

**SCOTT COUNTY, IOWA**  
**2006-07 BUDGET PLAN**

Document Prepared By

Scott County Administration Office

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# SCOTT COUNTY, IOWA

We Serve Our Citizens With

**P**rofessionalism                      **Doing It Right**

**R**esponsiveness                      **Doing It Now**

**I**nvolvement                      **Doing It Together**

**D**edication                      **Doing It With Commitment**

**E**xcellence                      **Doing It Well**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Scott County**

**Iowa**

For the Fiscal Year Beginning

**July 1, 2005**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2005. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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*(In order of appearance under each Service Area)*

*(\* - Denotes department/agency appears under more than one Service Area)*

**Public Safety & Legal Services Service Area**

Department

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Health * .....	134
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Non-Departmental *.....	138
Sheriff * .....	140

Authorized Agency

Buffalo Ambulance.....	150
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**Public Safety & Legal Services Service Area (Con't)**

Authorized Agency (Con't)

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Medic E.M.S. ....158

**Physical Health and Social Services Service Area**

Department

Community Services \* .....162  
Health \* .....168  
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Authorized Agency

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Department

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Authorized Agency

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Vera French Community Mental Health Center .....210

**County Environment & Education Service Area**

Department

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Planning and Development .....240

Authorized Agency

Bi-State Planning Commission .....244  
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**County Environment & Education Service Area (Con't)**

Authorized Agency (Con't)

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Department

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Department

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Department

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## THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2006-07 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The *Introductory Section* includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: *Major Governmental Funds, Nonmajor Governmental Funds, and Business-Type Activities Funds*. More descriptive information about these funds may be found under these tabbed sections.

The *Department/Authorized Agency Detail Section* presents program performance budget (PPB) information. This detail includes a program description, performance objectives, performance indicators (demand, workload, productivity and effectiveness), and a written budget analysis for each program. Budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY05 status, the budget and projected FY06 status, and the requested and adopted FY07 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

The *Supplemental Information Section* includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, the County's pay plan for FY07, and budget total summaries for departments/authorized agencies. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

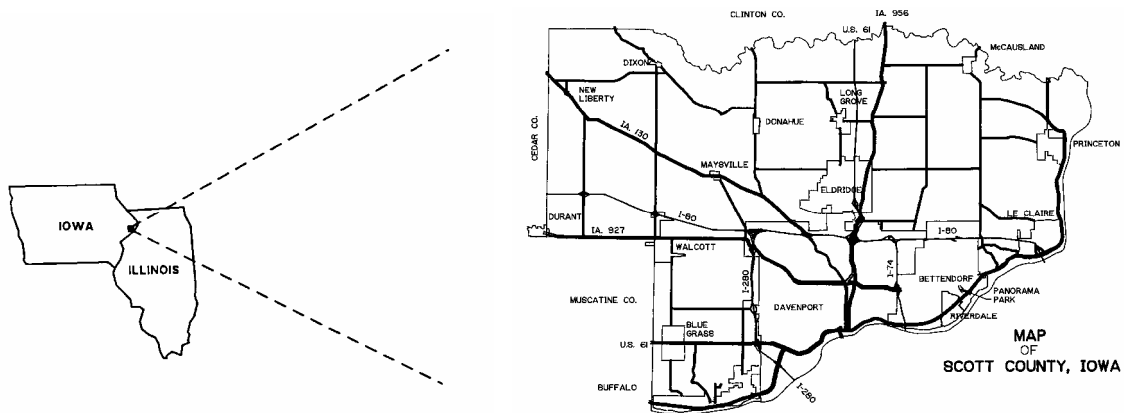
## Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 350,000.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the historic Mississippi River, the area's claim to fame, midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

Only recently have there been dramatic changes in the actual governing of the county. In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the 159,414 people of Scott County to greater prosperity and growth.

**BOARD OF SUPERVISORS**

428 Western Avenue  
Davenport, Iowa 52801-1004

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www.scottcountyiowa.com



LARRY MINARD  
Chairman  
GREGORY P. ADAMSON  
Vice Chairman  
CHRIS GALLIN  
JIM HANCOCK  
TOM SUNDERBRUCH

March 7, 2006

TO: The Citizens of Scott County

RE: 2006-07 Budget Message

The budget for Fiscal Year 2006-07 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2005. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

In the mid-1980's the Scott County Board of Supervisors began using a formalized goal setting process using an outside facilitator. Target issues are identified and established every other January following the fall election for a two-year period. Team building activities are also worked on during this process. The current target issues are listed below together with their action plans:

**TARGET ISSUES AND MANAGEMENT AGENDA**

**Jail Construction and Service Model Transition**

***Action Plan:***

1. Evaluate implementation of Increasing Compliance Alternative Team recommendations with CJAAC and Board.
2. Implementation of Increasing Compliance Alternative Team recommendations.

3. Implementation of Increasing Compliance Alternative Team benchmarks and effectiveness measures.
4. Complete Jail renovation and expansion construction design through construction documents for the Mail Jail.
5. Assemble transition team for Jail renovation and expansion.
6. Bids for Main Jail construction/renovation.
7. Approval of award of bids for execution of contracts for Mail Jail construction/renovation - Phase One.
8. Construction work for Mail Jail construction/renovation - Phase One.
9. Construction work for Mail Jail construction/renovation - Phase Two.
10. Complete design through construction documents for Tremont Facility.
11. Approval and award of bids for Tremont Facility renovations.
12. Approval and award of bids for execution of contracts.
13. Construction work for Tremont Facility renovations.
14. Prepare transition plan and documents.

#### GIS Implementation

***Action Plan:***

1. Establish GIS Program Governance.
2. Recruit GIS Coordinator.
3. Procure survey control and digital orthophotography services.
4. Acquire initial hardware
5. Test and validate existing base map data
6. Re-engineer parcel management business process
7. Develop/acquire web-based browser for public data.
8. Develop GIS Business Plan.
9. Develop data quality standards.
10. Establish data custodianship.
11. Establish GIS Information Policy.
12. Develop Countywide master address database.
13. Implement map creation and plotting application.
14. Develop street centerline layer with address changes.
15. Procure parcel map conversion services.
16. Integrate GIS with tax and assessment systems.
17. Integrate GIS with Emergency Dispatching System.
18. Acquire GPS technology and integrate with GIS.
19. Develop and implement secondary and supplemental GIS layers and custom applications.

#### MH-DD Redesign

***Action Plan:***

1. Monitor Legislation.
2. Lobby legislature to provide appropriate funding for MH-DD Redesign.
3. Encourage community members to lobby legislature.
4. Participate in MH-DD Redesign work groups.

#### Courthouse Remodeling

***Action Plan:***

1. Complete design for Phase IV Renovations - County Attorney and Juvenile Court.
2. Award bids and execute contract for Phase IV Renovations - County Attorney and Juvenile Court.
3. Project manage construction for Phase IV Renovations - County Attorney and Juvenile Court.
4. Complete design for Phase IV Renovations - Associate Court Area.
5. Award bids and execute contract for Phase IV Renovations - Associate Court Area.
6. Project manage construction for Phase IV Renovations - Associate Court Area.
7. Complete design for Phase IV Renovations - Clerk of Court Area.
8. Complete design for Phase IV Renovations - Magistrate and District Courts.
9. Complete design for Phase IV Renovations - District Courts and Juvenile Court Services.

#### Federal and State Lobbying: BRAC; I-74 Bridge/State Project Tax Reform

***Action Plan:***

1. Continue to participate in annual Washington DC trip.
2. Continue leadership position in bridge discussion.
3. Continue leadership position in Arsenal issues.
4. Continue Quad City leadership.
5. Monitor state property tax proposals.
6. Lobby on state property tax reform legislation.

#### Disaster Recovery/Business Continuity Plan

***Action Plan:***

1. Request for qualifications for consultant.
2. Request for proposals for consultant.
3. Award of contract for consultant.
4. Perform study and develop plan
5. Presentation of plan.
6. Decision on future direction of plan DR/BC Committee.
7. Implementation of plan.

#### IT Systems and Security Implementation and Enhancements

***Action Plan:***

1. Update Technology Use Policies.
2. Define and implement VPN Access Policy.
3. Storage area network and backup RFP and implementation
4. WAN/LAN virtual network security implementation (VLAN).
5. WAN upgrade.
6. Internet upgrade.
7. Community Services MH/DD application implementation.
8. Human Resources application RFP and implementation.
9. Active directory and exchange upgrade.
10. External security audit and intrusion test.
11. Telephone switch relocation and upgrade.

12. PC/server health and security implementation.
13. Citrix thin client evaluation.

#### County-Wide Consolidation Dispatch Study and Decision

**Action Plan:**

1. Interview and selection of consulting firm.
2. Perform study.
3. Decision on consolidation.

#### Fifth Street Property Disposition

**Action Plan:**

1. Study options and determine strategy recommendation.
2. Approve strategy recommendation.
3. Implement strategy.

#### Security Threat Awareness Planning

**Action Plan:**

1. Coordinate appropriate Security Threat Assessment Activities for Scott County.
2. Develop A Quarantine and Isolation Ordinance applicable to Scott County.
3. Participate in the Region 6 Multi-County Functional Exercise.
4. Conduct a National Incident Management Systems (NIMS) Awareness Training for elected officials and department heads.

#### Continued Intergovernmental Cooperation

**Action Plan:**

1. Participation in Blue Ribbon Committee.
2. Participation in Quad-City Chief Elected Official meetings.
3. Participation in City/County/School meetings.
4. Participation in Quad City Development Group.
5. Participation in Bi-State Regional Commission.
6. Participation in meetings with legislators.
7. Participation in annual Quad City Development Group Washington D.C. trip.

#### Controlling Continually Rising Health Care Costs

**Action Plan:**

1. Establish an employee health care team.
2. Review and revise current health care plan.
3. Create a request for proposal, send to health care market.
4. Review bids, select a health care provider.
5. Promote healthy lifestyles using a variety of methods.

#### Financial Initiatives Program

**Action Plan:**

1. Develop letter from Board to employees requesting their input and ideas.
2. Notify county offices and departments about program and request their participation.

3. Develop financial initiatives report for Board review.
4. Submit report to Board for review and inclusion in FY07 budget review discussions.

#### Management and Key Staff Succession Planning

***Action Plan:***

1. Convene a succession planning meeting with Elected Officials & Department Heads.
2. Identify appropriate strategy recommendations
3. Implement recommendations.

#### Golf Course Profitability

***Action Plan:***

1. Develop golf course strategic plan.
2. Present plan to joint Boards.
3. Decision on strategic plan.

#### Mental Health Strategic Plan

***Action Plan:***

1. Develop and recommendation of 3-year MH/DD Strategic Plan.
2. Present and adopt 3-year MH/DD Strategic Plan.
3. Implement provisions of 3-year MH/DD Strategic Plan.

Following the process of identifying biennial policy agenda priorities, detailed action plans are developed to address all policy priorities. Specific departments are identified in the action plans which are responsible to carry out each action step. The status on these action plans are reviewed quarterly by the Board with the County Administrator and the elected and appointed department heads.

At the biennial strategic planning sessions both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the biennial policy agenda priorities into the annual budget process is enhanced each year by having a pre-budget process meeting with the Board of Supervisors, County Administrator and the Budget Coordinator at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts were directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY07 budget submissions, highlighting whenever appropriate in their budget justifications and analysis how their requests supported and enhanced the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY07 budget process were:

1. Cost impact of increased jail population and jail construction project.
2. Continued technology upgrades and training; Internet access; E-mail (Internet and Intranet); data base access; and public accessibility.
3. Space utilization plan implementation.
4. Retention and development of employees.
5. GIS system development and implementation.
6. Impact of potential legislation

The FY07 Budget Initiatives that addressed or impacted these areas are described below:

**1. Cost impact of increased jail population and jail construction project**

- \$1,700,000 included in FY07 Budget to house inmates in out of County facilities including transportation costs (\$700,000 will be supported from General Fund balance)
- Impact of implementing CJAAC jail programming/staffing and alternative recommendations: 500 bed facility (1998 failed referendum) *reduced* to a 380 bed facility (2004 successful referendum)
- \$2.2 million annual debt payment to Public Safety Authority included for jail expansion/renovation project

**2. Continued technology upgrades and training**

**Internet access**

**E-mail (Internet and Intranet)**

**Data base access**

**Public accessibility**

- Continued progress on the recommendations included in the 2000 Technology Assessment Report as a part of the FY07 CIP Plan
- The GIS Steering Committee has presented its strategic plan for an enterprise GIS system for Scott County which will lead to improved public accessibility to database and plat/map information via the Internet. The FY07 budget includes bond amortization for implementation and development of the GIS Plan (\$336,000 annual debt cost)
- FY07 CIP Plan begins phone switch system replacement/upgrade

**3. Space utilization plan implementation**

- The Scott County Administrative Center renovation project and the lower level of the Courthouse and security elevator were completed in the FY05 fiscal year. The proposed Capital Project Plan includes continued renovation of the Courthouse beginning with the County Attorney's Office and Court Administration Offices. This project continues to use gaming revenues and CIP funds to fund the project on a pay-as-you-go basis.



- General Fund tax levy transfer to Capital Fund for FY07 increased \$50,000 as previously approved

**4. Retention and development of employees**

- Continued funding of annual PRIDE celebration and County picnic
- Continued funding of employee tuition reimbursement program
- Continued funding of professional services for new training options including the Management Training Series and enhanced computer training for County employees
- Continued implementation of Employee Retention Task Force recommendations including the new appraisal/bonus system

**5. GIS System Development and Implementation**

- FY07 CIP Plan includes funding for continued development and implementation of county-wide GIS strategic plan
- GIS Coordinator hired in FY06 and located on the first floor of the Administrative Center for future convenient citizen access
- GIS Steering Committee and GIS Technical Committee formed and playing major role in GIS implementation project

**6. Impact of potential legislation (MH-DD Redesign impact; Property Tax Reform; and mandated reorganization of local governments)**

- Monitoring any proposed legislation regarding property tax reform and MH-DD Redesign efforts and mandated reorganization of local governments
- Scott County supports the Iowa State Association of Counties (ISAC) and the League of Municipalities proposed Property Tax Reform legislation
- Scott County supports the Governor's proposed 25% increase in the Mental Health Allowable Growth amount
- Scott County affirms the principals of County Home Rule approved by Iowa voters in 1978 giving counties home rule power and authority to determine their local affairs and governmental structures. Local government reorganizations should not be mandated by the State.

Additionally, the FY07 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

### TAX RATE AND BASE

The property tax continues to be the major revenue source for Scott County. In FY07, total net property taxes represent 50% of total County revenues. This is a higher percentage from ten years ago in FY98 when it was 44%. There are many reasons for the increase such as historically low interest rates during this period and rising health care costs. However, the largest area of cost increase has been Public Safety and the jail capacity problem. Both the FY06 and FY07 levies show a marked increase due to the voter approved jail expansion and renovation project.

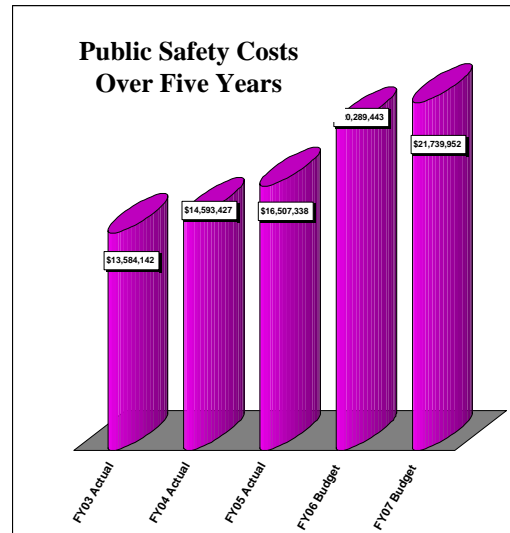
Interest income remains 34% lower from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board which directly impacted this ten year property tax percentage increase. A positive impact continues to be the local option tax as approved by the County voters in the Fall of 1988 with the first collections received during FY90. While projected to be flat for FY07, this elastic revenue continues to diversify the County's revenue base. Also, State property tax relief to Iowa counties for mental health-

developmental disabilities services (MH-DD) has resulted in more stable property taxes. The State Legislature in 1996 created a new, special revenue fund for County MH-DD services limiting what a county may spend in this area. Previously, uncontrolled MH-DD expenses had grown to approximately a third of the County's general operating budget. With MH-DD costs now removed from the County's general fund requirements, the likelihood of future general fund deficit spending should be greatly reduced. However, sufficient State funding of future MH-DD costs continues to be a concern.

Additionally, the Board's biennial Financial Initiatives Program which encourages County departments to identify innovative ways to increase non-tax revenues, reduce on-going expenditures and/or increase productivity has also had a significant positive impact on reducing the County's even greater reliance on property taxes to support its budget.

There is some cause for concern at the time of preparing this budget transmittal letter that future deficit spending or substantial reductions in service levels may occur due to proposed property tax limitation legislation being discussed by the Iowa legislature during the past several sessions. Most of the services that are provided by Iowa counties are mandated by the State with many service levels not within the direct control of local government (i.e., general relief needs, jail inmate populations and the overall crime rate, economic business cycles that affect non-tax revenues like interest earnings, Recorder Fees, etc.)

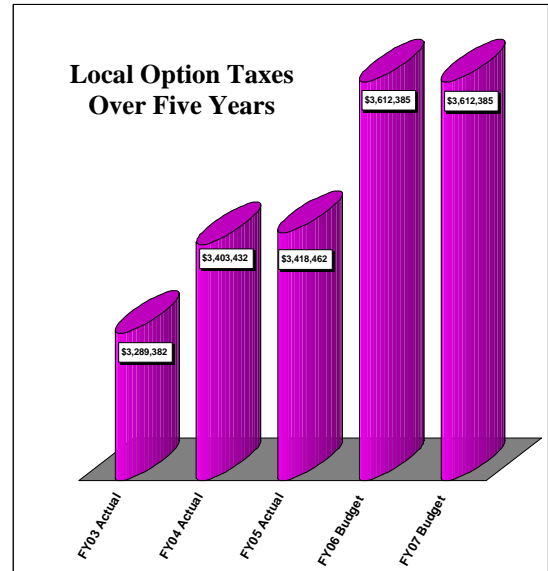
Scott County has experienced additional public safety costs for housing inmates out of county due to the current jail being at capacity, and for the addition of several new alternatives to incarceration programs, as well as increases in employee health care premiums and property/casualty/liability insurance premiums. If any future proposed property tax limitation legislation passes Scott County would be unable to support current ongoing County service levels and react to increasing public safety costs, lower interest income due to reductions in rates and fund balances, increasing health costs, etc. *Scott*



**County officials favor a comprehensive study of the entire property tax system as opposed to any type of unilateral tax limitation legislation.**

Local option tax revenue (1% sales tax) estimates represent approximately 6% of total County revenues for FY07 and have increased 10% over the past five years (see graph). The Board of Supervisors uses *all* estimated local option tax revenues to reduce General Fund property tax requirements for the ensuing fiscal year.

The tax rates per \$1,000 of taxable valuation for FY07 have decreased from \$5.57 to \$5.51, or -1.0% for property located in incorporated areas (cities) and decreased from \$8.60 to \$8.53, or -0.9% for property located in unincorporated areas (townships). This decrease was realized due to increases in the tax base and increased interest income. Last year's substantial increase was due to the voter approved jail expansion/renovation project and increased jail programming costs. The remaining reasons for last year's increase were lower Recorder Fees received for real estate transactions due to recent increases in the interest rate and new debt amortization for GIS implementation discussed further under the Capital Projects section.



Over the past ten years the urban rate has increased an average of approximately 2.7% a year with the rural rate at approximately a 1.0% increase, as indicated below:

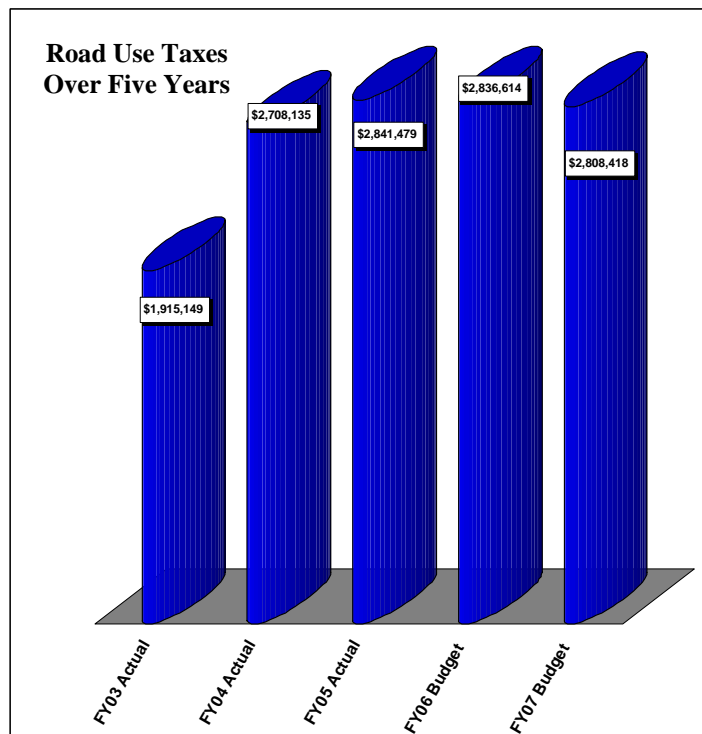
Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
1997-98	4.19239	-3.1	7.74642	-.4
1998-99	3.91472	-6.6	7.23492	-6.6
1999-00	4.05869	3.6	7.29139	0.8
2000-01	4.15929	2.5	7.13428	-2.2
2001-02	4.18290	0.6	7.23474	1.4
2002-03	4.48067	7.2	7.49188	3.6
2003-04	4.80887	7.3	7.71192	2.9
2004-05	4.75497	-1.2	7.84647	1.8
2005-06	5.56513	17.0	8.60445	9.7
2006-07	5.51106	-1.0	8.52602	-0.9

Scott County's corporate rate and property tax amount per capita rank *lowest* among the eight largest urban counties in Iowa even though we rank 3<sup>rd</sup> in population. The rural rate is second lowest. **It is even more revealing that Scott County has the third lowest property tax amount per capita of all 99 Iowa counties (even with the recent annual debt amortization amounts added for the jail expansion/renovation project and the GIS project)!**

The County's tax base has increased at an average rate of 4.3% annually over the past ten years. This relatively small annual increase is due in part to the state phasing out machinery and equipment assessments. Residential taxable valuations also reflect a State imposed rollback computation, currently at 46% of fair market value. This State rollback percentage resulted in a 4.1% *decrease* in individual residential properties' taxable assessments from the previous year. The current county wide taxable valuation base amount of \$5.9 billion dollars reflects a 3.0% increase from last year. Even with the State residential rollback, new construction and market valuation growth resulted in a 2.0% overall increase in total residential tax values. The residential class of property represents approximately 52% of the County's total tax base.

### STATE AND FEDERAL FUNDING

With the elimination of Federal Revenue Sharing in October 1986 the County now receives virtually no direct federal funding. Federal Revenue Sharing Funds were used to fund one-time capital improvements and projects. The capital improvement program is now funded primarily by Riverboat Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State. The graph at the right shows recent increases since FY03 in road use taxes due to changes in the needs study previously performed by the State every four years. The 2005 State Legislature approved a new funding allocation method developed by the Iowa counties which will result in a more stable funding level in the future. The result of the legislation did result in a slight decrease for FY07.



State aid for next year represents 27.1% of the total revenue sources for FY07. The total amount of \$17,276,760 is made up of \$9,249,326 in grants and reimbursements, \$2,875,471 in state shared revenues such as motor fuel and franchise taxes, \$948,280 in state property tax replacement credits against levied taxes, and \$4,203,683 in other State credits such as MH-DD property tax relief and military tax credits.

County elected officials and staff continually work with state elected officials during the legislative sessions to stress the need for "fair play" requiring state funding for any and all new state mandated programs as well as trying to obtain additional funding for existing County funded state mandated programs. The County lauds past actions taken by the State to participate more fully in the funding of MH-DD services. However, as previously discussed, the County is very concerned that future legislatures may pass a property tax limitation bill which would severely impact the County's ability to properly fund needed services in the future. Also, current budget problems at the State level have reduced prior funding commitments to Counties for the MH-DD service system which may lead to service reductions to clients. The past several sessions have included discussions about MH-DD Redesign (mental health-developmental disabilities) and increased State funding or allowing more flexibility in local funding, however, no bills were enacted at the time this budget was adopted. Reductions in services to clients may be necessary as early as FY07 should the State Legislature fail to act.

### **HOME RULE**

"Home Rule" is the basic foundation for county government in Iowa. In 1978, Iowans adopted an amendment to the state constitution establishing this direction for their counties. This action empowered Iowans, through their elected county officials, to address matters of local concern in the best way deemed appropriate by those officials. The people wanted government closer to home.

Since then, however, several things have happened to erode this fundamental principle of government. Government is becoming more centralized. Unfunded state mandates, artificial revenue raising restrictions, property tax limitations, and increasing demands for mandated services have severely obstructed local officials' discretion in meeting identified needs of their citizens.

Scott County is dedicated to preserving the integrity of the home rule concept. Therefore, policy decisions made by Scott County elected officials and staff are based on this fundamental principle.

### **OTHER REVENUES**

Fees and charges total \$4,914,640 and represent 7.7% of the total sources for FY07. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or County fee changes. Some revenues are calculated based on economic assumptions such as interest income and anticipated interest rates.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of major and nonmajor fund revenues (excluding capital funds) for budget year FY07 and the percentage of increases and decreases in relation to prior year budget amounts:

<b>REVENUE SOURCE</b>	<b>FY07 AMOUNT</b>	<b>PERCENT OF TOTAL</b>	<b>INCR -DECR FROM FY06</b>	<b>% INCR -DECR FROM FY06</b>
Net property taxes	\$31,963,999	51.0%	\$581,677	1.9%
Other taxes, penalties & costs	2,418,729	3.9%	185,060	8.3%
Local option taxes	3,612,385	5.8%	0	0.0%
Intergovernmental	17,686,963	28.2%	675,064	4.0%
Licenses and permits	475,340	0.8%	10,500	2.3%
Charges for services	4,439,300	7.1%	168,273	3.9%
Use of money & property	1,604,067	2.5%	683,219	74.2%
Other	413,465	0.7%	139,755	51.1%
<b>Total</b>	<b>\$62,614,248</b>	<b>100.0%</b>	<b>\$2,443,548</b>	<b>4.1%</b>

Net property taxes are only increasing slightly for FY07 by 1.9%. This small increase follows a 20.9% increase in FY06 which was due primarily to the voter approved jail expansion/renovation project. This major capital project was approved by the voters in the fall of 2004. FY06 was the first year of a 20 year debt amortization schedule to pay for bond principal and interest. The property tax increase also offsets the substantial reduction of Recorder’s Office real estate recording fees due to the upturn in interest rates reducing home refinancings and home sales. In addition, the increase helped fund new jail/staff programs to reduce recidivism and out of county inmate housing costs. Finally, the increase included debt financing toward the development and implementation of a county-wide GIS system discussed further under the capital projects section of this Budget Message. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are increasing as a reflection of the increased property taxes discussed above in addition to an increase in delinquent taxes collected in FY05 and continuing this trend into the next year. Local option taxes (1% sales tax) are projected to remain flat compared to the prior year. While the new 53<sup>rd</sup> Street – I-74 interchange retail corridor has helped to maintain this elastic revenue in recent years during the current economic climate it has tapered off. In addition, public policy regarding the taxing or non-taxing of internet sales may have a profound impact on local option tax collections in the future shifting more costs to be supported by property taxes.

Intergovernmental revenues are increased by 4.0%. This amount may fluctuate year to year based on the availability of various grants. The FY07 increase reflects increased grant funding in the bioterrorism area

in addition to anticipated and needed increased MH-DD State funding. There is continued cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting modest revenue increases for both the current fiscal year and next year due to the current economic downturn. This may undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees are increasing 2.3% due primarily to increasing fees received for food service inspections in the Health Department. Charges for services are increasing 3.9% primarily due to projected real estate transaction filing fee revenues collected by the Recorder's Office. The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees in any given year due to political pressures.

The uses of money and property revenues are projected to increase substantially above prior year budgeted levels due to increases in interest rate levels. This projected increase in interest income helped to keep the net property tax increase at a modest level for FY07. Finally, other revenues are increasing due to the anticipated one time sale of some old equipment in the Secondary Roads Department.

### **FUND BALANCES**

The undesignated fund balance of the general fund is projected to decrease by \$700,000 in FY07. This planned reduction is for increasing costs in housing inmates in out of county facilities. This planned reduction will be eliminated once the voter approved jail expansion/renovation project is completed in 2008. The Board has \$1,508,314 reserved for the loan advance to the golf course enterprise fund, \$170,507 reserved for Conservation Board's sewage treatment plant, \$100,000 reserved for a note receivable from Greater Davenport Redevelopment Corporation, and \$886,689 reserved for claim liabilities as a part of the County's risk management program. The remaining \$4,585,329 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures.

The amount of undesignated/unreserved fund balance of the general fund does bring the County below the minimum amount designated by the County's Financial Management policies (11.2% vs. 15% minimum). As the economy improves, future budgets will include increases to the General Fund balance to bring it back in compliance with policy guidelines. (It is pointed out that with the aforementioned reserve for advance to the golf course enterprise fund and the designated balance for claim liabilities, the General Fund balance would be at 17.1%. The Board understands that the golf course enterprise fund loan will begin to be paid back in five years and the risk management claim liabilities may be bonded for under Iowa law.) All other fund balances meet or exceed recommended levels except the MH-DD Fund as indicated below

The Mental Health and Developmental Disabilities (MH-DD) Fund balance is projected to decrease \$540,508 and be below the recommended 10% minimum level due to the State failing to fully fund additional growth to the system as originally included in the 1996 legislation that created this fund. This funding change is due to current State budget problems as a result of the economy. There is currently a

MH-DD Redesign effort occurring between State and local officials to develop a revised funding strategy for these services to allow local governments enhanced funding flexibility for these services.

The Capital Projects Fund is decreasing \$2,751,991 overall as a result of planned expenditures toward completion of the Courthouse remodeling and GIS Bond proceeds for the GIS system project as discussed under the Capital Improvements section below.

The total nonmajor governmental funds (Secondary Roads, Recorder's Record Management, and Rural Services Funds) are decreasing \$592,807 due to planned capital project funding.

## **PROGRAMS AND SERVICES**

The Board of Supervisors and County officials were very frustrated with past State legislative actions which imposed a five year property tax limitation on Iowa counties which did sunset on June 30, 1998. This State property tax limitation was in direct conflict with the spirit of home rule that was approved by State voters in the late 70's. It is also ironic that the State exempted school districts from the original property tax limitation bill when schools represent over 50% of the local property tax burden and for the final three-year extension cities were also exempt. The State Legislature allowed this limitation to sunset after June 30, 1998. Although the Legislature was concerned counties would greatly increase property tax in FY99, the first year following the sunseting of the property tax limitation, Scott County actually *lowered* its property tax levy.

As previously discussed, the 2001, 2002, 2003, 2004, and 2005 legislatures discussed permanent property tax limitation bills which did not ultimately become law. At the time of writing this Budget message the 2006 legislature is still in session and may pass some type of property tax reform. Scott County supports a comprehensive review of all taxes (sales, income and property) and the services they provide for prior to any substantive change to the current property tax system.

In the Spring of 1994 the Board asked all County departments and authorized agencies to develop fiscal strategies to address the County's financial dilemma at that time of using unrealistic amounts of fund balance toward operating costs due to unfunded State mandates, underfunded State property tax credits, and rising public safety costs and the property tax limitation legislation. This call to action generated many departmental staff meetings and brainstorming sessions throughout the County to produce ideas to reduce the fiscal gap. Once the ideas were submitted, various County employees selected to act in the capacity of Budget Analysts followed up with the departments and agencies about their list of ideas. These ideas were then presented to the Board of Supervisors for their review and consideration. Following several work sessions with the Board and budget team members, the various strategies as approved were put into a summary report and distributed to all authorized agencies and County departments. In addition, letters of appreciation went to all County employees thanking them for their participation and involvement in this important project.

The Board of Supervisors was extremely happy with the results of this program and implemented it again in 1995, 1997, 1999, 2001, 2003, and 2005. Using teamwork and innovation, County employees and agency staff members have identified many initiatives in the areas of cost reduction, productivity improvement, and revenue enhancement. As a result of these six reports developed over the past ten years, recurring cost reductions totaling \$3,234,630 were identified. Improvements to the productivity capacity of the work force equal to 4 full-time positions with a value of \$116,084 were identified due to



changes in policies, procedures, scheduling and other work methods. In addition, revenue enhancements were identified at a total of \$1,291,365.

These fiscal strategies have played a *major* role in eliminating the County's previous million-dollar budget deficit. The budgets set since FY96 have presented a balanced general fund operating budget primarily attributed to the hard work and dedication of County employees. The Board has formally renamed this program the Financial Initiatives Program and implements it every other year. The next Financial Initiatives Program will occur in calendar year 2007.

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 39.9 FTE's, or 9.7%, to its current level of 448.8FTE's. During this period the County made substantial staff increases to the Sheriff's Office (30 FTE's) primarily due to increased jail programming and courthouse security needs and the new minimum security jail facility and added 8 FTE's to the Public Health Department for jail health nursing and other grant related health programs. The County has four union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years the County and union groups have been successful in approving multi-year agreements up to six years in length. These long range contract periods help to maintain a positive labor/management relationship which also resulted in one union group (Juvenile Detention staff) decertifying this past year. The overall negotiated average salary increase for both labor groups and non-union personnel was 3.25%.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$68,754,793 which is an increase of 8.2% above fiscal year FY06. The operating budget is up 5.6%. Total revenues (net of transfers and non-budgeted funds) for the County are \$63,790,507, which is an increase of 0.2% above last fiscal year. The overall expenditure increase of -8.2% is the result of several service areas increasing with one decreasing. Capital projects are discussed further below and are increasing 37.4%. Public Safety and Legal Services is increasing 7.1% due primarily to increased costs for jail operations, primarily due to the total managed inmate population being greater than the current jail capacity resulting in an increase in next year's budget appropriations for housing inmates in out-of-county facilities. The completion of the voter approved jail expansion/renovation project will eliminate these out of county inmate housing costs.

Physical Health and Social Services is only slightly increasing 0.9% due to a reduction in General Relief programs due to turnover in director's position. Mental Health, Mental Retardation and Developmental Disabilities (MH/MR/DD) is increasing 5.2% due to continued increasing of non-Federal Medicaid match funding for various community home-based waiver programs and adult intermediate care facilities for the mentally retarded. County Environment and Education is increasing 3.7% due to inflationary increases. Roads and Transportation service area is increasing 6.2% primarily due to an increase in new equipment costs. The purchase of motor grader replacements not be net of trade in amount due to a one time buy back feature from the previous vendor. This will result in higher expenditures and higher revenues.

Government Services to Residents is decreasing by -0.4% due to lower appropriations for county-wide election costs next year since it is not a presidential year. Administration (interprogram) costs are increasing 7.8% primarily due to substantially higher fuel and energy costs. And finally, Debt Service is only increasing slightly by 0.6% to allow for interest and principal payments on the Solid Waste general obligation bond issue and River Renaissance general obligation bonds in addition to the new bond debt

amortization for the development of a county-wide GIS system discussed further under the Capital Project section of this Budget Message.

### **CAPITAL IMPROVEMENTS AND DEBT SERVICE**

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 2.1% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt will be issued in FY06 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$7,536,700 for fiscal year FY07, with 69% or \$5,206,250 for general projects, 21% or \$1,550,000 for Secondary Roads projects, and 10% or \$780,450 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY07 Capital Plan. There will also be in FY08 and beyond as the County continues with its remodeling of the minimum security Tremont Jail Annex and Courthouse floors 1, 2, and 3 in future years. The development of countywide GIS system is a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority in FY07 and paid for from the County's operating general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$5,206,250 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$600,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moved administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds

will be received to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not possible. Accordingly, the proposed capital plan for FY05 did not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floors of the courthouse building) will resume in FY06 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis. The Courthouse project may take another respite in FY08 and FY09 while any needed renovations are made to the minimum security jail annex on Tremont in northern Davenport.

The other major projects under the general capital improvements area include a skywalk between the renovated jail and new law enforcement center for the City of Davenport, furniture and fixtures in the new jail, chiller/ACCU replacement at Pine Knoll Mental health Facility, and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development will be supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY06.

Scott County had identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee will continue to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The costs of housing and transportation of prisoners and funding various alternatives to incarceration programs and increased jail staffing are anticipated to be in excess of \$2.7 in FY07. In addition, the annual rental payment to service the Authority debt for the project is approximately \$2.5 million.

The Secondary Roads capital program totals \$1,550,000. This amount is for various road resurfacing projects: F-55/210<sup>th</sup> St. - .Z16 to Y68 – 3.5 miles HMA paving(\$1,140,000); 180<sup>th</sup> Ave: F55 to F45 – 3 miles stabilized base (\$250,000); 162<sup>nd</sup> Ave: Long Grove Corp. to F33 – 2 miles HMA paving (\$100,000); and 190<sup>th</sup> Ave: 270<sup>th</sup> St. to S – 1.3 miles – HMA paving (\$60,000). There also is

\$1,290,000 in State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY07. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals \$780,450. The single largest project (\$350,000) is for pool and aquatic center renovations at Scott County Park. Other projects include campground renovations and road repairs at Scott County Park and other road repairs maintenance shop improvements at West Lake Park.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

### **SUMMARY**

The preparation of the FY07 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY07 operating budget and keeping the County's reliance on property tax revenues to minimal increases net of voter approved debt and capital projects.

The Board and County Administrator expresses its appreciation to the staff of the Facility and Support Services Department who assisted and contributed to its preparation. Special thanks goes to the Budget Coordinator, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Accounting and Tax Manager (Auditor's Office), County Attorney Office Manager, Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety and mental health-mental retardation and developmental disabilities. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

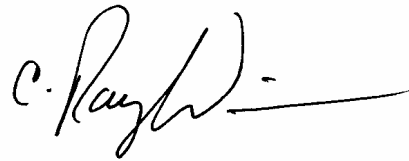
Budget Message  
March 7, 2006

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,



Larry E. Minard, Chairman  
Scott County Board of Supervisors

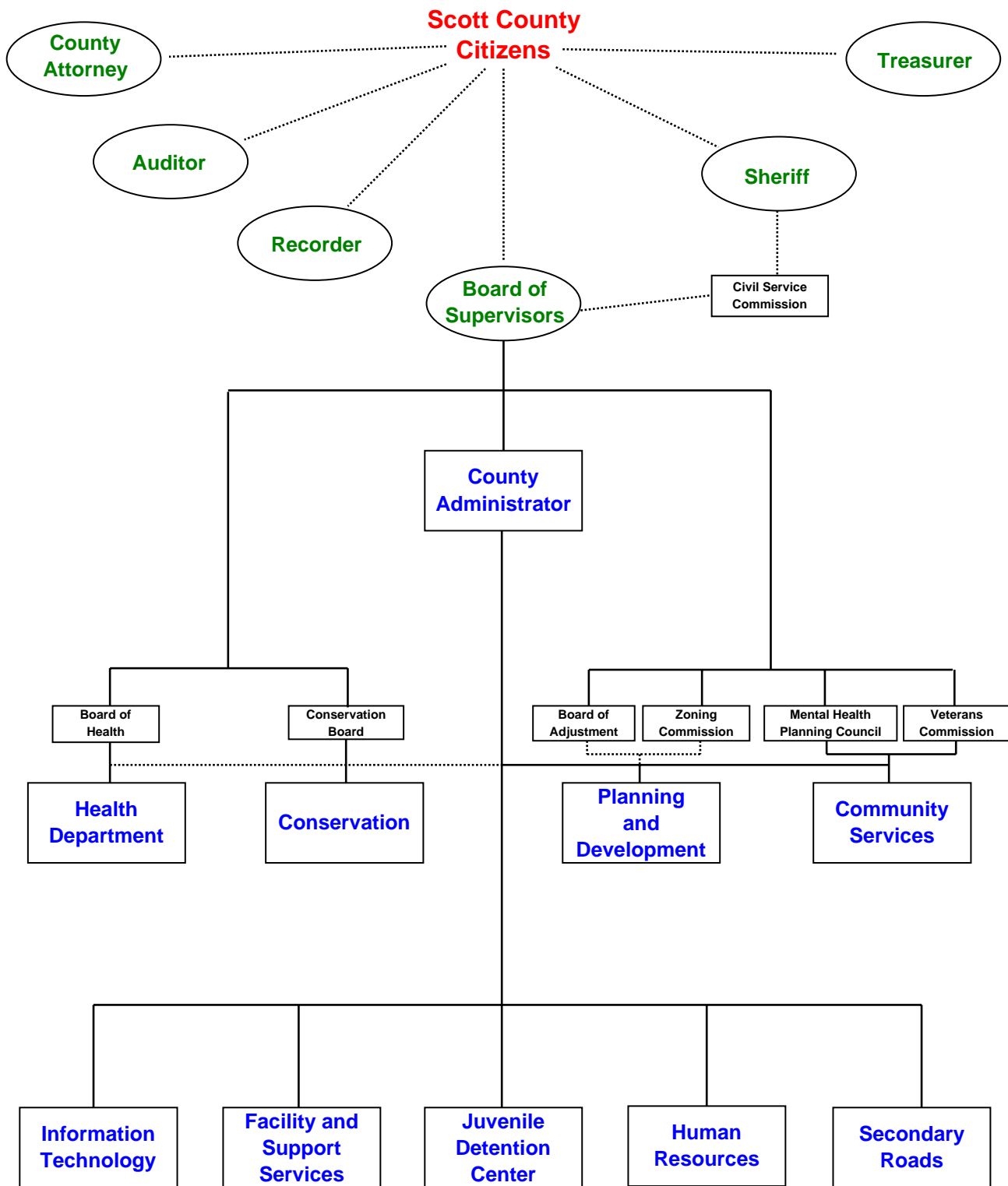


C. Ray Wierson  
County Administrator

## **SCOTT COUNTY OFFICIALS**

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
<b>Elected Officials</b>		
Supervisor, Chairperson	Larry E. Minard	2006
Supervisor	Gregory P. Adamson	2006
Supervisor	Chris Gallin	2006
Supervisor	Jim Hancock	2008
Supervisor	Tom Sunderbruch	2008
Attorney	William E. Davis	2006
Auditor	Karen L. Fitzsimmons	2008
Recorder	Rita Vargas	2006
Sheriff	Dennis Conard	2008
Treasurer	Bill Fennelly	2006
<b>Administration</b>		
County Administrator	C. Ray Wierson	
<b>Department Heads</b>		
Community Services	Lori Elam	
Conservation	Roger Kean	
Facility and Support Services	Dave Donovan	
Health	Lawrence Barker	
Human Resources	Paul Greufe	
Information Technology	Matt Hirst	
Juvenile Detention Center	Scott Hobart	
Planning & Development	Tim Huey	
Secondary Roads	Jon Burgstrum	

# Scott County Government Organizational Chart



————— Direct supervision  
 ..... Advisory relationship

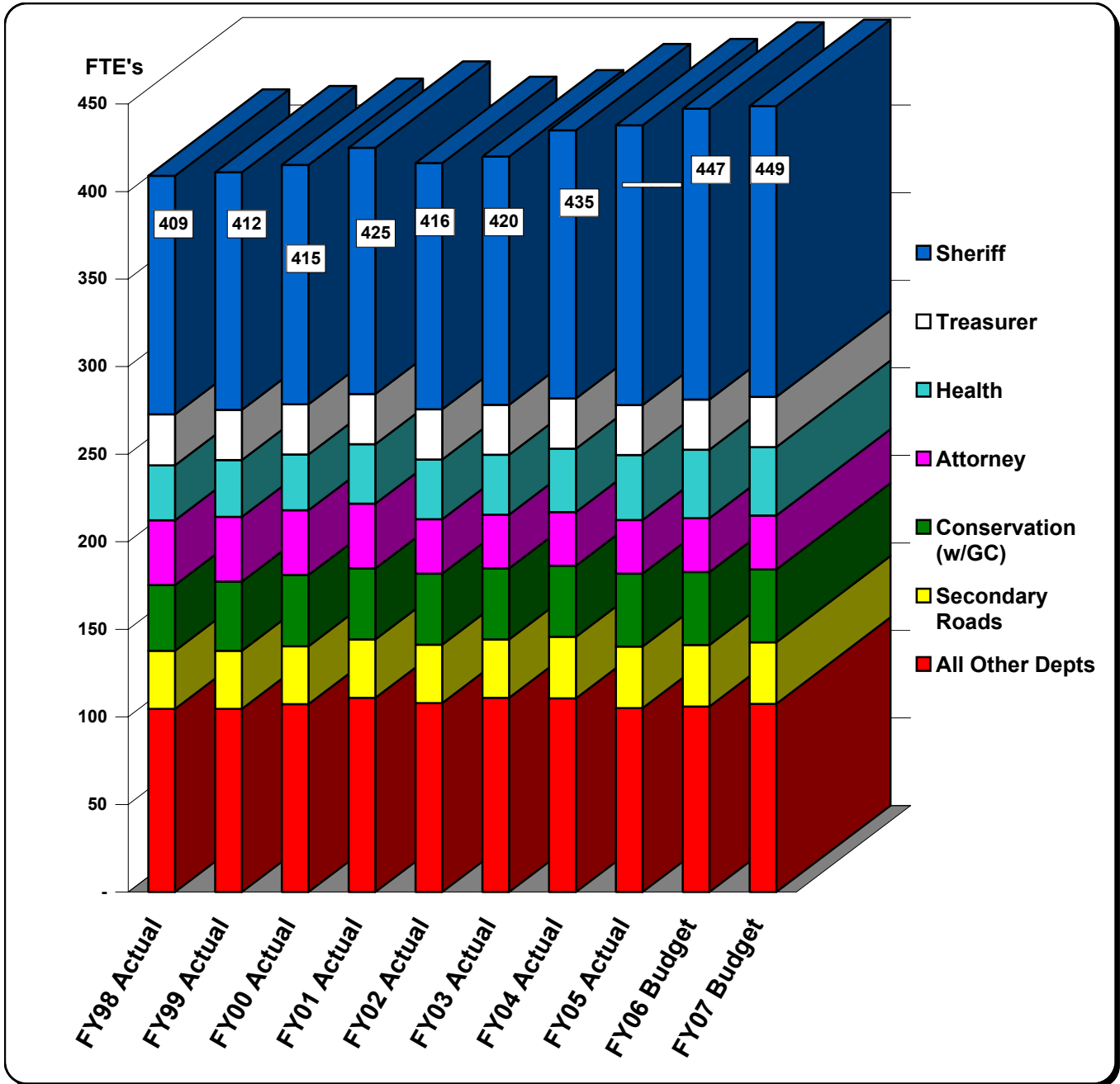


## EMPLOYEE AUTHORIZATION HISTORY FULL TIME EQUIVALENTS (FTE) TRENDS

<u>Department</u>	<u>FY98</u> <u>Actual</u>	<u>FY99</u> <u>Actual</u>	<u>FY00</u> <u>Actual</u>	<u>FY01</u> <u>Actual</u>	<u>FY02</u> <u>Actual</u>	<u>FY03</u> <u>Actual</u>	<u>FY04</u> <u>Actual</u>	<u>FY05</u> <u>Actual</u>	<u>FY06</u> <u>Budget</u>	<u>FY07</u> <u>Budget</u>
Administration	2.70	2.70	2.70	2.70	3.70	3.70	3.70	3.10	3.10	3.10
Attorney	37.00	37.00	37.00	37.00	31.00	30.63	30.63	30.63	30.75	30.75
Auditor	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.90
Community Services	13.25	13.25	13.25	12.75	12.75	13.00	13.00	12.50	12.50	12.50
Conservation (net of golf cou	18.25	20.25	21.25	21.25	21.25	21.25	21.25	22.25	22.25	22.25
Facility and Support Services	16.89	17.79	17.79	19.24	24.74	23.74	23.74	24.19	24.19	25.69
Health	31.39	32.39	31.90	33.90	34.15	34.15	36.15	37.15	39.15	39.15
Human Resources	7.50	7.50	7.50	7.50	7.50	7.50	7.50	4.50	4.50	4.50
Information Technology	15.50	14.50	15.50	17.50	9.00	10.00	10.00	10.00	11.00	11.00
Juvenile Court Services	11.00	11.00	11.80	12.40	12.40	15.20	15.20	14.20	14.20	14.20
Planning & Development	4.33	4.33	4.33	4.33	4.33	4.33	4.08	4.08	4.08	4.08
Recorder	13.00	14.00	14.00	14.00	13.00	13.00	13.00	12.00	12.00	11.50
Secondary Roads	33.10	33.10	33.40	33.40	33.40	33.40	35.15	35.15	35.15	35.15
Sheriff	136.20	135.70	136.70	140.70	140.70	141.70	153.15	159.65	166.10	166.10
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	<u>29.10</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>
SUBTOTAL	389.61	392.51	396.12	405.67	396.92	400.60	415.55	418.40	427.97	429.47
Golf Course Enterprise	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>
TOTAL	<u>408.96</u>	<u>411.86</u>	<u>415.47</u>	<u>425.02</u>	<u>416.27</u>	<u>419.95</u>	<u>434.90</u>	<u>437.75</u>	<u>447.32</u>	<u>448.82</u>

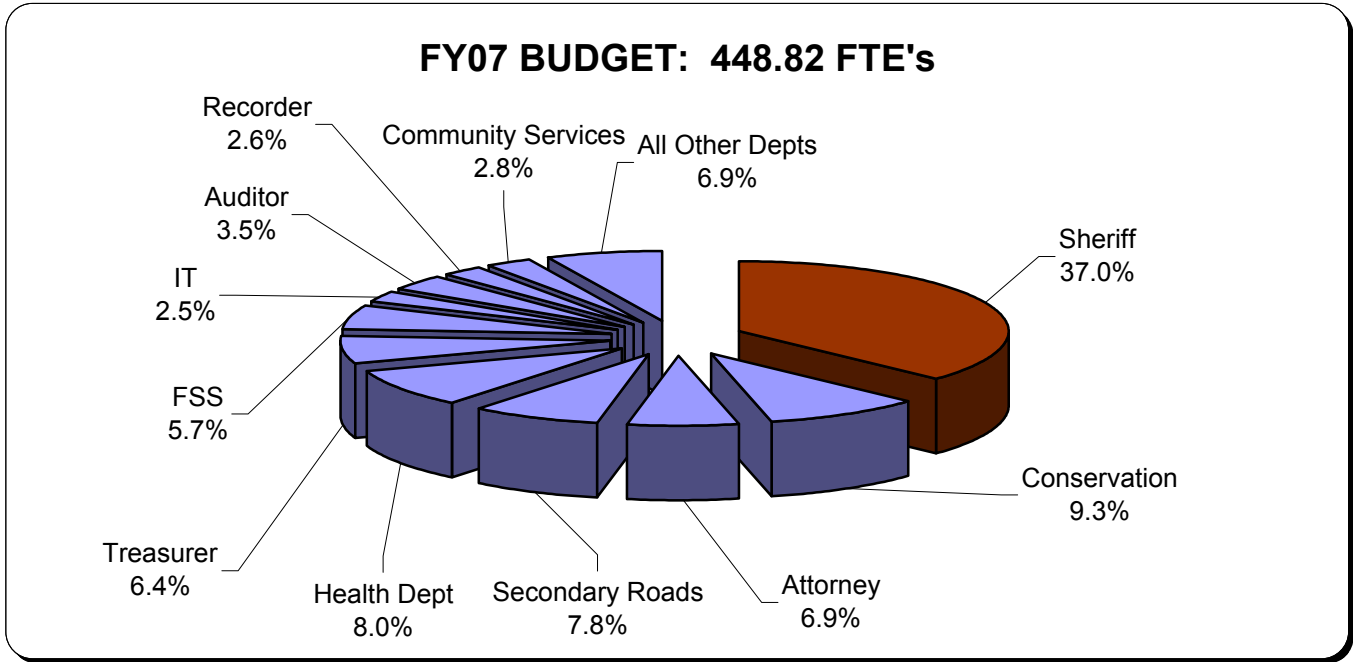
NOTE: Supplemental information may be found in the Pay Plan as included under the "Supplemental Information" blue tab.

