

**SCOTT COUNTY, IOWA**  
**2007-08 BUDGET PLAN**

Document Prepared By

Scott County Administration Office

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# SCOTT COUNTY, IOWA

We Serve Our Citizens With

**P**rofessionalism                      **Doing It Right**

**R**esponsiveness                      **Doing It Now**

**I**nvolvement                      **Doing It Together**

**D**edication                      **Doing It With Commitment**

**E**xcellence                      **Doing It Well**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Scott County  
Iowa**

For the Fiscal Year Beginning

**July 1, 2006**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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*(In order of appearance under each Service Area)*

*(\* - Denotes department/agency appears under more than one Service Area)*

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Authorized Agency (Con't)

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Authorized Agency (Con't)

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## THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2007-08 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The *Introductory Section* includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: *Major Governmental Funds, Nonmajor Governmental Funds, and Business-Type Activities Funds*. More descriptive information about these funds may be found under these tabbed sections.

The *Department/Authorized Agency Detail Section* presents program performance budget (PPB) information. This detail includes a program description, performance objectives, performance indicators (demand, workload, productivity and effectiveness), and a written budget analysis for each program. Budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY06 status, the budget and projected FY07 status, and the requested and adopted FY08 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

The *Supplemental Information Section* includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, the County's pay plan for FY08, and budget total summaries for departments/authorized agencies. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

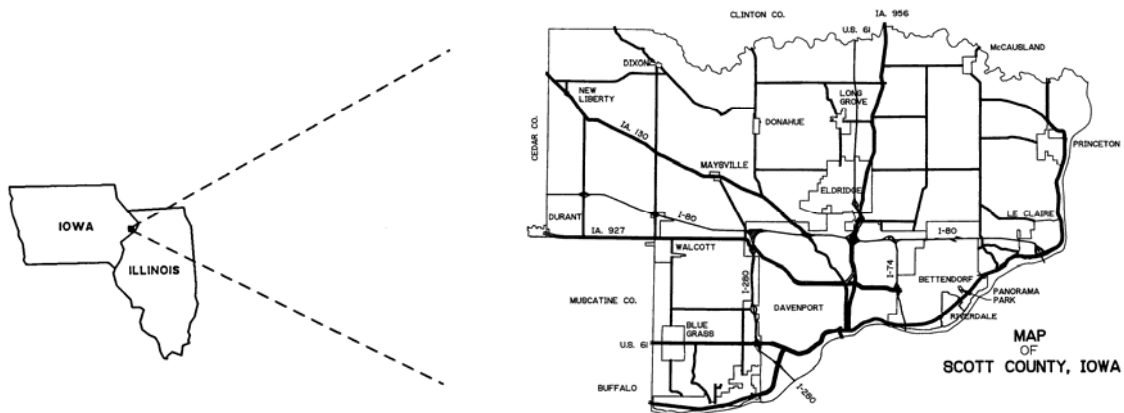
## Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 350,000.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

Only recently have there been dramatic changes in the actual governing of the county. In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the 162,621 people of Scott County to greater prosperity and growth.

## BOARD OF SUPERVISORS

600 West Fourth Street  
Davenport, Iowa 52801-1003

Ph: (563) 326-8749 Fax: (563) 328-3285  
www.scottcountyiowa.com



JIM HANCOCK  
Chairman  
TOM SUNDERBRUCH  
Vice Chairman  
CHRIS GALLIN  
LARRY MINARD  
ROXANNA MORITZ

March 8, 2007

TO: The Citizens of Scott County

RE: 2007-08 Budget Message

The budget for Fiscal Year 2007-08 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

In the mid-1980's the Scott County Board of Supervisors began using a formalized goal setting process using an outside facilitator. Target issues are identified and established every other January following the fall election for a two-year period. Team building activities are also worked on during this process. The current target issues are listed below together with their action plans:

### TARGET ISSUES AND MANAGEMENT AGENDA

#### Long-Term MH-DD Funding Solution

##### *Action Plan:*

1. Monitor legislation.
2. Lobby legislature to provide appropriate funding for MH-DD System.
3. Encourage community members to lobby legislature
4. Participate in MH-DD transformation.

#### Jail Service Model Transition

**Action Plan:**

1. Evaluate implementation of Increasing Compliance Alternative Team recommendations with CJAAC and Board.
2. Implementation of Increasing Compliance Alternative Team recommendations.
3. Implementation of Increasing Compliance Alternative Team benchmarks and effectiveness measures.
4. Transition to direct supervision and 12-hour shifts CJAAC.

#### GIS Implementation

**Action Plan:**

1. Complete parcel map conversion.
2. Re-engineer parcel management business process.
3. Integrate GIS with tax and assessments systems.
4. Establish data custodianship.
5. Establish GIS Information Policy.
6. Implement map creation and plotting application.
7. Develop/acquire web-based browser for public data.
8. Develop County-wide master address database.
9. Develop GIS Business Plan.
10. Develop street centerline layer with address changes.
11. Integrate GIS with Emergency Dispatching System.
12. Develop and implement secondary and supplemental layers and custom applications.

#### Consolidated Dispatch Implementation

**Action Plan:**

1. Perform Consolidated Dispatch Study.
2. Lobby for passage of enabling legislation to allow for funding of joint dispatch center.
3. Perform Radio Study as recommended in Consolidated Dispatch Report.
4. 28E Agreement to establish governance structure under 29C.
5. Approval of 28E Agreement.
6. Recruitment of Emergency Communication Center Director.
7. Design and construction of ECC Building.
8. Develop RFP's for acquisition of E911 equipment, CAD, and RMS software.
9. Begin operation of new ECC.

#### Tremont Annex Renovation

**Action Plan:**

1. Project manage construction.
2. Complete design.
3. Award bids and execute contract.
4. Complete construction.

#### Transition to New Administrator

**Action Plan:**

1. Define expectations for new County Administrator.
2. Develop selection process for new County Administrator.
3. Recruit and select new County Administrator.

#### Completion of Comprehensive Land Use Plan

**Action Plan:**

1. Public workshops on Comprehensive Plan.
2. Drafting of various Chapters of Comp Plan.
3. Task Forces on Five Issue Areas
4. Completion and adoption of Comprehensive Plan.

#### Jail Completion – On-time and On-Budget

**Action Plan:**

1. Complete Phase One construction.
2. Complete Phase Two construction.

#### Courthouse Renovation

**Action Plan:**

1. Project manage construction for Phase IV renovations – County Attorney and Juvenile Court.
2. Complete design for Phase IV renovations – Associate Court Area.
3. Award bids and execute contract for Phase IV renovations – Associate Court Area
4. Project manage construction for Phase IV renovations – Associate Court Area.
5. Complete design for Phase IV renovations – Clerk of Court Area.
6. Complete design for Phase V renovations – Magistrate and District Courts.
7. Complete design for Phase VI renovations – District Courts and Juvenile Court Services.

#### Continued Proactive Federal and State Advocacy on Issues Impacting County

**Action Plan:**

1. Continue to participate in annual Washington D.C. trip.
2. Continue leadership position in bridge discussion.
3. Continue leadership position in Arsenal issues.
4. Continue leadership position in Midwest Passenger Rail initiative.
5. Continue Quad City leadership.
6. Monitor state property tax proposals.
7. Lobby on state property tax reform legislation.

#### IT Systems and Security Implementation and Enhancements

**Action Plan:**

1. Negotiate Microsoft licensing contract.
2. Update Technology Use Policies.
3. Define and implement VPN Access Policy.
4. WAN/LAN virtual network security implementation (VLAN).
5. External security audit and intrusion test.

6. Telephone switch relocation and upgrade.
7. Citrix then client evaluation.

#### Continued Focus on Pride

**Action Plan:**

1. Review PRIDE program.
2. Develop PRIDE program report.
3. Present PRIDE program report to Board for direction.

#### Continued Intergovernmental Cooperation

**Action Plan:**

1. Participation in Blue Ribbon Committee.
2. Participation in Quad-City Chief Elected Official meetings.
3. Participation in City/County/School meetings.
4. Participation in Quad City Development Group.
5. Participation in Bi-State Regional Commission.
6. Participation in meetings with legislators.
7. Participation in annual Quad City Development Group Washington D.C. trip.
8. Participation in Quad City Bike Trail Development Committee.

#### Consider Ways to Best Use Technology to Share Information and Make More Accessible to Public

**Action Plan:**

1. Develop process to put agenda packet on website.
2. Implement recommendations.
3. Investigate web-based, topical agenda to replace existing agency system (including possible streaming video and podcasting).

#### Transition to New Budget Manager

**Action Plan:**

1. Create new Budget Manager position.
2. Recruit and select Budget Manager.
3. Participate in budget training and transition process.

#### Financial Initiatives Program

**Action Plan:**

1. Notify county offices and departments about program and request their participation.
2. Develop financial initiatives report for Board review.
3. Submit report to Board for review and inclusion in FY09 budget review discussions.

#### Management and Key Staff Succession Planning

**Action Plan:**

1. Convene a succession planning meeting with Elected Officials & Department Heads.
2. Identify appropriate strategy recommendations
3. Implement recommendations.

### Golf Course Profitability

***Action Plan:***

1. Develop golf course strategic plan.
2. Present plan to joint Boards.
3. Decision on strategic plan.

Following the process of identifying biennial policy agenda priorities, detailed action plans are developed to address all policy priorities. Specific departments are identified in the action plans which are responsible to carry out each action step. The status on these action plans are reviewed quarterly by the Board with the County Administrator and the elected and appointed department heads.

At the biennial strategic planning sessions both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the biennial policy agenda priorities into the annual budget process is enhanced each year by having a pre-budget process meeting with the Board of Supervisors, County Administrator and the Budget Coordinator at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts were directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY08 budget submissions, highlighting whenever appropriate in their budget justifications and analysis how their requests supported and enhanced the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY08 budget process were:

1. Cost impact of increased jail population and jail construction project.
2. Continued technology upgrades and training; Internet access; E-mail (Internet and Intranet); data base access; and public accessibility.
3. Space utilization plan implementation.
4. Retention and development of employees.
5. GIS system development and implementation.
6. Impact of potential legislation

The FY08 Budget Initiatives that addressed or impacted these areas are described below:

**1. Cost impact of increased jail population and jail construction project**

- \$500,000 included in FY08 Budget to house inmates in out of County facilities during transition to new, expanded jail facility(supported from General Fund balance)
- Previous amount levied for out of county inmate housing costs supports increased Facility & Support Services costs, jail inmate health costs, programming supply costs for the new jail with no levy increase
- Impact of implementing CJAAC jail programming/staffing and alternative recommendations: 500 bed facility (1998 failed referendum) *reduced* to a 380 bed facility (2004 successful referendum)
- \$2.1 million annual debt payment to Public Safety Authority included for jail expansion/renovation project

**2. Continued technology upgrades and training**

**Internet access**

**E-mail (Internet and Intranet)**

**Data base access**

**Public accessibility**

- Continued progress on the recommendations included in the 2000 Technology Assessment Report as a part of the FY08 CIP Plan
- The GIS Steering Committee has presented its strategic plan for an enterprise GIS system for Scott County which will lead to improved public accessibility to database and plat/map information via the Internet. The FY08 budget includes bond amortization for implementation and development of the GIS Plan (\$306,695 annual debt cost)
- FY08 CIP Plan begins phone switch system replacement/upgrade
- County Website nationally recognized with Digital Award

**3. Space utilization plan implementation**

- The Scott County Administrative Center renovation project and the lower level of the Courthouse and security elevator were completed in the FY05 fiscal year. The proposed Capital Project Plan includes continued renovation of the Courthouse beginning with the County Attorney's Office and Court Administration Offices. This project continues to use gaming revenues and CIP funds to fund the project on a pay-as-you-go basis.
- General Fund tax levy transfer to Capital Fund for FY08 increased \$50,000 as previously approved



**4. Retention and development of employees**

- Continued funding of annual PRIDE celebration and County picnic
- Continued funding of employee tuition reimbursement program
- Continued funding of professional services for new training options including the Management Training Series and enhanced computer training for County employees
- Continued implementation of Employee Retention Task Force recommendations including the new appraisal/bonus system

**5. GIS System Development and Implementation**

- FY08 CIP Plan includes funding for continued development and implementation of county-wide GIS strategic plan
- GIS Coordinator office located on the first floor of the Administrative Center for future convenient citizen access
- GIS Steering Committee and GIS Technical Committee formed and playing major role in GIS implementation project

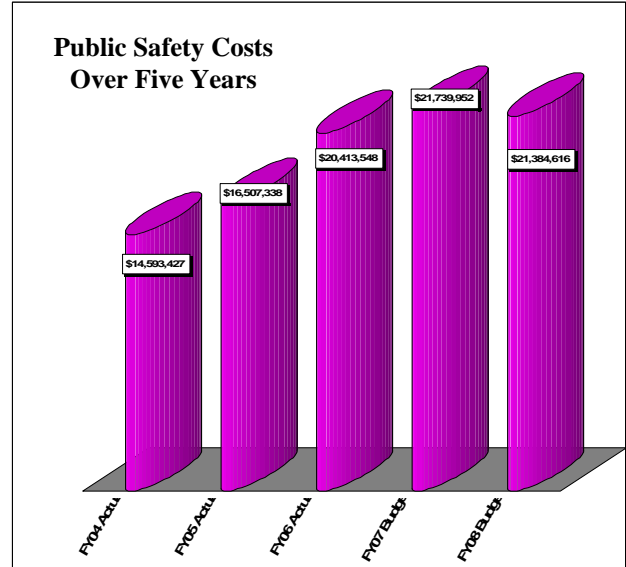
**6. Impact of potential legislation (MH-DD funding impact; Property Tax Reform; and mandated reorganization of local governments)**

- Monitoring any proposed legislation regarding property tax reform and MH-DD restoration of funding efforts and mandated reorganization of local governments
- Scott County supports the Iowa State Association of Counties (ISAC) and the League of Municipalities proposed Property Tax Reform legislation
- Scott County affirms the principals of County Home Rule approved by Iowa voters in 1978 giving counties home rule power and authority to determine their local affairs and governmental structures. Local government reorganizations should not be mandated by the State.

Additionally, the FY08 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

### TAX RATE AND BASE

The property tax continues to be the major revenue source for Scott County. In FY08, total net property taxes represent 51% of total County revenues. This is a higher percentage from ten years ago in FY98 when it was 43%. There are many reasons for the increase such as historically low interest rates during this period and rising health care costs. However, the largest area of cost increase has been Public Safety and the jail capacity problem. The graph at the right shows the increasing Public Safety costs over the past five years. It is noted that the FY08 amount in the graph includes the debt service rental payment to the Public Safety Authority described further in the Capital Improvement section of this budget message. The County's FY06 levy showed a marked increase due to the voter approved jail expansion and renovation project.



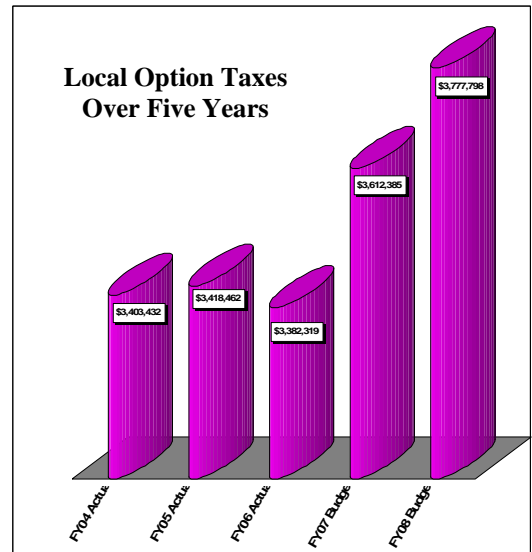
Interest income remains 30% lower from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board which directly impacted this ten year property tax percentage increase. A positive impact continues to be the local option tax as approved by the County voters in the Fall of 1988 with the first collections received during FY90. The State has projected a 4.6% increase for FY08. This elastic revenue continues to diversify the County's revenue base. Also, State property tax relief to Iowa counties for mental health-developmental disabilities services (MH-DD) has resulted in more stable property taxes. The State Legislature in 1996 created a new, special revenue fund for County MH-DD services limiting what a county may spend in this area. Previously, uncontrolled MH-DD expenses had grown to approximately a third of the County's general operating budget. With MH-DD costs now removed from the County's general fund requirements, the likelihood of future general fund deficit spending should be greatly reduced. However, sufficient State funding of future MH-DD costs continues to be a concern.

Additionally, the Board's biennial Financial Initiatives Program which encourages County departments to identify innovative ways to increase non-tax revenues, reduce on-going expenditures and/or increase productivity has also had a significant positive impact on reducing the County's even greater reliance on property taxes to support its budget.

There is some cause for concern at the time of preparing this budget transmittal letter that future deficit spending or substantial reductions in service levels may occur due to proposed property tax limitation legislation being discussed by the Iowa legislature during the past several sessions. Most of the services that are provided by Iowa counties are mandated by the State with many service levels not within the direct control of local government (i.e., general relief needs, jail inmate populations and the overall crime rate, economic business cycles that affect non-tax revenues like interest earnings, Recorder Fees, etc.)

Scott County has experienced additional public safety costs for housing inmates out of county due to the current jail being at capacity, and for the addition of several new alternatives to incarceration programs, as well as increases in employee health care premiums and property/casualty/liability insurance premiums. If any future proposed property tax limitation legislation passes Scott County would be unable to support current ongoing County service levels and react to increasing public safety costs, volatile interest income due to reductions in rates and fund balances, increasing health costs, etc. *Scott County officials favor a comprehensive study of the entire property tax system as opposed to any type of unilateral tax limitation legislation.*

Local option tax revenue (1% sales tax) estimates represent approximately 6% of total County revenues for FY08 and have increased 11% over the past five years (see graph). The Iowa side of the Quad Cities has realized a marked growth in retail stores and strip mall development. The Board of Supervisors uses *all* estimated local option tax revenues to reduce General Fund property tax requirements for the ensuing fiscal year.



The tax rate per \$1,000 of taxable valuation for FY08 has increased slightly from \$5.51 to \$5.54, or 0.5% for property located in incorporated areas (cities) and increased from \$8.53 to \$8.63, or 1.2% for property located in unincorporated areas (townships). This nominal increase was realized due to increases in the tax base and increased interest income. It is noted that two years ago in FY06 a substantial levy increase was realized due to the voter approved jail expansion/renovation project and increased jail programming costs. Other reasons for the FY06 increase were lower Recorder Fees received for real estate transactions due to recent increases in the interest rate and new debt amortization for GIS implementation discussed further under the Capital Projects section.

Over the past ten years the urban rate has increased an average of approximately 3.2% a year with the rural rate at approximately a 1.1% increase, as indicated below:

Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
1998-99	3.91472	-6.6	7.23492	-6.6
1999-00	4.05869	3.6	7.29139	0.8
2000-01	4.15929	2.5	7.13428	-2.2
2001-02	4.18290	0.6	7.23474	1.4
2002-03	4.48067	7.2	7.49188	3.6
2003-04	4.80887	7.3	7.71192	2.9
2004-05	4.75497	-1.2	7.84647	1.8

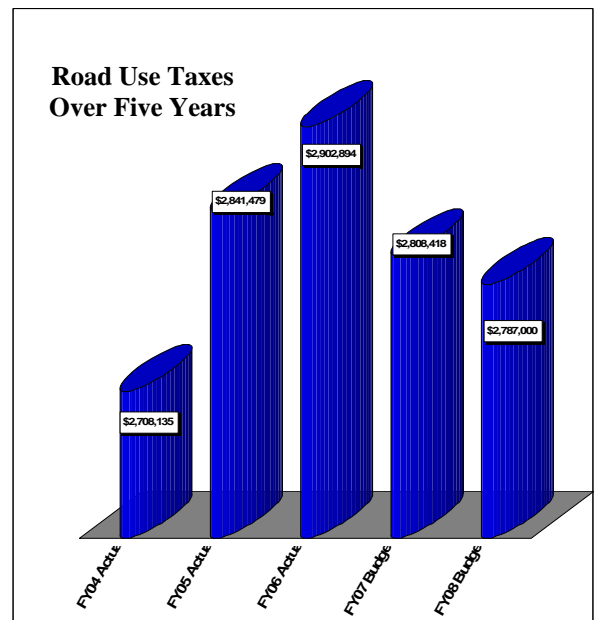
Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
2005-06	5.56513	17.0	8.60445	9.7
2006-07	5.51106	-1.0	8.52602	-0.9
2007-08	5.54040	0.5	8.62666	1.2

Scott County's corporate rate and property tax amount per capita rank *lowest* and *second lowest* respectively among the eight largest urban counties in Iowa even though we rank 3<sup>rd</sup> in population. The rural rate is *second lowest*. **It is even more revealing that Scott County has the third lowest property tax amount per capita of all 99 Iowa counties (even with the recent annual debt amortization amounts added for the jail expansion/renovation project and the GIS project)!**

The County's tax base has increased at an average rate of 3.9% annually over the past ten years. This relatively small annual increase is due in part to the state phasing out machinery and equipment assessments. Residential taxable valuations also reflect a State imposed rollback computation, currently at 46% of fair market value. This State rollback percentage resulted in a -0.9% *decrease* in individual residential properties' taxable assessments from the previous year. The current county wide taxable valuation base amount of \$6.0 billion dollars reflects a 2.4% increase from last year. Even with the State residential rollback, new construction and market valuation growth resulted in a 3.6% overall increase in total residential tax values. The residential class of property represents approximately 52% of the County's total tax base.

### STATE AND FEDERAL FUNDING

With the elimination of Federal Revenue Sharing in October 1986 the County now receives virtually no direct federal funding. Federal Revenue Sharing Funds were used to fund one-time capital improvements and projects. The capital improvement program is now funded primarily by Riverboat Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State. The graph at the right shows recent increases since FY04 in road use taxes due to changes in the needs study previously performed by the State every four years. The 2005 State Legislature approved a new funding allocation method developed by the Iowa counties which will result in a more stable funding level in the future. The result of the legislation did result in a slight decrease for FY07. The FY08 projection also reflects a decrease due to the higher gas prices resulting in consumers conserving and driving less. The State is exploring ways to increase RUT revenues in the future.



State aid for next year represents 26.5% of the total revenue sources for FY08. The total amount of \$17,200,165 is made up of \$9,098,719 in grants and reimbursements, \$2,855,394 in state shared revenues such as motor fuel and franchise taxes, \$1,039,629 in state property tax replacement credits against levied taxes, and \$4,206,423 in other State credits such as MH-DD property tax relief and military tax credits.

County elected officials and staff continually work with state elected officials during the legislative sessions to stress the need for "fair play" requiring state funding for any and all new state mandated programs as well as trying to obtain additional funding for existing County funded state mandated programs. The County lauds past actions taken by the State to participate more fully in the funding of MH-DD services. However, as previously discussed, the County is very concerned that future legislatures may pass a property tax limitation bill which would severely impact the County's ability to properly fund needed services in the future. Also, current budget problems at the State level have reduced prior funding commitments to Counties for the MH-DD service system which may lead to service reductions to clients. The past several sessions have included discussions about MH-DD Redesign (mental health-developmental disabilities) and increased State funding or allowing more flexibility in local funding, however, no bills were enacted at the time this budget was adopted. Reductions in services to clients may be necessary as early as FY09 should the State Legislature fail to act.

### **HOME RULE**

"Home Rule" is the basic foundation for county government in Iowa. In 1978, Iowans adopted an amendment to the state constitution establishing this direction for their counties. This action empowered Iowans, through their elected county officials, to address matters of local concern in the best way deemed appropriate by those officials. The people wanted government closer to home.

Since then, however, several things have happened to erode this fundamental principle of government. Government is becoming more centralized. Unfunded state mandates, artificial revenue raising restrictions, property tax limitations, and increasing demands for mandated services have severely obstructed local officials' discretion in meeting identified needs of their citizens.

Scott County is dedicated to preserving the integrity of the home rule concept. Therefore, policy decisions made by Scott County elected officials and staff are based on this fundamental principle.

### **OTHER REVENUES**

Fees and charges total \$5,155,444 and represent 7.9% of the total sources for FY08. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law. Most projected revenues are based on

historical trends factoring in any new legislative or County fee changes. Some revenues are calculated based on economic assumptions such as interest income and anticipated interest rates.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of major and nonmajor fund revenues (excluding capital funds) for budget year FY08 and the percentage of increases and decreases in relation to prior year budget amounts:

<b>REVENUE SOURCE</b>	<b>FY08 AMOUNT</b>	<b>PERCENT OF TOTAL</b>	<b>INCR -DEC FROM FY07</b>	<b>% INCR -DEC FROM FY07</b>
Net property taxes	\$33,122,493	51.9%	\$1,158,494	3.6%
Other taxes, penalties & costs	2,255,434	3.5%	-163,295	-6.8%
Local option taxes	3,777,798	5.9%	165,413	4.6%
Intergovernmental	17,734,061	27.8%	47,098	0.3%
Licenses and permits	514,700	0.8%	39,360	8.3%
Charges for services	4,640,744	7.3%	201,444	4.5%
Use of money & property	1,556,168	2.4%	-47,899	-3.0%
Other	280,159	0.4%	-133,306	-32.2%
<b>Total</b>	<b>\$63,881,557</b>	<b>100.0%</b>	<b>\$1,267,309</b>	<b>2.0%</b>

Net property taxes are increasing by inflationary levels for FY08 at 3.6%. This small increase for FY08 as well as last year follows a 20.9% increase two years ago in FY06 which was due primarily to the voter approved jail expansion/renovation project. This major capital project was approved by the voters in the fall of 2004. FY06 was the first year of a 20 year debt amortization schedule to pay for bond principal and interest. The property tax increase also offset the substantial reduction of Recorder's Office real estate recording fees due to the upturn in interest rates reducing home refinancings and home sales. In addition, the increase helped fund new jail/staff programs to reduce recidivism and out of county inmate housing costs. Finally, the increase included debt financing toward the development and implementation of a county-wide GIS system discussed further under the capital projects section of this Budget Message. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are decreasing due to delinquent taxes collected in a prior year reflecting a one-time major delinquent property collection amount. Local option taxes (one cent sales tax) are projected to increase 4.6% compared to the prior year based on State projections. The

new 53<sup>rd</sup> Street – I-74 interchange retail corridor has helped to increase this elastic revenue in recent years. It is noted that public policy regarding the taxing or non-taxing of internet sales may have a profound impact on local option tax collections in the future shifting more costs to be supported by property taxes.

Intergovernmental revenues are not changing. This amount may fluctuate year to year based on the availability of various grants. There is continued cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting modest revenue increases for both the current fiscal year and next year due to the current economic climate. This may undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees are increasing 8.3% due primarily to increasing fees received for building permits in the Planning and Development Department and for water well permits in the Health Department. Charges for services are increasing 4.5% primarily due to projected increases in inmate housing charges for keeping federal prisoners due to the anticipated completion of the expanded/renovated jail project. The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees in any given year due to political pressures.

The uses of money and property revenues are projected to decrease below prior year budgeted levels due to anticipated changes in interest rate levels. Finally, other revenues are decreasing due to the prior year having one time sale of some old equipment in the Secondary Roads Department.

## **FUND BALANCES**

The undesignated fund balance of the general fund is projected to decrease by \$515,905 in FY08. This planned reduction is for costs in housing inmates in out of county facilities until the new jail expansion/renovation project is completed in the second quarter of FY08. This planned reduction will be eliminated once the voter approved jail expansion/renovation project is completed in 2008. The Board has \$2,004,713 reserved for the loan advance to the golf course enterprise fund, \$182,850 reserved for Conservation Board's sewage treatment plant, \$100,000 reserved for a note receivable from Greater Davenport Redevelopment Corporation, and \$886,689 reserved for claim liabilities as a part of the County's risk management program. The remaining \$4,855,032 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.

The amount of undesignated/unreserved fund balance of the general fund does bring the County below the minimum amount designated by the County's Financial Management policies (11.6% vs. 15% minimum). As the economy improves, future budgets will include increases to the General Fund balance to bring it back in compliance with policy guidelines. (It is pointed out that with the aforementioned reserve for advance to the golf course enterprise fund and the designated balance for claim liabilities, the General Fund balance would be at 18.5%. The Board understands that the golf course enterprise fund loan will begin to be paid back in four years and the risk management claim liabilities may be bonded for under Iowa law.) All other fund balances meet or exceed recommended levels except the MH-DD Fund as indicated below.

The Mental Health and Developmental Disabilities (MH-DD) Fund balance is projected to decrease \$1,727,264 and not only be below the recommended 10% minimum level but be in an actual deficit position due to the State failing to fully fund additional growth to the system as originally included in the 1996 legislation that created this fund. This funding change is due to current State budget problems as a result of the economy. There is currently a MH-DD Redesign effort occurring between State and local officials to develop a revised funding strategy for these services to allow local governments enhanced funding flexibility for these services. The legislature did agree to provide a possible supplemental appropriation for MH-DD County services in January 2008. This may eliminate the project fund deficit. If not, program service reductions will be implemented as developed and recommended by the Scott County MH-DD Advisory Committee.

The Capital Projects Fund is decreasing \$3,220,805 overall as a result of planned expenditures toward completion of the Courthouse remodeling, Tremont Annex renovation, and GIS Bond proceeds for the GIS system project as discussed under the Capital Improvements section below.

The total nonmajor governmental funds (Secondary Roads, Recorder's Record Management, and Rural Services Funds) are decreasing \$59,180 due to planned capital project funding.

## **PROGRAMS AND SERVICES**

The Board of Supervisors and County officials were very frustrated with past State legislative actions which imposed a five year property tax limitation on Iowa counties that did sunset on June 30, 1998. This State property tax limitation was in direct conflict with the spirit of home rule that was approved by State voters in the late 70's. It is also ironic that the State exempted school districts from the original property tax limitation bill when schools represent over 50% of the local property tax burden and for the final three-year extension cities were also exempt. The State Legislature allowed this limitation to sunset after June 30, 1998. Although the Legislature was concerned counties would greatly increase property tax in FY99, the first year following the sunsetting of the property tax limitation, Scott County actually *lowered* its property tax levy.

As previously discussed, the legislature has discussed permanent property tax limitation bills every year since 2001 which have not ultimately become law. At the time of writing this Budget message the legislature is still discussing various types of property tax reform. Scott County supports a comprehensive review of all taxes (sales, income and property) and the services they provide for prior to any substantive change to the current property tax system.

In the Spring of 1994 the Board asked all County departments and authorized agencies to develop fiscal strategies to address the County's financial dilemma at that time of using unrealistic amounts of fund balance toward operating costs due to unfunded State mandates, underfunded State property tax credits, and rising public safety costs and the property tax limitation legislation. This call to action generated many departmental staff meetings and brainstorming sessions throughout the County to produce ideas to reduce the fiscal gap. Once the ideas were submitted, various County employees selected to act in the capacity of Budget Analysts followed up with the departments and agencies about their list of ideas. These ideas were then presented to the Board of Supervisors for their review and consideration. Following several work sessions with the Board and budget team members, the various strategies as approved were put into a summary report and distributed to all authorized agencies and County departments. In addition, letters of appreciation went to all County employees thanking them for their participation and involvement in this important project.



The Board of Supervisors was extremely happy with the results of this program and implemented it again in 1995, 1997, 1999, 2001, 2003, and 2005. Using teamwork and innovation, County employees and agency staff members have identified many initiatives in the areas of cost reduction, productivity improvement, and revenue enhancement. As a result of these six reports developed over the past ten years, recurring cost reductions totaling \$3,234,630 were identified. Improvements to the productivity capacity of the work force equal to 4 full-time positions with a value of \$116,084 were identified due to changes in policies, procedures, scheduling and other work methods. In addition, revenue enhancements were identified at a total of \$1,291,365.

These fiscal strategies have played a *major* role in eliminating the County's previous million-dollar budget deficit. The budgets set since FY96 have presented a balanced general fund operating budget primarily attributed to the hard work and dedication of County employees. The Board has formally renamed this program the Financial Initiatives Program and implements it every other year. The next Financial Initiatives Program will occur in calendar year 2007.

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 38.2 FTE's, or 9.3%, to its current level of 450.07 FTE's. During this period the County made substantial staff increases to the Sheriff's Office (28 FTE's) primarily due to increased jail programming and courthouse security needs and the new minimum security jail facility and added 7 FTE's to the Public Health Department for jail health nursing and other grant related health programs. The County has four union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years the County and union groups have been successful in approving multi-year agreements for up to six years in length. These long range contract periods help to maintain a positive labor/management relationship which also resulted in one union group (Juvenile Detention staff) decertifying during the past several years. The overall negotiated average salary increase for both labor groups and non-union personnel was 3.25%.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$70,816,565 which is an increase of 3.0% above fiscal year FY07. While the operating budget is up only 0.2%, it is noted that an accounting change resulted in moving the annual rental payment to the Scott County Public Safety Authority for the jail debt amortization from the Public Safety & Court Services area to the Debt Service area. Otherwise the operating budget would show a 3.7% increase. Total revenues (net of transfers and non-budgeted funds) for the County are \$64,947,883, which is an increase of 1.8% above last fiscal year.

The overall expenditure increase of 3.0% is the result of several service areas increasing with three decreasing. Capital projects are discussed further below and are decreasing -1.7%. While Public Safety and Legal Services is showing an -11.4% decrease, it would be decreasing only -1.9% if not for the aforementioned accounting move of the PSA rental debt payment to the Debt Service area. The anticipated completion of the voter approved jail expansion/renovation project in FY08 will eliminate the out of county inmate housing costs experienced in recent years due to the old jail being at capacity.

Physical Health and Social Services is increasing 4.2% primarily due to salary and benefit increases in the Health Department. Mental Health, Mental Retardation and Developmental Disabilities (MH/MR/DD) is increasing 8.9% due to continued increasing of non-Federal Medicaid match funding for various community home-based waiver programs and adult intermediate care facilities for the mentally retarded. The MH-DD programs will need to be severely reduced if the State does not provide additional funding or allow tax levy increases at the local level. County Environment

and Education is increasing 4.8% due to salary and benefit increases in the Conservation Department and at the County Library. The Library recently unionized its support staff resulting in an increase in salary levels following a library salary survey of area libraries. Roads and Transportation service area is decreasing 2.3% primarily due to a reduction in planned new equipment acquisitions in FY08.

Government Services to Residents is increasing by 8% due to increased appropriations for county-wide election costs next year since it is a presidential year. Administration (interprogram) costs are increasing 10.4% primarily due to substantially higher fuel and energy costs. In addition the Facility and Support Services Department is adding three new positions – two for the expanded jail maintenance and custodial needs and one in the imaging and scanning area as the County digitizes more and more of its records. And finally, Debt Service is increasing by 150.3% due to the aforementioned accounting change in moving the PSA jail rental debt payment from the Public Safety Service area to the Debt Service area. Debt Service would otherwise show a slight reduction of -0.4%. Debt Service also includes interest and principal payments on the Solid Waste general obligation bond issue and River Renaissance general obligation bonds in addition to the new bond debt amortization for the development of a county-wide GIS system discussed further under the Capital Project section of this Budget Message.

### **CAPITAL IMPROVEMENTS AND DEBT SERVICE**

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 1.9% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$7,409,196 for fiscal year FY08, with 77% or \$5,717,831 for general projects, 14% or \$1,020,000 for Secondary Roads projects, and 9% or \$671,365 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY08 Capital Plan. There will also be in FY09 and beyond as the County continues with its remodeling of the minimum security Tremont Jail Annex and Courthouse floors 1, 2, and 3 in future years. The development of countywide GIS system is a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The

annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority and paid for from the County's operating general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$5,717,831 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$650,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moved administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds will be used to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not possible. Accordingly, the proposed capital plan for FY09 does not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floors of the courthouse building) will resume in FY10 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis. The Courthouse project will take a respite in FY09 while needed renovations are made to the minimum security jail annex on Tremont in northern Davenport.

The other major projects under the general capital improvements area include a skywalk between the renovated jail and new law enforcement center for the City of Davenport, furniture and fixtures in the new jail, chiller/ACCU replacement at Pine Knoll Mental health Facility, and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development is being supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY07.

Scott County has identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process in recent years. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County

during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee will continue to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The costs of housing and transportation of prisoners in out of county facilities until the construction is completed in FY08 are anticipated to be \$500,000. In addition, the annual rental payment to service the Authority debt for the project is approximately \$2.1 million.

The Secondary Roads capital program totals \$1,020,000. This amount is for various road resurfacing projects: L-107 – 1.5 miles stabilized base on 235<sup>th</sup> Street: Highway 67 west to 277<sup>th</sup> Ave (\$185,000); L-207 – 1.2 miles HMA paving on Y48 to east (\$60,000); L-307 – 2.5 miles HMA paving on 130<sup>th</sup> Ave: Ia Hwy 130 to F45 (\$120,000); L-407 – 1 mile stabilized base on 270<sup>th</sup> Ave to 225<sup>th</sup> Street (\$125,000); L-507 – 1.25 miles stabilized base on 225<sup>th</sup> Street: 270<sup>th</sup> St east to 277<sup>th</sup> Ave (\$155,000); L807 – box culvert on 230<sup>th</sup> Ave (\$75,000); LFM-707 – Edge drain on F-31 (\$200,000); and LFM-907 – box culverts on Z-16 (\$100,000). There are no State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY08. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget. There should be available farm-to-market funds in FY09 for additional projects.

The Conservation Department capital plan totals \$671,365. The single largest project (\$300,000) is for pool and aquatic center renovations at Scott County Park. Other projects include road repairs at Scott County Park and West Lake Park, and a new residence at the Wapsi Environmental Education Center.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

## SUMMARY

The preparation of the FY08 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY08 operating budget and keeping the County's reliance on property tax revenues to minimal increases net of voter approved debt and capital projects.

The Board and County Administrator expresses its appreciation to the staff of the Facility and Support Services Department who assisted and contributed to its preparation. Special thanks goes to the Budget Coordinator, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Accounting and Tax

Manager (Auditor's Office), County Attorney Office Manager, Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety and mental health-mental retardation and developmental disabilities. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,



Jim Hancock, Chairman  
Scott County Board of Supervisors



C. Ray Wierson  
County Administrator

## **SCOTT COUNTY OFFICIALS**

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
<b>Elected Officials</b>		
Supervisor, Chairperson	Jim Hancock	2008
Supervisor, Vice Chair	Tom Sunderbruch	2008
Supervisor	Chris Gallin	2010
Supervisor	Larry E. Minard	2010
Supervisor	Roxanna Moritz	2010
Attorney	Michael J. Walton	2008*
Auditor	Karen L. Fitzsimmons	2008
Recorder	Rita Vargas	2010
Sheriff	Dennis Conard	2008
Treasurer	Bill Fennelly	2010

\*Mr. Walton was appointed by the Board of Supervisors to fill the County Attorney vacancy until the next countywide election to be held in the fall of 2008. The winner of this election will serve for two years until the fall of 2010 at which time an election will be held for the regular four year term.

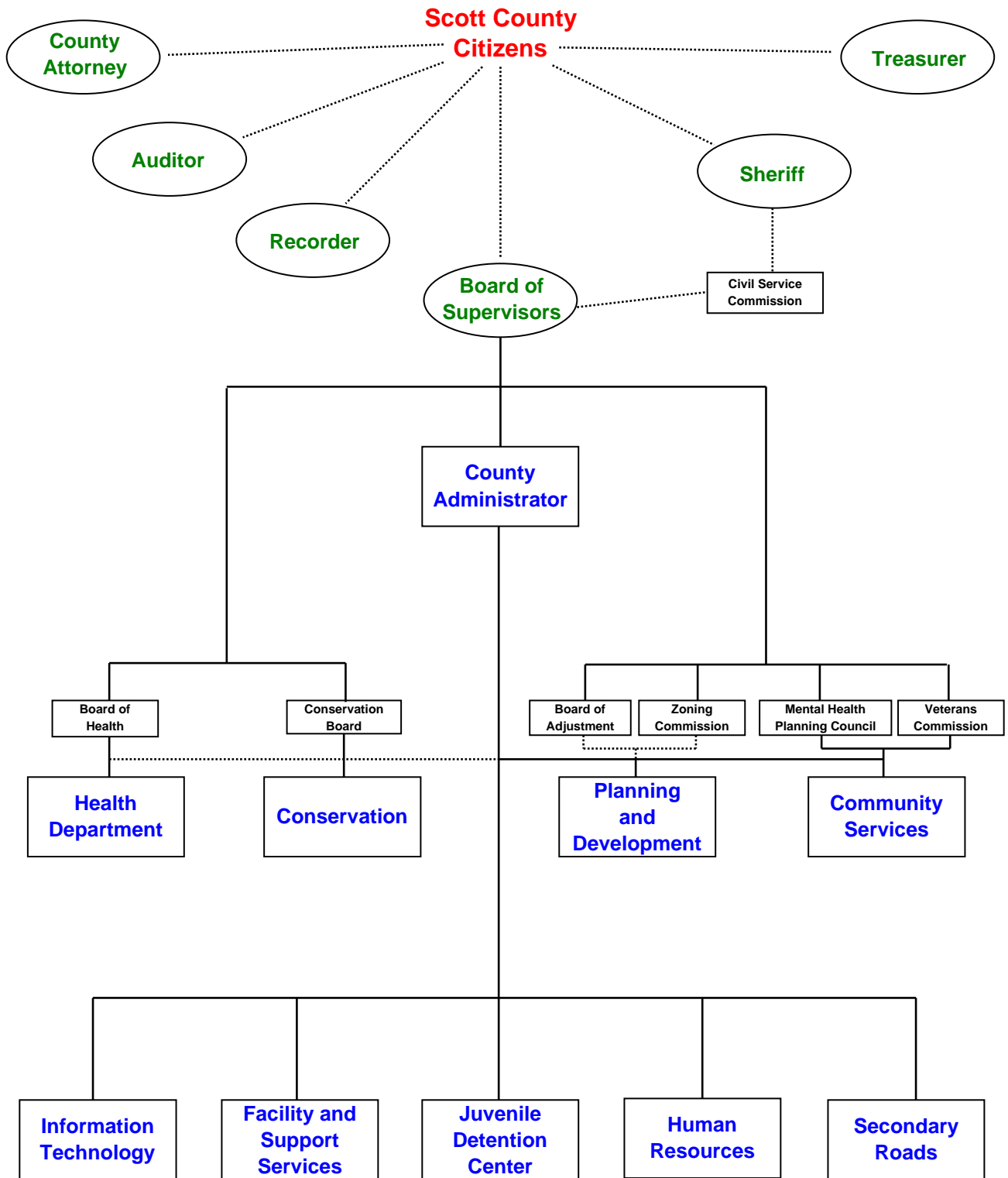
### **Administration**

County Administrator	C. Ray Wierson
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### **Department Heads**

Community Services	Lori Elam
Conservation	Roger Kean
Facility and Support Services	Dave Donovan
Health	Lawrence Barker
Human Resources	Mary Thee
Information Technology	Matt Hirst
Juvenile Detention Center	Scott Hobart
Planning & Development	Tim Huey
Secondary Roads	Jon Burgstrum

# Scott County Government Organizational Chart



— Direct supervision  
 ..... Advisory relationship

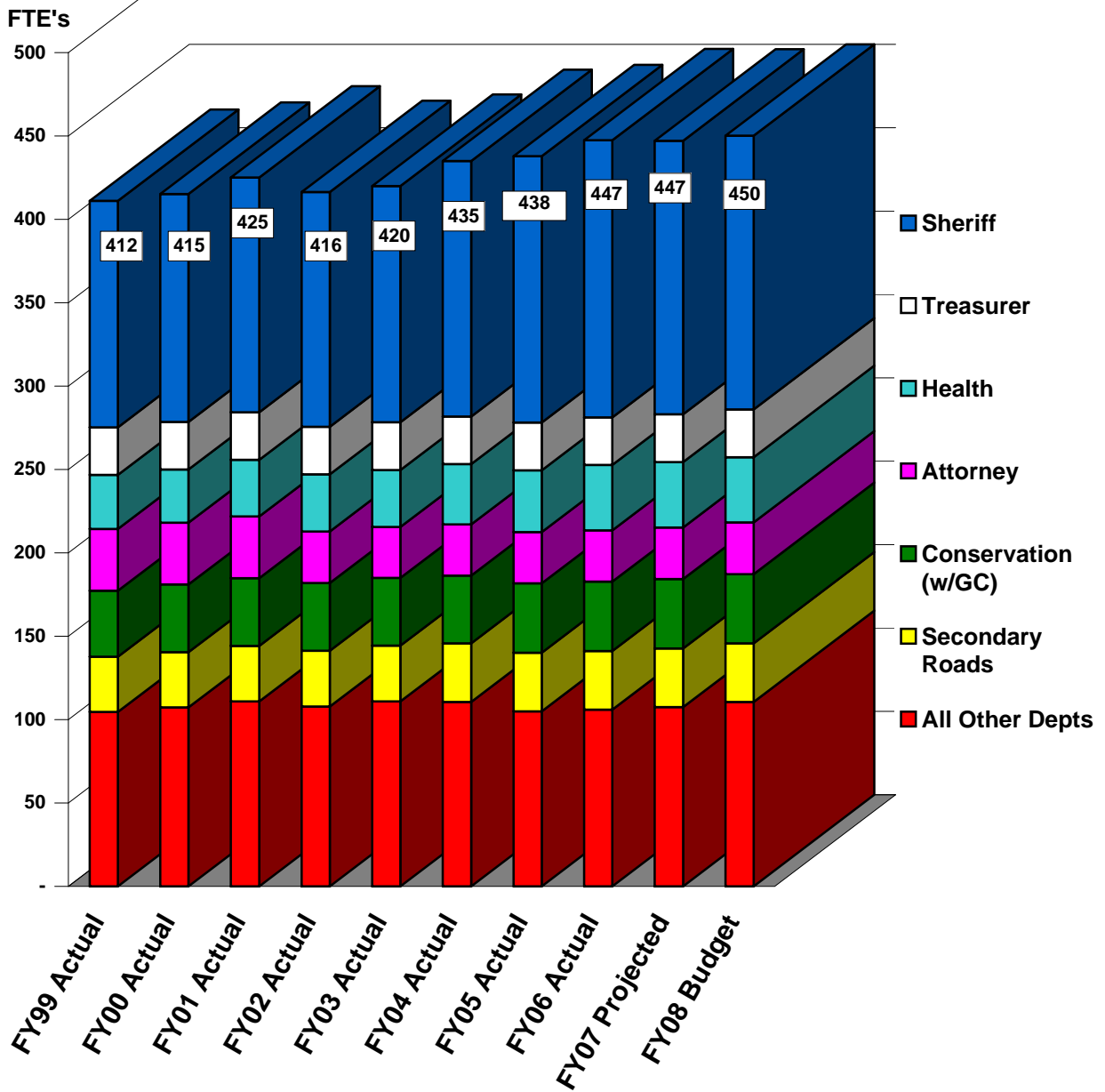


# 10 YEAR FTE LISTING

<u>Department</u>	<u>FY99</u>	<u>FY00</u>	<u>FY01</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>
Administration	2.70	2.70	2.70	3.70	3.70	3.70	3.10	3.10	3.10	3.10
Attorney	37.00	37.00	37.00	31.00	30.63	30.63	30.63	30.75	31.00	31.00
Auditor	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.90	15.90
Community Services	13.25	13.25	12.75	12.75	13.00	13.00	12.50	12.50	12.50	12.50
Conservation (net of golf course)	20.25	21.25	21.25	21.25	21.25	21.25	22.25	22.25	22.25	22.25
Facility and Support Services	17.79	17.79	19.24	23.74	23.74	23.74	24.19	24.19	25.69	28.69
Health	32.39	31.90	33.90	34.15	34.15	36.15	37.15	39.15	39.15	39.15
Human Resources	7.50	7.50	7.50	7.50	7.50	7.50	4.50	4.50	4.50	4.50
Information Technology	14.50	15.50	17.50	10.00	10.00	10.00	10.00	11.00	11.00	11.00
Juvenile Court Services	11.00	11.80	12.40	12.40	15.20	15.20	14.20	14.20	14.20	14.20
Planning & Development	4.33	4.33	4.33	4.33	4.33	4.08	4.08	4.08	4.08	4.08
Recorder	14.00	14.00	14.00	13.00	13.00	13.00	12.00	12.00	11.50	11.50
Secondary Roads	33.10	33.40	33.40	33.40	33.40	35.15	35.15	35.15	35.15	35.15
Sheriff	135.70	136.70	140.70	140.70	141.70	153.15	159.65	166.10	164.10	164.10
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	28.60	28.60	28.60	28.60	28.60	28.60	28.60	28.60	28.60	28.60
<b>SUBTOTAL</b>	<b>392.51</b>	<b>396.12</b>	<b>405.67</b>	<b>396.92</b>	<b>400.60</b>	<b>415.55</b>	<b>418.40</b>	<b>427.97</b>	<b>427.72</b>	<b>430.72</b>
Golf Course Enterprise	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35
<b>TOTAL</b>	<b>411.86</b>	<b>415.47</b>	<b>425.02</b>	<b>416.27</b>	<b>419.95</b>	<b>434.90</b>	<b>437.75</b>	<b>447.32</b>	<b>447.07</b>	<b>450.07</b>

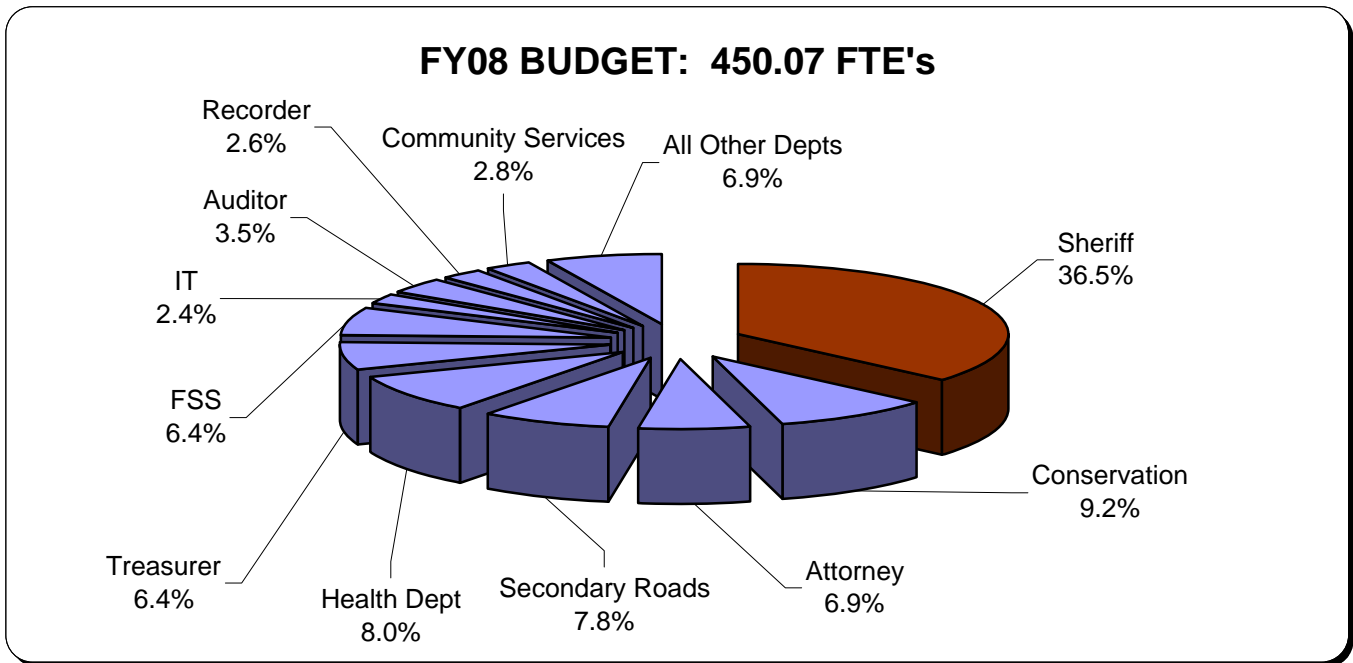
NOTE: Supplemental information may be found in the Pay Plan as included under the "Supplemental Information" blue tab.

## FTE (Full Time Equivalents) STAFFING TRENDS TEN YEAR COMPARISON

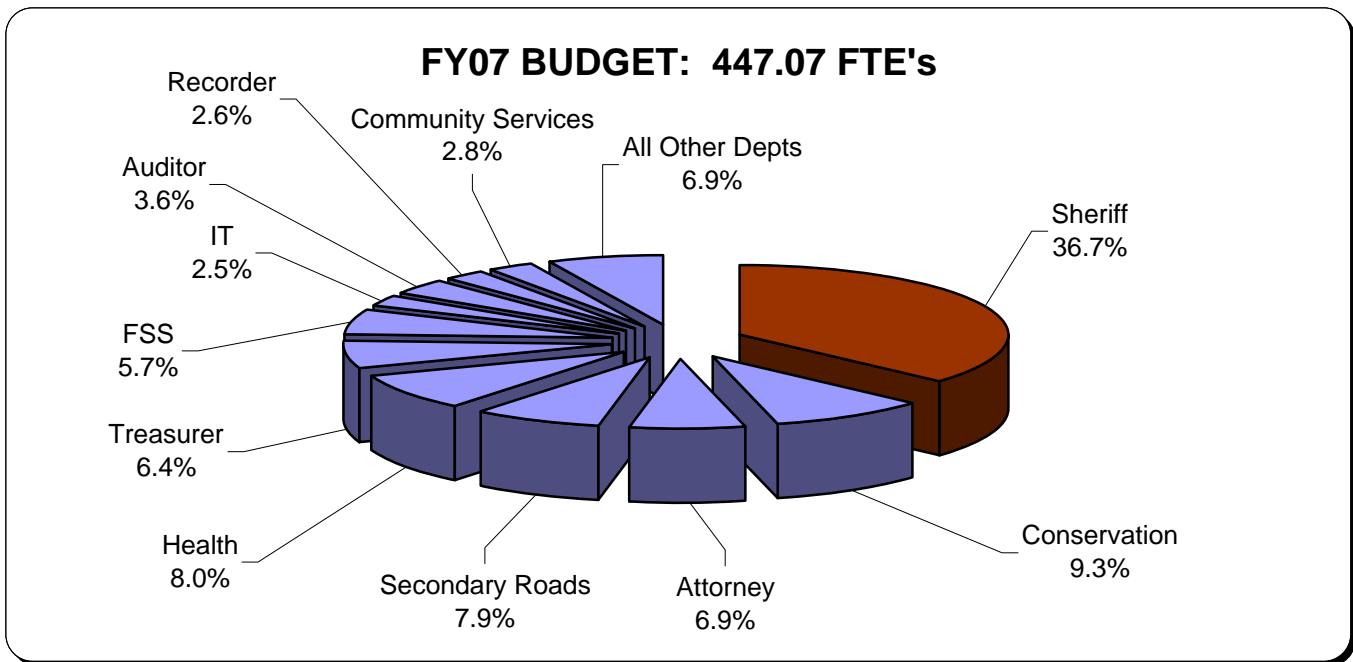


Total FTE's have increased by 39 positions over the last ten years averaging 1% growth per year. Most of the new positions (28) have been in the Sheriff's Office due to increasing demands on the jail division with the increasing inmate population. Seven positions have been added to the Health Department primarily grant funded positions or for the jail inmate health program.

## FTE (Full Time Equivalents) STAFFING By Department

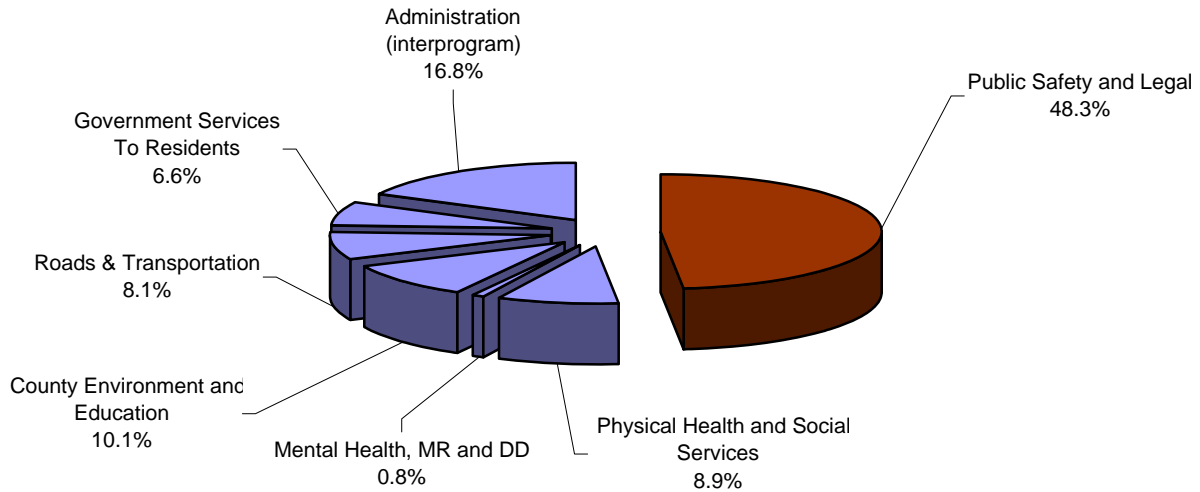


**Over one third of the County's total FTE's (full time equivalents) are found in the Sheriff's Department.**



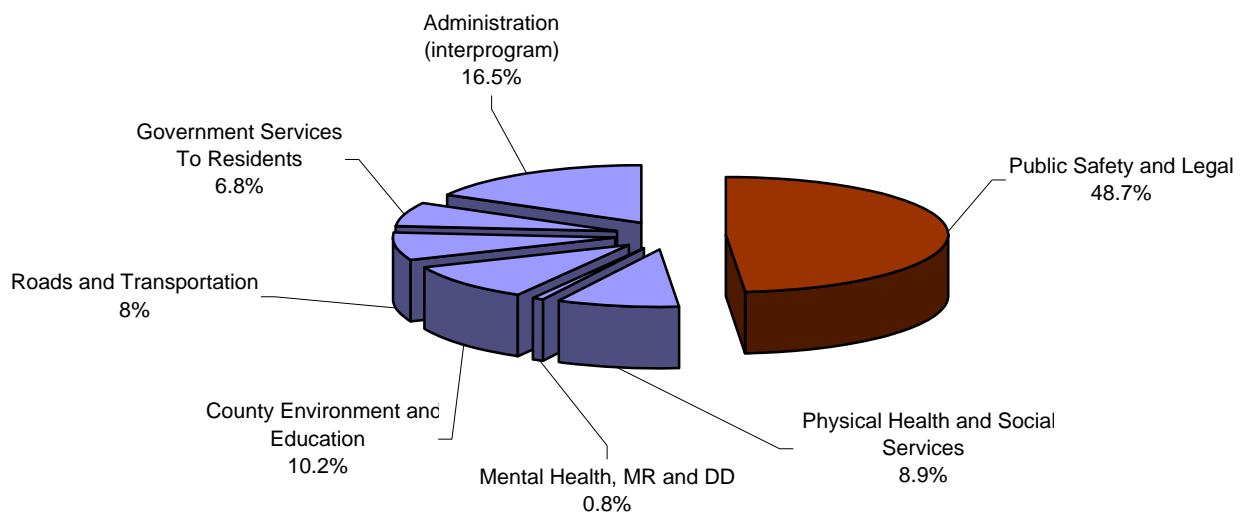
## FTE (Full Time Equivalents) STAFFING By Service Area

### FY08 BUDGET: 450.07 FTE's



**Almost half of the County's workforce is a part of the Public Safety & Legal Services area.**

### FY07 BUDGET: 447.07 FTE's



# SCOTT COUNTY FUND STATEMENT

## ALL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/07</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/08</u>
<b>Major Governmental Funds</b>				
General Fund	\$ 8,545,189	\$ 48,001,667	\$ 48,517,572	\$ 8,029,284
Mental Health, MR & DD	(195,544)	13,876,206	15,508,495	(1,827,833)
Debt Service	4,116,675	921,968	1,362,471	3,676,172
Capital Improvements				
General	4,534,410	3,142,440	6,389,196	1,287,654
Electronic Equipment	587,934	599,703	588,395	599,242
Vehicle	572,622	274,443	245,000	602,065
Conservation Equip Reserve	71,728	44,500	59,300	56,928
Conservation CIP Reserve	<u>1,286</u>	<u>-</u>	<u>-</u>	<u>1,286</u>
Total Capital Improvements	5,767,980	4,061,086	7,281,891	2,547,175
Total Major Governmental Funds	18,234,300	66,860,927	72,670,429	12,424,798
<b>Nonmajor Governmental Funds</b>				
Rural Services	100,979	2,195,622	2,195,622	100,979
Recorder's Record Mgt	139,731	49,000	40,000	148,731
Secondary Roads	<u>1,105,124</u>	<u>5,237,820</u>	<u>5,306,000</u>	<u>1,036,944</u>
Total Nonmajor Governmental Funds	1,345,834	7,482,442	7,541,622	1,286,654
<b>Business-Type Activities Fund</b>				
Golf Course Enterprise	(1,680,148)	1,279,112	1,275,617	(1,676,653)
<b>Total*</b>	<u>\$ 17,899,986</u>	<u>\$ 75,622,481</u>	<u>\$ 81,487,668</u>	<u>\$ 12,034,799</u>

\*Includes interfund transfers and non-budgeted fund activity. All funds are budgeted funds with the exception of the Golf Course Enterprise Fund as further discussed under the blue tabbed Supplemental Information section (basis of accounting) of this budget document.

# SCOTT COUNTY REVENUE ESTIMATES

## ALL FUNDS

<u>Fund</u>	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>Major Governmental Funds</b>					
General Fund	\$ 43,576,468	\$ 45,724,900	\$ 46,495,871	\$ 48,001,667	5.0%
Mental Health, MR & DD	13,019,984	13,695,773	13,786,224	13,876,206	1.3%
Debt Service	1,021,808	1,012,059	1,017,781	921,968	-8.9%
Capital Improvements					
General	4,384,018	3,405,802	5,970,596	3,142,440	-7.7%
Electronic Equipment	595,935	577,784	599,007	599,703	3.8%
Vehicle	289,441	268,123	274,213	274,443	2.4%
Conservation Equip Reserve	38,584	27,000	27,000	44,500	64.8%
Conservation CIP Reserve	623	-	-	-	
Total Capital Improvements	5,308,601	4,278,709	6,870,816	4,061,086	-5.1%
Total Major Governmental Funds	62,926,861	64,711,441	68,170,692	66,860,927	3.3%
<b>Nonmajor Governmental Funds</b>					
Rural Services	2,073,122	2,118,545	2,098,967	2,195,622	3.6%
Recorder's Record Mgt	47,320	50,500	50,500	49,000	-3.0%
Secondary Roads	5,403,367	5,312,700	5,267,532	5,237,820	-1.4%
Total Nonmajor Governmental Funds	7,523,809	7,481,745	7,416,999	7,482,442	0.0%
<b>Business-Type Activities Fund</b>					
Golf Course Enterprise	1,113,982	1,373,682	1,105,001	1,279,112	-6.9%
<b>Total*</b>	<u>\$ 71,564,652</u>	<u>\$ 73,566,868</u>	<u>\$ 76,692,692</u>	<u>\$ 75,622,481</u>	2.8%

\*Includes interfund transfers and non-budgeted fund activity

# SCOTT COUNTY EXPENDITURE ESTIMATES

## ALL FUNDS

<u>Fund</u>	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>Major Governmental Funds</b>					
General Fund	\$ 42,532,067	\$ 46,424,900	\$ 46,463,353	\$ 48,517,572	4.5%
Mental Health, MR & DD	13,416,089	14,236,281	14,836,915	15,508,495	8.9%
Debt Service	1,047,075	1,391,039	1,362,043	1,362,471	-2.1%
Capital Improvements					
General	3,731,780	5,986,700	4,429,516	6,389,196	6.7%
Electronic Equipment	479,040	710,000	576,900	588,395	-17.1%
Vehicle	178,162	307,000	292,600	245,000	-20.2%
Conservation Equip Reserve	-	27,000	27,000	59,300	119.6%
Conservation CIP Reserve	-	-	-	-	
Total Capital Improvements	4,388,982	7,030,700	5,326,016	7,281,891	3.6%
Total Major Governmental Funds	61,384,213	69,082,920	67,988,327	72,670,429	5.2%
<b>Nonmajor Governmental Funds</b>					
Rural Services	2,076,241	2,109,052	2,109,052	2,195,622	4.1%
Recorder's Record Mgt	35,725	30,000	40,000	40,000	33.3%
Secondary Roads	5,496,621	5,935,500	5,621,819	5,306,000	-10.6%
Total Nonmajor Governmental Funds	7,608,587	8,074,552	7,770,871	7,541,622	-6.6%
<b>Business-Type Activities Fund</b>					
Golf Course Enterprise	1,270,265	1,182,024	1,246,400	1,275,617	7.9%
<b>Total*</b>	<u>\$ 70,263,065</u>	<u>\$ 78,339,496</u>	<u>\$ 77,005,598</u>	<u>\$ 81,487,668</u>	4.0%

\*Includes interfund transfers and non-budgeted fund activity

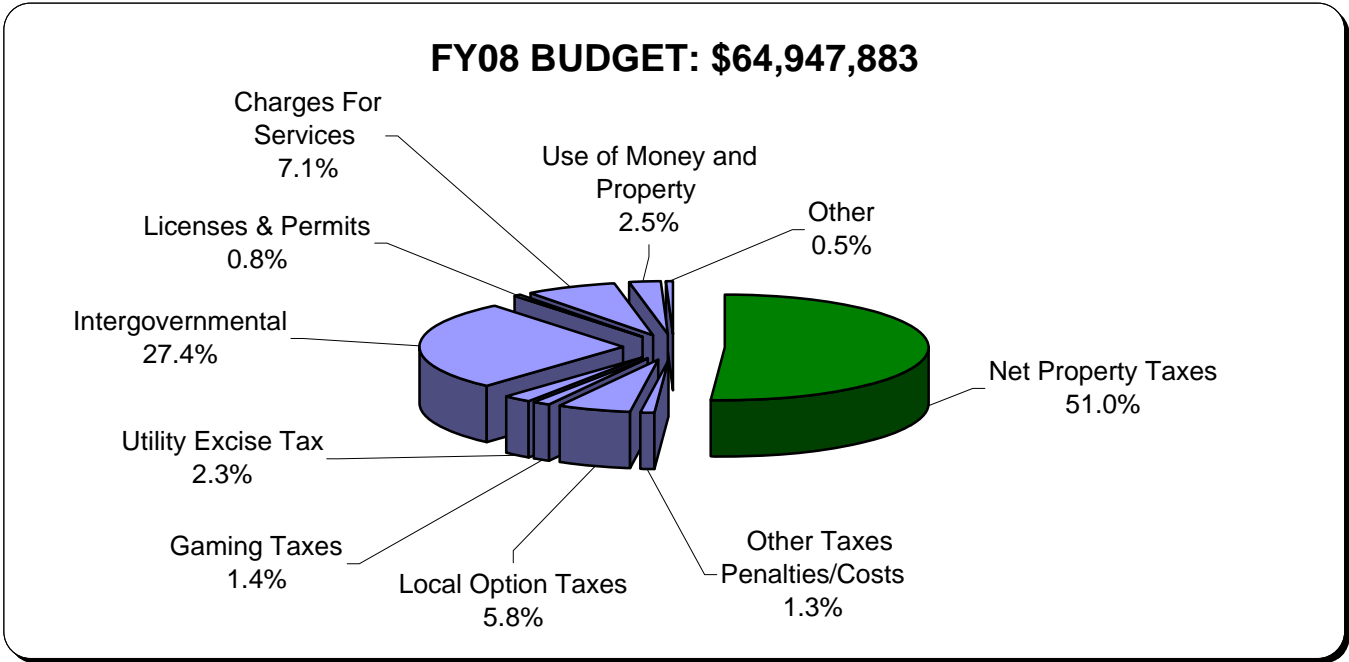
## ALL COUNTY FUNDS - REVENUES RECONCILIATION INFORMATION

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>Revenues per summary statement</b>	\$ 71,564,653	\$ 73,566,868	\$ 76,692,692	\$ 75,622,481	2.8%
<b>Less transfers in:</b>					
GENERAL BASIC					
Conservation Equipment Replc	-	27,000	27,000	59,300	119.6%
GENERAL SUPPLEMENTAL					
General Basic	1,201,500	3,000,000	3,500,000	4,000,000	33.3%
SECONDARY ROADS					
General Basic	588,127	599,889	599,889	617,886	3.0%
Rural Services Basic	1,640,529	1,673,340	1,673,340	1,723,540	3.0%
CAPITAL IMPROVEMENT					
General Basic	1,694,060	1,230,450	1,230,450	1,296,365	5.4%
Electronic Equipment	479,040	710,000	576,900	588,395	-17.1%
Vehicle Replacement	178,162	307,000	292,600	245,000	-20.2%
Recorder's Record Mgt	35,725	30,000	40,000	40,000	33.3%
Conservation CIP Reserve	-	-	-	-	
CONSERVATION CIP					
General Basic	-	-	-	-	
ELECTRONIC EQUIPMENT					
General Basic	575,000	575,000	575,000	575,000	0.0%
VEHICLE REPLACEMENT					
General Basic	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	0.0%
<b>Total Transfers In</b>	6,642,143	8,402,679	8,765,179	9,395,486	11.8%
<b>Less Non-Budgeted Funds</b>					
GOLF COURSE ENTERPRISE	<u>1,113,982</u>	<u>1,373,682</u>	<u>1,105,001</u>	<u>1,279,112</u>	-6.9%
<b>Net Budgeted Revenues</b>	<u>\$ 63,808,528</u>	<u>\$ 63,790,507</u>	<u>\$ 66,822,512</u>	<u>\$ 64,947,883</u>	1.8%

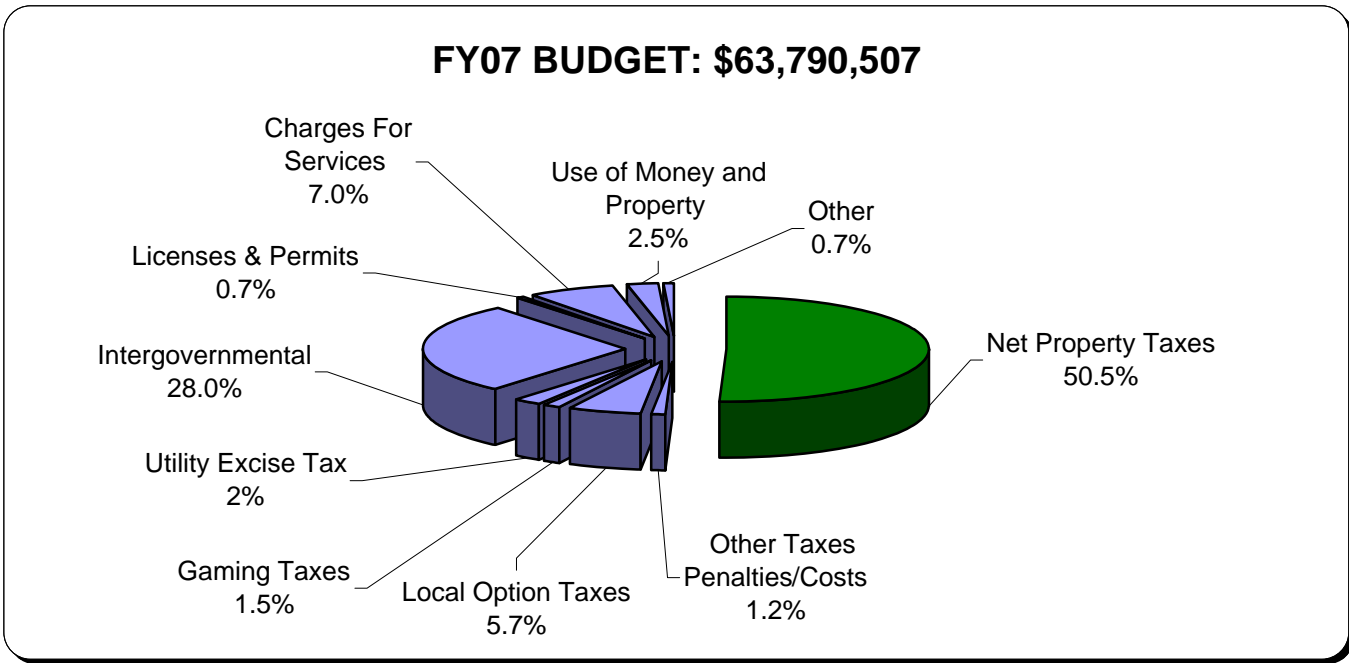


# COUNTY REVENUES BY SOURCE

## Budgeted Funds



**Net property taxes represent approximately half of all revenues collected by the County.**



## REVENUE SOURCES

(excluding transfers and non-budgeted funds)

<u>Fund</u>	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 32,404,290	\$ 33,137,782	\$ 33,031,610	\$ 34,190,104	3.2%
Less: Uncollected Delinq Taxes-Levy Yr	27,983	225,503	27,982	27,982	-87.6%
Less: Credits To Taxpayers	<u>1,039,628</u>	<u>948,280</u>	<u>1,039,629</u>	<u>1,039,629</u>	9.6%
Net Current Property Taxes	31,336,679	31,963,999	31,963,999	33,122,493	3.6%
Add: Delinquent Property Tax Revenue	<u>27,983</u>	<u>225,503</u>	<u>27,982</u>	<u>27,982</u>	-87.6%
Total Net Property Taxes	31,364,662	32,189,502	31,991,981	33,150,475	3.0%
Penalties, Interest & Costs On Taxes	791,859	735,000	735,000	785,000	6.8%
Other County Taxes	<u>63,287</u>	<u>58,963</u>	<u>63,287</u>	<u>63,287</u>	7.3%
Total Other Taxes, Penalties & Costs	855,146	793,963	798,287	848,287	6.8%
Local Option Taxes	3,382,319	3,612,385	3,597,903	3,777,798	4.6%
Gaming Taxes	887,690	950,000	900,000	900,000	-5.3%
Utility Tax Replacement Excise Tax	1,377,835	1,399,263	1,399,263	1,379,165	-1.4%
Intergovernmental :					
State Shared Revenues	2,970,800	2,875,471	2,819,303	2,855,394	-0.7%
State Grants & Reimbursements	6,829,828	7,437,925	7,601,840	7,593,571	2.1%
State /Federal Pass Through Grants	2,578,090	1,811,401	1,945,804	1,505,148	-16.9%
State Credits Against Levied Taxes	1,039,628	948,280	1,039,629	1,039,629	9.6%
Other State Credits	4,206,422	4,203,683	4,206,423	4,206,423	0.1%
Federal Grants & Entitlements	9,343	4,000	-	4,200	
Contr & Reimb From Other Govts	957,861	564,743	771,941	579,821	2.7%
Payments in Lieu of Taxes	<u>4,055</u>	<u>4,000</u>	<u>4,055</u>	<u>4,055</u>	1.4%
Subtotal Intergovernmental	18,596,027	17,849,503	18,388,995	17,788,241	-0.3%
Licenses & Permits	572,049	475,340	477,340	514,700	8.3%
Charges For Services	4,656,145	4,439,300	4,608,729	4,640,744	4.5%
Use of Money & Property	1,522,921	1,624,974	1,675,873	1,605,314	-1.2%
Other:					
Miscellaneous	518,221	407,277	458,816	287,159	-29.5%
General Long Term Debt Proceeds	-	-	2,478,125	-	
Proceeds of Fixed Asset Sales	<u>50,780</u>	<u>49,000</u>	<u>47,200</u>	<u>56,000</u>	14.3%
Total Other	569,001	456,277	2,984,141	343,159	-24.8%
<b>Total Revenues &amp; Other Sources</b>	<u>\$ 63,783,795</u>	<u>\$ 63,790,507</u>	<u>\$ 66,822,512</u>	<u>\$ 64,947,883</u>	1.8%

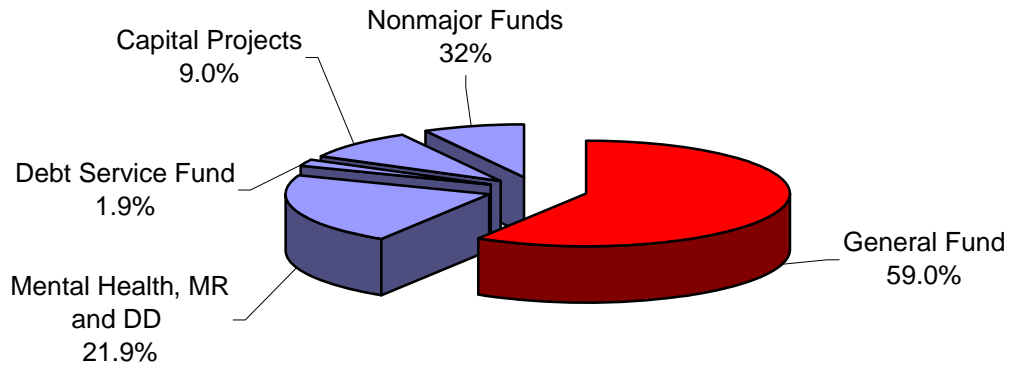
**ALL COUNTY FUNDS - EXPENDITURES  
RECONCILIATION INFORMATION**

	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>Expenditures per summary statement</b>	70,263,065	78,339,496	77,005,598	81,487,668	4.0%
<b>Less transfers out:</b>					
GENERAL BASIC					
General Supplemental	1,201,500	3,000,000	3,500,000	4,000,000	
Secondary Roads	588,127	599,889	599,889	617,886	3.0%
Capital Improvements	1,694,060	1,230,450	1,230,450	1,296,365	5.4%
Electronic Equipment	575,000	575,000	575,000	575,000	0.0%
Vehicle Replacement	250,000	250,000	250,000	250,000	0.0%
Conservation Equipment Reserve	24,733	-	-	-	
Conservation CIP Reserve	-	-	-	-	
RURAL SERVICES BASIC					
Secondary Roads	1,640,529	1,673,340	1,673,340	1,723,540	3.0%
Capital Improvements	-	-	-	-	
ELECTRONIC EQUIPMENT					
Capital Improvements	479,040	710,000	576,900	588,395	-17.1%
VEHICLE REPLACEMENT					
Capital Improvements	178,162	307,000	292,600	245,000	-20.2%
CONSERVATION CIP RESERVE					
Capital Improvements	-	-	-	-	
RECORDER'S RECORD MGT					
Capital Improvements	35,725	30,000	40,000	40,000	33.3%
CONSERVATION EQUIPMENT					
General Basic	-	27,000	27,000	59,300	
<b>Total Transfers Out</b>	6,666,876	8,402,679	8,765,179	9,395,486	11.8%
<b>Less Non-Budgeted Funds</b>					
GOLF COURSE ENTERPRISE	1,270,265	1,182,024	1,246,400	1,275,617	7.9%
<b>Net Budgeted Expenditures</b>	<u>\$ 62,325,924</u>	<u>\$ 68,754,793</u>	<u>\$ 66,994,019</u>	<u>\$ 70,816,565</u>	3.0%

# ALL COUNTY EXPENDITURES BY FUND

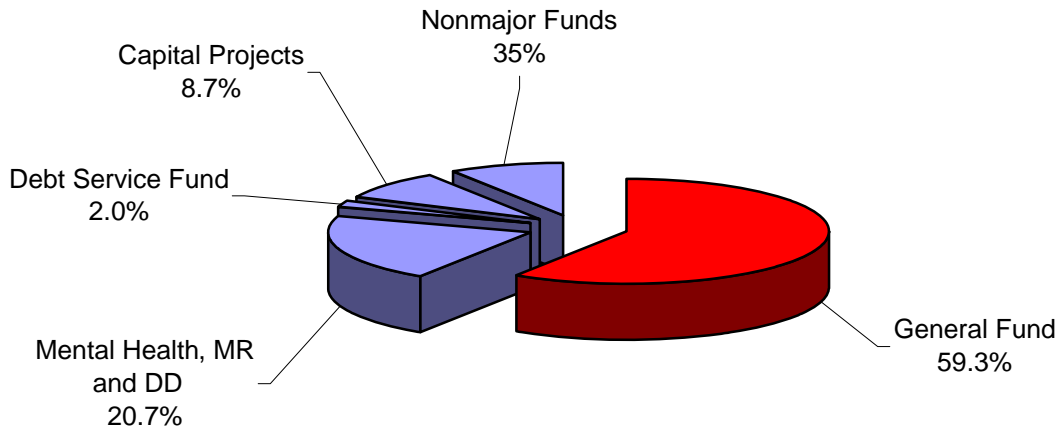
## Budgeted Funds

**FY08 BUDGET: \$70,816,565**



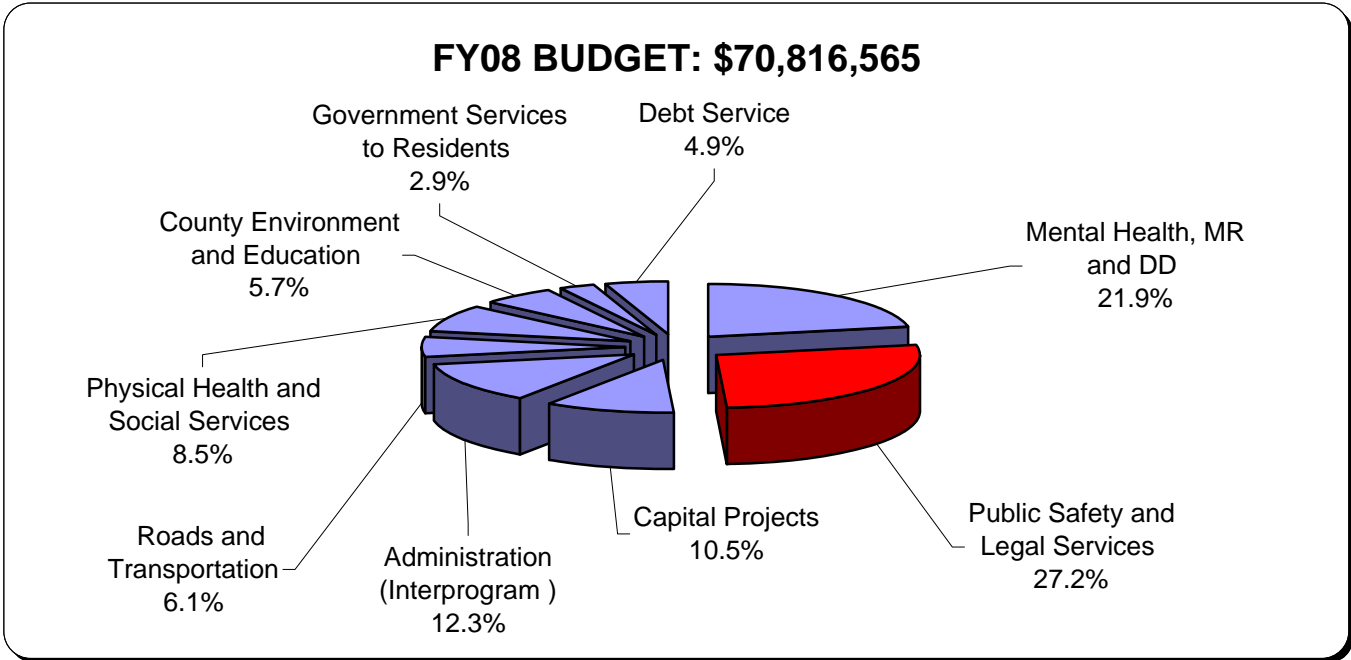
This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund.

