	12.4%
Charges For Services	41,070	22,998	150,213	23,972	4.2%
Other:					
Miscellaneous	<u>19,194</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	0.0%
Total Other	19,194	16,000	16,000	16,000	0.0%
GRAND TOTAL REVENUES	<u>\$ 13,829,929</u>	<u>\$ 13,876,206</u>	<u>\$ 15,276,895</u>	<u>\$ 15,200,908</u>	9.5%

MH-DD FUND EXPENDITURE DETAIL

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
MH-DD SERVICE AREA					
Mental Health					
Info & Education Services	32,333	33,277	33,157	34,102	2.5%
General Administration	21,186	24,494	24,313	24,436	-0.2%
Coordination Services	30,387	32,831	31,706	32,894	0.2%
Personal & Environ Support	7,851	11,654	6,438	7,883	-32.4%
Treatment Services	1,497,959	1,496,911	1,494,435	1,543,993	3.1%
Licensed/Certified Living Arrangements	127,054	61,747	187,362	187,598	203.8%
Instit/Hospital/Commitment Services	289,537	348,660	293,475	334,354	-4.1%
Total Mental Health	2,006,307	2,009,574	2,070,886	2,165,260	7.7%
Chronic Mental Illness					
Info & Education Services	32,333	33,278	31,507	32,452	-2.5%
General Administration	102,396	90,611	111,566	105,207	16.1%
Coordination Services	915,545	1,004,699	1,039,119	1,073,058	6.8%
Personal & Environ Support	819,994	365,664	334,755	372,796	2.0%
Treatment Services	929,490	938,684	902,157	964,683	2.8%
Vocational & Day Services	192,684	166,054	228,604	220,598	32.8%
Licensed/Certified Living Arrangements	857,385	1,247,542	1,359,201	1,403,913	12.5%
Instit/Hospital/Commitment Services	387,418	427,118	369,371	436,157	2.1%
Total Chronic Mental Illness	4,237,245	4,273,650	4,376,280	4,608,864	7.8%
Mental Retardation					
General Administration	105,253	107,905	106,936	113,980	5.6%
Coordination Services	228,816	257,745	235,997	250,894	-2.7%
Personal & Environ Support	561,741	268,480	352,981	615,081	129.1%
Treatment Services	25,156	29,565	25,978	27,524	-6.9%
Vocational & Day Services	818,216	1,067,894	1,172,352	1,268,047	18.7%
Licensed/Certified Living Arrangements	5,099,217	6,294,984	5,991,974	5,849,280	-7.1%
Instit/Hospital/Commitment Services	969,279	973,899	1,016,284	1,077,268	10.6%
Total Mental Retardation	7,807,678	9,000,472	8,902,502	9,202,074	2.2%
Developmental Disabilities					
General Administration	4,371	5,887	5,855	5,947	1.0%
Coordination Services	8,148	1,988	1,962	2,105	5.9%
Personal & Environ Support	1,548	2,226	2,008	201	-91.0%
Vocational & Day Services	56,750	42,104	39,516	35,777	-15.0%
Licensed/Certified Living Arrangements	166,546	172,594	166,716	163,850	-5.1%
Instit/Hospital/Commitment Services	110	-	-	-	
Total Developmental Disabilities	237,473	224,799	216,057	207,880	-7.5%
MH-DD Holding Account	-	-	-	-	
Grand total MH-DD expenditures	\$ 14,288,703	\$ 15,508,495	\$ 15,565,725	\$ 16,184,078	4.4%

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2008, three current general obligation bonds outstanding amounts to \$8,700,000. \$3,245,000 is remaining on County solid waste disposal bonds issued in June 1995 (refunded bond issue in 2007) on behalf of the Scott Solid Waste Commission. The funding support to amortize the solid waste bond debt comes from revenues generated by the Scott Solid Waste Commission through user fees and transferred to the Scott County Treasurer prior to the bond principal and interest payment dates. There is no anticipated property tax levy to retire the solid waste disposal bond debt. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 for the River Renaissance Project and has \$3,385,000 remaining at July 1, 2008. The voters (73% favorable vote) overwhelmingly approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to redevelop/revitalize downtown Davenport. As a result of the successful vote on these bonds, the State of Iowa agreed to contribute \$20 million dollars in Vision Iowa Funds towards the project. The last issue is GIS bonds issued in FY07 with \$2,070,000 remaining at July 1, 2008.

The following is a summary of the general obligation bonds outstanding as of July 1, 2008 for the Solid Waste Disposal Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2008-09	420,000	181,597	601,597	3.62%
2009-10	445,000	158,918	603,918	3.65%
2010-11	475,000	134,443	609,443	3.70%
2011-12	505,000	108,080	613,080	3.70%
2012-13 & Thereafter	1,400,000	146,205	1,546,205	3.75% to 3.80%
	\$3,245,000	\$729,243	\$3,974,243	

The following is a summary of the general obligation bonds outstanding as of July 1, 2008 for the River Renaissance Project bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2008-09	315,000	142,328	457,328	3.75%
2009-10	325,000	130,515	455,515	3.85%
2010-11	340,000	118,002	458,002	4.00%
2011-12	355,000	104,402	459,402	4.00%
2012-13 & Thereafter	2,050,000	283,462	2,333,462	4.15% to 4.60%
	\$3,385,000	\$778,709	\$4,163,709	

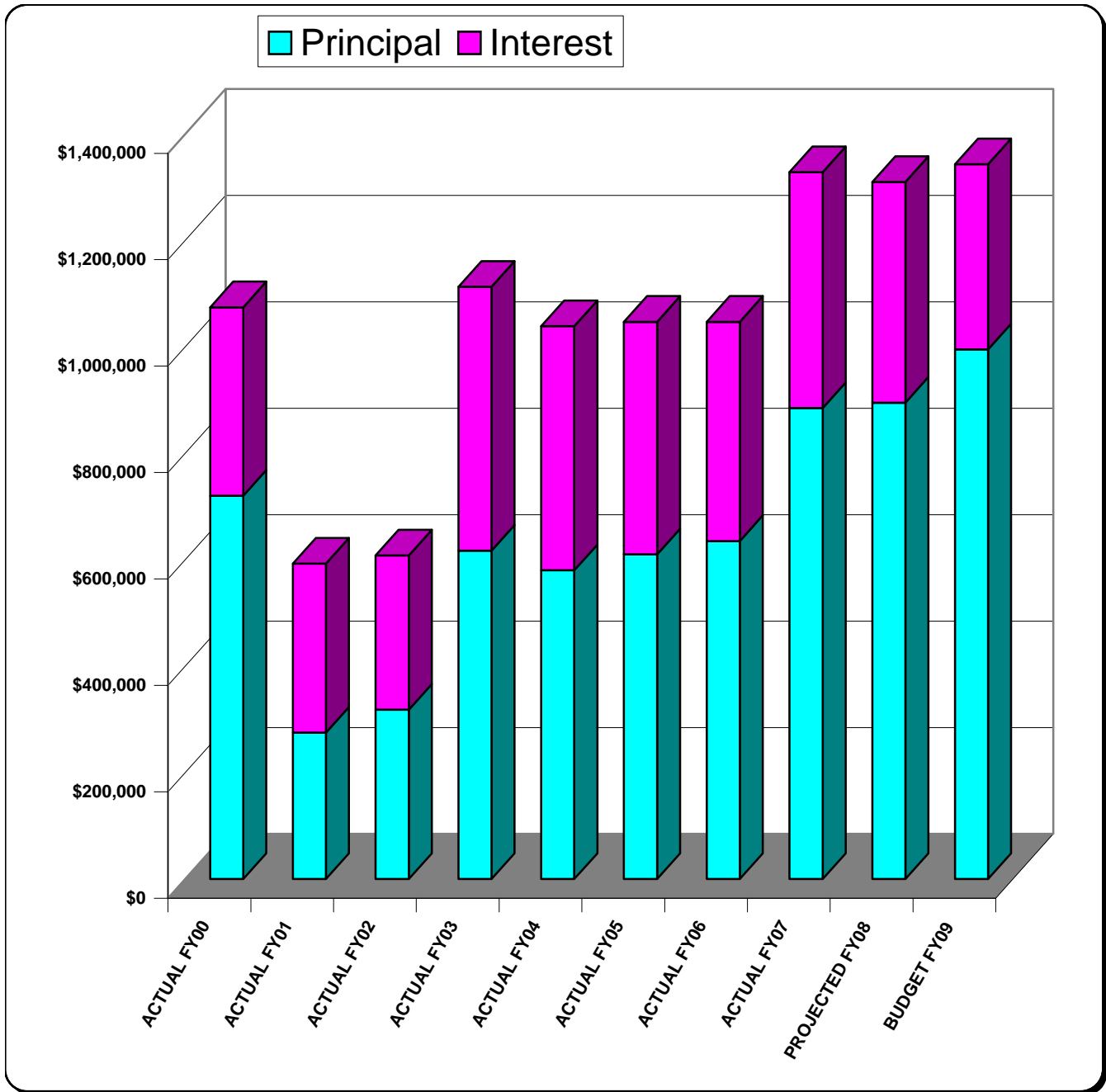
The following is a summary of the general obligation bonds outstanding as of July 1, 2008 for the GIS Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2008-09	225,000	83,095	308,095	4.00%
2009-10	235,000	74,095	309,095	4.00%
2010-11	245,000	64,695	309,695	4.00%
2011-12	250,000	54,895	304,895	4.00%
2012-13 & Thereafter	1,115,000	114,980	1,229,980	4.00% to 4.10%
	\$2,070,000	\$391,760	\$2,461,760	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2008 is as follows:

Assessed Value (100%)	<u>\$11,133,667,761</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$556,683,388
Total Amount of Debt Applicable to Debt Margin	<u>8,700,000</u>
Legal Debt Margin	<u>\$547,983,388</u>
Percent of Debt Limit Used	<u>1.6%</u>

DEBT EXPENDITURES TEN YEAR PERIOD



Scott County currently has three outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The 1980 Jail Annex bond issue was paid off in FY00. The GIS Bonds were issued in FY07 to develop a county-wide geographical information system. FY03 includes the first year debt amortization of the voter approved Renaissance General Obligation Bond issue.

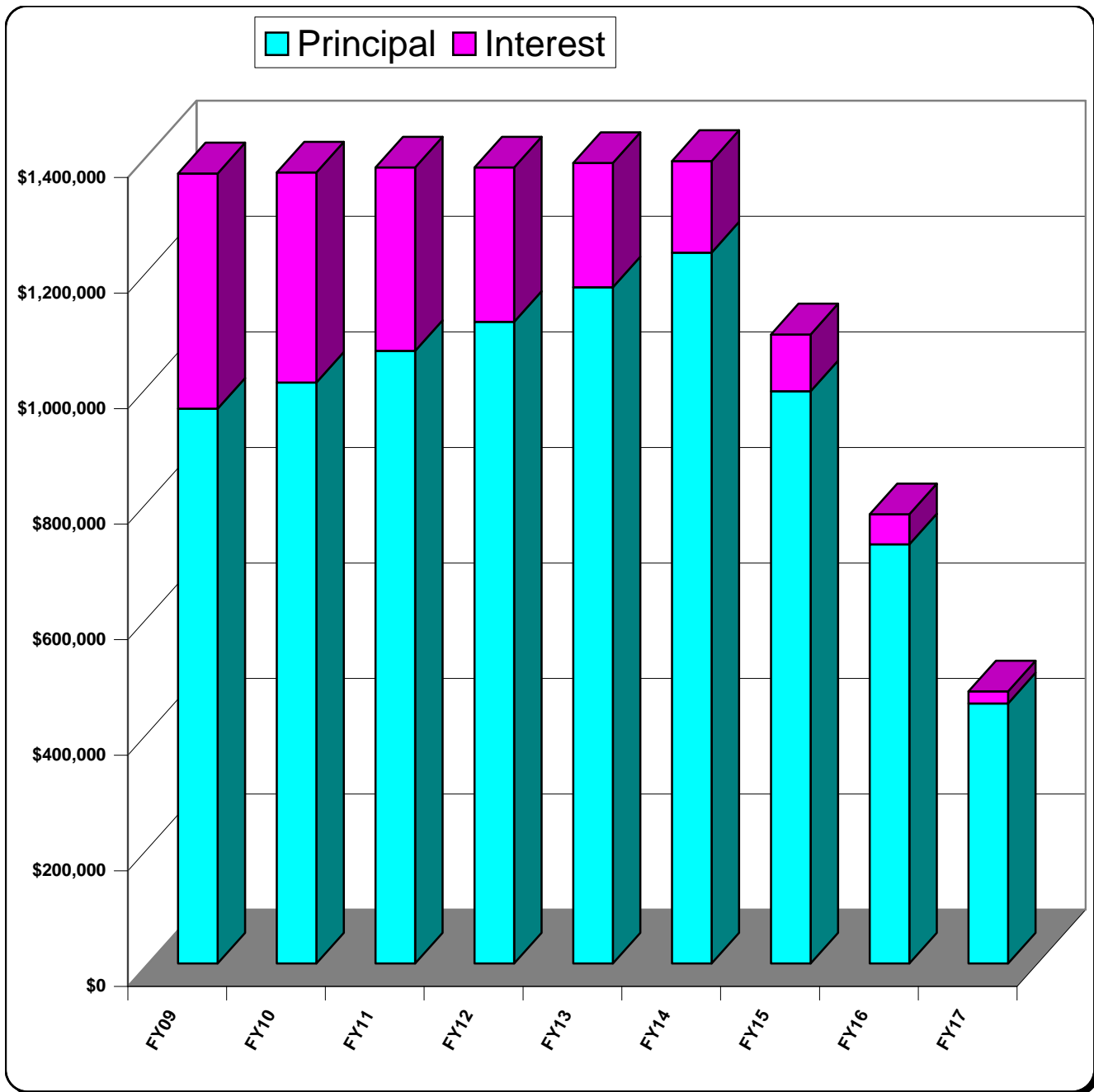
(FY07 actuals above are net of Scott Solid Waste Refunded Bonds and issuance costs)

DEBT SERVICE FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 754,693	\$ 690,733	\$ 689,901	\$ 697,161	0.9%
Less: Uncollected Delinquent Taxes-Lev	90	652	90	90	-86.2%
Less: Credits To Taxpayers	22,349	22,620	22,350	22,350	-1.2%
Net Current Property Taxes	732,254	667,461	667,461	674,721	1.1%
Delinquent Property Tax Revenue	90	652	90	90	-86.2%
Other County Taxes	31,870	27,902	31,871	27,231	-2.4%
Intergovernmental	211,434	225,953	193,146	145,412	-35.6%
Use of Money and Property	40,000	-	-	-	
Subtotal Revenues	1,015,648	921,968	892,568	847,454	-8.1%
Other Financing Sources:	-	-	-	-	
Refunded Bond Sale Proceeds	3,685,000	-	-	-	
Total Revenues & Other Sources	4,700,648	921,968	892,568	847,454	-8.1%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Debt Service					
Principal Payments	\$ 921,145	\$ 915,000	\$ 895,000	\$ 995,000	8.7%
Interest Payments	443,242	447,471	414,941	347,957	-22.2%
Subtotal Expenditures	1,364,387	1,362,471	1,309,941	1,342,957	-1.4%
Other Financing Uses:	-	-	-	-	
Refunded Debt Payments	3,645,000	-	-	-	
Total Expenditures & Other Uses	5,009,387	1,362,471	1,309,941	1,342,957	-1.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(308,739)	(440,503)	(417,373)	(495,503)	12.5%
Beginning Fund Balance - July 1,	\$ 4,460,937	\$ 4,116,675	\$ 4,152,198	\$ 3,734,825	-9.3%
Ending Fund Balance - June 30,	\$ 4,152,198	\$ 3,676,172	\$ 3,734,825	\$ 3,239,322	-11.9%

REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds issued in FY07 and fully amortized in FY16.

CAPITAL PROJECTS FUND

The County's Capital Projects Fund consists of the capital projects general fund and various reserve funds. In October 1986 the federal government eliminated the Federal Revenue Sharing Program which provided Scott County with approximately \$900,000 annually. Revenue sharing funds were used exclusively by the County for capital projects and other one-time expenditures.

In the years since the elimination of the Federal Revenue Sharing Program Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective.

CAPITAL PROJECTS FUND SUMMARY

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 789,210	\$ 900,000	\$ 735,000	\$ 735,000	-18.3%
Intergovernmental	487,374	54,180	250,262	75,740	39.8%
Use of Money & Property	58,412	49,146	32,369	26,502	-46.1%
Miscellaneous	135,241	18,500	52,338	28,375	53.4%
Subtotal Revenues	1,470,237	1,021,826	1,069,969	865,617	-15.3%
Other Financing Sources:					
Bond Proceeds	2,509,345	-	-	-	
Operating Transfers In					
General Basic	2,787,375	2,121,365	2,015,490	2,187,577	3.1%
Recorder's Record Mgt	35,519	40,000	40,000	40,000	0.0%
Electronic Equipment	465,800	588,395	822,861	805,645	36.9%
Vehicle Replacement	372,580	245,000	265,976	211,500	-13.7%
Conservation CIP	-	-	-	-	
Total Transfers In	3,661,274	2,994,760	3,144,327	3,244,722	8.3%
Proceeds of Fixed Asset Sales	25,528	44,500	44,500	44,500	0.0%
Total Revenues & Other Sources	7,666,384	4,061,086	4,258,796	4,154,839	2.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 4,094,535	\$ 6,389,196	\$ 5,604,210	\$ 6,377,523	-0.2%
Subtotal Expenditures	4,094,535	6,389,196	5,604,210	6,377,523	-0.2%
Other Financing Uses:					
Operating Transfers Out					
General Basic	11,532	59,300	44,500	44,500	-25.0%
Capital Projects-General	838,380	833,395	1,088,837	1,017,145	22.0%
Total Transfers Out	849,912	892,695	1,133,337	1,061,645	18.9%
Total Expenditures & Other Uses	4,944,447	7,281,891	6,737,547	7,439,168	2.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	2,721,937	(3,220,805)	(2,478,751)	(3,284,329)	2.0%
Beginning Fund Balance - July 1,	\$ 4,223,180	\$ 5,767,980	\$ 6,945,117	\$ 4,466,366	-22.6%
Ending Fund Balance - June 30,	\$ 6,945,117	\$ 2,547,175	\$ 4,466,366	\$ 1,182,037	-53.6%

CAPITAL PROJECTS (General) FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 789,210	\$ 900,000	\$ 735,000	\$ 735,000	-18.3%
Intergovernmental	487,374	54,180	250,262	75,740	39.8%
Use of Money & Property	-	-	-	-	
Miscellaneous	134,331	18,500	52,338	28,000	51.4%
Subtotal Revenues	1,410,915	972,680	1,037,600	838,740	-13.8%
Other Financing Sources:					
Bond Proceeds	2,509,345	-	-	-	
Operating Transfers In					
General Basic	1,962,375	1,296,365	1,190,490	1,362,577	5.1%
Recorder's Record Mgt	35,519	40,000	40,000	40,000	0.0%
Electronic Equipment	465,800	588,395	822,861	805,645	36.9%
Vehicle Replacement	372,580	245,000	265,976	211,500	-13.7%
Conservation CIP	-	-	-	-	
Total Transfers In	2,836,274	2,169,760	2,319,327	2,419,722	11.5%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	6,756,534	3,142,440	3,356,927	3,258,462	3.7%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 4,094,535	\$ 6,389,196	\$ 5,604,210	\$ 6,377,523	-0.2%
Subtotal Expenditures	4,094,535	6,389,196	5,604,210	6,377,523	-0.2%
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	4,094,535	6,389,196	5,604,210	6,377,523	-0.2%
Excess Of Revenues & Other Sources					
over(under) Expenditures & Other Uses	2,661,999	(3,246,756)	(2,247,283)	(3,119,061)	-3.9%
Beginning Fund Balance - July 1,	\$ 2,993,330	\$ 4,534,410	\$ 5,655,329	\$ 3,408,046	-24.8%
Ending Fund Balance - June 30,	\$ 5,655,329	\$ 1,287,654	\$ 3,408,046	\$ 288,985	-77.6%

ELECTRONIC EQUIPMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	31,388	24,703	17,478	10,827	-56.2%
Miscellaneous	-	-	-	-	
Subtotal Revenues	31,388	24,703	17,478	10,827	-56.2%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	575,000	575,000	575,000	575,000	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	575,000	575,000	575,000	575,000	0.0%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	606,388	599,703	592,478	585,827	-2.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	465,800	588,395	822,861	805,645	36.9%
Total Transfers Out	465,800	588,395	822,861	805,645	36.9%
Total Expenditures & Other Uses	465,800	588,395	822,861	805,645	36.9%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	140,588	11,308	(230,383)	(219,818)	-2043.9%
Beginning Fund Balance - July 1,	\$ 565,827	\$ 587,934	\$ 706,415	\$ 476,032	-19.0%
Ending Fund Balance - June 30,	\$ 706,415	\$ 599,242	\$ 476,032	\$ 256,214	-57.2%

VEHICLE REPLACEMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	27,024	24,443	14,891	15,675	-35.9%
Miscellaneous	-	-	-	-	
Subtotal Revenues	27,024	24,443	14,891	15,675	-35.9%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	250,000	250,000	250,000	250,000	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	250,000	250,000	250,000	250,000	0.0%
Proceeds of Fixed Asset Sales	8,890	-	-	-	
Total Revenues & Other Sources	285,914	274,443	264,891	265,675	-3.2%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	372,580	245,000	265,976	211,500	-13.7%
Total Transfers Out	372,580	245,000	265,976	211,500	-13.7%
Total Expenditures & Other Uses	372,580	245,000	265,976	211,500	-13.7%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(86,666)	29,443	(1,085)	54,175	84.0%
Beginning Fund Balance - July 1,	\$ 591,009	\$ 572,622	\$ 504,343	\$ 503,258	-12.1%
Ending Fund Balance - June 30,	\$ 504,343	\$ 602,065	\$ 503,258	\$ 557,433	-7.4%

CONSERVATION EQUIPMENT RESERVE FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	-	-	-	-	
Subtotal Revenues	-	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	16,638	44,500	44,500	44,500	0.0%
Total Revenues & Other Sources	16,638	44,500	44,500	44,500	0.0%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
General Basic	11,532	59,300	44,500	44,500	-25.0%
Capital Projects-General	-	-	-	-	
Total Transfers Out	11,532	59,300	44,500	44,500	-25.0%
Total Expenditures & Other Uses	11,532	59,300	44,500	44,500	-25.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	5,106	(14,800)	-	-	
Beginning Fund Balance - July 1,	\$ 71,728	\$ 71,728	\$ 76,834	\$ 76,834	7.1%
Ending Fund Balance - June 30,	\$ 76,834	\$ 56,928	\$ 76,834	\$ 76,834	35.0%

CONSERVATION CIP RESERVE FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	910	-	-	375	
Subtotal Revenues	910	-	-	375	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	910	-	-	375	
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	-	-	-	-	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	910	-	-	375	
Beginning Fund Balance - July 1,	\$ 1,286	\$ 1,286	\$ 2,196	\$ 2,196	70.8%
Ending Fund Balance - June 30,	\$ 2,196	\$ 1,286	\$ 2,196	\$ 2,571	99.9%

CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities. In addition, the County has created two advisory committees to review and recommend to the Board of Supervisors large purchases and replacements of vehicles and electronic equipment. The Board has created replacement reserve funds for both electronic equipment and vehicles that allow for a stable tax levy rate each year as well as separate equipment and capital improvement program (CIP) reserve funds for the Conservation Board.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 1.6% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$6,910,523 for fiscal year FY09, with 82% or \$5,664,946 for general projects, 8% or \$533,000 for Secondary Roads projects, and 10% or \$712,577 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY09 Capital Plan. There will also be in FY10 and beyond as the County continues with its remodeling of the minimum security Tremont Jail Annex and Courthouse floors 1, 2, and 3 in future years. The development of countywide GIS system is also a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority and paid for from the County's operating

general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$5,664,946 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$700,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moved administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds are being used to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

Over the years, the County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the Clerk of Court offices are in need of additional, consolidated space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$20 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not possible. Accordingly, the proposed capital plan for FY09 does not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1st, 2nd, and 3rd floors of the courthouse building) will resume in FY10 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis. The Courthouse project will take a respite in FY09 while needed renovations are made to the minimum security jail annex on Tremont in northern Davenport.

The other major projects under the general capital improvements area include roof, plumbing and window replacements as well as sprinkler installations at Pine Knoll Mental health Facility, and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development is being supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY07.

Scott County identified the need for solutions to the jail's increasing population problem as its top priority during its target issues process in recent years. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continued to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services included centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee continues to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The FY09 cost of housing and transportation of prisoners in out of county facilities until the jail construction is completed in 2009 is anticipated to be \$250,000. In addition, the annual rental payment to service the Authority debt for the project is approximately \$2.1 million.

The local Secondary Roads capital program totals \$533,000. This amount is for various road resurfacing projects: L208 – Timber Valley Drive (0.5 miles – hot mix asphalt paving - \$37,000); L-308 – Oak Lane (1 mile – hot mix asphalt paving - \$76,000); L-408 – Buttermilk Road (1 mile – hot mix asphalt paving - \$115,000); and L-508 – Slopertown Road (2.5 miles – stabilized base - \$305,000). There are also \$2,990,000 in State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY09. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals \$712,577. The single largest project (\$302,377) is for pool and aquatic center renovations at Scott County Park. Other projects include parking lot repairs, campground renovations and restroom improvements at Scott County Park and West Lake Park, and improvements to the Old Nature Center at Scott County Park.

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

Below are pictures of the new jail, an inside view of a housing unit and an outside view of the new entrance to both the jail and the courthouse.



The following projects in total will increase the County's annual operating budget by \$19,200:

PROJECT	-----IMPACT ON ANNUAL OPERATING BUDGET-----			
	MAINT. EXPENSE	UTILITIES EXPENSE	SUPPLIES EXPENSE	TOTAL IMPACT
<i>Courthouse computer server room</i>	500	0	0	500
<i>HVAC upgrade</i>				
<i>Courthouse HVAC controls</i>	1,000	-6,000	0	-5,000
<i>Tremont Building renovate energy management system</i>	1,000	-4,000	0	-3,000
<i>Tremont Building expand Patrol Division space</i>	750	2,000	0	2,750
<i>Tremont Building-renovate minimum security jail space</i>	5,000	6,000	1,500	12,500
<i>Annex Building telecom room improvements</i>	150	500	0	650
<i>Admin Center exterior lighting</i>	-750	-750	0	-1,500
<i>Pine Knoll energy management system enhancements</i>	-650	0	0	- 650
<i>Pine Knoll window replacements</i>	-750	0	-250	-1,000
<i>Pine Knoll plumbing replacements</i>	-500			- 500
<i>Pine Knoll sprinkler install</i>	500		100	600
<i>Campus signage replacement</i>	500	750	250	1,500
Total Impact	\$6,750	\$ 750	\$ 350	\$6,850

The single largest impact on the operating budget is projected to be the minimum security jail space renovation at the Tremont Building. This replacement is projected to increase costs to the County by \$12,500 annually in maintenance costs.

However, the total jail expansion/renovation project at both the downtown site and the Tremont Building scheduled for completion in 2009 will have a major positive impact on operating expenses. Net of increases in jail utilities/supplies, maintenance, custodial and jail health costs there will be an approximate savings of \$1,100,000/year below FY07 actual expenditures due to no longer needing to house inmates in out of county facilities. There will not be a staffing impact at the downtown site due to successful negotiating with the Correctional Officers Union the move to 12 hour shifts when the new downtown facility opened in FY08. This eliminated the need for eight additional Correctional Officers at that site.

The pages that follow lists the individual capital projects planned for the next four years in addition to last year's actual projects and the current year's revised projects. Some projects originally planned for FY08 were moved to FY09 due to timing constraints or longer planning procedures required.

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
<u>APPROPRIATION SUMMARY</u>								
Building & Grounds	1,337,332	1,416,500	1,210,000	2,915,000	977,500	317,500	317,500	790,000
Space Plan Utilization Project	172,640	500,000	1,228,000	-	400,000	400,000	1,150,000	4,800,000
Equipment Acquisition	855,873	3,156,395	1,783,783	2,082,645	977,000	1,137,000	562,000	150,000
Vehicle Acquisition	392,182	245,000	265,976	211,500	275,000	275,000	275,000	-
Other Projects	<u>69,874</u>	<u>399,936</u>	<u>737,086</u>	<u>455,801</u>	<u>475,801</u>	<u>344,166</u>	<u>244,170</u>	<u>745,000</u>
Subtotal General CIP Projects	2,827,902	5,717,831	5,224,845	5,664,946	3,105,301	2,473,666	2,548,670	6,485,000
Conservation CIP Projects	<u>1,266,633</u>	<u>671,365</u>	<u>379,365</u>	<u>712,577</u>	<u>679,640</u>	<u>697,030</u>	<u>614,940</u>	<u>-</u>
Subtotal Projects Paid From CIP Fund	4,094,535	6,389,196	5,604,210	6,377,523	3,784,941	3,170,696	3,163,610	6,485,000
Secondary Roads Fund Projects	<u>1,549,152</u>	<u>1,020,000</u>	<u>1,159,186</u>	<u>533,000</u>	<u>780,000</u>	<u>610,000</u>	<u>875,000</u>	<u>-</u>
Total All Capital Projects	<u><u>5,643,687</u></u>	<u><u>7,409,196</u></u>	<u><u>6,763,396</u></u>	<u><u>6,910,523</u></u>	<u><u>4,564,941</u></u>	<u><u>3,780,696</u></u>	<u><u>4,038,610</u></u>	<u><u>6,485,000</u></u>

<u>REVENUE SUMMARY</u>								
Riverboat Gaming Taxes	789,210	900,000	735,000	735,000	735,000	735,000	735,000	
Welcome Center CIP Reimbursements	16,264	15,180	17,820	25,740	9,240	2,640	2,640	
Grants	172,834	-	82,442	-	-	-	-	
HAVA Voting Machines Allocation	13,674	-	-	-	-	-	-	
Political Subdivisions	284,602	39,000	150,000	50,000	-	-	-	
Bond Proceeds	2,509,345	-	-	-	-	-	-	
Miscellaneous (use tax refunds, donations, etc)	134,331	18,500	52,338	28,000	28,000	28,000	28,000	

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
<u>REVENUE SUMMARY (cont.)</u>								
Transfers In:								
From General Fund								
Tax Levy (County CIP projects)	600,000	650,000	650,000	700,000	750,000	800,000	850,000	
Conservation Projects	991,659	646,365	540,490	662,577	679,640	697,030	614,940	
Fund Balance Use (County CIP projects)	370,716	-	-	-	400,000	400,000	-	
From Recorder Record Mgt Fund	35,519	40,000	40,000	40,000	40,000	40,000	40,000	
From Electronic Equipment Fund	465,800	588,395	822,861	805,645	597,000	562,000	562,000	
From Vehicle Replacement Fund	<u>372,580</u>	<u>245,000</u>	<u>265,976</u>	<u>211,500</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	
Subtotal Revenues	<u>6,756,534</u>	<u>3,142,440</u>	<u>3,356,927</u>	<u>3,258,462</u>	<u>3,513,880</u>	<u>3,539,670</u>	<u>3,107,580</u>	
CIP Fund revenues over (under) expenditures	<u>2,661,999</u>	<u>(3,246,756)</u>	<u>(2,247,283)</u>	<u>(3,119,061)</u>	<u>(271,061)</u>	<u>368,974</u>	<u>(56,030)</u>	
CIP Fund Balance Recap								
Beginning Fund Balance	2,993,330	4,534,410	5,655,329	3,408,046	288,985	17,924	386,898	
Increase (decrease)	<u>2,661,999</u>	<u>(3,246,756)</u>	<u>(2,247,283)</u>	<u>(3,119,061)</u>	<u>(271,061)</u>	<u>368,974</u>	<u>(56,030)</u>	
Ending Net CIP Fund Balance*	5,655,329	1,287,654	3,408,046	288,985	17,924	386,898	330,868	
*Net of Vehicle and Electronic Equipment Replacement Funds								
Vehicle Replacement Fund Balance	504,343	602,065	503,258	557,433	548,781	539,869	530,690	
Electronic Equipment Fund Balance	706,415	599,242	476,032	256,214	241,576	262,025	283,086	
Conservation CIP Fund Balance	2,196	1,286	2,196	2,571	2,571	2,571	2,571	
Conservation Equipment Fund Balance	<u>76,834</u>	<u>56,928</u>	<u>76,834</u>	<u>76,834</u>	<u>76,834</u>	<u>76,834</u>	<u>76,834</u>	
Ending Gross CIP Fund Balance	<u>6,945,117</u>	<u>2,547,175</u>	<u>4,466,366</u>	<u>1,182,037</u>	<u>887,686</u>	<u>1,268,197</u>	<u>1,224,049</u>	

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
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APPROPRIATION DETAIL INFORMATION

A. BUILDING & GROUNDS

A.1 COURTHOUSE

CH General Remodeling/Replacement	35,802	30,000	35,000	40,000	40,000	40,000	40,000	-
CH Boiler Room Asbestos Abatement	2,500	-	-	-	-	-	-	-
CH Computer Server Room HVAC		-	5,000	50,000	-	-	-	-
CH HVAC Controls		-	-	25,000	-	-	-	-
CH HVAC Piping Replacement	-	-	16,000	-	-	-	-	-
CH Windows Replacement-Phase I	-	25,000	-	-	25,000	25,000	25,000	40,000
CH Roof		-	-	-	-	-	-	135,000
CH Boiler Replacement	215,167	-	-	-	-	-	-	-
CH Skywalk Connect/Dav Law Enforce Ctr	-	215,000	215,000	-	-	-	-	-
TOTAL COURTHOUSE	253,469	270,000	271,000	115,000	65,000	65,000	65,000	175,000

A.2 JAIL

JL General Remodeling/Replacement	13,130	25,000	5,000	25,000	25,000	30,000	30,000	-
JL Roof Replacement	-	40,000	-	40,000	40,000	-	-	-
JL FFE Jail Project	116,265	410,000	-	-	-	-	-	-
TOTAL JAIL	129,394	475,000	5,000	65,000	65,000	30,000	30,000	-

A.3 TREMONT BUILDING

TR General Remodeling/Replacement	12,623	12,500	12,500	20,000	20,000	20,000	20,000	-
TR Renovate Energy Management System	-	-	-	20,000	-	-	-	-
TR Expanded Patrol Division Space	-	-	-	100,000	-	-	-	-
TR Building Expansion	30,877	-	-	-	-	-	-	-
TR Jail Improvements	-	100,000	100,000	2,000,000	500,000	-	-	-
TOTAL TREMONT BUILDING	43,499	112,500	112,500	2,140,000	520,000	20,000	20,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
A.4 ANNEX								
AN General Remodeling/Replacement	17,303	15,000	12,000	20,000	20,000	20,000	20,000	-
AN Telecom Room Improvements	-	-	-	10,000	-	-	-	-
AN Security Systems Expansion/Replacement	6,798	-	-	-	20,000	-	-	-
AN Juvenile Detention Center Expansion	248,520	-	25,000	-	-	-	-	-
AN Roof	-	-	-	-	-	-	-	100,000
TOTAL ANNEX	272,621	15,000	37,000	30,000	40,000	20,000	20,000	100,000
A.5 ADMINISTRATIVE CENTER								
AC General Remodeling/Replacement	31,657	20,000	32,000	30,000	30,000	30,000	30,000	-
AC Replace Office Furniture	764	-	-	20,000	-	-	-	-
AC Remodel/Redecorate Interior	5,823	10,000	10,000	10,000	10,000	10,000	10,000	-
AC Telecom HVAC	-	-	-	-	35,000	-	-	-
AC Exterior Lighting	-	20,000	20,000	20,000	-	-	-	-
AC Signage	-	-	-	-	35,000	-	-	-
AC Roof	-	-	-	-	-	-	-	100,000
TOTAL ADMINISTRATIVE CENTER	38,245	50,000	62,000	80,000	110,000	40,000	40,000	-
A.6 PINE KNOLL								
PK General Remodeling/Replacement	10,748	15,000	15,000	15,000	15,000	15,000	15,000	-
PK Remodel/Redecorate Interior	2,768	10,000	10,000	30,000	40,000	40,000	40,000	-
PK Energy Management System Renovation	-	15,000	-	15,000	-	-	-	-
PK Parking Lot Overlay	-	-	-	-	-	-	-	70,000
PK Window Replacement	-	-	-	30,000	30,000	-	-	-
PK Plumbing Replacement	-	-	-	50,000	-	-	-	-
PK Roof	-	-	-	-	-	-	-	100,000
PK Phone System Replacement	-	-	-	30,000	-	-	-	-
PK Chiller/ACCU Replacement	93,804	175,000	175,000	-	-	-	-	-
PK Wiring Update	611	60,000	60,000	-	-	-	-	-
PK Sprinkler Install	-	-	-	135,000	-	-	-	-
TOTAL PINE KNOLL	107,932	275,000	260,000	305,000	85,000	55,000	55,000	170,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
A.7 HORST BUILDING								
HB General Remodeling/Replacement	-	3,500	3,000	3,500	3,500	3,500	3,500	-
HB Telecom Connection	-	-	-	-	-	-	-	45,000
HB Roof Replacement	-	25,000	89,000	-	-	-	-	-
TOTAL HORST BUILDING	-	28,500	92,000	3,500	3,500	3,500	3,500	45,000
A.8 OTHER BUILDINGS/GROUNDS								
OB Miscellaneous Landscaping	4,305	5,000	5,000	5,000	5,000	10,000	10,000	-
OB Regulatory Compliance Cost	17,227	10,000	16,000	10,000	10,000	10,000	10,000	-
OB Fire Alarms Upgrades	9,575	-	-	-	-	-	-	-
OB Parking Lot Repair/Maintenance	86,564	5,000	30,000	5,000	10,000	10,000	10,000	-
OB Records Management	130,117	130,000	130,000	80,000	50,000	50,000	50,000	-
OB Security Enhancements	1,220	-	-	-	-	-	-	-
OB Campus Signage Replacement	-	17,500	17,500	37,500	-	-	-	-
OB 5th Street Parking Lot	209,889	-	145,000	-	-	-	-	-
TOTAL OTHER B & G	458,897	167,500	343,500	137,500	75,000	80,000	80,000	-
A.9 WELCOME CENTER								
WC Welcome Center Gen Remod/Replacement	810	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Landscape Planting Replacement	-	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Concrete Drive/Parking Repair	-	9,000	9,000	-	-	-	-	-
WC Concrete Expansion Joints	516	-	-	-	10,000	-	-	-
WC Exterior Painting	-	5,000	-	-	-	-	-	-
WC Grant Match-Exhibits	-	-	-	5,000	-	-	-	-
WC Interior Painting	-	5,000	-	-	-	-	-	-
WC Signage Replacement	428	-	-	-	-	-	-	-
WC Restroom Counters	-	-	4,000	-	-	-	-	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
WC Building Needs Assessment	-	-	10,000	-	-	-	-	-
WC Building Expansion	-	-	-	-	-	-	-	200,000
WC Gazebo Replacement	31,520	-	-	-	-	-	-	-
WC Carpet Replacement	-	-	-	30,000	-	-	-	-
TOTAL WELCOME CENTER	33,274	23,000	27,000	39,000	14,000	4,000	4,000	200,000
TOTAL BUILDING & GROUNDS	1,337,332	1,416,500	1,210,000	2,915,000	977,500	317,500	317,500	790,000

B. SPACE UTILIZATION MASTER PLAN

PHASE IV

12 1/2 2nd FL CH - County Attorney/Crt Adm	172,058	500,000	1,228,000	-	-	-	-	-
13 1/8 2nd FL CH - Juvenile Court	582	-	-	-	-	-	400,000	-
14 1/4 1st FL CH - Assoc Court	-	-	-	-	-	-	750,000	-
15 1/2 1st FL CH - Clerk-Civil & Crim	-	-	-	-	-	-	-	500,000

PHASE V

16 1/4 1st FL CH - Magistrate Court	-	-	-	-	-	-	-	720,000
17 3/8 2nd FL CH - Two District Crts	-	-	-	-	-	-	-	880,000

PHASE VI

18 1/4 LL CH or 3rd floor Jail - Juv Court Services	-	-	-	-	400,000	400,000	-	-
19 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	600,000
20 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	600,000
21 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	750,000
22 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	750,000

TOTAL SPACE UTILIZATION MASTER PLAN	172,640	500,000	1,228,000	-	400,000	400,000	1,150,000	4,800,000
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**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION								
EE Atty-Prosecutor Dialogue Software upgrade	-	-	-	150,000	-	-	-	-
EE Aud-HAVA Election Hardware/Software	95,304	-	16,898	-	-	-	-	-
EE ComServ-MH/DD Software	13,739	-	3,068	-	-	-	-	-
EE FSS-800 MHz Radio	-	10,000	10,000	8,900	-	-	-	-
EE FSS-Campus Fiber Optic Ring	217	45,000	45,000	25,000	-	-	-	-
EE FSS-CAFM Software	-	-	-	-	-	-	-	120,000
EE FSS-Postage Machine	3,612	-	-	-	-	-	-	-
EE FSS-Video Teleconference (ICN Parole)	-	20,000	20,000	-	-	-	-	-
EE FSS-Copier Replacements	29,519	44,000	40,000	32,500	32,000	32,000	32,000	-
EE FSS-Meeting Room Software/Kiosks	-	-	-	45,000	-	-	-	-
EE Hum Res-Software Upgrades/Purchases	11,720	-	10,500	-	60,000	-	-	-
EE IT-Phone System Upgrades/Replacement	7,121	300,000	10,000	25,000	25,000	600,000	25,000	-
EE IT-PC LAN Desktop Replacements	-	-	-	160,000	160,000	-	-	-
EE IT-PC LAN: PC's/Printers	42,052	50,000	50,000	50,000	50,000	50,000	50,000	-
EE IT-PC LAN: Wiring	3,669	5,000	15,000	5,000	5,000	5,000	5,000	-
EE IT-PC LAN: Windows Software	24,854	35,000	25,000	35,000	35,000	35,000	35,000	-
EE IT-PC LAN: File Servers	15,726	30,000	30,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Imaging Systems	8,060	30,000	30,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Remote Sites WANS	-	20,000	-	20,000	20,000	20,000	20,000	-
EE IT-PC LAN: LAN Edge Devices	9,168	150,000	50,000	170,000	20,000	20,000	20,000	-
EE IT-Web Site Development	8,418	-	8,268	-	-	-	-	-
EE IT-Network Review Study	-	12,500	12,500	-	-	-	-	-
EE IT-Tape Backup Equipment	13,917	20,000	5,000	10,000	10,000	10,000	10,000	-
EE IT-Server Software Licenses	-	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Replace Monitors	28,722	15,000	10,000	15,000	15,000	15,000	15,000	-
EE IT-Firewall Upgrade	-	-	-	-	-	-	-	30,000
EE IT-Thin Client Network	-	60,000	60,000	60,000	-	-	-	-
EE IT-Basic NSA Training	6,000	10,000	10,000	10,000	10,000	10,000	10,000	-
EE IT-GIS Strategic Plan Development	195,942	1,548,000	500,000	822,000	195,000	-	-	-
EE Bond Issuance Costs-GIS	63,308	-	-	-	-	-	-	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
EE IT-Technology Partner Support	15,179	25,000	15,000	25,000	25,000	25,000	25,000	-
EE IT-Time & Attendance System	-	25,000	25,000	-	-	-	-	-
EE IT- Software Maintenance	112,523	260,000	175,000	200,000	200,000	200,000	200,000	-
EE Rec-Mgt Fund Projects	35,519	40,000	40,000	40,000	40,000	40,000	40,000	-
EE Sher-800 MHz Radio System	-	-	12,432	-	-	-	-	-
EE Sheriff Law Enforcement Electronic Equipment	-	-	-	7,605	-	-	-	-
EE Sher-Investigation Software/Equipment	8,770	-	-	-	-	-	-	-
EE Sher-Light Bars & Arrow Sticks	32,568	30,000	30,000	15,000	-	-	-	-
EE Sher-Moving Radar Units	-	6,000	6,000	7,200	-	-	-	-
EE Sher-In Car Video Systems	50,360	15,000	15,000	30,000	-	-	-	-
EE Sher-Forensic Recovery Computer/software	-	4,895	4,895	-	-	-	-	-
EE Sher-Data 911 Terminals	-	-	2,300	-	-	-	-	-
EE Sher-E911 System Replacement	-	-	110,922	-	-	-	-	-
EE Sher-Mobile Data Computers (MDC)	8,438	310,000	350,000	-	-	-	-	-
EE Jail-Color Monitor Replacement	11,448	-	-	-	-	-	-	-
EE Jail-Portable Radio Replacement	-	21,000	21,000	39,440	-	-	-	-
TOTAL ELECTRONIC EQUIP	855,873	3,156,395	1,783,783	2,082,645	977,000	1,137,000	562,000	150,000
D. VEHICLES								
VE Sheriff Patrol Vehicles	294,411	170,000	140,000	145,000	-	-	-	-
VE Sheriff Jail Prisoner Transport Vehicle	39,438	-	18,592	-	-	-	-	-
VE Sheriff Investigation Vehicle	-	44,000	77,556	45,000	-	-	-	-
VE Health Inspection Vehicles	38,731	14,000	14,000	-	-	-	-	-
VE FSS Motor Pool Car	-	-	-	21,500	-	-	-	-
VE Risk Management Car	-	17,000	15,828	-	-	-	-	-
VE Vehicle Replacements	-	-	-	-	275,000	275,000	275,000	-
VE RDA Emerg Response Light Truck	19,602	-	-	-	-	-	-	-
TOTAL VEHICLES	392,182	245,000	265,976	211,500	275,000	275,000	275,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY09 BUDGET PLAN**

	FY07 ACTUAL	FY08 PLAN	FY08 ESTIMATE	FY09 PLAN	FY10 PLAN	FY11 PLAN	FY12 PLAN	UNPROG NEEDS
E. OTHER PROJECTS								
OP DavenportOne D1 Initiative	-	75,000	75,000	75,000	100,000	-	-	-
OP County Campus Streetscape	-	50,000	50,000	100,000	100,000	100,000	-	-
OP John O'Donnell Renovation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
OP Business Continuity/Disaster Recovery Study	-	10,000	5,000	5,000	-	-	-	-
OP Bettendorf Riverfront Plan	-	25,000	25,000	25,000	25,000	25,000	25,000	125,000
OP Davenport Rivervision Plan	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000
OP E911 Board Project (E911 Wireless Funds to SECC)	10,708	-	299,928	-	-	-	-	-
OP Lone Star Sternwheeler Preservation	4,166	4,166	4,166	4,166	4,166	4,166	4,170	-
OP CASI Expansion/Renov Project	5,000	5,000	5,000	5,000	5,000	5,000	5,000	20,000
OP St. Patrick Society Memorial	-	-	5,000	-	-	-	-	-
OP Bike Trail Funding	-	-	50,000	50,000	50,000	50,000	50,000	-
OP NW Dav Industrial Park Rail Spur	-	60,000	60,000	60,000	60,000	60,000	60,000	300,000
OP QC Interoperability Fiber Project	-	63,270	-	31,635	31,635	-	-	-
OP Update County Development Plan & FLUM	-	7,500	7,500	-	-	-	-	-
OP Unused Grant Refund	-	-	50,492	-	-	-	-	-
Total Other Projects	69,874	399,936	737,086	455,801	475,801	344,166	244,170	745,000
 Subtotal General CIP Projects	 <u>2,827,902</u>	 <u>5,717,831</u>	 <u>5,224,845</u>	 <u>5,664,946</u>	 <u>3,105,301</u>	 <u>2,473,666</u>	 <u>2,548,670</u>	 <u>6,485,000</u>
Conservation Projects	1,266,633	671,365	379,365	712,577	679,640	697,030	614,940	
Secondary Roads Projects	<u>1,549,152</u>	<u>1,020,000</u>	<u>1,159,186</u>	<u>533,000</u>	<u>780,000</u>	<u>610,000</u>	<u>875,000</u>	
 Grand Total All CIP Projects	 <u>5,643,687</u>	 <u>7,409,196</u>	 <u>6,763,396</u>	 <u>6,910,523</u>	 <u>4,564,941</u>	 <u>3,780,696</u>	 <u>4,038,610</u>	 <u>6,485,000</u>

SUMMARY FUND STATEMENT

NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/08</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/09</u>
NONMAJOR GOVERNMENTAL FUNDS:				
Rural Services Fund	\$ 125,986	\$ 2,254,601	\$ 2,254,601	\$ 125,986
Secondary Roads Fund	776,356	5,271,505	5,165,500	882,361
Recorder's Record Management Fund	<u>147,081</u>	<u>45,150</u>	<u>40,000</u>	<u>152,231</u>
Total Other Funds*	<u>\$ 1,049,423</u>	<u>\$ 7,571,256</u>	<u>\$ 7,460,101</u>	<u>\$ 1,160,578</u>

*Includes interfund transfers and non-budgeted fund activity

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land/structures, which represents 23% of the total rural valuation base, is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
1999-00	541,992,895	1,752,102	3.23270
2000-01	602,008,357	1,721,716	2.97499
2001-02	634,917,239	1,937,669	3.05184
2002-03	655,499,566	1,973,847	3.01121
2003-04	686,308,656	1,992,385	2.90305
2004-05	670,474,052	2,002,579	3.09150
2005-06	680,293,132	2,002,143	3.03932
2006-07	699,501,125	2,043,351	3.01496
2007-08	708,472,613	2,118,005	3.08626
2008-09	743,768,156	2,179,651	3.01954

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
1999-00	1,501,317	2.69906	322,925	0.53364
2000-01	1,546,356	2.45274	329,258	0.52225
2001-02	1,592,747	2.50859	352,100	0.54325
2002-03	1,640,529	2.46405	364,290	0.54716
2003-04	1,640,529	2.35507	381,718	0.54798
2004-05	1,640,529	2.43689	440,685	0.65461
2005-06	1,640,529	2.40150	435,712	0.63782
2006-07	1,673,340	2.39209	435,712	0.62287
2007-08	1,723,540	2.42268	472,082	0.66358
2008-09	1,775,246	2.37755	479,355	0.64199

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

RURAL SERVICES BASIC FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 2,048,310	\$ 2,118,005	\$ 2,125,161	\$ 2,179,651	2.9%
Less: Uncollected Delinq Taxes-Levy Yr	6,426	357	6,426	6,426	1700.0%
Less: Credits To Taxpayers	89,278	88,191	89,278	89,278	1.2%
Net Current Property Taxes	1,952,606	2,029,457	2,029,457	2,083,947	2.7%
Delinquent Property Tax Revenue	6,426	357	6,426	6,426	1700.0%
Other County Taxes	71,352	75,861	71,352	73,239	-3.5%
Intergovernmental	90,988	89,947	90,989	90,989	1.2%
Subtotal Revenues	2,121,372	2,195,622	2,198,224	2,254,601	2.7%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	2,121,372	2,195,622	2,198,224	2,254,601	2.7%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	435,712	472,082	472,082	479,355	1.5%
Subtotal Expenditures	435,712	472,082	472,082	479,355	1.5%
Other Financing Uses:					
Operating Transfers Out	1,673,340	1,723,540	1,723,540	1,775,246	3.0%
Total Expenditures & Other Uses	2,109,052	2,195,622	2,195,622	2,254,601	2.7%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	12,320	-	2,602	-	
Beginning Fund Balance - July 1,	\$ 111,064	\$ 100,979	\$ 123,384	\$ 125,986	24.8%
Ending Fund Balance - June 30,	\$ 123,384	\$ 100,979	\$ 125,986	\$ 125,986	24.8%

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax (RUT) and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. The State recently passed legislation that will allow for more stable use tax allotments each year. The dip in RUT in FY07 and projected for FY08 and FY09 is due to the increased gasoline prices resulting in less usage by the traveling public.

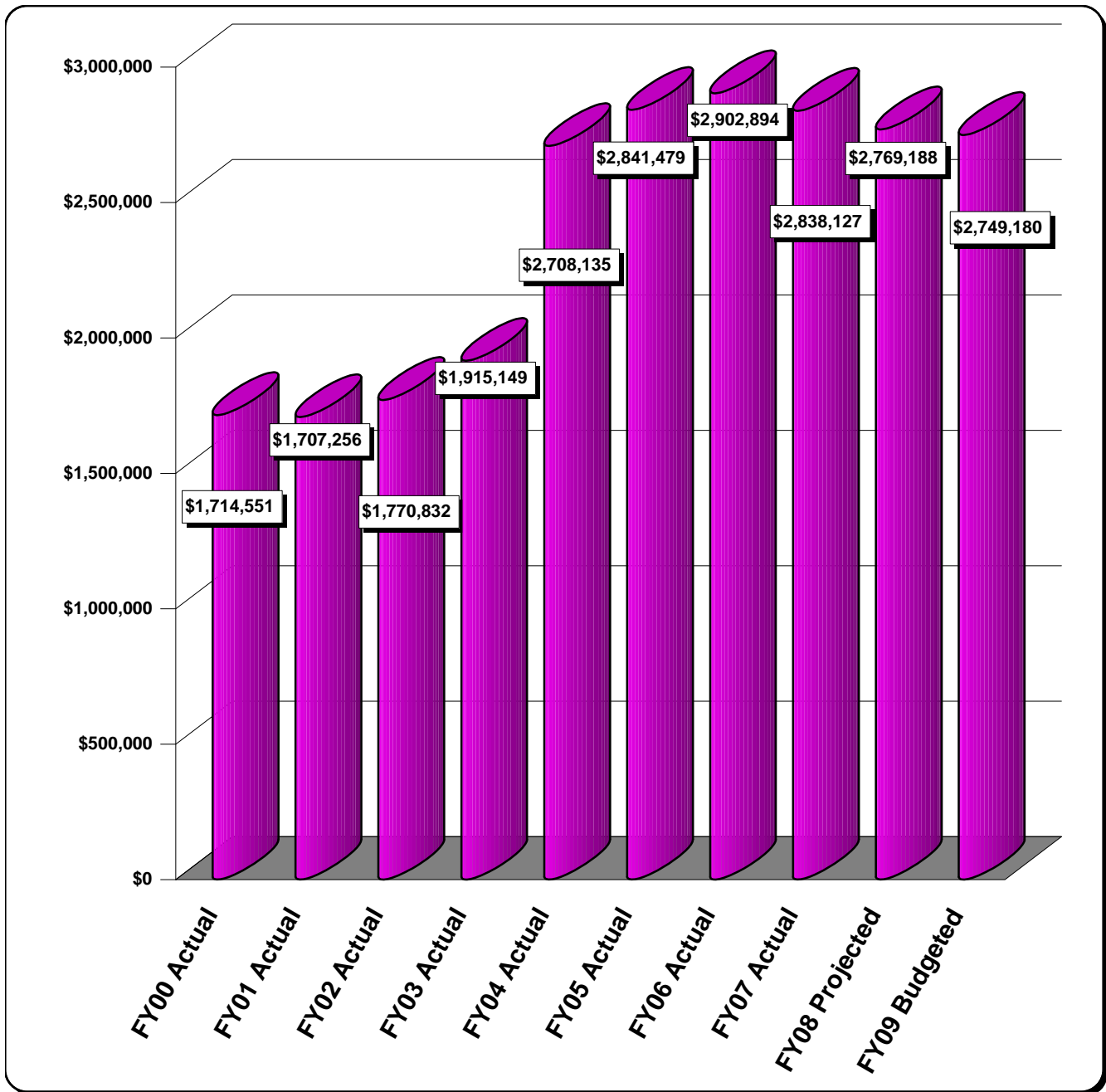
The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
1999-00	1,714,551
2000-01	1,707,256
2001-02	1,770,832
2002-03	1,915,149
2003-04	2,708,135
2004-05	2,841,479
2005-06	2,902,894
2006-07	2,838,127
2007-08 (Projected)	2,769,188
2008-09 (Budgeted)	2,749,180

Finally for fiscal year 2008-09 the corporate levy rate used to compute the transfer amount from the General Basic Fund is \$0.09912 or 59% of the maximum \$.16875 levy rate. While the rural levy rate used to compute the transfer amount from the Rural Basic Fund is \$2.37755 or 79% of the maximum \$3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, beginning in FY04 Scott County received substantially more in Road Use Taxes (RUT) due to an update of the needs study report which used to be performed every four years. This substantial increase will go toward construction and keeping the rural services property tax levy stable. New State legislation passed in 2005 will result in more stable use taxes received each year. The dip in RUT in FY 07 and projected for FY08 and FY09 is due to the increased gasoline prices resulting in less usage by the traveling public.

SECONDARY ROADS FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Intergovernmental	\$ 2,945,491	\$ 2,886,394	\$ 2,869,068	\$ 2,849,836	-1.3%
Licenses & Permits	3,535	3,000	3,000	3,000	0.0%
Charges For Services	6,408	2,000	2,000	2,000	0.0%
Miscellaneous	149,458	5,000	5,000	5,000	0.0%
Subtotal Revenues	3,104,892	2,896,394	2,879,068	2,859,836	-1.3%
Other Financing Sources:					
Proceeds from sale of fixed assets	7,869	-	-	-	
Operating Transfers In	2,273,229	2,341,426	2,341,426	2,411,669	3.0%
Total Revenues & Other Sources	5,385,990	5,237,820	5,220,494	5,271,505	0.6%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Roads & Transportation					
Administration	\$ 153,829	\$ 181,000	\$ 171,000	\$ 182,000	0.6%
Engineering	349,939	445,000	410,000	404,000	-9.2%
Bridges & Culverts	193,833	165,000	165,000	220,000	33.3%
Roads	1,433,462	1,435,000	1,447,637	1,509,000	5.2%
Snow & Ice Control	208,781	268,000	267,500	267,500	-0.2%
Traffic Controls	188,619	180,000	180,000	184,000	2.2%
Road Clearing	265,770	155,000	155,000	155,000	0.0%
New Equipment	601,888	484,000	432,000	336,000	-30.6%
Equipment Operation	870,184	867,000	887,000	953,500	10.0%
Tools, Materials, Supplies	51,709	58,500	58,500	72,500	23.9%
Real Estate & Buildings	42,050	47,500	47,500	349,000	634.7%
Capital Projects	1,549,152	1,020,000	1,159,186	533,000	-47.7%
Subtotal Expenditures	5,909,216	5,306,000	5,380,323	5,165,500	-2.6%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	5,909,216	5,306,000	5,380,323	5,165,500	-2.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(523,226)	(68,180)	(159,829)	106,005	-255.5%
Beginning Fund Balance - July 1,	\$ 1,459,411	\$ 1,105,124	\$ 936,185	\$ 776,356	-29.7%
Ending Fund Balance - June 30,	\$ 936,185	\$ 1,036,944	\$ 776,356	\$ 882,361	-14.9%

RECORDER'S RECORD MANAGEMENT FUND

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$40,000 each year.

RECORDER'S RECORD MANAGEMENT FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 37,774	\$ 44,000	\$ 44,000	\$ 40,150	-8.8%
Use of Money & Property	<u>6,595</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	
Subtotal Revenues	44,369	49,000	49,000	45,150	-7.9%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	44,369	49,000	49,000	45,150	-7.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out	<u>\$ 35,519</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	0.0%
Total Expenditures & Other Uses	35,519	40,000	40,000	40,000	0.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	8,850	9,000	9,000	5,150	-42.8%
Beginning Fund Balance - July 1,	\$ 129,231	\$ 139,731	\$ 138,081	\$ 147,081	5.3%
Ending Fund Balance - June 30,	\$ 138,081	\$ 148,731	\$ 147,081	\$ 152,231	2.4%

GOLF COURSE ENTERPRISE FUND

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company requires the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County may at any time during this agreement pay the total prepayment price at which time the land lease is canceled.

The course and clubhouse, called Glynn's Creek, opened July 1, 1992 at Scott County Park. Glynn's Creek has received rave reviews since its opening. While the number of rounds played initially increased steadily since the first year of operation rounds have decreased in recent years. It is hoped that the new GPS golf carts leased in 2005 and the implementation of a 24/7 online reservation system will increase rounds played in future years. It is noted that the final bond debt payment due in 2013 is on escrow with a third party trustee so the final payment due from golf operations will occur in 2012. This will alleviate any needed future loan advances from the General Fund.

This County run operation is accounted for in the Golf Course Enterprise Fund.