## FTE (Full Time Equivalents) STAFFING TRENDS TEN YEAR COMPARISON

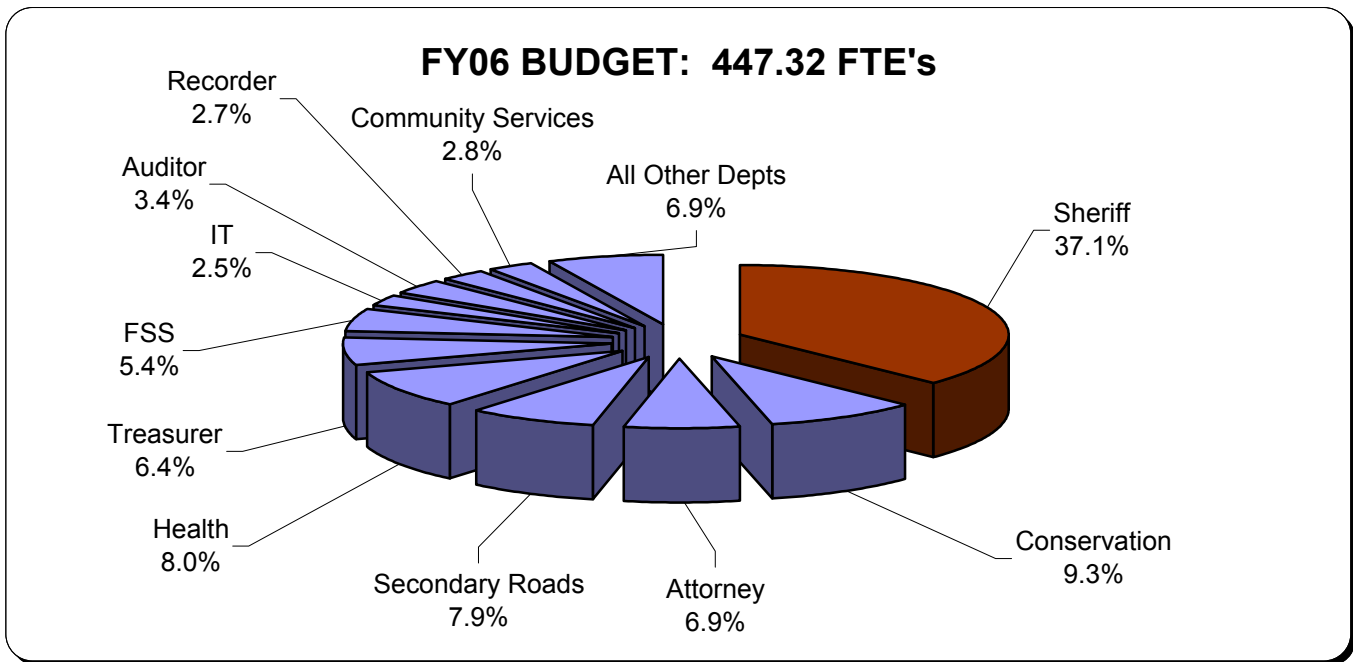


Total FTE's have increased by 40 positions over the last ten years averaging 1% growth per year. Most of the new positions (30) have been in the Sheriff's Office due to increasing demands on the jail division with the increasing inmate population. Eight positions have been added to the Health Department primarily grant funded positions or for the jail inmate health program.

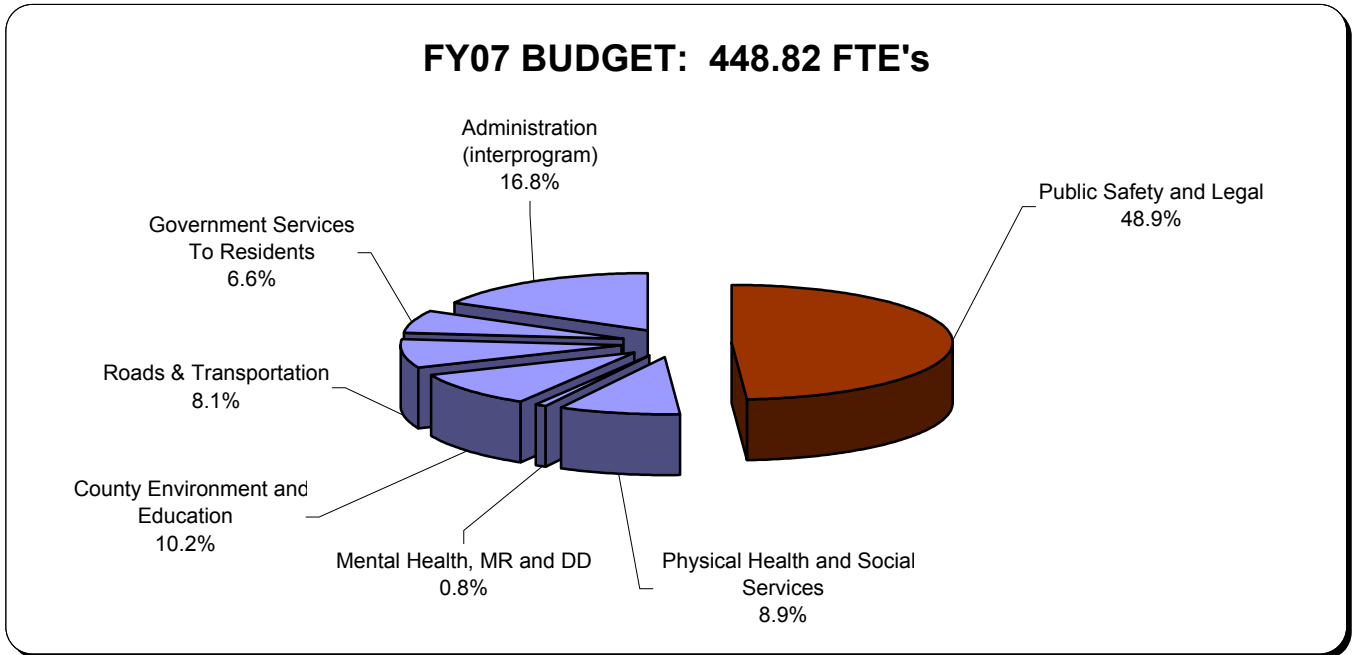
## FTE (Full Time Equivalents) Staffing By Department



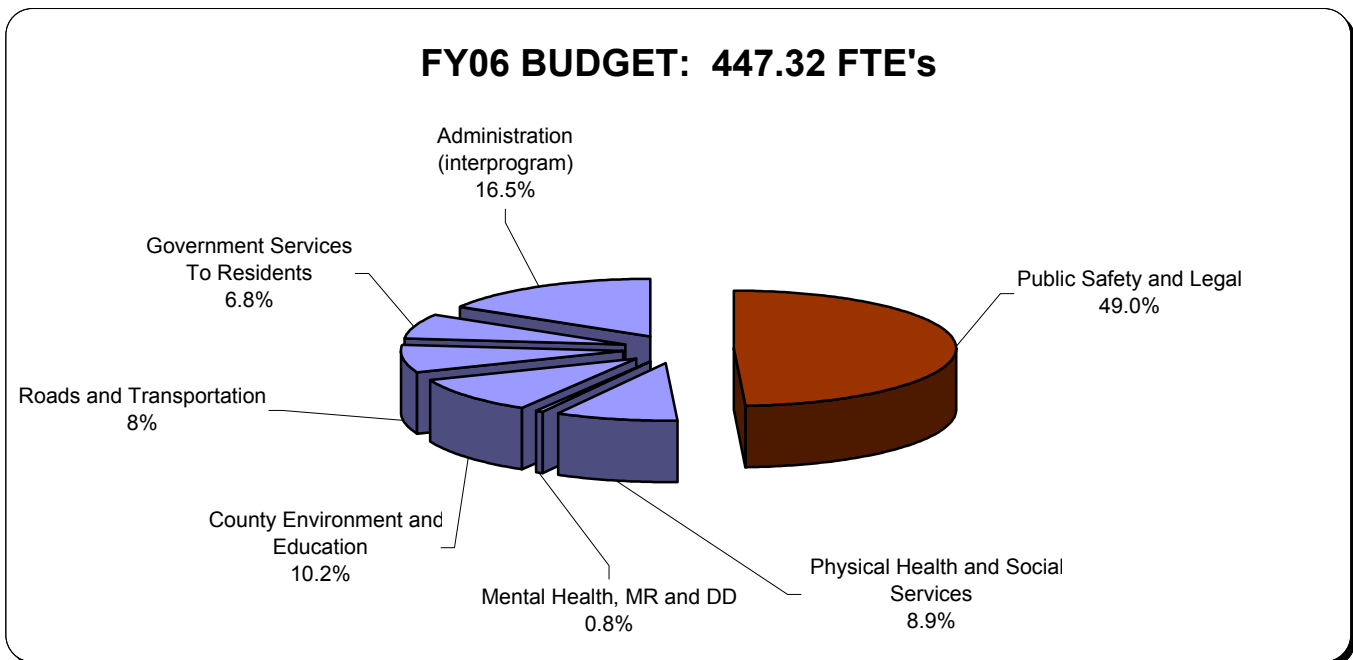
**Over one third of the County's total FTE's (full time equivalents) are found in the Sheriff's Department.**



## FTE (Full Time Equivalents) Staffing By Service Area



**Almost half of the County's workforce is a part of the Public Safety & Legal Services area.**



**SCOTT COUNTY FUND STATEMENT  
ALL FUNDS**

<u>Fund</u>	<u>Estimated Balance 07/01/06</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/07</u>
<b>Major Governmental Funds</b>				
General Fund	\$ 7,950,839	\$ 45,724,900	\$ 46,424,900	\$ 7,250,839
Mental Health, MR & DD	694,232	13,695,773	14,236,281	153,724
Debt Service	4,115,299	1,012,059	1,391,039	3,736,319
Capital Improvements				
General	3,966,374	3,405,802	5,986,700	1,385,476
Electronic Equipment	137,097	577,784	710,000	4,881
Vehicle	481,568	268,123	307,000	442,691
Conservation Equip Reserve	33,144	27,000	27,000	33,144
Conservation CIP Reserve	663	-	-	663
	<hr/>	<hr/>	<hr/>	<hr/>
Total Capital Improvements	4,618,846	4,278,709	7,030,700	1,866,855
Total Major Governmental Funds	17,379,216	64,711,441	69,082,920	13,007,737
<b>Nonmajor Governmental Funds</b>				
Rural Services	118,713	2,118,545	2,109,052	128,206
Recorder's Record Mgt	137,916	50,500	30,000	158,416
Secondary Roads	1,242,937	5,312,700	5,935,500	620,137
	<hr/>	<hr/>	<hr/>	<hr/>
Total Nonmajor Governmental Funds	1,499,566	7,481,745	8,074,552	906,759
<b>Business-Type Activities Fund</b>				
Golf Course Enterprise	(1,362,352)	1,373,682	1,182,024	(1,170,694)
<b>Total*</b>	<u>\$ 17,516,430</u>	<u>\$ 73,566,868</u>	<u>\$ 78,339,496</u>	<u>\$ 12,743,802</u>

\*Includes interfund transfers and non-budgeted fund activity

**SCOTT COUNTY REVENUE ESTIMATES  
ALL FUNDS**

<u>Fund</u>	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>Major Governmental Funds</b>					
General Fund	\$ 36,114,969	\$ 43,437,536	\$ 44,161,845	\$ 45,724,900	5.3%
Mental Health, MR & DD	12,924,092	13,089,420	13,168,993	13,695,773	4.6%
Debt Service	705,038	1,022,609	1,011,704	1,012,059	-1.0%
Capital Improvements					
General	4,520,525	6,345,859	6,606,133	3,405,802	-46.3%
Electronic Equipment	510,997	590,531	586,491	577,784	-2.2%
Vehicle	184,266	262,421	268,849	268,123	2.2%
Conservation Equip Reserve	20,000	26,000	26,000	27,000	3.8%
Conservation CIP Reserve	1,975	-	-	-	
Total Capital Improvements	5,237,763	7,224,811	7,487,473	4,278,709	-40.8%
Total Major Governmental Funds	54,981,862	64,774,376	65,830,015	64,711,441	-0.1%
<b>Nonmajor Governmental Funds</b>					
Rural Services	2,077,917	2,076,241	2,080,771	2,118,545	2.0%
Recorder's Record Mgt	46,670	50,280	50,280	50,500	0.4%
Secondary Roads	5,395,669	5,249,270	5,249,270	5,312,700	1.2%
Total Nonmajor Governmental Funds	7,520,256	7,375,791	7,380,321	7,481,745	1.4%
<b>Business-Type Activities Fund</b>					
Golf Course Enterprise	1,087,334	1,397,925	1,180,883	1,373,682	-1.7%
<b>Total*</b>	<u>\$ 63,589,452</u>	<u>\$ 73,548,092</u>	<u>\$ 74,391,219</u>	<u>\$ 73,566,868</u>	0.0%

\*Includes interfund transfers and non-budgeted fund activity

**SCOTT COUNTY EXPENDITURE ESTIMATES  
ALL FUNDS**

<u>Fund</u>	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>Major Governmental Funds</b>					
General Fund	\$ 36,709,327	\$ 44,484,723	\$ 43,679,277	\$ 46,424,900	4.4%
Mental Health, MR & DD	12,673,353	13,535,864	13,726,012	14,236,281	5.2%
Debt Service	1,046,925	1,382,609	1,382,609	1,391,039	0.6%
Capital Improvements					
General	3,681,256	4,055,530	4,980,851	5,986,700	47.6%
Electronic Equipment	572,167	601,835	898,326	710,000	18.0%
Vehicle	124,405	283,000	267,011	307,000	8.5%
Conservation Equip Reserve	67,231	26,000	26,000	27,000	
Conservation CIP Reserve	60,000	-	-	-	
Total Capital Improvements	4,505,059	4,966,365	6,172,188	7,030,700	41.6%
Total Major Governmental Funds	54,934,664	64,369,561	64,960,086	69,082,920	7.3%
<b>Nonmajor Governmental Funds</b>					
Rural Services	2,081,214	2,076,241	2,076,241	2,109,052	1.6%
Recorder's Record Mgt	261,497	25,000	30,000	30,000	20.0%
Secondary Roads	5,817,525	5,559,000	5,559,000	5,935,500	6.8%
Total Nonmajor Governmental Funds	8,160,236	7,660,241	7,665,241	8,074,552	5.4%
<b>Business-Type Activities Fund</b>					
Golf Course Enterprise	1,150,220	1,167,512	1,160,768	1,182,024	1.2%
<b>Total*</b>	<u>\$ 64,245,120</u>	<u>\$ 73,197,314</u>	<u>\$ 73,786,095</u>	<u>\$ 78,339,496</u>	7.0%

\*Includes interfund transfers and non-budgeted fund activity

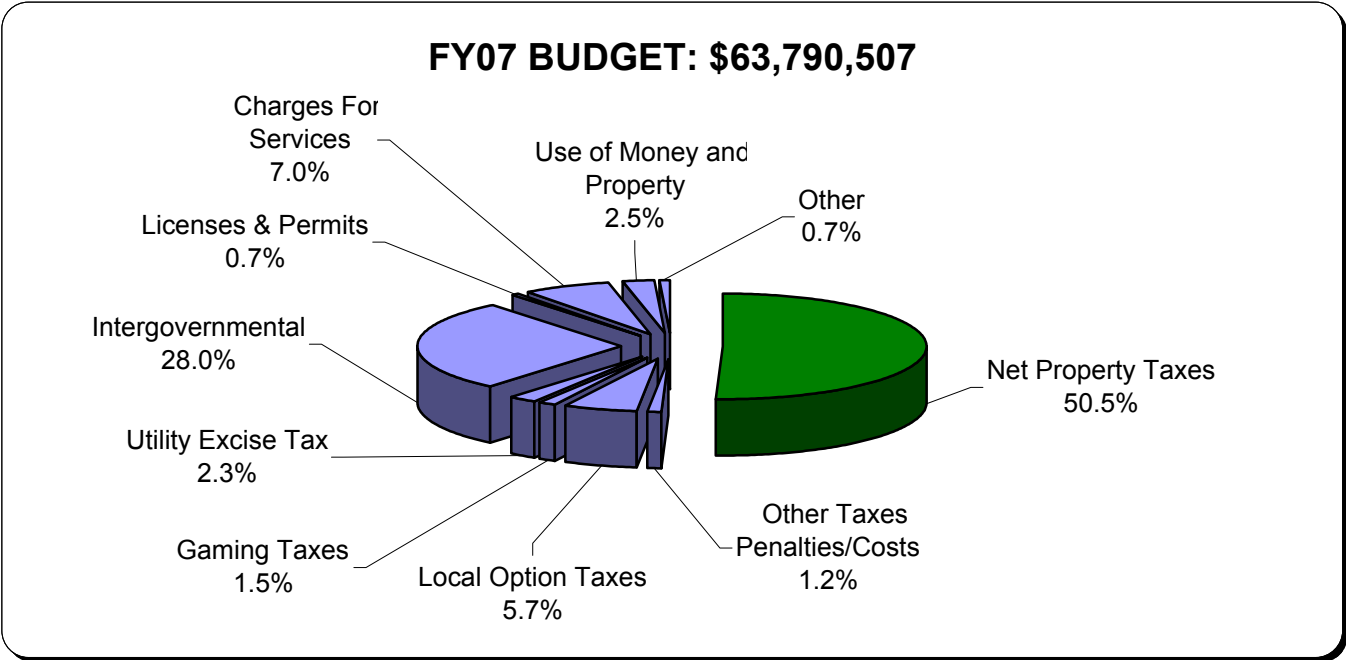
**ALL COUNTY FUNDS - REVENUES  
RECONCILIATION INFORMATION**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>Revenues per summary statement</b>	\$ 63,589,452	\$ 73,548,092	\$ 74,391,219	\$ 73,566,868	0.0%
<b>Less transfers in:</b>					
GENERAL BASIC					
Conservation Equipment Replc	67,231	26,000	26,000	27,000	
GENERAL SUPPLEMENTAL					
General Basic	-	2,500,000	2,500,000	3,000,000	
SECONDARY ROADS					
General Basic	588,127	588,127	588,127	599,889	2.0%
Rural Services Basic	1,640,529	1,640,529	1,640,529	1,673,340	2.0%
CAPITAL IMPROVEMENT					
General Basic	1,849,373	2,008,112	995,612	1,230,450	-38.7%
Electronic Equipment	572,167	601,835	898,326	710,000	18.0%
Vehicle Replacement	124,405	283,000	267,011	307,000	8.5%
Recorder's Record Mgt	261,497	25,000	30,000	30,000	20.0%
Conservation CIP Reserve	60,000	-	-	-	
CONSERVATION CIP					
General Basic	-	-	-	-	
ELECTRONIC EQUIPMENT					
General Basic	500,000	575,000	575,000	575,000	0.0%
VEHICLE REPLACEMENT					
General Basic	<u>171,820</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	0.0%
<b>Total Transfers In</b>	5,835,149	8,497,603	7,770,605	8,402,679	-1.1%
<b>Less Non-Budgeted Funds</b>					
GOLF COURSE ENTERPRISE	<u>1,087,334</u>	<u>1,397,925</u>	<u>1,180,883</u>	<u>1,373,682</u>	-1.7%
<b>Net Budgeted Revenues</b>	<u>\$ 56,666,969</u>	<u>\$ 63,652,564</u>	<u>\$ 65,439,731</u>	<u>\$ 63,790,507</u>	0.2%

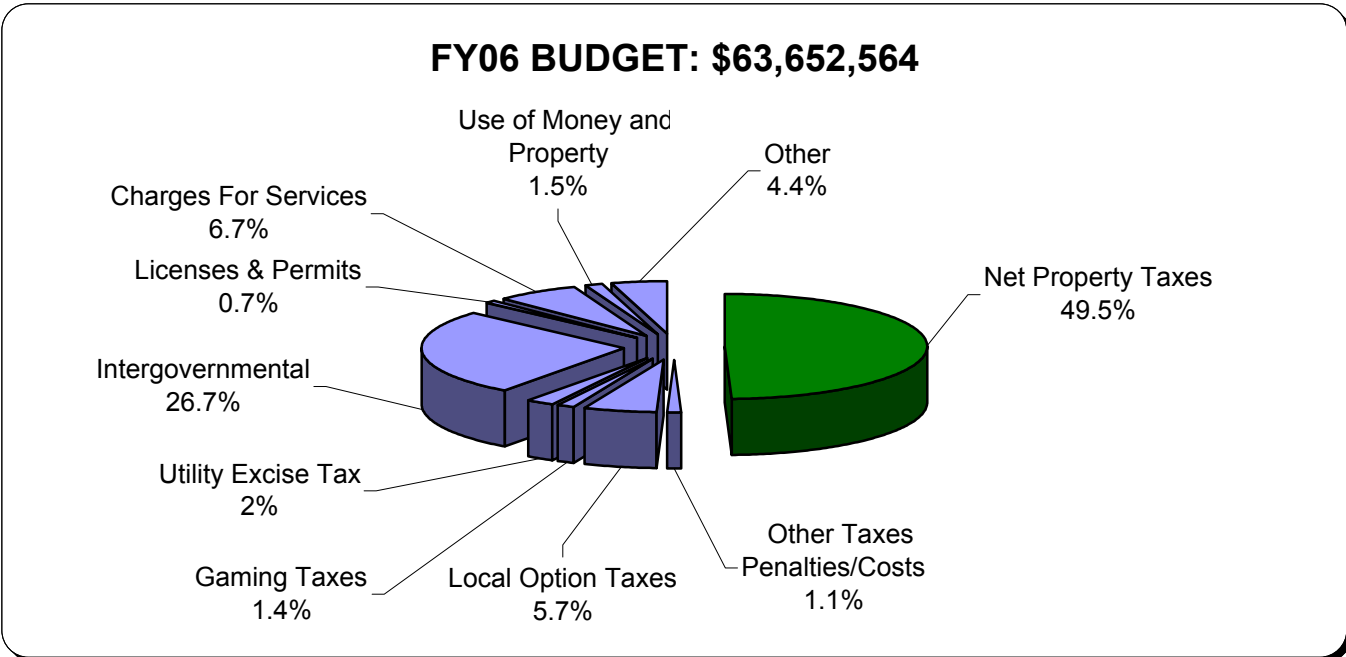


# COUNTY REVENUES BY SOURCE

Budgeted Funds



**Net property taxes represent approximately half of all revenues collected by the County. Last year's "Other" category included \$2.5 million in GIS bond proceeds toward implementation and development of a County-wide GIS system.**



**REVENUE SOURCES**  
(excluding transfers and non-budgeted funds)

<u>Fund</u>	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 26,843,437	\$ 32,435,612	\$ 32,556,105	\$ 33,137,782	2.2%
Less: Uncollected Delinq Taxes-Levy Yr	225,502	98,684	225,503	225,503	128.5%
Less: Credits To Taxpayers	<u>948,372</u>	<u>954,606</u>	<u>948,280</u>	<u>948,280</u>	-0.7%
Net Current Property Taxes	25,669,563	31,382,322	31,382,322	31,963,999	1.9%
Add: Delinquent Property Tax Revenue	<u>225,502</u>	<u>98,684</u>	<u>225,503</u>	<u>225,503</u>	128.5%
Total Net Property Taxes	25,895,065	31,481,006	31,607,825	32,189,502	2.3%
Penalties, Interest & Costs On Taxes	837,554	603,000	595,000	735,000	21.9%
Other County Taxes	<u>59,143</u>	<u>119,180</u>	<u>59,142</u>	<u>58,963</u>	-50.5%
Total Other Taxes, Penalties & Costs	896,697	722,180	654,142	793,963	9.9%
Local Option Taxes	3,418,462	3,612,385	3,426,967	3,612,385	0.0%
Gaming Taxes	904,896	900,000	905,000	950,000	5.6%
Utility Tax Replacement Excise Tax	1,228,633	1,412,805	1,228,633	1,399,263	-1.0%
Intergovernmental :					
State Shared Revenues	2,909,524	2,906,614	2,906,614	2,875,471	-1.1%
State Grants & Reimbursements	6,989,820	6,729,292	6,921,243	7,437,925	10.5%
State /Federal Pass Through Grants	2,019,924	1,582,174	2,705,750	1,811,401	14.5%
State Credits Against Levied Taxes	948,372	954,606	948,280	948,280	-0.7%
Other State Credits	4,204,389	4,202,958	4,203,683	4,203,683	0.0%
Federal Grants & Entitlements	6,160	4,000	4,000	4,000	
Contr & Reimb From Other Govts	817,339	639,135	899,174	564,743	-11.6%
Payments in Lieu of Taxes	<u>3,988</u>	<u>5,000</u>	<u>4,000</u>	<u>4,000</u>	-20.0%
Subtotal Intergovernmental	17,899,516	17,023,779	18,592,744	17,849,503	4.9%
Licenses & Permits	529,000	464,840	493,840	475,340	2.3%
Charges For Services	4,336,406	4,271,027	4,329,963	4,439,300	3.9%
Use of Money & Property	862,917	948,800	1,327,000	1,624,974	71.3%
Other:					
Miscellaneous	645,796	281,742	336,617	407,277	44.6%
General Long Term Debt Proceeds	-	2,500,000	2,500,000	-	
Proceeds of Fixed Asset Sales	<u>49,581</u>	<u>34,000</u>	<u>37,000</u>	<u>49,000</u>	44.1%
Total Other	695,377	2,815,742	2,873,617	456,277	-83.8%
<b>Total Revenues &amp; Other Sources</b>	<u>\$ 56,666,969</u>	<u>\$ 63,652,564</u>	<u>\$ 65,439,731</u>	<u>\$ 63,790,507</u>	0.2%

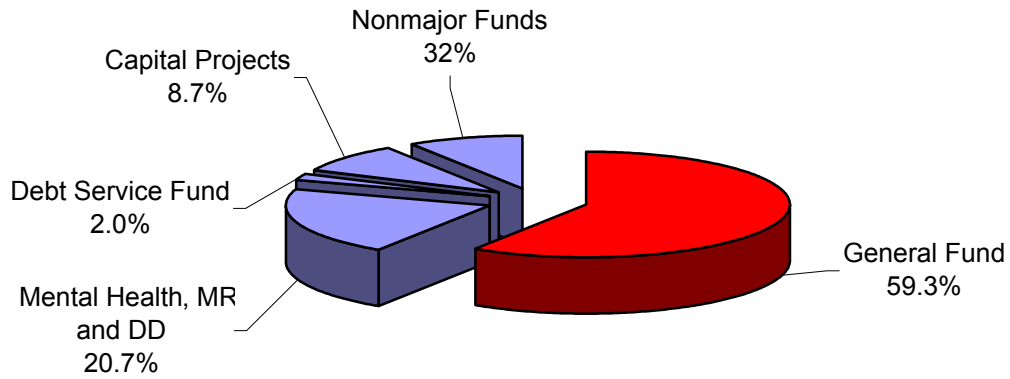
**ALL COUNTY FUNDS - EXPENDITURES  
RECONCILIATION INFORMATION**

	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<b>% Change From Prior Budget</b>
<b>Expenditures per summary statement</b>	64,245,120	73,197,314	73,786,095	78,339,496	7.0%
<b>Less transfers out:</b>					
GENERAL BASIC					
General Supplemental	-	2,500,000	2,500,000	3,000,000	
Secondary Roads	588,127	588,127	588,127	599,889	2.0%
Capital Improvements	1,849,373	2,008,112	995,612	1,230,450	-38.7%
Electronic Equipment	500,000	575,000	575,000	575,000	0.0%
Vehicle Replacement	171,820	250,000	250,000	250,000	0.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	-	-	-	-	
RURAL SERVICES BASIC					
Secondary Roads	1,640,529	1,640,529	1,640,529	1,673,340	2.0%
Capital Improvements	-	-	-	-	
ELECTRONIC EQUIPMENT					
Capital Improvements	572,167	601,835	898,326	710,000	18.0%
VEHICLE REPLACEMENT					
Capital Improvements	124,405	283,000	267,011	307,000	8.5%
CONSERVATION CIP RESERVE					
Capital Improvements	60,000	-	-	-	
RECORDER'S RECORD MGT					
Capital Improvements	261,497	25,000	30,000	30,000	20.0%
CONSERVATION EQUIPMENT					
General Basic	67,231	26,000	26,000	27,000	
<b>Total Transfers Out</b>	5,835,149	8,497,603	7,770,605	8,402,679	-1.1%
<b>Less Non-Budgeted Funds</b>					
GOLF COURSE ENTERPRISE	1,150,220	1,167,512	1,160,768	1,182,024	1.2%
<b>Net Budgeted Expenditures</b>	<u>\$ 57,259,751</u>	<u>\$ 63,532,199</u>	<u>\$ 64,854,722</u>	<u>\$ 68,754,793</u>	8.2%

# ALL COUNTY EXPENDITURES BY FUND

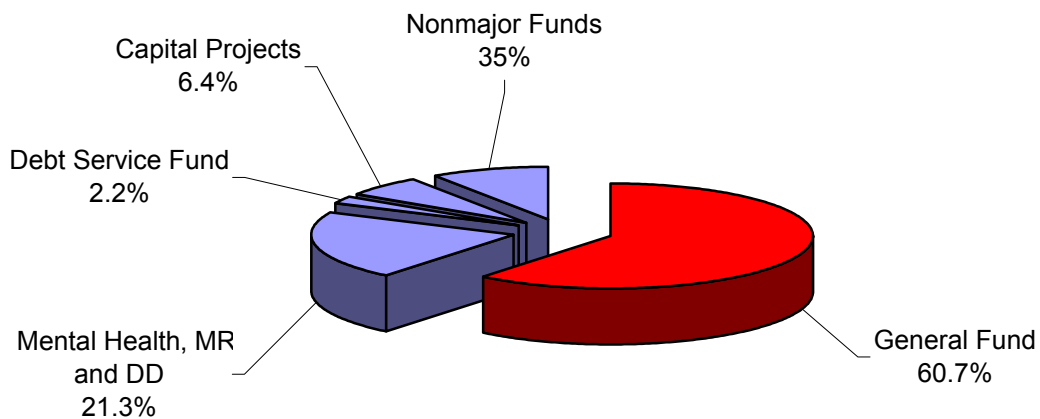
Budgeted Funds

## FY07 BUDGET: \$68,754,793



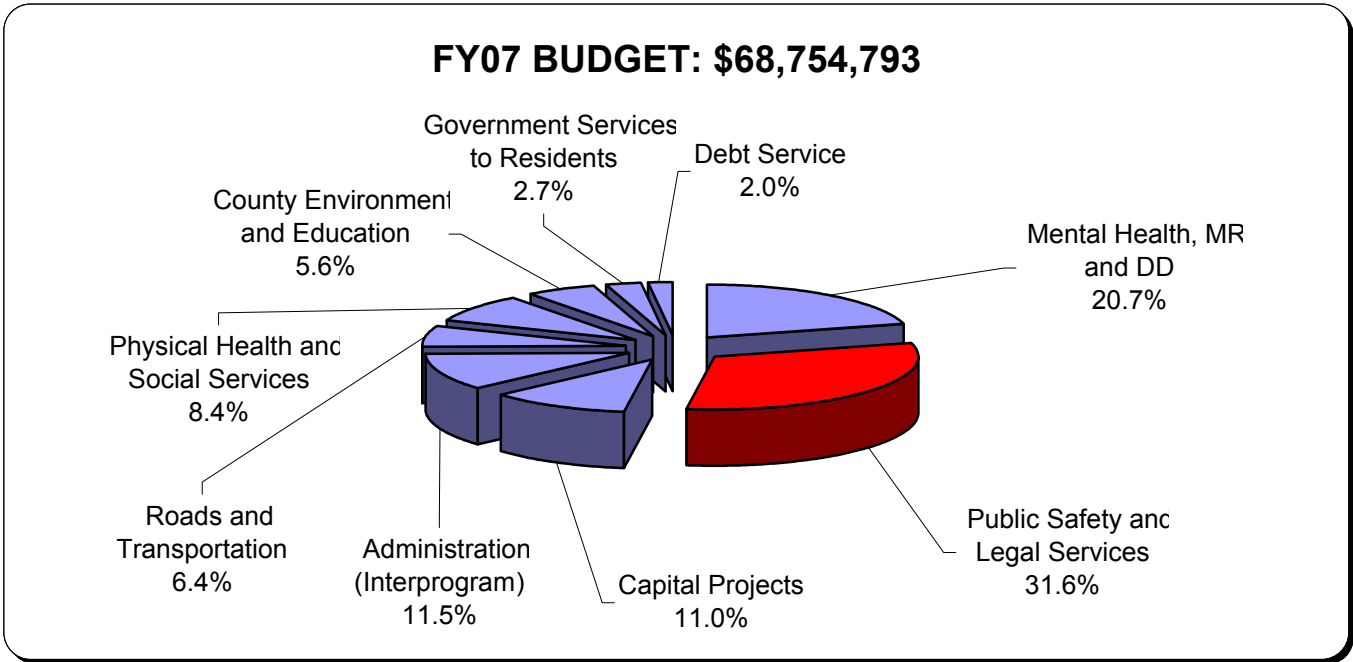
This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund.

## FY06 BUDGET: \$63,532,199

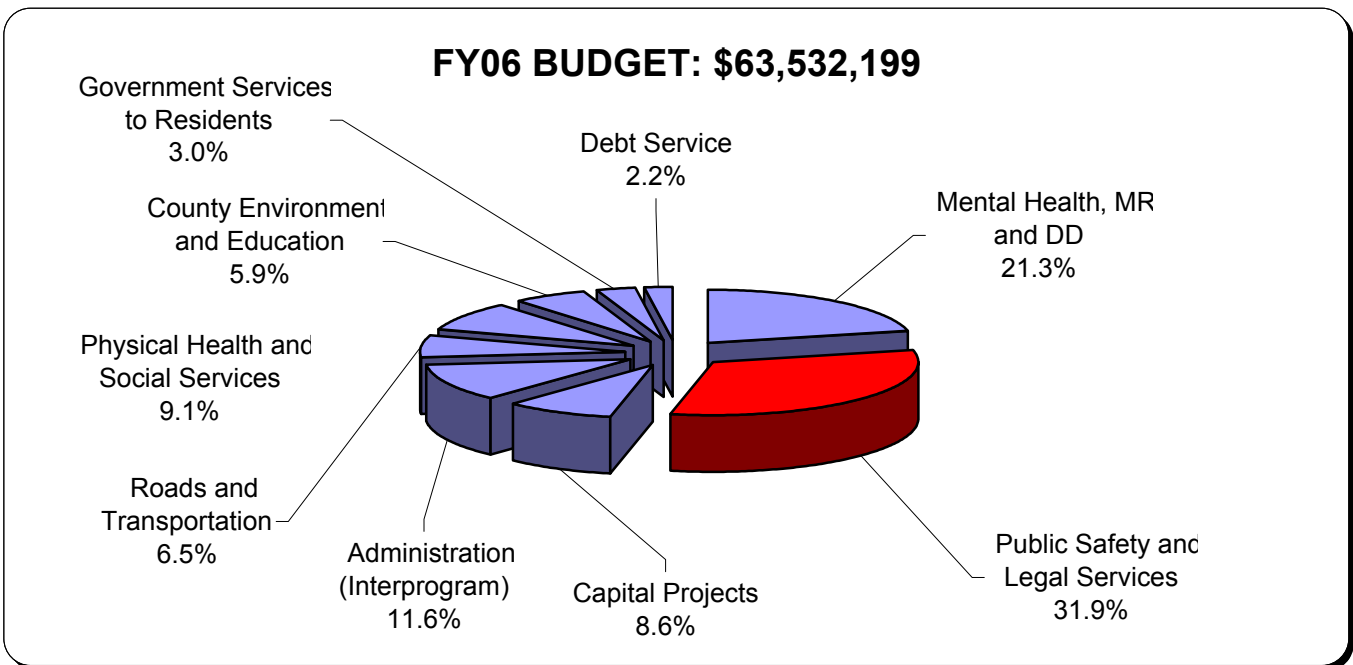


# APPROPRIATIONS BY SERVICE AREA

Budgeted Funds Only



**Public Safety and Legal Services is the largest single expenditure area of the County followed by the State mandated Mental Health service area. The Public Safety service area has grown in recent years as the community supports the jail capacity and jail staffing solutions following the positive fall 2004 jail referendum.**



## **SERVICE AREA DESCRIPTIONS**

### **PUBLIC SAFETY AND LEGAL SERVICES**

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; and Emergency Services.

### **PHYSICAL HEALTH AND SOCIAL SERVICES**

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

### **MENTAL HEALTH, MR AND DD SERVICES**

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

### **COUNTY ENVIRONMENT AND EDUCATION SERVICES**

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

### **ROADS AND TRANSPORTATION SERVICES**

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

### **GOVERNMENT SERVICES TO RESIDENTS**

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

### **ADMINISTRATION (INTERPROGRAM) SERVICES**

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

### **DEBT SERVICE**

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue.

### **CAPITAL IMPROVEMENTS**

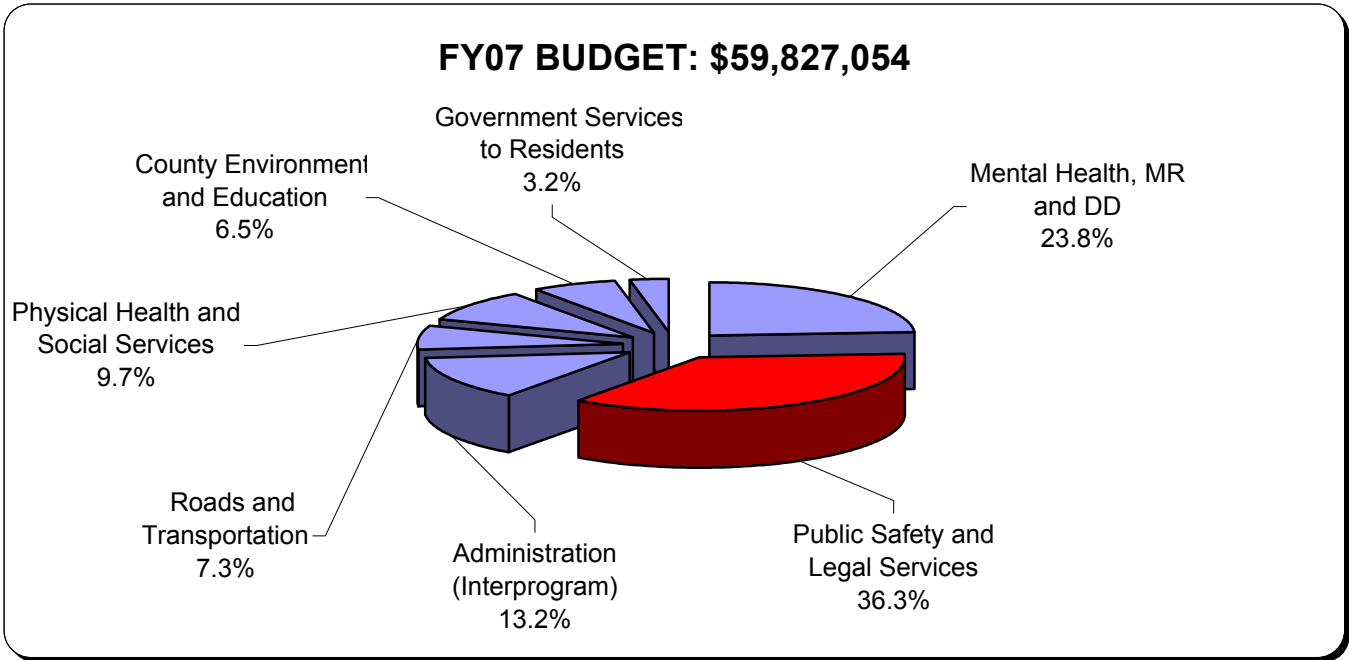
Includes Secondary Roads projects; Conservation projects; and general projects.