**FY07 BUDGET: \$68,754,793**

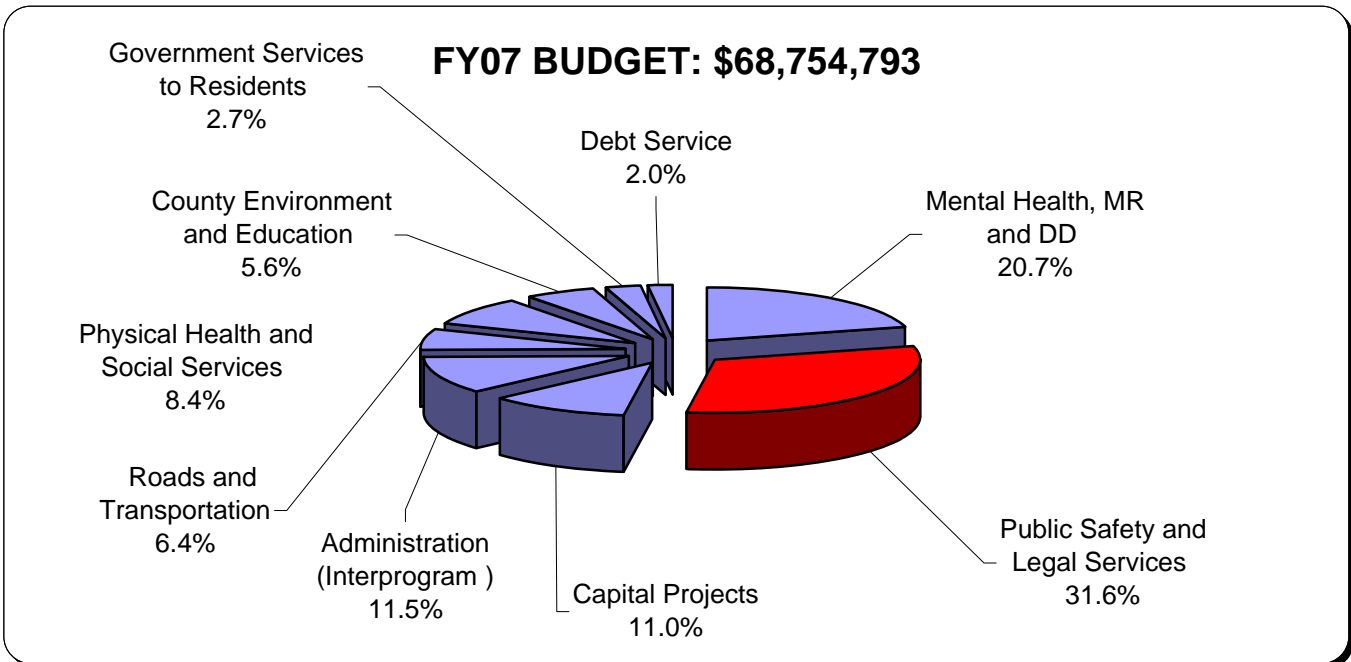


## APPROPRIATIONS BY SERVICE AREA

### Budgeted Funds Only



**Public Safety and Legal Services is the largest single expenditure area of the County followed by the State mandated Mental Health service area. The Public Safety service area shows a reduced percentage in FY08 while the Debt Service area shows a marked increase due to the PSA Jail Debt moving from the Public Safety service area to the Debt Service area as required by GASB accounting practices.**



# SERVICE AREA DESCRIPTIONS

## **PUBLIC SAFETY AND LEGAL SERVICES**

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; and Emergency Services.

## **PHYSICAL HEALTH AND SOCIAL SERVICES**

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

## **MENTAL HEALTH, MR AND DD SERVICES**

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

## **COUNTY ENVIRONMENT AND EDUCATION SERVICES**

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

## **ROADS AND TRANSPORTATION SERVICES**

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

## **GOVERNMENT SERVICES TO RESIDENTS**

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

## **ADMINISTRATION (INTERPROGRAM) SERVICES**

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

## **DEBT SERVICE**

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue; and the General Fund debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites

## **CAPITAL IMPROVEMENTS**

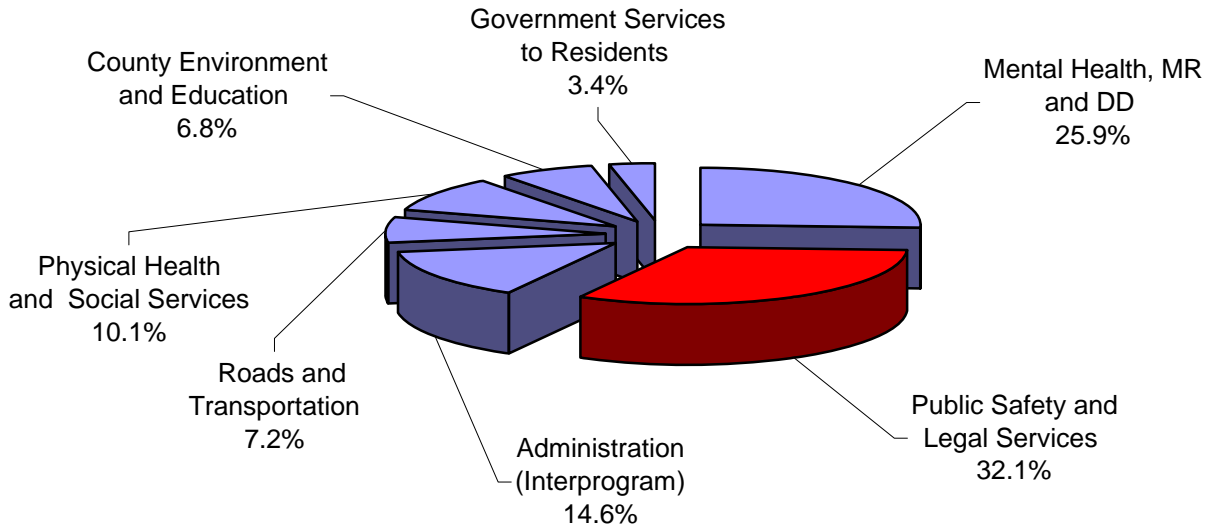
Includes Secondary Roads projects; Conservation projects; and general projects.

**APPROPRIATION SUMMARY BY SERVICE AREA**  
(excluding transfers and non-budgeted funds)

<b>SERVICE AREA</b>	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	18,225,492	21,739,952	19,386,338	19,265,811	-11.4%
Physical Health & Social Services	5,489,011	5,806,716	5,724,868	6,051,691	4.2%
Mental Health, MR & DD	13,416,089	14,236,281	14,836,915	15,508,495	8.9%
County Environment & Education	3,558,603	3,860,822	3,763,833	4,045,978	4.8%
Roads & Transportation	3,937,870	4,385,500	4,342,076	4,286,000	-2.3%
Government Services to Residents	1,866,796	1,885,195	1,853,061	2,036,390	8.0%
Administration (interprogram)	<u>7,306,402</u>	<u>7,912,588</u>	<u>7,894,508</u>	<u>8,731,728</u>	10.4%
<b>SUBTOTAL OPERATING BUDGET</b>	53,800,263	59,827,054	57,801,599	59,926,093	0.2%
Debt Service	3,235,130	1,391,039	3,483,161	3,481,276	150.3%
Capital Projects	<u>5,290,532</u>	<u>7,536,700</u>	<u>5,709,259</u>	<u>7,409,196</u>	-1.7%
<b>TOTAL COUNTY BUDGET</b>	<u>\$ 62,325,925</u>	<u>\$ 68,754,793</u>	<u>\$ 66,994,019</u>	<u>\$ 70,816,565</u>	3.0%

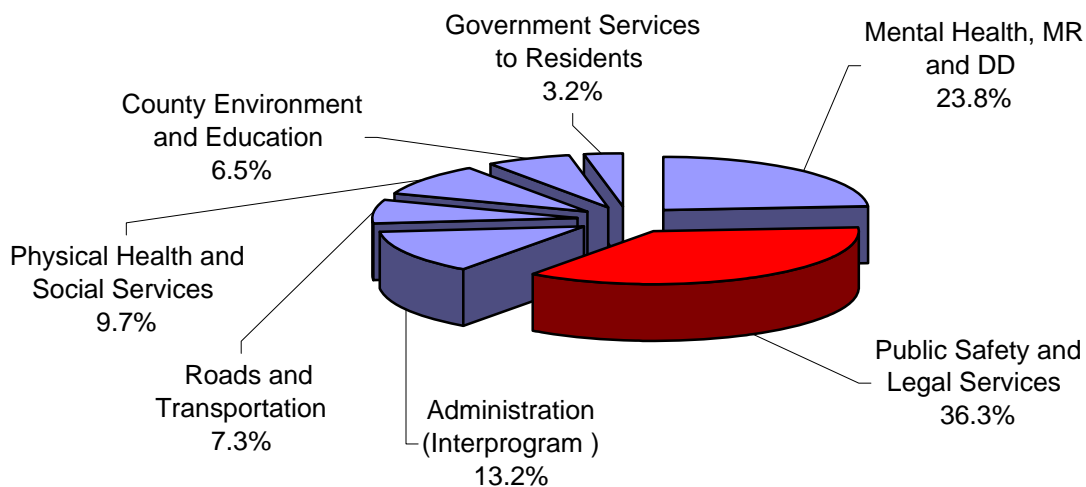
## APPROPRIATIONS BY SERVICE AREA Operating Budget Only

### FY08 BUDGET: \$59,926,093



**Public Safety and Legal Services is the largest single expenditure area of the County followed by the State mandated Mental Health service area. The Public Safety service area shows a reduced percentage in FY08 due both to lower out of county inmate housing costs with the anticipated completion of the downtown jail site expansion project and due to the Jail Debt payment being accounted for under the Debt Service area not Public Safety.**

### FY07 BUDGET: \$59,827,054





**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- GENERAL FUND -----			----- MENTAL HEALTH, MR & DD FUND -----		
	<u>ACTUAL</u> <u>2005-06</u>	<u>PROJECTED</u> <u>2006-07</u>	<u>BUDGET</u> <u>2007-08</u>	<u>ACTUAL</u> <u>2005-06</u>	<u>PROJECTED</u> <u>2006-07</u>	<u>BUDGET</u> <u>2007-08</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>						
Taxes Levied on Property	\$ 26,490,825	\$ 27,104,897	\$ 28,203,364	\$ 3,164,460	\$ 3,140,012	\$ 3,178,002
Less: Uncollected Delinquent Taxes-Levy Yr	24,096	24,095	24,095	2,878	2,878	2,878
Less: Credits To Taxpayers	829,705	829,706	829,706	99,112	99,112	99,112
Net Current Property Taxes	25,637,024	26,251,096	27,349,563	3,062,470	3,038,022	3,076,012
Delinquent Property Tax Revenue	24,096	24,095	24,095	2,878	2,878	2,878
Penalties, Interest & Costs On Taxes	791,859	735,000	785,000	-	-	-
Other County Taxes	4,579,437	4,814,449	4,981,808	141,648	140,806	134,679
Intergovernmental	4,280,638	4,210,493	3,908,128	9,733,992	10,565,518	10,623,639
Licenses & Permits	568,744	474,340	511,700	-	-	-
Charges For Services	4,532,111	4,536,729	4,571,746	57,465	23,000	22,998
Use of Money & Property	1,474,803	1,624,153	1,551,168	-	-	-
Miscellaneous	465,860	278,316	247,659	21,532	16,000	16,000
Subtotal Revenues	42,354,572	42,948,671	43,930,867	13,019,985	13,786,224	13,876,206
Other Financing Sources:						
Operating Transfers In	1,201,500	3,527,000	4,059,300	-	-	-
Proceeds of Fixed Asset Sales	20,394	20,200	11,500	-	-	-
Total Revenues & Other Sources	43,576,466	46,495,871	48,001,667	13,019,985	13,786,224	13,876,206
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Public Safety & Legal Services	18,225,492	19,386,338	19,265,811	-	-	-
Physical Health & Social Services	5,489,011	5,724,868	6,051,691	-	-	-
Mental Health, MR & DD	-	-	-	13,416,089	14,836,915	15,508,495
County Environment & Education	3,122,891	3,328,121	3,573,896	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	1,866,796	1,853,061	2,036,390	-	-	-
Administration (interprogram)	7,306,402	7,894,508	8,731,728	-	-	-
Debt Service	2,188,055	2,121,118	2,118,805	-	-	-
Capital Projects	-	-	-	-	-	-
Subtotal Expenditures	38,198,647	40,308,014	41,778,321	13,416,089	14,836,915	15,508,495
Other Financing Uses:						
Operating Transfers Out	4,333,420	6,155,339	6,739,251	-	-	-
Total Expenditures & Other Uses	42,532,067	46,463,353	48,517,572	13,416,089	14,836,915	15,508,495
Excess Of Revenues & Other Sources over (under) Expenditures & Other Uses	1,044,399	32,518	(515,905)	(396,104)	(1,050,691)	(1,632,289)
<b>Beginning Fund Balance - July 1,</b>	\$ 7,468,272	\$ 8,512,671	\$ 8,545,189	\$ 1,251,251	\$ 855,147	\$ (195,544)
<b>Ending Fund Balance - June 30,</b>	\$ 8,512,671	\$ 8,545,189	\$ 8,029,284	\$ 855,147	\$ (195,544)	\$ (1,827,833)

**Note:** The MH-DD Fund is projected to have an ending deficit fund balance in both FY07 and FY08. The State legislature has indicated a willingness to provide a supplemental appropriation in January 2008. If this does not occur there will be substantial program services reductions as recommended and prioritized by the County's MH-DD Advisory Committee.

**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----		
	<u>ACTUAL</u> <u>2005-06</u>	<u>PROJECTED</u> <u>2006-07</u>	<u>BUDGET</u> <u>2007-08</u>	<u>ACTUAL</u> <u>2005-06</u>	<u>PROJECTED</u> <u>2006-07</u>	<u>BUDGET</u> <u>2007-08</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>						
Taxes Levied on Property	\$ 747,913	\$ 762,444	\$ 690,733	\$ -	\$ -	\$ -
Less: Uncollected Delinquent Taxes-Levy Yr	652	652	652	-	-	-
Less: Credits To Taxpayers	<u>22,619</u>	<u>22,620</u>	<u>22,620</u>	-	-	-
Net Current Property Taxes	724,642	739,172	667,461	-	-	-
Delinquent Property Tax Revenue	652	652	652	-	-	-
Other County Taxes	32,083	32,244	27,902	887,690	900,000	900,000
Intergovernmental	264,432	245,713	225,953	1,093,560	427,021	54,180
Use of Money & Property	-	-	-	43,025	48,220	49,146
Miscellaneous	-	-	-	<u>17,220</u>	<u>25,500</u>	<u>18,500</u>
Subtotal Revenues	1,021,809	1,017,781	921,968	2,041,495	1,400,741	1,021,826
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	2,478,125	-
Operating Transfers In	-	-	-	3,236,720	2,964,950	2,994,760
Proceeds of Fixed Asset Sales	-	-	-	<u>30,386</u>	<u>27,000</u>	<u>44,500</u>
Total Revenues & Other Sources	1,021,809	1,017,781	921,968	5,308,601	6,870,816	4,061,086
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Debt Service	1,047,075	1,362,043	1,362,471	-	-	-
Capital Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,731,780</u>	<u>4,429,516</u>	<u>6,389,196</u>
Subtotal Expenditures	1,047,075	1,362,043	1,362,471	3,731,780	4,429,516	6,389,196
Other Financing Uses:						
Operating Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>657,202</u>	<u>896,500</u>	<u>892,695</u>
Total Expenditures & Other Uses	1,047,075	1,362,043	1,362,471	4,388,982	5,326,016	7,281,891
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(25,266)	(344,262)	(440,503)	919,619	1,544,800	(3,220,805)
<b>Beginning Fund Balance - July 1,</b>	\$ 4,486,203	\$ 4,460,937	\$ 4,116,675	\$ 3,303,561	\$ 4,223,180	\$ 5,767,980
<b>Ending Fund Balance - June 30,</b>	\$ 4,460,937	\$ 4,116,675	\$ 3,676,172	\$ 4,223,180	\$ 5,767,980	\$ 2,547,175

**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>						
Taxes Levied on Property	\$ 2,001,092	\$ 2,024,257	\$ 2,118,005	\$ 32,404,290	\$ 33,031,610	\$ 34,190,104
Less: Uncollected Delinquent Taxes-Levy Yr	357	357	357	27,983	27,982	27,982
Less: Credits To Taxpayers	88,191	88,191	88,191	1,039,628	1,039,629	1,039,629
Net Current Property Taxes	1,912,544	1,935,709	2,029,457	31,336,679	31,963,999	33,122,493
Delinquent Property Tax Revenue	357	357	357	27,983	27,982	27,982
Penalties, Interest & Costs On Taxes	-	-	-	791,859	735,000	785,000
Other County Taxes	70,273	72,954	75,861	5,711,130	5,960,453	6,120,250
Intergovernmental	3,223,404	2,940,250	2,976,341	18,596,026	18,388,995	17,788,241
Licenses & Permits	3,305	3,000	3,000	572,049	477,340	514,700
Charges For Services	66,568	49,000	46,000	4,656,145	4,608,729	4,640,744
Use of Money & Property	5,093	3,500	5,000	1,522,921	1,675,873	1,605,314
Miscellaneous	13,608	139,000	5,000	518,221	458,816	287,159
Subtotal Revenues	5,295,152	5,143,770	5,141,016	63,733,013	64,297,187	64,891,883
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	2,478,125	-
Operating Transfers In	2,228,656	2,273,229	2,341,426	6,666,876	8,765,179	9,395,486
Proceeds of Fixed Asset Sales	-	-	-	50,780	47,200	56,000
Total Revenues & Other Sources	7,523,808	7,416,999	7,482,442	70,450,669	75,587,691	74,343,369
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Public Safety & Legal Services	-	-	-	18,225,492	19,386,338	19,265,811
Physical Health & Social Services	-	-	-	5,489,011	5,724,868	6,051,691
Mental Health, MR & DD	-	-	-	13,416,089	14,836,915	15,508,495
County Environment & Education	435,712	435,712	472,082	3,558,603	3,763,833	4,045,978
Roads & Transportation	3,937,870	4,342,076	4,286,000	3,937,870	4,342,076	4,286,000
Government Services to Residents	-	-	-	1,866,796	1,853,061	2,036,390
Administration (interprogram)	-	-	-	7,306,402	7,894,508	8,731,728
Debt Service	-	-	-	3,235,130	3,483,161	3,481,276
Capital Projects	1,558,752	1,279,743	1,020,000	5,290,532	5,709,259	7,409,196
Subtotal Expenditures	5,932,334	6,057,531	5,778,082	62,325,925	66,994,019	70,816,565
Other Financing Uses:						
Operating Transfers Out	1,676,254	1,713,340	1,763,540	6,666,876	8,765,179	9,395,486
Total Expenditures & Other Uses	7,608,588	7,770,871	7,541,622	68,992,801	75,759,198	80,212,051
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(84,780)	(353,872)	(59,180)	1,457,868	(171,507)	(5,868,682)
<b>Beginning Fund Balance - July 1,</b>	\$ 1,784,486	\$ 1,699,706	\$ 1,345,834	\$ 18,293,773	\$ 19,751,641	\$ 19,580,134
<b>Ending Fund Balance - June 30,</b>	\$ 1,699,706	\$ 1,345,834	\$ 1,286,654	\$ 19,751,641	\$ 19,580,134	\$ 13,711,452



# APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT

(excluding transfers and non-budgeted funds)

	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>ADMINISTRATION</b>	\$ 341,407	\$ 358,363	\$ 355,149	\$ 371,966	3.8%
General Administration	341,407	358,363	355,149	371,966	3.8%
<b>ATTORNEY</b>	\$ 2,123,315	\$ 2,233,783	\$ 2,229,943	\$ 2,338,898	4.7%
County Attorney Administration	253,803	269,589	268,843	281,318	4.4%
Criminal Prosecution	1,583,728	1,665,546	1,661,472	1,745,912	4.8%
Corporation Counsel/Civil	285,784	298,648	299,628	311,668	4.4%
<b>AUDITOR</b>	\$ 1,245,673	\$ 1,213,972	\$ 1,191,145	\$ 1,342,113	10.6%
Auditor Administration	163,208	170,779	172,737	180,191	5.5%
Elections	499,815	424,067	426,568	533,200	25.7%
Business Finance	319,273	334,451	335,727	345,796	3.4%
Taxation	263,377	284,675	256,113	282,926	-0.6%
<b>CAPITAL IMPROVEMENTS</b>	\$ 3,090,174	\$ 5,206,250	\$ 3,679,043	\$ 5,717,831	9.8%
General Capital Improvements	3,090,174	5,206,250	3,679,043	5,717,831	9.8%
<b>COMMUNITY SERVICES</b>	\$ 8,020,473	\$ 8,274,515	\$ 8,892,680	\$ 9,388,394	13.5%
Community Services Administration	94,045	102,409	102,546	110,392	7.8%
General Relief	667,235	702,057	688,255	700,556	-0.2%
Veteran Services	111,360	124,704	99,694	117,152	-6.1%
Chemical Dep & Other Services	300,954	226,290	240,526	249,612	10.3%
MH-DD Services	6,846,879	7,119,055	7,761,659	8,210,682	15.3%
<b>CONSERVATION (net of golf course)</b>	\$ 3,205,816	\$ 3,604,045	\$ 3,485,570	\$ 3,626,033	0.6%
Conservation Administration	380,678	402,112	400,714	394,377	-1.9%
Parks & Recreation	1,946,239	2,174,566	2,085,514	2,302,656	5.9%
Conservation Capital Projects	641,607	780,450	750,473	671,365	-14.0%
Wapsi River Environmental Center	237,292	246,917	248,869	257,635	4.3%
<b>DEBT SERVICES</b>	\$ 1,047,076	\$ 1,391,039	\$ 1,362,043	\$ 1,362,471	-2.1%
Solid Waste Bonds	601,278	602,558	602,558	602,798	0.0%
River Renaissance Bonds	445,798	452,548	452,548	452,978	0.1%
GIS Bonds	-	335,933	306,937	306,695	
<b>FACILITY &amp; SUPPORT SERVICES</b>	\$ 2,494,942	\$ 2,587,619	\$ 2,655,581	\$ 3,201,462	23.7%
FSS Administration	197,903	194,593	194,403	201,994	3.8%
Maint of Buildings & Grounds	1,240,996	1,187,564	1,260,718	1,658,378	39.6%
Custodial Services	428,578	436,543	447,360	510,967	17.0%
Support Services	627,465	768,919	753,100	830,123	17.0%

	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>HEALTH DEPARTMENT</b>	<u>\$ 4,715,926</u>	<u>\$ 5,108,037</u>	<u>\$ 5,087,622</u>	<u>\$ 5,645,438</u>	10.5%
Administration	474,492	507,127	520,083	545,085	7.5%
Medical Examiner	281,818	302,062	301,974	320,832	6.2%
Jail Inmate Health	816,696	845,572	890,274	1,127,421	33.3%
Emergency Medical Services	153,181	166,091	156,105	201,008	21.0%
Clinical Services	715,626	822,057	797,690	882,329	7.3%
Community Relations & Planning	1,613,852	1,737,007	1,728,796	1,841,935	6.0%
Environmental Health	660,261	728,121	692,700	726,828	-0.2%
<b>HUMAN SERVICES</b>	<u>\$ 233,696</u>	<u>\$ 237,583</u>	<u>\$ 279,081</u>	<u>\$ 302,677</u>	27.4%
Administrative Support	64,959	74,690	72,965	77,752	4.1%
Case Management	168,737	162,893	206,116	224,925	38.1%
<b>INFORMATION TECHNOLOGY</b>	<u>\$ 1,041,811</u>	<u>\$ 1,232,807</u>	<u>\$ 1,208,767</u>	<u>\$ 1,290,336</u>	4.7%
Administration	109,617	115,784	115,097	121,727	5.1%
Information Processing	932,194	1,117,023	1,093,670	1,168,609	4.6%
<b>JUVENILE COURT SERVICES</b>	<u>\$ 819,791</u>	<u>\$ 857,524</u>	<u>\$ 919,632</u>	<u>\$ 983,121</u>	14.6%
Juvenile Detention Center	819,791	857,524	919,632	983,121	14.6%
<b>NON-DEPARTMENTAL</b>	<u>\$ 4,605,457</u>	<u>\$ 4,749,239</u>	<u>\$ 4,645,233</u>	<u>\$ 4,431,424</u>	-6.7%
Non-Departmental	547,485	704,418	736,419	742,425	5.4%
Court Support Costs	146,684	154,640	154,640	158,739	2.7%
Other Law Enforcement Costs	2,752,144	2,656,638	2,559,960	2,248,168	-15.4%
Flood Emergency Costs	6,577	-	-	-	
Risk Management Program	1,044,592	1,156,743	1,117,414	1,205,292	4.2%
Hotel/Motel Unit	38,975	3,000	3,000	3,000	0.0%
MH-DD Contingency	-	-	-	-	
Jail Alternatives	69,000	73,800	73,800	73,800	0.0%
<b>HUMAN RESOURCES</b>	<u>\$ 366,204</u>	<u>\$ 378,040</u>	<u>\$ 374,899</u>	<u>\$ 383,975</u>	1.6%
Human Resource Management	366,204	378,040	374,899	383,975	1.6%
<b>PLANNING &amp; DEVELOPMENT</b>	<u>\$ 319,009</u>	<u>\$ 348,733</u>	<u>\$ 340,242</u>	<u>\$ 363,452</u>	4.2%
P & D Administration	121,147	131,669	126,614	132,227	0.4%
Code Enforcement	174,835	198,364	194,928	212,525	7.1%
Tax Deed Properties	23,027	18,700	18,700	18,700	0.0%
<b>RECORDER</b>	<u>\$ 624,164</u>	<u>\$ 687,103</u>	<u>\$ 662,607</u>	<u>\$ 706,497</u>	2.8%
Recorder Administration	128,219	129,561	136,007	141,431	9.2%
Public Records	376,633	410,736	396,629	408,992	-0.4%
Vital Records	119,312	146,806	129,971	156,074	6.3%

	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>SECONDARY ROADS</b>	\$ 5,496,622	\$ 5,935,500	\$ 5,621,819	\$ 5,306,000	-10.6%
Administration	168,641	190,000	161,500	181,000	-4.7%
Engineering	410,336	417,500	405,500	445,000	6.6%
Bridges & Culverts	195,948	152,000	162,000	165,000	8.6%
Roads	1,317,757	1,458,000	1,484,476	1,435,000	-1.6%
Snow & Ice Control	184,878	272,000	272,000	268,000	-1.5%
Traffic Controls	149,023	183,000	173,000	180,000	-1.6%
Road Clearing	195,127	150,000	150,000	155,000	3.3%
New Equipment	433,980	620,000	590,600	484,000	-21.9%
Equipment Operations	816,074	820,000	825,000	867,000	5.7%
Tools, Materials & Supplies	40,981	68,000	63,000	58,500	-14.0%
Real Estate & Buildings	25,125	55,000	55,000	47,500	-13.6%
Roadway Construction	1,558,752	1,550,000	1,279,743	1,020,000	-34.2%
<b>SHERIFF</b>	\$ 12,850,967	\$ 13,866,705	\$ 13,697,930	\$ 13,328,947	-3.9%
Sheriff Administration	247,849	267,221	268,172	278,817	4.3%
Patrol	2,215,394	2,278,411	2,144,743	2,377,069	4.3%
Jail/Prisoner Transportation	7,245,807	7,942,417	7,974,394	7,134,208	-10.2%
Civil Deputies	359,713	414,546	374,007	413,611	-0.2%
Communications/Records	1,151,428	1,290,626	1,262,154	1,376,728	6.7%
Investigations	807,178	795,910	748,169	783,351	-1.6%
Bailiffs/Courthouse Security	547,696	577,767	635,408	655,591	13.5%
Civil-Clerical	275,902	299,807	290,883	309,572	3.3%
<b>SUPERVISORS</b>	\$ 242,102	\$ 264,536	\$ 257,600	\$ 269,803	2.0%
Supervisors, Board of	242,102	264,536	257,600	269,803	2.0%
<b>TREASURER</b>	\$ 1,564,278	\$ 1,672,202	\$ 1,650,394	\$ 1,723,574	3.1%
Treasurer Administration	153,090	161,978	158,763	168,461	4.0%
Tax Administration	403,520	433,486	432,241	447,850	3.3%
Motor Vehicle Registration-CH	408,768	439,584	432,361	452,311	2.9%
County General Store	311,545	328,586	325,670	338,527	3.0%
Accounting/Finance	287,355	308,568	301,359	316,425	2.5%

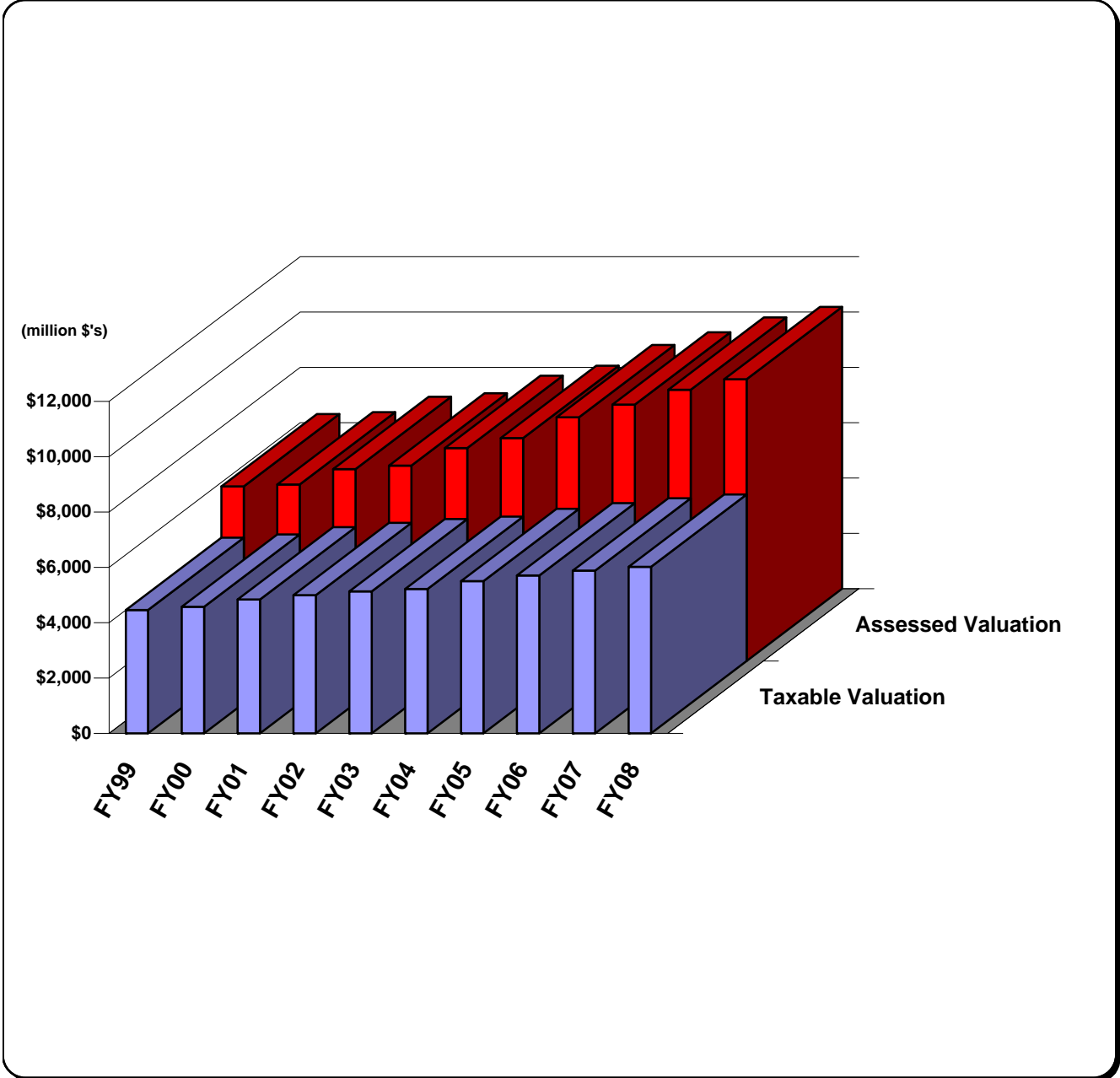
	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>AUTHORIZED AGENCIES:</b>					
<b>BI-STATE REGIONAL COMMISSION</b>	\$ 64,101	\$ 65,063	\$ 65,063	\$ 67,015	3.0%
Regional Planning/Technical Assistance	64,101	65,063	65,063	67,015	3.0%
<b>BUFFALO AMBULANCE</b>	\$ 22,650	\$ 32,650	\$ 32,650	\$ 32,650	0.0%
Buffalo-Emergency Care & Transfer	22,650	32,650	32,650	32,650	0.0%
<b>CENTER FOR ALCOHOL/DRUG SERV</b>	\$ 303,719	\$ 309,056	\$ 342,816	\$ 362,141	17.2%
Outpatient Services	42,500	40,000	40,000	40,000	0.0%
Residential Services	261,219	269,056	269,056	277,128	3.0%
Jail Based Assessment & Treatment	-	-	33,760	45,013	
<b>CENTER FOR ACTIVE SENIORS</b>	\$ 212,706	\$ 216,902	\$ 216,902	\$ 223,348	3.0%
Outreach to Older Persons	103,235	106,330	106,330	110,583	4.0%
Transportation for Older Persons	40,310	40,314	40,314	41,000	1.7%
Day Care for Older Persons	14,286	14,286	14,286	14,286	0.0%
Volunteer Services for Older Person	36,578	37,675	37,675	39,182	4.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
Other Programs	-	-	-	-	
<b>COMMUNITY HEALTH CARE</b>	\$ 315,424	\$ 324,887	\$ 324,887	\$ 334,634	3.0%
Health Services-Comm Services	262,478	271,941	271,941	281,688	3.6%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
<b>EMERGENCY MANAGEMENT AGENC</b>	\$ 25,357	\$ 35,357	\$ 35,357	\$ 35,357	0.0%
Emergency Preparedness	25,357	35,357	35,357	35,357	0.0%
<b>DURANT AMBULANCE</b>	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
<b>HANDICAPPED DEVELOPMENT CTR</b>	\$ 2,190,384	\$ 2,218,174	\$ 2,218,174	\$ 2,309,583	4.1%
Residential Program	1,653,978	1,447,088	1,447,088	1,509,029	4.3%
Vocational Services	509,284	606,246	606,246	644,405	6.3%
Developmental Services	27,122	164,840	164,840	156,149	-5.3%
<b>HUMANE SOCIETY</b>	\$ 28,756	\$ 29,762	\$ 29,762	\$ 30,804	3.5%
Animal Shelter	28,756	29,762	29,762	30,804	3.5%
<b>COUNTY LIBRARY</b>	\$ 435,712	\$ 435,712	\$ 435,712	\$ 472,082	8.3%
Library Resources & Services	435,712	435,712	435,712	472,082	8.3%



	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>MEDIC E.M.S.</b>	\$ -	\$ 100,000	\$ -	\$ 63,432	-36.6%
Emergency Medical Services	-	100,000	-	63,432	-36.6%
<b>QC CONVENTION/VISITORS BUREAU</b>	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
<b>QC DEVELOPMENT GROUP</b>	\$ 37,957	\$ 37,957	\$ 37,957	\$ 37,957	0.0%
Regional Economic Development	37,957	37,957	37,957	37,957	0.0%
<b>VERA FRENCH CMHC</b>	\$ 4,150,258	\$ 4,651,678	\$ 4,567,759	\$ 4,673,150	0.5%
Outpatient Services	1,336,210	1,375,422	1,414,633	1,429,273	3.9%
Community Support Services	373,160	441,422	458,565	459,079	4.0%
Community Services	62,829	64,666	65,276	66,555	2.9%
Case Management	570,085	785,895	626,440	655,213	-16.6%
Inpatient Services	74,051	76,273	77,016	79,323	4.0%
Residential	1,087,542	1,240,094	1,240,095	1,289,700	4.0%
Day Treatment Services	305,241	313,986	322,730	325,995	3.8%
Case Monitoring	150,022	154,473	158,924	160,587	4.0%
Employment Services	73,556	78,358	80,640	81,493	4.0%
Jail Case Management	117,562	121,089	123,440	125,932	4.0%
<b>TOTAL ALL DEPTS/AGENCIES</b>	<u>\$ 62,325,927</u>	<u>\$ 68,754,793</u>	<u>\$ 66,994,019</u>	<u>\$ 70,816,565</u>	3.0%

# TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



Currently due to a State applied rollback to residential property, taxable values are only 45.6% of the County's fully assessed residential property values.

# ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY

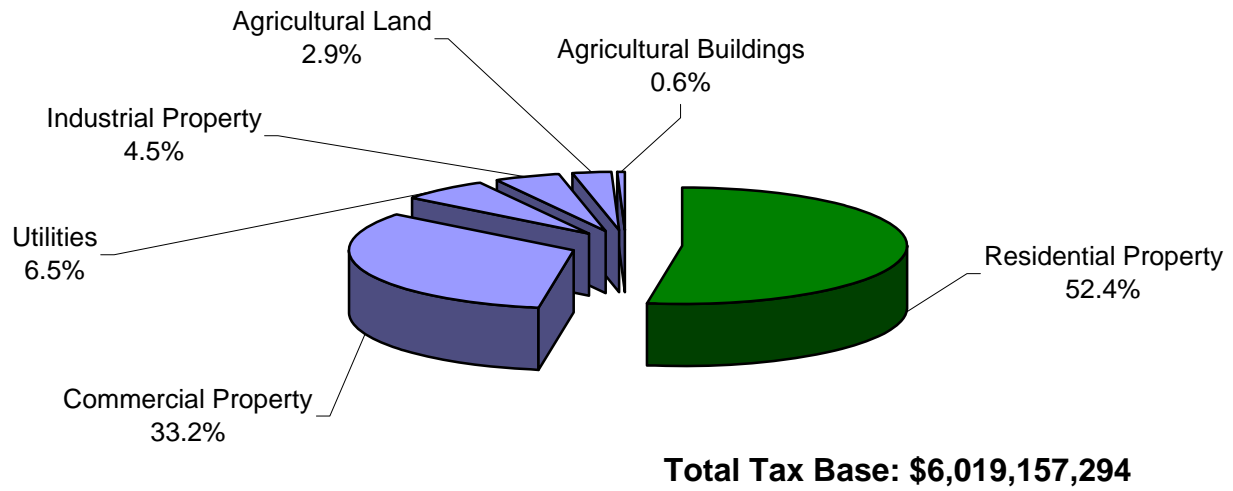
## TEN FISCAL YEAR COMPARISON

<u>Fiscal Year</u>	<u>----- Real Property -----</u>		<u>----- Personal Property -----</u>	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
1998-99	3,807,731,607	5,668,739,100	255,956,108	255,956,108
1999-00	3,972,859,733	5,777,153,288	244,123,480	244,123,480
2000-01	4,283,599,697	6,382,142,701	190,103,913	190,103,913
2001-02	4,494,546,377	6,542,552,088	128,389,476	128,389,476
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460
2003-04	4,812,295,795	7,645,182,637	5,356,152	5,356,152
2004-05	5,087,898,264	8,391,908,958	-	-
2005-06	5,299,824,281	8,858,213,729	-	-
2006-07	5,479,723,470	9,401,603,691	-	-
2007-08	5,628,344,599	9,795,520,756	-	-

----- Utilities -----		----- Total -----		Ratio Taxable to Assessed Value	Tax Increment Financing District Values
<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>		
390,444,779	390,533,049	4,454,132,494	6,315,228,257	70.5%	116,708,030
360,261,226	360,261,226	4,577,244,439	6,381,537,994	71.7%	175,894,540
367,488,907	367,528,097	4,841,192,517	6,939,774,711	69.8%	207,991,891
373,127,833	373,127,833	4,996,063,686	7,044,069,397	70.9%	218,666,744
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.7%	226,164,092
402,785,799	403,680,208	5,220,437,746	8,054,218,997	64.8%	232,697,034
416,619,162	416,632,167	5,504,517,426	8,808,541,125	62.5%	213,970,420
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.6%	235,146,048
398,968,382	398,999,188	5,878,691,852	9,800,602,879	60.0%	235,262,665
390,812,695	390,812,695	6,019,157,294	10,186,333,451	59.1%	301,116,369

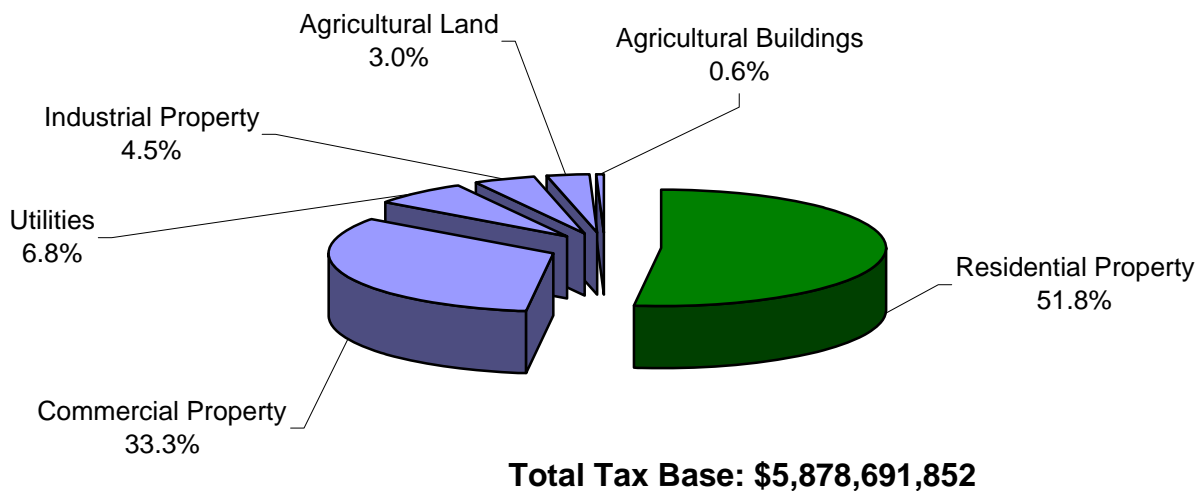
# TAXABLE VALUATION BY CLASS OF PROPERTY

## FY08 TAXABLE VALUATION



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 69%, however, the State mandated rollback percentage shifts the tax burden to other classes.

## FY07 TAXABLE VALUATION



# TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2005 For FY07	% of Total	January 1,2006 For FY08	% of Total	Amount Change	% Change
<b>COUNTY-WIDE</b>						
Residential Property	3,046,560,682	51.8%	3,156,084,535	52.4%	109,523,853	3.6%
Commercial Property	1,957,869,016	33.3%	1,995,462,125	33.2%	37,593,109	1.9%
Utilities	398,968,382	6.8%	390,812,695	6.5%	(8,155,687)	-2.0%
Industrial Property	266,596,166	4.5%	267,857,620	4.5%	1,261,454	0.5%
Agricultural Land	175,743,929	3.0%	175,301,656	2.9%	(442,273)	-0.3%
Agricultural Buildings	32,953,677	0.6%	33,638,663	0.6%	684,986	2.1%
<b>Total</b>	<b>5,878,691,852</b>	<b>100.0%</b>	<b>6,019,157,294</b>	<b>100.0%</b>	<b>140,465,442</b>	<b>2.4%</b>
<b>UNINCORPORATED AREAS</b>						
Residential Property	372,375,890	53.2%	382,536,656	54.0%	10,160,766	2.7%
Commercial Property	50,396,488	7.2%	51,122,268	7.2%	725,780	1.4%
Utilities	96,301,965	13.8%	93,697,424	13.2%	(2,604,541)	-2.7%
Industrial Property	1,185,050	0.2%	1,450,370	0.2%	265,320	22.4%
Agricultural Land	148,982,045	21.3%	148,684,190	21.0%	(297,855)	-0.2%
Agricultural Buildings	30,259,687	4.3%	30,981,705	4.4%	722,018	2.4%
<b>Total</b>	<b>699,501,125</b>	<b>100.0%</b>	<b>708,472,613</b>	<b>100.0%</b>	<b>8,971,488</b>	<b>1.3%</b>
<b>Property in Cities</b>	<b>5,179,190,727</b>	<b>88.1%</b>	<b>5,310,684,681</b>	<b>88.2%</b>	<b>131,493,954</b>	<b>2.5%</b>
<b>Property in Rural Areas</b>	<b>699,501,125</b>	<b>11.9%</b>	<b>708,472,613</b>	<b>11.8%</b>	<b>8,971,488</b>	<b>1.3%</b>
<b>Total</b>	<b>5,878,691,852</b>	<b>100.0%</b>	<b>6,019,157,294</b>	<b>100.0%</b>	<b>140,465,442</b>	<b>2.4%</b>

<b>EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:</b>	January 1,2005 For FY07	January 1,2006 For FY08	Amount Change	% Change
Tax Increment Financing District Values	235,262,665	301,116,369	65,853,704	28.0%
Military Exemptions	18,861,585	18,644,747	(216,838)	-1.1%
Utilities/Railroads Rollback Amount	30,806	0	(30,806)	-100.0%
Ag Land/Buildings Rollback Amount	0	0	0	
Commercial Rollback Amount	18,110,797	0	(18,110,797)	-100.0%
Residential Rollback Amount	3,649,645,174	3,847,415,041	197,769,867	5.4%
<b>Total Rollback Loss</b>	<b>3,667,786,777</b>	<b>3,847,415,041</b>	<b>179,628,264</b>	<b>4.9%</b>
<b>Total Excluded Values</b>	<b>3,921,911,027</b>	<b>4,167,176,157</b>	<b>245,265,130</b>	<b>6.3%</b>
<b>Percent of Tax Base Excluded</b>	<b>40.0%</b>	<b>40.9%</b>		

# PROPERTY TAX LEVY COMPARISON

## ALL FUNDS

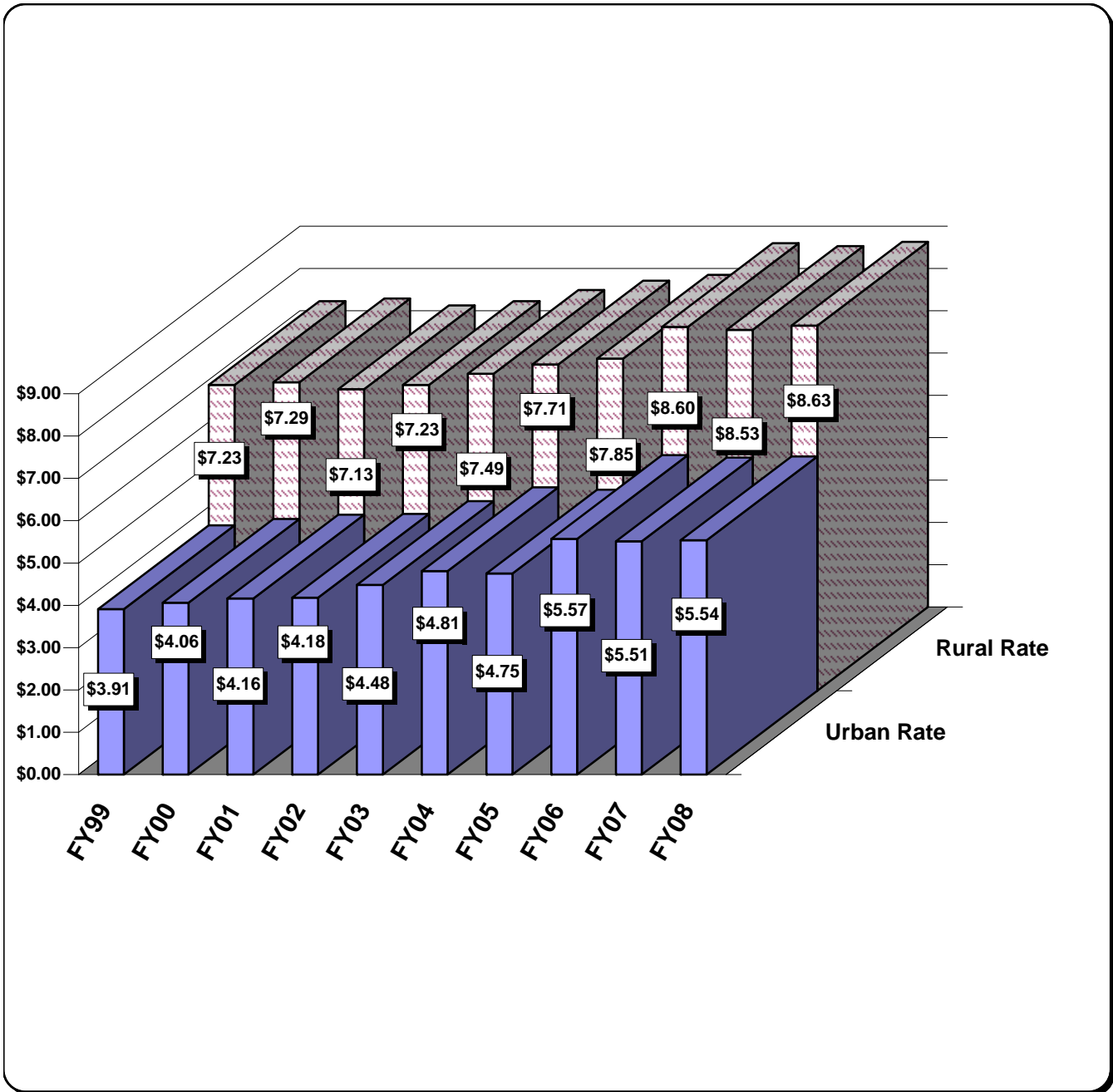
	----- 2006-07 Budget -----		----- 2007-08 Budget -----		Levy Amount % Incr -Decr
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	
<b>General Fund</b>	\$ 27,165,266	\$ 4.81937	\$ 28,203,364	\$ 4.87728	3.8%
<b>Special Revenue Fund</b>					
MH-DD	3,171,875	0.56272	3,178,002	0.54958	0.2%
<b>Debt Service Fund</b>	<u>757,290</u>	<u>0.12897</u>	<u>690,733</u>	<u>0.11354</u>	
<b>Total County-Wide Levy</b>	\$ 31,094,431	\$ 5.51106 <sup>(1)</sup>	\$ 32,072,099	\$ 5.54040 <sup>(1)</sup>	3.1%
<b>Special Revenue Fund (rural only)</b>					
Rural Services Basic	<u>2,043,351</u>	<u>3.01496</u> <sup>(2)</sup>	<u>2,118,005</u>	<u>3.08626</u> <sup>(2)</sup>	3.7%
<b>Total Gross Levy</b>	\$ 33,137,782	\$ 8.52602	\$ 34,190,104	\$ 8.62666	3.2%
Less State Replacement Credits Against Levied Taxes	<u>948,280</u>		<u>1,039,629</u>		9.6%
<b>Total Net Levy</b>	<u>\$ 32,189,502</u>	<u>\$ 8.52602</u> <sup>(3)</sup>	<u>\$ 33,150,475</u>	<u>\$ 8.62666</u> <sup>(3)</sup>	3.0%

<sup>(1)</sup> Corporate rate levied against property in incorporated areas (cities)

<sup>(2)</sup> Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

<sup>(3)</sup> Rural rate levied against property in unincorporated areas (townships)

# TEN YEAR LEVY RATE COMPARISON



Over the past ten years the urban rate has increased on the average about 3% a year. The rural rate has increased on an average about 1% per year. While both rates show a marked increase for FY06 due to the voter approved jail expansion/renovation bonds, both rates have been stable since then.



## TAX LEVIES AND LEVY RATES 10 YEAR HISTORICAL COMPARISON

<u>Fiscal Year</u>	<u>Gross Tax Levy</u> <sup>(1)</sup>	<u>Urban Levy Rate</u> <sup>(2)</sup>	<u>Rural Levy Rate</u> <sup>(3)</sup>
1998-99	19,163,522	3.91472	7.23492
1999-00	20,346,984	4.05869	7.29139
2000-01	20,877,375	4.15929	7.13428
2001-02	21,804,260	4.18290	7.23474
2002-03	23,845,935	4.48067	7.49188
2003-04	25,878,253	4.80887	7.71192
2004-05	26,965,556	4.75497	7.84647
2005-06	32,435,612	5.56513	8.60445
2006-07	33,137,782	5.51106	8.52602
2007-08	34,190,104	5.54040	8.62666

<sup>(1)</sup> Includes State replacement credits against levies taxes

<sup>(2)</sup> Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

<sup>(3)</sup> Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (township)

## GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30<sup>th</sup> and March 31<sup>st</sup>.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved General Fund balance:

Fiscal Year	June 30 Fund Balance
1998-99	<b>8,401,174</b>
1999-00	<b>5,755,164</b>
2000-01	<b>5,373,104</b>
2001-02	<b>6,954,514</b>
2002-03	<b>6,372,309</b>
2003-04	<b>5,488,379</b>
2004-05	<b>4,637,761</b>
2005-06	<b>5,479,818</b>
2006-07 (Projected)	<b>5,370,937</b>
2007-08 (Projected)	<b>4,855,032</b>

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end fund balance for the General Fund was identified as 15% of annual operating expenses. The unrestricted, unreserved General Fund projected June 30, 2008 balance is projected to be below this minimum (11.6%) due to the planned one-time use of fund balance for housing inmates in facilities outside of the county during the construction of the voter approved jail expansion/renovation project. The County will be continuing implementation of the Courthouse Building Renovation Master Plan in FY08 as gaming

revenues (which are all devoted to the Capital Fund) accumulate and allow for full funding of this pay-as-you-go project. The Board plans to return the General Fund Balance back to its 15% minimum balance following the completion of this multi-year master plan project. The Board also understands that when the reserve for the advance to the Golf Course Enterprise Fund and the reserve for self-insured claim losses are added in the estimated ending fund balance equates to 18.5% of annual operating expenses. Claim losses may be paid through bond proceeds and the loan advance will be paid back to the General Fund when the golf course participation bonds are amortized in five years.

In recent years the Board of Supervisors has taken an aggressive stance creating reserves for various expenditures such as vehicle replacements, electronic equipment replacements, capital improvements and for risk management costs. These reserves allow for stable annual, levied transfer amounts as opposed to requiring highly fluctuating levy rates. Also, General Fund balances that exceed the minimum reserve requirement are considered for capital project funding. That is the reason behind the planned General Fund balance reductions in recent years. Operating transfers to the Capital Projects Fund were used to support the space utilization master plan in moving administrative offices from the Courthouse to the Administrative Center to make room for additional judges, as well as for the recent expansion of the County's juvenile detention center.

The addition of the 1% Local Option Sales Tax in fiscal year 1989-90 as approved by County referendum has greatly enhanced the diversity of the revenue base for the General Fund. The local option sales tax revenue represents approximately 8.6% of total revenues to the General Fund in FY08. **All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.**

The Iowa State Legislature created a new special revenue major fund to account for all mental health, mental retardation and developmentally disabled (MH-MR-DD) expenditures and revenues as mandated by Iowa law. In the past MH-MR-DD expenditures had increased steadily to the point where these uncontrollable State mandated expenditures accounted for almost a third of the County's General Fund operating expenses. However, in 1996 the State Legislature authorized legislation that required the State to begin to participate in a higher level in the funding of these mental health costs. In addition the State limited future growth of MH-DD expenditures that counties could legally expend over the previous year. This State action not only reduced property tax requirements by Iowa counties it also greatly reduced the funding and expenditure requirements of the General Fund below previous years' requirements. An unintended consequence of this State action, however, is a possible reduction in direct services to clients when State revenues are down which is the situation in Iowa as in other states across the nation. In fact, the FY07 and FY08 projected MH-DD Fund balances show a projected deficit due to reductions in State MH-DD funding in recent years that has yet to be restored. The State legislature has indicated they may approve a supplemental appropriation in January 2008 to eliminate these projected deficits.

Budgeted expenditures (net of transfers) within the General Fund are increasing 2.5% for FY08 over FY07. The Administration (interprogram) service area is increasing the greatest percentage (10.4%) primarily due to substantially higher fuel and utility costs in

addition to adding positions in the Facility and Support Services Department for increased custodial and maintenance responsibilities at the expanded/renovated jail scheduled to open in FY08.

The Public Safety service area is decreasing -11.4% primarily due to an accounting change to move the annual debt rental payment to the Public Safety Authority for the new jail from the Public Safety Service area to Debt Service. Also, the costs of housing inmates in out of county facilities due to the older jail being at capacity will be eliminated once the new jail opens in FY08 due to the voter approved jail expansion/renovation project. The County was at capacity in its old, outmoded jail facility. The Board accepted the Community Jail Alternatives and Advisory Committee's (CJAAC) recommendation to implement additional in-facility jail programs to reduce recidivism. These programs will include substance abuse treatment services, mental health services, GED educational and vocational training, anger management, etc. The Board and CJAAC felt strongly that implementation of these programs will result in a smaller new jail facility (380 bed) which was brought to the voters for their approval in fall 2004 than the proposed jail size rejected by the voters in 1998 (500 bed).

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services. Thus, the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit. This first annual rent payment occurred in FY06.

Physical Health and Social Services is increasing by 4.2% due to inflationary increases in salaries and benefits in the Health Department and in the Community Services Department. County Environment and Education is increasing 4.3% due to increases in the Conservation Department primarily for fuel and utilities as well as salary and benefits. Government Services to Residents is increasing by 8% due to county-wide election costs next year due to it being a presidential election year.

The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, joint authority rental payments (see the above

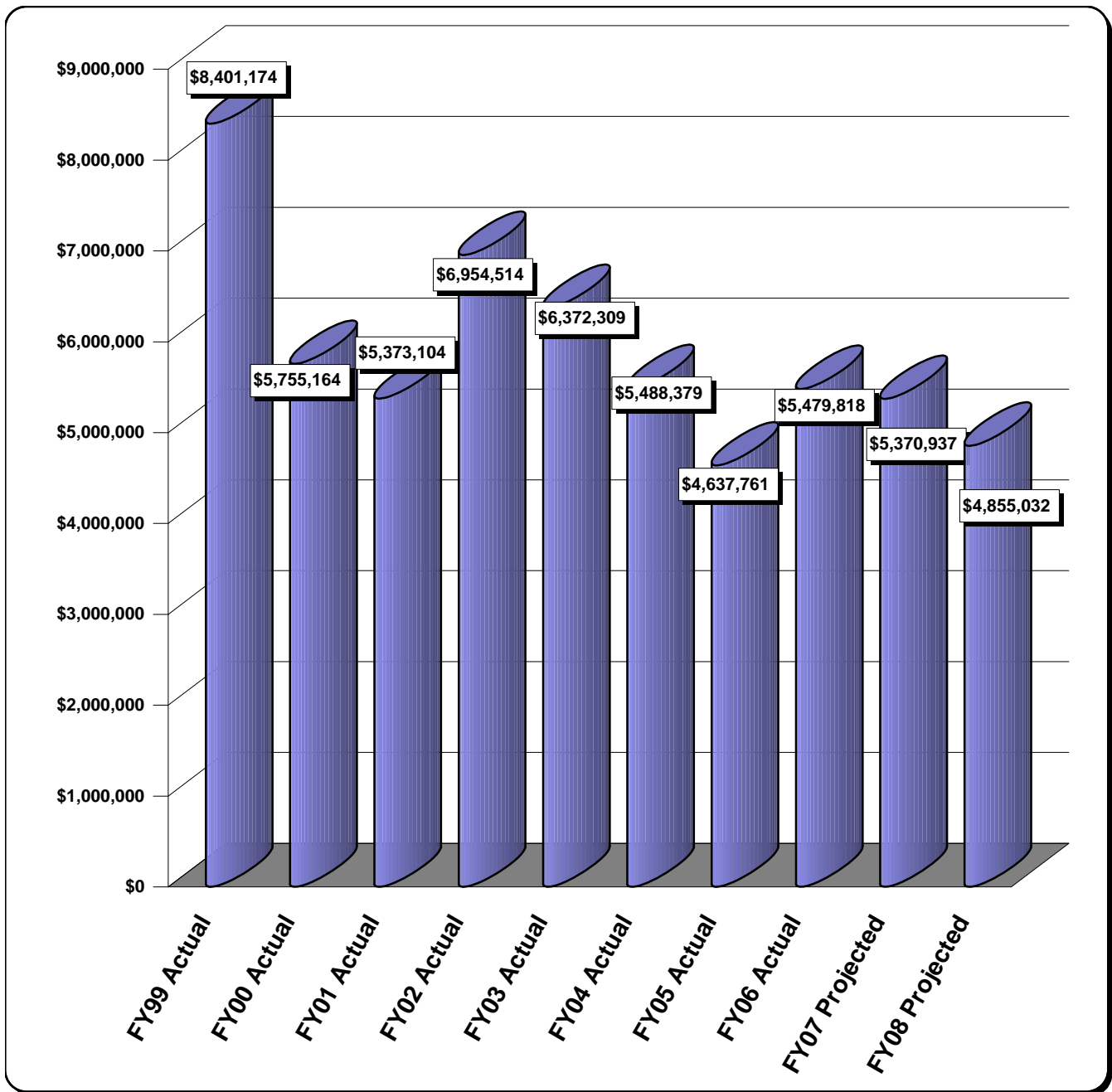
discussion about the Public Safety Authority created for the jail project), employee benefit costs, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY08 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$1.37728 levy rate amount.

The General Supplemental Fund levy is lower than it would have been at this time due to the new Special Revenue Fund created by Iowa law for MH-DD revenues and expenditures. Also it is noted that as the County reaches the \$3.50 General Basic Fund rate limit election costs, court services costs, employee benefits and risk management expenditures could all be levied under the General Supplemental Fund levy which has no levy rate limitation under Iowa law. Thus, the Board of Supervisors continues to have considerable latitude in the determination of an expense level to fund the services to be provided to its citizens. Future economic conditions and the growth of non-tax revenues will also play a part in future required tax levy levels.

## GENERAL FUND TOTAL FUND STATEMENT

	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 7,468,270	\$ 8,512,671	\$ 8,512,671	\$ 8,545,189	0.4%
Revenues	<u>43,576,468</u>	<u>45,724,900</u>	<u>46,495,871</u>	<u>48,001,667</u>	5.0%
Funds available	51,044,738	54,237,571	55,008,542	56,546,856	4.3%
Expenditures	<u>42,532,067</u>	<u>46,424,900</u>	<u>46,463,353</u>	<u>48,517,572</u>	4.5%
Ending Balance, June 30	<u>\$ 8,512,671</u>	<u>\$ 7,812,671</u>	<u>\$ 8,545,189</u>	<u>\$ 8,029,284</u>	2.8%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				2,004,713	
Amount reserved for notes receivable				100,000	
Amount reserved for County Conservation sewage treatment				182,850	
Amount designated for IBNR claims liabilities				<u>886,689</u>	
Unreserved/Undesignated Ending Balance				<u>\$ 4,855,032</u>	

# GENERAL FUND UNRESERVED ENDING FUND BALANCE TEN YEAR COMPARISON



The recommended FY08 General Fund Unreserved ending fund balance is being reduced primarily to support inmate out of county housing costs during the transition to the new, expanded downtown jail facility. The remaining \$4,855,032 represents 11.6% of General Fund budgeted expenditures. When reserves for the golf course advance and insurance claim losses are included this percentage increases to 18.5%. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

# PROPOSED FY08 ONE-TIME USES OF UNRESERVED/UNDESIGNATED GENERAL FUND BALANCE

**FY08 Projected *Beginning* Unreserved/Undesignated General Fund Balance** **\$ 5,370,937**

**Less Proposed One-Time Uses:**

Inmate out of county housing costs during transition to new housing units 500,000

Amortization of Public Safety Authority lease purchase amount (original estimated annual jail debt levy was slightly higher than actual bond sale) 15,905

Total One-Time Uses 515,905

**FY08 Projected *Ending* Unreserved/Undesignated General Fund Balance** **\$ 4,855,032**

**Percent Of Budgeted General Fund Expenditures** 11.6%

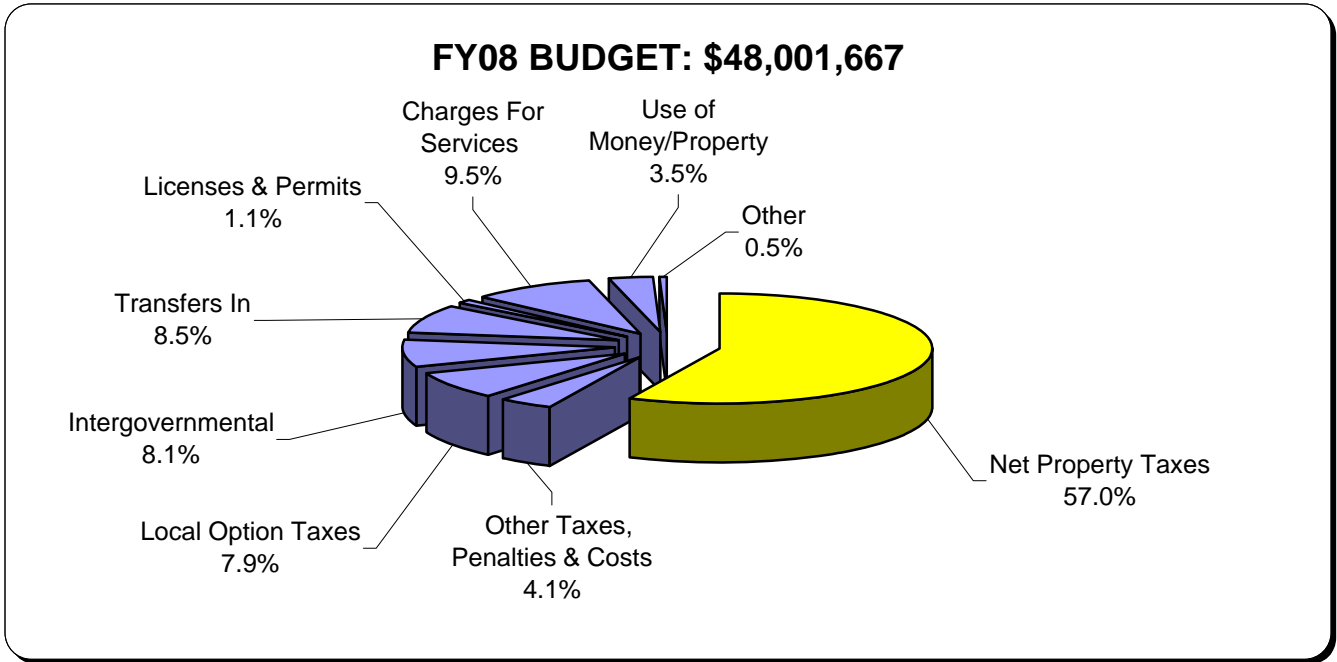
**Percent Of Budgeted General Fund Expenditures when advance to golf course and reserve for claim losses are included** 18.5%



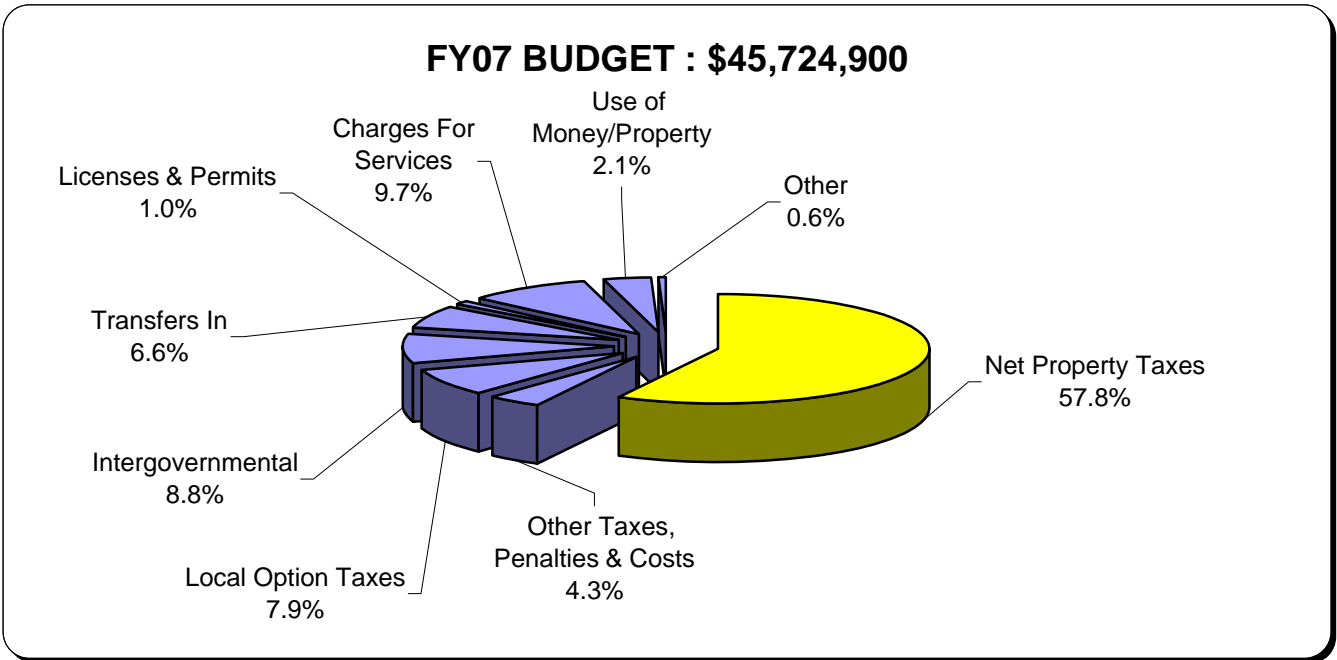
## GENERAL FUND TOTAL REVENUE SOURCES

	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 26,490,825	\$ 27,165,266	\$ 27,104,897	\$ 28,203,364	3.8%
Less: Uncollected Delinquent Taxes-Lev	24,096	181,893	24,095	24,095	-86.8%
Less: Credits To Taxpayers	<u>829,705</u>	<u>732,277</u>	<u>829,706</u>	<u>829,706</u>	13.3%
Net Current Property Taxes	25,637,024	26,251,096	26,251,096	27,349,563	4.2%
Add: Delinquent Property Tax Revenue	24,096	181,893	24,095	24,095	-86.8%
 Total Net Property Taxes	 25,661,120	 26,432,989	 26,275,191	 27,373,658	 3.6%
 Penalties, Interest & Costs On Taxes	 791,859	 735,000	 735,000	 785,000	 6.8%
Other County Taxes	<u>50,249</u>	<u>45,184</u>	<u>50,249</u>	<u>50,249</u>	11.2%
Total Other Taxes, Penalties & Costs	842,108	780,184	785,249	835,249	7.1%
 Local Option Taxes	 3,382,319	 3,612,385	 3,597,903	 3,777,798	 4.6%
Utility Tax Replacement Excise Tax	1,146,869	1,166,297	1,166,297	1,153,761	-1.1%
 Intergovernmental :					
State Shared Revenues	-	-	-	-	
State Grants & Reimbursements	3,089,661	3,083,561	3,181,061	2,748,706	-10.9%
State Credits Against Levied Taxes	829,705	732,277	829,706	829,706	13.3%
Other State Credits	19,618	16,890	19,618	19,618	16.2%
Federal Grants & Entitlements	9,343	4,000	-	4,200	
Contr & Reimb From Other Govts	328,256	167,645	176,053	301,843	80.0%
Payments in Lieu of Taxes	<u>4,055</u>	<u>4,000</u>	<u>4,055</u>	<u>4,055</u>	1.4%
Subtotal Intergovernmental	4,280,638	4,008,373	4,210,493	3,908,128	-2.5%
 Licenses & Permits	 568,744	 474,340	 474,340	 511,700	 7.9%
Charges For Services	4,532,111	4,364,300	4,536,729	4,571,746	4.8%
Use of Money & Property	1,474,803	1,600,567	1,624,153	1,551,168	-3.1%
 Other:					
Fines, Forfeitures & Defaults	92,402	26,000	51,500	25,500	-1.9%
Miscellaneous	373,460	210,465	226,816	222,159	5.6%
Proceeds of Fixed Asset Sales	<u>20,394</u>	<u>22,000</u>	<u>20,200</u>	<u>11,500</u>	-47.7%
Total Other	486,256	258,465	298,516	259,159	0.3%
 Total Revenues before transfers	 <u>42,374,968</u>	 <u>42,697,900</u>	 <u>42,968,871</u>	 <u>43,942,367</u>	 2.9%
 Transfers in from:					
General Basic	1,201,500	3,000,000	3,500,000	4,000,000	
Conservation Equipment Reserve	<u>-</u>	<u>27,000</u>	<u>27,000</u>	<u>59,300</u>	
Total transfers in	1,201,500	3,027,000	3,527,000	4,059,300	
 <b>GRAND TOTAL REVENUES</b>	 <u><b>\$ 43,576,468</b></u>	 <u><b>\$ 45,724,900</b></u>	 <u><b>\$ 46,495,871</b></u>	 <u><b>\$ 48,001,667</b></u>	 5.0%

# GENERAL FUND REVENUES BY TYPE



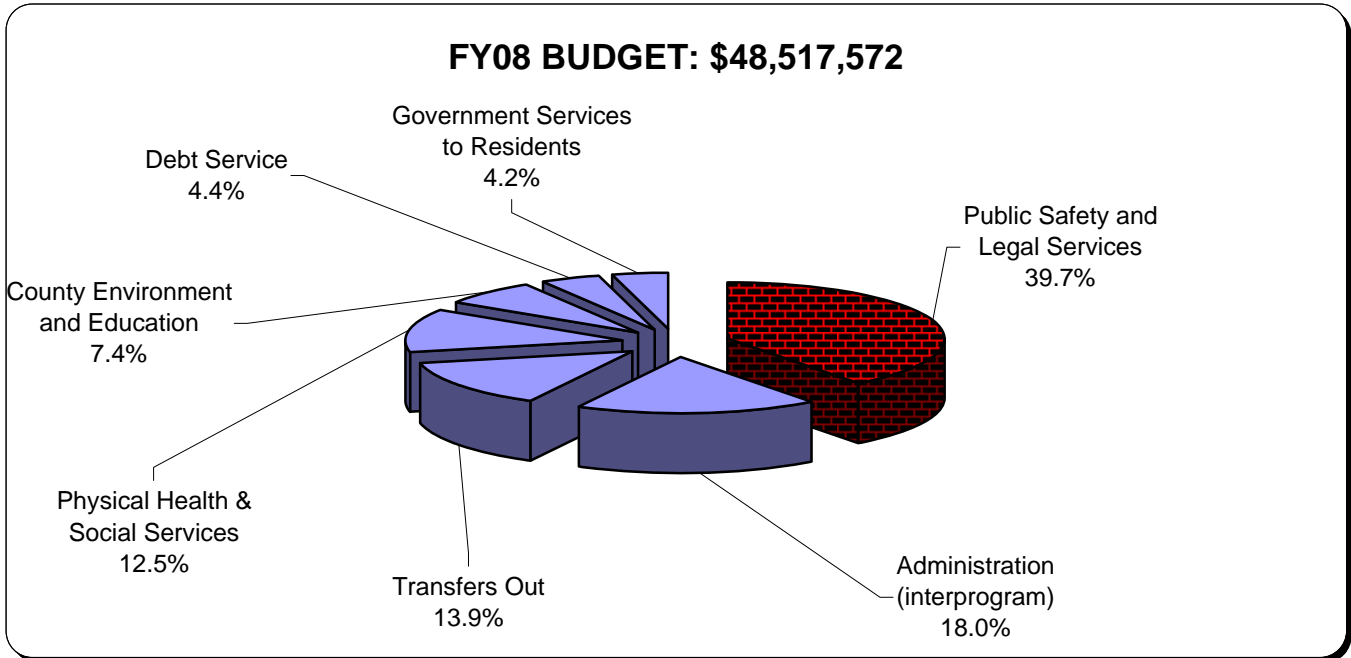
The percentage of revenues received from net property taxes is decreasing due to increased interest income from investments as a result of rising interest rates.



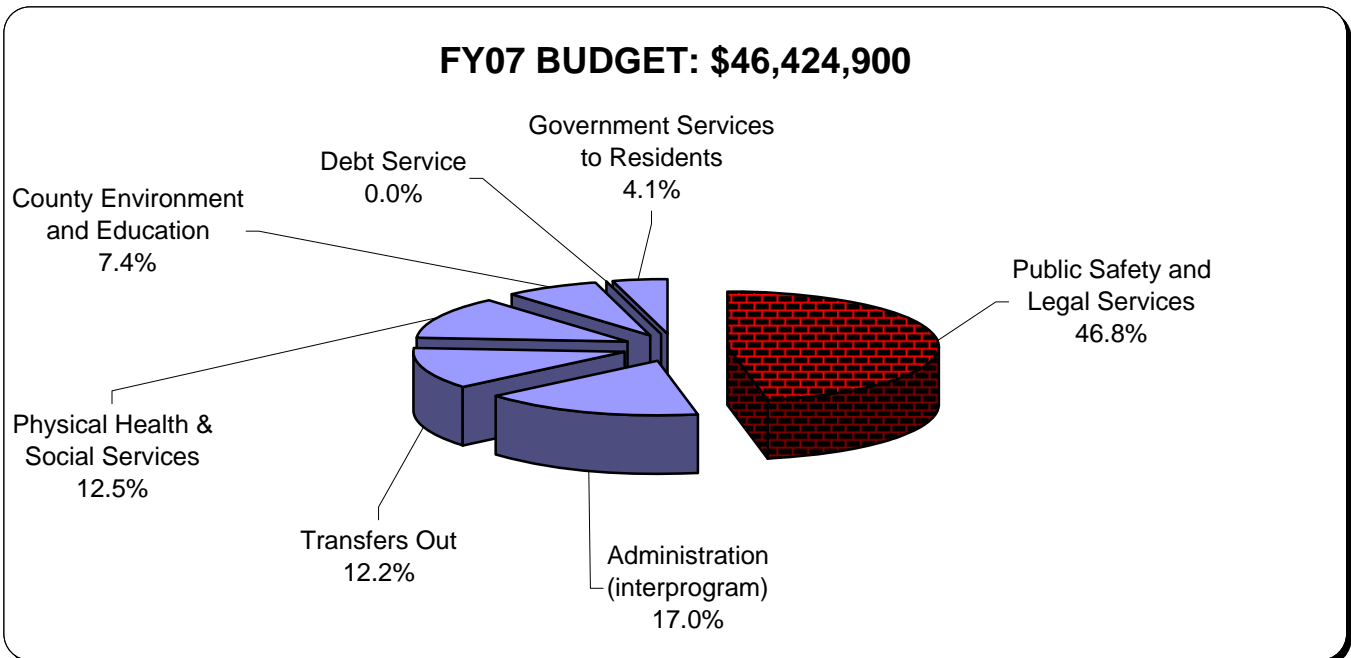
## GENERAL FUND EXPENDITURES BY SERVICE AREA

SERVICE AREA	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	\$ 18,225,492	\$ 21,739,952	\$ 19,386,338	\$ 19,265,811	-11.4%
Physical Health & Social Services	5,489,011	5,806,716	5,724,868	6,051,691	4.2%
County Environment & Education	3,122,891	3,425,110	3,328,121	3,573,896	4.3%
Government Services to Residents	1,866,796	1,885,195	1,853,061	2,036,390	8.0%
Administration (interprogram)	7,306,402	7,912,588	7,894,508	8,731,728	10.4%
Debt Service	<u>2,188,055</u>	<u>-</u>	<u>2,121,118</u>	<u>2,118,805</u>	
<b>SUBTOTAL BEFORE TRANSFERS</b>	<b>38,198,647</b>	<b>40,769,561</b>	<b>40,308,014</b>	<b>41,778,321</b>	<b>2.5%</b>
<b>Transfers out to:</b>					
General Supplemental	1,201,500	3,000,000	3,500,000	4,000,000	33.3%
Secondary Roads	588,127	599,889	599,889	617,886	3.0%
Capital Improvements	1,694,060	1,230,450	1,230,450	1,296,365	5.4%
Vehicle Replacement	250,000	250,000	250,000	250,000	0.0%
Electronic Equipment	575,000	575,000	575,000	575,000	0.0%
Conservation Equipment Reserve	24,733	-	-	-	
Conservation CIP Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Total transfers</b>	<b>4,333,420</b>	<b>5,655,339</b>	<b>6,155,339</b>	<b>6,739,251</b>	<b>19.2%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b><u>\$ 42,532,067</u></b>	<b><u>\$ 46,424,900</u></b>	<b><u>\$ 46,463,353</u></b>	<b><u>\$ 48,517,572</u></b>	<b>4.5%</b>

# GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. This service area shows a decrease due to the accounting change in showing the PSA Jail Project rental payment under Debt Service. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget and funding for the capital budget.



## MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439.

The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
  - Sheriff Transportation
  - Psychiatric Evaluation
  - Attorney Fees
  - Mental Health Advocate
  - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
  - SHS
  - ICFMR
  - RCFMR
  - RCF
  - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
  - Supported Community Living
  - Vocational
  - Respite
  - Home & Vehicle Modifications
  - Homemaker
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

The Iowa State Legislature imposed limitations on increases to the local property tax levy for this fund in the future. Inflationary increases will be allowed by State legislation and counties will be informed prior to the start of their ensuing budget process as to the allowable percent of increase. As stated under the General Fund narrative the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

Due to previous State historically low revenue levels, State MH-DD funding was severely reduced in prior fiscal years. The County's MH-DD Advisory Board has developed a listing of various priority cost reduction recommendations to the Board of Supervisors should State funding not be restored or if the State does not allow for local property tax flexibility for MH-DD expenditures. The projected ending MH-DD Fund balances for both FY07 and FY08 are showing deficit amounts. However, the State legislature has indicated they may make a supplemental appropriation in January 2008 to eliminate these deficits.