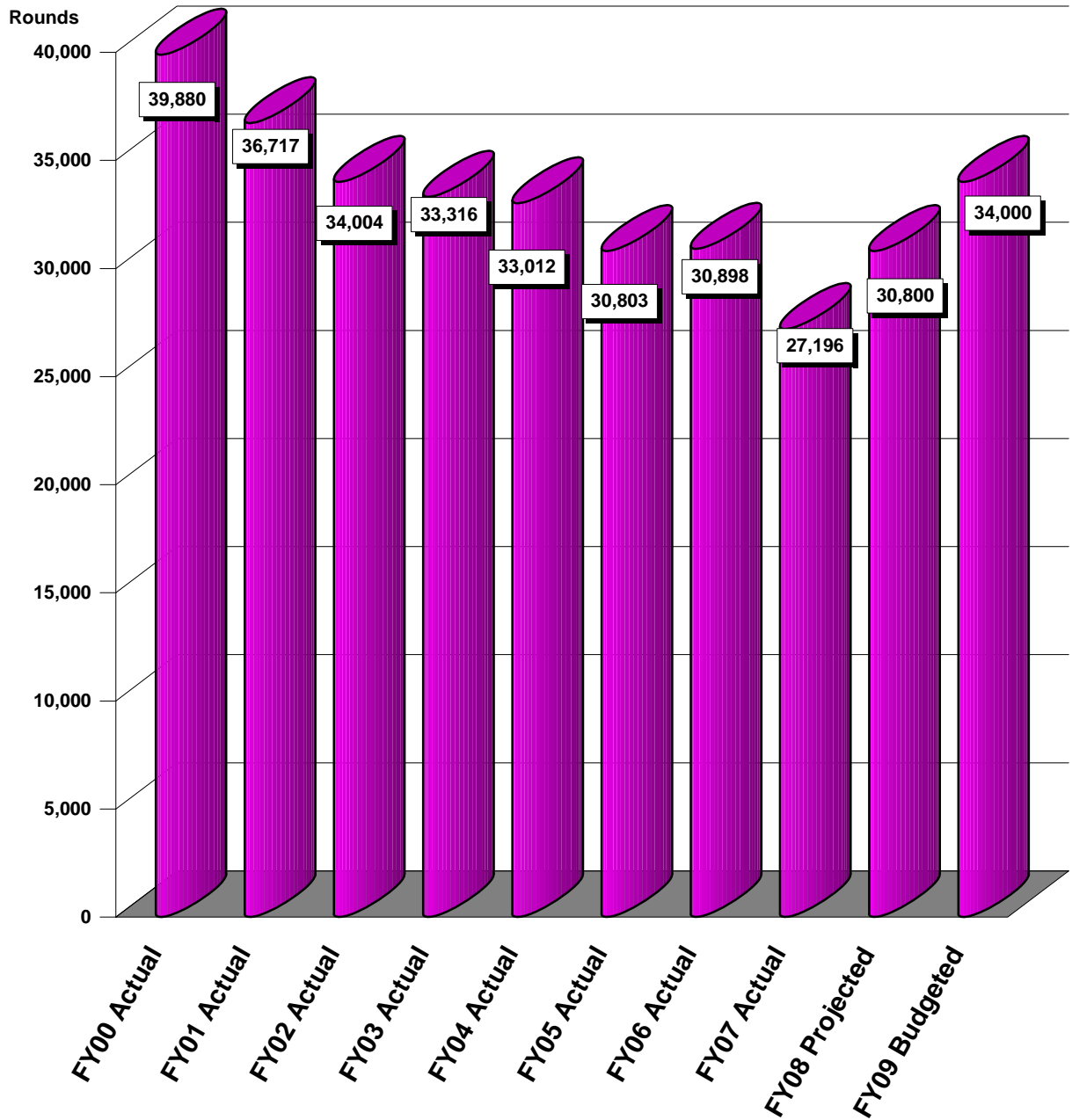
GOLF COURSE ENTERPRISE FUND

FUND STATEMENT

	<u>Actual</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>Revised</u> <u>Estimate</u> <u>2007-08</u>	<u>Budget</u> <u>2008-09</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 939,516	\$ 1,271,612	\$ 1,215,206	\$ 1,314,030	3.3%
Use of Money & Property	14,609	7,500	7,500	10,000	33.3%
Miscellaneous	692	-	-	903	
Subtotal Revenues	954,817	1,279,112	1,222,706	1,324,933	3.6%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	954,817	1,279,112	1,222,706	1,324,933	3.6%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	\$ 1,288,634	\$ 1,275,617	\$ 1,175,532	\$ 1,257,506	-1.4%
Subtotal Expenditures	1,288,634	1,275,617	1,175,532	1,257,506	-1.4%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,288,634	1,275,617	1,175,532	1,257,506	-1.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(333,817)	3,495	47,174	67,427	1829.2%
Beginning Fund Equity - July 1,	\$ (1,538,749)	\$ (1,680,148)	\$ (1,872,566)	\$ (1,825,392)	8.6%
Ending Fund Equity - June 30,	\$ (1,872,566)	\$ (1,676,653)	\$ (1,825,392)	\$ (1,757,965)	4.8%

GLYNNS CREEK GOLF COURSE ROUNDS

TEN YEAR COMPARISON



This graph shows that golf rounds have been decreasing each year since FY01. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are projected to see an upward trend in FY08 and FY09 but are certainly weather dependent. In 2005/2006 new GPS golf carts were leased and 24/7 online reservations became available. It is anticipated that future rounds will increase.



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SERVICE AREA: Public Safety		PROGRAM: County Attorney Administration (12A)			
ACTIVITY: Legal Services		ORGANIZATION: Attorney			
PROGRAM MISSION: To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues.					
PROGRAM OBJECTIVES:					
1. To maintain administration cost as a percent of department budget at or below 12%.					
2. To maintain administration personnel as a percent of departmental personnel at or below 8%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		30.75	31.00	30.00	30.00
2. Departmental budget expended		\$2,333,688	\$2,338,898	\$2,377,860	\$2,377,860
3. Organizations requiring liaison and coordination		110	110	110	110
WORKLOAD					
1. Prosecution of Class A felonies and major case management		55%	55%	55%	55%
2. Time spent on personnel administration		18%	18%	18%	18%
3. Time spent on fiscal management		14%	14%	14%	14%
4. Time spent on liaison activities and coordination		8%	8%	8%	8%
5. Time spent on miscellaneous activities		5%	5%	5%	5%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		12%	12%	12%	12%
2. Administration personnel as a percent of departmental personnel		8%	8%	8%	8%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
Total FY09 appropriations for the total department are recommended to increase 0.9% over current budgeted levels. Non-salary costs are recommended to decrease 12%, or \$18,400 below current budgeted levels for the total department.		There are also no budget issues identified for further Board review during the budget process.			
Revenues are not expected to increase or decrease over current budgeted amounts for the total department. Revenue for the department stems from forfeited assets and are difficult to predict.		This departmental budget supports the County's Target Issues and Management Agenda.			
For this program, Attorney Administration, non-salary costs are recommended to decrease 51% over current budgeted amounts.					
The primary reason for appropriations changes from current budget levels are reductions in administration travel and schools of instruction.					
There are no organizational change requests submitted for this program nor any PPB indicators highlighted for review.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Attorney Administration (12A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney		0.40	0.40	0.40	0.40	0.40
511-A Office Administrator		1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal		-	0.75	0.75	0.75	0.75
252-A Executive Secretary		0.75	-	-	-	-
151-C Clerk II		-	0.40	0.40	0.40	0.40
141-C Clerk II		0.40	-	-	-	-
TOTAL POSITIONS		3.05	3.05	3.05	3.05	3.05
REVENUE SUMMARY:						
Miscellaneous		\$43	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$43	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$254,390	\$269,618	\$291,104	\$282,100	\$282,100
Expenses		11,436	11,700	5,700	5,700	5,700
Supplies		48	-	-	-	-
TOTAL APPROPRIATIONS		\$265,874	\$281,318	\$296,804	\$287,800	\$287,800

SERVICE AREA: Public Safety		PROGRAM: Criminal Prosecution (12B)			
ACTIVITY: Legal Services		ORGANIZATION: Attorney			
PROGRAM MISSION: To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse.					
PROGRAM OBJECTIVES:					
1. To ensure that quarterly the number of indictable cases closed is at least 94% of cases open.					
2. To ensure that quarterly the number of non-indictable cases closed is at least 94% of cases filed.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. New felony cases		1,229	1,300	1,300	1,300
2. New indictable traffic, serious, aggravated, misdemeanor cases		3,616	3,600	3,600	3,600
3. New non-indictable simple misdemeanors (that did not plead)		1,686	1,700	1,700	1,700
4. Open indictable cases at quarter end		3,307	3,400	3,400	3,400
5. Juvenile intake of delinquent, CHINA, terminations		744	900	900	900
WORKLOAD					
1. Jury/Court trials held indictable/non-indictable cases		190	200	200	200
2. Cases disposed of indictable (plea agreements/dismissals/trials)		5,406	5,000	5,000	5,000
3. Cases disposed of non-indictable (misdemeanors that did not plead)		1,546	1,600	1,600	1,600
4. Uncontested juvenile hearings		2,110	2,200	2,200	2,200
5. Evidentiary juvenile hearings		262	250	250	250
PRODUCTIVITY					
1. Cost per indictable case disposed of (65%)		\$201.35	\$218.24	\$229.31	\$229.31
2. Cost per non-indictable case disposed of (10%)		\$112.12	\$109.12	\$114.66	\$114.66
3. Cost per juvenile uncontested/evidentiary hearing (25%)		\$182.70	\$178.15	\$187.19	\$187.19
EFFECTIVENESS					
1. Average open indictable cases per attorney-quarterly		264	270	270	270
2. Indictable closed/percentage of cases open-quarterly		94%	94%	94%	94%
3. Non-indictable closed/percentage of non-indictable open-quarterly		90%	94%	94%	94%
4. Percentage of Juvenile cases going to hearing-quarterly		98%	100%	100%	100%
ANALYSIS:					
<p>Total FY09 appropriations for the Criminal Division are recommended to increase 5.1% over current budgeted levels. Non-salary costs are recommended to decrease 8.6% over current budgeted levels.</p> <p>The division does not generate revenue and there are no organizational change requests.</p> <p>The primary reasons for appropriation changes from current budget levels are reductions in other equipment, travel, schools of instruction, memberships, victim/witness expenses, legal transcripts, professional services, and supplies.</p> <p>There are no PPB Indicators highlighted for review.</p> <p>There are no budget issues identified for further Board review.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Criminal Prosecution (12B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.20	0.20	0.20	0.20	0.20
Y First Assistant Attorney		0.35	0.35	0.35	0.35	0.35
Y Deputy First Assistant Attorney		3.00	3.00	-	-	-
611-A Attorney II		-	-	2.00	2.00	2.00
464-A Attorney I		-	-	10.00	10.00	10.00
A Attorney I		9.00	9.00	-	-	-
323-A Case Expeditor		1.00	1.00	1.00	1.00	1.00
316-A Paralegal-Audio/Visual Production Specialist		1.00	-	1.00	1.00	1.00
282-A Paralegal		0.75	1.75	0.75	0.75	0.75
282-A Executive Secretary/Paralegal		-	0.25	0.25	0.25	0.25
252-A Executive Secretary		0.25	-	-	-	-
223-C Victim/Witness Coordinator		1.00	1.00	1.00	1.00	1.00
214-C Administrative Assistant-Juvenile Court		1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator		1.00	1.00	1.00	1.00	1.00
194-C Legal Secretary-Civil Court		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
151-C Clerk II		0.50	0.50	0.50	0.50	0.50
141-C Clerk II		1.00	1.00	1.00	1.00	1.00
Z Summer Law Clerk		0.76	0.76	0.76	0.76	0.76
TOTAL POSITIONS		23.81	23.81	23.81	23.81	23.81
REVENUE SUMMARY:						
Intergovernmental		\$109,975	\$1,600	\$1,600	\$1,600	\$1,600
Fines & Forfeitures		28,708	15,000	15,000	15,000	15,000
Miscellaneous		4,364	-	-	-	-
TOTAL REVENUES		\$143,047	\$16,600	\$16,600	\$16,600	\$16,600
APPROPRIATION SUMMARY:						
Personal Services		\$1,525,096	\$1,603,612	\$1,510,565	\$1,704,407	\$1,704,407
Equipment		113,759	7,000	5,500	5,500	5,500
Expenses		96,118	97,300	88,600	88,600	88,600
Supplies		34,191	38,000	36,000	36,000	36,000
TOTAL APPROPRIATIONS		\$1,769,164	\$1,745,912	\$1,640,665	\$1,834,507	\$1,834,507

SERVICE AREA: Public Safety		PROGRAM: Corporation Counsel/Civil Division (12D)			
ACTIVITY: Law Enforcement		ORGANIZATION: Attorney			
PROGRAM MISSION: To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation.					
PROGRAM OBJECTIVES:					
1. To respond to all litigation requests during the year.					
2. To respond to all non-litigation requests during the year.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Non-Litigation Services Intake (Adult Abuse, Claim Notices, County Attorney Opinions, Guardianship, and Real Estate Transactions)		220	300	300	300
2. Litigation Services Intake (Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, Workers' Comp)		304	300	300	300
3. On-going quarterly major case litigation		5	5	5	5
WORKLOAD					
1. Non-Litigation Services cases closed (see above for case type)		241	275	275	275
2. Litigation Services cases closed (see above for case type)		423	400	400	400
3. On-going quarterly major case litigation		5	5	5	5
PRODUCTIVITY					
1. Cost per Non-Litigation Service provided (55%)		\$681.57	\$623.34	\$473.49	\$473.49
2. Cost per Litigation Service provided (45%)		\$317.71	\$350.63	\$266.34	\$266.34
3. Average cost of both non-litigation and litigation services		\$499.64	\$486.98	\$369.92	\$369.92
EFFECTIVENESS					
1. Non-Litigation requests responded to		100%	100%	100%	100%
2. Litigation requests responded to		100%	100%	100%	100%
ANALYSIS:					
<p>Total FY09 appropriations for the Civil Division are recommended to decrease 24% below current budgeted levels due to a reduction of an attorney position during FY08 as a part of the County Attorney's planned transition to full time status by the attorney team. Non-salary costs are recommended to be reduced 6.8%.</p> <p>The division does not generate revenue.</p> <p>There are no organizational change requests.</p> <p>There are no non-salary changes requested.</p> <p>There are no PPB Indicators highlighted for review.</p> <p>There are no budget issues identified for further Board review.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Corporation Counsel/Civil (12D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.30	0.30	0.30	0.30	0.30
Y First Assistant Attorney		0.25	0.25	0.25	0.25	0.25
A Assistant Attorney II		1.00	1.00	-	-	-
A Assistant Attorney I		1.00	1.00	-	-	-
611-A Attorney II		-	-	1.00	1.00	1.00
282-A Paralegal		0.25	0.25	0.25	0.25	0.25
177-C Legal Secretary		1.00	1.00	1.00	1.00	1.00
151-C Clerk II		0.10	0.10	0.10	0.10	0.10
Z Summer Law Clerk		0.24	0.24	0.24	0.24	0.24
TOTAL POSITIONS		4.14	4.14	3.14	3.14	3.14
APPROPRIATION SUMMARY:						
Personal Services		\$296,453	\$308,718	\$269,886	\$233,994	\$233,994
Expenses		2,198	2,950	2,750	2,750	2,750
TOTAL APPROPRIATIONS		\$298,651	\$311,668	\$272,636	\$236,744	\$236,744

SERVICE AREA: Public Safety		PROGRAM: Public Health Safety (20D/F/G)			
ACTIVITY: Public Safety		ORGANIZATION: Health Department			
PROGRAM MISSION: Protect and promote health, assuring quality standards, and assisting the population in accessing health care.					
PROGRAM OBJECTIVES:					
1. Quality Assurance review and report will be completed for 10% of all emergency medical transports and of that 98% will meet EMS protocols.					
2. Maintain 90% of all inmate medical contacts within the facility.					
3. 99% of deaths per Iowa Code will have cause and manner determined by medical examiner.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of emergency medical transports		24,791	22,300	23,500	23,500
2. Number of jail inmate medical contacts		4,273	4,200	4,200	4,200
3. Number of total deaths in Scott County		1,466	1,500	1,450	1,450
WORKLOAD					
1. Number of emergency medical services QA reviews		2,143	2,230	2,350	2,350
2. Number of health related inmate med contacts provided within the jail		3,979	3,780	3,900	3,900
3. Number of death cases requiring medical examiner services		243	300	275	275
PRODUCTIVITY					
1. \$/review emerg med serv transports reviewed by medical director		\$15.80	\$20.37	\$10.94	\$10.94
2. Cost/inmate medical contact		\$18.41	\$19.81	\$19.29	\$19.29
3. Cost/death cases for medical examiner services		\$285.73	\$294.13	\$294.30	\$294.30
EFFECTIVENESS					
1. Percent of reviews that have met emergency services protocols		98%	98%	98%	98%
2. Percent of inmate medical care provided within the jail		93%	90%	90%	90%
3. Percent of Iowa Code defined death's cause and manner determined by medical examiner		100%	99%	99%	99%
ANALYSIS:					
Revenues for this program are recommended to decrease 13.5% from the current budgeted amounts and is primarily due to a projected decrease in public health/emergency preparedness grant. For this program, non-salary expenses are recommended to increase 6% over current budgeted amounts.		after its renovation and expansion in FY10. It is noted that the Hay Committee reviewed the proposed LPN positions and hay pointed them at 230 (compared to 366 for RN's). The use of LPN's was included in the recent NIC Jail Health Report performed at the request of Sheriff Conard. This will result in less costs to the County when the positions are added in FY10 as the Tremont minimum security facility inmate pods open.			
The primary reasons for appropriation changes from current budget levels are directly related to activities in the jail health program which include increased costs for physician, dental and in particular pharmacy.		Several PPB indicators are highlighted as follow: baseline indicators are now in place for this program with three years history allowing the department to measure more accurately the performance for the EMS, Medical Examiner and Jail Health programs.			
There are several organizational change requests for this program. The department is requesting two fulltime LPN positions and a .45 FTE resource assistant to assist with a projected increased workload in the new jail. At this time it is recommended that the .45 FTE resource assistant be granted and that the two LPN positions not be added until the Tremont minimum security facility reopens		This program budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness and NIMS compliance.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Public Health Safety (20D/F/G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
417-A Public Health Services Coordinator		1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator		1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse		4.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant		1.00	1.00	1.00	1.00	1.00
230-A Public Health Nurse-LPN		-	-	-	2.00	-
209-A Medical Assistant		1.00	1.00	1.00	1.00	1.00
141-A Resource Assistant		-	-	-	0.45	0.45
Z Health Services Professional		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		8.30	8.30	8.30	10.75	8.75
REVENUE SUMMARY:						
Intergovernmental		\$103,626	\$80,000	\$68,154	\$60,000	\$60,000
Charges for Services		4,643	-	-	-	-
Miscellaneous		32,430	31,500	31,500	36,500	36,500
TOTAL REVENUES		\$140,699	\$111,500	\$99,654	\$96,500	\$96,500
APPROPRIATION SUMMARY:						
Personal Services		\$444,964	\$558,634	\$520,511	\$728,393	\$599,852
Equipment		3,276	-	-	2,000	2,000
Expenses		934,162	1,069,547	1,069,547	1,132,563	1,132,563
Supplies		24,659	21,080	21,080	21,520	21,520
TOTAL APPROPRIATIONS		\$1,407,061	\$1,649,261	\$1,611,138	\$1,884,476	\$1,755,935

SERVICE AREA: Court Services		PROGRAM: Juvenile Detention (22B)			
ACTIVITY: Court Proceedings		ORGANIZATION: Juvenile Court Services			
PROGRAM MISSION: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.					
PROGRAM OBJECTIVES:					
1. To have no escapes from Juvenile Detention.					
2. To maintain cost per client at \$180 with exception of cost recovery from out-of-county clients.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Persons admitted		322	370	330	335
2. Average daily detention population		11	14	13	13
3. Days of out-of-county client care		852	900	900	920
4. Total days of client care		3,836	4,500	4500	4,750
WORKLOAD					
1. Intakes processed		322	370	330	335
2. Baby-sits		9	10	10	10
3. Total visitors processed		3,241	4,250	3250	3,500
PRODUCTIVITY					
1. Minutes per intake		30	30	30	30
2. Hours per baby-sits		4	4	4	4
3. Visitors processed per day		9	12	12	13
4. Cost per Client per Day		\$202	\$180	\$180	\$180
EFFECTIVENESS					
1. Escapes from detention		0	0	0	0
2. Special incidents by detainees requiring staff intervention		59	75	75	80
3. Average daily detention population as a % of facility capacity		69%	85%	85%	85%
4. Average length of stay per resident (days)		12	15	12	13
5. Revenues collected		\$316,863	\$312,887	\$342,625	\$382,949
ANALYSIS:					
<p>Non-salary costs are recommended to decrease 9.1% below current budgeted levels; revenues are recommended to increase 8% for the total department. Reimbursements from the state could drop to all detention centers by as much as 51% Care and Keep charges have been the second largest revenue source for the Center. This revenue source is expected to remain the same or gradually increase until the Center no longer has capacity to hold non-Scott County residents.</p> <p>The primary reasons for appropriation changes from current budget levels are lower outside facility emergency shelter costs; and increases the price of food for the residents. After a recent inspection by the Department of Public Instruction, the Center was advised to go to foods that are not as high in cholesterol or sodium.</p> <p>Staff members are finding that the 'heart healthy' menu mandated by the state is more expensive. These new standards must be adopted in order for the Center to continue to receive state lunch and breakfast grants.</p> <p>Several PPB Indicators are highlighted as follows: (D.1) Persons admitted will continue to grow, although at a slower rate than previously expected. The projection for FY09 is 335 intakes.</p> <p>The fact that (D.2) Average daily population is not meeting projection is a positive trend for the Center. If this trend continues (D.3) Days of Out of County Client Care will continue to increase at a slow to moderate pace. This is an important factor given that state reimbursements to detention centers is at risk of being cut.</p> <p>(P.4) Cost per Client per Day should hold steady at \$180. A dramatic change in (D.4) Total Days of Client Care could affect this figure.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Juvenile Detention (22B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
571-A Juvenile Detention Center Director		1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor		2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor		11.20	11.20	11.20	11.20	11.20
TOTAL POSITIONS		14.20	14.20	14.20	14.20	14.20
REVENUE SUMMARY:						
Intergovernmental		\$202,803	\$216,500	\$186,637	\$252,699	\$252,699
Fees and Charges		117,700	126,000	126,000	130,000	130,000
Miscellaneous		-	125	250	250	250
TOTAL REVENUES		\$320,503	\$342,625	\$312,887	\$382,949	\$382,949
APPROPRIATION SUMMARY:						
Personal Services		\$756,015	\$853,136	\$775,734	\$823,207	\$823,207
Equipment		1,116	4,500	4,500	2,600	2,600
Expenses		30,469	82,900	73,450	73,950	73,950
Supplies		39,979	42,585	41,100	41,600	41,600
TOTAL APPROPRIATIONS		\$827,579	\$983,121	\$894,784	\$941,357	\$941,357

SERVICE AREA: Court Services		PROGRAM: Court Support Costs (23B)			
ACTIVITY: Alternative Sentencing		ORGANIZATION: Non-Departmental			
PROGRAM MISSION: The Alternative Sentencing Program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also include associated Grand Jury expense.					
PROGRAM OBJECTIVES:					
1. To complete 63% of sentences ordered annually.					
2. To complete 58% of hours ordered annually.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Annual community service sentencing referrals		1,099	950	1,000	1,000
2. Annual community service sentencing secondary referrals		251	350	350	350
3. Annual community service hours ordered		154,920	130,000	150,000	150,000
4. Annual cases reported in unsupervised and magistrate court		2,870	2,500	3,000	3,000
WORKLOAD					
1. Community service sentences completed annually		722	600	650	650
2. Agencies used for community service completions		46	46	46	46
3. Annual community service hours performed (completed/withdrawn)		102,824	75,000	100,000	100,000
4. Withdrawn community service sentences annually		535	475	525	525
5. Community Service Referral no-shows/reschedules/walk-ins		756	750	750	750
PRODUCTIVITY					
1. Monthly average active caseload		217	190	210	210
EFFECTIVENESS					
1. Completed sentences as a percentage of sentences ordered		66%	63%	63%	63%
2. Completed hours as a percentage of hours ordered		66%	58%	75%	75%
ANALYSIS:					
The Alternative Sentencing Program is a program supported under the Sheriff's Department and has no direct appropriations other than salary and benefits for the Program Coordinator covered by the Sheriffs' budget.		by Juvenile Justive Hearing Expense.			
The County and 7th Judicial have an agreement whereby 7th Judicial District partially funds the Alternative Sentencing Program.		This program supports the County's Target Issues and Management Agenda.			
There are no organizational change requests for this program.		This departmental budget supports the County's Target Issues and Management Agenda.			
There are no budget issues identified for further Board review during the budget process.					
Other non-departmental appropriations and revenue (23B) have no relationship to the Alternative Sentencing Program.					
Appropriations are attributed to grand jury expense and the Juvenile Justice County Base Program. Revenue stems from court appointed fees, fines, refunds, and the Juvenile Justice County Base Program, offset					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Court Support Costs (23B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:						
Intergovernmental		\$31,629	\$29,748	\$32,309	\$32,309	\$32,309
Fees and Charges		123,321	144,330	144,976	144,976	144,976
Miscellaneous		620	300	600	600	600
TOTAL REVENUES		\$155,570	\$174,378	\$177,885	\$177,885	\$177,885
APPROPRIATION SUMMARY:						
Expenses		\$145,726	\$157,139	\$152,139	\$156,362	\$156,362
Supplies		1,904	1,600	1,600	1,600	1,600
TOTAL APPROPRIATIONS		\$147,630	\$158,739	\$153,739	\$157,962	\$157,962

SERVICE AREA: Public Safety		PROGRAM: Sheriff Administration (28A)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.					
PROGRAM OBJECTIVES:					
1. To maintain administrative staff to department personnel ratio of 2.50% or less.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		164.60	171.60	180.20	180.20
2. Department budget		\$13,732,564	\$13,728,947	\$13,539,852	\$13,389,852
WORKLOAD					
1. Percent of time spent on personnel administration		35%	25%	25%	25%
2. Percent of time spent on fiscal management		20%	25%	25%	25%
3. Percent of time spent on liaison activities and coordination		30%	25%	25%	25%
4. Percent of time spent on miscellaneous activities		15%	25%	25%	25%
PRODUCTIVITY					
1. Administration cost as a percent of department budget		1.91%	2.00%	2.00%	2.20%
2. Administration personnel as a percent of departmental personnel		1.58%	1.50%	2.50%	2.50%
EFFECTIVENESS					
1. Program performance objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
<p>Total FY09 appropriations for the total department are recommended to increase 0.5% or \$60,905 over current budgeted levels. Non-salary costs are recommended to decrease 4.2 or \$93,294 % below current budgeted levels for the department.</p> <p>The total expenses category for the department are recommended to decrease 18.4% or \$234,499 due primarily to a reduction of \$265,000 in service contracts for out of county inmate charges in the Corrections Division. Total supplies for the department are recommended to increase 16.5 % or 138, 433 due primarily to increases in fuel costs, supplies and groceries.</p> <p>Total revenues for the department are recommended to increase 18.8% or \$155,720 due to increases in housing inmates from other agencies and increases in service and mileage fees for serving documents. An additional \$35,500 is recommended this year for revenue from political subdivisions. The</p>		<p>Pleasant Valley School's reimbursement to the Sheriff's Office for 1/2 of all expenses incurred for the liaison deputy position and the towns of Maysville and Dixon as well as Scott Community College have entered into contracts with the Sheriff's Office to have off duty deputies provide security.</p> <p>For the administration program, non-salary costs are recommended to increase 9.0% or \$2,800 over current budgeted amounts. This increase is due to fuel, ammuniton and travel.</p> <p>Organizational change requests for the office are comprised of re-evaluations of various positions (bailiffs, senior accounting clerk, senior clerk, alternative sentencing coordinator, and the corrections part-time clerk II) due to the move into the new jail facility as additional duties and responsibilities are assigned to current positions.</p> <p>Following a review by HR and the Hay Committee the Bailiff positions were not recommended to change. The other positions</p>		<p>(other than the part time clerk) were not re-evaluated due to no specific changes in responsibilities or duties identified at this time. The part time Clerk II is recommended to increase to full time at a hay point level of 177 and re-titled Inmate Service Clerk. This increase is offset by the abolishment of a part time Clerk II position in the Support Services program.</p> <p>All performance indicators are recommended to remain approximately at FY08 levels.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as we enter into Phase II of the jail renovation project. As this project is completed we will transition into the fully operational jail service model recommendation.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Sheriff Administration (28A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Sheriff		1.00	1.00	1.00	1.00	1.00
Y Chief Deputy		1.00	1.00	1.00	1.00	1.00
271-A Office Supervisor		0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS		2.60	2.60	2.60	2.60	2.60
REVENUE SUMMARY:						
Miscellaneous		\$3,878	\$700	\$700	\$700	\$700
TOTAL REVENUES		\$3,878	\$700	\$700	\$700	\$700
APPROPRIATION SUMMARY:						
Personal Services		\$238,421	\$247,737	\$247,410	\$255,634	\$255,634
Equipment		41	2,000	2,000	2,000	2,000
Expenses		14,775	19,130	17,430	20,630	20,630
Supplies		8,954	9,950	9,950	11,250	11,250
TOTAL APPROPRIATIONS		\$262,191	\$278,817	\$276,790	\$289,514	\$289,514

SERVICE AREA: Public Safety		PROGRAM: Patrol (28B)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.					
PROGRAM OBJECTIVES:					
1. To maintain average response time of 10.0 minutes or less.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Calls for service/assistance		25,427	25,000	25,500	25,500
WORKLOAD					
1. Court appearances as witnesses		133	160	160	160
2. Number of traffic citations		2,068	3,100	3,100	3,100
PRODUCTIVITY					
1. Cost per response.		\$83.34	\$95.08	\$93.59	\$93.59
EFFECTIVENESS					
1. Average response time per call (minutes)		6.2	6.0	6.0	6.0
2. Number of traffic accidents		375	625	700	700
ANALYSIS:					
<p>For this program, non-salary costs are recommended to increase 15.1% over current budgeted amounts, due mainly to the increase in cost of ammuniion as well as increases in costs of fuel.</p> <p>Revenues for this program are recommended to increase 55.8% or \$25,500 over FY2008. The primary reasons for revenue changes from current budget levels for this cost center are the Pleasant Valley School's reimbursement to the Sheriff's Office of 1/2 of all expenses incurred for the liaison deputy position and the towns of Maysville and Dixon as well as Scott Community College have entered into contracts with the Sheriff's Office to have off duty deputies provide security.</p> <p>There are no organizational change requests for this cost center.</p>		<p>Performance indicators (D.1) Calls for service/assistance and (W.2) number of traffic citations are expected to remain constant. All indicators are recommended as presented.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Patrol (28B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
519-A Captain		1.00	1.00	1.00	1.00	1.00
464-A Lieutenant		3.00	3.00	3.00	3.00	3.00
451-E Sergeant		4.00	4.00	4.00	4.00	4.00
329-E Deputy		19.00	19.00	19.00	19.00	19.00
TOTAL POSITIONS		27.00	27.00	27.00	27.00	27.00
REVENUE SUMMARY:						
Intergovernmental		\$75,644	\$41,200	\$84,926	\$66,000	\$66,000
Fees and Charges		1,206	500	1,200	1,200	1,200
Miscellaneous		4,876	4,000	4,000	4,000	4,000
TOTAL REVENUES		\$81,726	\$45,700	\$90,126	\$71,200	\$71,200
APPROPRIATION SUMMARY:						
Personal Services		\$1,864,228	\$2,112,479	\$1,963,048	\$2,128,805	\$2,128,805
Equipment		18,204	14,000	14,000	17,000	17,000
Expenses		128,617	102,840	102,790	115,090	115,090
Supplies		160,427	147,750	141,000	172,500	172,500
TOTAL APPROPRIATIONS		\$2,171,476	\$2,377,069	\$2,220,838	\$2,433,395	\$2,433,395

SERVICE AREA: Public Safety		PROGRAM: Corrections Division (28C)		
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff		
PROGRAM MISSION: To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.				
PROGRAM OBJECTIVES:				
1. To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.				
2. To keep the in-house inmate population within the State cap and house out-of-county only when needed.				
	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Persons booked	11,658	11,520	12,900	12,900
2. Average daily jail population	310	302	350	350
3. Persons released	11,440	11,256	12,900	12,900
4. Average length of stay of inmates processed	9.4	8.6	8.6	8.6
5. Prisoners handled by bailiff	11,218	11,856	12,000	12,000
6. Extraditions received	368	333	400	400
WORKLOAD				
1. Meals served	234,632	354,533	400,000	400,000
2. Number of persons finger printed	4,846	4,827	5,000	5,000
3. Prisoner days	113,029	141,432	167,000	167,000
4. Number of prisoners transported	5,225	1,350	1,000	1,000
5. Inmates per correctional officer on duty-day/evening/night	22/30/1727807	23/33/42	32/28	32/28
6. Mental health commitments transported	42	72	100	100
PRODUCTIVITY				
1. Operating cost per prisoner day	\$69.57	\$50.49	\$42.78	\$41.88
2. Food cost per meal	\$1.05	\$1.06	\$1.50	\$1.13
3. Paid inmate days/cost out-of-county	31,469/\$1730826	9125/483,625.00	1800/90,000.00	1800/90,000.00
4. Cost per prisoner in court	\$55.32	\$52.36	\$59.37	\$59.37
EFFECTIVENESS				
1. Average number of sentenced inmates	59	52	60	60
2. Percentage of felons to total population	35.0%	45.0%	40.0%	40.0%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	-	-	-
5. Prisoner escapes during court	-	-	-	-
6. Number of deaths in jail	-	-	-	-
ANALYSIS:				
<p>For this program, non-salary costs are recommended to decrease 12% or \$169,634 under current budgeted amounts. The primary reason for appropriation changes from the current budget level is the significant decrease of Service Contracts (housing prisoners out of County) from FY08 budgeted figure of \$515,000 to FY09 budgeted figure of \$250,000. Some of this decrease in out of county costs is offset by a \$95,821 increase in groceries cost because of the increased jail population.</p> <p>Total revenues for the program are recommended to increase 17.4% or 86,114 due to additional inmate housing revenue and increases in patient sick call and commissary charges.</p> <p>Organizational change requests for this program are comprised of re-evaluations of job descriptions and duties, due to the move into the new jail facility as additional duties and responsibilities are assigned to current</p>		<p>positions. These positions include all bailiff positions, corrections' senior accounting clerk position, the corrections' senior clerk position, the alternative sentencing coordinator position, and the corrections part-time clerk II position.</p> <p>Following a review by HR and the Hay Committee the Bailiff positions were not recommended to change. The other positions (other than the part time clerk) were not re-evaluated due to no specific changes in responsibilities or duties identified at this time. The part time Clerk II is recommended to increase to full time at a hay point level of 177 and re-titled Inmate Service Clerk. This increase is offset by the abolishment of a part time Clerk II position in the Support Services program.</p> <p>Most demand PPB Indicators are recommended to increase in FY09 while PPB indicator (P.3) paid inmate days/cost out-of-County, has decreased substantially. The</p>		
		<p>number of inmates per correctional officer (W.5) will be substantially affected by the acceptance of 12 hour shifts.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as we enter into Phase II of the jail renovation project. As this project is completed, we will transition into the fully operational jail service model recommendation.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Corrections Division (28C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
705-A Jail Administrator		1.00	1.00	1.00	1.00	1.00
540-A Assistant Jail Administrator		1.00	-	1.00	1.00	1.00
449-A Corrections Captain		-	1.00	-	-	-
406-A Shift Commander (Coorections Lieutenant)		2.00	-	2.00	2.00	2.00
400-A Support/Program Supervisor		-	1.00	-	-	-
353-A Corrections Lieutenant		-	3.00	-	-	-
332-A Corrections Sergeant		14.00	14.00	14.00	14.00	14.00
332-A Food Service Manager		1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator		2.00	2.00	2.00	2.00	2.00
289-A Classification Specialist		2.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff		1.00	1.00	1.00	1.00	1.00
246-H Correction Officer		56.00	56.00	56.00	56.00	56.00
220-A Bailiffs		9.05	9.05	11.25	11.25	11.25
220-C Senior Accounting Clerk		1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator		1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk		1.00	1.00	1.00	1.00	1.00
177-C Inmate Services Clerk		-	-	-	1.00	1.00
176-H Jail Custodian/Correction Officer		4.00	4.00	4.00	4.00	4.00
176-C Cook		3.60	3.60	3.60	3.60	3.60
141-C Clerk II		0.50	0.50	0.50	-	-
TOTAL POSITIONS		100.15	102.15	102.35	102.85	102.85
REVENUE SUMMARY:						
Intergovernmental		\$4,385	\$0	\$8,334	\$8,584	\$8,584
Fees and Charges		468,209	491,550	465,390	569,028	569,028
Miscellaneous		6,484	2,608	2,610	2,660	2,660
TOTAL REVENUES		\$479,078	\$494,158	\$476,334	\$580,272	\$580,272
APPROPRIATION SUMMARY:						
Personal Services		\$6,008,110	\$6,373,504	\$6,066,486	\$6,459,306	\$6,459,306
Equipment		59,249	73,448	15,710	73,220	73,220
Expenses		1,915,266	728,275	1,089,066	467,841	467,841
Supplies		502,964	614,572	590,346	855,600	705,600
TOTAL APPROPRIATIONS		\$8,485,589	\$7,789,799	\$7,761,608	\$7,855,967	\$7,705,967

SERVICE AREA: Public Safety		PROGRAM: Support Services Division (28H)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.					
PROGRAM OBJECTIVES:					
1. To handle all requests for service made to Support Services.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of 9-1-1 calls		11,580	11,250	11,500	11,500
2. Number of non 9-1-1 calls		* 99372	93,500	95,000	95,000
3. Number of communications transactions		503,777	521,500	515,000	515,000
WORKLOAD					
1. Number of EMD calls handled		1,009	1,000	1,005	1,005
2. Number of warrants entered		2,586	2,500	2,540	2,540
3. Number of warrant validations		2,448	2,300	2,350	2,350
PRODUCTIVITY					
1. Cost per 9-1-1 call (10%)		\$10.23	\$12.24	\$12.22	\$12.22
2. Cost per EMD call (5%)		\$58.73	\$68.83	\$69.92	\$69.92
EFFECTIVENESS					
1. Crime clearance rate		50.0%	60.0%	60.0%	60.0%
ANALYSIS:					
<div><div><p>For this program, non-salary costs are recommended to increase 3.1% or \$12,575 over current budgeted amounts. The primary reasons for the increase are increased costs for computer equipment/software fees as well as increases from Racom for radio equipment maintenance as well as 800 mhz access fees.</p><p>Revenues for the program are recommended to increase slightly over last fiscal year. The small increase is due to requests for sex offender registry checks now being charged \$5.00 per request, and the number of record checks has been increased to reflect 2007 actual receipts.</p><p>The performance indicators for the program are recommended to remain approximately at FY08 levels. Only slight variations are noted.</p><p>The organizational change request for this program consists of abolishing the previously authorized 0.45 FTE Clerk II that was added in FY06 as a result of the State mandated sex offender 2,000 foot laws. These duties have</p></div><div><p>been assumed by existing staff and have also been made more efficient through GIS provided services. This abolishment help offset costs to increase the part time Clerk II position in the jail to a full time Inmate Services Clerk.</p><p>A budget issue for this program will be the implementation of consolidated dispatch. Local governments have approved the plan and this new program will have a substantial impact on this program.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Support Services Division (28H/M)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
464-A Lieutenant		1.00	1.00	1.00	1.00	1.00
300-A Chief Telecommunications Operator		1.00	1.00	1.00	1.00	1.00
271-A Lead Public Safety Dispatcher		3.00	3.00	3.00	3.00	3.00
271-A Office Administrator		0.40	0.40	0.40	0.40	0.40
252-A Public Safety Dispatcher		8.00	8.00	8.00	8.00	8.00
191-C Senior Accounting Clerk		1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk		1.00	1.00	1.00	1.00	1.00
162-A Warrant Clerk		1.00	1.00	1.00	1.00	1.00
162-A Clerk III		3.95	3.95	3.95	3.50	3.50
TOTAL POSITIONS		20.35	20.35	20.35	19.90	19.90
REVENUE SUMMARY:						
Licenses and Permits		\$13,496	\$12,000	\$12,500	\$12,500	\$12,500
Fees and Charges		3,115	760	2,698	2,866	2,866
Miscellaneous		152	2,200	400	400	400
TOTAL REVENUE		\$16,763	\$14,960	\$15,598	\$15,766	\$15,766
APPROPRIATION SUMMARY:						
Personal Services		\$1,209,687	\$1,264,965	\$1,215,791	\$1,299,085	\$1,299,085
Equipment		10,268	15,700	15,700	15,700	15,700
Expenses		306,624	374,285	361,513	385,515	385,515
Supplies		24,020	31,350	23,750	32,675	32,675
TOTAL APPROPRIATIONS		\$1,550,599	\$1,686,300	\$1,616,754	\$1,732,975	\$1,732,975

SERVICE AREA: Public Safety		PROGRAM: Criminal Investigations Division (28I)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's Office deputies.					
PROGRAM OBJECTIVES:					
1. To investigate all cases submitted for follow-up.					
2. To serve 95% or more of all process documents received.					
3. To maintain administrative cost per document of \$30.00 or less.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Process documents received		14,535	15,000	12,000	14,500
2. Number of investigations assigned		310	300	378	378
WORKLOAD					
1. Number of investigations per officer		77	75	95	95
2. Number of mental commitments		718	800	725	725
PRODUCTIVITY					
1. Deputy cost per document tried to serve		\$25.05	\$27.57	\$33.78	\$33.78
2. Cost per investigation conducted		\$2,811.04	\$2,611.17	\$2,176.16	\$2,176.16
3. Administrative cost per document tried to serve. (28M)		\$19.73	\$20.63	\$27.30	\$27.30
EFFECTIVENESS					
1. Number of attempts to serve processed documents		22,822	25,000	23,900	23,900
2. Number of documents unable to be served		169	650	500	500
3. Percent of documents successfully served		98.8%	95.0%	95%	95%
ANALYSIS:					
<p>For this program, which includes the investigation division and the civil deputies, non-salary costs are recommended to increase 23.1% or \$20,985 over current budgeted amounts. The primary reason for the increase is an \$18,000 increase in anticipated fuel costs. All other expenses are staying approximately at FY08 levels.</p> <p>There are no organizational change requests for this program.</p> <p>Revenues for the program are recommended to increase 16% or \$43,300 with a \$38,000 increase budgeted for mileage fees and Sheriff service fees. There are also some small increases in grant funding and forfeited assets.</p>		<p>Indicator (P.1) has substantially decreased due to the drop in the number of expected documents to be served. This is also reflected in the increase in cost of documents served indicator (P.3). Indicator (P.2) has decreased due to the increase in the estimated number of investigations assigned (D.2).</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Criminal Investigations Division (28E/I)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
519-A Captain		1.00	1.00	1.00	1.00	1.00
451-E Sergeant		2.00	2.00	2.00	2.00	2.00
329-E Deputy		11.00	11.00	11.00	11.00	11.00
TOTAL POSITIONS		14.00	14.00	14.00	14.00	14.00
REVENUE SUMMARY:						
Intergovernmental		\$84,402	\$14,200	\$81,707	\$17,500	\$17,500
Fees and Charges		311,248	255,000	293,000	293,000	293,000
Miscellaneous		6,378	2,100	3,900	4,100	4,100
TOTAL REVENUES		\$402,028	\$271,300	\$378,607	\$314,600	\$314,600
APPROPRIATION SUMMARY:						
Personal Services		\$1,112,471	\$1,106,257	\$1,116,141	\$1,116,311	\$1,116,311
Equipment		-	3,000	3,000	3,000	3,000
Expenses		43,311	52,435	52,235	53,390	53,390
Supplies		50,238	35,270	36,700	55,300	55,300
TOTAL APPROPRIATIONS		\$1,206,020	\$1,196,962	\$1,208,076	\$1,228,001	\$1,228,001

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Emergency Care & Transfer (37A)			
ACTIVITY: Emergency Services		ORGANIZATION: Buffalo Volunteer Ambulance			
PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
PROGRAM OBJECTIVES: 1. To maintain the number of active volunteers at no less than 25. 2. To ensure that the number of runs exceeding 15 minute response time are 1% or less.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Calls for service		510	500	550	550
WORKLOAD					
1. Calls answered		510	500	550	550
PRODUCTIVITY					
1. Cost per call		\$303.00	\$625.40	\$218.00	\$218.00
EFFECTIVENESS					
1. Number of volunteers		26	35	30	30
2. Percent of runs exceeding 15 minute response time		1%	1%	1%	1%
3. County subsidy as a percent of program costs		18%	10%	10%	10%
ANALYSIS:					
<p>Total FY09 appropriations for the agency are recommended to increase 6.3% over budgeted amounts. Revenues are also recommended to decrease 9.5% with current budgeted amounts. For this agency, non-salary costs are recommended to decrease from current budgeted amounts. There are no organizational change requests for the agency other than to continue to recruit and retain volunteers. The primary reasons for a revenue decrease with current budget levels are: a decrease in miscellaneous revenue (no Scott County Regional Authority dollars). The primary reasons for appropriations increasing with current budget levels are: Buffalo is planning on moving their station to Blue Grass during the FY09 budget year and have received a \$100,000 grant from IOSCO, \$100,000 from the sale of their current building in Buffalo and a \$90,000 grant from the SCRA in Scott County for the new building. Groundbreaking is expected to take place in early winter with the building being completed in the Fall of FY09. Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) are expected to remain constant at between 500-550. County funding is recommended to remain at \$32,650 as it has for a number of years.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Emergency Care & Transfer (37A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		28.00	28.00	28.00	28.00	
TOTAL POSITIONS		28.00	28.00	28.00	28.00	
REVENUE SUMMARY:						
Municipal Subsidy		\$22,000	\$15,500	\$15,500	\$15,500	
Service Fees		119,722	200,000	175,000	190,000	
Other		27,718	52,650	107,550	27,550	
SUB-TOTAL REVENUES		\$169,440	\$268,150	\$298,050	\$233,050	
Scott County Contribution		22,650	22,650	22,650	22,650	22,650
Funding Reserve		10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION		\$32,650	\$32,650	\$32,650	\$32,650	\$32,650
TOTAL REVENUES		\$202,090	\$300,800	\$330,700	\$265,700	
APPROPRIATION SUMMARY:						
Personal Services		\$80,902	\$95,000	\$74,000	\$80,000	
Equipment		15,049	41,000	26,000	26,000	
Expenses		85,383	161,700	142,451	143,451	
Supplies		2,471	3,500	3,000	3,000	
Occupancy		9,023	11,500	6,000	6,000	
TOTAL APPROPRIATIONS		\$192,828	\$312,700	\$251,451	\$258,451	

SERVICE AREA: Social Services		PROGRAM: Jail-Based Assessment and Treatment (38C)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To simultaneously reduce substance abuse and criminal behavior.					
PROGRAM OBJECTIVES:					
1. Achieve a 90% rate of offenders in continuing care 30 days after release					
2. Achieve a successful completion rate of 45% for the jail-based substance treatment program.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals to jail-based program		308	240	240	240
WORKLOAD					
1. Admissions to program		159	140	140	140
2. Total in-house treatment days		5,674	5,600	5,600	5,600
PRODUCTIVITY					
1. Cost per day of service		\$43.31	\$44.38	\$49.81	\$49.81
EFFECTIVENESS					
1. Offenders in continuing care 30 days after release from facility		89%	90%	90%	90%
2. Successful completion of the program		N/A	N/A	45%	45%
ANALYSIS:					
<p>This program now in its fourth year provides substance abuse services to the inmate. The program is provided at the Tremont facility and provides a therapeutic, intense environment for inmates to deal with substance abuse issues while incarcerated. The agency is encouraged with the use of the program by inmates and with the success of those persons completing the in-house portion of the program. This program is a part of the alternative programming developed through the CJACC committee. It is monitored on an on-going basis by that committee. The program had been funded through federal grant funding that was provided directly to CADS for this specific program through the Iowa Department of Public Health. During the FY07 year CADS received notification from the Iowa Department of Public Health that their grant would be reduced and that their</p>		<p>would be no funding available for FY08. Prior to that notification the county contribution for FY'08 was set at \$45,013. Scott County agreed to continued funding of that program in FY08 with an additional \$190,910. Negotiations are now taking place with IDPH and the federal government to restore funding for this evidence-based successful program. At this time it is recommended that the county once again fund this program at the original FY08 level of \$45,013 in anticipation that the government will once again finance the program.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Jail Based Assessment and Treatment (38C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Counselors		5.00	5.00	5.00	5.00	
Program Managers		0.50	0.50	0.50	0.50	
TOTAL POSITIONS		5.50	5.50	5.50	5.50	
REVENUE SUMMARY:						
Scott County Jail Based Project		\$270,398	\$240,965	\$280,223	\$254,547	
Interest		7,070	4,345	3,868	3,868	
Contractual Fees		1,079	3,207	1,979	1,979	
SUB-TOTAL REVENUES		\$278,547	\$248,517	\$286,070	\$260,394	
Scott County Contribution		33,760	45,013	45,013	45,013	45,013
TOTAL REVENUES		\$312,307	\$293,530	\$331,083	\$305,407	
APPROPRIATION SUMMARY:						
Personal Services		\$197,627	\$210,196	\$244,132	\$244,132	
Equipment		373	72	334	334	
Expenses		43,347	35,709	29,759	29,759	
Supplies		3,597	1,760	3,783	3,783	
Occupancy		765	780	901	901	
TOTAL APPROPRIATIONS		\$245,709	\$248,517	\$278,909	\$278,909	

SERVICE AREA: Public Safety		PROGRAM: Emergency Care & Transfer (42A)			
ACTIVITY: Emergency Services		ORGANIZATION: Durant Volunteer Ambulance			
PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
PROGRAM OBJECTIVES: 1. To provide service for 580 calls. 2. To ensure that the number of runs exceeding 15 minute response time are 5% or less.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Calls for service		555	580	570	570
WORKLOAD					
1. Calls answered		554	580	570	570
PRODUCTIVITY					
1. Cost per call		\$423.00	\$386.00	\$400.00	\$400.00
EFFECTIVENESS					
1. Number of volunteers		20	20	20	20
2. Percent of runs exceeding 15 minute response time		7%	3%	3%	3%
3. County subsidy as a percent of program cost		9%	7%	8%	8%
ANALYSIS:					
<div><div>Total FY09 appropriations for the Ambulance Service are expected to decrease 24.8% over current budgeted levels which included a new communication system for the service. Revenues are recommended to decrease 12.6% from FY07. There are no organizational change requests for the Service other than to continue efforts to recruit more volunteers, which is always a key objective. The changes in expected revenue are due to a decrease in expected service revenue, miscellaneous revenue and EMS County funds. Durant does an excellent job at capturing run reimbursements and obtaining dollars from political subdivisions. The primary reasons for appropriation decreases from the current budget levels are; a decrease in equipment, bad debt and professional education. Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) remain stable.</div><div>There are no budget issues identified for further Board review during the budget process. County funding is recommended to remain at \$20,000 as it has for a number of years.</div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Emergency Care & Transfer (42A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		20.00	20.00	20.00	20.00	
TOTAL POSITIONS		20.00	20.00	20.00	20.00	
REVENUE SUMMARY:						
Political Subdivision Contracts		\$13,447	\$14,000	\$14,000	\$14,000	
Services		188,165	225,000	200,000	210,000	
Contributions		11,998	10,000	10,000	10,000	
Other		(19,929)	17,300	(1,800)	(3,800)	
SUB-TOTAL REVENUES		\$193,681	\$266,300	\$222,200	\$230,200	
Scott County Contribution		20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES		\$213,681	\$286,300	\$242,200	\$250,200	
APPROPRIATION SUMMARY:						
Equipment		\$4,331	\$50,000	\$75,000	\$10,000	
Expenses		162,030	188,494	174,410	160,760	
Supplies		23,622	22,575	24,750	25,450	
Occupancy		9,130	12,600	9,000	9,600	
TOTAL APPROPRIATIONS		\$199,113	\$273,669	\$283,160	\$205,810	

SERVICE AREA: Public Safety		PROGRAM: Emergency Preparedness (68A)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: The Scott County Homeland Security & Emergency Management Agency exists under Iowa law for the purposes of preparedness, mitigation, response, recovery, detection, protection, and prevention in accordance with direction provided the chief elected officials, Iowa Homeland Security & Emergency Management, the Federal Emergency Management Agency, and the federal Department of Homeland Security.					
PROGRAM OBJECTIVES:					
1. Provide planning for emergencies (terror or non-terror related) for the entire county.					
2. Provide training opportunities and present training on specific or requested topics to any responder organization.					
3. Maintain all plans to reflect current and correct information.					
4. Disseminate/coordinate response and preparation information to all response organizations in the county.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Give, receive or offer 30 training events/exercises annually		37	32	32	32
2. Review/update all 22 sections of the multi-hazard plan annually		22	22	22	22
3. Devote 20% of time (380 hrs) to maintaining RERP annually		20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually		30%	30%	30%	30%
WORKLOAD					
1. Number of training hours presented/received		123	160	1,580	1,580
2. Number of hours devoted to plan revisions.		380	380	380	380
3. Number of hours devoted to maintaining RERP.		380	380	380	380
4. Number of meeting/coordination hours.		570	570	570	570
PRODUCTIVITY					
1. Cost per hour for training/exercise participation (30%)		\$105.00	\$199.00	\$214.00	\$214.00
2. Cost per planning hour (20%)		\$40.00	\$57.00	\$56.50	\$56.50
3. Cost per hour devoted to RERP (20%),		\$40.00	\$47.00	\$56.50	\$56.50
4. Cost of meeting/coordination hour (30%).		\$40.00	\$47.00	\$56.50	\$56.50
EFFECTIVENESS					
1. Percentage of training completed		106%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.		100%	100%	100%	100%
3. Percentage of RERP review/revision completed.		100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.		100%	100%	100%	100%
ANALYSIS:					
<p>Total FY09 appropriations for the total agency are increasing 7.8% over current budgeted levels. Non-salary costs are increasing 19.4% over current budgeted levels for the total agency. County funding is recommended to increase 0% over current budgeted amounts for the total agency.</p> <p>The primary reasons for revenue changes from current budget levels are: increase in funding from Duane Arnold Energy Center, and the federal emergency management performance grant.</p> <p>The primary reasons for appropriation changes from current budget levels are the increase in fuel costs, vehicle maintenance given the receipt of the new mass casualty vehicle, increased telephone, cellular, communications access fees, travel, and public notice costs.</p>					

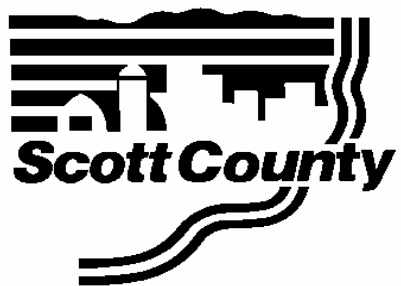
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Emergency Preparedness (68A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	1.00	1.00	1.00	
REVENUE SUMMARY:						
Intergovernmental		\$23,460	\$28,000	\$28,000	\$34,000	
Miscellaneous		17,282	46,000	46,000	48,500	
SUB-TOTAL REVENUES		\$40,742	\$74,000	\$74,000	\$82,500	
Scott County Contribution		35,357	35,357	35,357	35,357	\$35,357
TOTAL REVENUES		\$76,099	\$109,357	\$109,357	\$117,857	
APPROPRIATION SUMMARY:						
Personal Services		\$77,470	\$80,125	\$61,906	\$82,529	
Equipment		857	3,000	3,000	5,300	
Capital Improvements		-	-	-	-	
Expenses		16,286	20,782	15,450	24,128	
Supplies		3,680	5,450	4,750	5,900	
TOTAL APPROPRIATIONS		\$98,293	\$109,357	\$85,106	\$117,857	

SERVICE AREA: Public Safety		PROGRAM: Scott Emergency Communication Center (68C)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: To provide public safety dispatch and communication services for all participating public safety answering points (PSAP) improving services to the citizens of Scott County and reducing overall costs and providing for more efficient use of technology; promoting consistent standard operating procedures and improving efficiencies in response times.					
PROGRAM OBJECTIVES:					
PERFORMANCE INDICATORS		2005-06 ACTUAL	2006-07 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
WORKLOAD					
PRODUCTIVITY					
EFFECTIVENESS					
ANALYSIS:					
<p>Total FY09 appropriations for the SECC total \$600,000. This allows for salaries for two staff members during the development of SECC policies and procedures, building design and construction, CAD and RMS software selection and implementation, training, etc. It is anticipated the new SECC operations will be starting during the last half of FY10.</p> <p>The \$600,000 is supported by \$300,000 from a countywide levy and \$300,000 from State E911 wireless fees that have been accumulated for PSAPs in Scott County. Currently approximately \$170,000 E911 wireless funds are received each year.</p> <p>The new SECC Director, when hired, will develop PPB indicators and objectives for future budgets.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Scott Emergency Communication Center (68C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		-	-	1.00	1.00	
Technical Support Coordinator		-	-	1.00	1.00	
TOTAL POSITIONS		-	-	2.00	2.00	
REVENUE SUMMARY:						
Intergovernmental		\$0	\$0	\$0	\$300,000	
SUB-TOTAL REVENUES		\$0	\$0	\$0	\$300,000	
Scott County Contribution		-	-	32,149	300,000	300,000
TOTAL REVENUES		\$0	\$0	\$32,149	\$600,000	
APPROPRIATION SUMMARY:						
Personal Services		\$0	\$0	\$32,149	\$235,000	
Expenses		-	-	-	360,000	
Supplies		-	-	-	5,000	
TOTAL APPROPRIATIONS		\$0	\$0	\$32,149	\$600,000	

SERVICE AREA: Public Safety		PROGRAM: Medic Emergency Medical Services (47A)			
ACTIVITY: Emergency Services		ORGANIZATION: MEDIC E.M.S.			
PROGRAM MISSION: To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.					
PROGRAM OBJECTIVES:					
1. To continue to provide quality care by maintaining metro response times at 7:59 minutes and rural response times at 14:59 minutes or less.					
2. Increase the number of training hours to 325.					
3. Maintain Unit Hour Utilization at 0.38.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Request for ambulance services in Scott County		23,724	22,000	24,000	24,000
2. Request for EMD services in Davenport, Bettendorf, & Illinois		9,279	9,500	9,600	9,600
3. Requests for community CPR classes		80	100	80	80
4. Requests for child passenger safety seat inspection		194	160	160	160
WORKLOAD					
1. Number of continuing education (CE) hours		266	250	325	325
2. Number of BLS emergencies		2,792	3,200	4,000	4,000
3. Number of ALS emergencies		8,019	8,000	8,200	8,200
4. Total number of transports		18,441	17,000	19,000	19,000
5. Cancelled or refused services		4,816	5,000	4,800	4,800
6. Number of community education hours		264	200	150	150
PRODUCTIVITY					
1. Cost/unit hour		\$77.91	\$75.00	\$85.00	\$85.00
2. Cost per call		\$205.50	\$250.00	\$230.00	\$230.00
3. Patient transports/unit (UHU)		0.39	0.38	0.38	0.38
EFFECTIVENESS					
1. Response time in minutes-Davenport & Bettendorf		4.58	4.60	4.90	4.90
2. Revenue as a percent of program cost		166%	100%	100%	100%
3. Percent of urban emergency response less than 7:59 minutes		13.2%	90.0%	90.0%	90.0%
4. Percent of Scott County rural service area response less than 14:59 minutes		98.2%	90.0%	91.0%	91.0%
5. Average response time in minutes-Scott County Eldridge & LeClaire		8.03	7.30	7.20	7.20
ANALYSIS:					
Total FY09 appropriations for the agency are increasing 11% over current budgeted levels. Non-salary costs are decreasing 13.9% over current budgeted levels for the total agency. Revenues are also expected to increase 11%. Medic will be increasing their current staff levels by adding an assistant director and additional paramedics to a projected total of 93.15 FTE's. The primary reason for the revenue increase has to do with additional revenue less contractual adjustment dollars. The primary reason for appropriation changes from current budget levels have to do with wage increases to bring the current wage structure into parity within the state and region so as to assist with the current attrition problems. Several PPB Indicators are highlighted as follows: Request for ambulance services in Scott County (D.1) continue to increase and Percent of Scott County rural service area responses in less than 14:59 minutes (E.4) has been lowered from 19:59 minutes to better reflect national standards. Therefore one will see a drop from FY'07 actual of 98.2% effectiveness to a projected 90% for FY08 and budgeted 91% for FY09. The agency supports the County's Target Issues and Management Agenda by being a partner in consolidated dispatch. Scott County continues to have a deficit financing agreement with Genesis and Trinity Health Systems that if Medic were to incur a deficit the county would be responsible for 67% of that deficit and the hospitals the remainder of 33%. Medic is not projecting a deficit for FY09.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Medic Emergency Medical Services (47A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT		71.00	69.00	71.00	73.00	
Medical Director		0.15	0.15	0.15	0.15	
Secretary/Bookkeeper		1.00	1.00	1.00	1.00	
Manager		5.00	4.00	5.50	6.00	
System Status Controller		10.00	10.00	10.00	10.00	
Wheelchair/Shuttle Operator		2.00	2.00	2.00	2.00	
TOTAL POSITIONS		90.15	87.15	90.65	93.15	
REVENUE SUMMARY:						
Net Patient Revenue		\$4,561,144	\$4,363,691	\$4,845,000	\$4,850,700	
Other Support		1,459,371	1,191,016	1,448,000	1,418,000	
Genesis Medical Center		-	25,450	-	-	
Trinity Medical Center		-	6,363	-	-	
SUB-TOTAL REVENUE		\$6,020,515	\$5,586,520	\$6,293,000	\$6,268,700	
Scott County Contribution		-	63,432	-	-	
TOTAL REVENUES		\$6,020,515	\$5,649,952	\$6,293,000	\$6,268,700	
APPROPRIATION SUMMARY:						
Personal Services		\$3,771,112	\$4,012,851	\$4,074,660	\$4,403,574	
Equipment		9,586	12,000	10,000	10,000	
Expenses		1,452,006	1,345,101	1,530,300	1,561,982	
Supplies		167,987	140,000	141,000	143,145	
Occupancy		148,421	140,000	150,000	150,000	
TOTAL APPROPRIATIONS		\$5,549,112	\$5,649,952	\$5,905,960	\$6,268,701	