**APPROPRIATION SUMMARY BY SERVICE AREA**  
(excluding transfers and non-budgeted funds)

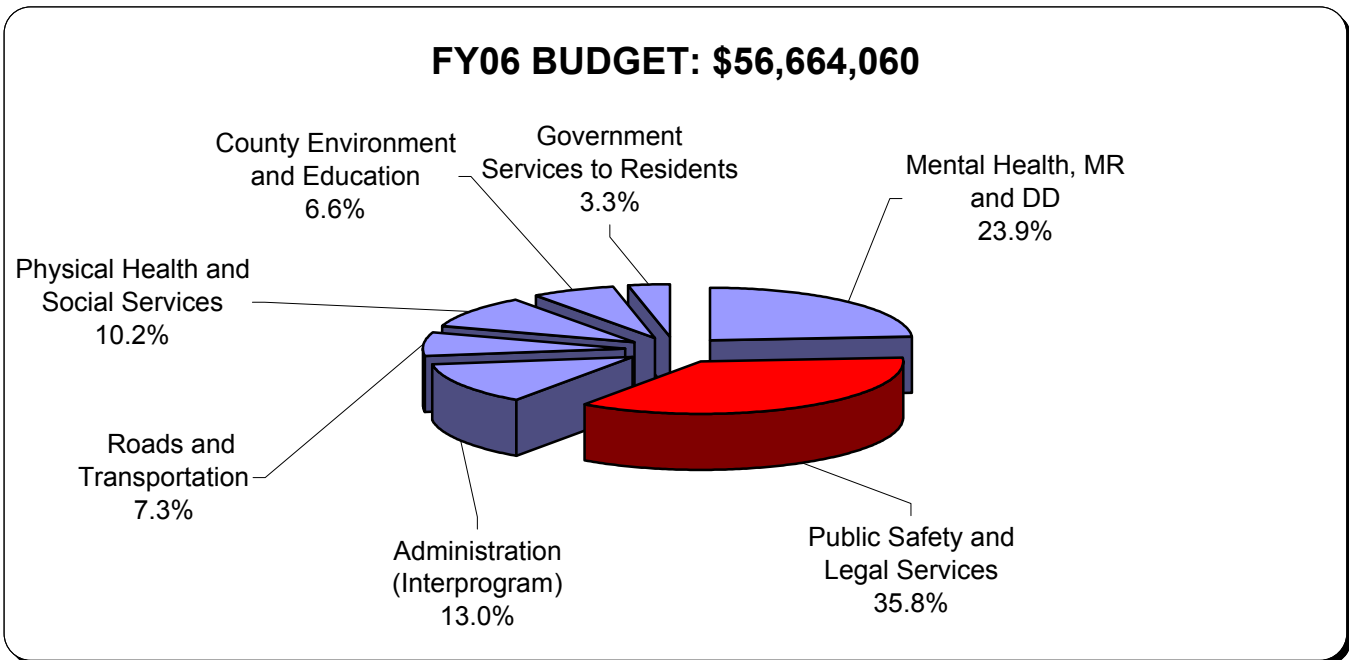
<b>SERVICE AREA</b>	<b><u>Actual 2004-05</u></b>	<b><u>Budget 2005-06</u></b>	<b><u>Revised Estimate 2005-06</u></b>	<b><u>Budget 2006-07</u></b>	<b><u>% Change From Prior Budget</u></b>
Public Safety & Legal Services	16,507,338	20,289,443	20,751,948	21,739,952	7.1%
Physical Health & Social Services	5,398,110	5,752,400	5,557,784	5,806,716	0.9%
Mental Health, MR & DD	12,673,353	13,535,864	13,726,012	14,236,281	5.2%
County Environment & Education	3,554,450	3,721,731	3,639,646	3,860,822	3.7%
Roads & Transportation	3,915,398	4,129,000	4,129,000	4,385,500	6.2%
Government Services to Residents	1,765,623	1,892,398	1,849,908	1,885,195	-0.4%
Administration (interprogram)	<u>6,815,171</u>	<u>7,343,224</u>	<u>7,406,964</u>	<u>7,912,588</u>	7.8%
<b>SUBTOTAL OPERATING BUDGET</b>	50,629,443	56,664,060	57,061,262	59,827,054	5.6%
Debt Service	1,046,925	1,382,609	1,382,609	1,391,039	0.6%
Capital Projects	<u>5,583,383</u>	<u>5,485,530</u>	<u>6,410,851</u>	<u>7,536,700</u>	37.4%
<b>TOTAL COUNTY BUDGET</b>	<u>\$ 57,259,751</u>	<u>\$ 63,532,199</u>	<u>\$ 64,854,722</u>	<u>\$ 68,754,793</u>	8.2%

## APPROPRIATIONS BY SERVICE AREA

Operating Budget Only



**Public Safety & Legal Services expenditures are the highest percentage of the County operating budget. Public Safety expenditures have increased dramatically in recent years due to increasing staffing and costs in housing jail inmates in out-of-county facilities. The voter approved jail expansion project will alleviate future dramatic increases.**





**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- GENERAL FUND -----			----- MENTAL HEALTH, MR & DD FUND -----		
	<u>ACTUAL</u> <u>2004-05</u>	<u>PROJECTED</u> <u>2005-06</u>	<u>BUDGET</u> <u>2006-07</u>	<u>ACTUAL</u> <u>2004-05</u>	<u>PROJECTED</u> <u>2005-06</u>	<u>BUDGET</u> <u>2006-07</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>						
Taxes Levied on Property	\$ 21,278,291	\$ 26,624,063	\$ 27,165,266	\$ 3,136,540	\$ 3,176,478	\$ 3,171,875
Less: Uncollected Delinquent Taxes-Levy Yr	181,892	181,893	181,893	26,821	26,821	26,821
Less: Credits To Taxpayers	<u>732,277</u>	<u>732,277</u>	<u>732,277</u>	<u>107,032</u>	<u>107,032</u>	<u>107,032</u>
Net Current Property Taxes	20,364,122	25,709,893	26,251,096	3,002,687	3,042,625	3,038,022
Delinquent Property Tax Revenue	181,892	181,893	181,893	26,821	26,821	26,821
Penalties, Interest & Costs On Taxes	837,554	595,000	735,000	-	-	-
Other County Taxes	4,460,441	4,468,944	4,823,866	152,297	152,297	141,472
Intergovernmental	4,179,944	4,332,347	4,008,373	9,686,773	9,908,250	10,450,458
Licenses & Permits	527,405	492,840	474,340	-	-	-
Charges For Services	4,246,486	4,255,083	4,364,300	40,441	23,000	23,000
Use of Money & Property	836,768	1,293,260	1,600,567	-	-	-
Miscellaneous	<u>395,759</u>	<u>295,585</u>	<u>236,465</u>	<u>15,073</u>	<u>16,000</u>	<u>16,000</u>
Subtotal Revenues	36,030,371	41,624,845	42,675,900	12,924,092	13,168,993	13,695,773
Other Financing Sources:						
Operating Transfers In	67,231	2,526,000	3,027,000	-	-	-
Proceeds of Fixed Asset Sales	<u>17,367</u>	<u>11,000</u>	<u>22,000</u>	-	-	-
Total Revenues & Other Sources	36,114,969	44,161,845	45,724,900	12,924,092	13,168,993	13,695,773
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Public Safety & Legal Services	16,507,338	20,751,948	21,739,952	-	-	-
Physical Health & Social Services	5,398,110	5,557,784	5,806,716	-	-	-
Mental Health, MR & DD	-	-	-	12,673,353	13,726,012	14,236,281
County Environment & Education	3,113,765	3,203,934	3,425,110	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	1,765,623	1,849,908	1,885,195	-	-	-
Administration (interprogram)	6,815,170	7,406,964	7,912,588	-	-	-
Capital Projects	-	-	-	-	-	-
Subtotal Expenditures	33,600,006	38,770,538	40,769,561	12,673,353	13,726,012	14,236,281
Other Financing Uses:						
Operating Transfers Out	<u>3,109,320</u>	<u>4,908,739</u>	<u>5,655,339</u>	-	-	-
Total Expenditures & Other Uses	36,709,326	43,679,277	46,424,900	12,673,353	13,726,012	14,236,281
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(594,357)	482,568	(700,000)	250,739	(557,019)	(540,508)
<b>Beginning Fund Balance - July 1,</b>	\$ 8,062,628	\$ 7,468,271	\$ 7,950,839	\$ 1,000,512	\$ 1,251,251	\$ 694,232
<b>Ending Fund Balance - June 30,</b>	\$ 7,468,271	\$ 7,950,839	\$ 7,250,839	\$ 1,251,251	\$ 694,232	\$ 153,724

**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- MAJOR GOVERNMENTAL FUNDS -----					
	----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----		
	<u>ACTUAL</u> <u>2004-05</u>	<u>PROJECTED</u> <u>2005-06</u>	<u>BUDGET</u> <u>2006-07</u>	<u>ACTUAL</u> <u>2004-05</u>	<u>PROJECTED</u> <u>2005-06</u>	<u>BUDGET</u> <u>2006-07</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>						
Taxes Levied on Property	\$ 426,133	\$ 750,236	\$ 757,290	\$ -	\$ -	\$ -
Less: Uncollected Delinquent Taxes-Levy Yr	3,673	3,673	3,673	-	-	-
Less: Credits To Taxpayers	<u>14,445</u>	<u>14,445</u>	<u>14,445</u>	-	-	-
Net Current Property Taxes	408,015	732,118	739,172	-	-	-
Delinquent Property Tax Revenue	3,673	3,673	3,673	-	-	-
Other County Taxes	19,863	19,863	31,884	904,896	905,000	950,000
Intergovernmental	273,487	256,050	237,330	650,911	994,152	162,540
Use of Money & Property	-	-	-	21,313	30,340	20,907
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>99,250</u>	<u>16,032</u>	<u>15,812</u>
Subtotal Revenues	705,038	1,011,704	1,012,059	1,676,370	1,945,524	1,149,259
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	2,500,000	-
Operating Transfers In	-	-	-	3,539,262	3,015,949	3,102,450
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,130</u>	<u>26,000</u>	<u>27,000</u>
Total Revenues & Other Sources	705,038	1,011,704	1,012,059	5,237,762	7,487,473	4,278,709
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Debt Service	1,046,925	1,382,609	1,391,039	-	-	-
Capital Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,681,256</u>	<u>4,980,851</u>	<u>5,986,700</u>
Subtotal Expenditures	1,046,925	1,382,609	1,391,039	3,681,256	4,980,851	5,986,700
Other Financing Uses:						
Operating Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>823,803</u>	<u>1,191,337</u>	<u>1,044,000</u>
Total Expenditures & Other Uses	1,046,925	1,382,609	1,391,039	4,505,059	6,172,188	7,030,700
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(341,887)	(370,905)	(378,980)	732,703	1,315,285	(2,751,991)
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 4,828,091</b>	<b>\$ 4,486,204</b>	<b>\$ 4,115,299</b>	<b>\$ 2,570,858</b>	<b>\$ 3,303,561</b>	<b>\$ 4,618,846</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 4,486,204</b>	<b>\$ 4,115,299</b>	<b>\$ 3,736,319</b>	<b>\$ 3,303,561</b>	<b>\$ 4,618,846</b>	<b>\$ 1,866,855</b>

**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	<u>ACTUAL</u> <u>2004-05</u>	<u>PROJECTED</u> <u>2005-06</u>	<u>BUDGET</u> <u>2006-07</u>	<u>ACTUAL</u> <u>2004-05</u>	<u>PROJECTED</u> <u>2005-06</u>	<u>BUDGET</u> <u>2006-07</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>						
Taxes Levied on Property	\$ 2,002,473	\$ 2,005,328	\$ 2,043,351	\$ 26,843,437	\$ 32,556,105	\$ 33,137,782
Less: Uncollected Delinquent Taxes-Levy Yr	13,116	13,116	13,116	225,502	225,503	225,503
Less: Credits To Taxpayers	94,618	94,526	94,526	948,372	948,280	948,280
Net Current Property Taxes	1,894,739	1,897,686	1,935,709	25,669,563	31,382,322	31,963,999
Delinquent Property Tax Revenue	13,116	13,116	13,116	225,502	225,503	225,503
Penalties, Interest & Costs On Taxes	-	-	-	837,554	595,000	735,000
Other County Taxes	73,638	73,638	73,389	5,611,135	5,619,742	6,020,611
Intergovernmental	3,108,402	3,101,945	2,990,802	17,899,516	18,592,744	17,849,503
Licenses & Permits	1,595	1,000	1,000	529,000	493,840	475,340
Charges For Services	49,480	51,880	52,000	4,336,406	4,329,963	4,439,300
Use of Money & Property	4,836	3,400	3,500	862,917	1,327,000	1,624,974
Miscellaneous	135,714	9,000	139,000	645,796	336,617	407,277
Subtotal Revenues	5,281,520	5,151,665	5,208,516	56,617,389	62,902,731	63,741,507
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	2,500,000	-
Operating Transfers In	2,228,656	2,228,656	2,273,229	5,835,149	7,770,605	8,402,679
Proceeds of Fixed Asset Sales	10,081	-	-	49,579	37,000	49,000
Total Revenues & Other Sources	7,520,257	7,380,321	7,481,745	62,502,117	73,210,336	72,193,186
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Public Safety & Legal Services	-	-	-	16,507,338	20,751,948	21,739,952
Physical Health & Social Services	-	-	-	5,398,110	5,557,784	5,806,716
Mental Health, MR & DD	-	-	-	12,673,353	13,726,012	14,236,281
County Environment & Education	440,685	435,712	435,712	3,554,450	3,639,646	3,860,822
Roads & Transportation	3,915,398	4,129,000	4,385,500	3,915,398	4,129,000	4,385,500
Government Services to Residents	-	-	-	1,765,623	1,849,908	1,885,195
Administration (interprogram)	-	-	-	6,815,170	7,406,964	7,912,588
Debt Service	-	-	-	1,046,925	1,382,609	1,391,039
Capital Projects	1,902,127	1,430,000	1,550,000	5,583,383	6,410,851	7,536,700
Subtotal Expenditures	6,258,210	5,994,712	6,371,212	57,259,750	64,854,722	68,754,793
Other Financing Uses:						
Operating Transfers Out	1,902,026	1,670,529	1,703,340	5,835,149	7,770,605	8,402,679
Total Expenditures & Other Uses	8,160,236	7,665,241	8,074,552	63,094,899	72,625,327	77,157,472
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(639,979)	(284,920)	(592,807)	(592,782)	585,009	(4,964,286)
<b>Beginning Fund Balance - July 1,</b>	\$ 2,424,465	\$ 1,784,486	\$ 1,499,566	\$ 18,886,555	\$ 18,293,773	\$ 18,878,782
<b>Ending Fund Balance - June 30,</b>	\$ 1,784,486	\$ 1,499,566	\$ 906,759	\$ 18,293,773	\$ 18,878,782	\$ 13,914,496



**APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT**  
(excluding transfers and non-budgeted funds)

	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>ADMINISTRATION</b>	\$ 328,689	\$ 349,514	\$ 341,908	\$ 358,363	2.5%
General Administration	317,148	333,514	333,707	349,514	4.8%
<b>ATTORNEY</b>	\$ 2,154,266	\$ 2,185,163	\$ 2,122,025	\$ 2,233,783	2.2%
County Attorney Administration	252,887	258,862	253,506	269,589	4.1%
Criminal Prosecution	1,621,447	1,635,775	1,582,316	1,665,546	1.8%
Corporation Counsel/Civil	279,932	290,526	286,203	298,648	2.8%
<b>AUDITOR</b>	\$ 1,150,580	\$ 1,265,162	\$ 1,243,104	\$ 1,213,972	-4.0%
Auditor Administration	155,968	163,928	164,037	170,779	4.2%
Elections	414,711	495,931	482,358	424,067	-14.5%
Business Finance	316,732	326,811	325,904	334,451	2.3%
Taxation	263,169	278,492	270,805	284,675	2.2%
<b>CAPITAL IMPROVEMENTS</b>	\$ 2,916,651	\$ 3,539,918	\$ 4,535,239	\$ 5,206,250	47.1%
General Capital Improvements	2,916,651	3,539,918	4,535,239	5,206,250	47.1%
<b>COMMUNITY SERVICES</b>	\$ 7,362,438	\$ 7,776,506	\$ 7,961,601	\$ 8,274,515	6.4%
Community Services Administration	129,012	109,139	92,269	102,409	-6.2%
General Relief	633,933	728,403	685,570	702,057	-3.6%
Veteran Services	91,295	116,023	122,165	124,704	7.5%
Chemical Dep & Other Services	226,979	217,300	218,800	226,290	4.1%
MH-DD Services	6,281,219	6,605,641	6,842,797	7,119,055	7.8%
<b>CONSERVATION (net of golf course)</b>	\$ 3,325,763	\$ 3,208,378	\$ 3,072,087	\$ 3,604,045	12.3%
Conservation Administration	351,611	371,641	369,722	402,112	8.2%
Parks & Recreation	1,983,348	2,084,629	2,035,349	2,174,566	4.3%
Conservation Capital Projects	764,606	515,612	445,612	780,450	51.4%
Wapsi River Environmental Center	226,198	236,496	221,404	246,917	4.4%
<b>DEBT SERVICES</b>	\$ 1,046,926	\$ 1,382,609	\$ 1,382,609	\$ 1,391,039	0.6%
Solid Waste Bonds	598,703	601,278	601,278	602,558	0.2%
River Renaissance Bonds	448,223	445,798	445,798	452,548	1.5%
GIS Bonds	-	335,533	335,533	335,933	
<b>FACILITY &amp; SUPPORT SERVICES</b>	\$ 2,275,662	\$ 2,271,291	\$ 2,409,995	\$ 2,587,619	13.9%
FSS Administration	184,150	190,368	188,996	194,593	2.2%
Maint of Buildings & Grounds	1,068,640	1,022,217	1,111,552	1,187,564	16.2%
Custodial Services	378,078	427,058	431,827	436,543	2.2%
Support Services	644,794	631,648	677,620	768,919	2.2%

	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>HEALTH DEPARTMENT</b>	<u>\$ 3,965,233</u>	<u>\$ 4,863,256</u>	<u>\$ 4,640,688</u>	<u>\$ 5,108,037</u>	5.0%
Administration	426,574	519,982	479,334	507,127	-2.5%
Medical Examiner	251,161	299,285	299,147	302,062	0.9%
Jail Inmate Health	541,279	626,685	575,830	845,572	34.9%
Emergency Medical Services	185,727	181,825	164,004	166,091	-8.7%
Clinical Services	631,933	778,911	741,839	822,057	5.5%
Community Relations & Planning	1,080,610	1,751,610	1,720,402	1,737,007	-0.8%
Environmental Health	556,954	704,958	660,132	728,121	3.3%
Monitor Health Status	37,676	-	-	-	
Diagnose/Investigate	77,203	-	-	-	
Evaluate	15,968	-	-	-	
Develop Policies	10,783	-	-	-	
Enforce Laws/Regulations	60,029	-	-	-	
Research	1,127	-	-	-	
Link People to Services	26,558	-	-	-	
Assure Workforce	18,438	-	-	-	
Inform/Educate/Empower	11,160	-	-	-	
Mobilize Community	32,053	-	-	-	
<b>HUMAN SERVICES</b>	<u>\$ 200,532</u>	<u>\$ 210,418</u>	<u>\$ 227,988</u>	<u>\$ 237,583</u>	12.9%
Administrative Support	58,215	69,163	68,898	74,690	8.0%
Case Management	142,317	141,255	159,090	162,893	15.3%
<b>INFORMATION TECHNOLOGY</b>	<u>\$ 967,260</u>	<u>\$ 1,079,749</u>	<u>\$ 1,039,449</u>	<u>\$ 1,232,807</u>	14.2%
Administration	105,103	110,844	109,315	115,784	4.5%
Information Processing	862,157	968,905	930,134	1,117,023	15.3%
<b>JUVENILE COURT SERVICES</b>	<u>\$ 774,085</u>	<u>\$ 876,553</u>	<u>\$ 801,184</u>	<u>\$ 857,524</u>	-2.2%
Juvenile Detention Center	774,085	876,553	801,184	857,524	-2.2%
<b>NON-DEPARTMENTAL</b>	<u>\$ 2,085,960</u>	<u>\$ 4,911,011</u>	<u>\$ 5,156,451</u>	<u>\$ 4,749,239</u>	-3.3%
Non-Departmental	529,090	681,578	612,277	704,418	3.4%
Court Support Costs	151,233	149,882	150,388	154,640	3.2%
Other Law Enforcement Costs	330,704	2,848,423	3,179,509	2,656,638	-6.7%
Flood Emergency Costs	-	-	-	-	
Risk Management Program	914,996	1,139,628	1,139,777	1,156,743	1.5%
Hotel/Motel Unit	53,665	20,000	3,000	3,000	-85.0%
JTPA Quality Jobs Program	40,047	-	-	-	
MH-DD Contingency	-	-	-	-	
Jail Alternatives	66,225	71,500	71,500	73,800	3.2%
<b>HUMAN RESOURCES</b>	<u>\$ 351,536</u>	<u>\$ 354,875</u>	<u>\$ 368,747</u>	<u>\$ 378,040</u>	6.5%
Human Resource Management	351,536	354,875	368,747	378,040	6.5%

	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>PLANNING &amp; DEVELOPMENT</b>	\$ 261,116	\$ 342,439	\$ 326,645	\$ 348,733	1.8%
P & D Administration	92,811	146,482	140,545	131,669	-10.1%
Code Enforcement	155,106	177,957	167,100	198,364	11.5%
Tax Deed Properties	13,199	18,000	19,000	18,700	3.9%
<b>RECORDER</b>	\$ 622,842	\$ 648,748	\$ 632,727	\$ 687,103	5.9%
Recorder Administration	120,748	126,499	125,427	129,561	2.4%
Public Records	372,436	395,338	382,386	410,736	3.9%
Vital Records	129,658	126,911	124,914	146,806	15.7%
<b>SECONDARY ROADS</b>	\$ 5,817,525	\$ 5,559,000	\$ 5,559,000	\$ 5,935,500	6.8%
Administration	164,050	188,000	188,000	190,000	1.1%
Engineering	382,564	413,000	413,000	417,500	1.1%
Bridges & Culverts	144,570	142,000	142,000	152,000	7.0%
Roads	1,301,158	1,435,000	1,435,000	1,458,000	1.6%
Snow & Ice Control	154,965	272,000	272,000	272,000	0.0%
Traffic Controls	184,496	171,000	171,000	183,000	7.0%
Road Clearing	167,728	135,000	135,000	150,000	11.1%
New Equipment	656,588	490,000	490,000	620,000	26.5%
Equipment Operations	694,261	762,000	762,000	820,000	7.6%
Tools, Materials & Supplies	30,313	66,000	66,000	68,000	3.0%
Real Estate & Buildings	34,705	55,000	55,000	55,000	0.0%
Roadway Construction	1,902,127	1,430,000	1,430,000	1,550,000	8.4%
<b>SHERIFF</b>	\$ 11,634,109	\$ 12,521,482	\$ 12,998,854	\$ 13,866,705	10.7%
Sheriff Administration	242,556	257,804	249,543	267,221	3.7%
Patrol	2,140,453	2,186,886	2,179,398	2,278,411	4.2%
Jail/Prisoner Transportation	6,260,128	6,898,700	7,350,291	7,942,417	15.1%
Civil Deputies	371,475	402,336	371,154	414,546	3.0%
Communications/Records	1,219,690	1,219,836	1,224,353	1,290,626	5.8%
Investigations	616,016	744,325	791,381	795,910	6.9%
Bailiffs/Courthouse Security	517,860	522,571	545,958	577,767	10.6%
Civil-Clerical	265,931	289,024	286,776	299,807	3.7%
<b>SUPERVISORS</b>	\$ 248,646	\$ 271,661	\$ 253,205	\$ 264,536	-2.6%
Supervisors, Board of	248,646	271,661	253,205	264,536	-2.6%
<b>TREASURER</b>	\$ 1,549,383	\$ 1,621,446	\$ 1,589,883	\$ 1,672,202	3.1%
Treasurer Administration	152,436	159,812	154,076	161,978	1.4%
Tax Administration	403,930	420,862	415,025	433,486	3.0%
Motor Vehicle Registration-CH	413,526	423,677	413,858	439,584	3.8%
County General Store	309,179	318,042	315,110	328,586	3.3%
Accounting/Finance	270,312	299,053	291,814	308,568	3.2%

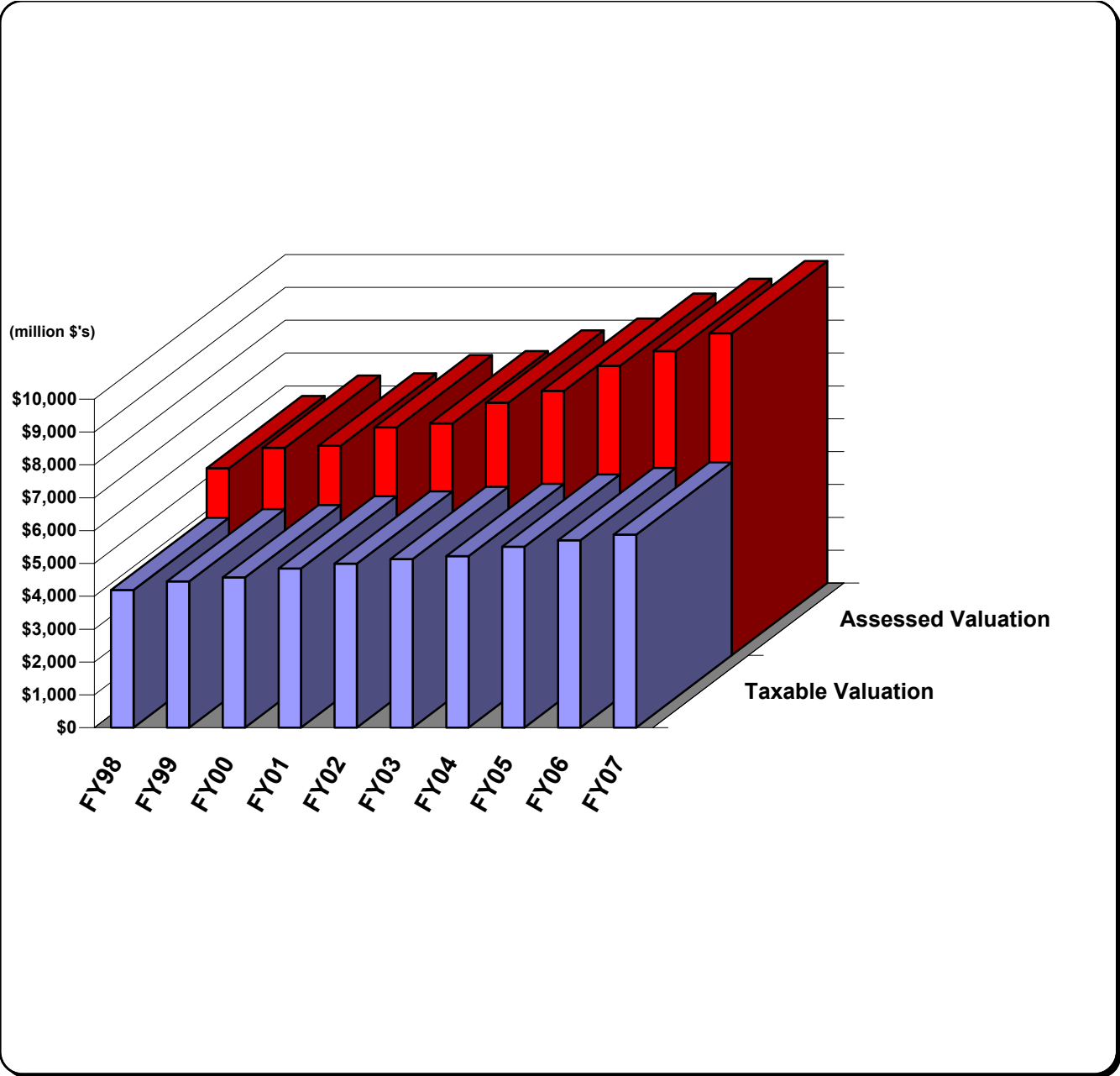
	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>AUTHORIZED AGENCIES:</b>					
<b>BI-STATE REGIONAL COMMISSION</b>	\$ 63,154	\$ 64,101	\$ 64,101	\$ 65,063	1.5%
Regional Planning/Technical Assistance	63,154	64,101	64,101	65,063	1.5%
<b>BUFFALO AMBULANCE</b>	\$ 32,650	\$ 32,650	\$ 32,650	\$ 32,650	0.0%
Buffalo-Emergency Care & Transfer	32,650	32,650	32,650	32,650	0.0%
<b>CENTER FOR ALCOHOL/DRUG SERV</b>	\$ 291,111	\$ 301,219	\$ 301,219	\$ 309,056	2.6%
Outpatient Services	37,500	40,000	40,000	40,000	0.0%
Residential Services	253,611	261,219	261,219	269,056	3.0%
<b>CENTER FOR ACTIVE SENIORS</b>	\$ 207,461	\$ 214,711	\$ 212,706	\$ 216,902	1.0%
Outreach to Older Persons	100,229	105,240	103,235	106,330	1.0%
Transportation for Older Persons	39,136	40,310	40,310	40,314	0.0%
Day Care for Older Persons	14,286	14,286	14,286	14,286	0.0%
Volunteer Services for Older Person	35,513	36,578	36,578	37,675	3.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
Other Programs	-	-	-	-	
<b>COMMUNITY HEALTH CARE</b>	\$ 302,925	\$ 315,424	\$ 315,424	\$ 324,887	3.0%
Health Services-Comm Services	249,979	262,478	262,478	271,941	3.6%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
<b>EMERGENCY MANAGEMENT AGENC</b>	\$ 25,357	\$ 25,357	\$ 25,357	\$ 35,357	39.4%
Emergency Preparedness	25,357	25,357	25,357	35,357	39.4%
<b>DURANT AMBULANCE</b>	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
<b>GENESIS VISITING NURSE</b>	\$ 551,837	\$ -	\$ -	\$ -	
Public Health Nursing	203,968	-	-	-	
Home Support Services	347,869	-	-	-	
Other Programs	-	-	-	-	
<b>HANDICAPPED DEVELOPMENT CTR</b>	\$ 1,921,151	\$ 2,166,095	\$ 2,149,653	\$ 2,218,174	2.4%
Residential Program	1,308,656	1,291,287	1,325,605	1,447,088	12.1%
Vocational Services	558,092	630,083	639,323	606,246	-3.8%
Developmental Services	54,403	244,725	184,725	164,840	-32.6%
<b>HUMANE SOCIETY</b>	\$ 27,650	\$ 28,756	\$ 28,756	\$ 29,762	3.5%
Animal Shelter	27,650	28,756	28,756	29,762	3.5%



	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>COUNTY LIBRARY</b>	\$ 440,685	\$ 435,712	\$ 435,712	\$ 435,712	0.0%
Library Resources & Services	440,685	435,712	435,712	435,712	0.0%
<b>MEDIC E.M.S.</b>	\$ -	\$ 48,508	\$ -	\$ 100,000	106.2%
Emergency Medical Services	-	48,508	-	100,000	106.2%
<b>QC CONVENTION/VISITORS BUREAU</b>	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
<b>QC DEVELOPMENT GROUP</b>	\$ 37,957	\$ 37,957	\$ 37,957	\$ 37,957	0.0%
Regional Economic Development	37,957	37,957	37,957	37,957	0.0%
<b>VERA FRENCH CMHC</b>	\$ 4,228,611	\$ 4,532,530	\$ 4,497,798	\$ 4,651,678	2.6%
Outpatient Services	1,257,340	1,336,210	1,336,210	1,375,422	2.9%
Community Support Services	373,956	428,565	428,565	441,422	3.0%
Community Services	59,398	62,829	62,829	64,666	2.9%
Case Management	619,596	776,999	742,267	785,895	1.1%
Inpatient Services	71,985	74,051	74,051	76,273	3.0%
Residential	1,234,008	1,203,975	1,203,975	1,240,094	3.0%
Day Treatment Services	283,001	305,241	305,241	313,986	2.9%
Case Monitoring	144,051	150,022	150,022	154,473	3.0%
Employment Services	71,038	77,076	77,076	78,358	1.7%
Jail Case Management	114,238	117,562	117,562	121,089	3.0%
<b>TOTAL ALL DEPTS/AGENCIES</b>	<u>\$ 57,259,751</u>	<u>\$ 63,532,199</u>	<u>\$ 64,854,722</u>	<u>\$ 68,754,793</u>	8.2%

# TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



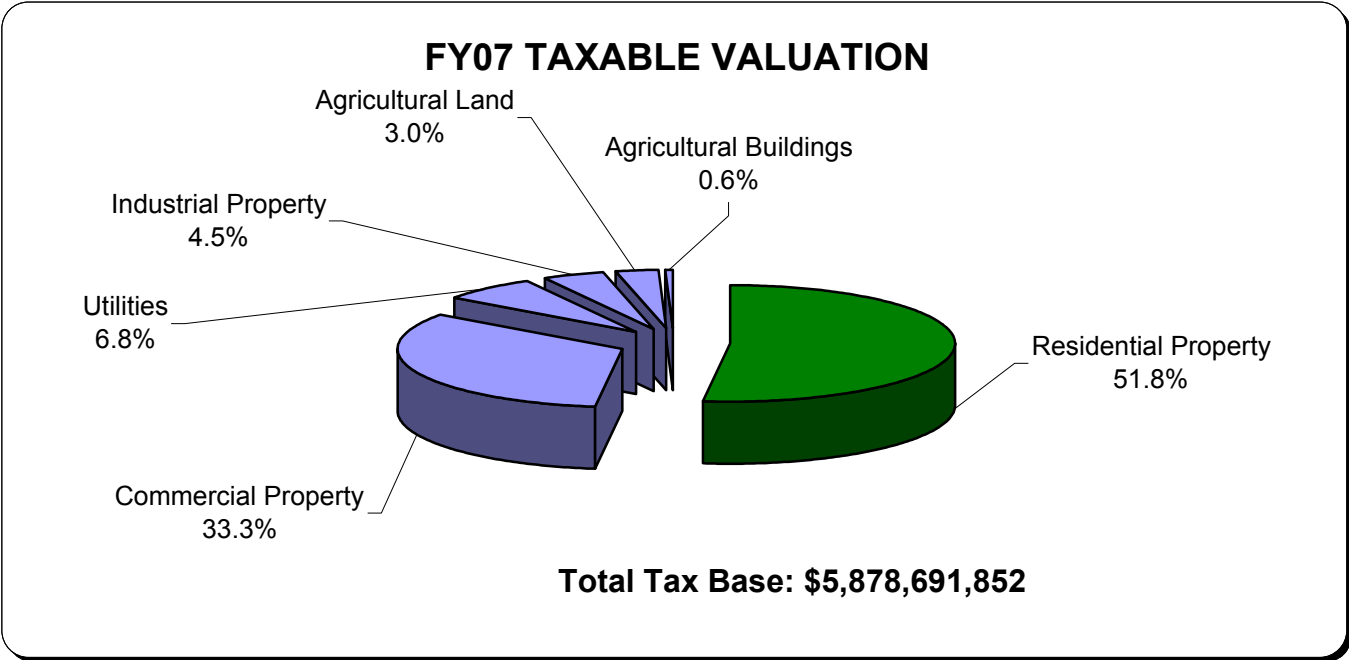
Currently due to a State applied rollback to residential property, taxable values are only 45.996% of the County's fully assessed residential property values.

## ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY TEN FISCAL YEAR COMPARISON

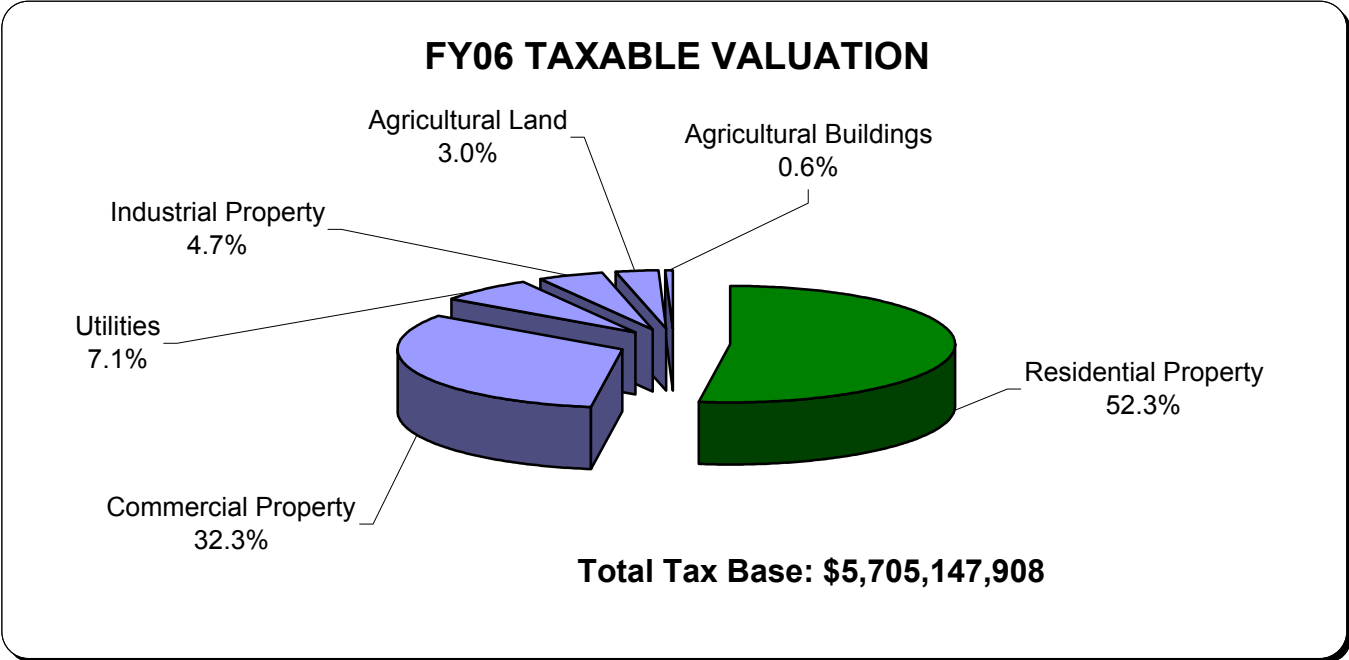
<u>Fiscal Year</u>	<u>----- Real Property -----</u>		<u>----- Personal Property -----</u>	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
1997-98	3,593,077,609	5,094,524,701	267,715,978	267,715,978
1998-99	3,807,731,607	5,668,739,100	255,956,108	255,956,108
1999-00	3,972,859,733	5,777,153,288	244,123,480	244,123,480
2000-01	4,283,599,697	6,382,142,701	190,103,913	190,103,913
2001-02	4,494,546,377	6,542,552,088	128,389,476	128,389,476
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460
2003-04	4,812,295,795	7,645,182,637	5,356,152	5,356,152
2004-05	5,087,898,264	8,391,908,958	-	-
2005-06	5,299,824,281	8,858,213,729	-	-
2006-07	5,479,723,470	9,401,603,691	-	-

----- Utilities -----		----- Total -----		Ratio Taxable to Assessed Value	Tax Increment Financing District Values
<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>		
332,821,148	332,821,148	4,193,614,735	5,695,061,827	73.6%	94,850,981
390,444,779	390,533,049	4,454,132,494	6,315,228,257	70.5%	116,708,030
360,261,226	360,261,226	4,577,244,439	6,381,537,994	71.7%	175,894,540
367,488,907	367,528,097	4,841,192,517	6,939,774,711	69.8%	207,991,891
373,127,833	373,127,833	4,996,063,686	7,044,069,397	70.9%	218,666,744
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.7%	226,164,092
402,785,799	403,680,208	5,220,437,746	8,054,218,997	64.8%	232,697,034
416,619,162	416,632,167	5,504,517,426	8,808,541,125	62.5%	213,970,420
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.6%	235,146,048
398,968,382	398,999,188	5,878,691,852	9,800,602,879	60.0%	235,262,665

# TAXABLE VALUATION BY CLASS OF PROPERTY



Residential property valuations represent over half of the County's tax base. Residential valuations would represent 69.0%, however, the State mandated rollback percentage shifts the tax burden to other classes.



## TAXABLE PROPERTY VALUATION COMPARISON

	<b>January 1,2004 For FY06</b>	<b>% of Total</b>	<b>January 1,2005 For FY07</b>	<b>% of Total</b>	<b>Amount Change</b>	<b>% Change</b>
<b><u>COUNTY-WIDE</u></b>						
Residential Property	2,986,607,759	52.3%	3,046,560,682	51.8%	59,952,923	2.0%
Commercial Property	1,841,684,948	32.3%	1,957,869,016	33.3%	116,184,068	6.3%
Utilities	405,323,627	7.1%	398,968,382	6.8%	(6,355,245)	-1.6%
Industrial Property	266,972,377	4.7%	266,596,166	4.5%	(376,211)	-0.1%
Agricultural Land	172,444,896	3.0%	175,743,929	3.0%	3,299,033	1.9%
Agricultural Buildings	32,114,301	0.6%	32,953,677	0.6%	839,376	2.6%
<b>Total</b>	<b><u>5,705,147,908</u></b>	<b><u>100.0%</u></b>	<b><u>5,878,691,852</u></b>	<b><u>100.0%</u></b>	<b><u>173,543,944</u></b>	<b><u>3.0%</u></b>
<b><u>UNINCORPORATED AREAS</u></b>						
Residential Property	359,413,722	52.8%	372,375,890	53.2%	12,962,168	3.6%
Commercial Property	50,688,125	7.5%	50,396,488	7.2%	(291,637)	-0.6%
Utilities	93,147,324	13.7%	96,301,965	13.8%	3,154,641	3.4%
Industrial Property	1,185,050	0.2%	1,185,050	0.2%	0	0.0%
Agricultural Land	146,280,879	21.5%	148,982,045	21.3%	2,701,166	1.8%
Agricultural Buildings	29,578,032	4.3%	30,259,687	4.3%	681,655	2.3%
<b>Total</b>	<b><u>680,293,132</u></b>	<b><u>100.0%</u></b>	<b><u>699,501,125</u></b>	<b><u>100.0%</u></b>	<b><u>19,207,993</u></b>	<b><u>2.8%</u></b>
<b>Property in Cities</b>	5,024,854,776	88.1%	5,179,190,727	88.1%	154,335,951	3.1%
<b>Property in Rural Areas</b>	680,293,132	11.9%	699,501,125	11.9%	19,207,993	2.8%
<b>Total</b>	<b><u>5,705,147,908</u></b>	<b><u>100.0%</u></b>	<b><u>5,878,691,852</u></b>	<b><u>100.0%</u></b>	<b><u>173,543,944</u></b>	<b><u>3.0%</u></b>

<b>EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:</b>	<b>January 1,2004 For FY06</b>	<b>January 1,2005 For FY07</b>	<b>Amount Change</b>	<b>% Change</b>
Tax Increment Financing District Values	235,146,048	235,262,665	116,617	0.0%
Military Exemptions	18,982,998	18,861,585	(121,413)	-0.6%
Utilities/Railroads Rollback Amount	0	30,806	30,806	
Ag Land/Buildings Rollback Amount	0	0	0	
Commercial Rollback Amount	0	18,110,797	18,110,797	
Residential Rollback Amount	3,304,260,402	3,649,645,174	345,384,772	10.5%
<b>Total Rollback Loss</b>	<b><u>3,304,260,402</u></b>	<b><u>3,667,786,777</u></b>	<b><u>363,526,375</u></b>	<b><u>11.0%</u></b>
<b>Total Excluded Values</b>	<b><u>3,558,389,448</u></b>	<b><u>3,921,911,027</u></b>	<b><u>363,521,579</u></b>	<b><u>10.2%</u></b>
<b>Percent of Tax Base Excluded</b>	<b><u>38.4%</u></b>	<b><u>40.0%</u></b>		

**PROPERTY TAX LEVY COMPARISON  
ALL FUNDS**

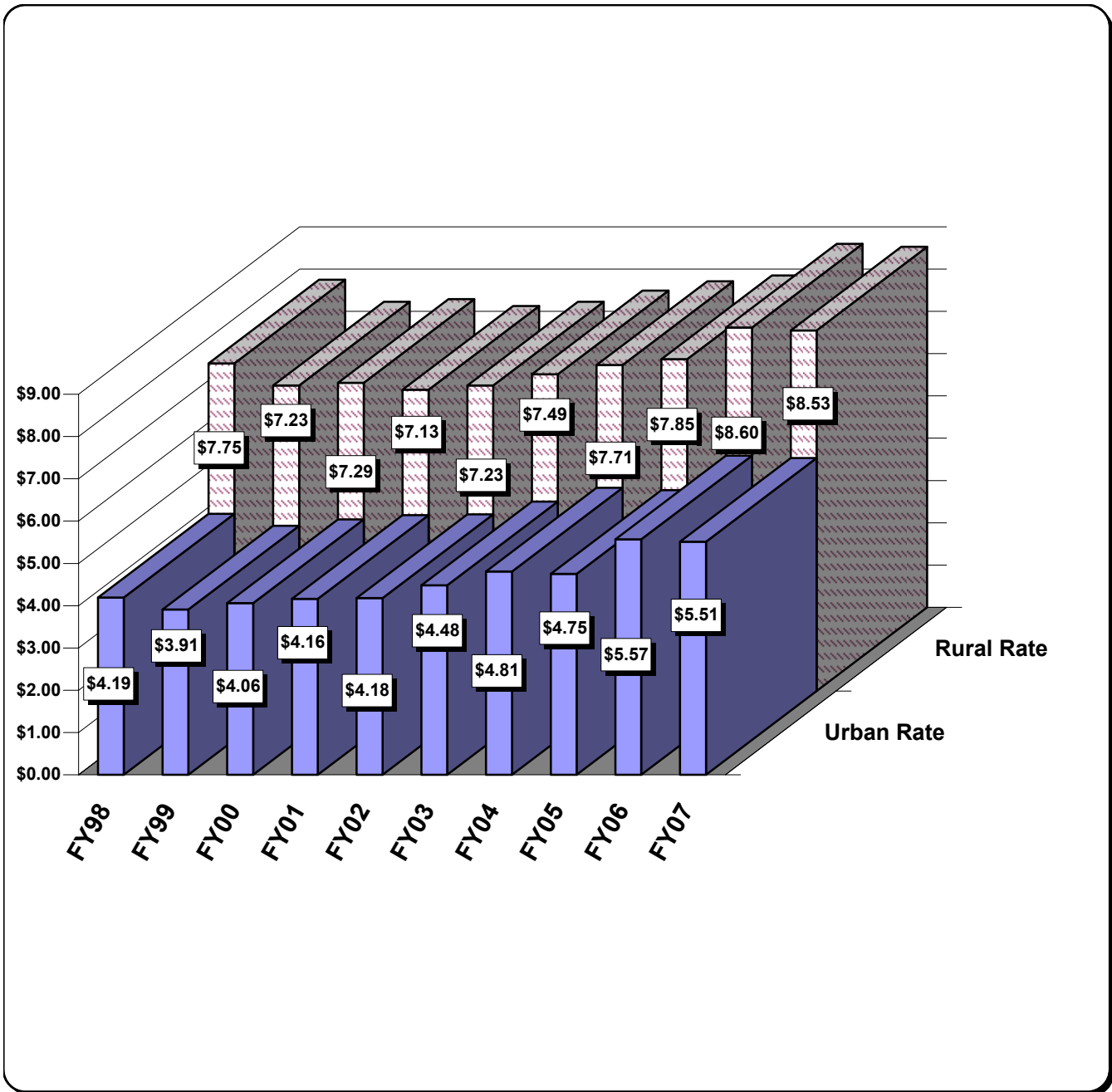
	----- 2005-06 Budget -----		----- 2006-07 Budget -----		
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount % Incr -Decr</u>
<b>General Fund</b>	\$ 26,517,495	\$ 4.85397	\$ 27,165,266	\$ 4.81937	2.4%
<b>Special Revenue Fund</b>					
MH-DD	3,167,642	0.57983	3,171,875	0.56272	0.1%
<b>Debt Service Fund</b>	<u>748,332</u>	<u>0.13133</u>	<u>757,290</u>	<u>0.12897</u>	
<b>Total County-Wide Levy</b>	\$ 30,433,469	\$ 5.56513 <sup>(1)</sup>	\$ 31,094,431	\$ 5.51106 <sup>(1)</sup>	2.2%
<b>Special Revenue Fund (rural only)</b>					
Rural Services Basic	<u>2,002,143</u>	<u>3.03932</u> <sup>(2)</sup>	<u>2,043,351</u>	<u>3.01496</u> <sup>(2)</sup>	2.1%
<b>Total Gross Levy</b>	\$ 32,435,612	\$ 8.60445	\$ 33,137,782	\$ 8.52602	2.2%
Less State Replacement Credits Against Levied Taxes	<u>954,606</u>		<u>948,280</u>		-0.7%
<b>Total Net Levy</b>	<u>\$ 31,481,006</u>	<u>\$ 8.60445</u> <sup>(3)</sup>	<u>\$ 32,189,502</u>	<u>\$ 8.52602</u> <sup>(3)</sup>	2.3%

<sup>(1)</sup> Corporate rate levied against property in incorporated areas (cities)

<sup>(2)</sup> Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

<sup>(3)</sup> Rural rate levied against property in unincorporated areas (townships)

## TEN YEAR LEVY RATE COMPARISON



Over the past ten years the urban rate has increased on the average about a 2.7% a year. The rural rate has increased on an average about 1% per year. While both rates show a marked increase for FY06 due to the voter approved jail expansion/renovation bonds, both rates are decreasing for FY07.



## TAX LEVIES AND LEVY RATES 10 YEAR HISTORICAL COMPARISON

<u>Fiscal Year</u>	<u>Gross Tax Levy</u> <sup>(1)</sup>	<u>Urban Levy Rate</u> <sup>(2)</sup>	<u>Rural Levy Rate</u> <sup>(3)</sup>
1997-98	19,242,218	4.19239	7.74642
1998-99	19,163,522	3.91472	7.23492
1999-00	20,346,984	4.05869	7.29139
2000-01	20,877,375	4.15929	7.13428
2001-02	21,804,260	4.18290	7.23474
2002-03	23,845,935	4.48067	7.49188
2003-04	25,878,253	4.80887	7.71192
2004-05	26,965,556	4.75497	7.84647
2005-06	32,435,612	5.56513	8.60445
2006-07	33,137,782	5.51106	8.52602

<sup>(1)</sup> Includes State replacement credits against levies taxes

<sup>(2)</sup> Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

<sup>(3)</sup> Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

## GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30<sup>th</sup> and March 31<sup>st</sup>.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved General Fund balance:

Fiscal Year	June 30 Fund Balance
1997-98	<b>6,971,767</b>
1998-99	<b>8,401,174</b>
1999-00	<b>5,755,164</b>
2000-01	<b>5,373,104</b>
2001-02	<b>6,954,514</b>
2002-03	<b>6,372,309</b>
2003-04	<b>5,488,379</b>
2004-05	<b>4,637,761</b>
2005-06 (Projected)	<b>5,285,329</b>
2006-07 (Projected)	<b>4,585,329</b>

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end fund balance for the General Fund was identified as 15% of annual operating expenses. The unrestricted, unreserved General Fund projected June 30, 2007 balance is projected to be below this minimum (11.2%) due to the planned one-time use of fund balance for housing inmates in facilities outside of the county during the construction of the voter

approved jail expansion/renovation project. The County will be continuing implementation of the Courthouse Building Renovation Master Plan in FY07 as gaming revenues (which are all devoted to the Capital Fund) accumulate and allow for full funding of this pay-as-you-go project. The Board plans to return the General Fund Balance back to its 15% minimum balance following the completion of this multi-year master plan project. The Board also understands that when the reserve for the advance to the Golf Course Enterprise Fund and the reserve for self-insured claim losses are added in the estimated ending fund balance equates to 17.1% of annual operating expenses. Claim losses may be paid through bond proceeds and the loan advance will be paid back to the General Fund when the golf course participation bonds are amortized in six years.