**MENTAL HEALTH, MR & DD FUND  
FUND STATEMENT**

<u>Fund</u>	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 1,251,252	\$ 694,232	\$ 855,147	\$ (195,544)	-128.2%
Revenues	<u>13,019,984</u>	<u>13,695,773</u>	<u>13,786,224</u>	<u>13,876,206</u>	1.3%
Funds available	14,271,236	14,390,005	14,641,371	13,680,662	-4.9%
Expenditures	<u>13,416,089</u>	<u>14,236,281</u>	<u>14,836,915</u>	<u>15,508,495</u>	8.9%
Ending Balance, June 30	<u>\$ 855,147</u>	<u>\$ 153,724</u>	<u>\$ (195,544)</u>	<u>\$ (1,827,833)</u>	-1289.0%

## MH-DD FUND REVENUE SOURCES

<u>Fund</u>	<u>Actual 2005-06</u>	<u>Budget 2006-07</u>	<u>Revised Estimate 2006-07</u>	<u>Budget 2007-08</u>	<u>% Change From Prior Budget</u>
<b>REVENUES</b>					
Taxes Levied on Property	\$ 3,164,460	\$ 3,171,875	\$ 3,140,012	\$ 3,178,002	0.2%
Less: Uncollected Delinquent Taxes-Lev	2,878	26,821	2,878	2,878	-89.3%
Less: Credits To Taxpayers	99,112	107,032	99,112	99,112	-7.4%
Net Current Property Taxes	3,062,470	3,038,022	3,038,022	3,076,012	1.3%
Add: Delinquent Property Tax Revenue	2,878	26,821	2,878	2,878	-89.3%
Total Net Property Taxes	3,065,348	3,064,843	3,040,900	3,078,890	0.5%
Other County Taxes	4,649	5,315	4,649	4,649	-12.5%
Total Other Taxes, Penalties & Costs	4,649	5,315	4,649	4,649	-12.5%
Utility Tax Replacement Excise Tax	136,999	136,157	136,157	130,030	-4.5%
Intergovernmental :					
State Grants & Reimbursements	5,450,367	6,158,765	6,281,892	6,340,013	2.9%
State Credits Against Levied Taxes	99,112	107,032	99,112	99,112	-7.4%
Other State Credits	4,184,513	4,184,661	4,184,514	4,184,514	0.0%
Subtotal Intergovernmental	9,733,992	10,450,458	10,565,518	10,623,639	1.7%
Charges For Services	57,465	23,000	23,000	22,998	0.0%
Other:					
Miscellaneous	21,531	16,000	16,000	16,000	0.0%
Total Other	21,531	16,000	16,000	16,000	0.0%
<b>GRAND TOTAL REVENUES</b>	<b>\$ 13,019,984</b>	<b>\$ 13,695,773</b>	<b>\$ 13,786,224</b>	<b>\$ 13,876,206</b>	<b>1.3%</b>

## MH-DD FUND EXPENDITURE DETAIL

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>MH-DD SERVICE AREA</b>					
<b>Mental Health</b>					
Info & Education Services	31,414	32,333	32,638	33,277	2.9%
General Administration	18,857	26,773	22,796	24,494	-8.5%
Coordination Services	30,169	26,751	31,597	32,831	22.7%
Personal & Environ Support	9,322	11,046	11,193	11,654	5.5%
Treatment Services	1,402,178	1,356,053	1,475,997	1,496,911	10.4%
Vocational & Day Services	-	192	-	-	
Licensed/Certified Living Arrangements	33,461	82,079	59,372	61,747	-24.8%
Instit/Hospital/Commitment Services	327,204	303,702	329,743	348,660	14.8%
<b>Total Mental Health</b>	<b>1,852,605</b>	<b>1,838,929</b>	<b>1,963,336</b>	<b>2,009,574</b>	<b>9.3%</b>
<b>Chronic Mental Illness</b>					
Info & Education Services	31,415	32,333	32,638	33,278	2.9%
General Administration	77,483	89,199	84,786	90,611	1.6%
Coordination Services	892,527	1,130,422	968,811	1,004,699	-11.1%
Personal & Environ Support	648,421	358,123	350,909	365,664	2.1%
Treatment Services	753,636	865,870	926,771	938,684	8.4%
Vocational & Day Services	162,751	166,359	164,025	166,054	-0.2%
Licensed/Certified Living Arrangements	648,281	1,041,721	1,190,813	1,247,542	19.8%
Instit/Hospital/Commitment Services	351,320	354,285	385,664	427,118	20.6%
<b>Total Chronic Mental Illness</b>	<b>3,565,834</b>	<b>4,038,312</b>	<b>4,104,417</b>	<b>4,273,650</b>	<b>5.8%</b>
<b>Mental Retardation</b>					
General Administration	88,506	103,545	99,765	107,905	4.2%
Coordination Services	190,046	195,743	236,703	257,745	31.7%
Personal & Environ Support	226,411	182,188	257,403	268,480	47.4%
Treatment Services	24,471	22,007	28,954	29,565	34.3%
Vocational & Day Services	793,450	912,652	1,016,445	1,067,894	17.0%
Licensed/Certified Living Arrangements	5,413,761	5,683,784	5,983,638	6,294,984	10.8%
Instit/Hospital/Commitment Services	1,023,989	1,049,912	932,353	973,899	-7.2%
<b>Total Mental Retardation</b>	<b>7,760,634</b>	<b>8,149,831</b>	<b>8,555,261</b>	<b>9,000,472</b>	<b>10.4%</b>
<b>Developmental Disabilities</b>					
General Administration	3,630	9,682	5,524	5,887	-39.2%
Coordination Services	8,032	2,088	1,850	1,988	-4.8%
Personal & Environ Support	1,513	1,391	2,165	2,226	60.0%
Vocational & Day Services	50,551	40,246	40,496	42,104	4.6%
Licensed/Certified Living Arrangements	173,290	155,802	163,866	172,594	10.8%
<b>Total Developmental Disabilities</b>	<b>237,016</b>	<b>209,209</b>	<b>213,901</b>	<b>224,799</b>	<b>7.5%</b>
<b>MH-DD Holding Account</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand total MH-DD expenditures</b>	<b>\$ 13,416,089</b>	<b>\$ 14,236,281</b>	<b>\$ 14,836,915</b>	<b>\$ 15,508,495</b>	<b>8.9%</b>



## DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2007, three current general obligation bonds outstanding amounts to \$9,615,000. \$3,645,000 is remaining on County solid waste disposal bonds issued in June 1995 on behalf of the Scott Solid Waste Commission. The funding support to amortize the solid waste bond debt comes from revenues generated by the Scott Solid Waste Commission through user fees and transferred to the Scott County Treasurer prior to the bond principal and interest payment dates. There is no anticipated property tax levy to retire the solid waste disposal bond debt. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 for the River Renaissance Project and has \$3,685,000 remaining at July 1, 2007. The voters (73% favorable vote) overwhelmingly approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to redevelop/revitalize downtown Davenport. As a result of the successful vote on these bonds, the State of Iowa agreed to contribute \$20 million dollars in Vision Iowa Funds towards the project. The last issue is GIS bonds issued in FY07 with \$2,285,000 remaining at July 1, 2007.

**The following is a summary of the general obligation bonds outstanding as of July 1, 2007 for the Solid Waste Disposal Bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2007-08	400,000	202,797	602,797	5.30%
2008-09	420,000	181,597	601,597	5.40%
2009-10	445,000	158,918	603,918	5.50%
2010-11	475,000	134,443	609,443	5.55%
2011-12 & Thereafter	1,905,000	254,285	2,159,285	5.60% to 5.70%
	<b>\$3,645,000</b>	<b>\$932,040</b>	<b>\$4,577,040</b>	

**The following is a summary of the general obligation bonds outstanding as of July 1, 2007 for the River Renaissance Project bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2007-08	300,000	152,978	452,978	3.55%
2008-09	315,000	142,328	457,328	3.75%
2009-10	325,000	130,515	455,515	3.85%
2010-11	340,000	118,002	458,002	4.00%
2011-12 & Thereafter	2,405,000	387,864	2,792,864	4.00% to 4.60%
	<b>\$3,685,000</b>	<b>\$931,687</b>	<b>\$4,616,687</b>	

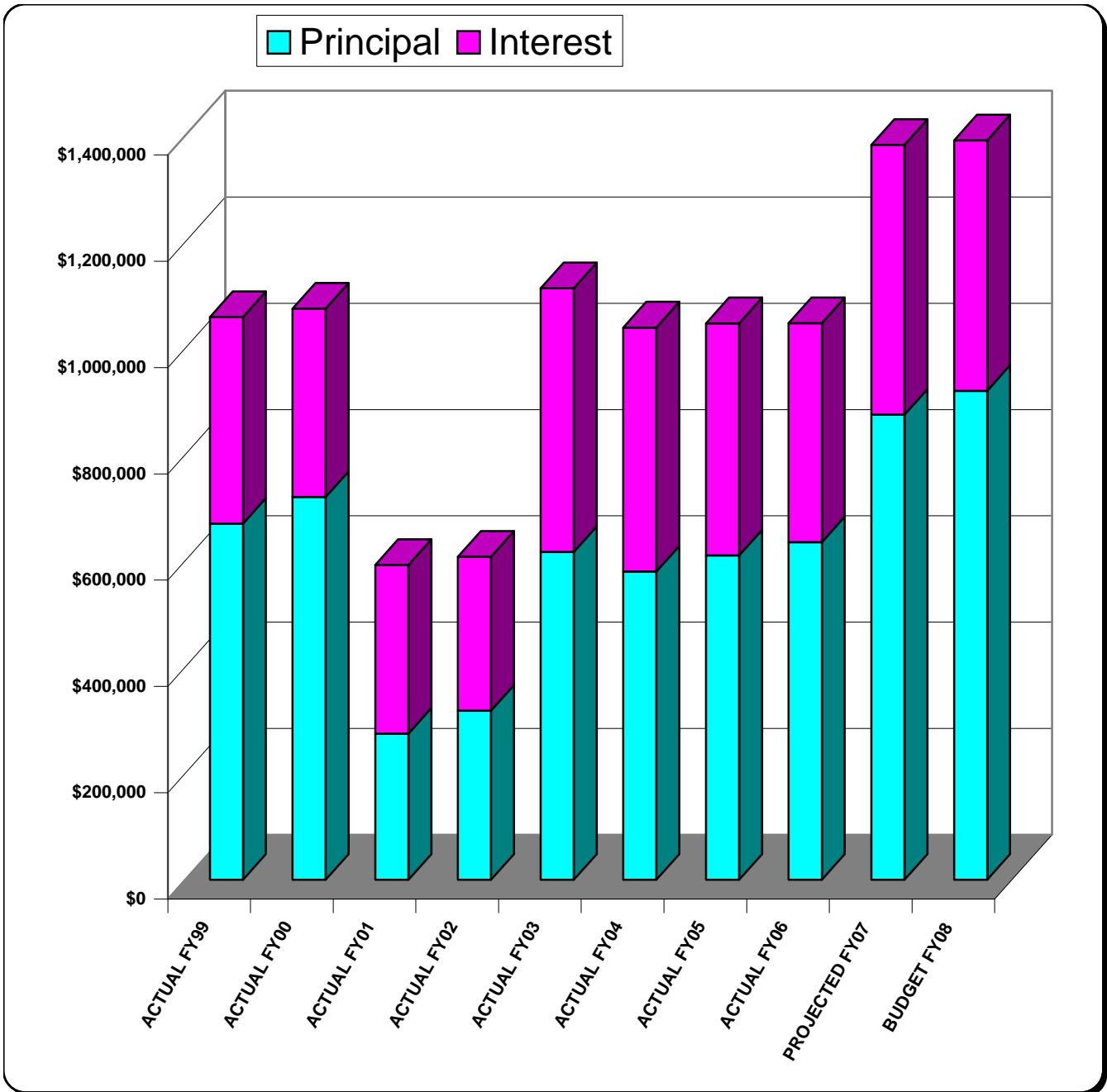
**The following is a summary of the general obligation bonds outstanding as of July 1, 2007 for the GIS Bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2007-08	215,000	91,695	306,695	4.00%
2008-09	225,000	83,095	308,095	4.00%
2009-10	235,000	74,095	309,095	4.00%
2010-11	245,000	64,695	309,695	4.00%
2011-12 & Thereafter	1,365,000	169,875	1,534,875	4.00% to 4.10%
	<b>\$2,285,000</b>	<b>\$483,455</b>	<b>\$2,768,455</b>	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2007 is as follows:

Assessed Value (100%)	<u>\$10,186,333,451</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$509,316,673
Total Amount of Debt Applicable to Debt Margin	<u>9,615,000</u>
Legal Debt Margin	<u>\$499,701,673</u>
Percent of Debt Limit Used	<u>1.9%</u>

## DEBT EXPENDITURES TEN YEAR PERIOD

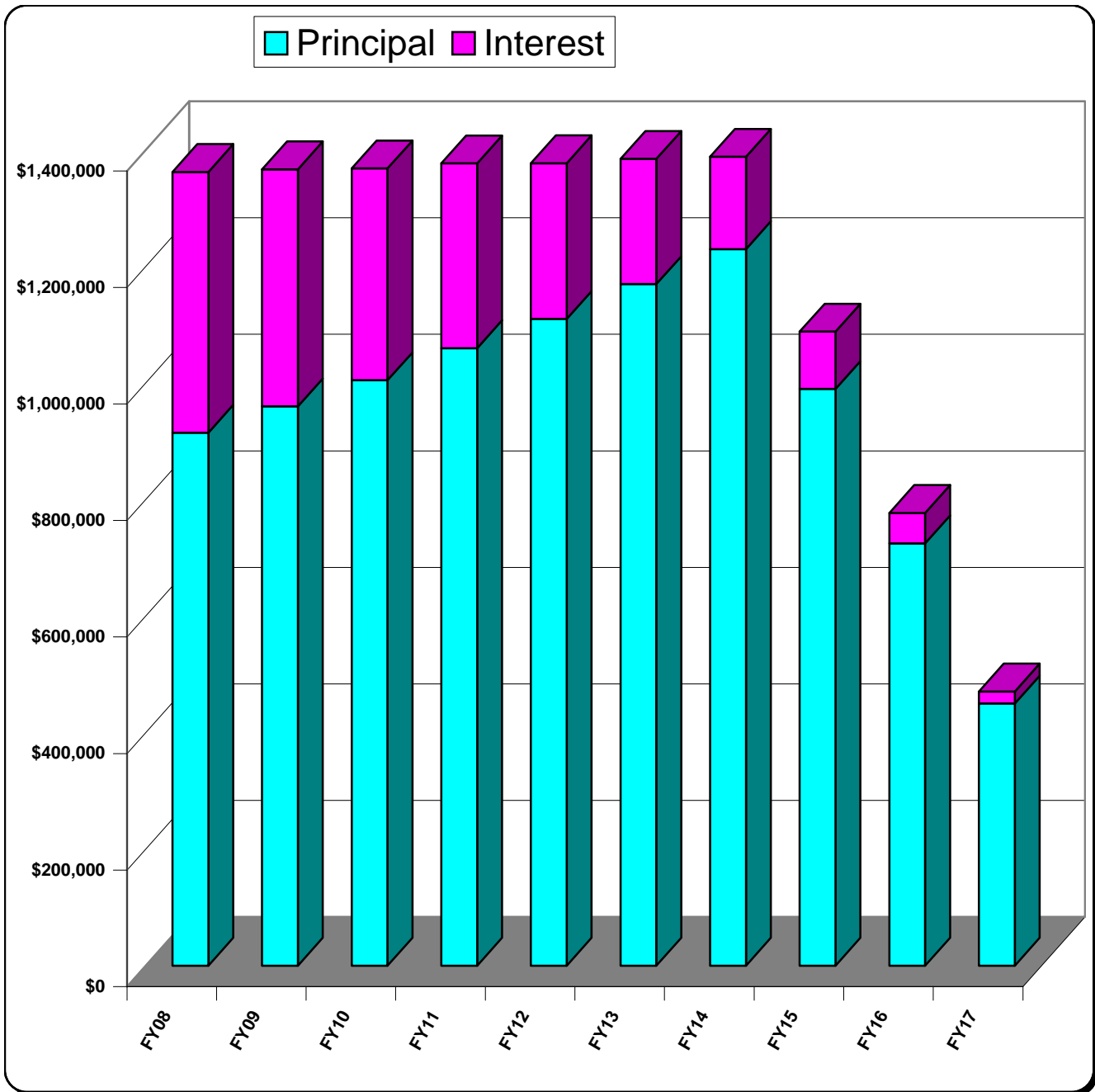


Scott County currently has three outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The 1980 Jail Annex bond issue was paid off in FY00. The GIS Bonds were issued in FY07 to develop a county-wide geographical information system. FY03 includes the first year debt amortization of the voter approved Renaissance General Obligation Bond issue.

## DEBT SERVICE FUND FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Taxes Levied on Property	\$ 747,913	\$ 757,290	\$ 762,444	\$ 690,733	-8.8%
Less: Uncollected Delinquent Taxes-Lev	652	3,673	652	652	-82.2%
Less: Credits To Taxpayers	<u>22,619</u>	<u>14,445</u>	<u>22,620</u>	<u>22,620</u>	56.6%
Net Current Property Taxes	724,642	739,172	739,172	667,461	-9.7%
Delinquent Property Tax Revenue	652	3,673	652	652	-82.2%
Other County Taxes	32,083	31,884	32,244	27,902	-12.5%
Intergovernmental	<u>264,432</u>	<u>237,330</u>	<u>245,713</u>	<u>225,953</u>	-4.8%
Subtotal Revenues	1,021,809	1,012,059	1,017,781	921,968	-8.9%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	1,021,809	1,012,059	1,017,781	921,968	-8.9%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Debt Service					
Principal Payments	\$ 635,000	\$ 920,000	\$ 885,000	\$ 915,000	-0.5%
Interest Payments	<u>412,075</u>	<u>471,039</u>	<u>477,043</u>	<u>447,471</u>	-5.0%
Subtotal Expenditures	1,047,075	1,391,039	1,362,043	1,362,471	-2.1%
Other Financing Uses:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	1,047,075	1,391,039	1,362,043	1,362,471	-2.1%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(25,266)	(378,980)	(344,262)	(440,503)	16.2%
<b>Beginning Fund Balance - July 1,</b>	\$ 4,486,203	\$ 4,115,299	\$ 4,460,937	\$ 4,116,675	0.0%
<b>Ending Fund Balance - June 30,</b>	\$ 4,460,937	\$ 3,736,319	\$ 4,116,675	\$ 3,676,172	-1.6%

## REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds issued in FY07 and fully amortized in FY16.

## **CAPITAL PROJECTS FUND**

The County's Capital Projects Fund consists of the capital projects general fund and various reserve funds. In October 1986 the federal government eliminated the Federal Revenue Sharing Program which provided Scott County with approximately \$900,000 annually. Revenue sharing funds were used exclusively by the County for capital projects and other one-time expenditures.

In the years since the elimination of the Federal Revenue Sharing Program Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective.

## CAPITAL PROJECTS FUND SUMMARY FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ 887,690	\$ 950,000	\$ 900,000	\$ 900,000	-5.3%
Intergovernmental	1,093,560	162,540	427,021	54,180	-66.7%
Use of Money & Property	43,025	20,907	48,220	49,146	135.1%
Miscellaneous	17,220	15,812	25,500	18,500	17.0%
Subtotal Revenues	<u>2,041,495</u>	<u>1,149,259</u>	<u>1,400,741</u>	<u>1,021,826</u>	-11.1%
Other Financing Sources:					
Bond Proceeds	-	-	2,478,125	-	
Operating Transfers In					
General Basic	2,543,793	2,055,450	2,055,450	2,121,365	3.2%
Recorder's Record Mgt	35,725	30,000	40,000	40,000	33.3%
Electronic Equipment	479,040	710,000	576,900	588,395	-17.1%
Vehicle Replacement	178,162	307,000	292,600	245,000	-20.2%
Conservation CIP	-	-	-	-	
Total Transfers In	<u>3,236,720</u>	<u>3,102,450</u>	<u>2,964,950</u>	<u>2,994,760</u>	-3.5%
Proceeds of Fixed Asset Sales	<u>30,386</u>	<u>27,000</u>	<u>27,000</u>	<u>44,500</u>	64.8%
Total Revenues & Other Sources	5,308,601	4,278,709	6,870,816	4,061,086	-5.1%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ 3,731,780	\$ 5,986,700	\$ 4,429,516	\$ 6,389,196	6.7%
Subtotal Expenditures	3,731,780	5,986,700	4,429,516	6,389,196	6.7%
Other Financing Uses:					
Operating Transfers Out					
General Basic	-	27,000	27,000	59,300	119.6%
Capital Projects-General	657,202	1,017,000	869,500	833,395	-18.1%
Total Transfers Out	<u>657,202</u>	<u>1,044,000</u>	<u>896,500</u>	<u>892,695</u>	-14.5%
Total Expenditures & Other Uses	4,388,982	7,030,700	5,326,016	7,281,891	3.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	919,619	(2,751,991)	1,544,800	(3,220,805)	17.0%
<b>Beginning Fund Balance - July 1,</b>	\$ 3,303,561	\$ 4,618,846	\$ 4,223,180	\$ 5,767,980	24.9%
<b>Ending Fund Balance - June 30,</b>	\$ 4,223,180	\$ 1,866,855	\$ 5,767,980	\$ 2,547,175	36.4%

## CAPITAL PROJECTS (General) FUND FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ 887,690	\$ 950,000	\$ 900,000	\$ 900,000	-5.3%
Intergovernmental	1,093,560	162,540	427,021	54,180	-66.7%
Use of Money & Property	-	-	-	-	
Miscellaneous	15,781	15,812	25,500	18,500	17.0%
Subtotal Revenues	1,997,031	1,128,352	1,352,521	972,680	-13.8%
Other Financing Sources:					
Bond Proceeds	-	-	2,478,125	-	
Operating Transfers In					
General Basic	1,694,060	1,230,450	1,230,450	1,296,365	5.4%
Recorder's Record Mgt	35,725	30,000	40,000	40,000	33.3%
Electronic Equipment	479,040	710,000	576,900	588,395	-17.1%
Vehicle Replacement	178,162	307,000	292,600	245,000	-20.2%
Conservation CIP	-	-	-	-	
Total Transfers In	2,386,987	2,277,450	2,139,950	2,169,760	-4.7%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	4,384,018	3,405,802	5,970,596	3,142,440	-7.7%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ 3,731,780	\$ 5,986,700	\$ 4,429,516	\$ 6,389,196	6.7%
Subtotal Expenditures	3,731,780	5,986,700	4,429,516	6,389,196	6.7%
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	3,731,780	5,986,700	4,429,516	6,389,196	6.7%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	652,238	(2,580,898)	1,541,080	(3,246,756)	25.8%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 2,341,092</b>	<b>\$ 3,966,374</b>	<b>\$ 2,993,330</b>	<b>\$ 4,534,410</b>	<b>14.3%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 2,993,330</b>	<b>\$ 1,385,476</b>	<b>\$ 4,534,410</b>	<b>\$ 1,287,654</b>	<b>-7.1%</b>

# ELECTRONIC EQUIPMENT FUND

## FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	20,935	2,784	24,007	24,703	787.3%
Miscellaneous	-	-	-	-	
Subtotal Revenues	<u>20,935</u>	<u>2,784</u>	<u>24,007</u>	<u>24,703</u>	787.3%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	575,000	575,000	575,000	575,000	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	<u>575,000</u>	<u>575,000</u>	<u>575,000</u>	<u>575,000</u>	0.0%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	<u>595,935</u>	<u>577,784</u>	<u>599,007</u>	<u>599,703</u>	3.8%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>479,040</u>	<u>710,000</u>	<u>576,900</u>	<u>588,395</u>	-17.1%
Total Transfers Out	<u>479,040</u>	<u>710,000</u>	<u>576,900</u>	<u>588,395</u>	-17.1%
Total Expenditures & Other Uses	<u>479,040</u>	<u>710,000</u>	<u>576,900</u>	<u>588,395</u>	-17.1%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	116,895	(132,216)	22,107	11,308	-108.6%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 448,932</b>	<b>\$ 137,097</b>	<b>\$ 565,827</b>	<b>\$ 587,934</b>	<b>328.8%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 565,827</b>	<b>\$ 4,881</b>	<b>\$ 587,934</b>	<b>\$ 599,242</b>	<b>12177.0%</b>



# VEHICLE REPLACEMENT FUND

## FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	22,090	18,123	24,213	24,443	34.9%
Miscellaneous	816	-	-	-	
Subtotal Revenues	<u>22,906</u>	<u>18,123</u>	<u>24,213</u>	<u>24,443</u>	34.9%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	250,000	250,000	250,000	250,000	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	0.0%
Proceeds of Fixed Asset Sales	<u>16,535</u>	-	-	-	
Total Revenues & Other Sources	<u>289,441</u>	<u>268,123</u>	<u>274,213</u>	<u>274,443</u>	2.4%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>178,162</u>	<u>307,000</u>	<u>292,600</u>	<u>245,000</u>	-20.2%
Total Transfers Out	<u>178,162</u>	<u>307,000</u>	<u>292,600</u>	<u>245,000</u>	-20.2%
Total Expenditures & Other Uses	<u>178,162</u>	<u>307,000</u>	<u>292,600</u>	<u>245,000</u>	-20.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	111,279	(38,877)	(18,387)	29,443	-175.7%
<b>Beginning Fund Balance - July 1,</b>	\$ 479,730	\$ 481,568	\$ 591,009	\$ 572,622	18.9%
<b>Ending Fund Balance - June 30,</b>	\$ 591,009	\$ 442,691	\$ 572,622	\$ 602,065	36.0%

# CONSERVATION EQUIPMENT RESERVE FUND

## FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	-	-	-	-	
Subtotal Revenues	-	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	24,733	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	24,733	-	-	-	
Proceeds of Fixed Asset Sales	13,851	27,000	27,000	44,500	64.8%
Total Revenues & Other Sources	38,584	27,000	27,000	44,500	64.8%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
General Basic	-	27,000	27,000	59,300	119.6%
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	27,000	27,000	59,300	119.6%
Total Expenditures & Other Uses	-	27,000	27,000	59,300	119.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	38,584	-	-	(14,800)	
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 33,144</b>	<b>\$ 33,144</b>	<b>\$ 71,728</b>	<b>\$ 71,728</b>	<b>116.4%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 71,728</b>	<b>\$ 33,144</b>	<b>\$ 71,728</b>	<b>\$ 56,928</b>	<b>71.8%</b>

# CONSERVATION CIP RESERVE FUND

## FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	623	-	-	-	
Subtotal Revenues	623	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	623	-	-	-	
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	-	-	-	-	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	623	-	-	-	
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 663</b>	<b>\$ 663</b>	<b>\$ 1,286</b>	<b>\$ 1,286</b>	<b>94.0%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 1,286</b>	<b>\$ 663</b>	<b>\$ 1,286</b>	<b>\$ 1,286</b>	<b>94.0%</b>

## **CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS**

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities. In addition, the County has created two advisory committees to review and recommend to the Board of Supervisors large purchases and replacements of vehicles and electronic equipment. The Board has created replacement reserve funds for both electronic equipment and vehicles that allow for a stable tax levy rate each year as well as separate equipment and capital improvement program (CIP) reserve funds for the Conservation Board.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 1.9% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt was issued in FY07 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$7,409,196 for fiscal year FY08, with 77% or \$5,717,831 for general projects, 14% or \$1,020,000 for Secondary Roads projects, and 9% or \$671,365 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY08 Capital Plan. There will also be in FY09 and beyond as the County continues with its remodeling of the minimum security Tremont Jail Annex and Courthouse floors 1, 2, and 3 in future years. The development of countywide GIS system is a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County

Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority and paid for from the County's operating general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$5,717,831 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$650,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moved administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds will be used to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not possible. Accordingly, the proposed capital plan for FY09 does not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floors of the courthouse building) will resume in FY10 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis. The Courthouse project will take a respite in FY09 while needed renovations are made to the minimum security jail annex on Tremont in northern Davenport.

The other major projects under the general capital improvements area include a skywalk between the renovated jail and new law enforcement center for the City of Davenport, furniture and fixtures in the new jail, chiller/ACCU replacement at Pine Knoll Mental health Facility, and various technology enhancements as a result of the completion of a

Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development is being supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY07.

Scott County has identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process in recent years. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee will continue to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The costs of housing and transportation of prisoners in out of county facilities until the construction is completed in FY08 are anticipated to be \$500,000. In addition, the annual rental payment to service the Authority debt for the project is approximately \$2.1 million.

The Secondary Roads capital program totals \$1,020,000. This amount is for various road resurfacing projects: L-107 – 1.5 miles stabilized base on 235<sup>th</sup> Street: Highway 67 west to 277<sup>th</sup> Ave (\$185,000); L-207 – 1.2 miles HMA paving on Y48 to east (\$60,000); L-307 – 2.5 miles HMA paving on 130<sup>th</sup> Ave: Ia Hwy 130 to F45 (\$120,000); L-407 – 1 mile stabilized base on 270<sup>th</sup> Ave to 225<sup>th</sup> Street (\$125,000); L-507 – 1.25 miles stabilized base on 225<sup>th</sup> Street: 270<sup>th</sup> St east to 277<sup>th</sup> Ave (\$155,000); L807 – box culvert on 230<sup>th</sup> Ave (\$75,000); LFM-707 – Edge drain on F-31 (\$200,000); and LFM-907 – box culverts on Z-16 (\$100,000). There are no State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY08. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget. There should be available farm-to-market funds in FY09 for additional projects.

The Conservation Department capital plan totals \$671,365. The single largest project (\$300,000) is for pool and aquatic center renovations at Scott County Park. Other projects include road repairs at Scott County Park and West Lake Park, and a new residence at the Wapsi Environmental Education Center.

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

The following projects in total will increase the County's annual operating budget by \$19,200:

<b>PROJECT</b>	<b>-----IMPACT ON ANNUAL OPERATING BUDGET-----</b>			
	<b>MAINT. EXPENSE</b>	<b>UTILITIES EXPENSE</b>	<b>SUPPLIES EXPENSE</b>	<b>TOTAL IMPACT</b>
<i>Skywalk connection to Davenport Law Enforcement Center</i>	250	0	0	250
<i>Jail roof replacement</i>	0	-1,000	0	-1,000
<i>FFE Jail Project</i>	2,500	3,000	2,500	8,000
<i>Admin Center exterior lighting</i>	0	-500	0	-500
<i>Pine Knoll chiller/ACCU replacement</i>	-1,500	0	0	-1,500
<i>Pine Knoll Wiring Update</i>	1,500	0	0	1,500
<i>Horst Building Roof Replacement</i>	-250	-300	0	-550
<i>Master Plan Phase IV-County Attorney/Court Admin Renovation</i>	500	2,500	500	3,500
<i>I.T. Phone System Upgrade</i>	10,000	-500	0	9,500
<b>Total Impact</b>	<b>\$13,000</b>	<b>\$3,200</b>	<b>\$3,000</b>	<b>\$19,200</b>

The single largest impact on the operating budget is projected to be the Information Technology phone system upgrade project at the Courthouse. This replacement is projected to increase costs to the County by \$9,500 annually in maintenance costs.

However, the jail expansion/renovation project scheduled for completion in FY08 will have a major positive impact on operating expenses. Net of increases in jail utilities/supplies, maintenance, custodial and jail health costs there will be an approximate savings of \$1,100,000/year below FY07 projected expenditures due to no longer needing to house inmates in out of county facilities. There will not be a staffing impact due to successful negotiating with the Correctional Officers Union the move to 12 hour shifts when the new facility opens. This will eliminate the need for eight additional Correctional Officers in FY08.

The pages that follow lists the individual capital projects planned for the next four years in addition to last year's actual projects and the current year's revised projects. Some projects originally planned for FY07 were moved to FY08 due to timing constraints or longer planning procedures required.



**SCOTT COUNTY  
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FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
<b><u>APPROPRIATION SUMMARY</u></b>								
Building & Grounds	1,075,139	1,014,834	1,484,000	1,416,500	2,095,000	257,500	257,500	220,000
Space Plan Utilization Project	-	800,000	500,000	500,000	-	375,000	375,000	6,000,000
Equipment Acquisition	1,534,439	2,701,980	1,190,777	3,156,395	1,137,000	667,000	657,000	380,000
Vehicle Acquisition	178,162	307,000	292,600	245,000	275,000	275,000	275,000	-
Other Projects	<u>302,433</u>	<u>382,436</u>	<u>211,666</u>	<u>399,936</u>	<u>369,166</u>	<u>394,166</u>	<u>194,166</u>	<u>904,170</u>
Subtotal General CIP Projects	3,090,174	5,206,250	3,679,043	5,717,831	3,876,166	1,968,666	1,758,666	7,504,170
Conservation CIP Projects	<u>641,607</u>	<u>780,450</u>	<u>750,473</u>	<u>671,365</u>	<u>662,755</u>	<u>679,640</u>	<u>697,030</u>	<u>-</u>
<b>Subtotal Projects Paid From CIP Fund</b>	3,731,780	5,986,700	4,429,516	6,389,196	4,538,921	2,648,306	2,455,696	7,504,170
Secondary Roads Fund Projects	<u>1,558,752</u>	<u>1,550,000</u>	<u>1,279,743</u>	<u>1,020,000</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>1,100,000</u>	
<b>Total All Capital Projects</b>	<u>5,290,532</u>	<u>7,536,700</u>	<u>5,709,259</u>	<u>7,409,196</u>	<u>5,638,921</u>	<u>3,748,306</u>	<u>3,555,696</u>	<u>7,504,170</u>

**REVENUE SUMMARY**

Riverboat Gaming Taxes	887,690	950,000	900,000	900,000	925,000	950,000	975,000
Welcome Center CIP Reimbursements	3,407	12,540	30,030	15,180	19,140	2,640	2,640
Grants	213,030	-	157,300	-	-	-	-
HAVA Voting Machines Allocation	710,178	-	13,674	-	-	-	-
Political Subdivisions	166,945	150,000	226,017	39,000	-	-	-
Bond Proceeds	-	-	2,478,125	-	-	-	-
Miscellaneous (use tax refunds, donations, etc)	15,781	15,812	25,500	18,500	18,500	18,500	18,500

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
<b><u>REVENUE SUMMARY (cont.)</u></b>								
Transfers In:								
From General Fund								
Tax Levy (County CIP projects)	550,000	600,000	600,000	650,000	700,000	750,000	800,000	
Conservation Projects	561,607	630,450	630,450	646,365	662,755	679,640	697,030	
Fund Balance Use (County CIP projects)	582,453	-	-	-	-	-	-	
From Recorder Record Mgt Fund	35,725	30,000	40,000	40,000	40,000	40,000	40,000	
From Electronic Equipment Fund	479,040	710,000	576,900	588,395	532,000	557,000	372,000	
From Vehicle Replacement Fund	<u>178,162</u>	<u>307,000</u>	<u>292,600</u>	<u>245,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	
Subtotal Revenues	<u>4,384,018</u>	<u>3,405,802</u>	<u>5,970,596</u>	<u>3,142,440</u>	<u>3,172,395</u>	<u>3,272,780</u>	<u>3,180,170</u>	
CIP Fund revenues over (under) expenditures	<u>652,238</u>	<u>(2,580,898)</u>	<u>1,541,080</u>	<u>(3,246,756)</u>	<u>(1,366,526)</u>	<u>624,474</u>	<u>724,474</u>	
<b>CIP Fund Balance Recap</b>								
Beginning Fund Balance	2,341,092	3,966,374	2,993,330	4,534,410	1,287,654	(78,872)	545,602	
Increase (decrease)	<u>652,238</u>	<u>(2,580,898)</u>	<u>1,541,080</u>	<u>(3,246,756)</u>	<u>(1,366,526)</u>	<u>624,474</u>	<u>724,474</u>	
<b>Ending Net CIP Fund Balance*</b>	<b>2,993,330</b>	<b>1,385,476</b>	<b>4,534,410</b>	<b>1,287,654</b>	<b>(78,872)</b>	<b>545,602</b>	<b>1,270,076</b>	
*Net of Vehicle and Electronic Equipment Replacement Funds								
Vehicle Replacement Fund Balance	591,009	442,691	572,622	602,065	602,121	602,180	602,241	
Electronic Equipment Fund Balance	565,827	4,881	587,934	599,242	668,623	715,422	953,142	
Conservation CIP Fund Balance	1,286	663	1,286	1,286	1,286	1,286	1,286	
Conservation Equipment Fund Balance	<u>71,728</u>	<u>33,144</u>	<u>71,728</u>	<u>56,928</u>	<u>56,928</u>	<u>56,928</u>	<u>56,928</u>	
<b>Ending Gross CIP Fund Balance</b>	<b><u>4,223,180</u></b>	<b><u>1,866,855</u></b>	<b><u>5,767,980</u></b>	<b><u>2,547,175</u></b>	<b><u>1,250,086</u></b>	<b><u>1,921,418</u></b>	<b><u>2,883,673</u></b>	

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
<b>APPROPRIATION DETAIL INFORMATION</b>								
<b>A. BUILDING &amp; GROUNDS</b>								
<b>A.1 COURTHOUSE</b>								
CH General Remodeling/Replacement	51,703	30,000	30,000	30,000	30,000	30,000	35,000	-
CH Boiler Room Asbestos Abatement	9,320	-	5,000	-	-	-	-	-
CH Renovate Elevator Cars	7,587	-	-	-	-	-	-	-
CH Windows Replacement-Phase I	-	50,000	20,000	25,000	25,000	25,000	25,000	40,000
CH Replace Video Court Equipment	1,722	-	-	-	-	-	-	-
CH Boiler Replacement	9,585	50,000	205,000	-	-	-	-	-
CH Skywalk Connect/Dav Law Enforce Ctr	-	215,000	-	215,000	-	-	-	-
<b>TOTAL COURTHOUSE</b>	<b>79,917</b>	<b>345,000</b>	<b>260,000</b>	<b>270,000</b>	<b>55,000</b>	<b>55,000</b>	<b>60,000</b>	<b>40,000</b>
<b>A.2 JAIL</b>								
JL General Remodeling/Replacement	22,845	25,000	20,000	25,000	25,000	25,000	30,000	-
JL Roof Replacement	-	40,000	-	40,000	40,000	-	-	-
JL Cell Painting/Repairs	-	15,000	-	-	-	-	-	-
JL FFE Jail Project	-	150,000	150,000	410,000	-	-	-	-
<b>TOTAL JAIL</b>	<b>22,845</b>	<b>230,000</b>	<b>170,000</b>	<b>475,000</b>	<b>65,000</b>	<b>25,000</b>	<b>30,000</b>	<b>-</b>
<b>A.3 TREMONT BUILDING</b>								
TR General Remodeling/Replacement	40,895	12,500	12,500	12,500	20,000	20,000	20,000	-
TR Renovate Energy Managemnet System	-	-	-	-	20,000	-	-	-
TR Parking Lot Overlay	-	-	-	-	-	-	-	35,000
TR Expanded Patrol Division Space	-	50,000	-	-	100,000	-	-	-
TR Building Expansion	407,894	-	31,000	-	-	-	-	-
TR Jail Improvements	-	-	-	100,000	1,400,000	-	-	-
<b>TOTAL TREMONT BUILDING</b>	<b>448,790</b>	<b>62,500</b>	<b>43,500</b>	<b>112,500</b>	<b>1,540,000</b>	<b>20,000</b>	<b>20,000</b>	<b>35,000</b>

**SCOTT COUNTY  
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FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
<b>A.4 ANNEX</b>								
AN General Remodeling/Replacement	5,558	7,500	18,000	15,000	15,000	15,000	15,000	-
AN Security Systems Expansion/Replacemnt	30,195	-	8,000	-	-	20,000	-	-
AN Juvenile Detention Center Expansion	-	-	265,000	-	-	-	-	-
AN Building Signage East	4,250	-	-	-	-	-	-	-
AN Sprinkle East Building	<u>23,224</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL ANNEX	63,227	7,500	291,000	15,000	15,000	35,000	15,000	-
<b>A.5 ADMINISTRATIVE CENTER</b>								
AC General Remodeling/Replacement	9,997	10,000	20,000	20,000	20,000	20,000	25,000	-
AC Replace Office Furniture	5,383	-	-	-	-	-	-	-
AC Remodel/Redecorate Interior	-	-	6,000	10,000	10,000	10,000	10,000	-
AC Exterior Lighting	-	-	-	20,000	20,000	-	-	-
AC Chiller Replacement	<u>12,702</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL ADMINISTRATIVE CENTER	28,081	10,000	26,000	50,000	50,000	30,000	35,000	-
<b>A.6 PINE KNOLL</b>								
PK General Remodeling/Replacement	10,927	15,000	12,000	15,000	15,000	15,000	15,000	-
PK Remodel/Redecorate Interior	5,920	10,000	8,000	10,000	10,000	10,000	10,000	-
PK Energy Management System Renovation	-	15,000	15,000	15,000	-	-	-	-
PK Parking Lot Overlay	-	-	-	-	-	-	-	70,000
PK Chiller/ACCU Replacement	7,900	83,334	115,000	175,000	-	-	-	-
PK Wiring Update	52,388	30,000	5,000	60,000	-	-	-	-
PK Sprinkler Install	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>135,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL PINE KNOLL	77,135	153,334	155,000	275,000	160,000	25,000	25,000	70,000

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
<b>A.7 HORST BUILDING</b>								
HB General Remodeling/Replacement	2,035	3,500	3,500	3,500	3,500	3,500	3,500	-
HB Roof Replacement	2,275	49,000	25,000	25,000	-	-	-	-
<b>TOTAL HORST BUILDING</b>	<b>4,310</b>	<b>52,500</b>	<b>28,500</b>	<b>28,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>
<b>A.8 OTHER BUILDINGS/GROUNDS</b>								
OB Miscellaneous Landscaping	4,800	2,500	2,500	5,000	5,000	5,000	10,000	-
OB Regulatory Compliance Cost	9,029	10,000	10,000	10,000	10,000	10,000	10,000	-
OB Parking Lot Repair/Maintenance	6,726	5,000	12,000	5,000	5,000	10,000	10,000	-
OB Records Management	133,927	100,000	130,000	130,000	130,000	35,000	35,000	-
OB Property Acquisition/Demolition	102,652	-	-	-	-	-	-	-
OB Master Plan Design	74	-	-	-	-	-	-	-
OB Soil Contamination Resolution	68,276	-	-	-	-	-	-	-
OB Security Enhancements	16,906	-	-	-	-	-	-	75,000
OB Campus Signage Replacement	-	17,500	-	17,500	27,500	-	-	-
OB 5th Street Parking Lot	3,172	-	310,000	-	-	-	-	-
<b>TOTAL OTHER B &amp; G</b>	<b>345,562</b>	<b>135,000</b>	<b>464,500</b>	<b>167,500</b>	<b>177,500</b>	<b>60,000</b>	<b>65,000</b>	<b>75,000</b>
<b>A.9 WELCOME CENTER</b>								
WC Welcome Center Gen Remod/Replacement	2,601	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Landscape Planting Replacement	855	2,000	1,000	2,000	2,000	2,000	2,000	-
WC Concrete Drive/Parking Repair	1,817	9,000	2,500	9,000	-	-	-	-
WC Concrete Expansion Joints	-	-	1,000	-	-	-	-	-
WC Exterior Painting	-	-	-	5,000	-	-	-	-
WC Interior Painting	-	-	-	5,000	-	-	-	-
WC Gazebo Replacement	-	-	33,000	-	-	-	-	-
WC Carpet Replacement	-	-	-	-	25,000	-	-	-
WC Clear Trees by Interstate	-	6,000	6,000	-	-	-	-	-
<b>TOTAL WELCOME CENTER</b>	<b>5,273</b>	<b>19,000</b>	<b>45,500</b>	<b>23,000</b>	<b>29,000</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>

**SCOTT COUNTY  
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	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
TOTAL BUILDING & GROUNDS	1,075,139	1,014,834	1,484,000	1,416,500	2,095,000	257,500	257,500	220,000

**B. SPACE UTILIZATION MASTER PLAN**

PHASE IV

12 1/2 2nd FL CH - County Attorney/Crt Adm	-	800,000	500,000	500,000	-	-	-	-
13 1/8 2nd FL CH - Juvenile Court	-	-	-	-	-	-	-	400,000
14 1/4 1st FL CH - Assoc Court	-	-	-	-	-	375,000	375,000	-
15 1/2 1st FL CH - Clerk-Civil & Crim	-	-	-	-	-	-	-	500,000

PHASE V

16 1/4 1st FL CH - Magistrate Court	-	-	-	-	-	-	-	720,000
17 3/8 2nd FL CH - Two District Crts	-	-	-	-	-	-	-	880,000

PHASE VI

18 1/4 LL CH - Juv Court Services	-	-	-	-	-	-	-	800,000
19 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	600,000
20 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	600,000
21 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	750,000
22 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	750,000

TOTAL SPACE UTILIZATION MASTER PLAN	-	800,000	500,000	500,000	-	375,000	375,000	6,000,000
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**C. EQUIPMENT ACQUISITION**

EE Atty-Office Copier	1,985	-	-	-	-	-	-	-
EE Aud-HAVA Election Hardware/Software	713,285	-	3,877	-	-	-	-	-
EE ComServ-MH/DD Software	48,043	-	15,000	-	-	-	-	-
EE FSS-Radios				10,000				
EE FSS-Printshop Duplicator Replacement	18,520	-	-	-	-	-	-	-
EE FSS-Campus Fiber Optic Ring	28,374	45,000	45,000	45,000	-	-	-	-
EE FSS-CAFM Software	7,870	-	-	-	-	-	-	120,000
EE FSS-Postage Machine	19,580	-	-	-	-	-	-	-
EE FSS-Digital "as is" Drawing System	1,234	-	-	-	-	-	-	-

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
EE FSS-Video Teleconference (ICN Parole)	-	26,000	10,000	20,000	-	-	-	-
EE FSS-Copier Replacements	-	32,000	32,000	44,000	32,000	32,000	32,000	-
EE Hum Res-Software Upgrades/Purchases	-	70,000	10,000	-	-	60,000	-	-
EE IT-Phone System Upgrades/Replacement	30,303	300,000	40,000	300,000	300,000	25,000	25,000	-
EE IT-PC LAN Desktop Replacements	-	-	-	-	125,000	125,000	-	-
EE IT-PC LAN: PC's/Printers	68,528	50,000	50,000	50,000	50,000	50,000	50,000	-
EE IT-PC LAN: Wiring	11,941	5,000	5,000	5,000	5,000	5,000	5,000	-
EE IT-PC LAN: Windows Software	7,043	35,000	35,000	35,000	35,000	35,000	35,000	-
EE IT-PC LAN: Internet	2,630	-	-	-	-	-	-	-
EE IT-PC LAN: File Servers	27,803	30,000	30,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Imaging Systems	26,697	30,000	30,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Remote Sites WANS	16,341	20,000	20,000	20,000	20,000	20,000	20,000	-
EE IT-PC LAN: LAN Edge Devices	22,396	20,000	20,000	150,000	20,000	20,000	20,000	-
EE IT-Web Site Development	-	2,500	-	-	-	-	-	-
EE IT-Network Review Study	-	-	-	12,500	-	-	-	-
EE IT-Tape Backup Equipment	-	20,000	20,000	20,000	20,000	20,000	20,000	-
EE IT-Server Software Licenses	-	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Replace Monitors	14,627	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Firewall Upgrade	-	-	-	-	-	-	-	30,000
EE IT-Thin Client Network	-	-	-	60,000	60,000	-	-	-
EE IT-Network Documentation	-	6,000	-	-	-	-	-	-
EE IT-Basic NSA Training	10,205	10,000	10,000	10,000	10,000	10,000	10,000	-
EE IT-GIS Strategic Plan Development	247,712	1,346,750	500,000	1,548,000	195,000	-	-	-
EE IT-Technology Partner Support	15,018	25,000	25,000	25,000	25,000	25,000	25,000	-
EE IT-Time & Attendance System	-	60,000	20,000	25,000	-	-	-	-
EE IT- Software Maintenance	91,787	110,000	110,000	260,000	110,000	110,000	285,000	-
EE Rec-Mgt Fund Projects	35,725	30,000	40,000	40,000	40,000	40,000	40,000	-
EE Sher-Investigation Software/Equipment	-	10,400	10,400	-	-	-	-	-
EE Sher-Light Bars & Arrow Sticks	-	27,000	27,000	30,000	-	-	-	-
EE Sher-Moving Radar Units	9,941	7,500	7,500	6,000	-	-	-	-

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
EE Sher-In Car Video Systems	20,278	21,000	21,000	15,000	-	-	-	-
EE Sher-Copier Machine	5,872	-	-	-	-	-	-	-
EE Sher-Forensic Recovery Equipment	5,752	6,000	6,000	4,895	-	-	-	-
EE Sher-E911 System Replacement	-	-	-	-	-	-	-	230,000
EE Sher-Mobile Dats Computers (MDC)	-	308,830	-	310,000	-	-	-	-
EE Jail-Color Cameras	2,043	4,500	4,500	-	-	-	-	-
EE Jail-Color Monitor Replacement	-	5,000	5,000	-	-	-	-	-
EE Jail-Portable Radio Replacement	-	7,000	7,000	21,000	-	-	-	-
EE Jail-800 MHz Radios	13,890	-	-	-	-	-	-	-
EE Jail-Copier	9,018	-	-	-	-	-	-	-
EE Jail-Recording/Surveillance System Upgrades	-	1,500	1,500	-	-	-	-	-
<b>TOTAL ELECTRONIC EQUIP</b>	<b>1,534,439</b>	<b>2,701,980</b>	<b>1,190,777</b>	<b>3,156,395</b>	<b>1,137,000</b>	<b>667,000</b>	<b>657,000</b>	<b>380,000</b>
 <b>D. VEHICLES</b>								
VE Sheriff Patrol Vehicles	75,398	156,000	154,600	170,000	-	-	-	-
VE Sheriff Jail Prisoner Transport Vehicle	25,133	65,000	58,000	-	-	-	-	-
VE Sheriff Investigation Vehicle	39,621	44,000	40,000	44,000	-	-	-	-
VE Health Inspection Vehicles	-	26,000	24,000	14,000	-	-	-	-
VE Risk Management Vehicle	-	-	-	17,000	-	-	-	-
VE Health Class II Vehicle	-	16,000	16,000	-	-	-	-	-
VE Plan & Dev-4 Wheel Dr Pickup Truck	17,141	-	-	-	-	-	-	-
VE FSS Delivery Van	20,870	-	-	-	-	-	-	-
VE Vehicle Replacements	-	-	-	-	275,000	275,000	275,000	-
<b>TOTAL VEHICLES</b>	<b>178,162</b>	<b>307,000</b>	<b>292,600</b>	<b>245,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>-</b>



**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY08 BUDGET PLAN**

	FY06 ACTUAL	FY07 PLAN	FY07 ESTIMATE	FY08 PLAN	FY09 PLAN	FY10 PLAN	FY11 PLAN	UNPROG NEEDS
<b>E. OTHER PROJECTS</b>								
OP DavenportOne D1 Initiative	-	-	-	75,000	75,000	100,000	-	-
OP County Campus Streetscape	168,921	-	-	50,000	100,000	100,000	-	100,000
OP John O'Donnell Renovation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	100,000
OP Business Continuity/Disaster Recovery Study	-	75,000	10,000	10,000	-	-	-	-
OP Family Resources Project-CDBG Funds	3,512	-	-	-	-	-	-	-
OP Bettendorf Riverfront Plan	-	25,000	25,000	25,000	25,000	25,000	25,000	125,000
OP Davenport Rivervision Plan	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000
OP State CEBA Grant/Loan Pass-Through	80,000	-	-	-	-	-	-	-
OP Lone Star Sternwheeler Preservation	-	4,166	4,166	4,166	4,166	4,166	4,166	4,170
OP CASI Expansion/Renov Project	-	5,000	5,000	5,000	5,000	5,000	5,000	25,000
OP NW Dav Industrial Park Rail Spur	-	60,000	60,000	60,000	60,000	60,000	60,000	300,000
OP QC Interoperability Fiber Project	-	63,270	-	63,270	-	-	-	-
OP Update County Development Plan & FLUM	-	50,000	7,500	7,500	-	-	-	-
<b>Total Other Projects</b>	<b>302,433</b>	<b>382,436</b>	<b>211,666</b>	<b>399,936</b>	<b>369,166</b>	<b>394,166</b>	<b>194,166</b>	<b>904,170</b>
<b>Subtotal General CIP Projects</b>	<b>3,090,174</b>	<b>5,206,250</b>	<b>3,679,043</b>	<b>5,717,831</b>	<b>3,876,166</b>	<b>1,968,666</b>	<b>1,758,666</b>	<b>7,504,170</b>
Conservation Projects	641,607	780,450	750,473	671,365	662,755	679,640	697,030	-
Secondary Roads Projects	1,558,752	1,550,000	1,279,743	1,020,000	1,100,000	1,100,000	1,100,000	-
<b>Grand Total All CIP Projects</b>	<b>5,290,532</b>	<b>7,536,700</b>	<b>5,709,259</b>	<b>7,409,196</b>	<b>5,638,921</b>	<b>3,748,306</b>	<b>3,555,696</b>	<b>7,504,170</b>

# SUMMARY FUND STATEMENT

## NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/07</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/08</u>
<b>NONMAJOR GOVERNMENTAL FUNDS:</b>				
Rural Services Fund	\$ 100,979	\$ 2,195,622	\$ 2,195,622	\$ 100,979
Secondary Roads Fund	1,105,124	5,237,820	5,306,000	1,036,944
Recorder's Record Management Fund	<u>139,731</u>	<u>49,000</u>	<u>40,000</u>	<u>148,731</u>
<b>Total Other Funds*</b>	<u>\$ 1,345,834</u>	<u>\$ 7,482,442</u>	<u>\$ 7,541,622</u>	<u>\$ 1,286,654</u>

\*Includes interfund transfers and non-budgeted fund activity

## RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land, which represents 21% of the total rural valuation base, is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
1998-99	516,580,701	1,766,799	3.32020
1999-00	541,992,895	1,752,102	3.23270
2000-01	602,008,357	1,721,716	2.97499
2001-02	634,917,239	1,937,669	3.05184
2002-03	655,499,566	1,973,847	3.01121
2003-04	686,308,656	1,992,385	2.90305
2004-05	670,474,052	2,002,579	3.09150
2005-06	680,293,132	2,002,143	3.03932
2006-07	699,501,125	2,043,351	3.01496
2007-08	708,472,613	2,118,005	3.08626

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
1998-99	1,457,589	2.74719	309,210	0.57301
1999-00	1,501,317	2.69906	322,925	0.53364
2000-01	1,546,356	2.45274	329,258	0.52225
2001-02	1,592,747	2.50859	352,100	0.54325
2002-03	1,640,529	2.46405	364,290	0.54716
2003-04	1,640,529	2.35507	381,718	0.54798
2004-05	1,640,529	2.43689	440,685	0.65461
2005-06	1,640,529	2.40150	435,712	0.63782
2006-07	1,673,340	2.39209	435,712	0.62287
2006-08	1,723,540	2.42268	472,082	0.66358

\* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

## RURAL SERVICES BASIC FUND FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Taxes Levied on Property	\$ 2,001,092	\$ 2,043,351	\$ 2,024,257	\$ 2,118,005	3.7%
Less: Uncollected Delinq Taxes-Levy Yr	357	13,116	357	357	-97.3%
Less: Credits To Taxpayers	<u>88,191</u>	<u>94,526</u>	<u>88,191</u>	<u>88,191</u>	-6.7%
Net Current Property Taxes	1,912,544	1,935,709	1,935,709	2,029,457	4.8%
Delinquent Property Tax Revenue	357	13,116	357	357	-97.3%
Other County Taxes	70,273	73,389	72,954	75,861	3.4%
Intergovernmental	<u>89,947</u>	<u>96,331</u>	<u>89,947</u>	<u>89,947</u>	-6.6%
Subtotal Revenues	2,073,121	2,118,545	2,098,967	2,195,622	3.6%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	2,073,121	2,118,545	2,098,967	2,195,622	3.6%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
County Environment & Education	<u>435,712</u>	<u>435,712</u>	<u>435,712</u>	<u>472,082</u>	8.3%
Subtotal Expenditures	435,712	435,712	435,712	472,082	8.3%
Other Financing Uses:					
Operating Transfers Out	<u>1,640,529</u>	<u>1,673,340</u>	<u>1,673,340</u>	<u>1,723,540</u>	3.0%
Total Expenditures & Other Uses	2,076,241	2,109,052	2,109,052	2,195,622	4.1%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(3,120)	9,493	(10,085)	-	
<b>Beginning Fund Balance - July 1,</b>	\$ 114,184	\$ 118,713	\$ 111,064	\$ 100,979	-14.9%
<b>Ending Fund Balance - June 30,</b>	\$ 111,064	\$ 128,206	\$ 100,979	\$ 100,979	-21.2%

## SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

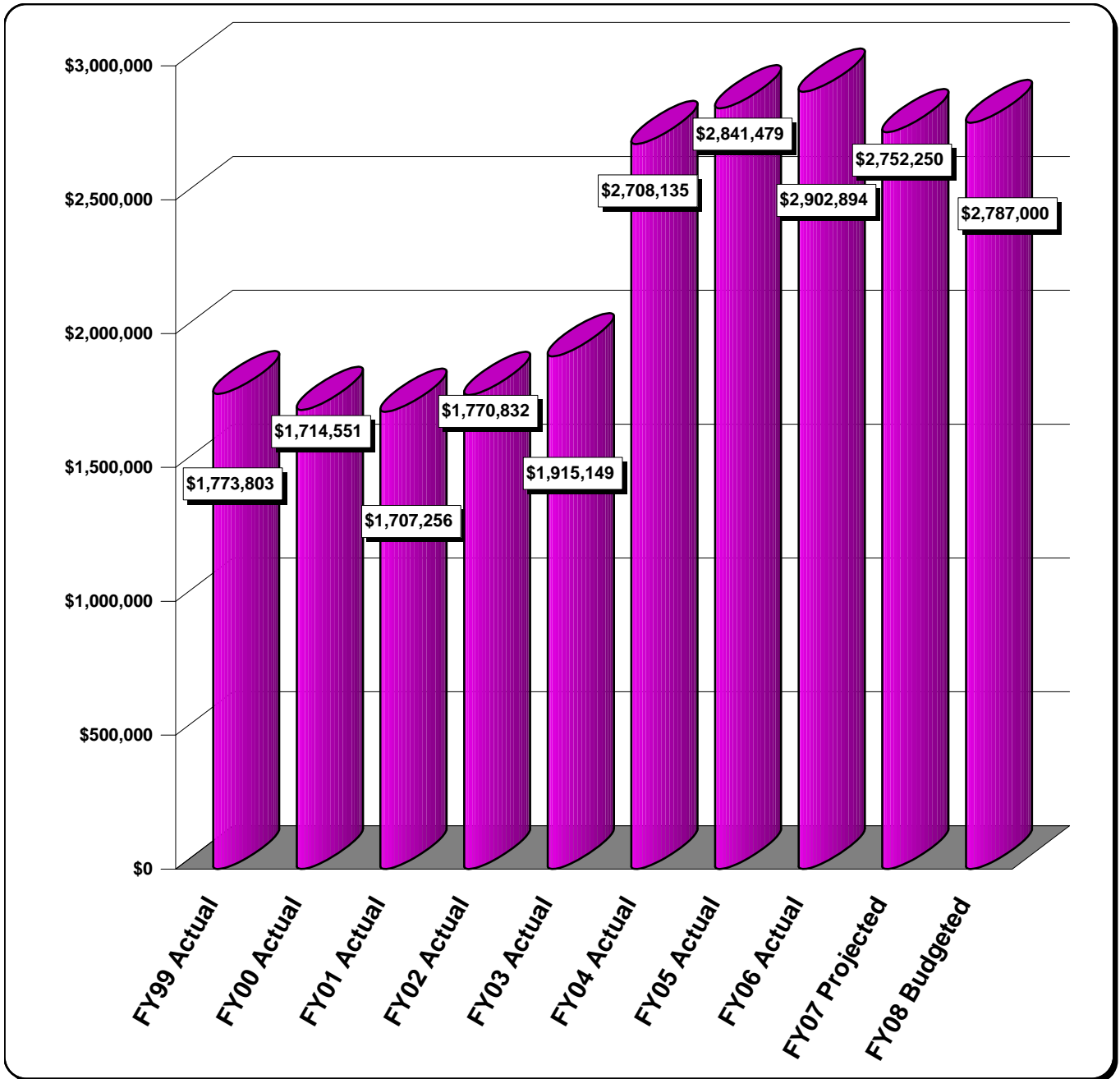
Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. The State recently passed legislation that will allow for more stable use tax allotments each year. The new State distribution formula did slightly reduce the County's allocation for FY07 and FY08.

The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
1998-99	<b>1,773,803</b>
1999-00	<b>1,714,551</b>
2000-01	<b>1,707,256</b>
2001-02	<b>1,770,832</b>
2002-03	<b>1,915,149</b>
2003-04	<b>2,708,135</b>
2004-05	<b>2,841,479</b>
2005-06	<b>2,902,894</b>
2006-07 (Revised estimate)	<b>2,752,250</b>
2007-08 (Budget)	<b>2,787,000</b>

Finally for fiscal year 2007-08 the corporate levy rate used to compute the transfer amount from the General Basic Fund is \$0.10265 or 61% of the maximum \$.16875 levy rate. While the rural levy rate used to compute the transfer amount from the Rural Basic Fund is \$2.42268 or 81% of the maximum \$3.00375 levy rate.

## ROAD USE TAX REVENUES TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, beginning in FY04 Scott County received substantially more in Road Use Taxes due to an update of the needs study report which used to be performed every four years. This substantial increase will go toward construction and keeping the rural services property tax levy stable. New State legislation passed in 2005 will result in more stable use taxes received each year. The dip in RUT projected for FY07 and FY08 is due to the increased gasoline prices resulting in less usage by the traveling public.

# SECONDARY ROADS FUND

## FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Intergovernmental	\$ 3,133,457	\$ 2,894,471	\$ 2,850,303	\$ 2,886,394	-0.3%
Licenses & Permits	3,305	1,000	3,000	3,000	200.0%
Charges For Services	24,341	5,000	2,000	2,000	-60.0%
Miscellaneous	13,608	139,000	139,000	5,000	-96.4%
Subtotal Revenues	3,174,711	3,039,471	2,994,303	2,896,394	-4.7%
Other Financing Sources:					
Proceeds from sale of fixed assets	-	-	-	-	
Operating Transfers In	2,228,656	2,273,229	2,273,229	2,341,426	3.0%
Total Revenues & Other Sources	5,403,367	5,312,700	5,267,532	5,237,820	-1.4%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Roads & Transportation					
Administration	\$ 168,641	\$ 190,000	\$ 161,500	\$ 181,000	-4.7%
Engineering	410,336	417,500	405,500	445,000	6.6%
Bridges & Culverts	195,948	152,000	162,000	165,000	8.6%
Roads	1,317,757	1,458,000	1,484,476	1,435,000	-1.6%
Snow & Ice Control	184,878	272,000	272,000	268,000	-1.5%
Traffic Controls	149,023	183,000	173,000	180,000	-1.6%
Road Clearing	195,127	150,000	150,000	155,000	3.3%
New Equipment	433,980	620,000	590,600	484,000	-21.9%
Equipment Operation	816,074	820,000	825,000	867,000	5.7%
Tools, Materials, Supplies	40,981	68,000	63,000	58,500	-14.0%
Real Estate & Buildings	25,125	55,000	55,000	47,500	-13.6%
Capital Projects	1,558,752	1,550,000	1,279,743	1,020,000	-34.2%
Subtotal Expenditures	5,496,622	5,935,500	5,621,819	5,306,000	-10.6%
Other Financing Uses:					
Total Expenditures & Other Uses	5,496,622	5,935,500	5,621,819	5,306,000	-10.6%
Excess Of Revenues & Other Sources over (under) Expenditures & Other Uses	(93,255)	(622,800)	(354,287)	(68,180)	-89.1%
<b>Beginning Fund Balance - July 1,</b>	\$ 1,552,666	\$ 1,242,937	\$ 1,459,411	\$ 1,105,124	-11.1%
<b>Ending Fund Balance - June 30,</b>	\$ 1,459,411	\$ 620,137	\$ 1,105,124	\$ 1,036,944	67.2%

## **RECORDER'S RECORD MANAGEMENT FUND**

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$44,000 each year.



## RECORDER'S RECORD MANAGEMENT FUND FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Charges For Services	\$ 42,227	\$ 47,000	\$ 47,000	\$ 44,000	-6.4%
Use of Money & Property	<u>5,093</u>	<u>3,500</u>	<u>3,500</u>	<u>5,000</u>	
Subtotal Revenues	47,320	50,500	50,500	49,000	-3.0%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	47,320	50,500	50,500	49,000	-3.0%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Other Financing Uses:					
Operating Transfers Out	<u>\$ 35,725</u>	<u>\$ 30,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	33.3%
Total Expenditures & Other Uses	35,725	30,000	40,000	40,000	33.3%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	11,595	20,500	10,500	9,000	-56.1%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 117,636</b>	<b>\$ 137,916</b>	<b>\$ 129,231</b>	<b>\$ 139,731</b>	<b>1.3%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 129,231</b>	<b>\$ 158,416</b>	<b>\$ 139,731</b>	<b>\$ 148,731</b>	<b>-6.1%</b>

## **GOLF COURSE ENTERPRISE FUND**

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company requires the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County may at any time during this agreement pay the total prepayment price at which time the land lease is canceled.

The course and clubhouse, called Glynn's Creek, opened July 1, 1992 at Scott County Park. Glynn's Creek has received rave reviews since its opening. While the number of rounds played initially increased steadily since the first year of operation rounds have decreased in recent years. It is hoped that the new GPS golf carts leased in 2005 and the implementation of a 24/7 online reservation system will increase rounds played in future years. It is noted that the final bond debt payment due in 2013 is on escrow with a third party trustee so the final payment due from golf operations will occur in 2012. This will alleviate any needed future loan advances from the General Fund.

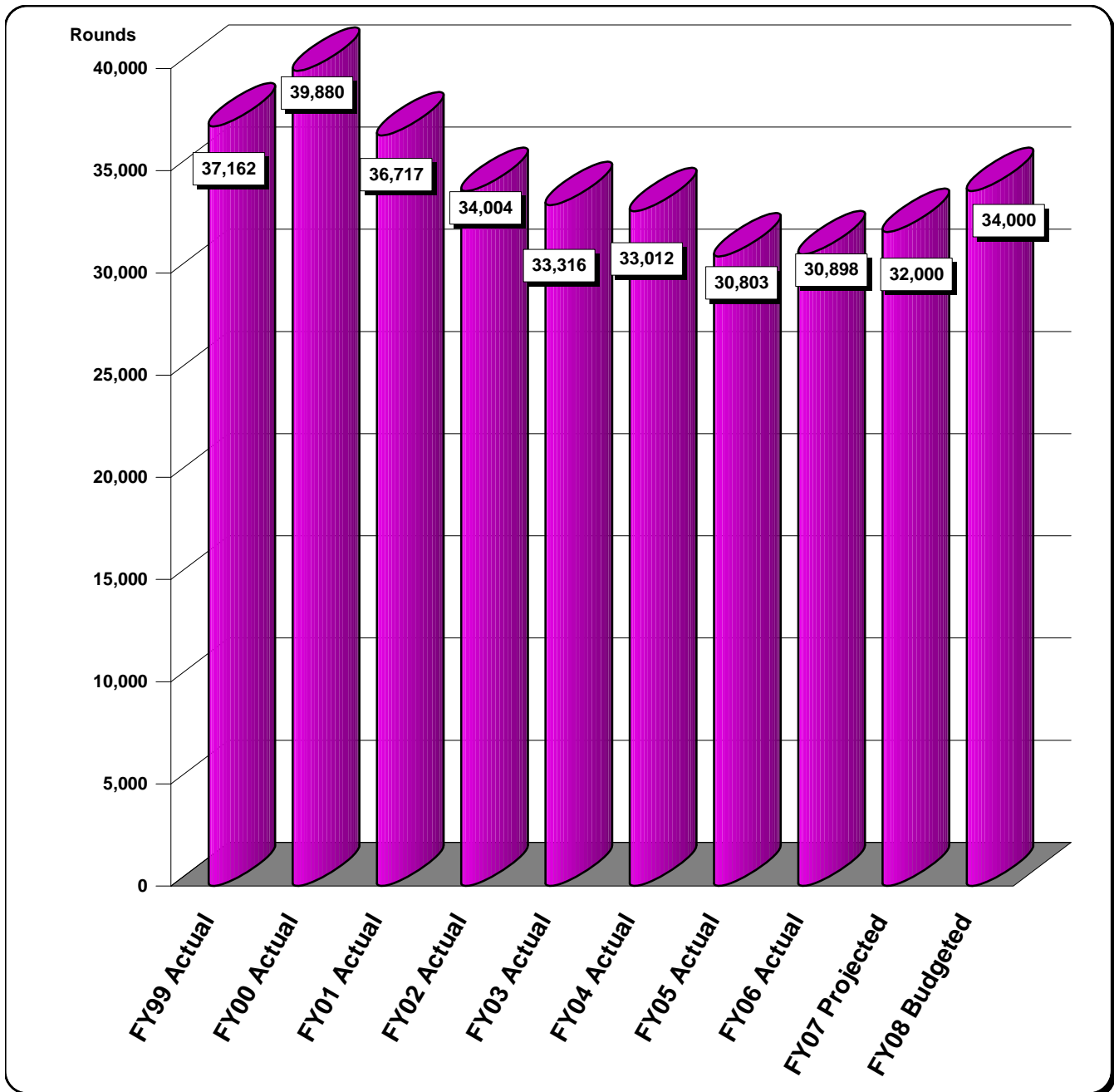
This County run operation is accounted for in the Golf Course Enterprise Fund.

# GOLF COURSE ENTERPRISE FUND

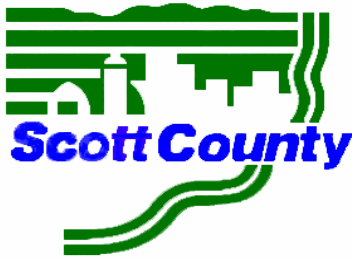
## FUND STATEMENT

	<u>Actual</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>Revised</u> <u>Estimate</u> <u>2006-07</u>	<u>Budget</u> <u>2007-08</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Charges For Services	\$ 1,102,627	\$ 1,370,432	\$ 1,096,751	\$ 1,271,612	-7.2%
Use of Money & Property	10,375	2,500	7,500	7,500	200.0%
Miscellaneous	981	750	750	-	-100.0%
Subtotal Revenues	1,113,983	1,373,682	1,105,001	1,279,112	-6.9%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	1,113,983	1,373,682	1,105,001	1,279,112	-6.9%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
County Environment & Education	\$ 1,270,265	\$ 1,182,024	\$ 1,246,400	\$ 1,275,617	7.9%
Subtotal Expenditures	1,270,265	1,182,024	1,246,400	1,275,617	7.9%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,270,265	1,182,024	1,246,400	1,275,617	7.9%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(156,282)	191,658	(141,399)	3,495	-98.2%
Beginning Fund Equity - July 1,	\$ (1,382,467)	\$ (1,518,634)	\$ (1,538,749)	\$ (1,680,148)	10.6%
Ending Fund Equity - June 30,	\$ (1,538,749)	\$ (1,326,976)	\$ (1,680,148)	\$ (1,676,653)	26.4%

## GLYNNS CREEK GOLF COURSE ROUNDS TEN YEAR COMPARISON



This graph shows that golf rounds were increasing each year until FY01. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are projected to see an upward trend in FY07 and FY08 but are certainly weather dependent. In 2005/2006 new GPS golf carts were leased and 24/7 online reservations became available. It is anticipated that future rounds will increase.



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**PUBLIC SAFETY & LEGAL SERVICES  
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<b>SERVICE AREA: Public Safety</b>	<b>PROGRAM: County Attorney Administration (12A)</b>
<b>ACTIVITY: Legal Services</b>	<b>ORGANIZATION: Attorney</b>

**PROGRAM MISSION:** To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues.

**PROGRAM OBJECTIVES:**

1. To maintain administration cost as a percent of department budget at or below 12%.
2. To maintain administration personnel as a percent of departmental personnel at or below 8%.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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**DEMAND**

1. Authorized personnel (FTE's)	30.75	31.00	31.00	31.00
2. Departmental budget expended	\$2,121,360	\$2,243,988	\$2,338,898	\$2,338,898
3. Organizations requiring liaison and coordination	110	110	110	110

**WORKLOAD**

1. Prosecution of Class A felonies and major case management	55%	55%	55%	55%
2. Time spent on personnel administration	18%	18%	18%	18%
3. Time spent on fiscal management	14%	14%	14%	14%
4. Time spent on liaison activities and coordination	8%	8%	8%	8%
5. Time spent on miscellaneous activities	5%	5%	5%	5%

**PRODUCTIVITY**

1. Administration cost as a percent of departmental budget	12%	12%	12%	12%
2. Administration personnel as a percent of departmental personnel	8%	8%	8%	8%

**EFFECTIVENESS**

1. Program performance budget objectives accomplished	100%	100%	100%	100%
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**ANALYSIS:**

Total FY08 appropriations for the total department are approved to increase 4.1% over current budgeted levels. Non-salary costs are approved to increase .7% or \$1,050 over current budgeted levels for the total department.

Revenues are not expected to increase or decrease over current budgeted amounts for the total department. The major source of revenue for this department is from forfeited assets in criminal cases and can be difficult to predict.

For this program, Attorney Administration, non-salary costs are approved to decrease \$1,700 or 14.53%.

Organizational change requests for the department are as follows: Hay Point reviews for (12A) Executive Secretary/Paralegal and (12B) (2) Paralegal positions. The Human Resources Department and the Employee Hay Review Committee recommend that the Executive Secretary position be upgraded and

that the Paralegal positions remain at current levels.

The primary reasons for appropriation changes from current budget levels are a reallocation of funds between various line items to bring them in line with actual expenditures and known obligations. (12A), (12B), and (12D) Travel; (12B) Schools of Instruction and Professional Services. The only new line item is (12B) Investigative Record Fees which was established to cover the cost of records subpoenaed from medical facilities and phone companies.

There are no PPB Indicators highlighted for review.

There are no budget issues identified for further Board review during the budget process.

This departmental budget supports the County's Target Issues and Management Agenda.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Attorney Administration (12A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.40	0.40	0.40	0.40	0.40
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
282-A Executive Secretary/Paralegal	-	-	-	0.75	0.75
252-A Executive Secretary	0.75	0.75	0.75	-	-
151-C Clerk II	-	0.40	0.40	0.40	0.40
141-C Clerk II	0.40	-	-	-	-
<b>TOTAL POSITIONS</b>	<b>3.05</b>	<b>3.05</b>	<b>3.05</b>	<b>3.05</b>	<b>3.05</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$477	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$477</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$244,150	\$256,189	\$257,143	\$269,618	\$269,618
Expenses	9,311	13,400	11,700	11,700	11,700
Supplies	343	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$253,804</b>	<b>\$269,589</b>	<b>\$268,843</b>	<b>\$281,318</b>	<b>\$281,318</b>

<b>SERVICE AREA: Public Safety</b>	<b>PROGRAM: Criminal Prosecution (12B)</b>
<b>ACTIVITY: Legal Services</b>	<b>ORGANIZATION: Attorney</b>

**PROGRAM MISSION:** To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse.

**PROGRAM OBJECTIVES:**

1. To ensure that quarterly the number of indictable cases closed is at least 94% of cases open.
2. To ensure that quarterly the number of non-indictable cases closed is at least 94% of cases filed.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. New felony cases	1,340	1,300	1,300	1,300
2. New indictable traffic, serious, aggravated, misdemeanor cases	3,737	3,600	3,600	3,600
3. New non-indictable simple misdemeanors (that did not plead)	1,742	1,700	1,700	1,700
4. Open indictable cases at quarter end	3,681	3,400	3,400	3,400
5. Juvenile intake of delinquent, CHINA, terminations	917	900	900	900

<b>WORKLOAD</b>				
1. Jury/Court trials held indictable/non-indictable cases	205	200	200	200
2. Cases disposed of indictable (plea agreements/dismissals/trials)	5,723	5,000	5,000	5,000
3. Cases disposed of non-indictable (misdemeanors that did not plead)	1,509	1,600	1,600	1,600
4. Uncontested juvenile hearings	2,246	2,200	2,200	2,200
5. Evidentiary juvenile hearings	254	250	250	250

<b>PRODUCTIVITY</b>				
1. Cost per indictable case disposed of (65%)	\$173.44	\$208.19	\$218.24	\$218.24
2. Cost per non-indictable case disposed of (10%)	\$99.48	\$104.10	\$109.12	\$109.12
3. Cost per juvenile uncontested/evidentiary hearing (25%)	\$158.18	\$169.95	\$178.15	\$178.15

<b>EFFECTIVENESS</b>				
1. Average open indictable cases per attorney-quarterly	293	270	270	270
2. Indictable closed/percentage of cases open-quarterly	94%	94%	94%	94%
3. Non-indictable closed/percentage of non-indictable open-quarterly	89%	94%	94%	94%
4. Percentage of Juvenile cases going to hearing-quarterly	98%	100%	100%	100%

**ANALYSIS:**

<p>Total FY08 appropriations for the Criminal Prosecution Division are approved to increase 4.6% over current budgeted levels. Criminal Division Non-salary costs are approved to increase \$2,500 or 1.96% over current budgeted levels. Due to a reallocation of funds throughout all divisions total County Attorney non-salary costs are requested to increase \$1,050 or .7%.</p> <p>Organizational change requests for the department are as follows: Hay Point reviews for (12A) Executive Secretary/Paralegal and (12B) (2) Paralegal positions. The Human Resources Department and the Employee Hay Review Committee recommend that the Executive Secretary position be upgraded and that the Paralegal positions remain at current levels.</p> <p>The primary reasons for appropriation changes from current budget levels are a reallocation of funds between various line items to bring them in line with actual</p>	<p>expenditures and known obligations. (12B) Travel, Schools of Instruction and Professional Services. The only new line item is (12B) Investigative Record Fees which was established to cover the cost of records subpoenaed from medical facilities and phone companies.</p> <p>There are no PPB Indicators highlighted for review.</p> <p>There are no budget issues identified for further Board review during the budget process.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Criminal Prosecution (12B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	0.20	0.20	0.20	0.20	0.20
Y First Assistant Attorney	0.35	0.35	0.35	0.35	0.35
Y Deputy First Assistant Attorney	3.00	3.00	3.00	3.00	3.00
A Attorney I	9.00	9.00	9.00	9.00	9.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	1.75	1.75	1.75	1.75	1.75
282-A Executive Secretary/Paralegal	-	-	-	0.25	0.25
252-A Executive Secretary	0.25	0.25	0.25	-	-
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
214-C Administrative Assistant-Juvenile Court	-	1.00	1.00	1.00	1.00
214-C Intake Coordinator	0.75	1.00	1.00	1.00	1.00
194-C Legal Secretary-Civil Court	-	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness	1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary	2.00	-	-	-	-
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
151-C Clerk II	-	0.50	0.50	0.50	0.50
141-C Clerk II	1.50	1.00	1.00	1.00	1.00
Z Summer Law Clerk	0.76	0.76	0.76	0.76	0.76
<b>TOTAL POSITIONS</b>	<b>23.56</b>	<b>23.81</b>	<b>23.81</b>	<b>23.81</b>	<b>23.81</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$21,300	\$1,600	\$1,600	\$1,600	\$1,600
Fines & Forfeitures	47,936	15,000	15,000	15,000	15,000
Miscellaneous	1,384	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$70,620</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,600</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,434,985	\$1,525,746	\$1,503,172	\$1,603,612	\$1,603,612
Equipment	22,375	8,500	7,000	7,000	7,000
Expenses	94,656	92,300	113,300	97,300	97,300
Supplies	31,713	39,000	38,000	38,000	38,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,583,729</b>	<b>\$1,665,546</b>	<b>\$1,661,472</b>	<b>\$1,745,912</b>	<b>\$1,745,912</b>

<b>SERVICE AREA: Public Safety</b>	<b>PROGRAM: Corporation Counsel/Civil Division (12D)</b>
<b>ACTIVITY: Law Enforcement</b>	<b>ORGANIZATION: Attorney</b>

**PROGRAM MISSION:** To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation.

**PROGRAM OBJECTIVES:**

1. To respond to all litigation requests during the year.
2. To respond to all non-litigation requests during the year.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Non-Litigation Services Intake (Adult Abuse, Claim Notices, County Attorney Opinions, Guardianship, and Real Estate Transactions)	327	300	300	300
2. Litigation Services Intake (Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, Workers' Comp)	339	300	300	300
3. On-going quarterly major case litigation	5	5	5	5

<b>WORKLOAD</b>				
1. Non-Litigation Services cases closed (see above for case type)	258	275	275	275
2. Litigation Services cases closed (see above for case type)	415	400	400	400
3. On-going quarterly major case litigation	5	5	5	5

<b>PRODUCTIVITY</b>				
1. Cost per Non-Litigation Service provided (55%)	\$609.23	\$597.30	\$623.34	\$623.34
2. Cost per Litigation Service provided (45%)	\$309.89	\$335.98	\$350.63	\$350.63
3. Average cost of both non-litigation and litigation services	\$459.56	\$466.64	\$486.98	\$486.98

<b>EFFECTIVENESS</b>				
1. Non-Litigation requests responded to	100%	100%	100%	100%
2. Litigation requests responded to	100%	100%	100%	100%

**ANALYSIS:**

Total FY08 appropriations for the Civil Division are approved to increase 4.8% over current budgeted levels. Non-salary costs are approved to increase \$250 or 8.5% over current budgeted levels for the Civil Division. Due to a reallocation of funds throughout all divisions total County Attorney non-salary costs are requested to increase \$1,050 or .7%.

The Civil Division does not generate revenue.

There are no organizational change requests for the Civil Division.

The primary reason for the requested appropriation change from current budget levels is a reallocation of funds between line items to bring (12D) Travel in line with actual expenditures and known obligations.

There are no PPB Indicators highlighted for review.

There are no budget issues identified for further Board review during the budget process.