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SERVICE AREA: Social Services		PROGRAM: Community Services Administration (17A)		
ACTIVITY: Services to Poor		ORGANIZATION: Community Services		
PROGRAM MISSION: To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.				
PROGRAM OBJECTIVES:				
1. To maintain administrative costs at 2% or less of department budget.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	12.50	12.50	12.50	12.50
2. Liaison activities requested	279	235	270	270
3. Appeals/reviews requested	2	5	5	5
4. Number of authorized agencies	4	4	4	4
5. Total departmental budget	\$7,569,360	\$9,388,394	\$9,990,812	\$9,990,812
WORKLOAD				
1. Percent of time spent on administration	45%	45%	30%	30%
2. Percent of time spent on program management	25%	15%	25%	25%
3. Percent of time spent on special projects	25%	25%	30%	30%
4. Percent of time spent on authorized agencies	10%	15%	15%	15%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	1.38%	2.00%	2.00%	2.00%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	100%	100%	100%	100%
ANALYSIS:				
<div><div><p>The total FY09 appropriations for the total department are recommended to increase 6.4% over current budgeted levels. Revenues for the total department are recommended to increase 22.7% over current budgeted amounts for the total department. This is due to the county receiving additional funding from the new 12 million dollars allocated during the 2007 Legislative Session for MH/DD services. This was an attempt to restore part of the 23 million taken from the MH/DD fund back in 2002 by DHS during the state budget crisis.</p><p>The costs of administration in this program are attributed to the Special Services MH/DD fund and to the general fund based on expenditures for the department. The MH/DD fund continues to face serious budget concerns. The county fund balance is dangerously low and local providers did not receive</p></div><div><p>inflationary increases is FY08. The county will apply for Risk Pool funds from the State to balance the FY08 budget as a deficit remains despite the additional money allocated from the 2007 Legislative Session. The providers, consumers and county staff continue to advocate for appropriate funding.</p><p>The Director of this program is very involved in Legislative activities and with DHS. She was also elected to serve on the Community Services Affiliate Executive Board as Vice President starting in January 2008. The percentages under the Workload Indicator have been adjusted to reflect time spent on projects with Legislators, DHS and the Community Services Affiliate. The Liaison activities requested (D.2) is requested to increase to reflect the Director's involvement with various organizations/agencies.</p></div><div><p>Long-term solutions to MH/DD funding remains a target issue with the Board of Supervisors. If services have to be cut or reduced, the negative impacts will be felt throughout the community at all levels. Funding is recommended at the requested level of \$119,537.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Community Services Admin (17A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
725-A Community Services Director		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:						
Personal Services		\$95,136	\$102,842	\$100,431	\$108,437	\$108,437
Expenses		9,683	7,250	10,375	10,800	10,800
Supplies		48	300	300	300	300
TOTAL APPROPRIATIONS		\$104,867	\$110,392	\$111,106	\$119,537	\$119,537

SERVICE AREA: Social Services		PROGRAM: General Assist/Other Social Services (17B)			
ACTIVITY: Services to Poor		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County residents.					
PROGRAM OBJECTIVES: 1. To provide 100 community referrals. 2. To conduct 7000 or more client interviews.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Applications for assistance		6,524	7,200	7,200	7,200
2. Population below 100% of poverty		17,914	17,914	17,914	17,914
WORKLOAD					
1. Applications approved		3,569	3,800	3,800	3,800
2. Referrals issued		133	100	100	100
3. Interviews conducted		5,680	7,000	7,000	7,000
4. Clients in work program		88	135	120	120
5. Total client hours worked		9,384	13,000	11,500	11,500
PRODUCTIVITY					
1. Average assistance granted		\$123.84	\$140.15	\$145.63	\$145.63
EFFECTIVENESS					
1. Percent of applications approved		53%	50%	50%	50%
ANALYSIS:					
<div><div><p>For this program, the appropriations are recommended to increase 2.4% over current budgeted levels. Revenues are recommended to decrease slightly from the current budgeted amounts. This is due to lower protective payee fees spread across the department.</p><p>The expenditures fluctuate a great deal in this program from year to year. The first quarter indicators show the budget on track with the projected figures. The burial assistance expenditures set a record high in FY06 but was back down to the typical amount in FY07. The guidelines for burials have not been adjusted since 2005. The department did a survey in late FY07 to determine how much other counties pay for burials and for rental assistance. Scott County pays very well for both rental and burial assistance. No changes are recommended at this time.</p></div><div><p>The Workload Indicators, (W.4) Clients in the work program and (W.5) Total client hours worked, are requested at a lower level to be more consistent with the FY07 actual and the FY08 current experience. Many of the clients in the program are waiting for Social Security Benefits and are physically unable to work due to poor health.</p><p>Funding is recommended at the requested level of \$717,023.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: General Assist/Other Services (17B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
430-A Case Aide Supervisor		1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director/Case Aide		0.10	0.10	0.10	0.10	0.10
271-C Office Manager		0.90	0.90	0.90	0.90	0.90
252-C Case Aide		2.50	2.50	2.50	2.50	2.50
162-C Clerk III/Secretary		0.90	0.90	0.90	0.90	0.90
141-C Clerk II/Receptionist		1.40	1.40	1.40	1.40	1.40
TOTAL POSITIONS		6.80	6.80	6.80	6.80	6.80
REVENUE SUMMARY:						
Fees and Charges		\$3,339	\$3,210	\$3,210	\$3,081	\$3,081
Miscellaneous		84,622	60,000	60,000	60,000	60,000
TOTAL REVENUES		\$87,961	\$63,210	\$63,210	\$63,081	\$63,081
APPROPRIATION SUMMARY:						
Personal Services		\$204,289	\$214,321	\$198,850	\$219,673	\$219,673
Equipment		-	2,100	2,100	1,500	1,500
Expenses		452,463	481,435	481,435	493,150	493,150
Supplies		2,030	2,700	2,700	2,700	2,700
TOTAL APPROPRIATIONS		\$658,782	\$700,556	\$685,085	\$717,023	\$717,023

SERVICE AREA: Social Services		PROGRAM: Veteran Services (17D)			
ACTIVITY: Services to Military Veterans		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.					
PROGRAM OBJECTIVES:					
1. To provide 120 or more welfare interviews.					
2. To provide 700 or more veteran service interviews.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Eligible population		16,818	16,818	16,818	16,818
2. Requests for veteran services		814	1,000	1,000	1,000
3. Estimated population below poverty		2,008	2,008	2,008	2,008
4. Applications for welfare assistance		54	180	120	120
WORKLOAD					
1. Welfare assistance interviews		41	180	120	120
2. Number of welfare cases assisted		17	90	45	45
3. Veterans services interviews		542	600	700	700
PRODUCTIVITY					
1. Cost/per case assisted		\$3,201.70	\$1,266.15	\$1,655.20	\$1,655.20
EFFECTIVENESS					
1. Percent of welfare requests assisted		41%	50%	50%	50%
2. Total amount approved for compensations and pensions		471,154	\$350,000	\$350,000	\$350,000
ANALYSIS:					
<div><div><p>For this program, the FY09 appropriations are recommended to increase 5.3% over current budgeted levels. Non-salary costs are recommended to increase 1% over current budgeted levels. Revenues are recommended to decrease slightly due to no expected reimbursements or refunds. Over the years the county has received reimbursements from the Department of Veterans Affairs for burials. This is not a guaranteed revenue and varies from year to year. The county did receive VA County Grant money in FY07 and expects to receive the same in FY08. These are matching dollars used to help improve services for local veterans.</p><p>The VA Director continues to utilize VA benefits and compensation prior to county funds for assistance. The VA Director continues to work at increasing public awareness of the local VA office and helping veterans returning from Iraq.</p></div><div><p>Two PPBs Indicators were decreased to be more consistent with the FY07 actual and the FY08 current experience. The workload Indicators, (W.1) the number of welfare assistance interviews and (W.2) the number of welfare cases assisted, are requested at a lower level. The number of veterans services interviews (W.3) is requested at a higher level to reflect the increasing number of veterans returning home from the war.</p><p>Funding is recommended at the requested level of \$123,315.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Veteran Services (17D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
298-A Veteran's Affairs Director/Case Aide		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		0.90	0.90	0.90	0.90	0.90
REVENUE SUMMARY:						
Intergovernmental		\$9,275	\$0	\$10,000	\$10,000	\$10,000
Miscellaneous		2,444	1,500	1,500	-	-
TOTAL REVENUES		\$11,719	\$1,500	\$11,500	\$10,000	\$10,000
APPROPRIATION SUMMARY:						
Personal Services		\$35,603	\$51,952	\$48,290	\$57,465	\$57,465
Equipment		-	250	250	250	250
Expenses		21,173	63,900	63,900	64,550	64,550
Supplies		581	1,050	1,050	1,050	1,050
TOTAL APPROPRIATIONS		\$57,357	\$117,152	\$113,490	\$123,315	\$123,315

SERVICE AREA: Physical Health & Education		PROGRAM: Health Administration (20R)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Evaluate effectiveness, accessibility of present and population-based health services.					
PROGRAM OBJECTIVES:					
1. 80% of program budget indicator objectives will be accomplished.					
2. 100% of program evaluations will be completed.					
3. 100% of customer surveys will be completed.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. # of program budget indicator objectives	14	14	14	14	
2. # of program evaluations	3	3	3	3	
3. # of customer surveys	3	3	3	3	
4. Departmental Budget	\$5,075,319	\$5,514,123	\$5,997,285	\$5,862,663	
WORKLOAD					
1. # of program budget indicator objectives completed	12	11	14	14	
2. # of program evaluations completed	3	3	3	3	
3. # of customer surveys completed	3	3	3	3	
PRODUCTIVITY					
1. Cost/program budget indicator objective	\$10,961.00	\$12,097.36	\$12,851.32	\$12,851.32	
2. Cost/program evaluation	\$3,448.37	\$3,511.87	\$3,007.96	\$3,007.96	
3. Cost/customer survey	\$909.48	\$1,025.55	\$1,407.11	\$1,407.11	
EFFECTIVENESS					
1. % of program budget indicator objectives completed	86%	80%	80%	80%	
2. % of program evaluations completed	100%	100%	100%	100%	
3. % of customer surveys completed	100%	100%	100%	100%	
ANALYSIS:					
<p>Total FY09 appropriations for the total department are recommended to increase 3.8%. Revenues for the total department are recommended to increase 1.8% over current budgeted amounts and are primarily due to increased environmental fees such as food establishment and tanning licenses and also an increase in medical service fees.</p> <p>For the total department, non-salary costs are recommended to increase 4.2% over current budgeted amounts.</p> <p>There are several organizational change requests. The department is requesting the upgrade of the Environmental Health Coordinator position, the part time Lab Technician and the addition of two LPN's and a .45 FTE resource assistant position for the jail. At this time it is recommended that the .45 FTE resource assistant be granted and that the two LPN positions not be added until the Tremont minimum security facility reopens after its renovation and expansion in FY10. It</p>		<p>is noted that the Hay Committee reviewed the proposed LPN positions and hay pointed them at 230 (compared to 366 for RN's). The use of LPN's was included in the recent NIC Jail Health Report performed at the request of Sheriff Conard. This will result in less costs to the County when the positions are added in FY10 as the Tremont minimum security facility inmate pods open. The Hay Committee recommended no change in hay points for the Environmental Health Coordinator position but did recommend to increase the part time Lab Technician hay points from 177 to 198.</p> <p>The primary reasons for revenue changes from current budget levels are: increases in a number of grants and fees including: food service establishment fee increases, tobacco and tanning licenses.</p> <p>The primary reasons for appropriation changes from current budget levels are: continued increases in the jail health program including physician, dental, laboratory and in</p>		<p>particular high pharmacy costs.</p> <p>Several PPB Indicators are highlighted as follows: FY08 was the third year for all new cost centers and indicators for the health department. We now have baseline indicators in place for the department and are able to measure our accountability from year to year.</p> <p>Health Administration indicators specifically capture the departments overall objectives, program evaluations and customer surveys.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Administration (20R)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A Health Director		1.00	1.00	1.00	1.00	1.00
571-A Deputy Director		1.00	1.00	1.00	1.00	1.00
252-A Administrative Office Manager		1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist		2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant		2.60	2.60	2.60	2.60	2.60
TOTAL POSITIONS		7.60	7.60	7.60	7.60	7.60
REVENUE SUMMARY:						
Charges for Services		\$7	\$25	\$25	\$25	\$25
TOTAL REVENUES		\$7	\$25	\$25	\$25	\$25
APPROPRIATION SUMMARY:						
Personal Services		491,302	\$510,890	\$495,840	\$530,206	\$528,967
Expenses		15,946	24,895	24,895	25,390	25,390
Supplies		6,873	9,300	9,300	9,150	9,150
TOTAL APPROPRIATIONS		514,121	545,085	530,035	564,746	563,507

SERVICE AREA: Physical Health & Education		PROGRAM: Clinical Services (20S)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Monitor, diagnose and investigate health problems					
PROGRAM OBJECTIVES:					
1. Initiate communicable disease investigation on 100% of reported diseases according to Iowa Department of Public Health guidelines.					
2. Provide needed clinical services to 85% of clients presenting at Health department clinics.					
3. 99% of eligible county employees will receive an annual health screening.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of communicable diseases reported		2,663	4,600	3,000	3,000
2. Number of clients requesting clinic services		7,479	6,500	6,770	6,770
3. Number of county employees eligible for an annual health screening		1,019	895	950	950
WORKLOAD					
1. Number of communicable diseases requiring investigation		369	300	335	335
2. Number of clients seen in clinics		6,336	5,525	5,800	5,800
3. Number of eligible county employees screened		1,019	886	940	940
PRODUCTIVITY					
1. Cost/communicable disease investigation		\$14.51	\$13.60	\$14.21	\$14.21
2. Cost/clinic seen		\$57.65	\$60.84	\$63.02	\$63.02
3. Cost/eligible employee screened		\$9.38	\$11.53	\$12.13	\$12.13
EFFECTIVENESS					
1. Percent of communicable disease investigations initiated		100%	100%	100%	100%
2. Percent of client needs provided		85%	85%	85%	85%
3. Percent of eligible county employees receiving a health screening		100%	99%	99%	99%
ANALYSIS:					
<div>Revenues for this program are expected to decrease 4.3% over current budgeted amounts and this is primarily due to the department no longer receiving the HIV grant from the Iowa Department of Public Health.</div> <div>For this program, non-salary costs are recommended to decrease 3.2% from current budgeted amounts. The primary reasons for appropriation changes from current budget levels are: a decrease in dollars in reimbursable allotment and laboratory line items. The reimbursable allotment decrease is due to no longer receiving an HIV grant and the monies set aside for laboratory testing have been shifted to the environmental health program for lead clean up in homes. Many of the positions within clinical services are required to obtain a variety of trainings and certifications to keep grants.</div> <div>There was one organizational change request for this program. The department is requesting the upgrade of the part time Lab Technician.</div> <div>The Hay Committee recommended to increase the part time Lab Technician hay points from 177 to 198.</div> <div>Several PPB indicators are highlighted as follows: Baseline indicators have been in place for this program with three year's history allowing the department to measure performance for investigating communicable diseases (W.1).</div> <div>Although we are projecting 335 communicable diseases requiring investigation this is very difficult to project and is based on previous history of cases and outbreaks. The number of clients seen in clinic (W.2) and the number of county employees screened (W.3) also have three years worth of data.</div> <div>This program continues to support the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness and NIMS compliance.</div> <div>Increased NIMS trainings will be required over the next couple years.</div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Clinical Services (20S)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
470-A Clinical Services Coordinator		1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist		1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse		5.00	5.00	5.00	5.00	5.00
355-A Community Health Intervention Specialist		1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant		1.00	1.00	1.00	1.00	1.00
198-A Lab Technician		-	-	-	0.75	0.75
177-A Lab Technician		0.75	0.75	0.75	-	-
A Interpreters		0.35	0.35	0.35	0.35	0.35
Z Health Services Professional		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		11.00	11.00	11.00	11.00	11.00
REVENUE SUMMARY:						
Intergovernmental		\$208,696	\$213,985	\$194,378	\$201,100	\$201,100
Fees and Charges		11,655	12,000	12,000	15,000	15,000
Miscellaneous		3,011	3,000	3,000	3,000	3,000
TOTAL REVENUES		\$223,362	\$228,985	\$209,378	\$219,100	\$219,100
APPROPRIATION SUMMARY:						
Personal Services		\$657,757	\$723,245	\$685,006	\$723,643	\$721,254
Equipment		3,990	2,800	2,800	5,000	5,000
Expenses		102,365	129,861	123,761	122,111	122,111
Supplies		30,970	26,423	20,488	26,903	26,903
TOTAL APPROPRIATIONS		\$795,082	\$882,329	\$832,055	\$877,657	\$875,268

SERVICE AREA: Physical Health & Education		PROGRAM: Community Relations & Planning (20T)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Inform, educate, and empower people about health issues				
PROGRAM OBJECTIVES: 1. 98% education presentations to service providers will be provided. 2. 98% educational presentations for the community to be provided. 3. 99% of initial response to a media request will be within 24 hours.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of education presentations for service providers	110	80	100	100
2. Number of education presentations for the community	100	150	120	120
3. Number of media requests	118	150	130	130
WORKLOAD				
1. Number of education presentations for service providers completed	108	78	98	98
2. Number of education presentations for the community completed	99	147	118	118
3. Number of media requests responses	118	153	128	128
PRODUCTIVITY				
1. Cost/presentation to service providers	\$134.53	\$112.33	\$113.55	\$113.55
2. Cost/presentations to the community	\$106.04	\$80.98	\$76.93	\$76.93
3. Cost/media request response	\$17.03	\$17.84	\$18.27	\$18.27
EFFECTIVENESS				
1. Percent of education presentations to service providers	98%	98%	98%	98%
2. Percent of education presentations to the community	99%	98%	98%	98%
3. Percent of media requests responded to within 24 hours	100%	99%	99%	99%
ANALYSIS:				
<div><div><p>The Community Relations, Information and Planning Program supports the rest of the department with planning and grant writing activities along with providing information to the media and public. Revenues are recommended to increase 1.6% over current budgeted amounts with increases projected in the WIC and Tobacco grants while others remain flat. Non-salary costs are recommended to increase 0.7% over current budgeted levels for the program. The increase is minimal with a slight shifting in expenses for commercial and professional services.</p><p>There are no organizational change requests for this program.</p><p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with three year's history allowing the department to measure performance for the number of education presentations for service providers completed (W.1), number of education presentations for</p></div><div><p>the community completed (W.2) and number of media request responses (W.3).</p><p>This program supports the County's Target Issues and Management Agenda as follows: following objectives through homeland security/emergency preparedness plans and NIMS compliance. Increased NIMS trainings will be required over the next couple of years.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Community Relations & Planning (20T)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
417-A Community Health Coordinator		1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant		3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:						
Intergovernmental		\$1,529,708	\$1,519,411	\$1,519,411	\$1,544,065	\$1,544,065
Miscellaneous		21	-	-	-	-
TOTAL REVENUES		\$1,529,729	\$1,519,411	\$1,519,411	\$1,544,065	\$1,544,065
APPROPRIATION SUMMARY:						
Personal Services		\$260,198	\$279,454	\$276,128	\$294,325	\$292,926
Expenses		1,422,820	1,557,131	1,557,131	1,561,661	1,561,661
Supplies		19,023	5,350	5,350	11,230	11,230
TOTAL APPROPRIATIONS		\$1,702,041	\$1,841,935	\$1,838,609	\$1,867,216	\$1,865,817

SERVICE AREA: Physical Health & Education		PROGRAM: Environmental Health (20U)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Enforce laws and regulations that protect and ensure safety					
PROGRAM OBJECTIVES:					
1. 100% of required environmental health inspections will be completed annually.					
2. 90% of facilities/homes will be in compliance on re-inspection with Iowa Codes.					
3. 75% of newly identified homes of children with blood lead levels of 15 ug/dl or above will be remediated within 6 months.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of environmental inspections required		4,377	4,000	4,100	4,100
2. Number of environmental health re-inspections required		1,111	900	1,000	1,000
3. Number of identified lead homes		26	20	17	17
WORKLOAD					
1. Number of environmental health inspections conducted		4,363	4,000	4,100	4,100
2. Number of environmental health re-inspections conducted		1,090	900	900	900
3. Number of identified lead homes remediated		17	20	13	13
PRODUCTIVITY					
1. Cost/environmental health inspection conducted		\$120.54	\$132.67	\$122.81	\$122.81
2. Cost/environmental health re-inspection conducted		\$120.54	\$132.67	\$122.81	\$122.81
3. Cost/remediation management of lead homes		\$174.51	\$183.11	\$182.10	\$182.10
EFFECTIVENESS					
1. Percent of environmental health inspections completed		100%	100%	100%	100%
2. Percent of re-inspections that are in compliance with Iowa Codes		98%	90%	90%	90%
3. Percent of identified lead homes remediated		65%	75%	75%	75%
ANALYSIS:					
<div><div>Revenues for this program are recommended to increase 12.2% over current budgeted amounts and are primarily due to the addition of grant dollars from the Davenport MILES (lead) program, additional tanning bed license fees and increased food service establishment license fees.</div><div>For this program, non-salary costs are recommended to increase 33.9% over current budgeted amounts and are primarily due to increased commercial and professional services related to the MILES grant. Organizational change requests for the department are as follows: the department requested that the position of Environmental Health Coordinator be evaluated for possible upgrade. Following the review by HR and the Hay Committee it was recommended that the position's hay points remain the same.</div><div>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with three years history</div></div> <div>allowing the department to measure performance for the number of environmental health inspections conducted (W.1) and the number of environmental health re-inspections conducted (W.2). The number of lead homes remediated (W.3) remains a challenge due to federal requirements dictating what is a remediated home.</div> <div>This program supports the County's Target Issues and Management Agenda as follows: following objectives through homeland security/emergency preparedness plans and NIMS compliance.</div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Environmental Health (20U)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
417-A Environmental Health Coordinator		1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist		7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		8.25	8.25	8.25	8.25	8.25
REVENUE SUMMARY:						
Intergovernmental		\$42,350	\$36,700	\$31,080	\$46,900	\$46,900
Licenses and Permits		243,631	268,900	268,900	300,300	300,300
Fees and Charges		14,925	24,400	23,900	23,000	23,000
Miscellaneous		495	500	500	500	500
TOTAL REVENUES		\$301,401	\$330,500	\$324,380	\$370,700	\$370,700
APPROPRIATION SUMMARY:						
Personal Services		\$516,315	\$569,051	\$544,509	\$591,879	\$590,825
Equipment		3,201	7,600	7,600	10,300	10,300
Expenses		125,459	130,495	130,495	179,739	179,739
Supplies		12,200	19,682	19,682	21,272	21,272
TOTAL APPROPRIATIONS		\$657,175	\$726,828	\$702,286	\$803,190	\$802,136

SERVICE AREA: Social Services		PROGRAM: Administrative Support (21A)			
ACTIVITY: Services to Poor		ORGANIZATION: Human Services			
PROGRAM MISSION: The Iowa Department of Human Services is a public expression of Iowa's desire for a stronger community. Working cooperatively with others, the Department of Human Services meets the unique needs of individuals who are experiencing personal, economic, social or health problems. The primary responsibility of the Department is to help and empower individuals and families to become increasingly self-sufficient and productive and strive to improve the well being of all the people of the State of Iowa.					
PROGRAM OBJECTIVES: 1. To process FIP/Medical applications within 30 days at 99%. 2. To process Food Stamp applications within 30 days at 99%. 3. To process Service applications within 30 days at 99%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		117	108	116	116
2. Authorized SW 3s		18	18	17	17
3. Authorized SW 2s		27	20	25	25
4. Authorized IM 2's		45	44	45	45
WORKLOAD					
1. Child/Adult assessment completed per month		154	165	165	165
2. Service intake and ongoing cases served		2,117	2,630	2,630	2,630
3. Income maintenance, intake and ongoing cases		19,889	19,455	20,000	20,000
PRODUCTIVITY					
1. Child/Adult assessment completed per month/per worker		7.8	10.32	10.32	10.32
2. Service intake ongoing cases served per month/per worker		104	150	125	125
3. Income maintenance, intake and ongoing cases per month/per worker		470	450	460	460
EFFECTIVENESS					
1. Percent of FIP applications processed within 30 days		99.0%	99.0%	99.0%	99.0%
2. Percent of food stamp applications processed within 30 days		99.0%	99.0%	99.0%	99.0%
3. Percent of applications for service handled within 30 days		99.0%	99.0%	99.0%	99.0%
ANALYSIS:					
<p>The FY09 appropriations for this program are requested to increase 1.6% from the current budgeted levels.</p> <p>The Department of Human Services is responsible for several programs. The department continues to monitor income maintenance for Medicaid eligibility, Iowa Care, Centralized Intake for Child Abuse and child and adult assessments. The department continues to promote community awareness for their programs in order to serve people in the community better.</p> <p>Several PPB Indicators are requested at a higher level than the FY08 projected. The number of authorized personnel (FTE's) (D.1) is requested at a higher level. The number of income maintenance, intake and ongoing cases (W.3) is also requested at a higher level. This increase is much more consistent</p>		<p>with the FY07 actual. The number of service intake and ongoing cases served per month/per worker (P.2) is requested at a decreased level. This will naturally occur with the hiring of additional staff. The Effectiveness Indicators remain at a high level of service and quality.</p> <p>The funding is recommended at the requested level of \$79,000.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Administrative Support (21A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$20,948	\$34,988	\$34,988	\$34,988	\$34,988
TOTAL REVENUES	\$20,948	\$34,988	\$34,988	\$34,988	\$34,988
APPROPRIATION SUMMARY:					
Equipment	\$9,619	\$5,253	\$5,253	\$8,322	\$8,322
Expenses	23,321	28,184	22,628	25,115	25,115
Supplies	39,678	44,315	43,289	45,563	45,563
TOTAL APPROPRIATIONS	\$72,618	\$77,752	\$71,170	\$79,000	\$79,000

SERVICE AREA: Social Services		PROGRAM: Outreach to Older Persons (39A)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) referrals to local, state and federal programs and services; C) providing assistance with completion of forms/applications for programs and benefits; and D implementation and monitoring of programs and services for client.					
PROGRAM OBJECTIVES:					
1. To make 3,394 collateral contacts.					
2. To service 212 people per FTE.					
3. To keep costs per contact under \$50.09.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals to program		686	725	745	745
WORKLOAD					
1. Contacts - individual client		3,267	3,605	3,713	3,713
2. Group Presentations		77	77	80	80
3. Collateral contacts		3,073	3,295	3,394	3,394
4. Unduplicated number of persons served on individual basis		732	953	953	953
5. Unduplicated number of persons served in Central City		203	245	245	245
PRODUCTIVITY					
1. Cost per contact		\$47.16	\$49.12	\$50.09	\$50.09
EFFECTIVENESS					
1. Number of persons served per FTE (individual)		209	212	212	212
2. Contacts per individual person served		9.0	7.2	7.5	7.5
3. Staff costs as a percent of program costs		48%	51%	52%	52%
4. Number of clients served in Case Management Program (Avg/Month)		NA	N/A	N/A	N/A
ANALYSIS:					
<p>The total FY09 appropriations for the total agency are increasing 3.5% over current budgeted levels. Revenues are requested to increase 3.5% over the current budgeted levels. County funding is recommended to increase 2.3% over current budgeted amounts for the total agency.</p> <p>The agency hopes to increase inter-generational activities, encouraging people of all ages to participate in activities. The agency is striving to improve generational communication. There have been several activities across generations in FY08: Battle of the Books- elementary school children and seniors reading together and a Magician Show, attracting young and old. The agency hopes to revive the Family Picnic Day in FY08 again attracting all ages.</p>		<p>The Outreach program continues to feel the effects of the 2006 Legislative session. CASI no longer provides Elderly Waiver case management services. Elder Care revenue is no longer available and the Community Development Block Grant (CDBG) revenue is significantly lower for this program as well. All of the PPB Indicators are consistent with the FY08 projected and the FY07 actuals. There are no significant changes.</p> <p>County funding for this program is recommended to increase 3% over current budgeted amounts. Funding is recommended at an inflationary increase of 3% which results in a recommended funding level of \$113,900.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Outreach to Older Persons (39A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Social Services Coordinator		1.00	1.00	1.00	1.00	
Senior Advocates		3.50	3.50	3.50	3.50	
TOTAL POSITIONS		4.50	4.50	4.50	4.50	
REVENUE SUMMARY:						
Elder Care		\$2,734	\$5,178	\$0	\$0	
Title III B		9,446	7,000	12,180	12,180	
Title III D		130	-	-	-	
LTCIS		-	-	-	-	
Generations Senior Living		-	-	-	-	
United Way		53,306	55,256	55,256	56,914	
Contributions		3,287	2,575	2,575	2,650	
Miscellaneous		6,870	-	-	-	
CDBG		42,802	40,000	30,000	34,000	
Project Income		-	-	-	-	
Admin Revenue Allocation		130,759	128,465	131,557	135,500	
SUB-TOTAL REVENUES		\$249,334	\$238,474	\$231,568	\$241,244	
Scott County Contribution		106,330	110,583	110,583	113,900	113,900
TOTAL REVENUES		\$355,664	\$349,057	\$342,151	\$355,144	
APPROPRIATION SERVICES						
Personal Services		\$295,031	\$329,646	\$331,874	\$346,802	
Expenses		5,240	6,293	6,362	7,165	
Supplies		1,276	2,500	1,236	1,275	
Occupancy		704	556	556	725	
TOTAL APPROPRIATIONS		\$302,251	\$338,995	\$340,028	\$355,967	

SERVICE AREA: Social Services		PROGRAM: Transportation for Older Persons (39B)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.					
PROGRAM OBJECTIVES: 1. To maintain rural ridership at 2,000. 2. To keep cost per ride below \$1.43. 3. To provide 29,000 rides.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Requests		27,375	28,000	29,000	29,000
WORKLOAD					
1. Passengers transported/rural		5,654	5,800	2,000	2,000
2. Passengers transported/all areas		27,375	28,000	29,000	29,000
3. Enhanced services		392	700	-	-
PRODUCTIVITY					
1. Cost client transported/all areas		\$1.21	\$1.19	\$1.43	\$1.43
EFFECTIVENESS					
1. Percent change in clients transported/all areas		0.80%	-12.50%	3.57%	3.57%
ANALYSIS:					
<div><div><p>This program provides pass through funding for River Bend Transportation Services. The funding is provided to the cities of Bettendorf and Davenport and to River Bend Transportation Services. The funding to the cities is for inclusion and coordination with their elderly and disabled transportation services. The funding to the cities is included in their contracts with River Bend. Although the agency has discontinued the enhanced services program, it has agreed to be the fiscal agent for the new transportation program, ITN Quad Cities. This new program is expected to be fully functional by January 2008. This new program will provide door to door transportation services 24/7.</p></div><div><p>The PPB Indicators are highlighted as follows: The requests for transportation services (D.1) are expected to increase. The enhanced services (W.3) have been discontinued by River Bend Transit. The number of passengers transported in rural areas (W.1) is significantly lower than the FY08 budgeted level and the FY07 actual. The agency is requesting a 1.5% increase over the FY08 budgeted level. The funding is recommended at the requested level of \$41,600.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Transportation/Older Persons (39B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:						
Scott County Contribution		\$40,314	\$41,000	\$41,000	\$41,600	\$41,600
TOTAL REVENUES		\$40,314	\$41,000	\$41,000	\$41,600	
APPROPRIATION SUMMARY:						
Expenses		\$40,314	\$41,000	\$41,000	\$41,600	
TOTAL APPROPRIATIONS		\$40,314	\$41,000	\$41,000	\$41,600	

SERVICE AREA: Social Services		PROGRAM: Day Care for Older Persons (39C)			
ACTIVITY: Service to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 4: 30 p.m., Monday through Friday.					
PROGRAM OBJECTIVES:					
1. To maintain admissions at 65.					
2. To maintain hours at 63,000					
3. To keep costs at or below \$10.35 per hour.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Admissions		53	65	65	65
2. Program capacity		48	48	48	48
WORKLOAD					
1. Clients Unduplicated		119	145	125	125
2. Client hours		60,362	70,000	63,000	63,000
3. Number of volunteers - unduplicated		23	28	28	28
PRODUCTIVITY					
1. Cost per client hour		\$9.52	\$8.85	\$10.35	\$10.35
EFFECTIVENESS					
1. County contribution as a percent of program costs		2%	2%	2%	2%
2. Volunteer hours in day center		3,307	3,700	3,800	3,800
ANALYSIS:					
<div><div><p>The total FY09 appropriations for this program are requested to increase by 5.2% over current budgeted levels. The revenues are requested to increase by 5.9%. The agency and the community are enjoying the new Adult Day Center. The new center allowed for increased admissions and capacity. This program provides supervision and assistance to seniors who may not be safe at home alone and who are at risk for institutionalization. This program helps to maintain independence in seniors.</p><p>Several PPB Indicators are highlighted as follows: The admissions and program capacity (D.1 and D.2) are equal to the FY08 budgeted level. The number of unduplicated clients (W.1) is expected to be lower than the FY08 budgeted level as there is less movement in and out of this program as it provides stabilization to seniors. The number of client hours (W.2) is lower and more realistic than the FY08 budgeted level.</p></div><div><p>The county has a contract with the agency and this program has a capped contract amount. The agency has requested continued funding at the current level. The funding is recommended at the requested level of \$14,286.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Day Care/Older Persons (39C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Adult Day Center Coordinator		1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator		1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant		1.00	0.85	1.00	1.00	
Adult Day Center Facilitators		3.75	4.35	4.77	4.77	
Adult Day Center Aides		1.00	1.60	1.60	1.60	
TOTAL POSITIONS		7.75	8.80	9.37	9.37	
REVENUE SUMMARY:						
Medicaid Waiver		\$121,338	\$132,870	\$132,870	\$136,856	
Elder Care		5,678	1,526	1,572	1,572	
Title III B		17,318	21,468	22,996	22,996	
Title V		10,196	7,200	7,416	7,416	
Veteran's Administration		61,870	75,000	77,868	67,500	
United Way		14,714	15,149	15,149	15,600	
Contributions		3,574	1,236	1,236	2,500	
Activities		115	124	124	130	
Miscellaneous		25	-	-	-	
Project Income		101,614	135,000	154,116	146,500	
ADC Meals		10,558	-	-	10,600	
Admin Revenue Allocation		275,282	270,452	276,963	285,000	
Transportation/ADC		4,219	-	-	3,300	
SUB-TOTAL REVENUES		\$626,501	\$660,025	\$690,310	\$699,970	
Scott County Contribution		14,286	14,286	14,286	14,286	14,286
TOTAL REVENUES		\$640,787	\$674,311	\$704,596	\$714,256	
APPROPRIATION SUMMARY:						
Personal Services		\$538,625	\$573,582	\$583,954	\$596,677	
Equipment		1,365	247	247	255	
Expenses		35,839	40,585	44,997	47,299	
Supplies		4,520	5,253	7,663	7,893	
Occupancy		14	-	-	-	
TOTAL APPROPRIATIONS		\$580,363	\$619,667	\$636,861	\$652,124	

SERVICE AREA: Social Services		PROGRAM: Volunteer Services for Older Persons (39D)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts. The dollar value of volunteer services was based on the U.S. Bureau of Labor new hourly rate of \$18.77 per Dovia News.					
PROGRAM OBJECTIVES:					
1. To provide 44,004 hours of volunteer service.					
2. To keep the cost per volunteer hour at \$3.22 or less.					
3. To generate at least \$825,955 worth of volunteer hours.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Eligible population		24,678	24,678	24,678	24,678
WORKLOAD					
1. Hours of service		39,643	43,000	44,004	44,004
2. Number of volunteers - unduplicated		365	625	401	401
PRODUCTIVITY					
1. Cost per volunteer hour		\$2.64	\$2.78	\$3.22	\$3.22
2. Cost as percent of dollar value of volunteer service		15.00%	16.24%	17.15%	17.15%
EFFECTIVENESS					
1. Dollar value of volunteer services		\$679,481	\$735,300	\$825,955	\$825,955
2. Hours served per volunteer		109	69	110	110
ANALYSIS:					
<p>The FY09 appropriations are requested at an 18.7% increase over the current budgeted levels. The revenues are requested at a 6.8% decrease from the current budgeted level. The agency is not expecting to receive as much project income in this program as in the past.</p> <p>The following PPB Indicators are highlighted: The number of hours of volunteer service (W.1) is expected to increase, yet the number of unduplicated volunteers (W.2) is lower than the FY08 budgeted level. The hours served per volunteer (E.2) is significantly higher than the FY08 budgeted level but much more consistent with the FY07 actual.</p> <p>Under contractual provisions, this program is allowed an inflationary increase. The agency is requesting a 3% inflationary increase in the Scott County contribution. Funding is recommended at the requested level of \$40,340.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Volunteer Serv/Older Persons (39D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteer/Life Options Coordinator		1.00	1.00	1.00	1.50	
Listen-To-Me-Read Coordinator		0.30	0.30	0.30	0.30	
TOTAL POSITIONS		1.30	1.30	1.30	1.80	
REVENUE SUMMARY:						
United Way		\$7,100	\$7,500	\$13,390	\$13,792	
Contributions		12,362	15,000	494	510	
Project Income		400	7,854	7,854	2,250	
Supplemental Grants		13,500	5,150	5,150	5,300	
Admin Revenue Allocation		61,938	60,852	62,316	64,185	
SUB-TOTAL REVENUES		\$95,300	\$96,356	\$89,204	\$86,037	
Scott County Contribution		37,675	39,182	39,182	40,340	40,340
TOTAL REVENUES		\$132,975	\$135,538	\$128,386	\$126,377	
APPROPRIATION SUMMARY:						
Personal Services		\$105,630	\$110,295	\$111,494	\$132,316	
Expenses		-	4,759	4,759	4,898	
Supplies		70	4,151	4,151	4,275	
Occupancy		551	185	185	190	
TOTAL APPROPRIATIONS		\$106,251	\$119,390	\$120,589	\$141,679	

SERVICE AREA: Social Services		PROGRAM: Leisure Services for Older Persons (39E)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.					
PROGRAM OBJECTIVES: 1. To provide 4,800 activity sessions. 2. To maintain an average of 18 participants per session. 3. To keep costs per session at or below \$80.62.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Paid Members		1,666	1,650	1,716	1,716
WORKLOAD					
1. Sessions		4,611	4,500	4,800	4,800
PRODUCTIVITY					
1. Cost per session		\$79.76	\$89.97	\$80.62	\$80.62
EFFECTIVENESS					
1. Participants per session		18	17	18	18
2. Staff costs as a percent of program costs		22%	25%	23%	23%
ANALYSIS:					
<div><div><p>The FY09 appropriations for this program are requested at a 4.6% decrease from the current budgeted level. The revenues are requested to increase 5% over the current budgeted level. There were 53 new activities in FY07 and the agency is expecting to add another 20-25 new activities in FY08. The agency will be increasing it's marketing strategies in hopes of attracting newly retired individuals and younger individuals. Some of the new activities include a dance club, attracting 160 people each month, jazzercise classes, attracting 240 people per month and animal obedience classes, attracting 80 people per month. The agency held 27 special events in FY07 attracting 6470 people. The agency expects the special events to increase in FY08 and in FY09.</p></div><div><p>Several PPB Indicators are highlighted as follows: The number of paid members (D.1) is expected to increase as the number of new activities increase. The number of sessions (W.1) is expected to increase to accommodate the increasing number of members. The cost per session (P.1) is significantly lower than the FY08 projected.</p><p>Due to contractual provisions, no increase is allowed for this program. The agency has requested continued funding at the capped level. Funding is recommended at the requested level of \$18,297.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Leisure Serv/Older Persons (39E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Senior Center Coordinator		1.00	1.00	1.00	1.00	
Fitness Center Assistant		1.35	1.35	1.35	1.35	
Activity Managers		0.50	0.50	0.50	0.50	
Site Managers		0.50	0.50	0.50	0.50	
Meal Site Assistant		0.25	0.25	0.25	0.25	
TOTAL POSITIONS		3.60	3.60	3.60	3.60	
REVENUE SUMMARY:						
Site Managers						
Title III C		\$7,513	\$7,513	\$7,513	\$7,513	
Contributions		205	247	247	250	
Miscellaneous		-	-	-	-	
CDBG		8,737	8,500	7,000	9,000	
Project Income		80,961	73,090	53,303	75,200	
Supplemental Grants		17,500	-	-	-	
Admin Revenue Allocation		220,226	216,361	221,570	229,925	
SUB-TOTAL REVENUES		\$335,142	\$305,711	\$289,633	\$321,888	
Scott County Contribution		18,297	18,297	18,297	18,297	18,297
TOTAL REVENUES		\$353,439	\$324,008	\$307,930	\$340,185	
APPROPRIATION SUMMARY:						
Personal Services		\$337,276	\$364,456	\$362,126	\$359,964	
Equipment		694	247	247	254	
Expenses		1,716	3,894	3,894	4,015	
Supplies		32,503	35,090	20,147	20,750	
Occupancy		1,075	1,174	1,174	1,209	
TOTAL APPROPRIATIONS		\$373,264	\$404,861	\$387,588	\$386,192	

SERVICE AREA: Social Services		PROGRAM: Outpatient Services (38A)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.					
PROGRAM OBJECTIVES:					
1. To maintain a minimum of 2,000 referrals for assessment.					
2. To continue to have at least 2,200 requests for prevention services.					
3. To maintain group hours to at least 35,000 hours.					
4. To maintain a length of stay in treatment of at least 70 days.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals for assessment		2,155	2,000	2,000	2,000
2. Requests for prevention services		4,185	2,200	2,200	2,200
WORKLOAD					
1. Clients screened		1,646	1,650	1,650	1,650
2. Admissions		810	700	700	700
3. Hours of individual		4,398	4,000	4,000	4,000
4. Hours of group		39,950	35,000	35,000	35,000
5. Prevention direct service hours		4,535	3,000	3,000	3,000
PRODUCTIVITY					
1. Cost per outpatient service		\$108.28	\$126.86	\$136.04	\$136.04
2. Cost per prevention service		\$80.93	\$147.88	\$139.01	\$139.01
3. Cost per prevention direct service hours		\$74.68	\$108.45	\$101.94	\$101.94
EFFECTIVENESS					
1. Length of stay in treatment (days)		84	70	70	70
2. Patient revenue as a percent of cost		25%	27%	27%	27%
3. % of students reintegrated into public school or graduated		83%	85%	85%	85%
4. % of students identifying risk (related to substance use)		85%	75%	75%	75%
ANALYSIS:					
<div>Total appropriations to this program are expected to decrease 3.2%. Revenues are expected to decrease 3.8% mostly from insurance reimbursements and CADS had been the recipient of Drug Free Grant Demonstration funds of \$55,000 that will not be funded anymore. The loss of these grant dollars is reflected primarily in a reduction in requests for prevention services (D.2), group hours (W.4) and prevention direct service hours (W.5). Less prevention activities will take place through schools because of more restrictions due to "No Child Left Behind" in particular as CADS will now be working with teachers to "Train the Trainer" rather than going into the school classroom. All prevention activities have been consolidated to their new East Locust Street address. The Scott County involvement in this program is through the state of Iowa. The grant requires</div> <div>a three to one match. Scott County is eligible to receive \$10,000 through this grant source, with a \$30,000 match provided through local funding. Funding of \$30,000 in Scott County contribution is recommended. Funding of \$10,000 in Iowa Dept. of Public Health Substance Abuse funds to pass through to the agency is recommended contingent upon the continued availability of this grant. A total funding level of \$40,000 is recommended.</div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Outpatient Services (38A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director	0.39	0.39	0.39	0.39		
Treatment Supervisor	0.37	0.37	0.37	0.37		
Clinical Director	0.75	0.75	0.75	0.75		
Finance Manager	0.39	0.39	0.39	0.39		
Business/Office Manager	0.39	0.39	0.39	0.39		
Admin Systems Manager	0.40	0.40	0.40	0.40		
Accounting Specialist	0.78	0.78	0.78	0.78		
Client Accts Receivable Specialist	2.10	2.10	2.10	2.10		
Administrative Assistant	0.39	0.39	0.39	0.39		
Clerical	2.00	3.00	3.00	3.00		
Maintenance	0.78	0.78	0.78	0.78		
QA/UR Program Manager	1.00	1.00	1.00	1.00		
Prevention Coordinator	1.00	1.00	1.00	1.00		
Prevention Specialist	8.00	9.00	8.00	8.00		
Counselors	17.00	17.00	19.00	19.00		
Techs/CCW	1.00	2.00	1.00	1.00		
Program Managers	3.50	2.50	3.50	3.50		
TOTAL POSITIONS	40.24	42.24	43.24	43.24		
REVENUE SUMMARY:						
I.D.S.A. Treatment	\$856,667	\$845,327	\$864,760	\$864,760		
I.D.S.A. Prevention	214,826	211,476	158,676	158,676		
DASA	35,236	52,000	40,000	40,000		
United Way	43,958	38,438	38,438	38,438		
Client Fees	86,222	101,042	101,042	101,042		
Insurance Payments	255,263	279,768	257,114	257,114		
Interest	55,496	27,612	26,290	26,290		
Seventh Judicial District	97,987	99,208	102,184	102,184		
Contributions	1,849	1,250	1,250	1,250		
Scott County Jail	600	3,900	3,900	3,900		
Local Schools	66,290	66,000	66,000	66,000		
U S Fed Probation	79,130	67,500	70,200	70,200		
Contractual Fees/Payment	194,850	150,450	138,074	138,074		
SUB-TOTAL REVENUES	\$1,988,374	\$1,943,971	\$1,867,928	\$1,867,928		
Scott County Contribution	30,000	30,000	30,000	30,000	30,000	
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000	
TOTAL COUNTY CONTRIBUTION	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
TOTAL REVENUES	\$2,028,374	\$1,983,971	\$1,907,928	\$1,907,928		
APPROPRIATION SUMMARY:						
Personal Services	\$1,541,963	\$1,591,375	\$1,558,545	\$1,558,545		
Equipment	14,208	8,431	4,897	4,897		
Expenses	244,190	256,703	237,825	237,825		
Supplies	52,721	37,110	30,008	30,008		
Occupancy	75,212	81,651	80,510	80,510		
TOTAL APPROPRIATIONS	\$1,928,294	\$1,975,270	\$1,911,785	\$1,911,785		

SERVICE AREA: Social Services		PROGRAM: Residential Services (38B)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To provide substance abuse treatment for individuals by offering residential care.					
PROGRAM OBJECTIVES:					
1. To maintain a length of stay of at least 17 days in the START program and 44 days in the halfway house.					
2. To effectively move clients through the continuum of care.					
3. To maintain the length of stay of 3.7 days or less for acute care.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals acute		908	1,000	1,000	1,000
2. Referrals intermediate		398	400	400	400
3. Referrals halfway house		161	180	160	160
WORKLOAD					
1. Days of acute level care		3,717	3,700	3,700	3,700
2. Days of intermediate level care		7,988	7,500	7,500	7,500
3. Days of halfway house care		8,968	8,400	8,400	8,400
PRODUCTIVITY					
1. Cost per day acute		\$125.05	\$121.95	\$129.08	\$129.08
2. Cost per day intermediate		\$117.15	\$117.73	\$127.39	\$127.39
3. Cost per day halfway house		\$51.91	\$60.39	\$61.74	\$61.74
EFFECTIVENESS					
1. Length of stay (days) acute		3.9	3.7	3.7	3.7
2. Length of stay (days) intermediate		17.9	17.0	17.0	17.0
3. Length of stay (days) halfway house		54.5	44.0	44.0	44.0
4. Patient revenue as percent of program cost		16.5%	16.1%	19.1%	19.1%
5. After residential treatment clients participating in continuum of care		58%	50%	50%	50%
ANALYSIS:					
<p>Total FY09 appropriations for the total agency are increasing 1.4% over current budgeted levels. For this program, County funding is recommended to increase 3.0% over current budgeted amounts.</p> <p>Organizational change requests for the agency are as follows: overall there will be an increase of one FTE for this program. Revenues for this program are expected to increase 11.9%, primarily for increased insurance reimbursements. Appropriations for this program are expected to increase 5.6%. The primary reasons for appropriation changes from current budget levels are: increases in salaries, benefits, consultants/contractors, leased vehicles and increased insurance payments. This program provides residential services at the acute, intermediate and halfway house levels of care. Generally, the indicators are requested at a level which decreases from FY07 actuals</p> <p>levels. Scott County funding is directed to the acute program which provides detox services at the Country Oaks facility. Persons who are committed under a 125 substance abuse commitment are also held for evaluation at the detox unit. The agency is requesting a 3% inflationary increase in Scott County funding. Funding is recommended at the requested level of \$285,442.</p>					

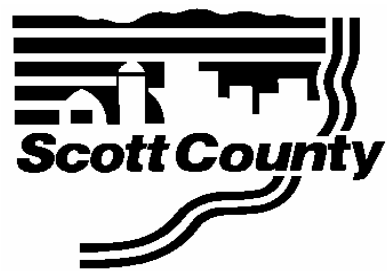
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Residential Services (38B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		0.39	0.39	0.39	0.39	
Clinical Director		0.25	0.25	0.25	0.25	
Finance Manager		0.39	0.39	0.39	0.39	
Business/Office Manager		0.39	0.39	0.39	0.39	
Admin Systems Manager		0.40	0.40	0.40	0.40	
Accounting Specialist		0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist		0.90	0.90	0.90	0.90	
Administrative Assistant		0.39	0.39	0.39	0.39	
Clerical		2.00	2.00	2.00	2.00	
Maintenance		0.78	0.78	0.78	0.78	
QA/UR Program Manager		0.50	0.50	0.50	0.50	
Counselors		6.00	8.00	7.00	7.00	
Techs/CCW		11.00	12.00	11.00	11.00	
Program Managers		2.00	2.00	2.00	2.00	
Health Care Coordinator		1.00	1.00	1.00	1.00	
RN/LPN		7.00	5.00	8.00	8.00	
TOTAL POSITIONS		34.17	35.17	36.17	36.17	
REVENUE SUMMARY:						
I.D.S.A. Treatment		\$863,484	\$765,762	\$873,278	\$873,278	
United Way		14,474	18,962	18,962	18,962	
Client Fees		37,740	49,530	49,530	49,530	
Insurance Payments		269,575	246,698	322,113	322,113	
Interest		53,692	21,852	27,079	27,079	
Contributions		1,191	750	750	750	
County Commitments		49,153	45,100	45,100	45,100	
Scott County Jail		131,420	126,100	126,100	126,100	
Contractual Fees		43,783	26,321	17,203	17,203	
SUB-TOTAL REVENUES		\$1,464,512	\$1,301,075	\$1,480,115	\$1,480,115	
Scott County Contribution		269,056	277,128	277,128	285,442	285,442
TOTAL REVENUES		\$1,733,568	\$1,578,203	\$1,757,243	\$1,765,557	
APPROPRIATION SUMMARY:						
Personal Services		\$1,250,742	\$1,298,793	\$1,377,112	\$1,377,112	
Equipment		21,502	9,037	5,965	5,965	
Expenses		328,381	277,906	306,238	306,238	
Supplies		176,931	174,417	175,631	175,631	
Occupancy		88,487	87,886	86,547	86,547	
TOTAL APPROPRIATIONS		\$1,866,043	\$1,848,039	\$1,951,493	\$1,951,493	

SERVICE AREA: Social Services		PROGRAM: Health Services-Community Services (40B)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Community Health Care, Inc.			
PROGRAM MISSION: To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.					
PROGRAM OBJECTIVES:					
1. To meet 100% of Community Service requests.					
2. To continue to work with the Community Services' staff to ensure that all third party revenue is maximized.					
3. To maintain Community Services cost per medical encounter under \$165.00 (excludes pharmacy cost).					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Estimated number of Scott County citizens below poverty level		18,276	20,600	21,836	23,146
2. Number of Community Services encounters (Projected and actual only count FQHC encounters no pharmacy)		888	879	905	933
WORKLOAD					
1. Cost of Community Services medical services		\$85,404	\$87,200	\$89,816	\$89,816
2. Cost of Community Services dental services		\$9,168	\$6,110	\$6,293	\$6,293
3. Cost of Community Services pharmacy services		\$461,544	\$426,817	\$439,622	\$439,622
4. Cost of Community Services lab services		\$43,390	\$35,696	\$36,767	\$36,767
5. Cost of Community Services x-ray services		\$7,452	\$10,108	\$10,411	\$10,411
PRODUCTIVITY					
1. Cost per Community Services encounter (excludes pharmacy cost)		\$163.75	\$158.26	\$158.26	\$153.65
EFFECTIVENESS					
1. Percent of Community Services encounter requests seen		100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate		\$138.42	\$138.42	\$138.42	\$138.42
ANALYSIS:					
<div>Total FY09 appropriations for the total agency are increasing 9.9 % over current budgeted levels. Non-salary costs are decreasing by 4.4% from current budgeted levels for the total agency, however this is offset by the increase in personal services costs which have increased by 18.4%, largely due to increases in salary costs. For this program, County funding is recommended to increase 3.6% over current budgeted amounts for this program. There are no organizational requests for this program. The primary reasons for revenue changes from current budget levels are the continuation of a maturing provider base and the expectation of increased productivity as CHC continues to expand. The primary reasons for appropriation changes from current budget levels are: to continue to remain competitive with wages and benefits and to cover an increase in costs.</div> <div>CHC supports the County's Target Issues and Management Agenda as follows: this portion of the budget purchases services for Scott County residents and represents Scott County's participation in general medical programs provided by CHC. It is recommended that funding for this program increase by 3.6% to \$291,727.</div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Health Serv-Comm Services (40B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Physician	0.39	0.31	0.39	0.39		
Physician Assistant	0.16	0.15	0.16	0.16		
Nurse Practitioner	0.13	0.12	0.13	0.13		
Nutritionist	0.03	0.03	0.03	0.03		
Health Educator	0.03	0.03	0.03	0.03		
Social Worker	-	0.03	-	-		
X-Ray Technician	0.08	0.06	0.08	0.08		
Lab Technician & Phlebotomist	0.15	0.23	0.15	0.15		
Registered Nurse	0.24	0.23	0.24	0.24		
LPN/Medical Assistant	0.95	0.94	0.95	0.95		
Dentist/Hygienist/Assistants/Receptionist & Clinic Manager	0.98	0.72	0.98	0.98		
Pharmacist/Pharmacy Technician	0.26	0.19	0.26	0.26		
Network Administrator	0.03	0.03	0.03	0.03		
Medical Records Clerk	0.41	0.33	0.41	0.41		
Security Guard	-	0.01	-	-		
Business Office Coordinator	0.03	0.03	0.03	0.03		
Income Verification	0.06	0.06	0.06	0.06		
Provider Enrollment	0.03	-	0.03	0.03		
Patient Account Representative	0.18	0.18	0.18	0.18		
Patient Service Representative	0.60	0.54	0.60	0.60		
CEO	0.03	0.97	0.03	0.03		
Director of Clinic/Finance/Program/HR	0.09	0.09	0.09	0.09		
Administrative Assistant	0.15	0.06	0.15	0.15		
Quality Director & Specialist	0.06	0.06	0.06	0.06		
Clinical Information Coordinator	0.03	0.03	0.03	0.03		
Collab. Coord. & Chronic Care	0.06	0.09	0.06	0.06		
Appointment Scheduler	0.14	0.12	0.14	0.14		
Outreach Worker (Homeless)/Outreach Educator	0.15	0.06	0.15	0.15		
Telephone Operator	0.09	-	0.09	0.09		
Coding Specialist	0.21	0.14	0.21	0.21		
Translator	0.12	0.11	0.12	0.12		
Medical Secretary	0.12	0.12	0.12	0.12		
Child Health Coordinator/Grant Writer	0.06	0.06	0.06	0.06		
Buildings & Grounds Coordinator	0.06	0.03	0.06	0.06		
Computer Support Technician	0.06	0.03	0.06	0.06		
Accounting Specialist	0.05	0.05	0.05	0.05		
Medical Clinic Manager	0.12	0.06	0.12	0.12		
Purchasing Specialist	0.03	0.03	0.03	0.03		
Director of Development	0.03	0.03	0.03	0.03		
Accountant	0.03	0.03	0.03	0.03		
Clinic Assistant	0.03	-	0.03	0.03		
EPSDT Care Coordinator	0.12	-	0.12	0.12		
Human Resources Coordinator	0.03	-	0.03	0.03		
Operations Specialist	0.03	-	0.03	0.03		
Training Coordinator	0.03	-	0.03	0.03		
Development Assistant	0.03	0.03	0.03	0.03		
TOTAL POSITIONS	6.70	6.42	6.70	6.70		
REVENUE SUMMARY:						
Scott County Contribution	\$271,941	\$281,688	\$281,688	\$291,727	\$291,727	
TOTAL REVENUE	\$271,941	\$281,688	\$281,688	\$291,727		
APPROPRIATION SUMMARY:						
Personal Services	\$145,413	\$92,884	\$139,114	\$143,288		
Expenses	62,381	130,000	36,440	37,533		
Supplies	399,163	405,000	390,377	402,088		
TOTAL APPROPRIATIONS	\$606,957	\$627,884	\$565,931	\$582,909		