In recent years the Board of Supervisors has taken an aggressive stance creating reserves for various expenditures such as vehicle replacements, electronic equipment replacements, capital improvements and for risk management costs. These reserves allow for stable annual, levied transfer amounts as opposed to requiring highly fluctuating levy rates. Also, General Fund balances that exceed the minimum reserve requirement are considered for capital project funding. That is the reason behind the planned General Fund balance reductions in recent years. Operating transfers to the Capital Projects Fund were used to support the space utilization master plan in moving administrative offices from the Courthouse to the Administrative Center to make room for additional judges, as well as for the recent expansion of the County's juvenile detention center.

The addition of the 1% Local Option Sales Tax in fiscal year 1989-90 as approved by County referendum has greatly enhanced the diversity of the revenue base for the General Fund. The local option sales tax revenue represents approximately 8.5% of total revenues to the General Fund in FY07. **All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.**

The Iowa State Legislature created a new special revenue major fund to account for all mental health, mental retardation and developmentally disabled (MH-MR-DD) expenditures and revenues as mandated by Iowa law. In the past MH-MR-DD expenditures had increased steadily to the point where these uncontrollable State mandated expenditures accounted for almost a third of the County's General Fund operating expenses. However, in 1996 the State Legislature authorized legislation that required the State to begin to participate in a higher level in the funding of these mental health costs. In addition the State limited future growth of MH-DD expenditures that counties could legally expend over the previous year. This State action not only reduced property tax requirements by Iowa counties it also greatly reduced the funding and expenditure requirements of the General Fund below previous years' requirements. An unintended consequence of this State action, however, is a possible reduction in direct services to clients when State revenues are down which is the situation in Iowa as in other states across the nation.

Budgeted expenditures (net of transfers) within the General Fund are increasing 5.7% for FY07 over FY06. The Administration (interprogram) service area is increasing the greatest percentage (7.8%) primarily due to substantially higher fuel and utility costs.

The Public Safety service area is increasing 7.1% due to the voter approved jail expansion/renovation project. The County is at capacity in its old, outmoded jail facility. The Board accepted the Community Jail Alternatives and Advisory Committee's (CJAAC) recommendation to implement additional in-facility jail programs to reduce recidivism. These programs will include substance abuse treatment services, mental health services, GED educational and vocational training, anger management, etc. The Board and CJAAC feel strongly that implementation of these programs will result in a smaller new jail facility (380 bed) which was brought to the voters for their approval in fall 2004 than the proposed jail size rejected by the voters in 1998 (500 bed).

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services. Thus, the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority will issued \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit. This first annual rent payment occurred in FY06.

Physical Health and Social Services is only slightly increasing by 0.9% due to a reduction in several grants received by the Health Department and due to several turnovers in the Community Services Department including the retirement of the County's long time Community Services. County Environment and Education is increasing 4.2% due to increases in the Conservation Department primarily for fuel and utilities. Government Services to Residents is decreasing by -0.4% due to decreased appropriations for county-wide election costs next year as it is not a presidential election year.

The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, joint authority rental payments (see the above discussion about the Public Safety Authority created for the jail project), employee

benefit costs, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY07 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$1.31937 levy rate amount.

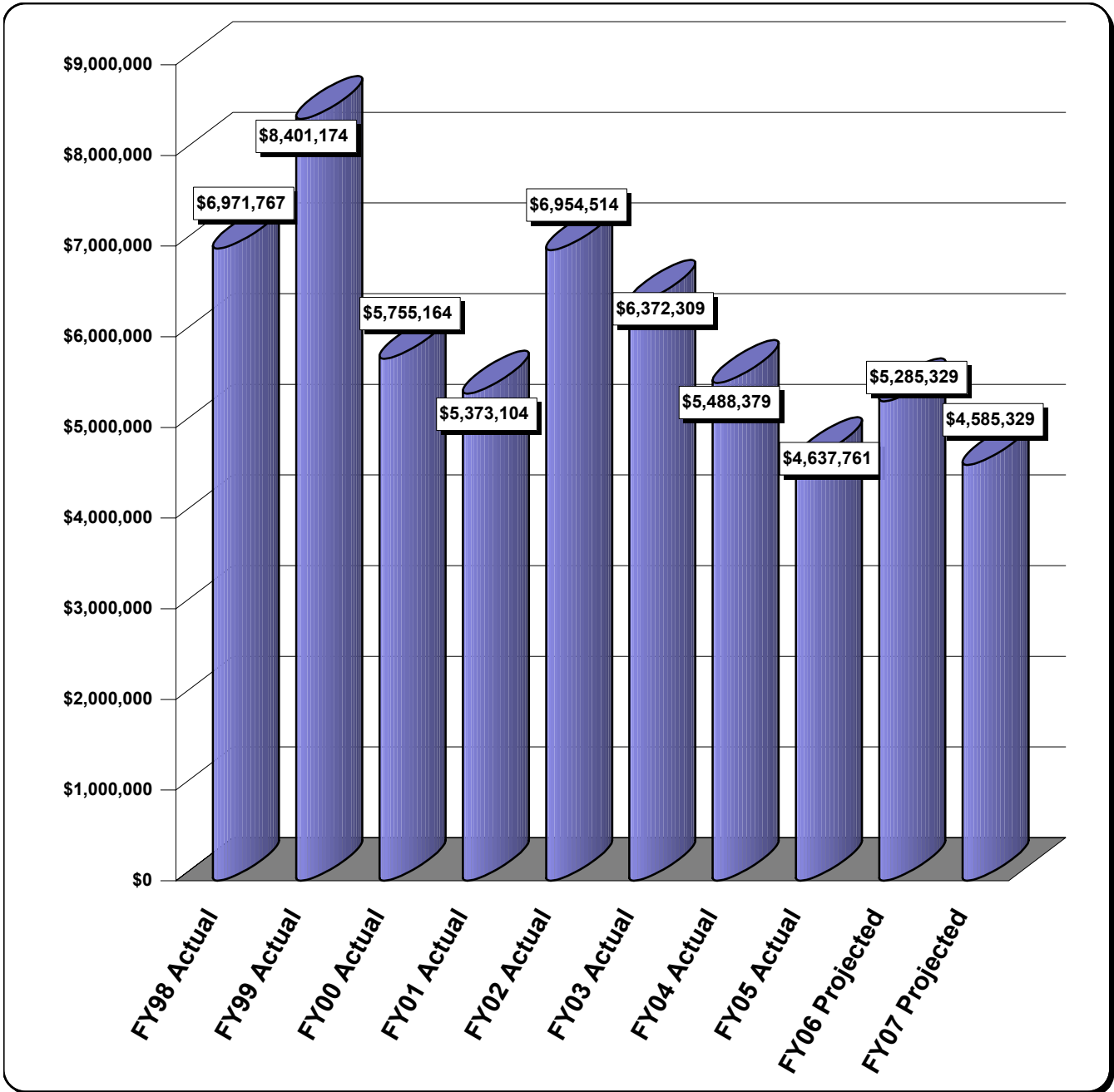
The General Supplemental Fund levy is lower than it would have been at this time due to the new Special Revenue Fund created by Iowa law for MH-DD revenues and expenditures. Also it is noted that as the County reaches the \$3.50 General Basic Fund rate limit election costs, court services costs, employee benefits and risk management expenditures could all be levied under the General Supplemental Fund levy which has no levy rate limitation under Iowa law. Thus, the Board of Supervisors continues to have considerable latitude in the determination of an expense level to fund the services to be provided to its citizens. Future economic conditions and the growth of non-tax revenues will also play a part in future required tax levy levels.

**General Fund Total  
FUND STATEMENT**

	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 8,062,628	\$ 7,950,839	\$ 7,468,271	\$ 7,950,839	0.0%
Revenues	<u>36,114,969</u>	<u>43,437,536</u>	<u>44,161,845</u>	<u>45,724,900</u>	5.3%
Funds available	44,177,597	51,388,375	51,630,116	53,675,739	4.5%
Expenditures	<u>36,709,326</u>	<u>44,484,723</u>	<u>43,679,277</u>	<u>46,424,900</u>	4.4%
Ending Balance, June 30	<u>\$ 7,468,271</u>	<u>\$ 6,903,652</u>	<u>\$ 7,950,839</u>	<u>\$ 7,250,839</u>	5.0%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				1,508,314	
Amount reserved for notes receivable				100,000	
Amount reserved for County Conservation sewage treatment				170,507	
Amount designated for IBNR claims liabilities				<u>886,689</u>	
Unreserved/Undesignated Ending Balance				<u>\$ 4,585,329</u>	

# GENERAL FUND UNRESERVED ENDING FUND BALANCE

## TEN YEAR COMPARISON



The recommended FY07 General Fund Unreserved ending fund balance is being reduced to support increased inmate out of county housing costs. The remaining \$4,585,329 represents 11.2% of General Fund budgeted expenditures. When reserves for the golf course advance and insurance claim losses are included this percentage increases to 17.1%. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

# PROPOSED FY07 ONE-TIME USES OF UNRESERVED/UNDESIGNATED GENERAL FUND BALANCE

**FY07 Projected *Beginning* Unreserved/Undesignated General Fund Balance** \$ 5,285,329

**Less Proposed One-Time Uses:**

Inmate out of county housing costs beyond \$900,000 tax levy amount	700,000
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Total One-Time Uses	<u>700,000</u>
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**FY07 Projected *Ending* Unreserved/Undesignated General Fund Balance** \$ 4,585,329

**Percent Of Budgeted General Fund Expenditures** 11.2%

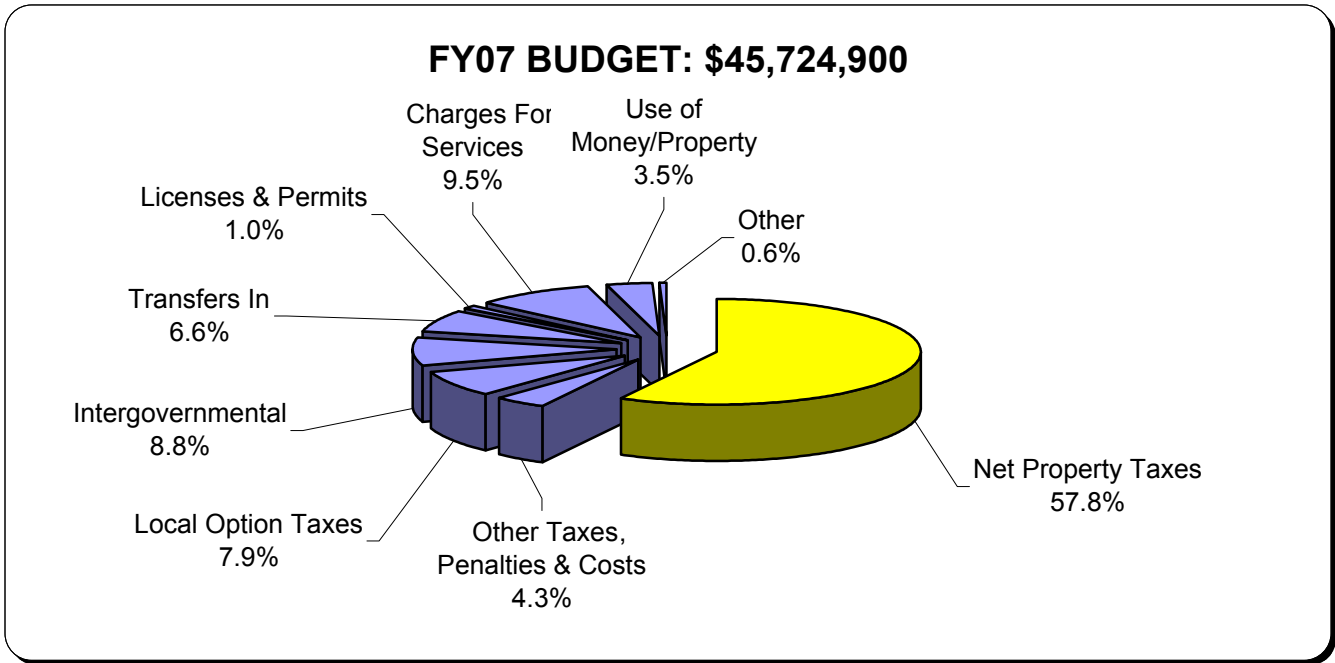
**Percent Of Budgeted General Fund Expenditures when advance to  
golf course and reserve for claim losses are included** 17.1%



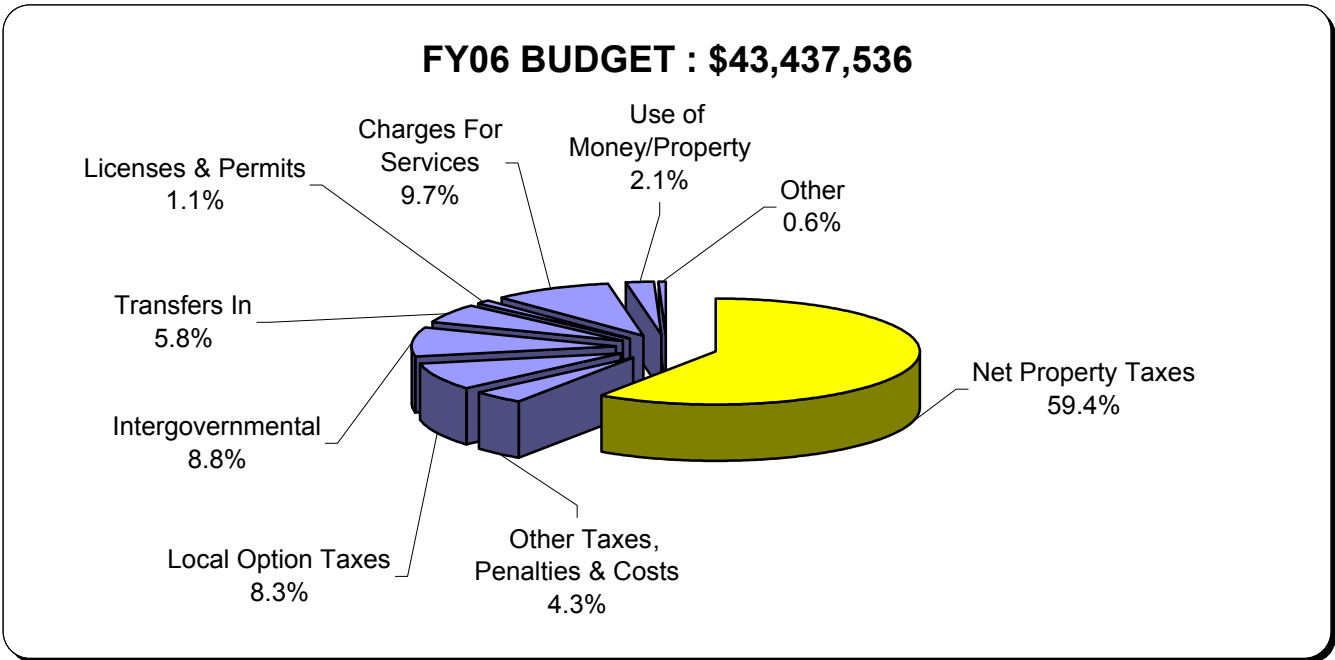
**General Fund Total  
REVENUE SOURCES**

	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 21,278,291	\$ 26,517,495	\$ 26,624,063	\$ 27,165,266	2.4%
Less: Uncollected Delinquent Taxes-Lev	181,892	74,682	181,893	181,893	143.6%
Less: Credits To Taxpayers	<u>732,277</u>	<u>732,920</u>	<u>732,277</u>	<u>732,277</u>	-0.1%
Net Current Property Taxes	20,364,122	25,709,893	25,709,893	26,251,096	2.1%
Add: Delinquent Property Tax Revenue	181,892	74,682	181,893	181,893	143.6%
<b>Total Net Property Taxes</b>	<b>20,546,014</b>	<b>25,784,575</b>	<b>25,891,786</b>	<b>26,432,989</b>	<b>2.5%</b>
Penalties, Interest & Costs On Taxes	837,554	603,000	595,000	735,000	21.9%
Other County Taxes	<u>45,185</u>	<u>105,689</u>	<u>45,184</u>	<u>45,184</u>	-57.2%
<b>Total Other Taxes, Penalties &amp; Costs</b>	<b>882,739</b>	<b>708,689</b>	<b>640,184</b>	<b>780,184</b>	<b>10.1%</b>
Local Option Taxes	3,418,462	3,612,385	3,426,967	3,612,385	0.0%
Utility Tax Replacement Excise Tax	996,793	1,175,138	996,793	1,166,297	-0.8%
Intergovernmental :					
State Shared Revenues	-	-	-	-	
State Grants & Reimbursements	3,122,163	2,752,371	3,148,106	3,083,561	12.0%
State Credits Against Levied Taxes	732,277	732,920	732,277	732,277	-0.1%
Other State Credits	17,496	16,336	16,890	16,890	3.4%
Federal Grants & Entitlements	6,160	4,000	4,000	4,000	
Contr & Reimb From Other Govts	297,860	293,977	427,074	167,645	-43.0%
Payments in Lieu of Taxes	<u>3,988</u>	<u>5,000</u>	<u>4,000</u>	<u>4,000</u>	-20.0%
<b>Subtotal Intergovernmental</b>	<b>4,179,944</b>	<b>3,804,604</b>	<b>4,332,347</b>	<b>4,008,373</b>	<b>5.4%</b>
Licenses & Permits	527,405	463,840	492,840	474,340	2.3%
Charges For Services	4,246,486	4,196,147	4,255,083	4,364,300	4.0%
Use of Money & Property	836,768	917,448	1,293,260	1,600,567	74.5%
Other:					
Fines,Forfeitures & Defaults	50,687	36,500	29,000	26,000	-28.8%
Miscellaneous	345,072	204,210	266,585	210,465	3.1%
Proceeds of Fixed Asset Sales	<u>17,368</u>	<u>8,000</u>	<u>11,000</u>	<u>22,000</u>	175.0%
<b>Total Other</b>	<b>413,127</b>	<b>248,710</b>	<b>306,585</b>	<b>258,465</b>	<b>3.9%</b>
<b>Total Revenues before transfers</b>	<b><u>36,047,738</u></b>	<b><u>40,911,536</u></b>	<b><u>41,635,845</u></b>	<b><u>42,697,900</u></b>	<b>4.4%</b>
Transfers in from:					
General Basic	-	2,500,000	2,500,000	3,000,000	
Conservation Equipment Reserve	<u>67,231</u>	<u>26,000</u>	<u>26,000</u>	<u>27,000</u>	
<b>Total transfers in</b>	<b>67,231</b>	<b>2,526,000</b>	<b>2,526,000</b>	<b>3,027,000</b>	
<b>GRAND TOTAL REVENUES</b>	<b><u>\$ 36,114,969</u></b>	<b><u>\$ 43,437,536</u></b>	<b><u>\$ 44,161,845</u></b>	<b><u>\$ 45,724,900</u></b>	<b>5.3%</b>

## GENERAL FUND REVENUES BY TYPE



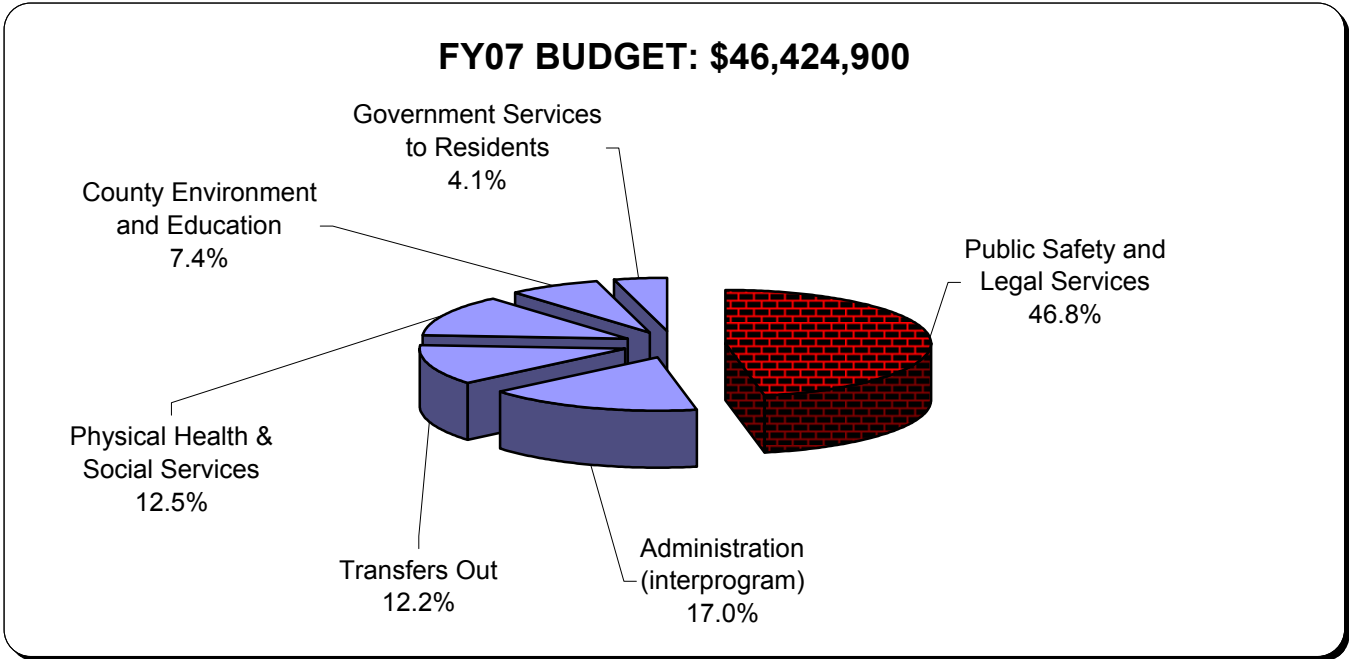
The percentage of revenues received from net property taxes is decreasing due to increased interest income from investments as a result of rising interest rates.



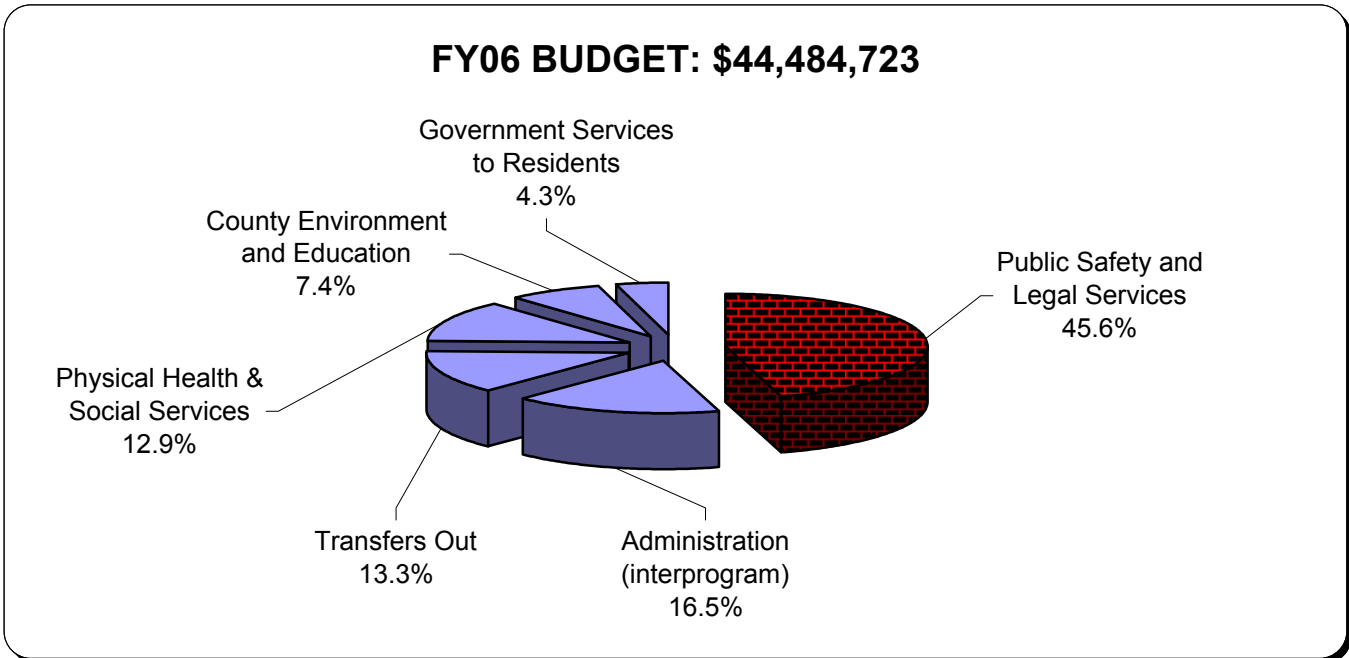
**GENERAL FUND EXPENDITURES  
BY SERVICE AREA**

<b>SERVICE AREA</b>	<b><u>Actual</u> 2004-05</b>	<b><u>Budget</u> 2005-06</b>	<b><u>Revised</u> Estimate 2005-06</b>	<b><u>Budget</u> 2006-07</b>	<b>% Change From Prior Budget</b>
Public Safety & Legal Services	\$ 16,507,338	\$ 20,289,443	\$ 20,751,948	\$ 21,739,952	7.1%
Physical Health & Social Services	5,398,110	5,752,400	5,557,784	5,806,716	0.9%
County Environment & Education	3,113,765	3,286,019	3,203,934	3,425,110	4.2%
Government Services to Residents	1,765,623	1,892,398	1,849,908	1,885,195	-0.4%
Administration (interprogram)	<u>6,815,171</u>	<u>7,343,224</u>	<u>7,406,964</u>	<u>7,912,588</u>	7.8%
<b>SUBTOTAL BEFORE TRANSFERS</b>	33,600,007	38,563,484	38,770,538	40,769,561	5.7%
<b>Transfers out to:</b>					
General Supplemental	-	2,500,000	2,500,000	3,000,000	
Secondary Roads	588,127	588,127	588,127	599,889	2.0%
Capital Improvements	1,849,373	2,008,112	995,612	1,230,450	-38.7%
Vehicle Replacement	171,820	250,000	250,000	250,000	0.0%
Electronic Equipment	500,000	575,000	575,000	575,000	0.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Total transfers</b>	3,109,320	5,921,239	4,908,739	5,655,339	-4.5%
<b>GRAND TOTAL EXPENDITURES</b>	<u>\$ 36,709,327</u>	<u>\$ 44,484,723</u>	<u>\$ 43,679,277</u>	<u>\$ 46,424,900</u>	4.4%

# GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget and funding for the capital budget.



## MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439.

The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
  - Sheriff Transportation
  - Psychiatric Evaluation
  - Attorney Fees
  - Mental Health Advocate
  - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
  - SHS
  - ICFMR
  - RCFMR
  - RCF
  - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
  - Supported Community Living
  - Vocational
  - Respite
  - Home & Vehicle Modifications
  - Homemaker
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

The Iowa State Legislature imposed limitations on increases to the local property tax levy for this fund in the future. Inflationary increases will be allowed by State legislation and counties will be informed prior to the start of their ensuing budget process as to the allowable percent of increase. As stated under the General Fund narrative the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

Due to previous State historically low revenue levels, State MH-DD funding may be severely reduced in future fiscal years. The County's MH-DD Advisory Board, if necessary, will need to make various priority cost reduction recommendations to the Board of Supervisors should State funding be reduced without allowing for local property tax flexibility.

**MENTAL HEALTH, MR & DD Fund  
FUND STATEMENT**

<u>Fund</u>	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 1,000,512	\$ 873,087	\$ 1,251,251	\$ 694,232	-20.5%
Revenues	<u>12,924,092</u>	<u>13,089,420</u>	<u>13,168,993</u>	<u>13,695,773</u>	4.6%
Funds available	13,924,604	13,962,507	14,420,244	14,390,005	3.1%
Expenditures	<u>12,673,353</u>	<u>13,535,864</u>	<u>13,726,012</u>	<u>14,236,281</u>	5.2%
Ending Balance, June 30	<u>\$ 1,251,251</u>	<u>\$ 426,643</u>	<u>\$ 694,232</u>	<u>\$ 153,724</u>	-64.0%

**MH-DD Fund  
REVENUE SOURCES**

<u>Fund</u>	<u>Actual 2004-05</u>	<u>Budget 2005-06</u>	<u>Revised Estimate 2005-06</u>	<u>Budget 2006-07</u>	<u>% Change From Prior Budget</u>
<b>REVENUES</b>					
Taxes Levied on Property	\$ 3,136,540	\$ 3,167,642	\$ 3,176,478	\$ 3,171,875	0.1%
Less: Uncollected Delinquent Taxes-Lev	26,821	11,561	26,821	26,821	132.0%
Less: Credits To Taxpayers	<u>107,032</u>	<u>113,456</u>	<u>107,032</u>	<u>107,032</u>	-5.7%
Net Current Property Taxes	3,002,687	3,042,625	3,042,625	3,038,022	-0.2%
Add: Delinquent Property Tax Revenue	<u>26,821</u>	<u>11,561</u>	<u>26,821</u>	<u>26,821</u>	132.0%
Total Net Property Taxes	3,029,508	3,054,186	3,069,446	3,064,843	0.3%
Other County Taxes	<u>5,315</u>	<u>5,595</u>	<u>5,315</u>	<u>5,315</u>	-5.0%
Total Other Taxes, Penalties & Costs	5,315	5,595	5,315	5,315	-5.0%
Utility Tax Replacement Excise Tax	146,982	140,390	146,982	136,157	-3.0%
Intergovernmental :					
State Grants & Reimbursements	5,394,993	5,552,095	5,616,557	6,158,765	10.9%
State Credits Against Levied Taxes	107,032	113,456	107,032	107,032	-5.7%
Other State Credits	<u>4,184,749</u>	<u>4,184,698</u>	<u>4,184,661</u>	<u>4,184,661</u>	0.0%
Subtotal Intergovernmental	9,686,774	9,850,249	9,908,250	10,450,458	6.1%
Charges For Services	40,441	23,000	23,000	23,000	0.0%
Other:					
Miscellaneous	<u>15,072</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	0.0%
Total Other	15,072	16,000	16,000	16,000	0.0%
<b>GRAND TOTAL REVENUES</b>	<u>\$ 12,924,092</u>	<u>\$ 13,089,420</u>	<u>\$ 13,168,993</u>	<u>\$ 13,695,773</u>	4.6%

## MH-DD FUND EXPENDITURE DETAIL

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>MH-DD SERVICE AREA</b>					
<b>Mental Health</b>					
Info & Education Services	29,699	31,414	31,414	32,333	2.9%
General Administration	27,271	25,508	24,983	26,773	5.0%
Coordination Services	24,997	32,471	25,557	26,751	-17.6%
Personal & Environ Support	10,006	7,217	10,316	11,046	53.1%
Treatment Services	1,218,384	1,254,647	1,285,654	1,356,053	8.1%
Vocational & Day Services	136	-	186	192	
Licensed/Certified Living Arrangements	51,459	51,880	79,688	82,079	58.2%
Instit/Hospital/Commitment Services	281,546	295,648	372,299	303,702	2.7%
<b>Total Mental Health</b>	<b>1,643,498</b>	<b>1,698,785</b>	<b>1,830,097</b>	<b>1,838,929</b>	<b>8.2%</b>
<b>Chronic Mental Illness</b>					
Info & Education Services	29,699	32,754	31,415	32,333	-1.3%
General Administration	94,332	86,930	84,327	89,199	2.6%
Coordination Services	936,939	1,088,650	1,076,743	1,130,422	3.8%
Personal & Environ Support	718,774	314,928	341,248	358,123	13.7%
Treatment Services	792,690	915,769	871,307	865,870	-5.4%
Vocational & Day Services	187,414	127,476	170,078	166,359	30.5%
Licensed/Certified Living Arrangements	738,176	1,084,267	1,027,662	1,041,721	-3.9%
Instit/Hospital/Commitment Services	492,532	301,866	339,315	354,285	17.4%
<b>Total Chronic Mental Illness</b>	<b>3,990,556</b>	<b>3,952,640</b>	<b>3,942,095</b>	<b>4,038,312</b>	<b>2.2%</b>
<b>Mental Retardation</b>					
General Administration	110,058	103,340	95,361	103,545	0.2%
Coordination Services	162,437	192,593	184,857	195,743	1.6%
Personal & Environ Support	176,789	224,568	171,596	182,188	-18.9%
Treatment Services	19,194	25,875	23,555	22,007	-14.9%
Vocational & Day Services	699,526	835,412	935,701	912,652	9.2%
Licensed/Certified Living Arrangements	4,581,775	5,271,254	5,257,799	5,683,784	7.8%
Instit/Hospital/Commitment Services	1,073,343	1,134,125	1,078,046	1,049,912	-7.4%
<b>Total Mental Retardation</b>	<b>6,823,122</b>	<b>7,787,167</b>	<b>7,746,915</b>	<b>8,149,831</b>	<b>4.7%</b>
<b>Developmental Disabilities</b>					
General Administration	8,797	9,613	9,279	9,682	0.7%
Coordination Services	6,376	2,189	1,637	2,088	-4.6%
Personal & Environ Support	2,895	350	1,271	1,391	297.4%
Treatment Services	48,629	28,354	46,091	40,246	41.9%
Vocational & Day Services	149,432	56,673	148,627	155,802	174.9%
Licensed/Certified Living Arrangements	48	93	-	-	-100.0%
<b>Total Developmental Disabilities</b>	<b>216,177</b>	<b>97,272</b>	<b>206,905</b>	<b>209,209</b>	<b>115.1%</b>
<b>MH-DD Holding Account</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand total MH-DD expenditures</b>	<b>\$ 12,673,353</b>	<b>\$ 13,535,864</b>	<b>\$ 13,726,012</b>	<b>\$ 14,236,281</b>	<b>5.2%</b>



## DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2006, three current general obligation bonds outstanding amounts to \$10,260,000. \$4,025,000 is remaining on County solid waste disposal bonds issued in June 1995 on behalf of the Scott Solid Waste Commission. The funding support to amortize the solid waste bond debt comes from revenues generated by the Scott Solid Waste Commission through user fees and transferred to the Scott County Treasurer prior to the bond principal and interest payment dates. There is no anticipated property tax levy to retire the solid waste disposal bond debt. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 for the River Renaissance Project and has \$3,975,000 remaining at July 1, 2005. The voters (73% favorable vote) overwhelmingly approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to redevelop/revitalize downtown Davenport. As a result of the successful vote on these bonds, the State of Iowa agreed to contribute \$20 million dollars in Vision Iowa Funds towards the project. The last issue is \$2,500,000 in GIS bonds to be sold in FY06.

**The following is a summary of the general obligation bonds outstanding as of July 1, 2006 for the Solid Waste Disposal Bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2006-07	380,000	222,558	602,558	5.20%
2007-08	400,000	202,797	602,797	5.30%
2008-09	420,000	181,597	601,597	5.40%
2009-10	445,000	158,918	603,918	5.50%
2010-11 & Thereafter	2,380,000	388,728	2,768,728	5.55% to 5.70%
	<b>\$4,025,000</b>	<b>\$1,154,598</b>	<b>\$5,179,598</b>	

**The following is a summary of the general obligation bonds outstanding as of July 1, 2006 for the River Renaissance Project bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2006-07	290,000	162,548	452,548	3.30%
2007-08	300,000	152,978	452,978	3.55%
2008-09	315,000	142,328	457,328	3.75%
2009-10	325,000	130,515	455,515	3.85%
2010-11 & Thereafter	2,745,000	505,866	3,250,866	4.00% to 4.60%
	<b>\$3,975,000</b>	<b>\$1,094,235</b>	<b>\$5,069,235</b>	

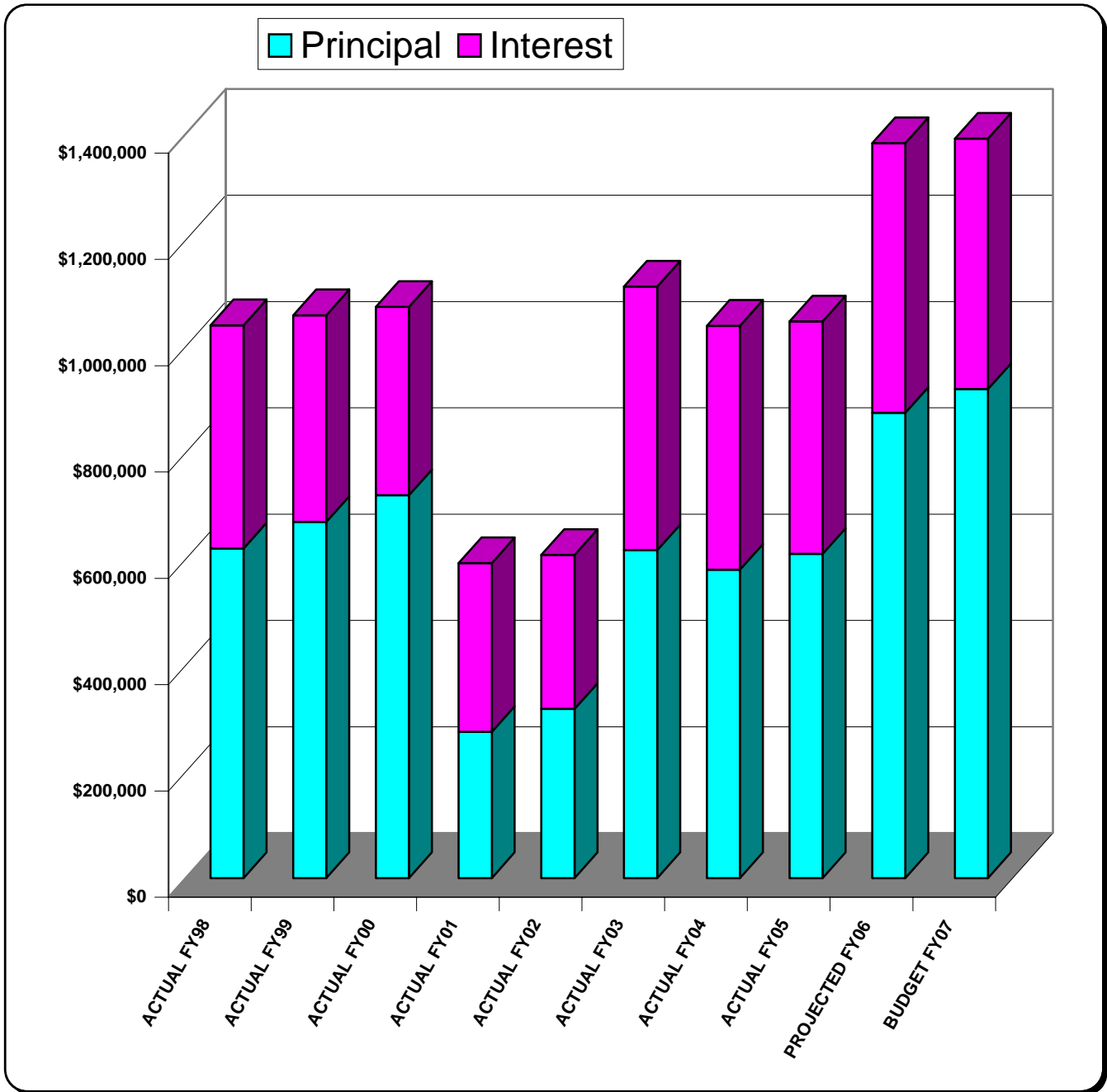
**The following is a summary of the general obligation bonds outstanding as of July 1, 2006 for the GIS Bond issue:**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2006-07	250,000	85,933	335,933	4.15%
2007-08	260,000	75,558	335,558	4.40%
2008-09	225,000	64,118	289,118	3.15%
2009-10	230,000	57,030	287,030	3.35%
2010-11 & Thereafter	1,295,000	154,700	1,449,700	3.55% to 4.05%
	<b>\$2,260,000</b>	<b>\$437,339</b>	<b>\$2,697,339</b>	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2006 is as follows:

Assessed Value (100%)	<u>\$9,800,602,879</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$490,030,144
Total Amount of Debt Applicable to Debt Margin	<u>10,260,000</u>
Legal Debt Margin	<u>\$479,770,144</u>
Percent of Debt Limit Used	<u>2.1%</u>

## DEBT EXPENDITURES TEN YEAR PERIOD

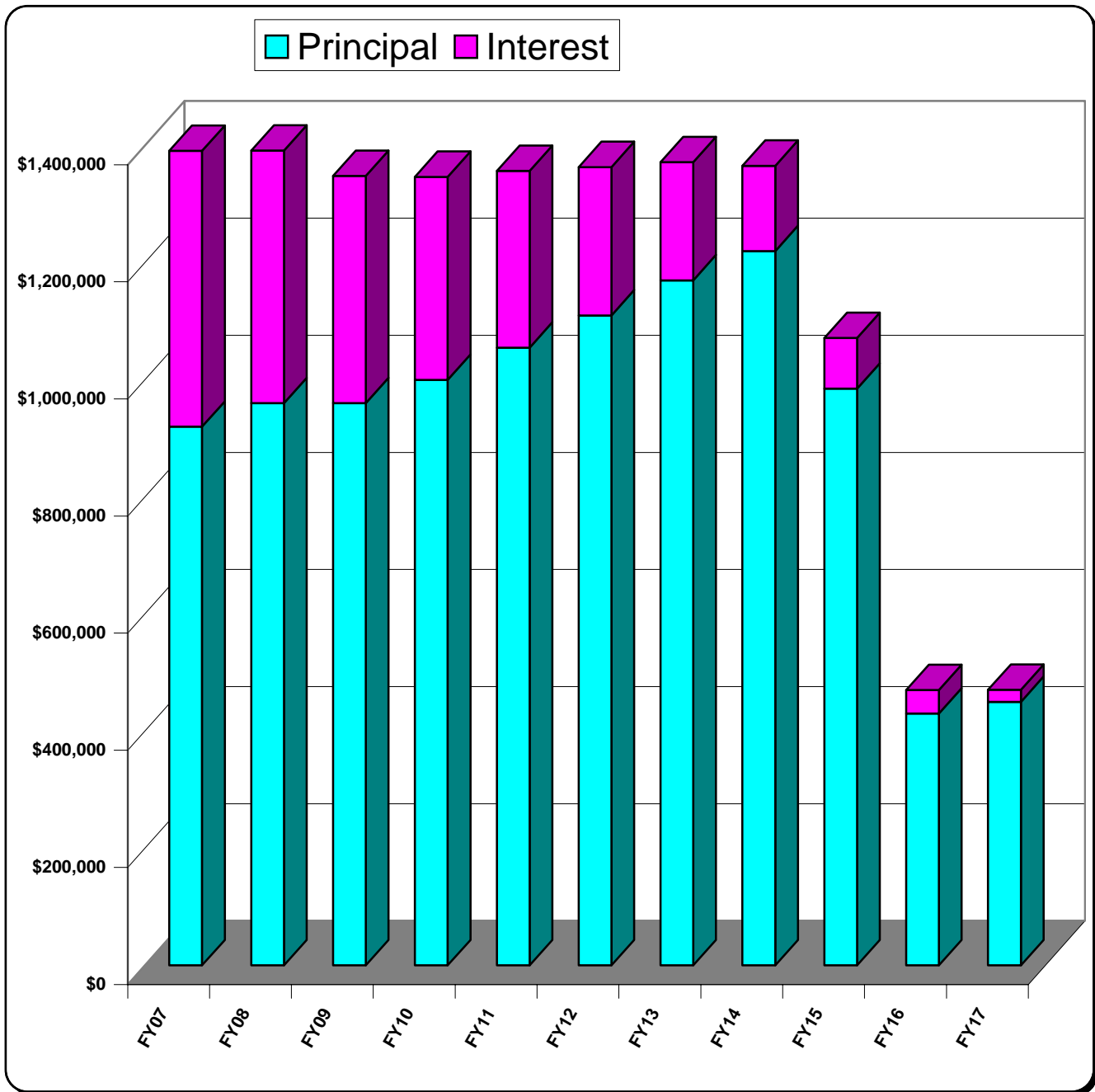


Scott County currently has three outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The 1980 Jail Annex bond issue was paid off in FY00. The GIS Bonds will be issued in FY06 to develop a county-wide geographical information system. FY03 includes the first year debt amortization of the voter approved Renaissance General Obligation Bond issue.

**DEBT SERVICE FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Taxes Levied on Property	\$ 426,133	\$ 748,332	\$ 750,236	\$ 757,290	1.2%
Less: Uncollected Delinquent Taxes-Lev	3,673	1,491	3,673	3,673	146.3%
Less: Credits To Taxpayers	14,445	14,723	14,445	14,445	-1.9%
Net Current Property Taxes	408,015	732,118	732,118	739,172	1.0%
Delinquent Property Tax Revenue	3,673	1,491	3,673	3,673	146.3%
Other County Taxes	19,863	32,671	19,863	31,884	-2.4%
Intergovernmental	273,487	256,329	256,050	237,330	-7.4%
Subtotal Revenues	705,038	1,022,609	1,011,704	1,012,059	-1.0%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	705,038	1,022,609	1,011,704	1,012,059	-1.0%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Debt Service					
Principal Payments	\$ 610,000	\$ 875,000	\$ 875,000	\$ 920,000	5.1%
Interest Payments	436,925	507,609	507,609	471,039	-7.2%
Subtotal Expenditures	1,046,925	1,382,609	1,382,609	1,391,039	0.6%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,046,925	1,382,609	1,382,609	1,391,039	0.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(341,887)	(360,000)	(370,905)	(378,980)	5.3%
<b>Beginning Fund Balance - July 1,</b>	\$ 4,828,091	\$ 4,486,204	\$ 4,486,204	\$ 4,115,299	-8.3%
<b>Ending Fund Balance - June 30,</b>	\$ 4,486,204	\$ 4,126,204	\$ 4,115,299	\$ 3,736,319	-9.4%

## REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds to be issued in late FY06 and fully amortized in FY15.

## **CAPITAL PROJECTS FUND**

The County's Capital Projects Fund consists of the capital projects general fund and various reserve funds. In October 1986 the federal government eliminated the Federal Revenue Sharing Program which provided Scott County with approximately \$900,000 annually. Revenue sharing funds were used exclusively by the County for capital projects and other one-time expenditures.

In the years since the elimination of the Federal Revenue Sharing Program Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective.