This departmental budget supports the County's Target Issues and Management Agenda.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Corporation Counsel/Civil (12D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	0.30	0.30	0.30	0.30	0.30
Y First Assistant Attorney	0.25	0.25	0.25	0.25	0.25
A Assistant Attorney II	1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	0.25	0.25	0.25	0.25	0.25
177-C Legal Secretary	1.00	1.00	1.00	1.00	1.00
151-C Clerk II	-	0.10	0.10	0.10	0.10
141-C Clerk II	0.10	-	-	-	-
Z Summer Law Clerk	0.24	0.24	0.24	0.24	0.24
<b>TOTAL POSITIONS</b>	<b>4.14</b>	<b>4.14</b>	<b>4.14</b>	<b>4.14</b>	<b>4.14</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$281,729	\$295,948	\$296,678	\$308,718	\$308,718
Expenses	4,056	2,700	2,950	2,950	2,950
<b>TOTAL APPROPRIATIONS</b>	<b>\$285,785</b>	<b>\$298,648</b>	<b>\$299,628</b>	<b>\$311,668</b>	<b>\$311,668</b>

<b>SERVICE AREA: Public Safety</b>		<b>PROGRAM: Public Health Safety (20D/F/G)</b>			
<b>ACTIVITY: Public Safety</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Protect and promote health, assuring quality standards, and assisting the population in accessing health care.					
<b>PROGRAM OBJECTIVES:</b>					
1. Quality Assurance review and report will be completed for 10% of all emergency medical transports and of that 98% will meet EMS protocols.					
2. Maintain 90% of all inmate medical contacts within the facility.					
3. 99% of deaths per Iowa Code will have cause and manner determined by medical examiner.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of emergency medical transports		23,251	20,000	22,300	22,300
2. Number of jail inmate medical contacts		4,215	4,200	4,200	4,200
3. Number of total deaths in Scott County		1,368	1,683	1,500	1,500
<b>WORKLOAD</b>					
1. Number of emergency medical services QA reviews		1,115	2,000	2,230	2,230
2. Number of health related inmate med contacts provided within the jail		3,795	3,780	3,780	3,780
3. Number of death cases requiring medical examiner services		236	300	300	300
<b>PRODUCTIVITY</b>					
1. \$/review emerg med serv transports reviewed by medical director		\$12.67	\$15.80	\$20.37	\$20.37
2. Cost/inmate medical contact		\$8.47	\$18.41	\$19.81	\$19.81
3. Cost/death cases for medical examiner services		\$286.00	\$285.73	\$294.13	\$294.13
<b>EFFECTIVENESS</b>					
1. Percent of reviews that have met emergency services protocols		98%	98%	98%	98%
2. Percent of inmate medical care provided within the jail		90%	90%	90%	90%
3. Percent of Iowa Code defined death's cause and manner determined by medical examiner		100%	99%	99%	99%
<b>ANALYSIS:</b>					
<p>Revenues for this program are approved to decrease 21.3% from the current budgeted amounts and is primarily due to a projected decrease in public health/emergency preparedness and EMS grants. For this program, non-salary costs are approved to increase 9.6% over current budgeted amounts.</p> <p>The primary reasons for appropriation changes from current budget levels are directly related to activities in the jail health program which include increased costs for hospital, x-ray, dental and in particular pharmacy. The Sheriff's Office and Health Department continue to work together to explore ways to provide required medical services at the most efficient cost.</p> <p>There are no organizational change requests for this program. Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with one year's history allowing the</p>			<p>department to measure performance for the number of emergency medical services, quality assurance reviews done (W.1), the number of health related inmate medical contacts provided within the jail (W.2) and the number of death cases requiring medical examiner services (W.3).</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness and NIMS compliance.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Public Health Safety (20D/F/G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	4.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
Z Health Services Professional	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$97,753	\$108,676	\$139,547	\$80,000	\$80,000
Charges for Services	13,008	-	4,642	-	-
Miscellaneous	23,842	33,000	33,000	31,500	31,500
<b>TOTAL REVENUES</b>	<b>\$134,603</b>	<b>\$141,676</b>	<b>\$177,189</b>	<b>\$111,500</b>	<b>\$111,500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$373,287	\$509,481	\$422,109	\$558,634	\$558,634
Expenses	860,822	793,549	915,549	1,069,547	1,069,547
Supplies	17,587	10,695	10,695	21,080	21,080
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,251,696</b>	<b>\$1,313,725</b>	<b>\$1,348,353</b>	<b>\$1,649,261</b>	<b>\$1,649,261</b>



SERVICE AREA: Court Services		PROGRAM: Juvenile Detention (22B)		
ACTIVITY: Court Proceedings		ORGANIZATION: Juvenile Court Services		
<b>PROGRAM MISSION:</b> To ensure the health, education, and well being of youth through the development of a well trained, professional staff.				
<b>PROGRAM OBJECTIVES:</b>				
1. To have no escapes from Juvenile Detention.				
2. To maintain cost per client at \$180 with exception of cost recovery from out-of-county clients.				
PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	ADMIN REC
<b>DEMAND</b>				
1. Persons admitted	336	370	370	370
2. Average daily detention population	12	14	14	14
3. Days of out-of-county client care	856	900	900	900
4. Total days of client care	4,487	4,500	4,500	4,500
<b>WORKLOAD</b>				
1. Intakes processed	336	370	370	370
2. Baby-sits	2	10	10	10
3. Total visitors processed	3,892	4,250	4,250	4,250
<b>PRODUCTIVITY</b>				
1. Minutes per intake	30	30	30	30
2. Hours per baby-sits	4	4	4	4
3. Visitors processed per day	11	12	12	12
4. Cost per Client per Day	\$170	\$180	\$180	\$180
<b>EFFECTIVENESS</b>				
1. Escapes from detention	0	0	0	0
2. Special incidents by detainees requiring staff intervention	99	75	75	75
3. Average daily detention population as a % of facility capacity	69%	85%	85%	85%
4. Average length of stay per resident (days)	13	15	15	15
5. Revenues collected	\$334,988	\$342,625	\$342,625	\$342,625
<b>ANALYSIS:</b>				
<p>Non-salary costs were requested to increase from \$115,350 to \$139,985 or 21%. This reflects the increased per diem charged by Family Resources, \$46.65 per day, the highest per diem the Center has paid for shelter care for Scott County residents. The request was reduced \$10,000 for emergency shelter care resulting in a 12.7% increase all attributed to shelter care. The approved \$70,000 is still below the original \$112,000 FY06 budget amount when Valley Shelter Homes started charging for shelter care and then subsequently closing.</p> <p>There are no current organizational change requests for this department. Management is examining the need to add a full-time Youth Supervisor. At issue is efficiency, consistency, and enhanced decision making consistent with full-time line staff against the cost of a full-time employee.</p> <p>Revenue is approved to increase 5% over FY07 budgeted amounts. Center reimbursement from the state continues to increase as reimbursement is based on a percentage of the Center's operating budget. Revenue from the Federal Department of Education is based on daily population and this will increase as it is based the number of meals served to Center residents. Out-of-County reimbursement will increase as long as there are beds available.</p> <p>Several PPB Indicators are highlighted as follows: (D.1) Persons admitted is expected to increase. We are concerned that children who would normally be treated for emotional and behavioral disorders, will not find resources open to them. We are hopeful this will be a temporary situation as the state adjusts to a more strict interpretation of Medicaid rules and attempts to fill the financial gap in funding for preventative and rehabilitative programs. In the short term, youth who are not diagnosed with a mental disorder may find themselves without adequate services, which could eventually cause the Center's population to rise at an accelerated rate.</p> <p>(D.2) Average daily population is affected by juvenile crime trends. Juvenile Court Services reports that juvenile crime referrals are up sharply. If trends associated with (D.2) Average Daily Population and (E.4) Average Length of Stay exceed projections that will adversely affect the revenue associated with (D.3) Days of out-of-county client care.</p> <p>There are no budget issues identified for further Board review during the budget process.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Juvenile Detention (22B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
<b>TOTAL POSITIONS</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$218,906	\$246,400	\$204,983	\$216,500	\$216,500
Fees and Charges	127,380	78,000	120,000	126,000	126,000
Miscellaneous	233	-	125	125	125
<b>TOTAL REVENUES</b>	<b>\$346,519</b>	<b>\$324,400</b>	<b>\$325,108</b>	<b>\$342,625</b>	<b>\$342,625</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$710,041	\$742,174	\$800,432	\$853,136	\$853,136
Equipment	1,806	2,300	2,300	4,500	4,500
Expenses	68,040	72,750	75,800	92,900	82,900
Supplies	39,905	40,300	41,100	42,585	42,585
<b>TOTAL APPROPRIATIONS</b>	<b>\$819,792</b>	<b>\$857,524</b>	<b>\$919,632</b>	<b>\$993,121</b>	<b>\$983,121</b>

SERVICE AREA: Court Services		PROGRAM: Court Support Costs (23B)		
ACTIVITY: Alternative Sentencing		ORGANIZATION: Non-Departmental		
<b>PROGRAM MISSION:</b> The Alternative Sentencing Program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also include associated Grand Jury expense.				
<b>PROGRAM OBJECTIVES:</b>				
1. To complete 63% of sentences ordered annually.				
2. To complete 58% of hours ordered annually.				
PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	ADMIN REC
<b>DEMAND</b>				
1. Annual community service sentencing referrals	955	950	950	950
2. Annual community service sentencing secondary referrals	376	350	350	350
3. Annual community service hours ordered	129,900	130,000	130,000	130,000
4. Annual cases reported in unsupervised and magistrate court	2,513	2,500	2,500	2,500
<b>WORKLOAD</b>				
1. Community service sentences completed annually	604	600	600	600
2. Agencies used for community service completions	46	46	46	46
3. Annual community service hours performed (completed/withdrawn)	77,125	75,000	75,000	75,000
4. Withdrawn community service sentences annually	499	475	475	475
5. Community Service Referral no-shows/reschedules/walk-ins	749	750	750	750
<b>PRODUCTIVITY</b>				
1. Monthly average active caseload	202	190	190	190
<b>EFFECTIVENESS</b>				
1. Completed sentences as a percentage of sentences ordered	63%	63%	63%	63%
2. Completed hours as a percentage of hours ordered	59%	58%	58%	58%
<b>ANALYSIS:</b>				
<p>The Alternative Sentencing Program is a program supported under the Sheriff's Department and has no direct appropriations other than salary and benefits for the Program Coordinator covered by the Sheriffs' budget.</p> <p>As provided by statute the County and 7th Judicial have an agreement whereby 7th Judicial District partially funds the program. The contract has not been signed for 2007, therefore the amount of funding to the County is unknown. Funding for fiscal year ending 2007 is only partially received and fiscal year ending 2006 was \$21,748.</p> <p>The program does not generate revenue.</p> <p>There are no organizational change requests for this program.</p> <p>A PPB indicator highlighted for review is (D.2) Community Service Sentencing Secondary Referrals. These referrals are necessary when the initial placement has failed. The Program Coordinator has been able to make initial referrals that are successful so this indicator has been declining - a positive indicator for the program.</p> <p>There are no budget issues identified for further Board review during the budget process.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Court Support Costs (23B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$22,346	\$30,566	\$29,748	\$29,748	\$29,748
Fees and Charges	144,330	127,000	144,330	144,330	144,330
Miscellaneous	46	300	300	300	300
<b>TOTAL REVENUES</b>	<b>\$166,722</b>	<b>\$157,866</b>	<b>\$174,378</b>	<b>\$174,378</b>	<b>\$174,378</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$144,924	\$153,040	\$153,040	\$157,139	\$157,139
Supplies	1,760	1,600	1,600	1,600	1,600
<b>TOTAL APPROPRIATIONS</b>	<b>\$146,684</b>	<b>\$154,640</b>	<b>\$154,640</b>	<b>\$158,739</b>	<b>\$158,739</b>

<b>SERVICE AREA: Public Safety</b>		<b>PROGRAM: Sheriff Administration (28A)</b>			
<b>ACTIVITY: Law Enforcement</b>		<b>ORGANIZATION: Sheriff</b>			
<b>PROGRAM MISSION:</b> To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.					
<b>PROGRAM OBJECTIVES:</b> 1. To maintain administrative staff to department personnel ratio of 2.50% or less.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		160.55	167.60	171.60	171.60
2. Department budget		\$12,840,758	\$13,866,705	\$13,728,947	\$13,728,947
<b>WORKLOAD</b>					
1. Percent of time spent on personnel administration		25%	35%	25%	25%
2. Percent of time spent on fiscal management		25%	20%	25%	25%
3. Percent of time spent on liaison activities and coordination		25%	30%	25%	25%
4. Percent of time spent on miscellaneous activities		25%	15%	25%	25%
<b>PRODUCTIVITY</b>					
1. Administration cost as a percent of department budget		1.93%	1.87%	2.00%	2.00%
2. Administration personnel as a percent of departmental personnel		1.65%	1.65%	1.50%	1.50%
<b>EFFECTIVENESS</b>					
1. Program performance objectives accomplished		100%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total office are approved to decrease 3.9% below current budgeted levels. Non-salary costs are approved to decrease 29.3% below current budgeted levels for the total office. Revenues are approved to increase 8.4% over current budgeted amounts for the total department. The primary reason for the appropriation's decrease is due to the \$1,085,000 decrease in service contracts for housing prisoners out of County.</p> <p>For this program, non-salary costs are approved to increase 9.3% or \$2,635 over current budgeted amounts.</p> <p>Organizational changes have occurred in FY07 in jail supervisory staffing levels. There will be other changes occurring from now until the expanded/renovated downtown jail facility opens in the fall of 2007.</p> <p>The primary reason for revenue changes from the current budget level is the uncertainty of the Methamphetamine Enforcement Effort</p>		<p>grant being reinstated for FY2008.</p> <p>Budget issues identified for further Board review during the budget process will be the Jail Construction as well as staffing levels to maximize efficiency of the upgraded facilities.</p> <p>All indicators are approved as presented.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Sheriff Administration (28A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
271-A Office Supervisor	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$703	\$500	\$3,525	\$700	\$700
<b>TOTAL REVENUES</b>	<b>\$703</b>	<b>\$500</b>	<b>\$3,525</b>	<b>\$700</b>	<b>\$700</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$227,272	\$238,776	\$238,842	\$247,737	\$247,737
Equipment	1,360	1,500	1,500	2,000	2,000
Expenses	11,873	17,485	18,480	19,130	19,130
Supplies	7,344	9,460	9,350	9,950	9,950
<b>TOTAL APPROPRIATIONS</b>	<b>\$247,849</b>	<b>\$267,221</b>	<b>\$268,172</b>	<b>\$278,817</b>	<b>\$278,817</b>

<b>SERVICE AREA: Public Safety</b>	<b>PROGRAM: Patrol (28B)</b>
<b>ACTIVITY: Law Enforcement</b>	<b>ORGANIZATION: Sheriff</b>

**PROGRAM MISSION:** To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.

**PROGRAM OBJECTIVES:**  
 1. To maintain average response time of 10.0 minutes or less.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Calls for service/assistance	13,871	27,308	25,000	25,000
<b>WORKLOAD</b>				
1. Court appearances as witnesses	165	72	160	160
2. Number of traffic citations	3,502	2,708	3,100	3,100
<b>PRODUCTIVITY</b>				
1. Cost per response.	\$159.71	\$78.54	\$95.08	\$95.08
<b>EFFECTIVENESS</b>				
1. Average response time per call (minutes)	5.9	6.3	6.0	6.0
2. Number of traffic accidents	557	364	625	625

**ANALYSIS:**

For this program, non-salary costs are approved to increase 7.2% over current budgeted amounts, with total appropriations increasing 4.3%. This increase is due to an \$10,000 increase in maintenance of vehicles and a \$8,000 increase in fuel costs.

Revenues for this program are approved to increase 47.4% or \$19,000. This increase is due to the expected increase in funds from the Governor's Traffic Safety Bureau.

There are no organizational change requests for this program.

PPB Indicator D.1. is highlighted. The number of calls for service/assistance is substantially higher than 2005-2006 actual numbers due to the change to the Cody computer system and the way in which calls are tracked.

All indicators are approved as presented.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Patrol (28B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
519-A Captain	1.00	1.00	1.00	1.00	1.00
464-A Lieutenant	3.00	3.00	3.00	3.00	3.00
451-E Sergeant	4.00	4.00	4.00	4.00	4.00
329-E Deputy	19.00	19.00	19.00	19.00	19.00
<b>TOTAL POSITIONS</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$56,463	\$27,510	\$45,726	\$41,200	\$41,200
Fees and Charges	1,274	500	800	500	500
Miscellaneous	46,327	3,000	3,000	4,000	4,000
<b>TOTAL REVENUES</b>	<b>\$104,064</b>	<b>\$31,010</b>	<b>\$49,526</b>	<b>\$45,700</b>	<b>\$45,700</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,894,263	\$2,031,506	\$1,896,673	\$2,112,479	\$2,112,479
Equipment	39,715	14,000	22,400	14,000	14,000
Expenses	115,143	94,655	86,170	102,840	102,840
Supplies	166,272	138,250	139,500	147,750	147,750
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,215,393</b>	<b>\$2,278,411</b>	<b>\$2,144,743</b>	<b>\$2,377,069</b>	<b>\$2,377,069</b>



<b>SERVICE AREA: Public Safety</b>	<b>PROGRAM: Corrections Division (28C)</b>
<b>ACTIVITY: Law Enforcement</b>	<b>ORGANIZATION: Sheriff</b>

**PROGRAM MISSION:** To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.

**PROGRAM OBJECTIVES:**

- To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.
- To keep the in-house inmate population within the State cap and house out-of-county only when needed.

	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Persons booked	10,859	11,464	11,520	11,520
2. Average daily jail population	277	323	302	302
3. Persons released	10,610	11,588	11,256	11,256
4. Average length of stay of inmates processed	8.9	10.4	8.6	8.6
5. Prisoners handled by bailiff	11,398	11,796	11,856	11,856
6. Extraditions received	327	388	333	333
<b>WORKLOAD</b>				
1. Meals served	264,029	273,728	354,533	354,533
2. Number of persons finger printed	4,732	4,776	4,827	4,827
3. Prisoner days	102,985	118,784	141,432	141,432
4. Number of prisoners transported	4,151	5,640	1,350	1,350
5. Inmates per correctional officer on duty-day/evening/night	18/24/32	18/25/32	23/33/42	23/33/42
6. Mental health commitments transported	84	72	72	72
<b>PRODUCTIVITY</b>				
1. Operating cost per prisoner day	\$70.32	\$67.13	\$53.27	\$53.27
2. Food cost per meal	\$1.03	\$1.03	\$1.03	\$1.03
3. Paid inmate days/cost out-of-county	24358/1285844	38248/1941628	9125/483,625.00	9125/483,625.00
4. Cost per prisoner in court	\$48.05	\$53.87	\$55.30	\$55.30
<b>EFFECTIVENESS</b>				
1. Average number of sentenced inmates	57	49	52	52
2. Percentage of felons to total population	47.5%	39.0%	45.0%	45.0%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	-	-	-
5. Prisoner escapes during court	-	-	-	-
6. Number of deaths in jail	-	-	-	-

**ANALYSIS:**

<p>For this program, non-salary costs are approved to decrease 40.2% from current budgeted amounts and total appropriations are approved to decrease by 8.6%. These reductions are due to the decrease of \$1,085,000 from the Service Contracts line item for housing prisoners out of County.</p> <p>During the past several years there was \$900,000 levied in property taxes for housing inmates in out of county facilities. In FY07 there was \$1.6 million budgeted with \$700,000 supported from fund balance. Based on current year trends it may be more like \$2.0 million expended in FY07. Next year the \$900,000 levied amount will support projected increases in jail health, jail supplies and food costs, Facility and Support Services costs for utilities, maintenance costs and additional maintenance and custodial staffing, and reduced grant funding for the CADS in facility treatment program. There is \$500,000</p>	<p>budgeted for out of county costs for the first quarter of FY08 supported from fund balance.</p> <p>Organizational changes have occurred in FY07 in jail supervisory staffing levels. There will be other changes occurring from now until the expanded/renovated downtown jail facility opens in the fall of 2007 however, it is noted that the total final FTE's at the downtown site will approximate the total FTE's authorized as of FY06 as approved by the CJAAC staffing study (net of the annex).</p> <p>It is also recommended that the Tremont minimum security jail facility be closed for renovation and possible expansion once the downtown jail site phases I and II are completed by the fall of 2008.</p> <p>The primary reasons for revenue changes for this program are the recommended increases to telephone fees, care-keep charges and work release.</p> <p>PPB Indicator W.5. is highlighted to note that Inmates per correctional officer on duty</p>	<p>-day/evening/night will change from 3 to 2 upon the opening of the new jail facility and subsequently distributing the ratio of inmate to CO from 3 to 2 shifts.</p> <p>Budget issues identified for further Board review during the budget process are the jail expansion as well as staffing levels to maximize efficiency of the upgraded facility.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: New jail opening and assuming +/- 33% increase in inmates housed within the County's facilities that have been housed-out of county.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Corrections Division (28C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	1.00	1.00	1.00	1.00	1.00
400-A Support/Program Supervisor	1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant	3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant	14.00	14.00	14.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator	2.00	2.00	2.00	2.00	2.00
289-A Classification Specialist	2.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
246-H Correction Officer	56.00	56.00	56.00	56.00	56.00
220-A Bailiffs	9.05	9.05	9.05	9.05	9.05
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
141-C Clerk II	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>102.15</b>	<b>102.15</b>	<b>102.15</b>	<b>102.15</b>	<b>102.15</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$8,333	\$5,200	\$0	\$0	\$0
Fees and Charges	517,018	373,450	440,727	491,550	491,550
Miscellaneous	1,742	1,110	2,415	2,608	2,608
<b>TOTAL REVENUES</b>	<b>\$527,093</b>	<b>\$379,760</b>	<b>\$443,142</b>	<b>\$494,158</b>	<b>\$494,158</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$5,800,901	\$6,151,109	\$5,824,371	\$6,373,504	\$6,373,504
Equipment	53,449	62,200	62,200	73,448	73,448
Expenses	1,418,341	1,813,925	2,201,837	1,128,275	728,275
Supplies	520,813	492,950	521,394	614,572	614,572
<b>TOTAL APPROPRIATIONS</b>	<b>\$7,793,504</b>	<b>\$8,520,184</b>	<b>\$8,609,802</b>	<b>\$8,189,799</b>	<b>\$7,789,799</b>

<b>SERVICE AREA: Public Safety</b>		<b>PROGRAM: Support Services Division (28H)</b>			
<b>ACTIVITY: Law Enforcement</b>		<b>ORGANIZATION: Sheriff</b>			
<b>PROGRAM MISSION:</b> To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.					
<b>PROGRAM OBJECTIVES:</b> 1. To handle all requests for service made to Support Services.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of 9-1-1 calls		11,088	11,476	11,250	11,250
2. Number of non 9-1-1 calls		90,824	98,346	93,500	93,500
3. Number of communications transactions		521,668	521,680	521,500	521,500
<b>WORKLOAD</b>					
1. Number of EMD calls handled		996	1,040	1,000	1,000
2. Number of warrants entered		2,908	2,380	2,500	2,500
3. Number of warrant validations		2,252	2,404	2,300	2,300
<b>PRODUCTIVITY</b>					
1. Cost per 9-1-1 call (10%)		\$10.38	\$11.00	\$12.24	\$12.24
2. Cost per EMD call (5%)		\$57.80	\$60.68	\$68.83	\$68.83
<b>EFFECTIVENESS</b>					
1. Crime clearance rate		54.3%	60.0%	60.0%	60.0%
<b>ANALYSIS:</b>					
<p>For this program, non-salary costs are approved to increase 2.8% over current budgeted amounts. This is due primarily to an increase in radio access fees, with most of the increase being offset by reduced data processing charges. In total expenses are approved to increase \$10,725 or 3.0% and supplies are approved to remain at FY06 levels.</p> <p>Revenues for the program are approved to decrease \$11,740 or 81% due to the weapons permits line item moving from 28H to 28M, to accurately reflect the appropriate cost center.</p> <p>There were no organizational change requests for this program requested or recommended.</p> <p>Budget issues identified for further Board review during the budget process will be consolidated dispatch.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Support Services Division (28H/M)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
464-A Lieutenant	1.00	1.00	1.00	1.00	1.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
271-A Lead Public Safety Dispatcher	3.00	3.00	3.00	3.00	3.00
271-A Office Administrator	0.40	0.40	0.40	0.40	0.40
252-A Public Safety Dispatcher	8.00	8.00	8.00	8.00	8.00
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-A Warrant Clerk	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	3.95	3.95	3.95	3.95	3.95
<b>TOTAL POSITIONS</b>	<b>20.35</b>	<b>20.35</b>	<b>20.35</b>	<b>20.35</b>	<b>20.35</b>
<b>REVENUE SUMMARY:</b>					
Licenses and Permits	\$46,528	\$74,000	\$140,354	\$14,200	\$14,200
Fees and Charges	278,558	261,000	250,500	255,000	255,000
Miscellaneous	61,736	2,100	2,100	2,100	2,100
<b>TOTAL REVENUE</b>	<b>\$386,822</b>	<b>\$337,100</b>	<b>\$392,954</b>	<b>\$271,300</b>	<b>\$271,300</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,083,623	\$1,118,421	\$1,035,676	\$1,106,257	\$1,106,257
Equipment	13,778	3,000	3,000	3,000	3,000
Expenses	31,572	55,235	49,800	52,435	52,435
Supplies	37,917	33,800	33,700	35,270	35,270
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,166,890</b>	<b>\$1,210,456</b>	<b>\$1,122,176</b>	<b>\$1,196,962</b>	<b>\$1,196,962</b>

<b>SERVICE AREA: Public Safety</b>		<b>PROGRAM: Criminal Investigations Division (28I)</b>		
<b>ACTIVITY: Law Enforcement</b>		<b>ORGANIZATION: Sheriff</b>		
<b>PROGRAM MISSION:</b> To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's Office deputies.				
<b>PROGRAM OBJECTIVES:</b>				
1. To investigate all cases submitted for follow-up.				
2. To serve 95% or more of all process documents received.				
3. To maintain administrative cost per document of \$20.00 or less.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Process documents received	14,969	14,952	15,000	15,000
2. Number of investigations assigned	216	376	300	300
<b>WORKLOAD</b>				
1. Number of investigations per officer	108	96	75	75
2. Number of mental commitments	653	808	800	800
<b>PRODUCTIVITY</b>				
1. Deputy cost per document tried to serve	\$24.03	\$25.01	\$27.57	\$27.57
2. Cost per investigation conducted	\$2,851.93	\$1,989.81	\$2,611.17	\$2,611.17
3. Administrative cost per document tried to serve.	\$18.43	\$19.45	\$20.63	\$20.63
<b>EFFECTIVENESS</b>				
1. Number of attempts to serve processed documents	23,105	23,780	25,000	25,000
2. Number of documents unable to be served	217	524	650	650
3. Percent of documents successfully served	98.6%	96.5%	95.0%	95.0%
<b>ANALYSIS:</b>				
<p>For this program, non-salary costs are approved to decrease 1.4% from current budgeted amounts and revenues are approved to decrease by 19.5%. The decrease in revenues is attributed to the uncertainty of the Methamphetamine Enforcement Effort grant being reinstated for FY08.</p> <p>The number of investigations (D.2) is expected to decrease to 300 which is less than FY07 projected but almost 50% higher than FY06 actual. The number of documents unable to serve (E.2) is expected to increase over FY07, which will lower the percent of documents successfully served to 95%. All other indicators are approved as presented.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Criminal Investigations Division (28E/I)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
519-A Captain	1.00	1.00	1.00	1.00	1.00
451-E Sergeant	2.00	2.00	2.00	2.00	2.00
329-E Deputy	11.00	11.00	11.00	11.00	11.00
<b>TOTAL POSITIONS</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$12,509	\$12,000	\$12,000	\$12,000	\$12,000
Fees and Charges	625	500	660	760	760
Miscellaneous	565	2,050	2,050	2,200	2,200
<b>TOTAL REVENUES</b>	<b>\$13,699</b>	<b>\$14,550</b>	<b>\$14,710</b>	<b>\$14,960</b>	<b>\$14,960</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,085,297	\$1,180,373	\$1,187,522	\$1,264,965	\$1,264,965
Equipment	11,761	15,500	15,500	15,700	15,700
Expenses	310,926	363,410	321,590	374,285	374,285
Supplies	19,345	31,150	28,425	31,350	31,350
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,427,329</b>	<b>\$1,590,433</b>	<b>\$1,553,037</b>	<b>\$1,686,300</b>	<b>\$1,686,300</b>

<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Emergency Care &amp; Transfer (37A)</b>			
<b>ACTIVITY: Emergency Services</b>		<b>ORGANIZATION: Buffalo Volunteer Ambulance</b>			
<b>PROGRAM MISSION:</b> To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain the number of active volunteers at no less than 25.					
2. To ensure that the number of runs exceeding 15 minute response time are 1% or less.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Calls for service		414	500	500	500
<b>WORKLOAD</b>					
1. Calls answered		414	500	500	500
<b>PRODUCTIVITY</b>					
1. Cost per call		\$694.64	\$623.40	\$625.40	\$625.40
<b>EFFECTIVENESS</b>					
1. Number of volunteers		24	30	35	35
2. Percent of runs exceeding 15 minute response time		1%	1%	1%	1%
3. County subsidy as a percent of program costs		11%	10%	10%	10%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the agency are approved to remain level with current budgeted amounts. Revenues are also approved to remain level with current budgeted amounts. For this agency, non-salary costs are approved to stay within current budgeted amounts. There are no organizational change requests for the agency other than to continue to recruit and retain volunteers. The primary reasons for revenue stability with current budget levels are: a better billing and collection system that was established two and a half years ago. The primary reasons for appropriations being neutral with current budget levels are: as stated last year, Buffalo is now in their third year of better and more accurate budget forecasting. Buffalo is planning on moving their station to Blue Grass during the FY08 budget year. They are in the process of purchasing land and have received a \$100,000 grant from IPSCO, \$100,000 from the sale of their current building in Buffalo and a \$90,000 grant from the SCRA in Scott County for the new building. Groundbreaking is expected to take place in late winter or early spring. Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) are expected to remain constant at between 450-500. County funding is approved to remain at \$32,650 as it has for a number of years.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Emergency Care &amp; Transfer (37A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	28.00	28.00	28.00	28.00	
<b>TOTAL POSITIONS</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	
<b>REVENUE SUMMARY:</b>					
Municipal Subsidy	\$12,000	\$15,000	\$15,500	\$15,500	
Service Fees	171,236	200,000	200,000	200,000	
Loans	40,078	-	-	-	
Other	58,319	52,665	52,650	52,650	
<b>SUB-TOTAL REVENUES</b>	<b>\$281,633</b>	<b>\$267,665</b>	<b>\$268,150</b>	<b>\$268,150</b>	
Scott County Contribution	32,750	22,650	22,650	22,650	22,650
Funding Reserve	5,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$37,750</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>
<b>TOTAL REVENUES</b>	<b>\$319,383</b>	<b>\$300,315</b>	<b>\$300,800</b>	<b>\$300,800</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$92,043	\$95,000	\$95,000	\$95,000	
Equipment	40,312	41,000	41,000	41,000	
Expenses	140,720	160,700	160,700	161,700	
Supplies	3,422	4,000	3,500	3,500	
Occupancy	11,085	11,000	11,000	11,500	
<b>TOTAL APPROPRIATIONS</b>	<b>\$287,582</b>	<b>\$311,700</b>	<b>\$311,200</b>	<b>\$312,700</b>	



<b>SERVICE AREA:</b> Social Services	<b>PROGRAM:</b> Jail-Based Assessment and Treatment (38C)
<b>ACTIVITY:</b> Care of the Chemically Dependent	<b>ORGANIZATION:</b> Center for Alcohol & Drug Services, Inc.

**PROGRAM MISSION:** To simultaneously reduce substance abuse and criminal behavior.

**PROGRAM OBJECTIVES:**

1. Achieve and maintain a 90% utilization rate within the in-house program.
2. Achieve a successful completion rate of 70% for the jail-based substance treatment program.
3. Achieve a 90% retention rate of offenders participating in continuing care 30 days after release.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Referrals to jail-based program	362	240	240	240

<b>WORKLOAD</b>				
1. Admissions to program	154	140	140	140
2. Total in-house treatment days	5,854	5,600	5,600	5,600

<b>PRODUCTIVITY</b>				
1. Cost per day of service	\$56.27	\$39.97	\$44.38	\$44.38

<b>EFFECTIVENESS</b>				
1. Utilization rate within each program component	92%	90%	90%	90%
2. Successful completion rate for in-house treatment program	42%	70%	70%	70%
3. Offenders in continuing care 30 days after release from facility	88%	90%	90%	90%

**ANALYSIS:**

<p>This program now in its third year provides substance abuse services to the inmate. The program is provided at the Tremont facility and provides a therapeutic, intense environment for inmates to deal with substance abuse issues while incarcerated.</p> <p>The agency is encouraged with the use of the program by inmates and with the success of those persons completing the in-house portion of the program.</p> <p>This program is a part of the alternative programming developed through the CJACC committee. It is monitored on an on-going basis by that committee.</p> <p>The program has been funded through federal grant funding that is provided directly to CADS for this specific program through the Iowa Department of Public Health. During the FY07 year CADS received notification from the Iowa Department of Public Health that their grant would be cut by one third.</p>	<p>Discussions were held between CADS and the County and through joint cost saving measures the County appropriated \$33,760 to carry the program through the conclusion of FY07. Assuming that CADS continues to receive federal funding through FY08 it is approved that the County contribute \$45,013 to the program for FY08.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Jail Based Assessment and Treatment (38C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Counselors	3.00	4.00	5.00	5.00	
Program Managers	0.50	0.50	0.50	0.50	
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>4.50</b>	<b>5.50</b>	<b>5.50</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Jail Based Project	\$311,304	\$297,000	\$207,433	\$195,952	
Interest	3,095	4,551	4,218	4,345	
Contributions	59	-	-	-	
Contractual Fees	1,996	5,053	3,106	3,207	
<b>SUB-TOTAL REVENUES</b>	<b>\$316,454</b>	<b>\$306,604</b>	<b>\$214,757</b>	<b>\$203,504</b>	
Scott County Contribution	-	-	33,760	45,013	45,013
<b>TOTAL REVENUES</b>	<b>\$316,454</b>	<b>\$306,604</b>	<b>\$248,517</b>	<b>\$248,517</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$234,651	\$209,181	\$210,196	\$210,196	
Equipment	1,119	1,075	72	72	
Expenses	89,237	88,137	35,709	35,709	
Supplies	3,228	3,121	1,760	1,760	
Occupancy	1,145	1,405	780	780	
<b>TOTAL APPROPRIATIONS</b>	<b>\$329,380</b>	<b>\$302,919</b>	<b>\$248,517</b>	<b>\$248,517</b>	

<b>SERVICE AREA: Public Safety</b>	<b>PROGRAM: Emergency Care &amp; Transfer (42A)</b>
<b>ACTIVITY: Emergency Services</b>	<b>ORGANIZATION: Durant Volunteer Ambulance</b>

**PROGRAM MISSION:** To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.

**PROGRAM OBJECTIVES:**

1. To provide service for 580 calls.
2. To ensure that the number of runs exceeding 15 minute response time are 3% or less.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Calls for service	587	580	580	580
<b>WORKLOAD</b>				
1. Calls answered	587	580	580	580
<b>PRODUCTIVITY</b>				
1. Cost per call	\$315.05	\$369.00	\$386.00	\$386.00
<b>EFFECTIVENESS</b>				
1. Number of volunteers	21	20	20	20
2. Percent of runs exceeding 15 minute response time	4%	3%	3%	3%
3. County subsidy as a percent of program cost	7%	9%	7%	7%

**ANALYSIS:**

<p>Total FY08 appropriations for the Ambulance Service are approved to increase 34.5% over current budgeted levels. Revenues are approved to decrease 6.8% from FY07. There are no organizational change requests for the Service other than to continue efforts to recruit more volunteers, which is always a key objective. The changes in expected revenue are due to a decrease in expected service and miscellaneous revenue. Durant does an excellent job at capturing run reimbursements and obtaining dollars from political subdivisions. The primary reasons for appropriation increases from the current budget levels are: an increase in the cost of fuel, increased costs associated with training and education, write off of bad debt and meal reimbursement for volunteers. Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) are expected to remain between 550 and 600.</p>	<p>There are no budget issues identified for further Board review during the budget process. County funding is approved to remain at \$20,000 as it has for a number of years.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Emergency Care &amp; Transfer (42A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	21.00	23.00	20.00	20.00	
<b>TOTAL POSITIONS</b>	<b>21.00</b>	<b>23.00</b>	<b>20.00</b>	<b>20.00</b>	
<b>REVENUE SUMMARY:</b>					
Political Subdivision Contracts	\$13,372	\$20,000	\$14,000	\$14,000	
Services	210,564	250,000	220,000	225,000	
Contributions	11,515	9,092	10,000	10,000	
Other	19,538	6,720	17,300	17,300	
<b>SUB-TOTAL REVENUES</b>	<b>\$254,989</b>	<b>\$285,812</b>	<b>\$261,300</b>	<b>\$266,300</b>	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
<b>TOTAL REVENUES</b>	<b>\$274,989</b>	<b>\$305,812</b>	<b>\$281,300</b>	<b>\$286,300</b>	
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$119,757	\$30,000	\$10,000	\$50,000	
Expenses	139,852	156,575	180,440	188,494	
Supplies	15,115	9,423	21,500	22,575	
Occupancy	10,872	7,476	12,000	12,600	
<b>TOTAL APPROPRIATIONS</b>	<b>\$285,596</b>	<b>\$203,474</b>	<b>\$223,940</b>	<b>\$273,669</b>	

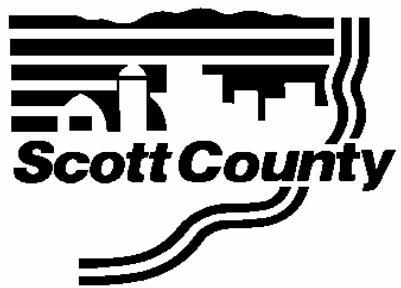
<b>SERVICE AREA: Public Safety</b>		<b>PROGRAM: Emergency Preparedness (68A)</b>		
<b>ACTIVITY: Emergency Services</b>		<b>ORGANIZATION: Emergency Management Agency</b>		
<b>PROGRAM MISSION:</b> The Scott County Homeland Security & Emergency Management Agency exists under Iowa law for the purposes of preparedness, mitigation, response, recovery, detection, protection, and prevention in accordance with direction provided the chief elected officials, Iowa Homeland Security & Emergency Management, the Federal Emergency Management Agency, and the federal Department of Homeland Security.				
<b>PROGRAM OBJECTIVES:</b>				
1. Provide planning for emergencies (terror or non-terror related) for the entire county.				
2. Provide training opportunities and present training on specific or requested topics to any responder organization.				
3. Maintain all plans to reflect current and correct information.				
4. Disseminate/coordinate response and preparation information to all response organizations in the county.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Give, receive or offer 30 training events/exercises annually	32	32	32	32
2. Review/update all 22 sections of the multi-hazard plan annually	22	22	22	22
3. Devote 20% of time (380 hrs) to maintaining RERP annually	20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually	30%	30%	30%	30%
<b>WORKLOAD</b>				
1. Number of training hours presented/received	156	156	160	160
2. Number of hours devoted to plan revisions.	380	380	380	380
3. Number of hours devoted to maintaining RERP.	380	380	380	380
4. Number of meeting/coordination hours.	570	570	570	570
<b>PRODUCTIVITY</b>				
1. Cost per hour for training/exercise participation (30%)	\$199.00	\$199.00	\$199.00	\$199.00
2. Cost per planning hour (20%)	\$57.00	\$57.00	\$57.00	\$57.00
3. Cost per hour devoted to RERP (20%),	\$47.00	\$47.00	\$47.00	\$47.00
4. Cost of meeting/coordination hour (30%).	\$47.00	\$47.00	\$47.00	\$47.00
<b>EFFECTIVENESS</b>				
1. Percentage of training completed	130%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.	100%	100%	100%	100%
3. Percentage of RERP review/revision completed.	100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.	100%	100%	100%	100%
<b>ANALYSIS:</b>				
<p>Total FY08 appropriations for the total agency are increasing 0% over current budgeted levels. Non-salary costs are increasing 0% over current budgeted levels for the total agency. County funding is approved to increase 0% over current budgeted amounts for the total agency. Supervisor Larry Minard will replace Greg Adamson on the EMA Board.</p> <p>With the possible temporary relocation of the City of Davenport's Communication Center to the lower level of the courthouse, the EMA office will temporarily move to the City of Bettendorf's City Hall.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Emergency Preparedness (68A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$127,566	\$55,000	\$28,000	\$28,000	
Miscellaneous	77,739	46,000	46,000	46,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$205,305</b>	<b>\$101,000</b>	<b>\$74,000</b>	<b>\$74,000</b>	
Scott County Contribution	25,357	35,357	35,357	35,357	\$35,357
<b>TOTAL REVENUES</b>	<b>\$230,662</b>	<b>\$136,357</b>	<b>\$109,357</b>	<b>\$109,357</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$74,485	\$75,664	\$78,260	\$80,125	
Equipment	-	28,000	28,000	3,000	
Capital Improvements	-	-	0	-	
Expenses	127,236	27,225	27,275	20,782	
Supplies	4,164	5,468	5,218	5,450	
<b>TOTAL APPROPRIATIONS</b>	<b>\$205,885</b>	<b>\$136,357</b>	<b>\$138,753</b>	<b>\$109,357</b>	

<b>SERVICE AREA: Public Safety</b>		<b>PROGRAM: Medic Emergency Medical Services (47A)</b>		
<b>ACTIVITY: Emergency Services</b>		<b>ORGANIZATION: MEDIC E.M.S.</b>		
<b>PROGRAM MISSION:</b> To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.				
<b>PROGRAM OBJECTIVES:</b>				
1. To continue to provide quality care by maintaining metro response times at 8:59 minutes and rural response times at 14:59 minutes or less.				
2. Increase the number of training hours to 250.				
3. Maintain Unit Hour Utilization at 0.38.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Request for ambulance services in Scott County	22,051	22,000	22,000	22,000
2. Request for EMD services in Davenport, Bettendorf, & Illinois	9,494	9,500	9,500	9,500
3. Requests for community CPR classes	77	85	100	100
4. Requests for child passenger safety seat inspection	142	150	160	160
<b>WORKLOAD</b>				
1. Number of continuing education (CE) hours	242	250	250	250
2. Number of BLS emergencies	359	3,200	3,200	3,200
3. Number of ALS emergencies	9,567	8,000	8,000	8,000
4. Total number of transports	16,865	17,000	17,000	17,000
5. Cancelled or refused services	5,186	5,000	5,000	5,000
6. Number of community education hours	181	200	200	200
<b>PRODUCTIVITY</b>				
1. Cost/unit hour	\$72.60	\$75.00	\$75.00	\$75.00
2. Cost per call	\$240.42	\$245.00	\$250.00	\$250.00
3. Patient transports/unit (UHU)	0.37	0.38	0.38	0.38
<b>EFFECTIVENESS</b>				
1. Response time in minutes-Davenport & Bettendorf	4.42	4.60	4.60	4.60
2. Revenue as a percent of program cost	150%	100%	100%	100%
3. Percent of urban emergency response less than 8:59 minutes	89.0%	90.0%	90.0%	90.0%
4. Percent of Scott County rural service area response less than 14:59 minutes	98.3%	90.0%	90.0%	90.0%
5. Average response time in minutes-Scott County Eldridge & LeClaire	7.30	7.30	7.30	7.30
<b>ANALYSIS:</b>				
<p>Total FY08 appropriations for the total agency are increasing 0.5% over current budgeted levels. Non-salary costs are decreasing 2.8% over current budgeted levels for the total agency. Organizational changes for the agency are as follows: 1) a 3% merit increase for staff, 2) a temporary reduction in one managerial staff position, and 3) placement of a planned future Assistant Director position on hold. Revenue will be reduced if a contractual agreement is not reached between Medic and Genesis with regards to appropriate fees associated with campus to campus transfers. Several PPB Indicators are highlighted as follows: the percent of urban emergency responses less than 8:59 minutes (E.3) is expected to increase now that Medic has once again established a base station in northwest Davenport. Budget issues identified for further Board review during the budget process are as follows: Ongoing review of possible reductions in campus to campus transfers which has a direct bearing on Scott Counties deficit financing agreement with Medic. If the current Medic budget projections are accurate, Scott County's share would be approximately \$63,432. This agency budget supports the County's Target Issues and Management Agenda as follows: Compliance with NIMS and the county-wide dispatch study with a determination to co-locate.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Medic Emergency Medical Services (47A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	71.00	71.00	71.00	69.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	5.00	5.50	4.50	4.00	
System Status Controller	10.00	10.00	10.00	10.00	
Wheelchair/Shuttle Operator	2.00	2.00	2.00	2.00	
<b>TOTAL POSITIONS</b>	<b>90.15</b>	<b>90.65</b>	<b>89.65</b>	<b>87.15</b>	
<b>REVENUE SUMMARY:</b>					
Net Patient Revenue	\$4,352,972	\$4,082,601	\$4,179,124	\$4,363,691	
Other Support	1,230,958	1,128,464	1,209,201	1,191,016	
Genesis Medical Center	-	108,144	-	25,450	
Trinity Medical Center	-	27,036	-	6,363	
<b>SUB-TOTAL REVENUE</b>	<b>\$5,583,930</b>	<b>\$5,346,245</b>	<b>\$5,388,325</b>	<b>\$5,586,520</b>	
Scott County Contribution	0	100,000	-	63,432	63,432
<b>TOTAL REVENUES</b>	<b>\$5,583,930</b>	<b>\$5,446,245</b>	<b>\$5,388,325</b>	<b>\$5,649,952</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,645,208	\$3,936,000	\$3,675,652	\$4,012,851	
Equipment	12,974	14,000	10,251	12,000	
Expenses	1,337,641	1,360,700	1,388,562	1,345,101	
Supplies	144,467	135,000	144,494	140,000	
Occupancy	161,193	175,000	142,092	140,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,301,483</b>	<b>\$5,620,700</b>	<b>\$5,361,051</b>	<b>\$5,649,952</b>	





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<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Community Services Administration (17A)</b>			
<b>ACTIVITY: Services to Poor</b>		<b>ORGANIZATION: Community Services</b>			
<b>PROGRAM MISSION:</b> To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.					
<b>PROGRAM OBJECTIVES:</b> 1. To maintain administrative costs at 2% or less of department budget.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		12.50	12.50	12.50	12.50
2. Liaison activities requested		257	235	235	235
3. Appeals/reviews requested		3	5	5	5
4. Number of authorized agencies		4	4	4	4
5. Total departmental budget		\$7,595,031	\$8,274,515	\$9,388,394	\$9,388,394
<b>WORKLOAD</b>					
1. Percent of time spent on administration		45%	45%	45%	45%
2. Percent of time spent on program management		15%	25%	25%	15%
3. Percent of time spent on special projects		25%	15%	15%	25%
4. Percent of time spent on authorized agencies		15%	15%	15%	15%
<b>PRODUCTIVITY</b>					
1. Administration cost as a percent of departmental budget		1.00%	2.00%	2.00%	2.00%
<b>EFFECTIVENESS</b>					
1. Program performance budget objectives accomplished		95%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>The FY08 appropriations for the total department are approved to increase 13.5% over current budgeted levels. Non-salary costs are approved to increase 14.5% over current budgeted levels. Revenues are approved to increase 8.5% over current budgeted amounts for the total department. This is primarily due to the additional revenue received from the state for payment of services for State Payment Program individuals (SPP cases). The SPP cases were transitioned to the counties for fiscal management effective October 1, 2006 as a result of legislative action, HF2780.</p> <p>For this program, non-salary costs are approved to increase 50% over current budgeted amounts. This is primarily due to the Director being involved in more legislative activities in Des Moines and participating in workgroup meetings with DHS and IME. The Director is a member of the Community Services Legislative Review Committee. This committee meets weekly in Des Moines during the legislative session. Because MH/DD funding remains a serious issue, the Director is in Des Moines frequently to help lobby and educate legislators on the needed services and programs provided in the community.</p> <p>The MH/DD funding and system is in a critical state. It is unknown at this time how much additional funding the county will receive. Because of the complicated funding formula, counties are not notified until January (mid fiscal year) of their total funding amount. During the 2006 legislative session, an additional 5.1 million was put into the system to temporarily help the counties facing financial crisis. The additional money was allocated to all 99 counties because of the funding formula. Additional money from the state needs to be allocated in order to avoid program and service cuts. The state needs to address the lack of flexibility the counties have in terms of generating funds for MH/DD services. The Workload PPB Indicator, percent of time spent on special projects, (W.3), is requested at a higher level due to the special committees and workgroups the Director serves on in Des Moines. The other PPB Indicators are presented with requested levels consistent with the FY07 projected levels and the FY06 actuals.</p> <p>This department budget supports the County's Target Issues and Management Agenda in regards to MH/DD Redesign. This department monitors legislation and lobbys for appropriate funding. The department encourages community members and agencies to lobby legislators as well. The Director of this department participates in MH/DD Redesign workgroups as requested.</p> <p>Funding is approved at the requested level of \$110,392.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Community Services Admin (17A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$87,422	\$97,384	\$94,996	\$102,842	\$102,842
Expenses	6,515	4,725	7,250	7,250	7,250
Supplies	108	300	300	300	300
<b>TOTAL APPROPRIATIONS</b>	<b>\$94,045</b>	<b>\$102,409</b>	<b>\$102,546</b>	<b>\$110,392</b>	<b>\$110,392</b>

<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: General Assist/Other Social Services (17B)</b>			
<b>ACTIVITY: Services to Poor</b>		<b>ORGANIZATION: Community Services</b>			
<b>PROGRAM MISSION:</b> To provide financial assistance in meeting basic needs to Scott County residents.					
<b>PROGRAM OBJECTIVES:</b> 1. To provide 100 community referrals. 2. To conduct 7000 or more client interviews.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Applications for assistance		6,446	7,500	7,500	7,200
2. Population below 100% of poverty		17,914	17,914	17,914	17,914
<b>WORKLOAD</b>					
1. Applications approved		3,354	3,800	3,800	3,800
2. Referrals issued		126	100	100	100
3. Interviews conducted		5,852	7,000	7,000	7,000
4. Clients in work program		88	135	135	135
5. Total client hours worked		11,156	16,000	16,000	13,000
<b>PRODUCTIVITY</b>					
1. Average assistance granted		\$139.90	\$140.15	\$140.15	\$140.15
<b>EFFECTIVENESS</b>					
1. Percent of applications approved		52%	50%	50%	50%
<b>ANALYSIS:</b>					
<p>For this program, non-salary costs are approved to decrease 1.4% over the current budgeted amounts. Revenues are requested to increase less than 1% over the current budgeted level. This is due to the unknown number of Social Security claims that will be approved as well as the amount of reimbursement the county will receive. The revenues will most likely be higher.</p> <p>The FY06 actual expenditures for rent assistance and utilities were much lower than expected. This area fluctuates from year to year and is difficult to predict. The FY06 actual expenditure for burials exceeded the budget level, setting an all time record high. Again, this area is difficult to predict in terms of the number of people needing assistance and the expenses.</p>		<p>Two of the PPB Indicators are requested at a lower level in order to be more consistent with the FY06 actuals and the current experiences. The number of applications for assistance (D.1) was decreased. The total number of client hours worked in the Work Readiness Program (W.5) was also decreased. Over the past two years, there has been a decline in the number of clients working in the program. This has been due to medical and/or mental health issues.</p> <p>Funding is approved at the requested level of \$700,556.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: General Assist/Other Services (17B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director/Case Aide	0.10	0.10	0.10	0.10	0.10
271-C Office Manager	0.90	0.90	0.90	0.90	0.90
252-C Case Aide	2.50	2.50	2.50	2.50	2.50
162-C Clerk III/Secretary	0.90	0.90	0.90	0.90	0.90
141-C Clerk II/Receptionist	1.40	1.40	1.40	1.40	1.40
<b>TOTAL POSITIONS</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$3,341	\$3,000	\$3,000	\$3,210	\$3,210
Miscellaneous	106,715	60,000	60,000	60,000	60,000
<b>TOTAL REVENUES</b>	<b>\$110,056</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,210</b>	<b>\$63,210</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$193,133	\$208,822	\$202,220	\$214,321	\$214,321
Equipment	1,052	2,000	2,000	2,100	2,100
Expenses	470,296	488,035	481,335	481,435	481,435
Supplies	2,755	3,200	2,700	2,700	2,700
<b>TOTAL APPROPRIATIONS</b>	<b>\$667,236</b>	<b>\$702,057</b>	<b>\$688,255</b>	<b>\$700,556</b>	<b>\$700,556</b>

<b>SERVICE AREA: Social Services</b>	<b>PROGRAM: Veteran Services (17D)</b>
<b>ACTIVITY: Services to Military Veterans</b>	<b>ORGANIZATION: Community Services</b>

**PROGRAM MISSION:** To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.

**PROGRAM OBJECTIVES:**

1. To provide 180 or more welfare interviews.
2. To provide 600 or more veteran service interviews.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Eligible population	16,818	16,818	16,818	16,818
2. Requests for veteran services	1,613	1,000	1,000	1,000
3. Estimated population below poverty	2,008	2,008	2,008	2,008
4. Applications for welfare assistance	204	180	180	180

<b>WORKLOAD</b>				
1. Welfare assistance interviews	186	180	180	180
2. Number of welfare cases assisted	94	90	90	90
3. Veterans services interviews	927	600	600	600

<b>PRODUCTIVITY</b>				
1. Cost/per case assisted	\$1,144.17	\$1,266.15	\$1,266.15	\$1,266.15

<b>EFFECTIVENESS</b>				
1. Percent of welfare requests assisted	57%	50%	50%	50%
2. Total amount approved for compensations and pensions	\$368,190	\$350,000	\$350,000	\$350,000

**ANALYSIS:**

For this program, non-salary costs are approved to increase 4.4% over current budgeted amounts. There are several reasons for the increased costs. The number of VA Commissioners was increased to five in August, 2006. The per diem and expenses (meeting expenses and mileage paid to each Commissioner) were increased to reflect the additional Commissioners. The new VA Director started in September, 2006 and will need additional training and classes for his position.

Although the FY06 actual expenditure for rental assistance was higher than the FY05 actual, the expense did not exceed the budgeted level. The FY06 utilities expenditure was also much lower than expected. It is difficult to predict expenditures of this nature. The burial expenditures were higher than previous years. The VA Commission believes it is due to the increasing number of aging and ill World War II veterans.

The PPB Indicators are lower than the previous year due to having a two month Director vacancy. The VA Director is working on educating the community of the capabilities of the Scott County Veterans Affairs office.

The PPB Indicator, (E.2), is difficult to predict. The dollar amount approved for compensation and pensions (E.2) is not always reported to the VA Director by the veteran or by the local service organization. In addition to not receiving the information about approved claims, the processing time for claims is very lengthy. It can take up to nine months for a claim to be processed.

Funding is approved at the requested level of \$117,152.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Veteran Services (17D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
298-A Veteran's Affairs Director/Case Aide	0.90	0.90	0.90	0.90	0.90
<b>TOTAL POSITIONS</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$653	\$1,500	\$3,944	\$1,500	\$1,500
<b>TOTAL REVENUES</b>	<b>\$653</b>	<b>\$1,500</b>	<b>\$3,944</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$63,881	\$62,229	\$40,344	\$51,952	\$51,952
Equipment	-	250	250	250	250
Expenses	46,633	61,225	58,100	63,900	63,900
Supplies	846	1,000	1,000	1,050	1,050
<b>TOTAL APPROPRIATIONS</b>	<b>\$111,360</b>	<b>\$124,704</b>	<b>\$99,694</b>	<b>\$117,152</b>	<b>\$117,152</b>



<b>SERVICE AREA: Physical Health &amp; Education</b>		<b>PROGRAM: Health Administration (20R)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Evaluate effectiveness, accessibility of present and population-based health services.					
<b>PROGRAM OBJECTIVES:</b>					
1. 80% of program budget indicator objectives will be accomplished.					
2. 100% of program evaluations will be completed.					
3. 100% of customer surveys will be completed.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. # of program budget indicator objectives		14	14	14	14
2. # of program evaluations		3	3	3	3
3. # of customer surveys		4	3	3	3
4. Departmental Budget		\$4,724,676	\$5,115,177	\$5,645,438	\$5,645,438
<b>WORKLOAD</b>					
1. # of program budget indicator objectives completed		9	14	11	11
2. # of program evaluations completed		2	3	3	3
3. # of customer surveys completed		4	3	3	3
<b>PRODUCTIVITY</b>					
1. Cost/program budget indicator objective		\$4,126.00	\$10,961.00	\$12,097.36	\$12,097.36
2. Cost/program evaluation		\$2,387.17	\$3,448.37	\$3,511.87	\$3,511.87
3. Cost/customer survey		\$835.22	\$909.48	\$1,025.55	\$1,025.55
<b>EFFECTIVENESS</b>					
1. % of program budget indicator objectives completed		64%	80%	80%	80%
2. % of program evaluations completed		67%	100%	100%	100%
3. % of customer surveys completed		133%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total department are approved to increase 10.5% over current budgeted levels. Non-salary costs are approved to increase 15.3% over current budgeted levels for the total department. Revenues are approved to increase 4.9% over current budgeted amounts for the total department. For this program, non-salary costs are approved to increase 11.8% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: we are requesting the upgrade of one Environmental Health Specialist position due to the increased work responsibilities of the Environmental Health Coordinator and the span of control for this position. Following review by the Human Resources Department and the Employee Hay Review Committee the position is to remain at the current hay point level.</p>		<p>The primary reasons for revenue changes from current budget levels are: increases in a number of grants and fees including: Maternal and Child Health Grant, Tobacco, Child Health Consultant and water well testing and permits fees.</p> <p>The primary reasons for appropriation changes from current budget levels are: continued increases in the jail health program including hospital, x-ray, dental, laboratory and in particular high pharmacy costs. Specifically to health administration, expenses have increased by \$3,540 because instead of spreading the allocation for postage across all cost centers it is now only being taken out of administration.</p> <p>Several PPB Indicators are highlighted as follows: FY'06 was the second year for all new cost centers and indicators for the health department. We now have baseline indicators in place for the department and will be able to measure our accountability from year to year.</p>		<p>Health Administration indicators specifically capture the departments overall objectives, program evaluations and customer surveys.</p>	

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Administration (20R)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
252-A Administrative Office Manager	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
<b>TOTAL POSITIONS</b>	<b>7.60</b>	<b>7.60</b>	<b>7.60</b>	<b>7.60</b>	<b>7.60</b>
<b>REVENUE SUMMARY:</b>					
Charges for Services	\$5	\$0	\$0	\$25	\$25
Miscellaneous	21	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$26</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25</b>	<b>\$25</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	450,314	\$476,546	\$489,502	\$510,890	\$510,890
Expenses	16,877	21,355	21,355	24,895	24,895
Supplies	7,278	9,226	9,226	9,300	9,300
<b>TOTAL APPROPRIATIONS</b>	<b>474,469</b>	<b>507,127</b>	<b>520,083</b>	<b>545,085</b>	<b>545,085</b>

<b>SERVICE AREA: Physical Health &amp; Education</b>	<b>PROGRAM: Clinical Services (20S)</b>
<b>ACTIVITY: Physical Health Services</b>	<b>ORGANIZATION: Health Department</b>

**PROGRAM MISSION:** Monitor, diagnose and investigate health problems

**PROGRAM OBJECTIVES:**

1. Initiate communicable disease investigation on 100% of reported diseases according to Iowa Department of Public Health guidelines.
2. Provide needed clinical services to 85% of clients presenting at Health department clinics.
3. 99% of eligible county employees will receive an annual health screening.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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**DEMAND**

1. Number of communicable diseases reported	3,446	5,500	4,600	4,600
2. Number of clients requesting clinic services	6,061	6,500	6,500	6,500
3. Number of county employees eligible for an annual health screening	892	600	895	895

**WORKLOAD**

1. Number of communicable diseases requiring investigation	302	125	300	300
2. Number of clients seen in clinics	5,353	5,850	5,525	5,525
3. Number of eligible county employees screened	890	594	886	886

**PRODUCTIVITY**

1. Cost/communicable disease investigation	\$12.34	\$14.51	\$13.60	\$13.60
2. Cost/clinic seen	\$37.57	\$57.65	\$60.84	\$60.84
3. Cost/eligible employee screened	\$5.04	\$9.38	\$11.53	\$11.53

**EFFECTIVENESS**

1. Percent of communicable disease investigations initiated	100%	100%	100%	100%
2. Percent of client needs provided	88%	90%	95%	95%
3. Percent of eligible county employees receiving a health screening	100%	99%	99%	99%

**ANALYSIS:**

Revenues for this program are approved to increase 3.5% over current budgeted amounts and is primarily due to an expected increase in grant monies from Scott County Kids Empowerment for the Child Health Nurse Consultant program and the I-4 Immunization Program. A continued decrease is expected in the Lead grant.

For this program, non-salary costs are approved to increase 10% over current budgeted amounts.

The primary reasons for appropriation changes from current budget levels are: an increase in dollars for the medical director, travel, schools of instruction and pharmaceutical supplies for employee health and schools. For the most part pharmaceutical supplies are reimbursed. Many of the positions within clinical services are required to obtain a variety of trainings and certifications in order to obtain or keep grants.

Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with two year's history allowing the department to measure performance for investigating communicable diseases (W.1). Although we are projecting 300 communicable diseases requiring investigation this is very difficult to project and is based on previous history of cases and outbreaks.

The number of clients seen in clinic (W.2) and the number of county employees screened (W.3) also have two years worth of data.

This program continues to support the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness and NIMS compliance.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Clinical Services (20S)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
470-A Clinical Services Coordinator	-	1.00	1.00	1.00	1.00
417-A Clinical Services Coordinator	1.00	-	-	-	-
397-A Clinical Nurse Specialist	-	1.00	1.00	1.00	1.00
366-A Public Health Nurse	6.00	5.00	5.00	5.00	5.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
A Interpreters	0.35	0.35	0.35	0.35	0.35
Z Health Services Professional	0.90	0.90	0.90	0.90	0.90
<b>TOTAL POSITIONS</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$196,871	\$208,285	\$210,785	\$213,985	\$213,985
Fees and Charges	10,668	11,000	11,000	12,000	12,000
Miscellaneous	2,787	2,000	2,000	3,000	3,000
<b>TOTAL REVENUES</b>	<b>\$210,326</b>	<b>\$221,285</b>	<b>\$223,785</b>	<b>\$228,985</b>	<b>\$228,985</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$605,522	\$677,429	\$643,062	\$723,245	\$723,245
Equipment	-	4,000	4,000	2,800	2,800
Expenses	80,527	115,841	125,841	129,861	129,861
Supplies	29,576	24,787	24,787	26,423	26,423
<b>TOTAL APPROPRIATIONS</b>	<b>\$715,625</b>	<b>\$822,057</b>	<b>\$797,690</b>	<b>\$882,329</b>	<b>\$882,329</b>

<b>SERVICE AREA: Physical Health &amp; Education</b>		<b>PROGRAM: Community Relations &amp; Planning (20T)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Inform, educate, and empower people about health issues					
<b>PROGRAM OBJECTIVES:</b>					
1. 98% education presentations to service providers will be provided.					
2. 98% educational presentations for the community to be provided.					
3. 99% of initial response to a media request will be within 24 hours.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of education presentations for service providers		86	80	80	80
2. Number of education presentations for the community		166	120	150	150
3. Number of media requests		158	130	150	150
<b>WORKLOAD</b>					
1. Number of education presentations for service providers completed		85	80	78	78
2. Number of education presentations for the community completed		167	118	147	147
3. Number of media requests responses		158	128	153	153
<b>PRODUCTIVITY</b>					
1. Cost/presentation to service providers		\$189.29	\$134.53	\$112.33	\$112.33
2. Cost/presentations to the community		\$112.73	\$106.04	\$80.98	\$80.98
3. Cost/media request response		\$16.28	\$17.03	\$17.84	\$17.84
<b>EFFECTIVENESS</b>					
1. Percent of education presentations to service providers		99%	100%	98%	98%
2. Percent of education presentations to the community		101%	98%	98%	98%
3. Percent of media requests responded to within 24 hours		100%	99%	99%	99%
<b>ANALYSIS:</b>					
<p>The Community Relations, Information and Planning Program supports the rest of the department with planning and grant writing activities along with providing information to the media and public. Revenues are approved to increase 8.1% over current budgeted amounts with increases projected in the MCH and Tobacco grants while others remain flat. Non-salary costs are approved to increase 6.2% over current budgeted levels for the program. The increase is due to the MCH grant being a reimbursable allotment and being subcontracted back out into the community. There are no organizational change requests for this program. Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with two year's history allowing the department to measure performance for the number of education presentations for service providers completed (W.1), number of education presentations for the community completed (W.2) and number of media request responses (W.3). This program supports the County's Target Issues and Management Agenda as follows: following objectives through homeland security/emergency preparedness plans and NIMS compliance.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Community Relations &amp; Planning (20T)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
417-A Community Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant	3.00	3.00	3.00	3.00	3.00
<b>TOTAL POSITIONS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$1,447,372	\$1,405,004	\$1,405,004	\$1,519,411	\$1,519,411
Miscellaneous	1,014	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,448,386</b>	<b>\$1,405,004</b>	<b>\$1,405,004</b>	<b>\$1,519,411</b>	<b>\$1,519,411</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$236,268	\$266,254	\$258,043	\$279,454	\$279,454
Expenses	1,373,105	1,467,856	1,467,856	1,557,131	1,557,131
Supplies	4,480	2,897	2,897	5,350	5,350
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,613,853</b>	<b>\$1,737,007</b>	<b>\$1,728,796</b>	<b>\$1,841,935</b>	<b>\$1,841,935</b>

<b>SERVICE AREA: Physical Health &amp; Education</b>		<b>PROGRAM: Environmental Health (20U)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Enforce laws and regulations that protect and ensure safety					
<b>PROGRAM OBJECTIVES:</b>					
1. 100% of required environmental health inspections will be completed annually.					
2. 90% of facilities/homes will be in compliance on re-inspection with Iowa Codes.					
3. 75% of newly identified homes of children with blood lead levels of 15 ug/dl or above will be remediated within 6 months.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of environmental inspections required		3,987	4,000	4,000	4,000
2. Number of environmental health re-inspections required		544	900	900	900
3. Number of identified lead homes		14	20	20	20
<b>WORKLOAD</b>					
1. Number of environmental health inspections conducted		3,987	4,000	4,000	4,000
2. Number of environmental health re-inspections conducted		483	900	900	900
3. Number of identified lead homes remediated		9	15	20	20
<b>PRODUCTIVITY</b>					
1. Cost/environmental health inspection conducted		\$116.75	\$120.54	\$132.67	\$132.67
2. Cost/environmental health re-inspection conducted		\$116.75	\$120.54	\$132.67	\$132.67
3. Cost/remediation management of lead homes		\$175.00	\$174.51	\$183.11	\$183.11
<b>EFFECTIVENESS</b>					
1. Percent of environmental health inspections completed		100%	100%	100%	100%
2. Percent of re-inspections that are in compliance with Iowa Codes		89%	90%	90%	90%
3. Percent of identified lead homes remediated		64%	75%	75%	75%
<b>ANALYSIS:</b>					
<p>Revenues for this program are approved to increase 3.2% over current budgeted amounts and are primarily due to increased water well testing and permit fees.</p> <p>For this program, non-salary costs are approved to increase 1.4% over current budgeted amounts.</p> <p>There is an organizational change request with this program in that the department is requesting the upgrade of one Environmental Health Specialist position due to the increased work responsibilities of the Environmental Health Coordinator and the span of control of this position. Following review by the Human Resources Department and the Employee Hay Review Committee the position will remain at the current hay point level.</p> <p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with two year's history allowing the department to measure</p>		<p>performance for the number of environmental health inspections conducted (W.1), the number of environmental health re-inspections conducted (W.2), and a new indicator to identify the number of homes that are remediated (W.3).</p> <p>The number of environmental health re-inspections conducted is projected to increase dramatically due to a change in our food service inspection procedures where re-inspections are conducted two weeks later to ensure compliance.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness plans and NIMS compliance.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Environmental Health (20U)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$31,571	\$36,100	\$40,500	\$36,700	\$36,700
Licenses and Permits	250,445	256,500	256,500	268,900	268,900
Fees and Charges	21,355	27,800	27,800	24,400	24,400
Miscellaneous	295	-	-	500	500
<b>TOTAL REVENUES</b>	<b>\$303,666</b>	<b>\$320,400</b>	<b>\$324,800</b>	<b>\$330,500</b>	<b>\$330,500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$522,321	\$572,491	\$537,070	\$569,051	\$569,051
Equipment	22,218	7,600	7,600	7,600	7,600
Expenses	100,756	128,513	128,513	130,495	130,495
Supplies	14,967	19,517	19,517	19,682	19,682
<b>TOTAL APPROPRIATIONS</b>	<b>\$660,262</b>	<b>\$728,121</b>	<b>\$692,700</b>	<b>\$726,828</b>	<b>\$726,828</b>



<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Administrative Support (21A)</b>		
<b>ACTIVITY: Services to Poor</b>		<b>ORGANIZATION: Human Services</b>		
<b>PROGRAM MISSION:</b> The Iowa Department of Human Services is a public expression of Iowa's desire for a stronger community. Working cooperatively with others, the Department of Human Services meets the unique needs of individuals who are experiencing personal, economic, social or health problems. The primary responsibility of the Department is to help and empower individuals and families to become increasingly self-sufficient and productive and strive to improve the well being of all the people of the State of Iowa.				
<b>PROGRAM OBJECTIVES:</b>				
1. To process FIP/Medical applications within 30 days at 99%.				
2. To process Food Stamp applications within 30 days at 99%.				
3. To process Service applications within 30 days at 99%.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Authorized personnel (FTE's)	107	108	108	108
2. Authorized SW 3s	16	18	18	18
3. Authorized SW 2s	19	20	20	20
4. Authorized IM 2's	44	44	44	44
<b>WORKLOAD</b>				
1. Child/Adult assessment completed per month	153	165	165	165
2. Service intake and ongoing cases served	2,527	2,630	2,630	2,630
3. Income maintenance, intake and ongoing cases	19,151	19,455	19,455	19,455
<b>PRODUCTIVITY</b>				
1. Child/Adult assessment completed per month/per worker	9.20	10.32	10.32	10.32
2. Service intake ongoing cases served per month/per worker	131	150	150	150
3. Income maintenance, intake and ongoing cases per month/per worker	435	450	450	450
<b>EFFECTIVENESS</b>				
1. Percent of FIP applications processed within 30 days	99.0%	99.0%	99.0%	99.0%
2. Percent of food stamp applications processed within 30 days	99.0%	99.0%	99.0%	99.0%
3. Percent of applications for service handled within 30 days	99.0%	99.0%	99.0%	99.0%
<b>ANALYSIS:</b>				
<p>The FY08 appropriations for this program are requested to increase 4% over the current budgeted levels. The increase in appropriations is primarily due to office furniture and equipment needs such as new chairs, computer screens, telephone head sets and fax machine.</p> <p>The Department of Human Services has many programs and responsibilities. The department continues to monitor the Iowa Care Program (Medicaid Expansion). The department also monitors the Centralized Intake for Child Abuse reports, child and adult assessments and income maintenance for eligibility purposes.</p> <p>The Department of Human Services continues to promote community awareness by sending mass mailings to the client population rechecking all who may be eligible for other benefits.</p> <p>Several PPB Indicators are requested at a higher level. The FY07 projected Workload and Productivity Indicators were increased to reflect the current experience. The Effectiveness Indicators remain at the same high level of quality and service.</p> <p>Funding is approved at the requested level of \$77,752.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Administrative Support (21A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$27,378	\$33,611	\$33,611	\$34,988	\$34,988
<b>TOTAL REVENUES</b>	<b>\$27,378</b>	<b>\$33,611</b>	<b>\$33,611</b>	<b>\$34,988</b>	<b>\$34,988</b>
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$3,949	\$4,156	\$4,156	\$5,253	\$5,253
Expenses	24,335	27,908	26,609	28,184	28,184
Supplies	36,675	42,626	42,200	44,315	44,315
<b>TOTAL APPROPRIATIONS</b>	<b>\$64,959</b>	<b>\$74,690</b>	<b>\$72,965</b>	<b>\$77,752</b>	<b>\$77,752</b>

<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Outreach to Older Persons (39A)</b>			
<b>ACTIVITY: Services to Other Adults</b>		<b>ORGANIZATION: Center for Active Seniors, Inc.</b>			
<b>PROGRAM MISSION:</b> To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) referrals to local, state and federal programs and services; C) providing assistance with completion of forms/applications for programs and benefits; and D implementation and monitoring of programs and services for client.					
<b>PROGRAM OBJECTIVES:</b>					
1. To make 3,295 collateral contacts.					
2. To service 212 people per FTE.					
3. To keep costs per contact under \$49.12.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Referrals to program		723	700	725	725
<b>WORKLOAD</b>					
1. Contacts - individual client		6,418	3,500	3,605	3,605
2. Group Presentations		91	75	77	77
3. Collateral contacts		6,400	3,200	3,295	3,295
4. Unduplicated number of persons served on individual basis		1,056	925	953	953
5. Unduplicated number of persons served in Central City		235	235	245	245
<b>PRODUCTIVITY</b>					
1. Cost per contact		\$30.71	\$35.00	\$49.12	\$49.12
<b>EFFECTIVENESS</b>					
1. Number of persons served per FTE (individual)		182	150	212	212
2. Contacts per individual person served		12.1	10.0	7.2	7.2
3. Staff costs as a percent of program costs		49%	53%	51%	51%
4. Number of clients served in Case Management Program (Avg/Month)		200	N/A	N/A	N/A
<b>ANALYSIS:</b>					
<p>The total FY08 appropriations for the total agency are increasing 2.1% over current budgeted levels. Revenues are requested to increase 2.1 % over the FY07 budgeted levels for the total agency due to the new, expanded Adult Day Center, new office space available for rent and the use of the building for private parties. County funding is approved for the total agency to increase 3% over current budgeted amounts.</p> <p>The building expansion was completed in the spring of 2006. The new building can serve many more seniors and others in the community.</p> <p>The Outreach Program budget is requested with a decrease in total appropriations of 33% and a 26% decrease in revenues. This is primarily due to 2006 legislative changes with case management. CASI no longer provides Waiver case management services to individuals. This is now done by Generations Area Agency on Aging.</p>		<p>The legislative changes resulted in the reductions in federal and state funding from Generations Area Agency on Aging and from the Community Development Block Grant (CDBG).</p> <p>Several Indicators are highlighted as follows: The Cost per Contact (P.1) is significantly higher as the program now only handles Outreach clients (non-waiver) and they often require much more time spent per contact. The previous Case Management clients, once established in the system, could usually be helped with very quick contacts so more could be contacted per day. The Contacts per individual served (E.1) is lower because the Outreach clients are not always on-going cases. They may only need a few contacts before their particular problem is solved, whereas, case management clients were all on-going cases. This is also the reason why the number of persons served per FTE (individual) (E.1) is higher. There is more</p>			
		<p>turnover in the client base.</p> <p>The agency has requested an increase of 4% in the Scott County contribution. Funding is approved at an inflationary increase of 4% which results in a funding level of \$110,583.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Outreach to Older Persons (39A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Social Services Coordinator	1.00	1.00	1.00	1.00	
Senior Advocates	4.75	5.50	3.50	3.50	
<b>TOTAL POSITIONS</b>	<b>5.75</b>	<b>6.50</b>	<b>4.50</b>	<b>4.50</b>	
<b>REVENUE SUMMARY:</b>					
Elder Care	\$3,732	\$12,300	\$3,238	\$5,178	
Title III B	25,549	36,000	8,940	7,000	
Title III D	422	1,000	-	-	
LTCIS	6,250	15,000	-	-	
Generations Senior Living	1,599	-	-	-	
United Way	53,577	55,300	53,647	55,256	
Contributions	3,364	-	2,500	2,575	
Miscellaneous	500	-	-	-	
CDBG	66,338	65,000	43,686	40,000	
Project Income	-	1,082	-	-	
Admin Revenue Allocation	92,500	180,002	123,046	128,465	
<b>SUB-TOTAL REVENUES</b>	<b>\$253,831</b>	<b>\$365,684</b>	<b>\$235,057</b>	<b>\$238,474</b>	
Scott County Contribution	103,236	106,330	106,330	110,583	110,583
<b>TOTAL REVENUES</b>	<b>\$357,067</b>	<b>\$472,014</b>	<b>\$341,387</b>	<b>\$349,057</b>	
<b>APPROPRIATION SERVICES</b>					
Personal Services	\$392,520	\$496,754	\$314,222	\$329,646	
Expenses	6,600	6,780	6,176	6,293	
Supplies	962	3,438	1,200	2,500	
Occupancy	369	2,250	540	556	
<b>TOTAL APPROPRIATIONS</b>	<b>\$400,451</b>	<b>\$509,222</b>	<b>\$322,138</b>	<b>\$338,995</b>	

<b>SERVICE AREA: Social Services</b>	<b>PROGRAM: Transportation for Older Persons (39B)</b>
<b>ACTIVITY: Services to Other Adults</b>	<b>ORGANIZATION: Center for Active Seniors, Inc.</b>

**PROGRAM MISSION:** To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.

**PROGRAM OBJECTIVES:**

1. To maintain rural ridership at 5,800.
2. To keep cost per ride below \$1.19.
3. To provide 28,000 rides.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Requests	27,162	32,000	28,000	28,000
<b>WORKLOAD</b>				
1. Passengers transported/rural	5,474	6,000	5,800	5,800
2. Passengers transported/all areas	27,162	32,000	28,000	28,000
3. Enhanced services	535	700	700	700
<b>PRODUCTIVITY</b>				
1. Cost client transported/all areas	\$1.20	\$1.04	\$1.19	\$1.19
<b>EFFECTIVENESS</b>				
1. Percent change in clients transported/all areas	-8.98%	17.81%	-12.50%	-12.50%

**ANALYSIS:**

This program provides pass through funding for Great River Bend Transportation Services. The funding is provided to the cities of Davenport and Bettendorf and to Great River Bend Transportation Service. The funding that goes to Davenport and Bettendorf is for inclusion and coordination with their elderly and handicapped transportation services. The funding to the cities is included in their contracts with Great River Bend. The agency is requesting a 1.7% increase over the FY07 budgeted level. Funding is approved at the requested level of \$41,000.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Transportation/Older Persons (39B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$40,310	\$40,314	\$40,314	\$41,000	\$41,000
<b>TOTAL REVENUES</b>	<b>\$40,310</b>	<b>\$40,314</b>	<b>\$40,314</b>	<b>\$41,000</b>	
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$39,716	\$40,314	\$40,314	\$41,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$39,716</b>	<b>\$40,314</b>	<b>\$40,314</b>	<b>\$41,000</b>	

<b>SERVICE AREA: Social Services</b>	<b>PROGRAM: Day Care for Older Persons (39C)</b>
<b>ACTIVITY: Service to Other Adults</b>	<b>ORGANIZATION: Center for Active Seniors, Inc.</b>

**PROGRAM MISSION:** To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 5: 00 p.m., Monday through Friday.

**PROGRAM OBJECTIVES:**

1. To maintain admissions at 65.
2. To maintain hours at 70,000.
3. To keep costs at or below \$8.85 per hour.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Admissions	49	65	65	65
2. Program capacity	45	48	48	48
<b>WORKLOAD</b>				
1. Clients Unduplicated	124	135	145	145
2. Client hours	59,646	65,000	70,000	70,000
3. Number of volunteers - unduplicated	25	28	28	28
<b>PRODUCTIVITY</b>				
1. Cost per client hour	\$7.18	\$8.68	\$8.85	\$8.85
<b>EFFECTIVENESS</b>				
1. County contribution as a percent of program costs	3%	3%	2%	2%
2. Volunteer hours in day center	3,184	3,800	3,700	3,700

**ANALYSIS:**

<p>The total FY08 appropriations are requested at a 9.8% increase over the current budgeted level. The revenues are requested with a 2.5% increase due to the decreasing number of Waiver and Veteran clients and an increasing number of private pay clients. There is an increase in administration allocation due to increased percentage of space/resources of this program since the construction was completed.</p> <p>This program now has a new, adult Day Center. It has many homelike amenities. The program provides supervision/assistance to seniors who most likely would not be safe at home alone (those who are at risk of institutionalization). This program helps the seniors to maintain an independent lifestyle as long as possible. Because of the new building, the admissions and capacity have increased.</p>	<p>Several PPB Indicators are highlighted as follows: The number of Clients Unduplicated (W.1) and the number of Client Hours (W.2) are expected to increase as the new space is promoted and more fully utilized. The Cost per Client Hour (P.1) is being held close to the FY07 projected level. The number of Volunteer hours in day center (E.1) may decrease as the agency utilizes more of the Title V employees provided by Generations Area Agency on Aging. This is very low cost for the agency and allows for more consistency and control over staffing.</p> <p>The county has a contract with the agency and this program has a capped contract amount. The agency has requested continued funding at the current level. Funding is approved at the requested level of \$14,286.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Day Care/Older Persons (39C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	1.00	0.85	0.85	
Adult Day Center Facilitators	3.75	4.00	4.35	4.35	
Adult Day Center Aides	1.00	1.00	1.60	1.60	
<b>TOTAL POSITIONS</b>	<b>7.75</b>	<b>8.00</b>	<b>8.80</b>	<b>8.80</b>	
<b>REVENUE SUMMARY:</b>					
Medicaid Waiver	\$131,337	\$167,166	\$129,000	\$132,870	
Elder Care	7,604	23,000	11,354	1,526	
Title III B	5,367	-	11,640	21,468	
Title III D	1,644	2,000	-	-	
Title V	4,622	10,000	7,200	7,200	
Generations Senior Living	6,402	-	-	-	
Veteran's Administration	73,764	125,375	75,600	75,000	
United Way	14,681	15,150	14,708	15,149	
Contributions	4,316	-	1,200	1,236	
Activities	247	-	120	124	
Project Income	78,946	120,777	104,800	135,000	
Supplemental Grants	175	-	-	-	
ADC Meals	8,038	-	9,600	-	
Admin Revenue Allocation	92,500	180,003	259,045	270,452	
Transportation/ADC	4,697	-	5,520	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$434,340</b>	<b>\$643,471</b>	<b>\$629,787</b>	<b>\$660,025</b>	
Scott County Contribution	14,286	14,286	14,286	14,286	14,286
<b>TOTAL REVENUES</b>	<b>\$448,626</b>	<b>\$657,757</b>	<b>\$644,073</b>	<b>\$674,311</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$395,464	\$463,731	\$551,914	\$573,582	
Equipment	107	-	240	247	
Expenses	34,942	89,973	43,986	40,585	
Supplies	4,168	7,979	4,800	5,253	
Occupancy	196	2,452	-	-	
<b>TOTAL APPROPRIATIONS</b>	<b>\$434,877</b>	<b>\$564,135</b>	<b>\$600,940</b>	<b>\$619,667</b>	



<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Volunteer Services for Older Persons (39D)</b>			
<b>ACTIVITY: Services to Other Adults</b>		<b>ORGANIZATION: Center for Active Seniors, Inc.</b>			
<b>PROGRAM MISSION:</b> To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts. The dollar value of volunteer services was based on the U.S. Bureau of Labor new hourly rate of \$17.14 per Dovia News.					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide 43,000 hours of volunteer service.					
2. To keep the cost per volunteer hour at \$2.78 or less.					
3. To generate at least \$735,300 worth of volunteer hours.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Eligible population		24,678	24,678	24,678	24,678
<b>WORKLOAD</b>					
1. Hours of service		40,424	42,000	43,000	43,000
2. Number of volunteers - unduplicated		635	600	625	625
<b>PRODUCTIVITY</b>					
1. Cost per volunteer hour		\$2.63	\$3.13	\$2.78	\$2.78
2. Cost as percent of dollar value of volunteer service		15.39%	18.00%	16.24%	16.24%
<b>EFFECTIVENESS</b>					
1. Dollar value of volunteer services		\$691,250	\$718,200	\$735,300	\$735,300
2. Hours served per volunteer		64	70	69	69
<b>ANALYSIS:</b>					
<p>The FY08 appropriations are requested at a decrease of 9.3% from the current budgeted level. The revenues are requested with a 25.4% increase. This is primarily due to a new program, Life Options. The Life Options program has received grant money and provides training and education in the workplace for individuals preparing for retirement. The agency expects to receive significant project income. The program helps adults transition from employment to retirement.</p> <p>Several PPB Indicators are highlighted as follows: The Volunteer hours and number of volunteers (W.1 and W.2) are expected to increase as the new programs are developed and other programs expand. The Cost per Volunteer hour (P.1) is being controlled and is consistent with past years.</p>			<p>Under contractual provisions, this program is allowed an inflationary increase. The agency is requesting a 4% inflationary increase in the Scott County contribution. Funding is approved at the requested level of \$39,182.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Volunteer Serv/Older Persons (39D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteer/Chore Coordinator	1.00	1.00	1.00	1.00	
Listen-To-Me-Read Coordinator	0.30	0.30	0.30	0.30	
<b>TOTAL POSITIONS</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	
<b>REVENUE SUMMARY:</b>					
United Way	\$0	\$0	\$13,000	\$7,500	
Contributions	467	-	13,105	15,000	
Project Income	-	433	-	7,854	
Supplemental Grants	4,500	-	-	5,150	
Admin Revenue Allocation	35,973	70,002	58,285	60,852	
<b>SUB-TOTAL REVENUES</b>	<b>\$40,940</b>	<b>\$70,435</b>	<b>\$84,390</b>	<b>\$96,356</b>	
Scott County Contribution	36,577	37,675	37,675	39,182	39,182
<b>TOTAL REVENUES</b>	<b>\$77,517</b>	<b>\$108,110</b>	<b>\$122,065</b>	<b>\$135,538</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$108,074	\$128,501	\$106,605	\$110,295	
Expenses	210	984	4,620	4,759	
Supplies	630	1,653	4,030	4,151	
Occupancy	146	428	180	185	
<b>TOTAL APPROPRIATIONS</b>	<b>\$109,060</b>	<b>\$131,566</b>	<b>\$115,435</b>	<b>\$119,390</b>	