SERVICE AREA: Physical Health & Education		PROGRAM: Health Services - Other (40C)			
ACTIVITY: Physical Health Services		ORGANIZATION: Community Health Care, Inc.			
PROGRAM MISSION: To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.					
PROGRAM OBJECTIVES:					
1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.					
2. To maintain the cost per encounter at \$165.00 or less.					
3. To increase the number of users seen in the clinic programs.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of patients under 200% of poverty.		30,172	32,444	34,877	34,877
2. Quad City population		307,912	377,291	377,291	377,291
3. Total number of users at clinic this program		31,824	33,700	35,722	35,722
WORKLOAD					
1. Number of encounters for clinic this program		97,374	101,767	105,837	105,837
2. Number of encounters for people under 200% of poverty		92,320	97,982	101,900	101,900
3. Total dental encounters		18,965	20,369	21,167	21,167
4. Total medical encounters		78,409	81,399	84,670	84,670
PRODUCTIVITY					
1. Cost per encounter in clinic		158.46	\$161.67	\$163.00	\$163.00
EFFECTIVENESS					
1. Gross charges/total costs		119%	107%	107%	107%
2. FQHC Approved Iowa Medicaid Encounter Rate		\$138.42	\$138.42	\$138.42	\$138.42
3. Sliding fee discounts/federal grant		137%	135%	135%	135%
ANALYSIS:					
<div><div>Total FY09 appropriations for the total agency are increasing 9.9% over current budgeted levels. Non-salary costs are decreasing by 4.4% from current budgeted levels for the total agency, however this is offset by the increase in personal services costs which have jumped up by 18.4%, largely due to increases in salary costs. For this program, County funding is not recommended to increase over current budgeted amounts. The primary reasons for revenue changes from current budget levels are Continuation of maturing provider base and expectation of increases in productivity as CHC expands. The primary reasons for appropriation changes from current budget levels are: To continue to remain competitive with wages and benefits and to cover increases in costs. This portion of the budget represents Scott county's participation in general medical and</div><div>dental programs provided by Community Health Care, Inc. The program provides assistance with deficits incurred for sliding fee scale patients and in general aids CHC in its mission to serve the needs of a continually increasing indigent population. The recommendation is that funding remain at \$52,946.</div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Health Serv-Other (40C)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	12.71	9.89	12.71	12.71	
Physician Assistant	5.24	4.95	5.24	5.24	
Nurse Practitioner	4.07	3.88	4.07	4.07	
Nutritionist	0.97	0.97	0.97	0.97	
Health Educator	1.02	0.97	1.02	1.02	
Social Worker	-	0.97	-	-	
X-Ray Technician	2.52	1.94	2.52	2.52	
Lab Technician & Phlebotomist	4.85	7.40	4.85	4.85	
Registered Nurse	7.76	7.57	7.76	7.76	
LPN/Medical Assistant	30.65	30.46	30.65	30.65	
Dentist/Hygienist/Assistants/Receptionist & Clinic Manager	31.49	23.34	31.49	31.49	
Pharmacist/Pharmacy Technician	8.25	6.01	8.25	8.25	
Network Administrator	0.97	0.97	0.97	0.97	
Medical Records Clerk	13.10	10.67	13.10	13.10	
Security Guard	0.10	0.09	0.10	0.10	
Business Office Coordinator	0.97	0.97	0.97	0.97	
Income Verification	1.94	1.94	1.94	1.94	
Provider Enrollment	0.97	-	0.97	0.97	
Patient Account Representative	5.82	5.82	5.82	5.82	
Patient Service Representative	19.40	17.46	19.40	19.40	
CEO	0.97	0.97	0.97	0.97	
Director of Clinic/Finance/Program/HR	2.91	2.91	2.91	2.91	
Administrative Assistant	4.85	1.97	4.85	4.85	
Quality Director & Specialist	1.94	1.94	1.94	1.94	
Clinical Information Coordinator	0.97	0.97	0.97	0.97	
Collab. Coord. & Chronic Care	1.94	2.91	1.94	1.94	
Appointment Scheduler	4.66	3.88	4.66	4.66	
Outreach Worker (Homeless)/Outreach Educator	4.85	1.94	4.85	4.85	
Telephone Operator	2.91	-	2.91	2.91	
Coding Specialist	6.79	4.66	6.79	6.79	
Translator	3.78	3.59	3.78	3.78	
Medical Secretary	3.88	3.88	3.88	3.88	
Child Health Coordinator/Grant Writer	1.94	1.94	1.94	1.94	
Buildings & Grounds Coordinator	1.94	0.97	1.94	1.94	
Computer Support Technician	1.94	0.97	1.94	1.94	
Accounting Specialist	1.75	1.75	1.75	1.75	
Medical Clinic Manager	3.88	1.94	3.88	3.88	
Purchasing Specialist	0.97	0.97	0.97	0.97	
Director of Development	0.97	0.97	0.97	0.97	
Accountant	0.97	0.97	0.97	0.97	
Clinic Assistant	0.97	-	0.97	0.97	
EPSDT Care Coordinator	3.88	-	3.88	3.88	
Human Resources Coordinator	0.97	-	0.97	0.97	
Operations Specialist	0.97	-	0.97	0.97	
Training Coordinator	0.97	-	0.97	0.97	
Development Assistant	0.97	0.97	0.97	0.97	
TOTAL POSITIONS	216.34	177.34	216.34	216.34	
Iowa State Dept Health/Child Health	\$160,790	\$124,826	\$105,421	\$112,999	
HHS-UHI	2,909,338	2,562,146	2,940,592	3,151,980	
Patient Fees	11,387,738	12,500,000	13,101,059	14,042,843	
Other	1,541,979	1,234,798	1,294,434	1,353,978	
SUB-TOTAL REVENUES	\$15,999,845	\$16,421,770	\$17,441,506	\$18,661,800	
Scott County Contribution	52,946	52,946	52,946	52,946	52,946
TOTAL REVENUE	\$16,052,791	\$16,474,716	\$17,494,452	\$18,714,746	
APPROPRIATION SUMMARY:					
Personal Services	\$9,909,188	\$10,302,624	\$11,317,322	\$12,169,375	
Expenses	2,987,477	2,651,000	2,621,335	2,699,976	
Supplies	2,042,884	2,605,000	2,269,877	2,317,374	
Occupancy	462,565	447,000	492,173	506,937	
TOTAL APPROPRIATIONS	\$15,402,114	\$16,005,624	\$16,700,707	\$17,693,662	



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SERVICE AREA: Social Services		PROGRAM: SA Assistance (17F)			
ACTIVITY: Care Substance Abuse Clients		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.					
PROGRAM OBJECTIVES:					
1. To maintain cost of commitment at or less than \$650.00.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Total number of involuntary commitments filed - substance abuse		340	290	310	310
WORKLOAD					
1. Number of commitments (adult) - substance abuse		241	200	225	225
2. Number of commitments (children) - substance abuse		77	65	65	65
3. 48 hour holds - substance abuse		18	18	14	14
PRODUCTIVITY					
1. Cost per evaluation order		\$632.93	\$641.75	\$643.78	\$643.78
EFFECTIVENESS					
1. Percent of filings approved for evaluation		94.0%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing		38.0%	45.0%	45.0%	45.0%
ANALYSIS:					
<p>For this program, the FY09 appropriations are recommended to decrease slightly, 1%, over current budgeted levels. This program provides payment for substance abuse commitment services (125 commitments). It includes payment for five day evaluations, 48 hour holds, attorney fees and sheriff's transportation. This program also provides payment for services at Mt. Pleasant Mental Health Institute for substance abuse treatment. The program also pays for services for juveniles at the Toledo State Juvenile Home. The county is also responsible for 50% of the costs of stays at Toledo. Placement at Toledo is approved through the Juvenile Court system and the county does not have any input. Expenditures at Toledo vary greatly from year to year and are very difficult to predict.</p>		<p>Substance abuse commitment services are primarily provided through CADS for adults and Genesis for children.</p> <p>Some of the PPB Indicators have been adjusted to reflect the FY07 actual and the FY08 current experience. The total number of involuntary commitments filed for substance abuse (D.1) are requested at a slightly higher level due to the current experience and the FY07 actual. The number of commitments (adults) filed for substance abuse (W.1) is also requested at a higher level due to the FY07 actual and the current FY08 experience.</p> <p>Funding is recommended at the requested level of \$247,240.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: SA Assistance (17F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
271-C Office Manager		0.10	0.10	0.10	0.10	
162-C Clerk III/Secretary		0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist		0.10	0.10	0.10	0.10	0.10
TOTAL POSITIONS		0.30	0.30	0.30	0.30	0.20
REVENUE SUMMARY:						
Fees and Charges		\$12,081	\$1,420	\$1,420	\$2,530	\$2,530
TOTAL REVENUES		\$12,081	\$1,420	\$1,420	\$2,530	\$2,530
APPROPRIATION SUMMARY:						
Expenses		\$281,899	\$249,612	\$217,817	\$247,240	\$247,240
TOTAL APPROPRIATIONS		\$281,899	\$249,612	\$217,817	\$247,240	\$247,240

SERVICE AREA: Mental Health Services		PROGRAM: MH - DD Services (17G)		
ACTIVITY: Care Mentally Ill/Development Disabled Clients		ORGANIZATION: Community Services		
PROGRAM MISSION: To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.				
PROGRAM OBJECTIVES:				
1. To maintain cost of commitment at or less than \$1000.				
2. To serve 1500 persons with MH/CMI.				
3. To provide services for at least 400 protective payee cases.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Total number involuntary commitments filed - mental health	338	300	300	300
2. Protective payee applications	56	65	65	65
3. Number of consumers at Glenwood/Woodward	26	25	26	26
WORKLOAD				
1. Number of persons with MH/CMI served	1,525	1,420	1,550	1,550
2. Number of mental health commitments - adult	218	240	240	240
3. Number of mental health commitments - juvenile	68	60	60	60
4. Number of 48 hour holds	73	50	50	50
5. Protective payee cases	401	400	400	400
6. Number of persons with MR/DD served	371	315	375	375
PRODUCTIVITY				
1. Cost per evaluation approved	\$913.74	\$961.80	\$961.80	\$961.80
2. Cost per MR/DD consumer served	\$13,682.66	\$14,211.75	\$13,966.50	\$13,966.50
3. Cost per MI/CMI consumer served	\$937.55	\$1,245.00	\$1,245.00	\$1,245.00
EFFECTIVENESS				
1. Percent of filings approved for evaluation	85%	97%	97%	97%
2. Number of consumers leaving SHS	-	1	1	1
3. Number of consumers leaving community ICF-MR	2	1	1	1
ANALYSIS:				
<p>The FY09 appropriations for this program are recommended to increase 7% over current budgeted levels. Revenues are recommended to increase 22.8% over current budgeted amounts. The primary reason for significant revenue changes is due to the additional 12 million new dollars allocated by the 2007 Legislative Session for the MH/DD fund. Scott County will receive an additional \$1.1 million over the previous year's allocation. The new money (12 million) was allocated through another layer of formula based on the FY07 fund balances and levy percent. Scott County also is receiving State Payment Program (SPP) funds to pay for services for the consumers approved for SPP. Counties began managing those cases in October 2007.</p> <p>The Scott County CPC, providers, consumers, families and the Scott County Board of Supervisors continue to advocate and lobby for an appropriate level of funding. The county was not able to give authorized agencies an inflationary increase in FY08 because of the MH/DD budget crisis. A Plan of Reductions for FY08 was developed and approved by the Board. Additional cuts and reductions in services may occur if adequate funding is not received. The county will apply for the Risk Pool funding to balance the the FY08 budget.</p> <p>The PPB Indicators presented with requested levels consistent with the FY08 projected levels and the FY07 actuals with the two exceptions. The number of persons with MH/CMI served (W.1) is requested at an increase level to be consistent with the FY07</p> <p>actual. The number of persons with MR/DD served (W.6) is also requested at an increased level to be consistent with the FY07 actual. Scott County has frozen the number of MR Waiver slots but that number continues to increase as children turning 18 years old who already have a slot then become the county's financial responsibility.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda by helping to lobby for appropriate levels of funding for MH/DD services and finding a long term solution to funding. Funding is recommended at the requested level of \$8,783,697.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: MH - DD Services (17G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
430-A Mental Health Coordinator		1.00	1.00	1.00	1.00	
252-C Case Aide		1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	2.50
REVENUE SUMMARY:						
Intergovernmental		\$5,726,362	\$5,699,797	\$6,974,035	\$7,004,579	\$7,004,579
Fees and Charges		41,070	22,998	150,213	23,972	23,972
Miscellaneous		19,195	16,000	16,000	16,000	16,000
TOTAL REVENUES		\$5,786,627	\$5,738,795	\$7,140,248	\$7,044,551	\$7,044,551
APPROPRIATION SUMMARY:						
Personal Services		\$405,592	\$420,849	\$383,593	\$430,011	\$430,011
Equipment		-	3,620	3,620	1,500	1,500
Expenses		6,841,648	7,782,403	7,970,122	8,348,286	8,348,286
Supplies		3,021	3,810	3,810	3,900	3,900
TOTAL APPROPRIATIONS		\$7,250,261	\$8,210,682	\$8,361,145	\$8,783,697	\$8,783,697

SERVICE AREA: Mental Health Services		PROGRAM: Case Management - H.S. (21B)		
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Human Services		
PROGRAM MISSION: To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.				
PROGRAM OBJECTIVES:				
1. To provide services to 378 consumers.				
2. To provide case management services two Resource Center residents to explore community placement options.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Eligible population of people with mental retardation	1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter	-	-	-	-
3. Authorized positions in Davenport office (FTE)	14.5	14.5	15.0	15.0
WORKLOAD				
1. Number of clients served (unduplicated)	366	362	378	378
2. Number of HCBS-MR Waiver consumers served	345	362	368	368
3. Number of 100% County funded units billed	10	30	20	20
4. Number of SHS consumers served	-	2	2	2
5. Number of Title XIX funded units billed	6,545	4,400	4,445	4,445
PRODUCTIVITY				
1. Monthly cost per client (unit rate)	\$247.50	\$247.50	\$240.00	\$240.00
EFFECTIVENESS				
1. # of placements to more restrictive settings	13	10	15	15
2. # of placements to less restrictive settings	7	8	8	8
3. # of days from case assignment to date services begin	22	90	25	25
4. # of Supported Employment consumers decreasing workshop usage	17	6	20	20
5. # of referrals (linkage to community resources)	416	300	400	400
ANALYSIS:				
The FY09 appropriations for this program are recommended to decrease 3.7% from the current budgeted levels. The agency is requesting a slight decrease (2.6%) in Title 19 matching funds for FY09. The agency provides Targeted Case Management services for MR/DD consumers. Although Scott County has frozen the number of MR Waiver slots, the number continues to increase. When children, who already have a slot, turn 18 years old, they become the county's financial responsibility. It is expected that 11 additional children who have an MR Waiver slot will turn 18 in FY09. The MR Waiver expenses continue to increase despite the county's attempt to control the MH/DD budget. The MR Waiver program does provide the least restrictive, consumer driven service.		The county is required to pay one half of the non-federal share/match of the case management service. The FY08 county share increased slightly (1.5%), to \$45.92. The agency also provides case management services to consumers who don't have Medicaid. The county pays 100% of the costs as a way to help families become eligible for Medicaid and complete the paperwork/application for MR Waiver services. The agency has requested a 37.6% decrease in 100% county funding for FY09. The agency also provides service to consumers who reside in facilities such as Glenwood and Woodward Resource Centers. The case managers assist consumers and their families in moving out of facilities and back into their home community.		
The PPB Indicators presented are consistent with the FY08 projected with the exception of workload indicator (W.3). The number of 100% county funded units billed is requested at a lower level. The total funding level is recommended at \$216,575.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Case Management - H.S. (21B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:						
Expenses		\$206,094	\$224,925	\$203,945	\$216,575	
TOTAL APPROPRIATIONS		\$206,094	\$224,925	\$203,945	\$216,575	\$0

SERVICE AREA: Mental Health Services		PROGRAM: Comm Residential Serv-People w/Disabilities(43A)		
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.				
PROGRAM OBJECTIVES:				
1. To maintain 95% occupancy in agency-owned homes by filling openings quickly.				
2. To maintain at least 110 people in the least restrictive environment through Supported Community Living.				
3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Adult population with mental retardation/developmental disability	3,409	3,409	3,409	3,409
2. Number of persons with DD diagnosis on group home waiting list	-	2	2	2
3. Eligible requests - respite	2,478	2,500	1,600	1,600
WORKLOAD				
1. Participants - all community residential services	205	207	207	207
2. Participant days - Site SCL services	29,213	29,000	29,000	29,000
3. Participant hours - Hourly SCL services	30,269	37,000	30,000	30,000
4. Families served - respite	74	75	55	55
5. Requests accommodated - respite	2,374	2,375	1,440	1,440
PRODUCTIVITY				
1. Cost per day per person - Supported Community Living (Daily)	\$107.21	\$108.15	\$109.53	\$109.53
2. Cost per hour - Supported Community Living (Hourly Services)	\$24.20	\$25.06	\$25.97	\$25.97
3. Cost per person per occasion - respite	\$30.73	\$39.69	\$46.30	\$46.30
EFFECTIVENESS				
1. Percentage of capacity/slots in agency-owned homes	95%	95%	95%	95%
2. Length of time on waiting list at move-in/group homes	2	10	10	10
3. Scott County contribution as a percentage of total program costs	16%	18%	20%	20%
4. Individuals living in community	109	111	112	112
5. Percentage of eligible respite requests accommodated	96%	95%	95%	95%
ANALYSIS:				
<div><div><p>The agency as a whole is requesting FY09 appropriations to increase 1.5% over the current budgeted levels. The agency's sub-total revenue is requested to decrease by less than 1% from the current budgeted amounts. This is due to no longer receiving HUD rental assistance funds and less State Payment Program funds. The agency as a whole is requesting a 12.8% increase in Scott County contribution.</p><p>The agency is requesting a 24% increase in Scott County contribution for the Residential Program for FY09. Currently the county provides funding for two consumers in supported community living. The agency continues to access HCBS MR Waiver funding for consumers living in the group homes. The county pays the non-federal share/match of approximately 38%.</p></div><div><p>The HCBS MR Waiver service is for consumers with a diagnosis of mental retardation. In the Scott County management plan, the county pays for limited services for consumers with developmental disabilities. These are available only under contract with HDC. The 100% county funding in the residential program is for consumers who are not mentally retarded.</p><p>This agency budget supports the County's Target Issues and Management Agenda in terms of lobbying for long term solution to MH/DD funding. The agency, consumers and staff, will continue to make trips to Des Moines to advocate for adequate funding. The agency did not receive an inflationary increase in FY08 because of the MH/DD funding crisis. Other services may be reduced or cut if a long term solution is not developed.</p></div><div><p>Residential services can not be reduced or eliminated. Reductions in other services will result in higher residential rates as consumers would be forced to stay home during the day.</p><p>The agency is requesting a 24% increase in county funding for this program. Funding is recommended at \$31,000 in Scott County contribution to fund the non-MR consumers in the group home and at the requested level of \$1,489,668 in Title 19 matching funds. A total funding level of \$1,520,668 or 5.1% increase, is recommended.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Residential Program (43A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.21	0.26	0.21	0.21	
Senior Vice-President		0.21	0.26	0.21	0.21	
Administrative Assistant		0.21	0.26	0.21	0.21	
Receptionist/Clerk Typist		1.64	1.64	1.64	1.64	
Office Transcriptionist		0.21	0.26	0.21	0.21	
Secretary		0.21	0.26	0.21	0.21	
Controller		0.21	0.26	0.21	0.21	
Accounting Technician		1.05	1.30	1.05	1.05	
Computer Technician		0.21	0.26	0.21	0.21	
Residential Service Program Director		1.00	1.00	1.00	1.00	
Residential Service Assistant Program Director		1.00	1.00	1.00	1.00	
Residential Case Manager		8.00	8.00	8.00	8.00	
Residential Counselor		2.00	2.00	2.00	2.00	
Resident Counselor		36.00	36.00	36.00	36.00	
Support Staff		72.00	72.00	72.00	72.00	
Maintenance		1.50	1.50	1.50	1.50	
Janitor		0.04	0.04	0.04	0.04	
Environmental Service Supervisor		0.03	0.03	0.03	0.03	
Human Resources Supervisor		0.21	0.26	0.21	0.21	
TOTAL POSITIONS		125.94	126.59	125.94	125.94	
REVENUE SUMMARY:						
Iowa Purchase of Services		\$4,033	\$16,132	\$0	\$0	
Client Receipts		305,568	295,102	303,000	315,000	
Other		24,898	22,000	15,000	15,000	
H.U.D.		8,067	8,000	4,500	-	
HCBS (T19)		2,434,533	2,608,942	2,509,456	2,653,637	
Iowa-HCBS Match		112,806	118,000	110,000	110,000	
SUB-TOTAL REVENUES		\$2,889,905	\$3,068,176	\$2,941,956	\$3,093,637	
Scott County Contribution		28,436	25,000	31,000	32,240	32,240
Title XIX Matching Funds		1,359,307	1,422,088	1,444,440	1,489,668	1,489,668
TOTAL COUNTY CONTRIBUTION		1,387,743	1,447,088	1,475,440	1,521,908	1,521,908
TOTAL REVENUES		\$4,277,648	\$4,515,264	\$4,417,396	\$4,615,545	
APPROPRIATION SUMMARY:						
Personal Services		\$3,885,428	\$4,211,212	\$4,155,724	\$4,233,181	
Equipment		19,063	20,014	18,819	19,505	
Expenses		100,094	138,783	132,505	131,557	
Supplies		87,288	96,260	94,453	95,747	
Occupancy		93,145	114,233	112,952	135,555	
TOTAL APPROPRIATIONS		\$4,185,018	\$4,580,502	\$4,514,453	\$4,615,545	

SERVICE AREA: Mental Health Services		PROGRAM: Employment Services-People w/Disabilities (43B)		
ACTIVITY: Care of the Mentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.				
PROGRAM OBJECTIVES:				
1. To secure at least \$300,000 in net subcontract income for program support.				
2. To secure subcontract work sufficient to generate at least \$290,000 in participant wages for self-sufficiency.				
3. To place and/or maintain 45 people in Community Employment.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	87	145	95	95
3. Number of persons added to waiting list	16	45	20	20
4. Time on waiting list prior to starting services	24	30	35	35
WORKLOAD				
1. Participants	223	220	220	220
2. Number of days of Medicaid Service	35,761	35,000	35,000	35,000
3. Number of persons with Medicaid funding	164	165	165	165
4. Number of persons with 100% County funding	36	35	40	40
5. Number of Persons in Community Employment Services	71	65	70	70
PRODUCTIVITY				
1. Cost per day per person for 100% County funded individuals	\$37.20	\$39.28	\$39.67	\$39.67
2. Cost per billable hour for Community Employment	\$63.77	\$74.20	\$75.09	\$75.09
EFFECTIVENESS				
1. Number of people obtaining/keeping community jobs	48	45	45	45
2. Total wages earned by workshop participants	\$284,315	\$270,000	\$290,000	\$290,000
3. Amount of net sub-contract income	\$268,031	\$250,000	\$345,000	\$345,000
4. Scott County contribution as percent of total program costs	23%	22%	24%	24%
5. Participants entering services from waiting list	19	15	15	15
6. Number of persons employed in the community, not at the workshop	31	25	35	35
ANALYSIS:				
<p>This program is made up of three sub-programs: Employment Services (sheltered workshop), Community Employment Services (Supported Employment) and Brain Injury Services. The Employment Services program is significantly impacted by the MH/DD funding crisis. Consumers on the MR Waiver program receiving PreVoc services are being denied after a period of time due to a different interpretation of federal rules. This has resulted in a cost shift back to the county. The county is unable to fund more workshop services with 100% county dollars. The county and the agency utilized new Medicaid services in 2003/2004 to save money, but that additional savings has been spent. The county is not able to pick up the costs when consumers are denied the PreVoc service under Medicaid. This impacts the workshop in terms of the number of consumers who can complete sub-contract work. If a long-term</p> <p>funding solution is not developed, all 100% county dollars for workshop services would be cut according to the Plan of Reductions. Numerous consumers would lose their jobs and the agency would lose sub-contract income.</p> <p>Brain Injury Services: This program provides services to consumers who have a brain injury but do not meet any other diagnostic criteria under the management plan. This program is funded through the general fund. The agency is requesting is a 4% increase for this service. Funding is recommended at the level of \$16,000 or 1.6% increase.</p> <p>Community Employment Services: This program provides supported employment services through several funding sources. Consumers are funded through Medicaid programs (MR Waiver</p> <p>and Habilitation). Scott County pays the non-federal share/match. The funding is recommended as follows: County Contribution: \$1,200 and Title 19 match: \$42,248.</p> <p>Employment Services: This program provides sheltered workshop services. This program is totally funded by Medicaid- HCBS MR Waiver and Habilitation Services for some consumers. Other consumers are funded by a combination of Medicaid and county dollars due to interpretation of Federal Waiver rules. Funding is recommended at the following levels: County Contribution: \$190,699; Habilitation match: \$45,031 and Title 19 match: \$391,824.</p> <p>The total funding for the Employment Service program is recommended at \$687,002.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Employment Services (43B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.22	0.22	0.22	0.22	
Senior Vice-President		0.22	0.22	0.22	0.22	
Administrative Assistant		0.22	0.22	0.22	0.22	
Receptionist/Clerk Typist		0.50	0.50	0.50	0.50	
Office Transcriptionist		0.22	0.22	0.22	0.22	
Secretary		0.22	0.22	0.22	0.22	
Controller		0.22	0.22	0.22	0.22	
Accounting Technician		1.10	1.10	1.10	1.10	
Computer Technician		0.22	0.22	0.22	0.22	
Personal Independent Screenprint Instructor		-	-	2.00	2.00	
Employment Service Vice-President		1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager		1.00	1.00	1.00	1.00	
Evaluator/Employment Service Case Manager		1.00	1.00	1.00	1.00	
Employment Service Case Manager		6.00	6.00	6.00	6.00	
Offsite Dayhab Casemanager		0.50	0.50	0.50	0.50	
Sales Manager		1.00	1.00	1.00	1.00	
Production Manager		1.00	1.00	1.00	1.00	
Employment Service Supervisor		13.50	13.50	13.50	13.50	
Food Service Supervisor		1.00	1.00	1.00	1.00	
Micrographics Supervisor		1.00	1.00	1.00	1.00	
Offsite Dayhab Instructor		4.00	4.00	6.00	6.00	
Driver/Warehouseman		1.00	1.00	1.00	1.00	
Maintenance		0.32	0.32	0.32	0.32	
Janitor		1.38	1.38	1.38	1.38	
Environmental Service Supervisor		0.02	0.02	0.02	0.02	
Human Resources Manager		0.22	0.22	0.22	0.22	
Job Coach		8.00	8.00	8.00	8.00	
TOTAL POSITIONS		45.08	45.08	49.08	49.08	
REVENUE SUMMARY:						
United Way		\$111,871	\$106,232	\$111,356	\$111,356	
Subcontract Sales		268,031	305,000	345,000	365,000	
Iowa Purchase of Service		33,232	45,390	19,000	20,000	
DVRS		6,431	11,000	7,000	7,000	
Other		44,051	39,000	40,150	40,150	
ARO		30,225	21,863	71,781	74,700	
Dayhab		646,160	638,534	614,186	649,985	
HCBS (T19)		40,786	70,937	36,450	70,084	
SUB-TOTAL REVENUES		\$1,180,787	\$1,237,956	\$1,244,923	\$1,338,275	
Scott County Contribution		341,215	206,946	251,200	261,200	207,899
ARO Matching Funds		18,269	6,605	44,463	45,031	45,031
Title XIX/Dayhab-Trans Match		413,805	381,500	403,026	434,072	434,072
TOTAL COUNTY CONTRIBUTION		773,289	595,051	698,689	740,303	687,002
TOTAL REVENUES		\$1,954,076	\$1,833,007	\$1,943,612	\$2,078,578	
APPROPRIATION SUMMARY:						
Personal Services		\$1,409,730	\$1,570,517	\$1,604,271	\$1,659,049	
Equipment		25,599	39,508	40,008	40,203	
Expenses		144,705	180,644	187,765	191,450	
Supplies		50,333	54,215	54,411	55,292	
Occupancy		105,295	134,029	134,173	137,304	
TOTAL APPROPRIATIONS		\$1,735,662	\$1,978,913	\$2,020,628	\$2,083,298	

SERVICE AREA: Mental Health Services		PROGRAM: Personal Independ Serv-People w/Disabilities (43C)			
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center			
PROGRAM MISSION: To assist persons with severe, multiple disabilities to live and work in the least restrictive environment by providing training in the areas of daily living skills, work skills, and accessing community resources.					
PROGRAM OBJECTIVES:					
1. To transition one person into Employment Services.					
2. To maintain County contribution at less than 20% per year.					
3. To maintain average annual cost below \$12,000.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Population with disabilities	5,533	5,533	5,533	5,533	
2. Waiting list	4	4	5	5	
3. Number of persons added to waiting list	1	2	2	2	
WORKLOAD					
1. Participants	98	96	96	96	
2. Number of people in ARO services	2	3	3	3	
3. Average number attending per day	83	86	86	86	
PRODUCTIVITY					
1. Cost per person per day for waiver services	\$52.06	\$52.28	\$52.37	\$52.37	
2. Cost per person per day for Habilitation services	\$119.19	\$125.00	\$125.00	\$125.00	
3. Average annual cost per person	\$10,900	\$12,350	\$12,000	\$12,000	
EFFECTIVENESS					
1. Individuals transitioned to Employment Services	1	1	1	1	
2. County contribution as percentage of total program costs	18%	19%	19%	19%	
3. Percentage of people participating in community activities.	99%	70%	70%	70%	
4. Percentage of capable people independently following their schedule	78%	50%	50%	50%	
ANALYSIS:					
<div><div><p>This program provides services under the HCBS MR Waiver program Day Habilitation to persons with mental retardation and under the new Medicaid Service, Habilitation, (ARO replacement program). The county continues to pay the non-federal share/match of approximately 38% for both services. The agency continues to operate an expanded Day Habilitation program under the HCBS MR Waiver program. This program offers a flexible, non-work related activities to consumers who would like to retire, to consumers who work in the community part-time and still need supervision, to consumers who have a difficult time working in the sheltered workshop.</p><p>The agency has purchased a larger building in order to relocate this program. This program serves 96 consumers with severe and multiple disabilities. The current building</p></div><div><p>does not provide enough space and the congestion has created significant safety issues. The agency is conducting a capital campaign to raise money to remodel the purchased building.</p><p>The funding request has increased by 40.1% over the FY08 budget. There is no 100% county funding in this program. The increase in funding is primarily due to increased Medicaid billing. All consumers are expected to be Medicaid eligible. The Scott County contribution is \$0; the Title 19 match is \$190,131 and the Habilitation match is \$22,080. The total funding level of \$212,211 is recommended.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Personal Independence Service (43C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.17	0.17	0.17	0.17	
Senior Vice-President		0.17	0.17	0.17	0.17	
Administrative Assistant		0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist		0.51	0.51	0.51	0.51	
Office Transcriptionist		0.17	0.17	0.17	0.17	
Secretary		0.17	0.17	0.17	0.17	
Controller		0.17	0.17	0.17	0.17	
Accounting Technician		0.85	0.85	0.85	0.85	
Computer Technician		0.17	0.17	0.17	0.17	
Personal Independence Service Program Director		1.00	1.00	1.00	1.00	
Personal Independence Service Case Manager		2.00	2.00	2.00	2.00	
Personal Independence Instructor		32.00	32.00	32.00	32.00	
Personal Independence Screenprint Instructor		2.00	2.00	-	-	
Personal Independence Aide		2.00	2.00	2.00	2.00	
Maintenance		0.23	0.23	0.23	0.23	
Janitor		1.03	1.03	1.03	1.03	
Environmental Service Supervisor		0.02	0.02	0.02	0.02	
Human Resources Manager		0.17	0.17	0.17	0.17	
TOTAL POSITIONS		43.00	43.00	41.00	41.00	
REVENUE SUMMARY:						
United Way		\$7,998	\$8,000	\$8,000	\$8,000	
Subcontract Sales		18,089	40,000	-	-	
Iowa Purchase of Services		14,623	22,853	12,000	13,000	
Other		16,853	10,000	11,000	11,000	
Title XIX		776,051	893,546	742,140	771,826	
ARO		33,866	35,000	34,859	36,629	
Dayhab		234,147	225,480	236,490	328,676	
Iowa-HCBS Match		6,961	3,500	8,000	8,000	
SUB-TOTAL REVENUES		\$1,108,588	\$1,238,379	\$1,052,489	\$1,177,131	
ARO Matching Funds		20,421	21,451	21,592	22,080	22,080
Title XIX Matching Funds		133,311	130,000	138,490	190,131	190,131
TOTAL COUNTY CONTRIBUTION		153,732	151,451	160,082	212,211	212,211
TOTAL REVENUES		\$1,262,320	\$1,389,830	\$1,212,571	\$1,389,342	
APPROPRIATION SUMMARY:						
Personal Services		\$1,027,359	\$1,208,094	\$1,173,055	\$1,200,618	
Equipment		8,093	13,553	12,763	13,214	
Expenses		70,439	95,400	88,076	91,485	
Supplies		13,735	18,070	17,781	18,298	
Occupancy		103,255	75,503	79,497	81,819	
TOTAL APPROPRIATIONS		\$1,222,881	\$1,410,620	\$1,371,172	\$1,405,434	

SERVICE AREA: Mental Health Services		PROGRAM: Outpatient Services (51A)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services					
PROGRAM OBJECTIVES:					
1. To provide 29,000 hours of service.					
2. To keep cost per outpatient hour at or below \$150.54.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Applications for services		3,093	3,000	3,000	3,000
WORKLOAD					
1. Total hours		29,335	29,000	29,250	29,250
2. Hours adult		20,473	19,600	19,750	19,750
3. Hours children		8,862	9,400	9,500	9,500
4. New cases		3,082	3,000	3,000	3,000
5. Total cases		13,093	12,000	13,000	13,000
PRODUCTIVITY					
1. Cost per outpatient hour		\$150.17	\$150.54	\$157.92	\$157.92
EFFECTIVENESS					
1. Scott County as a percent of program costs		34%	32%	30%	30%
ANALYSIS:					
<p>The FY09 appropriations for the total agency are increasing 6.4% over current budgeted levels. Sub-total revenues are requested to increase 7% over current budgeted levels for the total agency. The agency continues to receive State Payment Program funds for several services. The agency is doing a much better job billing other counties for services provided, billing for co-payments and submitting applications for the State Payment Program.</p> <p>Scott County continues to participate in the heating and air conditioning replacement costs as agreed in 2005. The Bettendorf office continues to attract more private pay and private insurance clients. The agency received a retro Medicaid reimbursement payment as a result of House File 2780 from the 2006 Legislative Session increasing Medicaid reimbursements rate. Unfortunately, the actual costs of services are still not totally paid for by Medicaid.</p>		<p>The Plan of Reductions greatly impacts the agency as a whole. The agency would lose \$1.4 million dollars in funding in the plan is put into effect. Many of the mental health services are not mandated and the county funds them at 100% which puts them at risk of being cut during the MH/DD crisis. Cutting these services puts many clients and our community at risk.</p> <p>The agency has generally maintained the indicators for FY09 at the FY08 projected levels. The cost per outpatient hour (P.1) is requested at a slightly higher level.</p> <p>The agency supports the County's Target Issue regarding a need to find a long term solution to MH/DD funding. Many clients and staff have helped to lobby and advocate for appropriate funding in Des Moines and locally at Legislative Forums.</p>		<p>Funding is recommended for outpatient services with a 3% inflationary increase for a total of \$1,386,660 in county contribution and \$29,150 in contingency for participation in the heating and air conditioning replacement project. Total funding of \$1,415,810 is recommended.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Outpatient Services (51A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		9.04	9.18	9.04	9.04	
PH.D.		4.55	4.40	4.55	4.55	
Therapist		16.12	16.22	16.12	16.12	
Administrative & Clerical		12.05	14.59	12.05	12.05	
TOTAL POSITIONS		41.76	44.39	41.76	41.76	
REVENUE SUMMARY:						
Service Fees		\$2,723,717	\$2,700,000	\$2,700,000	\$2,700,000	
Contributions		236,842	200,000	201,192	201,192	
Miscellaneous		42,557	30,900	33,900	33,900	
State Payment		156,170	-	-	-	
SUB-TOTAL REVENUES		\$3,159,286	\$2,930,900	\$2,935,092	\$2,935,092	
Scott County Contribution		1,505,306	1,346,272	1,346,272	1,386,660	1,386,660
Contingency - HVAC Replacement		29,150	29,150	29,150	29,150	29,150
TOTAL COUNTY CONTRIBUTION		1,534,456	1,375,422	1,375,422	1,415,810	1,415,810
TOTAL REVENUES		\$4,693,742	\$4,306,322	\$4,310,514	\$4,350,902	
APPROPRIATION SUMMARY:						
Personal Services		\$4,285,654	\$3,979,474	\$4,065,039	\$4,200,271	
Equipment		11,418	13,444	18,730	20,292	
Expenses		327,508	197,934	211,934	218,292	
Supplies		72,737	48,108	48,108	49,551	
Occupancy		154,824	126,749	126,889	130,800	
TOTAL APPROPRIATIONS		\$4,852,141	\$4,365,709	\$4,470,700	\$4,619,206	

SERVICE AREA: Mental Health Services		PROGRAM: Community Support Services (51B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services					
PROGRAM OBJECTIVES:					
1. To provide at least 90 referrals to the Frontier program.					
2. To provide 2500 total units of service.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals to program - Frontier		72	90	80	80
WORKLOAD					
1. Active cases - Frontier		194	200	195	195
2. Referrals accepted - Frontier		72	90	80	80
3. Total cases YTD - Frontier		252	290	275	275
4. Average daily census - Frontier		64	70	65	65
5. Total units of service		2,287	2,500	2,400	2,400
PRODUCTIVITY					
1. Cost per active case					
2. Cost per unit of service		\$270	\$314	\$341	\$341
EFFECTIVENESS					
1. Scott County as a percent of program costs		66%	57%	56%	56%
ANALYSIS:					
<p>The agency is requesting FY09 appropriations for this program, Community Support Services, to increase 4.4% over current budgeted levels. The county provides 100% county funds for persons not eligible for Medicaid. The Medicaid program, ARO, ended on June 30, 2007 and was replaced by the service, Habilitation, a new Medicaid service under the State Plan. This program also faces cuts/reductions in the MH/DD funding solution is not found. This program provides psycho-social support services to numerous clients. Some of the key services this program provides includes a noon meal, medication management and money management.</p> <p>The agency has generally maintained the indicators for FY09 at the FY08 projected level with the exception of cost per unit of service (P.2). The cost per unit of service is requested at a higher level.</p>		<p>The agency is able to draw State Payment Program dollars for this program. The agency and many clients from this program have helped to lobby for appropriate funding by making several trips to Des Moines and by attending Legislative Forums.</p> <p>The funding for this program is recommended with a 3% inflationary increase. A funding level of \$454,665 is recommended.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Community Support Services (51B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		3.16	4.22	3.16	3.16	
Community Support		10.20	10.90	10.20	10.20	
TOTAL POSITIONS		13.36	15.12	13.36	13.36	
REVENUE SUMMARY:						
ARO		\$30,222	\$75,000	\$0	\$0	
Contributions		750	-	-	-	
Miscellaneous		-	20,000	29,000	29,000	
Title XIX		133,540	230,579	230,579	242,108	
State Payments		10,935	-	-	-	
SUB-TOTAL REVENUE		\$175,447	\$325,579	\$259,579	\$271,108	
Scott County Contribution		405,420	441,422	441,422	454,665	454,665
TOTAL REVENUES		\$580,867	\$767,001	\$701,001	\$725,773	
APPROPRIATION SUMMARY:						
Personal Services		\$546,383	\$665,437	\$671,420	\$695,955	
Equipment		10,148	14,650	14,650	15,090	
Expenses		78,735	47,393	47,513	48,938	
Supplies		13,826	29,883	29,883	30,779	
Occupancy		11,621	27,295	27,433	28,360	
TOTAL APPROPRIATIONS		\$660,713	\$784,658	\$790,899	\$819,122	

SERVICE AREA: Mental Health Services		PROGRAM: Community Services (51C)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.					
PROGRAM OBJECTIVES: 1. To provide 870 total hours of service. 2. To keep cost per hour at or below \$92.75.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Agency requests		35	35	35	35
WORKLOAD					
1. Hours - Jail		540	510	510	510
2. Hours - Juvenile Detention Center		120	156	143	143
3. Hours - Community Health Care		146	137	137	137
4. Hours - United Way agencies		-	-	-	-
5. Hours - other community organizations		165	80	80	80
PRODUCTIVITY					
1. Cost per hour		\$73.71	\$92.75	\$96.68	\$96.68
EFFECTIVENESS					
1. County subsidy as a percent of program costs		88%	80%	77%	77%
ANALYSIS:					
<p>The Community Services program provides consultation and education services. Scott County's primary focus in this program is to provide services to the Jail and to the Juvenile Detention Center. The services are also provided through Community Health Care (CHC).</p> <p>The services in this program for the Jail are directly tied to the Jail Diversion program (51J). The supervisor of the Jail Diversion is the primary provider of consultation services for the inmates. This allows for a much more coordinated jail service. The hours of service provided at the Jail and at the Juvenile Detention Center are utilized to provide consistent mental health services to both adults and children in need.</p> <p>The agency is requesting the FY09 indicators at the same level as the FY08 projected.</p>		<p>The agency is requesting a 3% inflationary increase and contingency funding for the heating and air conditioning replacement project. Funding is recommended at a 3% increase, \$64,904 in county contribution and contingency funding at the requested level of \$1,650. The total funding of \$66,554 is recommended.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Community Services (51C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Therapist		0.70	0.60	0.70	0.70	
Administrative & Clerical		0.22	0.21	0.22	0.22	
TOTAL POSITIONS		0.92	0.81	0.92	0.92	
REVENUE SUMMARY:						
Contribution		\$80,801	\$15,000	\$15,000	\$15,000	
State Payment		2,778	-	-	-	
SUB-TOTAL REVENUES		\$83,579	\$15,000	\$15,000	\$15,000	
Scott County Contribution		63,012	63,014	63,014	64,904	64,904
Contingency - HVAC Replacement		1,650	1,650	1,650	1,650	1,650
TOTAL COUNTY CONTRIBUTION		64,662	64,664	64,664	66,554	66,554
TOTAL REVENUES		\$148,241	\$79,664	\$79,664	\$81,554	
APPROPRIATION SUMMARY:						
Personal Services		\$67,237	\$57,149	\$57,149	\$59,840	
Equipment		79	190	190	196	
Expenses		7,033	18,923	18,923	19,491	
Supplies		561	834	834	859	
Occupancy		3,461	3,600	3,600	3,723	
TOTAL APPROPRIATIONS		\$78,371	\$80,696	\$80,696	\$84,109	

SERVICE AREA: Mental Health Services		PROGRAM: Case Management (51D)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.					
PROGRAM OBJECTIVES: 1. To keep waiting list at zero. 2. To move at least 16 placements to less restrictive settings.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Eligible population		400	400	400	400
2. Available service slots		240	240	240	240
3. Waiting list		2	-	-	-
WORKLOAD					
1. Number of clients served		161	250	180	180
2. Average monthly caseload		22	26	25	25
3. Number of client and client related contacts		5,774	8,000	8,000	8,000
4. Units of services billed		1,162	1,400	1,500	1,500
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$480.11	\$457.30	\$444.00	\$444.00
EFFECTIVENESS					
1. Number of placements to more restrictive settings		6	18	7	7
2. Number of hospitalizations		51	65	48	48
3. Number of placements to less restrictive settings		5	16	5	5
ANALYSIS:					
<div><div><p>The Case Management Service is a Title 19 (Medicaid) program. Scott County holds the provider number. The case management service is provided through Vera French under the contract with that County. Scott County pays one-half of the non-federal share for each person. This is a cost reimbursed program under Medicaid and is paid a fee, based on cost projections submitted at the beginning of each fiscal year. At the end of the fiscal year, an actual cost report is submitted and a retroactive adjustment is made.</p><p>The agency is requesting a slight increase in revenue for FY09 (less than 1%). The agency is also requesting a 4% increase in appropriations for FY09.</p><p>The agency is submitting indicators for FY09 at the same level as the FY08 projected levels.</p></div><div><p>Funding is requested at a 3% inflationary increase in the Title 19 Match, \$14,853, and a 3% increase in the Title 19 Pass-Thru, \$659,422. The funding is recommended at the requested levels. A total level of \$659,422 is recommended.</p></div></div>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Case Management (51D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		2.23	3.65	2.23	2.23	
Case Manager		7.20	8.10	8.20	8.20	
TOTAL POSITIONS		9.43	11.75	10.43	10.43	
REVENUE SUMMARY:						
Title XIX		\$564,574	\$640,216	\$640,216	\$640,216	
SUB-TOTAL REVENUES		\$564,574	\$640,216	\$640,216	\$640,216	
Title XIX Match		14,420	14,420	14,420	14,853	14,853
Title XIX Pass Through 100%		771,475	640,216	640,216	659,422	659,422
TOTAL COUNTY CONTRIBUTION		785,895	654,636	654,636	674,275	674,275
Less Match Included in 100% Pass Thru		771,475	640,216	640,216	659,422	
TOTAL REVENUE		\$578,994	\$654,636	\$654,636	\$655,069	
APPROPRIATION SUMMARY:						
Personal Services		\$461,949	\$557,116	\$560,140	\$580,238	
Equipment		1,889	2,553	2,553	2,630	
Expenses		56,685	47,230	47,363	48,784	
Supplies		14,077	10,352	10,352	10,663	
Occupancy		20,556	22,965	23,010	23,734	
TOTAL APPROPRIATIONS		\$555,156	\$640,216	\$643,418	\$666,049	

SERVICE AREA: Mental Health Services		PROGRAM: Inpatient Services (51E)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.					
PROGRAM OBJECTIVES: 1. To handle 468 admissions. 2. To maintain length of stay to less than 5 days.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Estimated total admissions		470	468	480	480
WORKLOAD					
1. Center admissions		470	468	480	480
2. Patient days		2,059	2,198	2,256	2,256
3. Commitment hearings		221	213	220	220
PRODUCTIVITY					
1. Cost per day		\$36.94	\$36.09	\$36.22	\$36.22
2. Cost per admission		\$161.84	\$169.50	\$170.21	\$170.21
EFFECTIVENESS					
1. Length of stay per participant (day)		4.4	4.7	4.7	4.7
2. Scott County as a percent of program costs		100%	100%	100%	100%
ANALYSIS:					
<p>This program provides for psychiatric services for hospitalized patients. It is administered by Vera French with all of the funding to this program paid to the psychiatrists who provide the service in the hospital. No administrative costs are attributed to this program. The funding in this program provides payment primarily for persons who are committed under a 229 Mental Health Evaluation order and for voluntary hospitalization through applications to the Community Services Department. This program also provides payment for other Scott County residents who are provided this service and do not have other third party payment available.</p> <p>The FY09 indicators are requested at levels consistent with the FY08 projected indicators.</p> <p>The agency is requesting a 3% inflationary increase for this service. Funding is recommended at the level of \$78,561.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Inpatient Services (51E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.40	0.40	0.40	0.40	
TOTAL POSITIONS		0.40	0.40	0.40	0.40	
REVENUE SUMMARY:						
Scott County Contribution		\$76,065	\$79,323	\$79,323	\$78,561	\$78,651
TOTAL REVENUES		\$76,065	\$79,323	\$79,323	\$78,561	
APPROPRIATION SUMMARY:						
Personal Services		\$76,065	\$79,323	\$79,323	\$81,703	
TOTAL APPROPRIATIONS		\$76,065	\$79,323	\$79,323	\$81,703	

SERVICE AREA: Mental Health Services		PROGRAM: Residential (51F)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.					
PROGRAM OBJECTIVES:					
1. To have at least 70% of patients improved at discharge.					
2. To handle 39 admissions and 19730 patient days.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals		75	83	83	83
WORKLOAD					
1. Number of admissions		46	39	39	39
2. Total number of patient days		19,979	19,730	19,730	19,730
3. Total number of activities		18,030	19,849	19,849	19,849
4. Total units of psycho-social rehab/patient education service		37,705	35,727	35,727	35,727
PRODUCTIVITY					
1. Cost per patient day		\$119.77	\$131.87	\$143.03	\$143.03
EFFECTIVENESS					
1. Percentage of capacity		96%	93%	93%	93%
2. Percentage of patients improved at discharge		63%	71%	71%	71%
3. Percent of discharged clients transitioned/community support		52%	58%	58%	58%
ANALYSIS:					
<p>The agency is requesting an increase in revenue of 21.1% over the current budgeted levels for the Residential Services program. The agency is also requesting an 8.5% increase in appropriations over the FY08 budgeted levels. The Pine Knoll Residential Care Facility (RCF/PMI) provides a multi-level residential treatment for individuals over 18 years old with a diagnosis of chronic mental illness. The county pays the non-federal share/match of the new Medicaid service, Habilitation. The ARO service ended June 30, 2007. Habilitation Services do not allow for facilities, with more than 16 beds, to bill for 24 hour SCL. The agency can now only bill for Day Hab services, up to 8 hours a day. This has created financial concerns as the Medicaid dollars only pay for 8 of the 24 hours a day. County dollars are then used for the remaining hours. The agency did request an exception for a higher reimbursement rate and were approved. This will help the program financially. The agency is also now providing 24 hour SCL services under the Habilitation service in apartment settings. This has lead to hiring additional staff. Again the county would pay for the non-federal share/match for this service. The agency draws State Payment Program (SPP) funds for this program. There are several "state cases" living at the facility.</p> <p>The agency is presenting the FY09 indicators at the same level as the FY08 projected levels. The cost per patient day (P.1) is requested at a higher level.</p> <p>Funding for this program was requested at a 8.2% increase. Scott County contribution funding, including the Medicaid non-federal match payment, of \$1,224,776 (3.1% increase) is recommended and the Housing Corporation funding of \$54,254 is also recommended. A total funding level of \$1,279,030 is recommended.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Residential (51F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.45	0.45	0.45	0.45	
Therapist		1.00	1.00	1.00	1.00	
R.N./L.P.N.		11.60	11.60	11.60	11.60	
Administrative & Clerical		3.77	3.77	3.77	3.77	
Supervisor		4.00	4.00	5.00	4.00	
Activity Therapist		4.40	4.40	4.40	4.40	
Mental Health Workers		14.82	14.82	14.82	14.82	
Other		7.60	7.60	8.60	8.60	
Case Manager		-	-	1.00	-	
TOTAL POSITIONS		47.64	47.64	50.64	48.64	
REVENUE SUMMARY:						
Service Fees		\$209,668	\$0	\$0	\$0	
SSI/SSDI		550,340	352,977	352,977	352,977	
ARO		1,473,331	664,638	916,586	977,104	
Contributions		10,647	-	-	-	
Miscellaneous		-	152,205	152,205	152,205	
SSA		113,921	115,032	115,032	115,032	
State Payment		-	27,222	150,624	155,143	
SUB-TOTAL REVENUES		\$2,357,907	\$1,312,074	\$1,687,424	\$1,752,461	
Scott County Contribution		823,854	1,187,421	1,223,238	1,284,400	1,224,776
Housing Corporation		52,674	52,674	52,674	54,254	54,254
TOTAL COUNTY CONTRIBUTION		876,528	1,240,095	1,275,912	1,338,654	1,279,030
TOTAL REVENUES		\$3,234,435	\$2,552,169	\$2,963,336	\$3,091,115	
APPROPRIATION SUMMARY:						
Personal Services		\$2,083,316	\$2,232,128	\$2,316,765	\$2,399,393	
Equipment		20,177	34,711	41,391	37,483	
Expenses		24,563	37,248	62,082	63,944	
Supplies		135,274	125,182	126,282	130,070	
Occupancy		139,836	172,505	184,499	191,075	
TOTAL APPROPRIATIONS		\$2,403,166	\$2,601,774	\$2,731,019	\$2,821,965	

SERVICE AREA: Mental Health Services		PROGRAM: Day Treatment Services (51G)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.					
PROGRAM OBJECTIVES:					
1. To provide at least 3400 days of treatment.					
2. To maintain length of stay at no more than 18 days.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Admissions		164	160	164	164
WORKLOAD					
1. Days of treatment		2,799	3,400	3,400	3,400
2. Cases closed		163	160	160	160
PRODUCTIVITY					
1. Cost per client day		\$111.46	\$125.79	\$131.23	\$131.23
EFFECTIVENESS					
1. Length of stay		17	18	19	19
2. Scott County as a percent of program costs		96%	69%	96%	96%
ANALYSIS:					
<p>The agency is requesting the FY09 appropriations to increase 4.3% over current budgeted levels. The agency is also requesting a 2.4% overall increase in revenue for FY09. This is a program that is subject to cuts in funding if long term solutions are not found. This program provides intensive day programming to clients in hopes of reducing reliance on hospital inpatient services.</p> <p>The agency is requesting the FY09 indicators at a level consistent with the FY08 projected indicators.</p> <p>The agency is requesting a 3% inflationary increase in county contribution and contingency funding for the heating and air conditioning replacement project. Funding is recommended at the inflationary level for county contribution in the amount of \$309,243 and contingency funds in the amount of \$13,750. The total funding level for this program is \$322,993.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Day Treatment Services (51G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.07	0.10	0.10	0.10	
PH.D.		1.00	-	1.00	1.00	
Therapist		2.50	2.50	2.44	2.44	
Administrative & Clerical		1.96	2.83	1.99	1.99	
Activity Therapist		0.98	1.00	0.99	0.99	
TOTAL POSITIONS		6.51	6.43	6.52	6.52	
REVENUE SUMMARY:						
Service Fees		\$87,808	\$105,000	\$105,000	\$105,000	
Title XIX		58,030	40,000	40,000	42,000	
SUB-TOTAL REVENUES		\$145,838	\$145,000	\$145,000	\$147,000	
Scott County Contribution		300,236	300,236	300,236	309,243	309,243
Contingency - HVAC Replacement		13,750	13,750	13,750	13,750	13,750
TOTAL COUNTY CONTRIBUTION		313,986	313,986	313,986	322,993	322,993
TOTAL REVENUES		\$459,824	\$458,986	\$458,986	\$469,993	
APPROPRIATION SUMMARY:						
Personal Services		\$238,818	\$336,571	\$341,942	\$352,200	
Equipment		839	1,239	1,239	1,276	
Expenses		21,840	54,297	54,297	55,926	
Supplies		6,385	5,011	5,011	5,161	
Occupancy		29,109	30,562	30,632	31,602	
TOTAL APPROPRIATIONS		\$296,991	\$427,680	\$433,121	\$446,165	

SERVICE AREA: Mental Health Services		PROGRAM: Case Monitoring (51H)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To provide 1386 units of service.					
2. To keep waiting list at zero.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Eligible population		250	250	250	250
2. Available service slots		140	140	140	140
3. Waiting list		-	-	-	
WORKLOAD					
1. Number of clients served		150	163	160	160
2. Number of client and client related contacts		6,268	5,151	5,700	5,700
3. Units of service		1,462	1,386	1,500	1,500
PRODUCTIVITY					
1. Monthly cost per service slot (unit rate)		\$89.98	\$112.67	\$107.14	\$107.14
EFFECTIVENESS					
1. Number of placements in more restrictive settings		10	9	8	8
2. Number of hospitalizations		31	22	25	25
3. Number of placements in less restrictive settings		6	1	5	5
4. Title XIX applications		21	13	15	15
5. Title XIX applications approved		5	16	15	15
ANALYSIS:					
<p>The Case Monitoring program is established to provide case management type services to non-Medicaid eligible clients with a diagnosis of chronic mental illness. This program is funded 100% by Scott County. No other funding sources are available for this service.</p> <p>The agency is requesting the FY09 indicators at a consistent level with the FY08 projected levels. The monthly cost per service slot (unit rate) (P.1) is slightly lower than the FY08 projected cost.</p> <p>The agency is requesting a 3% inflationary increase in county contribution and \$1650 in contingency funding for the heating and air conditioning replacement project. Funding is recommended with a 3% inflationary increase (\$157,409) and contingency funding in the amount of \$1,650. The total funding level of \$159,059 is recommended.</p>					

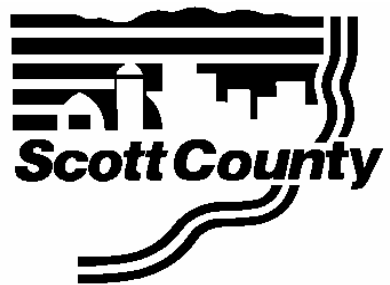
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Case Monitoring (51H)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.75	0.75	0.75	0.75	
Case Monitor		2.00	2.10	2.00	2.00	
TOTAL POSITIONS		2.75	2.85	2.75	2.75	
REVENUE SUMMARY:						
Scott County Contribution		\$152,824	\$152,824	\$152,824	\$157,409	\$157,409
Contingency - HVAC Replacement		1,650	1,650	1,650	1,650	1,650
TOTAL REVENUES		\$154,474	\$154,474	\$154,474	\$159,059	\$159,059
APPROPRIATION SUMMARY:						
Personal Services		\$109,038	\$133,591	\$134,740	\$139,537	
Equipment		556	703	703	724	
Expenses		14,641	12,166	12,166	12,531	
Supplies		3,926	2,835	2,835	2,920	
Occupancy		4,135	4,840	4,848	5,000	
TOTAL APPROPRIATIONS		\$132,296	\$154,135	\$155,292	\$160,712	

SERVICE AREA: Mental Health Services		PROGRAM: Employment Services (51I)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION:					
To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.					
PROGRAM OBJECTIVES:					
1. To provide services to 50 individuals.					
2. To keep waiting list to no more than 12.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Referrals to Job Link Program		60	50	55	55
2. Waiting List		18	12	15	15
WORKLOAD					
1. # of clients served Year to Date		60	50	50	50
2. Units of service billed Year to Date		649	400	400	400
PRODUCTIVITY					
1. Cost per client served		\$3,449.15	\$3,618.00	\$3,783.21	\$3,783.21
2. Cost per unit of service		\$318.87	\$452.00	\$472.90	\$472.90
3. Units provided as a % of capacity		100%	100%	100%	100%
EFFECTIVENESS					
1. % of clients obtaining employment		45	50	50	50
2. % of clients maintaining employment for 90 days		38	25	30	30
3. % of clients maintaining employment six months or more		19	20	20	20
ANALYSIS:					
<p>This program provides supported employment services to persons with a diagnosis of chronic mental illness. Scott County provides a county contribution payment for persons who are not Medicaid eligible. The new Medicaid service, Habilitation, offers supported employment as a service. The county would be responsible for the non-federal share match of approximately 38%.</p> <p>This program is another program facing cuts/elimination if a long term funding solution is not found.</p> <p>The agency is requesting FY09 indicators at generally the same level as the FY08 projected levels. The cost per unit of service (P.2) is requested a slightly higher level.</p> <p>The agency is requesting a 3% inflationary increase in county contribution. Funding is recommended at a 3% inflationary increase of \$80,709.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Employment Services (51I)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.93	1.20	0.93	0.93	
Supervisor		1.00	-	1.00	1.00	
Job Coach		2.00	2.30	2.00	2.00	
TOTAL POSITIONS		3.93	3.50	3.93	3.93	
REVENUE SUMMARY:						
Service Fees		\$3,152	\$0	\$0	\$0	
ARO		-	8,000	-	-	
Contributions		5,405	-	-	-	
Miscellaneous		84,708	91,428	91,428	91,428	
SUB-TOTAL REVENUES		\$93,265	\$99,428	\$91,428	\$91,428	
Scott County Contribution		72,360	78,358	78,358	80,709	80,709
TOTAL REVENUES		\$165,625	\$177,786	\$169,786	\$172,137	
APPROPRIATION SUMMARY:						
Personal Services		\$218,329	\$158,355	\$160,138	\$165,903	
Equipment		2,570	872	872	898	
Expenses		22,296	12,871	12,871	13,257	
Supplies		5,891	3,588	3,588	3,696	
Occupancy		10,234	5,235	5,235	5,407	
TOTAL APPROPRIATIONS		\$259,320	\$180,921	\$182,704	\$189,161	

SERVICE AREA: Mental Health Services		PROGRAM: Jail Diversion Program (51J)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide alternatives to incarceration for persons with mental illness, thus preventing and/or breaking the cycle of repeated entry into the criminal justice system.					
PROGRAM OBJECTIVES:					
1. To provide 480 units of Case Management service.					
2. To provide 100 hours of psychiatric service.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Available Case Management service slots		40	40	40	40
2. Number of Case Management referrals		40	40	40	40
3. Hours of physician time available		100	100	100	100
WORKLOAD					
1. Unduplicated-Case Management clients served		80	60	60	60
2. Units of Case Management provided		377	480	480	480
3. Average monthly face to face contacts		95	225	225	225
4. Unduplicated-physician clients served		80	60	60	60
5. Hours of psychiatric time provided		50	100	100	100
6. Number of Case Management referrals accepted		48	60	60	60
PRODUCTIVITY					
1. Unit cost - Case Management		\$342.81	\$263.41	\$320.47	\$320.47
2. Dollar value of physician service		\$10,000.00	\$20,800.00	\$20,000.00	\$20,000.00
EFFECTIVENESS					
1. Number discharged to community services		15	10	10	10
2. Number of clients rearrested		23	10	10	10
3. Number of jail days due to rearrests		353	100	100	100
4. Number of average monthly jail days saved		64	100	100	100
5. Number discharged-unsatisfactory		5	6	6	6
ANALYSIS:					
The Jail Diversion program provides alternatives to incarceration for persons with mental illness. The program helps to break the cycle of repeated entry into the criminal justice system.		This program is one of the first programs to be cut if the MH/DD funding solution is not developed.			
The Jail Diversion Program is made up of two services: Jail Case Management and Jail Psychiatric Time. The case managers provide intensive case management services and intervene soon after an arrest to help facilitate release from jail. The case managers remain highly involved with the client to reduce recidivism. The second service, psychiatric time, allows for 100 hours of psychiatric time to be set aside for clients in the jail case management program and for others in jail who are in need of psychiatric care.		The agency is requesting a 3% inflationary increase in county contribution. Funding is recommended with a 3% inflationary increase at the level of \$124,722.			
The agency is requesting FY09 indicators at generally the same level as the FY08 projected indicators.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Jail Diversion Program (51J)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
MD		-	0.10	-	-	
Administrative & Clerical		0.62	0.40	0.62	0.62	
Mental Health Workers		2.00	2.00	2.00	2.00	
TOTAL POSITIONS		2.62	2.50	2.62	2.62	
REVENUE SUMMARY:						
Scott County Contribution		\$121,088	\$121,089	\$121,089	\$124,722	\$124,722
TOTAL REVENUES		\$121,088	\$121,089	\$121,089	\$124,722	
APPROPRIATION SUMMARY:						
Personal Services		\$117,393	\$126,437	\$130,285	\$135,189	
Equipment		471	-	484	499	
Expenses		13,107	-	13,470	13,874	
Supplies		3,356	-	3,449	3,552	
Occupancy		674	-	693	713	
TOTAL APPROPRIATIONS		\$135,001	\$126,437	\$148,381	\$153,827	