**CAPITAL PROJECTS FUND SUMMARY**  
**FUND STATEMENT**

	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>	<u>%</u>
	<u>2004-05</u>	<u>2005-06</u>	<u>Estimate</u>	<u>2006-07</u>	<u>Change</u>
			<u>2005-06</u>		<u>From</u>
					<u>Prior</u>
					<u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ 904,896	\$ 900,000	\$ 905,000	\$ 950,000	5.6%
Intergovernmental	650,911	11,880	994,152	162,540	1268.2%
Use of Money & Property	21,313	27,952	30,340	20,907	-25.2%
Miscellaneous	<u>99,250</u>	<u>16,032</u>	<u>16,032</u>	<u>15,812</u>	-1.4%
Subtotal Revenues	1,676,370	955,864	1,945,524	1,149,259	20.2%
Other Financing Sources:					
Bond Proceeds	-	2,500,000	2,500,000	-	-100.0%
Operating Transfers In					
General Basic	2,521,193	2,833,112	1,820,612	2,055,450	-27.4%
Recorder's Record Mgt	261,497	25,000	30,000	30,000	20.0%
Electronic Equipment	572,167	601,835	898,326	710,000	18.0%
Vehicle Replacement	124,405	283,000	267,011	307,000	8.5%
Conservation CIP	<u>60,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers In	<u>3,539,262</u>	<u>3,742,947</u>	<u>3,015,949</u>	<u>3,102,450</u>	-17.1%
Proceeds of Fixed Asset Sales	<u>22,130</u>	<u>26,000</u>	<u>26,000</u>	<u>27,000</u>	3.8%
Total Revenues & Other Sources	5,237,762	7,224,811	7,487,473	4,278,709	-40.8%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	<u>\$ 3,681,256</u>	<u>\$ 4,055,530</u>	<u>\$ 4,980,851</u>	<u>\$ 5,986,700</u>	47.6%
Subtotal Expenditures	3,681,256	4,055,530	4,980,851	5,986,700	47.6%
Other Financing Uses:					
Operating Transfers Out					
General Basic	67,231	26,000	26,000	27,000	3.8%
Capital Projects-General	<u>756,572</u>	<u>884,835</u>	<u>1,165,337</u>	<u>1,017,000</u>	14.9%
Total Transfers Out	<u>823,803</u>	<u>910,835</u>	<u>1,191,337</u>	<u>1,044,000</u>	14.6%
Total Expenditures & Other Uses	4,505,059	4,966,365	6,172,188	7,030,700	41.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	732,703	2,258,446	1,315,285	(2,751,991)	-221.9%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 2,570,858</b>	<b>\$ 3,106,693</b>	<b>\$ 3,303,561</b>	<b>\$ 4,618,846</b>	<b>48.7%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 3,303,561</b>	<b>\$ 5,365,139</b>	<b>\$ 4,618,846</b>	<b>\$ 1,866,855</b>	<b>-65.2%</b>

**CAPITAL PROJECTS (General) FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ 904,896	\$ 900,000	\$ 905,000	\$ 950,000	5.6%
Intergovernmental	650,911	11,880	994,152	162,540	1268.2%
Use of Money & Property	-	-	-	-	
Miscellaneous	<u>97,275</u>	<u>16,032</u>	<u>16,032</u>	<u>15,812</u>	-1.4%
Subtotal Revenues	1,653,082	927,912	1,915,184	1,128,352	21.6%
Other Financing Sources:					
Bond Proceeds	-	2,500,000	2,500,000	-	-100.0%
Operating Transfers In					
General Basic	1,849,373	2,008,112	995,612	1,230,450	-38.7%
Recorder's Record Mgt	261,497	25,000	30,000	30,000	20.0%
Electronic Equipment	572,167	601,835	898,326	710,000	18.0%
Vehicle Replacement	124,405	283,000	267,011	307,000	8.5%
Conservation CIP	<u>60,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers In	<u>2,867,442</u>	<u>2,917,947</u>	<u>2,190,949</u>	<u>2,277,450</u>	-22.0%
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	4,520,524	6,345,859	6,606,133	3,405,802	-46.3%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	<u>\$ 3,681,256</u>	<u>\$ 4,055,530</u>	<u>\$ 4,980,851</u>	<u>\$ 5,986,700</u>	47.6%
Subtotal Expenditures	3,681,256	4,055,530	4,980,851	5,986,700	47.6%
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	3,681,256	4,055,530	4,980,851	5,986,700	47.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	839,268	2,290,329	1,625,282	(2,580,898)	-212.7%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 1,501,824</b>	<b>\$ 2,058,907</b>	<b>\$ 2,341,092</b>	<b>\$ 3,966,374</b>	<b>92.6%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 2,341,092</b>	<b>\$ 4,349,236</b>	<b>\$ 3,966,374</b>	<b>\$ 1,385,476</b>	<b>-68.1%</b>

**ELECTRONIC EQUIPMENT FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	10,997	15,531	11,491	2,784	-82.1%
Miscellaneous	-	-	-	-	
Subtotal Revenues	<u>10,997</u>	<u>15,531</u>	<u>11,491</u>	<u>2,784</u>	-82.1%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	500,000	575,000	575,000	575,000	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	<u>500,000</u>	<u>575,000</u>	<u>575,000</u>	<u>575,000</u>	0.0%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	<u>510,997</u>	<u>590,531</u>	<u>586,491</u>	<u>577,784</u>	-2.2%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>572,167</u>	<u>601,835</u>	<u>898,326</u>	<u>710,000</u>	18.0%
Total Transfers Out	<u>572,167</u>	<u>601,835</u>	<u>898,326</u>	<u>710,000</u>	18.0%
Total Expenditures & Other Uses	<u>572,167</u>	<u>601,835</u>	<u>898,326</u>	<u>710,000</u>	18.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(61,170)	(11,304)	(311,835)	(132,216)	1069.6%
<b>Beginning Fund Balance - July 1,</b>	\$ 510,102	\$ 457,158	\$ 448,932	\$ 137,097	-70.0%
<b>Ending Fund Balance - June 30,</b>	\$ 448,932	\$ 445,854	\$ 137,097	\$ 4,881	-98.9%



**VEHICLE REPLACEMENT FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	10,316	12,421	18,849	18,123	45.9%
Miscellaneous	-	-	-	-	
Subtotal Revenues	<u>10,316</u>	<u>12,421</u>	<u>18,849</u>	<u>18,123</u>	45.9%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	171,820	250,000	250,000	250,000	0.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	<u>171,820</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	0.0%
Proceeds of Fixed Asset Sales	<u>2,130</u>	-	-	-	
Total Revenues & Other Sources	<u>184,266</u>	<u>262,421</u>	<u>268,849</u>	<u>268,123</u>	2.2%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>124,405</u>	<u>283,000</u>	<u>267,011</u>	<u>307,000</u>	8.5%
Total Transfers Out	<u>124,405</u>	<u>283,000</u>	<u>267,011</u>	<u>307,000</u>	8.5%
Total Expenditures & Other Uses	<u>124,405</u>	<u>283,000</u>	<u>267,011</u>	<u>307,000</u>	8.5%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	59,861	(20,579)	1,838	(38,877)	88.9%
<b>Beginning Fund Balance - July 1,</b>	\$ 419,869	\$ 371,388	\$ 479,730	\$ 481,568	29.7%
<b>Ending Fund Balance - June 30,</b>	\$ 479,730	\$ 350,809	\$ 481,568	\$ 442,691	26.2%

**CONSERVATION EQUIPMENT RESERVE FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	-	-	-	-	
Subtotal Revenues	-	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	20,000	26,000	26,000	27,000	3.8%
Total Revenues & Other Sources	20,000	26,000	26,000	27,000	3.8%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
General Basic	67,231	26,000	26,000	27,000	3.8%
Capital Projects-General	-	-	-	-	
Total Transfers Out	67,231	26,000	26,000	27,000	3.8%
Total Expenditures & Other Uses	67,231	26,000	26,000	27,000	3.8%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(47,231)	-	-	-	
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 80,375</b>	<b>\$ 64,442</b>	<b>\$ 33,144</b>	<b>\$ 33,144</b>	<b>-48.6%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 33,144</b>	<b>\$ 64,442</b>	<b>\$ 33,144</b>	<b>\$ 33,144</b>	<b>-48.6%</b>

**CONSERVATION CIP RESERVE FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	1,975	-	-	-	
Subtotal Revenues	1,975	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	1,975	-	-	-	
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	60,000	-	-	-	
Total Transfers Out	60,000	-	-	-	
Total Expenditures & Other Uses	60,000	-	-	-	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(58,025)	-	-	-	
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 58,688</b>	<b>\$ 154,798</b>	<b>\$ 663</b>	<b>\$ 663</b>	<b>-99.6%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 663</b>	<b>\$ 154,798</b>	<b>\$ 663</b>	<b>\$ 663</b>	<b>-99.6%</b>

## **CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS**

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities. In addition, the County has created two advisory committees to review and recommend to the Board of Supervisors large purchases and replacements of vehicles and electronic equipment. The Board has created replacement reserve funds for both electronic equipment and vehicles that allow for a stable tax levy rate each year as well as separate equipment and capital improvement program (CIP) reserve funds for the Conservation Board.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 2.1% of its allowable legal debt margin consisting of three general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. An additional debt of \$29.7 million was issued by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. The \$2.5 million GIS bond debt will be issued in FY06 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$7,536,700 for fiscal year FY07, with 69% or \$5,206,250 for general projects, 21% or \$1,550,000 for Secondary Roads projects, and 10% or \$780,450 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY07 Capital Plan. There will also be in FY08 and beyond as the County continues with its remodeling of the minimum security Tremont Jail Annex and Courthouse floors 1, 2, and 3 in future years. The development of countywide GIS system is a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County

Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority in FY07 and paid for from the County's operating general supplemental levy as allowed by law using Public Safety and Legal Services appropriations. These projects are discussed further below in this section.

The general capital improvements budget of \$5,206,250 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$600,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moved administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds will be received to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not possible. Accordingly, the proposed capital plan for FY05 did not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floors of the courthouse building) will resume in FY06 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis. The Courthouse project may take another respite in FY08 and FY09 while any needed renovations are made to the minimum security jail annex on Tremont in northern Davenport.

The other major projects under the general capital improvements area include a skywalk between the renovated jail and new law enforcement center for the City of Davenport, furniture and fixtures in the new jail, chiller/ACCU replacement at Pine Knoll Mental health Facility, and various technology enhancements as a result of the completion of a

Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development will be supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY06.

Scott County had identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of

Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority issued the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee will continue to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The costs of housing and transportation of prisoners and funding various alternatives to incarceration programs and increased jail staffing are anticipated to be in excess of \$2.7 in FY07. In addition, the annual rental payment to service the Authority debt for the project is approximately \$2.5 million.

The Secondary Roads capital program totals \$1,550,000. This amount is for various road resurfacing projects: F-55/210<sup>th</sup> St. - .Z16 to Y68 – 3.5 miles HMA paving(\$1,140,000); 180<sup>th</sup> Ave: F55 to F45 – 3 miles stabilized base (\$250,000); 162<sup>nd</sup> Ave: Long Grove Corp. to F33 – 2 miles HMA paving (\$100,000); and 190<sup>th</sup> Ave: 270<sup>th</sup> St. to S – 1.3 miles – HMA paving (\$60,000). There also is \$1,290,000 in State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY07. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals \$780,450. The single largest project (\$350,000) is for pool and aquatic center renovations at Scott County Park. Other projects include campground renovations and road repairs at Scott County Park and other road repairs maintenance shop improvements at West Lake Park.

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

The following projects in total will decrease the County's annual operating budget by \$8,200:

<b>PROJECT</b>	<b>-----IMPACT ON ANNUAL OPERATING BUDGET-----</b>			
	<b>MAINT. EXPENSE</b>	<b>UTILITIES EXPENSE</b>	<b>SUPPLIES EXPENSE</b>	<b>TOTAL IMPACT</b>
<i>Courthouse Window Replacement</i>	-250	-2,000	0	-2,250
<i>Courthouse Boiler Replacement</i>	-1,000	-12,000	0	-13,000
<i>FFE Jail Project</i>	1,500	500	750	2,750
<i>Expanded Patrol Division Space</i>	2,000	2,500	850	5,350
<i>Pine Knoll Chiller/ACCU Replacement</i>	-1,500	0	0	-1,500
<i>Pine Knoll Wiring Update</i>	1,500	0	0	1,500
<i>Horst Building Roof Replacement</i>	-250	-300	0	-550
<i>Master Plan Phase IV-County Attorney/Court Admin Renovation</i>	500	2,500	500	3,500
<i>I.T. Phone System Upgrade</i>	10,000	-500	0	9,500
<b>Total Impact</b>	\$12,500	\$-9,300	\$2,100	\$5,300

The single largest impact on the operating budget is projected to be the boiler replacement project at the Courthouse. This replacement is projected to save the County \$13,000 annually in utilities and maintenance costs.

However, the jail expansion/renovation project scheduled for completion in FY08 will have a major positive impact on operating expenses. Net of increases in utilities/supplies costs there will be an approximate savings of \$1,250,000/year due to no longer needing to house inmates in out of county facilities. There will not be a staffing impact due to successful negotiating with the Correctional Officers Union the move to 12 hour shifts when the new facility opens. This will eliminate the need for eight additional Correctional Officers in FY08.

The pages that follow lists the individual capital projects planned for the next four years in addition to last year's actual projects and the current year's revised projects. Some projects originally planned for FY06 were moved to FY07 due to timing constraints or longer planning procedures required.



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	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
Building & Grounds	816,061	703,333	1,398,356	1,014,834	1,148,333	692,500	235,000	305,000
Space Plan Utilization Project	-	324,500	100,000	800,000	-	-	337,500	6,407,500
Equipment Acquisition	1,049,464	1,984,085	2,370,576	2,701,980	1,184,500	807,000	599,500	705,000
Vehicle Acquisition	124,405	283,000	267,011	307,000	275,000	275,000	275,000	-
Other Projects	<u>926,721</u>	<u>245,000</u>	<u>399,296</u>	<u>382,436</u>	<u>269,166</u>	<u>369,166</u>	<u>394,166</u>	<u>957,170</u>
Subtotal General CIP Projects	2,916,651	3,539,918	4,535,239	5,206,250	2,876,999	2,143,666	1,841,166	8,374,670
Conservation CIP Projects	<u>764,605</u>	<u>515,612</u>	<u>445,612</u>	<u>780,450</u>	<u>646,365</u>	<u>662,755</u>	<u>679,640</u>	
<b>Subtotal Projects Paid From CIP Fund</b>	3,681,256	4,055,530	4,980,851	5,986,700	3,523,364	2,806,421	2,520,806	8,374,670
Secondary Roads Fund Projects	<u>1,902,127</u>	<u>1,430,000</u>	<u>1,430,000</u>	<u>1,550,000</u>	<u>1,250,000</u>	<u>1,250,000</u>	<u>1,250,000</u>	<u>-</u>
<b>Total All Capital Projects</b>	<u>5,583,383</u>	<u>5,485,530</u>	<u>6,410,851</u>	<u>7,536,700</u>	<u>4,773,364</u>	<u>4,056,421</u>	<u>3,770,806</u>	<u>8,374,670</u>

**REVENUE SUMMARY**

Riverboat Gaming Taxes	904,896	900,000	905,000	950,000	950,000	975,000	975,000
Welcome Center CIP Reimbursements	41,794	11,880	30,822	12,540	9,240	19,140	2,640
Grants	481,617	-	105,330	-	-	-	-
HAVA Voting Machines Allocation	-	-	750,000	-	-	-	-
Political Subdivisions	127,500	-	108,000	150,000	-	-	-
Bond Proceeds	-	2,500,000	2,500,000	-	-	-	-
Miscellaneous (use tax refunds, donations, etc)	97,275	16,032	16,032	15,812	15,812	15,812	15,812

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	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
<b><u>REVENUE SUMMARY (cont.)</u></b>								
Transfers In:								
From General Fund								
Tax Levy (County CIP projects)	500,000	550,000	550,000	600,000	650,000	700,000	750,000	
Tax Levy (agency CIP funding)	185,425	-	-	-	-	-	-	
Tax Levy (Conservation CIP Funding)		185,425		-	-	-	-	
Conservation Projects	614,606	225,500	445,612	630,450	646,365	662,755	679,640	
Fund Balance Use (Conservation Increase)	-	104,687	-	-	-	-	-	
Fund Balance Use (County CIP projects)	549,342	792,500	-	-	-	-	-	
Fund Balance Use (agency CIP funding)	-	150,000	-	-	-	-	-	
From Recorder Record Mgt Fund	261,497	25,000	30,000	30,000	30,000	30,000	30,000	
From Electronic Equipment Fund	572,167	601,835	898,326	710,000	575,000	575,000	575,000	
From Vehicle Replacement Fund	124,405	283,000	267,011	307,000	275,000	275,000	275,000	
From Conservation CIP Fund	60,000	-	-	-	-	-	-	
Subtotal Revenues	<u>4,520,524</u>	<u>6,345,859</u>	<u>6,606,133</u>	<u>3,405,802</u>	<u>3,151,417</u>	<u>3,252,707</u>	<u>3,303,092</u>	
CIP Fund revenues over (under) expenditures	<u>839,268</u>	<u>2,290,329</u>	<u>1,625,282</u>	<u>(2,580,898)</u>	<u>(371,947)</u>	<u>446,286</u>	<u>782,286</u>	
<b>CIP Fund Balance Recap</b>								
Beginning Fund Balance	1,501,824	2,058,907	2,341,092	3,966,374	1,385,476	1,013,529	1,459,815	
Increase (decrease)	<u>839,268</u>	<u>2,290,329</u>	<u>1,625,282</u>	<u>(2,580,898)</u>	<u>(371,947)</u>	<u>446,286</u>	<u>782,286</u>	
<b>Ending Net CIP Fund Balance*</b>	<b>2,341,092</b>	<b>4,349,236</b>	<b>3,966,374</b>	<b>1,385,476</b>	<b>1,013,529</b>	<b>1,459,815</b>	<b>2,242,101</b>	
*Net of Vehicle and Electronic Equipment Replacement Funds								
Vehicle Replacement Fund Balance	479,730	350,809	481,568	442,691	434,898	426,794	418,366	
Electronic Equipment Fund Balance	448,932	445,854	137,097	4,881	5,076	5,279	5,490	
Conservation CIP Fund Balance	663	663	663	663	663	663	663	
Conservation Equipment Fund Balance	<u>33,144</u>	<u>33,144</u>	<u>33,144</u>	<u>33,144</u>	<u>33,144</u>	<u>33,144</u>	<u>33,144</u>	
<b>Ending Gross CIP Fund Balance</b>	<b><u>3,303,561</u></b>	<b><u>5,179,706</u></b>	<b><u>4,618,846</u></b>	<b><u>1,866,855</u></b>	<b><u>1,487,310</u></b>	<b><u>1,925,695</u></b>	<b><u>2,699,764</u></b>	

**SCOTT COUNTY  
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	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
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**APPROPRIATION DETAIL INFORMATION**

**A. BUILDING & GROUNDS**

**A.1 COURTHOUSE**

CH General Remodeling/Replacement	38,807	30,000	35,000	30,000	30,000	30,000	30,000	-
CH Computer Room Air Handler	4,120	-	-	-	-	-	-	-
CH Boiler Room Asbestos Abatement	-	30,000	15,000	-	-	-	-	-
CH Skywalk Connection/Dav Law Enforce Ctr				215,000				
CH Renovate Elevator Cars	-	25,000	8,500	-	-	-	-	-
CH Windows Replacement-Phase I	-	-	-	50,000	50,000	50,000	50,000	125,000
CH Replace Video Court Equipment	-	-	10,000	-	-	-	-	-
CH Boiler Replacement	-	50,000	50,000	50,000	-	-	-	-
<b>TOTAL COURTHOUSE</b>	<b>42,927</b>	<b>135,000</b>	<b>118,500</b>	<b>345,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>125,000</b>

**A.2 JAIL**

JL General Remodeling/Replacement	9,045	25,000	20,000	25,000	20,000	20,000	20,000	-
JL Phase Two Study	21,020	-	-	-	-	-	-	-
JL Roof Replacement	-	-	-	40,000	40,000	-	-	-
JL Cell Painting/Repairs	21,911	25,000	-	15,000	15,000	-	-	-
JL FFE Jail Project				150,000	410,000			
JL Kitchen Expansion	18,041	-	-	-	-	-	-	-
<b>TOTAL JAIL</b>	<b>70,017</b>	<b>50,000</b>	<b>20,000</b>	<b>230,000</b>	<b>485,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>

**SCOTT COUNTY  
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	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
<b>A.3 TREMONT BUILDING</b>								
TR General Remodeling/Replacement	10,362	5,000	32,500	12,500	12,500	12,500	12,500	-
TR Renovate Energy Managemnet System	-	-	-	-	-	20,000	-	-
TR Parking Lot Overlay	-	-	-	-	-	-	-	35,000
TR Jail Improvements	-	-	-	-	250,000	250,000	-	-
TR Expanded Program Space	10,635	-	-	-	-	-	-	-
TR Expanded Patrol Division Space	-	-	-	50,000	50,000	-	-	-
TR Building Expansion	-	-	349,000	-	-	-	-	-
<b>TOTAL TREMONT BUILDING</b>	<b>20,997</b>	<b>5,000</b>	<b>381,500</b>	<b>62,500</b>	<b>312,500</b>	<b>282,500</b>	<b>12,500</b>	<b>35,000</b>
<b>A.4 ANNEX</b>								
AN General Remodeling/Replacement	5,395	7,500	8,000	7,500	7,500	7,500	7,500	-
AN Security Systems Expansion	3,565	29,500	29,500	-	-	-	-	-
AN Juvenile Detention Center Expansion	-	-	108,000	-	-	-	-	-
AN Roof Repair	-	-	25,000	-	-	-	-	-
AN Building Signage East	1,879	-	4,250	-	-	-	-	-
AN Sprinkle East Building	2,128	25,000	29,000	-	-	-	-	-
<b>TOTAL ANNEX</b>	<b>12,967</b>	<b>62,000</b>	<b>203,750</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>
<b>A.5 ADMINISTRATIVE CENTER</b>								
AC General Remodeling/Replacement	23,515	7,500	12,000	10,000	10,000	10,000	10,000	-
AC Replace Office Furniture	-	-	5,383	-	-	-	-	-
AC Refurbish Elevator Cars	22,327	-	-	-	-	-	-	-
AC Exterior Lighting	-	-	-	-	-	20,000	20,000	-
AC Parking Lot Overlay	6,358	50,000	-	-	-	-	-	-
AC Chiller Replacement	216,904	-	-	-	-	-	-	-
AC Replace Generator	78,128	-	-	-	-	-	-	-
<b>TOTAL ADMINISTRATIVE CENTER</b>	<b>347,231</b>	<b>57,500</b>	<b>17,383</b>	<b>10,000</b>	<b>10,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>

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	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
<b>A.6 PINE KNOLL</b>								
PK General Remodeling/Replacement	7,619	10,000	10,000	15,000	15,000	15,000	15,000	-
PK Remodel/Redecorate Interior	4,823	10,000	10,000	10,000	10,000	10,000	10,000	-
PK Energy Management System Renovation	-	-	-	15,000	15,000	-	-	-
PK Parking Lot Overlay	-	-	-	-	-	-	-	70,000
PK Chiller/ACCU Replacement	-	83,333	83,333	83,334	83,333	-	-	-
PK Wiring Update	-	60,000	30,000	30,000	60,000	-	-	-
PK Sprinkler Install	-	-	-	-	-	135,000	-	-
<b>TOTAL PINE KNOLL</b>	<b>12,442</b>	<b>163,333</b>	<b>133,333</b>	<b>153,334</b>	<b>183,333</b>	<b>160,000</b>	<b>25,000</b>	<b>70,000</b>
<b>A.7 HORST BUILDING</b>								
HB General Remodeling/Replacement	-	3,500	1,500	3,500	3,500	3,500	3,500	-
HB Roof Replacement	-	-	-	49,000	-	-	-	-
<b>TOTAL HORST BUILDING</b>	<b>-</b>	<b>3,500</b>	<b>1,500</b>	<b>52,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>
<b>A.8 OTHER BUILDINGS/GROUNDS</b>								
OB Miscellaneous Landscaping	3,095	2,500	2,500	2,500	2,500	2,500	2,500	-
OB Regulatory Compliance Cost	12,883	10,000	10,000	10,000	10,000	10,000	10,000	-
OB Fire Alarms Upgrades	6,767	-	-	-	-	-	-	-
OB Radio Tower General Replacement	2,060	-	-	-	-	-	-	-
OB Parking Lot Repair/Maintenance	516	5,000	5,000	5,000	5,000	5,000	5,000	-
OB Records Management	102,238	100,000	100,000	100,000	35,000	35,000	35,000	-
OB Property Acquisition/Demolition	92,708	87,500	95,000	-	-	-	-	-
OB Soil Contamination Resolution	8,673	4,000	-	-	-	-	-	-
OB 5th Street Parking Lot	-	-	250,000	-	-	-	-	-
OB Security Enhancements	1,260	-	13,190	-	-	-	-	75,000
OB Smoking Huts	110	-	-	-	-	-	-	-
OB Campus Signage Replacement	-	-	-	17,500	-	27,500	-	-
<b>TOTAL OTHER B &amp; G</b>	<b>230,309</b>	<b>209,000</b>	<b>475,690</b>	<b>135,000</b>	<b>52,500</b>	<b>80,000</b>	<b>52,500</b>	<b>75,000</b>

**SCOTT COUNTY  
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	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
<b>A.9 WELCOME CENTER</b>								
WC Welcome Center Gen Remod/Replacement	3,959	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Landscape Planting Replacement	-	2,000	2,500	2,000	2,000	2,000	2,000	-
WC Concrete Drive/Parking Repair	-	-	1,700	9,000	-	-	-	-
WC Exterior Painting	27,693	-	-	-	5,000	-	-	-
WC Interior Painting					5,000			
WC Emergency Lighting Replacement	3,855	-	-	-	-	-	-	-
WC Signage Replacement	-	3,500	3,000	-	-	-	-	-
WC High Efficiency Lighting	-	4,000	4,000	-	-	-	-	-
WC Energy Management Equipment	-	3,000	-	-	-	-	-	-
WC Gazebo Replacement			30,000					
WC Building Surge Suppression	-	3,500	3,500	-	-	-	-	-
WC Carpet Replacement	-	-	-	-	-	25,000	-	-
WC Roof Replacement	16,712	-	-	-	-	-	-	-
WC Clear Trees by Interstate				6,000				
WC Furnace Replacements	26,951	-	-	-	-	-	-	-
<b>TOTAL WELCOME CENTER</b>	<b>79,171</b>	<b>18,000</b>	<b>46,700</b>	<b>19,000</b>	<b>14,000</b>	<b>29,000</b>	<b>4,000</b>	<b>-</b>
<b>TOTAL BUILDING &amp; GROUNDS</b>	<b>816,061</b>	<b>703,333</b>	<b>1,398,356</b>	<b>1,014,834</b>	<b>1,148,333</b>	<b>692,500</b>	<b>235,000</b>	<b>305,000</b>

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY07 BUDGET PLAN**

	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
<b>B. SPACE UTILIZATION MASTER PLAN</b>								
PHASE IV								
12 1/2 2nd FL CH - County Attorney/Crt Adm	-	324,500	100,000	800,000	-	-	-	-
13 1/8 2nd FL CH - Juvenile Court	-	-	-	-	-	-	-	500,000
14 1/4 1st FL CH - Assoc Court	-	-	-	-	-	-	337,500	337,500
15 1/2 1st FL CH - Clerk-Civil & Crim	-	-	-	-	-	-	-	660,000
PHASE V								
16 1/4 1st FL CH - Magistrate Court	-	-	-	-	-	-	-	630,000
17 3/8 2nd FL CH - Two District Crts	-	-	-	-	-	-	-	880,000
PHASE VI								
18 1/4 LL CH - Juv Court Services	-	-	-	-	-	-	-	600,000
19 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	900,000
20 1/4 3rd FL CH - One SM DC	-	-	-	-	-	-	-	900,000
21 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	500,000
22 1/4 3rd FL CH - One SM One LG DC	-	-	-	-	-	-	-	500,000
TOTAL SPACE UTILIZATION MASTER PLAN	-	324,500	100,000	800,000	-	-	337,500	6,407,500

**C. EQUIPMENT ACQUISITION**

EE Atty-Office Copier	4,712	6,500	-	-	-	-	-	-
EE Aud-HAVA Election Hardware/Software	-	200,000	750,000	-	-	-	-	-
EE ComServ-Copier Replacement	9,872	-	-	-	-	-	-	-
EE ComServ-MH/DD Software	-	-	25,000	-	-	-	-	-
EE DHS Copier Replacement	3,938	-	-	-	-	-	-	-
EE FSS-CCTV Courthouse Replacements	-	30,000	30,000	-	-	-	-	-
EE FSS-Access Control Update	5,183	-	-	-	-	-	-	-
EE FSS-Printshop Duplicator Replacement	-	14,000	10,000	-	-	-	-	-
EE FSS-CDR-W External Drive w/Card	1,764	-	-	-	-	-	-	-
EE FSS-Imaging System	-	-	-	-	-	-	-	-
EE FSS-800 MHz Radio	-	6,400	6,400	-	-	-	-	-
EE FSS-Campus Fiber Optic Ring	-	85,000	45,000	45,000	45,000	-	-	-
EE FSS-Warehouse Bar Code Reader/software	-	25,000	-	-	-	-	-	-
EE FSS-CAFM Software	-	-	7,870	-	-	-	-	120,000
EE FSS-Postage Machine	-	-	19,580	-	-	-	-	-

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY07 BUDGET PLAN**

	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
EE FSS-Digital "as is" Drawing System	-	20,000	5,000	-	-	-	-	-
EE FSS-Video Teleconference (ICN Parole)	-	-	-	26,000	-	-	-	-
EE FSS-Copier Replacements	24,686	-	-	32,000	32,000	32,000	32,000	-
EE Hum Res-Software Upgrades/Purchases	-	50,000	30,000	70,000	-	-	-	-
EE IT-Phone System Upgrades/Replacement	5,385	80,000	40,000	300,000	300,000	25,000	25,000	-
EE IT-PC LAN Desktop Replacements	-	-	-	-	-	125,000	125,000	-
EE IT-PC LAN: PC's/Printers	204,336	50,000	50,000	50,000	50,000	50,000	50,000	-
EE IT-PC LAN: Wiring	4,825	5,000	5,000	5,000	5,000	5,000	5,000	-
EE IT-PC LAN: Windows Software	37,336	35,000	25,000	35,000	35,000	35,000	35,000	-
EE IT-PC LAN: Internet	125	-	-	-	-	-	-	-
EE IT-PC LAN: File Servers	19,823	30,000	30,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Imaging Systems	39,492	30,000	30,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Remote Sites WANS	21,200	20,000	20,000	20,000	20,000	20,000	20,000	-
EE IT-PC LAN: LAN Edge Devices	21,516	20,000	20,000	20,000	20,000	20,000	20,000	125,000
EE IT-Web Site Development	160	2,500	2,500	2,500	2,500	2,500	2,500	-
EE IT-Network Review Study	-	10,000	12,500	-	-	12,500	-	-
EE IT-Tape Backup Equipment	11,465	300,000	220,000	20,000	20,000	20,000	20,000	-
EE IT-New Servers	8,375	-	-	-	-	-	-	-
EE IT-Server Software Licenses	-	15,000	15,000	15,000	15,000	15,000	15,000	50,000
EE IT-Replace Monitors	20,482	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Upgrade Clients to XP	8,850	-	-	-	-	-	-	-
EE IT-Time & Attendance System	-	-	-	60,000	-	-	-	-
EE IT-Replace Property Tax System	6,333	-	-	-	-	-	-	-
EE IT-Firewall Upgrade	-	-	-	-	-	-	-	30,000
EE IT-Citrix Metaframe, Thin Client Network	1,992	-	-	-	-	-	-	150,000
EE IT-Network Documentation	-	-	-	6,000	-	-	-	-
EE IT-Basic NSA Training	-	10,000	10,000	10,000	10,000	10,000	10,000	-
EE IT-GIS Strategic Plan Development	8,860	692,250	692,250	1,346,750	240,000	195,000	-	-
EE IT-Technology Partner Support	38,467	13,500	25,000	25,000	25,000	25,000	25,000	-
EE IT- Software Maintenance	218,245	107,000	107,000	110,000	260,000	110,000	110,000	-
EE Rec-Mgt Fund Projects	253,503	25,000	30,000	30,000	30,000	30,000	30,000	75,000
EE Rec-Copying Machine	2,850	-	-	-	-	-	-	-
EE Rec-Recorder's ETF Projects	7,993	-	-	-	-	-	-	-



**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY07 BUDGET PLAN**

	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
EE Sher-Investigation Software/Equipment	3,394	-	-	10,400	-	-	-	-
EE Sher-Moving Radar Units	-	6,000	6,825	7,500	-	-	-	-
EE Light Bars and Arrow Sticks				27,000				
EE Sher-In Car Video Systems	3,281	17,385	20,278	21,000	-	-	-	-
EE Sher-Copier Machine	9,872	-	-	-	-	-	-	-
EE Sher-Automatic Veh Locate (AVL) System	-	10,000	10,000	-	-	-	-	-
EE Sher-Forensic Recovery Computer/software	4,220	8,000	8,000	6,000	-	-	-	-
EE Sheriff-SCFCA Radio Project	7,689	-	-	-	-	-	-	-
EE Sher-E911 System Replacement	-	-	-	-	-	-	-	155,000
EE Sher-Mobile Dats Computers (MDC)	-	-	-	308,830	-	-	-	-
EE Jail-Color Cameras	6,571	4,750	4,750	4,500	-	-	-	-
EE Jail-Color Monitor Replacement	2,250	4,900	4,900	5,000	-	-	-	-
EE Recording/Surveillance System Upgrades				1,500				
EE Portable Radios				7,000				
EE Jail-800 MHz Radios	20,419	26,100	26,100	-	-	-	-	-
EE Jail-Jail Programs Computers/Software	-	3,300	3,300	-	-	-	-	-
EE Jail-Copier	-	6,500	8,323	-	-	-	-	-
<b>TOTAL ELECTRONIC EQUIP</b>	<b>1,049,464</b>	<b>1,984,085</b>	<b>2,370,576</b>	<b>2,701,980</b>	<b>1,184,500</b>	<b>807,000</b>	<b>599,500</b>	<b>705,000</b>

**D. VEHICLES**

VE Sheriff Patrol Vehicles	46,225	140,000	140,000	156,000	-	-	-	-
VE Sheriff Jail Prisoner Transport Vehicle	38,774	23,000	23,000	65,000	-	-	-	-
VE Sheriff Jail Vehicle	-	26,000	26,000	-	-	-	-	-
VE Sheriff Used Investigation Vehicle	27,410	40,000	40,000	44,000	-	-	-	-
VE Health Inspection Vehicles	-	-	-	26,000	-	-	-	-
VE Health Class II Vehicle				16,000				
VE Plan & Dev-4 Wheel Dr Pickup Truck	-	22,000	17,141	-	-	-	-	-
VE FSS Delivery Van	-	32,000	20,870	-	-	-	-	-
VE FSS Motor Pool Vehicle	11,996	-	-	-	-	-	-	-
VE Vehicle Replacements	-	-	-	-	275,000	275,000	275,000	-
<b>TOTAL VEHICLES</b>	<b>124,405</b>	<b>283,000</b>	<b>267,011</b>	<b>307,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>-</b>

**SCOTT COUNTY  
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION  
FY07 BUDGET PLAN**

	FY05 ACTUAL	FY06 PLAN	FY06 REVISED	FY07 PLAN	FY08 PLAN	FY09 PLAN	FY10 PLAN	UNPROG NEEDS
<b>E. OTHER PROJECTS</b>								
OP Lone Star Sternwheeler Preservation Project			4,166	4,166	4,166	4,166	4,166	4,170
OP CASI Expansion/Renovation Project			5,000	5,000	5,000	5,000	5,000	25,000
OP DavenportOne D1 Initiative	50,000	-	-	-	75,000	75,000	100,000	-
OP Scott County Library Bldg Renov Project	112,500	-	-	-	-	-	-	-
OP NW Davenport Industrial Park Rail Spur				60,000	60,000	60,000	60,000	360,000
OP Scott County Family Y Multiple Expansion	87,500	-	-	-	-	-	-	-
OP QC Interoperability Fiber Project			-	63,270				
OP County Campus Streetscape	101,951	50,000	134,800	-	-	100,000	100,000	93,000
OP Update County Development Plan & FLUM				50,000				
OP John O'Donnell Renovation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	150,000
OP Consolidated Dispatch Study	-	40,000	-	-	-	-	-	-
OP Business Continuity/Disaster Recovery Study	-	30,000	25,000	75,000	-	-	-	-
OP Family Resources Project-CDBG Funds	471,263	-	25,330	-	-	-	-	-
OP Bettendorf Riverfront Plan	-	25,000	25,000	25,000	25,000	25,000	25,000	75,000
OP Davenport Rivervision Plan	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000
OP QC Wayfinding & Signage Program	37,500	-	-	-	-	-	-	-
OP E911 Board Project	16,007	-	-	-	-	-	-	-
OP State CEBA Grant/Loan Pass-Through	-	-	80,000	-	-	-	-	-
<b>Total Other Projects</b>	<b>926,721</b>	<b>245,000</b>	<b>399,296</b>	<b>382,436</b>	<b>269,166</b>	<b>369,166</b>	<b>394,166</b>	<b>957,170</b>
<b>Subtotal General CIP Projects</b>	<b>2,916,651</b>	<b>3,539,918</b>	<b>4,535,239</b>	<b>5,206,250</b>	<b>2,876,999</b>	<b>2,143,666</b>	<b>1,841,166</b>	<b>8,374,670</b>
Conservation Projects	764,605	515,612	445,612	780,450	646,365	662,755	679,640	-
Secondary Roads Projects	1,902,127	1,430,000	1,430,000	1,550,000	1,250,000	1,250,000	1,250,000	-
<b>Grand Total All CIP Projects</b>	<b>5,583,383</b>	<b>5,485,530</b>	<b>6,410,851</b>	<b>7,536,700</b>	<b>4,773,364</b>	<b>4,056,421</b>	<b>3,770,806</b>	<b>8,374,670</b>



**SUMMARY FUND STATEMENT  
NONMAJOR GOVERNMENTAL FUNDS**

<u>Fund</u>	<u>Estimated Balance 07/01/06</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/07</u>
<b>NONMAJOR GOVERNMENTAL FUNDS:</b>				
Rural Services Fund	\$ 118,713	\$ 2,118,545	\$ 2,109,052	\$ 128,206
Secondary Roads Fund	1,242,937	5,312,700	5,935,500	620,137
Recorder's Record Management Fund	<u>137,916</u>	<u>50,500</u>	<u>30,000</u>	<u>158,416</u>
<b>Total Other Funds*</b>	<u>\$ 1,499,566</u>	<u>\$ 7,481,745</u>	<u>\$ 8,074,552</u>	<u>\$ 906,759</u>

\*Includes interfund transfers and non-budgeted fund activity

## RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land, which represents 21% of the total rural valuation base, is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

<b>Fiscal Year</b>	<b>Rural Tax Base</b>	<b>Rural Services Fund Levy *</b>	<b>Rural Services Fund Levy</b>
1997-98	464,586,436	1,702,801	3.55403
1998-99	516,580,701	1,766,799	3.32020
1999-00	541,992,895	1,752,102	3.23270
2000-01	602,008,357	1,721,716	2.97499
2001-02	634,917,239	1,937,669	3.05184
2002-03	655,499,566	1,973,847	3.01121
2003-04	686,308,656	1,992,385	2.90305
2004-05	670,474,052	2,002,579	3.09150
2005-06	680,293,132	2,002,143	3.03932
2006-07	699,501,125	2,043,351	3.01496

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

<b>Fiscal Year</b>	<b>Sec Rds Transfer*</b>	<b>Levy Rate</b>	<b>Library Appropriation*</b>	<b>Levy Rate</b>
1997-98	1,415,135	2.95725	287,666	0.59678
1998-99	1,457,589	2.74719	309,210	0.57301
1999-00	1,501,317	2.69906	322,925	0.53364
2000-01	1,546,356	2.45274	329,258	0.52225
2001-02	1,592,747	2.50859	352,100	0.54325
2002-03	1,640,529	2.46405	364,290	0.54716
2003-04	1,640,529	2.35507	381,718	0.54798
2004-05	1,640,529	2.43689	440,685	0.65461
2005-06	1,640,529	2.40150	435,712	0.63782
2006-07	1,673,340	2.39209	435,712	0.62287

\* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

**RURAL SERVICES BASIC FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Taxes Levied on Property	\$ 2,002,473	\$ 2,002,143	\$ 2,005,328	\$ 2,043,351	2.1%
Less: Uncollected Delinq Taxes-Levy Yr	13,116	10,950	13,116	13,116	19.8%
Less: Credits To Taxpayers	<u>94,618</u>	<u>93,507</u>	<u>94,526</u>	<u>94,526</u>	1.1%
Net Current Property Taxes	1,894,739	1,897,686	1,897,686	1,935,709	2.0%
Delinquent Property Tax Revenue	13,116	10,950	13,116	13,116	19.8%
Other County Taxes	73,638	72,502	73,638	73,389	1.2%
Intergovernmental	<u>96,424</u>	<u>95,103</u>	<u>96,331</u>	<u>96,331</u>	1.3%
Subtotal Revenues	2,077,917	2,076,241	2,080,771	2,118,545	2.0%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	2,077,917	2,076,241	2,080,771	2,118,545	2.0%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
County Environment & Education	<u>440,685</u>	<u>435,712</u>	<u>435,712</u>	<u>435,712</u>	0.0%
Subtotal Expenditures	440,685	435,712	435,712	435,712	0.0%
Other Financing Uses:					
Operating Transfers Out	<u>1,640,529</u>	<u>1,640,529</u>	<u>1,640,529</u>	<u>1,673,340</u>	2.0%
Total Expenditures & Other Uses	2,081,214	2,076,241	2,076,241	2,109,052	1.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(3,297)	-	4,530	9,493	
<b>Beginning Fund Balance - July 1,</b>	\$ 117,480	\$ 107,629	\$ 114,183	\$ 118,713	10.3%
<b>Ending Fund Balance - June 30,</b>	\$ 114,183	\$ 107,629	\$ 118,713	\$ 128,206	19.1%

## SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. The State recently passed legislation that will allow for more stable use tax allotments each year. The new State distribution formula did slightly reduce the County's allocation for FY07.

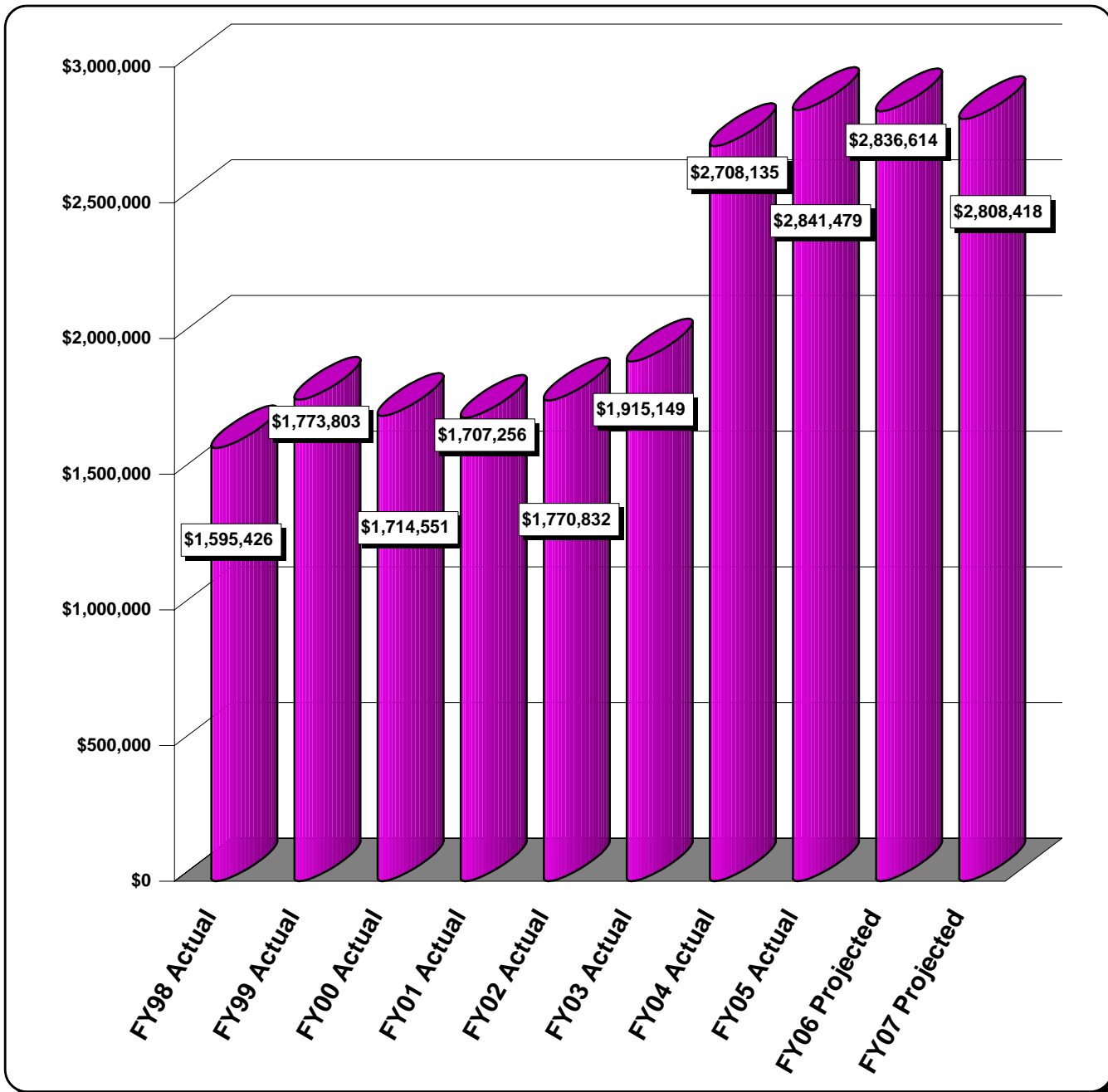
The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
1997-98	<b>1,644,000</b>
1998-99	<b>1,773,803</b>
1999-00	<b>1,714,551</b>
2000-01	<b>1,707,256</b>
2001-02	<b>1,770,832</b>
2002-03	<b>1,915,149</b>
2003-04	<b>2,708,135</b>
2004-05	<b>2,841,479</b>
2005-06 (Revised estimate)	<b>2,836,614</b>
2006-07 (Budget)	<b>2,808,418</b>

Finally for fiscal year 2006-07 the corporate levy rate used to compute the transfer amount from the General Basic Fund is \$0.10204 or 61% of the maximum \$.16875 levy rate. While the rural levy rate used to compute the transfer amount from the Rural Basic Fund is \$2.39209 or 80% of the maximum \$3.00375 levy rate.

# ROAD USE TAX REVENUES

## TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, beginning in FY04 Scott County received substantially more in Road Use Taxes due to an update of the needs study report which used to be performed every four years. This substantial increase will go toward construction and keeping the rural services property tax levy stable. New State legislation passed in 2005 will result in more stable use taxes received each year.



**SECONDARY ROADS FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Intergovernmental	\$ 3,011,978	\$ 3,005,614	\$ 3,005,614	\$ 2,894,471	-3.7%
Licenses & Permits	1,595	1,000	1,000	1,000	0.0%
Charges For Services	7,646	5,000	5,000	5,000	0.0%
Miscellaneous	135,714	9,000	9,000	139,000	1444.4%
Subtotal Revenues	3,156,933	3,020,614	3,020,614	3,039,471	0.6%
Other Financing Sources:					
Proceeds from sale of fixed assets	10,081	-	-	-	
Operating Transfers In	2,228,656	2,228,656	2,228,656	2,273,229	2.0%
Total Revenues & Other Sources	5,395,670	5,249,270	5,249,270	5,312,700	1.2%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Roads & Transportation					
Administration	\$ 164,050	\$ 188,000	\$ 188,000	\$ 190,000	1.1%
Engineering	382,564	413,000	413,000	417,500	1.1%
Bridges & Culverts	144,570	142,000	142,000	152,000	7.0%
Roads	1,301,158	1,435,000	1,435,000	1,458,000	1.6%
Snow & Ice Control	154,965	272,000	272,000	272,000	0.0%
Traffic Controls	184,496	171,000	171,000	183,000	7.0%
Road Clearing	167,728	135,000	135,000	150,000	11.1%
New Equipment	656,588	490,000	490,000	620,000	26.5%
Equipment Operation	694,261	762,000	762,000	820,000	7.6%
Tools, Materials, Supplies	30,313	66,000	66,000	68,000	3.0%
Real Estate & Buildings	34,705	55,000	55,000	55,000	0.0%
Capital Projects	1,902,127	1,430,000	1,430,000	1,550,000	8.4%
Subtotal Expenditures	5,817,525	5,559,000	5,559,000	5,935,500	6.8%
Other Financing Uses:					
Total Expenditures & Other Uses	5,817,525	5,559,000	5,559,000	5,935,500	6.8%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(421,855)	(309,730)	(309,730)	(622,800)	101.1%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 1,974,522</b>	<b>\$ 1,207,478</b>	<b>\$ 1,552,667</b>	<b>\$ 1,242,937</b>	<b>2.9%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 1,552,667</b>	<b>\$ 897,748</b>	<b>\$ 1,242,937</b>	<b>\$ 620,137</b>	<b>-30.9%</b>

## **RECORDER'S RECORD MANAGEMENT FUND**

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Most recently, the Recorder's Office used these funds to purchase a new third party computer application to replace the previously in-house developed real estate document system. Based on current transaction levels this fund will receive approximately \$50,000 each year.