<b>SERVICE AREA: Social Services</b>	<b>PROGRAM: Leisure Services for Older Persons (39E)</b>
<b>ACTIVITY: Services to Other Adults</b>	<b>ORGANIZATION: Center for Active Seniors, Inc.</b>

**PROGRAM MISSION:** To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.

**PROGRAM OBJECTIVES:**

1. To provide 4,500 activity sessions.
2. To maintain an average of 17 participants per session.
3. To keep costs per session at or below \$89.97.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Paid Members	1,325	1,600	1,650	1,650
<b>WORKLOAD</b>				
1. Sessions	3,982	4,200	4,500	4,500
<b>PRODUCTIVITY</b>				
1. Cost per session	\$41.69	\$58.78	\$89.97	\$89.97
<b>EFFECTIVENESS</b>				
1. Participants per session	17	20	17	17
2. Staff costs as a percent of program costs	41%	40%	25%	25%

**ANALYSIS:**

<p>The FY08 appropriations for this program are requested at a 64% increase over the FY07 budgeted level. This is primarily due to increased use of the new building, more use of specific rooms and the hall for private events. The revenues for FY08 are requested with a 51.5% over the current budgeted level. This is due to additional activities and use of the expanded building. New classes are now offered. Seniors are also now offered activities/trips to off site community events. The increased revenue is also due to the fact that the building was closed to such activities for five months last fiscal year due to the construction and remodeling.</p> <p>Several PPB Indicators are highlighted as follows: The number of Sessions (W.1) will increase due to the increased amount of space now available.</p>	<p>The Cost per Session (P.1) is sharply increasing due to the costs associated with operating a much larger building. On the plus side, all activities now have more room to spread out and are not cramped for space as they had been in the past. More activities are being offered, so until they "catch on", class sizes will be smaller. This is why the Participants per session (E.1) is not increasing in numbers. Staff costs as a percentage of program costs (E.1) are being maintained at a very low level.</p> <p>Due to contractual provisions, no increase is allowed for this program. The agency has requested continued funding at the capped level. Funding is approved at the requested level of \$18,297.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Leisure Serv/Older Persons (39E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Senior Center Coordinator	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.40	1.80	1.35	1.35	
Activity Managers	-	0.50	-	0.50	
Site Managers	0.50	1.00	0.50	0.50	
Meal Site Assistant	0.25	0.30	0.25	0.25	
<b>TOTAL POSITIONS</b>	<b>3.15</b>	<b>4.60</b>	<b>3.10</b>	<b>3.60</b>	
Site Managers					
<b>REVENUE SUMMARY:</b>					
Title III C	\$7,513	\$7,513	\$7,513	\$7,513	
Contributions	740	-	240	247	
Miscellaneous	5,419	-	-	-	
CDBG	13,000	13,000	8,737	8,500	
Project Income	41,211	91,118	51,750	73,090	
Supplemental Grants	1,540	-	-	-	
Admin Revenue Allocation	35,972	84,002	207,235	216,361	
<b>SUB-TOTAL REVENUES</b>	<b>\$105,395</b>	<b>\$195,633</b>	<b>\$275,475</b>	<b>\$305,711</b>	
Scott County Contribution	18,297	18,297	18,297	18,297	18,297
<b>TOTAL REVENUES</b>	<b>\$123,692</b>	<b>\$213,930</b>	<b>\$293,772</b>	<b>\$324,008</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$144,170	\$203,903	\$338,064	\$364,456	
Equipment	254	-	240	247	
Expenses	6,054	12,297	4,380	3,894	
Supplies	16,604	29,339	18,960	35,090	
Occupancy	1,598	1,350	1,140	1,174	
<b>TOTAL APPROPRIATIONS</b>	<b>\$168,680</b>	<b>\$246,889</b>	<b>\$362,784</b>	<b>\$404,861</b>	

<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Outpatient Services (38A)</b>			
<b>ACTIVITY: Care of the Chemically Dependent</b>		<b>ORGANIZATION: Center for Alcohol &amp; Drug Services, Inc.</b>			
<b>PROGRAM MISSION:</b> To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain a minimum of 2,000 referrals for assessment.					
2. To continue to have at least 2,200 requests for prevention services.					
3. To maintain group hours to at least 35,000 hours.					
4. To maintain a length of stay in treatment of at least 70 days.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Referrals for assessment		2,105	2,000	2,000	2,000
2. Requests for prevention services		4,470	2,800	2,200	2,200
<b>WORKLOAD</b>					
1. Clients screened		1,656	1,650	1,650	1,650
2. Admissions		717	700	700	700
3. Hours of individual		4,088	4,000	4,000	4,000
4. Hours of group		38,418	35,000	35,000	35,000
5. Prevention direct service hours		4,824	3,500	3,000	3,000
<b>PRODUCTIVITY</b>					
1. Cost per outpatient service		\$105.50	\$108.86	\$126.86	\$126.86
2. Cost per prevention service		\$75.34	\$132.51	\$147.88	\$147.88
3. Cost per prevention direct service hours		\$69.81	\$106.01	\$108.45	\$108.45
<b>EFFECTIVENESS</b>					
1. Length of stay in treatment (days)		85	70	70	70
2. Patient revenue as a percent of cost		30%	29%	27%	27%
3. % of students reintegrated into public school or graduated		72%	85%	85%	85%
4. % of students identifying risk (related to substance use)		90%	75%	75%	75%
<b>ANALYSIS:</b>					
<p>Total appropriations to this program are expected to increase 6.5%. Revenues are expected to increase 5.5% mostly from insurance reimbursements and client fees. CADS for the past 5 years has been the recipient of Drug Free Grant Demonstration funds and that will not be funded again. A state incentive grant has also not been renewed. The loss of these grant dollars is reflected primarily in a reduction in requests for prevention services (D.2), group hours (W.4) and prevention direct service hours (W.5). CADS has indicated that there will be no layoffs with staff but a reduction through attrition. Less prevention activities will take place through schools because of more restrictions due to "No Child Left Behind" in particular as CADS will now be working with teachers to "Train the Trainer" rather than going into the school classroom. The Scott County involvement in this program is through a prevention and aftercare grant provided through the state of Iowa. The grant requires a three to one match. Scott County is eligible to receive \$10,000 through this grant source, with a \$30,000 match provided through local funding. Funding of \$30,000 in Scott County contribution is approved. Funding of \$10,000 in Iowa Department of Public Health Substance Abuse funds to pass through to the agency is approved contingent upon the continued availability of this grant. A total funding level of \$40,000 is approved.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Outpatient Services (38A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.37	0.37	0.37	0.37	
Clinical Director	0.75	0.75	0.75	0.75	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.40	0.40	0.40	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	2.10	2.10	2.10	2.10	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	3.00	3.00	3.00	3.00	
Maintenance	0.78	0.78	0.78	0.78	
QA/UR Program Manager	1.00	1.00	1.00	1.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	11.00	9.00	9.00	9.00	
Counselors	17.00	17.00	17.00	17.00	
Techs/CCW	2.00	2.00	2.00	2.00	
Program Managers	2.50	2.50	2.50	2.50	
<b>TOTAL POSITIONS</b>	<b>44.24</b>	<b>42.24</b>	<b>42.24</b>	<b>42.24</b>	
<b>REVENUE SUMMARY:</b>					
I.D.S.A. Treatment	\$776,601	\$805,074	\$845,327	\$845,327	
I.D.S.A. Prevention	249,009	211,476	211,476	211,476	
DASA	-	-	52,000	52,000	
United Way	43,094	38,438	38,438	38,438	
Client Fees	102,925	95,875	101,042	101,042	
Insurance Payments	266,047	255,138	279,768	279,768	
Interest	18,260	23,358	27,612	27,612	
Seventh Judicial District	99,620	96,300	99,208	99,208	
Contributions	4,207	1,250	1,250	1,250	
Scott County Jail	795	3,900	3,900	3,900	
Local Schools	69,290	69,000	66,000	66,000	
U S Fed Probation	64,887	60,000	67,500	67,500	
Contractual Fees/Payment	266,215	182,110	150,450	150,450	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,960,950</b>	<b>\$1,841,919</b>	<b>\$1,943,971</b>	<b>\$1,943,971</b>	
Scott County Contribution	30,000	30,000	30,000	30,000	30,000
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>TOTAL REVENUES</b>	<b>\$2,000,950</b>	<b>\$1,881,919</b>	<b>\$1,983,971</b>	<b>\$1,983,971</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,525,429	\$1,445,200	\$1,591,375	\$1,591,375	
Equipment	9,103	7,204	8,431	8,431	
Expenses	300,019	287,113	256,703	256,703	
Supplies	32,434	34,742	37,110	37,110	
Occupancy	76,473	79,834	81,651	81,651	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,943,458</b>	<b>\$1,854,093</b>	<b>\$1,975,270</b>	<b>\$1,975,270</b>	

<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Residential Services (38B)</b>			
<b>ACTIVITY: Care of the Chemically Dependent</b>		<b>ORGANIZATION: Center for Alcohol &amp; Drug Services, Inc.</b>			
<b>PROGRAM MISSION:</b> To provide substance abuse treatment for individuals by offering residential care.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain a length of stay of at least 17 days in the START program and 44 days in the halfway house.					
2. To effectively move clients through the continuum of care.					
3. To maintain the length of stay of 3.7 days or less for acute care.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Referrals acute		995	1,000	1,000	1,000
2. Referrals intermediate		387	400	400	400
3. Referrals halfway house		175	180	180	180
<b>WORKLOAD</b>					
1. Days of acute level care		3,701	3,700	3,700	3,700
2. Days of intermediate level care		7,820	7,500	7,500	7,500
3. Days of halfway house care		9,096	8,400	8,400	8,400
<b>PRODUCTIVITY</b>					
1. Cost per day acute		\$116.00	\$113.32	\$121.95	\$121.95
2. Cost per day intermediate		\$138.96	\$122.34	\$117.73	\$117.73
3. Cost per day halfway house		\$31.80	\$56.76	\$60.39	\$60.39
<b>EFFECTIVENESS</b>					
1. Length of stay (days) acute		3.6	3.7	3.7	3.7
2. Length of stay (days) intermediate		17.0	17.0	17.0	17.0
3. Length of stay (days) halfway house		50.0	44.0	44.0	44.0
4. Patient revenue as percent of program cost		14.6%	15.1%	16.1%	16.1%
5. After residential treatment clients participating in continuum of care		64%	50%	50%	50%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total agency are increasing 2.8% over current budgeted level. County funding is approved to increase 17.8% over current budgeted amounts for the total agency. For this program, County funding is approved to increase 3.0% over current budgeted amounts.</p> <p>Organizational change requests for the agency are as follows: overall there will be no reduction for this program. Revenues for this program are expected to increase 4.9%, primarily for increased insurance reimbursements, contractals and client fees. Appropriations for this program are expected to increase 4.0%.The primary reasons for appropriation changes from current budget levels are: increases in salaries, benefits, and building maintenance. This program provides residential services at the acute, intermediate and halfway house levels of care. Generally, the indicators are requested at a level which</p>		<p>continues the FY06 projected levels.</p> <p>Scott County funding is directed to the acute program which provides detox services at the Country Oaks facility. Persons who are committed under a 125 substance abuse commitment are also held for evaluation at the detox unit. The agency is requesting a 3% inflationary increase in Scott County funding. Funding is approved at the requested level of \$277,128.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Residential Services (38B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.25	0.25	0.25	0.25	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.40	0.40	0.40	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	0.90	0.90	0.90	0.90	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	2.00	2.00	2.00	2.00	
Maintenance	0.78	0.78	0.78	0.78	
QA/UR Program Manager	0.50	0.50	0.50	0.50	
Counselors	8.00	7.00	8.00	8.00	
Techs/CCW	12.00	11.00	12.00	12.00	
Program Managers	2.00	2.00	2.00	2.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	5.00	7.00	5.00	5.00	
<b>TOTAL POSITIONS</b>	<b>35.17</b>	<b>35.17</b>	<b>35.17</b>	<b>35.17</b>	
<b>REVENUE SUMMARY:</b>					
I.D.S.A. Treatment	\$778,857	\$730,737	\$765,762	\$765,762	
United Way	11,965	18,962	18,962	18,962	
Client Fees	49,935	45,730	49,530	49,530	
Insurance Payments	212,909	223,045	246,698	246,698	
Interest	16,961	18,036	21,852	21,852	
Contributions	417	750	750	750	
County Commitments	43,879	49,250	45,100	45,100	
Scott County Jail	129,205	126,100	126,100	126,100	
Contractual Fees	35,634	22,625	26,321	26,321	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,279,762</b>	<b>\$1,235,235</b>	<b>\$1,301,075</b>	<b>\$1,301,075</b>	
Scott County Contribution	261,219	269,056	269,056	277,128	277,128
<b>TOTAL REVENUES</b>	<b>\$1,540,981</b>	<b>\$1,504,291</b>	<b>\$1,570,131</b>	<b>\$1,578,203</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,227,099	\$1,229,460	\$1,292,054	\$1,298,793	
Equipment	11,495	8,103	9,037	9,037	
Expenses	289,395	273,717	277,906	277,906	
Supplies	176,538	186,710	174,417	174,417	
Occupancy	100,655	78,261	87,886	87,886	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,805,182</b>	<b>\$1,776,251</b>	<b>\$1,841,300</b>	<b>\$1,848,039</b>	

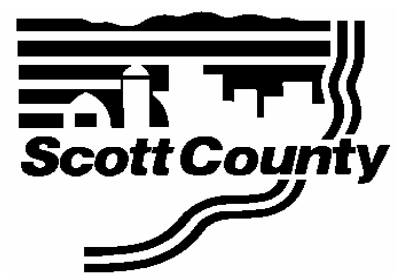


<b>SERVICE AREA: Social Services</b>		<b>PROGRAM: Health Services-Community Services (40B)</b>		
<b>ACTIVITY: Services to Other Adults</b>		<b>ORGANIZATION: Community Health Care, Inc.</b>		
<b>PROGRAM MISSION:</b> To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.				
<b>PROGRAM OBJECTIVES:</b>				
1. To meet 100% of Community Service requests.				
2. To continue to work with the Community Services' staff to ensure that all third party revenue is maximized.				
3. To maintain Community Services cost per medical encounter under \$125.00 (excludes pharmacy cost).				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Estimated number of Scott County citizens below poverty level	16,738	16,738	16,738	16,738
2. Number of Community Services encounters (Projected and actual only count FQHC encounters no pharmacy)	731	675	753	753
<b>WORKLOAD</b>				
1. Cost of Community Services medical services	\$72,416	\$55,000	\$56,600	\$56,600
2. Cost of Community Services dental services	\$1,819	\$2,000	\$2,000	\$2,000
3. Cost of Community Services pharmacy services	\$526,110	\$404,480	\$535,000	\$535,000
4. Cost of Community Services lab services	\$39,213	\$29,000	\$30,000	\$30,000
5. Cost of Community Services x-ray services	\$6,731	\$4,000	\$4,284	\$4,284
<b>PRODUCTIVITY</b>				
1. Cost per Community Services encounter (excludes pharmacy cost)	\$164.40	\$133.33	\$123.36	\$123.36
<b>EFFECTIVENESS</b>				
1. Percent of Community Services encounter requests seen	100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate	\$130.46	\$130.46	\$130.46	\$130.46
<b>ANALYSIS:</b>				
<p>Total FY08 appropriations for the total agency are increasing 7.9% over current budgeted levels. Non-salary costs are increasing 11.5% over current budgeted levels for the total agency. County funding is approved to increase 3.0% over current budgeted amounts for the total agency. For this program, County funding is approved to increase 3.6% over current budgeted amounts for this program. There are no organizational change requests for this program. The primary reasons for revenue changes from current budget levels are maturing provider base that is expected to increase productivity.</p> <p>The primary reasons for appropriation changes from current budget levels are: CHC needs to continue to remain competitive with wages and also continued increases in pharmacy costs. They also need to continue to monitor coordination with Vera French Mental Health Center with regard to filling out</p>		<p>Patient Assistance forms that allow for patients to be eligible for lower pharmacy costs. PPB Indicators are highlighted as follows: Cost of Community Services Pharmacy Services (W.3) continue to increase. Budget issues identified for further Board review during the budget process are as follows: the continuing escalation of pharmacy costs for meeting the medical needs of community service clients.</p> <p>For this program county funding is approved to increase 3.6% or to a funding level of \$281,688.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Health Serv-Comm Services (40B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Physician	0.31	0.44	0.31	0.31	
Physician Assistant	0.15	0.15	0.15	0.15	
Nurse Practitioner	0.12	0.08	0.12	0.12	
Nutritionist	0.03	0.03	0.03	0.03	
Health Educator	0.03	0.03	0.03	0.03	
Social Worker	0.03	0.04	0.03	0.03	
X-Ray Technician	0.06	0.06	0.06	0.06	
Lab Technician & Phlebotomist	0.23	0.23	0.23	0.23	
Registered Nurse	0.23	0.21	0.23	0.23	
LPN/Medical Assistant	0.94	0.83	0.94	0.94	
Dentist	0.15	0.13	0.15	0.15	
Dental Hygienist	0.10	0.07	0.10	0.10	
Dental Assistants	0.32	0.26	0.32	0.32	
Dental Receptionist	0.12	0.08	0.12	0.12	
Pharmacist	0.06	0.06	0.06	0.06	
Pharmacy Technician	0.13	0.11	0.13	0.13	
Information Services Coordinator	0.03	0.03	0.03	0.03	
Medical Records Clerk	0.33	0.20	0.33	0.33	
Security Guard	0.01	0.01	0.01	0.01	
Business Office Coordinator	0.03	0.03	0.03	0.03	
Income Verification	0.06	0.08	0.06	0.06	
Provider Enrollment	-	0.03	-	-	
Patient Account Representative	0.18	0.11	0.18	0.18	
Patient Service Representative	0.54	0.52	0.54	0.54	
Executive Director	0.97	0.03	0.97	0.97	
Director of Clinic/Finance/Program/HR	0.09	0.12	0.09	0.09	
Administrative Assistant	0.06	0.06	0.06	0.06	
Quality Director & Specialist	0.06	0.06	0.06	0.06	
Clinical Information Coordinator	0.03	0.03	0.03	0.03	
Collab. Coord. & Chronic Care	0.09	0.09	0.09	0.09	
Appointment Scheduler	0.12	0.12	0.12	0.12	
Outreach Worker (Homeless)/Outreach Educator	0.06	0.23	0.06	0.06	
Telephone Operator	-	0.09	-	-	
Coding Specialist	0.14	0.19	0.14	0.14	
Translator	0.11	0.11	0.11	0.11	
Medical Secretary	0.12	0.09	0.12	0.12	
Case Managers/Grant Writer	0.06	0.08	0.06	0.06	
Buildings & Grounds Coordinator	0.03	0.03	0.03	0.03	
Computer Support Technician	0.03	0.03	0.03	0.03	
Accounting Specialist	0.05	0.03	0.05	0.05	
Medical Clinic Manager	0.06	0.06	0.06	0.06	
Dental Clinic Manager	0.03	0.03	0.03	0.03	
Purchasing Specialist	0.03	0.03	0.03	0.03	
Director of Operations	0.03	0.01	0.03	0.03	
Accountant	0.03	0.03	0.03	0.03	
Development Assistant	0.03	0.03	0.03	0.03	
<b>TOTAL POSITIONS</b>	<b>6.42</b>	<b>5.40</b>	<b>6.42</b>	<b>6.42</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$249,979	\$271,941	\$271,941	\$281,688	\$281,688
<b>TOTAL REVENUE</b>	<b>\$249,979</b>	<b>\$271,941</b>	<b>\$271,941</b>	<b>\$281,688</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$56,013	\$90,000	\$90,000	\$92,884	
Expenses	128,905	114,480	114,480	130,000	
Supplies	397,205	290,000	290,000	405,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$582,123</b>	<b>\$494,480</b>	<b>\$494,480</b>	<b>\$627,884</b>	

<b>SERVICE AREA: Physical Health &amp; Education</b>		<b>PROGRAM: Health Services - Other (40C)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Community Health Care, Inc.</b>			
<b>PROGRAM MISSION:</b> To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.					
<b>PROGRAM OBJECTIVES:</b>					
1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.					
2. To maintain the cost per encounter at \$163 or less.					
3. To increase the number of users seen in the clinic programs.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of patients under 200% of poverty.		15,512	23,050	24,000	24,000
2. Quad City population		306,868	307,912	307,912	307,912
3. Total number of users at clinic this program		28,377	29,975	29,975	29,975
<b>WORKLOAD</b>					
1. Number of encounters for clinic this program		87,468	92,000	100,000	100,000
2. Number of encounters for people under 200% of poverty		76,450	70,759	87,403	87,403
3. Total dental encounters		11,520	12,000	15,000	15,000
4. Total medical encounters		75,948	77,550	85,000	85,000
<b>PRODUCTIVITY</b>					
1. Cost per encounter in clinic		\$164.92	\$162.14	\$161.67	\$161.67
<b>EFFECTIVENESS</b>					
1. Gross charges/total costs		115%	117%	107%	107%
2. FQHC Approved Iowa Medicaid Encounter Rate		\$130.46	\$130.46	\$130.46	\$130.46
3. Sliding fee discounts/federal grant		110%	111%	111%	111%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for this program are increasing 7.3% over current budgeted levels. Non-salary costs are expected to increase 5.9% over current budgeted levels. For this program, County funding is not increasing over current budgeted amounts. There are no organizational requests for this program.</p> <p>The primary reasons for revenue changes from current budget levels are: a maturing provider base that is expected to increase productivity, otherwise federal and state grants are decreasing.</p> <p>The primary reasons for appropriation changes from current budget levels are: CHC needs to continue to remain competitive with wages and also a continued increase in pharmacy costs. This agency budget supports the County's Target Issues and Management Agenda as follows: This portion of the budget purchases services for Scott County residents and represents Scott County's participation in</p>		<p>general medical programs provided by CHC.</p> <p>The program provides assistance with deficits incurred for sliding fee scale patients. It is approved that the funding remain capped at \$52,946.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Health Serv-Other (40C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Physician	9.89	14.50	9.89	9.89	
Physician Assistant	4.95	4.85	4.95	4.95	
Nurse Practitioner	3.88	2.55	3.88	3.88	
Nutritionist	0.97	0.97	0.97	0.97	
Health Educator	0.97	0.97	0.97	0.97	
Social Worker	0.97	1.28	0.97	0.97	
X-Ray Technician	1.94	2.07	1.94	1.94	
Lab Technician & Phlebotomist	7.40	7.42	7.40	7.40	
Registered Nurse	7.57	6.93	7.57	7.57	
LPN/Medical Assistant	30.46	27.38	30.46	30.46	
Dentist	4.95	4.40	4.95	4.95	
Dental Hygienist	3.26	2.29	3.26	3.26	
Dental Assistants	10.28	8.58	10.28	10.28	
Dental Receptionist	3.88	2.58	3.88	3.88	
Pharmacist	1.94	1.94	1.94	1.94	
Pharmacy Technician	4.07	3.49	4.07	4.07	
Information Services Coordinator	0.97	0.92	0.97	0.97	
Medical Records Clerk	10.67	6.59	10.67	10.67	
Security Guard	0.09	0.17	0.09	0.09	
Business Office Coordinator	0.97	0.97	0.97	0.97	
Income Verification	1.94	2.63	1.94	1.94	
Provider Enrollment	-	0.97	-	-	
Patient Account Representative	5.82	3.65	5.82	5.82	
Patient Service Representative	17.46	16.96	17.46	17.46	
Executive Director	0.97	0.97	0.97	0.97	
Director of Clinic/Finance/Program/HR	2.91	3.88	2.91	2.91	
Administrative Assistant	1.97	1.97	1.97	1.97	
Quality Director & Specialist	1.94	1.94	1.94	1.94	
Clinical Information Coordinator	0.97	0.97	0.97	0.97	
Collab. Coord. & Chronic Care	2.91	2.91	2.91	2.91	
Appointment Scheduler	3.88	3.95	3.88	3.88	
Outreach Worker (Homeless)/Outreach Educator	1.94	7.73	1.94	1.94	
Telephone Operator	-	2.97	-	-	
Coding Specialist	4.66	6.22	4.66	4.66	
Translator	3.59	3.52	3.59	3.59	
Medical Secretary	3.88	2.97	3.88	3.88	
Case Managers/Grant Writer	0.97	1.70	0.97	0.97	
Buildings & Grounds Coordinator	0.97	0.97	0.97	0.97	
Computer Support Technician	0.97	0.97	0.97	0.97	
Accounting Specialist/Accountant	2.72	1.94	2.72	2.72	
Medical Clinic Manager	1.94	1.94	1.94	1.94	
Dental Clinic Manager	0.97	0.97	0.97	0.97	
Purchasing Specialist	0.97	0.97	0.97	0.97	
Development Coordinator	0.97	0.97	0.97	0.97	
Director of Operations	0.97	0.49	0.97	0.97	
Community Relations	0.97	0.97	0.97	0.97	
<b>TOTAL POSITIONS</b>	<b>177.34</b>	<b>176.95</b>	<b>177.34</b>	<b>177.34</b>	
<b>REVENUE SUMMARY:</b>					
Iowa State Dept Health/Child Health	\$105,640	\$125,000	\$125,000	\$124,826	
HHS-UHI	2,886,533	2,829,484	2,829,484	2,562,146	
Patient Fees	10,749,832	11,400,000	11,400,000	12,500,000	
Other	1,835,216	1,137,190	1,137,190	1,234,798	
<b>SUB-TOTAL REVENUES</b>	<b>\$15,577,221</b>	<b>\$15,491,674</b>	<b>\$15,491,674</b>	<b>\$16,421,770</b>	
Scott County Contribution	65,445	52,946	52,946	52,946	52,946
<b>TOTAL REVENUE</b>	<b>\$15,642,666</b>	<b>\$15,544,620</b>	<b>\$15,544,620</b>	<b>\$16,474,716</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$8,906,932	\$9,530,754	\$9,530,754	\$10,302,624	
Expenses	2,568,144	2,380,000	2,380,000	2,651,000	
Supplies	2,509,695	2,605,000	2,605,000	2,605,000	
Occupancy	430,586	400,953	400,953	447,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$14,415,357</b>	<b>\$14,916,707</b>	<b>\$14,916,707</b>	<b>\$16,005,624</b>	



**MENTAL HEALTH, MENTAL RETARDATION  
AND DEVELOPMENTAL DISABILITIES  
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<b>SERVICE AREA: Social Services</b>	<b>PROGRAM: SA Assistance (17F)</b>
<b>ACTIVITY: Care Substance Abuse Clients</b>	<b>ORGANIZATION: Community Services</b>

**PROGRAM MISSION:** To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.

**PROGRAM OBJECTIVES:**  
 1. To maintain cost of commitment at or less than \$650.00.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Total number of involuntary commitments filed - substance abuse	289	250	250	290

<b>WORKLOAD</b>				
1. Number of commitments (adult) - substance abuse	196	200	200	200
2. Number of commitments (children) - substance abuse	77	65	65	65
3. 48 hour holds - substance abuse	5	18	18	18

<b>PRODUCTIVITY</b>				
1. Cost per evaluation order	\$670.81	\$641.75	\$641.75	\$641.75

<b>EFFECTIVENESS</b>				
1. Percent of filings approved for evaluation	94.0%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing	41.0%	45.0%	45.0%	45.0%

**ANALYSIS:**

<p>For this program, non-salary costs are approved to increase 10.3% over current budgeted amounts. This program provides payment for substance abuse commitment services (125 commitments). It includes payment for five day evaluations, 48 hour holds, attorney fees and sheriff's transportation. It also provides payment for services at Mt. Pleasant Mental Health Institute for substance abuse treatment. This program also pays for services for juveniles at the Toledo State Juvenile Home. Scott County is responsible for 50% of the costs of stays at Toledo. The stays at Toledo are approved through the Juvenile Court system and Scott County does not have any input into those stays. Expenditures at Toledo are very unpredictable and can vary dramatically from year to year. A majority of the FY06 expenditures were high compared to previous years. The current expenditures are consistent with the budgeted level.</p>	<p>Substance abuse commitment services are primarily provided through CADS for adults and Genesis for children.</p> <p>The PPB Indicator, total number of involuntary commitments filed, (D.1), is requested at a higher level due to the current experience and due to the fact that the overall number of substance abuse commitments has increased over the years.</p> <p>Funding is approved at the requested level of \$249,612.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: SA Assistance (17F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
271-C Office Manager	0.10	0.10	0.10	0.10	0.10
162-C Clerk III/Secretary	0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist	0.10	0.10	0.10	0.10	0.10
<b>TOTAL POSITIONS</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$4,466	\$1,000	\$1,000	\$1,420	\$1,420
Miscellaneous	-	1,000	1,000	-	-
<b>TOTAL REVENUES</b>	<b>\$4,466</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$1,420</b>	<b>\$1,420</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$300,954	\$226,290	\$240,526	\$249,612	\$249,612
<b>TOTAL APPROPRIATIONS</b>	<b>\$300,954</b>	<b>\$226,290</b>	<b>\$240,526</b>	<b>\$249,612</b>	<b>\$249,612</b>



**SERVICE AREA: Mental Health Services** **PROGRAM: MH - DD Services (17G)**  
**ACTIVITY: Care Mentally Ill/Development Disabled Clients** **ORGANIZATION: Community Services**

**PROGRAM MISSION:** To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.

**PROGRAM OBJECTIVES:**  
 1. To maintain cost of commitment at or less than \$1000.  
 2. To serve 1500 persons with MH/CMI.  
 3. To provide services for at least 400 protective payee cases.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Total number involuntary commitments filed - mental health	304	300	300	300
2. Protective payee applications	65	65	65	65
3. Number of consumers at Glenwood/Woodward	24	25	25	25

<b>WORKLOAD</b>				
1. Number of persons with MH/CMI served	1,399	1,420	1,420	1,420
2. Number of mental health commitments - adult	213	240	240	240
3. Number of mental health commitments - juvenile	66	60	60	60
4. Number of 48 hour holds	70	50	50	50
5. Protective payee cases	398	430	430	400
6. Number of persons with MR/DD served	310	315	315	315

<b>PRODUCTIVITY</b>				
1. Cost per evaluation approved	\$1,235.51	\$961.80	\$961.80	\$961.80
2. Cost per MR/DD consumer served	\$14,851.52	\$14,211.75	\$14,211.75	\$14,211.75
3. Cost per MI/CMI consumer served	\$803.52	\$1,245.00	\$1,245.00	\$1,245.00

<b>EFFECTIVENESS</b>				
1. Percent of filings approved for evaluation	93%	97%	97%	97%
2. Number of consumers leaving SHS	5	1	1	1
3. Number of consumers leaving community ICF-MR	2	1	1	1

**ANALYSIS:**

<p>For this program non-salary costs are approved to increase 15.8% over current budgeted amounts. This program provides services under the Scott County Management Plan for MH/DD Services. All costs in this program are covered under the Special Services MH/DD Fund. All state revenues to the Special Services fund are shown in this budget. The state appropriation is shown as the CSF/Growth Distribution. The FY07 projected amount is higher than the FY07 budgeted amount due to legislative action. At the end of the 2006 legislative session, additional money was put into the MH/DD system to temporarily help counties facing financial crisis. Additional funds will be needed in the system in order to avoid program and service cuts.</p> <p>The Scott County fund balance is again below 10%, but now at a dangerously low level of 6%. A large portion of funding in this program is for Title 19 (Medicaid) services in</p>	<p>which the county pays the non-federal share of 38%. The number of Medicaid services and number of clients accessing those services has resulted in the Medicaid budget to grow larger each year. The Medicaid services can not be cut or reduced as long as the client continues to demonstrate need and eligibility. Medicaid services have helped to reduce the overall county costs of services. Now the additional savings of those programs have been depleted. The state has not funded the system adequately and as promised when the funding partnership began in 1996.</p> <p>During the 2006 legislative session House File 2780 was passed. This resulted in the transition of the State Payment Program (SPP) cases to the counties for fiscal management. It also addressed the low reimbursement rates in the community mental health centers.</p> <p>The 2007 legislative session will be facing a huge challenge as they will need to address</p>	<p>the complex funding formula, put more money into the system and address the counties inability to generate funds to pay for services. Currently, the counties can not generate funds for MH/DD services as the property tax dollar amounts are frozen. The PPB Indicator, number of protective payee cases, (W.5), is requested at a lower level to reflect the current experience and the FY06 actual. The fewer number of payee cases is due to strict rules of the Social Security Administration.</p> <p>This department budget supports the County's Target Issues and Management Agenda regarding MH/DD Redesign. This department continues to lobby for appropriate funding and encourages other community members to lobby legislators. Adequate funding is vital for services and programs to continue.</p> <p>Funding is approved at the requested level of \$8,210,682.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: MH - DD Services (17G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$4,884,005	\$5,387,290	\$5,670,152	\$5,699,797	\$5,699,797
Fees and Charges	57,346	23,000	23,000	22,998	22,998
Miscellaneous	21,312	16,000	16,000	16,000	16,000
<b>TOTAL REVENUES</b>	<b>\$4,962,663</b>	<b>\$5,426,290</b>	<b>\$5,709,152</b>	<b>\$5,738,795</b>	<b>\$5,738,795</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$363,794	\$394,470	\$399,134	\$420,849	\$420,849
Equipment	1,500	3,620	3,620	3,620	3,620
Expenses	6,478,038	6,714,865	7,355,295	7,782,403	7,782,403
Supplies	3,547	6,100	3,610	3,810	3,810
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,846,879</b>	<b>\$7,119,055</b>	<b>\$7,761,659</b>	<b>\$8,210,682</b>	<b>\$8,210,682</b>

<b>SERVICE AREA: Mental Health Services</b>		<b>PROGRAM: Case Management - H.S. (21B)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Human Services</b>			
<b>PROGRAM MISSION:</b> To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide services to 362 consumers.					
2. To provide case management services two Resource Center residents to explore community placement options.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Eligible population of people with mental retardation		1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter		-	-	-	-
3. Authorized positions in Davenport office (FTE)		14.5	14.5	14.5	14.5
<b>WORKLOAD</b>					
1. Number of clients served (unduplicated)		355	362	362	362
2. Number of HCBS-MR Waiver consumers served		334	352	362	362
3. Number of 100% County funded units billed		31	30	30	30
4. Number of SHS consumers served		2	2	2	2
5. Number of Title XIX funded units billed		4,001	4,000	4,400	4,400
<b>PRODUCTIVITY</b>					
1. Monthly cost per client (unit rate)		\$220.00	\$247.50	\$247.50	\$247.50
<b>EFFECTIVENESS</b>					
1. # of placements to more restrictive settings		8	10	10	10
2. # of placements to less restrictive settings		7	8	8	8
3. # of days from case assignment to date services begin		25	90	90	90
4. # of Supported Employment consumers decreasing workshop usage		14	6	6	6
5. # of referrals (linkage to community resources)		357	300	300	300
<b>ANALYSIS:</b>					
<p>The FY08 appropriations for this program are recommended to increase 35% over current budgeted levels. is approximately \$45.03. This is a 12% increase from the FY06 share amount. The agency is also requesting an increase in the 100% county funded case management services. This provides case management services to persons who are not eligible for Title 19 Targeted Case Management. This would include individuals in ICF/MR facilities, including Glenwood and Woodward Resource Centers.</p> <p>Although the number of HCBS-MR Waiver slots is frozen at the county level, the department expects to serve an additional 10 consumers. Those 10 consumers are children with a "kids" slot turning 18 years old and moving into the adult MH/DD service system. The Workload Indicator, (W.2), number of HCBS-MR Waiver consumers is requested at a higher level because of the children entering the adult system. The HCBS-MR Waiver program continues to provide a least restrictive, consumer driven service system. The FY08 requested unit rate (P.1) is requested at a higher level. The FY08 number of Title 19 units billed (W.5) is requested at a higher level due to the additional consumers being served (children turning 18).</p> <p>The agency is requesting a 37% increase in Title 19 matching funds. The Title 19 Targeted Case Management Service provided by this agency requires that the county provide one half of the non-federal share/match. During FY07, the county's share A total funding level of \$217,500 is approved.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Case Management - H.S. (21B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$119	\$0	\$0	\$0	\$0
Miscellaneous	220	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$339</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$168,737	\$162,893	\$206,116	\$224,925	\$224,925
<b>TOTAL APPROPRIATIONS</b>	<b>\$168,737</b>	<b>\$162,893</b>	<b>\$206,116</b>	<b>\$224,925</b>	<b>\$224,925</b>

<b>SERVICE AREA: Mental Health Services</b>		<b>PROGRAM: Comm Residential Serv-People w/Disabilities(43A)</b>		
<b>ACTIVITY: Care of the Developmentally Disabled</b>		<b>ORGANIZATION: Handicapped Development Center</b>		
<b>PROGRAM MISSION:</b> To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.				
<b>PROGRAM OBJECTIVES:</b>				
1. To maintain 95% occupancy in agency-owned homes by filling openings quickly.				
2. To maintain at least 110 people in the least restrictive environment through Supported Community Living.				
3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Adult population with mental retardation/developmental disability	3,409	3,409	3,409	3,409
2. Number of persons with DD diagnosis on group home waiting list	-	2	2	2
3. Eligible requests - respite	2,557	2,500	2,500	2,500
<b>WORKLOAD</b>				
1. Participants - all community residential services	199	205	207	207
2. Participant days - Site SCL services	28,400	29,000	29,000	29,000
3. Participant hours - Hourly SCL services	33,546	37,000	37,000	37,000
4. Families served - respite	70	75	75	75
5. Requests accommodated - respite	2,503	2,375	2,375	2,375
<b>PRODUCTIVITY</b>				
1. Cost per day per person - Supported Community Living (Daily)	\$90.48	\$105.00	\$108.15	\$108.15
2. Cost per hour - Supported Community Living (Hourly Services)	\$25.08	\$24.33	\$25.06	\$25.06
3. Cost per person per occasion - respite	\$31.16	\$38.53	\$39.69	\$39.69
<b>EFFECTIVENESS</b>				
1. Percentage of capacity/slots in agency-owned homes	96%	95%	95%	95%
2. Length of time on waiting list at move-in/group homes	10	5	10	10
3. Scott County contribution as a percentage of total program costs	16%	17%	18%	18%
4. Individuals living in community	113	115	118	118
5. Percentage of eligible respite requests accommodated	98%	95%	95%	95%
<b>ANALYSIS:</b>				
<p>The agency as a whole is requesting appropriations for FY08 with a 8.4% increase over the FY07 budget level. The agency's subtotal revenue is increasing 2.7% primarily due to the Iowa Purchase of Services (State Payment Program cases- SPP). Legislative changes in FY06 resulted in the transition of SPP cases to the counties as of October 1, 2006. Agencies across the state are now being paid more accurate rates for services they provide.</p> <p>The agency is showing the FY08 requested revenues for the residential program to increase 4.4%. This is primarily due to the HCBS match, respite fees and private pay consumers. The agency continues to access HCBS waiver funding for persons in the group homes. This is a Medicaid funding stream that was originally paid by the county 100% county dollars. Under the Medicaid programs, the county pays the non-federal share/match of approximately 38%. This Medicaid funding</p> <p>is only available to persons with a diagnosis of mental retardation. It is still necessary to provide 100% county funding for persons living in the group home with a diagnosis of Developmental Disability (DD).</p> <p>Under the Scott County Management Plan, Scott County provides limited services to persons with developmental disabilities. These are available only under contract with the Handicapped Development Center. The funding will be maintained for group home services for persons who are not mentally retarded through this budget.</p> <p>The agency is requesting a 4.5% increase in county funding. Funding is approved at \$28,000 in Scott County contribution to fund non-MR persons in the group homes and at the approved level of \$1,481,029 in Title 19 matching funds. A total funding level of \$1,509,029 is approved.</p> <p>Mental health funding shortfalls continue to be an major issue for the agency and the county. Various services may be reduced or eliminated. Residential services can not be reduced. Service reductions in other programs, such as Employment Services, will have an impact on the residential program budget. Consumers will have to stay home. Many of them will require staff supervision and/or assistance at home. This, in turn, will increase the costs of residential programs.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Residential Program (43A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	0.26	0.26	0.26	0.26	
Senior Vice-President	0.26	0.26	0.26	0.26	
Administrative Assistant	0.26	0.26	0.26	0.26	
Receptionist/Clerk Typist	1.64	1.64	1.64	1.64	
Office Transcriptionist	0.26	0.26	0.26	0.26	
Secretary	0.26	0.26	0.26	0.26	
Controller	0.26	0.26	0.26	0.26	
Accounting Technician	1.30	1.30	1.30	1.30	
Computer Technician	0.26	0.26	0.26	0.26	
Residential Service Program Director	1.00	1.00	1.00	1.00	
Residential Service Assistant Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	8.00	8.00	8.00	8.00	
Residential Counselor	1.50	1.50	2.00	2.00	
Resident Counselor	36.00	36.00	36.00	36.00	
Support Staff	72.00	72.00	72.00	72.00	
Maintenance	1.50	1.50	1.50	1.50	
Janitor	0.04	0.04	0.04	0.04	
Environmental Service Supervisor	0.03	0.03	0.03	0.03	
Human Resources Supervisor	0.26	0.26	0.26	0.26	
<b>TOTAL POSITIONS</b>	<b>126.09</b>	<b>126.09</b>	<b>126.59</b>	<b>126.59</b>	
<b>REVENUE SUMMARY:</b>					
Iowa Purchase of Services	\$15,353	\$15,500	\$16,129	\$16,132	
Client Receipts	286,151	315,000	295,102	295,102	
Other	20,136	18,500	28,800	22,000	
H.U.D.	7,818	7,000	7,500	8,000	
HCBS (T19)	2,507,129	2,483,407	2,554,802	2,608,942	
Iowa-HCBS Match	114,487	100,000	118,000	118,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$2,951,074</b>	<b>\$2,939,407</b>	<b>\$3,020,333</b>	<b>\$3,068,176</b>	
Scott County Contribution	28,018	25,000	25,000	31,297	28,000
Title XIX Matching Funds	1,323,665	1,422,088	1,422,088	1,481,029	1,481,029
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>1,351,683</b>	<b>1,447,088</b>	<b>1,447,088</b>	<b>1,512,326</b>	<b>1,509,029</b>
<b>TOTAL REVENUES</b>	<b>1,351,683</b>	<b>\$4,386,495</b>	<b>\$4,467,421</b>	<b>\$4,580,502</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,897,859	\$4,038,496	\$4,115,725	\$4,211,212	
Equipment	16,230	19,731	19,901	20,014	
Expenses	114,141	131,967	133,484	138,783	
Supplies	86,481	94,808	94,860	96,260	
Occupancy	94,288	106,878	109,074	114,233	
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,208,999</b>	<b>\$4,391,880</b>	<b>\$4,473,044</b>	<b>\$4,580,502</b>	

**SERVICE AREA: Mental Health Services** **PROGRAM: Employment Services-People w/Disabilities (43B)**  
**ACTIVITY: Care of the Mentally Disabled** **ORGANIZATION: Handicapped Development Center**

**PROGRAM MISSION:** To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.

**PROGRAM OBJECTIVES:**  
 1. To secure at least \$250,000 in net subcontract income for program support.  
 2. To secure subcontract work sufficient to generate at least \$270,000 in participant wages for self-sufficiency.  
 3. To place and/or maintain 45 people in Community Employment.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	137	140	145	145
3. Number of persons added to waiting list	42	45	45	45
4. Time on waiting list prior to starting services	34	28	30	30
<b>WORKLOAD</b>				
1. Participants	218	220	220	220
2. Number of days of Medicaid Service	35,934	35,000	35,000	35,000
3. Number of persons with Medicaid funding	156	165	165	165
4. Number of persons with 100% County funding	36	35	35	35
5. Number of Persons in Community Employment Services	64	65	65	65
<b>PRODUCTIVITY</b>				
1. Cost per day per person for 100% County funded individuals	\$33.71	\$38.51	\$39.28	\$39.28
2. Cost per billable hour for Community Employment	\$88	\$72.00	\$74.20	\$74.20
<b>EFFECTIVENESS</b>				
1. Number of people obtaining/keeping community jobs	47	45	45	45
2. Total wages earned by workshop participants	\$263,419	\$270,000	\$270,000	\$270,000
3. Amount of net sub-contract income	\$334,108	\$250,000	\$250,000	\$250,000
4. Scott County contribution as a percent of total program costs	22%	22%	22%	22%
5. Participants entering services from waiting list	14	18	15	15
6. Number of persons employed in the community, not at the workshop	26	25	25	25

**ANALYSIS:**

This program is made up of three sub-programs: Brain Injury Services, Community Employment Services (Supported Employment) and Employment Services (Sheltered Workshop). The Employment Services Program is impacted by the MH/DD funding shortfall. Consumers could lose their jobs if adequate funding is not received. Consumers receiving 100% county funded employment services would lose their jobs and their weekly paychecks. The agency's ability to complete sub-contract jobs and generate sub-contract income would be reduced as well.

**Brain Injury Services:** This program provides services to consumers who have a brain injury but do not meet any other diagnostic criteria for the Management Plan. This program is funded through the general fund. Currently, there are five consumers being served in this program and the agency is requesting a 5% inflationary increase for

this service. Funding is approved at the level of \$15,746.

**Community Employment Services:** This program provides supported employment services through several funding sources. Consumers are primarily funded through Medicaid programs (HCBS Waiver and ARO) with Scott County paying the non-federal share/match of 38%. Limited funding is provided through county contribution for persons who are not eligible for a Medicaid funded service. The agency has requested a 63.7% increase in funding. This is an expensive service and the HCBS rates do not cover the actual costs. The agency has applied for an "exception" to the rule in hopes of getting a higher service rate. The funding is approved as follows: County Contribution: \$1,200 and Title 19: \$34,000.

**Employment Services:** This program provides sheltered workshop services. For some consumers, this program is completely funded through the HCBS Waiver program. For other consumers, funding is split between 100% county dollars and HCBS Waiver due to federal waiver rules. Some consumers are eligible for ARO funding, another Medicaid program. ARO services and funding will end June 30, 2007. The new service, Habilitation Services, is being developed and will hopefully replace the ARO service. Funding is approved at the following levels: County Contribution: \$190,000; ARO match: \$12,100; and Title 19 match: \$391,359.

The total funding for the Employment Service Program is approved at \$644,405.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Employment Services (43B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	0.22	0.22	0.22	0.22	
Senior Vice-President	0.22	0.22	0.22	0.22	
Administrative Assistant	0.22	0.22	0.22	0.22	
Receptionist/Clerk Typist	0.50	0.50	0.50	0.50	
Office Transcriptionist	0.22	0.22	0.22	0.22	
Secretary	0.22	0.22	0.22	0.22	
Controller	0.22	0.22	0.22	0.22	
Accounting Technician	1.10	1.10	1.10	1.10	
Computer Technician	0.22	0.22	0.22	0.22	
Employment Service Vice-President	1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Employment Service Case Manager	5.00	5.00	6.00	6.00	
Offsite Dayhab Casemanager	0.50	0.50	0.50	0.50	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Employment Service Supervisor	13.50	13.50	13.50	13.50	
Food Service Supervisor	1.00	1.00	1.00	1.00	
Micrographics Supervisor	1.00	1.00	1.00	1.00	
Offsite Dayhab Instructor	2.00	2.00	4.00	4.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Maintenance	0.32	0.32	0.32	0.32	
Janitor	1.38	1.38	1.38	1.38	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Manager	0.22	0.22	0.22	0.22	
Job Coach	8.00	8.00	8.00	8.00	
<b>TOTAL POSITIONS</b>	<b>42.08</b>	<b>42.08</b>	<b>45.08</b>	<b>45.08</b>	
<b>REVENUE SUMMARY:</b>					
United Way	\$129,088	\$106,240	\$106,232	\$106,232	
Subcontract Sales	334,108	250,000	305,000	250,000	
Iowa Purchase of Service	27,062	22,000	40,688	45,390	
DVRS	22,428	11,000	11,000	11,000	
Other	43,191	35,000	39,000	39,000	
ARO	21,157	10,776	10,952	21,863	
Dayhab	717,047	660,710	590,471	687,740	
HCBS (T19)	33,442	73,571	42,117	66,597	
Iowa-HCBS Match	1,524	2,250	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,329,047</b>	<b>\$1,171,547</b>	<b>\$1,145,460</b>	<b>\$1,227,822</b>	
Scott County Contribution	283,566	218,141	218,141	288,000	206,946
ARO Matching Funds	12,108	6,605	6,605	13,400	12,100
Title XIX/Dayhab-Trans Match	429,281	381,500	381,500	434,837	425,359
DVRS-SES 100% Grant/Reserve Funding	(2,357)	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>722,598</b>	<b>606,246</b>	<b>606,246</b>	<b>736,237</b>	<b>644,405</b>
<b>TOTAL REVENUES</b>	<b>\$2,051,645</b>	<b>\$1,777,793</b>	<b>\$1,751,706</b>	<b>\$1,964,059</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,352,575	\$1,584,499	\$1,544,926	\$1,570,517	
Equipment	35,687	38,632	38,697	39,508	
Expenses	149,342	180,624	173,239	180,644	
Supplies	47,214	56,172	52,990	54,215	
Occupancy	109,943	119,876	131,259	134,029	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,694,761</b>	<b>\$1,979,803</b>	<b>\$1,941,111</b>	<b>\$1,978,913</b>	





<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Personal Independence Service (43C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	0.17	0.17	0.17	0.17	
Senior Vice-President	0.17	0.17	0.17	0.17	
Administrative Assistant	0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist	0.51	0.51	0.51	0.51	
Office Transcriptionist	0.17	0.17	0.17	0.17	
Secretary	0.17	0.17	0.17	0.17	
Controller	0.17	0.17	0.17	0.17	
Accounting Technician	0.85	0.85	0.85	0.85	
Computer Technician	0.17	0.17	0.17	0.17	
Personal Independence Service Program Director	1.00	1.00	1.00	1.00	
Personal Independence Service Case Manager	2.00	2.00	2.00	2.00	
Personal Independence Instructor	32.00	32.00	32.00	32.00	
Personal Independence Screenprint Instructor	1.00	1.00	1.00	1.00	
Personal Independence Aide	2.00	2.00	2.00	2.00	
Maintenance	0.23	0.23	0.23	0.23	
Janitor	1.03	1.03	1.03	1.03	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Manager	0.17	0.17	0.17	0.17	
<b>TOTAL POSITIONS</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	
<b>REVENUE SUMMARY:</b>					
United Way	\$8,000	\$8,000	\$8,000	\$8,000	
Subcontract Sales	37,550	37,000	28,000	40,000	
Iowa Purchase of Services	13,079	10,000	22,098	22,853	
Other	11,482	10,000	16,000	10,000	
Title XIX	807,208	868,411	867,520	893,546	
ARO	48,969	56,844	57,770	35,000	
Dayhab	211,721	259,705	221,364	225,480	
Iowa-HCBS Match	3,602	3,500	3,500	3,500	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,141,611</b>	<b>\$1,253,460</b>	<b>\$1,224,252</b>	<b>\$1,238,379</b>	
ARO Matching Funds	28,034	34,840	34,840	21,451	21,451
Title XIX Matching Funds	117,146	130,000	130,000	134,698	134,698
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>145,180</b>	<b>164,840</b>	<b>164,840</b>	<b>156,149</b>	<b>156,149</b>
<b>TOTAL REVENUES</b>	<b>\$1,286,791</b>	<b>\$1,418,300</b>	<b>\$1,389,092</b>	<b>\$1,394,528</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,081,622	\$1,264,349	\$1,194,468	\$1,208,094	
Equipment	4,577	13,265	13,330	13,553	
Expenses	68,061	92,343	91,264	95,400	
Supplies	14,637	17,406	17,820	18,070	
Occupancy	75,792	72,703	72,895	75,503	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,244,689</b>	<b>\$1,460,066</b>	<b>\$1,389,777</b>	<b>\$1,410,620</b>	

<b>SERVICE AREA: Mental Health Services</b>		<b>PROGRAM: Outpatient Services (51A)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide 29,000 hours of service.					
2. To keep cost per outpatient hour at or below \$150.54.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Applications for services		3,164	3,000	3,000	3,000
<b>WORKLOAD</b>					
1. Total hours		32,594	29,000	29,000	29,000
2. Hours adult		21,426	19,600	19,600	19,600
3. Hours children		11,168	9,400	9,400	9,400
4. New cases		3,164	3,000	3,000	3,000
5. Total cases		12,597	12,000	12,000	12,000
<b>PRODUCTIVITY</b>					
1. Cost per outpatient hour		\$139.77	\$171.68	\$150.54	\$150.54
<b>EFFECTIVENESS</b>					
1. Scott County as a percent of program costs		29%	28%	32%	32%
<b>ANALYSIS:</b>					
<p>The FY08 appropriations for the total agency are decreasing 10.3% from current budgeted levels. This is primarily due to the reductions in salaries. Several staff left the agency during the recent budget crisis. The agency was facing staff layoffs and several program reductions. The agency has reported a \$600,000 dollar savings in salaries. The agency is requesting a salary adjustment of 1.4% and projecting a 8.7% increase in professional services (liability insurance). The agency is also projecting a 10% increase in health insurance costs.</p> <p>Scott County continues to participate in the heating and air conditioning replacement costs as agreed upon in 2005. The replacement project has been completed. The Bettendorf Clinic continues to be successful. It was opened in 2005. The convenient location has attracted more private pay/private insurance clients. This can be seen in the FY06 Workload Indicator actuals.</p>		<p>The agency continues to lose money due to the low Medicaid reimbursement rates. During the 2006 legislative session, House File 2780 was passed. This bill addressed the low reimbursement rates. The state has applied to CMS for higher rates to be effective October 1, 2006, but at this time, nothing has been approved. The agency receives approximately sixty cents for every dollar for each Medicaid client seen. There continues to be discussion about limiting the number of Medicaid clients seen. This would have serious ramifications as many clients would most likely go without treatment.</p> <p>The agency has maintained the indicators for FY08 at the FY07 projected levels with the exception of the Productivity Indicator, cost per outpatient hour (P.1). The agency is requesting the cost per hour at a lower level.</p>		<p>The agency has been encouraged to lobby legislators for adequate funding for MH/DD services. The agency, both staff and clients, helped to lobby during the 2006 legislative session. This will be critical again to avoid program/service cuts and staff layoffs.</p> <p>Funding is approved with a 4% inflationary increase for a total of \$1,400,123 in county contribution and \$29,150 in contingency for participation in the heating and air conditioning replacement project. Total funding of \$1,429,273 is approved.</p>	

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Outpatient Services (51A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	9.18	9.45	9.18	9.18	
PH.D.	4.40	5.40	4.40	4.40	
Therapist	16.22	15.22	16.22	16.22	
Administrative & Clerical	14.59	14.59	14.59	14.59	
<b>TOTAL POSITIONS</b>	<b>44.39</b>	<b>44.66</b>	<b>44.39</b>	<b>44.39</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$2,590,338	\$3,000,000	\$2,700,000	\$2,700,000	
Contributions	212,000	158,080	170,000	200,000	
Miscellaneous	41,520	30,000	30,000	30,900	
<b>SUB-TOTAL REVENUES</b>	<b>\$2,843,858</b>	<b>\$3,188,080</b>	<b>\$2,900,000</b>	<b>\$2,930,900</b>	
Scott County Contribution	1,307,060	1,346,272	1,385,483	1,400,123	1,400,123
Contingency - HVAC Replacement	29,150	29,150	29,150	29,150	29,150
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>1,336,210</b>	<b>1,375,422</b>	<b>1,414,633</b>	<b>1,429,273</b>	<b>1,429,273</b>
<b>TOTAL REVENUES</b>	<b>\$4,180,068</b>	<b>\$4,563,502</b>	<b>\$4,314,633</b>	<b>\$4,360,173</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$4,246,744	\$4,469,890	\$3,882,211	\$3,979,474	
Equipment	11,465	6,087	12,928	13,444	
Expenses	281,087	271,353	231,446	197,934	
Supplies	75,242	74,844	46,260	48,108	
Occupancy	135,104	156,520	123,689	126,749	
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,749,642</b>	<b>\$4,978,694</b>	<b>\$4,296,534</b>	<b>\$4,365,709</b>	

**SERVICE AREA: Mental Health Services**

**PROGRAM: Community Support Services (51B)**

**ACTIVITY: Care of Mentally Ill**

**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services

**PROGRAM OBJECTIVES:**

1. To provide at least 90 referrals to the Frontier program.
2. To provide 2500 total units of service.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Referrals to program - Frontier	67	90	90	90
<b>WORKLOAD</b>				
1. Active cases - Frontier	184	200	200	200
2. Referrals accepted - Frontier	67	90	90	90
3. Total cases YTD - Frontier	263	290	290	290
4. Average daily census - Frontier	69	70	70	70
5. Total units of service	2,490	2,760	2,500	2,500
<b>PRODUCTIVITY</b>				
1. Cost per active case				
2. Cost per unit of service	\$317	\$343	\$314	\$314
<b>EFFECTIVENESS</b>				
1. Scott County as a percent of program costs	52%	56%	57%	57%

**ANALYSIS:**

The agency is requesting FY08 appropriations to decrease 4.7% from current budgeted levels. This program is facing many unknowns in terms of funding as the Medicaid service, ARO, is ending on June 30, 2007. A new state plan service, Habilitation, will hopefully be in place, but nothing has been approved by CMS yet. The possibility of increased Medicaid reimbursement rates (HF2780) could benefit this program dramatically, but again, CMS has not approved the state's request yet. Scott County provides 100% county dollars for persons not eligible for Medicaid.

The agency has maintained the indicators for FY08 at the FY07 projected levels with the exception of Workload Indicator, (W.5), total units of service and Productivity Indicator, (P.2) cost per unit of service. The agency is requesting lower levels for both.

This was one of many programs facing possible elimination due to the MH/DD

funding crisis. The agency and many clients helped to lobby and educate legislators of it's need and importance. The agency understands that this will need to be done again during the 2007 legislative session. Adequate funding is required or programs and services will be eliminated or reduced significantly. Consumers and the community as a whole will suffer.

Funding for this program is recommended with a 4% inflationary increase. A funding level of \$459,079 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Community Support Services (51B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	4.22	4.22	4.22	4.22	
Community Support	10.90	11.89	10.90	10.90	
<b>TOTAL POSITIONS</b>	<b>15.12</b>	<b>16.11</b>	<b>15.12</b>	<b>15.12</b>	
<b>REVENUE SUMMARY:</b>					
ARO	\$75,844	\$90,000	\$75,000	\$75,000	
Miscellaneous	18,043	20,000	20,000	20,000	
Title XIX	141,570	150,000	225,783	230,579	
State Payments	-	25,000	-	-	
<b>SUB-TOTAL REVENUE</b>	<b>\$235,457</b>	<b>\$285,000</b>	<b>\$320,783</b>	<b>\$325,579</b>	
Scott County Contribution	428,565	441,422	458,565	459,079	459,079
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>428,565</b>	<b>441,422</b>	<b>458,565</b>	<b>459,079</b>	
<b>TOTAL REVENUES</b>	<b>\$664,022</b>	<b>\$726,422</b>	<b>\$779,348</b>	<b>\$784,658</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$664,407	\$690,915	\$634,700	\$665,437	
Equipment	10,967	20,922	14,088	14,650	
Expenses	52,501	64,098	45,576	47,393	
Supplies	26,620	23,642	28,736	29,883	
Occupancy	29,635	23,975	26,248	27,295	
<b>TOTAL APPROPRIATIONS</b>	<b>\$784,130</b>	<b>\$823,552</b>	<b>\$749,348</b>	<b>\$784,658</b>	

<b>SERVICE AREA: Mental Health Services</b>		<b>PROGRAM: Community Services (51C)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide 870 total hours of service.					
2. To keep cost per hour at or below \$92.75.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Agency requests		35	35	35	35
<b>WORKLOAD</b>					
1. Hours - Jail		502	510	510	510
2. Hours - Juvenile Detention Center		147	156	156	156
3. Hours - Community Health Care		137	137	137	137
4. Hours - United Way agencies		-	-	-	-
5. Hours - other community organizations		81	168	80	80
<b>PRODUCTIVITY</b>					
1. Cost per hour		\$93.17	\$84.77	\$92.75	\$92.75
<b>EFFECTIVENESS</b>					
1. County subsidy as a percent of program costs		75%	80%	80%	80%
<b>ANALYSIS:</b>					
<p>The Community Services program provides consultation and education services. Scott County's primary focus in this program is to provide services to the Jail and to the Juvenile Detention Center. The services are also provided through the Community Health Care (CHC). If there is sufficient ability, the agency may provide services to other community organizations. In the past, United Way provided funding to Vera French for services to be provided to other United Way agencies. This funding has not been available since 2004.</p> <p>The services to the jail in this program are directly tied to the Jail Diversion program (51J). The supervisor of the Jail Diversion program is the primary provider of this consultation service at the jail. This creates a much more coordinated and consistent jail service.</p>			<p>The agency is presenting the FY08 requested indicators at the levels consistent with the FY07 projected levels with the exception of the Productivity Indicator, cost per hour (P.1). The cost per hour is requested at a higher level. The agency the requesting a 9% increase in cost per hour over the FY07 projected level. The hours of service at the jail and at the juvenile detention center are being utilized on a consistent basis providing mental health services to both adults and children in need.</p> <p>The agency is requesting a 3% increase and the contingency funding of \$1,650 for the heating and air conditioning replacement project. Funding is approved at 2.9% inflationary increase or \$64,905 in county contribution and contingency funding at the requested level of \$1,650. Total funding of \$66,555 is approved.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Community Services (51C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Therapist	0.60	0.60	0.60	0.60	
Administrative & Clerical	0.21	0.21	0.21	0.21	
<b>TOTAL POSITIONS</b>	<b>0.81</b>	<b>0.81</b>	<b>0.81</b>	<b>0.81</b>	
<b>REVENUE SUMMARY:</b>					
Contribution	\$31,932	\$20,000	\$15,000	\$15,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$31,932</b>	<b>\$20,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
Scott County Contribution	61,179	63,014	63,626	64,905	64,905
Contingency - HVAC Replacement	1,650	1,650	1,650	1,650	1,650
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>62,829</b>	<b>64,664</b>	<b>65,276</b>	<b>66,555</b>	<b>66,555</b>
<b>TOTAL REVENUES</b>	<b>\$94,761</b>	<b>\$84,664</b>	<b>\$80,276</b>	<b>\$81,555</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$55,562	\$57,229	\$54,684	\$57,149	
Equipment	240	362	184	190	
Expenses	21,533	18,288	18,180	18,923	
Supplies	1,574	1,463	804	834	
Occupancy	4,217	4,970	3,656	3,600	
<b>TOTAL APPROPRIATIONS</b>	<b>\$83,126</b>	<b>\$82,312</b>	<b>\$77,508</b>	<b>\$80,696</b>	



<b>SERVICE AREA: Mental Health Services</b>	<b>PROGRAM: Case Management (51D)</b>
<b>ACTIVITY: Care of Mentally Ill</b>	<b>ORGANIZATION: Vera French Comm Mental Health Center</b>

**PROGRAM MISSION:** To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.

**PROGRAM OBJECTIVES:**

1. To keep waiting list at zero.
2. To move at least 16 placements to less restrictive settings.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Eligible population	400	400	400	400
2. Available service slots	240	240	240	240
3. Waiting list	-	-	-	-

<b>WORKLOAD</b>				
1. Number of clients served	190	250	250	250
2. Average monthly caseload	34	26	26	26
3. Number of client and client related contacts	7,033	8,000	8,000	8,000
4. Units of services billed	1,396	2,000	1,400	1,400

<b>PRODUCTIVITY</b>				
1. Monthly cost per client (unit rate)	\$462.45	\$385.74	\$457.30	\$457.30

<b>EFFECTIVENESS</b>				
1. Number of placements to more restrictive settings	18	20	18	18
2. Number of hospitalizations	65	85	65	65
3. Number of placements to less restrictive settings	16	11	16	16

**ANALYSIS:**

The Case Management Service is a Title 19 program for which Scott County holds the provider number. The service is provided through Vera French under contract with Scott County. Scott County is required to provide payment for one-half of the non-federal share for persons who are not eligible under the Managed Care Plan through MBC, Inc. This is a cost reimbursed program under Medicaid and is paid a fee based on cost projections submitted at the beginning of the fiscal year. At the end of the fiscal year, an actual cost report is submitted and a retroactive adjustment is made.

The Case Management Program is requested for FY08 with a 16% decrease in revenue and a 17% decrease in appropriations. This program felt the pressures of the recent budget crisis as staff resigned and were never replaced.

The FY08 requested PPB Indicators are generally consistent with the FY07 projected levels, with the exception of Productivity and Effectiveness Indicators. Those two Indicators are requested at levels consistent with the FY06 actuals. The monthly cost per client (unit rate) is requested at a 19% higher level than the FY07 projected. The Effectiveness Indicators (E.1) and (E.2), number of placements to more restrictive settings and number of hospitalizations are requested at lower levels to be more consistent with the FY06 actuals.

Funding is requested at a 16% decrease in the Title 19 Pass Thru and with a 4% increase in the Title 19 match. The funding is approved at the requested levels of \$14,997 and \$640,216 in Title 19 Pass Thru funding. A total level of \$640,216 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Case Management (51D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	3.65	3.65	3.65	3.65	
Case Manager	8.10	8.98	8.10	8.10	
<b>TOTAL POSITIONS</b>	<b>11.75</b>	<b>12.63</b>	<b>11.75</b>	<b>11.75</b>	
<b>REVENUE SUMMARY:</b>					
Title XIX	\$562,724	\$771,475	\$611,740	\$640,216	
<b>SUB-TOTAL REVENUES</b>	<b>\$562,724</b>	<b>\$771,475</b>	<b>\$611,740</b>	<b>\$640,216</b>	
Title XIX Match	-	14,420	14,700	14,997	14,997
Title XIX Pass Through 100%	-	771,475	611,740	640,216	640,216
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>-</b>	<b>785,895</b>	<b>626,440</b>	<b>655,213</b>	<b>655,213</b>
Less Match Included in 100% Pass Thru	-	771,475	611,740	640,216	
<b>TOTAL REVENUE</b>	<b>\$562,724</b>	<b>\$785,895</b>	<b>\$626,440</b>	<b>\$655,213</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$550,709	\$616,701	\$531,828	\$557,116	
Equipment	3,119	2,266	2,456	2,553	
Expenses	72,773	101,239	45,416	47,230	
Supplies	20,466	22,294	9,956	10,352	
Occupancy	25,918	28,975	22,084	22,965	
<b>TOTAL APPROPRIATIONS</b>	<b>\$672,985</b>	<b>\$771,475</b>	<b>\$611,740</b>	<b>\$640,216</b>	

<b>SERVICE AREA: Mental Health Services</b>	<b>PROGRAM: Inpatient Services (51E)</b>
<b>ACTIVITY: Care of Mentally Ill</b>	<b>ORGANIZATION: Vera French Comm Mental Health Center</b>

**PROGRAM MISSION:** To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.

**PROGRAM OBJECTIVES:**

1. To handle 468 admissions.
2. To maintain length of stay to less than 5 days.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Estimated total admissions	468	365	468	468
<b>WORKLOAD</b>				
1. Center admissions	468	365	468	468
2. Patient days	2,198	2,500	2,198	2,198
3. Commitment hearings	213	200	213	213
<b>PRODUCTIVITY</b>				
1. Cost per day	\$33.46	\$30.81	\$36.09	\$36.09
2. Cost per admission	\$157.13	\$211.00	\$169.50	\$169.50
<b>EFFECTIVENESS</b>				
1. Length of stay per participant (day)	4.7	5	4.7	4.7
2. Scott County as a percent of program costs	100%	100%	100%	100%

**ANALYSIS:**

This program provides for psychiatric services for hospitalized patients. It is administered by Vera French with all of the funding to this program paid to the psychiatrists who provide this service. No administrative costs are attributed to this program. The funding in this program provides payment primarily for persons who are committed under a 229 Mental Health Evaluation order and for voluntary hospitalization through application to the Community Services Department. It also provides payment for other Scott County residents who are provided this service and do not have other third party payment available.

The agency is requesting the FY08 indicators at levels consistent with the FY06 actuals.

The agency is requesting a higher level for the Productivity Indicator, (P.1), cost per day and requesting a lower level for the Productivity Indicator, (P.2), cost per admission. Both levels are more consistent with the FY06 actuals than the FY07 projected levels.

The agency is requesting a 4% inflationary increase. Funding is approved at \$79,323.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Inpatient Services (51E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	0.40	0.40	0.40	0.40	
<b>TOTAL POSITIONS</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$74,051	\$76,273	\$77,016	\$79,323	\$79,323
<b>TOTAL REVENUES</b>	<b>\$74,051</b>	<b>\$76,273</b>	<b>\$77,016</b>	<b>\$79,323</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$73,535	\$76,273	\$77,016	\$79,323	
<b>TOTAL APPROPRIATIONS</b>	<b>\$73,535</b>	<b>\$76,273</b>	<b>\$77,016</b>	<b>\$79,323</b>	

<b>SERVICE AREA: Mental Health Services</b>		<b>PROGRAM: Residential (51F)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.					
<b>PROGRAM OBJECTIVES:</b>					
1. To have at least 70% of patients improved at discharge.					
2. To handle 39 admissions and 19730 patient days.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Referrals		83	100	83	83
<b>WORKLOAD</b>					
1. Number of admissions		39	32	39	39
2. Total number of patient days		19,430	19,710	19,730	19,730
3. Total number of activities		19,849	18,710	19,849	19,849
4. Total units of psycho-social rehab/patient education service		35,727	39,100	35,727	35,727
<b>PRODUCTIVITY</b>					
1. Cost per patient day		\$131.39	\$131.11	\$131.87	\$131.87
<b>EFFECTIVENESS</b>					
1. Percentage of capacity		93%	95%	93%	93%
2. Percentage of patients improved at discharge		71%	75%	71%	71%
3. Percent of discharged clients transitioned/community support		58%	75%	58%	58%
<b>ANALYSIS:</b>					
<p>This program is requesting a decrease in revenue of 11.8% and a decrease in appropriations of 6.5%. This is primarily due to the end of the Medicaid service/funding Adult Rehabilitation Option (ARO). This funding will end June 30, 2007. The State of Iowa has filed an application for a new service, Habilitation, which will hopefully be implemented before June 30, 2007. This service, Home Habilitation, however, can not be provided in a facility with 16 beds or more. Pine Knoll may be able to access the Day Habilitation service within the facility, but this will only be for eight hours a day. The agency and Scott County are looking at other means to fund this facility as it would be much more costly to close the facility and move the 60 residents out and pay for residential services elsewhere, possibly out of county. There are also serious concerns about safety for some of the residents if they had to move out into the community. Currently Scott County pays</p>		<p>the non-federal share/match of the Medicaid ARO funding. Scott County will continue to pay the non-federal share of the new Habilitation Service if approved by CMS for the State of Iowa. Many of individuals in this program have a dual diagnosis and would qualify for HCBS MR Waiver services. These individuals are not able to access this service because the number of MR Waiver slots are frozen at this time in Scott County due to the budget crisis.</p> <p>The PPB Indicators are presented at the requested level consistent with the FY06 actuals. The referrals (D.1) are requested at the same level as the FY06 actual. The cost per patient day (P.1) is slightly higher than the FY07 projected and the FY06 actual.</p> <p>This program also includes the funding for the Housing Corporation. This is a separate corporation under Vera French which develops and provides safe and affordable housing for persons with chronic mental</p>		<p>illness. Scott County provides funding for the administration of this program through this budget. The Scott County contribution includes the Medicaid ARO match and the housing corporation payment to this program. The appropriated level provides full payment by Scott County for obligations to this program. A contractual provision provides for a retroactive adjustment upon close of the fiscal year to assure that payments do not exceed the allocated levels.</p> <p>Funding to this program is approved at the 4% inflationary increase. Scott County contribution funding (to include the Medicaid non-federal match payment) of \$1,234,919 is approved and the Housing Corporation funding of \$54,781 is also approved. A total funding level of \$1,289,700 is approved.</p>	

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Residential (51F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	0.45	0.45	0.45	0.45	
Therapist	1.00	1.00	1.00	1.00	
R.N./L.P.N.	11.60	11.60	11.60	11.60	
Administrative & Clerical	3.77	3.77	3.77	3.77	
Supervisor	4.00	4.00	4.00	4.00	
Activity Therapist	4.40	4.40	4.40	4.40	
Mental Health Workers	14.82	14.82	14.82	14.82	
Other	7.60	7.60	7.60	7.60	
<b>TOTAL POSITIONS</b>	<b>47.64</b>	<b>47.64</b>	<b>47.64</b>	<b>47.64</b>	
<b>REVENUE SUMMARY:</b>					
Social Security SSDI	\$338,617	\$369,710	\$348,523	\$352,977	
ARO	718,011	1,042,902	975,385	664,638	
Contributions	6,639	-	-	-	
Miscellaneous	203,942	150,000	152,000	152,205	
SSA	110,895	125,526	111,408	115,032	
State Payment	-	21,821	9,400	27,222	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,378,104</b>	<b>\$1,709,959</b>	<b>\$1,596,716</b>	<b>\$1,312,074</b>	
Scott County Contribution	1,152,836	1,187,421	1,187,421	1,234,919	1,234,919
Housing Corporation	51,140	52,674	52,674	54,781	54,781
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>1,203,976</b>	<b>1,240,095</b>	<b>1,240,095</b>	<b>1,289,700</b>	<b>1,289,700</b>
<b>TOTAL REVENUES</b>	<b>\$2,582,080</b>	<b>\$2,950,054</b>	<b>\$2,836,811</b>	<b>\$2,601,774</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$2,207,993	\$2,363,010	\$2,228,649	\$2,232,128	
Equipment	40,559	34,724	33,499	34,711	
Expenses	36,252	89,730	35,931	37,248	
Supplies	126,179	122,363	121,070	125,182	
Occupancy	150,347	173,637	164,962	172,505	
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,561,330</b>	<b>\$2,783,464</b>	<b>\$2,584,111</b>	<b>\$2,601,774</b>	

**SERVICE AREA: Mental Health Services**

**PROGRAM: Day Treatment Services (51G)**

**ACTIVITY: Care of Mentally Ill**

**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.

**PROGRAM OBJECTIVES:**

- 1. To provide at least 3400 days of treatment.
- 2. To maintain length of stay at no more than 18 days.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Admissions	160	160	160	160
<b>WORKLOAD</b>				
1. Days of treatment	3,418	4,500	3,400	3,400
2. Cases closed	153	160	160	160
<b>PRODUCTIVITY</b>				
1. Cost per client day	\$124.81	\$125.92	\$125.79	\$125.79
<b>EFFECTIVENESS</b>				
1. Length of stay	22	22	18	18
2. Scott County as a percent of program costs	68%	57%	69%	69%

**ANALYSIS:**

The agency is requesting a 24% decrease in appropriations (net heating and air conditioning replacement costs). This is primarily due to decreases in the personal services area relating to staff salaries and other personnel costs. The agency is also requesting a 15% decrease in revenue. This is in the area of service fees and Title 19 payments. This program was one of many facing severe reductions during the recent budget crisis.

The agency is requesting FY08 indicators at levels fairly consistent with the FY07 projected levels. The Workload Indicator, (W.1), Days of treatment has been requested at a lower level to be more consistent with the FY06 actual. The Effectiveness Indicator, (E.1), Length of stay has also been requested at a lower level. The Effectiveness Indicator, (P.2) Scott County as a percent of program costs is requested at a 12% higher level.

The agency is requesting a 4% increase in county contribution and contingency funding of \$13,750 for participation in the heating and air conditioning replacement project. Funding is approved at the inflationary level for the county contribution in the amount of \$312,245 and at the requested level for the contingency funds of \$13,750. A total funding level of \$325,995 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Day Treatment Services (51G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	0.10	0.10	0.10	0.10	
Therapist	2.50	3.63	2.50	2.50	
Administrative & Clerical	2.83	2.93	2.83	2.83	
Activity Therapist	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>6.43</b>	<b>7.66</b>	<b>6.43</b>	<b>6.43</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$131,550	\$190,000	\$105,000	\$105,000	
Title XIX	52,630	50,000	40,000	40,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$184,180</b>	<b>\$240,000</b>	<b>\$145,000</b>	<b>\$145,000</b>	
Scott County Contribution	291,491	300,236	308,980	312,245	312,245
Contingency - HVAC Replacement	13,750	13,750	13,750	13,750	13,750
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>305,241</b>	<b>313,986</b>	<b>322,730</b>	<b>325,995</b>	<b>325,995</b>
<b>TOTAL REVENUES</b>	<b>\$489,421</b>	<b>\$553,986</b>	<b>\$467,730</b>	<b>\$470,995</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$351,171	\$437,506	\$321,692	\$336,571	
Equipment	1,577	2,226	1,192	1,239	
Expenses	82,077	74,271	52,742	54,297	
Supplies	10,337	11,091	4,820	5,011	
Occupancy	34,652	41,364	29,388	30,562	
<b>TOTAL APPROPRIATIONS</b>	<b>\$479,814</b>	<b>\$566,458</b>	<b>\$409,834</b>	<b>\$427,680</b>	



<b>SERVICE AREA: Mental Health Services</b>		<b>PROGRAM: Case Monitoring (51H)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.					
<b>PROGRAM OBJECTIVES:</b> 1. To provide 1386 units of service. 2. To keep waiting list at zero.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Eligible population		250	250	250	250
2. Available service slots		140	140	140	140
3. Waiting list		-	-	-	-
<b>WORKLOAD</b>					
1. Number of clients served		163	180	163	163
2. Number of client and client related contacts		5,151	6,000	5,151	5,151
3. Units of service		1,386	1,500	1,386	1,386
<b>PRODUCTIVITY</b>					
1. Monthly cost per service slot (unit rate)		\$104.60	\$107.86	\$112.67	\$112.67
<b>EFFECTIVENESS</b>					
1. Number of placements in more restrictive settings		9	18	9	9
2. Number of hospitalizations		22	20	22	22
3. Number of placements in less restrictive settings		1	12	1	1
4. Title XIX applications		13	18	13	13
5. Title XIX applications approved		16	18	16	16
<b>ANALYSIS:</b>					
<p>The Case Monitoring Program is established to provide case management type services to non-Medicaid eligible individuals with a diagnosis of chronic mental illness. This program is funded 100% by Scott County. No other funding sources are available for this service. It is very important for the agency to maintain costs and remain within the level of approved Scott County funding.</p> <p>The agency is presenting the FY08 PPB Indicators generally lower than the FY07 projected levels. The Productivity Indicator, (P.1), monthly cost per service slot (unit rate) is requested at a 4% higher level. All of the Workload Indicators are requested at lower levels to be more consistent with the FY06 actuals.</p>		<p>The agency is requesting a 4% increase in county contribution and \$1,650 in contingency funding for the heating and air conditioning replacement project. Funding is approved with the 4% inflationary increase (\$158,937) and at the requested level of \$1,650 in contingency funding. The total funding of \$160,587 is approved.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Case Monitoring (51H)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	0.75	0.75	0.75	0.75	
Case Monitor	2.00	2.10	2.10	2.10	
<b>TOTAL POSITIONS</b>	<b>2.75</b>	<b>2.85</b>	<b>2.85</b>	<b>2.85</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$148,372	\$152,824	\$157,274	\$158,937	\$158,937
Contingency - HVAC Replacement	1,650	1,650	1,650	1,650	1,650
<b>TOTAL REVENUES</b>	<b>\$150,022</b>	<b>\$154,474</b>	<b>\$158,924</b>	<b>\$160,587</b>	<b>\$160,587</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$124,585	\$130,397	\$126,840	\$133,591	
Equipment	737	670	676	703	
Expenses	14,824	19,849	11,766	12,166	
Supplies	4,836	4,905	2,728	2,835	
Occupancy	5,127	5,973	4,656	4,840	
<b>TOTAL APPROPRIATIONS</b>	<b>\$150,109</b>	<b>\$161,794</b>	<b>\$146,666</b>	<b>\$154,135</b>	

**PROGRAM MISSION:**  
 To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.

**PROGRAM OBJECTIVES:**  
 1. To provide services to 50 individuals.  
 2. To keep waiting list to no more than 12.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Referrals to Job Link Program	45	50	50	50
2. Waiting List	38	12	12	12

<b>WORKLOAD</b>				
1. # of clients served Year to Date	45	50	50	50
2. Units of service billed Year to Date	492	400	400	400

<b>PRODUCTIVITY</b>				
1. Cost per client served	\$3,764.00	\$3,243.00	\$3,618.00	\$3,618.00
2. Cost per unit of service	\$344.00	\$405.47	\$452.00	\$452.00
3. Units provided as a % of capacity		100%	100%	100%

<b>EFFECTIVENESS</b>				
1. % of clients obtaining employment	48	50	50	50
2. % of clients maintaining employment for 90 days	26	25	25	25
3. % of clients maintaining employment six months or more	22	20	20	20

**ANALYSIS:**

<p>This program provides supported employment services to persons with a diagnosis of chronic mental illness. Scott County participates in funding through Medicaid ARO (Adult Rehabilitation Option). This is a funding stream in which Scott County pays the non-federal match of 38%. Scott County also provides a county contribution payment for persons who are not Medicaid eligible.</p> <p>The county contribution appropriation includes both the match for the Medicaid service (ARO) and the 100% county funding for non-Medicaid persons. No additional funding is available for this service. The Medicaid service, ARO, is ending June 30, 2007. The state has applied for a new State Plan Service called Habilitation Services. The new service does include supported employment. At this time, it is unknown whether this service will be approved and</p>	<p>available by July 1, 2007 and what the provider rates will be and what the costs will be to the counties. This program was one of many facing reductions during the FY07 budget crisis.</p> <p>The agency is presenting the FY08 PPB Indicators at the same level as the FY07 projected levels with the exception of two Productivity Indicators, (P.1) and (P.2), cost per client served and cost per unit of service. Both of those indicators are requested at a higher level.</p> <p>The agency is requesting a 4% increase in county contribution. Funding is approved at a 4% inflationary increase of \$81,493.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Employment Services (511)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	1.20	1.60	1.20	1.20	
Case Manager	2.30	2.30	2.30	2.30	
Community Support	-	-	-	-	
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.90</b>	<b>3.50</b>	<b>3.50</b>	
<b>REVENUE SUMMARY:</b>					
ARO	\$9,703	\$8,000	\$8,000	\$8,000	
Miscellaneous	37,783	20,375	35,589	38,735	
State Payment	50,693	50,693	50,693	50,693	
<b>SUB-TOTAL REVENUES</b>	<b>\$98,179</b>	<b>\$79,068</b>	<b>\$94,282</b>	<b>\$97,428</b>	
Scott County Contribution	76,076	78,358	80,640	81,493	81,493
<b>TOTAL REVENUES</b>	<b>\$174,255</b>	<b>\$157,426</b>	<b>\$174,922</b>	<b>\$178,921</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$135,920	\$136,208	\$150,932	\$158,355	
Equipment	9,370	474	840	872	
Expenses	16,077	15,812	12,380	12,871	
Supplies	2,155	1,419	3,452	3,588	
Occupancy	9,690	8,275	5,036	5,235	
<b>TOTAL APPROPRIATIONS</b>	<b>\$173,212</b>	<b>\$162,188</b>	<b>\$172,640</b>	<b>\$180,921</b>	

<b>SERVICE AREA: Mental Health Services</b>	<b>PROGRAM: Jail Diversion Program (51J)</b>
<b>ACTIVITY: Care of Mentally Ill</b>	<b>ORGANIZATION: Vera French Comm Mental Health Center</b>

**PROGRAM MISSION:** To provide alternatives to incarceration for persons with mental illness, thus preventing and/or breaking the cycle of repeated entry into the criminal justice system.