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SERVICE AREA: County Environment		PROGRAM: Conservation Administration (18A)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.					
PROGRAM OBJECTIVES:					
1. To accomplish 80% of all program performance objectives.					
2. To keep administrative costs as a percent of department budget below 12%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel excluding seasonal park personnel (FTE's)		41.6	41.6	41.6	41.6
2. Authorized budget (Net of Golf)		\$4,084,186	\$3,389,274	\$3,915,284	\$3,905,984
3. Golf Course budget		\$1,223,697	\$1,100,532	\$1,167,406	\$1,167,406
WORKLOAD					
1. Park system program & fiscal management		30%	20%	20%	20%
2. Golf Course program & fiscal management		50%	60%	60%	60%
3. Conservation Board requests & concerns		10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns		10%	10%	10%	10%
PRODUCTIVITY					
1. Administrative cost as a percent of department budget		9.75%	8.56%	8.34%	8.27%
2. Administrative personnel as a percent of department personnel		9.62%	9.62%	9.62%	9.62%
EFFECTIVENESS					
1. Program performance objectives accomplished		80%	80%	80%	80%
ANALYSIS:					
<p>Total FY09 appropriations for the total department (net of the Golf Course) are recommended to increase 7.7% over current budgeted levels. Non-salary costs (net of CIP and fuel costs) are recommended to increase 3.3% over current budgeted levels for the total department. Revenues are recommended to increase 14% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase 4.8% over current budgeted amounts primarily due to software maintenance costs due to an upgrade of the current parks application system.</p> <p>Organizational change requests for the department are as follows: none requested for FY09.</p> <p>The primary reasons for revenue changes from current budget levels are that the new cabins continue to bring in more revenue than expected; the renovation of Whispering Pines Shelter is bringing in additional revenue since</p>		<p>it has a higher rental fee; the new beach house continues to generate additional revenue; and the new renovations at the pool are sure to generate additional revenue. The Conservation Board also increased camping fees, shelter fees, and wedding fees in 2008.</p> <p>The primary reasons for appropriation changes from current budget levels are: Almost all positions were reviewed last year resulting in increased Hay points for many positions. It was not known in the fall of 2006 when FY08 budget requests were made what the resulting Hay point adjustments might be. The FY08 Conservation budget was not adjusted once the Hay point review was completed since the County's overall turnover in all departments would cover any shortfall.</p> <p>Budget issues identified for further Board review during the budget process are as follows: CIP Plan review and equipment replacement schedule.</p> <p>This departmental budget supports the</p>		<p>County's Target Issues and Management Agenda as follows: GIS implementation and program development.</p>	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Conservation Administration (18A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
775-A Director		1.00	1.00	1.00	1.00	1.00
540-A Deputy Director		-	1.00	1.00	1.00	1.00
445-A Operations Manager		1.00	-	-	-	-
252-A Administrative Assistant		-	1.00	1.00	1.00	1.00
220-A Conservation Assistant		1.00	-	-	-	-
141-A Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:						
Miscellaneous		\$0	\$0	\$0	\$233	\$233
Sale of Fixed Assets		2,805	-	-	-	-
TOTAL REVENUES		\$2,805	\$0	\$0	\$233	\$233
APPROPRIATION SUMMARY:						
Personal Services		\$329,235	\$321,430	\$326,693	\$343,312	\$343,312
Equipment		3,340	4,348	32,106	2,000	2,000
Expenses		64,787	58,842	62,386	68,331	64,493
Supplies		12,722	9,757	9,757	10,002	9,968
TOTAL APPROPRIATIONS		\$410,084	\$394,377	\$430,942	\$423,645	\$419,773

SERVICE AREA: County Environment		PROGRAM: Parks & Recreation (18B)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.					
PROGRAM OBJECTIVES:					
1. To keep cost per capita to main park system (net of revenues) at \$18 or below.					
2. To accommodate 25,000 people at the Scott County Park Pool.					
3. To achieve revenue levels at Scott County Park and West Lake Park at \$379,149 and \$381,405 respectively.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Population of Scott County		160,998	162,621	162,621	162,621
2. Attendance at Scott County pool		20,371	25,000	26,000	26,000
3. Attendance at West Lake Park beach		14,251	16,000	17,000	17,000
4. Number of camp sites available		788	788	788	788
5. Total acres owned		2,795	2,795	2,795	2,795
WORKLOAD					
1. Total attendance at Scott County pool		20,371	25,000	26,000	26,000
2. Total attendance at West Lake Park beach		14,251	16,000	17,000	17,000
3. Number of new acres developed		-	-	-	-
PRODUCTIVITY					
1. Per capita cost of park system (with CIP)		\$24.12	\$22.85	\$24.08	\$24.02
2. Per capita cost of park system (net of revenues)		\$16.98	\$18.34	\$17.09	\$17.04
EFFECTIVENESS					
1. Revenue received from Scott County Park		\$356,632	\$379,149	\$406,209	\$406,209
2. Revenue received from Buffalo Shores		\$91,831	\$88,908	\$105,000	\$105,000
3. Revenue received from West Lake Park		\$351,797	\$381,405	\$428,970	\$428,970
4. Revenue received from Pioneer Village		\$58,330	\$67,045	\$67,218	\$67,218
5. Revenue received from Cody Homestead		\$3,909	\$4,364	\$4,843	\$4,843
ANALYSIS:					
Revenues are recommended to increase 14.4% over current budgeted amounts for this program.		The primary reasons for revenue changes from current budget levels are: The primary reasons for appropriation changes from current budget levels are the higher cost of utilities and fuel.		which calculates to a total CIP plan for FY09 of \$712,577.	
For this program, non-salary costs are recommended to increase 5.6% over current budgeted amounts. Net of CIP and fuel and utilities non-salary costs are recommended to increase 2.5%.		Several PPB Indicators are highlighted as follows: The is anticipated increases in both the beach and Scott County pool following improvements at both sites.		The FY09 projects are as follows: West Lake Park (WLP) Lake Canyada Sewer CIP Fund (\$612); Scott County Park (SCP) Pool & Aquatic Center Renovations (\$302,377); SCP pool parking lot repair (\$65,000); Pioneer Village Dammann Building Improvements (\$24,588); WLP Summit Campground restroom improvements (\$100,000); SCP Sac Fox Campground well/restroom improvements (\$45,000);SCP Old Nature Center improvements (\$90,000) and Pioneer Village jail/printshop project (\$85,000).	
Organizational change requests for the department are as follows: none requested for this program.		Equipment costs are increasing inflationary levels net of anticipated sales of fixed assets and use of the Conservation Equipment Reserve Fund.		Budget issues identified for further Board review during the budget process are as follows: CIP Plan and equipment replacement plan review.	
The primary reasons for revenue changes from current budget levels are that the new cabins continue to bring in more revenue than expected; the renovation of Whispering Pines Shelter is bringing in additional revenue since it has a higher rental fee; the new beach house continues to generate additional revenue; and the new renovations at the pool are sure to generate additional revenue. The Conservation Board also increased camping fees, shelter fees, and wedding fees in 2008.		The capital projects scheduled for FY09 total the Board's previously approved level of \$500,000 adjusted for inflation each year which results in a net total amount of \$562,577 for FY09. In addition the FY09 CIP amount includes the Board approved \$100,000/year toward the 5 year pool project and the requested \$50,000 in SCRA grants for the Pioneer Village Jail/Printshop project		This departmental budget supports the County's Target Issues and Management Agenda as follows: continued use and development of GIS GPS technology.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Park & Recreation (18B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
470-A Park Manager	-	2.00	2.00	2.00	2.00	2.00
382-A Park Manager	2.00	-	-	-	-	-
262-A Park Ranger	-	5.00	5.00	5.00	5.00	5.00
220-A Patrol Ranger	1.00	-	-	-	-	-
220-A Ranger Technician	4.00	-	-	-	-	-
220-A Park Crew Leader	-	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	-	2.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	-	1.00	1.00	1.00	1.00
187-A Park Crew Leader	1.00	-	-	-	-	-
187-A Park Maintenance Technician	-	4.00	4.00	4.00	4.00	4.00
162-A Park Maintenance Worker	4.00	-	-	-	-	-
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	16.25	16.25	16.25	16.25	16.25	16.25
REVENUE SUMMARY:						
Intergovernmental	\$146,394	\$83,000	\$206,000	\$120,000	\$120,000	\$120,000
Fees and Charges	635,668	673,251	673,251	759,988	759,988	759,988
Use of Money/Property	139,860	151,714	153,272	159,930	159,930	159,930
Miscellaneous	49,037	18,406	18,406	25,810	25,810	25,810
Sale of Fixed Assets	11,593	44,500	44,500	44,500	44,500	44,500
TOTAL REVENUES	\$982,552	\$970,871	\$1,095,429	\$1,110,228	\$1,110,228	\$1,110,228
APPROPRIATION SUMMARY:						
Personal Services	\$1,232,151	\$1,367,595	\$1,399,796	\$1,524,614	\$1,524,614	\$1,524,614
Equipment	172,490	215,900	215,900	223,800	223,800	223,800
Capital Improvement	1,266,633	671,365	379,365	712,577	712,577	712,577
Expenses	359,590	368,379	361,846	383,601	381,157	381,157
Supplies	349,933	350,782	350,782	378,410	378,410	378,410
TOTAL APPROPRIATIONS	\$3,380,797	\$2,974,021	\$2,707,689	\$3,223,002	\$3,220,558	\$3,220,558

SERVICE AREA: Golf Course Enterprise Fund		PROGRAM: Glynn's Creek (18E/F)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.					
PROGRAM OBJECTIVES:					
1. To increase rounds of play to 34,000.					
2. To increase average income per round to \$35.08.					
3. To increase number of outings to 50 accommodating 5,000 participants.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Rounds of play requested	27,196	30,800	34,000	34,000	
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30	
3. Number of carts to maintain (including Ranger & food/beverage cart)	79	79	79	79	
4. Number of outings/participants requested	42/3859	50/5,000	55/6,000	55/6,000	
WORKLOAD					
1. Rounds of play provided	27,196	30,800	34,000	34,000	
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30	
3. Number of carts maintained (including Ranger & food/beverage cart)	79	79	79	79	
4. Number of outings/participants provided	42/3859	50/5,000	55/6,000	55/6,000	
PRODUCTIVITY					
1. Maintenance operating cost/acre (not including capital costs)	\$3,266	\$3,293	\$3,443	\$3,443	
2. Maintenance costs per round (not including capital costs)	\$23.78	\$21.17	\$20.05	\$20.05	
3. Maintenance costs per hole	\$35,929	\$36,224	\$37,872	\$37,872	
EFFECTIVENESS					
1. Green fees collected	\$456,994	\$594,931	\$657,194	\$657,194	
2. Net cart revenue collected	\$252,047	\$316,775	\$324,656	\$324,656	
3. Net income from Pro Shop and rentals	\$16,063	\$43,500	\$42,500	\$42,500	
4. Net income from concessions	\$118,218	\$149,500	\$156,400	\$156,400	
5. Net income from range	\$31,256	\$35,500	\$43,180	\$43,180	
6. Income per round	\$32.72	\$37.26	\$36.32	\$36.32	
ANALYSIS:					
Total FY09 appropriations for the golf course are recommended to decrease 1.8% below current budgeted levels. Non-salary costs are recommended to decrease 16.1% below current budgeted levels for the total department. The decrease is primarily due to the joints Boards agreeing to end the adding of interest to the General Fund advance. The Boards agreed during this past year on a repayment plan that included the following components:		for the year, increasing 10% each year until 50% is reached as follows:		need to reduce cash outflows and increase revenues during the remaining five years of the original bond indebtedness to minimize the need for additional General Fund advances. Their plan includes:	
• Stop accruing interest on General Fund advance after June 30, 2007 (similar to what was recently approved for the GDRC loan)		FY18 – 10% of positive cash flow repayment amount		• Suspend scheduled equipment replacement for as long as possible (current 5 year leases expire in summer/fall 2009 which will equate to \$125,970 annual cash flow savings)	
• Allow five years beginning in FY13 of no repayment to allow Conservation Board the ability to finance needed capital projects for the golf course and to get back to the financial position of purchasing instead of leasing equipment		FY19 – 20% of positive cash flow repayment amount		• Begin capturing extensive customer data and aggressively marketing to the appropriate targeted groups	
• In FY18 start paying back General Fund loan advance using 10% of the positive cash flow		FY20 – 30% of positive cash flow repayment amount		• Implement "Value Packaging" recommendations for fees, concessions, and merchandise	
		FY21 - 40% of positive cash flow repayment amount		• Beginning in FY13 (when bond indebtedness is paid off) the Conservation Board will cover any needed cash shortfall occurring in any year from the Conservation Board's subsequent year CIP budget	
		FY22 and thereafter until advance is fully repaid– 50% of positive cash flow repayment amount			
		This recommendation will allow the Conservation Board the time necessary to improve the financial condition of the golf course along with a realistic payback schedule for the General Fund advances made. Glynn's Creek is probably the only public course in the area that has debt from the original construction.			
		The Conservation Board recognizes the			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Glynn's Creek (18E/F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	-	1.00	1.00	1.00	1.00	1.00
187-A Turf Equipment Specialist	-	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	-	-	-	-	-
187-A Assistant Golf Course Superintendent	1.00	-	-	-	-	-
162-A Maintenance Technician-Golf Course	-	2.00	2.00	2.00	2.00	2.00
162-A Maintenance Worker	2.00	-	-	-	-	-
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	19.35	19.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:						
Total Charges for Services	\$7,624	\$37,900	\$35,500	\$34,000	\$34,000	\$34,000
Total Green Fees	456,994	633,637	594,931	657,194	657,194	657,194
Net Cart Fees	252,047	321,775	316,775	324,656	324,656	324,656
Net Food/Beverage	118,218	143,140	149,500	156,400	156,400	156,400
Net Merchandise Sales	8,439	8,000	8,000	8,500	8,500	8,500
Net Driving Range Sales	31,256	40,800	35,500	43,180	43,180	43,180
Total Interest Income	14,609	7,500	7,500	10,000	10,000	10,000
Total Miscellaneous	692	-	-	903	903	903
Gain on Sale of Fixed Assets	-	-	-	-	-	-
TOTAL REVENUES	\$889,879	\$1,192,752	\$1,147,706	\$1,234,833	\$1,234,833	\$1,234,833
APPROPRIATION SUMMARY:						
Personal Services	\$539,425	\$577,552	\$582,696	\$653,914	\$653,914	\$653,914
Equipment	2,191	1,000	1,000	1,000	1,000	1,000
Depreciation	172,566	174,487	172,566	172,566	172,566	172,566
Expenses	113,826	87,493	98,315	89,256	89,256	89,256
Supplies	133,022	133,520	128,735	133,450	133,450	133,450
Debt Service	262,540	215,205	117,220	117,220	117,220	117,220
Sale of Fixed Assets	126	-	-	-	-	-
TOTAL APPROPRIATIONS	\$1,223,696	\$1,189,257	\$1,100,532	\$1,167,406	\$1,167,406	\$1,167,406
Net Income	(\$333,817)	\$3,495	\$47,174	\$67,427	\$67,427	\$67,427

SERVICE AREA: County Environment		PROGRAM: Wapsi River Environmental Educ Center (18G)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.				
PROGRAM OBJECTIVES: 1. Conduct 210 public presentations. 2. Maintain student contact hours at 19,500. 3. Maintain overall attendance at 26,000.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public presentations (Dormitory)	101	90	95	95
3. Public Presentations (Non-dormitory)	156	120	138	138
4. Student contact hours	23,340	19,500	19,500	19,500
5. Inner-city youth field day/youths	24/760	19,500	25,703	25,703
6. Overall attendance	29,775	26,500	27,000	27,000
WORKLOAD				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public programs	257	210	230	230
3. Student contact hours	23,340	19,500	21,000	21,000
4. Publish an 8-12 page newsletter, number of copies annually	8,600	8,500	1,000	1,000
5. Develop and maintain existing buildings for public use	5	5	5	5
6. Develop and conduct inner-city field days/youths	24/760	24/760	25/703	25/703
PRODUCTIVITY				
1. Per capita cost of Center	\$1.43	\$1.25	\$1.37	\$1.37
2. Number of acres maintained	225	225	225	225
EFFECTIVENESS				
1. Percent of park acres developed	11%	11%	11%	11%
2. Operating revenues generated (net of CIP Grants)	\$10,276	\$8,960	\$9,390	\$9,390
ANALYSIS:				
<div><div>Total FY09 appropriations for this program are recommended to increase 3.1% over current budgeted levels. Revenues are recommended to remain approximately the same as current budgeted amounts. Organizational change requests for the department are as follows: none The Wapsi River Center is owned, managed and operated by the Scott County Conservation Board with programming and development assistance from the Clinton County Conservation Board. The current director is Dave Murcia. The Center hosts many field trips and activities throughout the year. The Center prepares and distributes a newsletter called "The W.R.E.N. that announces it many opportunities for the community. The number of copies is reduced substantially in the above indicators due to the publication going online and distributed via e-mail. Budget issues identified for further Board</div><div>review during the budget process are as follows: none. This departmental budget supports the County's Target Issues and Management Agenda as follows: continued focus on PRIDE and supporting the countywide GIS development project for park uses.</div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Wapsi River Environ Educ Center (18G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
382-A Naturalist/Director		1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:						
Intergovernmental		\$13,240	\$16,000	\$16,000	\$15,490	\$15,490
Fees and Charges		12	40	40	40	40
Use of Money/Property		7,702	8,600	8,600	9,000	9,000
Miscellaneous		322	320	320	350	350
Gain on Sale of Fixed Assets		2,240	-	-	-	-
TOTAL REVENUES		\$23,516	\$24,960	\$24,960	\$24,880	\$24,880
APPROPRIATION SUMMARY:						
Personal Services		\$208,995	\$203,085	\$191,093	\$206,365	\$206,365
Equipment		28,625	-	5,000	-	-
Expenses		39,332	37,150	37,150	40,850	40,725
Supplies		16,354	17,400	17,400	21,422	18,563
TOTAL APPROPRIATIONS		\$293,306	\$257,635	\$250,643	\$268,637	\$265,653

SERVICE AREA: County Environment		PROGRAM: Planning & Development Administration (25A)			
ACTIVITY: Environmental Quality/County Development		ORGANIZATION: Planning & Development			
PROGRAM MISSION: To provide professional planning and technical assistance to the Board of Supervisors, Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.					
PROGRAM OBJECTIVES:					
1. To handle 100% of requests for planning information by date requested.					
2. To accomplish 100% of departmental objectives.					
3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Planning and Zoning Commission agenda applications	12	20	20	20	
2. Board of Adjustment agenda applications	12	20	20	20	
3. Planning and Zoning information requests	1,760	1,500	1,500	1,500	
4. Departmental budget	\$325,583	\$363,452	\$384,641	\$384,641	
5. Authorized positions	4.08	4.08	4.08	4.08	
WORKLOAD					
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	12	20	20	20	
2. Number of Variance, Special Use Permit & Appeals of Interpretation	12	20	20	20	
3. Number of responses to Planning and Zoning information requests	1,760	1,500	1,500	1,500	
4. Number of Boards and Committees Director serves on	20	18	18	18	
5. Number of building permit applications	684	700	700	700	
PRODUCTIVITY					
1. Staff hours spent on Planning & Zoning Commission applications	229	300	300	300	
2. Staff hours spent on Board of Adjustment applications	192	300	300	300	
3. Staff hours spent on responses to planning & zoning info requests	585	450	450	450	
4. Staff hours spent serving on various boards and committees	540	450	450	450	
5. Staff hours spent on building permit applications	650	700	750	750	
EFFECTIVENESS					
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%	
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%	
3. % of time spent on P & Z and BOA agenda items	12%	20%	20%	20%	
4. % of time spent providing planning and zoning information	25%	20%	20%	20%	
5. % of time spent serving on various boards and committees	26%	25%	20%	20%	
6. % of time spent on building permit applications	37%	35%	40%	40%	
ANALYSIS:					
<p>Total FY09 appropriations for the total department are recommended to increase 5.8% over the previous fiscal year's budget. Non-salary costs are recommended to increase 1.7% over the current budgeted levels for the total department. Revenues for building permits are projected to stay level as interest rates appear to be remaining stable and the local housing market continues strong. Staff is also projecting continued pass through revenue from the Underground Storage Tank Fund as further monitoring action is required and the costs approved by that State board for the North Pine Service County tax deed property.</p> <p>The increase in budget is primarily due to cost of living increase in salaries and some adjustments in department expense line items.</p> <p>The departmental budget again includes \$50,000 as contribution to two outside agencies on which the Planning Director serves on the Board of Directors. \$15,000 is included for the Scott County Housing Council and \$35,000 for the Greater Davenport Redevelopment Corporation. Both of these contributions have depended on the amount to be contributed to these two agencies by the City of Davenport.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Planning & Development Admin (25A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
608-A Planning & Development Director		0.40	0.40	0.40	0.40	0.40
314-C Building Inspector		0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist		0.25	0.25	0.25	0.25	0.25
162-A Clerk III		0.05	0.05	0.05	0.05	0.05
Z Planning Intern		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:						
Intergovernmental		\$8,674	\$25,000	\$75,000	\$25,000	\$25,000
Sale of Fixed Assets		10,500	10,000	25,000	10,000	10,000
TOTAL REVENUES		\$19,174	\$35,000	\$100,000	\$35,000	\$35,000
APPROPRIATION SUMMARY:						
Personal Services		\$66,964	\$73,927	\$71,235	\$76,732	\$76,732
Expenses		72,621	75,350	75,550	75,850	75,850
Supplies		1,350	1,650	1,650	1,700	1,700
TOTAL APPROPRIATIONS		\$140,935	\$150,927	\$148,435	\$154,282	\$154,282

SERVICE AREA: County Environment		PROGRAM: Code Enforcement (25B)			
ACTIVITY: County Development		ORGANIZATION: Planning & Development			
PROGRAM MISSION: To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.					
PROGRAM OBJECTIVES:					
1. To conduct 99% of all building inspections on day requested.					
2. To maintain average inspections conducted per permit under 4.5.					
3. To maintain cancelled or expired permits under 10% of total number of permits issued.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. # of single-family residential building permits issued	140	125	125	125	125
2. # of residential addition or remodels permits issued	97	100	100	100	100
3. # of residential accessory building permits issued	61	75	75	75	75
4. # of commercial building permits issued	8	20	15	15	15
5. Total # of building permits issued for unincorporated areas	282	450	400	400	400
6. Total # of building permits issued for 28E cities	402	300	350	350	350
WORKLOAD					
1. # of footings inspections completed	374	450	450	450	450
2. # of rough in inspections completed	558	500	550	550	550
3. # of final inspections completed	849	600	700	700	700
4. Total # of inspections for unincorporated areas	1,954	2,000	2,000	2,000	2,000
5. Total # of inspections for 28E cities	1,876	1,500	2,000	2,000	2,000
PRODUCTIVITY					
1. # of inspections conducted per day	7	10	10	10	10
2. Total building permit fees collected	\$254,477	\$225,000	\$225,000	\$225,000	\$225,000
3. % of total budget for building permit fees collected	127%	100%	100%	100%	100%
4. Total valuation of construction for building permits issued	\$28,631,330	\$30,000,000	\$30,000,000	\$30,000,000	\$30,000,000
EFFECTIVENESS					
1. % of building inspections made on day requested		99%	99%	99%	99%
2. # of inspections per permits issued		4.5	4.5	4.5	4.5
3. % of cancelled or expired permits compared to total permits issued		10.0%	10.0%	10.0%	10.0%
ANALYSIS:					
The PPB indicators for this program tracks the number and type of building permits issued and the number and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities. The number of building permits are projected to stay about the same based on a leveling off of building activity.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Code Enforcement (25B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
608-A Planning & Development Director		0.60	0.60	0.60	0.60	0.60
314-C Building Inspector		0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist		0.75	0.75	0.75	0.75	0.75
162-A Clerk III		0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide		0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS		3.08	3.08	3.08	3.08	3.08
REVENUE SUMMARY:						
Licenses and Permits		\$251,298	\$225,200	\$240,200	\$225,200	\$225,200
Fees and Charges		2,937	5,000	3,250	3,500	3,500
TOTAL REVENUES		\$254,235	\$230,200	\$243,450	\$228,700	\$228,700
APPROPRIATION SUMMARY:						
Personal Services		\$187,775	\$197,175	\$194,779	\$213,959	\$213,959
Expenses		3,281	11,250	11,250	11,950	11,950
Supplies		4,190	4,100	4,350	4,450	4,450
TOTAL APPROPRIATIONS		\$195,246	\$212,525	\$210,379	\$230,359	\$230,359

SERVICE AREA: County Environment		PROGRAM: Regional Planning/Tech Assistance (36A)		
ACTIVITY: County Environment		ORGANIZATION: Bi-State Regional Commission		
PROGRAM MISSION: To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.				
PROGRAM OBJECTIVES:				
1. To maintain the level of local government membership and participation at 43 communities and 5 counties.				
2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, technical assistance & intergovernmental/regional programs.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of participating units of government (counties & cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County government (person hours)	1,424	1,500	1,500	1,500
4. Direct services to all part units of local government (person hours)	9,526	10,000	10,000	10,000
WORKLOAD				
1. Number of participating units of local government (counties/cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County (person hours)	1,424	1,500	1,500	1,500
4. Direct services to all part units of local government (person hours)	9,526	10,000	10,000	10,000
PRODUCTIVITY				
1. Percent of time spent on highway/transit	45%	46%	48%	48%
2. Percent of time spent on environment and recreation	5%	5%	5%	5%
3. Percent of time spent on community planning & development	28%	26%	24%	24%
4. Percent of time spent on intergovernmental forums & regional services	13%	14%	14%	14%
5. Percent of time spent on data and graphic services	9%	9%	9%	9%
EFFECTIVENESS				
1. Local funding as a percent of agency budget	56%	47%	45%	45%
2. Scott County funding as a percent of local funding	7.80%	8.50%	9.20%	9.20%
ANALYSIS:				
<div><div><p>Total FY09 appropriations for the total agency are increasing 4.5% over current budgeted levels. Non-salary costs are decreasing .3% over current budgeted levels for the total agency. Funding requests for participating local governments are set by the Bi-State Commission. This year the request is to increase those fees 3% over current year fees, therefore County funding is recommended to increase 3% over current budgeted amounts.</p><p>There are no organizational change requests for the agency.</p><p>The primary reasons for revenue changes from current budget levels are Increases in transportation planning due to usage of carryover funds.</p><p>The primary reasons for appropriation changes from current budget levels are personnel increases for cost of living at 2%, continuation of the merit system, increase transportation engineer from .75 to 1 FTE and</p></div><div><p>projected 10% health insurance premium increase. Increased Administrative Hearing Officer costs for additional hours to serve Coal Valley and East Moline hearings.</p><p>There are no significant changes anticipated in the agency programs and current membership and meeting levels are expected to continue.</p><p>This agency budget supports the County's Target Issues and Management Agenda by continuing to provide coordination for I-74 Bridge Team, providing support as needed with transition of new administrator, continuing intergovernmental cooperation coordination/participation - QC Chief Elected Officials and QC Managers Administrators meetings, joint purchasing, trail planning, GIS participation, BRAC impact, Passenger Rail service/funding, consolidated dispatch implementation and other intergovernmental coordination projects as needed.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Regional Plan/Tech Assistance (36A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		1.00	1.00	1.00	1.00	
Program Director		1.00	1.00	1.00	1.00	
Project Manager		1.00	1.00	1.00	1.00	
Planner & Senior Planner		6.75	6.75	6.75	6.75	
Administrative Services Director		1.00	1.00	1.00	1.00	
Data Services Planner		1.00	1.00	1.00	1.00	
Data Graphics Manager		1.00	1.00	1.00	1.00	
Finance/Human Resources		1.00	1.00	1.00	1.00	
Accounting Technician		0.50	0.50	0.50	0.50	
Transportation Traffic Engineer		0.75	1.00	0.75	1.00	
Word Processor II		1.00	1.00	1.00	2.00	
Word Processor I		2.00	2.00	2.00	1.00	
Planning Assistant		1.00	-	-	-	
Graphics Specialist		2.00	2.00	2.00	2.00	
Iowa QC Transit Planner		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		22.00	21.25	21.00	21.25	
REVENUE SUMMARY:						
Membership Fees		\$284,568	\$291,658	\$291,658	\$300,410	
Charges for Services		378,719	409,825	375,435	376,146	
Federal/State Funding		111,116	170,288	137,628	137,628	
Transportation		665,017	686,375	761,172	804,565	
SUB-TOTAL REVENUES		\$1,439,420	\$1,558,146	\$1,565,893	\$1,618,749	
Scott County Contribution		64,101	67,015	67,015	69,025	69,025
TOTAL REVENUES		\$1,503,521	\$1,625,161	\$1,632,908	\$1,687,774	
APPROPRIATION SUMMARY:						
Personal Services		\$1,282,533	\$1,371,618	\$1,370,682	\$1,446,351	
Equipment		2,784	3,000	21,000	6,000	
Expenses		160,336	200,550	191,725	196,725	
Occupancy		49,992	49,992	49,992	49,992	
TOTAL APPROPRIATIONS		\$1,495,645	\$1,625,160	\$1,633,399	\$1,699,068	

SERVICE AREA: County Environment		PROGRAM: Animal Shelter (44A)		
ACTIVITY: Animal Control		ORGANIZATION: Humane Society		
PROGRAM MISSION: To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.				
PROGRAM OBJECTIVES:				
1. To maintain the number of animals received below 7,200 through education and training.				
2. To maintain the average animal days held at or below 10 days and to reduce euthanasia by increasing adoptions and return to owners.				
3. To maintain the Scott County contribution at or below 11% of funding.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of hours per day facility is open	7	7	7	7
2. Number of days of the week the facility is open	7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun	11/9	11/9	11/9	11/9
WORKLOAD				
1. Animals handled	7,014	7,701	7,100	7,100
2. Total animal days in shelter	68,082	77,264	71,000	71,000
3. Number of educational programs given	133	184	140	140
4. Number of bite reports handled in Scott County	459	430	450	450
5. Number of animals brought in from rural Scott County	437	347	440	440
6. Number of calls animal control handle in rural Scott County	434	357	440	440
PRODUCTIVITY				
1. Cost per animal shelter day	\$9.42	\$9.30	\$10.00	\$10.00
2. Cost per educational program	\$10.00	\$11.00	\$11.00	\$11.00
3. Cost per county call handled	\$35.00	\$35.00	\$40.00	\$40.00
EFFECTIVENESS				
1. Scott County contribution as a percent of program costs	6%	7%	10%	10%
2. Total number of animals adopted as a percent of animals handled	22.0%	30.0%	23.0%	23.0%
3. Total number of animals returned to owner as a percent of animals	15.0%	18.0%	16.0%	16.0%
4. Total number of animals euthanized as a percent of animals handled	51.0%	43.0%	50.0%	50.0%
ANALYSIS:				
<p>Total FY09 appropriations for the total agency are recommended to decrease 1.6% over current budgeted levels. Non-salary expenses are recommended to decrease 26% over current budgeted levels for the total agency. Revenues are recommended to increase 2% over current budgeted amounts for the total agency. There are no organizational change requests for the agency. The primary reasons for revenue and appropriation changes from current budget levels are: The Humane Society board has approved merging the society and animal shelter accounts. This has proved to be a very complicated process due to the number of restricted accounts that they have. The agency in particular is looking at ways to reduce their utility bills for operating in a facility that used to be a car dealership. Several PPB Indicators are highlighted as follows: the number of animals handled (W.1)</p> <p>is stable and total animal days in the shelter (W.2) is expected to increase over FY07 actuals.</p> <p>The number of animals brought in from rural Scott County (W.5) remains stable and the number of calls animal control handles in rural Scott County(W.6) should also remain stable. County funding for this program is recommended to be \$32,036 an increase of 4.0% over FY08 budget.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Animal Shelter (44A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		1.00	1.00	1.00	1.00	
Shelter Manager		1.00	1.00	1.00	1.00	
Bookkeeper		1.00	1.00	1.00	1.00	
Education Director		0.25	0.25	0.25	0.25	
Animal Control		4.00	4.00	4.00	4.00	
Animal Control Officer (Part-Time)		2.00	2.00	2.00	2.00	
#1 Kennel Person Stray		1.00	1.00	1.00	1.00	
#2 Kennel Person Stray		1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption		2.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)		2.00	2.00	2.00	2.00	
#5 Health Technician		1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)		1.50	1.50	1.50	1.50	
Receptionist		1.00	1.00	1.00	1.00	
Building Maintenance		0.25	0.25	0.25	0.25	
Kennel Person		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		20.00	20.00	20.00	20.00	
REVENUE SUMMARY:						
City of Davenport		\$177,480	\$174,000	\$181,020	\$186,450	
City of Bettendorf		15,938	15,376	39,732	40,924	
AdoptaCage		6,948	-	7,750	8,000	
Adoptions		79,518	95,000	84,000	86,000	
Board		20,974	-	27,000	28,000	
Donations		36,031	10,000	40,500	41,000	
Education and Volunteers		20	-	50	75	
Euthanasia		20,555	-	25,000	26,000	
Excessive Animal Permit		197	-	200	200	
Fund Raising Events		76,539	-	80,000	81,000	
Fees		-	160,500	-	-	
Golden Companion		2,797	-	4,800	4,850	
Heartworm Test		2,462	-	2,750	3,000	
Impound		52,658	-	53,500	55,100	
In Honor of		1,063	-	1,200	1,300	
Memberships		2,136	-	2,500	2,750	
Memorials		19,737	-	25,500	26,500	
Miscellaneous		2,129	2,000	3,000	3,750	
Notice of Violation		970	-	1,250	1,300	
Other Cities		6,287	-	6,800	7,000	
Out of County		1,645	-	2,500	2,750	
Retail		6,948	-	8,000	8,500	
Spay and Neuter		15,621	50,000	31,250	31,500	
Surrender		12,851	-	14,000	14,750	
City Animal Licensing		37,397	43,000	41,000	42,000	
Scott County Health Department		23,366	22,062	22,062	24,615	
Transfer from Society Fund		66,000	139,000	-	-	
SUB-TOTAL REVENUES		\$688,267	\$710,938	\$705,364	\$727,314	
Scott County Contribution		29,762	30,804	30,804	32,036	32,036
TOTAL REVENUES		\$718,029	\$741,742	\$736,168	\$759,350	
APPROPRIATION SUMMARY:						
Personal Services		\$433,617	\$469,000	\$448,000	\$462,000	
Expenses		99,191	124,300	89,625	91,975	
Supplies		53,933	24,000	53,750	54,375	
Occupancy		107,942	114,000	108,325	111,300	
TOTAL APPROPRIATIONS		\$694,683	\$731,300	\$699,700	\$719,650	

SERVICE AREA: Physical Health & Education		PROGRAM: Library Resources & Services (67A)			
ACTIVITY: Educational Services		ORGANIZATION: Library			
PROGRAM MISSION: To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.					
PROGRAM OBJECTIVES:					
1. To provide 25 hours of in-service to staff.					
2. To circulate 185000 materials at a cost of \$1.50 or less per material processed.					
3. To maintain 6 circulations per capita.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Size of collection	122,457	124,000	124,000	124,000	124,000
2. Registered borrowers	14,020	14,500	15,000	15,000	15,000
3. Requests for books/information	35,508	32,000	38,000	38,000	38,000
4. Citizen requests for programming	645	600	580	580	580
5. Hours of recommended staff in-service	400	400	400	400	400
6. Annual number of library visits	153,314	140,800	160,000	160,000	160,000
WORKLOAD					
1. Total materials processed	6,511	10,000	7,000	7,000	7,000
2. New borrowers registered	4,348	3,000	3,200	3,200	3,200
3. Book/information requested filled for patrons	34,759	30,000	3,800	3,800	3,800
4. Program activities attendance	12,410	9,000	12,000	12,000	12,000
5. Hours of in-service conducted or attended	613	400	400	400	400
6. Materials circulated	173,829	185,000	191,000	191,000	191,000
PRODUCTIVITY					
1. Cost/materials processed (30%)	\$43.50	\$15.00	\$51.00	\$51.00	\$51.00
2. Cost/new borrowers registered (10%)	\$21.71	\$43.00	\$35.00	\$35.00	\$35.00
3. Cost/book & information requests filled for patrons (20%)	\$5.43	\$5.75	\$4.00	\$4.00	\$4.00
4. Cost/program activity attendance (5%)	\$3.80	\$4.75	\$4.00	\$4.00	\$4.00
5. Cost/hour of in-service activities attended/conducted (2%)	\$31.00	\$43.00	\$40.00	\$40.00	\$40.00
6. Cost/item circulated (33%)	\$2.03	\$1.50	\$1.80	\$1.80	\$1.80
EFFECTIVENESS					
1. Collection size per capita	4.2	4.0	4.1	4.1	4.1
2. Percent of population as registered borrowers	49%	50%	50%	50%	50%
3. Document delivery rate	98%	97%	98%	98%	98%
4. Program attendance per capita	43%	30%	16%	16%	16%
5. In-service hours per FTE.	36.00	22.00	10.00	10.00	10.00
6. Circulation per capita	5.99	6.00	2.10	2.10	2.10
ANALYSIS:					
<p>Total FY09 appropriations for the total agency are increasing 4.9% over current budgeted levels. Revenues are projected to increase 2.4% over FY08 budgeted levels. However revenues will continue to trail appropriations as the Library Board spends down the fund balance.</p> <p>The interim library director was recently hired as the permanent library director.</p> <p>Staff salaries are budgeted to increase 4% which is identified as a cost of living increase.</p> <p>The County contribution is recommended to be funded at the requested \$479,355 level, which represents a 1.5% increase.</p>					

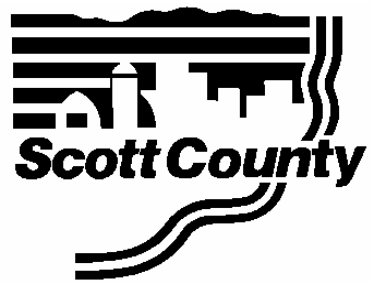
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Library Resources & Services (67A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Library Director		1.00	1.00	1.00	1.00	
Administrative Secretary		1.00	1.00	1.00	1.00	
Reference Librarian		1.00	1.00	1.00	1.00	
Children's Librarian		1.00	1.00	1.00	1.00	
Bookmobile Librarian		1.00	1.00	1.00	1.00	
Technical Processing Clerk		1.00	1.00	1.00	1.00	
Circulation Librarian		1.00	1.00	1.00	1.00	
Reserve Librarian		1.00	1.00	1.00	1.00	
Processing Clerk		1.25	1.25	1.25	1.25	
Library Page		1.00	1.00	1.00	1.00	
Bookmobile Driver		1.00	1.00	1.00	1.00	
Station Attendants		3.94	3.94	3.94	3.94	
Data Entry Clerk		1.10	1.10	1.10	1.10	
TOTAL POSITIONS		16.29	16.29	16.29	16.29	
REVENUE SUMMARY:						
Intergovernmental		\$435,841	\$439,138	\$439,138	\$455,620	
Fees and Charges		12,761	10,000	10,000	10,000	
Miscellaneous		5,042	-	-	-	
SUB-TOTAL REVENUES		\$453,644	\$449,138	\$449,138	\$465,620	
Scott County Contribution		435,712	472,082	472,082	479,355	479,355
TOTAL REVENUES		\$889,356	\$921,220	\$921,220	\$944,975	
APPROPRIATION SUMMARY:						
Personal Services		\$602,972	\$670,490	\$670,490	\$697,318	
Equipment		116,882	71,800	71,800	71,800	
Capital Improvement		63,974	-	-	-	
Expenses		155,572	195,878	195,878	180,878	
Supplies		35,339	35,500	35,500	35,500	
TOTAL APPROPRIATIONS		\$974,739	\$973,668	\$973,668	\$985,496	

SERVICE AREA: County Environment		PROGRAM: Regional Tourism Development (54A)		
ACTIVITY: County Development		ORGANIZATION: QC Convention/Visitors Bureau		
PROGRAM MISSION: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.				
PROGRAM OBJECTIVES:				
1. To increase visitor inquiries processed, documented and qualified by 2%.				
2. To increase group tour operators inquiries processed, documented and qualified by 2%.				
3. To increase convention/meeting planner inquiries processed, documented and qualified by 2%.				
4. To increase trade show sales leads processed, documented and qualified by 2%.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Inquiries requested from visitors (public)	538,132	450,000	550,000	550,000
2. Inquiries requested from group tour operators	966	1,500	1,300	1,300
3. Inquiries from convention/meeting planners	1,297	1,500	1,400	1,400
4. Information requests derived from trade shows	941	1,000	1,000	1,000
5. Inquiries from sporting event planners	276	370	350	350
WORKLOAD				
1. Inquiries from visitors processed	538,132	450,000	550,000	550,000
2. Inquiries from group tour operators processed	966	1,500	1,300	1,300
3. Inquiries from convention/meeting planners processed	1,297	1,500	1,400	1,400
4. Information requests from trade shows processed	941	1,000	1,000	1,000
5. Inquiries from sporting event planners processed	276	370	350	350
PRODUCTIVITY				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
5. Cost per sporting event planner inquiry processed	\$22.00	\$22.00	\$22.00	\$22.00
EFFECTIVENESS				
1. Economic impact of tourism on the Quad Cities	\$115,462,700	\$130,000,000	\$116,000,000	\$116,000,000
2. Number of visitors to Quad Cities	1,030,920	1,173,000	1,100,000	1,100,000
3. Total Hotel/Motel Tax Receipts	\$3,266,451	\$3,495,500	\$3,300,000	\$3,300,000
4. Hotel/Motel Occupancy Rate	53.8%	58.0%	58.0%	58.0%
ANALYSIS:				
<p>Total FY09 appropriations for the total agency are increasing 3.8% over current budgeted levels. Non-salary costs are increasing 3.7% over current budgeted levels for the total agency. County funding is recommended to remain unchanged over current budgeted amounts at \$70,000.</p> <p>Revenues are projected to increase 2.8%, with a total projected income of \$1,473,000, which \$110 less than the budgeted appropriations.</p> <p>The Scott County Planning Director serves as the county's representative on the CVB Board and the Mississippi Valley Welcome Center Board. Scott County's Facilities and Support Services Director provides capital improvement budgeting assistance and manages all capital improvement projects for the Welcome Center.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Regional Tourism Development (54A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO	1.00	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	2.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	1.00	
Visitor Services Assistant	0.50	0.50	0.50	0.50	0.50	
TOTAL POSITIONS	14.50	14.50	14.50	14.50	14.50	
REVENUE SUMMARY:						
Davenport	\$414,187	\$395,000	\$396,565	\$415,000		
Bettendorf	198,172	200,000	200,000	200,000		
Moline	173,750	174,000	175,625	180,000		
Rock Island	30,000	30,000	30,000	30,000		
East Moline	3,000	3,000	3,000	3,000		
Rock Island County	12,000	11,000	12,000	12,000		
Silvis	1,000	1,000	1,000	1,000		
LeClaire	6,673	5,000	5,000	5,000		
Carbon Cliff	5,000	5,000	5,000	5,000		
Eldridge	3,000	3,000	3,000	3,000		
State of Illinois/LTCB Grant	137,061	140,000	149,973	150,000		
State of Illinois/Marketing Partnership Grant	39,003	40,000	29,373	30,000		
State of Illinois/International Grant	40,625	40,000	36,000	40,000		
Other Grants	2,500	3,000	2,500	3,000		
Interest	18,648	8,000	15,000	15,000		
Miscellaneous Income	33,236	20,000	20,746	30,000		
Mississippi Valley Welcome Center	84,475	100,000	91,950	100,000		
Membership Income	63,238	70,000	70,000	70,000		
Publications Income	7,135	10,000	12,165	12,000		
Joint Projects Income	15,916	5,000	8,000	9,000		
Friends of QC Grant	57,000	50,000	50,000	40,000		
Corporate Donations	10,100	25,000	35,000	15,000		
QC Sports Commission Income	32,972	25,000	46,095	35,000		
SUB-TOTAL REVENUES	\$1,388,691	\$1,363,000	\$1,397,992	\$1,403,000		
Scott County Contribution	70,000	70,000	70,000	70,000		70,000
TOTAL REVENUES	\$1,458,691	\$1,433,000	\$1,467,992	\$1,473,000		
APPROPRIATION SUMMARY:						
Personal Services	\$626,747	\$636,932	\$669,000	\$684,550		
Equipment	32,762	29,300	26,650	28,000		
Expenses	752,342	706,200	714,168	679,610		
Supplies	8,397	14,000	14,000	14,000		
Occupancy	32,708	33,250	40,075	66,950		
TOTAL APPROPRIATIONS	\$1,452,956	\$1,419,682	\$1,463,893	\$1,473,110		

SERVICE AREA: County Environment		PROGRAM: Regional Economic Development (49A)			
ACTIVITY: County Development		ORGANIZATION: Quad City Development Group			
PROGRAM MISSION: To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.					
PROGRAM OBJECTIVES:					
1. To create at least 500 jobs during the year.					
2. To achieve at least 15 successful projects during the year.					
3. To attract at least \$25 million new investment to the area.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of participating units of government (counties & cities)		13	13	13	13
2. Number of participating private sector members		108	110	110	110
3. Local businesses contacted via Business Connection		30	150	150	150
4. External business contacted		1,431	1,500	1,000	1,000
5. Number of prospect inquiries		442	500	500	500
6. Average monthly hits on website		41,003	50,000	45,000	45,000
WORKLOAD					
1. Number of prospects on active lists		60	80	60	60
2. Appointments with targeted companies / consultants		149	300	200	200
3. Number of community site visits		31	40	35	35
4. Number of repeat community site visits		18	15	15	15
PRODUCTIVITY					
1. Percent of time spent on support services		25%	25%	25%	25%
2. Percent of time spent on external marketing		40%	50%	50%	50%
3. Percent of time spent on existing businesses		35%	25%	25%	25%
EFFECTIVENESS					
1. Number of successful projects during year		17	15	15	15
2. Number of total jobs generated		1,252	500	500	500
3. Total amount of new investment		\$30,300,000	\$25,000,000	\$25,000,000	\$25,000,000
ANALYSIS:					
<p>Total FY09 appropriations for the total agency are increasing 24% over current budgeted levels. These increases are directed related to staffing changes within the QCDG and the budgeted amount to fill vacant positions including the CEO. What the final impact on the budget will be will be determined when those positions are filled and the salaries negotiated. Non-salary costs are projected to remain stable.</p> <p>The FY09 funding contribution is recommended to remain at \$37,957 with an additional \$15,000 toward the annual R.I. Arsenal lobbying efforts.</p> <p>Organizational changes for the QCDG involve the hiring of a new CEO, new VP of Governmental Affairs and an additional project manager.</p> <p>Revenue is expected to remain stable over the next year. The QCDG Board has committed to increase revenue in the long term to more fully support the agency and the new CEO. Those add itional funds are expected to be raised with private sector contributions.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Regional Economic Development (49A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		1.00	1.00	-	-	
Vice-President		-	-	1.00	1.00	
Project Manager		2.00	3.00	3.00	3.00	
Database Specialist		-	1.00	1.00	1.00	
Receptionist/Secretary		-	1.00	1.00	1.00	
Member Relations Representative		-	1.00	1.00	1.00	
TOTAL POSITIONS		3.00	7.00	7.00	7.00	
REVENUE SUMMARY:						
Private Sector Members		\$398,499	\$404,623	\$404,623	\$404,623	
Public Sector Members		305,894	290,026	290,026	290,026	
Other		159,117	153,600	128,500	128,500	
SUB-TOTAL REVENUES		\$863,510	\$848,249	\$823,149	\$823,149	
Arsenal Lobbying Funding		15,000	15,000	15,000	15,000	15,000
Scott County Contribution		37,957	37,957	37,957	37,957	37,957
TOTAL COUNTY CONTRIBUTION		52,957	52,957	52,957	52,957	52,957
TOTAL REVENUES		\$916,467	\$901,206	\$876,106	\$876,106	
APPROPRIATION SUMMARY:						
Personal Services		\$154,299	\$592,177	\$682,309	\$692,643	
Equipment		10,836	15,593	12,300	12,300	
Expenses		374,574	398,587	374,924	373,424	
Supplies		5,400	14,400	6,000	6,000	
Occupancy		87,832	87,832	87,832	87,832	
TOTAL APPROPRIATIONS		\$632,941	\$1,108,589	\$1,163,365	\$1,172,199	



ROADS AND TRANSPORTATION

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SERVICE AREA: Roads & Transportation		PROGRAM: Administration & Engineering (27A)			
ACTIVITY: Secondary Roads Admin & Engineering		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.					
PROGRAM OBJECTIVES:					
1. To maintain administration cost under 4% of budget.					
2. To maintain engineering cost under 8% of budget.					
3. To complete 100% of department projects.					
4. To hold project cost to under 110% of budgeted amount.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		35.4	35.4	35.4	35.4
2. Department budget		\$5,681,025	\$5,306,000	\$5,380,323	\$5,380,323
3. Administrative and engineering expenses (excluding salaries)		\$28,607	\$91,000	\$71,000	\$71,000
WORKLOAD					
1. Percent of time spent on administration		0	29.91%	29.75%	29.75%
2. Percent of time spent on planning and plan preparation		31.35%	30.09%	30.20%	30.20%
3. Percent of time spent surveying and construction supervision		26.25%	25.00%	26.30%	26.30%
4. Percent of time spent on maint engr/traffic engr/other misc engr		0	15.00%	13.75%	13.75%
PRODUCTIVITY					
1. Cost for administration-salaries		143,523	\$160,000	\$150,000	\$150,000
2. Cost for planning and plan preparation-salaries		\$148,973	\$160,989	\$150,463	\$150,463
3. Cost for surveying and construction supervision-salaries		\$124,738	\$133,757	\$131,032	\$131,032
4. Cost for maintenance engr/traffic engr/other misc engr-salaries		\$57,926	\$80,254	\$68,505	\$68,505
5. Cost for administration & engineering expenses (excluding salaries)		\$28,607	\$91,000	\$71,000	\$71,000
EFFECTIVENESS					
1. Administrative cost as a percent of total budget expenditures		2.53%	2.70%	2.79%	2.79%
2. Engineering cost as a percent of total budget expenditures		5.84%	5.55%	6.50%	6.50%
3. Engineering cost as a percent of construction cost (including FM)		14.73%	36.76%	15.00%	15.00%
4. Actual project cost as a percent of construction budget cost		85.22%	100.00%	100.00%	100.00%
5. Percent of department programs/projects accomplished		100%	100%	100%	100%
ANALYSIS:					
The property tax levy is recommended to increase 3% or \$70,243 over last year. This is due to a decrease in Road Use Tax of 1.3% (\$36,558) below current budgeted amounts. The total department revenue not including carry over balance increases 0.6% (\$33,685) from current budgeted amounts.		construction contracts to be let at a time offering greater savings and efficiencies.		There are no organizational change requests for the department.	
Administration and Engineering are lower due to bridge inspections done last year and architectural fees paid for in the prior year. Also, Effectiveness Item (E.3) is back on track high because there are FM dollars this year.		The recommended departmental budget will increase the secondary roads fund balance by \$106,005. The fund ended FY07 at \$936,185 and is anticipated to decrease \$159,751 in FY08 to \$776,434. Assuming this information holds, the fund will be projected to end FY09 at \$882,439 which includes reserves for operations and equipment and future construction. According to financial management policies, the Secondary Roads Fund is suggested to maintain a fund balance of at least 10% of annual operating expenses, which would be \$516,550 for FY09.		All program objectives remain the same.	
The total department budget (D.2) is recommended to decrease \$140,500 or 2.6% from current budgeted amounts. This is due to less construction and a decrease in new equipment. Construction decreases are also due to a reduction of road use tax at the state level. The County Engineer recommends that future capital plans will vary from year to year as funds are accumulated to allow for larger		The recommended budget will leave a fund balance as a percentage of operating expenses of 19.0% excluding construction expenses. This will allow for future pay as you go construction costs as road use tax revenues flatten or decrease.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Administration & Engineering (27A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
864-A County Engineer		1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer		1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II		3.00	3.00	3.00	3.00	3.00
204-A Office Leader		1.00	1.00	1.00	1.00	1.00
162-A Clerk III		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		6.25	6.25	6.25	6.25	6.25
REVENUE SUMMARY:						
Intergovernmental		\$2,945,491	\$2,886,394	\$2,869,068	\$2,849,836	\$2,849,836
Licenses and Permits		3,535	3,000	3,000	3,000	3,000
Fees and Charges		6,408	2,000	2,000	2,000	2,000
Miscellaneous		149,458	5,000	5,000	5,000	5,000
Sale of Fixed Assets		7,866	-	-	-	-
General Basic Fund Transfer		599,889	617,886	617,886	636,423	636,423
Rural Service Basic Transfer		1,673,340	1,723,540	1,723,540	1,775,246	1,775,246
TOTAL REVENUES		\$5,385,987	\$5,237,820	\$5,220,494	\$5,271,505	\$5,271,505
APPROPRIATION SUMMARY:						
Administration		\$153,829	\$181,000	\$171,000	\$182,000	\$182,000
Engineering		349,939	445,000	410,000	404,000	404,000
TOTAL APPROPRIATIONS		\$503,768	\$626,000	\$581,000	\$586,000	\$586,000

SERVICE AREA: Roads & Transportation		PROGRAM: Roadway Maintenance (27B)			
ACTIVITY: Roadway Maintenance		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.					
PROGRAM OBJECTIVES:					
1. To hold cost per mile for rock road , blading and resurfacing to under \$2500/mile.					
2. To hold cost per mile for signs, paint and traffic service to under \$350/mile.					
3. To hold cost per mile for roadside maintenance to under \$375/mile.					
4. To maintain asphalt/concrete roads to at least 75% of that required.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of bridges and culverts (over 48" diameter)		650	650	650	650
2. Miles of rock/earth roads		398	398	394	394
3. Miles of asphalt/concrete roads		176	179	183	183
4. Miles of snow routes		574	574	574	574
5. Number of traffic signs/miles of pavement painting		4995/176	4995/176	4995/176	4995/176
6. Miles of roadside		1,148	1,148	1,148	1,148
WORKLOAD					
1. Number of bridges/culverts to receive maintenance		30/110	25/100	25/110	25/110
2. Miles of rock/earth to be bladed and re-rocked as required		398	398	398	398
3. Miles of asphalt/concrete roads to receive maintenance		176	179	183	183
4. Miles of snow plowing/tons of sand and salt applied		574/2348	574/2500	574/2500	574/2500
5. Number of signs install-replace/mile pavement paint/mile traffic serve		434/176/574	275/176/574	275/176/574	275/176/574
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)		1,148	1,148	1,148	1,148
PRODUCTIVITY					
1. Cost per bridge maintained/cost per culvert maintained		\$420/\$1647	\$1000/\$1444	\$800/\$1500	\$800/\$1500
2. Cost per miles of rock/earth road blading and resurfacing		\$2,314	\$2,392	\$2,392	\$2,392
3. Cost per miles of asphalt/concrete surface maintenance		\$1,460	\$1,108	\$1,250	\$1,250
4. Cost per mile for snow plowing, sand and salt, etc.		\$364	\$467	\$450	\$450
5. Cost per mile for signs installed/pavement paint/traffic serv		\$329	\$314	\$325	\$325
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)		\$368	\$301	\$350	\$350
EFFECTIVENESS					
1. Percent of bridges & culverts requiring maintenance actually maint		96%	85%	85%	85%
2. Cost of blading/re-rocking as percent of that needed		93%	96%	96%	96%
3. Dollar of asphalt/concrete maint as % of that needed or required		175%	175%	175%	175%
ANALYSIS:					
Total FY09 appropriations for the program are recommended to stay virtually the same as current budgeted levels. Bridge and culvert maintenance is recommended to increase \$55,000 or 33.0% over FY08. This is due to the latest round of bridge inspections show repair work that needs to be done in '08 and '09. Total road maintenance is recommended to increase \$120,363 or 5%. This is due mainly to increases in Bridges and culverts. Total snow and ice control is recommended to remain near FY08 levels. Total traffic control is also recommended to remain at FY08 levels.		All numbers under demand remain the same as last year except for a minor trade off in paved miles and gravel miles due to our macadam program. The number of culverts receiving maintenance (W.1) has increased due to cross road culverts now being an area of concentration. To a certain extent, these have been neglected in the past. All other workload items (W.2-W.6) remain the same. All items under productivity (P.1-P.6) remain very close to last year figures. Program objectives were increased slightly due to inflationary concerns.			
There are no organizational change requests for the program.					