**RECORDER'S RECORD MANAGEMENT FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Charges For Services	\$ 41,834	\$ 46,880	\$ 46,880	\$ 47,000	0.3%
Use of Money & Property	<u>4,836</u>	<u>3,400</u>	<u>3,400</u>	<u>3,500</u>	
Subtotal Revenues	46,670	50,280	50,280	50,500	0.4%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	46,670	50,280	50,280	50,500	0.4%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
Other Financing Uses:					
Operating Transfers Out	\$ 261,497	\$ 25,000	\$ 30,000	\$ 30,000	20.0%
Total Expenditures & Other Uses	261,497	25,000	30,000	30,000	20.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(214,827)	25,280	20,280	20,500	-18.9%
<b>Beginning Fund Balance - July 1,</b>	<b>\$ 332,463</b>	<b>\$ 128,954</b>	<b>\$ 117,636</b>	<b>\$ 137,916</b>	<b>6.9%</b>
<b>Ending Fund Balance - June 30,</b>	<b>\$ 117,636</b>	<b>\$ 154,234</b>	<b>\$ 137,916</b>	<b>\$ 158,416</b>	<b>2.7%</b>

## **GOLF COURSE ENTERPRISE FUND**

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company requires the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County may at any time during this agreement pay the total prepayment price at which time the land lease is canceled.

The course and clubhouse, called Glynn's Creek, opened July 1, 1992 at Scott County Park. Glynn's Creek has received rave reviews since its opening. While the number of rounds played increased steadily since the first year of operation rounds have decreased in recent years. It is hoped that the new GPS golf carts leased in 2005 and the implementation of a 24/7 online reservation system will increase rounds played in future years. At the time of preparing this budget document rounds were up 6% year to date in FY06 over the previous year.

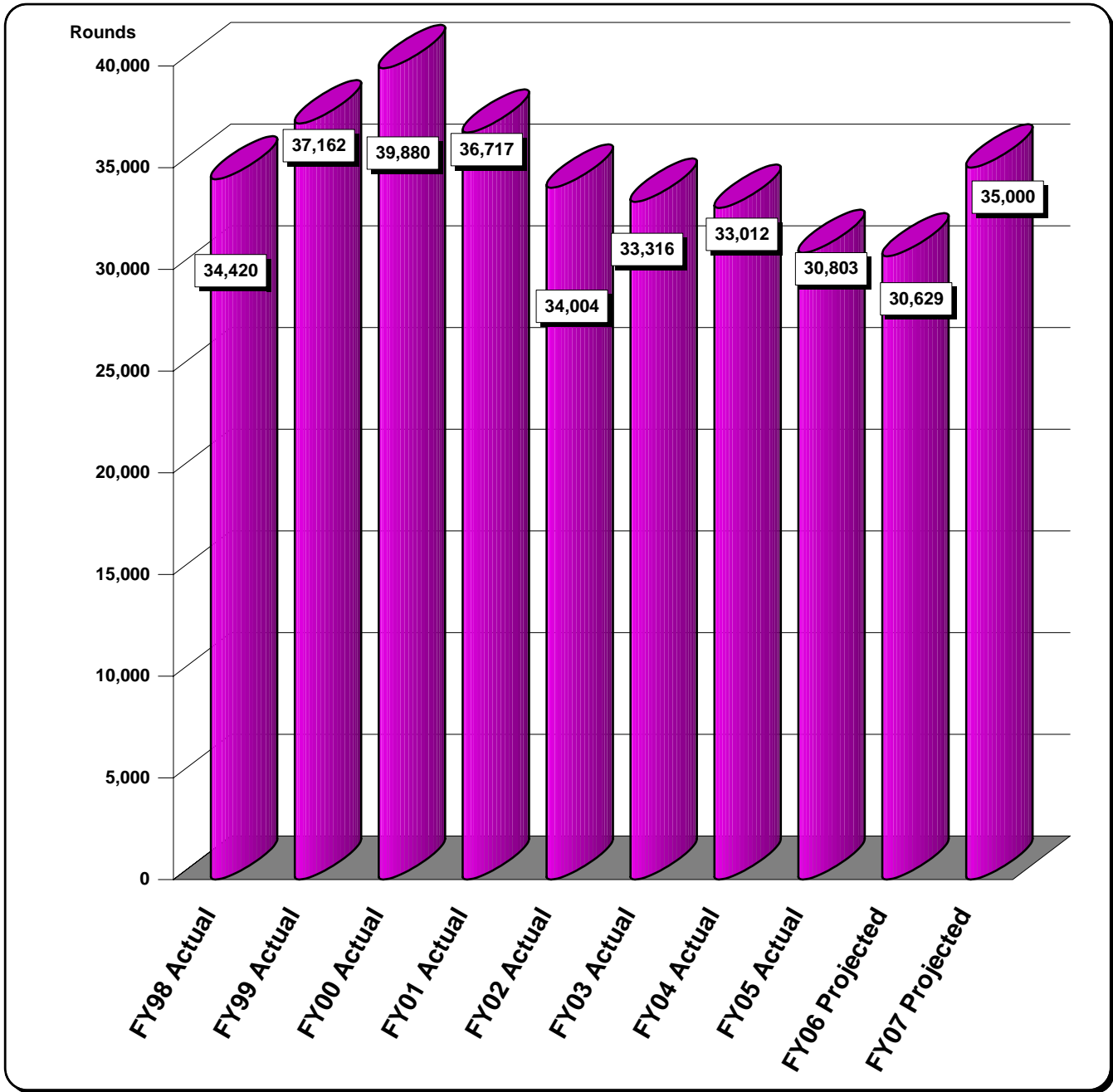
This County run operation is accounted for in the Golf Course Enterprise Fund.

**GOLF COURSE ENTERPRISE FUND  
FUND STATEMENT**

	<u>Actual</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>Revised</u> <u>Estimate</u> <u>2005-06</u>	<u>Budget</u> <u>2006-07</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Charges For Services	\$ 1,082,315	\$ 1,394,675	\$ 1,177,633	\$ 1,370,432	-1.7%
Use of Money & Property	3,821	2,500	2,500	2,500	0.0%
Miscellaneous	<u>1,198</u>	<u>750</u>	<u>750</u>	<u>750</u>	0.0%
Subtotal Revenues	1,087,334	1,397,925	1,180,883	1,373,682	-1.7%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	1,087,334	1,397,925	1,180,883	1,373,682	-1.7%
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
Operating:					
County Environment & Education	<u>\$ 1,150,220</u>	<u>\$ 1,167,512</u>	<u>\$ 1,160,768</u>	<u>\$ 1,182,024</u>	1.2%
Subtotal Expenditures	1,150,220	1,167,512	1,160,768	1,182,024	1.2%
Other Financing Uses:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	1,150,220	1,167,512	1,160,768	1,182,024	1.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(62,886)	230,413	20,115	191,658	-16.8%
Beginning Fund Equity - July 1,	\$ (1,319,581)	\$ (1,277,431)	\$ (1,382,467)	\$ (1,362,352)	6.6%
Ending Fund Equity - June 30,	\$ (1,382,467)	\$ (1,047,018)	\$ (1,362,352)	\$ (1,170,694)	11.8%

# GLYNNS CREEK GOLF COURSE ROUNDS

## TEN YEAR COMPARISON



This graph shows that golf rounds were increasing each year until FY01. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are projected to see an upward trend in FY07 but are certainly weather dependent. In 2005/2006 new GPS golf carts were leased and 24/7 online reservations became available. It is anticipated that future rounds will increase.



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**SERVICE AREA: Public Safety & Legal Services** **PROGRAM: County Attorney Administration (12A)**

**ACTIVITY: Legal Services** **ORGANIZATION: Attorney**

**PROGRAM MISSION:** To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues.

**PROGRAM OBJECTIVES:**  
 1. To maintain administration cost as a percent of department budget at or below 12%.  
 2. To maintain administration personnel as a percent of departmental personnel at or below 8%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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DEMAND	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
1. Authorized personnel (FTE's)	36.63	36.75	36.75	36.75
2. Departmental budget expended	\$2,154,266	\$2,122,025	\$2,243,988	\$2,233,783
3. Organizations requiring liaison and coordination	110	110	110	110

WORKLOAD	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
1. Prosecution of Class A felonies and major case management	55%	55%	55%	55%
2. Time spent on personnel administration	18%	18%	18%	18%
3. Time spent on fiscal management	14%	14%	14%	14%
4. Time spent on liaison activities and coordination	8%	8%	8%	8%
5. Time spent on miscellaneous activities	5%	5%	5%	5%

PRODUCTIVITY	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
1. Administration cost as a percent of departmental budget	12%	12%	12%	12%
2. Administration personnel as a percent of departmental personnel	8%	8%	8%	8%

EFFECTIVENESS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
1. Program performance budget objectives accomplished	100%	100%	100%	100%

**ANALYSIS:**

<p>Total FY07 appropriations for the total department are increasing 2.69% over current budgeted levels, but it is a 10.68% increase from the FY05 actuals for total expenditures. However, non-salary costs are decreasing 1% over current budgeted levels for the total department.</p> <p>No change in revenues is projected over current FY06 budgeted amounts for the total department for FY07.</p> <p>For this program, non-salary costs are increasing by \$4,650 or 49% over current budgeted amounts offset by reductions in other programs for a net 1% department budget reduction.</p> <p>Departmental organizational change requests have been submitted and reviewed by the Human Resources Department: (12A) Office Administrator; (12B) Victim/ Witness Coordinator; and Legal Secretary/District Court (1) will all remain the same. Legal</p>	<p>Secretary/Civil Court (1); Clerk II/Receptionist (1); and (12D) Legal Secretary/Juvenile Court are all approved to be upgraded. The only one that effects this program is the Clerk II position.</p> <p>The primary reasons for appropriation changes in this program from current budget levels are: a reallocation of funds from programs (12B) Criminal Prosecution and (12D) Civil to increase (12A) travel, schools of instruction, and membership line items. These increases are required to support the County Attorney who serves as a Board member, and member of standing committees, with the National District Attorney's Association. Funding is required to adequately fund travel, training, and memberships for all administrative staff.</p> <p>There are no budget issues identified for further Board review during the budget process.</p>	<p>This departmental budget supports the County's Target Issues and Management Agenda.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: County Attorney Administration (12A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.40	0.40	0.40	0.40	0.40
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
252-A Executive Secretary	0.75	0.75	0.75	0.75	0.75
151-C Clerk II	-	-	-	0.40	0.40
141-C Clerk II	0.40	0.40	0.40	-	-
<b>TOTAL POSITIONS</b>	<b>2.55</b>	<b>2.55</b>	<b>2.55</b>	<b>2.55</b>	<b>2.55</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$239,274	\$249,362	\$244,006	\$256,189	\$256,189
Expenses	13,267	9,500	9,500	14,150	13,400
Supplies	347	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$252,888</b>	<b>\$258,862</b>	<b>\$253,506</b>	<b>\$270,339</b>	<b>\$269,589</b>

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Criminal Prosecution (12B)		
ACTIVITY: Legal Services		ORGANIZATION: Attorney		
<b>PROGRAM MISSION:</b> To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse.				
<b>PROGRAM OBJECTIVES:</b>				
1. To ensure that quarterly the number of indictable cases closed is at least 100% of cases open.				
2. To ensure that quarterly the number of non-indictable cases closed is at least 92% of cases filed.				
PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. New felony cases	1,202	1,200	1,200	1,200
2. New indictable traffic, serious, aggravated, misdemeanor cases	3,630	3,600	3,600	3,600
3. New non-indictable simple misdemeanors (that did not plead)	1,808	1,800	1,800	1,800
4. Open indictable cases at quarter end	2,913	3,000	3,000	3,000
5. Juvenile intake of delinquent, CHINA, terminations	673	650	650	650
<b>WORKLOAD</b>				
1. Jury/Court trials held indictable/non-indictable cases	208	200	200	200
2. Cases disposed of indictable (plea agreements/dismissals/trials)	4,919	4,500	4,500	4,500
3. Cases disposed of non-indictable (misdemeanors that did not plead)	1,687	1,700	1,700	1,700
4. Uncontested juvenile hearings	2,033	2,000	2,000	2,000
5. Evidentiary juvenile hearings	255	250	250	250
<b>PRODUCTIVITY</b>				
1. Cost per indictable case disposed of (65%)	\$211.83	\$236.28	\$241.94	\$241.94
2. Cost per non-indictable case disposed of (10%)	\$95.03	\$96.22	\$98.53	\$98.53
3. Cost per juvenile uncontested/evidentiary hearing (25%)	\$175.16	\$181.75	\$186.11	\$186.11
<b>EFFECTIVENESS</b>				
1. Average open indictable cases per attorney-quarterly	239	225	255	255
2. Indictable closed/percentage of cases open-quarterly	106%	100%	100%	100%
3. Non-indictable closed/percentage of non-indictable open-quarterly	94%	92%	92%	92%
4. Percentage of Juvenile cases going to hearing-quarterly	99%	99%	99%	99%
<b>ANALYSIS:</b>				
<p>Total FY07 appropriations for the total department are increasing 2.69% over current budgeted levels. Non-salary costs are decreasing 1% over current budgeted levels for the total department.</p> <p>Revenues are anticipated to remain the same over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are decreasing by \$8,800 or 5% over current budgeted amounts. The decrease of \$8,800 has been partially allocated to 12A (Administration) line items for a net 1% department budget reduction.</p> <p>Organizational change requests for the program are as follows: (12B) Victim/Witness Coordinator will remain unchanged; Legal Secretary (2) and Clerk II (2) have both been approved for upgrades.</p> <p>The primary reasons for appropriation changes from current budget levels are a reduction in the office furniture line item due to</p> <p>the impending move to remodeled quarters where furniture will be included in the capital improvement budget. Also, a reduction in equipment maintenance is due to copier maintenance now being covered by FSS. A reduction in Commercial Services and Victim/Witness Expense based is also approved based on previous years actuals. It is important to note that these expenses can climb unexpectedly if complicated major cases are presented for prosecution.</p> <p>A PPB Indicator highlighted is as follows: (D.3) New non-indictable simple misdemeanors (simple misdemeanor cases that do not pled guilty). The Courts have informed the department that effective January 2006 there will be an additional magistrate hearing cases. That will increase the workload of preparing cases for trial by approximately 40 per month. We had shifted workload and increased a Clerk III position</p> <p>from .75 to 1 FTE and reduced the Intake Coordinator position from 1 FTE to .75. The impact of the new magistrate will require a reevaluation of the FTE reduction of the Intake Coordinator position.</p> <p>Budget issues identified for further Board review during the budget process are as follows: FTE level of the Intake Coordinator position.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Criminal Prosecution (12B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	0.20	0.20	0.20	0.20	0.20
Y First Assistant Attorney	0.35	0.35	0.35	0.35	0.35
Y Deputy First Assistant Attorney	3.00	3.00	3.00	3.00	3.00
A Attorney I	9.00	9.00	9.00	9.00	9.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	1.75	1.75	1.75	1.75	1.75
252-A Executive Secretary	0.25	0.25	0.25	0.25	0.25
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator	-	-	0.75	0.75	0.75
194-C Legal Secretary	-	-	-	2.00	2.00
191-C Intake Coordinator	1.00	1.00	-	-	-
191-C Clerk-Victim Witness	-	1.00	1.00	1.00	1.00
177-C Legal Secretary	2.00	2.00	2.00	-	-
162-C Clerk III	-	-	1.00	1.00	1.00
151-C Clerk II	-	-	-	1.50	1.50
141-C Clerk II	3.13	2.25	1.50	-	-
Z Summer Law Clerk	0.76	0.76	0.76	0.76	0.76
<b>TOTAL POSITIONS</b>	<b>23.44</b>	<b>23.56</b>	<b>23.56</b>	<b>23.56</b>	<b>23.56</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$83,794	\$1,600	\$21,300	\$1,600	\$1,600
Fines & Forfeitures	17,411	15,000	18,000	15,000	15,000
Miscellaneous	1,151	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$102,356</b>	<b>\$16,600</b>	<b>\$39,300</b>	<b>\$16,600</b>	<b>\$16,600</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,424,024	\$1,489,375	\$1,428,016	\$1,535,201	\$1,525,746
Equipment	28,966	7,000	26,200	8,500	8,500
Expenses	134,382	101,400	90,100	92,300	92,300
Supplies	34,075	38,000	38,000	39,000	39,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,621,447</b>	<b>\$1,635,775</b>	<b>\$1,582,316</b>	<b>\$1,675,001</b>	<b>\$1,665,546</b>

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Corporation Counsel/Civil Division (12D)		
ACTIVITY: Law Enforcement		ORGANIZATION: Attorney		
<b>PROGRAM MISSION:</b> To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation.				
<b>PROGRAM OBJECTIVES:</b>				
1. To respond to all litigation requests during the year.				
2. To respond to all non-litigation requests during the year.				
PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Non-Litigation Services Intake (Adult Abuse, Claim Notices, County Attorney Opinions, Guardianship, and Real Estate Transactions)	316	300	300	300
2. Litigation Services Intake (Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, Workers' Comp)	223	200	200	200
3. On-going quarterly major case litigation	5	5	5	5
<b>WORKLOAD</b>				
1. Non-Litigation Services cases closed (see above for case type)	288	300	300	300
2. Litigation Services cases closed (see above for case type)	217	200	200	200
3. On-going quarterly major case litigation	5	5	5	5
<b>PRODUCTIVITY</b>				
1. Cost per Non-Litigation Service provided (55%)	\$528.99	\$532.63	\$547.52	\$547.52
2. Cost per Litigation Service provided (45%)	\$574.42	\$653.68	\$671.96	\$671.96
3. Average cost of both non-litigation and litigation services	\$551.71	\$593.16	\$609.74	\$609.74
<b>EFFECTIVENESS</b>				
1. Non-Litigation requests responded to	100%	100%	100%	100%
2. Litigation requests responded to	100%	100%	100%	100%
<b>ANALYSIS:</b>				
<p>For this program, non-salary costs are decreasing by \$200 or 7% over current budgeted amounts. The decrease of \$200 has been partially allocated to 12A (Administration) line items for a net 1% department budget reduction.</p> <p>Organizational change requests for the program are as follows: (12D) Legal Secretary and a (12D) Clerk II position and both have been approved for an upgrade.</p> <p>The primary reasons for appropriation changes in this program from current budget levels are: a reallocation of funds from programs (12B) Criminal Prosecution and (12D) Civil to increase (12A) travel, schools of instruction, and membership line items.</p> <p>There are no budget issues identified for further Board review during the budget process.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Corporation Counsel/Civil Division (12D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	0.30	0.30	0.30	0.30	0.30
Y First Assistant Attorney	0.25	0.25	0.25	0.25	0.25
A Assistant Attorney II	1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	0.25	0.25	0.25	0.25	0.25
214-C Legal Secretary	-	-	-	1.00	1.00
177-C Legal Secretary	1.00	1.00	1.00	-	-
151-C Clerk II	-	-	-	0.10	0.10
141-C Clerk II	0.10	0.10	0.10	-	-
Z Summer Law Clerk	0.24	0.24	0.24	0.24	0.24
<b>TOTAL POSITIONS</b>	<b>3.59</b>	<b>3.59</b>	<b>3.59</b>	<b>3.59</b>	<b>3.59</b>

<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$278,321	\$287,626	\$283,303	\$295,948	\$295,948
Expenses	1,611	2,900	2,900	2,700	2,700
<b>TOTAL APPROPRIATIONS</b>	<b>\$279,932</b>	<b>\$290,526</b>	<b>\$286,203</b>	<b>\$298,648</b>	<b>\$298,648</b>



<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Public Health Safety (20D/F/G)</b>			
<b>ACTIVITY: Public Safety</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Protect and promote health, assuring quality standards, and assisting the population in accessing health care.					
<b>PROGRAM OBJECTIVES:</b>					
1. Quality Assurance review and report will be completed for 10% of all emergency medical transports.					
2. Maintain 90% of all inmate medical contacts within the facility.					
3. 99% of deaths per Iowa Code will have cause and manner determined by medical examiner.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Number of emergency medical transports		21,467	20,000	20,000	20,000
2. Number of jail inmate medical contacts		4,835	4,200	4,200	4,200
3. Number of total deaths in Scott County		1,325	1,683	1,683	1,683
<b>WORKLOAD</b>					
1. Number of emergency medical services QA reviews		1,438	2,000	2,000	2,000
2. Number of health related inmate med contacts provided within the jail		4,509	3,780	3,780	3,780
3. Number of death cases requiring medical examiner services		313	300	300	300
<b>PRODUCTIVITY</b>					
1. \$/review emerg med serv transports reviewed by medical director		\$12.67	\$12.67	\$15.80	\$15.80
2. Cost/inmate medical contact		\$8.47	\$18.41	\$18.41	\$18.41
3. Cost/death cases for medical examiner services		\$286.00	\$286.00	\$285.73	\$285.73
<b>EFFECTIVENESS</b>					
1. Percent of reviews that have met emergency services protocols		99%	100%	98%	98%
2. Percent of inmate medical care provided within the jail		93%	90%	90%	90%
3. Percent of Iowa Code defined death's cause and manner determined by medical examiner		100%	99%	99%	99%
<b>ANALYSIS:</b>					
<p>Revenues for this program are increasing 5.6% over current budgeted amounts and are primarily due to a projected increase in public health/emergency preparedness grant. For this program, non-salary costs are increasing 19.2% over current budgeted amounts. The primary reasons for appropriation changes from current budget levels are directly related to activities in the jail health program which include increased costs for hospital, x-ray, dental and in particular pharmacy.</p> <p>There are no organizational change requests for this program. Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with one year's history allowing the department to measure performance for the number of emergency medical services Quality Assurance reviews done (W.1), the number of health related inmate medical contacts provided within the jail (W.2) and the number of death cases requiring medical examiner services (W.3).</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness plans.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Public Health Safety (20D/F/G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	3.00	4.00	4.00	4.00	4.00
355-A Community Health Consultant	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	-	1.00	1.00	1.00	1.00
Z Health Services Professional	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>6.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$119,658	\$101,218	\$101,218	\$108,676	\$108,676
Miscellaneous	22,877	33,000	33,000	33,000	33,000
<b>TOTAL REVENUES</b>	<b>\$142,535</b>	<b>\$134,218</b>	<b>\$134,218</b>	<b>\$141,676</b>	<b>\$141,676</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$328,512	\$454,100	\$385,346	\$509,481	\$509,481
Equipment	1,202	-	-	-	-
Expenses	644,972	635,088	635,028	800,329	793,549
Supplies	3,480	18,607	18,607	10,695	10,695
<b>TOTAL APPROPRIATIONS</b>	<b>\$978,166</b>	<b>\$1,107,795</b>	<b>\$1,038,981</b>	<b>\$1,320,505</b>	<b>\$1,313,725</b>

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Juvenile Detention (22B)		
ACTIVITY: Court Proceedings		ORGANIZATION: Juvenile Court Services		
<b>PROGRAM MISSION:</b> To ensure the health, education, and well being of youth through the development of a well trained, professional staff.				
<b>PROGRAM OBJECTIVES:</b>				
1. To have no escapes from Juvenile Detention.				
2. To maintain cost per client at \$175 with exception of cost recovery from out-of-county clients.				
PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Persons admitted	326	365	370	370
2. Average daily detention population	11	13	14	14
3. Days of out-of-county client care	600	685	690	690
4. Total days of client care	3,982	4,500	4,500	4,500
<b>WORKLOAD</b>				
1. Intakes processed	326	365	370	370
2. Baby-sits	11	40	40	40
3. Total visitors processed	3,691	4,250	4,250	4,250
<b>PRODUCTIVITY</b>				
1. Minutes per intake	30	30	30	30
2. Hours per baby-sits	4	4	4	4
3. Visitors processed per day	10	12	12	12
4. Cost per Client per Day	\$183	\$175	\$180	\$180
<b>EFFECTIVENESS</b>				
1. Escapes from detention	-	-	-	-
2. Special incidents by detainees requiring staff intervention	66	75	75	75
3. Average daily detention population as a percent of facility capacity	69%	81%	85%	85%
4. Average length of stay per resident (days)	12	14	15	15
5. Revenues collected	\$552,455	\$289,200	\$324,400	\$324,400
<b>ANALYSIS:</b>				
<p>Non-salary costs are decreasing from \$164,744 to \$116,759 - a 29.2% decrease due to the shift in policy affecting Service Contracts. Revenue is increasing 12% over FY06 budgeted amounts.</p> <p>There are no organizational change requests for this department.</p> <p>The primary reasons for revenue changes from the current budget levels are: the Center's reimbursement from the state, which continues to increase due to more stringent OMVUI laws, and a reimbursement based on daily population. Revenue from the Federal Department of Education is based on a percentage of the Center's operating budget and. Revenue from this source will continue to rise based on the Center's operating expenses. Revenue is also received from the National School Lunch Program based on meals served.</p> <p>The primary reason for the appropriation change from current budget levels is a</p> <p>decrease in the requested appropriation for Service Contracts due to a shift in policy regarding shelter care usage by the Department of Human Services. At present the Center reimburses Family Resources for 11 to 13 shelter care beds compared to 30 beds last year.</p> <p>Several PPB Indicators are highlighted as follows: (D.1) Persons admitted is expected to slowly increase. We are concerned that children, who would normally be deemed appropriate for shelter care, will not find available space. This could lead to adolescents in detention even though their needs could be met in a less structured environment.</p> <p>(D.2) Average daily population is affected by juvenile crime trends. Juvenile Court Services reports that juvenile crime referrals are up sharply compared to 2004 and 2005.</p> <p>(E.4) Average length of stay per resident (days) is impacted by the cap on state funded residential treatment and state training school beds. If trends associated with (D.2) and (E.4) continue, (E.3) Average daily population may exceed projections. This would adversely affect (D.3) Days of out-of-county client care.</p> <p>(E.5) Revenues collected should continue to increase at a moderate rate. As the state reimbursement is divided among the state's 10 detention centers, according to a given center's budget, we are concerned that the expansion of the Central Iowa Detention Center could temporarily inflate their budget and adversely affect our percentage of reimbursement.</p> <p>Juvenile Detention's budget requests support the County's Target Issues and Management Agenda.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Juvenile Detention (22B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
<b>TOTAL POSITIONS</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$481,535	\$214,200	\$322,014	\$246,400	\$246,400
Fees and Charges	77,940	75,000	78,000	78,000	78,000
<b>TOTAL REVENUES</b>	<b>\$559,475</b>	<b>\$289,200</b>	<b>\$400,014</b>	<b>\$324,400</b>	<b>\$324,400</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$665,608	\$711,798	\$699,429	\$742,174	\$742,174
Equipment	4,470	2,300	2,300	2,300	2,300
Expenses	71,214	123,955	59,955	74,150	72,750
Supplies	32,793	38,500	39,500	40,300	40,300
<b>TOTAL APPROPRIATIONS</b>	<b>\$774,085</b>	<b>\$876,553</b>	<b>\$801,184</b>	<b>\$858,924</b>	<b>\$857,524</b>

<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Court Support Costs (23B)</b>			
<b>ACTIVITY: Alternative Sentencing</b>		<b>ORGANIZATION: Non-Departmental</b>			
<b>PROGRAM MISSION:</b> The Alternative Sentencing program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also include associated Grand Jury expense.					
<b>PROGRAM OBJECTIVES:</b>					
1. To complete 60% of sentences ordered annually.					
2. To complete 50% of hours ordered annually.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Annual community service sentencing referrals		876	900	900	900
2. Annual community service sentencing secondary referrals		244	450	450	450
3. Annual community service hours ordered		113,716	130,000	130,000	130,000
<b>WORKLOAD</b>					
1. Community service sentences completed annually		567	550	550	550
2. Agencies used for community service completions		46	46	46	46
3. Annual community service hours performed (completed/withdrawn)		75,509	70,000	70,000	70,000
4. Withdrawn community service sentences annually		461	400	400	400
5. Community Service Referral no-shows/reschedules/walk-ins		718	750	750	750
<b>PRODUCTIVITY</b>					
1. Monthly average active caseload		141	190	190	181
<b>EFFECTIVENESS</b>					
1. Completed sentences as a percentage of sentences ordered		65%	60%	60%	60%
2. Completed hours as a percentage of hours ordered		66%	50%	50%	50%
<b>ANALYSIS:</b>					
<p>Appropriations for the Alternative Sentencing Program are under the Sheriff's Department Jail budget.</p> <p>There are no organizational change requests for this program.</p> <p>Revenue associated with the program is an annual agreement between Scott County and the 7th Judicial District Department of Correctional Services. The contract has not been negotiated for FY07. 7th Judicial is required to support the program by statute.</p> <p>PPB indicator (D.1) Community service sentencing referrals is the indicator that drives the program. Referrals come from judges, magistrates, and the Batterer's Education Program.</p> <p>There are no budget issues identified for further Board review during the budget process.</p> <p>Other non-departmental appropriations and revenue (23B) have no relationship to the Alternative Sentencing Program.</p>		<p>Appropriations are attributed to grand jury expense and the Juvenile Justice County Base Program. Revenue stems from court appointed fees, fines, refunds, and the Juvenile Justice County Base Program, offset by Juvenile Justice Hearing Expense.</p> <p>This program supports the County's Target Issues and Management Agenda.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Court Support Costs (23B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmenta	\$30,878	\$22,566	\$30,566	\$30,566	\$30,566
Fees and Charges	126,423	120,309	127,000	127,000	127,000
Miscellaneous	98	300	300	300	300
<b>TOTAL REVENUES</b>	<b>\$157,399</b>	<b>\$143,175</b>	<b>\$157,866</b>	<b>\$157,866</b>	<b>\$157,866</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$149,715	\$148,282	\$148,788	\$153,040	\$153,040
Supplies	1,518	1,600	1,600	1,600	1,600
<b>TOTAL APPROPRIATIONS</b>	<b>\$151,233</b>	<b>\$149,882</b>	<b>\$150,388</b>	<b>\$154,640</b>	<b>\$154,640</b>

<b>SERVICE AREA: Public Safety &amp; Legal Services</b>	<b>PROGRAM: Sheriff Administration (28A)</b>
<b>ACTIVITY: Law Enforcement</b>	<b>ORGANIZATION: Sheriff</b>

**PROGRAM MISSION:** To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.

**PROGRAM OBJECTIVES:**  
 1. To maintain administrative staff to department personnel ratio of 2.50% or less.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Authorized personnel (FTE's)	160.10	167.60	167.60	167.60
2. Department budget	\$11,613,385	\$12,998,854	\$13,861,258	\$13,861,258

<b>WORKLOAD</b>				
1. Percent of time spent on personnel administration	25%	35%	35%	35%
2. Percent of time spent on fiscal management	25%	20%	20%	20%
3. Percent of time spent on liaison activities and coordination	25%	30%	30%	30%
4. Percent of time spent on miscellaneous activities	25%	15%	15%	15%

<b>PRODUCTIVITY</b>				
1. Administration cost as a percent of department budget	2.09%	2.42%	2.50%	2.50%
2. Administration personnel as a percent of departmental personnel	1.62%	1.60%	2.50%	2.50%

<b>EFFECTIVENESS</b>				
1. Program performance objectives accomplished	100%	100%	100%	100%

**ANALYSIS:**

<p>Total FY07 appropriations for the Sheriff's Office are increasing \$1,261,968 or 10.1% over current budgeted levels. Non-salary costs are approved to increase \$782,668 or 33.1% over current budgeted levels due primarily to a \$700,000 increase in projected costs for housing inmates out of county. Without the service contract requested increase, the non-salary expenditure request is only \$782,668 or 3.5% higher.</p> <p>Total personal services for the department are increasing \$479,300 or 4.7% with wages, overtime, and benefits being responsible for most of the increase. Overtime for the department is increasing \$95,791 or 30.1%. Overtime has been a concern for the department and continues to increase in spite of added personnel.</p> <p>Total expenditures for the department are increasing \$723,973 or 44.7% due primarily to the previously mentioned increase in out-of-</p>	<p>county housing. Supplies are increasing \$60,880 or 9.4% over FY06 because of increased fuel expense.</p> <p>Revenues are decreasing \$7,160 or 0.9% from current budgeted amounts for the total department. The primary reason for revenue changes from current budget levels are decreases in Care-Keep of Prisoners (\$15,000), and a \$10,500 decrease in revenue from the Local Law Enforcement Block Grant.</p> <p>There were no organizational changes requested or recommended for the department.</p> <p>For the Administration Program, non-salary costs are decreasing \$750 or 4.1% over current budgeted amounts and total appropriations are expected to decrease 1.9%.</p> <p>All indicators are approved as submitted and properly reflect past performance and should accurately depict future performance.</p>	<p>The budget issue identified for further Board review during the budget process will be that of the jail. Ground breaking is to begin sometime after the first of 2006.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Sheriff Administration (28A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
271-A Office Supervisor	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$508	\$900	\$750	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$508</b>	<b>\$900</b>	<b>\$750</b>	<b>\$500</b>	<b>\$500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$221,649	\$228,819	\$220,258	\$238,776	\$238,776
Equipment	801	1,500	1,500	1,500	1,500
Expenses	12,846	18,235	18,535	18,485	17,485
Supplies	7,260	9,250	9,250	9,460	9,460
<b>TOTAL APPROPRIATIONS</b>	<b>\$242,556</b>	<b>\$257,804</b>	<b>\$249,543</b>	<b>\$268,221</b>	<b>\$267,221</b>



SERVICE AREA: Public Safety & Legal Services		PROGRAM: Patrol (28B)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
<b>PROGRAM MISSION:</b> To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.					
<b>PROGRAM OBJECTIVES:</b> 1. To maintain average response time of 10.0 minutes or less.					
PERFORMANCE INDICATORS		2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>					
1. Calls for service/assistance		6,074	7,408	7,000	7,000
<b>WORKLOAD</b>					
1. Court appearances as witnesses		139	212	155	155
2. Number of traffic citations		4,190	4,012	4,100	4,100
<b>PRODUCTIVITY</b>					
1. Cost per response.		N/A	N/A	\$326.00	\$326.00
<b>EFFECTIVENESS</b>					
1. Average response time per call (minutes)		N/A	9.2	10.0	10.0
2. Number of traffic accidents		791	364	700	700
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for this program are increasing \$91,525 or 4.2% over current budgeted levels and non-salary costs are increasing \$25,300 or 11.4% over current budgeted levels. Total personal services are increasing \$66,225 or 3.4% to due increased wages and health/medical benefits. Overtime is increasing \$20,067 or 24.2% over last fiscal year.</p> <p>Total expenses are decreasing \$1,400 or 1.5% with small increases shown among several line items. Supplies are increasing \$24,700 or 21.8% with anticipated higher fuel costs accounting for \$22,700 of the increase.</p> <p>Revenues are increasing 17%, or \$4,510 over current budgeted amounts for this program due to an estimated increase from the Governor's Traffic Safety Bureau Grant and an increase in the estimated monies from Political Subdivision dollars.</p>			<p>There are no organizational change requests for this program.</p> <p>Indicators (D.1 and D.2) are being combined due to the difficulty in reporting in the Cody System, as well as a change in indicator (P.1). The productivity indicator will reflect cost per response rather than the cost per self initiated activity. Calls for service (D.1) is approved to increase over FY05 actual, but lower than projected FY06 numbers.</p> <p>Court appearances as witnesses (W.1) is increasing over FY05 but still under FY06 projections. The number of traffic citations (W.2) is to remain approximately at current budgeted levels.</p> <p>All productivity and effectiveness indicators are approved as presented and are consistent with prior year performance.</p> <p>There were no budget issues for this program.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Patrol (28B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
519-A Captain	1.00	1.00	1.00	1.00	1.00
464-A Lieutenant	3.00	3.00	3.00	3.00	3.00
451-E Sergeant	4.00	4.00	4.00	4.00	4.00
329-E Deputy	19.00	19.00	19.00	19.00	19.00
<b>TOTAL POSITIONS</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$65,637	\$23,000	\$41,510	\$27,510	\$27,510
Fees and Charges	1,204	500	600	500	500
Miscellaneous	10,029	3,000	6,000	3,000	3,000
<b>TOTAL REVENUES</b>	<b>\$76,870</b>	<b>\$26,500</b>	<b>\$48,110</b>	<b>\$31,010</b>	<b>\$31,010</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,890,985	\$1,965,281	\$1,922,151	\$2,031,506	\$2,031,506
Equipment	9,105	12,000	22,612	14,000	14,000
Expenses	102,244	96,055	93,205	98,255	94,655
Supplies	138,119	113,550	141,430	138,250	138,250
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,140,453</b>	<b>\$2,186,886</b>	<b>\$2,179,398</b>	<b>\$2,282,011</b>	<b>\$2,278,411</b>

**PROGRAM MISSION:** To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.

- PROGRAM OBJECTIVES:**
1. To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.
  2. To keep the in-house inmate population within the State cap and house out-of-county only when needed.

	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Persons booked	10,686	12,000	13,200	13,200
2. Average daily jail population	254	300	320	320
3. Persons released	10,577	12,000	13,200	13,200
4. Average length of stay of inmates processed	8.6	9.1	9.0	9.0
5. Prisoners handled by bailiff	10,736	11,000	12,300	12,300
6. Extraditions received	211	325	315	315
<b>WORKLOAD</b>				
1. Meals served	240,725	250,000	250,000	250,000
2. Number of persons finger printed	4,428	4,800	4,950	4,950
3. Prisoner days	91,883	109,500	116,800	116,800
4. Number of prisoners transported	2,317	3,000	3,600	3,600
5. Inmates per correctional officer on duty-day/evening/night	16/22/23	16/26/29	16/26/29	16/26/29
6. Mental health commitments transported	94	60	75	75
<b>PRODUCTIVITY</b>				
1. Operating cost per prisoner day	\$66.10	\$65.75	\$68.22	\$68.22
2. Food cost per meal	\$1.11	\$1.08	\$1.15	\$1.15
3. Paid inmate days/cost out-of-county	18,858/\$1,001,460		29,090/\$1,600,000	29,090/\$1,600,000
4. Cost per prisoner in court	\$47.56	\$47.60	\$49.08	\$49.08
<b>EFFECTIVENESS</b>				
1. Average number of sentenced inmates	55	60	60	60
2. Percentage of felons to total population	55.0%	56.0%	57.0%	57.0%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	-	-	-
5. Prisoner escapes during court	-	-	-	-
6. Number of deaths in jail	-	-	-	-

**ANALYSIS:**

Total FY07 appropriations for this program are increasing \$1,098,913 or 14.8% over current budgeted levels and non-salary costs are increasing \$745,400 or 45.9% over current budgeted levels for the program. Jail population remains to be the most important issue impacting the budget of the Corrections Division. The jail cap of 208 has forced the jail to house inmates outside of County facilities. For FY07, \$1,600,000 is approved to cover these expenditures, which is an increase of \$700,000 over last year. If this increase is removed from the totals, the increase in non-salary costs would have been \$45,400 or 2.8%.

Total personal services are increasing \$353,513 or 6.1%. Included in this approval is an additional \$47,560 for overtime.

Total equipment appropriations are decreasing \$4,685 or 7%. Total expenses are increasing \$715,315 or 65.1% due primarily to the above mentioned increase in housing inmates out of county. Without this increase in housing costs, the increase would be a modest \$15,315 or 1.4%. Total supplies are increasing \$34,770 or 7.6% due to increase fuel and grocery prices.

Revenues are approved approximately at FY06 levels. Care and keep charges and centralized booking fees continue to be the primary sources of revenue for the program. Care and keep revenue is approved to decrease around \$15,000 due to having less room in the jail, and booking fees are approved to remain at last year's level.

All demand indicators are increasing over FY05 actual amounts and even higher than projected FY06 levels. Accordingly, all workload indicators and productivity indicators reflect the anticipated increased demand and increase in appropriations. The effectiveness indicators are to remain approximately at FY06 levels.

Budget issues identified for further Board review during the budget process are that of the Jail Renovation Project. Due to the passing of the jail referendum, a significant amount of time will be spent on jail construction decisions.

This departmental budget supports the County's Target Issues and Management Agenda as follows: Safe and secure communities at the most cost efficient manner by providing safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Corrections Division (28C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	1.00	1.00	1.00	1.00	1.00
400-A Support/Program Supervisor	1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant	3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant	11.00	14.00	14.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator	1.00	2.00	2.00	2.00	2.00
289-A Classification Specialist	1.00	2.00	2.00	2.00	2.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
246-H Correction Officer	55.00	56.00	56.00	56.00	56.00
220-A Bailiffs	9.05	9.05	9.05	9.05	9.05
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
141-C Clerk II	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>96.15</b>	<b>102.15</b>	<b>102.15</b>	<b>102.15</b>	<b>102.15</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$7,116	\$5,200	\$3,775	\$5,200	\$5,200
Fees and Charges	384,572	374,800	372,846	373,450	373,450
Miscellaneous	1,345	710	1,110	1,110	1,110
<b>TOTAL REVENUES</b>	<b>\$393,033</b>	<b>\$380,710</b>	<b>\$377,731</b>	<b>\$379,760</b>	<b>\$379,760</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$5,084,839	\$5,797,596	\$5,552,144	\$6,127,162	\$6,151,109
Equipment	72,089	66,885	63,775	62,200	62,200
Expenses	1,154,711	1,098,610	1,802,600	1,818,925	1,813,925
Supplies	466,348	458,180	477,730	492,950	492,950
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,777,987</b>	<b>\$7,421,271</b>	<b>\$7,896,249</b>	<b>\$8,501,237</b>	<b>\$8,520,184</b>

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Support Services Division (28H)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
<b>PROGRAM MISSION:</b> To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.					
<b>PROGRAM OBJECTIVES:</b>					
1. To handle all requests for service made to Support Services.					
PERFORMANCE INDICATORS		2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>					
1. Number of 9-1-1 calls		11,767	12,688	12,227	12,227
2. Number of non 9-1-1 calls		103,253	97,872	100,562	100,562
3. Number of communications transactions		531,044	566,084	548,564	548,564
<b>WORKLOAD</b>					
1. Number of EMD calls handled		1,046	1,088	1,065	1,065
2. Number of warrants entered		1,754	3,360	3,000	3,000
3. Number of warrant validations		1,808	2,170	1,990	1,990
<b>PRODUCTIVITY</b>					
1. Cost per 9-1-1 call (10%)		\$10.37	\$10.33	\$10.35	\$10.55
2. Cost per EMD call (5%)		\$58.30	\$60.26	\$60.00	\$60.61
<b>EFFECTIVENESS</b>					
1. Crime clearance rate		55.0%	65%	60.0%	60.0%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for this program are increasing \$70,790 or 5.8% from current budgeted levels and non-salary costs are increasing by \$18,358 or 4.9% from current budgeted levels. Total personal services are increasing \$52,432 or 6.2% with wage increases and overtime being the primary reasons. Overtime for the program is approved for \$60,000 which is an increase of \$29,108 or 94.2% over FY06. Total expenses for the program are increasing \$17,158 or 5.0%. The recommendation includes approximately a \$12,000 increase in 800 MHz expenditures. Supplies are increasing \$700 or 3.3% over last year, to cover increased clothing and costs.</p> <p>Total revenue for the program is approved for \$14,500 which is a reduction of \$2,800 from last year. Revenues for weapons permits, record checks and weapons class will be reported to cost center 28M in budget year</p> <p>2007 to more accurately reflect the work of the civil staff.</p> <p>There were no organizational change requests for this program in budget year FY07.</p> <p>All demand indicators are to remain approximately at FY06 levels. The number of EMD calls (W.1) is decreasing slightly. The number of warrants (W.2) and the number of warrant validations (W.3) are decreasing slightly from FY06. With the demand indicators remaining about the same and the program budget increasing, productivity indicators (P.1 and P.2) are increasing accordingly. All other indicators are consistent with projections and vary only slightly from last year and are approved as submitted.</p> <p>Budget issues identified for further Board review during the budget process is the consideration of consolidated dispatch.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Support Services Division (28H/M)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
464-A Lieutenant	1.00	1.00	1.00	1.00	1.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
271-A Lead Public Safety Dispatcher	3.00	3.00	3.00	3.00	3.00
271-A Office Administrator	-	0.40	0.40	0.40	0.40
252-A Public Safety Dispatcher	9.00	9.00	9.00	9.00	9.00
228-A Office Supervisor	0.40	-	-	-	-
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	3.50	3.95	3.95	3.95	3.95
<b>TOTAL POSITIONS</b>	<b>19.90</b>	<b>20.35</b>	<b>20.35</b>	<b>20.35</b>	<b>20.35</b>
<b>REVENUE SUMMARY:</b>					
Licenses and Permits	\$12,671	\$14,000	\$13,000	\$12,000	\$12,000
Fees and Charges	729	800	610	500	500
Miscellaneous	4,750	2,600	2,050	2,050	2,050
<b>TOTAL REVENUE</b>	<b>\$18,150</b>	<b>\$17,400</b>	<b>\$15,660</b>	<b>\$14,550</b>	<b>\$14,550</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,099,298	\$1,117,408	\$1,107,827	\$1,180,373	\$1,180,373
Equipment	9,237	15,000	15,000	15,500	15,500
Expenses	355,105	346,102	357,252	363,810	363,410
Supplies	21,981	30,350	31,050	31,150	31,150
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,485,621</b>	<b>\$1,508,860</b>	<b>\$1,511,129</b>	<b>\$1,590,833</b>	<b>\$1,590,433</b>

<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Criminal Investigations Division (28I)</b>			
<b>ACTIVITY: Law Enforcement</b>		<b>ORGANIZATION: Sheriff</b>			
<b>PROGRAM MISSION:</b> To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's Office deputies.					
<b>PROGRAM OBJECTIVES:</b>					
1. To investigate all cases submitted for follow-up.					
2. To serve 95% or more of all process documents received.					
3. To maintain administrative cost per document of \$20.00 or less.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Process documents received		15,900	15,872	16,100	16,100
2. Number of investigations assigned		281	220	250	250
<b>WORKLOAD</b>					
1. Number of investigations per officer		101	112	122	122
2. Number of mental commitments		584	660	600	600
<b>PRODUCTIVITY</b>					
1. Deputy cost per document tried to serve		\$23.32	\$23.42	\$25.75	\$25.75
2. Cost per investigation conducted		\$2,151.44	\$3,713.91	\$3,217.64	\$3,217.64
3. Administrative cost per document tried to serve.		\$16.73	\$17.67	\$18.62	\$18.62
<b>EFFECTIVENESS</b>					
1. Number of attempts to serve processed documents		23,929	25,028	25,000	25,000
2. Number of documents unable to be served		376	312	650	650
3. Percent of documents successfully served		97.6%	95.0%	95.0%	95.0%
<b>ANALYSIS:</b>					
<p>The Criminal Investigations Division is responsible for revenues and expenditures for investigation (28I) and civil deputies (28E). Total FY07 appropriations for this program are increasing \$63,795 or 5.6% over current budgeted levels and non-salary costs are decreasing \$6,100 or 6.2% over current budgeted levels. Total personal services are increasing \$69,895 or 6.7% with overtime approved to decrease \$419. Revenues are decreasing \$7,470 or 2.2% from current budgeted amounts for this program. The decrease primarily comes from a \$10,500 decrease in the Local Law Enforcement Block Grant. The program continues to have two deputies partially funded through the Narcotics Control Grant for \$58,000, and the Stop Violence Against Women Grant for \$7,500. Sheriff Service Fees are approved to stay at the current level of \$230,000.</p>			<p>There were no organizational changes requested or recommended for this program. Process documents received (D.1) and the number of investigations assigned (D.2) are approved to stay approximately at FY05 actual levels. Indicator P.3 administrative cost per document tried to serve is actually derived from the total expenditures budgeted in 28M Civil Clerical. All other indicators are consistent with prior years and are approved as submitted.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Criminal Investigations Division (28E/l)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
519-A Captain	1.00	1.00	1.00	1.00	1.00
451-E Sergeant	2.00	2.00	2.00	2.00	2.00
329-E Deputy	11.00	11.00	11.00	11.00	11.00
<b>TOTAL POSITIONS</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$62,860	\$78,370	\$84,729	\$74,000	\$74,000
Fees and Charges	270,621	263,000	266,800	261,000	261,000
Miscellaneous	15,255	3,200	3,200	2,100	2,100
<b>TOTAL REVENUES</b>	<b>\$348,736</b>	<b>\$344,570</b>	<b>\$354,729</b>	<b>\$337,100</b>	<b>\$337,100</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$905,553	\$1,048,526	\$1,065,175	\$1,118,421	\$1,118,421
Equipment	8,091	3,000	3,000	3,000	3,000
Expenses	39,675	61,735	58,960	63,735	55,235
Supplies	34,172	33,400	35,400	33,800	33,800
<b>TOTAL APPROPRIATIONS</b>	<b>\$987,491</b>	<b>\$1,146,661</b>	<b>\$1,162,535</b>	<b>\$1,218,956</b>	<b>\$1,210,456</b>



<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Emergency Care &amp; Transfer (37A)</b>			
<b>ACTIVITY: Emergency Services</b>		<b>ORGANIZATION: Buffalo Volunteer Ambulance</b>			
<b>PROGRAM MISSION:</b> To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain the number of active volunteers at no less than 25.					
2. To ensure that the number of runs exceeding 15 minute response time are 1% or less.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Calls for service		403	450	450	450
<b>WORKLOAD</b>					
1. Calls answered		403	450	450	450
<b>PRODUCTIVITY</b>					
1. Cost per call		\$284.00	\$285.00	\$300.00	\$300.00
<b>EFFECTIVENESS</b>					
1. Number of volunteers		27	25	28	28
2. Percent of runs exceeding 15 minute response time		1%	1%	1%	1%
3. County subsidy as a percent of program costs		28%	28%	25%	25%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the agency are increasing 49% over current budgeted levels. Revenues are increasing 34.5% over current budgeted amounts for the total agency.</p> <p>For this agency, non-salary costs are increasing 26.8% over current budgeted amounts.</p> <p>There are no organizational change requests for the agency other than to continue to recruit and retain volunteers.</p> <p>The primary reasons for revenue changes from current budget levels are: a better billing and collection system was established two and a half years ago and additional fundraising efforts.</p> <p>The primary reasons for appropriation changes from current budget levels are: as stated last year, Buffalo is now in their third year of better and more accurate budget forecasting and they are looking at increased expenditures for insurance, maintenance of vehicles, gas and run expense reimbursement.</p> <p>Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) are expected to remain constant at between 400-450.</p> <p>County funding is approved to remain at \$32,650 as it has for a number of years.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Emergency Care &amp; Transfer (37A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	28.00	30.00	30.00	30.00	
<b>TOTAL POSITIONS</b>	<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	
<b>REVENUE SUMMARY:</b>					
Municipal Subsidy	\$5,500	\$8,500	\$15,500	\$13,000	
Service Fees	114,429	90,000	125,000	132,000	
Other	90,873	16,665	21,150	21,150	
<b>SUB-TOTAL REVENUES</b>	<b>\$210,802</b>	<b>\$115,165</b>	<b>\$161,650</b>	<b>\$166,150</b>	
Scott County Contribution	27,650	22,650	22,650	22,650	22,650
Funding Reserve	5,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>
<b>TOTAL REVENUES</b>	<b>\$243,452</b>	<b>\$147,815</b>	<b>\$194,300</b>	<b>\$198,800</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$56,234	\$45,000	\$60,000	\$65,000	
Equipment	32,991	19,000	17,000	17,000	
Expenses	84,274	55,800	101,200	101,200	
Supplies	2,831	4,000	4,500	4,500	
Occupancy	8,564	8,200	9,000	9,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$184,894</b>	<b>\$132,000</b>	<b>\$191,700</b>	<b>\$196,700</b>	

<b>SERVICE AREA:</b> Public Safety & Legal Services	<b>PROGRAM:</b> Jail-Based Assessment and Treatment (38C)
<b>ACTIVITY:</b> Care of the Chemically Dependent	<b>ORGANIZATION:</b> Center for Alcohol & Drug Services, Inc.