**PROGRAM OBJECTIVES:**

1. To provide 480 units of Case Management service.
2. To provide 100 hours of psychiatric service.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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**DEMAND**

1. Available Case Management service slots	40	40	40	40
2. Number of Case Management referrals	40	40	40	40
3. Hours of physician time available	100	100	100	100

**WORKLOAD**

1. Unduplicated-Case Management clients served	74	60	60	60
2. Units of Case Management provided	397	480	480	480
3. Average monthly face to face contacts	106	225	225	225
4. Unduplicated-physician clients served	55	60	60	60
5. Hours of psychiatric time provided	78	100	100	100
6. Number of Case Management referrals accepted	40	60	60	60

**PRODUCTIVITY**

1. Unit cost - Case Management	\$302.25	\$256.60	\$263.41	\$263.41
2. Dollar value of physician service	\$17,004.00	\$20,800.00	\$20,800.00	\$20,800.00

**EFFECTIVENESS**

1. Number discharged to community services	10	30	10	10
2. Number of clients rearrested	28	10	10	10
3. Number of jail days due to rearrests	214	100	100	100
4. Number of average monthly jail days saved	52	100	100	100
5. Number discharged-unsatisfactory	14	6	6	6

**ANALYSIS:**

The Jail Diversion Program is now in the third year, implemented in June of 2004. The Jail Diversion program is made up of two services. The Jail Case Management program provides intensive case management services to persons who are identified through the law enforcement process. Those persons must have a diagnosis of chronic mental illness, have a non-person injury offense (generally not a felony), and be a frequent user of the Scott County jail. The case managers intervene as soon after the arrest as possible to facilitate release from jail and stay involved on an intensive level to reduce recidivism.

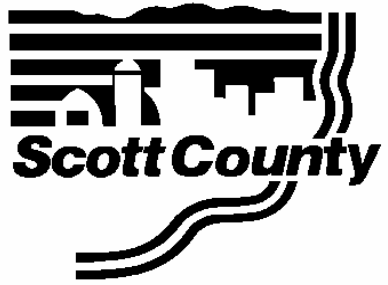
The second service provides for psychiatric services. It allows for 100 hours of psychiatric time to be set aside for use by consumers in the jail case management program and for other persons who are in the jail and determined to be in need of psychiatric services.

The agency is presenting the FY08 indicators that are consistent with the FY07 projected levels and the FY06 actuals.

The Sheriff's Department and courts continue to be pleased with the Jail Diversion program. This program was one of many facing reductions/elimination during the recent budget crisis. This is a non-mandated service.

The agency is requesting a 4% increase in county contribution. Funding is approved with a 4% inflationary increase at a level of \$125,932.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Jail Diversion Program (51J)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
MD	-	0.10	0.10	0.10	
Administrative & Clerical	-	0.40	0.40	0.40	
Mental Health Workers	2.00	2.00	2.00	2.00	
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$117,562	\$121,089	\$123,440	\$125,932	\$125,932
<b>TOTAL REVENUES</b>	<b>\$117,562</b>	<b>\$121,089</b>	<b>\$123,440</b>	<b>\$125,932</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$119,994	\$123,166	\$121,268	\$126,437	
<b>TOTAL APPROPRIATIONS</b>	<b>\$119,994</b>	<b>\$123,166</b>	<b>\$121,268</b>	<b>\$126,437</b>	



**COUNTY ENVIRONMENT & EDUCATION  
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**SERVICE AREA: County Environment** **PROGRAM: Conservation Administration (18A)**  
**ACTIVITY: Conservation & Recreation Services** **ORGANIZATION: Conservation**

**PROGRAM MISSION:** To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.

**PROGRAM OBJECTIVES:**  
 1. To accomplish 80% of all program performance objectives.  
 2. To keep administrative costs as a percent of department budget below 12%.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Authorized personnel excluding seasonal park personnel (FTE's)	41.6	41.6	41.6	41.6
2. Authorized budget (Net of Golf)	\$3,205,814	\$3,604,045	\$3,626,033	\$3,626,033
3. Golf Course budget	\$1,023,754	\$1,095,624	\$1,139,565	\$1,139,565

<b>WORKLOAD</b>				
1. Park system program & fiscal management	20%	20%	20%	20%
2. Golf Course program & fiscal management	60%	60%	60%	60%
3. Conservation Board requests & concerns	10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns	10%	10%	10%	10%

<b>PRODUCTIVITY</b>				
1. Administrative cost as a percent of department budget	11.87%	8.56%	8.56%	8.56%
2. Administrative personnel as a percent of department personnel	9.62%	9.62%	9.62%	9.62%

<b>EFFECTIVENESS</b>				
1. Program performance objectives accomplished	80%	80%	80%	80%

**ANALYSIS:**

<p>Total FY08 appropriations for the total department are approved to increase by 1.4% over current budgeted levels. Non-salary costs are approved to decrease 1.6% below current budgeted levels for the total department primarily due to a lower capital project amount for FY08. Net of Capital and equipment costs, general expenses and supplies are increasing 3%. Revenues are expected to decrease by 6.9% from current budgeted amounts for the total department due to less riverboat grants anticipated. Net of the riverboat grants, revenues are increasing 4.7%.</p> <p>For this program, non-salary costs are approved to increase less than 3% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: Departmental Review. Following review by the Human Resources Department and the Employee Hay Review Committee various positions were</p>	<p>approved to increase in Hay Point levels as indicated on the following "B" pages. A department-wide review has been put off for many years and was over due for review.</p> <p>The primary reasons for revenue changes from current budget levels are that the new cabins continue to bring in more revenue than expected; the renovation of Whispering Pines Shelter is bringing in additional revenue since it has a higher rental fee; the new beach house continues to generate additional revenue; and the new renovations at the pool are sure to generate additional revenue.</p> <p>The primary reasons for revenue changes from current budget levels are that the new cabins continue to bring in more revenue than expected; the renovation of Whispering Pines Shelter is bringing in additional revenue since it has a higher rental fee; the new beach house continues to generate additional revenue; and the new renovations at the pool are sure to generate additional revenue.</p>	<p>The primary reasons for appropriation changes from current budget levels are the increased cost of utilities.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: Development of Golf Course Strategic Plan.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Conservation Administration (18A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
775-A Director	1.00	1.00	1.00	1.00	1.00
540-A Deputy Director	-	-	-	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	-	-
252-A Administrative Assistant	-	-	-	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	-	-
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$420	\$0	\$0	\$0	\$0
Sale of Fixed Assets	0	9,000	9,000	0	0
<b>TOTAL REVENUES</b>	<b>\$420</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$294,434	\$311,262	\$307,163	\$321,430	\$321,430
Equipment	23,026	24,223	24,223	4,348	4,348
Expenses	53,901	57,151	59,852	58,842	58,842
Supplies	9,317	9,476	9,476	9,757	9,757
<b>TOTAL APPROPRIATIONS</b>	<b>\$380,678</b>	<b>\$402,112</b>	<b>\$400,714</b>	<b>\$394,377</b>	<b>\$394,377</b>

<b>SERVICE AREA: County Environment</b>		<b>PROGRAM: Parks &amp; Recreation (18B)</b>		
<b>ACTIVITY: Conservation &amp; Recreation Services</b>		<b>ORGANIZATION: Conservation</b>		
<b>PROGRAM MISSION:</b> To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.				
<b>PROGRAM OBJECTIVES:</b>				
1. To keep cost per capita to main park system (net of revenues) at \$18 or below.				
2. To accommodate 25,000 people at the Scott County Park Pool.				
3. To achieve revenue levels at Scott County Park and West Lake Park at \$379,149 and \$381,405 respectively.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Population of Scott County	158,668	158,668	158,668	158,668
2. Attendance at Scott County pool	16,517	25,000	25,000	25,000
3. Attendance at West Lake Park beach	17,970	15,000	16,000	16,000
4. Number of camp sites available	788	788	788	788
5. Total acres owned	2,795	2,795	2,795	2,795
<b>WORKLOAD</b>				
1. Total attendance at Scott County pool	16,517	25,000	25,000	25,000
2. Total attendance at West Lake Park beach	17,970	15,000	16,000	16,000
3. Number of new acres developed	-	-	-	-
<b>PRODUCTIVITY</b>				
1. Per capita cost of park system (with CIP)	\$20.20	\$22.71	\$22.85	\$22.85
2. Per capita cost of park system (net of revenues)	\$15.73	\$16.01	\$18.34	\$18.34
<b>EFFECTIVENESS</b>				
1. Revenue received from Scott County Park	\$302,816	\$345,100	\$379,149	\$379,149
2. Revenue received from Buffalo Shores	\$88,716	\$85,765	\$88,908	\$88,908
3. Revenue received from West Lake Park	\$351,261	\$367,128	\$381,405	\$381,405
4. Revenue received from Pioneer Village	\$50,614	\$65,418	\$67,045	\$67,045
5. Revenue received from Cody Homestead	\$3,939	\$4,259	\$4,364	\$4,364
<b>ANALYSIS:</b>				
<p>For this program, non-salary costs are approved to decrease 2.5% below current budgeted amounts primarily due to lower capital costs. Net of equipment and capital costs, general expenses and supplies are increasing 3%.</p> <p>Organizational change requests for the department are as follows: Departmental Review. Following review by the Human Resources Department and the Employee Hay Review Committee various positions were recommended to increase in Hay Point levels as indicated on the following "B" pages. A department-wide review has been put off for many years and was over due for review.</p> <p>The primary reasons for revenue changes from current budget levels are that the new cabins have been so popular and are continuously occupied. The renovations to Whispering Pines Shelter has generated revenue since the rental fee has increased. The renovations on the pool at Scott County</p>	<p>Park are sure to generate additional revenue. Also the new beach house continues to draw in a number of people looking for family recreation and has generated more revenue.</p> <p>The primary reasons for appropriation changes from current budget levels are the high cost of utilities.</p> <p>Equipment costs are increasing inflationary levels net of anticipated sales of fixed assets and use of the Conservation Equipment Reserve Fund.</p> <p>The capital projects scheduled for FY08 total the Board's previously approved level of \$500,000 adjusted for inflation each year which results in a net total amount of \$546,365 for FY08. In addition the FY08 CIP amount includes the Board approved \$100,000/year toward the 5 year pool project and the requested \$25,000 in RDA/SCRA grants for the pool project which calculates to a total CIP plan for FY08 of \$671,365.</p> <p>The FY08 projects are as follows:</p>	<p>West Lake Park (WLP) Lake Canyada Sewer CIP Fund (\$612); Scott County Park (SCP) Pool &amp; Aquatic Center Renovations (\$300,000); SCP road repair (\$46,000); Pioneer Village Dammann Building Improvements (\$28,753); Wapsi Environmental Education Center residence (\$100,000); WLP road repair (\$132,000); WLP Summit Campground improvements (\$50,000); and WLP Frisbee Golf Course (\$14,000).</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Park &amp; Recreation (18B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
470-A Park Manager	-	-	-	2.00	2.00
382-A Park Manager	2.00	2.00	2.00	-	-
262-A Park Ranger	-	-	-	5.00	5.00
220-A Patrol Ranger	1.00	1.00	1.00	-	-
220-A Ranger Technician	4.00	4.00	4.00	-	-
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	-	-	-	2.00	2.00
187-A Equipment Mechanic	2.00	2.00	2.00	-	-
220-A Park Crew Leader	-	-	-	1.00	1.00
187-A Park Crew Leader	1.00	1.00	1.00	-	-
187-A Park Maintenance Technician	-	-	-	4.00	4.00
162-A Park Maintenance Worker	4.00	4.00	4.00	-	-
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$101,866	\$193,260	\$208,260	\$83,000	\$83,000
Fees and Charges	637,368	652,974	652,974	673,251	673,251
Use of Money/Property	137,494	138,074	148,560	151,714	151,714
Miscellaneous	38,310	17,607	17,607	18,406	18,406
Sale of Fixed Assets	13,851	27,000	27,000	44,500	44,500
<b>TOTAL REVENUES</b>	<b>\$928,889</b>	<b>\$1,028,915</b>	<b>\$1,054,401</b>	<b>\$970,871</b>	<b>\$970,871</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,159,451	\$1,307,613	\$1,217,877	\$1,367,595	\$1,367,595
Equipment	130,341	168,700	168,700	215,900	215,900
Capital Improvement	641,607	780,450	750,473	671,365	671,365
Expenses	327,717	357,678	358,074	368,379	368,379
Supplies	328,729	340,575	340,863	350,782	350,782
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,587,845</b>	<b>\$2,955,016</b>	<b>\$2,835,987</b>	<b>\$2,974,021</b>	<b>\$2,974,021</b>

<b>SERVICE AREA: Golf Course Enterprise Fund</b>	<b>PROGRAM: Glynn's Creek (18E/F)</b>
<b>ACTIVITY: Conservation &amp; Recreation Services</b>	<b>ORGANIZATION: Conservation</b>

**PROGRAM MISSION:** To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.

**PROGRAM OBJECTIVES:**

1. To increase rounds of play to 34,000.
2. To increase average income per round to \$35.08.
3. To increase number of outings to 50 accommodating 5,000 participants.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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**DEMAND**

1. Rounds of play requested	30,898	32,000	34,000	34,000
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants requested	39/3,700	45/4,200	50/5,000	50/5,000

**WORKLOAD**

1. Rounds of play provided	30,898	32,000	34,000	34,000
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants provided	39/3700	45/4,200	50/5,000	50/5,000

**PRODUCTIVITY**

1. Maintenance operating cost/acre (not including capital costs)	\$2,629	\$2,808	\$2,784	\$2,784
2. Maintenance costs per round (not including capital costs)	\$16.85	\$15.89	\$16.21	\$16.21
3. Maintenance costs per hole (1993 industry average is \$25,000)	\$28,924	\$30,890	\$30,622	\$30,622

**EFFECTIVENESS**

1. Green fees collected	\$544,600	\$540,271	\$633,637	\$633,637
2. Net cart revenue collected	\$294,417	\$276,480	\$321,775	\$321,775
3. Net income from Pro Shop and rentals	\$20,172	\$33,000	\$45,900	\$45,900
4. Net income from concessions	\$129,572	\$126,300	\$143,140	\$143,140
5. Net income from range	\$34,077	\$36,000	\$40,800	\$40,800
6. Income per round	\$33.43	\$32.15	\$35.08	\$35.08

**ANALYSIS:**

Total FY08 appropriations for the Golf Course are approved to increase 8.5% over current budgeted levels. Non-salary costs are approved to increase 12.9% over current budgeted levels for this program. The primary reasons for the increase is due to increased depreciation expense and interest costs on the General Fund loan advance. Net of those increases general expenses and supplies are increasing less than 1%.

Revenues are approved to decrease -7.3% below current budgeted amounts for the Golf Course to reflect recent historical levels of rounds played. Rounds have decreased in recent years. It is hoped that the rounds have bottomed out will increase in the future.

Organizational change requests for the department are as follows: Departmental Review. Following review by the Human Resources Department and the Employee Pay Review Committee various positions were approved to increase in Pay Point levels as

indicated on the following "B" pages. A department-wide review has been put off for many years and was over due for review.

There are no Budget issues identified for further Board review during the budget process for this program.

This departmental budget supports the County's Target Issues and Management Agenda as follows: Planning to develop a golf course strategic plan: a profitability and master plan update and presenting it to the joint boards later in 2007.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Glynn's Creek (18E/F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	-	-	-	1.00	1.00
187-A Assistant Golf Course Superintendent	1.00	1.00	1.00	-	-
187-A Turf Equipment Specialist	-	-	-	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	-	-
162-A Maintenance Technician-Golf Course	-	-	-	2.00	2.00
162-A Maintenance Worker	2.00	2.00	2.00	-	-
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
<b>TOTAL POSITIONS</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>
<b>REVENUE SUMMARY:</b>					
Total Charges for Services	\$13,055	\$35,800	\$33,500	\$37,900	\$37,900
Total Green Fees	548,371	678,868	540,271	633,637	633,637
Net Cart Fees	296,521	332,444	276,480	321,775	321,775
Net Food/Beverage	119,355	178,920	126,300	143,140	143,140
Net Merchandise Sales	7,180	8,000	8,000	8,000	8,000
Net Driving Range Sales	34,330	50,000	36,000	40,800	40,800
Total Interest Income	10,375	2,500	7,500	7,500	7,500
Total Miscellaneous	981	750	750	-	-
Gain on Sale of Fixed Assets	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,030,168</b>	<b>\$1,287,282</b>	<b>\$1,028,801</b>	<b>\$1,192,752</b>	<b>\$1,192,752</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$519,056	\$553,799	\$548,728	\$577,552	\$577,552
Equipment	8,920	1,000	1,000	1,000	1,000
Depreciation	174,487	132,440	174,487	174,487	174,487
Expenses	111,735	86,155	85,255	87,493	87,493
Supplies	129,542	133,050	131,550	133,520	133,520
Debt Service	239,732	189,180	229,180	215,205	215,205
Sale of Fixed Assets	2,977	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,186,449</b>	<b>\$1,095,624</b>	<b>\$1,170,200</b>	<b>\$1,189,257</b>	<b>\$1,189,257</b>
<b>Net Income</b>	<b>(\$156,281)</b>	<b>\$191,658</b>	<b>(\$141,399)</b>	<b>\$3,495</b>	<b>\$3,495</b>

**SERVICE AREA: County Environment** **PROGRAM: Wapsi River Environmental Educ Center (18G)**  
**ACTIVITY: Conservation & Recreation Services** **ORGANIZATION: Conservation**

**PROGRAM MISSION:** To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.

**PROGRAM OBJECTIVES:**  
 1. Conduct 210 public presentations.  
 2. Maintain student contact hours at 19,500.  
 3. Maintain overall attendance at 26,000.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public presentations (Dormitory)	88	90	90	90
3. Public Presentations (Non-dormitory)	110	120	120	120
4. Student contact hours	19,539	19,500	19,500	19,500
5. Inner-city youth field day/youths	23/628	19,500	19,500	19,500
6. Overall attendance	26,066	26,000	26,500	26,500
<b>WORKLOAD</b>				
1. Population of Scott and Clinton counties	204,488	204,488	204,488	204,488
2. Public programs	198	210	210	210
3. Student contact hours	19,539	19,500	19,500	19,500
4. Publish an 8-12 page newsletter, number of copies annually	8,670	8,500	8,500	8,500
5. Develop and maintain existing buildings for public use	6	5	5	5
6. Develop and conduct inner-city field days/youths	23/628	24/760	24/760	24/760
<b>PRODUCTIVITY</b>				
1. Per capita cost of Center	\$1.14	\$1.14	\$1.25	\$1.25
2. Number of acres maintained	225	225	225	225

<b>EFFECTIVENESS</b>				
1. Percent of park acres developed	11%	11%	11%	11%
2. Operating revenues generated (net of CIP Grants)	\$8,278	\$8,740	\$8,960	\$8,960

**ANALYSIS:**

For this program, non-salary costs are approved to increase 3% over current budgeted amounts. Organizational change requests for the department are as follows: The Eastern Iowa AmeriCorps Program has received budget cuts requiring enrollees complete the required 1,700 hours of service in 9 months instead of 12 months. The counties reimbursement will be based on \$1,000/month living allowance, FICA, etc.

The Center is allotted two full-time enrollees through the Eastern Iowa AmeriCorps Program. The Center also has participated in the United Neighbors AmeriCorps Program and was allotted two part-time enrollees in that program. However, this program was eliminated. The cost for the United Neighbors Program was budgeted under professional services.

The primary reasons for revenue changes from current budget levels are: changes due to the length of time for AmeriCorps program and the lower reimbursable amount, and lower estimate of building rental income.

Several PPB Indicators are highlighted as follows: school contact hours will be lower (however, contact hours should not show the extreme fluctuation in numbers since all of the North Scott Elementary Schools are now coming to the Center and there will be two North Scott schools each year). The number of schools field trips is running about the same, but the number per field trip stills shows a declining trend.

Budget issues identified for further Board review during the budget process are as follows: AmeriCorps naturalist continue to play a major role in providing educational programming and maintenance at the Wapsi Center. The current Wapsi Center Director is retiring and the position has grown to be predominately an administrative position instead of programming and facility development and maintenance. In the future, the Center Director will need to spend more time on administration and marketing of the Center. West Lake Park and the Center's maintenance worker will do most of the Center's development and maintenance.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Wapsi River Environ Educ Center (18G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$13,346	\$15,374	\$14,600	\$16,000	\$16,000
Fees and Charges	64	40	40	40	40
Use of Money/Property	7,986	10,500	8,000	8,600	8,600
Miscellaneous	228	260	300	320	320
<b>TOTAL REVENUES</b>	<b>\$21,624</b>	<b>\$26,174</b>	<b>\$22,940</b>	<b>\$24,960</b>	<b>\$24,960</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$181,627	\$193,933	\$191,854	\$203,085	\$203,085
Expenses	31,743	37,573	40,585	37,150	37,150
Supplies	23,922	15,411	16,430	17,400	17,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$237,292</b>	<b>\$246,917</b>	<b>\$248,869</b>	<b>\$257,635</b>	<b>\$257,635</b>



**SERVICE AREA: County Environment** **PROGRAM: Planning & Development Administration (25A)**  
**ACTIVITY: Environmental Quality/County Development** **ORGANIZATION: Planning & Development**

**PROGRAM MISSION:** To provide professional planning and technical assistance to the Board of Supervisors, Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

**PROGRAM OBJECTIVES:**  
 1. To handle 100% of requests for planning information by date requested.  
 2. To accomplish 100% of departmental objectives.  
 3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Planning and Zoning Commission agenda applications	22	20	20	20
2. Board of Adjustment agenda applications	28	20	20	20
3. Planning and Zoning information requests	1,810	1,500	1,500	1,500
4. Departmental budget	\$312,154	\$349,933	\$363,452	\$363,452
5. Authorized positions	4.08	4.08	4.08	4.08
<b>WORKLOAD</b>				
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	22	20	20	20
2. Number of Variance, Special Use Permit & Appeals of Interpretation	28	20	20	20
3. Number of responses to Planning and Zoning information requests	1,810	1,500	1,500	1,500
4. Number of Boards and Committees Director serves on	20	18	18	18
5. Number of building permit applications	754	700	700	700
<b>PRODUCTIVITY</b>				
1. Staff hours spent on Planning & Zoning Commission applications	381	300	300	300
2. Staff hours spent on Board of Adjustment applications	384	300	300	300
3. Staff hours spent on responses to planning & zoning info requests	613	450	450	450
4. Staff hours spent serving on various boards and committees	412	450	450	450
5. Staff hours spent on building permit applications	670	700	700	700
<b>EFFECTIVENESS</b>				
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%
3. % of time spent on P & Z and BOA agenda items	24%	20%	20%	20%
4. % of time spent providing planning and zoning information	21%	20%	20%	20%
5. % of time spent serving on various boards and committees	23%	25%	25%	25%
6. % of time spent on building permit applications	32%	35%	35%	35%

**ANALYSIS:**

Total FY08 appropriations for the total department are approved to increase 4.2% over the previous fiscal year's budget. Non-salary costs are approved to increase .9% over the current budgeted levels for the total department. Revenues for building permits are projected to increase 12.5% as the value of the new houses constructed continue to increase, thus increase the cost of the permit. Staff is also projecting additional pass through revenue from the Underground Storage Tank Fund as further clean up action is approved by that State board for the North Pine Service County tax deed property.

The increase in budget is primarily due to cost of living increase in salaries and some adjustments in department expense line items.

An organizational change request was submitted and approved to increase the range of pay scale that could be paid for the enforcement officer seasonal part time position with the department. Under the current pay scale it has been difficult to attract qualified individuals to fill this non-benefited position. With the right candidate this position can be called upon to fill in for many building inspections duties in addition to zoning and weed enforcement.

The departmental budget again includes \$50,000 as contribution to two outside agencies on which the Planning Director serves on the Board of Directors. \$15,000 is included for the Scott County Housing Council and \$35,000 for the Greater Davenport Redevelopment Corporation. Both of these contributions have depended on the amount to be contributed to these two agencies by the City of Davenport.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Planning &amp; Development Admin (25A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
608-A Planning & Development Director	0.40	0.40	0.40	0.40	0.40
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist	0.25	0.25	0.25	0.25	0.25
162-A Clerk III	0.05	0.05	0.05	0.05	0.05
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$5,581	\$0	\$7,500	\$25,000	\$25,000
Miscellaneous	10	-	-	-	-
Sale of Fixed Assets	9,230	5,000	10,000	10,000	10,000
<b>TOTAL REVENUES</b>	<b>\$14,821</b>	<b>\$5,000</b>	<b>\$17,500</b>	<b>\$35,000</b>	<b>\$35,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$73,396	\$73,869	\$68,614	\$73,927	\$73,927
Expenses	69,387	74,850	75,050	75,350	75,350
Supplies	1,392	1,650	1,650	1,650	1,650
<b>TOTAL APPROPRIATIONS</b>	<b>\$144,175</b>	<b>\$150,369</b>	<b>\$145,314</b>	<b>\$150,927</b>	<b>\$150,927</b>

**SERVICE AREA: County Environment**  
**ACTIVITY: County Development**

**PROGRAM: Code Enforcement (25B)**  
**ORGANIZATION: Planning & Development**

**PROGRAM MISSION:** To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

**PROGRAM OBJECTIVES:**

1. To conduct 99% of all building inspections on day requested.
2. To maintain average inspections conducted per permit under 4.5.
3. To maintain cancelled or expired permits under 10% of total number of permits issued.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. # of single-family residential building permits issued	177	125	125	125
2. # of residential addition or remodels permits issued	121	100	100	100
3. # of residential accessory building permits issued	69	75	75	75
4. # of commercial building permits issued	16	20	20	20
5. Total # of building permits issued for unincorporated areas	444	450	450	450
6. Total # of building permits issued for 28E cities	310	300	300	300
<b>WORKLOAD</b>				
1. # of footings inspections completed	434	450	450	450
2. # of rough in inspections completed	572	500	500	500
3. # of final inspections completed	631	600	600	600
4. Total # of inspections for unincorporated areas	1,991	2,000	2,000	2,000
5. Total # of inspections for 28E cities	1,491	1,500	1,500	1,500
<b>PRODUCTIVITY</b>				
1. # of inspections conducted per day	8	10	10	10
2. Total building permit fees collected	\$293,958	\$200,000	\$225,000	\$225,000
3. % of total budget for building permit fees collected	147%	100%	100%	100%
4. Total valuation of construction for building permits issued	\$34,437,376	\$30,000,000	\$30,000,000	\$30,000,000
<b>EFFECTIVENESS</b>				
1. % of building inspections made on day requested	98%	99%	99%	99%
2. # of inspections per permits issued	4.6	4.5	4.5	4.5
3. % of cancelled or expired permits compared to total permits issued	11.0%	10.0%	10.0%	10.0%

**ANALYSIS:**

The PPB indicators for this program tracks the number and type of building permits issued and the number and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities. The number of building permits are projected to stay about the same based on a leveling off of building activity.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Code Enforcement (25B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
608-A Planning & Development Director	0.60	0.60	0.60	0.60	0.60
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.75	0.75	0.75	0.75	0.75
162-A Clerk III	0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
<b>TOTAL POSITIONS</b>	<b>3.08</b>	<b>3.08</b>	<b>3.08</b>	<b>3.08</b>	<b>3.08</b>
<b>REVENUE SUMMARY:</b>					
Licenses and Permits	\$300,177	\$200,240	\$200,240	\$225,200	\$225,200
Fees and Charges	5,585	5,000	5,000	5,000	5,000
<b>TOTAL REVENUES</b>	<b>\$305,762</b>	<b>\$205,240</b>	<b>\$205,240</b>	<b>\$230,200</b>	<b>\$230,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$160,869	\$183,314	\$179,278	\$197,175	\$197,175
Expenses	9,167	11,650	12,250	11,250	11,250
Supplies	4,799	3,400	3,400	4,100	4,100
<b>TOTAL APPROPRIATIONS</b>	<b>\$174,835</b>	<b>\$198,364</b>	<b>\$194,928</b>	<b>\$212,525</b>	<b>\$212,525</b>

<b>SERVICE AREA: County Environment</b>		<b>PROGRAM: Regional Planning/Tech Assistance (36A)</b>		
<b>ACTIVITY: County Environment</b>		<b>ORGANIZATION: Bi-State Regional Commission</b>		
<b>PROGRAM MISSION:</b> To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.				
<b>PROGRAM OBJECTIVES:</b>				
1. To maintain the level of local government membership and participation at 43 communities and 5 counties.				
2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, technical assistance & intergovernmental/regional programs.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Number of participating units of government (counties & cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County government (person hours)	949	1,100	1,100	1,100
4. Direct services to all part units of local government (person hours)	10,960	11,000	11,000	11,000
<b>WORKLOAD</b>				
1. Number of participating units of local government (counties/cities)	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117
3. Direct services to Scott County (person hours)	949	1,100	1,100	1,100
4. Direct services to all part units of local government (person hours)	10,960	11,000	11,000	11,000
<b>PRODUCTIVITY</b>				
1. Percent of time spent on housing assistance	0%	0%	0%	0%
2. Percent of time spent on highway/transit	43%	47%	46%	46%
3. Percent of time spent on environment and recreation	5%	5%	5%	5%
4. Percent of time spent on community planning & development	30%	25%	26%	26%
5. Percent of time spent on intergovernmental forums & regional services	13%	14%	14%	14%
6. Percent of time spent on data and graphic services	9%	9%	9%	9%
<b>EFFECTIVENESS</b>				
1. Local funding as a percent of agency budget	56%	48%	47%	47%
2. Scott County funding as a percent of local funding	7.80%	8.50%	8.50%	8.50%
<b>ANALYSIS:</b>				
<p>Total FY08 appropriations for the total agency are increasing 2.6% over current budgeted levels. Non-salary costs are increasing 3.9% over current budgeted levels for the total agency.</p> <p>County funding is approved to increase 3%. This proposed 3% increase is set by the Bi-State Commission and is uniform for all participating local governments.</p> <p>Organizational change requests for the agency are as follows: Staffing to be decreased by a planning assistant and the Gangs Task Force Administrative support person.</p> <p>The primary reasons for revenue changes from current budget levels are: The Gangs Task Force Administrative position will no longer be administered by BSRC. There is a 3% increase to local government members. Contract funding is shown to maintain staffing levels.</p>		<p>The primary reasons for appropriation changes from current budget levels are: Continuation of the merit system and a COL offset with change in staffing. (Less Planning Assistant &amp; GTF staff.)</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Regional Plan/Tech Assistance (36A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	1.00	1.00	1.00	1.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	7.00	8.00	7.00	7.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor II	1.00	1.00	1.00	1.00	
Word Processor I	2.00	2.00	2.00	2.00	
Planning Assistant	1.00	-	1.00	-	
Graphics Specialist	2.00	2.00	2.00	2.00	
Gangs Task Force Administrator	1.00	-	-	-	
<b>TOTAL POSITIONS</b>	<b>22.50</b>	<b>21.50</b>	<b>21.50</b>	<b>20.50</b>	
<b>REVENUE SUMMARY:</b>					
Membership Fees	\$282,781	\$278,092	\$283,163	\$291,658	
Charges for Services	658,963	462,455	417,909	409,825	
Federal/State Funding	112,674	108,503	156,033	170,288	
Transportation	606,618	656,957	683,389	686,375	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,661,036</b>	<b>\$1,506,007</b>	<b>\$1,540,494</b>	<b>\$1,558,146</b>	
Scott County Contribution	64,101	65,063	65,063	67,015	67,015
<b>TOTAL REVENUES</b>	<b>\$1,725,137</b>	<b>\$1,571,070</b>	<b>\$1,605,557</b>	<b>\$1,625,161</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,258,099	\$1,338,362	\$1,364,653	\$1,371,618	
Equipment	3,016	3,000	3,000	3,000	
Expenses	398,055	193,000	192,450	200,550	
Occupancy	49,992	49,992	49,992	49,992	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,709,162</b>	<b>\$1,584,354</b>	<b>\$1,610,095</b>	<b>\$1,625,160</b>	

<b>SERVICE AREA: County Environment</b>	<b>PROGRAM: Animal Shelter (44A)</b>
<b>ACTIVITY: Animal Control</b>	<b>ORGANIZATION: Humane Society</b>

**PROGRAM MISSION:** To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.

**PROGRAM OBJECTIVES:**

1. To maintain the number of animals received below 8,000 through education and training.
2. To maintain the average animal days held at or below 10 days and to reduce euthanasia by increasing adoptions and return to owners.
3. To maintain the Scott County contribution at or below 7% of funding.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Number of hours per day facility is open	7	7	7	7
2. Number of days of the week the facility is open	7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun	11/9	11/9	11/9	11/9

<b>WORKLOAD</b>				
1. Animals handled	6,444	7,550	7,701	7,701
2. Total animal days in shelter	66,277	75,749	77,264	77,264
3. Number of educational programs given	166	180	184	184
4. Number of bite reports handled in Scott County	394	430	430	430
5. Number of animals brought in from rural Scott County	366	340	347	347
6. Number of calls animal control handle in rural Scott County	408	350	357	357

<b>PRODUCTIVITY</b>				
1. Cost per animal shelter day	\$9.33	\$9.48	\$9.30	\$9.30
2. Cost per educational program	\$10.45	\$10.00	\$11.00	\$11.00
3. Cost per county call handled	\$35.00	\$35.00	\$35.00	\$35.00

<b>EFFECTIVENESS</b>				
1. Scott County contribution as a percent of program costs	6%	7%	7%	7%
2. Total number of animals adopted as a percent of animals handled	22.0%	35.0%	30.0%	30.0%
3. Total number of animals returned to owner as a percent of animals	18.0%	17.0%	18.0%	18.0%
4. Total number of animals euthanized as a percent of animals handled	47.0%	43.0%	43.0%	43.0%

**ANALYSIS:**

<p>Total FY08 appropriations for the total agency are approved to increase 1.2% over current budgeted levels. Non-salary expenses are approved to increase 5.8% over current budgeted levels for the total agency. Revenues are approved to increase 3.6% over current budgeted amounts for the total agency. There are no organizational change requests for the agency. The primary reasons for revenue changes from current budget levels are: an increase in fees charged and a transfer from the society account so that the animal control program does not run a deficit. The Humane Society Board is discussing with their accountants the feasibility of combining both their shelter and society accounts. This is a complicated process due to the number of restricted accounts that they have.</p>	<p>The primary reasons for appropriation changes from current budget levels are: the increase in property and liability insurance and repairs and maintenance to their facility. Several PPB Indicators are highlighted as follows: the number of animals handled (W.1) and total animal days in the shelter (W.2) are expected to increase significantly over FY'06 actuals. The number of educational programs given (W.3) should increase somewhat due to the Society now having a program called "Animal Orbit" showing on cable. The number of animals brought in from rural Scott County (W.5) remains stable and the number of calls animal control handles in rural Scott County (W.6) should also remain stable. County funding for this program is approved to be \$30,804 an increase of 3.5% over FY07 budget.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Animal Shelter (44A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	2.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	
<b>REVENUE SUMMARY:</b>					
City of Davenport	\$174,000	\$174,000	\$174,000	\$174,000	
City of Bettendorf	13,448	15,376	15,376	15,376	
Donations	10,126	8,000	9,000	10,000	
Fees	111,422	130,000	155,000	160,500	
Spay & Neuter	11,000	50,000	50,000	50,000	
Miscellaneous	18,838	1,365	2,000	2,000	
Adoptions	81,609	103,500	95,000	95,000	
City Animal Licensing	40,153	44,000	42,000	43,000	
Transfer from Society Fund	136,431	139,000	139,000	139,000	
Scott County Health Department	10,980	11,364	11,364	11,762	
<b>SUB-TOTAL REVENUES</b>	<b>\$608,007</b>	<b>\$676,605</b>	<b>\$692,740</b>	<b>\$700,638</b>	
Scott County Contribution	28,756	29,762	29,762	30,804	30,804
<b>TOTAL REVENUES</b>	<b>\$636,763</b>	<b>\$706,367</b>	<b>\$722,502</b>	<b>\$731,442</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$396,998	\$475,000	\$458,500	\$469,000	
Expenses	101,853	129,900	118,750	124,300	
Supplies	17,447	22,750	22,750	24,000	
Occupancy	101,766	95,200	109,400	114,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$618,064</b>	<b>\$722,850</b>	<b>\$709,400</b>	<b>\$731,300</b>	



<b>SERVICE AREA: Physical Health &amp; Education</b>	<b>PROGRAM: Library Resources &amp; Services (67A)</b>
<b>ACTIVITY: Educational Services</b>	<b>ORGANIZATION: Library</b>

**PROGRAM MISSION:** To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.

- PROGRAM OBJECTIVES:**
1. To provide 25 hours of in-service to staff.
  2. To circulate 185000 materials at a cost of \$1.50 or less per material processed.
  3. To maintain 6 circulations per capita.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Size of collection	120,959	124,000	124,000	124,000
2. Registered borrowers	13,473	14,000	14,500	14,500
3. Requests for books/information	24,168	30,000	32,000	32,000
4. Citizen requests for programming	47	600	600	600
5. Hours of recommended staff in-service	400	400	400	400
6. Annual number of library visits	140,928	140,000	140,800	140,800
<b>WORKLOAD</b>				
1. Total materials processed	24,657	9,000	10,000	10,000
2. New borrowers registered	2,323	2,000	3,000	3,000
3. Book/information requested filled for patrons	22,235	30,000	30,000	30,000
4. Program activities attendance	8,725	9,000	9,000	9,000
5. Hours of in-service conducted or attended	558	400	400	400
6. Materials circulated	178,188	180,000	185,000	185,000
<b>PRODUCTIVITY</b>				
1. Cost/materials processed (30%)	\$0.59	\$15.00	\$15.00	\$15.00
2. Cost/new borrowers registered (10%)	\$0.75	\$43.00	\$43.00	\$43.00
3. Cost/book & information requests filled for patrons (20%)	\$4.72	\$5.75	\$5.75	\$5.75
4. Cost/program activity attendance (5%)	\$5.29	\$4.75	\$4.75	\$4.75
5. Cost/hour of in-service activities attended/conducted (2%)	\$33.08	\$43.00	\$43.00	\$43.00
6. Cost/item circulated (33%)	\$0.49	\$1.50	\$1.50	\$1.50
<b>EFFECTIVENESS</b>				
1. Collection size per capita	4.2	4.0	4.0	4.0
2. Percent of population as registered borrowers	46%	50%	50%	50%
3. Document delivery rate	92%	97%	97%	97%
4. Program attendance per capita	30%	30%	30%	30%
5. In-service hours per FTE.	32.82	22.00	22.00	22.00
6. Circulation per capita	6.13	6.00	6.00	6.00

**ANALYSIS:**

<p>Total FY08 appropriations for the total agency are increasing 9% over current budgeted levels. Revenues are projected to increase 10.6% over FY07 budgeted levels. However revenues will continue to trail appropriations as the Library Board spends down the fund balance.</p> <p>The library director recently resigned to accept a new position and an interim director has been appointed.</p> <p>Staff salaries are budgeted to increase 14.8% as the Library Board endeavors to bring its staff salaries more in line with similar positions in the area. It was determined that current salaries lagged significantly behind other comparable positions with other area libraries. Non salary appropriations are budgeted to increase 3.8%.</p> <p>The Library Director position is currently vacant with a recruitment process underway.</p>	<p>The funding contribution next year as submitted by the Library Trustees represents an 8.3% increase over current budgeted levels. However, it is pointed out that the funding level was reduced in FY06 from FY05 and remained the same amount for FY07. The amount of the funding level increase from FY05 to FY08 is 7.1% or 2.4% a year average.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Library Resources &amp; Services (67A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
<b>TOTAL POSITIONS</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$479,957	\$387,088	\$408,238	\$444,054	
Fees and Charges	13,631	12,000	7,000	7,000	
Miscellaneous	1,286	-	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$494,874</b>	<b>\$399,088</b>	<b>\$415,238</b>	<b>\$451,054</b>	
Scott County Contribution	435,712	435,712	435,712	472,082	472,082
<b>TOTAL REVENUES</b>	<b>\$930,586</b>	<b>\$834,800</b>	<b>\$850,950</b>	<b>\$923,136</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$541,667	\$574,283	\$618,124	\$640,442	
Equipment	207,045	106,053	54,500	69,500	
Capital Improvement	82,074	-	62,953	-	
Expenses	190,221	147,818	169,831	197,831	
Supplies	64,332	34,000	29,560	31,600	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,085,339</b>	<b>\$862,154</b>	<b>\$934,968</b>	<b>\$939,373</b>	

<b>SERVICE AREA: County Environment</b>		<b>PROGRAM: Regional Tourism Development (54A)</b>		
<b>ACTIVITY: County Development</b>		<b>ORGANIZATION: QC Convention/Visitors Bureau</b>		
<b>PROGRAM MISSION:</b> To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.				
<b>PROGRAM OBJECTIVES:</b>				
1. To increase visitor inquiries processed, documented and qualified by 2%.				
2. To increase group tour operators inquiries processed, documented and qualified by 2%.				
3. To increase convention/meeting planner inquiries processed, documented and qualified by 2%.				
4. To increase trade show sales leads processed, documented and qualified by 2%.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Inquiries requested from visitors (public)	413,447	450,000	450,000	450,000
2. Inquiries requested from group tour operators	1,334	1,500	1,500	1,500
3. Inquiries from convention/meeting planners	1,356	1,500	1,500	1,500
4. Information requests derived from trade shows	685	1,000	1,000	1,000
5. Inquiries from sporting event planners	158	370	370	370
<b>WORKLOAD</b>				
1. Inquiries from visitors processed	413,447	450,000	450,000	450,000
2. Inquiries from group tour operators processed	1,334	1,500	1,500	1,500
3. Inquiries from convention/meeting planners processed	1,356	1,500	1,500	1,500
4. Information requests from trade shows processed	685	1,000	1,000	1,000
5. Inquiries from sporting event planners processed	158	370	370	370
<b>PRODUCTIVITY</b>				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
5. Cost per sporting event planner inquiry processed	\$22.00	\$22.00	\$22.00	\$22.00
<b>EFFECTIVENESS</b>				
1. Economic impact of tourism on the Quad Cities	\$126,245,000	\$128,770,000	\$130,000,000	\$130,000,000
2. Number of visitors to Quad Cities	1,127,200	1,150,000	1,173,000	1,173,000
3. Total Hotel/Motel Tax Receipts	\$3,360,000	\$3,427,000	\$3,495,500	\$3,495,500
4. Hotel/Motel Occupancy Rate	55.9%	57.0%	58.0%	58.0%
<b>ANALYSIS:</b>				
<p>Total FY08 appropriations for the total agency are increasing 1.6% over current budgeted levels. Non-salary costs are increasing 1.9% over current budgeted levels for the total agency. County funding is approved to remain unchanged over current budgeted amounts.</p> <p>Revenues are projected to increase 2.4%, with a total projected income of \$1,433,000, which \$13,318 greater than the budgeted appropriations.</p> <p>The Scott County Planning Director serves as the county's representative on the CVB Board and the Mississippi Valley Welcome Center Board. Scott County's Facilities and Support Services Director provides capital improvement budgeting assistance and manages all capital improvement projects for the Welcome Center.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Regional Tourism Development (54A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
Visitor Services Assistant	0.50	-	0.50	0.50	
<b>TOTAL POSITIONS</b>	<b>14.50</b>	<b>14.00</b>	<b>14.50</b>	<b>14.50</b>	
<b>REVENUE SUMMARY:</b>					
Davenport	\$352,007	\$376,000	\$414,187	\$395,000	
Bettendorf	192,023	186,000	201,677	200,000	
Moline	173,750	178,000	172,500	174,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,000	1,000	1,000	
LeClaire	10,000	5,000	5,000	5,000	
Carbon Cliff	5,000	5,000	5,000	5,000	
Eldridge	-	-	3,000	3,000	
State of Illinois/LTCB Grant	139,117	148,000	139,500	140,000	
State of Illinois/Marketing Partnership Grant	26,445	26,500	41,605	40,000	
State of Illinois/International Grant	39,825	40,000	40,625	40,000	
Other Grants	10,000	-	3,000	3,000	
Interest	8,967	8,000	8,000	8,000	
Miscellaneous Income	18,612	13,000	21,200	20,000	
Mississippi Valley Welcome Center	88,278	110,000	106,950	100,000	
Memberships	71,308	60,000	70,000	70,000	
Publications Income	10,061	8,700	10,000	10,000	
Joint Projects Income	4,817	5,000	5,000	5,000	
Friends of QC Grant	55,625	50,000	50,000	50,000	
Corporate Donations	24,768	30,000	26,700	25,000	
QC Sports Commission Income	115,050	35,000	22,180	25,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,390,653</b>	<b>\$1,329,200</b>	<b>\$1,391,124</b>	<b>\$1,363,000</b>	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
<b>TOTAL REVENUES</b>	<b>\$1,460,653</b>	<b>\$1,399,200</b>	<b>\$1,461,124</b>	<b>\$1,433,000</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$633,046	\$629,202	\$622,700	\$636,932	
Equipment	28,297	28,000	29,300	29,300	
Expenses	753,582	693,325	698,310	706,200	
Supplies	17,130	14,000	14,000	14,000	
Occupancy	32,713	32,700	33,250	33,250	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,464,768</b>	<b>\$1,397,227</b>	<b>\$1,397,560</b>	<b>\$1,419,682</b>	

<b>SERVICE AREA: County Environment</b>	<b>PROGRAM: Regional Economic Development (49A)</b>
<b>ACTIVITY: County Development</b>	<b>ORGANIZATION: Quad City Development Group</b>

**PROGRAM MISSION:** To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.

**PROGRAM OBJECTIVES:**

1. To create at least 500 jobs during the year.
2. To achieve at least 15 successful projects during the year.
3. To attract at least \$25 million new investment to the area.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Number of participating units of government (counties & cities)	13	13	13	13
2. Number of participating private sector members	106	115	110	110
3. Local businesses contacted via Business Connection	20	120	150	150
4. External business contacted	1,540	1,500	1,500	1,500
5. Number of prospect inquiries	223	500	500	500
6. Average monthly hits on website	53,285	50,000	50,000	50,000

<b>WORKLOAD</b>				
1. Number of prospects on active lists	66	85	80	80
2. Appointments with targeted companies / consultants	289	300	300	300
3. Number of community site visits	36	45	40	40
4. Number of repeat community site visits	25	15	15	15

<b>PRODUCTIVITY</b>				
1. Percent of time spent on support services	25%	25%	25%	25%
2. Percent of time spent on external marketing	40%	40%	50%	50%
3. Percent of time spent on existing businesses	35%	35%	25%	25%

<b>EFFECTIVENESS</b>				
1. Number of successful projects during year	26	18	15	15
2. Number of total jobs generated	1,661	600	500	500
3. Total amount of new investment	\$262,120,000	\$25,000,000	\$25,000,000	\$25,000,000

**ANALYSIS:**

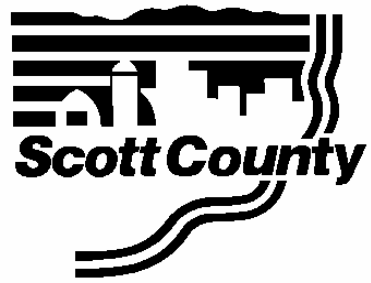
Total FY08 appropriations for the total agency are increasing 1.5% over current budgeted levels. Non-salary costs are increasing 1.5% over current budgeted levels for the total agency. County funding is approved to remain unchanged over current budgeted amounts.

Last year an additional project manager was added to increase sales efforts. A support position was not replaced.

The QCDG Board has recently announced management changes in the QCDG staff. The Board is currently conducting a search for a new president who will focus more efforts to regionally marketing the Quad City region.

The FY08 funding contribution is approved to remain at \$37,957 with an additional \$15,000 toward the annual R.I. Arsenal lobbying efforts.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Regional Economic Development (49A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	1.00	1.00	1.00	1.00	
Project Manager	3.00	2.00	3.00	3.00	
Administrative Secretary	-	1.00	-	-	
Database Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	1.00	1.00	1.00	1.00	
Member Relations Representative	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	
<b>REVENUE SUMMARY:</b>					
Private Sector Members	\$326,563	\$404,623	\$404,623	\$404,623	
Public Sector Members	269,545	290,026	290,026	290,026	
Other	136,354	275,100	154,100	153,600	
<b>SUB-TOTAL REVENUES</b>	<b>\$732,462</b>	<b>\$969,749</b>	<b>\$848,749</b>	<b>\$848,249</b>	
Arsenal Lobbying Funding	15,000	15,000	15,000	15,000	15,000
Scott County Contribution	37,957	37,957	37,957	37,957	37,957
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>52,957</b>	<b>52,957</b>	<b>52,957</b>	<b>52,957</b>	<b>52,957</b>
<b>TOTAL REVENUES</b>	<b>\$785,419</b>	<b>\$1,022,706</b>	<b>\$901,706</b>	<b>\$901,206</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$532,903	\$558,261	\$574,796	\$592,177	
Equipment	12,431	15,560	15,593	15,593	
Expenses	606,610	419,856	398,587	398,587	
Supplies	13,290	13,000	14,400	14,400	
Occupancy	85,749	85,238	87,832	87,832	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,250,983</b>	<b>\$1,091,915</b>	<b>\$1,091,208</b>	<b>\$1,108,589</b>	



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<b>SERVICE AREA: Roads &amp; Transportation</b>	<b>PROGRAM: Administration &amp; Engineering (27A)</b>
<b>ACTIVITY: Secondary Roads Admin &amp; Engineering</b>	<b>ORGANIZATION: Secondary Roads</b>

**PROGRAM MISSION:** To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.

- PROGRAM OBJECTIVES:**
1. To maintain administration cost under 4% of budget.
  2. To maintain engineering cost under 8% of budget.
  3. To complete 100% of department projects.
  4. To hold project cost to under 110% of budgeted amount.

<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Authorized personnel (FTE's)	35.4	35.4	35.4	35.4
2. Department budget	\$5,496,621	\$5,906,100	\$5,306,000	\$5,306,000
3. Administrative and engineering expenses (excluding salaries)	\$59,935	\$62,500	\$91,000	\$91,000

<b>WORKLOAD</b>				
1. Percent of time spent on administration	29.19%	29.20%	29.91%	29.91%
2. Percent of time spent on planning and plan preparation	30.50%	30.00%	30.09%	30.09%
3. Percent of time spent surveying and construction supervision	26.00%	26.50%	25.00%	25.00%
4. Percent of time spent on maint engr/traffic engr/other misc engr	14.31%	14.30%	15.00%	15.00%

<b>PRODUCTIVITY</b>				
1. Cost for administration-salaries	\$151,510	\$165,000	\$160,000	\$160,000
2. Cost for planning and plan preparation-salaries	\$158,307	\$161,017	\$160,989	\$160,989
3. Cost for surveying and construction supervision-salaries	\$134,950	\$142,232	\$133,757	\$133,757
4. Cost for maintenance engr/traffic engr/other misc engr-salaries	\$74,275	\$76,751	\$80,254	\$80,254
5. Cost for administration & engineering expenses (excluding salaries)	\$59,935	\$62,500	\$91,000	\$91,000

<b>EFFECTIVENESS</b>				
1. Administrative cost as a percent of total budget expenditures	2.79%	2.88%	2.70%	2.70%
2. Engineering cost as a percent of total budget expenditures	6.76%	5.29%	5.55%	5.55%
3. Engineering cost as a percent of construction cost (including FM)	16.16%	15.29%	36.76%	36.76%
4. Actual project cost as a percent of construction budget cost	99.60%	99.60%	100.00%	100.00%
5. Percent of department programs/projects accomplished	100%	100%	100%	100%

**ANALYSIS:**

The property tax levy is approved to increase 3% or \$68,197 over last year. This is due to a decrease in Road Use Tax of 1% (\$22,201) from last year and 4% (\$116,577) from two years ago. Also contributing to the increased levy is a decrease in miscellaneous Receipts of \$123,000 due to not having an equipment buy back this year. The total department revenue not including carry over balance decreases 1% (\$74,880) from last year.

Administration and Engineering are higher due to this being a bridge inspection year and plans for architectural fees for an addition at our maintenance facility. Also, Effectiveness Item (E.3) is uncharacteristically high because there are no FM dollars this year as a result of low road use tax income in the Farm to Market Fund.

The total department budget (D.2) is approved to decrease \$600,100 or 10%. This is due to less construction and a decrease in new equipment. Construction decreases are also due to a reduction of road use tax at the state level.

The approved departmental budget will decrease the secondary roads fund balance by \$68,180. The fund ended FY06 at \$1,459,411 and is anticipated to decrease \$354,287 in FY07 to \$1,105,124. Assuming this information holds, the fund will be projected to end FY08 at \$1,036,944, which includes reserves for operations and equipment. According to financial management policies, the Secondary Roads Fund is suggested to maintain a fund balance of at least 10% of annual operating expenses (net of construction), which would be \$428,600 for FY08.

The approved budget will leave a fund balance as a percentage of operating expenses of 24.2% excluding construction expenses. Fund balance exceeding the 10% minimum will be used to fund future construction and Secondary Roads capital projects.

There are no organizational change requests for the department.

All program objectives remain the same.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Administration &amp; Engineering (27A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$3,133,457	\$2,894,471	\$2,850,303	\$2,886,394	\$2,886,394
Licenses and Permits	3,305	1,000	3,000	3,000	3,000
Fees and Charges	24,341	5,000	2,000	2,000	2,000
Miscellaneous	13,608	139,000	139,000	5,000	5,000
Sale of Fixed Assets	-	-	-	-	-
General Basic Fund Transfer	588,127	599,889	599,889	617,886	617,886
Rural Service Basic Transfer	1,640,529	1,673,340	1,673,340	1,723,540	1,723,540
<b>TOTAL REVENUES</b>	<b>\$5,403,367</b>	<b>\$5,312,700</b>	<b>\$5,267,532</b>	<b>\$5,237,820</b>	<b>\$5,237,820</b>
<b>APPROPRIATION SUMMARY:</b>					
Administration	\$168,641	\$190,000	\$161,500	\$181,000	\$181,000
Engineering	410,336	417,500	405,500	445,000	445,000
Holding Accounts	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$578,977</b>	<b>\$607,500</b>	<b>\$567,000</b>	<b>\$626,000</b>	<b>\$626,000</b>

**SERVICE AREA: Roads & Transportation**

**PROGRAM: Roadway Maintenance (27B)**

**ACTIVITY: Roadway Maintenance**

**ORGANIZATION: Secondary Roads**

**PROGRAM MISSION:** To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.

**PROGRAM OBJECTIVES:**

1. To hold cost per mile for rock road , blading and resurfacing to under \$2500/mile.
2. To hold cost per mile for signs, paint and traffic service to under \$325/mile.
3. To hold cost per mile for roadside maintenance to under \$325/mile.
4. To maintain asphalt/concrete roads to at least 75% of that required.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Number of bridges and culverts (over 48" diameter)	650	650	650	650
2. Miles of rock/earth roads	398	398	398	398
3. Miles of asphalt/concrete roads	176	176	179	179
4. Miles of snow routes	574	574	574	574
5. Number of traffic signs/miles of pavement painting	4995/176	4995/176	4995/176	4995/176
6. Miles of roadside	1,148	1,148	1,148	1,148
<b>WORKLOAD</b>				
1. Number of bridges/culverts to receive maintenance	23/81	20/95	25/100	25/100
2. Miles of rock/earth to be bladed and re-rocked as required	398	398	398	398
3. Miles of asphalt/concrete roads to receive maintenance	176	176	176	176
4. Miles of snow plowing/tons of sand and salt applied	574/2000	574/3500	574/2500	574/2500
5. Number of signs install-replace/mile pavement paint/mile traffic serve	250/176/574	320/176/574	275/176/574	275/176/574
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)	1,148	1,148	1,148	1,148
<b>PRODUCTIVITY</b>				
1. Cost per bridge maintained/cost per culvert maintained	\$2368/\$1747	\$1000/\$1368	\$1000/\$1444	\$1000/\$1444
2. Cost per miles of rock/earth road blading and resurfacing	\$1,964	\$2,392	\$2,392	\$2,392
3. Cost per miles of asphalt/concrete surface maintenance	\$1,450	\$1,420	\$1,108	\$1,108
4. Cost per mile for snow plowing, sand and salt, etc.	\$322	\$474	\$467	\$467
5. Cost per mile for signs installed/pavement paint/traffic serv	\$260	\$319	\$314	\$314
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)	\$329	\$296	\$301	\$301
<b>EFFECTIVENESS</b>				
1. Percent of bridges & culverts requiring maintenance actually maint	71%	79%	85%	85%
2. Cost of blading/re-rocking as percent of that needed	78%	96%	96%	96%
3. Dollar of asphalt/concrete maint as % of that needed or required	174%	170%	175%	175%

**ANALYSIS:**

Total FY08 appropriations for the total department are approved to stay virtually the same as current budgeted levels. Bridge and culvert maintenance is approved to increase \$13,000 or 8.0% over FY07. Total road maintenance is approved to decrease \$23,000 or 1.6%. This is due mainly to decreased crack filling and maintenance on Asphalt. Total road clearing is approved to increase \$5,000 or 3.3% due primarily to increases in spraying and brush cutting. Total snow and ice control is approved to remain near FY07 levels. Total traffic control is also approved to remain at FY07 levels.

There are no organizational change requests for the department.

The FY08 PPB indicators for this program shows expenditures are expected to increase by 3.2%. This is due mainly to increases in asphalt prices as well as more money being

budgeted for pipe and box culvert repair. All numbers under demand remain the same as last year. The number of culverts receiving maintenance (W.1) has increased due to cross road culverts now being an area of concentration. To a certain extent, these have been neglected in the past. All other workload items (W.2-W.6) remain the same. All items under productivity (P.1-P.6) remain very close to last year figures with the exception of P-3 which is asphalt work. Slightly less work is expected on asphalt surfaces. Effectiveness items (E.1-E.3) are slightly higher as explained above. Program objectives remain the same.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Roadway Maintenance (27B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	-	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer	11.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>
<b>APPROPRIATION SUMMARY:</b>					
Bridges/Culverts	\$195,948	\$152,000	\$162,000	\$165,000	\$165,000
Road Maintenance	1,317,757	1,458,000	1,484,476	1,435,000	1,435,000
Road Clearing	195,127	150,000	150,000	155,000	155,000
Snow/Ice Control	184,878	272,000	272,000	268,000	268,000
Traffic Control	149,023	183,000	173,000	180,000	180,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,042,733</b>	<b>\$2,215,000</b>	<b>\$2,241,476</b>	<b>\$2,203,000</b>	<b>\$2,203,000</b>

<b>SERVICE AREA: Roads &amp; Transportation</b>	<b>PROGRAM: General Roadway Expenditures (27C)</b>
<b>ACTIVITY: General Road Expenditures</b>	<b>ORGANIZATION: Secondary Roads</b>

**PROGRAM MISSION:** To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.

- PROGRAM OBJECTIVES:**
1. To maintain cost per unit repaired to below \$325.
  2. To maintain cost per unit serviced to below \$225.
  3. To maintain cost per unit for equipment supplies below \$5000.
  4. To maintain cost per unit for tools, materials and shop operation below \$3750.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Pieces of heavy/medium equipment	26	26	26	26
2. Number of heavy/medium trucks	23	23	23	23
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20
4. Cost of new equipment required	\$433,980	\$582,000	\$484,000	\$484,000
5. Cost of tools, materials, supplies and shop operation	\$169,959	\$253,000	\$218,500	\$218,500
6. Building and grounds expense	\$25,125	\$55,000	\$47,500	\$47,500
<b>WORKLOAD</b>				
1. Number of units repaired-major (work orders)	845	800	790	790
2. Number of units serviced (oil change, etc.)	169	220	250	250
3. Equipment supplies required (excluding parts)	\$336,452	\$338,000	\$355,000	\$355,000
4. Number of new equipment purchases	8	7	5	5
5. Shop expenses, tools, materials and supplies	\$169,959	\$253,000	\$218,500	\$218,500
6. Building and grounds expense	\$25,125	\$55,000	\$47,500	\$47,500
<b>PRODUCTIVITY</b>				
1. Cost per unit repaired (including parts and outside service)	\$321.32	\$287.50	\$306.33	\$306.33
2. Cost per unit for servicing	\$184.72	\$181.82	\$160.00	\$160.00
3. Cost per unit for equipment supplies	\$4,876.12	\$4,950.00	\$5,144.93	\$5,144.93
4. Cost per unit for new equipment	\$54,248	\$87,277	\$96,800	\$96,800
5. Cost of tools, materials, supplies and shop operation/unit	\$2,463.17	\$3,666.67	\$3,166.67	\$3,166.67
6. Cost for buildings and grounds	\$25,125	\$55,000	\$47,500	\$47,500
<b>EFFECTIVENESS</b>				
1. Percent of change in cost per unit repaired	+10.75%	+2.1%	6.55%	6.55%
2. Percent change in cost per unit serviced	+40.88%	-9.0%	-12.00%	-12.00%
3. Percent change in cost per unit for equipment supplies	+39.80%	+12.4%	3.94%	3.94%
4. Percent change in cost per unit for new equipment	-9.12%	+44.6%	10.91%	10.91%
5. Percent change in cost per unit tools/materials/supplies/shop cost	-0.89%	+5.0%	-13.64%	-13.64%
6. Percent change in cost for buildings and grounds	-27.60%	0.00%	-13.64%	-13.64%

**ANALYSIS:**

Total appropriations for the program (excluding equipment) are approved to increase \$42,000 in equipment operations, primarily due to a \$55,000 increase in fuel costs, and a \$5,000 increase in tires and increases in labor costs. All other line items in equipment operations appear to be in line with previous year's actual amounts. Tools/material/supplies are approved to decrease \$5,500 or 6.2% over last year to due adequate stockpiles, and buildings and grounds expense is approved to decrease 13.7% from the FY07 level.

For FY08 equipment purchases (D.4) are approved for \$484,000 which is a \$126,000 decrease from last year. The equipment approved for purchase is 1 motorgrader, 2 dump trucks, 1 one-ton truck, 1 wheel loader, and other miscellaneous pieces of equipment. The number of pieces of heavy/medium equipment (D.1) is approved to stay at 26 for FY08.

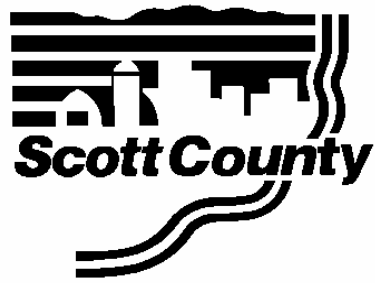
The FY08 PPB indicators for this program show an decrease of 32%. This is due in large part to a decrease in new equipment expenditures shown in (D.4). This is due to purchasing 1 motorgrader this year instead of 2. Demand (D.1-D.6) show decreases while Workload item (W.3) shows an increase and items (W.5-W.6) show decreases. Productivity (P.1-P.6) change slightly from FY07. P.3 is up for the reason explained above. Effectiveness items (E.1-E.6) reflect comparisons with projected 2006-07 amounts. Program objectives have been modified slightly to reflect increases in material and labor costs.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: General Roadway Expenditures (27C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>
<b>APPROPRIATION SUMMARY:</b>					
New Equipment	\$433,980	\$620,000	\$590,600	\$484,000	\$484,000
Equipment Operation	807,875	815,000	815,000	857,000	857,000
Tools/Materials/Supplies	49,180	73,000	73,000	68,500	68,500
Property/Assessment	25,125	55,000	55,000	47,500	47,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,316,160</b>	<b>\$1,563,000</b>	<b>\$1,533,600</b>	<b>\$1,457,000</b>	<b>\$1,457,000</b>

<b>SERVICE AREA: Capital Projects</b>		<b>PROGRAM: Road Construction (27D)</b>		
<b>ACTIVITY: Roadway Construction</b>		<b>ORGANIZATION: Secondary Roads</b>		
<b>PROGRAM MISSION:</b> To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.				
<b>PROGRAM OBJECTIVES:</b>				
1. To control actual cost for day labor bridge construction to below \$50/square foot.				
2. To control cost for resurfacing to below \$25/lineal foot.				
3. To control actual cost of construction not to exceed budget by 110%.				
4. To complete 100% of annual program.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Roads/bridges/culverts below standards (based/needs study in \$	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)	3	3	6	6
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)	21	20	17	17
4. \$ value of projects requiring construction in County 5-Year Plan	\$14,040,000	\$14,980,000	\$11,615,000	\$11,615,000
5. # of miles paved roads requiring reconstruction in 5-Year Plan	64	61	45	45
<b>WORKLOAD</b>				
1. Cost to surface Macadam roads	\$531,339	\$410,000	\$465,000	\$465,000
2. Cost of bridges proposed for construction (contract)	\$69,910	\$0	\$0	\$0
3. Cost of misc/culvert/bridge construction (day labor)	\$68,653	\$0	\$0	\$0
4. Cost of road resurfacing (local)	\$889,277	\$1,053,197	\$180,000	\$180,000
5. Cost of roads proposed for resurfacing - FM & STP	\$714,961	\$930,568	\$0	\$0
6. # of miles proposed for resurfacing- (local/ FM-STP)	12	10	4.25	4.25
<b>PRODUCTIVITY</b>				
1. Cost/mile of edge drain	\$0.00	\$0.00	\$33,333.00	\$33,333.00
2. Cost/lineal foot of box culvert construction (contract)	\$1,716.33	\$0.00	\$1,200.00	\$1,200.00
3. Cost/square foot of culvert/bridge construction (day labor)	\$23.30	\$0.00	\$0.00	\$0.00
4. Cost/lineal foot road resurfacing (local)	\$31.77	\$61.69	\$8.02	\$8.02
5. Cost/lineal foot resurface/repair FM-STP	\$28.21	\$61.69	\$0.00	\$0.00
<b>EFFECTIVENESS</b>				
1. Actual cost as percent of budget cost (excluding FM)	99.60%	92%	98%	98%
2. Percent of construction projects completed	100.00%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard	7.36%	9.00%	2.09%	2.09%
4. % of bridges replaced/rehabilitated vs those below standard	4.17%	0.00%	0.00%	0.00%
5. Dollar value of construction as percent of 5 year plan	16.20%	18.55%	5.55%	5.55%
6. % of roads resurfaced vs those in 5-Year program	18.75%	16.39%	9.44%	9.44%
<b>ANALYSIS:</b>				
<p>The total appropriations for the program are approved to decrease \$530,000 or 34.2% from last year. This is a major reduction and relates directly with the road use tax allocation at the state level. There will be no FM projects this year so we are not letting our local project which is normally tied to the FM work.</p> <p>The FY08 PPB indicators for this program therefore show a decrease in both local and FM construction. Workload Item (W.6) shows a reduction in miles proposed due to the postponing of the state projects. This is also reflected in cost per mile (P.4-P.5) both local and FM. The construction program also shows no contract or day labor bridges (W.2-W.3) being done this year. There are two contract box culverts scheduled for this summer.</p> <p>Effectiveness items (E.1-E.6) have been adjusted to reflect types of construction being accomplished. This has also been due to objective #2 to account for reduction of asphalt work. Program objectives have been modified slightly to reflect decreases in road resurfacing costs.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Roadway Construction (27D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>APPROPRIATION SUMMARY:</b>					
Construction	\$1,558,752	\$1,550,000	\$1,279,743	\$1,020,000	\$1,020,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,558,752</b>	<b>\$1,550,000</b>	<b>\$1,279,743</b>	<b>\$1,020,000</b>	<b>\$1,020,000</b>





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<b>SERVICE AREA: State &amp; Local Government Service</b>		<b>PROGRAM: Auditor Administration (13A)</b>			
<b>ACTIVITY: Representation Services</b>		<b>ORGANIZATION: Auditor</b>			
<b>PROGRAM MISSION:</b> To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.					
<b>PROGRAM OBJECTIVES:</b>					
1. To keep administration costs at or below 13.5% of total budget.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		15.4	14.9	14.9	14.9
2. Departmental budget		\$1,245,673	\$1,191,145	\$1,342,113	\$1,342,113
<b>WORKLOAD</b>					
1. Percent of time spent on personnel administration		25%	25%	25%	25%
2. Percent of time spent on fiscal management		25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination		25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity		25%	25%	25%	25%
<b>PRODUCTIVITY</b>					
1. Administration cost as a percent of departmental budget		13.0%	14.5%	13.5%	13.5%
2. Administration personnel as a percent of departmental personnel		13%	13%	14%	14%
<b>EFFECTIVENESS</b>					
1. Program performance budget objectives accomplished		78%	80%	80%	80%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total department are approved to increase 10.6% over current budgeted levels. Non-salary costs are approved to increase 49.2% over current budgeted levels for the total department. Revenues are approved to increase 123.0% over current budgeted amounts for the total department.</p> <p>The primary reasons for the appropriation and revenue changes are discussed under the Auditor's Election program (13B).</p> <p>For this program, non-salary costs are approved to remain unchanged from current budgeted amounts.</p> <p>There are no revenues budgeted under this program.</p> <p>There were no organizational change requests submitted by the this department, however during fiscal year 2007 a Plat Room Specialist retired and the position is not being filled (D.1).</p>		<p>The PPB indicators for this program are similar to previous years and require no further analysis.</p> <p>There were no budget issues identified for this program.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Auditor Administration (13A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Auditor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$162,645	\$170,279	\$172,237	\$179,691	\$179,691
Expenses	468	300	300	300	300
Supplies	95	200	200	200	200
<b>TOTAL APPROPRIATIONS</b>	<b>\$163,208</b>	<b>\$170,779</b>	<b>\$172,737</b>	<b>\$180,191</b>	<b>\$180,191</b>

<b>SERVICE AREA: State &amp; Local Government Service</b>	<b>PROGRAM: Elections (13B)</b>
<b>ACTIVITY: Representation Services</b>	<b>ORGANIZATION: Auditor</b>

**PROGRAM MISSION:** To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.

**PROGRAM OBJECTIVES:**

1. To conduct error free elections.
2. To process 12,000 absentee applications.
3. To process 100,000 voter registration changes.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Registered voters	114,507	115,000	116,000	116,000
2. Registered voter changes requested	67,248	100,000	100,000	100,000
3. Elections	26	6	26	26
4. Polling places to be maintained	75	75	75	75
5. Absentee voter applications requested	4,332	30,000	12,000	12,000
<b>WORKLOAD</b>				
1. Elections conducted: Scheduled	26	6	26	26
2. Elections conducted: Special Election	-	2	0	0
3. Registered voter changes processed	67,248	100,000	100,000	100,000
4. Polling places arranged and administered	75	75	75	75
5. Poll worker personnel arranged and trained	768	650	1,000	1,000
6. Absentee voter applications processed	4,332	30,000	12,000	12,000
<b>PRODUCTIVITY</b>				
1. Average cost per scheduled election conducted (57%)	\$10,957	\$40,856	\$11,689	\$11,689
2. Average cost per special election conducted (15%)	N/A	11,672	N/A	N/A
3. Cost per registered voter change processed (28%)	\$2.08	\$1.20	\$1.49	\$1.49

<b>EFFECTIVENESS</b>				
1. Number of elections requiring a recount	0	0	0	0

**ANALYSIS:**

For the Auditor's Election program, non-salary costs are approved to increase 58.9%, or \$78,850 over current budgeted amounts. The primary reason for the appropriation changes from current budget levels is due to the increase in the number of elections to be conducted (D.3). Because of the higher number of elections the cost of public notices, printing ballots, and the cost of transporting voting machines increases substantially.

Revenues are approved to increase by \$123,200 over current budgeted amounts for the same reason. The costs associated with School Board, Davenport primary, and municipal elections are recoverable and the increase in these types of elections increases revenues by a like amount.

There were no organizational change requests submitted for this program.

Several PPB Indicators are highlighted as follows: The number of special elections to be conducted (W.2) is generally budgeted at zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net financial effect of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productivity indicator (P.2) is also affected by this situation, Since no special elections are budgeted it is impossible to assign an average cost at this time.

There are no budget issues identified for this program.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Elections (13B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$151,938	\$50,000	\$53,200	\$173,200	\$173,200
Fees and Charges	775	1,000	1,000	1,000	1,000
Fines, Forfeitures & Miscellaneous	12	-	-	-	-
Sales of Fixed Assets	10,000	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$162,725</b>	<b>\$51,000</b>	<b>\$54,200</b>	<b>\$174,200</b>	<b>\$174,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$296,620	\$290,117	\$292,458	\$320,400	\$320,400
Expenses	186,439	116,000	116,160	195,500	195,500
Supplies	16,756	17,950	17,950	17,300	17,300
<b>TOTAL APPROPRIATIONS</b>	<b>\$499,815</b>	<b>\$424,067</b>	<b>\$426,568</b>	<b>\$533,200</b>	<b>\$533,200</b>

<b>SERVICE AREA: State &amp; Local Government Service</b>		<b>PROGRAM: Recorder Administration (26A)</b>			
<b>ACTIVITY: State Administrative Services</b>		<b>ORGANIZATION: Recorder</b>			
<b>PROGRAM MISSION:</b> To serve the citizens of Scott County by working with the Department of Public Health, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.					
<b>PROGRAM OBJECTIVES:</b> 1. To maintain departmental FTE at 11.50 2. To maintain workload percent as budgeted below.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		11.50	11.50	11.50	11.50
2. Departmental budget		\$611,348	\$687,103	\$706,497	\$706,497
3. Organizations requiring liaison and coordination		20	35	20	20
<b>WORKLOAD</b>					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		40%	40%	40%	40%
3. Percent of time spent on liaison, coordination and citizens request		25%	25%	25%	25%
<b>PRODUCTIVITY</b>					
1. Administration personnel as a percent of departmental personnel		13.00%	13.04%	13.04%	13.04%
<b>EFFECTIVENESS</b>					
1. Program performance budget objectives accomplished		100%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total department are approved to increase 2.7% over current budgeted levels. Non-salary costs are approved to increase 18% over current budgeted levels for the total department. Revenues are approved to decrease 12.4% over current budgeted amounts for the total department.</p> <p>The number of organizations requiring liaison and coordination(D.3) has been reduced to reflect the actual number of governmental agencies, customers and organizations requiring the Recorder's input or participation.</p> <p>There are no organizational change requests submitted for this program.</p> <p>The primary reasons for revenue changes from current budget levels are due to a decrease in the number of real estate mortgages being recorded. Also, this fiscal year is not a renewal period for boats. Effective April 30, 2007 boats are renewed every three years.</p> <p>The primary reasons for appropriation changes from current budget levels are an increase of 36% in the supplies for the real estate Cott System, film for passports and safety paper for vital records.</p> <p>The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda by continuing to develop efficiencies in processing transactions in real estate, conservation and vital records.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Recorder Administration (26A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Recorder	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$37	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$37</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$125,966	\$126,311	\$132,757	\$138,031	\$138,031
Expenses	2,242	3,250	3,250	3,400	3,400
Supplies	11	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$128,219</b>	<b>\$129,561</b>	<b>\$136,007</b>	<b>\$141,431</b>	<b>\$141,431</b>



<b>SERVICE AREA: State &amp; Local Government Service</b>	<b>PROGRAM: Public Records (26B)</b>
<b>ACTIVITY: State Administrative Services</b>	<b>ORGANIZATION: Recorder</b>

**PROGRAM MISSION:** To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.

- PROGRAM OBJECTIVES:**
1. To process 44,000 real estate transactions.
  2. To complete 5,100 transfer tax transactions.
  3. To process 750 conservation licenses.
  4. To process 5,600 recreational vehicle registrations

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Real estate and UCC transactions requested	43,145	47,000	44,000	44,000
2. Transfer tax requests	5,152	5,050	5,100	5,100
3. Conservation license requests	808	800	750	750
4. Recreational vehicle registrations, titles and liens processed	6,098	14,000	5,600	5,600

<b>WORKLOAD</b>				
1. Total amount of real estate revenue collected	\$1,121,738	\$1,185,810	\$1,100,000	\$1,100,000
2. Total amount of real estate transfer tax revenue collected	\$1,465,249	\$1,373,600	\$1,380,442	\$1,380,442
3. Total of conservation license fees collected	\$13,270	\$11,920	\$12,000	\$12,000
4. Total amount of recreational vehicle registrations, titles and liens fees	\$70,064	\$182,000	\$72,000	\$72,000

<b>PRODUCTIVITY</b>				
1. Cost per real estate transactions processed	\$7.39	\$7.58	\$8.09	\$8.09
2. Cost per real estate transfer tax transaction processed	\$0.57	\$0.65	\$0.64	\$0.64
3. Cost per conservation license processed	\$4.55	\$5.13	\$5.48	\$5.48
4. Cost per recreational vehicle registrations, titles and liens processed	\$6.94	\$3.37	\$8.43	\$8.43

<b>EFFECTIVENESS</b>				
1. Real estate and UCC revenue retained by county	\$1,121,738	\$1,185,810	\$1,100,000	\$1,100,000
2. Real estate transfer tax revenue retained by the county	\$250,773	\$236,946	\$238,170	\$238,170
3. Conservation license revenue retained by county	\$475	\$350	\$420	\$420
4. Recreational vehicle, title and lien revenue retained by county	\$13,221	\$24,750	\$13,600	\$13,600

**ANALYSIS:**

<p>Total FY08 appropriations for this program are approved to decrease .4%. Non-salary costs are approved to increase 22.8%, and revenues are approved to decrease 8.8% over current budgeted amounts for this program.</p> <p>There are no organizational change requests submitted for this program.</p> <p>The primary reasons for revenue changes from current budget levels are due to a decrease in the number of real estate mortgages being recorded. Also, this fiscal year is not a renewal period for boats. Effective April 30, 2007 boats are renewed every three years.</p> <p>The primary reasons for appropriation changes from current budget levels are an increase in the supplies for the real estate Cott System, film for passports and safety paper for vital records.</p>	<p>The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda by continuing to develop efficiencies in processing transactions in real estate, conservation and vital records.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Public Records (26B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	4.00	3.50	3.50	3.50	3.50
<b>TOTAL POSITIONS</b>	<b>7.50</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$1,394,160	\$1,503,256	\$1,503,256	\$1,404,190	\$1,404,190
Use of Money/Property	5,093	3,500	3,500	5,000	5,000
Miscellaneous	3,860	5,000	5,000	3,500	3,500
<b>TOTAL REVENUES</b>	<b>\$1,403,113</b>	<b>\$1,511,756</b>	<b>\$1,511,756</b>	<b>\$1,412,690</b>	<b>\$1,412,690</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$364,015	\$398,686	\$384,579	\$394,192	\$394,192
Expenses	1,470	1,850	1,850	1,600	1,600
Supplies	11,148	10,200	10,200	13,200	13,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$376,633</b>	<b>\$410,736</b>	<b>\$396,629</b>	<b>\$408,992</b>	<b>\$408,992</b>

<b>SERVICE AREA: State &amp; Local Government Service</b>		<b>PROGRAM: Vital Records (26D)</b>			
<b>ACTIVITY: State Administrative Services</b>		<b>ORGANIZATION: Recorder</b>			
<b>PROGRAM MISSION:</b> To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.					
<b>PROGRAM OBJECTIVES:</b>					
1. To process 15,200 certified copies of vital records.					
2. To process 1,160 marriage applications.					
3. To register 4,500 births and deaths					
4. To process 1,000 passports					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Vital records (birth, death, marriage) certified copies requested		14,988	15,100	15,200	15,200
2. Marriage applications processed		1,158	1,200	1,160	1,160
3. Vital records registration (birth and death)		4,061	4,600	4,500	4,500
4. Passport applications processed		788	1,000	1,000	1,000
<b>WORKLOAD</b>					
1. Total amount of vital records certified copies revenue collected		\$205,598	\$214,500	\$213,000	\$213,000
2. Total amount of marriage application revenue collected		\$40,550	\$42,000	\$40,600	\$40,600
3. Total amount of vital records (birth, death) revenue collected		N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected		\$24,600	\$30,000	\$35,760	\$35,760
<b>PRODUCTIVITY</b>					
1. Cost per vital records certified copy processed		\$5.42	\$6.61	\$7.08	\$7.08
2. Cost per marriage application processed		\$10.17	\$12.23	\$13.45	\$13.45
3. Cost per vital records (birth, death) registered		\$5.80	\$6.38	\$6.94	\$6.94
4. Cost per Passport application processed		\$1.49	\$2.94	\$1.56	\$1.56
<b>EFFECTIVENESS</b>					
1. Vital Records revenue retained by county		\$54,942	\$57,200	\$56,800	\$56,800
2. Marriage application revenue retained by county		\$4,632	\$4,800	\$4,640	\$4,640
3. Passport application revenue retained by county		\$24,600	\$30,000	\$35,760	\$35,760
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for this program are approved to increase 6.3% over current budgeted levels. Non-salary costs are approved to increase 31.4% over current budgeted levels for this program. Revenues are approved to increase 7.4%.</p> <p>There are no organizational change requests submitted for this program.</p> <p>The primary reasons for revenue changes from current budget levels are the increase in the number of passports processed and the added service of taking passport photographs for customers.</p> <p>The primary reasons for appropriation changes from current budget levels are the increase in supplies for vital records and film for passport photographs.</p> <p>The PPB Indicators are consistent with previous years and no budget issues are identified for this program.</p>		<p>This departmental budget supports the County's Target Issues and Management Agenda by continuing to develop efficiencies in processing transactions in vital records.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Vital Records (26D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	2.00	2.00	2.00	2.00	2.00
<b>TOTAL POSITIONS</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$84,033	\$92,000	\$92,000	\$97,200	\$97,200
<b>TOTAL REVENUES</b>	<b>\$84,033</b>	<b>\$92,000</b>	<b>\$92,000</b>	<b>\$97,200</b>	<b>\$97,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$115,850	\$143,306	\$126,471	\$151,474	\$151,474
Expenses	534	1,000	1,000	600	600
Supplies	2,928	2,500	2,500	4,000	4,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$119,312</b>	<b>\$146,806</b>	<b>\$129,971</b>	<b>\$156,074</b>	<b>\$156,074</b>

<b>SERVICE AREA: Government Services to Residents</b>		<b>PROGRAM: Motor Vehicle Registration-Courthouse (30C)</b>			
<b>ACTIVITY: State Administrative Services</b>		<b>ORGANIZATION: Treasurer</b>			
<b>PROGRAM MISSION:</b> To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills					
<b>PROGRAM OBJECTIVES:</b>					
1. To retain at least \$1,180,000 of motor vehicle revenue.					
2. To process at least 64% of all motor vehicle plate fees at the Administrative Center.					
3. To process at least 85% of all motor vehicle title & security interest fees at the Administrative Center.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of motor vehicle renewal notices issued		120,389	121,000	121,000	121,000
2. Number of title and security interest transactions		91,569	88,000	88,000	88,000
3. Number of duplicates and additional fees requested		6,311	7,750	7,750	7,750
4. Number of junking certificates & misc transactions requested		18,103	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees received-Courthouse		\$12,504,069	\$12,600,000	\$13,000,000	\$13,000,000
6. Total \$ motor vehicle title & security int fees received-Courthouse		\$13,921,791	\$14,250,000	\$14,250,000	\$14,250,000
<b>WORKLOAD</b>					
1. Number of vehicle renewals processed		88,528	N/A	N/A	N/A
2. Number of title & security interest transactions processed		91,569	88,000	88,000	88,000
3. Number of duplicates and additional fees issued		6,311	7,750	7,750	7,750
4. Number junking certificates & misc transactions processed		18,103	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees processed-Courthouse		\$12,504,069	\$12,600,000	\$13,000,000	\$13,000,000
6. Total \$ motor vehicle title & security int fees processed-Courthouse		\$13,921,791	\$14,250,000	\$14,250,000	\$14,250,000
<b>PRODUCTIVITY</b>					
1. Cost per renewals processed (25%)		\$1.168	N/A	N/A	N/A
2. Cost per title & security interest transaction (50%)		\$2.26	\$2.50	\$2.57	\$2.57
3. Cost per duplicate and/or additional fee (15%)		\$9.83	\$8.51	\$8.75	\$8.75
4. Cost per junking certificate & misc transactions (10%)		\$2.28	\$2.20	\$2.26	\$2.26
5. Total \$ motor vehicle plate fees processed/window/clerk/day		\$8,141	\$7,875	\$8,125	\$8,125
6. Total \$ motor vehicle title & security int fees proc/window/clerk/day		\$9,064	\$8,906	\$8,906	\$8,906
<b>EFFECTIVENESS</b>					
1. Total dollar motor vehicle revenue retained by County		\$1,116,973	\$1,160,000	\$1,180,000	\$1,180,000
2. Percent of total motor vehicle plate fees processed at Courthouse		70.00%	64.00%	64.00%	64.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse		86.95%	87.00%	87.00%	87.00%
<b>ANALYSIS:</b>					
<p>For the Treasurer's Motor Vehicle program, non-salary costs are approved to increase 0.3% over current budgeted amounts. Revenues are approved to increase \$65,000 over current budgeted amounts.</p> <p>The primary reasons for revenue changes from current budget levels are increases to vehicle registration fees and security notation fees. This is resulting from a higher volume of transactions. The amount of fees collected per transaction are legislated by the State of Iowa and are unchanged for the budget year under review.</p> <p>The small increase to appropriations is due to a minimal rise in office expenses.</p> <p>There were no organizational change requests for this program.</p> <p>PPB Indicators for this program are consistent with previous years except for some minor exceptions. The total dollar amount of motor vehicle plate fees processed</p> <p>(W.5) shows a modest increase from current year projects, as does the amount of motor vehicle revenue retained (E.1).</p> <p>The number of vehicle renewals processed (W.1) is currently unavailable in the State's MV computer system.</p> <p>There are no budget issues requiring further Board review associated with this program.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Motor Vehicle Courthouse (30C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.80	6.80	6.80	6.80	6.80
<b>TOTAL POSITIONS</b>	<b>8.10</b>	<b>8.10</b>	<b>8.10</b>	<b>8.10</b>	<b>8.10</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$1,137,940	\$1,118,575	\$1,163,575	\$1,183,575	\$1,183,575
Miscellaneous	1,006	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,138,946</b>	<b>\$1,118,575</b>	<b>\$1,163,575</b>	<b>\$1,183,575</b>	<b>\$1,183,575</b>
<b>APPROPRIATION SUMMARY</b>					
Personal Services	\$380,765	\$408,634	\$401,581	\$421,281	\$421,281
Expenses	4,032	5,300	5,130	5,380	5,380
Supplies	23,970	25,650	25,650	25,650	25,650
<b>TOTAL APPROPRIATIONS</b>	<b>\$408,767</b>	<b>\$439,584</b>	<b>\$432,361</b>	<b>\$452,311</b>	<b>\$452,311</b>

<b>SERVICE AREA: Government Services to Residents</b>	<b>PROGRAM: County General Store (30D)</b>
<b>ACTIVITY: State Administrative Services</b>	<b>ORGANIZATION: Treasurer</b>

**PROGRAM MISSION:** To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills

**PROGRAM OBJECTIVES:**

1. To process at least 5.0% of all property tax payments.
2. To process at least 35% of all motor vehicle plate fees.
3. To process at least 13% of all motor vehicle title & security interest fees.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Total dollar property taxes received	\$10,517,927	\$10,380,726	\$10,458,694	\$10,458,694
2. Total dollar motor vehicle plate fees received	\$5,410,799	\$5,700,000	\$5,700,000	\$5,700,000
3. Total dollar motor vehicle title & security interest fees received	\$2,088,785	\$2,200,000	\$2,200,000	\$2,200,000
4. Number of voter registration applications requested	426	200	200	200

<b>WORKLOAD</b>				
1. Total dollar property taxes processed	\$10,517,927	\$10,380,726	\$10,458,694	\$10,458,694
2. Total dollar motor vehicle plate fees processed	\$5,410,799	\$5,700,000	\$5,700,000	\$5,700,000
3. Total dollar motor vehicle title & security interest fees processed	\$2,088,785	\$2,200,000	\$2,200,000	\$2,200,000
4. Number of voter registration applications processed for Auditor	426	200	200	200

<b>PRODUCTIVITY</b>				
1. Total dollar property taxes processed/window clerk/day	\$8,275	\$8,142	\$8,203	\$8,203
2. Total dollar motor vehicle plate fees processed/window/clerk/day	\$4,257	\$4,471	\$4,471	\$4,471
3. Total \$ motor vehicle title & security int fees proc/window/clerk/day	\$1,643	\$1,725	\$1,725	\$1,725

<b>EFFECTIVENESS</b>				
1. Percent total property tax processed-General Store	5.45%	5.00%	5.00%	5.00%
2. Percent total motor vehicle plate fees processed-General Store	30.00%	36.00%	36.00%	36.00%
3. Percent total motor vehicle title & security int fees proc-General Store	13.05%	13.00%	13.00%	13.00%

**ANALYSIS:**

For the Treasurer's County General Store program, non-salary costs are approved to increase by only \$130 over current budgeted amounts. There are no budgeted revenues associated with this program.