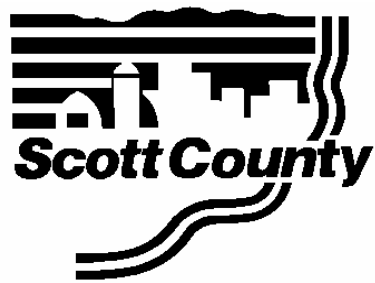
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Roadway Maintenance (27B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
430-A Secondary Roads Superintendent		1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I		3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader		1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III		7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician		1.00	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator		1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer		10.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker		0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS		24.60	24.60	24.60	24.60	24.60
APPROPRIATION SUMMARY:						
Bridges/Culverts		\$193,833	\$165,000	\$165,000	\$220,000	\$220,000
Road Maintenance		1,433,462	1,435,000	1,447,637	1,509,000	1,509,000
Road Clearing		265,770	155,000	155,000	155,000	155,000
Snow/Ice Control		208,781	268,000	267,500	267,500	267,500
Traffic Control		188,619	180,000	180,000	184,000	184,000
TOTAL APPROPRIATIONS		\$2,290,465	\$2,203,000	\$2,215,137	\$2,335,500	\$2,335,500

SERVICE AREA: Roads & Transportation		PROGRAM: General Roadway Expenditures (27C)			
ACTIVITY: General Road Expenditures		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.					
PROGRAM OBJECTIVES:					
1. To maintain cost per unit repaired to below \$400.					
2. To maintain cost per unit serviced to below \$225.					
3. To maintain cost per unit for equipment supplies below \$6000.					
4. To maintain cost per unit for tools, materials and shop operation below \$3750.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Pieces of heavy/medium equipment	26	26	26	26	26
2. Number of heavy/medium trucks	23	23	23	23	23
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20	20
4. Cost of new equipment required	\$601,888	\$484,000	\$336,000	\$336,000	\$336,000
5. Cost of tools, materials, supplies and shop operation	\$187,510	\$218,500	\$232,500	\$232,500	\$232,500
6. Building and grounds expense	\$42,050	\$47,500	\$349,000	\$349,000	\$349,000
WORKLOAD					
1. Number of units repaired-major (work orders)	779	790	700	700	700
2. Number of units serviced (oil change, etc.)	212	250	250	250	250
3. Equipment supplies required (excluding parts)	\$310,717	\$358,000	\$386,500	\$386,500	\$386,500
4. Number of new equipment purchases	7	5	5	5	5
5. Shop expenses, tools, materials and supplies	187,510	\$218,500	\$232,500	\$232,500	\$232,500
6. Building and grounds expense	\$42,050	\$47,500	\$349,000	\$349,000	\$349,000
PRODUCTIVITY					
1. Cost per unit repaired (including parts and outside service)	382	\$306.33	\$375.00	\$375.00	\$375.00
2. Cost per unit for servicing	\$178	\$160.00	\$175.00	\$175.00	\$175.00
3. Cost per unit for equipment supplies	\$4,503	\$5,144.93	\$5,500.00	\$5,500.00	\$5,500.00
4. Cost per unit for new equipment	\$85,984	\$96,800	\$77,300	\$77,300	\$77,300
5. Cost of tools, materials, supplies and shop operation/unit	\$2,718	\$3,166.67	\$3,000.00	\$3,000.00	\$3,000.00
6. Cost for buildings and grounds	\$42,050	\$47,500	\$349,000	\$349,000	\$349,000
EFFECTIVENESS					
1. Percent of change in cost per unit repaired	+18.75%	6.55%	22.20%	22.20%	22.20%
2. Percent change in cost per unit serviced	-3.54%	-12.00%	9.30%	9.30%	9.30%
3. Percent change in cost per unit for equipment supplies	-7.65%	3.94%	7.00%	7.00%	7.00%
4. Percent change in cost per unit for new equipment	+58.50%	10.91%	-20.10%	-20.10%	-20.10%
5. Percent change in cost per unit tools/materials/supplies/shop cost	+10.33%	-13.64%	-5.20%	-5.20%	-5.20%
6. Percent change in cost for buildings and grounds	+67.36%	-13.64%	635.00%	635.00%	635.00%
ANALYSIS:					
Total appropriations for the program (excluding new equipment) are recommended to increase \$66,500 in equipment operations, primarily due to increases in fuel costs and increases in labor costs.. All other line items in equipment operations appear to be in line with previous year's actual amounts. Tools/material/supplies are recommended to increase \$14,000 or 6.4% over last year due to additional stockpiling of culverts. Buildings and grounds expense is recommended to increase 635% from the FY08 level because of a planned expansion project at the shop.		The number of pieces of heavy/medium equipment (D.1) is recommended to stay at 26 for FY08.			
For FY09 equipment purchases (D.4) are recommended for \$336,000 which is a \$148,000 decrease from last year. The equipment recommended for purchase is 1 motor graders, 1 dump trucks, 2 pickups, 1 trailer, and other miscellaneous pieces of equipment.		The FY09 PPB indicators for this program show an increase of 20%. This is due in to a the cost of the planned expansion. Program objectives have been modified slightly to reflect increases in material and labor costs.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: General Roadway Expenditures (27C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
233-A Shop Supervisor		1.00	1.00	1.00	1.00	1.00
187-B Mechanic		2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk		1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		4.30	4.30	4.30	4.30	4.30
APPROPRIATION SUMMARY:						
New Equipment		\$601,888	\$484,000	\$432,000	\$336,000	\$336,000
Equipment Operation		863,524	857,000	877,000	943,500	943,500
Tools/Materials/Supplies		58,368	68,500	68,500	82,500	82,500
Property/Assessment		42,050	47,500	47,500	349,000	349,000
TOTAL APPROPRIATIONS		\$1,565,830	\$1,457,000	\$1,425,000	\$1,711,000	\$1,711,000

SERVICE AREA: Capital Projects		PROGRAM: Road Construction (27D)			
ACTIVITY: Roadway Construction		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.					
PROGRAM OBJECTIVES:					
1. To control actual cost for day labor bridge construction to below \$50/square foot.					
2. To control cost for resurfacing to below \$25/lineal foot.					
3. To control actual cost of construction not to exceed budget by 110%.					
4. To complete 100% of annual program.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Roads/bridges/culverts below standards (based/needs study in \$	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)	3	6	6	6	6
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)	21	17	12	12	12
4. \$ value of projects requiring construction in County 5-Year Plan	\$14,980,000	\$11,615,000	\$14,315	\$14,315	\$14,315
5. # of miles paved roads requiring reconstruction in 5-Year Plan	64	45	49	49	49
WORKLOAD					
1. Cost to surface Macadam roads	262,040	\$479,913	\$305,000	\$305,000	\$305,000
2. Cost of bridges proposed for construction (contract)	\$0	\$0	\$0	\$0	\$0
3. Cost of misc/culvert/bridge construction (day labor)	\$0	\$0	\$0	\$0	\$0
4. Cost of road resurfacing (local)	1,058,938	\$180,000	\$228,000	\$228,000	\$228,000
5. Cost of roads proposed for resurfacing - FM & STP	930,568	\$0	\$2,100,000	\$2,100,000	\$2,100,000
6. # of miles proposed for resurfacing- (local/ FM-STP)	10	4.25	14.50	14.50	14.50
PRODUCTIVITY					
1. Cost/mile of edge drain	-	\$33,333.00	\$0.00	\$0.00	\$0.00
2. Cost/lineal foot of box culvert construction (contract)	\$0	\$1,200.00	\$0.00	\$0.00	\$0.00
3. Cost/square foot of culvert/bridge construction (day labor)	\$0	\$0.00	\$0.00	\$0.00	\$0.00
4. Cost/lineal foot road resurfacing (local)	\$32	\$8.02	\$9.60	\$9.60	\$9.60
5. Cost/lineal foot resurface/repair FM-STP	\$48	\$0.00	\$40.00	\$40.00	\$40.00
EFFECTIVENESS					
1. Actual cost as percent of budget cost (excluding FM)	85.20%	98%	100%	100%	100%
2. Percent of construction projects completed	100.00%	100%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard	7.28%	2.09%	2.00%	2.00%	2.00%
4. % of bridges replaced/rehabilitated vs those below standard	0.00%	0.00%	0.00%	0.00%	0.00%
5. Dollar value of construction as percent of 5 year plan	15.03%	5.55%	8.50%	8.50%	8.50%
6. % of roads resurfaced vs those in 5-Year program	15.63%	9.44%	29.50%	29.50%	29.50%
ANALYSIS:					
<p>The total appropriations for the program (including State farm to market funds that don't pass through the County but are spent directly by the State) are recommended to increase \$1,473,814 or 127% from last year. This is a major increase and relates directly with the road use tax allocation at the state level. There will be 2 FM projects this year and we are letting our local projects as well.</p> <p>The FY09 PPB indicators for this program therefore show a increase in both local and FM construction. Workload Item (W.6) shows an increase in miles proposed due to the letting of the state projects. This is also reflected in cost per mile (P.4-P.5) both local and FM. The construction program also shows no contract or day labor bridges (W.2-W.3) being done this year.</p> <p>Effectiveness items (E.1-E.6) have been adjusted to reflect types of construction being accomplished. Program objectives remain the same.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Roadway Construction (27D)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
APPROPRIATION SUMMARY:					
Construction	\$1,549,152	\$1,020,000	\$1,159,186	\$533,000	\$533,000
TOTAL APPROPRIATIONS	\$1,549,152	\$1,020,000	\$1,159,186	\$533,000	\$533,000



GOVERNMENT SERVICES TO RESIDENTS

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SERVICE AREA: State & Local Government Service		PROGRAM: Auditor Administration (13A)		
ACTIVITY: Representation Services		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.				
PROGRAM OBJECTIVES:				
1. To keep administration costs at or below 14.5% of total budget.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	16.4	16.4	15.4	15.4
2. Departmental budget	\$1,257,413	\$1,306,271	\$1,274,427	\$1,274,427
WORKLOAD				
1. Percent of time spent on personnel administration	25%	25%	25%	25%
2. Percent of time spent on fiscal management	25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination	25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	13.7%	13.5%	14.6%	14.6%
2. Administration personnel as a percent of departmental personnel	13%	14%	14%	14%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	88%	80%	80%	80%
ANALYSIS:				
<div><div><p>Total FY09 appropriations for the total department are recommended to decrease 5.0% from current budgeted levels. Non-salary costs are recommended to decrease 35.7% from current budgeted levels for the total department. Revenues are recommended to decrease 52.4% from current budgeted amounts for the total department.</p><p>The primary reasons for the appropriation and revenue changes are discussed under the Auditor's Election program (13B).</p><p>For this program, non-salary costs are recommended to remain unchanged from current budgeted amounts.</p><p>There are no revenues budgeted under this program.</p><p>There is one organizational change requests for the department. The change in authorized FTE's (D.1) resulted from the abolishment of one Tax Aide position in the plat room area following the retirement of the incumbent. The</p></div><div><p>efficiencies of the online tax system and information available on the County's website have allowed for this reduction in staff as well as last year's enhancement of the previous part time Platroom Draftsman position to a full time GIS Parcel Maintenance Technician position.</p><p>The PPB indicators for this program are similar to previous years and require no further analysis.</p><p>There were no budget issues identified for this program.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Auditor Administration (13A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Auditor		1.00	1.00	1.00	1.00	1.00
556-A Operations Manager		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:						
Miscellaneous		\$100	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$100	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$172,208	\$179,691	\$178,186	\$185,293	\$185,293
Expenses		599	300	300	300	300
Supplies		145	200	200	200	200
TOTAL APPROPRIATIONS		\$172,952	\$180,191	\$178,686	\$185,793	\$185,793

SERVICE AREA: State & Local Government Service		PROGRAM: Elections (13B)		
ACTIVITY: Representation Services		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.				
PROGRAM OBJECTIVES: 1. To conduct error free elections. 2. To process 30,000 absentee applications. 3. To process 100,000 voter registration changes.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Registered voters	115,457	116,000	117,000	117,000
2. Registered voter changes requested	83,760	100,000	100,000	100,000
3. Elections	6	26	2	2
4. Polling places to be maintained	75	75	75	75
5. Absentee voter applications requested	16,444	12,000	30,000	30,000
WORKLOAD				
1. Elections conducted: Scheduled	6	26	2	2
2. Elections conducted: Special Election	5	0	0	0
3. Registered voter changes processed	83,760	100,000	100,000	100,000
4. Polling places arranged and administered	75	75	75	75
5. Poll worker personnel arranged and trained	730	1,000	800	800
6. Absentee voter applications processed	16,444	12,000	30,000	30,000
PRODUCTIVITY				
1. Average cost per scheduled election conducted (57%)	\$50,636	\$11,689	\$125,950	\$125,950
2. Average cost per special election conducted (15%)	15,990	N/A	N/A	N/A
3. Cost per registered voter change processed (28%)	\$9.08	\$1.49	\$4.12	\$4.12
EFFECTIVENESS				
1. Number of elections requiring a recount	0	0	0	0
ANALYSIS:				
<div><div><p>For the Auditor's Election program, non-salary costs are recommended to decrease 39.1%, or \$83,250 from current budgeted amounts. The primary reason for the appropriation changes from current budget levels is due to the decrease in the number of elections to be conducted (D.3). Because of the lower number of elections the cost of public notices, printing ballots, and the cost of transporting voting machines decreases substantially.</p><p>Revenues are recommended to decrease by \$116,600 from current budgeted amounts for the same reason. The costs associated with School Board, Davenport primary, and municipal elections are recoverable and the decrease in these types of elections decreases revenues by a like amount.</p><p>There were no organizational change requests submitted for this program.</p><p>Several PPB Indicators are highlighted as follows: The number of special elections to</p></div><div><p>be conducted (W.2) is generally budgeted at zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net financial effect of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productivity indicator (P.2) is also affected by this situation, Since no special elections are budgeted it is impossible to assign an average cost at this time.</p><p>There are no budget issues identified for this program.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Elections (13B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Y Deputy Auditor-Elections		1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:						
Intergovernmental		\$124,742	\$173,200	\$173,200	\$56,600	\$56,600
Fees and Charges		146	1,000	1,000	1,000	1,000
Fines, Forfeitures & Miscellaneous		259	-	-	-	-
TOTAL REVENUES		\$125,147	\$174,200	\$174,200	\$57,600	\$57,600
APPROPRIATION SUMMARY:						
Personal Services		\$328,767	\$320,400	\$319,536	\$312,381	\$312,381
Expenses		187,612	195,500	193,950	112,250	112,250
Supplies		16,644	17,300	17,300	17,300	17,300
TOTAL APPROPRIATIONS		\$533,023	\$533,200	\$530,786	\$441,931	\$441,931

SERVICE AREA: State & Local Government Service		PROGRAM: Recorder Administration (26A)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by working with the Department of Public Health, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.					
PROGRAM OBJECTIVES:					
1. To maintain departmental FTE at 11.50					
2. To maintain workload percent as budgeted below.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		11.50	11.50	11.50	11.50
2. Departmental budget		\$657,312	\$706,497	\$722,321	\$722,321
3. Organizations requiring liaison and coordination		20	20	20	20
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		27%	40%	40%	40%
3. Percent of time spent on liaison, coordination and citizens request		38%	25%	25%	25%
PRODUCTIVITY					
1. Administration personnel as a percent of departmental personnel		13.04%	13.04%	13.04%	13.04%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
Total FY09 appropriations for the total department are recommended to increase 2.2% over current budgeted levels. Non-salary costs are recommended to increase 0.4% over current budgeted levels for the total department. Revenues are recommended to decrease 5% below current budgeted amounts for the total department.		Budget issues identified for further Board review during the budget process are as follows: Monitor the changes proposed by DNR regarding boat registration, titles and liens. It is possible DNR will place these items on the Electronic Licensing System before the next renewal period in April 2010.			
There are no organizational change requests for the department.		The department budget supports the County's Target Issues and Management Agenda by continuing to monitor operating cost and reduce them wherever possible.			
The primary reasons for revenue changes from current budget levels are the decline in the number of real estate recordings. This may also reduce the dollar amount of real estate transfer tax collected. The \$21,040 increase in the Passport Application Fees retained by this department helps to offset the decrease in revenue for the entire department.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Recorder Administration (26A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Recorder		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS		1.50	1.50	1.50	1.50	1.50
REVENUE SUMMARY:						
Miscellaneous		\$18	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$18	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$132,733	\$138,031	\$137,240	\$142,502	\$142,502
Expenses		2,780	3,400	3,300	3,350	3,350
TOTAL APPROPRIATIONS		\$135,513	\$141,431	\$140,540	\$145,852	\$145,852

SERVICE AREA: State & Local Government Service		PROGRAM: Public Records (26B)		
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder		
PROGRAM MISSION: To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.				
PROGRAM OBJECTIVES:				
1. To process 40,150 real estate transactions.				
2. To complete 5,000 transfer tax transactions.				
3. To process 5300 conservation license, recreational registration, titles and liens				
4				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Real estate and UCC transactions requested	39,298	44,000	40,150	40,150
2. Transfer tax requests	4,678	5,100	5,000	5,000
3. Conservation license, ATV/Snow Boat reg, titles and liens	797	750	5,300	5,300
4. Recreational vehicle registrations, titles and liens processed	13,498	5,600	-	-
WORKLOAD				
1. Total amount of real estate revenue collected	\$961,731	\$1,100,000	\$1,003,750	\$1,003,750
2. Total amount of real estate transfer tax revenue collected	\$1,313,314	\$1,380,442	\$1,400,000	\$1,400,000
3. Total of conservation license, ATV/Snow boat reg, titles and liens	\$12,778	\$12,000	\$150,000	\$150,000
4. Total amount of recreational vehicle registrations, titles and liens fees	\$335,797	\$72,000	\$0	\$0
PRODUCTIVITY				
1. Cost per real estate transactions processed	\$8.47	\$8.09	\$9.15	\$9.15
2. Cost per real estate transfer tax transaction processed	\$0.66	\$0.64	\$0.83	\$0.83
3. Cost per conservation license processed	\$4.82	\$5.48	\$8.22	\$8.22
4. Cost per recreational vehicle registrations, titles and liens processed	\$3.27	\$8.43	\$0.00	\$0.00
EFFECTIVENESS				
1. Real estate and UCC revenue retained by county	\$961,731	\$1,100,000	\$1,003,750	\$1,003,750
2. Real estate transfer tax revenue retained by the county	\$229,294	\$238,170	\$241,500	\$241,500
3. Conservation license ATV/Snow Boat revenue retained by county	\$446	\$420	\$12,000	\$12,000
4. Recreational vehicle, title and lien revenue retained by county	\$26,223	\$13,600	\$0	\$0
ANALYSIS:				
For this program, non-salary costs are recommended to increase 0.9% over current budgeted amounts.		Budget issues identified for further review during the budget process is as follows:		
The primary reason for appropriation changes from current budget levels is a slight increase in travel to allow more staff to attend meetings with Iowa DNR and Vital Records.		Monitor the changes proposed by DNR regarding boat registration, titles and liens. It is proposed that DNR will place these items on the Electronic Licensing System before the next renewal period in April 2010.		
Several PPB Indicators are highlighted as follows: Demands D.3 and D.4, conservation and recreational vehicles registration, titles and liens have been combined into one Demand. This is due to the DNR now processing ATV and Snowmobile registrations and renewals, titles and liens on the Electronic Licensing System or ELSI. With these changes the public can renew these recreational vehicles at any number of vendors such as K & K Hardware or the Wal-Mart stores. However, the Recorder's office must still process all initial registrations. ATV's and Snowmobiles must be renewal each year.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Public Records (26B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Y Second Deputy		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		3.50	3.50	3.50	3.50	3.50
TOTAL POSITIONS		7.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:						
Fees and Charges		\$1,269,869	\$1,404,190	\$1,404,190	\$1,305,400	\$1,305,400
Use of Money/Property		6,595	5,000	5,000	5,000	5,000
Miscellaneous		3,204	3,500	3,500	3,000	3,000
TOTAL REVENUES		\$1,279,668	\$1,412,690	\$1,412,690	\$1,313,400	\$1,313,400
APPROPRIATION SUMMARY:						
Personal Services		\$370,912	\$394,192	\$371,170	\$400,178	\$400,178
Expenses		1,061	1,600	1,650	1,734	1,734
Supplies		11,934	13,200	13,200	13,200	13,200
TOTAL APPROPRIATIONS		\$383,907	\$408,992	\$386,020	\$415,112	\$415,112

SERVICE AREA: State & Local Government Service		PROGRAM: Vital Records (26D)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.					
PROGRAM OBJECTIVES:					
1. To process 16,100 certified copies of vital records.					
2. To process 1,160 marriage applications.					
3. To register 4,100 births and deaths					
4. To process 1,600 passports					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Vital records (birth, death, marriage) certified copies requested		16,491	15,200	16,100	16,100
2. Marriage applications processed		1,148	1,160	1,160	1,160
3. Vital records registration (birth and death)		4,191	4,500	4,100	4,100
4. Passport applications processed		1,564	1,000	1,600	1,600
WORKLOAD					
1. Total amount of vital records certified copies revenue collected		\$228,199	\$213,000	\$221,850	\$221,850
2. Total amount of marriage application revenue collected		\$40,430	\$40,600	\$40,600	\$40,600
3. Total amount of vital records (birth, death) revenue collected		N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected		\$56,416	\$35,760	\$56,800	\$56,800
PRODUCTIVITY					
1. Cost per vital records certified copy processed		\$5.77	\$7.08	\$6.41	\$6.41
2. Cost per marriage application processed		\$12.01	\$13.45	\$13.91	\$13.91
3. Cost per vital records (birth, death) registered		\$6.58	\$6.94	\$7.87	\$7.87
4. Cost per Passport application processed		\$0.88	\$1.56	\$5.04	\$5.04
EFFECTIVENESS					
1. Vital Records revenue retained by county		\$60,966	\$56,800	\$59,160	\$59,160
2. Marriage application revenue retained by county		\$4,592	\$4,640	\$4,640	\$4,640
3. Passport application revenue retained by county		\$56,416	\$35,760	\$56,800	\$56,800
ANALYSIS:					
For this program, non-salary costs will remain the same.					
The primary reason for appropriation changes from current budget levels is a slight increase in the number of certified copies issued and a 58.8% increase in passport revenue.					

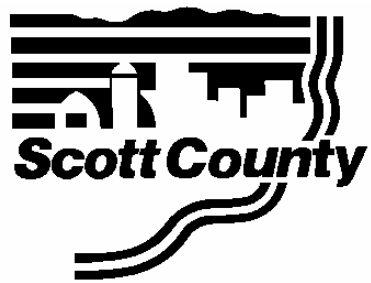
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Vital Records (26D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
191-C Vital Records Specialist		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		3.00	3.00	3.00	3.00	3.00
REVENUE SUMMARY:						
Fees and Charges		\$121,575	\$97,200	\$117,440	\$120,600	\$120,600
TOTAL REVENUES		\$121,575	\$97,200	\$117,440	\$120,600	\$120,600
APPROPRIATION SUMMARY:						
Personal Services		\$135,026	\$151,474	\$144,587	\$156,757	\$156,757
Expenses		367	600	600	600	600
Supplies		2,500	4,000	4,000	4,000	4,000
TOTAL APPROPRIATIONS		\$137,893	\$156,074	\$149,187	\$161,357	\$161,357

SERVICE AREA: Government Services to Residents		PROGRAM: Motor Vehicle Registration-Courthouse (30C)		
ACTIVITY: State Administrative Services		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills				
PROGRAM OBJECTIVES:				
1. To retain at least \$1,120,000 of motor vehicle revenue.				
2. To process at least 65% of all motor vehicle plate fees at the Administrative Center.				
3. To process at least 85% of all motor vehicle title & security interest fees at the Administrative Center.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of motor vehicle renewal notices issued	109,086	110,000	110,000	110,000
2. Number of title and security interest transactions	81,398	88,000	88,000	88,000
3. Number of duplicates and additional fees requested	5,454	7,750	7,750	7,750
4. Number of junking certificates & misc transactions requested	17,297	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees received-Courthouse	\$13,011,265	\$13,000,000	\$13,000,000	\$13,000,000
6. Total \$ motor vehicle title & security int fees received-Courthouse	\$13,785,078	\$14,250,000	\$14,250,000	\$14,250,000
WORKLOAD				
1. Number of vehicle renewals processed	N/A	N/A	N/A	N/A
2. Number of title & security interest transactions processed	81,398	88,000	88,000	88,000
3. Number of duplicates and additional fees issued	5,454	7,750	7,750	7,750
4. Number junking certificates & misc transactions processed	17,297	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees processed-Courthouse	\$13,011,265	\$13,000,000	\$13,000,000	\$13,000,000
6. Total \$ motor vehicle title & security int fees processed-Courthouse	\$13,785,078	\$14,250,000	\$14,250,000	\$14,250,000
PRODUCTIVITY				
1. Cost per renewals processed (25%)	N/A	N/A	N/A	N/A
2. Cost per title & security interest transaction (50%)	\$2.62	\$2.57	\$2.57	\$2.57
3. Cost per duplicate and/or additional fee (15%)	\$11.73	\$8.75	\$8.79	\$8.79
4. Cost per junking certificate & misc transactions (10%)	\$2.47	\$2.26	\$2.27	\$2.27
5. Total \$ motor vehicle plate fees processed/window/clerk/day	\$8,839	\$8,125	\$8,125	\$8,125
6. Total \$ motor vehicle title & security Int fees proc/window/clerk/day	\$9,365	\$8,906	\$8,906	\$8,906
EFFECTIVENESS				
1. Total dollar motor vehicle revenue retained by County	\$1,108,077	\$1,103,000	\$1,129,000	\$1,129,000
2. Percent of total motor vehicle plate fees processed at Courthouse	71.80%	64.00%	70.00%	70.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse	86.19%	87.00%	87.00%	87.00%
ANALYSIS:				
<div><div><p>For the Treasurer's Motor Vehicle program, non-salary costs are recommended to decrease 3.2% from current budgeted amounts. Revenues are recommended to decrease 4.1% from current budgeted amounts.</p><p>The primary reasons for revenue changes from current budget levels are decreases to motor vehicle registration fees and use tax revenues. For many years these revenues have increased by an average of 4% per year but that trend has reversed during the past three years. Fees are collected per transaction and the number of transactions have fallen. The amount of fees collected per transaction are legislated by the State of Iowa and are unchanged for the budget year under review.</p><p>There were no organizational change requests for this program.</p><p>PPB Indicators for this program are consistent with previous years except for</p></div><div><p>some minor exceptions. The total dollar amount of motor vehicle plate fees processed (W.5) shows a minor decrease from FY07 actuals.</p><p>The amount of motor vehicle revenue retained by the County show a 1.9% increase over FY07 actual but this figure is over \$50,000 lower than the original budget for FY08.</p><p>The number of vehicle renewals processed (W.1) is currently unavailable in the State's MV computer system.</p><p>There are no budget issues requiring further Board review associated with program.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Motor Vehicle Courthouse (30C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS		8.10	8.10	8.10	8.10	8.10
REVENUE SUMMARY:						
Fees and Charges		\$1,115,231	\$1,183,575	\$1,108,110	\$1,135,575	\$1,135,575
Miscellaneous		484	-	-	-	-
TOTAL REVENUES		\$1,115,715	\$1,183,575	\$1,108,110	\$1,135,575	\$1,135,575
APPROPRIATION SUMMARY						
Personal Services		\$399,953	\$421,281	\$393,207	\$424,106	\$424,106
Expenses		6,268	5,380	5,580	5,430	5,430
Supplies		20,210	25,650	26,550	24,600	24,600
TOTAL APPROPRIATIONS		\$426,431	\$452,311	\$425,337	\$454,136	\$454,136

SERVICE AREA: Government Services to Residents		PROGRAM: County General Store (30D)		
ACTIVITY: State Administrative Services		ORGANIZATION: Treasurer		
PROGRAM MISSION: To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills				
PROGRAM OBJECTIVES:				
1. To process at least 5.0% of all property tax payments.				
2. To process at least 30% of all motor vehicle plate fees.				
3. To process at least 13% of all motor vehicle title & security interest fees.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Total dollar property taxes received	\$10,201,864	\$10,458,694	\$10,935,000	\$10,935,000
2. Total dollar motor vehicle plate fees received	\$5,109,559	\$5,700,000	\$5,500,000	\$5,500,000
3. Total dollar motor vehicle title & security interest fees received	\$2,208,681	\$2,200,000	\$2,210,000	\$2,210,000
4. Number of voter registration applications requested	139	200	200	200
WORKLOAD				
1. Total dollar property taxes processed	\$10,201,864	\$10,458,694	\$10,935,000	\$10,935,000
2. Total dollar motor vehicle plate fees processed	\$5,109,559	\$5,700,000	\$5,500,000	\$5,500,000
3. Total dollar motor vehicle title & security interest fees processed	\$2,208,681	\$2,200,000	\$2,210,000	\$2,210,000
4. Number of voter registration applications processed for Auditor	139	200	200	200
PRODUCTIVITY				
1. Total dollar property taxes processed/window clerk/day	\$7,939	\$8,203	\$8,412	\$8,412
2. Total dollar motor vehicle plate fees processed/window/clerk/day	\$3,976	\$4,471	\$4,231	\$4,231
3. Total \$ motor vehicle title & security int fees proc/window/clerk/day	\$1,719	\$1,725	\$1,700	\$1,700
EFFECTIVENESS				
1. Percent total property tax processed-General Store	4.80%	5.00%	5.00%	5.00%
2. Percent total motor vehicle plate fees processed-General Store	28.20%	36.00%	30.00%	30.00%
3. Percent total motor vehicle title & security int fees proc-General Store	13.81%	13.00%	13.00%	13.00%
ANALYSIS:				
<p>For the Treasurer's County General Store program, non-salary costs are recommended to increase by only \$400 over current budgeted amounts. There are no budgeted revenues associated with this program.</p> <p>Since the FY '02 budget year non-salary expenses have dropped from nearly \$41,000 to \$5,230. This large cost reduction was due to a collaborative effort with the State of Iowa to locate our offices within the State's existing drivers licensing site. This not only reduced our cost of operation but also provides our public with a convenient, one-stop location for all their automotive licensing needs.</p> <p>PPB Indicators for this program are similar to past years and are recommended as submitted.</p> <p>There were no budget issues identified for further Board review within this program.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: County General Store (30D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		6.10	6.10	6.10	6.10	6.10
APPROPRIATION SUMMARY:						
Personal Services		\$308,892	\$333,697	\$325,582	\$335,338	\$335,338
Expenses		2,415	2,360	2,360	2,760	2,760
Supplies		1,469	2,470	2,470	2,470	2,470
TOTAL APPROPRIATIONS		\$312,776	\$338,527	\$330,412	\$340,568	\$340,568



ADMINISTRATION (INTERPROGRAM) SERVICES

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SERVICE AREA: Interprogram Services		PROGRAM: General Administration (11A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Administration		
PROGRAM MISSION: To enhance county services for citizens and county departments by providing effective management and coordination of resources				
PROGRAM OBJECTIVES:				
1. To maintain a ratio of administration personnel as a percent of total personnel at .69%.				
2. To schedule 250 meetings with individual department heads.				
3. To schedule 40 meetings with individual Board members.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	447.57	452.22	455.12	453.12
2. Units directly supervised	9	9	9	9
3. Dollar value of operating budget	\$56,950,916	\$59,926,093	\$62,914,574	\$62,478,487
4. Dollar value of Capital Improvement Plan (CIP)	\$5,643,687	\$6,763,396	\$6,910,523	\$6,910,523
5. Jurisdiction population	160,998	162,621	162,621	162,621
WORKLOAD				
1. Board of Supervisors meetings held	94	85	85	85
2. Scheduled meetings with individual Board members	37	40	40	40
3. Agenda items forwarded to Board of Supervisors	459	450	450	450
4. Scheduled meetings with individual department heads	257	250	250	250
5. Other scheduled meetings held	268	225	250	250
PRODUCTIVITY				
1. Management cost as a percent of County budget	0.51%	0.52%		
2. Administration personnel as a percent of total personnel	0.69%	0.69%	0.69%	0.69%
EFFECTIVENESS				
1. Percent of program objectives accomplished	33%	100%	100%	100%
2. Percent of target issue action steps completed	58%	50%	85%	85%
3. Percentage of departments represented at dept head meetings	70%	80%	80%	80%
ANALYSIS:				
Total FY09 appropriations for the total department are recommended to increase 12.9% over current budgeted levels due to organization changes discussed below. Non-salary costs are recommended to remain the same for the total department. Revenues are recommended to remain the same. Organizational change requests for the department are as follows: At the time the current County Administrator was appointed, he presented a reorganization plan to the Board which abolished his previous Budget and Information Processing Director position. Due to his previous 24 years experience as Budget Director for the County, Mr. Wierson performed both administrator and budget functions for the County. It was stated at the time that when Mr. Wierson left the County another budget manager position would need to be created. This proposal does not require the addition of another position. Instead, since the current Budget Coordinator is also		retiring at the end of 2008, it is recommended that the Budget Coordinator position be upgraded to a Budget manager position. Also, it is recommended that the existing part time Administrative Assistant position be increased to full time effective September 1, 2008 and also assigned budget support duties and responsibilities formerly performed by the Budget Coordinator position. The County will be recruiting a new County Administrator in calendar year 2008. Mr. Wierson will be retiring December 31, 2008 after almost 32 years of service. The County plans to have the new Administrator on staff by July 1, 2008 to allow for a smooth transition of both administrative and budget responsibilities. It is noted that overlapping salaries costs and incumbent sick/vacation payouts will come from fund balances and will require a budget amendment during FY09. PPB indicators are in line with last year's actual figure. PPB Indicator (E.2) percent of		
		target issue actions steps completed are budgeted for 85% and change each year because this is a 2-year plan beginning in July 2007 and some actions are not scheduled for completion until 2010. Budget issues identified for further Board review during the budget process are as follows: the transition of the new county administrator and the new budget manager.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: General Administration (11A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
A County Administrator		1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
597-A Budget Manager		-	-	-	1.00	1.00
366-A Budget Coordinator		1.00	1.00	1.00	-	-
298-A Administrative Assistant		0.60	0.60	0.60	1.00	1.00
TOTAL POSITIONS		3.10	3.10	3.10	3.50	3.50
REVENUE SUMMARY:						
Miscellaneous		\$0	\$100	\$100	\$100	\$100
TOTAL REVENUES		\$0	\$100	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$349,534	\$361,691	\$350,399	\$409,662	\$409,662
Expenses		7,075	7,475	4,400	7,475	7,475
Supplies		2,450	2,800	2,800	2,800	2,800
TOTAL APPROPRIATIONS		\$359,059	\$371,966	\$357,599	\$419,937	\$419,937

SERVICE AREA: Interprogram Service		PROGRAM: Business/Finance (13D)			
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor			
PROGRAM MISSION: To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles					
PROGRAM OBJECTIVES: 1. To keep cost per invoice processed below \$3.78. 2. To keep cost per time card processed below \$2.77. 3. To keep cost per account center maintained below \$9.02.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Invoices submitted	33,259	32,000	33,000	33,000	
2. Employees on payroll	679	680	680	680	
3. Official Board meetings requiring minutes	50	60	50	50	
4. Accounting account/centers to be maintained	11,462	11,500	11,600	11,600	
WORKLOAD					
1. Invoices processed	33,259	32,000	32,000	32,000	
2. Time cards processed	39,326	37,500	37,500	37,500	
3. Board meetings minutes recorded	50	60	50	50	
4. Account/centers maintained	11,462	11,500	11,600	11,600	
PRODUCTIVITY					
1. Cost per invoice processed (35%)	\$3.47	\$3.78	\$3.91	\$3.91	
2. Cost per time card processed (30%)	\$2.51	\$2.77	\$2.86	\$2.86	
3. Cost per Board meeting minutes recorded (5%)	\$329.27	\$288.00	\$357.18	\$357.18	
4. Cost per account/center maintained (30%)	\$8.62	\$9.02	\$9.24	\$9.24	
EFFECTIVENESS					
1. Claims lost or misplaced	0	0	0	0	
ANALYSIS:					
<p>For the Auditor's Business/Finance program, non-salary costs are recommended to remain at current budgeted levels.</p> <p>Revenues for this program are minimal and are recommended as submitted.</p> <p>There were no organizational changes for this program.</p> <p>This program is fairly static and as such the PPB indicators vary little from year to year. Other than slight increases in volume there is nothing to highlight and there are no budget issues associated with this program.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Business/Finance (13D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
677-A Accounting & Tax Manager		0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist		2.00	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist		1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		5.10	5.10	5.10	5.10	5.10
REVENUE SUMMARY:						
Fees and Charges		\$100	\$300	\$300	\$300	\$300
Miscellaneous		47	-	-	-	-
TOTAL REVENUES		\$147	\$300	\$300	\$300	\$300
APPROPRIATION SUMMARY:						
Personal Services		\$324,588	\$334,921	\$333,004	\$346,303	\$346,303
Equipment		-	1,000	1,000	1,000	1,000
Expenses		570	3,275	3,275	3,275	3,275
Supplies		4,112	6,600	6,600	6,600	6,600
TOTAL APPROPRIATIONS		\$329,270	\$345,796	\$343,879	\$357,178	\$357,178

SERVICE AREA: Interprogram Services		PROGRAM: Taxation (13E)			
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor			
PROGRAM MISSION: To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems					
PROGRAM OBJECTIVES:					
1. To keep cost per parcel taxed below \$1.91.					
2. To keep cost per TIF District Administered \$1,035.10.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Parcels to be taxed		73,811	74,000	74,000	74,000
2. Real estate transactions requested		8,414	8,500	8,500	8,500
3. Tax Increment Financing Districts (TIF) within the County		41	41	55	55
4. Local budgets to be certified		49	49	49	49
WORKLOAD					
1. Parcels taxed		73,811	74,000	74,000	74,000
2. Real estate transactions processed		8,414	8,500	8,500	8,500
3. Tax Increment Financing Districts total valuation		\$235,154,427	\$301,009,066	\$330,084,769	\$330,084,769
4. Local budgets certified		49	49	49	49
PRODUCTIVITY					
1. Cost per parcels taxed (50%)		\$1.50	\$1.91	\$1.96	\$1.96
2. Cost per real estate transaction processed (20%)		\$5.28	\$6.66	\$6.81	\$6.81
3. Cost per TIF District Administered (15%)		\$812.81	\$1,035.10	\$789.00	\$789.00
4. Cost per local budget certified (15%)		\$680.11	\$866.10	\$886.30	\$886.30
EFFECTIVENESS					
1. Dollar amount of licenses, permits and fees		\$46,412	\$48,200	\$48,000	\$48,000
ANALYSIS:					
For the Auditor's Taxation program, non-salary costs are recommended to remain at current budgeted levels.		Other than slight increases in volume there is nothing to highlight and there are no budget issues associated with this program.			
Revenues are also recommended at FY 08 levels. The majority of this program's revenues are derived from real estate transfer fees, which have been declining in recent years along with the housing market.		Several PPB Indicators are highlighted as follows: There were 3 new indicators created for fiscal year 2006 - D.3, W.3, and P.3. These indicators track the growth and administrative cost of Tax Increment Financing districts within Scott County. These indicators replaced the tax credit information that is no longer available since the conversion to a new, third party tax system. The addition of this information is designed to keep the Board aware of the growth of TIF financing within the County. Data for the budget year under review will be added once the deadline for TIF submission has passed.			
There is one organizational change requests for the department. The change in authorized FTE's (D.1) resulted from the abolishment of one Tax Aide position in the plat room area following the retirement of the incumbent. The efficiencies of the online tax system and information available on the County's website have allowed for this reduction in staff as well as last year's enhancement of the previous part time Platroom Draftsman position to a full time GIS Parcel Maintenance Technician position.		There are no budget issues identified for this program.			
This program is fairly static and as such the PPB indicators vary little from year to year.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Taxation (13E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Y Deputy Auditor-Tax		1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager		0.30	0.30	0.30	0.30	0.30
268-A GIS Parcel Maintenance Technician		1.00	-	1.00	1.00	1.00
194-C Platroom Draftsman		-	0.50	-	-	-
177-C Tax Aide		3.00	3.00	3.00	2.00	2.00
TOTAL POSITIONS		5.30	4.80	5.30	4.30	4.30
REVENUE SUMMARY:						
Licenses and Permits		\$5,238	\$5,600	\$5,600	\$5,600	\$5,600
Fees and Charges		41,163	42,600	42,600	42,600	42,600
Miscellaneous		11	-	-	-	-
TOTAL REVENUES		\$46,412	\$48,200	\$48,200	\$48,200	\$48,200
APPROPRIATION SUMMARY:						
Personal Services		\$217,633	\$273,906	\$243,900	\$280,505	\$280,505
Equipment		-	1,000	1,000	1,000	1,000
Expenses		3,437	4,120	4,120	4,120	4,120
Supplies		1,098	3,900	3,900	3,900	3,900
TOTAL APPROPRIATIONS		\$222,168	\$282,926	\$252,920	\$289,525	\$289,525

SERVICE AREA: Interprogram Services		PROGRAM: Facility & Support Services Administration (15A)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.					
PROGRAM OBJECTIVES:					
1. To keep administrative cost as a percent of total departmental budget below 9.0%.					
2. To achieve at least 85% of departmental objectives.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized positions		26.15	28.15	28.15	28.15
2. Annual Departmental budget		\$2,639,523	\$3,228,860	\$3,400,000	\$3,400,000
3. Annual # of Capital projects managed		22	22	12	12
4. Annual cost of Capital projects managed		\$18,643,860	\$8,000,000	\$3,400,000	\$3,400,000
5. Annual # of external programs/grants/projects		N/A	N/A	N/A	N/A
6. Annual value of external programs/grants/projects		N/A	N/A	N/A	N/A
WORKLOAD					
1. Percent of workload - program management - Administration		12%	17%	15%	15%
2. Percent of workload - program management - Building Maintenance		10%	10%	12%	12%
3. Percent of workload - program management - Custodial Services		7%	10%	12%	12%
4. Percent of workload - Capital projects		52%	32%	35%	35%
5. Percent of workload - external programs/grants/projects/misc.		5%	18%	10%	10%
6. Percent of workload - program management - Support Services		14%	13%	16%	16%
PRODUCTIVITY					
1. Administrative cost as a percent of departmental budget		7.70%	8.35%	8.30%	8.30%
2. Administrative personnel as a percent of departmental personnel		7.65%	7.10%	7.10%	7.10%
3. Administrative cost per authorized position		\$3,340	\$3,400	\$3,500	\$3,500
4. Administrative cost per Capital project dollar cost.		\$0.0057	\$0.0065	\$0.0140	\$0.0140
5. Administrative cost per external program/grant/project		N/A	N/A	N/A	N/A
EFFECTIVENESS					
1. Aggregate percentile of Quality Enhancement Survey tools		89%	89%	N/A	N/A
2. Program performance budget objectives accomplished		78%	90%	90%	90%
3. Percent of department objectives accomplished		80%	90%	95%	95%
4. Percent of Capital projects completed on time		83%	80%	85%	85%
5. Percentile of internal Employee Satisfaction measurements		N/A	-	-	-
ANALYSIS:					
Total FY09 appropriations for the total department are recommended to increase 0.9% over current budgeted levels. Non-salary costs are recommended to increase 1.7% over current budgeted levels for the total department. Revenues are recommended to decrease 1.0% over current budgeted amounts for the total department.		proceeds from recycling.		transition; work on the Courthouse Renovation project, the Tremont Renovation project and intergovernmental cooperation; FSS will be integral in the on-going work toward implementing consolidated dispatch and has been involved in the GIS initiative since the early planning stages began.	
For this program, non-salary costs are recommended to increase 32% over current budgeted amounts.		The primary reasons for appropriation changes from current budget levels are: Professional memberships for both administrative staff and expected attendance by both at the 2008 annual conference. Additionally, supplies are recommended to increase over 100% to accurately reflect historical spending for administrative supplies.			
Organizational change requests for the department are as follows: to re-evaluate the Project and Support Services Coordinator and Custodial Coordinator positions. Following a review by HR and the Hay Committee there was a recommended increase in the hay points for the Project and Support Services Coordinator position and no change in the Custodial Coordinator position.		Several PPB Indicators are highlighted as follows: The percentage of workload spend on capital projects will moderate during the remainder of FY08 and into FY09 as the sheer size of capital projects decreases.			
The primary reasons for revenue changes from current budget levels are decreases in		Likewise, the corresponding productivity indicator (P.4) will moderate as well to pre-jail project levels.			
		This departmental budget supports the County's Target Issues and Management Agenda as follows: Through work on the Jail Renovation project and the service model			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Facility & Support Services Admin (15A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
725-A Director of Facility and Support Services		1.00	1.00	1.00	1.00	1.00
417-A Project and Support Services Coordinator		-	-	-	1.00	1.00
307-A Project and Support Services Coordinator		1.00	1.00	1.00	-	-
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:						
Fees and Charges		\$0	\$300	\$300	\$300	\$300
Miscellaneous		1,706	900	800	800	800
TOTAL REVENUES		\$1,706	\$1,200	\$1,100	\$1,100	\$1,100
APPROPRIATION SUMMARY:						
Personal Services		\$183,494	\$190,759	\$190,029	\$204,227	\$204,227
Expenses		14,936	8,535	8,715	9,990	9,990
Supplies		4,698	2,700	4,775	4,905	4,905
TOTAL APPROPRIATIONS		\$203,128	\$201,994	\$203,519	\$219,122	\$219,122

SERVICE AREA: Interprogram Services		PROGRAM: Maintenance of Buildings & Grounds (15B)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.					
PROGRAM OBJECTIVES:					
1. To maintain total maintenance cost per square foot at or below \$1.70.					
2. To achieve user satisfaction with quality of maintenance service at or above 85%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of departments/agencies supported		32	32	32	32
2. Square feet of buildings maintained		321,170	454,170	454,170	454,170
3. Square feet of grounds maintained		614,443	606,955	606,955	606,955
4. Total square feet maintained		935,613	1,061,125	1,061,125	1,061,125
5. Number of locations maintained		12	12	12	12
WORKLOAD					
1. Number of outside requests for service		2,820	3,600	3,200	3,200
2. Number of preventive service calls		1,766	1,600	1,700	1,700
3. Total number of service calls		4,586	5,200	4,900	4,900
4. Total number of man-hours per period		13,985	15,000	16,660	16,660
PRODUCTIVITY					
1. Man hours per square foot		0.015	0.014	0.014	0.014
2. Staff cost per square foot		\$0.39	\$0.43	\$0.43	\$0.43
3. Total maintenance cost per square foot		\$1.130	\$1.563	\$1.600	\$1.600
4. Avg. # of external requests per location		235	300	267	267
5. Avg # of preventive service calls per location		147	135	142	142
6. Avg # of service calls per department/agency		143	165	153	153
EFFECTIVENESS					
1. Program percentile of Quality Enhancement Survey tools		89%	85%	N/A	N/A
ANALYSIS:					
Total FY09 appropriations for the total department are recommended to increase 0.9% over current budgeted levels. Non-salary costs are recommended to increase 1.7% over current budgeted levels for the total department. Revenues are recommended to decrease 1.0% over current budgeted amounts for the total department.		Several PPB Indicators are highlighted as follows: The number of service calls are requested up over previous periods but down from FY08 due to little history with the new Jail Facility.			
For this program, non-salary costs are recommended to increase 1.85% over current budgeted amounts.		Man-hours will finish higher than FY07 due to additional staff for the Jail. Productivity may dip during FY08 and FY09 due to the complexity of service issues in the new Jail Facility.			
There are no organizational change requests for this program.					
The primary reasons for revenue changes from current budget levels are increases in scrap metal prices.					
The primary reasons for appropriation changes from current budget levels are normal inflationary increases. Changes over the past two years are primarily attributed to additional jail spaces.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Maintenance of Buildings & Grounds (15B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
300-A Maintenance Coordinator		1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic System Technician		-	1.00	1.00	1.00	1.00
268-C Maintenance Specialist		4.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker		2.00	2.00	2.00	2.00	2.00
91-C Courthouse Security Guard		0.49	0.49	0.49	0.49	0.49
83-C General Laborer		0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS		7.99	8.99	8.99	8.99	8.99
REVENUE SUMMARY:						
Intergovernmental		\$34,722	\$48,000	\$48,000	\$48,000	\$48,000
Miscellaneous		2,844	3,350	3,650	3,650	3,650
Sales General Fixed Assets		-	1,500	1,500	1,500	1,500
TOTAL REVENUES		\$37,566	\$52,850	\$53,150	\$53,150	\$53,150
APPROPRIATION SUMMARY:						
Personal Services		\$372,634	\$460,910	\$452,785	\$476,729	\$476,729
Equipment		642	28,000	26,000	34,000	34,000
Expenses		785,829	1,084,533	956,350	1,095,475	1,095,475
Supplies		80,899	84,935	85,925	90,100	90,100
TOTAL APPROPRIATIONS		\$1,240,004	\$1,658,378	\$1,521,060	\$1,696,304	\$1,696,304

SERVICE AREA: Interprogram Services		PROGRAM: Custodial Services (15H)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.					
PROGRAM OBJECTIVES: 1. To maintain total custodial cost per square foot at or below \$2.50. 2. To achieve user satisfaction with quality of custodial service at or above 85%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Number of departments/agencies supported		28	30	30	30
2. Square feet of buildings maintained		178,970	199,805	199,805	199,805
3. Number of remote sites serviced		2	2	2	2
WORKLOAD					
1. Man hours - total per period		19,228	23,908	21,854	21,854
2. # of hard surface floor maintenance units performed		676,178	726,004	650,000	650,000
3. # of carpet floor maintenance units performed		208,839	222,132	220,000	220,000
4. # of client worker hours supervised		2,649	3,392	3,000	3,000
PRODUCTIVITY					
1. Man hours per square foot		0.100	0.115	0.109	0.109
2. Custodial staff cost per square foot		\$2.13	\$2.20	\$2.25	\$2.25
3. Total custodial cost per square foot		\$2.330	\$2.370	\$2.400	\$2.400
EFFECTIVENESS					
1. Program percentile of Quality Enhancement Survey tools		89%	N/A	85%	85%
ANALYSIS:					
<p>Total FY09 appropriations for the total department are recommended to increase 0.9% over current budgeted levels. Non-salary costs are recommended to increase 1.7% over current budgeted levels for the total department. Revenues are recommended to decrease 1.0% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase 7.9% over current budgeted amounts.</p> <p>Organizational change requests for this program are as follows: To evaluate the Custodial Coordinator position to reflect additional duties due to changes in the Administrative Program. Following a review by HR and the Hay Committee there was no recommended change in the Custodial Coordinator hay points.</p> <p>The primary reasons for appropriation changes from current budget levels are some one-time equipment purchases compared to</p>		<p>FY08 which has lower than normal equipment replacements.</p> <p>Several PPB Indicators are highlighted as follows: Demand measured in square feet cleaned (D.3) rose over 11% during FY08 due to new Entrance Pavilion spaces. This increase should push workload and productivity up during future periods as previous increases in staff and supplies effect those measures.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Custodial Services (15H)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
238-A Custodial Coordinator		1.00	1.00	1.00	1.00	1.00
162-C Lead Custodial Worker		2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker		6.70	7.70	8.15	8.15	8.15
TOTAL POSITIONS		9.70	10.70	11.15	11.15	11.15
REVENUE SUMMARY:						
Miscellaneous		\$60	\$150	\$162	\$162	\$162
TOTAL REVENUES		\$60	\$150	\$162	\$162	\$162
APPROPRIATION SUMMARY:						
Personal Services		\$403,643	\$472,067	\$453,496	\$482,534	\$482,534
Equipment		3,063	5,000	4,500	6,600	6,600
Expenses		1,894	5,400	5,270	5,400	5,400
Supplies		27,764	28,500	28,500	30,000	30,000
TOTAL APPROPRIATIONS		\$436,364	\$510,967	\$491,766	\$524,534	\$524,534

SERVICE AREA: Interprogram Services		PROGRAM: Support Services (15J)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail/office supplies/copying/property accounting/word processing/reception phone coverage/optical imaging and centralized purchasing.					
PROGRAM OBJECTIVES:					
1. To process at least 800 purchase requisitions.					
2. To keep cost per copy made below \$.075 per copy average between color and B/W.					
3. To save \$30,000 due to presorting outgoing mail.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Purchase requisitions received	864	875	800	800	
2. Number of pieces of outgoing mail	547,591	750,000	775,000	775,000	
3. Requests for copies (Print Shop) - County/other	927/157	600/200	600/200	3	
4. Number of WP documents /HR application entries for other depts	1,947	2,500	2,500	2,500	
5. Number of pages of documents imaged	887,629	1,000,000	1,000,000	1,000,000	
6. Number of departments requesting imaging services	6	6	7	7	
WORKLOAD					
1. Number of purchase orders issued	864	875	800	800	
2. Number of pieces of mail pre-sorted	499,643	500,000	700,000	700,000	
3. Number of copies- (Print Shop)	2,232,884	900,000	1,250,000	1,250,000	
4. Number of WP documents /HR application entries for other depts	1,947	2,500	2,500	2,500	
5. Number of pages of documents imaged	887,629	1,000,000	1,300,000	1,300,000	
6. Number of document types being imaged for all departments	12	27	27	27	
PRODUCTIVITY					
1. Average dollar amount per purchase order	\$8,955	\$6,500	\$6,500	\$6,500	
2. Average cost per piece of outgoing mail	\$0.740	\$0.750	\$0.750	\$0.750	
3. Cost per copy made (Print Shop)	\$0.031	\$0.080	\$0.065	\$0.065	
4. Number of WP documents /HR application entries for other depts	1,947	2,500	2,500	2,500	
5. Hours spent on imaging- including quality control	2,384	2,500	4,000	4,000	
6. Number of boxes sent to 30 day holding/warehouse	238	250	250	250	
EFFECTIVENESS					
1. Dollar amount spent on purchase orders	\$7,737,488	\$4,800,000	\$2,000,000	\$2,000,000	
2. Dollar amount saved between delivered price - highest bid	\$1,480,802	\$1,400,000	\$700,000	\$700,000	
3. Dollar amount saved by using pre-sort	\$34,996	\$30,000	\$30,000	\$30,000	
4. Percent of outgoing mail pre-sorted	91%	90%	90%	90%	
5. Dollar value of NAEIR items received	\$20,451	\$10,000	\$10,000	\$10,000	
ANALYSIS:					
Total FY09 appropriations for the total department are recommended to increase 0.9% over current budgeted levels. Non-salary costs are recommended to increase 1.7% over current budgeted levels for the total department. Revenues are recommended to decrease 1.0% over current budgeted amounts for the total department.		(professional services) to support the records imaging efforts.			
For this program, non-salary costs are recommended to decrease 10% over current budgeted amounts.		Several PPB Indicators are highlighted as follows: All indicators measuring purchasing activity (D.1, W.1, P.1 and E.1) have begun to rebound to normal levels following the surge in jail project purchases. Expect that trend to continue.			
There are no organizational change requests for this program.		Indicators measuring the records imaging function (D.5, W.5 and P.5) should continue to rise as additional staff resources come on line during FY08.			
The primary reasons for revenue changes from current budget levels are reductions in our estimated income from outside copy work based on our recent history.					
The primary reasons for appropriation changes from current budget levels are normal inflationary increases coupled with a large reduction in the cost for contract labor					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Support Services (15J)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
252-A Purchasing Specialist		1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk		1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services		2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Scanning		2.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS		6.00	7.00	7.00	7.00	7.00
REVENUE SUMMARY:						
Intergovernmental		\$91,309	\$111,000	\$111,000	\$111,000	\$111,000
Fees and Charges		11,458	17,500	15,500	15,500	15,500
Miscellaneous		29	500	500	500	500
TOTAL REVENUES		\$102,796	\$129,000	\$127,000	\$127,000	\$127,000
APPROPRIATION SUMMARY:						
Personal Services		\$257,567	\$317,096	\$310,147	\$283,798	\$283,798
Equipment		677	-	1,200	2,500	2,500
Expenses		426,512	452,027	450,775	446,415	446,415
Supplies		75,271	61,000	52,850	59,200	59,200
TOTAL APPROPRIATIONS		\$760,027	\$830,123	\$814,972	\$791,913	\$791,913

SERVICE AREA: Interprogram Services		PROGRAM: Human Resources Management (24A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Human Resources		
PROGRAM MISSION: To foster positive employee relations & progressive organizational improvements for employees, applicants & departments by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.				
PROGRAM OBJECTIVES:				
1. To resolve 100% of grievances without outside arbitration.				
2. To conduct 35 training sessions with 380 in attendance.				
3. To resolve 100% of arbitrated disputes in the County's favor.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Employee bargaining units	4	4	4	4
2. Position vacancies/# classifications/# departments	28/165/15	30/165/15	30/165/15	30/165/15
3. Eligible benefits enrollees	418	440	445	445
4. Authorized personnel (FTE's)	447.07	452.22	455.12	453.12
5. Discrimination complaints received	-	1	-	-
6. Training requests - mandatory/voluntary	2/23	6/25	6/25	6/25
WORKLOAD				
1. Contracts negotiated/grievances and disputes received	0/5	0/4	2/5	2/5
2. # Jobs posted/interviews conducted/job-dept studies requested	49/156/10-1	60/200/4-4	60/200/6-2	60/200/6-2
3. # of enrollment actions/# of extensive research inquiries	243/0	470/15	450/15	450/15
4. Wage system administration actions	537	465	465	465
5. # EEO complaints reviewed	-	1	-	-
6. # training sessions conducted/# of employees served	3/20	35/380	35/380	35/380
PRODUCTIVITY				
1. # of meetings related to labor relations	20+	30	40	40
2. # of vacancies filled/Number of job-dept studies completed	55/10-1	60/4-4	60/4-4	60/4-4
3. % of time of HR staff spent in benefit administration	17%	15%	60%	60%
4. % of time of HR staff spent in wage administration activities	15%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	\$71.27/\$79.74	\$180/\$48	\$175/\$48	\$175/\$48
6. % of time of HR staff spent on EEO activities	10%	10%	10%	10%
EFFECTIVENESS				
1. % Impasse items resolved in County's favor/ grievances w/o arb.	100%	100%	100%	100%
2. % jobs filled within 5 weeks of posting close date	76%	85%	85%	85%
3. % enrollments without error/# inquiries responded to within 24 hours	99%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	100%	100%	100%	100%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/7	0/2	0/4	0/4
6. % of employees served in training/% rating delivery high	11%/97%	85%/90%	85%/90%	85%/90%
ANALYSIS:				
<p>Total FY09 appropriations for the total department are recommended to increase 0.9% over current budgeted levels. Non-salary costs are recommended to increase 0.2% over current budgeted levels for the total department. Revenues for this department are minimal and are recommended as submitted.</p> <p>The slight increase to non-salary costs is the net result of a \$700 decrease in recommended travel expenses and a \$950 increase to commercial services. The latter amount is for funding the cost of pre-employment physicals and random drug testing. This recommended increase will bring this line item up to last years actual spending level.</p> <p>Non-salary costs for the current year are projected to exceed budget by \$5,150. This is primarily due to anticipated costs for the recruitment of several high level positions. These position vacancies include the County</p>				
<p>Administrator, Budget Manager, Deputy Health Director, and the Auditor's Office Manager.</p> <p>There were no organizational change requests submitted for the HR department.</p> <p>The HR department gained a new director during the current year. This will result in some refinement to the PPB indicators as well as improved reporting accuracy. This position was vacant during the final months of FY07 and therefore some of the indicators from that year are not comparable to the years following.</p> <p>Several PPB Indicators are highlighted as follows: There will be two union contracts negotiated (W.1) during FY09 - the Secondary Roads union and the Deputy Sheriff's Association. Both of those contracts terminate in July of FY09.</p> <p>The number of meetings related to labor relations (P.1) during FY07 was an estimate due to lack of records from the previous</p>				
<p>director.</p> <p>The time spent by staff in benefit administration (P.3) will now reflect the duties of the Benefit Coordinator position.</p> <p>There were no budget issues identified for further Board review related to this program.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: Implementation of Consolidated Dispatch (recruitment of SECC Technical Support Coordinator), and assisting the Board of Supervisors with the recruitment of the new County Administrator and Budget Manager.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Human Resources Management (24A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist		2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:						
Miscellaneous		\$311	\$0	\$100	\$100	\$100
TOTAL REVENUES		\$311	\$0	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$242,923	\$262,825	\$251,709	\$265,998	\$265,998
Expenses		103,958	117,750	122,900	118,000	118,000
Supplies		1,706	3,400	3,400	3,400	3,400
TOTAL APPROPRIATIONS		\$348,587	\$383,975	\$378,009	\$387,398	\$387,398

SERVICE AREA: Interprogram Services		PROGRAM: IT Administration (14A)			
ACTIVITY: Policy & Administration		ORGANIZATION: Information Technology			
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration and application development resources.					
PROGRAM OBJECTIVES:					
1. To keep administrative costs as a percent of departmental budget at or below 10%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		11	11	12	12
2. Departmental budget		1,154,104	1,180,822	1,287,929	1,269,929
3. Annual cost of Information Technology Capital Projects managed		570,677	2,650,500	TBD	TBD
WORKLOAD					
1. Percent of time spent on personnel administration		15%	15%	15%	15%
2. Percent of time spent on fiscal management		15%	15%	15%	15%
3. Percent of time spent on liaison activity and coordination		20%	20%	20%	20%
4. Percent of time spent on Information Technology Capital Projects		50%	50%	50%	50%
PRODUCTIVITY					
1. Administrative cost as a percent of departmental budget		9.20%	9.4%	9.4%	9.4%
2. Administrative personnel as a percent of departmental personnel		9.00%	9.0%	9.0%	9.0%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		1	1	1	1
2. Percentile of internal Employee Satisfaction measurements		TBD	TBD	TBD	TBD
ANALYSIS:					
<p>Total FY09 appropriations for the total department are recommended to increase 9% over current budgeted levels due to the organizational change discussed below. Revenues are recommended to increase 0.9% over current budgeted amounts for the total department.</p> <p>Non-salary costs for the department are recommended to remain at FY08 budgeted levels.</p> <p>For this program, non-salary appropriations are to remain at current budgeted levels. This is the fifth straight year this program has requested no increase in appropriation funding.</p> <p>Organizational change requests for the department are as follows: A GIS Analyst is requested to maintain and manage the GIS system, as well as to support County Offices and departments as they deploy and use GIS applications in daily operations.</p>		<p>Information Technology capital projects tracked by this program (D.3) increased during FY 07 primarily due to the development and implementation of a county-wide GIS system. Capital projects for the budget year under review have yet to be determined. These figures will be added to the indicators at a later date.</p> <p>The remaining budget indicators are in line with the current year budget projections. It is noted that the Department is developing an internal satisfaction survey instrument (E.2) to be used in the future to monitor and improve performance where needed.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: IT Administration (14A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
725-A Information Technology Director		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:						
Personal Services		\$110,829	\$117,227	\$116,565	\$122,229	\$122,229
Expenses		2,130	3,300	3,300	3,300	3,300
Supplies		13	1,200	1,200	1,200	1,200
TOTAL APPROPRIATIONS		\$112,972	\$121,727	\$121,065	\$126,729	\$126,729