**PROGRAM MISSION:** To simultaneously reduce substance abuse and criminal behavior.

- PROGRAM OBJECTIVES:**
1. Achieve and maintain a 90 percent utilization rate within the in-house program.
  2. Achieve a successful completion rate of 70 percent for the jail-based substance treatment program.
  3. Achieve a 90 percent retention rate of offenders participating in continuing care 30 days after release.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Referrals to jail-based program	338	240	240	240

<b>WORKLOAD</b>				
1. Admissions to program	136	140	140	140
2. Total in-house treatment days	5,972	5,600	5,600	5,600

<b>PRODUCTIVITY</b>				
1. Cost per day of service	\$51.11	\$55.57	\$54.10	\$54.10

<b>EFFECTIVENESS</b>				
1. Utilization rate within each program component	91%	90%	90%	90%
2. Successful completion rate for in-house treatment program	25%	70%	70%	70%
3. Offenders in continuing care 30 days after release from facility	82%	90%	90%	90%

**ANALYSIS:**

<p>This program now in its second year provides substance abuse services to the inmate population at the jail. The program is provided at the Tremont facility and provides a therapeutic, intense environment for inmates to deal with substance abuse issues while incarcerated.</p> <p>The agency is encouraged with the use of the program by inmates and with the success of those persons completing the in-house portion of the program.</p> <p>This program is a part of the alternative programming developed through the CJACC committee. It is monitored on an on-going basis by that committee.</p> <p>The program is funded through federal grant funding that is provided directly to CADS for this specific program through the Iowa Department of Public Health. Therefore, this budget does not request any funds from Scott County. However, it should be remembered that at the time that federal funds are no</p>	<p>longer available, the cost of this program would revert to Scott County. CADS has indicated that they have funding through September 30th of FY07 and that it is anticipated that the federal grant will be reduced by approximately one third or \$400,000 statewide at that time unless the state comes up with an alternative for additional funds. If that reduction does come about CADS may see it's grant reduced by 30%. This would then become a budget issue for the Board.</p> <p>The Board had previously levied property taxes to support this important treatment program prior to receiving Federal funding. If Federal funding is reduced or comes to an end it is anticipated that the Board will fund the program using local funds.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Jail Based Assessment and Treatment (38C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Counselors	4.00	5.00	4.00	4.00	
Program Managers	0.50	0.50	0.50	0.50	
<b>TOTAL POSITIONS</b>	<b>4.50</b>	<b>5.50</b>	<b>4.50</b>	<b>4.50</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Jail Based Project	\$249,000	\$243,855	\$297,000	\$297,000	
Interest	2,937	3,768	4,551	4,551	
Contributions	30	-	-	-	
Contractual Fees	2,872	3,989	5,053	5,053	
<b>SUB-TOTAL REVENUES</b>	<b>\$254,839</b>	<b>\$251,612</b>	<b>\$306,604</b>	<b>\$306,604</b>	
Scott County Contribution	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$254,839</b>	<b>\$251,612</b>	<b>\$306,604</b>	<b>\$306,604</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$231,030	\$193,607	\$199,148	\$209,181	
Equipment	602	1,267	854	1,075	
Expenses	69,089	82,279	81,216	88,137	
Supplies	2,540	3,209	2,788	3,121	
Occupancy	1,103	1,670	1,199	1,405	
<b>TOTAL APPROPRIATIONS</b>	<b>\$304,364</b>	<b>\$282,032</b>	<b>\$285,205</b>	<b>\$302,919</b>	

<b>SERVICE AREA: Public Safety &amp; Legal Services</b>	<b>PROGRAM: Emergency Care &amp; Transfer (42A)</b>
<b>ACTIVITY: Emergency Services</b>	<b>ORGANIZATION: Durant Volunteer Ambulance</b>

**PROGRAM MISSION:** To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.

**PROGRAM OBJECTIVES:**

1. To provide service for 550 calls.
2. To ensure that the number of runs exceeding 15 minute response time are 2% or less.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Calls for service	582	548	550	550
<b>WORKLOAD</b>				
1. Calls answered	582	548	550	550
<b>PRODUCTIVITY</b>				
1. Cost per call	\$355.79	\$317.67	\$317.67	\$317.67
<b>EFFECTIVENESS</b>				
1. Number of volunteers	20	23	23	23
2. Percent of runs exceeding 15 minute response time	1%	1%	2%	2%
3. County subsidy as a percent of program cost	10%	12%	11%	11%

**ANALYSIS:**

Total FY07 appropriations for the total agency are increasing 16.5% over current budgeted levels. Revenues are to remain at the same levels as FY06. There are no organizational change requests for the agency other than to continue efforts to recruit more volunteers, which is always a key objective. As stated above there are no changes in expected revenue. Durant does an excellent job at capturing run reimbursements and obtaining dollars from political subdivisions. The primary reasons for appropriation changes from current budget levels are: continued depreciation of their ambulances. Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) are expected to remain between 500 and 550.

County funding is approved to remain at \$20,000 as it has for a number of years.

There are no budget issues identified for further Board review during the budget process.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Emergency Care &amp; Transfer (42A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	20.00	23.00	23.00	23.00	
<b>TOTAL POSITIONS</b>	<b>20.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	
<b>REVENUE SUMMARY:</b>					
Political Subdivision Contracts	\$36,630	\$40,000	\$40,000	\$40,000	
Services	226,987	250,000	183,000	250,000	
Contributions	7,835	9,092	8,000	9,092	
Other	13,051	6,720	13,000	6,720	
<b>SUB-TOTAL REVENUES</b>	<b>\$284,503</b>	<b>\$305,812</b>	<b>\$244,000</b>	<b>\$305,812</b>	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
<b>TOTAL REVENUES</b>	<b>\$304,503</b>	<b>\$325,812</b>	<b>\$264,000</b>	<b>\$325,812</b>	
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$0	\$30,000	\$0	\$30,000	
Expenses	244,640	127,823	173,219	156,575	
Supplies	9,002	9,423	8,500	9,423	
Occupancy	8,258	7,476	9,500	7,476	
<b>TOTAL APPROPRIATIONS</b>	<b>\$261,900</b>	<b>\$174,722</b>	<b>\$191,219</b>	<b>\$203,474</b>	

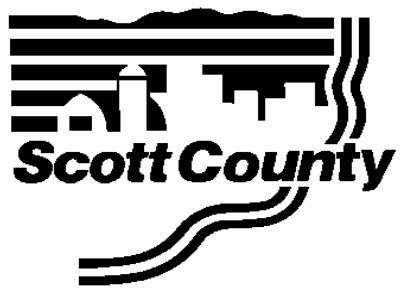
<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Emergency Preparedness (68A)</b>			
<b>ACTIVITY: Emergency Services</b>		<b>ORGANIZATION: Emergency Management Agency</b>			
<b>PROGRAM MISSION:</b> The Scott County Homeland Security & Emergency Management Agency exists under Iowa law for the purposes of preparedness, mitigation, response, recovery, detection, protection, and prevention in accordance with direction provided the chief elected officials, Iowa Homeland Security & Emergency Management, the Federal Emergency Management Agency, and the federal Department of Homeland Security.					
<b>PROGRAM OBJECTIVES:</b>					
1. Provide planning for emergencies (terror or non-terror related) for the entire county.					
2. Provide training opportunities and present training on specific or requested topics to any responder organization.					
3. Maintain all plans to reflect current and correct information.					
4. Disseminate/coordinate response and preparation information to all response organizations in the county.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Give, receive or offer 30 training events/exercises annually		42	35	35	35
2. Review/update all 22 sections of the multi-hazard plan annually		22	22	22	22
3. Devote 20% of time (380 hrs) to maintaining RERP annually		20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually		30%	30%	30%	30%
<b>WORKLOAD</b>					
1. Number of training hours presented/received		130	125	125	125
2. Number of hours devoted to plan revisions.		380	380	380	380
3. Number of hours devoted to maintaining RERP.		380	380	380	380
4. Number of meeting/coordination hours.		570	570	570	570
<b>PRODUCTIVITY</b>					
1. Cost per hour for training/exercise participation (30%)		\$137.07	\$137.00	\$140.00	\$140.00
2. Cost per planning hour (20%)		\$38.00	\$38.00	\$40.00	\$40.00
3. Cost per hour devoted to RERP (20%),		\$38.00	\$38.00	\$40.00	\$40.00
4. Cost of meeting/coordination hour (30%).		\$50.30	\$50.00	\$55.00	\$55.00
<b>EFFECTIVENESS</b>					
1. Percentage of training completed		140%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.		100%	100%	100%	100%
3. Percentage of RERP review/revision completed.		100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.		100%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the total agency are increasing \$10,000 or 6.7% over current budgeted levels for Mobile Command Center support. Non-salary costs are increasing 6.7% over current budgeted levels for the total agency.</p> <p>For this program, County funding is approved to increase \$10,000 or 6.7% over current budgeted amounts.</p> <p>There are no organizational change requests for this agency.</p> <p>Budget issues identified for further Board review during the budget process will be the continued issues with homeland security and threat levels of terrorism.</p> <p>This agency budget supports the County's Target Issues and Management Agenda by continuing to work toward security threat awareness planning.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Emergency Preparedness (68A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$41,073	\$78,000	\$77,000	\$55,000	
Miscellaneous	42,426	46,000	46,000	46,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$83,499</b>	<b>\$124,000</b>	<b>\$123,000</b>	<b>\$101,000</b>	
Scott County Contribution	25,357	25,357	25,357	35,357	\$35,357
<b>TOTAL REVENUES</b>	<b>\$108,856</b>	<b>\$149,357</b>	<b>\$148,357</b>	<b>\$136,357</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$73,460	\$72,453	\$73,394	\$75,664	
Equipment	595	7,200	7,200	28,000	
Capital Improvements	-	1,000	1,000	-	
Expenses	38,437	64,454	64,454	27,225	
Supplies	3,730	4,250	4,250	5,468	
<b>TOTAL APPROPRIATIONS</b>	<b>\$116,222</b>	<b>\$149,357</b>	<b>\$150,298</b>	<b>\$136,357</b>	



<b>SERVICE AREA: Public Safety &amp; Legal Services</b>		<b>PROGRAM: Medic Emergency Medical Services (47A)</b>		
<b>ACTIVITY: Emergency Services</b>		<b>ORGANIZATION: MEDIC E.M.S.</b>		
<b>PROGRAM MISSION:</b> To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.				
<b>PROGRAM OBJECTIVES:</b>				
1. To continue to provide quality care by maintaining metro response times at 8 minutes and rural response times at 20 minutes or less.				
2. Increase the number of training hours to 250.				
3. Maintain Unit Hour Utilization at ≤ 0.40.				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Request for ambulance services in Scott County	21,663	21,500	22,000	22,000
2. Request for EMD services in Davenport, Bettendorf, & Illinois	9,309	9,000	9,500	9,500
3. Requests for community CPR classes	N/A	75	100	100
4. Requests for child passenger safety seat inspection	75	100	120	120
<b>WORKLOAD</b>				
1. Number of continuing education (CE) hours	263	225	250	250
2. Number of BLS emergencies	4,119	8,500	8,500	8,500
3. Number of ALS emergencies	10,786	8,000	8,500	8,500
4. Total number of transports	16,121	16,500	17,000	17,000
5. Cancelled or refused services	5,542	5,375	5,000	5,000
6. Number of community education hours	275	200	250	250
<b>PRODUCTIVITY</b>				
1. Cost/unit hour	\$76.65	\$110.00	\$90.00	\$90.00
2. Cost per call	\$233.07	\$250.00	\$257.67	\$257.67
3. Patient transports/unit (UHU)	0.33	0.37	0.40	0.40
<b>EFFECTIVENESS</b>				
1. Response time in minutes-Davenport & Bettendorf	4.88	4.50	4.90	4.90
2. Revenue as a percent of program cost	100%	100%	90%	90%
3. Percent of urban emergency response greater than 8 minutes	10.1%	10.0%	10.0%	10.0%
4. Fractile response time-Scott County rural service area	99.1%	99.0%	99.0%	99.0%
5. Average response time in minutes-Scott County Eldridge & LeClaire	7.28	7.50	7.29	7.29
<b>ANALYSIS:</b>				
<p>Total FY07 appropriations for the total agency are increasing 4.3% over current budgeted levels. Non-salary costs are increasing 2.9% over current budgeted levels for the total agency.</p> <p>County funding is approved to increase 104% over current budgeted amounts for the agency due to contractual cost adjustments for billing and uncollectible accounts.</p> <p>Organizational change requests for the agency are as follows: 1) two "Support" personnel, identified as Coordinators in the Management Team are being redesignated as Managers, which is the level they have functioned at for the past 5-10 years, 2) because of an increase in call volumes, one additional full-time 40 hour/week ambulance crew was added.</p> <p>With a market study revealing dispatcher wage levels as much as 40% lower than other local dispatch agencies, wages were increased an additional \$15,000 annually, 3)</p>		<p>an additional management level position intended to assist the Executive Director/Administrative Team was added, to begin on 01/01/07, and therefore funded for one-half year only in this budget.</p> <p>The primary reasons for revenue changes from current budget levels are: 1) an increase in volume, 2) an increase in fee schedule of 2%, which is anticipated 1/1/06 by Medicare and 3) an increase in the hospital contractual from 36 to 45% as recommended by Medic's Auditors.</p> <p>The primary reasons for appropriation changes from current budget levels are: 1) an anticipated 12% increase in health insurance, 2) rising fuel costs, 3) replacement of the Northwest Davenport quarters, which was eliminated 11/04 when Trinity moved to Bettendorf, 4) wage increases of 5.6% (3.6% average merit, 2% across the board) to remain competitive with other agencies, attract &amp; retain employees, 5) one additional 40</p>		
		<p>hr/week ambulance crew and 6) additional management level assistance.</p> <p>Several PPB Indicators are highlighted as follows: response times-loss of Northwest Quarters and increased volumes have increased response time in Davenport slightly (E.1).</p> <p>Budget issues identified for further Board review during the budget process are as follows: Ongoing review of contractual adjustment which has a direct bearing on Scott Counties deficit financing agreement with Medic. If the current Medic budget projections are accurate, Scott County's share would be approximately \$100,000.</p> <p>This agency budget supports the County's Target Issues and Management Agenda as follows: 1) Participation in the Consolidated Dispatch study.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Medic Emergency Medical Services (47A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	70.00	70.00	70.00	71.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	3.00	3.00	3.00	5.50	
System Status Controller	10.00	10.00	10.00	10.00	
Support Staff	2.00	2.00	2.00	-	
Wheelchair/Shuttle Operator	2.00	2.00	2.00	2.00	
<b>TOTAL POSITIONS</b>	<b>89.15</b>	<b>89.15</b>	<b>89.15</b>	<b>90.65</b>	
<b>REVENUE SUMMARY:</b>					
Net Patient Revenue	\$4,390,898	\$4,476,115	\$4,241,275	\$4,082,601	
Other Support	890,426	840,000	1,087,704	1,128,464	
Genesis Medical Center	-	19,083	19,083	108,144	
Trinity Medical Center	-	4,775	4,775	27,036	
<b>SUB-TOTAL REVENUE</b>	<b>\$5,281,324</b>	<b>\$5,339,973</b>	<b>\$5,352,837</b>	<b>\$5,346,245</b>	
Scott County Contribution	0	48,908	48,908	274,455	100,000
<b>TOTAL REVENUES</b>	<b>\$5,281,324</b>	<b>\$5,388,881</b>	<b>\$5,401,745</b>	<b>\$5,620,700</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,424,903	\$3,704,480	\$3,642,000	\$3,936,000	
Equipment	13,813	15,000	13,000	14,000	
Expenses	1,322,521	1,398,930	1,344,300	1,360,700	
Supplies	128,684	118,000	139,000	135,000	
Occupancy	159,077	152,000	160,000	175,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,048,998</b>	<b>\$5,388,410</b>	<b>\$5,298,300</b>	<b>\$5,620,700</b>	



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<b>SERVICE AREA: Physical Health &amp; Social Services</b>	<b>PROGRAM: Community Services Administration (17A)</b>
<b>ACTIVITY: Services to Poor</b>	<b>ORGANIZATION: Community Services</b>

**PROGRAM MISSION:** To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.

**PROGRAM OBJECTIVES:**  
 1. To maintain administrative costs at 2% or less of department budget.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Authorized personnel (FTE's)	12.50	12.50	12.50	12.50
2. Liaison activities requested	226	230	235	235
3. Appeals/reviews requested	5	5	5	5
4. Number of authorized agencies	4	4	4	4
5. Total departmental budget	\$7,362,438	\$7,929,924	\$8,274,515	\$8,274,515

<b>WORKLOAD</b>				
1. Percent of time spent on administration	45%	45%	45%	45%
2. Percent of time spent on program management	25%	25%	25%	25%
3. Percent of time spent on special projects	15%	15%	15%	15%
4. Percent of time spent on authorized agencies	15%	15%	15%	15%

<b>PRODUCTIVITY</b>				
1. Administration cost as a percent of departmental budget	1.98%	2.00%	2.00%	2.00%

<b>EFFECTIVENESS</b>				
1. Program performance budget objectives accomplished	80%	100%	100%	100%

**ANALYSIS:**

The FY07 appropriations for the total department are increasing 6.4% from the FY06 budgeted levels. Revenues are increasing 2.3% over the current budgeted amounts for the total department. For this program, non-salary costs are increasing 9.8% over current budgeted amounts.

The costs of administration in this program are attributed to the Special Services MH/DD fund and to the general fund based on expenditures for the department. The MH/DD fund will be faced with serious budget concerns in FY07 as the state funds have not increased at the same rate as the cost of services. The fund balance will be significantly reduced to cover costs of services.

The PPB Indicators are presented with requested levels consistent with the FY06 projected levels and FY05 actuals.

Funding is approved at the requested level of \$102,409.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Community Services Administration (17A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$124,340	\$104,564	\$87,494	\$97,384	\$97,384
Expenses	4,478	4,275	4,475	4,725	4,725
Supplies	195	300	300	300	300
<b>TOTAL APPROPRIATIONS</b>	<b>\$129,013</b>	<b>\$109,139</b>	<b>\$92,269</b>	<b>\$102,409</b>	<b>\$102,409</b>

**PROGRAM MISSION:** To provide financial assistance in meeting basic needs to Scott County residents.

**PROGRAM OBJECTIVES:**

1. To provide 100 community referrals.
2. To conduct 6500 or more client interviews.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Applications for assistance	6,575	7,800	7,500	7,500
2. Population below 100% of poverty	17,914	17,914	17,914	17,914

<b>WORKLOAD</b>				
1. Applications approved	3,490	3,800	3,800	3,800
2. Referrals issued	91	100	100	100
3. Interviews conducted	5,905	7,000	7,000	7,000
4. Clients in work program	185	135	135	135
5. Total client hours worked	11,580	16,250	16,000	16,000

<b>PRODUCTIVITY</b>				
1. Average assistance granted	\$122.82	\$135.65	\$140.15	\$140.15

<b>EFFECTIVENESS</b>				
1. Percent of applications approved	53%	50%	50%	50%

**ANALYSIS:**

For this program, non-salary costs are decreasing 5.8% from the FY06 budgeted levels. Revenues are requested to increase 18.9% due to faster processing of Social Security claims and reimbursements to the county. The FY05 actual expenditures for rental assistance were much lower than expected. This is an area that fluctuates dramatically from year to year and is difficult to predict total expenses. The department has requested funding for FY07 at the FY06 projected level. The burial assistance remained relatively consistent over the past two years. Again this type of assistance fluctuates from year to year. There is no recommended increase for this service. The Scott County General Assistance burial guidelines were revised in March of 2005 to address specific costs of burials for babies and specific costs for cremations. The FY06 budget expenditure level for utilities was slightly increased due to the higher projected gas prices this winter. Applications for assistance (D.1) was decreased slightly to be more consistent with the FY05 actual and the FY06 current experience. Funding is approved at the requested level of \$702,057.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: General Assist/Other Social Services (17B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director/Case Aide	0.10	0.10	0.10	0.10	0.10
271-C Office Manager	0.90	0.90	0.90	0.90	0.90
252-C Case Aide	2.50	2.50	2.50	2.50	2.50
162-C Clerk III/Secretary	0.90	0.90	0.90	0.90	0.90
141-C Clerk II/Receptionist	1.40	1.40	1.40	1.40	1.40
<b>TOTAL POSITIONS</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$3,181	\$3,000	\$3,000	\$3,000	\$3,000
Miscellaneous	150,429	50,000	50,000	60,000	60,000
<b>TOTAL REVENUES</b>	<b>\$153,610</b>	<b>\$53,000</b>	<b>\$53,000</b>	<b>\$63,000</b>	<b>\$63,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$187,414	\$204,968	\$192,635	\$208,822	\$208,822
Equipment	1,688	2,500	2,000	2,000	2,000
Expenses	443,266	517,435	487,735	488,035	488,035
Supplies	1,565	3,500	3,200	3,200	3,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$633,933</b>	<b>\$728,403</b>	<b>\$685,570</b>	<b>\$702,057</b>	<b>\$702,057</b>



**SERVICE AREA: Physical Health & Social Services**  
**ACTIVITY: Services to Military Veterans**

**PROGRAM: Veteran Services (17D)**  
**ORGANIZATION: Community Services**

**PROGRAM MISSION:** To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.

**PROGRAM OBJECTIVES:**

1. To provide 220 or more welfare interviews.
2. To provide 600 or more veteran service interviews.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Eligible population	16,818	16,818	16,818	16,818
2. Requests for veteran services	1,055	1,000	1,000	1,000
3. Estimated population below poverty	2,008	2,008	2,008	2,008
4. Applications for welfare assistance	139	200	220	220
<b>WORKLOAD</b>				
1. Welfare assistance interviews	140	200	220	220
2. Number of welfare cases assisted	61	100	110	110
3. Veterans services interviews	630	600	600	600
<b>PRODUCTIVITY</b>				
1. Cost/per case assisted	\$1,445.82	\$1,160.23	\$1,266.15	\$1,266.15
<b>EFFECTIVENESS</b>				
1. Percent of welfare requests assisted	44%	50%	50%	50%
3. Total amount approved for compensations and pensions	\$542,206	\$350,000	\$350,000	\$350,000

**ANALYSIS:**

For this program, non-salary costs are increasing 1% over the FY06 budgeted levels. There is a slight increase in the FY06 budget level for utilities due to the higher projected gas prices this winter. The FY05 actual expenditures for rental assistance were very low. The current experience expenditure for rental assistance is much more realistic. Burial assistance expenditures have increased over the past two years. This is an extremely unpredictable expenditure. The department is not requesting a change in this area based on the current expenditures.

The PPB Indicators are highlighted as follows: the number of welfare assistance interviews and number of welfare cases assisted (W.1 and W.2) were increased slightly to reflect the current experience.

Funding is approved at the requested level of \$124,704.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Veteran Services (17D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
298-A Veteran's Affairs Director/Case Aide	0.90	0.90	0.90	0.90	0.90
<b>TOTAL POSITIONS</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$680	\$1,500	\$1,500	\$1,500	\$1,500
<b>TOTAL REVENUES</b>	<b>\$680</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$56,452	\$53,998	\$59,640	\$62,229	\$62,229
Equipment	-	250	250	250	250
Expenses	33,591	60,875	61,375	61,225	61,225
Supplies	1,252	900	900	1,000	1,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$91,295</b>	<b>\$116,023</b>	<b>\$122,165</b>	<b>\$124,704</b>	<b>\$124,704</b>

SERVICE AREA: Physical Health & Social Services		PROGRAM: Health Administration (20R)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
<b>PROGRAM MISSION:</b> Evaluate effectiveness, accessibility of present and population-based health services.				
<b>PROGRAM OBJECTIVES:</b>				
1. 80% of program budget indicator objectives will be accomplished.				
2. 100% of program evaluations will be completed.				
3. 100% of customer surveys will be completed.				
PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. # of program budget indicator objectives	14	14	14	14
2. # of program evaluations	3	3	3	3
3. # of customer surveys	3	3	3	3
4. Departmental Budget	\$3,965,234	\$4,640,688	\$5,115,177	\$5,108,037
<b>WORKLOAD</b>				
1. # of program budget indicator objectives completed	14	14	14	14
2. # of program evaluations completed	3	3	3	3
3. # of customer surveys completed	3	3	3	3
<b>PRODUCTIVITY</b>				
1. Cost/program budget indicator objective	\$4,126.00	\$4,126.00	\$5,177.00	\$5,177.00
2. Cost/program evaluation	\$2,387.17	\$3,448.37	\$3,448.37	\$3,448.37
3. Cost/customer survey	\$835.22	\$835.22	\$909.48	\$909.48
<b>EFFECTIVENESS</b>				
1. % of program budget indicator objectives completed	86%	80%	80%	80%
2. % of program evaluations completed	100%	100%	100%	100%
3. % of customer surveys completed	100%	100%	100%	100%
<b>ANALYSIS:</b>				
<p>Total FY07 appropriations for the total department are increasing 5.2% over current budgeted levels. Non-salary costs are increasing 9.2% over current budgeted levels for the total department. Revenues are increasing 3.5% over current budgeted amounts for the total department. For this program, non-salary costs are decreasing 2.5% over current budgeted amounts.</p> <p>Organizational change requests for the department are as follows: requesting the upgrade of one Public Health Nurse position due to the increased work responsibilities of the Clinical Services Coordinator and the span of control for this position.</p> <p>The primary reasons for revenue changes from current budget levels are: increases in Medicaid reimbursement, child health consultant, emergency preparedness and maternal and child health/wic grants.</p> <p>The primary reasons for appropriation changes from current budget levels are: increases in the jail health program including hospital, x-ray, dental, laboratory and in particular pharmacy costs.</p> <p>Several PPB Indicators are highlighted as follows: FY06 was the first year for all new cost centers and indicators for the health department. We now have baseline indicators in place for the department and will be able to measure our accountability from year to year.</p> <p>Health Administration indicators specifically capture the departments overall objectives, program evaluations and customer surveys.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Health Administration (20R)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
298-A Administrative Office Manager	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
<b>TOTAL POSITIONS</b>	<b>6.60</b>	<b>6.60</b>	<b>6.60</b>	<b>6.60</b>	<b>6.60</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$52,474	\$0	\$0	\$0	\$0
Miscellaneous	37	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$52,511</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	407,436	\$488,741	\$448,393	\$476,546	\$476,546
Equipment	2,217	-	-	-	-
Expenses	14,323	22,015	21,715	21,355	21,355
Supplies	2,598	9,226	9,226	9,226	9,226
<b>TOTAL APPROPRIATIONS</b>	<b>\$426,574</b>	<b>\$519,982</b>	<b>\$479,334</b>	<b>\$507,127</b>	<b>\$507,127</b>

<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Clinical Services (20S)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Monitor, diagnose and investigate health problems					
<b>PROGRAM OBJECTIVES:</b>					
1. Initiate communicable disease investigation on 100% of reported diseases according to Iowa Department of Public Health guidelines.					
2. Provide needed clinical services to 90% of clients presenting at Health department clinics.					
3. 99% of eligible county employees will receive an annual health screening.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Number of communicable diseases reported		5,785	5,500	5,500	5,500
2. Number of clients requesting clinic services		6,517	6,500	6,500	6,500
3. Number of county employees eligible for an annual health screening		682	600	600	600
<b>WORKLOAD</b>					
1. Number of communicable diseases requiring investigation		122	125	125	125
2. Number of clients seen in clinics		5,859	5,850	5,850	5,850
3. Number of eligible county employees screened		680	594	594	594
<b>PRODUCTIVITY</b>					
1. Cost/communicable disease investigation		\$12.34	\$14.51	\$14.51	\$14.51
2. Cost/clinic seen		\$37.57	\$57.65	\$57.65	\$57.65
3. Cost/eligible employee screened		\$5.04	\$9.38	\$9.38	\$9.38
<b>EFFECTIVENESS</b>					
1. Percent of communicable disease investigations initiated		100%	100%	100%	100%
2. Percent of client needs provided		90%	90%	90%	90%
3. Percent of eligible county employees receiving a health screening		99%	100%	99%	99%
<b>ANALYSIS:</b>					
<p>Revenues for this program are increasing 6.6% over current budgeted amounts and is primarily due to an expected increase in grant monies from Scott County Kids for the Child Health Nurse Consultant program.</p> <p>Non-salary costs are increasing 11.2% over current budgeted amounts. The primary reasons for appropriation changes from current budget levels are: an increase in dollars for the Medical Director, maintenance of equipment and reimbursable allotments.</p> <p>An organizational change request to upgrade 1.0 FTE Clinical Services Coordinator and 1.0 FTE Public Health Nurse have been approved for this program due to increased span of control responsibilities for the Clinical Services Coordinator.</p> <p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with one year's history allowing the department to measure performance for investigating communicable diseases (W.1), number of clients seen in clinic (W.2) and number of county employees screened (W.3).</p> <p>This program budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness plans.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Clinical Services (20S)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
470-A Clinical Services Coordinator	-	-	-	1.00	1.00
417-A Clinical Services Coordinator	1.00	1.00	1.00	-	-
397-A Clinical Nurse Specialist	-	-	-	1.00	1.00
366-A Public Health Nurse	6.00	6.00	6.00	5.00	5.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
A Interpreters	0.35	0.35	0.35	0.35	0.35
Z Health Services Professional	0.90	0.90	0.90	0.90	0.90
<b>TOTAL POSITIONS</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$171,605	\$194,500	\$194,500	\$208,285	\$208,285
Fees and Charges	6,291	11,000	11,000	11,000	11,000
Miscellaneous	4,855	2,000	2,000	2,000	2,000
<b>TOTAL REVENUES</b>	<b>\$182,751</b>	<b>\$207,500</b>	<b>\$207,500</b>	<b>\$221,285</b>	<b>\$221,285</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$518,779	\$647,643	\$610,211	\$677,429	\$677,429
Equipment	1,980	-	-	4,000	4,000
Expenses	90,673	104,495	104,855	116,201	115,841
Supplies	20,502	26,773	26,773	24,787	24,787
<b>TOTAL APPROPRIATIONS</b>	<b>\$631,934</b>	<b>\$778,911</b>	<b>\$741,839</b>	<b>\$822,417</b>	<b>\$822,057</b>

<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Community Relations &amp; Planning (20T)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Inform, educate, and empower people about health issues					
<b>PROGRAM OBJECTIVES:</b>					
1. 100% education presentations to service providers will be provided.					
2. 98% educational presentations for the community to be provided.					
3. 99% of initial response to a media request will be within 24 hours.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Number of education presentations for service providers		81	80	80	80
2. Number of education presentations for the community		107	120	120	120
3. Number of media requests		131	130	130	130
<b>WORKLOAD</b>					
1. Number of education presentations for service providers completed		90	80	80	80
2. Number of education presentations for the community completed		117	120	118	118
3. Number of media requests responses		131	130	128	128
<b>PRODUCTIVITY</b>					
1. Cost/presentation to service providers		\$189.29	\$189.29	\$134.53	\$134.53
2. Cost/presentations to the community		\$112.73	\$112.73	\$106.04	\$106.04
3. Cost/media request response		\$16.28	\$16.28	\$17.03	\$17.03
<b>EFFECTIVENESS</b>					
1. Percent of education presentations to service providers		111%	100%	100%	100%
2. Percent of education presentations to the community		109%	98%	98%	98%
3. Percent of media requests responded to within 24 hours		100%	95%	99%	99%
<b>ANALYSIS:</b>					
<p>The Community Relations, Information and Planning Program supports the rest of the department with planning and grant writing activities along with providing information to the media and public.</p> <p>Non-salary costs are increasing 1.7% over current budgeted levels for the program.</p> <p>Revenues are increasing 1.9% over current budgeted amounts which means that grants remain flat.</p> <p>There are no organizational change requests for this program.</p> <p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with one year's history allowing the department to measure performance for the number of education presentations for service providers completed (W.1), number of education presentations for the community completed (W.2) and number of media request responses (W.3).</p>		<p>This program budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness plans.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Community Relations &amp; Planning (20T)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
417-A Community Health Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Quality Assurance	1.00	-	-	-	-
355-A Community Health Consultant	3.00	3.00	3.00	3.00	3.00
<b>TOTAL POSITIONS</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$933,072	\$1,378,263	\$1,378,263	\$1,405,004	\$1,405,004
Miscellaneous	49	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$933,121</b>	<b>\$1,378,263</b>	<b>\$1,378,263</b>	<b>\$1,405,004</b>	<b>\$1,405,004</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$167,372	\$302,886	\$243,598	\$266,254	\$266,254
Equipment	1,980	-	-	-	-
Expenses	910,206	1,443,746	1,471,826	1,467,856	1,467,856
Supplies	1,053	4,978	4,978	2,897	2,897
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,080,611</b>	<b>\$1,751,610</b>	<b>\$1,720,402</b>	<b>\$1,737,007</b>	<b>\$1,737,007</b>



<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Environmental Health (20U)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Health Department</b>			
<b>PROGRAM MISSION:</b> Enforce laws and regulations that protect and ensure safety					
<b>PROGRAM OBJECTIVES:</b>					
1. 100% of required environmental health inspections will be completed annually.					
2. 90% of facilities/homes will be in compliance on re-inspection with Iowa Codes.					
3. 100% of existing and newly identified homes of children with blood lead levels of 15 ug/dl or above will be entered into the GIS Program.					
4. 75% of newly identified homes of children with blood lead levels of 15 ug/dl or above will be remediated within 6 months.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Number of environmental inspections required		3,955	4,223	4,000	4,000
2. Number of environmental health re-inspections required		385	400	400	400
3. Number of identified lead homes		81	64	N/A	N/A
4. Number of identified lead homes		N/A	N/A	20	20
<b>WORKLOAD</b>					
1. Number of environmental health inspections conducted		3,955	4,223	4,000	4,000
2. Number of environmental health re-inspections conducted		363	400	400	400
3. Number of identified lead homes entered into GIS		81	64	N/A	N/A
4. Number of identified lead homes remediated		N/A	N/A	15	15
<b>PRODUCTIVITY</b>					
1. Cost/environmental health inspection conducted		\$116.75	\$116.75	\$120.54	\$120.54
2. Cost/environmental health re-inspection conducted		\$116.75	\$116.75	\$120.54	\$120.54
3. Cost/data entry of lead homes		\$25.93	\$25.93	N/A	N/A
3. Cost/remediation management of lead homes		N/A	N/A	\$174.51	\$174.51
<b>EFFECTIVENESS</b>					
1. Percent of environmental health inspections completed		100%	100%	100%	100%
2. Percent of re-inspections that are in compliance with Iowa Codes		94%	85%	90%	90%
4. Percent of homes entered into GIS		100%	100%	N/A	N/A
4. Percent of identified lead homes remediated		N/A	N/A	75%	75%
<b>ANALYSIS:</b>					
<p>Revenues for this program are increasing 7.8% over current budgeted amounts and are primarily due to increased Medicaid reimbursement for environmental lead testing in homes and increased inspection fees for tanning and tattoo establishments.</p> <p>For this program, non-salary costs are increasing 3.3% over current budgeted amounts.</p> <p>There are no organizational change requests for this program.</p> <p>Several PPB Indicators are highlighted as follows: baseline indicators are now in place for this program with one year's history allowing the department to measure performance for the number of environmental health inspections conducted (W.1), the number of environmental health re-inspections conducted (W.2), the number of identified homes entered into GIS (W.3) and a new indicator to identify the number of homes that are remediated (W.4).</p>		<p>This departmental budget supports the County's Target Issues and Management Agenda as follows: following objectives as set out through homeland security/emergency preparedness plans.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Environmental Health (20U)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$17,610	\$23,248	\$23,248	\$36,100	\$36,100
Licenses and Permits	202,158	244,000	244,000	256,500	256,500
Fees and Charges	21,483	25,000	25,000	27,800	27,800
Miscellaneous	133	5,000	5,000	-	-
<b>TOTAL REVENUES</b>	<b>\$241,384</b>	<b>\$297,248</b>	<b>\$297,248</b>	<b>\$320,400</b>	<b>\$320,400</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$448,833	\$547,439	\$502,611	\$572,491	\$572,491
Equipment	2,387	25,000	25,000	7,600	7,600
Expenses	94,145	114,992	114,994	128,513	128,513
Supplies	11,590	17,527	17,527	19,517	19,517
<b>TOTAL APPROPRIATIONS</b>	<b>\$556,955</b>	<b>\$704,958</b>	<b>\$660,132</b>	<b>\$728,121</b>	<b>\$728,121</b>

**SERVICE AREA: Physical Health & Social Services**  
**ACTIVITY: Services to Poor**

**PROGRAM: Administrative Support (21A)**  
**ORGANIZATION: Human Services**

**PROGRAM MISSION:** The Iowa Department of Human Services is a public expression of Iowa's desire for a stronger community. Working cooperatively with others, the Department of Human Services meets the unique needs of individuals who are experiencing personal, economic, social or health problems. The primary responsibility of the Department is to help and empower individuals and families to become increasingly self-sufficient and productive and strive to improve the well being of all the people of the State of Iowa.

**PROGRAM OBJECTIVES:**

1. To process FIP/Medical applications within 30 days at 97.5%.
2. To process Food Stamp applications within 30 days at 98.7%.
3. To process Service applications within 30 days at 97.2%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Authorized personnel (FTE's)	108	108	108	108
2. Authorized SW 3s	16	16	16	16
3. Authorized SW 2s	18	20	20	20
4. Authorized IM 2's	41	44	44	44
<b>WORKLOAD</b>				
1. Child/Adult assessment completed per month	145	165	165	165
2. Service intake and ongoing cases served	2,419	2,500	2,500	2,500
3. Income maintenance, intake and ongoing cases	17,096	18,000	18,000	18,000
<b>PRODUCTIVITY</b>				
1. Child/Adult assessment completed per month/per worker	9	10.32	10.32	10.32
2. Service intake ongoing cases served per month/per worker	132	105	105	105
3. Income maintenance, intake and ongoing cases per month/per worker	420	411	411	411
<b>EFFECTIVENESS</b>				
1. Percent of FIP applications processed within 30 days	99.0%	99.0%	99.0%	99.0%
2. Percent of food stamp applications processed within 30 days	99.0%	99.0%	99.0%	99.0%
3. Percent of applications for service handled within 30 days	99.00%	99.00%	99.00%	99.00%

**ANALYSIS:**

Total FY07 appropriations for this program are increasing 9% over the current budgeted levels.

The Department of Human Services has acquired new programs and responsibilities. The Medicaid Expansion, IowaCare Program, offers limited medical, dental and prescription coverage at the University of Iowa Hospitals and Schools. The program is being monitored quarterly to ensure funds are available.

Another new responsibility of the Department's includes the Centralized Intake for Child Abuse reports. The local office will have a 1-800 number effective January 3, 2006. The local office will be responsible for all child abuse calls and intakes for this service area. Workers will then send out the reports to the appropriate county. The Centralized Intake will lead to more consistent reporting and documentation of child abuse reports/claims. Three workers and one

supervisor will handle all child abuse calls.

The FY06 projected demand Indicators (D.3 and D.4) were increased due to the implementation of the IowaCare Program and the need for additional staff to process applications. There is no recommended increase for the FY07 demand indicators.

The FY06 projected workload indicator (W.2) was increased after the first quarter to reflect the current experience. There is no recommended increase for the FY07 workload indicators. The effectiveness indicators remain at the same level of high quality and service.

Funding is approved at the requested level of \$74,690.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Administrative Support (21A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$30,074	\$30,584	\$30,584	\$33,611	\$33,611
<b>TOTAL REVENUES</b>	<b>\$30,074</b>	<b>\$30,584</b>	<b>\$30,584</b>	<b>\$33,611</b>	<b>\$33,611</b>
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$4,602	\$4,035	\$4,035	\$4,156	\$4,156
Expenses	21,084	23,743	23,663	27,908	27,908
Supplies	32,529	41,385	41,200	42,626	42,626
<b>TOTAL APPROPRIATIONS</b>	<b>\$58,215</b>	<b>\$69,163</b>	<b>\$68,898</b>	<b>\$74,690</b>	<b>\$74,690</b>

**SERVICE AREA: Physical Health & Social Services**  
**ACTIVITY: Services to Other Adults**

**PROGRAM: Outreach to Older Persons (39A)**  
**ORGANIZATION: Center for Active Seniors, Inc.**

**PROGRAM MISSION:** To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) referrals to local, state and federal programs and services; C) providing assistance with completion of forms/applications for programs and benefits; and D implementation and monitoring of programs and services for client.

**PROGRAM OBJECTIVES:**

1. To make 12,384 collateral contacts.
2. To service 250 people per FTE.
3. To keep costs per contact under \$23.15.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Referrals to program	1,015	983	992	992
<b>WORKLOAD</b>				
1. Contacts - individual client	8,846	8,740	9,614	9,614
2. Group Presentations	70	130	130	130
3. Collateral contacts	10,559	11,259	12,384	12,384
4. Unduplicated number of persons served on individual basis	1,234	1,615	1,631	1,631
5. Unduplicated number of persons served in Central City	286	350	350	350
<b>PRODUCTIVITY</b>				
1. Cost per contact	\$22.91	\$23.00	\$23.15	\$23.15
<b>EFFECTIVENESS</b>				
1. Number of persons served per FTE (individual)	165	215	250	250
2. Contacts per individual person served	15.7	12.4	13.5	13.5
3. Staff costs as a percent of program costs	79%	60%	53%	53%
4. Number of clients served in Case Management Program (Avg/Month)	191	195	200	200

**ANALYSIS:**

Total FY07 appropriations for the total agency are increasing 11.4% over current budgeted levels. Revenues are increasing 16.5% over the current budgeted amounts for the total agency due to project income (activities), private pay individuals in the Day Center and Veteran's Administration.

The agency continues with the building expansion. Good weather has allowed construction to proceed quickly. The opening ceremonies for the Day Center are planned for January of 2006. The rest of the building will have a grand opening in April of 2006.

The Outreach budget is requested with a 6.6% increase in total appropriations and a 1.8% decrease in revenues. The primary reasons for revenue changes from current budget levels are decreases in the supplemental grants and CDBG funding.

CASI is planning to maintain an Outreach program despite the upcoming changes in legislation (Elder Affairs bill) effective 1/1/06.

The changes in the Outreach program include a requirement for a nurse to complete assessments. Another agency in Davenport will be completing the waiver programs and assessments. CASI will continue to serve non-waiver individuals. CASI is currently not accepting new clients into the Outreach program because of the upcoming legislative changes. CASI is also not replacing staff from this program who no longer work for the agency.

Several PPB Indicators are highlighted as follows: (D.1) the FY07 requested number of referrals is higher than the FY06 projected level but the agency does not expect the figure to exceed the FY05 actual experience due to legislation/rule changes. The FY07 requested cost per contact (P.1) is slightly above the FY06 projected level. This is due to the reduction in staff. The FY07 requested number of persons served per FTE (E.1) is 16% higher than the FY06 projected level and

the FY05 actual experience again due to staff reductions and no additional hiring.