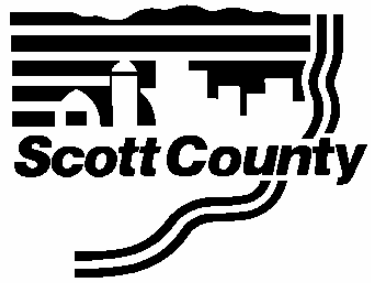
Since the FY '02 budget year non-salary expenses have dropped from nearly \$41,000 to \$4,830. This large cost reduction was due to a collaborative effort with the State of Iowa to locate our offices within the State's existing drivers licensing site. This not only reduced our cost of operation but also provides our public with a convenient, one-stop location for all their automotive licensing needs.

PPB Indicators for this program are similar to past years and are approved as submitted.

There were no budget issues identified for further Board review within this program.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: County General Store (30D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Operations Manager	0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>6.10</b>	<b>6.10</b>	<b>6.10</b>	<b>6.10</b>	<b>6.10</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$87	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$87</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$308,377	\$323,866	\$320,840	\$333,697	\$333,697
Expenses	1,742	2,230	2,360	2,360	2,360
Supplies	1,425	2,470	2,470	2,470	2,470
<b>TOTAL APPROPRIATIONS</b>	<b>\$311,544</b>	<b>\$328,566</b>	<b>\$325,670</b>	<b>\$338,527</b>	<b>\$338,527</b>





**ADMINISTRATION (INTERPROGRAM SERVICES)  
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<b>SERVICE AREA: Interprogram Services</b>		<b>PROGRAM: General Administration (11A)</b>		
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Administration</b>		
<b>PROGRAM MISSION:</b> To enhance county services for citizens and county departments by providing effective management and coordination of resources				
<b>PROGRAM OBJECTIVES:</b>				
1. To maintain a ratio of administration personnel as a percent of total personnel at 69%.				
2. To schedule 250 meetings with individual department heads.				
3. To schedule 65 meetings with individual Board members.				
<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Authorized personnel (FTE's)	447.32	447.07	450.57	450.07
2. Units directly supervised	9	9	9	9
3. Dollar value of operating budget	\$55,927,543	\$57,801,599	\$60,458,620	\$59,926,093
4. Dollar value of Capital Improvement Plan (CIP)	\$4,714,565	\$5,709,259	\$7,409,821	\$7,409,821
5. Jurisdiction population	160,141	162,621	162,621	162,621
<b>WORKLOAD</b>				
1. Board of Supervisors meetings held	85	85	85	85
2. Scheduled meetings with individual Board members	68	65	65	65
3. Agenda items forwarded to Board of Supervisors	458	450	450	450
4. Scheduled meetings with individual department heads	253	250	250	250
5. Other scheduled meetings held	217	225	225	225
<b>PRODUCTIVITY</b>				
1. Management cost as a percent of County budget	0.54%	0.52%	0.52%	0.52%
2. Administration personnel as a percent of total personnel	0.69%	0.69%	0.69%	0.69%
<b>EFFECTIVENESS</b>				
1. Percent of program objectives accomplished	33%	100%	100%	100%
2. Percent of target issue action steps completed	42%	30%	50%	50%
3. Percentage of departments represented at dept head meetings	77%	80%	80%	80%
<b>ANALYSIS:</b>				
<p>Total FY08 appropriations for the total department are approved to increase 3.8% over current budgeted levels. Non-salary costs are approved to remain the same. Revenues are approved to remain the same.</p> <p>There are no organizational change requests for the department.</p> <p>The primary reasons for appropriation changes from current budget levels are a requested increase in the membership line item with a reduction in the travel line item.</p> <p>PPB Indicators are in line with last year's actual figure. PPB Indicator (E.2) percent of target issue actions steps completed are budgeted for 50% because this is a 2-year plan beginning July 2007.</p> <p>The FY08 total County budget as presented will result in a slight levy rate impact reduction (-0.4%) for residential property in cities and a very slight increase (+0.2%) for residential property in rural areas.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: General Administration (11A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
366-A Budget Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Administrative Assistant	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$0	\$100	\$100	\$100	\$100
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$331,180	\$348,088	\$344,874	\$361,691	\$361,691
Expenses	7,120	7,475	7,475	7,475	7,475
Supplies	3,107	2,800	2,800	2,800	2,800
<b>TOTAL APPROPRIATIONS</b>	<b>\$341,407</b>	<b>\$358,363</b>	<b>\$355,149</b>	<b>\$371,966</b>	<b>\$371,966</b>

<b>SERVICE AREA: Interprogram Service</b>	<b>PROGRAM: Business/Finance (13D)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Auditor</b>

**PROGRAM MISSION:** To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles

**PROGRAM OBJECTIVES:**

1. To keep cost per invoice processed below \$3.78.
2. To keep cost per time card processed below \$2.77.
3. To keep cost per account center maintained below \$9.02.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Invoices submitted	32,180	30,000	32,000	32,000
2. Employees on payroll	699	680	680	680
3. Official Board meetings requiring minutes	60	58	60	60
4. Accounting account/centers to be maintained	11,169	11,500	11,500	11,500
<b>WORKLOAD</b>				
1. Invoices processed	32,180	30,000	32,000	32,000
2. Time cards processed	39,702	36,000	37,500	37,500
3. Board meetings minutes recorded	60	58	60	60
4. Account/centers maintained	11,169	11,500	11,500	11,500
<b>PRODUCTIVITY</b>				
1. Cost per invoice processed (35%)	\$3.47	\$3.90	\$3.78	\$3.78
2. Cost per time card processed (30%)	\$2.41	\$2.79	\$2.77	\$2.77
3. Cost per Board meeting minutes recorded (5%)	\$266.06	\$288.32	\$288.00	\$288.00
4. Cost per account/center maintained (30%)	\$8.58	\$8.73	\$9.02	\$9.02

<b>EFFECTIVENESS</b>				
1. Claims lost or misplaced	0	0	0	0

**ANALYSIS:**

For the Auditor's Business/Finance program, non-salary costs are approved to remain at current budgeted levels.

Revenues for this program are minimal and are approved as submitted.

There were no organizational changes for this program.

This program is fairly static and as such the PPB indicators vary little from year to year. Other than slight increases in volume there is nothing to highlight and there are no budget issues associated with this program.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Business/Finance (13D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
677-A Accounting & Tax Manager	0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist	1.50	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
<b>TOTAL POSITIONS</b>	<b>4.60</b>	<b>5.10</b>	<b>5.10</b>	<b>5.10</b>	<b>5.10</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$100	\$500	\$300	\$300	\$300
<b>TOTAL REVENUES</b>	<b>\$100</b>	<b>\$500</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$315,179	\$323,576	\$324,852	\$334,921	\$334,921
Equipment	-	1,000	1,000	1,000	1,000
Expenses	278	3,275	3,275	3,275	3,275
Supplies	3,816	6,600	6,600	6,600	6,600
<b>TOTAL APPROPRIATIONS</b>	<b>\$319,273</b>	<b>\$334,451</b>	<b>\$335,727</b>	<b>\$345,796</b>	<b>\$345,796</b>

<b>SERVICE AREA: Interprogram Services</b>		<b>PROGRAM: Taxation (13E)</b>			
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Auditor</b>			
<b>PROGRAM MISSION:</b> To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems					
<b>PROGRAM OBJECTIVES:</b>					
1. To keep cost per parcel taxed below \$1.91.					
2. To keep cost per TIF District Administered \$1,035.10.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Parcels to be taxed		73,050	74,000	74,000	74,000
2. Real estate transactions requested		8,859	8,500	8,500	8,500
3. Tax Increment Financing Districts (TIF) within the County		35	41	41	41
4. Local budgets to be certified		49	49	49	49
<b>WORKLOAD</b>					
1. Parcels taxed		73,050	74,000	74,000	74,000
2. Real estate transactions processed		8,859	8,500	8,500	8,500
3. Tax Increment Financing Districts total valuation		\$235,049,741	\$235,154,427	\$301,009,066	\$301,009,066
4. Local budgets certified		49	49	49	49
<b>PRODUCTIVITY</b>					
1. Cost per parcels taxed (50%)		\$1.80	\$1.92	\$1.91	\$1.91
2. Cost per real estate transaction processed (20%)		\$5.95	\$6.70	\$6.66	\$6.66
3. Cost per TIF District Administered (15%)		\$1,128.76	\$1,041.50	\$1,035.10	\$1,035.10
4. Cost per local budget certified (15%)		\$806.26	\$871.45	\$866.10	\$866.10
<b>EFFECTIVENESS</b>					
1. Dollar amount of licenses, permits and fees		\$53,525	\$48,350	\$48,200	\$48,200
<b>ANALYSIS:</b>					
<p>For the Auditor's Taxation program, non-salary costs are approved to decrease 18.1% from current budgeted amounts. Revenues are approved to drop 0.3% or \$150 (E.1).</p> <p>There were no organizational change requests for this program.</p> <p>Several PPB Indicators are highlighted as follows: There were 3 new indicators created for fiscal year 2006 - D.3, W.3, and P.3. These indicators track the growth and administrative cost of Tax Increment Financing districts within Scott County. These indicators replaced the tax credit information that is no longer available since the conversion to a new, third party tax system. The addition of this information is designed to keep the Board aware of the growth of TIF financing within the County. Data for the budget year under review will be added once the deadline for TIF submission has passed.</p> <p>There are no budget issues identified for this program.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Taxation (13E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager	0.30	0.30	0.30	0.30	0.30
194-C Platroom Draftsman	0.50	0.50	0.50	0.50	0.50
177-C Tax Aide	3.00	3.00	3.00	3.00	3.00
<b>TOTAL POSITIONS</b>	<b>4.80</b>	<b>4.80</b>	<b>4.80</b>	<b>4.80</b>	<b>4.80</b>
<b>REVENUE SUMMARY:</b>					
Licenses and Permits	\$5,613	\$5,600	\$5,600	\$5,600	\$5,600
Fees and Charges	47,913	42,750	42,750	42,600	42,600
<b>TOTAL REVENUES</b>	<b>\$53,526</b>	<b>\$48,350</b>	<b>\$48,350</b>	<b>\$48,200</b>	<b>\$48,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$258,013	\$273,655	\$245,093	\$273,906	\$273,906
Equipment	-	1,000	1,000	1,000	1,000
Expenses	3,973	6,120	6,120	4,120	4,120
Supplies	1,390	3,900	3,900	3,900	3,900
<b>TOTAL APPROPRIATIONS</b>	<b>\$263,376</b>	<b>\$284,675</b>	<b>\$256,113</b>	<b>\$282,926</b>	<b>\$282,926</b>



**SERVICE AREA: Interprogram Services** **PROGRAM: Facility & Support Services Administration (15A)**  
**ACTIVITY: Central Services** **ORGANIZATION: Facility & Support Services**

**PROGRAM MISSION:** To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.

**PROGRAM OBJECTIVES:**

1. To keep administrative cost as a percent of total departmental budget below 9.0%.
2. To achieve at least 85% of departmental objectives.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Authorized positions	25.15	25.65	28.15	28.15
2. Annual Departmental budget	\$2,494,155	\$2,590,000	\$3,228,860	\$3,228,860
3. Annual # of Capital projects managed	22	22	22	22
4. Annual cost of Capital projects managed	\$9,023,725	\$17,450,000	\$8,000,000	\$8,000,000
5. Annual # of external programs/grants/projects	5	N/A	N/A	N/A
6. Annual value of external programs/grants/projects	\$625,000	N/A	N/A	N/A
<b>WORKLOAD</b>				
1. Percent of workload - program management - Administration	17%	15%	17%	17%
2. Percent of workload - program management - Building Maintenance	10%	10%	10%	10%
3. Percent of workload - program management - Custodial Services	8%	8%	10%	10%
4. Percent of workload - Capital projects	34%	40%	32%	32%
5. Percent of workload - external programs/grants/projects/misc.	17%	16%	18%	18%
6. Percent of workload - program management - Support Services	14%	11%	13%	13%
<b>PRODUCTIVITY</b>				
1. Administrative cost as a percent of departmental budget	7.90%	8.20%	8.35%	8.35%
2. Administrative personnel as a percent of departmental personnel	8.00%	7.60%	7.10%	7.10%
3. Administrative cost per authorized position	\$3,856	\$3,365	\$3,400	\$3,400
4. Administrative cost per Capital project dollar cost.	\$0.0075	\$0.0046	\$0.0065	\$0.0065
5. Administrative cost per external program/grant/project	\$0.0440	N/A	N/A	N/A
<b>EFFECTIVENESS</b>				
1. Aggregate percentile of Quality Enhancement Survey tools	89%	89%	89%	89%
2. Program performance budget objectives accomplished	78%	90%	90%	90%
3. Percent of department objectives accomplished	90%	90%	90%	90%
4. Percent of Capital projects completed on time	82%	80%	80%	80%
5. Percentile of internal Employee Satisfaction measurements	-	N/A	N/A	-

**ANALYSIS:**

Total FY08 appropriations for the total department are approved to increase 24.8% over current budgeted levels. Non-salary costs are approved to increase 31.7% over current budgeted levels for the total department. Revenues are approved to increase 26% over current budgeted amounts for the total department.

For this program, non-salary costs are approved to increase 8.2% over current budgeted amounts.

Organizational change requests for the department are as follows: 1) Request for 1.0 FTE for Maintenance and 1.0 FTE for Custodial in support of the new square footage in the Jail; 2) Request for 1.5 FTE for Support Services for the imaging function due to additional work load for other departments. The Human Resources Department approves the creation of the Maintenance and Custodial positions to support the expanded space at the new jail. Also, 1.0 FTE Imaging position

is approved.

The primary reasons for revenue changes from current budget levels are increases from outside print services work and historical increases.

The primary reasons for appropriation changes from current budget levels are the age and condition of current buildings and systems along with an overall increase of 25.6% in the total square feet of buildings managed, conditioned, maintained and cleaned.

The main reason for the increases discussed above are due to the expanded space at the jail: \$97,125 for two additional positions (custodial and maintenance), \$135,000 for utilities, \$119,000 for building and equipment maintenance, and \$26,900 for supplies and services.

Budget issues identified for further Board review during the budget process are (D.4) and (W.4), capital projects managed by FSS.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Facility &amp; Support Services Admin (15A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Director of Facility and Support Services	1.00	1.00	1.00	1.00	1.00
307-A Project and Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$150	\$300	\$250	\$300	\$300
Miscellaneous	1,699	900	800	900	900
<b>TOTAL REVENUES</b>	<b>\$1,849</b>	<b>\$1,200</b>	<b>\$1,050</b>	<b>\$1,200</b>	<b>\$1,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$176,644	\$184,208	\$183,263	\$190,759	\$190,759
Expenses	15,635	7,820	8,640	8,535	8,535
Supplies	5,624	2,565	2,500	2,700	2,700
<b>TOTAL APPROPRIATIONS</b>	<b>\$197,903</b>	<b>\$194,593</b>	<b>\$194,403</b>	<b>\$201,994</b>	<b>\$201,994</b>

<b>SERVICE AREA: Interprogram Services</b>		<b>PROGRAM: Maintenance of Buildings &amp; Grounds (15B)</b>			
<b>ACTIVITY: Central Services</b>		<b>ORGANIZATION: Facility &amp; Support Services</b>			
<b>PROGRAM MISSION:</b> To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain total maintenance cost per square foot at or below \$1.60.					
2. To achieve user satisfaction with quality of maintenance service at or above 85%.					
<b>PERFORMANCE INDICATORS</b>		<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>					
1. Number of departments/agencies supported		32	32	32	32
2. Square feet of buildings maintained		309,170	341,170	454,170	454,170
3. Square feet of grounds maintained		631,955	614,443	606,955	606,955
4. Total square feet maintained		941,125	955,613	1,061,125	1,061,125
5. Number of locations maintained		12	12	12	12
<b>WORKLOAD</b>					
1. Number of outside requests for service		3,294	3,600	3,600	3,600
2. Number of preventive service calls		1,314	1,600	1,600	1,600
3. Total number of service calls		4,608	5,200	5,200	5,200
4. Total number of man-hours per period		12,442	15,000	15,000	15,000
<b>PRODUCTIVITY</b>					
1. Man hours per square foot		0.013	0.016	0.014	0.014
2. Staff cost per square foot		\$0.35	\$0.43	\$0.43	\$0.43
3. Total maintenance cost per square foot		\$1.277	\$1.320	\$1.563	\$1.563
4. Avg. # of external requests per location		103	300	300	300
5. Avg # of preventive service calls per location		41	133	135	135
6. Avg # of service calls per department/agency		144	163	165	165
<b>EFFECTIVENESS</b>					
1. Program percentile of Quality Enhancement Survey tools		87%	89%	85%	85%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total department are approved to increase 24.8% over current budgeted levels. Non-salary costs are approved to increase 31.7% over current budgeted levels for the total department. Revenues are approved to increase 26% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are approved to increase 39.6% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: 1) Request for 1.0 FTE for Maintenance and 1.0 FTE for Custodial in support of the new square footage in the Jail; 2) Request for 1.5 FTE for Support Services for the imaging function due to additional work load for other departments. The Human Resources Department approved the creation of the Maintenance and Custodial positions to support the expanded space at the new jail. Also, 1.0 FTE Imaging position is</p>			<p>approved.</p> <p>The primary reasons for revenue changes from current budget levels are increases from outside print services work and historical increases. The primary reasons for appropriation changes from current budget levels are the age and condition of current buildings and systems along with an overall increase of 25.6% in the total square feet of buildings managed, conditioned, maintained and cleaned.</p> <p>The workload PPB Indicators are highlighted due to the expected increase of each indicator.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Maintenance of Buildings &amp; Grounds (15B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic System Technician	-	-	-	1.00	1.00
268-C Maintenance Specialist	4.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>7.99</b>	<b>7.99</b>	<b>7.99</b>	<b>8.99</b>	<b>8.99</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$40,513	\$48,000	\$44,000	\$48,000	\$48,000
Miscellaneous	3,501	3,300	2,800	3,350	3,350
Sales General Fixed Assets	1,164	8,000	1,200	1,500	1,500
<b>TOTAL REVENUES</b>	<b>\$45,178</b>	<b>\$59,300</b>	<b>\$48,000</b>	<b>\$52,850</b>	<b>\$52,850</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$343,792	\$400,916	\$382,689	\$460,910	\$460,910
Equipment	2,359	800	2,214	28,000	28,000
Expenses	812,975	727,733	816,010	1,084,533	1,084,533
Supplies	81,870	58,115	59,805	84,935	84,935
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,240,996</b>	<b>\$1,187,564</b>	<b>\$1,260,718</b>	<b>\$1,658,378</b>	<b>\$1,658,378</b>

SERVICE AREA: Interprogram Services		PROGRAM: Custodial Services (15H)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
<b>PROGRAM MISSION:</b> To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain total custodial cost per square foot at or below \$2.30.					
2. To achieve user satisfaction with quality of custodial service at or above 85%.					
PERFORMANCE INDICATORS		2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>					
1. Number of departments/agencies supported		29	29	30	30
2. Square feet of buildings maintained		178,970	178,970	199,805	199,805
3. Number of remote sites serviced		2	2	2	2
<b>WORKLOAD</b>					
1. Man hours - total per period		18,007	18,007	22,286	22,286
2. # of hard surface floor maintenance units performed		429,092	475,000	625,000	625,000
3. # of carpet floor maintenance units performed		186,963	130,000	180,000	180,000
4. # of client worker hours supervised		3,195	4,500	3,500	3,500
<b>PRODUCTIVITY</b>					
1. Man hours per square foot		0.100	0.111	0.115	0.115
2. Custodial staff cost per square foot		\$2.14	\$2.11	\$2.20	\$2.20
3. Total custodial cost per square foot		\$2.350	\$2.294	\$2.370	\$2.370
<b>EFFECTIVENESS</b>					
1. Program percentile of Quality Enhancement Survey tools		90%	89%	85%	85%
<b>ANALYSIS:</b>					
<p>Total FY08 appropriations for the total department are approved to increase 24.8% over current budgeted levels. Non-salary costs are approved to increase 31.7% over current budgeted levels for the total department. Revenues are approved to increase 26% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are approved to increase 7.0% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: 1) Request for 1.0 FTE for Maintenance and 1.0 FTE for Custodial in support of the new square footage in the Jail; 2) Request for 1.5 FTE for Support Services for the imaging function due to additional work load for other departments. The Human Resources Department approved the creation of the Maintenance and Custodial positions to support the expanded space at the new jail. Also, 1.0 FTE Imaging position is</p>			<p>approved.</p> <p>The primary reasons for revenue changes from current budget levels are increases from outside print services work and historical increases. The primary reasons for appropriation changes from current budget levels are the age and condition of current buildings and systems along with an overall increase of 25.6% in the total square feet of buildings managed, conditioned, maintained and cleaned.</p> <p>Several workload indicators will increase due to the jail expansion project.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Custodial Services (15H)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
238-A Custodial Coordinator	1.00	1.00	1.00	1.00	1.00
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker	6.70	6.70	6.70	7.70	7.70
<b>TOTAL POSITIONS</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>	<b>10.70</b>	<b>10.70</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$45	\$150	\$0	\$150	\$150
<b>TOTAL REVENUES</b>	<b>\$45</b>	<b>\$150</b>	<b>\$0</b>	<b>\$150</b>	<b>\$150</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$392,145	\$400,190	\$412,372	\$472,067	\$472,067
Equipment	6,908	3,060	2,864	5,000	5,000
Expenses	3,480	5,793	4,624	5,400	5,400
Supplies	26,045	27,500	27,500	28,500	28,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$428,578</b>	<b>\$436,543</b>	<b>\$447,360</b>	<b>\$510,967</b>	<b>\$510,967</b>

**SERVICE AREA: Interprogram Services** **PROGRAM: Support Services (15J)**  
**ACTIVITY: Central Services** **ORGANIZATION: Facility & Support Services**

**PROGRAM MISSION:** To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail/office supplies/copying/property accounting/word processing/reception phone coverage/optical imaging and centralized purchasing.

**PROGRAM OBJECTIVES:**  
 1. To process at least 800 purchase requisitions.  
 2. To keep cost per copy made below \$.055 per copy average between color and B/W.  
 3. To save \$30,000 due to presorting outgoing mail.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Purchase requisitions received	849	825	825	825
2. Number of pieces of outgoing mail	524,752	532,000	550,000	550,000
3. Requests for copies (Print Shop) - County/other	946/217	850/250	950/250	3 4/5
4. Number of WP documents /HR application entries for other depts	3,504	2,500	2,500	2,500
5. Number of pages of documents imaged	327,979	1,000,000	1,200,000	1,200,000
6. Number of departments requesting imaging services		4	5	5
<b>WORKLOAD</b>				
1. Number of purchase orders issued	849	825	825	825
2. Number of pieces of mail pre-sorted	485,368	465,000	450,000	450,000
3. Number of copies- (Print Shop)	1,855,849	1,600,000	1,600,000	1,600,000
4. Number of WP documents /HR application entries for other depts	3,504	1,830	2,000	2,000
5. Number of pages of documents imaged	327,979	1,000,000	1,000,000	1,000,000
6. Number of document types being imaged for all departments		6	8	8
<b>PRODUCTIVITY</b>				
1. Average dollar amount per purchase order	\$37,481	\$13,500	\$9,500	\$9,500
2. Average cost per piece of outgoing mail	\$0.627	\$0.750	\$0.750	\$0.750
3. Cost per copy made (Print Shop)	\$0.030	\$0.047	\$0.050	\$0.050
4. Number of WP documents /HR application entries for other depts	150	1,000	1,000	1,000
5. Hours spent on imaging- including quality control	2,015	2,800	2,800	2,800
6. Number of boxes sent to 30 day holding/warehouse		225	300	300
<b>EFFECTIVENESS</b>				
1. Dollar amount spent on purchase orders	\$31,821,605	\$8,500,000	\$3,500,000	\$3,500,000
2. Dollar amount saved between delivered price - highest bid	\$6,774,426	\$1,800,000	\$1,400,000	\$1,400,000
3. Dollar amount saved by using pre-sort	\$33,976	\$32,750	\$30,000	\$30,000
4. Percent of outgoing mail pre-sorted	92%	88%	80%	80%
5. Dollar value of NAEIR items received	\$14,235	\$8,500	\$10,000	\$10,000

**ANALYSIS:**

Total FY08 appropriations for the total department are approved to increase 24.8% over current budgeted levels. Non-salary costs are approved to increase 31.7% over current budgeted levels for the total department. Revenues are approved to increase 26% over current budgeted amounts for the total department.

For this program, non-salary costs are approved to increase 1.9% over current budgeted amounts.

Organizational change requests for the department are as follows: 1) Request for 1.0 FTE for Maintenance and 1.0 FTE for Custodial in support of the new square footage in the Jail; 2) Request for 1.5 FTE for Support Services for the imaging function due to additional work load for other departments. The Human Resources Department recommends the creation of the Maintenance and Custodial positions to support the expanded space at the new jail. Also, 1.0 FTE

Imaging position is approved.

The primary reasons for revenue changes from current budget levels are increases from outside print services work and historical increases. The primary reasons for appropriation changes from current budget levels are the age and condition of current buildings and systems along with an overall increase of 25.6% in the total square feet of buildings managed, conditioned, maintained and cleaned.

This departmental budget supports the County's Target Issues and Management Agenda as follows:

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Support Services (15J)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing	0.50	-	-	-	-
141-C Clerk II/Scanning	-	2.00	2.00	3.50	3.00
<b>TOTAL POSITIONS</b>	<b>4.50</b>	<b>6.00</b>	<b>6.00</b>	<b>7.50</b>	<b>7.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$102,499	\$97,000	\$109,000	\$111,000	\$111,000
Fees and Charges	9,925	12,000	16,500	17,500	17,500
Miscellaneous	1,587	500	-	500	500
<b>TOTAL REVENUES</b>	<b>\$114,011</b>	<b>\$109,500</b>	<b>\$125,500</b>	<b>\$129,000</b>	<b>\$129,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$205,780	\$265,479	\$251,790	\$344,494	\$317,096
Expenses	366,358	444,216	442,610	452,027	452,027
Supplies	55,327	59,224	58,700	61,000	61,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$627,465</b>	<b>\$768,919</b>	<b>\$753,100</b>	<b>\$857,521</b>	<b>\$830,123</b>



**PROGRAM MISSION:** To foster positive employee relations & progressive organizational improvements for employees, applicants & departments by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.

- PROGRAM OBJECTIVES:**
1. To resolve 100% of grievances without outside arbitration.
  2. To conduct 35 training sessions with 380 in attendance.
  3. To resolve 100% of arbitrated disputes in the County's favor.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Employee bargaining units	4	4	4	4
2. Position vacancies/# classifications/# departments	37/165/15	30/165/15	30/165/15	30/165/15
3. Eligible benefits enrollees	422	438	440	440
4. Authorized personnel (FTE's)	447.32	447.07	450.57	450.07
5. Discrimination complaints received	1	0	1	1
6. Training requests - mandatory/voluntary	1/24	9/25	6/25	6/25
<b>WORKLOAD</b>				
1. Contracts negotiated/grievances and disputes received	2/7	0/4	0/4	0/4
2. # Jobs posted/interviews conducted/job-dept studies requested	66/261/4-4	60/200/4-4	60/200/4-4	60/200/4-4
3. # of enrollment actions/# of extensive research inquiries	269/9	470/15	470/15	470/15
4. Wage system administration actions	552	465	465	465
5. # EEO complaints reviewed	0	0	1	1
6. # training sessions conducted/# of employees served	25/288	35/380	35/380	35/380
<b>PRODUCTIVITY</b>				
1. # of meetings related to labor relations	54	40	30	30
2. # of vacancies filled/Number of job-dept studies completed	129/4-4	60/4-4	60/4-4	60/4-4
3. % of time of HR staff spent in benefit administration	15%	15%	15%	15%
4. % of time of HR staff spent in wage administration activities	16%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	\$61.05/\$64.54	\$180/\$48	\$180/\$48	\$180/\$48
6. % of time of HR staff spent on EEO activities	10%	10%	10%	10%
<b>EFFECTIVENESS</b>				
1. % Impasse items resolved in County's favor/ grievances w/o arb.	100%	100%	100%	100%
2. % jobs filled within 5 weeks of posting close date	68%	85%	85%	85%
3. % enrollments without error/# inquiries responded to within 24 hours	99%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	99%	100%	100%	100%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/4	0/2	0/2	0/2
6. % of employees served in training/% rating delivery high	17%/93%	85%/90%	85%/90%	85%/90%

**ANALYSIS:**

<p>Total FY08 appropriations for the total department are approved to increase 1.6% over current budgeted levels. Non-salary costs are approved to decrease 2.5% over current budgeted levels for the total department. Revenues are approved to stay consistent over current budgeted amounts for the total department.</p> <p>The primary reasons for appropriation changes from current budget levels are an anticipated change in professional services. The decrease should reflect a change in usage in legal counsel representing Scott County in union issues. Additionally, a contractual change in Scott County's employee assistance program should result in a net decrease in the upcoming fiscal year.</p> <p>Several PPB Indicators are highlighted as follows: As a support function to the County as a whole, we will continue to strive to fill positions within 5 weeks of posting date (E.2).</p>	<p>We have also adjusted our training levels to reflect a goal of serving more employees at a higher level of satisfaction.</p> <p>Our PPB indicators relating to union activity has decreased slightly, as there will be no open contract during this fiscal year. We will continue to meet with unions on a quarterly basis to maintain and improve our relationship.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: Scott County employees are the reason for the success of the County. Our office will continue to look for areas to improve upon to attempt to remain an employer of choice. We continue to work on a succession plan within the County as a whole.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Human Resources Management (24A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$0	\$30	\$30	\$0	\$0
Miscellaneous	60	250	250	-	-
<b>TOTAL REVENUES</b>	<b>\$60</b>	<b>\$280</b>	<b>\$280</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$232,374	\$250,640	\$247,999	\$262,825	\$262,825
Expenses	128,550	124,000	123,500	117,750	117,750
Supplies	5,280	3,400	3,400	3,400	3,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$366,204</b>	<b>\$378,040</b>	<b>\$374,899</b>	<b>\$383,975</b>	<b>\$383,975</b>

<b>SERVICE AREA: Interprogram Services</b>	<b>PROGRAM: IT Administration (14A)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Information Technology</b>

**PROGRAM MISSION:** To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration and application development resources.

**PROGRAM OBJECTIVES:**  
 1. To keep administrative costs as a percent of departmental budget at or below 10%.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Authorized personnel (FTE's)	11	11	11	11
2. Departmental budget	\$1,039,884	1,208,767	1,290,336	1,290,336
3. Annual cost of Information Technology Capital Projects managed	628,755	2,200,250	TBD	TBD

<b>WORKLOAD</b>				
1. Percent of time spent on personnel administration	10%	15%	15%	15%
2. Percent of time spent on fiscal management	20%	15%	15%	15%
3. Percent of time spent on liaison activity and coordination	30%	20%	20%	20%
4. Percent of time spent on Information Technology Capital Projects	40%	50%	50%	50%

<b>PRODUCTIVITY</b>				
1. Administrative cost as a percent of departmental budget	9%	9%	9.4%	9.4%
2. Administrative personnel as a percent of departmental personnel	9%	9%	9%	9%

<b>EFFECTIVENESS</b>				
1. Program performance budget objectives accomplished	1	1	1	1
2. Percentile of internal Employee Satisfaction measurements	TBD	TBD	TBD	TBD

**ANALYSIS:**

<p>Total FY08 appropriations for the total department are approved to increase 4.7% over current budgeted levels. Non-salary costs are approved to increase 5.6% over current budgeted levels for the total department. Revenues are approved to increase 1.8% over current budgeted amounts for the total department.</p> <p>The primary reasons for the non-salary appropriation changes are due to activity tracked by the Information Technology program (14B) and will be discussed under that heading.</p> <p>For this program, non-salary costs are to remain at current budgeted levels. This is the fourth straight year this program has request no increase in appropriation funding.</p> <p>There were no organizational change requests for this department.</p>	<p>Information Technology capital projects tracked by this program (D.3) increased during FY07 primarily due to the development and implementation of a county-wide GIS system. Capital projects for the budget year under review have yet to be determined.</p> <p>The remaining budget indicators are in line with the current year budget projections. It is noted that the Department is developing an internal satisfaction survey instrument (E.2) to be used in the future monitor and improve performance where needed.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: IT Administration (14A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$50	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$105,050	\$111,284	\$110,597	\$117,227	\$117,227
Expenses	3,874	3,300	3,300	3,300	3,300
Supplies	693	1,200	1,200	1,200	1,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$109,617</b>	<b>\$115,784</b>	<b>\$115,097</b>	<b>\$121,727</b>	<b>\$121,727</b>

<b>SERVICE AREA: Interprogram Services</b>	<b>PROGRAM: Information Processing (14B)</b>
<b>ACTIVITY: Central Services</b>	<b>ORGANIZATION: Information Technology</b>

**PROGRAM MISSION:** To provide dependable and efficient data and voice services for County employees by: 1) informing, educating, and empowering employees with technical knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) implementing and supporting user friendly software systems.

**PROGRAM OBJECTIVES:**

1. To keep percent of completed work orders to total work orders above 95%.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Number of Network Client Accounts (County-Other)	558-128	600-130	600-130	600-130
2. Number of E-mail Accounts (County-Other)	494-17	550-35	550-35	550-35
3. Number of Network Nodes (PC's-TC's-Printers-Servers)	330-148-169-53	375-100-175-45	375-100-175-45	375-100-175-45
4. Number of Telephones (Handsets-Faxes-Modems)	782-34-24	785-30-20	785-30-20	785-30-20
5. Number of LAN-WAN Edge Devices (Routers-Switches-Others)	14-64-25	15-65-25	15-65-25	15-65-25
<b>WORKLOAD</b>				
1. Custom Developed Applications (Zim-VB-DOS-Access)	22-4-4-2	22-4-4-2	22-4-4-2	22-4-4-2
2. Third Party Applications (Internal Support-External Support)	25-27	26-27	26-27	26-27
3. Number of Help Desk Contacts (Calls - E-mails)	4945-1660	5500-1750	5500-1750	5500-1750
4. Number of Opened Work Orders	1986	1800	1800	1800
5. Number of Outstanding Work Orders	37	35	35	35
<b>PRODUCTIVITY</b>				
1. Percent of Staff Time Spent on new systems implementation	30%	30%	30%	30%
2. Percent of Staff Time Spent on existing systems maintenance	50%	50%	50%	50%
3. Percent of Staff Time Spent on administration	10%	10%	10%	10%
4. Percent of Staff Time Spent on training	10%	10%	10%	10%
5. Number of Work Orders Closed Year-To-Date	1,978	1,800	1,800	1,800

<b>EFFECTIVENESS</b>				
1. Percent of Completed Work Orders to Total Work Orders	99.00%	95.00%	95.00%	95.00%

**ANALYSIS:**

<p>For the Information Technology program, non-salary costs are approved to increase 5.7% over current budgeted amounts. Revenues for this program are fairly consistent year to year and are approved to increase a modest 1.8%.</p> <p>The primary reasons for revenue changes from current budget levels are due to equipment maintenance and mobile phone costs. Actual costs for equipment maintenance far exceeded budget during FY06 and for the FY08 budget this line item is approved to increase to this actual spending level. Most of this increase is due to the County's aging stock of printers.</p> <p>Mobile phone costs were incorporated into the IT budget during the FY07 budget. As such, the increase to the mobile phone line item reflects those costs on a County-wide level. Also, these costs have risen beyond</p>	<p>historical levels due to wider spread cell phone usage and deployment of approximately forty (40) smartphones which provide remote data (e-mail) access to end-users.</p> <p>Program performance budget indicators for this program continue to evolve on a yearly basis. The demand indicators now show the complexity and size of the computer network and telephone systems that are maintained by the Network Administrators. Also, in past years the Programmer/Analyst positions spent up to 90% of their time on new application development. Currently the department is focusing on third party applications, which has resulted in modifications to most of the productivity indicators for this program.</p> <p>There were no organizational changes requested and no budget issues identified for this program.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Information Technology (14B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Geographic Information Systems Coordinator	1.00	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$32,876	\$35,195	\$35,904	\$35,904	\$35,904
Fees and Charges	2,243	4,600	4,600	4,600	4,600
Miscellaneous	1,847	50	50	50	50
<b>TOTAL REVENUES</b>	<b>\$36,966</b>	<b>\$39,845</b>	<b>\$40,554</b>	<b>\$40,554</b>	<b>\$40,554</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$608,671	\$749,273	\$727,920	\$779,859	\$779,859
Equipment	550	1,500	1,500	1,500	1,500
Expenses	313,837	351,750	349,750	372,750	372,750
Supplies	9,136	14,500	14,500	14,500	14,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$932,194</b>	<b>\$1,117,023</b>	<b>\$1,093,670</b>	<b>\$1,168,609</b>	<b>\$1,168,609</b>

<b>SERVICE AREA: Interprogram Services</b>	<b>PROGRAM: Risk Management (23E)</b>
<b>ACTIVITY: Risk Management Services</b>	<b>ORGANIZATION: Non-Departmental</b>

**PROGRAM MISSION:** To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities

**PROGRAM OBJECTIVES:**  
 1. Review 100% of all Workers Compensation/Liability claims filed.  
 2. Conduct 10 loss safety surveys.

<b>PERFORMANCE INDICATORS</b>	<b>2005-06 ACTUAL</b>	<b>2006-07 PROJECTED</b>	<b>2007-08 REQUESTED</b>	<b>2007-08 ADOPTED</b>
<b>DEMAND</b>				
1. Number of site visits/inspections to be performed	12	12	10	10
2. Number of auto accidents reported	24	30	30	30
3. Number of worker's compensation claims filed	31	32	40	40
4. Number of employees/departments served	105	150	150	150
5. Number of property claims reported	7	7	10	10
6. Number of liability claims/OSHA complaints reported	26/0	36/0	25/0	25/0
<b>WORKLOAD</b>				
1. Number of site visits/safety inspections conducted	12	12	10	10
2. Number of auto accidents investigated	24	40	40	40
3. Number of worker's compensation claims reviewed	63	50	50	50
4. Number of prevention/mitigation requests reviewed	115	150	150	150
5. Number of property claims investigated	7	12	10	10
6. Number of liability claims investigated/OSHA complaints resolved	33/0	36/0	30/0	30/0
<b>PRODUCTIVITY</b>				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	5%	5%	5%	5%
3. Time spent on reviewing worker's compensation claims	25%	25%	25%	25%
4. Time spent on reviewing prevention/mitigation items	30%	30%	30%	30%
5. Time spent on reviewing property claims	5%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	30%	30%	30%	30%
<b>EFFECTIVENESS</b>				
1. Performance objectives achieved	100%	100%		
2. Dollar amount of worker's compensation claims	\$212,015	\$236,000	\$250,000	\$250,000
3. Dollar amount of auto claims	\$32,600	\$37,000	\$70,000	\$70,000
4. Dollar amount of property claims	\$16,123	\$12,000	\$30,000	\$30,000
5. Dollar amount of liability claims	\$116,286	\$60,000	\$40,000	\$40,000

**ANALYSIS:**

The Risk Manager, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and thorough reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses.

Actual dollars spent on judgments and claims that were finalized during FY06 are listed under effectiveness indicators (E.2 through E.5).

Total payments made on judgments and claims vary greatly from year to year. Total payments made during FY06 and the four previous years are as follows: FY06 - \$377,024; FY05 - \$266,799; FY04 - \$148,853; FY03 - \$279,159; FY02 - \$234,486. The average amount of claim losses during the five year period calculates to \$261,264. The average payout during this period was greatly below this years recommended budget due to

the historically low payout during FY04. Current year projections are \$129,000 above the five-year average based on data available at this time.

Claim losses for FY07 are budgeted at \$390,000. This includes increases for medical costs associated with workers compensation evaluations and treatments as well as funding for possible workers compensation payments for previously incurred injuries. In addition, funding for auto claims has been increased by 17% due to higher vehicle repair costs.

The budget recommendations for workers compensation insurance, property insurance, and unemployment compensation are also increasing from the current budget levels, rising by \$25,000.

Total non-salary costs are approved to increase by \$45,542 from the FY07 budget and \$84,538 from current year projections due to the recommended increases mentioned above.

The funding of the Risk Management program continues to be an area that requires intense Board scrutiny and therefore the entire program is a budget issue demanding further Board review.

The remaining indicators are approved as submitted by the Risk Manager.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Risk Management (23E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
505-A Risk Management Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$20	\$0	\$20	\$20	\$20
Miscellaneous	51,330	50,000	50,000	50,000	50,000
<b>TOTAL REVENUE</b>	<b>\$51,350</b>	<b>\$50,000</b>	<b>\$50,020</b>	<b>\$50,020</b>	<b>\$50,020</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$78,662	\$83,064	\$82,731	\$86,071	\$86,071
Expenses	965,465	1,071,379	1,032,883	1,117,421	1,117,421
Supplies	464	2,300	1,800	1,800	1,800
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,044,591</b>	<b>\$1,156,743</b>	<b>\$1,117,414</b>	<b>\$1,205,292</b>	<b>\$1,205,292</b>



<b>SERVICE AREA: Interprogram Services</b>	<b>PROGRAM: Legislation &amp; Policy (29A)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Supervisors, Board of</b>

**PROGRAM MISSION:** To enhance county services for citizens and County Departments by providing effective management and coordination of services

**PROGRAM OBJECTIVES:**

1. To keep expenditures at or below \_\_\_% of total county budget.
2. To hold \_\_\_ Board of Supervisors meetings.
3. To consider \_\_\_ agenda items.
4. To deliberate \_\_\_ resolutions.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Board of Supervisor meetings scheduled	85	85	85	85
2. Dollar value of operating budget	\$55,927,543	\$57,801,599	\$60,458,620	\$59,926,093
3. Dollar value of Capital Improvement Plan (CIP)	\$4,714,565	\$5,709,259	\$7,409,821	\$7,409,821
4. Agenda items to be considered	458	450	450	450
5. Board and commissions requiring memberships	47	47	47	47

<b>WORKLOAD</b>				
1. Board of Supervisor meetings held	85	85	85	85
2. Number of resolutions deliberated	373	375	375	375
3. Agenda items considered	458	450	450	450

<b>PRODUCTIVITY</b>				
1. Departmental expenditures as a percent of total County expenditures	0.39%	0.38%	0.37%	0.37%

<b>EFFECTIVENESS</b>				
1. Program performance budget objectives accomplished	33%	100%	100%	100%
2. Percent of target issue action steps completed.	42%	50%	50%	50%
3. Board members' attendance at authorized agency meetings	84%	80%	80%	80%

**ANALYSIS:**

Total FY08 appropriations for the total department are approved to increase 2% over current budgeted levels. Non-salary costs are approved to decrease 4.3% below current budgeted levels for the total department. Revenues are approved to remain the same.

The primary reasons for appropriation changes from current budget levels is a decrease in supply usage based on past year's usage.

PPB Indicators are in line with last year's actual. Target issue action steps are budgeted for 50% because this is a 2-year plan that begins July 2007.

The FY08 total County budget as presented will result in a slight levy rate impact reduction (-0.4%) for residential property in cities and a very slight increase (+0.2%) for residential property in rural areas.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Legislation &amp; Policy (29A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$0	\$500	\$500	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$232,248	\$251,736	\$245,350	\$257,553	\$257,553
Expenses	9,697	10,800	10,800	10,800	10,800
Supplies	156	2,000	1,450	1,450	1,450
<b>TOTAL APPROPRIATIONS</b>	<b>\$242,101</b>	<b>\$264,536</b>	<b>\$257,600</b>	<b>\$269,803</b>	<b>\$269,803</b>

<b>SERVICE AREA: Interprogram Services</b>	<b>PROGRAM: Treasurer Administration (30A)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Treasurer</b>

**PROGRAM MISSION:** To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service

**PROGRAM OBJECTIVES:**  
 1. To maintain administrative costs as a percent of the departmental budget at or below 9.8%.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
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<b>DEMAND</b>				
1. Authorized personnel (FTE's)	28.6	28.6	28.6	28.6
2. Department budget	\$1,549,155	\$1,672,202	\$1,723,574	\$1,723,574
3. Organizations requiring liaison and coordination	23	23	23	23

<b>WORKLOAD</b>				
1. Percent of time spent on personnel administration	35%	35%	35%	35%
2. Percent of time spent on fiscal management	35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination	5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities	25%	25%	25%	25%

<b>PRODUCTIVITY</b>				
1. Administration cost as a percent of departmental budget	9.84%	9.75%	9.77%	9.77%
2. Administration personnel as a percent of departmental personnel	6%	6%	6%	6%

<b>EFFECTIVENESS</b>				
1. Program performance budget objectives accomplished	69%	85%	85%	85%

**ANALYSIS:**

<p>Total FY08 appropriations for the total department are approved to increase 3.1% over current budgeted levels. Non-salary costs are approved to increase 2.1% over current budgeted levels for the total department. Revenues are approved to increase 3.9% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are approved to increase \$2,130 over current budgeted amounts. This is due to increased administrative expenses resulting from the office's leadership role in the State wide e-payment project.</p> <p>There were no organizational change requests submitted by this department.</p> <p>The primary reasons for the departmental revenue changes from current budget levels is discussed in the analysis for the Treasurer's Tax Collection (30B) and Motor Vehicle Registration programs. The Treasurer's Administration program does not budget for</p>	<p>any revenues.</p> <p>The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Treasurer Administration (30A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	0.30	0.30	0.30	0.30	0.30
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$145,958	\$155,528	\$151,083	\$159,881	\$159,881
Expenses	6,346	5,000	6,230	7,230	7,230
Supplies	786	1,450	1,450	1,350	1,350
<b>TOTAL APPROPRIATIONS</b>	<b>\$153,090</b>	<b>\$161,978</b>	<b>\$158,763</b>	<b>\$168,461</b>	<b>\$168,461</b>

**PROGRAM MISSION:** To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills

- PROGRAM OBJECTIVES:**
1. To collect \$640,000 of penalties and costs on delinquent taxes.
  2. To collect 99.5% of taxes on current levy.
  3. To process at least 85% of all taxes by mail and Internet.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Total number property tax/special assessment statements issued	184,685	188,000	188,000	188,000
2. Dollar value of tax certification	\$181,497,890	\$202,141,914	\$210,225,000	\$210,225,000
3. Number of tax certificates issued	3,284	1,800	1,800	1,800
4. Number of elderly tax credit applications	686	685	685	685
5. Total dollar property taxes received over counter	\$13,072,338	\$14,149,934	\$14,642,171	\$14,642,171
6. Total dollar property taxes received by mail/lock box	\$169,367,332	\$177,884,884	\$184,073,010	\$184,073,010
<b>WORKLOAD</b>				
1. Total # property tax/special assessment receipts processed	N/A	N/A	N/A	N/A
2. Dollar value of taxes collected on current year certification	\$181,375,041	\$201,131,204	\$209,173,875	\$209,173,875
3. Number of tax certificates redeemed	1,893	1,800	1,800	1,800
4. Number of elderly tax credits approved/processed by State	612	685	685	685
5. Total dollar property taxes processed over counter	\$13,072,338	\$14,149,934	\$14,642,171	\$14,642,171
6. Total dollar property taxes processed by mail/lock box	\$169,367,332	\$177,884,884	\$184,073,010	\$184,073,010
<b>PRODUCTIVITY</b>				
1. Cost per property tax/special assessment statement issued-94%	N/A	N/A	N/A	N/A
2. Cost per tax certificate issued and/or redeemed-3%	\$3.69	\$7.22	\$7.46	\$7.46
3. Cost per elderly tax credit application processed-3%	\$19.80	\$19.25	\$19.61	\$19.61
4. Average dollar property taxes processed/window clerk/day	\$8,511	\$9,083	\$9,151	\$9,151
<b>EFFECTIVENESS</b>				
1. Percent of taxes collected on current year's levy	99.93%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	\$672,007	\$610,000	\$640,000	\$640,000
3. Total dollars of state credits collected	\$5,994,573	\$6,000,000	\$6,000,000	\$6,000,000
4. Total dollars of abated and suspended taxes	\$861,972	\$400,000	\$400,000	\$400,000
5. Percent total property taxes processed over counter	6.78%	7.00%	7.00%	7.00%
6. Percent total property taxes processed by mail/lock box	87.77%	88.00%	88.00%	88.00%

**ANALYSIS:**

For the Treasurer's Tax program, non-salary costs are approved to remain unchanged from current budgeted amounts. This represents the 3rd straight year appropriations for this program have been static or declined.

Revenue is approved to increase by 9.7%, or \$80,000, because of increases in penalties retained by the County from the collection of delinquent taxes and increases to miscellaneous fees. The latter revenue results from the collection of bidder fees at the annual tax auction.

There were no organizational change requests submitted for this program.

Several PPB Indicators are highlighted as follows: The number of tax sale certificates issued (D.3) was high for FY '06 due to having two tax sales conducted during that year. This occurred because the Tax Sale Module of the new tax system was not functioning at the time the previous fiscal year tax sale was to be held, thus delaying the sale until June of the following fiscal year.

The number of property tax and special assessment receipts processed (W.1) can not be accurately determined at this time. The tax system no longer tabulates individual records when those records are processed as in a list or batch. The department hopes that programming improvements will correct this deficiency.

This program has no budget issues for Board consideration.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Tax Collection (30B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.80	6.80	6.80	6.80	6.80
<b>TOTAL POSITIONS</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>
<b>REVENUE SUMMARY:</b>					
Penalties & Interest on Taxes	\$791,859	\$735,000	\$735,000	\$785,000	\$785,000
Fees and Charges	125,584	90,525	90,525	120,525	120,525
Miscellaneous	13,033	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$930,476</b>	<b>\$825,525</b>	<b>\$825,525</b>	<b>\$905,525</b>	<b>\$905,525</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$377,027	\$395,966	\$394,721	\$410,330	\$410,330
Expenses	14,322	19,220	19,220	19,220	19,220
Supplies	12,172	18,300	18,300	18,300	18,300
<b>TOTAL APPROPRIATIONS</b>	<b>\$403,521</b>	<b>\$433,486</b>	<b>\$432,241</b>	<b>\$447,850</b>	<b>\$447,850</b>

<b>SERVICE AREA: Interprogram Services</b>	<b>PROGRAM: Accounting/Finance (30E)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Treasurer</b>

**PROGRAM MISSION:** To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles

**PROGRAM OBJECTIVES:**

1. To process at least 2500 investment transactions.
2. To keep the number of receipt errors below 200.
3. To earn \$1,440,000 or more in investment income.

PERFORMANCE INDICATORS	2005-06 ACTUAL	2006-07 PROJECTED	2007-08 REQUESTED	2007-08 ADOPTED
<b>DEMAND</b>				
1. Number of miscellaneous receipts received	3,860	3,900	3,900	3,900
2. Number of travel advances requested/parking tickets issued	150/252	150/450	150/250	150/250
3. Number of warrants/health claims drawn on bank for payment	17,431	18,000	18,000	18,000
4. Dollar value principle and interest due on bonds	\$1,046,925	\$1,391,039	\$1,362,470	\$1,362,470
5. Number receipt errors detected during reconciliation process	256	200	200	200
6. Dollar amount available for investment annually	\$285,907,924	\$310,000,000	\$315,000,000	\$315,000,000
<b>WORKLOAD</b>				
1. Number miscellaneous receipts issued	3,860	3,900	3,900	3,900
2. Number travel advances issued/parking tickets paid/dismissed	150/166	150/450	150/250	150/250
3. Number warrants/health claims paid by Treasurer	17,431	18,000	18,000	18,000
4. Dollar value principle & interest paid on bonds	\$1,046,925	\$1,391,039	\$1,362,470	\$1,362,470
5. Number receipt errors corrected during reconciliation process	129	120	130	130
6. Number of investment transactions processed	2,524	2,500	2,500	2,500
<b>PRODUCTIVITY</b>				
1. Cost per miscellaneous receipt issued (20%)	\$13.99	\$15.82	\$16.23	\$16.23
2. Cost travel advance issued (5%)	\$90.03	\$102.86	\$105.48	\$105.48
3. Cost per warrant processed (30%)	\$4.65	\$5.14	\$5.27	\$5.27
4. Cost per receipt error (10%)	\$105.50	\$154.28	\$158.21	\$158.21
5. Cost per investment transaction (30%)	\$32.10	\$37.03	\$37.97	\$37.97
<b>EFFECTIVENESS</b>				
1. Dollar amount of miscellaneous receipts collected	\$30,439,993	\$30,500,000	\$31,000,000	\$31,000,000
2. Total cash over (short) due to receipt error	\$843	(\$500)	(\$500)	(\$500)
3. Number checks returned-insufficient funds	396	500	500	500
4. Number motor vehicle & property tax refund checks issued	5,302	5,500	5,500	5,500
5. Total investment revenue from use of money/property	\$1,419,496	\$1,472,500	\$1,440,000	\$1,440,000
6. Treasurer's Office General fund investment revenue only	\$1,371,378	\$1,451,593	\$1,390,854	\$1,390,854

**ANALYSIS:**

For the Treasurer's Accounting/Finance program, non-salary costs are increasing 1.0% over current budgeted amounts. Revenues are decreasing 0.8% from current budgeted amounts.

The primary reason for the approved appropriation change from current budget levels is an increase to the cost of courier services. After reaching an agreement with the County's major banking services provider courier charges have been primarily funded through a reduction in banking fees. The approved increase is to cover inflationary charges.

Revenues for this program result from the investment of County funds (E.5). The past two fiscal years have seen investment revenue rise to nearly \$1.5 million. As we enter the second half of FY07 investment yields have started to decline for the first time in 30 months. For this reason revenue for this program is budgeted slightly lower at \$1,440,000 (\$1,390,854 net of interest to vehicle and electronic equipment funds).

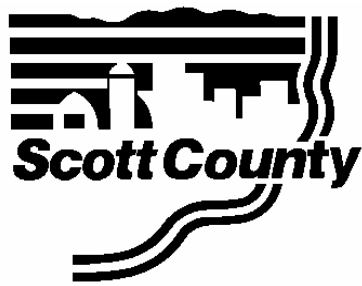
There were no organizational change requests for this program.

There are two PPB Indicators that need to be highlighted: The dollar value of principal and interest due/paid on bonds (D.4 & W.4) reflects the debt service on three bond issues: the Solid Waste Disposal Bonds, the Urban Renewal Bonds issued for the River Renaissance project, and GIS System bond. Other debt service payments made by the office are for the Certificates of Participation issued for the construction of the County golf course and the Jail Facilities Revenue bonds.

There are no budget issues identified within this program.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Accounting/Finance (30E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
611-A Financial Management Supervisor	0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
<b>TOTAL POSITIONS</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>
<b>REVENUE SUMMARY:</b>					
Use of Money/Property	\$1,319,286	\$1,451,593	\$1,451,593	\$1,390,854	\$1,390,854
Miscellaneous	1,354	2,100	1,600	1,500	1,500
<b>TOTAL REVENUES</b>	<b>\$1,320,640</b>	<b>\$1,453,693</b>	<b>\$1,453,193</b>	<b>\$1,392,354</b>	<b>\$1,392,354</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$229,774	\$247,358	\$239,549	\$254,605	\$254,605
Expenses	55,962	59,060	59,660	59,670	59,670
Supplies	1,619	2,150	2,150	2,150	2,150
<b>TOTAL APPROPRIATIONS</b>	<b>\$287,355</b>	<b>\$308,568</b>	<b>\$301,359</b>	<b>\$316,425</b>	<b>\$316,425</b>





# SUPPLEMENTAL INFORMATION

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# BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

## **MAJOR GOVERNMENTAL FUNDS (budgeted):**

**General Fund** - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

**Mental Health, MR & DD Fund** - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health, MR & DD Fund is a special revenue fund.

**Special Revenue Funds** - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

**Debt Service Fund** - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

**Capital Projects Fund** - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

## **NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)**

**Rural Services Fund** – To account for taxes levied to benefit the rural residents of the County.

**Secondary Roads Fund** – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

**Recorder's Record Management Fund** – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

**BUSINESS-TYPE ACTIVITIES FUND (non-budgeted):** These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health, MR & DD Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

# SCOTT COUNTY BUDGET CALENDAR

<u>Month</u>	<u>Budget Task</u>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

## **BUDGET PREPARATION PROCESS**

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These biennial target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

# **BUDGET PREPARATION PROCESS**

(Continued)

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

## **SCOTT COUNTY'S PROGRAM PERFORMANCE BUDGETING SYSTEM**

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. In the program performance budget, the County continues to budget for departments, but each department divides its budget into functions or services, which are known as "programs". There are several reasons for dividing organizational budgets into program budgets.

First and foremost, program budgets emphasize the services the County provides instead of the expenses the County incurs. Budget justifications are based upon citizen needs, the County's response to their needs, and the resources the County requires to provide the response that the County proposes. The program performance budget provides a positive focus on the services that the County provides, instead of a negative focus on the money that the County spends. In order to accomplish this change in emphasis, the County needs to budget for each service (program).

Second, program budgets improve Scott County's management capabilities. In the "old" system, the emphasis was on reviewing line item expenditures and the County's role was that of a senior bookkeeper. If funds were expended within the limits of budgeted line items, the County was a good manager. In the "new" system, the emphasis is on managing services, and thus there is need for some flexibility to control expenditures in order to produce the results expected of programs. This program performance budget provides the County with the flexibility to do this.

# BUDGET PREPARATION PROCESS

(Continued)

Third, program budgets improve leadership, delegation of authority, and follow-up responsibility for assuring that services are provided at the programmed level. The "results oriented" budget contains specific plans for output, efficiency, and effectiveness. These plans, which are called "performance objectives" are the guidelines that subordinates use for individual performance, which are monitored on a regular, quarterly basis.

Finally, program budgeting enables large departments to divide their operations into more manageable sub-departmental cost centers. This also allows directors of large departments to place more responsibility on managers and first-line supervisors, and to train them in management skills required for budgeting, planning, and leadership.

Once programs have been identified for departments and authorized agencies specific performance indicators are developed and tracked.

Performance indicators are statistical measures of actual and planned performance which report on four important characteristics of each Scott County Program:

- Demand - who needs the program, how much is needed?
- Workload - what does the program produce, who is served?
- Productivity - what is the cost of one unit of workload, how efficient is the program? and
- Effectiveness - what is the quality, impact, or responsiveness of the program?

## **Demand:**

Is this program necessary? How much service is required or requested? Demand is the external factor that demonstrates the "need" for the program. Demand data enables decision-makers to adjust services and costs to respond to changes in the direction and/or magnitude of the demand for the service.

### GENERAL EXAMPLES:

- Eligible Populations
- Service Area Size
- Deficient Conditions
- Requests or Applications
- Complaints

## **Workload:**

How much service is being provided? How do service outputs (workload) compare to service needs (demand)? Facts about workload enable decision-makers to relate budget expenditures to personnel outputs, and to relate outputs to demand. Workload data is also the basis, along with total expenditures, for unit cost, or productivity indicators.

### GENERAL EXAMPLES:

- Units of Output
- Transactions Processed
- People Served
- Time Spent



# BUDGET PREPARATION PROCESS

(Continued)

## **Productivity:**

Is the program being run efficiently? What is the average cost of one unit of service? Unit cost (productivity) data enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs also can be used to quickly estimate the cost of adding more service, or the savings to be realized for reductions in service.

## **Effectiveness:**

How well is the program doing? What is its impact and/or quality? Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, or that quality improves if productivity declines.

### GENERAL EXAMPLES:

- Response Time
- Workload as Percent of Demand
- Objectives Accomplished
- Error Rate
- Interval Between Service Repetition

## **CAVEATS:**

- Not everything is measurable
- Be aware of data availability-don't spend a dollar for a dime's worth of information
- Who selects indicators-a process of negotiation between you and your budget analyst
- No comparisons to other governments (internal organization comparison)
- Indicators before objectives

The Program Performance Budget (PPB) system has worked very well for Scott County since its implementation in fiscal year 1983-84.

# MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

**Date of Incorporation:** December 31, 1837

**Form of Government:** County Board/County Administrator

<b>Area in Square Miles</b>	447	<b>Recreation: Parks</b>	
		County Parks	7
<b>Median Age of Population</b>	35.1	Number of Acres	2,348
<b>Miles of Roads and Streets:</b>		<b>Golf Courses:</b>	
Interstate Highways	43	Private	2
State Highways	78	Public	7
County Roads	570	Municipal	3
City Streets	<u>727</u>		
Total Miles	<u>1,418</u>		
<b>Acres of Industrial Lands</b>	749	<b>Snowmobile Trails, Total Miles</b>	86
<b>Farming Acres</b>	228,400	<b>State Wildlife Preserve Open to Public</b>	
<b>Number of Farms</b>	740	<b>Hunting and Fishing</b>	2,785/Acres
<b>County Employees:</b>		<b>Number of Lakes</b>	5
Board Members	5	<b>Number of Boat Launches</b>	4
Elected Officials	5	<b>Number of Beaches</b>	1
Full time equivalents	450.07	<b>Number of Swimming Pools</b>	2
		<b>Number of Zoos</b>	0
<b>Schools Within the County: Public Schools</b>		<b>Number of Baseball Diamonds</b>	2
Elementary	38	<b>Public Safety:</b>	
Junior High	9	County Sheriff Department	1
Senior High	6	City Police Department	8
Total Students	26,886	Fire Department:	
		Full-time	2
<b>Non-Public Schools:</b>		Volunteer	11
K-8	7	Rescue Squads	2
High School	2	<b>Elections: Last General Election</b>	
Total Students	2,582	Registered Voters	114,971
		Votes Cast	56,482
<b>Higher Education:</b>		Percent	49.1%
University	1	<b>Elections: Last School Board Election</b>	
Colleges	1	Registered Voters	98,654
Junior College	1	Votes Cast	4,842
Vocational Schools	3	Percent	4.9%
Total Students	14,869	<b>Building Permits:</b>	
		Issued in the Year Ended	
		June 30, 2006	754
		Value of Issued Permits	\$34,437,376

## MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

### Ten Principal Taxpayers

As of June 30, 2006

Organization	Taxable Value	% of Total Taxable Value
MidAmerican Energy	\$229,007,316	4.01%
Isle of Capri Bettendorf	85,002,320	1.49%
SDG Macerich Properties	64,106,783	1.12%
Iowa American Water Company	45,556,796	0.80%
Aluminum Company of America	39,915,813	0.70%
Qwest Communications	36,020,815	0.63%
Genventures Inc.	21,034,293	0.37%
Deere & Company	20,929,097	0.37%
Quanex Corporation	20,862,200	0.37%
National Amusement Inc.	19,897,078	0.35%
Total	\$582,332,511	10.21%

Source: County tax rolls.

# BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

**Accrual Accounting:** A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

**Appropriation:** An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

**Appropriation Resolution:** The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

**Audit:** A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

**Authorized Agency:** A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

**Balance Sheet:** A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

**Budget:** A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

**Budget Amendment:** A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or interfund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

**Budget Calendar:** The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

- Budgeted Funds:** Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.
- Budget Message:** The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.
- Budgetary Control:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
- Capital Expenditure:** Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.
- Capital Improvement Program:** A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
- Capital Improvement Program Budget:** A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.
- Cash Accounting:** A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.
- Cash Management:** The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.
- Current Taxes:** Taxes that are levied and due within one year.
- Debt Services:** The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
- Delinquent Taxes:** Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
- Department:** A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.
- Depreciation:** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
- Disbursement:** Payment for goods and services in cash or by check.

**Enterprise Fund:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

**Estimated Revenue:** The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

**Expenses:** This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

**Expenditure:** This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

**Fiscal Year:** The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

**Fixed Assets:** Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

**FTE:** Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

**Fund:** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

**Fund Balance:** Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

**Full Faith and Credit:** A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

**GAAP:** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

**General Fund:** The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

**General Ledger:** A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

**General Obligation Bonds:** Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

**GFOA:** Government Finance Officers Association of the United States and Canada

**GASB:** Government Accounting Standards Board - promulgates accounting standards and practices for governments

**Grant:** A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**HCBS:** Home and community based mental health mental retardation services

**Interfund Transfers:** Amounts transferred from one fund to another.

**Intergovernmental Revenue:** Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

**Inventory:** A detailed listing of property currently held by the government.

**Invoice:** A bill requesting payment for goods or services by a vendor or other governmental unit.

**Levy:** To impose taxes, special assessments, or service charges for the support of County activities.

**Line-Item Budget:** A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**MH-DD:** Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

**Modified Accrual Accounting:** A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

**Object Code:** An expenditure category, such as personal services, supplies, or equipment.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**Operating Fund:** A fund restricted to a fiscal budget year.

**PPB:** Program Performance Budget - see below.

**Performance Objectives:** Specific quantitative and qualitative measures of work performed as an objective of the department.

**Program Budget:** A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

**Program Performance Budget:** A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

**Property Tax:** Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

**Revenue:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

**Revenue Bonds:** Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

**Requisition:** A written request from a department to the purchasing division for specific goods or services. This

action precedes the authorization of a purchase order.

**Reserve:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Revenue Fund:** A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

**T19:** Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

**Voucher:** A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.



# DEPARTMENT/AUTHORIZED AGENCY BUDGET TOTAL SUMMARIES

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<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Administration</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
366-A Budget Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Administrative Assistant	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$0	\$100	\$100	\$100	\$100
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$331,180	\$348,088	\$344,874	\$361,691	\$361,691
Expenses	7,120	7,475	7,475	7,475	7,475
Supplies	3,107	2,800	2,800	2,800	2,800
<b>TOTAL APPROPRIATIONS</b>	<b>\$341,407</b>	<b>\$358,363</b>	<b>\$355,149</b>	<b>\$371,966</b>	<b>\$371,966</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Attorney</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	1.00	1.00	1.00	1.00	1.00
Y First Assistant Attorney	1.00	1.00	1.00	1.00	1.00
Y Deputy First Assistant Attorney	3.00	3.00	3.00	3.00	3.00
A Assistant Attorney II	1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I	10.00	10.00	10.00	10.00	10.00
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	2.00	2.00	2.00	2.00	2.00
282-A Executive Secretary/Paralegal	-	-	-	1.00	1.00
252-A Executive Secretary	1.00	1.00	1.00	-	-
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator	-	0.75	0.75	0.75	0.75
191-C Intake Coordinator	1.00	-	-	-	-
191-C Senior Clerk-Victim Witness	-	1.00	1.00	1.00	1.00
214-C Legal Secretary - Juvenile Court	-	1.00	1.00	1.00	1.00
194-C Legal Secretary - Civil Court	-	1.00	1.00	1.00	1.00
177-C Legal Secretary - District Court	-	1.00	1.00	1.00	1.00
177-C Legal Secretary	3.00	-	-	-	-
162-C Clerk III	-	1.00	1.00	1.00	1.00
151-C Clerk II	-	2.00	2.00	2.00	2.00
141-C Clerk II	3.63	-	-	-	-
Z Summer Law Clerk	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>29.63</b>	<b>29.75</b>	<b>29.75</b>	<b>29.75</b>	<b>29.75</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$21,300	\$1,600	\$1,600	\$1,600	\$1,600
Fines/Forfeitures/Miscellaneous	49,797	15,000	15,000	15,000	15,000
<b>TOTAL REVENUES</b>	<b>\$71,097</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,600</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,960,863	\$2,077,883	\$2,056,993	\$2,181,948	\$2,181,948
Equipment	22,375	8,500	7,000	7,000	7,000
Expenses	108,022	108,400	127,950	111,950	111,950
Supplies	32,056	39,000	38,000	38,000	38,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,123,316</b>	<b>\$2,233,783</b>	<b>\$2,229,943</b>	<b>\$2,338,898</b>	<b>\$2,338,898</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Auditor</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Auditor	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting and Tax Manager	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
252-A Payroll Specialist	1.50	2.00	2.00	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
194-C Platroom Draftsman	0.50	0.50	0.50	0.50	0.50
191-C Senior Clerk III Elections	1.00	1.00	1.00	1.00	1.00
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
177-C Tax Aide	3.00	3.00	3.00	3.00	3.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>15.40</b>	<b>15.90</b>	<b>15.90</b>	<b>15.90</b>	<b>15.90</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$151,938	\$50,000	\$53,200	\$173,200	\$173,200
Licenses & Permits	5,613	5,600	5,600	5,600	5,600
Charges for Services	48,788	44,250	44,050	43,900	43,900
Miscellaneous	12	-	-	-	-
Sale of Fixed Assets	10,000	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$216,351</b>	<b>\$99,850</b>	<b>\$102,850</b>	<b>\$222,700</b>	<b>\$222,700</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,032,457	\$1,057,627	\$1,034,640	\$1,108,918	\$1,108,918
Equipment	-	2,000	2,000	2,000	2,000
Expenses	191,159	125,695	125,855	203,195	203,195
Supplies	22,057	28,650	28,650	28,000	28,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,245,673</b>	<b>\$1,213,972</b>	<b>\$1,191,145</b>	<b>\$1,342,113</b>	<b>\$1,342,113</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Community Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Veterans Director/Case Aide	1.00	1.00	1.00	1.00	1.00
271-C Office Manager	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	4.00	4.00	4.00	4.00	4.00
162-C Clerk III/Secretary	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Receptionist	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$4,884,005	\$5,387,290	\$5,670,152	\$5,699,797	\$5,699,797
Charges for Services	65,152	27,000	27,000	27,628	27,628
Fines/Forfeitures/Miscellaneous	128,680	78,500	80,944	77,500	77,500
<b>TOTAL REVENUES</b>	<b>\$5,077,837</b>	<b>\$5,492,790</b>	<b>\$5,778,096</b>	<b>\$5,804,925</b>	<b>\$5,804,925</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$708,229	\$762,905	\$736,694	\$789,964	\$789,964
Equipment	2,552	5,870	5,870	5,970	5,970
Expenses	7,302,437	7,495,140	8,142,506	8,584,600	8,584,600
Supplies	7,255	10,600	7,610	7,860	7,860
<b>TOTAL APPROPRIATIONS</b>	<b>\$8,020,473</b>	<b>\$8,274,515</b>	<b>\$8,892,680</b>	<b>\$9,388,394</b>	<b>\$9,388,394</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Conservation (Net of Golf Course)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
775-A Director	1.00	1.00	1.00	1.00	1.00
540-A Deputy Director	-	-	-	1.00	1.00
470-A Park Manager	-	-	-	2.00	2.00
445-A Operations Manager	1.00	1.00	1.00	-	-
382-A Park Manager	2.00	2.00	2.00	-	-
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Naturalist	1.00	1.00	1.00	1.00	1.00
262-A Park Ranger	-	-	-	5.00	5.00
252-A Administrative Assistant	-	-	-	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	-	-
220-A Patrol Ranger	1.00	1.00	1.00	-	-
220-A Ranger Technician	4.00	4.00	4.00	-	-
220-A Park Crew Leader	-	-	-	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Specialist	-	-	-	2.00	2.00
187-A Equipment Mechanic	2.00	2.00	2.00	-	-
187-A Park Crew Leader	1.00	1.00	1.00	-	-
187-A Park Maintenance Technician	-	-	-	4.00	4.00
162-A Park Maintenance Worker	4.00	4.00	4.00	-	-
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>22.25</b>	<b>22.25</b>	<b>22.25</b>	<b>22.25</b>	<b>22.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$115,212	\$208,634	\$222,860	\$99,000	\$99,000
Charges for Services	637,432	653,014	653,014	673,291	673,291
Use of Money/Property	145,479	148,574	156,560	160,314	160,314
Fines/Forfeitures/Miscellaneous	38,959	17,867	17,907	18,726	18,726
Sale of Fixed Assets	13,851	36,000	36,000	44,500	44,500
<b>TOTAL REVENUES</b>	<b>\$950,933</b>	<b>\$1,064,089</b>	<b>\$1,086,341</b>	<b>\$995,831</b>	<b>\$995,831</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,635,512	\$1,812,808	\$1,716,894	\$1,892,110	\$1,892,110
Equipment	153,367	192,923	192,923	220,248	220,248
Capital Improvements	641,607	780,450	750,473	671,365	671,365
Expenses	413,362	452,402	458,511	464,371	464,371
Supplies	361,968	365,462	366,769	377,939	377,939
<b>TOTAL APPROPRIATIONS</b>	<b>\$3,205,816</b>	<b>\$3,604,045</b>	<b>\$3,485,570</b>	<b>\$3,626,033</b>	<b>\$3,626,033</b>

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>PROGRAM: Glynn's Creek (18E/F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
220-A Assistant Golf Course Superintendent	-	-	-	1.00	1.00
187-A Assistant Golf Course Superintendent	1.00	1.00	1.00	-	-
187-A Turf Equipment Specialist	-	-	-	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	-	-
162-A Maintenance Technician-Golf Course	-	-	-	2.00	2.00
162-A Maintenance Worker	2.00	2.00	2.00	-	-
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
<b>TOTAL POSITIONS</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>
<b>REVENUE SUMMARY:</b>					
Total Charges for Services	\$13,055	\$35,800	\$33,500	\$37,900	\$37,900
Total Green Fees	548,371	678,868	540,271	633,637	633,637
Net Cart Fees	296,521	332,444	276,480	321,775	321,775
Net Food/Beverage	119,355	178,920	126,300	143,140	143,140
Net Merchandise Sales	7,180	8,000	8,000	8,000	8,000
Net Driving Range Sales	34,330	50,000	36,000	40,800	40,800
Total Interest Income	10,375	2,500	7,500	7,500	7,500
Total Miscellaneous	981	750	750	-	-
Gain on Sale of Fixed Assets	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,030,168</b>	<b>\$1,287,282</b>	<b>\$1,028,801</b>	<b>\$1,192,752</b>	<b>\$1,192,752</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$519,056	\$553,799	\$548,728	\$577,552	\$577,552
Equipment	8,920	1,000	1,000	1,000	1,000
Depreciation	174,487	132,440	174,487	174,487	174,487
Expenses	111,735	86,155	85,255	87,493	87,493
Supplies	129,542	133,050	131,550	133,520	133,520
Debt Service	239,732	189,180	229,180	215,205	215,205
Sale of Fixed Assets	2,977	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,186,449</b>	<b>\$1,095,624</b>	<b>\$1,170,200</b>	<b>\$1,189,257</b>	<b>\$1,189,257</b>
<b>Net Income</b>	<b>(\$156,281)</b>	<b>\$191,658</b>	<b>(\$141,399)</b>	<b>\$3,495</b>	<b>\$3,495</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Facility and Support Services (formerly Buildings &amp; Grounds)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Director Buildings & Grounds	1.00	1.00	1.00	1.00	1.00
307-A Project & Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Electronic Systems Technician	-	-	-	1.00	1.00
268-C Maintenance Specialist	3.00	4.00	4.00	4.00	4.00
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
198-A Custodial Supervisor	1.00	-	-	-	-
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-C Preventive Maintenance	1.00	-	-	-	-
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing	0.50	1.50	1.50	1.50	1.50
141-C Clerk II/Imaging	-	-	-	1.50	-
130-C Custodial Worker	6.70	6.70	6.70	7.70	7.70
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>24.19</b>	<b>24.19</b>	<b>24.19</b>	<b>27.69</b>	<b>26.19</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$143,012	\$145,000	\$153,000	\$159,000	\$159,000
Charges for Services	10,075	12,300	16,750	17,800	17,800
Fines/Forfeitures/Miscellaneous	6,832	4,850	3,600	4,900	4,900
Sale of Fixed Assets	1,164	8,000	1,200	1,500	1,500
<b>TOTAL REVENUES</b>	<b>\$161,083</b>	<b>\$170,150</b>	<b>\$174,550</b>	<b>\$183,200</b>	<b>\$183,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,118,362	\$1,250,793	\$1,230,114	\$1,468,230	\$1,440,832
Equipment	9,266	3,860	5,078	33,000	33,000
Expenses	1,198,448	1,185,562	1,271,884	1,550,495	1,550,495
Supplies	168,866	147,404	148,505	177,135	177,135
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,494,942</b>	<b>\$2,587,619</b>	<b>\$2,655,581</b>	<b>\$3,228,860</b>	<b>\$3,201,462</b>