SERVICE AREA: Interprogram Services		PROGRAM: Information Processing (14B)		
ACTIVITY: Central Services		ORGANIZATION: Information Technology		
PROGRAM MISSION: To provide dependable and efficient data and voice services for County employees by: 1) informing, educating, and empowering employees with technical knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) implementing and supporting user friendly software systems.				
PROGRAM OBJECTIVES: 1. To keep percent of completed work orders to total work orders above 95%.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of Network Client Accounts (County-Other)	661-144	675-150	675-150	675-150
2. Number of E-mail Accounts (County-Other)	593-14	600-20	600-20	600-20
3. Number of Network Nodes (PC's-TC's-Printers-Servers)	387-101-172-46	400-110-180-50	400-110-180-50	400-110-180-50
4. Number of Telephones (Handsets-Faxes-Modems)	786-34-24	800-35-20	800-35-20	800-35-20
5. Number of LAN-WAN Edge Devices (Routers-Switches-Others)	14-63-25	15-70-25	15-70-25	15-70-25
WORKLOAD				
1. Custom Developed Applications (Zim-VB-DOS-Access)	22-4-4-2	22-4-4-2	22-4-4-2	22-4-4-2
2. Third Party Applications (Internal Support-External Support)	26-28	26-28	26-28	26-28
3. Number of Help Desk Contacts (Calls - E-mails)	5018-1617	5900-2150	5900-2150	5900-2150
4. Number of Opened Work Orders	1789	1800	1800	1800
5. Number of Outstanding Work Orders	9	35	35	35
PRODUCTIVITY				
1. Percent of Staff Time Spent on new systems implementation	30%	30%	30%	30%
2. Percent of Staff Time Spent on existing systems maintenance	50%	50%	50%	50%
3. Percent of Staff Time Spent on administration	10%	10%	10%	10%
4. Percent of Staff Time Spent on training	10%	10%	10%	10%
5. Number of Work Orders Closed Year-To-Date	1,782	2,000	2,000	2,000
EFFECTIVENESS				
1. Percent of Completed Work Orders to Total Work Orders	99.00%	99.00%	99.00%	99.00%
ANALYSIS:				
<div><div><p>For the Information Technology program, non-salary costs are recommended to remain unchanged from current budgeted amounts. Revenues for this program are fairly consistent year to year and are recommended to increase a modest 0.9%.</p><p>The primary reasons for revenue changes from current budget levels are due to increases to the refund and reimbursement line item.</p><p>Mobile phone costs were incorporated into the IT budget during the fiscal year 07 budget. As such, the increase to the mobile phone line item reflects those costs on a County-wide level. During the current year Cellular Phone costs are rising due to increased usage which will include the Sheriff's Office adding thirty (30) wireless connections to in-car computers.</p><p>Organizational change requests for the department are as follows: A GIS Analyst is requested to maintain and manage the GIS system, as well as to support County Offices</p></div><div><p>and departments as they deploy and use GIS applications in daily operations.</p><p>PPB Indicators for this program continue to evolve on a yearly basis. The demand indicators now show the complexity and size of the computer network and telephone systems that are maintained by the Network Administrators. Also, in past years the Programmer/Analyst positions spent up to 90% of their time on new application development. Currently the department is focusing on third party applications, which has resulted in modifications to most of the productivity indicators for this program.</p><p>The remaining indicators are recommended as submitted.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Information Technology (14B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Geographic Information Systems Coordinator		1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor		1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst		1.00	1.00	1.00	1.00	1.00
455-A Webmaster		1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II		2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator		3.00	3.00	3.00	3.00	3.00
309-A GIS Analyst		-	-	-	1.00	1.00
187-A Help Desk Specialist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		10.00	10.00	10.00	11.00	11.00
REVENUE SUMMARY:						
Intergovernmental		\$31,409	\$35,904	\$35,904	\$35,904	\$35,904
Fees and Charges		1,442	4,600	2,500	2,500	2,500
Miscellaneous		11,953	50	2,500	2,500	2,500
TOTAL REVENUES		\$44,804	\$40,554	\$40,904	\$40,904	\$40,904
APPROPRIATION SUMMARY:						
Personal Services		\$738,840	\$779,859	\$784,572	\$881,179	\$881,179
Equipment		866	1,500	1,500	1,500	1,500
Expenses		294,158	372,750	380,250	400,750	372,750
Supplies		7,267	14,500	14,500	14,500	14,500
TOTAL APPROPRIATIONS		\$1,041,131	\$1,168,609	\$1,180,822	\$1,297,929	\$1,269,929

SERVICE AREA: Interprogram Services		PROGRAM: Risk Management (23E)		
ACTIVITY: Risk Management Services		ORGANIZATION: Non-Departmental		
PROGRAM MISSION: To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities				
PROGRAM OBJECTIVES:				
1. Review 100% of all Workers Compensation/Liability claims filed.				
2. Conduct 5 loss safety surveys.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of site visits/inspections to be performed	6	10	5	5
2. Number of auto accidents reported	27	30	30	30
3. Number of worker's compensation claims filed	59	40	50	50
4. Number of employees/departments served	143	150	150	150
5. Number of property claims reported	3	10	7	7
6. Number of liability claims/OSHA complaints reported	13/0	25/0	15/0	15/0
WORKLOAD				
1. Number of site visits/safety inspections conducted	6	10	5	5
2. Number of auto accidents investigated	34	40	30	30
3. Number of worker's compensation claims reviewed	91	50	75	75
4. Number of prevention/mitigation requests reviewed	143	150	150	150
5. Number of property claims investigated	3	10	7	7
6. Number of liability claims investigated/OSHA complaints resolved	20/0	30/0	15/0	15/0
PRODUCTIVITY				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	5%	5%	5%	5%
3. Time spent on reviewing worker's compensation claims	40%	25%	25%	25%
4. Time spent on reviewing prevention/mitigation items	40%	30%	30%	30%
5. Time spent on reviewing property claims	5%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	5%	30%	30%	30%
EFFECTIVENESS				
1. Performance objectives achieved	100%			
2. Dollar amount of worker's compensation claims	\$227,621	\$250,000	\$250,000	\$250,000
3. Dollar amount of auto claims	\$85,817	\$70,000	\$70,000	\$70,000
4. Dollar amount of property claims	\$6,606	\$30,000	\$30,000	\$30,000
5. Dollar amount of liability claims	\$105,383	\$70,000	\$70,000	\$70,000
ANALYSIS:				
<div><div><p>The Risk Manager, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and thorough reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses.</p><p>Actual dollars spent on judgments and claims that were finalized during FY07 are listed under effectiveness indicators (E.2 through E.5).</p><p>Total payments made on judgments and claims vary greatly from year to year. Total payments made during FY07 and the four previous years are as follows: FY07 - \$425,427; FY06 - \$377,024; FY05 - \$266,799; FY04 - \$148,853; FY03 - \$279,159. The average amount of claim losses during the five year period calculates to \$299,452. The average payout during this period was greatly below this years recommended budget due to</p></div><div><p>the historically low payout during FY04. Current year projections are \$120,000 above the five-year average based on data available at this time.</p><p>Claim losses for FY09 are budgeted at \$420,000. This is the same funding level approved for FY08 which saw increases for medical costs associated with workers compensation evaluations and treatments as well as funding for possible workers compensation payments for previously incurred injuries.</p><p>Overall, total non-salary costs are recommended to decrease by \$19,626 from the FY08 due to decreases in funding for insurance premiums.</p><p>The funding of the Risk Management program continues to be an area that requires intense Board scrutiny and therefore the entire program is a budget issue demanding further Board review.</p></div><div><p>The remaining indicators are approved as submitted by the Risk Manager.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Risk Management (23E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
505-A Risk Management Coordinator		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:						
Miscellaneous		\$20	\$20	\$20	\$20	\$20
Miscellaneous		27,353	50,000	50,000	50,000	50,000
TOTAL REVENUE		\$27,373	\$50,020	\$50,020	\$50,020	\$50,020
APPROPRIATION SUMMARY:						
Personal Services		\$82,950	\$86,071	\$86,071	\$89,056	\$89,056
Expenses		1,021,771	1,117,421	1,041,807	1,098,245	1,098,245
Supplies		684	1,800	1,100	1,350	1,350
TOTAL APPROPRIATIONS		\$1,105,405	\$1,205,292	\$1,128,978	\$1,188,651	\$1,188,651

SERVICE AREA: Interprogram Services		PROGRAM: Legislation & Policy (29A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Supervisors, Board of		
PROGRAM MISSION: To enhance county services for citizens and County Departments by providing effective management and coordination of services				
PROGRAM OBJECTIVES:				
1. To keep expenditures at or below .37% of total county budget.				
2. To hold 85 Board of Supervisors meetings.				
3. To consider 450 agenda items.				
4. To deliberate 375 resolutions.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Board of Supervisor meetings scheduled	94	85	85	85
2. Dollar value of operating budget	\$56,950,916	\$59,926,093	\$62,914,574	\$62,478,487
3. Dollar value of Capital Improvement Plan (CIP)	\$5,643,687	\$6,763,396	\$6,910,523	\$6,910,523
4. Agenda items to be considered	459	450	450	450
5. Board and commissions requiring memberships	47	47	47	47
WORKLOAD				
1. Board of Supervisor meetings held	93	85	85	85
2. Number of resolutions deliberated	361	375	375	375
3. Agenda items considered	458	450	450	450
PRODUCTIVITY				
1. Departmental expenditures as a percent of total County expenditures	0.35%	0.37%	0.37%	0.37%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	75%	100%	100%	100%
2. Percent of target issue action steps completed.	58%	50%	85%	85%
3. Board members' attendance at authorized agency meetings	93%	80%	80%	80%
ANALYSIS:				
<p>Total FY09 appropriations for the total department are recommended to decrease .4% below current budgeted levels. Non-salary costs are recommended to decrease 7.1% below current budgeted levels for the total department. Revenues are recommended to remain the same.</p> <p>The primary reasons for appropriation changes from current budget levels is a decrease in supply usage based on past year's usage.</p> <p>PPB Indicators are in line with last year's actual. Target issue action steps are budgeted for 85% because this is a 2-year plan that begins July 2007 and some issues aren't scheduled for completion until 2010.</p> <p>All other items appear to be in line with budget.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Legislation & Policy (29A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Chair, Board of Supervisors		1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:						
Miscellaneous		\$80	\$500	\$100	\$100	\$100
TOTAL REVENUES		\$80	\$500	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$237,630	\$257,553	\$245,521	\$257,416	\$257,416
Expenses		8,095	10,800	10,800	10,800	10,800
Supplies		411	1,450	550	575	575
TOTAL APPROPRIATIONS		\$246,136	\$269,803	\$256,871	\$268,791	\$268,791

SERVICE AREA: Interprogram Services		PROGRAM: Treasurer Administration (30A)			
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer			
PROGRAM MISSION: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service					
PROGRAM OBJECTIVES:					
1. To maintain administrative costs as a percent of the departmental budget at or below 9.8%.					
PERFORMANCE INDICATORS		2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		28.6	28.6	28.6	28.6
2. Department budget		\$1,595,384	\$1,666,267	\$1,754,314	\$1,754,314
3. Organizations requiring liaison and coordination		23	23	23	23
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination		5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		9.95%	9.87%	9.90%	9.90%
2. Administration personnel as a percent of departmental personnel		7%	6%	6%	6%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		62%	85%	85%	85%
ANALYSIS:					
<p>Total FY09 appropriations for the total department are recommended to increase 1.8% over current budgeted levels. Non-salary costs are recommended to decrease 3.4% from current budgeted levels for the total department. Revenues are recommended to increase 1.8% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase 5.8%, or \$500 over current budgeted amounts. This is due to increased administrative expenses resulting from the office's leadership role in the state wide e-commerce program.</p> <p>There were no organizational change requests submitted by this department.</p> <p>The primary reasons for the departmental revenue changes from current budget level is discussed in the analysis of the remaining Treasurer's programs. The Treasurer's Administrative program does not budget for any revenues.</p>		<p>The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</p>			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Treasurer Administration (30A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Treasurer		1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor		0.30	0.30	0.30	0.30	0.30
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		1.60	1.60	1.60	1.60	1.60
APPROPRIATION SUMMARY:						
Personal Services		\$151,506	\$159,881	\$156,401	\$165,279	\$165,279
Expenses		6,445	7,230	6,730	7,730	7,730
Supplies		797	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS		\$158,748	\$168,461	\$164,481	\$174,359	\$174,359

SERVICE AREA: Interprogram Services		PROGRAM: Tax Collection (30B)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills				
PROGRAM OBJECTIVES:				
1. To collect \$630,000 of penalties and costs on delinquent taxes.				
2. To collect 99.5% of taxes on current levy.				
3. To process at least 85% of all taxes by mail and Internet.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Total number property tax/special assessment statements issued	186,423	188,000	188,000	188,000
2. Dollar value of tax certification	\$202,141,914	\$210,294,826	\$218,700,000	\$218,700,000
3. Number of tax certificates issued	1,974	1,800	1,800	1,800
4. Number of elderly tax credit applications	887	685	800	800
5. Total dollar property taxes received over counter	\$20,010,341	\$14,642,171	\$15,309,000	\$15,309,000
6. Total dollar property taxes received by mail/lock box	\$182,407,944	\$184,073,010	\$192,456,000	\$192,456,000
WORKLOAD				
1. Total # property tax/special assessment receipts processed	N/A	N/A	N/A	N/A
2. Dollar value of taxes collected on current year certification	\$200,935,387	\$209,173,875	\$217,606,500	\$217,606,500
3. Number of tax certificates redeemed	1,835	1,800	1,800	1,800
4. Number of elderly tax credits approved/processed by State	886	685	800	800
5. Total dollar property taxes processed over counter	\$20,010,341	\$14,642,171	\$15,309,000	\$15,309,000
6. Total dollar property taxes processed by mail/lock box	\$182,407,944	\$184,073,010	\$192,456,000	\$192,456,000
PRODUCTIVITY				
1. Cost per property tax/special assessment statement issued-94%	\$2.13	\$2.08	\$2.28	\$2.28
2. Cost per tax certificate issued and/or redeemed-3%	\$6.42	\$7.14	\$7.63	\$7.63
3. Cost per elderly tax credit application processed-3%	\$14.30	\$18.79	\$17.17	\$17.17
4. Average dollar property taxes processed/window clerk/day	\$13,594	\$9,151	\$9,568	\$9,568
EFFECTIVENESS				
1. Percent of taxes collected on current year's levy	99.40%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	\$624,972	\$640,000	\$630,000	\$630,000
3. Total dollars of state credits collected	\$6,145,738	\$6,000,000	\$6,100,000	\$6,100,000
4. Total dollars of abated and suspended taxes	\$1,581,247	\$1,500,000	\$400,000	\$400,000
5. Percent total property taxes processed over counter	9.41%	7.00%	7.00%	7.00%
6. Percent total property taxes processed by mail/lock box	85.79%	88.00%	88.00%	88.00%
ANALYSIS:				
<div><div><p>For the Treasurer's Tax program, non-salary costs are recommended to decrease 7.7% from current budgeted amounts. This represents the 4th straight year appropriations for this program have been static or declined.</p><p>Revenue is recommended to increase by 5.5%, or \$50,000. This is due to budgeted increases to unclaimed funds and miscellaneous fees. The former has averaged approximately \$10,000 per year during recent years. The latter revenue primarily represents the collection of bidder fees at the annual tax sale. This revenue is limited by State Code to the estimated cost of preparing for and conducting the tax sale.</p><p>There were no organizational change requests submitted for this program.</p><p>Several PPB Indicators are highlighted as follows: The dollar value of taxes certified for collection (D.2) is determined by using a 4% growth factor. This figure does not include Gas & Electric Replacement taxes, which</p></div><div><p>would add approximately \$8 million to the total.</p><p>The number of property tax and special assessment receipts processed (W.1) can not be accurately determined at this time. The tax system no longer tabulates individual records when those records are processed as a list or batch. These forms of payments are now counted as a single transaction regardless of the number of records processed. The department is pursuing programming improvements to correct this deficiency.</p><p>The total amount of abated and suspended taxes for years FY 06 & FY 07 were substantially higher than normal. This was due to several properties being reclassified from commercial to residential and a judgment against the State of Iowa regarding the taxation of a Credit Union.</p><p>This program has no budget issues for Board consideration.</p></div></div>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Tax Collection (30B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist		0.50	0.50	0.50	0.50	0.50
177-A Senior Clerk		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS		8.60	8.60	8.60	8.60	8.60
REVENUE SUMMARY:						
Penalties & Interest on Taxes		\$782,123	\$785,000	\$735,000	\$775,000	\$775,000
Fees and Charges		192,261	120,525	170,525	170,525	170,525
Miscellaneous		10,658	-	5,000	10,000	10,000
TOTAL REVENUES		\$985,042	\$905,525	\$910,525	\$955,525	\$955,525
APPROPRIATION SUMMARY:						
Personal Services		\$396,672	\$410,330	\$391,415	\$423,159	\$423,159
Expenses		14,137	19,220	19,220	16,320	16,320
Supplies		11,734	18,300	18,300	18,300	18,300
TOTAL APPROPRIATIONS		\$422,543	\$447,850	\$428,935	\$457,779	\$457,779

SERVICE AREA: Interprogram Services		PROGRAM: Accounting/Finance (30E)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles				
PROGRAM OBJECTIVES:				
1. To process at least 2700 investment transactions.				
2. To keep the number of receipt errors below 200.				
3. To earn \$1,440,000 or more in investment income.				
PERFORMANCE INDICATORS	2006-07 ACTUAL	2007-08 PROJECTED	2008-09 REQUEST	2008-09 ADOPTED
DEMAND				
1. Number of miscellaneous receipts received	3,329	3,900	3,500	3,500
2. Number of travel advances requested/parking tickets issued	205/257	150/250	150/250	150/250
3. Number of warrants/health claims drawn on bank for payment	15,230	18,000	16,000	16,000
4. Dollar value principle and interest due on bonds	\$1,391,039	\$1,362,470	\$1,366,930	\$1,366,930
5. Number receipt errors detected during reconciliation process	215	200	200	200
6. Dollar amount available for investment annually	\$335,428,541	\$315,000,000	\$335,000,000	\$335,000,000
WORKLOAD				
1. Number miscellaneous receipts issued	3,329	3,900	3,500	3,500
2. Number travel advances issued/parking tickets paid/dismissed	205/170	150/250	150/250	150/250
3. Number warrants/health claims paid by Treasurer	15,230	18,000	16,000	16,000
4. Dollar value principle & interest paid on bonds	\$1,391,039	\$1,362,470	\$1,366,930	\$1,366,930
5. Number receipt errors corrected during reconciliation process	137	130	130	130
6. Number of investment transactions processed	2,844	2,500	2,400	2,400
PRODUCTIVITY				
1. Cost per miscellaneous receipt issued (20%)	\$16.53	\$16.23	\$18.71	\$18.71
2. Cost travel advance issued (5%)	\$67.09	\$105.48	\$109.16	\$109.16
3. Cost per warrant processed (30%)	\$5.42	\$5.27	\$6.14	\$6.14
4. Cost per receipt error (10%)	\$127.94	\$158.21	\$163.74	\$163.74
5. Cost per investment transaction (30%)	\$29.02	\$37.97	\$40.93	\$40.93
EFFECTIVENESS				
1. Dollar amount of miscellaneous receipts collected	\$32,945,878	\$31,000,000	\$33,000,000	\$33,000,000
2. Total cash over (short) due to receipt error	(\$805)	(\$500)	(\$500)	(\$500)
3. Number checks returned-insufficient funds	414	500	500	500
4. Number motor vehicle & property tax refund checks issued	4,223	5,500	5,000	5,000
5. Total investment revenue from use of money/property	\$1,943,937	\$1,440,000	\$1,452,500	\$1,050,000
6. Treasurer's Office General fund investment revenue only	\$1,885,460	\$1,390,854	\$1,420,131	\$1,017,631
ANALYSIS:				
<p>For the Treasurer's Accounting/Finance program, non-salary costs are decreasing 3.2% from current budgeted amounts.</p> <p>Revenues are increasing 4.4% over current budgeted amounts.</p> <p>The primary reason for the recommended appropriation change from current budget levels is a decrease to the cost of banking services. After reaching an agreement with the County's major banking services provider courier charges have been primarily funded through a reduction in banking fees. Additionally, the cost of lock box services has declined in recent years due to some of that volume transferring to payments made via the web-payment alternative.</p> <p>Revenues for this program result from the investment of County funds (E.5). The past two fiscal years have seen investment revenue rise to nearly \$2 million. As we enter the second half of FY08 investment yields have been in a 12 month decline, resulting in</p>		<p>more than a 20% drop in money market rates. Additional easing of the Federal Funds Rate are expected in the months to come. For this reason revenue for this program is budgeted lower substantially lower than the FY07 actual performance.</p> <p>During the February 2008 budget review sessions the Treasurer's Office reduced their investment estimate for FY09 down further to \$1,050,000 (\$1,017,631 in General Fund interest.) The Board will reduce the Treasurer's estimate to his recommendation and move the difference (\$402,500) to non-departmental interest earnings. It was noted that interest rates can change either way very quickly and this budget is based on a fiscal year ending 18 months from the date of original budget estimates. It was also noted that cumulative interest earnings for the last three fiscal years totaled \$1.3 million more than budgeted.</p> <p>There were no organizational change</p>		
		<p>requests for this program.</p> <p>There are two PPB Indicators that need to be highlighted: The dollar value of principal and interest due/paid on bonds (D.4 & W.4) reflects the debt service on three bond issues: the Solid Waste Disposal Bonds, the Urban Renewal Bonds issued for the River Renaissance project, and GIS System bond. Other debt service payments made by the office are for the Certificates of Participation issued for the construction of the County golf course and the Jail Facilities Revenue bonds.</p> <p>There are no budget issues identified within this program.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Accounting/Finance (30E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
611-A Financial Management Supervisor		0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist		0.50	0.50	0.50	0.50	0.50
191-C Cashier		1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		4.20	4.20	4.20	4.20	4.20
REVENUE SUMMARY:						
Use of Money/Property		\$1,885,460	\$1,390,854	\$1,390,854	\$1,420,131	\$1,017,631
Miscellaneous		1,830	1,500	1,400	1,600	1,600
TOTAL REVENUES		\$1,887,290	\$1,392,354	\$1,392,254	\$1,421,731	\$1,019,231
APPROPRIATION SUMMARY:						
Personal Services		\$240,967	\$254,605	\$257,282	\$267,612	\$267,612
Expenses		32,853	59,670	57,670	57,710	57,710
Supplies		1,248	2,150	2,150	2,150	2,150
TOTAL APPROPRIATIONS		\$275,068	\$316,425	\$317,102	\$327,472	\$327,472



SUPPLEMENTAL INFORMATION

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BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

MAJOR GOVERNMENTAL FUNDS (budgeted):

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Mental Health, MR & DD Fund - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health, MR & DD Fund is a special revenue fund.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)

Rural Services Fund – To account for taxes levied to benefit the rural residents of the County.

Secondary Roads Fund – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

Recorder's Record Management Fund – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

BUSINESS-TYPE ACTIVITIES FUND (non-budgeted): These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynns Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health, MR & DD Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

SCOTT COUNTY BUDGET CALENDAR

<u>Month</u>	<u>Budget Task</u>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These biennial target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

BUDGET PREPARATION PROCESS

(Continued)

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

SCOTT COUNTY'S PROGRAM PERFORMANCE BUDGETING SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. In the program performance budget, the County continues to budget for departments, but each department divides its budget into functions or services, which are known as "programs". There are several reasons for dividing organizational budgets into program budgets.

First and foremost, program budgets emphasize the services the County provides instead of the expenses the County incurs. Budget justifications are based upon citizen needs, the County's response to their needs, and the resources the County requires to provide the response that the County proposes. The program performance budget provides a positive focus on the services that the County provides, instead of a negative focus on the money that the County spends. In order to accomplish this change in emphasis, the County needs to budget for each service (program).

Second, program budgets improve Scott County's management capabilities. In the "old" system, the emphasis was on reviewing line item expenditures and the County's role was that of a senior bookkeeper. If funds were expended within the limits of budgeted line items, the County was a good manager. In the "new" system, the emphasis is on managing services, and thus there is need for some flexibility to control expenditures in order to produce the results expected of programs. This program performance budget provides the County with the flexibility to do this.

BUDGET PREPARATION PROCESS

(Continued)

Third, program budgets improve leadership, delegation of authority, and follow-up responsibility for assuring that services are provided at the programmed level. The "results oriented" budget contains specific plans for output, efficiency, and effectiveness. These plans, which are called "performance objectives" are the guidelines that subordinates use for individual performance, which are monitored on a regular, quarterly basis.

Finally, program budgeting enables large departments to divide their operations into more manageable sub-departmental cost centers. This also allows directors of large departments to place more responsibility on managers and first-line supervisors, and to train them in management skills required for budgeting, planning, and leadership.

Once programs have been identified for departments and authorized agencies specific performance indicators are developed and tracked.

Performance indicators are statistical measures of actual and planned performance which report on four important characteristics of each Scott County Program:

- Demand - who needs the program, how much is needed?
- Workload - what does the program produce, who is served?
- Productivity - what is the cost of one unit of workload, how efficient is the program? and
- Effectiveness - what is the quality, impact, or responsiveness of the program?

Demand:

Is this program necessary? How much service is required or requested? Demand is the external factor that demonstrates the "need" for the program. Demand data enables decision-makers to adjust services and costs to respond to changes in the direction and/or magnitude of the demand for the service.

GENERAL EXAMPLES:

- Eligible Populations
- Service Area Size
- Deficient Conditions
- Requests or Applications
- Complaints

Workload:

How much service is being provided? How do service outputs (workload) compare to service needs (demand)? Facts about workload enable decision-makers to relate budget expenditures to personnel outputs, and to relate outputs to demand. Workload data is also the basis, along with total expenditures, for unit cost, or productivity indicators.

GENERAL EXAMPLES:

- Units of Output
- Transactions Processed
- People Served
- Time Spent

BUDGET PREPARATION PROCESS

(Continued)

Productivity:

Is the program being run efficiently? What is the average cost of one unit of service? Unit cost (productivity) data enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs also can be used to quickly estimate the cost of adding more service, or the savings to be realized for reductions in service.

Effectiveness:

How well is the program doing? What is its impact and/or quality? Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, or that quality improves if productivity declines.

GENERAL EXAMPLES:

- Response Time
- Workload as Percent of Demand
- Objectives Accomplished
- Error Rate
- Interval Between Service Repetition

CAVEATS:

- Not everything is measurable
- Be aware of data availability-don't spend a dollar for a dime's worth of information
- Who selects indicators-a process of negotiation between you and your budget analyst
- No comparisons to other governments (internal organization comparison)
- Indicators before objectives

The Program Performance Budget (PPB) system has worked very well for Scott County since its implementation in fiscal year 1983-84.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

Date of Incorporation: December 31, 1837

Form of Government: County Board/County Administrator

Area in Square Miles	447	Recreation: Parks	
		County Parks	7
Median Age of Population	35.1	Number of Acres	2,348
Miles of Roads and Streets:			
Interstate Highways	43	Golf Courses:	
State Highways	78	Private	2
County Roads	570	Public	7
City Streets	<u>727</u>	Municipal	3
Total Miles	<u>1,418</u>		
Acres of Industrial Lands	749	Snowmobile Trails, Total Miles	86
Farming Acres	228,400	State Wildlife Preserve Open to Public	
Number of Farms	740	Hunting and Fishing	2,785/Acres
County Employees:		Number of Lakes	5
Board Members	5	Number of Boat Launches	4
Elected Officials	5	Number of Beaches	1
Full time equivalents	448.82	Number of Swimming Pools	2
		Number of Zoos	0
Schools Within the County: Public Schools		Number of Baseball Diamonds	2
Elementary	38	Public Safety:	
Junior High	9	County Sheriff Department	1
Senior High	6	City Police Department	8
Total Students	26,735	Fire Department:	
		Full-time	2
Non-Public Schools:		Volunteer	11
K-8	9	Rescue Squads	2
High School	2		
Total Students	2,716	Elections: Last General Election	
Higher Education:		Registered Voters	97,316
University	1	Votes Cast	23,948
Colleges	1	Percent	24.61%
Junior College	1		
Vocational Schools	3	Elections: Last School Board Election	
Total Students	14,869	Registered Voters	112,041
		Votes Cast	4,700
		Percent	4.19%
		Building Permits:	
		Issued in the Year Ended	
		June 30, 2007	990
		Value of Issued Permits	\$28,631,330

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

Ten Principal Taxpayers

As of June 30, 2007

Organization	Taxable Value	% of Total Taxable Value
MidAmerican Energy	\$282,557,718	4.40%
Isle of Capri Bettendorf	85,283,690	1.33%
SDG Macerich Properties	68,877,000	1.07%
Iowa American Water Company	52,378,698	.82%
Aluminum Company of America	40,856,960	.64%
Qwest Communications	28,950,697	.45%
Northern Border Pipeline Co.	26,556,030	.41%
Gulf Investments LLC	24,522,800	.38%
Deere & Company Inc.	22,375,800	.35%
Quanex Corporation	22,322,600	.35%
Total	\$654,681,993	10.20%

Source: County tax rolls.

BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: A balanced budget will reflect expenditures which will generally not exceed estimated resources and revenues. Routine expenditures will generally not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or interfund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Expenditure: Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenses: This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MH-DD: Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

PPB: Program Performance Budget - see below.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The

revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

T19: Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

DEPARTMENT/AUTHORIZED AGENCY BUDGET TOTAL SUMMARIES

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FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: General Administration (11A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
A County Administrator		1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
597-A Budget Manager		-	-	-	1.00	1.00
366-A Budget Coordinator		1.00	1.00	1.00	-	-
298-A Administrative Assistant		0.60	0.60	0.60	1.00	1.00
TOTAL POSITIONS		3.10	3.10	3.10	3.50	3.50
REVENUE SUMMARY:						
Miscellaneous		\$0	\$100	\$100	\$100	\$100
TOTAL REVENUES		\$0	\$100	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$349,534	\$361,691	\$350,399	\$409,662	\$409,662
Expenses		7,075	7,475	4,400	7,475	7,475
Supplies		2,450	2,800	2,800	2,800	2,800
TOTAL APPROPRIATIONS		\$359,059	\$371,966	\$357,599	\$419,937	\$419,937

DEPARTMENT:		2006-07	2007-08	2007-08	2008-09	2008-09
Attorney		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		1.00	1.00	1.00	1.00	1.00
Y First Assistant Attorney		1.00	1.00	1.00	1.00	1.00
Y Deputy First Assistant Attorney		3.00	3.00	-	-	-
A Assistant Attorney II		1.00	1.00	-	-	-
A Assistant Attorney I		10.00	10.00	-	-	-
611-A Attorney II		-	-	3.00	3.00	3.00
511-A Office Administrator		1.00	1.00	1.00	1.00	1.00
464-A Attorney I		-	-	10.00	10.00	10.00
323-A Case Expeditor		1.00	1.00	1.00	1.00	1.00
316-A Paralegal-Audio/Visual Production Specialist		1.00	1.00	1.00	1.00	1.00
282-A Paralegal		1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal		-	1.00	1.00	1.00	1.00
252-A Executive Secretary		1.00	-	-	-	-
223-C Victim/Witness Coordinator		1.00	1.00	1.00	1.00	1.00
214-C Administrative Assistant-Juvenile Court		1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator		1.00	1.00	1.00	1.00	1.00
194-C Legal Secretary-Civil Court		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness		1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
151-C Clerk II-Receptionist		1.00	1.00	1.00	1.00	1.00
151-C Clerk II-Data Entry		1.00	1.00	1.00	1.00	1.00
Z Summer Law Clerk		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		31.00	31.00	30.00	30.00	30.00
REVENUE SUMMARY:						
Intergovernmental		\$109,975	\$1,600	\$1,600	\$1,600	\$1,600
Fines/Forfeitures/Miscellaneous		33,115	15,000	15,000	15,000	15,000
TOTAL REVENUES		\$143,090	\$16,600	\$16,600	\$16,600	\$16,600
APPROPRIATION SUMMARY:						
Personal Services		\$2,075,939	\$2,181,948	\$2,071,555	\$2,220,501	\$2,220,501
Equipment		113,759	7,000	5,500	5,500	5,500
Expenses		109,751	111,950	97,050	97,050	97,050
Supplies		34,239	38,000	36,000	36,000	36,000
TOTAL APPROPRIATIONS		\$2,333,688	\$2,338,898	\$2,210,105	\$2,359,051	\$2,359,051

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Auditor	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Auditor	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting and Tax Manager	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
268-A GIS Parcel Maintenance Technician	1.00	1.00	1.00	1.00	1.00
252-A Payroll Specialist	2.00	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
191-C Senior Clerk III Elections	1.00	1.00	1.00	1.00	1.00
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
177-C Tax Aide	3.00	3.00	3.00	3.00	3.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	16.40	16.40	16.40	16.40	16.40
REVENUE SUMMARY:					
Intergovernmental	\$124,742	\$173,200	\$173,200	\$56,600	\$56,600
Licenses & Permits	5,238	5,600	5,600	5,600	5,600
Charges for Services	41,409	43,900	43,900	43,900	43,900
Miscellaneous	418	-	-	-	-
TOTAL REVENUES	\$171,807	\$222,700	\$222,700	\$106,100	\$106,100
APPROPRIATION SUMMARY:					
Personal Services	\$1,043,197	\$1,108,918	\$1,074,626	\$1,124,482	\$1,124,482
Equipment	-	2,000	2,000	2,000	2,000
Expenses	192,218	203,195	201,645	119,945	119,945
Supplies	21,999	28,000	28,000	28,000	28,000
TOTAL APPROPRIATIONS	\$1,257,414	\$1,342,113	\$1,306,271	\$1,274,427	\$1,274,427

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Community Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Veterans Director/Case Aide	1.00	1.00	1.00	1.00	1.00
271-C Office Manager	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	4.00	4.00	4.00	4.00	4.00
162-C Clerk III/Secretary	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Receptionist	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	12.50	12.50	12.50	12.50	12.50
REVENUE SUMMARY:					
Intergovernmental	\$5,735,636	\$5,699,797	\$6,984,035	\$7,014,579	\$7,014,579
Charges for Services	56,490	27,628	154,843	29,583	29,583
Fines/Forfeitures/Miscellaneous	106,260	77,500	77,500	76,000	76,000
TOTAL REVENUES	\$5,898,386	\$5,804,925	\$7,216,378	\$7,120,162	\$7,120,162
APPROPRIATION SUMMARY:					
Personal Services	\$740,620	\$789,964	\$731,164	\$815,586	\$815,586
Equipment	-	5,970	5,970	3,250	3,250
Expenses	7,606,866	8,584,600	8,743,649	9,164,026	9,164,026
Supplies	5,680	7,860	7,860	7,950	7,950
TOTAL APPROPRIATIONS	\$8,353,166	\$9,388,394	\$9,488,643	\$9,990,812	\$9,990,812

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Conservation (Net of Golf Course)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A Park Manager	2.00	2.00	2.00	2.00	2.00
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Naturalist	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
220-A Ranger Technician	4.00	4.00	4.00	4.00	4.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	4.00	4.00	4.00	4.00	4.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	22.25	22.25	22.25	22.25	22.25
REVENUE SUMMARY:					
Intergovernmental	\$159,634	\$99,000	\$222,000	\$135,490	\$135,490
Charges for Services	635,680	673,291	673,291	760,028	760,028
Use of Money/Property	147,563	160,314	161,872	168,930	168,930
Fines/Forfeitures/Miscellaneous	49,359	18,726	18,726	26,393	26,393
Sale of Fixed Assets	16,638	44,500	44,500	44,500	44,500
TOTAL REVENUES	\$1,008,874	\$995,831	\$1,120,389	\$1,135,341	\$1,135,341
APPROPRIATION SUMMARY:					
Personal Services	\$1,770,380	\$1,892,110	\$1,917,582	\$2,074,291	\$2,074,291
Equipment	204,455	220,248	253,006	225,800	225,800
Capital Improvements	1,266,633	671,365	379,365	712,577	712,577
Expenses	463,709	464,371	461,382	492,782	486,375
Supplies	379,009	377,939	377,939	409,834	406,941
TOTAL APPROPRIATIONS	\$4,084,186	\$3,626,033	\$3,389,274	\$3,915,284	\$3,905,984

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Glynn's Creek (18E/F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	-	1.00	1.00	1.00	1.00	1.00
187-A Turf Equipment Specialist	-	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	-	-	-	-	-
187-A Assistant Golf Course Superintendent	1.00	-	-	-	-	-
162-A Maintenance Technician-Golf Course	-	2.00	2.00	2.00	2.00	2.00
162-A Maintenance Worker	2.00	-	-	-	-	-
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	19.35	19.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:						
Total Charges for Services	\$7,624	\$37,900	\$35,500	\$34,000	\$34,000	\$34,000
Total Green Fees	456,994	633,637	594,931	657,194	657,194	657,194
Net Cart Fees	252,047	321,775	316,775	324,656	324,656	324,656
Net Food/Beverage	118,218	143,140	149,500	156,400	156,400	156,400
Net Merchandise Sales	8,439	8,000	8,000	8,500	8,500	8,500
Net Driving Range Sales	31,256	40,800	35,500	43,180	43,180	43,180
Total Interest Income	14,609	7,500	7,500	10,000	10,000	10,000
Total Miscellaneous	692	-	-	903	903	903
Gain on Sale of Fixed Assets	-	-	-	-	-	-
TOTAL REVENUES	\$889,879	\$1,192,752	\$1,147,706	\$1,234,833	\$1,234,833	\$1,234,833
APPROPRIATION SUMMARY:						
Personal Services	\$539,425	\$577,552	\$582,696	\$653,914	\$653,914	\$653,914
Equipment	2,191	1,000	1,000	1,000	1,000	1,000
Depreciation	172,566	174,487	172,566	172,566	172,566	172,566
Expenses	113,826	87,493	98,315	89,256	89,256	89,256
Supplies	133,022	133,520	128,735	133,450	133,450	133,450
Debt Service	262,540	215,205	117,220	117,220	117,220	117,220
Sale of Fixed Assets	126	-	-	-	-	-
TOTAL APPROPRIATIONS	\$1,223,696	\$1,189,257	\$1,100,532	\$1,167,406	\$1,167,406	\$1,167,406
Net Income	(\$333,817)	\$3,495	\$47,174	\$67,427	\$67,427	\$67,427

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Facility and Support Services (formerly Buildings & Grounds)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Director Buildings & Grounds	1.00	1.00	1.00	1.00	1.00
307-A Project & Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic Systems Technician	-	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	4.00	4.00	4.00	4.00	4.00
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
238-A Custodial Coordinator	-	1.00	1.00	1.00	1.00
198-A Custodial Supervisor	1.00	-	-	-	-
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-C Preventive Maintenance	-	-	-	-	-
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing	-	-	-	-	-
141-C Clerk II/Imaging	2.00	3.00	3.00	3.00	3.00
130-C Custodial Worker	6.70	8.15	8.15	8.15	8.15
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	25.69	29.14	29.14	29.14	29.14
REVENUE SUMMARY:					
Intergovernmental	\$126,032	\$159,000	\$159,000	\$159,000	\$159,000
Charges for Services	11,458	17,800	15,800	15,800	15,800
Fines/Forfeitures/Miscellaneous	4,638	4,900	5,112	5,112	5,112
Sale of Fixed Assets	-	1,500	1,500	1,500	1,500
TOTAL REVENUES	\$142,128	\$183,200	\$181,412	\$181,412	\$181,412
APPROPRIATION SUMMARY:					
Personal Services	\$1,217,339	\$1,440,832	\$1,406,457	\$1,447,288	\$1,447,288
Equipment	4,382	33,000	31,700	43,100	43,100
Expenses	1,229,171	1,550,495	1,421,110	1,557,280	1,557,280
Supplies	188,632	177,135	172,050	184,205	184,205
TOTAL APPROPRIATIONS	\$2,639,524	\$3,201,462	\$3,031,317	\$3,231,873	\$3,231,873

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Health	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
470-A Clinical Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Clinical Services Coordinator	-	-	-	-	-
417-A Community Health Coordinatoor	1.00	1.00	1.00	1.00	1.00
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	9.00	9.00	9.00	9.00	9.00
355-A Community Health Consultant	4.00	4.00	4.00	4.00	4.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
298-A Administrative Office Manager	-	-	-	-	-
252-A Administrative Office Assistant	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	2.00	2.00	2.00	2.00	2.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
Z Interpreters	0.35	0.35	0.35	0.35	0.35
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
Z Health Services Professional	1.20	1.20	1.20	1.20	1.20
TOTAL POSITIONS	39.15	39.15	39.15	39.15	39.15
REVENUE SUMMARY:					
Intergovernmental	\$1,884,380	\$1,850,096	\$1,813,023	\$1,852,065	\$1,852,065
Licenses and Permits	243,631	268,900	268,900	300,300	300,300
Charges for Services	31,229	36,425	35,925	38,025	38,025
Fines/Forfeitures/Miscellaneous	35,957	35,000	35,000	40,000	40,000
TOTAL REVENUES	\$2,195,197	\$2,190,421	\$2,152,848	\$2,230,390	\$2,230,390
APPROPRIATION SUMMARY:					
Personal Services	\$2,370,535	\$2,641,274	\$2,521,994	\$2,868,446	\$2,733,824
Equipment	10,467	10,400	10,400	17,300	17,300
Expenses	2,600,751	2,911,929	2,905,829	3,021,464	3,021,464
Supplies	93,726	81,835	75,900	90,075	90,075
TOTAL APPROPRIATIONS	\$5,075,479	\$5,645,438	\$5,514,123	\$5,997,285	\$5,862,663

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Human Resources Management (24A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist		2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:						
Miscellaneous		\$311	\$0	\$100	\$100	\$100
TOTAL REVENUES		\$311	\$0	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$242,923	\$262,825	\$251,709	\$265,998	\$265,998
Expenses		103,958	117,750	122,900	118,000	118,000
Supplies		1,706	3,400	3,400	3,400	3,400
TOTAL APPROPRIATIONS		\$348,587	\$383,975	\$378,009	\$387,398	\$387,398

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Human Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$27,378	\$33,611	\$33,611	\$34,988	\$34,988
Fees and Charges	119	-	-	-	-
Fines/Forfeitures/Miscellaneous	220	-	-	-	-
TOTAL REVENUES	\$27,717	\$33,611	\$33,611	\$34,988	\$34,988
APPROPRIATION SUMMARY:					
Equipment	\$3,949	\$4,156	\$4,156	\$5,253	\$5,253
Expenses	193,072	190,801	232,725	253,109	253,109
Supplies	36,675	42,626	42,200	44,315	44,315
TOTAL APPROPRIATIONS	\$233,696	\$237,583	\$279,081	\$302,677	\$302,677

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Information Technology (formerly Budget & Info Proc)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
556-A Geographic Information Systems Coordinator	1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	11.00	11.00	11.00	11.00	11.00
REVENUE SUMMARY:					
Intergovernmental	\$31,409	\$35,904	\$35,904	\$35,904	\$35,904
Charges for Services	1,442	4,600	2,500	2,500	2,500
Fines/Forfeitures/Miscellaneous	11,953	50	2,500	2,500	2,500
TOTAL REVENUES	\$44,804	\$40,554	\$40,904	\$40,904	\$40,904
APPROPRIATION SUMMARY:					
Personal Services	\$849,669	\$897,086	\$901,137	\$1,003,408	\$1,003,408
Equipment	866	1,500	1,500	1,500	1,500
Expenses	296,289	376,050	383,550	404,050	386,050
Supplies	7,280	15,700	15,700	15,700	15,700
TOTAL APPROPRIATIONS	\$1,154,104	\$1,290,336	\$1,301,887	\$1,424,658	\$1,406,658

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2006-07	2007-08	2007-08	2008-09	2008-09
PROGRAM: Juvenile Detention (22B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
571-A Juvenile Detention Center Director		1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor		2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor		11.20	11.20	11.20	11.20	11.20
TOTAL POSITIONS		14.20	14.20	14.20	14.20	14.20
REVENUE SUMMARY:						
Intergovernmental		\$202,803	\$216,500	\$186,637	\$252,699	\$252,699
Fees and Charges		117,700	126,000	126,000	130,000	130,000
Miscellaneous		-	125	250	250	250
TOTAL REVENUES		\$320,503	\$342,625	\$312,887	\$382,949	\$382,949
APPROPRIATION SUMMARY:						
Personal Services		\$756,015	\$853,136	\$775,734	\$823,207	\$823,207
Equipment		1,116	4,500	4,500	2,600	2,600
Expenses		30,469	82,900	73,450	73,950	73,950
Supplies		39,979	42,585	41,100	41,600	41,600
TOTAL APPROPRIATIONS		\$827,579	\$983,121	\$894,784	\$941,357	\$941,357

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Non-Departmental	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
505-A Risk Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Intergovernmental	\$804,221	\$437,116	\$847,828	\$922,314	\$922,314
Charges for Services	133,758	150,800	155,496	155,496	155,496
Use of Money & Property	14,730	-	1,805	-	-
Fines/Forfeitures/Miscellaneous	85,824	95,150	123,450	123,450	123,450
TOTAL REVENUE	\$1,038,533	\$683,066	\$1,128,579	\$1,201,260	\$1,201,260
APPROPRIATION SUMMARY:					
Personal Services	\$60,921	\$120,861	\$121,138	\$124,123	\$124,123
Expenses	2,226,674	2,171,858	2,616,815	2,733,147	2,733,147
Supplies	(6,977)	19,900	19,200	19,450	19,450
Debt Service	2,121,117	2,118,805	2,118,805	2,120,180	2,120,180
TOTAL APPROPRIATIONS	\$4,401,735	\$4,431,424	\$4,875,958	\$4,996,900	\$4,996,900

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Planning & Development	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	1.00	1.00	1.00	1.00	1.00
314-C Building Inspector	1.00	1.00	1.00	1.00	1.00
252-A Planning & Development Specialist	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	4.08	4.08	4.08	4.08	4.08
REVENUE SUMMARY:					
Intergovernmental	\$8,674	\$25,000	\$75,000	\$25,000	\$25,000
Licenses & Permits	251,298	225,200	240,200	225,200	225,200
Charges for Services	2,937	5,000	3,250	3,500	3,500
Sale of Fixed Assets	10,500	10,000	25,000	10,000	10,000
TOTAL REVENUES	\$273,409	\$265,200	\$343,450	\$263,700	\$263,700
APPROPRIATION SUMMARY:					
Personal Services	\$254,739	\$271,102	\$266,014	\$290,691	\$290,691
Expenses	75,903	86,600	86,800	87,800	87,800
Supplies	5,540	5,750	6,000	6,150	6,150
TOTAL APPROPRIATIONS	\$336,182	\$363,452	\$358,814	\$384,641	\$384,641

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Recorder	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Recorder	1.00	1.00	1.00	1.00	1.00
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	1.00	1.00	1.00	1.00	1.00
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	5.50	5.50	5.50	5.50	5.50
TOTAL POSITIONS	11.50	11.50	11.50	11.50	11.50
REVENUE SUMMARY:					
Charges for Services	\$1,391,444	\$1,501,390	\$1,521,630	\$1,426,000	\$1,426,000
Use of Money/Property	6,595	5,000	5,000	5,000	5,000
Fines/Forfeitures/Miscellaneous	3,222	3,500	3,550	3,050	3,050
TOTAL REVENUES	\$1,401,261	\$1,509,890	\$1,530,180	\$1,434,050	\$1,434,050
APPROPRIATION SUMMARY:					
Personal Services	\$638,670	\$683,697	\$652,997	\$699,437	\$699,437
Expenses	4,208	5,600	5,550	5,684	5,684
Supplies	14,434	17,200	17,200	17,200	17,200
TOTAL APPROPRIATIONS	\$657,312	\$706,497	\$675,747	\$722,321	\$722,321

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Secondary Roads	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	1.00	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
153-B Truck Driver/Laborer	10.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
Z Engineering Aide (Seasonal Maint)	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	35.15	35.15	35.15	35.15	35.15
REVENUES SUMMARY:					
Intergovernmental	\$2,945,491	\$2,886,394	\$2,869,068	\$2,849,836	\$2,849,836
Licenses & Permits	3,535	3,000	3,000	3,000	3,000
Charges for Services	6,408	2,000	2,000	2,000	2,000
Fines/Forfeitures/Miscellaneous	149,458	5,000	5,000	5,000	5,000
Sale of Fixed Assets	7,866	-	-	-	-
Transfers In	2,273,229	2,341,426	2,341,426	2,411,669	2,411,669
TOTAL APPROPRIATIONS	\$5,385,987	\$5,237,820	\$5,220,494	\$5,271,505	\$5,271,505
APPROPRIATION SUMMARY:					
Administration	\$153,829	\$181,000	\$171,000	\$182,000	\$182,000
Engineering	349,939	445,000	410,000	404,000	404,000
Construction	1,549,152	1,020,000	1,159,186	533,000	533,000
Bridges & Culverts	193,833	165,000	165,000	220,000	220,000
Roads Maintenance	1,433,462	1,435,000	1,447,637	1,509,000	1,509,000
Road Clearing	265,770	155,000	155,000	155,000	155,000
Snow & Ice Control	208,781	268,000	267,500	267,500	267,500
Traffic Controls	188,619	180,000	180,000	184,000	184,000
New Equipment	601,888	484,000	432,000	336,000	336,000
Equipment Operation	863,524	857,000	877,000	943,500	943,500
Tools, Materials & Supplies	58,368	68,500	68,500	82,500	82,500
Real Estate & Buildings	42,050	47,500	47,500	349,000	349,000
TOTAL APPROPRIATIONS	\$5,909,215	\$5,306,000	\$5,380,323	\$5,165,500	\$5,165,500

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Sheriff	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
540-A Assistant Jail Administrator	1.00	1.00	1.00	1.00	1.00
519-A Captain	2.00	2.00	2.00	2.00	2.00
464-A Lieutenant	4.00	4.00	4.00	4.00	4.00
451-E Sergeant	6.00	6.00	6.00	6.00	6.00
406-A Shift Commander (Corrections Lieutenant)	2.00	2.00	2.00	2.00	2.00
400-A Support/Program Supervisor	-	-	-	-	-
353-A Corrections Lieutenant	-	-	-	-	-
332-A Corrections Sergeant	14.00	14.00	14.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
329-E Deputy	30.00	30.00	30.00	30.00	30.00
323-A Program Services Coordinator	2.00	2.00	2.00	2.00	2.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
298-A Classification Specialist	2.00	2.00	2.00	2.00	2.00
271-A Lead Public Safety Dispatcher	3.00	3.00	3.00	3.00	3.00
271-A Office Administrator	1.00	1.00	1.00	1.00	1.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
252-A Public Safety Dispatcher	8.00	8.00	8.00	8.00	8.00
246-H Correction Officer	56.00	56.00	56.00	56.00	56.00
220-A Bailiff	9.05	9.05	11.25	11.25	11.25
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
162-A Warrant Clerk	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	3.95	3.95	3.95	3.95	3.95
141-C Clerk II	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	164.10	164.10	166.30	166.30	166.30
REVENUE SUMMARY:					
Intergovernmental	\$164,431	\$55,400	\$174,967	\$92,084	\$92,084
Licenses & Permits	13,496	12,000	12,500	12,500	12,500
Charges for Services	783,778	747,810	762,288	866,094	866,094
Fines/Forfeitures/Miscellaneous	21,768	11,608	11,610	11,860	11,860
TOTAL REVENUES	\$983,473	\$826,818	\$961,365	\$982,538	\$982,538
APPROPRIATION SUMMARY:					
Personal Services	\$10,432,916	\$11,104,942	\$10,608,876	\$11,259,141	\$11,259,141
Equipment	87,762	108,148	50,410	110,920	110,920
Expenses	2,408,593	1,276,965	1,623,034	1,042,466	1,042,466
Supplies	746,603	838,892	801,746	1,127,325	977,325
TOTAL APPROPRIATIONS	\$ 13,675,874	\$ 13,328,947	\$ 13,084,066	\$ 13,539,852	\$ 13,389,852

DEPARTMENT:		2006-07	2007-08	2007-08	2008-09	2008-09
Supervisors, Board of		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Chair, Board of Supervisors		1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:						
Miscellaneous		\$80	\$500	\$100	\$100	\$100
TOTAL REVENUES		\$80	\$500	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$237,630	\$257,553	\$245,521	\$257,416	\$257,416
Expenses		8,095	10,800	10,800	10,800	10,800
Supplies		441	1,450	550	575	575
TOTAL APPROPRIATIONS		\$246,166	\$269,803	\$256,871	\$268,791	\$268,791

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Treasurer	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
332-A Tax Accounting Specialist	1.00	1.00	1.00	1.00	1.00
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	17.60	17.60	17.60	17.60	17.60
TOTAL POSITIONS	28.60	28.60	28.60	28.60	28.60
REVENUE SUMMARY:					
Penalties & Interest on Taxes	\$782,123	\$785,000	\$735,000	\$775,000	\$775,000
Charges for Services	1,307,492	1,304,100	1,278,635	1,306,100	1,306,100
Use of Money & Property	1,885,460	1,390,854	1,390,854	1,452,500	1,452,500
Fines/Forfeitures/Miscellaneous	12,972	1,500	6,400	11,600	11,600
TOTAL REVENUES	\$3,988,047	\$3,481,454	\$3,410,889	\$3,545,200	\$3,545,200
APPROPRIATION SUMMARY:					
Personal Services	\$1,497,990	\$1,579,794	\$1,523,887	\$1,615,494	\$1,615,494
Expenses	62,118	93,860	91,560	89,950	89,950
Supplies	35,458	49,920	50,820	48,870	48,870
TOTAL APPROPRIATIONS	\$1,595,566	\$1,723,574	\$1,666,267	\$1,754,314	\$1,754,314

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Bi-State Regional Commission	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	1.00	1.00	1.00	1.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	6.75	6.75	6.75	6.75	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	0.75	1.00	0.75	1.00	
Word Processor II	1.00	1.00	1.00	2.00	
Word Processor I	2.00	2.00	2.00	1.00	
Planning Assistant	1.00	-	-	-	
Graphics Specialist	2.00	2.00	2.00	2.00	
Iowa QC Transit Planner	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	22.00	21.25	21.00	21.25	
REVENUE SUMMARY:					
Membership Fees	\$284,568	\$291,658	\$291,658	\$300,410	
Charges for Services	378,719	409,825	375,435	376,146	
Federal/State Funding	111,116	170,288	137,628	137,628	
Transportation	665,017	686,375	761,172	804,565	
SUB-TOTAL REVENUES	\$1,439,420	\$1,558,146	\$1,565,893	\$1,618,749	
Scott County Contribution	64,101	67,015	67,015	69,025	69,025
TOTAL REVENUES	\$1,503,521	\$1,625,161	\$1,632,908	\$1,687,774	
APPROPRIATION SUMMARY:					
Personal Services	\$1,282,533	\$1,371,618	\$1,370,682	\$1,446,351	
Equipment	2,784	3,000	21,000	6,000	
Expenses	160,336	200,550	191,725	196,725	
Occupancy	49,992	49,992	49,992	49,992	
TOTAL APPROPRIATIONS	\$1,495,645	\$1,625,160	\$1,633,399	\$1,699,068	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Buffalo Volunteer Ambulance	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	28.00	28.00	28.00	28.00	
TOTAL POSITIONS	28.00	28.00	28.00	28.00	
REVENUE SUMMARY:					
Municipal Subsidy	\$22,000	\$15,500	\$15,500	\$15,500	
Service Fees	119,722	200,000	175,000	190,000	
Other	27,718	52,650	107,550	27,550	
SUB-TOTAL REVENUES	\$169,440	\$268,150	\$298,050	\$233,050	
Scott County Contribution	22,650	22,650	22,650	22,650	22,650
Funding Reserve	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	\$32,650	\$32,650	\$32,650	\$32,650	\$32,650
TOTAL REVENUES	\$202,090	\$300,800	\$330,700	\$265,700	
APPROPRIATION SUMMARY:					
Personal Services	\$80,902	\$95,000	\$74,000	\$80,000	
Equipment	15,049	41,000	26,000	26,000	
Expenses	85,383	161,700	142,451	143,451	
Supplies	2,471	3,500	3,000	3,000	
Occupancy	9,023	11,500	6,000	6,000	
TOTAL APPROPRIATIONS	\$192,828	\$312,700	\$251,451	\$258,451	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Center for Active Seniors, Inc.	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	3.50	3.50	3.50	3.50	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	0.85	1.00	1.00	
Adult Day Center Facilitators	3.75	4.35	4.77	4.77	
Adult Day Center Aides	1.00	1.60	1.60	1.60	
Volunteer/Chore Coordinator	1.00	1.00	1.00	1.50	
Listen-To-Me Read Coordinator	0.30	0.30	0.30	0.30	
Senior Center Coordinator	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.35	1.35	1.35	1.35	
Activity Manager	0.50	0.50	0.50	0.50	
Site Managers	0.50	0.50	0.50	0.50	
Meal Site Assistant	0.25	0.25	0.25	0.25	
TOTAL POSITIONS	17.15	18.20	18.77	19.27	
REVENUE SUMMARY:					
Medicaid Waiver ADC	\$121,338	\$132,870	\$132,870	\$136,856	
Title III B	26,763	28,468	35,176	35,176	
Title III C	7,513	7,513	7,514	7,513	
Title III D	130	-	-	-	
Elderly Care Funds	8,411	6,704	1,572	1,572	
Title V	10,196	7,200	7,416	7,416	
Veterans Administration	61,870	75,000	77,868	67,500	
United Way	75,119	77,905	83,795	86,306	
Contributions	19,427	19,058	4,552	5,910	
Activities	115	124	124	130	
Miscellaneous	6,895	-	-	-	
CDBG	51,539	48,500	37,000	43,000	
Project Income	182,976	215,944	215,273	223,950	
Supplemental Grants	31,000	5,150	5,150	5,300	
ADC Meals	10,558	-	-	10,600	
Admin Revenue Allocation	688,205	676,130	692,406	714,610	
Transportation/ADC	4,219	-	-	3,300	
SUB-TOTAL REVENUES	\$1,306,274	\$1,300,566	\$1,300,716	\$1,349,139	
Scott County Contribution	216,902	223,348	223,348	228,423	228,423
TOTAL REVENUES	\$1,523,176	\$1,523,914	\$1,524,064	\$1,577,562	
APPROPRIATION SUMMARY:					
Personal Services	\$1,276,562	\$1,377,979	\$1,389,448	\$1,435,759	
Equipment	2,060	494	494	509	
Expenses	83,178	96,531	101,012	104,977	
Supplies	38,850	46,994	33,197	34,193	
Occupancy	1,794	1,915	1,915	2,124	
TOTAL APPROPRIATIONS	\$1,402,444	\$1,523,913	\$1,526,066	\$1,577,562	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Center for Alcohol/Drug Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Treatment Supervisor	1.00	1.00	1.00	1.00	
Clinical Director	1.00	1.00	1.00	1.00	
Finance Manager	1.00	1.00	1.00	1.00	
Business/Office Manager	1.00	1.00	1.00	1.00	
Admin Systems Manager	1.00	1.00	1.00	1.00	
Accounting Specialist	2.00	2.00	2.00	2.00	
Client Accts Receivable Specialist	3.00	3.00	3.00	3.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Clerical	8.00	9.00	9.00	9.00	
Maintenance	2.00	2.00	2.00	2.00	
QA/UR Program Manager	2.00	2.00	2.00	2.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	8.00	9.00	8.00	8.00	
Counselors	50.00	52.00	52.00	52.00	
Techs/CCW	19.00	22.00	19.00	19.00	
Program Managers	8.00	7.00	8.00	8.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	8.00	7.00	9.00	9.00	
TOTAL POSITIONS	119.00	124.00	123.00	123.00	
REVENUE SUMMARY:					
I.D.S.A. Treatment	\$ 1,839,055	\$ 1,749,224	\$ 1,896,566	\$ 1,896,566	
I.D.S.A. Prevention	214,826	211,476	158,676	158,676	
Scott County Jail Based Project	270,398	240,965	280,223	254,547	
D.A.S.A.	646,761	682,191	620,191	620,191	
Rock Island County	60,650	58,260	58,260	58,260	
United Way	109,897	102,400	102,400	102,400	
Client Fees	212,827	243,772	243,772	243,772	
Insurance Payments	635,208	616,146	676,146	676,146	
Interest	163,331	80,232	80,144	97,506	
Seventh Judicial District	97,987	99,208	102,184	102,184	
Contributions	3,054	2,250	2,250	2,250	
County Commitments	49,153	45,100	45,100	45,100	
Scott County Jail	132,020	130,000	130,000	130,000	
Local Schools	66,290	66,000	66,000	66,000	
U S Fed Probation	79,130	67,500	70,200	70,200	
Medicaid, Illinois	75,183	81,350	70,031	70,031	
Contractual Fees/Payment	914,914	916,062	872,725	872,725	
SUB-TOTAL REVENUES	\$5,570,684	\$5,392,136	\$5,474,868	\$5,466,554	
Scott County Contribution	299,056	307,128	307,128	315,442	315,442
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	\$309,056	\$317,128	\$317,128	\$325,442	\$325,442
TOTAL REVENUES	\$5,879,740	\$5,709,264	\$5,791,996	\$5,791,996	
APPROPRIATION SUMMARY:					
Personal Services	\$ 4,270,958	\$ 4,401,702	\$ 4,496,882	\$ 4,496,882	
Equipment	40,955	24,103	14,925	14,925	
Expenses	882,939	818,738	826,057	826,057	
Supplies	290,965	270,029	262,503	262,503	
Occupancy	189,675	194,692	191,629	191,629	
TOTAL APPROPRIATIONS	\$ 5,675,492	\$ 5,709,264	\$ 5,791,996	\$ 5,791,996	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Community Health Care	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	13.10	10.20	13.10	13.10	
Physician Assistant	5.40	5.10	5.40	5.40	
Nurse Practitioner	4.20	4.00	4.20	4.20	
Nutritionist	1.00	1.00	1.00	1.00	
Health Educator/Social Worker	1.05	2.00	1.05	1.05	
X-Ray Technician	2.60	2.00	2.60	2.60	
Lab Technician	5.00	7.63	5.00	5.00	
Registered Nurse	8.00	7.80	8.00	8.00	
LPN/Medical Assistant	31.60	31.40	31.60	31.60	
Dentist	6.50	5.10	6.50	6.50	
Hygienist/Assistants/Receptionist (Dental)	24.96	17.96	24.96	24.96	
Pharmacist/Pharmacy Technician	8.50	6.20	8.50	8.50	
Information Services Coordinator	1.00	1.00	1.00	1.00	
Medical Records Clerks	13.50	11.00	13.50	13.50	
Security Guard	0.10	0.10	0.10	0.10	
Business Office Coordinator	1.00	1.00	1.00	1.00	
Income Verification/Provider Enrollment	3.00	2.00	3.00	3.00	
Patient Account Rep/Patient Service Rep	26.00	24.00	26.00	26.00	
Executive Director	1.00	1.94	1.00	1.00	
Director of Clinic/Finance/Program/HR	3.00	3.00	3.00	3.00	
Administrative Assistant	5.00	2.03	5.00	5.00	
Quality Director & Specialist	2.00	2.00	2.00	2.00	
Clinical Info Coord/Chronic Care Coord	3.00	4.00	3.00	3.00	
Appointment Scheduler	4.80	4.00	4.80	4.80	
Outreach Worker (Homeless)/Outreach Educator	5.00	2.00	5.00	5.00	
Telephone Operator/Coding Specialist	10.00	4.80	10.00	10.00	
Translator	3.90	3.70	3.90	3.90	
Medical Secretary/Case Managers	5.00	5.00	5.00	5.00	
Bldg & Grounds Coordinator/Computer Support Tech	4.00	2.00	4.00	4.00	
Accounting Specialist	1.80	1.80	1.80	1.80	
Medical Clinic Mgr/Dental Clinic Mgr/Clinic Assistant	6.00	3.00	6.00	6.00	
Purchasing Specialist	1.00	1.00	1.00	1.00	
Grant Writer	1.00	1.00	1.00	1.00	
Director of Development	1.00	1.00	1.00	1.00	
Accountant	1.00	1.00	1.00	1.00	
EPSDT Care Coord/HR Coord/Training Coord	6.00	-	6.00	6.00	
Operations Specialist/Development Assistant	2.00	1.00	2.00	2.00	
TOTAL POSITIONS	223.01	183.76	223.01	223.01	
REVENUE SUMMARY:					
Iowa State Dept Health/Child Health	\$160,790	\$124,826	\$105,421	\$112,999	
HHS-UHI	2,909,338	2,562,146	2,940,592	3,151,980	
Patient Fees	11,387,738	12,500,000	13,101,059	14,042,843	
Other	1,541,979	1,234,798	1,294,434	1,353,978	
SUB-TOTAL REVENUES	\$15,999,845	\$16,421,770	\$17,441,506	\$18,661,800	
Scott County Contribution	324,887	334,634	334,634	344,673	334,673
TOTAL REVENUES	\$16,324,732	\$16,756,404	\$17,776,140	\$19,006,473	
APPROPRIATION SUMMARY:					
Personal Services	\$10,054,601	\$10,395,507	\$11,456,436	\$12,312,663	
Expenses	3,049,858	2,781,000	2,657,775	2,737,509	
Supplies	2,442,047	3,010,000	2,660,254	2,719,462	
Occupancy	462,565	447,000	492,173	506,937	
TOTAL APPROPRIATIONS	\$16,009,071	\$16,633,507	\$17,266,638	\$18,276,571	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Durant Volunteer Ambulance	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	20.00	20.00	20.00	20.00	
TOTAL POSITIONS	20.00	20.00	20.00	20.00	
REVENUE SUMMARY:					
Political Subdivision Contracts	\$13,447	\$14,000	\$14,000	\$14,000	
Services	188,165	225,000	200,000	210,000	
Contributions	11,998	10,000	10,000	10,000	
Other	(19,929)	17,300	(1,800)	(3,800)	
SUB-TOTAL REVENUES	\$193,681	\$266,300	\$222,200	\$230,200	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES	\$213,681	\$286,300	\$242,200	\$250,200	
APPROPRIATION SUMMARY:					
Equipment	\$4,331	\$50,000	\$75,000	\$10,000	
Expenses	162,030	188,494	174,410	160,760	
Supplies	23,622	22,575	24,750	25,450	
Occupancy	9,130	12,600	9,000	9,600	
TOTAL APPROPRIATIONS	\$199,113	\$273,669	\$283,160	\$205,810	

DEPARTMENT:		2006-07	2007-08	2007-08	2008-09	2008-09
Emergency Management Agency		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	1.00	1.00	1.00	
REVENUE SUMMARY:						
Intergovernmental		\$23,460	\$28,000	\$28,000	\$34,000	
Miscellaneous		17,282	46,000	46,000	48,500	
SUB-TOTAL REVENUES		\$40,742	\$74,000	\$74,000	\$82,500	
Scott County Contribution		35,357	35,357	35,357	35,357	\$35,357
TOTAL REVENUES		\$76,099	\$109,357	\$109,357	\$117,857	
APPROPRIATION SUMMARY:						
Personal Services		\$77,470	\$80,125	\$61,906	\$82,529	
Equipment		857	3,000	3,000	5,300	
Capital Improvements		-	-	-	-	
Expenses		16,286	20,782	15,450	24,128	
Supplies		3,680	5,450	4,750	5,900	
TOTAL APPROPRIATIONS		\$98,293	\$109,357	\$85,106	\$117,857	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Handicapped Development Center	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Senior Vice-President	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Receptionist/Clerk Typist	4.00	4.00	4.00	4.00	
Office Transcriptionist	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	
Controller	1.00	1.00	1.00	1.00	
Accounting Technician	5.00	5.00	5.00	5.00	
Computer Technician	1.00	1.00	1.00	1.00	
Personal Independent Services Program Director	1.00	1.00	1.00	1.00	
Personal Independent Case Manager	2.00	2.00	2.00	2.00	
Personal Independent Instructor	32.00	32.00	32.00	32.00	
Personal Independent Screenprint Instructor/Aide	4.00	4.00	4.00	4.00	
Employment Services Vice President	1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Employment Services Case Manager	1.00	1.00	1.00	1.00	
Employment Services Case Manager	6.00	6.00	6.00	6.00	
Offsite Dayhab Case Manager	0.50	0.50	0.50	0.50	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Employment Services Supervisor	13.50	13.50	13.50	13.50	
Food Service Supervisor	1.00	1.00	1.00	1.00	
Micrographics Supervisor	1.00	1.00	1.00	1.00	
Offsite Dayhab Instructor	4.00	4.00	6.00	6.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Residential Services Program Director	1.00	1.00	1.00	1.00	
Residential Services Assistant Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	8.00	8.00	8.00	8.00	
Residential Counselor	2.00	2.00	2.00	2.00	
Resident Counselor	36.00	36.00	36.00	36.00	
Support Staff	72.00	72.00	72.00	72.00	
Maintenance	3.50	3.50	3.50	3.50	
Janitor	2.50	2.50	2.50	2.50	
Environmental Service Supervisor	1.00	1.00	1.00	1.00	
Vice-President of ICF/MR Services	1.00	1.00	1.00	1.00	
Director of Nursing	1.00	1.00	1.00	1.00	
Program Supervisor	4.00	4.00	4.00	4.00	
Nurse RN	3.50	3.50	3.50	3.50	
Nurse LPN	7.50	7.50	7.50	7.50	
Shift Supervisor	9.00	9.00	9.00	9.00	
Trainer	1.00	1.00	1.00	1.00	
Direct Service Staff	85.00	85.00	85.00	85.00	
Dietary Services Supervisor	1.00	1.00	1.00	1.00	
Cook	7.00	7.00	7.00	7.00	
Dietary Aide	3.00	3.00	3.00	3.00	
Recreation Specialist	5.00	5.00	5.00	5.00	
Therapy Assistant (PT/OT/Speech)	7.00	7.00	7.00	7.00	
Secretary	1.00	1.00	1.00	1.00	
Receptionist	2.50	2.50	2.50	2.50	
Appointment Assistant	1.00	1.00	1.00	1.00	
Housekeeper Supervisor	1.00	1.00	1.00	1.00	
Housekeeper	9.00	9.00	9.00	9.00	
Laundry	6.25	6.25	6.25	6.25	
Program Director	1.00	1.00	1.00	1.00	
Human Resources Manager	1.00	1.00	1.00	1.00	
Job Coach	8.00	8.00	8.00	8.00	
Medication Aide	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	380.75	380.75	382.75	382.75	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Handicapped Development Center (con't)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
United Way	\$ 119,869	\$ 114,232	\$ 119,356	\$ 119,356	
Subcontract Sales	286,120	345,000	345,000	365,000	
Iowa Purchase of Service	51,888	84,375	31,000	33,000	
Client Receipts	305,568	295,102	303,000	315,000	
DVRS	6,431	11,000	7,000	7,000	
Other	87,377	71,000	66,150	66,150	
Title XIX Revenue	5,762,905	5,956,969	5,497,337	5,717,231	
ARO	64,091	56,863	106,640	111,329	
Dayhab	880,307	864,014	850,676	978,661	
HUD	8,067	8,000	4,500	-	
HCBS (T19)	2,475,319	2,679,879	2,545,906	2,723,721	
State of Iowa-HCBS Match	119,767	121,500	118,000	118,000	
SUB-TOTAL REVENUES	\$ 10,167,709	\$ 10,607,934	\$ 9,994,565	\$ 10,554,448	
Scott County Contribution/SES	369,651	231,946	282,200	293,440	238,899
ARO Matching Funds	38,690	28,056	66,055	67,111	67,111
Title XIX/Dayhab-Trans Matching Funds	1,906,423	1,933,588	1,985,956	2,113,871	2,113,871
TOTAL COUNTY CONTRIBUTION	2,314,764	2,193,590	2,334,211	2,474,422	2,419,881
TOTAL REVENUES	\$12,482,473	\$12,801,524	\$12,328,776	\$13,028,870	
APPROPRIATION SUMMARY:					
Personal Services	\$ 10,068,553	\$ 11,566,668	\$ 11,537,476	\$ 11,708,503	
Equipment	84,146	106,440	107,650	109,837	
Expenses	563,163	709,002	713,086	720,569	
Supplies	372,926	405,395	405,865	412,332	
Occupancy	504,637	534,062	538,682	566,794	
TOTAL APPROPRIATIONS	\$ 11,593,425	\$ 13,321,567	\$ 13,302,759	\$ 13,518,035	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Humane Society	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Shelter Manager	1.00	1.00	1.00	1.00	
Bookkeeper	1.00	1.00	1.00	1.00	
Education Director	0.25	0.25	0.25	0.25	
Animal Control	4.00	4.00	4.00	4.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	2.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	1.50	1.50	1.50	1.50	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	20.00	20.00	20.00	20.00	
REVENUE SUMMARY:					
City of Davenport	\$177,480	\$174,000	\$181,020	\$186,450	
City of Bettendorf	15,938	15,376	39,732	40,924	
AdoptaCage	6,948	-	7,750	8,000	
Adoptions	79,518	95,000	84,000	86,000	
Board	20,974	-	27,000	28,000	
Donations	36,031	10,000	40,500	41,000	
Education and Volunteers	20	-	50	75	
Euthanasia	20,555	-	25,000	26,000	
Excessive Animal Permit	197	-	200	200	
Fund Raising Events	76,539	-	80,000	81,000	
Fees	-	160,500	-	-	
Golden Companion	2,797	-	4,800	4,850	
Heartworm Test	2,462	-	2,750	3,000	
Impound	52,658	-	53,500	55,100	
In Honor of	1,063	-	1,200	1,300	
Memberships	2,136	-	2,500	2,750	
Memorials	19,737	-	25,500	26,500	
Miscellaneous	2,129	2,000	3,000	3,750	
Notice of Violation	970	-	1,250	1,300	
Other Cities	6,287	-	6,800	7,000	
Out of County	1,645	-	2,500	2,750	
Retail	6,948	-	8,000	8,500	
Spay and Neuter	15,621	50,000	31,250	31,500	
Surrender	12,851	-	14,000	14,750	
City Animal Licensing	37,397	43,000	41,000	42,000	
Scott County Health Department	23,366	22,062	22,062	24,615	
Transfer from Society Fund	66,000	139,000	-	-	
SUB-TOTAL REVENUES	\$688,267	\$710,938	\$705,364	\$727,314	
Scott County Contribution	29,762	30,804	30,804	32,036	32,036
TOTAL REVENUES	\$718,029	\$741,742	\$736,168	\$759,350	
APPROPRIATION SUMMARY:					
Personal Services	\$433,617	\$469,000	\$448,000	\$462,000	
Expenses	99,191	124,300	89,625	91,975	
Supplies	53,933	24,000	53,750	54,375	
Occupancy	107,942	114,000	108,325	111,300	
TOTAL APPROPRIATIONS	\$694,683	\$731,300	\$699,700	\$719,650	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
County Library	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
TOTAL POSITIONS	16.29	16.29	16.29	16.29	
REVENUE SUMMARY:					
Intergovernmental	\$435,841	\$439,138	\$439,138	\$455,620	
Fees and Charges	12,761	10,000	10,000	10,000	
Miscellaneous	5,042	-	-	-	
SUB-TOTAL REVENUES	\$453,644	\$449,138	\$449,138	\$465,620	
Scott County Contribution	435,712	472,082	472,082	479,355	479,355
TOTAL REVENUES	\$889,356	\$921,220	\$921,220	\$944,975	
APPROPRIATION SUMMARY:					
Personal Services	\$602,972	\$670,490	\$670,490	\$697,318	
Equipment	116,882	71,800	71,800	71,800	
Capital Improvement	63,974	-	-	-	
Expenses	155,572	195,878	195,878	180,878	
Supplies	35,339	35,500	35,500	35,500	
TOTAL APPROPRIATIONS	\$974,739	\$973,668	\$973,668	\$985,496	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Medic Emergency Medical Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	71.00	69.00	71.00	73.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	5.00	4.00	5.50	6.00	
System Status Controller	10.00	10.00	10.00	10.00	
Wheelchair/Shuttle Operator	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	90.15	87.15	90.65	93.15	
REVENUE SUMMARY:					
Net Patient Revenue	\$4,561,144	\$4,363,691	\$4,845,000	\$4,850,700	
Other Support	1,459,371	1,191,016	1,448,000	1,418,000	
Genesis Medical Center	-	25,450	-	-	
Trinity Medical Center	-	6,363	-	-	
SUB-TOTAL REVENUE	\$6,020,515	\$5,586,520	\$6,293,000	\$6,268,700	
Scott County Contribution	-	63,432	-	-	-
TOTAL REVENUES	\$6,020,515	\$5,649,952	\$6,293,000	\$6,268,700	
APPROPRIATION SUMMARY:					
Personal Services	\$3,771,112	\$4,012,851	\$4,074,660	\$4,403,574	
Equipment	9,586	12,000	10,000	10,000	
Expenses	1,452,006	1,345,101	1,530,300	1,561,982	
Supplies	167,987	140,000	141,000	143,145	
Occupancy	148,421	140,000	150,000	150,000	
TOTAL APPROPRIATIONS	\$5,549,112	\$5,649,952	\$5,905,960	\$6,268,701	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Quad-Cities Convention & Visitors Bureau	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
Visitor Services Assistant	0.50	0.50	0.50	0.50	
TOTAL POSITIONS	14.50	14.50	14.50	14.50	
REVENUE SUMMARY:					
Davenport	\$414,187	\$395,000	\$396,565	\$415,000	
Bettendorf	198,172	200,000	200,000	200,000	
Moline	173,750	174,000	175,625	180,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	12,000	11,000	12,000	12,000	
Silvis	1,000	1,000	1,000	1,000	
LeClaire	6,673	5,000	5,000	5,000	
Carbon Cliff	5,000	5,000	5,000	5,000	
Eldridge	3,000	3,000	3,000	3,000	
State of Illinois/LTCB Grant	137,061	140,000	149,973	150,000	
State of Illinois/Marketing Partnership Grant	39,003	40,000	29,373	30,000	
State of Illinois/International Grant	40,625	40,000	36,000	40,000	
Other Grants	2,500	3,000	2,500	3,000	
Interest	18,648	8,000	15,000	15,000	
Miscellaneous Income	33,236	20,000	20,746	30,000	
Mississippi Valley Welcome Center	84,475	100,000	91,950	100,000	
Membership Income	63,238	70,000	70,000	70,000	
Publications Income	7,135	10,000	12,165	12,000	
Joint Projects Income	15,916	5,000	8,000	9,000	
Friends of QC Grant	57,000	50,000	50,000	40,000	
Corporate Donations	10,100	25,000	35,000	15,000	
QC Sports Commission Income	32,972	25,000	46,095	35,000	
SUB-TOTAL REVENUES	\$1,388,691	\$1,363,000	\$1,397,992	\$1,403,000	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
TOTAL REVENUES	\$1,458,691	\$1,433,000	\$1,467,992	\$1,473,000	
APPROPRIATION SUMMARY:					
Personal Services	\$626,747	\$636,932	\$669,000	\$684,550	
Equipment	32,762	29,300	26,650	28,000	
Expenses	752,342	706,200	714,168	679,610	
Supplies	8,397	14,000	14,000	14,000	
Occupancy	32,708	33,250	40,075	66,950	
TOTAL APPROPRIATIONS	\$1,452,956	\$1,419,682	\$1,463,893	\$1,473,110	

DEPARTMENT:	2006-07	2007-08	2007-08	2008-09	2008-09
Quad-City Development Group	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	-	-	
Vice-President	-	-	1.00	1.00	
Project Manager	2.00	3.00	3.00	3.00	
Database Specialist	-	1.00	1.00	1.00	
Receptionist/Secretary	-	1.00	1.00	1.00	
Member Relations Representative	-	1.00	1.00	1.00	
TOTAL POSITIONS	3.00	7.00	7.00	7.00	
REVENUE SUMMARY:					
Private Sector Members	\$398,499	\$404,623	\$404,623	\$404,623	
Public Sector Members	305,894	290,026	290,026	290,026	
Other	159,117	153,600	128,500	128,500	
SUB-TOTAL REVENUES	\$863,510	\$848,249	\$823,149	\$823,149	
Arsenal Lobbying Funding	15,000	15,000	15,000	15,000	15,000
Scott County Contribution	37,957	37,957	37,957	37,957	37,957
TOTAL COUNTY CONTRIBUTION	52,957	52,957	52,957	52,957	52,957
TOTAL REVENUES	\$916,467	\$901,206	\$876,106	\$876,106	
APPROPRIATION SUMMARY:					
Personal Services	\$154,299	\$592,177	\$682,309	\$692,643	
Equipment	10,836	15,593	12,300	12,300	
Expenses	374,574	398,587	374,924	373,424	
Supplies	5,400	14,400	6,000	6,000	
Occupancy	87,832	87,832	87,832	87,832	
TOTAL APPROPRIATIONS	\$632,941	\$1,108,589	\$1,163,365	\$1,172,199	

DEPARTMENT:		2006-07	2007-08	2007-08	2008-09	2008-09
Vera French Community Mental Health Center		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
MD		9.96	10.13	9.99	9.99	
PH D		5.55	4.40	5.55	5.55	
Therapist		20.32	20.32	20.26	20.26	
RN/LPN		11.60	11.60	11.60	11.60	
Administrative/Clerical		25.07	31.22	25.10	25.10	
Supervisor		5.00	4.00	6.00	5.00	
Activity Therapist		7.38	7.70	7.39	7.39	
Mental Health Workers		14.82	14.82	14.82	14.82	
Other		7.60	7.60	8.60	8.60	
Case Manager		7.20	8.10	9.20	8.20	
Case Monitor		2.00	2.10	2.00	2.00	
Community Support		10.20	10.90	10.20	10.20	
TOTAL POSITIONS		126.69	132.89	130.71	128.71	
REVENUE SUMMARY:						
Service Fees	\$	3,024,345	\$ 2,805,000	\$ 2,805,000	\$ 2,805,000	
SSI/SSDI		550,340	352,977	352,977	352,977	
ARO		1,503,553	747,638	916,586	977,104	
Contributions		334,445	215,000	216,192	216,192	
Miscellaneous		127,265	294,533	306,533	306,533	
SSA		113,921	115,032	115,032	115,032	
Title XIX		756,144	910,795	910,795	924,324	
State Payment		169,883	27,222	150,624	155,143	
SUB-TOTAL REVENUES	\$	6,579,896	\$ 5,468,197	\$ 5,773,739	\$ 5,852,305	
Scott County Contribution		3,520,165	3,766,909	3,802,726	3,941,272	3,881,649
Contingency		-	46,200	46,200	46,200	46,200
Title XIX Match		-	14,420	14,420	14,853	14,853
Title XIX Pass-Thru		-	640,216	640,216	659,422	659,422
Housing Corporation		-	52,674	52,674	54,254	54,254
TOTAL COUNTY CONTRIBUTION		3,520,165	4,520,419	4,556,236	4,716,002	4,656,378
Less: Title XIX Pass-Thru		-	640,216	640,216	659,422	-
TOTAL COUNTY CONTRIBUTION (NET)		3,520,165	3,880,203	3,916,020	4,056,580	4,656,378
TOTAL REVENUES		\$10,100,061	\$9,348,400	\$9,689,759	\$9,908,885	
APPROPRIATION SUMMARY:						
Personal Services	\$	8,204,182	\$ 8,325,581	\$ 8,517,661	\$ 8,810,228	
Equipment		48,147	68,362	80,812	79,087	
Expenses		566,408	428,062	480,619	495,037	
Supplies		256,033	225,793	230,342	237,252	
Occupancy		374,450	393,751	406,854	420,412	
TOTAL APPROPRIATIONS	\$	9,449,220	\$ 9,441,549	\$ 9,716,288	\$ 10,042,016	

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. A Financial Review Committee (FRC) consisting of the County Administrator, Budget Coordinator, Financial Management Supervisor in the Treasurer's Office, and the Accounting and Tax Manager in the Auditor's Office advises the Board on various financial management improvement projects throughout the year.

The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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EXCERPTS FROM SCOTT COUNTY CODE

CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.
- L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P. The County Administrator may recommend policy to the Board of Supervisors.
- Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.
- T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

XXXIII. FINANCIAL MANAGEMENT POLICIES

GENERAL POLICY

The following financial policies have been developed to provide guidance to the County's financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.
7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.

9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.
8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.
9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

Governmental Fund Types

General
Secondary Road
MH-DD
Rural Services

Minimum Fund Balance

15% of annual operating expenses
10% of annual operating expenses
10% of annual operating expenses
\$25,000 minimum balance

Governmental

<u>Fund Types (Con't)</u>	<u>Minimum Fund Balance</u>
Recording Management Fee	No minimum required
Debt Service	\$25,000 minimum balance
Capital Projects	\$500,000 minimum balance

Proprietary

<u>Fund Types</u>	<u>Minimum Fund Equity</u>
Health Insurance*	\$25,000 minimum balance
Self-Insurance	\$1,000,000 minimum balance
Golf Course**	Escrowed Annual Debt Service Payment

* Health Insurance Fund minimum balance requirement for existing self-insured pharmacy program. When and if this program is phased out the remaining fund balance will be transferred to General Fund.

** The Glynn's Creek Golf Course opened in July 1992. In the early years of operation the General Fund loaned money to the Golf Course Enterprise fund. While course annual revenues currently exceed operating expenses and bonded debt payments the General Fund loan advance will not be paid back until the original bond issue is retired in the year 2013. Annual General Fund loan advance interest payments will be made from any excess of revenues over expenditures with any remaining funds going toward future equipment replacement/capital needs. Future Fund Equity minimum requirements will be set once the loan and debt liabilities have been repaid.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to on-line monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.

4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.
9. Capital Funding Requests From Outside Agencies.
 - Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
 - Said one-time requests, if approved by the Board, shall be funded by use of the County's undesignated/unreserved General Fund balance that is in excess of its required minimum balance (15%). (This section does not preclude capital requests that are approved by the voters at a referendum.)
 - Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
 - Said requests for the next fiscal year will only be accepted for consideration if the County's undesignated/unreserved General Fund balance exceeds the minimum required level (15% of operating expenses) by 10 %. (The 15% minimum required level shall be based on the audited beginning undesignated/unreserved General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses.
 - Said request shall describe the project in detail and shall also include the following minimum information:
 - Project impact on community (economic development, quality of life, etc.)
 - Total cost of project
 - % of request from County to total project cost
 - Listing of other revenue sources
 - Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
 - Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
 - No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the

County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.

- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project.
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests.

10. Bike Trail Funding

- The Board of Supervisors supports the development and construction of bike trails that will connect communities within the County. The Board encourages state and federal legislators to fund grant opportunities to fund these bike trails. The Board will support grant applications to appropriate state and federal agencies for grant funding of these trails.
- The Board will participate in funding the local match grant requirement of bike trail development and construction that connect non-contiguous cities within Scott County. The Board will also consider allowing the use of the County's right of way for portions of proposed trails along County roads.
- The Board of Supervisors will fund 10% of the local match grant requirement (up to a 30% grant local match requirement). For example, if the grant award is for \$1 million with a 30% local-70% federal/state split the County would fund \$30,000 of the local match. If the same \$1 million grant had a 40% local-60% federal/state split the County would still only fund \$30,000 of the local match. If this is a multi-county grant application the 10% County local match funding amount will be based on the percentage of bike trail mileage in Scott County.
- The County encourages communities to secure additional local grant funding toward the local match requirement (i.e., riverboat grants, foundations, businesses, etc.). The County will not reduce its 10% local match commitment by any additional funding secured by the communities toward their 90% share of the local match.
- The County will not participate in any ongoing maintenance costs of the bike trails.

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.

4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

II. CASH HANDLING PROCEDURES POLICY

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliations should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All county offices and departments receiving or collecting monies for fees, taxes, fines, costs, etc., will be a part of the cash count made on June 30th of each year.

XVIII. INVESTMENT POLICY

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the

following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.
- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 453.

- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that

mature within three hundred ninety-seven (397) days.

2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in section 452.10, shall comply with all rules adopted pursuant to Section 452.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party

custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Open-End Management Company: investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

APPROVING THE WRITTEN INVESTMENT POLICY AS REQUIRED BY SENATE FILE 2036

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The written Investment Policy as required by Senate File 2036 and as presented by the County Treasurer, Financial Management Supervisor, and the Director of Budget and Information Processing is hereby adopted.

Section 2. This resolution shall take effect immediately.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

AUTHORIZING THE FINANCIAL MANAGEMENT SUPERVISOR POSITION AND THE ACCOUNTING SPECIALIST POSITION IN THE COUNTY TREASURER'S OFFICE TO INVEST PUBLIC FUNDS UNDER THE DIRECTION OF THE COUNTY TREASURER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. In accordance with Iowa Code Section 452.10(1) the responsibility for conducting investment transactions resides with the Treasurer of Scott County.

Section 2. The County Treasurer may allow the Financial Management Supervisor position and the Accounting Specialist position to conduct daily investment transactions under his direction and control.

Section 3. This resolution shall take effect immediately.

CHAPTER 24 CODE OF IOWA

LOCAL BUDGET LAW

24.1 Short title.

This chapter be known as the "Local Budget Law".

24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "Municipality" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

2. The words "levying board" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

3. The words "certifying board" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

4. The words "fiscal year" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June.

The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

5. The word "tax" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

6. The words "state board" shall mean the state appeal board as created by section 24.26.

24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 Emergency fund - levy.

A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality, provided that an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause, provided that a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law. Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

24.9 Filing estimates - notice of hearing - amendments.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held at least ten days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.

For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but within adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted to issued under this section are not within section 24.14.

24.10 Levies void.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 Meeting for review.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 Record by certifying board.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 Procedure by levying board.

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

24.14 Tax limited.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated; and thereafter a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the

statutes shall take such funds, and allocations made by sections 123.53, 324.79 and 405.1, into account, and all such funds, regardless of their source, shall be considered in preparing the budget, all as is provided in this chapter.

24.15 Further tax limitation.

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 Expenses - how paid.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 Budgets certified.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate of the county auditor not later than March 15 of each year unless a city or county holds a special levy election, in which case certification shall not be later than fourteen days following the special levy election, on blanks prescribed by the state board, and according to the rules and instruction which shall be furnished all certifying and levying boards in printed form by the state board or city finance committee in the case of cities.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board.

24.18 Summary of budget.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 Levying board to spread tax.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 Tax rates final.

The several tax rates and levies of the municipalities thus determined and certified in the manner provided in the preceding sections, except such as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

24.21 Transfer of inactive funds.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying

board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

24.22 Transfer of funds.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 Supervisory power of state board.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 Violations.

Failure on the part of a public official to perform any of the duties prescribed in chapter 23, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Estimates submitted by departments. Repealed by 83 Acts, ch 123, 206, 209. See 331.433.

24.26 State appeal board.

The state appeal board in the department of management consists of the following:

1. The director of the department of management.
2. The auditor of state.
3. The treasurer of state.

At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. The annual meeting of the state board shall be held on the second Tuesday of January in each year. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 Protest to budget.

Not later than March 24, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board

or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections.

If a budget is certified after March 15, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 Hearing on protest.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 Appeal.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 Review by and powers of board.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained herein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

24.31 Rules of procedure - record.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 Decision certified.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

24.33 Repealed by 67GA, ch 44, 1.

24.34 Unliquidated obligations.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 Definitions. Repealed by 85 Acts, ch 67, 63.

24.36 City levy limitation. Repealed by 85 Acts, ch 67, 63.

24.37 and 24.38 Repealed by 81 Acts, ch 117, 1097.

24.39 through 24.47 Repealed by 84 Acts, ch 1067, 51.

24.48 Appeal to state board for suspension of limitations.

If the property tax valuations effective January 1, 1979 and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

1. Any unusual increase in population as determined by the preceding certified federal census.
2. Natural disasters or other emergencies.
3. Unusual problems relating to major new functions required by state law.
4. Unusual staffing problems.
5. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
6. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

Upon decisions of the state appeal board, the state comptroller shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of that statutory property tax levy limitation prior to thirty-five days before March 15.

For purposes of this section only, "political subdivision" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

CHAPTER 331 CODE OF IOWA

PART 2

COUNTY LEVIES, FUNDS, BUDGETS, AND EXPENDITURES

331.421 Definitions.

As used in this part, unless the context otherwise requires:

1. "General county services" means the services which are primarily intended to benefit all residents of the county, including secondary road services, but excluding services financed by other statutory funds.
2. "Rural county services" means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.
3. "Secondary road services" means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.
4. "Debt service" means expenditures for servicing the county's debt.
5. "Basic levy" means a levy authorized and limited by section 331.423 for general county services and rural county services.
6. "Supplemental levy" means a levy authorized and limited by section 331.424 for general county services and rural county services.
7. "Debt service levy" means a levy authorized and limited by section 331.422, subsection 3.
8. "Fiscal year" means the period of twelve months beginning July 1 and ending on the following June 30.
9. "Committee" means the county finance committee established in chapter 333A.

331.422 County property tax levies.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.
2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.
3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.
4. Other taxes shall be levied as provided by state law.

331.423 Basic levies - maximums.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.
2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 Supplemental levies.

To the extent that the basic levies are insufficient to meet the

county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:
 - a. To the extent that the county is obligated by statute to pay the charges for:
 - (1) Care and treatment of patients by a state mental health institute.
 - (2) Care and treatment of patients by either of the state hospital-schools or by any other facility established under chapter 222 and diagnostic evaluation under section 222.31.
 - (3) Care and treatment of patients under chapter 225.
 - (4) Care and treatment of persons at the alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.
 - (5) Care of children admitted or committed to the Iowa juvenile home at Toledo.
 - (6) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight-saving school, for severely handicapped children at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.
 - b. To the extent that the board deems it advisable to pay, the charges for professional evaluation, treatment, training, habilitation, and care of persons who are mentally retarded, autistic persons, or persons who are afflicted by any other developmental disability, at a suitable public or private facility providing inpatient or outpatient care in the county. As used in this paragraph:
 - (1) "Developmental disability" has the meaning assigned that term by 42 U.S.C. sec. 6001(7)(1976), Supp. II 1978, and Supp. III, 1979.
 - (2) "Autistic persons" means persons, regardless of age, with severe communication and behavior disorders that became manifest during the early stages of childhood development and that are characterized by a severely disabling inability to understand, communicate, learn, and participate in social relationships, "Autistic persons" includes but is not limited to those persons afflicted by infantile autism, profound aphasia, and childhood psychosis.
 - c. Care and treatment of persons placed in the county hospital, county care facility, a health care facility as defined in section 135C.1, subsection 4, or any other public or private facility, which placement is in lieu of admission or commitment to or is upon discharge, removal, or transfer from a state mental health institute, hospital-school, or other facility established pursuant to chapter 222.
 - d. Amounts budgeted by the board for the cost of establishment and initial operation of a community mental health center in the manner and subject to the limitations provided by state law.
 - e. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71.
 - f. The care, admission, commitment, and transportation of mentally ill patients in state hospitals, to the extent that expenses for these services are required to be paid by the county, including compensation for the advocate appointed under section 229.19.
 - g. Amounts budgeted by the board for mental health services or mental retardation services furnished to persons on either an outpatient or inpatient basis, to a school or other public agency, or to the community at large, by a community mental health center or other suitable facility located in or reasonably near the county, provided

that services meet the standards of the mental health and mental retardation commission and are consistent with the annual plan for services approved by the board.

h. Reimbursement on behalf of mentally retarded persons under section 249A.12.

i. Elections, and voter registration pursuant to chapter 48.

j. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

k. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

l. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

m. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court, deputy clerks and other employees of the clerk's office, and bailiffs, establishment and operation of a public defender's office, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

n. Court-ordered costs of conciliation procedures under section 598.16.

o. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" through "h". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.425 Additions to levies - special levy election.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 14, that the election is to be held.

2. The election shall be held on the second Tuesday in March

and be conducted by the county commissioner of elections in accordance with the law.

3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of.....levy an additional tax at a rate of \$.....each year for.....years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of.....shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held beginning at one o'clock on the second day which is not a holiday following the special levy election.

5. Notice to the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 Additions to basic levies.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

a. An unusual increase in population as determined by the preceding certified federal census.

b. A natural disaster or other emergency.

c. Unusual problems relating to major new functions required by state law.

d. Unusual staffing problems.

e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.

f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services.

a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 General fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 84.21, 98.35, 101A.3, 101A.7, 110.12,

123.36, 123.143, 176A.8, 246.908, 321.105, 321.152, 321.192, 321G.7, 331.554, subsections 6, 341A.20, 364.3, 368.21, 422.65, 422.100, 422A.2, 428A.8, 430A.3, 433.15, 434.19, 441.68, 445.52, 445.57, 533.24, 556B.1, 567.10, 583.6, 906.17, and 911.3, and the following:

- a. License fees for business establishments.
- b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
- c. Other amounts in accordance with state law.
2. The board may make appropriations from the general fund for general county services, including but not limited to the following:
 - a. Expenses of a joint disaster services and emergency planning administration under section 29C.9.
 - b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
 - c. Purchase of voting machines under chapter 52.
 - d. Expenses incurred by the county conservation board established under chapter 111A, in carrying out its powers and duties.
 - e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
 - f. Expenses relating to county fairs, as provided in chapter 174.
 - g. Maintenance of a juvenile detention home under chapter 232.
 - h. Relief of veterans under chapter 250.
 - i. Care and support of the poor under chapter 252.
 - j. Operation, maintenance, and management of a health center under chapter 346A.
 - k. For the use of a nonprofit historical society organized under chapter 504 or 504A, a city-owned historical project, or both.
1. Services listed in section 331.424, subsection 1 and section 331.554.
3. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

331.428 Rural services fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.
2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:
 - a. Road clearing, weed eradication, and other expenses incurred under chapter 317.
 - b. Maintenance of a county library and library contracts under chapter 358B.
 - c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.
 - d. Services listed under section 331.424, subsection 2.
3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 Secondary road fund.

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:
 - a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and

apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents.

- b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents.

- c. Moneys allotted to the county from the state road use tax fund.

- d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

- e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

- a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- d. Special drainage assessments levied on account of benefits Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- a. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- b. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- c. Special drainage assessments levied on account of benefits to secondary roads.

- d. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

- e. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

- f. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

- h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

- i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 455.50, 455.118, 460.7, and 460.8, or other state law relating to secondary roads.

331.430 Debt service fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

331.431 Additional funds.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 Interfund transfers.

It is unlawful to make permanent transfers of money between the general fund and the rural services fund. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraph "a" and "b", are not effective until authorized by resolution of the board. The transfer of inactive funds is subject to section 24.21.

331.433 Estimates submitted by departments.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 3, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 County budget.

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file a budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations to have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14.

331.435 Budget amendment.

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in

the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

331.436 Protest.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections.

331.437 Expenditures exceeding appropriations.

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.

**SALARY TABLES
2008-2009 ADOPTED BUDGET**

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**SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	N/A	N/A	N/A
* This is a contract position appointed by the Board of Supervisors				
County Engineer	864	80,141 38.529	94,283 45.328	108,425 52.127
Assistant County Administrator	805	75,804 36.444	89,181 42.875	102,558 49.307
Health Director	805	75,804 36.444	89,181 42.875	102,558 49.307
Conservation Director	775	73,594 35.382	86,581 41.625	99,568 47.869
Community Services Director	725	69,935 33.623	82,276 39.556	94,617 45.489
Facilities & Support Services Director	725	69,935 33.623	82,276 39.556	94,617 45.489
Information Technology Director	725	69,935 33.623	82,276 39.556	94,617 45.489
Jail Administrator	702	68,243 32.809	80,286 38.599	92,329 44.389
Accounting & Tax Manager	677	66,405 31.925	78,123 37.559	89,841 43.193
Assistant Engineer	634	63,238 30.403	74,398 35.768	85,558 41.134
Attorney II	611	61,554 29.593	72,416 34.815	83,278 40.038
Financial Management Supervisor	611	61,554 29.593	72,416 34.815	83,278 40.038
Planning & Development Director	608	61,330 29.486	72,153 34.689	82,976 39.892
Budget Manager	597	60,517 29.095	71,197 34.229	81,877 39.364
Deputy Health Director	571	58,607 28.176	68,949 33.149	79,291 38.121
Juvenile Detention Center Director	571	58,607 28.176	68,949 33.149	79,291 38.121
GIS Coordinator	556	57,508 27.648	67,657 32.527	77,806 37.407
Operations Manager - Auditor	556	57,508 27.648	67,657 32.527	77,806 37.407
Operations Manager - Treasurer	556	57,508 27.648	67,657 32.527	77,806 37.407

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Assistant Jail Administrator	540	56,326 27.080	66,266 31.859	76,206 36.638
Deputy Director - Conservation	540	56,326 27.080	66,266 31.859	76,206 36.638
Network Infrastructure Supervisor	519	54,782 26.338	64,449 30.985	74,116 35.633
Sheriff's Captain	519	54,782 26.338	64,449 30.985	74,116 35.633
Office Administrator - County Attorney	511	54,193 26.054	63,756 30.652	73,319 35.250
Senior Programmer Analyst	511	54,193 26.054	63,756 30.652	73,319 35.250
Risk Manager	505	53,759 25.846	63,246 30.407	72,733 34.968
Operations Manager - Recorder	496	53,091 25.525	62,460 30.029	71,829 34.533
Clinical Services Coordinator	470	51,184 24.608	60,216 28.950	69,248 33.292
Park Manager	470	51,184 24.608	60,216 28.950	69,248 33.292
Attorney I	464	50,742 24.395	59,696 28.700	68,650 33.005
Sheriff's Lieutenant	464	50,742 24.395	59,696 28.700	68,650 33.005
Golf Course Superintendent	462	50,586 24.320	59,513 28.612	68,440 32.904
Golf Course Pro/Manager	462	50,586 24.320	59,513 28.612	68,440 32.904
Webmaster	455	50,085 24.079	58,923 28.328	67,761 32.577
Programmer/Analyst II	445	49,343 23.723	58,050 27.909	66,758 32.095
Case Aide Supervisor	430	48,238 23.191	56,751 27.284	65,264 31.377
Mental Health Coordinator	430	48,238 23.191	56,751 27.284	65,264 31.377
Secondary Roads Superintendent	430	48,238 23.191	56,751 27.284	65,264 31.377
Community Health Coordinator	417	47,283 22.732	55,627 26.744	63,971 30.755

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: A NON-REPRESENTED

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Correctional Health Coordinator	417	47,283 22.732	55,627 26.744	63,971 30.755
Environmental Health Coordinator	417	47,283 22.732	55,627 26.744	63,971 30.755
Operations Manager - FSS	417	47,283 22.732	55,627 26.744	63,971 30.755
Public Health Services Coordinator	417	47,283 22.732	55,627 26.744	63,971 30.755
Corrections Lieutenant	406	46,479 22.346	54,681 26.289	62,883 30.232
Network Systems Administrator	406	46,479 22.346	54,681 26.289	62,883 30.232
Clinical Nurse Specialist	397	45,817 22.027	53,902 25.914	61,987 29.801
County General Store Manager	382	44,713 21.497	52,603 25.290	60,493 29.083
Programmer/Analyst I	382	44,713 21.497	52,603 25.290	60,493 29.083
Naturalist/Director	382	44,713 21.497	52,603 25.290	60,493 29.083
Public Health Nurse	366	43,539 20.932	51,222 24.626	58,905 28.320
Community Health Consultant	355	42,730 20.543	50,270 24.168	57,811 27.794
Community Health Intervention Specialist	355	42,730 20.543	50,270 24.168	57,811 27.794
Environmental Health Specialist	355	42,730 20.543	50,270 24.168	57,811 27.794
Corrections Sergeant	332	41,034 19.728	48,275 23.209	55,516 26.690
Food Service Supervisor	332	41,034 19.728	48,275 23.209	55,516 26.690
Tax Accounting Specialist	332	41,034 19.728	48,275 23.209	55,516 26.690
Case Expeditor	323	40,372 19.410	47,497 22.835	54,622 26.261
GIS Analyst	323	40,372 19.410	47,497 22.835	54,622 26.261

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: A NON-REPRESENTED

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Human Resources Generalist	323	40,372 19.410	47,497 22.835	54,622 26.261
Program Services Coordinator	323	40,372 19.410	47,497 22.835	54,622 26.261
Shift Supervisor - Juvenile Detention	323	40,372 19.410	47,497 22.835	54,622 26.261
Paralegal - Audio-Visual Production Specialist	316	39,859 19.163	46,893 22.545	53,927 25.926
Public Safety Dispatch Supervisor	300	38,680 18.596	45,506 21.878	52,332 25.160
Engineering Aide II	300	38,680 18.596	45,506 21.878	52,332 25.160
Maintenance Coordinator	300	38,680 18.596	45,506 21.878	52,332 25.160
Administrative Assistant	298	38,531 18.525	45,331 21.794	52,131 25.063
Motor Vehicle Supervisor	298	38,531 18.525	45,331 21.794	52,131 25.063
Veteran's Affairs Director/Case Aide	298	38,531 18.525	45,331 21.794	52,131 25.063
Classification Specialist	289	37,878 18.211	44,562 21.424	51,246 24.638
Executive Secretary / Paralegal	282	37,363 17.963	43,957 21.133	50,551 24.303
Paralegal	282	37,363 17.963	43,957 21.133	50,551 24.303
Community Dental Consultant	271	36,553 17.574	43,003 20.675	49,453 23.775
Lead Public Safety Dispatcher	271	36,553 17.574	43,003 20.675	49,453 23.775
Naturalist	271	36,553 17.574	43,003 20.675	49,453 23.775
Office Manager - Community Services	271	36,553 17.574	43,003 20.675	49,453 23.775
Office Manager - Sheriff	271	36,553 17.574	43,003 20.675	49,453 23.775
GIS Maintenance Tech	268	36,330 17.466	42,741 20.549	49,152 23.631

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Bailiff Sergeant	262	35,894 17.257	42,228 20.302	48,562 23.347
Park Ranger	262	35,894 17.257	42,228 20.302	48,562 23.347
Administrative Assistant - Conservation	252	35,155 16.901	41,359 19.884	47,563 22.867
Administrative Office Assistant - Health	252	35,155 16.901	41,359 19.884	47,563 22.867
Payroll Specialist	252	35,155 16.901	41,359 19.884	47,563 22.867
Planning & Development Specialist	252	35,155 16.901	41,359 19.884	47,563 22.867
Public Safety Dispatcher	252	35,155 16.901	41,359 19.884	47,563 22.867
Purchasing Specialist	252	34,048 16.369	40,057 19.258	46,066 22.147
Custodial & Security Coordinator	238	34,128 16.408	40,151 19.303	46,174 22.199
Shop Supervisor (see Note 1)	233	43,494 20.911	51,169 24.600	58,844 28.290
Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976				
Public Health Nurse - LPN	230	33,537 16.124	39,455 18.969	45,373 21.814
Assistant Golf Course Superintendent	220	32,805 15.772	38,594 18.555	44,383 21.338
Associate/District Court Bailiff	220	32,805 15.772	38,594 18.555	44,383 21.338
Park Crew Leader	220	32,805 15.772	38,594 18.555	44,383 21.338
Senior Accounting Clerk - Sheriff/Jail	220	32,805 15.772	38,594 18.555	44,383 21.338
Detention Youth Supervisor	215	32,434 15.593	38,158 18.345	43,882 21.097
Medical Assistant	209	31,995 15.382	37,641 18.097	43,287 20.811
Office Leader - County Engineer	204	31,623 15.203	37,204 17.887	42,785 20.570
Engineering Aide I	199	31,259 15.028	36,775 17.680	42,291 20.332

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Alternative Sentencing Coordinator	198	31,185 14.993	36,688 17.638	42,191 20.284
Benefits Coordinator	198	31,185 14.993	36,688 17.638	42,191 20.284
Medical Lab Technician - Health	198	31,185 14.993	36,688 17.638	42,191 20.284
Senior Clerk - Sheriff/Jail	198	31,185 14.993	36,688 17.638	42,191 20.284
Equipment Specialist - Conservation	187	30,376 14.604	35,736 17.181	41,096 19.758
Help Desk Specialist	187	30,376 14.604	35,736 17.181	41,096 19.758
Park Maintenance Technician	187	30,376 14.604	35,736 17.181	41,096 19.758
Pioneer Village Site Coordinator	187	30,376 14.604	35,736 17.181	41,096 19.758
Turf Equipment Specialist	187	30,376 14.604	35,736 17.181	41,096 19.758
Inmate Services Clerk	177	29,644 14.252	34,875 16.767	40,106 19.282
Official Records Clerk	177	29,644 14.252	34,875 16.767	40,106 19.282
Senior Clerk	177	29,644 14.252	34,875 16.767	40,106 19.282
Clerk III	162	28,539 13.721	33,575 16.142	38,611 18.563
Golf Course Maintenance Technician	162	28,539 13.721	33,575 16.142	38,611 18.563
Resource Specialist - Health	162	28,539 13.721	33,575 16.142	38,611 18.563
Warrant Clerk	162	28,539 13.721	33,575 16.142	38,611 18.563
Clerk II	141	26,995 12.978	31,759 15.269	36,523 17.559
Resource Assistant - Health	141	26,995 12.978	31,759 15.269	36,523 17.559
Cody Homestead Site Coordinator	99	23,930 11.505	28,153 13.535	32,376 15.565

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: B SECONDARY ROADS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Start Rate</u>	<u>Step 1 1 year</u>	<u>Step 2 2 years</u>	<u>Step 3 3 years</u>	<u>Step 4 4 years</u>	<u>Step 5 7 years</u>	<u>Step 6 15 years</u>
Crew Leader/Equipmt. Operator I	213	40,123 19.29	41,912 20.15	43,659 20.99	45,510 21.88	46,800 22.50	46,925 22.56	47,507 22.84
Sign Crew Leader	199	38,626 18.57	40,394 19.42	42,078 20.23	43,826 21.07	45,053 21.66	45,198 21.73	45,718 21.98
Heavy Equipmt Operator II	187	37,440 18.00	39,042 18.77	40,747 19.59	42,390 20.38	43,576 20.95	43,722 21.02	44,304 21.30
Mechanic	187	37,440 18.00	39,042 18.77	40,747 19.59	42,390 20.38	43,576 20.95	43,722 21.02	44,304 21.30
Heavy Equipmt Operator III	174	35,984 17.30	37,586 18.07	39,187 18.84	40,726 19.58	41,933 20.16	42,016 20.20	42,578 20.47
Sign Crew Technician	174	35,984 17.30	37,586 18.07	39,187 18.84	40,726 19.58	41,933 20.16	42,016 20.20	42,578 20.47
Truck Crew Coordinator	163	34,882 16.77	36,504 17.55	37,918 18.23	39,437 18.96	40,581 19.51	40,643 19.54	41,226 19.82
Truck Driver/Laborer	153	33,883 16.29	35,402 17.02	36,774 17.68	38,230 18.38	39,416 18.95	39,520 19.00	40,040 19.25
Shop Control Clerk	187	29,682 14.27	31,034 14.92	32,261 15.51	33,446 16.08	34,507 16.59	34,590 16.63	35,048 16.85

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: C AFSCME UNIT

<u>Position Title</u>		<u>Step 1</u> <u>Entry</u>	<u>Step 2</u> <u>6 mos.</u>	<u>Step 3</u> <u>12 mos.</u>	<u>Step 4</u> <u>18 mos.</u>	<u>Step 5</u> <u>24 mos.</u>	<u>Step 6</u> <u>7 yrs.</u>	<u>Step 7</u> <u>10 yrs.</u>	<u>Step 8</u> <u>15 yrs.</u>	<u>Step 9</u> <u>20 yrs.</u>
Building Insp	314	36,837 17.71	38,418 18.47	39,957 19.21	41,517 19.96	42,806 20.58	44,533 21.41	45,864 22.05	47,237 22.71	48,651 23.39
Election Supr	291	35,422 17.03	36,858 17.72	38,376 18.45	39,853 19.16	41,018 19.72	42,661 20.51	43,950 21.13	45,261 21.76	46,634 22.42
Maint Electronic Systems Tech	268	33,842 16.27	35,360 17.00	36,566 17.58	38,147 18.34	39,312 18.90	40,872 19.65	42,120 20.25	43,368 20.85	44,678 21.48
Maint Spec	268	33,842 16.27	35,360 17.00	36,566 17.58	38,147 18.34	39,312 18.90	40,872 19.65	42,120 20.25	43,368 20.85	44,678 21.48
Case Aide	252	32,843 15.79	34,237 16.46	35,651 17.14	36,982 17.78	38,147 18.34	39,728 19.10	40,914 19.67	42,141 20.26	43,410 20.87
Accts Payable Spec	252	32,843 15.79	34,237 16.46	35,651 17.14	36,982 17.78	38,147 18.34	39,728 19.10	40,914 19.67	42,141 20.26	43,410 20.87
Victim/Witness Coord	223	30,680 14.75	31,720 15.25	33,426 16.07	34,778 16.72	35,880 17.25	37,419 17.99	38,542 18.53	39,707 19.09	40,872 19.65
Admin Assistant - Juvenile Court	214	30,139 14.49	31,429 15.11	32,822 15.78	34,112 16.40	35,235 16.94	36,650 17.62	37,690 18.12	38,771 18.64	40,040 19.25
Intake Coordinator	214	30,139 14.49	31,429 15.11	32,822 15.78	34,112 16.40	35,235 16.94	36,650 17.62	37,690 18.12	38,771 18.64	40,040 19.25
Legal Secretary - Civil	194	29,182 14.03	30,368 14.60	31,533 15.16	32,760 15.75	33,738 16.22	35,173 16.91	36,234 17.42	37,315 17.94	38,438 18.48
Platroom Draftsperson	194	29,182 14.03	30,368 14.60	31,533 15.16	32,698 15.72	33,738 16.22	35,173 16.91	36,234 17.42	37,315 17.94	38,438 18.48
Cashier	191	28,662 13.78	29,869 14.36	31,221 15.01	32,448 15.60	33,530 16.12	34,861 16.76	35,922 17.27	36,982 17.78	38,085 18.31
Real Est Spec	191	28,662 13.78	29,869 14.36	31,221 15.01	32,448 15.60	33,530 16.12	34,861 16.76	35,922 17.27	36,982 17.78	38,085 18.31
Senior Acct. Clerk	191	28,662 13.78	29,869 14.36	31,221 15.01	32,448 15.60	33,530 16.12	34,861 16.76	35,922 17.27	36,982 17.78	38,085 18.31
Vital Records Spec	191	28,662 13.78	29,869 14.36	31,221 15.01	32,448 15.60	33,530 16.12	34,861 16.76	35,922 17.27	36,982 17.78	38,085 18.31
Senior Clerk - Elections	191	28,662 13.78	29,869 14.36	31,221 15.01	32,448 15.60	33,530 16.12	34,861 16.76	35,922 17.27	36,982 17.78	38,085 18.31
Senior Clerk - Victim Witness	191	28,662 13.78	29,869 14.36	31,221 15.01	32,448 15.60	33,530 16.12	34,861 16.76	35,922 17.27	36,982 17.78	38,085 18.31
Maintenance Worker	182	28,600 13.75	29,578 14.22	30,534 14.68	31,845 15.31	32,843 15.79	34,174 16.43	35,214 16.93	36,254 17.43	37,357 17.96
Senior Clerk	177	28,101 13.51	29,224 14.05	30,368 14.60	31,470 15.13	32,490 15.62	33,758 16.23	34,778 16.72	35,838 17.23	36,920 17.75
Platroom Specialist	177	28,101 13.51	29,224 14.05	30,368 14.60	31,470 15.13	32,490 15.62	33,758 16.23	34,778 16.72	35,838 17.23	36,920 17.75
Legal Secretary	177	28,101 13.51	29,224 14.05	30,368 14.60	31,470 15.13	32,490 15.62	33,758 16.23	34,778 16.72	35,838 17.23	36,920 17.75

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: C AFSCME UNIT

<u>Position Title</u>		<u>Step 1</u> <u>Entry</u>	<u>Step 2</u> <u>6 mos.</u>	<u>Step 3</u> <u>12 mos.</u>	<u>Step 4</u> <u>18 mos.</u>	<u>Step 5</u> <u>24 mos.</u>	<u>Step 6</u> <u>7 yrs.</u>	<u>Step 7</u> <u>10 yrs.</u>	<u>Step 8</u> <u>15 yrs.</u>	<u>Step 9</u> <u>20 yrs.</u>
Mtr Vehicle Acct Clerk	177	28,101 13.51	29,224 14.05	30,368 14.60	31,470 15.13	32,490 15.62	33,758 16.23	34,778 16.72	35,838 17.23	36,920 17.75
Clerk III	162	27,165 13.06	28,226 13.57	29,266 14.07	30,430 14.63	31,366 15.08	32,594 15.67	33,571 16.14	34,590 16.63	35,651 17.14
Lead Cust Worker	162	27,165 13.06	28,226 13.57	29,266 14.07	30,430 14.63	31,366 15.08	32,594 15.67	33,571 16.14	34,590 16.63	35,651 17.14
Data Entry Clerk - County Attorney	151	26,478 12.73	27,560 13.25	28,579 13.74	29,661 14.26	30,534 14.68	31,762 15.27	32,718 15.73	33,675 16.19	34,674 16.67
Receptionist - County Attorney	151	26,478 12.73	27,560 13.25	28,579 13.74	29,661 14.26	30,534 14.68	31,762 15.27	32,718 15.73	33,675 16.19	34,674 16.67
Multi-Service Clerk	151		27,560 13.25	28,579 13.74	29,661 14.26	30,534 14.68	31,762 15.27	32,718 15.73	33,675 16.19	34,674 16.67
Clerk II	141	25,750 12.38	26,874 12.92	27,851 13.39	28,891 13.89	29,682 14.27	30,930 14.87	31,845 15.31	32,781 15.76	33,758 16.23
Custodial Worker	130	25,147 12.09	26,042 12.52	26,978 12.97	27,976 13.45	28,870 13.88	30,472 14.65	31,366 15.08	32,323 15.54	33,280 16.00

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: E DEPUTY SHERIFF UNIT

1-Jul-08

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	58,074 27.92	59,883 28.79		61,069 29.36			61,672 29.65	62,296 29.95			
Deputy	329	41,850 20.12	43,742 21.03	45,490 21.87	47,757 22.96	49,920 24.00	50,898 24.47	51,938 24.97	52,936 25.45	53,498 25.72	54,038 25.98	54,600 26.25

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: H CORRECTIONS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	Trainee status		34,840 16.75	36,462 17.53	40,061 19.26	41,101 19.76	42,016 20.20	42,598 20.48	43,243 20.79
Corr Ofcr Trainee	199	30,618 14.72	31,138 14.97							
Jail Custodian/ Correction Officer	176	25,771 12.39	26,582 12.78	27,082 13.02	28,267 13.59	30,950 14.88	31,782 15.28	32,386 15.57	33,613 16.16	34,112 16.40
Cook	176	25,771 12.39		27,082 13.02	28,267 13.59	30,950 14.88	31,782 15.28	32,386 15.57	33,613 16.16	34,112 16.40

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: X ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	128,544
Auditor	74,200
Recorder	74,200
Sheriff	95,900
Treasurer	74,200
Chair, Board of Supervisors	40,200
Board Member, Board of Supervisors	37,200

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: Y DEPUTY OFFICE HOLDERS

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	109,262
Deputy Auditor - Elections	55,650
Deputy Auditor - Tax	55,650
Second Deputy Recorder	63,070
Chief Deputy Sheriff	81,515

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009
GROUP: Z TEMPORARY AND PART-TIME STAFF

<u>POSITION</u>	<u>RATE</u>
Seasonal General Laborer	\$10.39/hour
Health Intern & Planning Intern	\$9.40 to \$11.94/hour depending on skills, education and experience
Enforcement Aide	\$9.40 to \$17.71/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$11.09/hour
Seasonal Maintenance Worker (Roads)	\$11.09/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$20.89/hour
Health Services Professional	
Immunization Clinic/Jail Health	
LPN	\$17.73/hour
RN/EMT-P	\$20.93/hour
Election Officials	\$7.50/hour
Election Chairpersons	\$8.25/hour
Election Clerk	\$12.94/hour
Outreach/Interpreter	\$15.02/hour

SCOTT COUNTY SALARY RATE TABLE FOR FY 2008-2009

GROUP: Z TEMPORARY AND PART-TIME STAFF

POSITION

RATE

CONSERVATION: *

Glynns Creek:

Seasonal part-time Golf Managers	
Food Service	\$8.50/hour
Pro Shop	\$9.50/hour

Seasonal Golf Pro Shop Personnel	\$7.25/hour
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Golf Course Rangers, Starters, Cart Persons	\$7.25/hour
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Concession Stand Workers	\$7.25 - \$7.75/hour
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Groundskeepers	\$7.25 - \$8.75/hour
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Scott County & West Lake Parks:

Beach Manager	\$11.00/hr. (season) \$8.75/hr (open/close)
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Pool Manager	\$11.00/hr. (season) \$8.75/hr (open/close)
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Assistant Beach/Pool Managers	\$8.75/hour
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Water Safety Instructors	\$7.75 - \$9.00/hour
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Pool/Beach Lifeguards	\$7.25 - \$8.25/hour
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Pool/Beach/Boathouse - Concession Workers	\$7.25 - \$7.75/hour
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Park Attendant	\$7.25- \$9.25/hour
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Maintenance	\$7.25 - \$8.75/hour
Skilled Maintenance	\$10.50/hour

Park Patrol (non-certified)	\$11.75 - \$12.75/hour
(certified)	\$14.75 - \$15.75/hour

Pioneer Village:

Day Camp Counselors	\$7.25 - \$8.50/hour
Apothecary Shop Concession Workers	\$7.25 - \$8.50/hour

Maintenance	\$7.25- \$8.75/hour
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Wapsi Center:

Assistant Naturalist	\$9.75/hour
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Maintenance	\$7.25 - \$8.75/hour
Skilled Maintenance	\$10.50/hour

* Set by Scott County Conservation Board