<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Health</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
470-A Clinical Services Coordinator	-	1.00	1.00	1.00	1.00
417-A Clinical Services Coordinator	1.00	-	-	-	-
417-A Community Health Coordinatoor	1.00	1.00	1.00	1.00	1.00
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist	-	1.00	1.00	1.00	1.00
366-A Public Health Nurse	8.00	9.00	9.00	9.00	9.00
355-A Community Health Consultant	4.00	4.00	4.00	4.00	4.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
298-A Administrative Office Manager	1.00	-	-	-	-
252-A Administrative Office Assistant	-	1.00	1.00	1.00	1.00
209-A Medical Assistant	2.00	2.00	2.00	2.00	2.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
Z Interpreters	0.35	0.35	0.35	0.35	0.35
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
Z Health Services Professional	1.20	1.20	1.20	1.20	1.20
<b>TOTAL POSITIONS</b>	<b>37.15</b>	<b>39.15</b>	<b>39.15</b>	<b>39.15</b>	<b>39.15</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$1,773,567	\$1,758,065	\$1,795,836	\$1,850,096	\$1,850,096
Licenses and Permits	250,445	256,500	256,500	268,900	268,900
Charges for Services	45,036	38,800	43,442	36,425	36,425
Fines/Forfeitures/Miscellaneous	27,959	35,000	35,000	35,000	35,000
<b>TOTAL REVENUES</b>	<b>\$2,097,007</b>	<b>\$2,088,365</b>	<b>\$2,130,778</b>	<b>\$2,190,421</b>	<b>\$2,190,421</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$2,187,711	\$2,502,201	\$2,349,786	\$2,641,274	\$2,641,274
Equipment	22,218	11,600	11,600	10,400	10,400
Expenses	2,432,087	2,527,114	2,659,114	2,911,929	2,911,929
Supplies	73,911	67,122	67,122	81,835	81,835
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,715,927</b>	<b>\$5,108,037</b>	<b>\$5,087,622</b>	<b>\$5,645,438</b>	<b>\$5,645,438</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Human Resources</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$0	\$30	\$30	\$0	\$0
Miscellaneous	60	250	250	-	-
<b>TOTAL REVENUES</b>	<b>\$60</b>	<b>\$280</b>	<b>\$280</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$232,374	\$250,640	\$247,999	\$262,825	\$262,825
Expenses	128,550	124,000	123,500	117,750	117,750
Supplies	5,280	3,400	3,400	3,400	3,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$366,204</b>	<b>\$378,040</b>	<b>\$374,899</b>	<b>\$383,975</b>	<b>\$383,975</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Human Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$27,378	\$33,611	\$33,611	\$34,988	\$34,988
Fees and Charges	119	-	-	-	-
Fines/Forfeitures/Miscellaneous	220	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$27,717</b>	<b>\$33,611</b>	<b>\$33,611</b>	<b>\$34,988</b>	<b>\$34,988</b>
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$3,949	\$4,156	\$4,156	\$5,253	\$5,253
Expenses	193,072	190,801	232,725	253,109	253,109
Supplies	36,675	42,626	42,200	44,315	44,315
<b>TOTAL APPROPRIATIONS</b>	<b>\$233,696</b>	<b>\$237,583</b>	<b>\$279,081</b>	<b>\$302,677</b>	<b>\$302,677</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Information Technology (formerly Budget &amp; Info Proc)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
556-A Geographic Information Systems Coordinator	-	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$32,876	\$35,195	\$35,904	\$35,904	\$35,904
Charges for Services	2,243	4,600	4,600	4,600	4,600
Fines/Forfeitures/Miscellaneous	1,897	50	50	50	50
<b>TOTAL REVENUES</b>	<b>\$37,016</b>	<b>\$39,845</b>	<b>\$40,554</b>	<b>\$40,554</b>	<b>\$40,554</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$713,721	\$860,557	\$838,517	\$897,086	\$897,086
Equipment	550	1,500	1,500	1,500	1,500
Expenses	317,711	355,050	353,050	376,050	376,050
Supplies	9,829	15,700	15,700	15,700	15,700
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,041,811</b>	<b>\$1,232,807</b>	<b>\$1,208,767</b>	<b>\$1,290,336</b>	<b>\$1,290,336</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Juvenile Court Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
<b>TOTAL POSITIONS</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$218,906	\$264,400	\$204,983	\$216,500	\$216,500
Fees and Charges	127,380	78,000	120,000	126,000	126,000
Fines/Forfeitures/Miscellaneous	233	-	125	125	125
<b>TOTAL REVENUES</b>	<b>\$346,519</b>	<b>\$342,400</b>	<b>\$325,108</b>	<b>\$342,625</b>	<b>\$342,625</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$710,041	\$742,174	\$800,432	\$853,136	\$853,136
Equipment	1,806	2,300	2,300	4,500	4,500
Expenses	68,040	72,750	75,800	92,900	82,900
Supplies	39,905	40,300	41,100	42,585	42,585
<b>TOTAL APPROPRIATIONS</b>	<b>\$819,792</b>	<b>\$857,524</b>	<b>\$919,632</b>	<b>\$993,121</b>	<b>\$983,121</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Non-Departmental</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
505-A Risk Manager	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$970,052	\$813,991	\$821,595	\$437,116	\$437,116
Charges for Services	150,800	131,500	150,800	150,800	150,800
Use of Money & Property	10,038	400	16,000	-	-
Fines/Forfeitures/Miscellaneous	118,266	94,800	121,150	95,150	95,150
<b>TOTAL REVENUE</b>	<b>\$1,249,156</b>	<b>\$1,040,691</b>	<b>\$1,109,545</b>	<b>\$683,066</b>	<b>\$683,066</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$159,044	\$167,015	\$117,314	\$120,861	\$120,861
Equipment	237,026	-	-	-	-
Expenses	1,887,085	4,560,239	2,386,901	2,171,858	2,171,858
Supplies	134,247	21,985	19,900	19,900	19,900
Debt Service	2,188,055	-	2,121,118	2,118,805	2,118,805
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,605,457</b>	<b>\$4,749,239</b>	<b>\$4,645,233</b>	<b>\$4,431,424</b>	<b>\$4,431,424</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Planning &amp; Development</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
608-A Planning & Development Director	1.00	1.00	1.00	1.00	1.00
314-C Building Inspector	1.00	1.00	1.00	1.00	1.00
252-A Planning & Development Specialist	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>4.08</b>	<b>4.08</b>	<b>4.08</b>	<b>4.08</b>	<b>4.08</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$5,581	\$0	\$7,500	\$25,000	\$25,000
Licenses & Permits	300,177	200,240	200,240	225,200	225,200
Charges for Services	5,585	5,000	5,000	5,000	5,000
Fines/Forfeitures/Miscellaneous	10	-	-	-	-
Sale of Fixed Assets	9,230	5,000	10,000	10,000	10,000
<b>TOTAL REVENUES</b>	<b>\$320,583</b>	<b>\$210,240</b>	<b>\$222,740</b>	<b>\$265,200</b>	<b>\$265,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$234,265	\$257,183	\$247,892	\$271,102	\$271,102
Expenses	78,554	86,500	87,300	86,600	86,600
Supplies	6,191	5,050	5,050	5,750	5,750
<b>TOTAL APPROPRIATIONS</b>	<b>\$319,010</b>	<b>\$348,733</b>	<b>\$340,242</b>	<b>\$363,452</b>	<b>\$363,452</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Recorder</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Recorder	1.00	1.00	1.00	1.00	1.00
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	1.00	1.00	1.00	1.00	1.00
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.00	5.50	5.50	5.50	5.50
<b>TOTAL POSITIONS</b>	<b>12.00</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>
<b>REVENUE SUMMARY:</b>					
Charges for Services	\$1,478,193	\$1,595,256	\$1,595,256	\$1,501,390	\$1,501,390
Use of Money/Property	5,093	3,500	3,500	5,000	5,000
Fines/Forfeitures/Miscellaneous	3,897	5,000	5,000	3,500	3,500
<b>TOTAL REVENUES</b>	<b>\$1,487,183</b>	<b>\$1,603,756</b>	<b>\$1,603,756</b>	<b>\$1,509,890</b>	<b>\$1,509,890</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$605,831	\$668,303	\$643,807	\$683,697	\$683,697
Expenses	4,246	6,100	6,100	5,600	5,600
Supplies	14,088	12,700	12,700	17,200	17,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$624,165</b>	<b>\$687,103</b>	<b>\$662,607</b>	<b>\$706,497</b>	<b>\$706,497</b>



<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Secondary Roads</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	-	1.00	1.00	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
153-B Truck Driver/Laborer	11.00	10.00	10.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
Z Engineering Aide (Seasonal Maint)	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>35.15</b>	<b>35.15</b>	<b>35.15</b>	<b>35.15</b>	<b>35.15</b>
<b>REVENUES SUMMARY:</b>					
Intergovernmental	\$3,133,457	\$2,894,471	\$2,850,303	\$2,886,394	\$2,886,394
Licenses & Permits	3,305	1,000	3,000	3,000	3,000
Charges for Services	24,341	5,000	2,000	2,000	2,000
Fines/Forfeitures/Miscellaneous	13,608	139,000	139,000	5,000	5,000
Transfers In	2,228,656	2,273,229	2,273,229	2,341,426	2,341,426
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,403,367</b>	<b>\$5,312,700</b>	<b>\$5,267,532</b>	<b>\$5,237,820</b>	<b>\$5,237,820</b>
<b>APPROPRIATION SUMMARY:</b>					
Administration	\$168,641	\$190,000	\$161,500	\$181,000	\$181,000
Engineering	410,336	417,500	405,500	445,000	445,000
Construction	1,558,752	1,550,000	1,279,743	1,020,625	1,020,625
Bridges & Culverts	195,948	152,000	162,000	165,000	165,000
Roads Maintenance	1,317,757	1,458,000	1,484,476	1,435,000	1,435,000
Road Clearing	195,127	150,000	150,000	155,000	155,000
Snow & Ice Control	184,878	272,000	272,000	268,000	268,000
Traffic Controls	149,023	183,000	173,000	180,000	180,000
New Equipment	433,980	620,000	590,600	479,000	479,000
Equipment Operation	807,875	815,000	815,000	857,000	857,000
Tools, Materials & Supplies	49,180	73,000	73,000	68,500	68,500
Real Estate & Buildings	25,125	55,000	55,000	52,500	52,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,496,622</b>	<b>\$5,935,500</b>	<b>\$5,621,819</b>	<b>\$5,306,625</b>	<b>\$5,306,625</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Sheriff</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
519-A Captain	2.00	2.00	2.00	2.00	2.00
464-A Lieutenant	4.00	4.00	4.00	4.00	4.00
451-E Sergeant	6.00	6.00	6.00	6.00	6.00
449-A Corrections Captain	1.00	1.00	1.00	1.00	1.00
400-A Support/Program Supervisor	1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant	3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant	14.00	14.00	14.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
329-E Deputy	30.00	30.00	30.00	30.00	30.00
323-A Program Services Coordinator	2.00	2.00	2.00	2.00	2.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
298-A Classification Specialist	2.00	2.00	2.00	2.00	2.00
271-A Lead Public Safety Dispatcher	3.00	3.00	3.00	3.00	3.00
271-A Office Administrator	1.00	1.00	1.00	1.00	1.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
252-A Public Safety Dispatcher	8.00	8.00	8.00	8.00	8.00
246-H Correction Officer	56.00	56.00	56.00	56.00	56.00
220-A Bailiff	9.05	9.05	9.05	9.05	9.05
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
162-A Warrant Clerk	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	3.95	3.95	3.95	3.95	3.95
141-C Clerk II	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>166.10</b>	<b>166.10</b>	<b>166.10</b>	<b>166.10</b>	<b>166.10</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$111,324	\$106,710	\$186,080	\$55,400	\$55,400
Licenses & Permits	12,509	12,000	12,000	12,000	12,000
Charges for Services	797,476	635,450	692,687	747,810	747,810
Fines/Forfeitures/Miscellaneous	111,073	8,760	13,090	11,608	11,608
<b>TOTAL REVENUES</b>	<b>\$1,032,382</b>	<b>\$762,920</b>	<b>\$903,857</b>	<b>\$826,818</b>	<b>\$826,818</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$10,091,356	\$10,720,185	\$10,183,084	\$11,104,942	\$11,104,942
Equipment	120,063	96,200	104,600	108,148	108,148
Expenses	1,887,856	2,344,710	2,677,877	1,676,965	1,276,965
Supplies	751,691	705,610	732,369	838,892	838,892
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 12,850,966</b>	<b>\$ 13,866,705</b>	<b>\$ 13,697,930</b>	<b>\$ 13,728,947</b>	<b>\$ 13,328,947</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Supervisors, Board of</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$0	\$500	\$500	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$232,248	\$251,736	\$245,350	\$257,553	\$257,553
Expenses	9,697	10,800	10,800	10,800	10,800
Supplies	156	2,000	1,450	1,450	1,450
<b>TOTAL APPROPRIATIONS</b>	<b>\$242,101</b>	<b>\$264,536</b>	<b>\$257,600</b>	<b>\$269,803</b>	<b>\$269,803</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Treasurer</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
332-A Tax Accounting Specialist	1.00	1.00	1.00	1.00	1.00
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	17.60	17.60	17.60	17.60	17.60
<b>TOTAL POSITIONS</b>	<b>28.60</b>	<b>28.60</b>	<b>28.60</b>	<b>28.60</b>	<b>28.60</b>
<b>REVENUE SUMMARY:</b>					
Penalties & Interest on Taxes	\$791,859	\$735,000	\$735,000	\$785,000	\$785,000
Charges for Services	1,263,524	1,209,100	1,254,100	1,304,100	1,304,100
Use of Money & Property	1,319,286	1,451,593	1,451,593	1,390,854	1,390,854
Fines/Forfeitures/Miscellaneous	15,479	2,100	1,600	1,500	1,500
<b>TOTAL REVENUES</b>	<b>\$3,390,148</b>	<b>\$3,397,793</b>	<b>\$3,442,293</b>	<b>\$3,481,454</b>	<b>\$3,481,454</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,441,901	\$1,531,372	\$1,507,774	\$1,579,794	\$1,579,794
Expenses	82,404	90,810	92,600	93,860	93,860
Supplies	39,974	50,020	50,020	49,920	49,920
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,564,279</b>	<b>\$1,672,202</b>	<b>\$1,650,394</b>	<b>\$1,723,574</b>	<b>\$1,723,574</b>

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Bi-State Regional Commission</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	1.00	1.00	1.00	1.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	7.00	8.00	7.00	7.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor II	1.00	1.00	1.00	1.00	
Word Processor I	2.00	2.00	2.00	2.00	
Planning Assistant	1.00	-	1.00	-	
Graphics Specialist	2.00	2.00	2.00	2.00	
Gangs Task Force Administrator	1.00	-	-	-	
<b>TOTAL POSITIONS</b>	<b>22.50</b>	<b>21.50</b>	<b>21.50</b>	<b>20.50</b>	
<b>REVENUE SUMMARY:</b>					
Membership Fees	\$282,781	\$278,092	\$283,163	\$291,658	
Charges for Services	658,963	462,455	417,909	409,825	
Federal/State Funding	112,674	108,503	156,033	170,288	
Transportation	606,618	656,957	683,389	686,375	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,661,036</b>	<b>\$1,506,007</b>	<b>\$1,540,494</b>	<b>\$1,558,146</b>	
Scott County Contribution	64,101	65,063	65,063	67,015	67,015
<b>TOTAL REVENUES</b>	<b>\$1,725,137</b>	<b>\$1,571,070</b>	<b>\$1,605,557</b>	<b>\$1,625,161</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,258,099	\$1,338,362	\$1,364,653	\$1,371,618	
Equipment	3,016	3,000	3,000	3,000	
Expenses	398,055	193,000	192,450	200,550	
Occupancy	49,992	49,992	49,992	49,992	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,709,162</b>	<b>\$1,584,354</b>	<b>\$1,610,095</b>	<b>\$1,625,160</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Buffalo Volunteer Ambulance</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	28.00	28.00	28.00	28.00	
<b>TOTAL POSITIONS</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	
<b>REVENUE SUMMARY:</b>					
Municipal Subsidy	\$12,000	\$15,000	\$15,500	\$15,500	
Service Fees	171,236	200,000	200,000	200,000	
Loans	40,078	-	-	-	
Other	58,319	52,665	52,650	52,650	
<b>SUB-TOTAL REVENUES</b>	<b>\$281,633</b>	<b>\$267,665</b>	<b>\$268,150</b>	<b>\$268,150</b>	
Scott County Contribution	32,750	22,650	22,650	22,650	22,650
Funding Reserve	5,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$37,750</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>
<b>TOTAL REVENUES</b>	<b>\$319,383</b>	<b>\$300,315</b>	<b>\$300,800</b>	<b>\$300,800</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$92,043	\$95,000	\$95,000	\$95,000	
Equipment	40,312	41,000	41,000	41,000	
Expenses	140,720	160,700	160,700	161,700	
Supplies	3,422	4,000	3,500	3,500	
Occupancy	11,085	11,000	11,000	11,500	
<b>TOTAL APPROPRIATIONS</b>	<b>\$287,582</b>	<b>\$311,700</b>	<b>\$311,200</b>	<b>\$312,700</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Center for Active Seniors, Inc.</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	4.75	5.50	3.50	3.50	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	1.00	0.85	0.85	
Adult Day Center Facilitators	3.75	4.00	4.35	4.35	
Adult Day Center Aides	1.00	1.00	1.60	1.60	
Volunteer/Chore Coordinator	1.00	1.00	1.00	1.00	
Listen-To-Me Read Coordinator	0.30	0.30	0.30	0.30	
Senior Center Coordinator	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.40	1.80	1.35	1.35	
Activity Manager	-	0.50	-	0.50	
Site Managers	0.50	1.00	0.50	0.50	
Meal Site Assistant	0.25	0.30	0.25	0.25	
<b>TOTAL POSITIONS</b>	<b>17.95</b>	<b>20.40</b>	<b>17.70</b>	<b>18.20</b>	
<b>REVENUE SUMMARY:</b>					
Medicaid Waiver ADC	\$131,337	\$167,166	\$129,000	\$132,870	
Title III B	30,916	36,000	20,580	28,468	
Title III C	7,513	7,513	7,513	7,513	
Title III D	2,066	3,000	-	-	
Elderly Care Funds	11,336	35,300	14,592	6,704	
Title V	4,622	10,000	7,200	7,200	
LTCIS	6,250	15,000	-	-	
GRBAAA Cooling Assistance	8,001	-	-	-	
Veterans Administration	73,764	125,375	75,600	75,000	
United Way	68,258	70,450	81,355	77,905	
Contributions	8,887	-	17,045	19,058	
Activities	247	-	120	124	
CDBG	79,338	78,000	52,423	48,500	
Project Income	120,157	213,410	156,550	215,944	
Supplemental Grants	6,215	-	-	5,150	
Admin Revenue Allocation	256,945	514,009	647,611	676,130	
Other	18,654	-	15,120	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$834,506</b>	<b>\$1,275,223</b>	<b>\$1,224,709</b>	<b>\$1,300,566</b>	
Scott County Contribution	212,706	216,902	216,902	223,348	223,348
<b>TOTAL REVENUES</b>	<b>\$1,047,212</b>	<b>\$1,492,125</b>	<b>\$1,441,611</b>	<b>\$1,523,914</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,040,228	\$1,292,889	\$1,310,805	\$1,377,979	
Equipment	361	-	480	494	
Expenses	87,522	150,348	99,476	96,531	
Supplies	22,364	42,409	28,990	46,994	
Occupancy	2,309	6,480	1,860	1,915	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,152,784</b>	<b>\$1,492,126</b>	<b>\$1,441,611</b>	<b>\$1,523,913</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Center for Alcohol/Drug Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	1.00	1.00	1.00	1.00	
Treatment Supervisor	1.00	1.00	1.00	1.00	
Clinical Director	1.00	1.00	1.00	1.00	
Finance Manager	1.00	1.00	1.00	1.00	
Business/Office Manager	1.00	1.00	1.00	1.00	
Admin Systems Manager	1.00	1.00	1.00	1.00	
Accounting Specialist	2.00	2.00	2.00	2.00	
Client Accts Receivable Specialist	3.00	3.00	3.00	3.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Clerical	9.00	9.00	9.00	9.00	
Maintenance	2.00	2.00	2.00	2.00	
QA/UR Program Manager	2.00	2.00	2.00	2.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	11.00	9.00	9.00	9.00	
Counselors	50.00	49.00	52.00	52.00	
Techs/CCW	22.00	21.00	22.00	22.00	
Program Managers	7.00	7.00	7.00	7.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	7.00	9.00	7.00	7.00	
<b>TOTAL POSITIONS</b>	<b>124.00</b>	<b>122.00</b>	<b>124.00</b>	<b>124.00</b>	
<b>REVENUE SUMMARY:</b>					
I.D.S.A. Treatment	\$1,674,043	\$1,672,311	\$1,749,224	\$1,749,224	
I.D.S.A. Prevention	249,009	211,476	211,476	211,476	
Scott County Jail Based Project	311,304	297,000	207,433	195,952	
O.A.S.A.	613,574	585,182	682,191	682,191	
Rock Island County	58,260	46,100	58,260	58,260	
United Way	105,510	102,400	102,400	102,400	
Client Fees	242,941	234,970	243,772	243,772	
Insurance Payments	560,745	607,205	616,146	616,146	
Interest	54,146	68,449	80,105	80,232	
Seventh Judicial District	99,620	96,300	99,208	99,208	
Contributions	5,627	2,250	2,250	2,250	
County Commitments	43,879	49,250	45,100	45,100	
Scott County Jail	130,000	130,000	130,000	130,000	
Local Schools	69,290	69,000	66,000	66,000	
U S Fed Probation	64,887	60,000	67,500	67,500	
Medicaid, Illinois	78,311	70,000	81,350	81,350	
Contractual Fees/Payment	985,027	941,074	915,961	916,062	
<b>SUB-TOTAL REVENUES</b>	<b>\$5,346,173</b>	<b>\$5,242,967</b>	<b>\$5,358,376</b>	<b>\$5,347,123</b>	
Scott County Contribution	291,219	299,056	332,816	352,141	353,141
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$301,219</b>	<b>\$309,056</b>	<b>\$342,816</b>	<b>\$362,141</b>	<b>\$363,141</b>
<b>TOTAL REVENUES</b>	<b>\$5,647,392</b>	<b>\$5,552,023</b>	<b>\$5,701,192</b>	<b>\$5,709,264</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$4,313,070	\$4,193,917	\$4,394,963	\$4,401,702	
Equipment	28,883	24,926	24,103	24,103	
Expenses	946,683	878,190	818,738	818,738	
Supplies	268,921	270,175	270,029	270,029	
Occupancy	205,260	184,815	194,692	194,692	
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,762,817</b>	<b>\$5,552,023</b>	<b>\$5,702,525</b>	<b>\$5,709,264</b>	



<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Community Health Care</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Physician	10.20	14.94	10.20	10.20	
Physician Assistant	5.10	5.00	5.10	5.10	
Nurse Practitioner	4.00	2.62	4.00	4.00	
Nutritionist	1.00	1.00	1.00	1.00	
Health Educator/Social Worker	2.00	2.32	2.00	2.00	
X-Ray Technician	2.00	2.13	2.00	2.00	
Lab Technician	7.63	7.65	7.63	7.63	
Registered Nurse	7.80	7.14	7.80	7.80	
LPN/Medical Assistant	31.40	28.21	31.40	31.40	
Dentist	5.10	4.53	5.10	5.10	
Hygienist/Assistants/Receptionist (Dental)	17.96	13.86	17.96	17.96	
Pharmacist/Pharmacy Technician	6.20	5.60	6.20	6.20	
Information Services Coordinator	1.00	0.95	1.00	1.00	
Medical Records Clerks	11.00	6.79	11.00	11.00	
Security Guard	0.10	0.18	0.10	0.10	
Business Office Coordinator	1.00	1.00	1.00	1.00	
Income Verification/Provider Enrollment	2.00	3.71	2.00	2.00	
Patient Account Rep/Patient Service Rep	24.00	21.24	24.00	24.00	
Executive Director	1.94	1.00	1.94	1.94	
Director of Clinic/Finance/Program/HR	3.00	4.00	3.00	3.00	
Administrative Assistant	2.03	2.03	2.03	2.03	
Quality Director & Specialist	2.00	2.00	2.00	2.00	
Clinical Info Coord/Chronic Care Coord	4.00	4.00	4.00	4.00	
Appointment Scheduler	4.00	4.07	4.00	4.00	
Outreach Worker (Homeless)/Outreach Educator	2.00	7.96	2.00	2.00	
Telephone Operator/Coding Specialist	4.80	9.47	4.80	4.80	
Translator	3.70	3.63	3.70	3.70	
Medical Secretary/Case Managers	5.00	4.81	5.00	5.00	
Bldg & Grounds Coordinator/Computer Support Tech	2.00	2.00	2.00	2.00	
Accounting Specialist	2.00	2.00	2.00	2.00	
Medical Clinic Manager	1.00	1.00	1.00	1.00	
Dental Clinic Manager	1.00	1.00	1.00	1.00	
Purchasing Specialist	1.00	1.00	1.00	1.00	
Grant Writer	1.00	0.50	1.00	1.00	
Director of Development	1.00	1.00	1.00	1.00	
Accountant	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>181.96</b>	<b>181.34</b>	<b>181.96</b>	<b>181.96</b>	
<b>REVENUE SUMMARY:</b>					
Iowa State Dept Health/Child Health	\$105,640	\$125,000	\$125,000	\$124,826	
HHS-UHI	2,886,533	2,829,484	2,829,484	2,562,146	
Patient Fees	10,749,832	11,400,000	11,400,000	12,500,000	
Other	1,835,215	1,137,190	1,137,190	1,234,798	
<b>SUB-TOTAL REVENUES</b>	<b>\$15,577,220</b>	<b>\$15,491,674</b>	<b>\$15,491,674</b>	<b>\$16,421,770</b>	
Scott County Contribution	315,424	324,887	324,887	334,634	334,634
<b>TOTAL REVENUES</b>	<b>\$15,892,644</b>	<b>\$15,816,561</b>	<b>\$15,816,561</b>	<b>\$16,756,404</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$8,962,945	\$9,620,754	\$9,620,754	\$10,395,507	
Expenses	2,697,049	2,494,480	2,494,480	2,781,000	
Supplies	2,906,900	2,895,000	2,895,000	3,010,000	
Occupancy	430,586	400,953	400,953	447,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$14,997,480</b>	<b>\$15,411,187</b>	<b>\$15,411,187</b>	<b>\$16,633,507</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Durant Volunteer Ambulance</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	21.00	23.00	20.00	20.00	
<b>TOTAL POSITIONS</b>	<b>21.00</b>	<b>23.00</b>	<b>20.00</b>	<b>20.00</b>	
<b>REVENUE SUMMARY:</b>					
Political Subdivision Contracts	\$13,372	\$20,000	\$14,000	\$14,000	
Services	210,564	250,000	220,000	225,000	
Contributions	11,515	9,092	10,000	10,000	
Other	19,538	6,720	17,300	17,300	
<b>SUB-TOTAL REVENUES</b>	<b>\$254,989</b>	<b>\$285,812</b>	<b>\$261,300</b>	<b>\$266,300</b>	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
<b>TOTAL REVENUES</b>	<b>\$274,989</b>	<b>\$305,812</b>	<b>\$281,300</b>	<b>\$286,300</b>	
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$119,757	\$30,000	\$10,000	\$50,000	
Expenses	139,852	156,575	180,440	188,494	
Supplies	15,115	9,423	21,500	22,575	
Occupancy	10,872	7,476	12,000	12,600	
<b>TOTAL APPROPRIATIONS</b>	<b>\$285,596</b>	<b>\$203,474</b>	<b>\$223,940</b>	<b>\$273,669</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Emergency Management Agency</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$127,566	\$55,000	\$28,000	\$28,000	
Miscellaneous	77,739	46,000	46,000	46,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$205,305</b>	<b>\$101,000</b>	<b>\$74,000</b>	<b>\$74,000</b>	
Scott County Contribution	25,357	35,357	35,357	35,357	\$35,357
<b>TOTAL REVENUES</b>	<b>\$230,662</b>	<b>\$136,357</b>	<b>\$109,357</b>	<b>\$109,357</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$74,485	\$75,664	\$78,260	\$80,125	
Equipment	-	28,000	28,000	3,000	
Capital Improvements	-	-	0	-	
Expenses	127,236	27,225	27,275	20,782	
Supplies	4,164	5,468	5,218	5,450	
<b>TOTAL APPROPRIATIONS</b>	<b>\$205,885</b>	<b>\$136,357</b>	<b>\$138,753</b>	<b>\$109,357</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Handicapped Development Center</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	1.00	1.00	1.00	1.00	1.00
Senior Vice-President	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Receptionist/Clerk Typist	4.00	4.00	4.00	4.00	4.00
Office Transcriptionist	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Controller	1.00	1.00	1.00	1.00	1.00
Accounting Technician	5.00	5.00	5.00	5.00	5.00
Computer Technician	1.00	1.00	1.00	1.00	1.00
Personal Independent Services Program Director	1.00	1.00	1.00	1.00	1.00
Personal Independent Case Manager	2.00	2.00	2.00	2.00	2.00
Personal Independent Instructor	32.00	32.00	32.00	32.00	32.00
Personal Independent Screenprint Instructor/Aide	1.00	1.00	1.00	1.00	1.00
Personal Independent Aide	2.00	2.00	2.00	2.00	2.00
Employment Services Vice President	1.00	1.00	1.00	1.00	1.00
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	1.00
Evaluator/Employment Services Case Manager	1.00	1.00	1.00	1.00	1.00
Employment Services Case Manager	5.00	5.00	6.00	6.00	6.00
Offsite Dayhab Case Manager	0.50	0.50	0.50	0.50	0.50
Sales Manager	1.00	1.00	1.00	1.00	1.00
Production Manager	1.00	1.00	1.00	1.00	1.00
Employment Services Supervisor	13.50	13.50	13.50	13.50	13.50
Food Service Supervisor	1.00	1.00	1.00	1.00	1.00
Micrographics Supervisor	1.00	1.00	1.00	1.00	1.00
Offsite Dayhab Instructor	2.00	2.00	4.00	4.00	4.00
Driver/Warehouseman	1.00	1.00	1.00	1.00	1.00
Residential Services Program Director	1.00	1.00	1.00	1.00	1.00
Residential Services Assistant Program Director	1.00	1.00	1.00	1.00	1.00
Residential Case Manager	8.00	8.00	8.00	8.00	8.00
Residential Counselor	1.50	1.50	2.00	2.00	2.00
Resident Counselor	36.00	36.00	36.00	36.00	36.00
Support Staff	72.00	72.00	72.00	72.00	72.00
Maintenance	3.50	3.50	3.50	3.50	3.50
Janitor	2.50	2.50	2.50	2.50	2.50
Environmental Service Supervisor	1.00	1.00	1.00	1.00	1.00
Vice-President of ICF/MR Services	1.00	1.00	1.00	1.00	1.00
Director of Nursing	1.00	1.00	1.00	1.00	1.00
Program Supervisor	4.00	4.00	4.00	4.00	4.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Nurse RN	3.50	3.50	3.50	3.50	3.50
Nurse LPN	7.50	7.50	7.50	7.50	7.50
Shift Supervisor	9.00	9.00	9.00	9.00	9.00
Trainer	1.00	1.00	1.00	1.00	1.00
Direct Service Staff	85.00	85.00	85.00	85.00	85.00
Dietary Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cook	7.00	7.00	7.00	7.00	7.00
Dietary Aide	3.00	3.00	3.00	3.00	3.00
Recreation Specialist	5.00	5.00	5.00	5.00	5.00
Therapy Assistant (PT/OT/Speech)	7.00	7.00	7.00	7.00	7.00
Secretary	1.00	1.00	1.00	1.00	1.00
Receptionist	2.50	2.50	2.50	2.50	2.50
Appointment Assistant	1.00	1.00	1.00	1.00	1.00
Housekeeper Supervisor	1.00	1.00	1.00	1.00	1.00
Housekeeper	9.00	9.00	9.00	9.00	9.00
Laundry	6.25	6.25	6.25	6.25	6.25
Program Director	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Job Coach	8.00	8.00	8.00	8.00	8.00
Medication Aide	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>377.25</b>	<b>377.25</b>	<b>380.75</b>	<b>380.75</b>	

DEPARTMENT:	2005-06	2006-07	2006-07	2007-08	2007-08
Handicapped Development Center (con't)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
<b>REVENUE SUMMARY:</b>					
United Way	\$137,088	\$114,240	\$114,232	\$114,232	
Subcontract Sales	371,658	287,000	333,000	345,000	
Iowa Purchase of Service	55,494	47,500	78,915	84,375	
Client Receipts	286,151	315,000	295,102	295,102	
DVRS	22,428	11,000	11,000	11,000	
Other	83,214	63,500	83,800	71,000	
Title XIX Revenue	5,599,172	5,837,179	5,783,465	5,956,969	
ARO	70,126	67,620	68,722	56,863	
Dayhab	928,768	920,415	811,835	864,014	
HUD	7,818	7,000	7,500	8,000	
HCBS (T19)	2,540,571	2,556,978	2,596,919	2,679,879	
State of Iowa-HCBS Match	119,613	105,750	121,500	121,500	
<b>SUB-TOTAL REVENUES</b>	<b>\$10,222,101</b>	<b>\$10,333,182</b>	<b>\$10,305,990</b>	<b>\$10,607,934</b>	
Scott County Contribution/SES	311,584	243,141	243,141	319,297	234,946
ARO Matching Funds	40,142	41,445	41,445	34,851	33,551
Title XIX/Dayhab-Trans Matching Funds	1,870,092	1,933,588	1,933,588	2,050,564	2,041,086
DVRS-SES 100% Grant	(2,357)	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>2,219,461</b>	<b>2,218,174</b>	<b>2,218,174</b>	<b>2,404,712</b>	<b>2,309,583</b>
<b>TOTAL REVENUES</b>	<b>\$12,441,562</b>	<b>\$12,551,356</b>	<b>\$12,524,164</b>	<b>\$13,012,646</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$10,432,491	\$11,575,603	\$11,312,803	\$11,566,668	
Equipment	75,415	106,151	105,276	106,440	
Expenses	584,728	705,979	684,220	709,002	
Supplies	370,503	396,416	397,720	405,395	
Occupancy	491,255	507,945	523,480	534,062	
<b>TOTAL APPROPRIATIONS</b>	<b>\$11,954,392</b>	<b>\$13,292,094</b>	<b>\$13,023,499</b>	<b>\$13,321,567</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Humane Society</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	2.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	
<b>REVENUE SUMMARY:</b>					
City of Davenport	\$174,000	\$174,000	\$174,000	\$174,000	
City of Bettendorf	13,448	15,376	15,376	15,376	
Donations	10,126	8,000	9,000	10,000	
Fees	111,422	130,000	155,000	160,500	
Spay & Neuter	11,000	50,000	50,000	50,000	
Miscellaneous	18,838	1,365	2,000	2,000	
Adoptions	81,609	103,500	95,000	95,000	
City Animal Licensing	40,153	44,000	42,000	43,000	
Transfer from Society Fund	136,431	139,000	139,000	139,000	
Scott County Health Department	10,980	11,364	11,364	11,762	
<b>SUB-TOTAL REVENUES</b>	<b>\$608,007</b>	<b>\$676,605</b>	<b>\$692,740</b>	<b>\$700,638</b>	
Scott County Contribution	28,756	29,762	29,762	30,804	30,804
<b>TOTAL REVENUES</b>	<b>\$636,763</b>	<b>\$706,367</b>	<b>\$722,502</b>	<b>\$731,442</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$396,998	\$475,000	\$458,500	\$469,000	
Expenses	101,853	129,900	118,750	124,300	
Supplies	17,447	22,750	22,750	24,000	
Occupancy	101,766	95,200	109,400	114,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$618,064</b>	<b>\$722,850</b>	<b>\$709,400</b>	<b>\$731,300</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>County Library</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
<b>TOTAL POSITIONS</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$479,957	\$387,088	\$408,238	\$444,054	
Fees and Charges	13,631	12,000	7,000	7,000	
Miscellaneous	1,286	-	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$494,874</b>	<b>\$399,088</b>	<b>\$415,238</b>	<b>\$451,054</b>	
Scott County Contribution	435,712	435,712	435,712	472,082	472,082
<b>TOTAL REVENUES</b>	<b>\$930,586</b>	<b>\$834,800</b>	<b>\$850,950</b>	<b>\$923,136</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$541,667	\$574,283	\$618,124	\$640,442	
Equipment	207,045	106,053	54,500	69,500	
Capital Improvement	82,074	-	62,953	-	
Expenses	190,221	147,818	169,831	197,831	
Supplies	64,332	34,000	29,560	31,600	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,085,339</b>	<b>\$862,154</b>	<b>\$934,968</b>	<b>\$939,373</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Medic EMS</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	71.00	71.00	71.00	69.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	5.00	5.50	4.50	4.00	
System Status Controller	10.00	10.00	10.00	10.00	
Wheelchair/Shuttle Operator	2.00	2.00	2.00	2.00	
<b>TOTAL POSITIONS</b>	<b>90.15</b>	<b>90.65</b>	<b>89.65</b>	<b>87.15</b>	
<b>REVENUE SUMMARY:</b>					
Net Patient Revenue	\$4,352,972	\$4,082,601	\$4,179,124	\$4,363,691	
Other Support	1,230,958	1,128,464	1,209,201	1,191,016	
Genesis Medical Center	-	108,144	-	25,450	
Trinity Medical Center	-	27,036	-	6,363	
<b>SUB-TOTAL REVENUE</b>	<b>\$5,583,930</b>	<b>\$5,346,245</b>	<b>\$5,388,325</b>	<b>\$5,586,520</b>	
Scott County Contribution	-	100,000	-	63,432	63,432
<b>TOTAL REVENUES</b>	<b>\$5,583,930</b>	<b>\$5,446,245</b>	<b>\$5,388,325</b>	<b>\$5,649,952</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,645,208	\$3,936,000	\$3,675,652	\$4,012,851	
Equipment	12,974	14,000	10,251	12,000	
Expenses	1,337,641	1,360,700	1,388,562	1,345,101	
Supplies	144,467	135,000	144,494	140,000	
Occupancy	161,193	175,000	142,092	140,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,301,483</b>	<b>\$5,620,700</b>	<b>\$5,361,051</b>	<b>\$5,649,952</b>	



<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Quad-Cities Convention &amp; Visitors Bureau</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
Visitor Services Assistant	0.50	-	0.50	0.50	
<b>TOTAL POSITIONS</b>	<b>14.50</b>	<b>14.00</b>	<b>14.50</b>	<b>14.50</b>	
<b>REVENUE SUMMARY:</b>					
Davenport	\$352,007	\$376,000	\$414,187	\$395,000	
Bettendorf	192,023	186,000	201,677	200,000	
Moline	173,750	178,000	172,500	174,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,000	1,000	1,000	
LeClaire	10,000	5,000	5,000	5,000	
Carbon Cliff	5,000	5,000	5,000	5,000	
Eldridge	-	-	3,000	3,000	
State of Illinois/LTCB Grant	139,117	148,000	139,500	140,000	
State of Illinois/Marketing Partnership Grant	26,445	26,500	41,605	40,000	
State of Illinois/International Grant	39,825	40,000	40,625	40,000	
Other Grants	10,000	-	3,000	3,000	
Interest	8,967	8,000	8,000	8,000	
Miscellaneous Income	18,612	13,000	21,200	20,000	
Mississippi Valley Welcome Center	88,278	110,000	106,950	100,000	
Memberships	71,308	60,000	70,000	70,000	
Publications Income	10,061	8,700	10,000	10,000	
Joint Projects Income	4,817	5,000	5,000	5,000	
Friends of QC Grant	55,625	50,000	50,000	50,000	
Corporate Donations	24,768	30,000	26,700	25,000	
QC Sports Commission Income	115,050	35,000	22,180	25,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,390,653</b>	<b>\$1,329,200</b>	<b>\$1,391,124</b>	<b>\$1,363,000</b>	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
<b>TOTAL REVENUES</b>	<b>\$1,460,653</b>	<b>\$1,399,200</b>	<b>\$1,461,124</b>	<b>\$1,433,000</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$633,046	\$629,202	\$622,700	\$636,932	
Equipment	28,297	28,000	29,300	29,300	
Expenses	753,582	693,325	698,310	706,200	
Supplies	17,130	14,000	14,000	14,000	
Occupancy	32,713	32,700	33,250	33,250	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,464,768</b>	<b>\$1,397,227</b>	<b>\$1,397,560</b>	<b>\$1,419,682</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Quad-City Development Group</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	1.00	1.00	1.00	1.00	
Project Manager	3.00	2.00	3.00	3.00	
Administrative Secretary	-	1.00	-	-	
Database Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	1.00	1.00	1.00	1.00	
Member Relations Representative	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	
<b>REVENUE SUMMARY:</b>					
Private Sector Members	\$326,563	\$404,623	\$404,623	\$404,623	
Public Sector Members	269,545	290,026	290,026	290,026	
Other	136,354	275,100	154,100	153,600	
<b>SUB-TOTAL REVENUES</b>	<b>\$732,462</b>	<b>\$969,749</b>	<b>\$848,749</b>	<b>\$848,249</b>	
Arsenal Lobbying Funding	15,000	15,000	15,000	15,000	15,000
Scott County Contribution	37,957	37,957	37,957	37,957	37,957
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>52,957</b>	<b>52,957</b>	<b>52,957</b>	<b>52,957</b>	<b>52,957</b>
<b>TOTAL REVENUES</b>	<b>\$785,419</b>	<b>\$1,022,706</b>	<b>\$901,706</b>	<b>\$901,206</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$532,903	\$558,261	\$574,796	\$592,177	
Equipment	12,431	15,560	15,593	15,593	
Expenses	606,610	419,856	398,587	398,587	
Supplies	13,290	13,000	14,400	14,400	
Occupancy	85,749	85,238	87,832	87,832	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,250,983</b>	<b>\$1,091,915</b>	<b>\$1,091,208</b>	<b>\$1,108,589</b>	

<b>DEPARTMENT:</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2007-08</b>
<b>Vera French Community Mental Health Center</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
MD	10.13	10.40	10.13	10.13	
PH D	4.40	5.40	4.40	4.40	
Therapist	20.32	20.45	20.32	20.32	
RN/LPN	11.60	11.60	11.60	11.60	
Administrative/Clerical	31.22	31.32	31.22	31.22	
Supervisor	4.00	4.00	4.00	4.00	
Activity Therapist	7.70	7.70	7.70	7.70	
Mental Health Workers	14.82	14.82	14.82	14.82	
Other	7.60	7.60	7.60	7.60	
Case Manager	8.10	8.98	8.10	8.10	
Case Monitor	2.00	2.10	2.10	2.10	
Community Support	10.90	11.89	10.90	10.90	
<b>TOTAL POSITIONS</b>	<b>132.79</b>	<b>136.26</b>	<b>132.89</b>	<b>132.89</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$2,721,888	\$3,190,000	\$2,805,000	\$2,805,000	
SSI/SSDI	338,617	369,710	348,523	352,977	
ARO	803,558	1,140,902	1,058,385	747,638	
Contributions	250,571	178,080	185,000	215,000	
Miscellaneous	301,288	220,375	237,589	241,840	
SSA	110,895	125,526	111,408	115,032	
Title XIX	756,924	971,475	877,523	910,795	
State Payment	50,693	97,514	60,093	79,915	
<b>SUB-TOTAL REVENUES</b>	<b>\$5,334,434</b>	<b>\$6,293,582</b>	<b>\$5,683,521</b>	<b>\$5,468,197</b>	
Scott County Contribution	3,657,192	3,766,909	3,842,445	3,916,956	3,916,956
Contingency	46,200	46,200	46,200	46,200	46,200
Title XIX Match	-	14,420	14,700	14,997	14,997
Title XIX Pass-Thru	-	771,475	611,740	640,216	640,216
Housing Corporation	51,140	52,674	52,674	54,781	54,781
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>3,754,532</b>	<b>4,651,678</b>	<b>4,567,759</b>	<b>4,673,150</b>	<b>4,673,150</b>
Less: Title XIX Pass-Thru	-	771,475	611,740	640,216	640,216
<b>TOTAL COUNTY CONTRIBUTION (NET)</b>	<b>3,754,532</b>	<b>3,880,203</b>	<b>3,956,019</b>	<b>4,032,934</b>	<b>4,032,934</b>
<b>TOTAL REVENUES</b>	<b>\$9,088,966</b>	<b>\$10,173,785</b>	<b>\$9,639,540</b>	<b>\$9,501,131</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$8,530,620	\$9,102,038	\$8,129,077	\$8,325,581	
Equipment	78,034	67,731	65,863	68,362	
Expenses	577,124	654,640	453,437	428,062	
Supplies	267,409	262,021	217,826	225,793	
Occupancy	394,690	443,689	379,719	393,751	
<b>TOTAL APPROPRIATIONS</b>	<b>\$9,847,877</b>	<b>\$10,530,119</b>	<b>\$9,245,922</b>	<b>\$9,441,549</b>	

# FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. A Financial Review Committee (FRC) consisting of the County Administrator, Budget Coordinator, Financial Management Supervisor in the Treasurer's Office, and the Accounting and Tax Manager in the Auditor's Office advises the Board on various financial management improvement projects throughout the year.

The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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# EXCERPTS FROM SCOTT COUNTY CODE

## CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS

### SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

### SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2.           AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY  
ADMINISTRATOR (con't)

- F.   The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G.   The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H.   The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I.   The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J.   The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K.   The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.
- L.   The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M.   The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2.           AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY  
ADMINISTRATOR (con't)

- N.   The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O.   The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P.   The County Administrator may recommend policy to the Board of Supervisors.
- Q.   The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R.   The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S.   The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.
- T.   The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U.   The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

## **XXXIII. FINANCIAL MANAGEMENT POLICIES**

### **GENERAL POLICY**

The following financial policies have been developed to provide guidance to the County's financial management system.

### **SCOPE**

This policy is applicable to all offices and departments within Scott County government.

### **PURPOSE**

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

### **SPECIFIC POLICY PROVISIONS**

#### **REVENUE POLICY**

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.
7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.



9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

**OPERATING BUDGET/EXPENDITURE POLICY**

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.
8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.
9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

**Governmental  
Fund Types**

General  
Secondary Road  
MH-DD  
Rural Services

**Minimum Fund Balance**

15% of annual operating expenses  
10% of annual operating expenses  
10% of annual operating expenses  
\$25,000 minimum balance

## **Governmental**

<b><u>Fund Types (Con't)</u></b>	<b><u>Minimum Fund Balance</u></b>
Recording Management Fee	No minimum required
Debt Service	\$25,000 minimum balance
Capital Projects	\$500,000 minimum balance

## **Proprietary**

<b><u>Fund Types</u></b>	<b><u>Minimum Fund Equity</u></b>
Health Insurance*	\$25,000 minimum balance
Self-Insurance	\$1,000,000 minimum balance
Golf Course**	Escrowed Annual Debt Service Payment

\* Health Insurance Fund minimum balance requirement for existing self-insured pharmacy program. When and if this program is phased out the remaining fund balance will be transferred to General Fund.

\*\* The Glynn's Creek Golf Course opened in July 1992. In the early years of operation the General Fund loaned money to the Golf Course Enterprise fund. While course annual revenues currently exceed operating expenses and bonded debt payments the General Fund loan advance will not be paid back until the original bond issue is retired in the year 2013. Annual General Fund loan advance interest payments will be made from any excess of revenues over expenditures with any remaining funds going toward future equipment replacement/capital needs. Future Fund Equity minimum requirements will be set once the loan and debt liabilities have been repaid.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to on-line monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts.

## **CAPITAL IMPROVEMENT BUDGET POLICY**

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.

4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.
9. Capital Funding Requests From Outside Agencies.
  - Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
  - Said one-time requests, if approved by the Board, shall be funded by use of the County's undesignated/unreserved General Fund balance that is in excess of its required minimum balance (15%). (This section does not preclude capital requests that are approved by the voters at a referendum.)
  - Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
  - Said requests for the next fiscal year will only be accepted for consideration if the County's undesignated/unreserved General Fund balance exceeds the minimum required level (15% of operating expenses) by 10 %. (The 15% minimum required level shall be based on the audited beginning undesignated/unreserved General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses.
  - Said request shall describe the project in detail and shall also include the following minimum information:
    - Project impact on community (economic development, quality of life, etc.)
    - Total cost of project
    - % of request from County to total project cost
    - Listing of other revenue sources
  - Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
  - Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
  - No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the

County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.

- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project.
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests.

#### 10. Bike Trail Funding

- The Board of Supervisors supports the development and construction of bike trails that will connect communities within the County. The Board encourages state and federal legislators to fund grant opportunities to fund these bike trails. The Board will support grant applications to appropriate state and federal agencies for grant funding of these trails.
- The Board will participate in funding the local match grant requirement of bike trail development and construction that connect non-contiguous cities within Scott County. The Board will also consider allowing the use of the County's right of way for portions of proposed trails along County roads.
- The Board of Supervisors will fund 10% of the local match grant requirement (up to a 30% grant local match requirement). For example, if the grant award is for \$1 million with a 30% local-70% federal/state split the County would fund \$30,000 of the local match. If the same \$1 million grant had a 40% local-60% federal/state split the County would still only fund \$30,000 of the local match. If this is a multi-county grant application the 10% County local match funding amount will be based on the percentage of bike trail mileage in Scott County.
- The County encourages communities to secure additional local grant funding toward the local match requirement (i.e., riverboat grants, foundations, businesses, etc.). The County will not reduce its 10% local match commitment by any additional funding secured by the communities toward their 90% share of the local match.
- The County will not participate in any ongoing maintenance costs of the bike trails.

#### **DEBT ADMINISTRATION POLICY**

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.

4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

### **FINANCIAL REPORTING POLICY**

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

## **II. CASH HANDLING PROCEDURES POLICY**

### **POLICY**

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc.

### **SCOPE**

This policy is applicable to all county offices and departments.

### **TECHNICAL ACCOUNTING ASSISTANCE**

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

### **ADMINISTRATIVE PROCEDURES**

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliations should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All county offices and departments receiving or collecting monies for fees, taxes, fines, costs, etc., will be a part of the cash count made on June 30th of each year.

## **XVIII. INVESTMENT POLICY**

### **SCOPE**

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

### **DELEGATION OF AUTHORITY**

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the

following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

### **OBJECTIVES**

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

### **PRUDENCE**

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

### **INSTRUMENTS ELIGIBLE FOR INVESTMENT**

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.
- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 453.



- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

### **PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES**

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

### **INVESTMENT MATURITY LIMITATIONS**

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that

mature within three hundred ninety-seven (397) days.

2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

### **DIVERSIFICATION**

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

### **SAFEKEEPING AND CUSTODY**

All invested assets of the County involving the use of a public funds custodial agreement, as defined in section 452.10, shall comply with all rules adopted pursuant to Section 452.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party

custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

## **ETHICS AND CONFLICT OF INTEREST**

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## **REPORTING**

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

## **INVESTMENT POLICY REVIEW AND AMENDMENT**

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

## **GLOSSARY OF TERMS**

**Agency:** securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

**Agent:** individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

**Banker's Acceptance:** time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

**Commercial Paper:** short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

**Delivery Versus Payment (DVP):** securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

**Fiduciary:** person, company, or association holding assets in trust of a beneficiary.

**Futures Contract:** agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

**Open-End Management Company:** investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

**Option:** right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

**Portfolio:** combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

**Repurchase Agreement:** agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

**Safekeeping:** storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

**Speculation:** assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

APPROVING THE WRITTEN INVESTMENT POLICY AS REQUIRED BY SENATE FILE 2036

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The written Investment Policy as required by Senate File 2036 and as presented by the County Treasurer, Financial Management Supervisor, and the Director of Budget and Information Processing is hereby adopted.

Section 2. This resolution shall take effect immediately.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

AUTHORIZING THE FINANCIAL MANAGEMENT SUPERVISOR POSITION AND THE ACCOUNTING SPECIALIST POSITION IN THE COUNTY TREASURER'S OFFICE TO INVEST PUBLIC FUNDS UNDER THE DIRECTION OF THE COUNTY TREASURER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. In accordance with Iowa Code Section 452.10(1) the responsibility for conducting investment transactions resides with the Treasurer of Scott County.

Section 2. The County Treasurer may allow the Financial Management Supervisor position and the Accounting Specialist position to conduct daily investment transactions under his direction and control.

Section 3. This resolution shall take effect immediately.

## CHAPTER 24 CODE OF IOWA

### LOCAL BUDGET LAW

#### 24.1 Short title.

This chapter be known as the "Local Budget Law".

#### 24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "Municipality" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

2. The words "levying board" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

3. The words "certifying board" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

4. The words "fiscal year" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June.

The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

5. The word "tax" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

6. The words "state board" shall mean the state appeal board as created by section 24.26.

#### 24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

#### 24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

#### 24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

#### 24.6 Emergency fund - levy.

A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality, provided that an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause, provided that a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

#### 24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law.

Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

#### 24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

#### 24.9 Filing estimates - notice of hearing - amendments.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held at least ten days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.

For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but within adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted to issued under this section are not within section 24.14.

#### **24.10 Levies void.**

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

#### **24.11 Meeting for review.**

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

#### **24.12 Record by certifying board.**

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

#### **24.13 Procedure by levying board.**

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

#### **24.14 Tax limited.**

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated; and thereafter a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the

statutes shall take such funds, and allocations made by sections 123.53, 324.79 and 405.1, into account, and all such funds, regardless of their source, shall be considered in preparing the budget, all as is provided in this chapter.

#### **24.15 Further tax limitation.**

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

#### **24.16 Expenses - how paid.**

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

#### **24.17 Budgets certified.**

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate of the county auditor not later than March 15 of each year unless a city or county holds a special levy election, in which case certification shall not be later than fourteen days following the special levy election, on blanks prescribed by the state board, and according to the rules and instruction which shall be furnished all certifying and levying boards in printed form by the state board or city finance committee in the case of cities.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board.

#### **24.18 Summary of budget.**

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

#### **24.19 Levying board to spread tax.**

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

#### **24.20 Tax rates final.**

The several tax rates and levies of the municipalities thus determined and certified in the manner provided in the preceding sections, except such as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

#### **24.21 Transfer of inactive funds.**

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying



board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

#### **24.22 Transfer of funds.**

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

#### **24.23 Supervisory power of state board.**

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

#### **24.24 Violations.**

Failure on the part of a public official to perform any of the duties prescribed in chapter 23, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

**24.25 Estimates submitted by departments.** Repealed by 83 Acts, ch 123, 206, 209. See 331.433.

#### **24.26 State appeal board.**

The state appeal board in the department of management consists of the following:

1. The director of the department of management.
2. The auditor of state.
3. The treasurer of state.

At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. The annual meeting of the state board shall be held on the second Tuesday of January in each year. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them. The expenses of the state board shall be paid from the funds appropriated to the department of management.

#### **24.27 Protest to budget.**

Not later than March 24, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board

or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections.

If a budget is certified after March 15, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

#### **24.28 Hearing on protest.**

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

#### **24.29 Appeal.**

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

#### **24.30 Review by and powers of board.**

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained herein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

#### **24.31 Rules of procedure - record.**

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

#### **24.32 Decision certified.**

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

**24.33** Repealed by 67GA, ch 44, 1.

#### **24.34 Unliquidated obligations.**

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

**24.35 Definitions.** Repealed by 85 Acts, ch 67, 63.

**24.36 City levy limitation.** Repealed by 85 Acts, ch 67, 63.

**24.37 and 24.38** Repealed by 81 Acts, ch 117, 1097.

**24.39 through 24.47** Repealed by 84 Acts, ch 1067, 51.

#### **24.48 Appeal to state board for suspension of limitations.**

If the property tax valuations effective January 1, 1979 and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

1. Any unusual increase in population as determined by the preceding certified federal census.
2. Natural disasters or other emergencies.
3. Unusual problems relating to major new functions required by state law.
4. Unusual staffing problems.
5. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
6. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

Upon decisions of the state appeal board, the state comptroller shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of that statutory property tax levy limitation prior to thirty-five days before March 15.

For purposes of this section only, "political subdivision" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

**CHAPTER 331  
CODE OF IOWA**

**PART 2**

**COUNTY LEVIES, FUNDS, BUDGETS, AND EXPENDITURES**

**331.421 Definitions.**

As used in this part, unless the context otherwise requires:

1. "General county services" means the services which are primarily intended to benefit all residents of the county, including secondary road services, but excluding services financed by other statutory funds.

2. "Rural county services" means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.

3. "Secondary road services" means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.

4. "Debt service" means expenditures for servicing the county's debt.

5. "Basic levy" means a levy authorized and limited by section 331.423 for general county services and rural county services.

6. "Supplemental levy" means a levy authorized and limited by section 331.424 for general county services and rural county services.

7. "Debt service levy" means a levy authorized and limited by section 331.422, subsection 3.

8. "Fiscal year" means the period of twelve months beginning July 1 and ending on the following June 30.

9. "Committee" means the county finance committee established in chapter 333A.

**331.422 County property tax levies.**

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.

2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.

3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.

4. Other taxes shall be levied as provided by state law.

**331.423 Basic levies - maximums.**

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.

2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

**331.424 Supplemental levies.**

To the extent that the basic levies are insufficient to meet the

county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:

a. To the extent that the county is obligated by statute to pay the charges for:

(1) Care and treatment of patients by a state mental health institute.

(2) Care and treatment of patients by either of the state hospital-schools or by any other facility established under chapter 222 and diagnostic evaluation under section 222.31.

(3) Care and treatment of patients under chapter 225.

(4) Care and treatment of persons at the alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.

(5) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(6) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight-saving school, for severely handicapped children at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

b. To the extent that the board deems it advisable to pay, the charges for professional evaluation, treatment, training, habilitation, and care of persons who are mentally retarded, autistic persons, or persons who are afflicted by any other developmental disability, at a suitable public or private facility providing inpatient or outpatient care in the county. As used in this paragraph:

(1) "Developmental disability" has the meaning assigned that term by 42 U.S.C. sec. 6001(7)(1976), Supp. II 1978, and Supp. III, 1979.

(2) "Autistic persons" means persons, regardless of age, with severe communication and behavior disorders that became manifest during the early stages of childhood development and that are characterized by a severely disabling inability to understand, communicate, learn, and participate in social relationships, "Autistic persons" includes but is not limited to those persons afflicted by infantile autism, profound aphasia, and childhood psychosis.

c. Care and treatment of persons placed in the county hospital, county care facility, a health care facility as defined in section 135C.1, subsection 4, or any other public or private facility, which placement is in lieu of admission or commitment to or is upon discharge, removal, or transfer from a state mental health institute, hospital-school, or other facility established pursuant to chapter 222.

d. Amounts budgeted by the board for the cost of establishment and initial operation of a community mental health center in the manner and subject to the limitations provided by state law.

e. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71.

f. The care, admission, commitment, and transportation of mentally ill patients in state hospitals, to the extent that expenses for these services are required to be paid by the county, including compensation for the advocate appointed under section 229.19.

g. Amounts budgeted by the board for mental health services or mental retardation services furnished to persons on either an outpatient or inpatient basis, to a school or other public agency, or to the community at large, by a community mental health center or other suitable facility located in or reasonably near the county, provided

that services meet the standards of the mental health and mental retardation commission and are consistent with the annual plan for services approved by the board.

h. Reimbursement on behalf of mentally retarded persons under section 249A.12.

i. Elections, and voter registration pursuant to chapter 48.

j. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

k. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

l. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

m. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court, deputy clerks and other employees of the clerk's office, and bailiffs, establishment and operation of a public defender's office, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

n. Court-ordered costs of conciliation procedures under section 598.16.

o. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" through "h". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

### **331.425 Additions to levies - special levy election.**

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 14, that the election is to be held.

2. The election shall be held on the second Tuesday in March

and be conducted by the county commissioner of elections in accordance with the law.

3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of.....levy an additional tax at a rate of \$.....each year for.....years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of.....shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held beginning at one o'clock on the second day which is not a holiday following the special levy election.

5. Notice to the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

### **331.426 Additions to basic levies.**

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

a. An unusual increase in population as determined by the preceding certified federal census.

b. A natural disaster or other emergency.

c. Unusual problems relating to major new functions required by state law.

d. Unusual staffing problems.

e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.

f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services.

a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

### **331.427 General fund.**

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 84.21, 98.35, 101A.3, 101A.7, 110.12,

123.36, 123.143, 176A.8, 246.908, 321.105, 321.152, 321.192, 321G.7, 331.554, subsections 6, 341A.20, 364.3, 368.21, 422.65, 422.100, 422A.2, 428A.8, 430A.3, 433.15, 434.19, 441.68, 445.52, 445.57, 533.24, 556B.1, 567.10, 583.6, 906.17, and 911.3, and the following:

- a. License fees for business establishments.
  - b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
  - c. Other amounts in accordance with state law.
2. The board may make appropriations from the general fund for general county services, including but not limited to the following:
- a. Expenses of a joint disaster services and emergency planning administration under section 29C.9.
  - b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
  - c. Purchase of voting machines under chapter 52.
  - d. Expenses incurred by the county conservation board established under chapter 111A, in carrying out its powers and duties.
  - e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
  - f. Expenses relating to county fairs, as provided in chapter 174.
  - g. Maintenance of a juvenile detention home under chapter 232.
  - h. Relief of veterans under chapter 250.
  - i. Care and support of the poor under chapter 252.
  - j. Operation, maintenance, and management of a health center under chapter 346A.
  - k. For the use of a nonprofit historical society organized under chapter 504 or 504A, a city-owned historical project, or both.
1. Services listed in section 331.424, subsection 1 and section 331.554.
3. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

### **331.428 Rural services fund.**

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.
2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:
  - a. Road clearing, weed eradication, and other expenses incurred under chapter 317.
  - b. Maintenance of a county library and library contracts under chapter 358B.
  - c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.
  - d. Services listed under section 331.424, subsection 2.
3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

### **331.429 Secondary road fund.**

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:
  - a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and

apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents.

- b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents.

- c. Moneys allotted to the county from the state road use tax fund.

- d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

- e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

- a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- d. Special drainage assessments levied on account of benefits Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- a. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- b. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- c. Special drainage assessments levied on account of benefits to secondary roads.

- d. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

- e. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

- f. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

- h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

- i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 455.50, 455.118, 460.7, and 460.8, or other state law relating to secondary roads.

### **331.430 Debt service fund.**

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

### **331.431 Additional funds.**

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

### **331.432 Interfund transfers.**

It is unlawful to make permanent transfers of money between the general fund and the rural services fund. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraph "a" and "b", are not effective until authorized by resolution of the board. The transfer of inactive funds is subject to section 24.21.

### **331.433 Estimates submitted by departments.**

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 3, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

### **331.434 County budget.**

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file a budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations to have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14.

### **331.435 Budget amendment.**

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in

the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

**331.436 Protest.**

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections.

**331.437 Expenditures exceeding appropriations.**

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.

# SALARY TABLES 2007-2008 ADOPTED BUDGET

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**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	141,671 68,111	N/A	N/A
* This is a contract position appointed by the Board of Supervisors				
County Engineer	864	77,618 37,316	91,315 43,901	105,012 50,487
Assistant County Administrator	805	73,418 35,297	86,374 41,526	99,330 47,755
Health Director	805	73,418 35,297	86,374 41,526	99,330 47,755
Conservation Director	775	71,278 34,268	83,856 40,315	96,434 46,363
Community Services Director	725	67,733 32,564	79,686 38,311	91,639 44,057
Facilities & Support Services Director	725	67,733 32,564	79,686 38,311	91,639 44,057
Information Technology Director	725	67,733 32,564	79,686 38,311	91,639 44,057
Jail Administrator	702	66,095 31,776	77,759 37,384	89,423 42,992
Accounting & Tax Manager	677	64,314 30,920	75,664 36,377	87,014 41,834
Assistant Engineer	634	61,248 29,446	72,056 34,642	82,864 39,838
Financial Management Supervisor	611	59,616 28,662	70,137 33,720	80,658 38,778
Planning & Development Director	608	59,400 28,558	69,882 33,597	80,364 38,637
Deputy Health Director	571	56,762 27,289	66,779 32,105	76,796 36,921
Juvenile Detention Center Director	571	56,762 27,289	66,779 32,105	76,796 36,921
GIS Coordinator	556	55,698 26,778	65,527 31,503	75,356 36,229
Operations Manager - Auditor	556	55,698 26,778	65,527 31,503	75,356 36,229
Operations Manager - Treasurer	556	55,698 26,778	65,527 31,503	75,356 36,229
Assistant Jail Administrator	540	54,553 26,227	64,180 30,856	73,807 35,484

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Deputy Director - Conservation	540	54,553 26.227	64,180 30.856	73,807 35.484
Attorney II	N/A	53,250 25.601	62,647 30.119	72,044 34.637
Network Infrastructure Supervisor	519	53,057 25.508	62,420 30.010	71,783 34.511
Sheriff's Captain	519	53,057 25.508	62,420 30.010	71,783 34.511
Office Administrator - County Attorney	511	52,487 25.234	61,749 29.687	71,011 34.140
Senior Programmer Analyst	511	52,487 25.234	61,749 29.687	71,011 34.140
Risk Manager	505	51,988 24.994	61,162 29.405	70,336 33.815
Operations Manager - Recorder	496	51,420 24.721	60,494 29.084	69,568 33.446
Clinical Services Coordinator	470	49,573 23.833	58,321 28.039	67,069 32.245
Park Manager	470	49,573 23.833	58,321 28.039	67,069 32.245
Sheriff's Lieutenant	464	49,144 23.627	57,817 27.797	66,490 31.966
Golf Course Superintendent	462	48,994 23.555	57,640 27.712	66,286 31.868
Golf Course Pro/Manager	462	48,994 23.555	57,640 27.712	66,286 31.868
Webmaster	455	48,508 23.321	57,068 27.437	65,628 31.552
Programmer/Analyst II	445	47,790 22.976	56,223 27.030	64,656 31.085
Case Aide Supervisor	430	46,720 22.462	54,965 26.425	63,210 30.389
Mental Health Coordinator	430	46,720 22.462	54,965 26.425	63,210 30.389
Secondary Roads Superintendent	430	46,720 22.462	54,965 26.425	63,210 30.389
Community Health Coordinator	417	45,795 22.017	53,876 25.902	61,957 29.787

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Correctional Health Coordinator	417	45,795 22.017	53,876 25.902	61,957 29.787
Environmental Health Coordinator	417	45,795 22.017	53,876 25.902	61,957 29.787
Public Health Services Coordinator	417	45,795 22.017	53,876 25.902	61,957 29.787
Corrections Lieutenant	406	45,016 21.642	52,960 25.462	60,904 29.281
Network Systems Administrator	406	45,016 21.642	52,960 25.462	60,904 29.281
Clinical Nurse Specialist	397	44,374 21.334	52,205 25.099	60,036 28.863
County General Store Manager	382	43,305 20.820	50,947 24.494	58,589 28.168
Programmer/Analyst I	382	43,305 20.820	50,947 24.494	58,589 28.168
Naturalist/Director	382	43,305 20.820	50,947 24.494	58,589 28.168
Budget Coordinator	366	42,169 20.274	49,610 23.851	57,052 27.429
Public Health Nurse	366	42,169 20.274	49,610 23.851	57,052 27.429
Quality Assurance Specialist	366	42,169 20.274	49,610 23.851	57,052 27.429
Community Health Consultant	355	41,385 19.897	48,688 23.408	55,991 26.919
Community Health Intervention Specialist	355	41,385 19.897	48,688 23.408	55,991 26.919
Environmental Health Specialist	355	41,385 19.897	48,688 23.408	55,991 26.919
Attorney I	N/A	41,289 19.850	48,575 23.353	55,861 26.856
Corrections Sergeant	332	39,742 19.107	46,755 22.478	53,768 25.850
Food Service Manager	332	39,742 19.107	46,755 22.478	53,768 25.850
Tax Accounting Specialist	332	39,742 19.107	46,755 22.478	53,768 25.850

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Case Expeditor	323	39,102 18.799	46,002 22.116	52,902 25.434
Human Resources Generalist	323	39,102 18.799	46,002 22.116	52,902 25.434
Program Services Coordinator	323	39,102 18.799	46,002 22.116	52,902 25.434
Shift Supervisor - Juvenile Detention	323	39,102 18.799	46,002 22.116	52,902 25.434
Project and Support Services Coordinator	307	37,964 18.252	44,664 21.473	51,364 24.694
Public Safety Dispatch Supervisor	300	37,463 18.011	44,074 21.189	50,685 24.368
Engineering Aide II	300	37,463 18.011	44,074 21.189	50,685 24.368
Maintenance Coordinator	300	37,463 18.011	44,074 21.189	50,685 24.368
Administrative Assistant	298	37,318 17.941	43,904 21.108	50,490 24.274
Motor Vehicle Supervisor	298	37,318 17.941	43,904 21.108	50,490 24.274
Veteran's Affairs Director/Case Aide	298	37,318 17.941	43,904 21.108	50,490 24.274
Classification Specialist	289	36,685 17.637	43,159 20.750	49,633 23.862
Executive Secretary	282	36,187 17.398	42,573 20.468	48,959 23.538
Paralegal	282	36,187 17.398	42,573 20.468	48,959 23.538
Lead Public Safety Dispatcher	271	35,402 17.020	41,649 20.024	47,896 23.027
Naturalist	271	35,402 17.020	41,649 20.024	47,896 23.027
Office Manager - Community Services	271	35,402 17.020	41,649 20.024	47,896 23.027
Office Manager - Sheriff	271	35,402 17.020	41,649 20.024	47,896 23.027
Bailiff Sergeant	262	34,764 16.713	40,899 19.663	47,034 22.613

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Park Ranger	262	34,764 16.713	40,899 19.663	47,034 22.613
Administrative Assistant - Conservation	252	34,048 16.369	40,057 19.258	46,066 22.147
Administrative Office Assistant - Health	252	34,048 16.369	40,057 19.258	46,066 22.147
Payroll Specialist	252	34,048 16.369	40,057 19.258	46,066 22.147
Planning & Development Specialist	252	34,048 16.369	40,057 19.258	46,066 22.147
Public Safety Dispatcher	252	34,048 16.369	40,057 19.258	46,066 22.147
Purchasing Specialist	252	34,048 16.369	40,057 19.258	46,066 22.147
Custodial Coordinator	238	33,054 15.891	38,887 18.696	44,720 21.500
Shop Supervisor (see Note 1)	233	42,124 20.252	49,558 23.826	56,992 27.400
Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976				
Assistant Golf Course Superintendent	220	31,772 15.275	37,379 17.971	42,986 20.666
Associate/District Court Bailiff	220	31,772 15.275	37,379 17.971	42,986 20.666
Park Crew Leader	220	31,772 15.275	37,379 17.971	42,986 20.666
Senior Accounting Clerk - Sheriff/Jail	220	31,772 15.275	37,379 17.971	42,986 20.666
Detention Youth Supervisor	215	31,413 15.102	36,957 17.768	42,501 20.433
Medical Assistant	209	30,988 14.898	36,456 17.527	41,924 20.156
Office Leader - County Engineer	204	30,628 14.725	36,033 17.324	41,438 19.922
Engineering Aide I	199	30,274 14.555	35,617 17.124	40,960 19.692
Alternative Sentencing Coordinator	198	30,203 14.521	35,533 17.083	40,863 19.646
Benefits Coordinator	198	30,203 14.521	35,533 17.083	40,863 19.646

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Senior Clerk - Sheriff/Jail	198	30,203 14.521	35,533 17.083	40,863 19.646
Equipment Specialist - Conservation	187	29,419 14.144	34,611 16.640	39,803 19.136
Help Desk Specialist	187	29,419 14.144	34,611 16.640	39,803 19.136
Park Maintenance Technician	187	29,419 14.144	34,611 16.640	39,803 19.136
Pioneer Village Site Coordinator	187	29,419 14.144	34,611 16.640	39,803 19.136
Turf Equipment Specialist	187	29,419 14.144	34,611 16.640	39,803 19.136
Lab Technician - Health	177	28,710 13.803	33,777 16.239	38,844 18.675
Official Records Clerk	177	28,710 13.803	33,777 16.239	38,844 18.675
Senior Clerk	177	28,710 13.803	33,777 16.239	38,844 18.675
Clerk III	162	27,640 13.288	32,518 15.634	37,396 17.979
Golf Course Maintenance Technician	162	27,640 13.288	32,518 15.634	37,396 17.979
Resource Specialist - Health	162	27,640 13.288	32,518 15.634	37,396 17.979
Warrant Clerk	162	27,640 13.288	32,518 15.634	37,396 17.979
Clerk II	141	26,145 12.570	30,759 14.788	35,373 17.006
Resource Assistant - Health	141	26,145 12.570	30,759 14.788	35,373 17.006
Cody Homestead Site Coordinator	99	23,177 11.143	27,267 13.109	31,357 15.075

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: B SECONDARY ROADS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Start Rate</u>	<u>Step 1 1 year</u>	<u>Step 2 2 years</u>	<u>Step 3 3 years</u>	<u>Step 4 4 years</u>	<u>Step 5 7 years</u>	<u>Step 6 15 years</u>
Crew Leader/Equipmt. Operator I	213	38,854 18.68	40,602 19.52	42,286 20.33	44,075 21.19	45,323 21.79	45,448 21.85	46,010 22.12
Sign Crew Leader	199	37,419 17.99	39,125 18.81	40,747 19.59	42,453 20.41	43,638 20.98	43,784 21.05	44,283 21.29
Heavy Equipmt Operator II	187	36,275 17.44	37,814 18.18	39,478 18.98	41,059 19.74	42,203 20.29	42,349 20.36	42,910 20.63
Mechanic	187	36,275 17.44	37,814 18.18	39,478 18.98	41,059 19.74	42,203 20.29	42,349 20.36	42,910 20.63
Heavy Equipmt Operator III	174	34,840 16.75	36,400 17.50	37,960 18.25	39,458 18.97	40,622 19.53	40,685 19.56	41,226 19.82
Sign Crew Technician	174	34,840 16.75	36,400 17.50	37,960 18.25	39,458 18.97	40,622 19.53	40,685 19.56	41,226 19.82
Truck Crew Coordinator	163	33,800 16.25	35,339 16.99	36,733 17.66	38,189 18.36	39,312 18.90	39,354 18.92	39,936 19.20
Truck Driver/Laborer	153	32,802 15.77	34,299 16.49	35,630 17.13	37,024 17.80	38,168 18.35	38,272 18.40	38,792 18.65
Shop Control Clerk	187	28,746 13.82	30,056 14.45	31,242 15.02	32,386 15.57	33,426 16.07	33,488 16.10	33,946 16.32

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Building Insp	314	35,672 17.15	37,190 17.88	38,709 18.61	40,206 19.33	41,454 19.93	43,139 20.74	44,429 21.36	45,760 22.00	47,133 22.66
Election Supr	291	34,299 16.49	35,693 17.16	37,170 17.87	38,605 18.56	39,728 19.10	41,330 19.87	42,578 20.47	43,846 21.08	45,157 21.71
Maint Electronic Systems Tech	268	32,781 15.76	34,258 16.47	35,422 17.03	36,941 17.76	38,064 18.30	39,582 19.03	40,789 19.61	42,016 20.20	43,285 20.81
Maint Spec	268	32,781 15.76	34,258 16.47	35,422 17.03	36,941 17.76	38,064 18.30	39,582 19.03	40,789 19.61	42,016 20.20	43,285 20.81
Case Aide	252	31,803 15.29	33,155 15.94	34,528 16.60	35,818 17.22	36,941 17.76	38,480 18.50	39,624 19.05	40,810 19.62	42,037 20.21
Accts Payable Spec	252	31,803 15.29	33,155 15.94	34,528 16.60	35,818 17.22	36,941 17.76	38,480 18.50	39,624 19.05	40,810 19.62	42,037 20.21
Victim/Witness Coord	223	29,723 14.29	30,722 14.77	32,365 15.56	33,696 16.20	34,757 16.71	36,234 17.42	37,336 17.95	38,438 18.48	39,582 19.03
Admin Assistant - Juvenile Court	214	29,182 14.03	30,430 14.63	31,782 15.28	33,030 15.88	34,133 16.41	35,506 17.07	36,504 17.55	37,544 18.05	38,771 18.64
Intake Coordinator	214	29,182 14.03	30,430 14.63	31,782 15.28	33,030 15.88	34,133 16.41	35,506 17.07	36,504 17.55	37,544 18.05	38,771 18.64
Legal Secretary - Civil	194	28,267 13.59	29,411 14.14	30,534 14.68	31,720 15.25	32,677 15.71	34,070 16.38	35,090 16.87	36,130 17.37	37,232 17.90
Platroom Draftsperson	194	28,267 13.59	29,411 14.14	30,534 14.68	31,720 15.25	32,677 15.71	34,070 16.38	35,090 16.87	36,130 17.37	37,232 17.90
Cashier	191	27,768 13.35	28,933 13.91	30,222 14.53	31,429 15.11	32,469 15.61	33,758 16.23	34,778 16.72	35,818 17.22	36,899 17.74
Real Est Spec	191	27,768 13.35	28,933 13.91	30,222 14.53	31,429 15.11	32,469 15.61	33,758 16.23	34,778 16.72	35,818 17.22	36,899 17.74
Senior Acct. Clerk	191	27,768 13.35	28,933 13.91	30,222 14.53	31,429 15.11	32,469 15.61	33,758 16.23	34,778 16.72	35,818 17.22	36,899 17.74
Vital Records Spec	191	27,768 13.35	28,933 13.91	30,222 14.53	31,429 15.11	32,469 15.61	33,758 16.23	34,778 16.72	35,818 17.22	36,899 17.74
Senior Clerk - Elections	191	27,768 13.35	28,933 13.91	30,222 14.53	31,429 15.11	32,469 15.61	33,758 16.23	34,778 16.72	35,818 17.22	36,899 17.74
Senior Clerk - Victim Witness	191	27,768 13.35	28,933 13.91	30,222 14.53	31,429 15.11	32,469 15.61	33,758 16.23	34,778 16.72	35,818 17.22	36,899 17.74
Maintenance Worker	182	27,706 13.32	28,642 13.77	29,557 14.21	30,846 14.83	31,803 15.29	33,114 15.92	34,091 16.39	35,110 16.88	36,192 17.40
Senior Clerk	177	27,227 13.09	28,288 13.60	29,411 14.14	30,493 14.66	31,470 15.13	32,698 15.72	33,696 16.20	34,715 16.69	35,755 17.19
Platroom Specialist	177	27,227 13.09	28,288 13.60	29,411 14.14	30,493 14.66	31,470 15.13	32,698 15.72	33,696 16.20	34,715 16.69	35,755 17.19
Legal Secretary	177	27,227 13.09	28,288 13.60	29,411 14.14	30,493 14.66	31,470 15.13	32,698 15.72	33,696 16.20	34,715 16.69	35,755 17.19



**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Mtr Vehicle Acct Clerk	177	27,227 13.09	28,288 13.60	29,411 14.14	30,493 14.66	31,470 15.13	32,698 15.72	33,696 16.20	34,715 16.69	35,755 17.19
Clerk III	162	26,312 12.65	27,331 13.14	28,350 13.63	29,474 14.17	30,389 14.61	31,574 15.18	32,302 15.53	33,509 16.11	34,528 16.60
Lead Cust Worker	162	26,312 12.65	27,331 13.14	28,350 13.63	29,474 14.17	30,389 14.61	31,574 15.18	32,302 15.53	33,509 16.11	34,528 16.60
Data Entry Clerk - County Attorney	151	25,646 12.33	26,686 12.83	27,685 13.31	28,725 13.81	29,557 14.21	30,763 14.79	31,678 15.23	32,614 15.68	33,592 16.15
Receptionist - County Attorney	151	25,646 12.33	26,686 12.83	27,685 13.31	28,725 13.81	29,557 14.21	30,763 14.79	31,678 15.23	32,614 15.68	33,592 16.15
Multi-Service Clerk	151		26,686 12.83	2,768,480 1331	28,725 13.81	29,557 14.21	30,763 14.79	31,678 15.23	32,614 15.68	33,592 16.15
Clerk II	141	24,939 11.99	26,021 12.51	26,978 12.97	27,997 13.46	28,746 13.82	29,952 14.40	30,846 14.83	31,762 15.27	32,698 15.72
Custodial Worker	130	24,357 11.71	25,210 12.12	26,125 12.56	27,102 13.03	27,955 13.44	29,515 14.19	30,389 14.61	31,308 15.05	32,240 15.50

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: E DEPUTY SHERIFF UNIT**

1-Jul-07

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	56,243 27.04	57,990 27.88		59,155 28.44			59,738 28.72	60,341 29.01			
Deputy	329	40,539 19.49	42,370 20.37	44,054 21.18	46,259 22.24	48,339 23.24	49,296 23.70	50,294 24.18	51,272 24.65	51,813 24.91	52,333 25.16	52,874 25.42

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: H CORRECTIONS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	Trainee status		33,758 16.23	35,318 16.98	38,813 18.66	39,811 19.14	40,685 19.56	41,267 19.84	41,891 20.14
Corr Ofcr Trainee	199	29,640 14.25	30,160 14.50							
Jail Custodian/ Correction Officer	176	24,960 12.00	25,750 12.38	26,229 12.61	27,394 13.17	29,973 14.41	30,784 14.80	31,366 15.08	32,552 15.65	33,030 15.88
Cook	176	24,960 12.00		26,229 12.61	27,394 13.17	29,973 14.41	30,784 14.80	31,366 15.08	32,552 15.65	33,030 15.88

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008**  
**GROUP: X ELECTED OFFICIALS**

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	104,400
Auditor	71,800
Recorder	71,800
Sheriff	92,800
Treasurer	71,800
Chair, Board of Supervisors	39,000
Board Member, Board of Supervisors	36,000

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008**  
**GROUP: Y DEPUTY OFFICE HOLDERS**

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	93,960
Deputy First Assistant	83,520
Deputy First Assistant	80,127
Deputy First Assistant	76,222
Deputy Auditor - Elections	53,850
Deputy Auditor - Tax	53,850
Second Deputy Recorder	53,850
Chief Deputy Sheriff	78,880

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: Z TEMPORARY AND PART-TIME STAFF**

<u>POSITION</u>	<u>RATE</u>
Seasonal General Laborer	\$10.06/hour
Health Intern & Planning Intern	\$9.10 to \$11.56/hour depending on skills, education and experience
Enforcement Aide	\$9.10 to \$17.15/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$10.74/hour
Seasonal Maintenance Worker (Roads)	\$10.74/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$20.89/hour
Health Services Professional Immunization Clinic/Jail Health	
LPN	\$17.17/hour
RN/EMT-P	\$20.27/hour
Election Officials	\$7.17/hour
Election Chairpersons	\$7.61/hour
Election Clerk	\$12.53/hour
Outreach/Interpreter	\$14.55/hour

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2007-2008  
GROUP: Z TEMPORARY AND PART-TIME STAFF**

<u>POSITION</u>	<u>RATE</u>
<b>CONSERVATION: *</b>	
<b>Glynn's Creek:</b>	
Seasonal part-time Golf Managers	
Food Service	\$7.75 - \$11.75/hour
Pro Shop	\$8.00 - \$12.00/hour
Starter Shack	\$7.00 - \$7.75/hour
Seasonal Golf Pro Shop Personnel	\$6.50 - \$8.25/hour
Golf Course Rangers, Starters, Cart Persons	\$6.50 - \$7.75/hour
Concession Stand Workers	\$6.50 - \$7.75/hour
Groundskeepers	\$6.50 - \$9.50/hour
<b>Scott County &amp; West Lake Parks:</b>	
Beach Manager	\$10.25 - \$14.25/hr. (season) \$8.00 - \$10.25/hr (open/close)
Pool Manager	\$10.25 - \$11.75/hr. (season) \$8.00 - \$9.25/hr (open/close)
Assistant Beach/Pool Managers	\$8.00 - \$9.75/hour
Water Safety Instructors	\$7.00 - \$8.25/hour
Pool/Beach Lifeguards	\$6.50 - \$7.50/hour
Pool/Beach/Boathouse - Concession Workers	\$6.50 - \$7.00/hour
Park Attendant	\$6.50 - \$9.75/hour
Maintenance	\$6.50 - \$9.75/hour
Park Patrol (non-certified)	\$11.00 - \$12.00/hour
(certified)	\$14.00 - \$15.00/hour
<b>Pioneer Village:</b>	
Day Camp Counselors	\$6.50 - \$7.75/hour
Apothecary Shop Concession Workers	\$6.50 - \$7.75/hour
Maintenance	\$6.50 - \$8.50/hour
<b>Wapsi Center:</b>	
Assistant Naturalist	\$9.00 - \$11.25/hour
Program Assistant	\$6.50/hour
Maintenance	\$6.50 - \$8.00/hour

\* Set by Scott County Conservation Board