The agency has requested an increase of 3% in the Scott County contribution. Funding is approved at an inflationary increase of 3% which results in an approved funding level of \$106,330.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Outreach to Older Persons (39A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	-	0.36	-	-	
Vice President/Resource Development	-	0.36	-	-	
Budget Manager	-	0.36	-	-	
Accounting Coordinator	-	0.36	-	-	
Administrative Coordinator	-	0.36	-	-	
Receptionist	-	0.36	-	-	
Janitor	-	0.61	-	-	
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	6.50	7.50	6.00	5.50	
<b>TOTAL POSITIONS</b>	<b>7.50</b>	<b>11.27</b>	<b>7.00</b>	<b>6.50</b>	
<b>REVENUE SUMMARY:</b>					
Pledge Revenue	\$0	\$15,944	\$0	\$0	
Elder Care	12,179	12,544	12,544	12,300	
Title III B	40,804	36,205	36,205	36,000	
Title III D	923	1,030	1,030	1,000	
Transfers	51,559	-	-	-	
Title V	-	-	-	-	
LTCIS	15,010	18,798	18,798	15,000	
United Way	53,659	53,659	53,659	55,300	
Contributions	7,943	7,416	-	-	
Activities	32,176	37,080	-	-	
Membership	3,990	7,692	-	-	
Miscellaneous	1,747	1,854	-	-	
Interest	440	187	-	-	
CDBG	70,300	72,409	65,000	65,000	
Rent Revenue	7,724	11,700	-	-	
Project Income	1,019	1,082	1,082	1,082	
Supplemental Grants	930	46,753	-	-	
Admin Revenue Allocation	-	0	174,363	180,002	
Scott County Regional Authority	-	20,000	-	0	
Riverboat Development Authority	10,800	-	-	-	
Bingo	-	27,899	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$311,203</b>	<b>\$372,252</b>	<b>\$362,681</b>	<b>\$365,684</b>	
Scott County Contribution	100,229	103,235	103,235	106,330	106,330
Contingency	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$100,229</b>	<b>\$103,235</b>	<b>\$103,235</b>	<b>\$106,330</b>	<b>\$106,330</b>
<b>TOTAL REVENUES</b>	<b>\$411,432</b>	<b>\$475,487</b>	<b>\$465,916</b>	<b>\$472,014</b>	
<b>APPROPRIATION SERVICES</b>					
Personal Services	\$341,876	\$360,983	\$475,967	\$496,754	
Equipment	94	204	-	-	
Expenses	80,257	95,535	8,921	6,780	
Supplies	6,829	13,856	3,438	3,438	
Occupancy	5,760	7,201	2,250	2,250	
<b>TOTAL APPROPRIATIONS</b>	<b>\$434,816</b>	<b>\$477,779</b>	<b>\$490,576</b>	<b>\$509,222</b>	

<b>SERVICE AREA: Physical Health &amp; Social Services</b>	<b>PROGRAM: Transportation for Older Persons (39B)</b>
<b>ACTIVITY: Services to Other Adults</b>	<b>ORGANIZATION: Center for Active Seniors, Inc.</b>

**PROGRAM MISSION:** To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.

**PROGRAM OBJECTIVES:**

1. To maintain rural ridership at 6000.
2. To keep cost per ride below \$1.04.
3. To provide 32,000 rides.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Requests	29,876	30,000	32,000	32,000
<b>WORKLOAD</b>				
1. Passengers transported/rural	4,517	5,000	6,000	6,000
2. Passengers transported/all areas	29,842	30,000	32,000	32,000
3. Enhanced services	3,425	800	700	700
<b>PRODUCTIVITY</b>				
1. Cost client transported/all areas	\$1.08	\$1.08	\$1.04	\$1.04
<b>EFFECTIVENESS</b>				
1. Percent change in clients transported/all areas	-6.20%	0.50%	6.67%	6.67%

**ANALYSIS:**

This program provides pass through funding fro Great River Bend Transportation Services. The funding is provided to the City of Bettendorf, the City of Davenport and directly to Great River Bend Transportation Service. The funding that goes to Davenport and Bettendorf is for inclusion and coordination with their elderly and handicapped transportation services. The funding to the cities is included in their contracts with Great River Bend. Several years ago the Board provided a slight increase above inflation to go directly to Great River Bend for after-hours and cross-boundary transportation. Most recently Great River Bend Transportation Services started a new route in the rural Davenport and Bettendorf area to assist elderly and handicapped individuals get to medical facilities. The new route increases services by 35 hours per week.

The agency has presented the FY07 requested PPB indicators showing a slight increase in requests (D.1) and the number of passengers transported (W.1, W.2) from the FY06 projected levels. The cost per client tranported/all areas (P.1) is below the FY06 projected level and below the FY05 actual experience.

The agency is not requesting an increase for this program. Funding is approved at the requested level of \$40,314.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Transportation for Older Persons (39B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$39,136	\$40,310	\$40,310	\$40,314	\$40,314
<b>TOTAL REVENUES</b>	<b>\$39,136</b>	<b>\$40,310</b>	<b>\$40,310</b>	<b>\$40,314</b>	<b>\$40,314</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$40,636	\$40,310	\$40,310	\$40,314	
<b>TOTAL APPROPRIATIONS</b>	<b>\$40,636</b>	<b>\$40,310</b>	<b>\$40,310</b>	<b>\$40,314</b>	



**SERVICE AREA: Physical Health & Social Services**  
**ACTIVITY: Service to Other Adults**

**PROGRAM: Day Care for Older Persons (39C)**  
**ORGANIZATION: Center for Active Seniors, Inc.**

**PROGRAM MISSION:** To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 5: 00 p.m., Monday through Friday.

**PROGRAM OBJECTIVES:**

1. To maintain admissions at 65.
2. To maintain hours at 65000.
3. To keep costs at or below \$8.68 per hour.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Admissions	34	55	65	65
2. Program capacity	40	45	48	48
<b>WORKLOAD</b>				
1. Clients Unduplicated	112	135	135	135
2. Client hours	60,816	60,000	65,000	65,000
3. Number of volunteers - unduplicated	16	24	28	28
<b>PRODUCTIVITY</b>				
1. Cost per client hour	\$6.69	\$7.00	\$8.68	\$8.68
<b>EFFECTIVENESS</b>				
1. County contribution as a percent of program costs	4%	3%	3%	3%
2. Volunteer hours in day center	3,061	3,800	3,800	3,800

**ANALYSIS:**

The FY07 appropriations are requested at a 23.2% increase over the current budgeted levels. This is primarily attributable to a 42.8% increase in personal services in expenses. Revenues are requested with a 43% increase which is income from the Veteran's Administration and the Medicaid Waiver Program.

This program will be the first program affected by the building expansion planned to open in January of 2006. The plan provides for a new day care center. The new day care will be somewhat self-contained and have many homelike amenities.

The program continues to serve persons with heavy supervision needs. The new building will allow the program capacity to grow. The increase in capacity will affect many of the other FY07 requested PPB indicators. The FY07 requested Admissions (D.1) and Program Capacity (D.2) show an increase over the FY06 projected levels.

The FY07 requested number of volunteers (W.3) is slightly above the FY06 projected level and the FY05 actual experience. The FY07 requested county contribution as a percent of program costs (E.1) will remain at 3%.

Although the agency is projecting increased costs with the program expansion and new building, the contractual provisions have capped the contribution to this program. The agency has requested continued funding at the current level. Funding is approved at the requested level of \$14,286.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Day Care for Older Persons (39C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	-	0.36	-	-	
Vice President/Resource Development	-	0.36	-	-	
Budget Manager	-	0.36	-	-	
Accounting Coordinator	-	0.36	-	-	
Administrative Coordinator	-	0.36	-	-	
Receptionist	-	0.36	-	-	
Janitor	-	0.61	-	-	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	1.50	1.00	1.00	
Adult Day Center Facilitators	3.50	2.50	3.50	4.00	
Adult Day Center Aides	1.00	0.80	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>7.50</b>	<b>9.57</b>	<b>7.50</b>	<b>8.00</b>	
<b>REVENUE SUMMARY:</b>					
Medicaid Waiver	\$110,087	\$104,030	\$133,678	\$167,166	
Pledge Revenue	-	1,592	-	-	
Elder Care	22,995	23,685	23,685	23,000	
Title III D	2,255	2,060	2,060	2,000	
Transfers	46,953	-	-	-	
Title V	3,104	-	14,414	10,000	
Veteran's Administration	114,564	95,275	104,759	125,375	
United Way	14,701	14,711	14,711	15,150	
Contributions	10,200	7,416	-	-	
Activities	32,891	37,080	-	-	
Membership	4,015	7,692	-	-	
Miscellaneous	787	1,854	-	-	
Interest	440	185	-	-	
Rent Revenue	7,724	11,700	-	-	
Project Income	70,969	140,070	95,417	120,777	
Supplemental Grants	180	-	-	-	
Knouse Grant	-	-	-	-	
ADC Meals	6,792	-	7,500	-	
Friendly Thrift	200	-	-	-	
Scott County Regional Authority	-	2,812	-	-	
Admin Revenue Allocation	-	-	174,372	180,003	
Riverboat Development Authority	10,800	-	-	-	
Transportation/ADC	3,431	-	4,000	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$463,088</b>	<b>\$450,162</b>	<b>\$574,596</b>	<b>\$643,471</b>	
Scott County Contribution	14,286	14,286	14,286	14,286	14,286
Contingency	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$14,286</b>	<b>\$14,286</b>	<b>\$14,286</b>	<b>\$14,286</b>	<b>\$14,286</b>
<b>TOTAL REVENUES</b>	<b>\$477,374</b>	<b>\$464,448</b>	<b>\$588,882</b>	<b>\$657,757</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$277,799	\$324,658	\$429,990	\$463,731	
Equipment	94	512	-	-	
Expenses	104,982	91,415	77,697	89,973	
Supplies	10,048	33,941	7,844	7,979	
Occupancy	6,086	7,201	2,327	2,452	
<b>TOTAL APPROPRIATIONS</b>	<b>\$399,009</b>	<b>\$457,727</b>	<b>\$517,858</b>	<b>\$564,135</b>	

<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Volunteer Services for Older Persons (39D)</b>			
<b>ACTIVITY: Services to Other Adults</b>		<b>ORGANIZATION: Center for Active Seniors, Inc.</b>			
<b>PROGRAM MISSION:</b> To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts. The dollar value of volunteer services was based on the U.S. Bureau of Labor new hourly rate of \$17.14 per Dovia News.					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide 42,000 hours of volunteer service.					
2. To keep the cost per volunteer hour at \$3.13 or less.					
3. To generate at least \$718,200 worth of volunteer hours.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Eligible population		24,678	24,678	24,678	24,678
<b>WORKLOAD</b>					
1. Hours of service		42,261	40,800	42,000	42,000
2. Number of volunteers - unduplicated		566	750	600	600
<b>PRODUCTIVITY</b>					
1. Cost per volunteer hour		\$2.40	\$2.50	\$3.13	\$3.13
2. Cost as percent of dollar value of volunteer service		14.02%	15.00%	18.00%	18.00%
<b>EFFECTIVENESS</b>					
1. Dollar value of volunteer services		\$722,663	\$700,000	\$718,200	\$718,200
2. Hours served per volunteer		75	70	70	70
<b>ANALYSIS:</b>					
<p>The appropriations are requested for FY07 at a 5.3% increase over the FY06 budgeted level. The increases in appropriations are due to salaries and benefits. Revenues are requested with a 20.3% decrease over FY06. This reflects a decrease in supplemental grants.</p> <p>PPB Indicators are highlighted as follows: the agency is expecting a decrease in the FY07 requested number of volunteers (W.2) due to the health/age of the volunteers and the updating of the volunteer list. The FY07 requested level for number of volunteers is equivalent to the FY05 actual experience. The agency reports a better volunteer turn-out during big parties/events such as the St. Patrick's Day events. The agency did increase the FY07 requested number of hours of service (W.1). The FY07 requested level exceeds the FY06 projected level but is consistent with the FY05 actual experience.</p>		<p>Under contractual provisions, this program is allowed an inflationary increase in the request. The agency is requesting a 3% inflationary increase in the Scott County contribution. Funding is approved at the requested level of \$37,675.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Volunteer Services for Older Persons (39D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	-	0.14	-	-	
Vice President/Resource Development	-	0.14	-	-	
Budget Manager	-	0.11	-	-	
Accounting Coordinator	-	0.14	-	-	
Administrative Coordinator	-	0.14	-	-	
Receptionist	-	0.14	-	-	
Janitor	-	0.22	-	-	
Volunteer/Chore Coordinator	0.76	0.76	1.00	1.00	
Listen-To-Me-Read Coordinator	0.50	0.50	0.30	0.30	
<b>TOTAL POSITIONS</b>	<b>1.26</b>	<b>2.29</b>	<b>1.30</b>	<b>1.30</b>	
<b>REVENUE SUMMARY:</b>					
Pledge Revenue	\$0	\$15,804	\$0	\$0	
Transfers	20,051	-	-	-	
Contributions	3,473	2,884	-	-	
Activities	12,513	14,420	-	-	
Membership	1,552	2,991	-	-	
Miscellaneous	270	721	-	-	
Interest	171	72	-	-	
Rent Revenue	3,004	4,550	-	-	
Project Income	402	433	433	433	
Supplemental Grants	70	15,747	-	-	
Scott County Regional Authority	2,155	9,194	-	-	
Admin Revenue Allocation	-	-	67,805	70,002	
Riverboat Development Authority	4,200	-	-	-	
Bingo	-	21,522	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$47,861</b>	<b>\$88,338</b>	<b>\$68,238</b>	<b>\$70,435</b>	
Scott County Contribution	35,513	36,578	36,578	37,675	37,675
Contingency	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$35,513</b>	<b>\$36,578</b>	<b>\$36,578</b>	<b>\$37,675</b>	<b>\$37,675</b>
<b>TOTAL REVENUES</b>	<b>\$83,374</b>	<b>\$124,916</b>	<b>\$104,816</b>	<b>\$108,110</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$63,143	\$78,436	\$123,104	\$128,501	
Equipment	37	182	-	-	
Expenses	29,559	35,218	863	984	
Supplies	2,475	8,279	1,653	1,653	
Occupancy	2,305	2,801	428	428	
<b>TOTAL APPROPRIATIONS</b>	<b>\$97,519</b>	<b>\$124,916</b>	<b>\$126,048</b>	<b>\$131,566</b>	

**SERVICE AREA: Physical Health & Social Services**  
**ACTIVITY: Services to Other Adults**

**PROGRAM: Leisure Services for Older Persons (39E)**  
**ORGANIZATION: Center for Active Seniors, Inc.**

**PROGRAM MISSION:** To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.

**PROGRAM OBJECTIVES:**

1. To provide 4,200 activity sessions.
2. To maintain an average of 20 participants per session.
3. To keep costs per session at or below \$58.78.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Paid Members	1,298	1,500	1,600	1,600
<b>WORKLOAD</b>				
1. Sessions	4,448	4,000	4,200	4,200
<b>PRODUCTIVITY</b>				
1. Cost per session	\$42.53	\$54.83	\$58.78	\$58.78
<b>EFFECTIVENESS</b>				
1. Participants per session	21	20	20	20
2. Staff costs as a percent of program costs	68.73%	70%	46%	46%

**ANALYSIS:**

FY07 appropriations for this program are requested at a 28.7% increase over the FY06 budgeted level. This is primarily due to increases in personal services such as additional staff for the additional activities and increased printing/marketing costs related to the building expansion.

Revenues for the FY07 are requested with a 6.2% increase. Increases in revenues are primarily due to project income (activities) due to additional space with the new facility and the ability to have more activities.

The indicators for this program include activities which are provided to the Day Care Center in the FY07 requested. The agency has requested a 5% increase in the number of sessions (W.1) over the FY06 projected budgeted level. The FY07 requested level is below the FY05 actual experience. The agency is also expecting an increase in paid members (D.1) due to the building expansion. The cost per session (P.1) is also expected to

increase with the new space in the facility and additional staff. The FY07 requested cost per session (P.1) exceeds the FY06 projected budgeted level and the FY05 actual experience

Due to contractual provisions, no increase is allowed for this program. The agency has requested continued funding at the capped level. Funding is approved at the requested level of \$18,297.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Leisure Services for Older Persons (39E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	-	0.14	-	-	
Vice President/Resource Development	-	0.14	-	-	
Budget Manager	-	0.14	-	-	
Accounting Coordinator	-	0.14	-	-	
Administrative Coordinator	-	0.14	-	-	
Receptionist	-	0.14	-	-	
Janitor	-	0.25	-	-	
Senior Center Coordinator	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.40	1.40	1.50	1.80	
Activity Managers	-	0.55	-	0.50	
Site Managers	1.00	1.00	1.00	1.00	
Meal Site Assistant	0.25	0.25	0.30	0.30	
<b>TOTAL POSITIONS</b>	<b>3.65</b>	<b>5.29</b>	<b>3.80</b>	<b>4.60</b>	
<b>REVENUE SUMMARY:</b>					
Pledge Revenue	\$0	\$10,950	\$0	\$0	
Title III C	7,513	7,738	7,513	7,513	
Transfers	20,051	-	-	-	
United Way	14,329	13,835	-	-	
Contributions	3,739	2,884	-	-	
Activities	12,513	14,420	-	-	
Membership	2,178	2,991	-	-	
Miscellaneous	386	721	-	-	
Interest	171	72	-	-	
CDBG	13,306	13,727	13,000	13,000	
Rent Revenue	3,004	4,550	-	-	
Project Income	64,422	65,435	70,668	91,118	
Supplemental Grants	76	29,733	-	-	
Knouse Grant	-	0	0	0	
Scott County Regional Authority	-	9,194	-	-	
Admin Revenue Allocation	-	-	67,805	84,002	
Riverboat Development Authority	4,200	-	-	-	
Bingo	-	8,045	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$145,888</b>	<b>\$184,295</b>	<b>\$158,986</b>	<b>\$195,633</b>	
Scott County Contribution	18,297	18,297	18,297	18,297	18,297
Contingency	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$18,297</b>	<b>\$18,297</b>	<b>\$18,297</b>	<b>\$18,297</b>	<b>\$18,297</b>
<b>TOTAL REVENUES</b>	<b>\$164,185</b>	<b>\$202,592</b>	<b>\$177,283</b>	<b>\$213,930</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$126,017	\$134,591	\$169,592	\$203,903	
Equipment	1,201	646	-	-	
Expenses	32,004	35,271	5,611	12,297	
Supplies	23,173	18,578	26,164	29,339	
Occupancy	2,992	2,801	1,050	1,350	
<b>TOTAL APPROPRIATIONS</b>	<b>\$185,387</b>	<b>\$191,887</b>	<b>\$202,417</b>	<b>\$246,889</b>	

<b>SERVICE AREA: Physical Health &amp; Social Services</b>	<b>PROGRAM: Outpatient Services (38A)</b>
<b>ACTIVITY: Care of the Chemically Dependent</b>	<b>ORGANIZATION: Center for Alcohol &amp; Drug Services, Inc.</b>

**PROGRAM MISSION:** To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.

- PROGRAM OBJECTIVES:**
1. To maintain a minimum of 2,000 referrals for assessment.
  2. To continue to have at least 2,800 requests for prevention services.
  3. To maintain group hours to at least 35,000 hours.
  4. To maintain a length of stay in treatment of at least 70 days.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Referrals for assessment	1,769	2,000	2,000	2,000
2. Requests for prevention services	5,284	2,800	2,800	2,800

<b>WORKLOAD</b>				
1. Clients screened	1,434	1,650	1,650	1,650
2. Admissions	751	700	700	700
3. Hours of individual	3,801	4,000	4,000	4,000
4. Hours of group	39,232	35,000	35,000	35,000
5. Prevention direct service hours	7,007	3,500	3,500	3,500

<b>PRODUCTIVITY</b>				
1. Cost per outpatient service	\$106.81	\$115.47	\$108.86	\$108.86
2. Cost per prevention service	\$84.50	\$101.13	\$132.51	\$132.51
3. Cost per prevention direct service hours	\$63.72	\$65.85	\$106.01	\$106.01

<b>EFFECTIVENESS</b>				
1. Length of stay in treatment (days)	91	70	70	70
2. Patient revenue as a percent of cost	28%	26%	29%	29%
3. % of students reintegrated into public school or graduated	86%	85%	85%	85%
4. % of students identifying risk (related to substance use)	86%	75%	75%	75%

**ANALYSIS:**

<p>Total appropriations to this program are expected to decrease 6.1%. This is seen across the board in most all line items and is a result of revenues projected to decline approximately 8%. CADS for the past 5 years has been the recipient of Drug Free Grant Demonstration funds and that will not be funded again. A state incentive grant will also not be renewed. The loss of these grant dollars is reflected primarily in a reduction in requests for prevention services (D.2), group hours (W.4) and prevention direct service hours (W.5). CADS has indicated that there will be no layoffs with staff but a reduction through attrition. Less prevention activities will take place through schools but the Red Ribbon and DEFYIT programs will continue.</p> <p>The Scott County involvement in this program is through a prevention and aftercare grant provided through the state of Iowa. The grant requires a three to one match. Scott</p>	<p>County is eligible to receive \$10,000 through this grant source, with a \$30,000 match provided through local funding.</p> <p>The grant amount requested is \$10,000 with Scott County contribution of \$30,000 for the required match. This is equivalent to the current budgeted levels. Funding of \$30,000 in Scott County contribution is approved. Funding of \$10,000 in Iowa Dept. of Public Health Substance Abuse funds to pass through to the agency is approved contingent upon the continued availability of this grant. A total funding level of \$40,000 is approved.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Outpatient Services (38A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.37	0.37	0.37	0.37	
Clinical Director	0.75	0.75	0.75	0.75	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.80	0.40	0.40	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	2.10	1.95	2.10	2.10	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	3.00	3.00	3.00	3.00	
Maintenance	0.78	0.78	0.78	0.78	
QA/UR Program Manager	1.00	1.00	1.00	1.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	11.00	12.00	11.00	9.00	
Counselors	16.00	16.00	17.00	17.00	
Techs/CCW	2.00	2.00	2.00	2.00	
Program Managers	2.50	1.50	2.50	2.50	
<b>TOTAL POSITIONS</b>	<b>43.24</b>	<b>43.49</b>	<b>44.24</b>	<b>42.24</b>	
<b>REVENUE SUMMARY:</b>					
I.D.S.A. Treatment	\$776,601	\$805,074	\$805,074	\$805,074	
I.D.S.A. Prevention	311,428	315,638	236,476	211,476	
United Way	38,438	37,412	38,438	38,438	
Client Fees	103,711	78,256	90,875	95,875	
Insurance Payments	246,632	251,376	255,138	255,138	
Interest	19,644	23,314	23,358	23,358	
Seventh Judicial District	99,208	96,300	96,300	96,300	
Contributions	1,576	1,250	1,250	1,250	
Scott County Jail	1,000	3,900	3,900	3,900	
Local Schools	69,290	69,000	69,000	69,000	
U S Fed Probation	64,572	60,000	60,000	60,000	
Contractual Fees/Payment	260,225	264,125	200,710	182,110	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,992,325</b>	<b>\$2,005,645</b>	<b>\$1,880,519</b>	<b>\$1,841,919</b>	
Scott County Contribution	30,000	30,000	30,000	30,000	30,000
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>TOTAL REVENUES</b>	<b>\$2,032,325</b>	<b>\$2,045,645</b>	<b>\$1,920,519</b>	<b>\$1,881,919</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,553,090	\$1,499,958	\$1,509,834	\$1,445,200	
Equipment	11,799	9,594	7,554	7,204	
Expenses	335,337	339,089	304,675	287,113	
Supplies	30,538	41,108	35,270	34,742	
Occupancy	78,344	85,033	80,161	79,834	
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,009,108</b>	<b>\$1,974,782</b>	<b>\$1,937,494</b>	<b>\$1,854,093</b>	



<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Residential Services (38B)</b>		
<b>ACTIVITY: Care of the Chemically Dependent</b>		<b>ORGANIZATION: Center for Alcohol &amp; Drug Services, Inc.</b>		
<b>PROGRAM MISSION:</b> To provide substance abuse treatment for individuals by offering residential care.				
<b>PROGRAM OBJECTIVES:</b>				
1. To maintain a length of stay of at least 17 days in the START program and 44 days in the halfway house.				
2. To effectively move clients through the continuum of care.				
3. To maintain the length of stay of 3.7 days or less for acute care.				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Referrals acute	1,036	1,000	1,000	1,000
2. Referrals intermediate	375	400	400	400
3. Referrals halfway house	180	190	180	180
<b>WORKLOAD</b>				
1. Days of acute level care	3,868	3,700	3,700	3,700
2. Days of intermediate level care	7,520	7,650	7,500	7,500
3. Days of halfway house care	8,467	8,360	8,400	8,400
<b>PRODUCTIVITY</b>				
1. Cost per day acute	\$106.18	\$139.42	\$121.72	\$121.72
2. Cost per day intermediate	\$135.95	\$118.86	\$137.50	\$137.50
3. Cost per day halfway house	\$35.51	\$34.18	\$35.09	\$35.09
<b>EFFECTIVENESS</b>				
1. Length of stay (days) acute	3.5	3.7	3.7	3.7
2. Length of stay (days) intermediate	16.5	17.0	17.0	17.0
3. Length of stay (days) halfway house	44.9	44.0	44.0	44.0
4. Patient revenue as percent of program cost	16.1%	14.6%	15.1%	15.1%
5. After residential treatment clients participating in continuum of care	51%	50.0%	50%	50%
<b>ANALYSIS:</b>				
<p>Total FY07 appropriations for the total agency are increasing 1.7% over current budgeted levels. Non-salary costs are decreasing 1.3% over current budgeted levels for the total agency. County funding is approved to increase 2.7% over current budgeted amounts for the total agency. For this program, County funding is approved to increase 3.0% over current budgeted amounts.</p> <p>Organizational change requests for the agency are as follows: overall there will be a .25 FTE reduction for this program.</p> <p>Revenues for this program are expected to increase 4.2%, primarily for increased insurance reimbursements, contractials and client fees.</p> <p>Appropriations for this program are expected to increase 7.6%. The primary reasons for appropriation changes from current budget levels are: increases in health insurance, medical consultants and insurance. This program provides residential services at the acute, intermediate and halfway house levels of care. Generally, the indicators are requested at a level which continues the FY05 projected levels. The requested levels are also reasonably consistent with the FY04 actuals.</p> <p>Scott County funding is directed to the acute program which provides detox services at the Country Oaks facility. Persons who are committed under a 125 substance abuse commitment are also held for evaluation at the detox unit. The agency is requesting a 3% inflationary increase in Scott County funding. Funding is approved at the requested level of \$269,056.</p>				

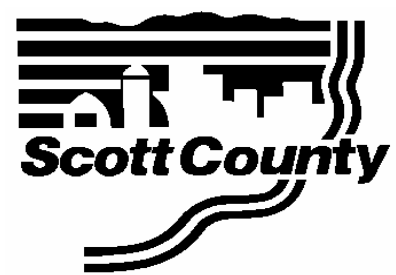
<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Residential Services (38B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.25	0.25	0.25	0.25	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.40	0.80	0.40	0.40	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	0.90	0.75	0.90	0.90	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	2.00	2.00	2.00	2.00	
Maintenance	0.78	0.78	0.78	0.78	
QA/UR Program Manager	0.50	0.50	0.50	0.50	
Counselors	7.00	7.00	7.00	7.00	
Techs/CCW	10.00	12.00	11.00	11.00	
Program Managers	2.00	1.00	2.00	2.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	7.00	7.00	7.00	7.00	
<b>TOTAL POSITIONS</b>	<b>34.17</b>	<b>35.42</b>	<b>35.17</b>	<b>35.17</b>	
<b>REVENUE SUMMARY:</b>					
I.D.S.A. Treatment	\$778,857	\$730,737	\$730,737	\$730,737	
United Way	18,962	19,121	18,962	18,962	
Client Fees	40,562	40,108	43,730	45,730	
Insurance Payments	237,786	200,789	223,045	223,045	
Interest	16,683	16,925	18,036	18,036	
Contributions	629	750	750	750	
County Commitments	36,476	39,000	49,250	49,250	
Scott County Jail	129,000	114,100	126,100	126,100	
Contractual Fees	46,638	20,512	22,625	22,625	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,305,593</b>	<b>\$1,182,042</b>	<b>\$1,233,235</b>	<b>\$1,235,235</b>	
Scott County Contribution	253,611	251,219	261,219	269,056	269,056
<b>TOTAL REVENUES</b>	<b>\$1,559,204</b>	<b>\$1,433,261</b>	<b>\$1,494,454</b>	<b>\$1,504,291</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,149,942	\$1,128,503	\$1,237,128	\$1,229,460	
Equipment	14,030	9,365	8,036	8,103	
Expenses	277,935	255,118	273,128	273,717	
Supplies	185,371	177,875	186,609	186,710	
Occupancy	99,958	79,589	78,197	78,261	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,727,236</b>	<b>\$1,650,450</b>	<b>\$1,783,098</b>	<b>\$1,776,251</b>	

<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Health Services-Community Services (40B)</b>		
<b>ACTIVITY: Services to Other Adults</b>		<b>ORGANIZATION: Community Health Care, Inc.</b>		
<b>PROGRAM MISSION:</b> To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.				
<b>PROGRAM OBJECTIVES:</b>				
1. To meet 100% of Community Service requests.				
2. To continue to work with the Community Services' staff to ensure that all third party revenue is maximized.				
3. To maintain Community Services cost per medical encounter under \$135.00 (excludes pharmacy cost).				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Estimated number of Scott County citizens below poverty level	16,738	16,738	16,738	16,738
2. Number of Community Services encounters (Projected and actual only count FQHC encounters no pharmacy)	648	650	675	675
<b>WORKLOAD</b>				
1. Cost of Community Services medical services	\$53,761	\$54,000	\$55,000	\$55,000
2. Cost of Community Services dental services	\$1,927	\$2,000	\$2,000	\$2,000
3. Cost of Community Services pharmacy services	\$376,462	\$385,000	\$404,480	\$404,480
4. Cost of Community Services lab services	\$20,570	\$25,000	\$29,000	\$29,000
5. Cost of Community Services x-ray services	\$3,786	\$4,000	\$4,000	\$4,000
<b>PRODUCTIVITY</b>				
1. Cost per Community Services encounter (excludes pharmacy cost)	\$123.52	\$130.77	\$133.33	\$133.33
<b>EFFECTIVENESS</b>				
1. Percent of Community Services encounter requests seen	100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate	\$147.76	\$147.76	\$147.76	\$147.76
<b>ANALYSIS:</b>				
<p>Total FY07 appropriations for the total agency are increasing 7.3% over current budgeted levels. Non-salary costs are increasing 12.7% over current budgeted levels for the total agency. County funding is approved to increase 3.0% over current budgeted amounts for the total agency. For this program, County funding is approved to increase 3.6% over current budgeted amounts for this program.</p> <p>There are no organizational change requests for this program.</p> <p>The primary reasons for revenue changes from current budget levels area maturing provider base that is expected to increase productivity.</p> <p>The primary reasons for appropriation changes from current budget levels are: CHC needs to continue to remain competitive with wages and also continued increases in pharmacy costs. There also needs to be better coordination with Vera French Mental</p>		<p>Health Center with regard to filling out Patient Assistance forms that allow for patients to be eligible for lower pharmacy costs. County staff will work with both Vera French and CHC to ensure that this occurs. Several PPB Indicators are highlighted as follows: Cost of Community Services Pharmacy Services (W.3) is consistent with previous years as costs continue to increase.</p> <p>Budget issues identified for further Board review during the budget process are as follows: the continuing escalation of pharmacy costs for meeting the medical needs of community service clients.</p> <p>For this program county funding is approved to increase 3.6% or to a funding level of \$271,941.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Health Services-Community Services (40B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Physician	0.38	0.48	0.44	0.44	
Physician Assistant	0.12	0.12	0.15	0.15	
Nurse Practitioner	0.05	0.06	0.08	0.08	
Nutritionist	0.03	0.03	0.03	0.03	
Health Educator	0.03	0.03	0.03	0.03	
Social Worker	0.04	0.04	0.04	0.04	
X-Ray Technician	0.06	0.06	0.06	0.06	
Lab Technician & Phlebotomist	0.23	0.23	0.23	0.23	
Registered Nurse	0.21	0.21	0.21	0.21	
LPN/Medical Assistant	0.77	0.83	0.83	0.83	
Dentist	0.10	0.10	0.13	0.13	
Dental Hygienist	0.07	0.07	0.07	0.07	
Dental Assistants	0.26	0.20	0.26	0.26	
Dental Receptionist	0.08	0.15	0.08	0.08	
Pharmacist	0.19	0.08	0.06	0.06	
Pharmacy Technician	0.06	0.05	0.11	0.11	
Information Services Coordinator	0.03	0.03	0.03	0.03	
Medical Records Clerk	0.20	0.20	0.20	0.20	
Security Guard	0.01	0.01	0.01	0.01	
Business Office Coordinator	0.03	0.03	0.03	0.03	
Income Verification	0.08	0.08	0.08	0.08	
Provider Enrollment	0.03	0.03	0.03	0.03	
Patient Account Representative	0.11	0.12	0.11	0.11	
Patient Service Representative	0.52	0.59	0.52	0.52	
Executive Director	0.03	0.03	0.03	0.03	
Director of Clinic/Finance/Program/HR	0.12	0.12	0.12	0.12	
Administrative Assistant	0.06	0.11	0.06	0.06	
Quality Director & Specialist	0.06	0.06	0.06	0.06	
Clinical Information Coordinator	0.03	0.03	0.03	0.03	
Collab. Coord. & Chronic Care	0.06	0.05	0.09	0.09	
Appointment Scheduler	0.12	0.15	0.12	0.12	
Outreach Worker (Homeless)/Outreach Educator	0.23	0.24	0.23	0.23	
Telephone Operator	0.09	0.06	0.09	0.09	
Coding Specialist	0.19	0.17	0.19	0.19	
Translator	0.11	0.08	0.11	0.11	
Medical Secretary	0.09	0.15	0.09	0.09	
Buildings & Grounds Coordinator	0.03	0.03	0.03	0.03	
Computer Support Technician	0.03	-	0.03	0.03	
Case Managers/Grant Writer	0.08	0.09	0.08	0.08	
Accounting Specialist	0.03	0.03	0.03	0.03	
Medical Clinic Manager	0.06	0.06	0.06	0.06	
Dental Clinic Manager	0.03	0.03	0.03	0.03	
Purchasing Specialist	0.03	0.03	0.03	0.03	
Director of Development	0.01	-	0.01	0.01	
Accountant	0.03	0.03	0.03	0.03	
Development Assistant	0.03	0.03	0.03	0.03	
<b>TOTAL POSITIONS</b>	<b>5.24</b>	<b>5.41</b>	<b>5.40</b>	<b>5.40</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$249,979	\$262,478	\$262,478	\$271,941	\$271,941
<b>TOTAL REVENUE</b>	<b>\$249,979</b>	<b>\$262,478</b>	<b>\$262,478</b>	<b>\$271,941</b>	<b>\$262,478</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$80,044	\$90,000	\$86,000	\$90,000	
Expenses	108,891	110,000	110,000	114,480	
Supplies	267,571	237,000	275,000	290,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$456,506</b>	<b>\$437,000</b>	<b>\$471,000</b>	<b>\$494,480</b>	

<b>SERVICE AREA: Physical Health &amp; Social Services</b>		<b>PROGRAM: Health Services - Other (40C)</b>			
<b>ACTIVITY: Physical Health Services</b>		<b>ORGANIZATION: Community Health Care, Inc.</b>			
<b>PROGRAM MISSION:</b> To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.					
<b>PROGRAM OBJECTIVES:</b>					
1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.					
2. To maintain the cost per encounter at \$164 or less.					
3. To increase the number of users seen in the clinic programs.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Number of patients under 200% of poverty.		21,508	21,995	23,050	23,050
2. Quad City population		306,868	307,912	307,912	307,912
3. Total number of users at clinic this program		28,214	28,598	29,975	29,975
<b>WORKLOAD</b>					
1. Number of encounters for clinic this program		86,686	89,500	92,000	92,000
2. Number of encounters for people under 200% of poverty		66,081	68,836	70,759	70,759
3. Total dental encounters		13,128	13,700	1,450	1,450
4. Total medical encounters		73,558	75,800	77,550	77,550
<b>PRODUCTIVITY</b>					
1. Cost per encounter in clinic		\$157.16	\$161.86	\$162.14	\$162.14
<b>EFFECTIVENESS</b>					
1. Gross charges/total costs		120%	117%	117%	117%
2. FQHC Approved Iowa Medicaid Encounter Rate		\$147.76	\$147.76	\$147.76	\$147.76
3. Sliding fee discounts/federal grant		110%	111%	111%	111%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the total agency are increasing 7.3% over current budgeted levels. Non-salary costs are increasing 12.7% over current budgeted levels for the total agency. County funding is recommended to increase 3% over current budgeted amounts for the total agency. For this program, County funding is not increasing over current budgeted amounts.</p> <p>of the budget represents Scott County's participation in general medical programs provided by Community Health Care Inc. The program provides assistance with deficits incurred for sliding fee scale patients.</p> <p>It is approved that funding remain at \$52,946.</p> <p>There are no organizational requests for this program.</p> <p>The primary reasons for revenue changes from current budget levels are: a maturing provider base that is expected to increase productivity.</p> <p>The primary reasons for appropriation changes from current budget levels are: CHC needs to continue to remain competitive with wages and also a continued increase in pharmacy costs. This agency budget supports the County's Target Issues and Management Agenda as follows: This portion</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Health Services - Other (40C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Physician	12.56	15.72	14.50	14.50	
Physician Assistant	3.88	3.98	4.85	4.85	
Nurse Practitioner	1.58	1.84	2.55	2.55	
Nutritionist	0.97	0.97	0.97	0.97	
Health Educator	0.97	0.97	0.97	0.97	
Social Worker	1.28	1.36	1.28	1.28	
X-Ray Technician	2.07	1.84	2.07	2.07	
Lab Technician	7.42	7.40	7.42	7.42	
Registered Nurse	6.93	6.89	6.93	6.93	
LPN/Medical Assistant	25.44	27.17	27.38	27.38	
Dentist	3.40	3.40	4.40	4.40	
Dental Hygienist	2.29	2.29	2.29	2.29	
Dental Assistants	8.58	6.70	8.58	8.58	
Dental Receptionist	2.58	4.85	2.58	2.58	
Pharmacist	2.27	2.72	1.94	1.94	
Pharmacy Technician	2.03	1.55	3.49	3.49	
Information Services Coordinator	0.92	0.97	0.92	0.92	
Medical Records Clerk	6.59	6.70	6.59	6.59	
Security Guard	0.17	0.19	0.17	0.17	
Business Office Coordinator	0.97	0.97	0.97	0.97	
Income Verification	2.63	2.91	2.63	2.63	
Provider Enrollment	0.97	0.97	0.97	0.97	
Patient Account Representative	3.65	3.88	3.65	3.65	
Patient Service Representative	16.96	19.41	16.96	16.96	
Executive Director	0.97	0.97	0.97	0.97	
Director of Clinic/Finance/Program/HR	3.88	3.88	3.88	3.88	
Administrative Assistant	1.97	3.49	1.97	1.97	
Quality Director & Specialist	1.94	1.94	1.94	1.94	
Clinical Information Coordinator	0.97	0.97	0.97	0.97	
Collab. Coord. & Chronic Care	1.94	1.75	2.91	2.91	
Appointment Scheduler	3.95	4.85	3.95	3.95	
Outreach Worker (Homeless)/Outreach Educator	7.73	7.76	7.73	7.73	
Telephone Operator	2.97	1.94	2.97	2.97	
Coding Specialist	6.22	5.63	6.22	6.22	
Translator	3.52	2.53	3.52	3.52	
Medical Secretary	2.97	4.85	2.97	2.97	
Case Managers/Grant Writer	2.67	2.91	2.67	2.67	
Buildings & Grounds Coordinator	0.97	0.97	0.97	0.97	
Computer Support Technician/Director of Development	1.46	-	1.46	1.46	
Accounting Specialist	0.97	0.97	0.97	0.97	
Medical Clinic Manager	1.94	1.94	1.94	1.94	
Dental Clinic Manager	0.97	0.97	0.97	0.97	
Purchasing Specialist	0.97	0.97	0.97	0.97	
Accountant	0.97	0.97	0.97	0.97	
Development Assistant	0.97	0.97	0.97	0.97	
<b>TOTAL POSITIONS</b>	<b>168.03</b>	<b>176.88</b>	<b>176.95</b>	<b>176.95</b>	
Iowa State Dept Health/Child Health	\$134,345	\$140,000	\$126,665	\$125,000	
HHS-UHI	3,240,530	3,152,816	2,829,484	2,829,484	
Patient Fees	10,213,420	10,200,000	10,900,000	11,400,000	
Other	1,516,763	1,079,240	782,148	1,137,190	
<b>SUB-TOTAL REVENUES</b>	<b>\$15,105,058</b>	<b>\$14,572,056</b>	<b>\$14,638,297</b>	<b>\$15,491,674</b>	
Scott County Contribution	52,946	52,946	52,946	52,946	52,946
<b>TOTAL REVENUE</b>	<b>\$15,158,004</b>	<b>\$14,625,002</b>	<b>\$14,691,243</b>	<b>\$15,544,620</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$8,327,000	\$9,139,362	\$9,251,806	\$9,530,754	
Expenses	2,251,093	2,370,000	2,261,200	2,380,000	
Supplies	2,582,295	2,008,000	2,580,000	2,605,000	
Occupancy	418,031	411,000	393,848	400,953	
<b>TOTAL APPROPRIATIONS</b>	<b>\$13,578,419</b>	<b>\$13,928,362</b>	<b>\$14,486,854</b>	<b>\$14,916,707</b>	



**MENTAL HEALTH, MENTAL RETARDATION  
AND DEVELOPMENTAL DISABILITIES  
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<b>SERVICE AREA: Mental Health, MR &amp; DD</b>	<b>PROGRAM: SA Assistance (17F)</b>
<b>ACTIVITY: Care Substance Abuse Clients</b>	<b>ORGANIZATION: Community Services</b>

**PROGRAM MISSION:** To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.

**PROGRAM OBJECTIVES:**  
 1. To maintain cost of commitment at or less than \$675.00.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Total number of involuntary commitments filed - substance abuse	241	235	250	250

<b>WORKLOAD</b>				
1. Number of commitments (adult) - substance abuse	183	160	200	200
2. Number of commitments (children) - substance abuse	53	60	65	65
3. 48 hour holds - substance abuse	10	18	18	18

<b>PRODUCTIVITY</b>				
1. Cost per evaluation order	\$576.65	\$619.55	\$641.75	\$641.75

<b>EFFECTIVENESS</b>				
1. Percent of filings approved for evaluation	98.0%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing	45.0%	40.0%	45.0%	45.0%

**ANALYSIS:**

<p>For this program, non-salary costs are increasing 4.1% over the FY06 budgeted levels. This program provides payment for substance abuse commitment services (125 commitments). It includes payment for five day evaluations, 48 hour holds, attorney fees and sheriff's transportation. It also provides payment for services at Mt. Pleasant Mental Health Institute for substance abuse treatment. This program also pays for services for juveniles at the Toledo State Juvenile Home. Scott County is responsible for 50% of the costs of stays at Toledo. The stays at Toledo are approved through the Juvenile Court system and Scott County does not have input into those stays. Expenditures at Toledo are very unpredictable and can vary dramatically from year to year. The current expenditures are consistent with the budgeted level. Again these expenditures are very unpredictable.</p>	<p>Substance abuse commitment services are primarily provided through CADS for adults and Genesis for children. The FY06 projected level and the FY07 requested level for five day physician costs was increased slightly to be more consistent with the FY05 actual expenditures and the current experience. PPB Indicators for FY07 are requested at a slightly higher level due to the current experience and the overall number of substance abuse commitments has increased over the past two years. Funding is approved at the requested level of \$226,290.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: SA Assistance (17F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
271-C Office Manager	0.10	0.10	0.10	0.10	0.10
162-C Clerk III/Secretary	0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist	0.10	0.10	0.10	0.10	0.10
<b>TOTAL POSITIONS</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$4,971	\$1,000	\$1,000	\$1,000	\$1,000
Miscellaneous	-	1,000	1,000	1,000	1,000
<b>TOTAL REVENUES</b>	<b>\$4,971</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$226,979	\$217,300	\$218,800	\$226,290	\$226,290
<b>TOTAL APPROPRIATIONS</b>	<b>\$226,979</b>	<b>\$217,300</b>	<b>\$218,800</b>	<b>\$226,290</b>	<b>\$226,290</b>

SERVICE AREA: Mental Health, MR & DD		PROGRAM: MH - DD Services (17G)		
ACTIVITY: Care Mentally Ill/Development Disabled Clients		ORGANIZATION: Community Services		
<b>PROGRAM MISSION:</b> To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.				
<b>PROGRAM OBJECTIVES:</b>				
1. To maintain cost of commitment at or less than \$1000.				
2. To serve 1100 persons with MH/CMI.				
3. To provide services for at least 400 protective payee cases.				
PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Total number involuntary commitments filed - mental health	322	235	300	300
2. Protective payee applications	100	65	65	65
3. Number of consumers at Glenwood/Woodward	29	28	27	27
<b>WORKLOAD</b>				
1. Number of persons with MH/CMI served	1,341	1,025	1,300	1,300
2. Number of mental health commitments - adult	244	180	240	240
3. Number of mental health commitments - juvenile	66	48	60	60
4. Number of 48 hour holds	51	50	50	50
5. Protective payee cases	434	430	430	430
6. Number of persons with MR/DD served	302	315	315	315
<b>PRODUCTIVITY</b>				
1. Cost per evaluation approved	\$881.24	\$922.81	\$961.80	\$961.80
2. Cost per MR/DD consumer served	\$13,853.54	\$15,000.00	\$14,211.75	\$14,211.75
3. Cost per MI/CMI consumer served	\$935.15	\$1,100.00	\$1,245.00	\$1,245.00
<b>EFFECTIVENESS</b>				
1. Percent of filings approved for evaluation	96%	97%	97%	97%
2. Number of consumers leaving SHS	2	2	1	1
3. Number of consumers leaving community ICF-MR	2	1	1	1
<b>ANALYSIS:</b>				
<p>For this program, non-salary costs are increasing 8.1% over the FY06 budgeted levels. This program provides services under the Scott County Management Plan for MH/DD Services. All costs in this program are covered under the Special Services MH/DD Fund. All state revenues to the Special Services fund are shown in this budget. The state appropriation is shown as the CSF/Growth Distribution. The FY06 estimate amount is more than the FY06 budgeted level despite changes in the legislation and formulas, withholding factors and financial penalties. The Scott County fund balance was below 10% at the end of FY05. Although the FY07 CSF/Growth Distribution is greater than the FY06 budget level, it is unknown what legislative changes will be made in terms of funding formulas and Medicaid Reform. The Governor has made a recommendation to increase the MH/DD Allowable growth fund, but it is uncertain how the legislators will act.</p>	<p>The FY07 fund balance will be significantly reduced due to increasing costs of services. The MH/DD Advisory Committee will be developing a "Plan of Reductions" in case the legislators fail to provide additional funding.</p> <p>A large portion of funding in this program is for Title 19 services in which the county pays the non-federal share (37%). Over recent years this has helped to reduce overall county costs for services. During the FY05 legislative session, HF841 was passed. This bill addresses Medicaid Reform and changes in Waivers and ICF/MR services. Programs, services and overall costs are being examined.</p> <p>Several PPB Indicators are highlighted as follows: the FY07 requested total number of involuntary commitments filed (D.1) was increased due to the FY05 actuals and the current experience. The FY07 requested Workload indicators (W.1, W.2, W.3) were all increased, again due to the FY05 actuals and</p>	<p>the current experience. Funding is approved at the requested level of \$7,119,055.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: the department will monitor the progress of the MH/DD Redesign project. The upcoming legislation will be monitored and participation in work-groups will occur as needed. The MH/DD Redesign Project will focus on residency issues, core services, financial eligibility and universal access.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: MH - DD Services (17G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$4,767,395	\$4,785,096	\$4,636,672	\$5,387,290	\$5,387,290
Fees and Charges	39,796	23,000	23,000	23,000	23,000
Miscellaneous	14,039	16,000	16,000	16,000	16,000
<b>TOTAL REVENUES</b>	<b>\$4,821,230</b>	<b>\$4,824,096</b>	<b>\$4,675,672</b>	<b>\$5,426,290</b>	<b>\$5,426,290</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$353,984	\$384,615	\$364,469	\$394,470	\$394,470
Equipment	6,444	3,500	3,502	3,620	3,620
Expenses	5,915,571	6,211,400	6,437,023	6,714,865	6,714,865
Supplies	5,220	6,126	6,126	6,100	6,100
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,281,219</b>	<b>\$6,605,641</b>	<b>\$6,811,120</b>	<b>\$7,119,055</b>	<b>\$7,119,055</b>

<b>SERVICE AREA: Mental Health, MR &amp; DD</b>	<b>PROGRAM: Case Management - H.S. (21B)</b>
<b>ACTIVITY: Care of Mentally Ill</b>	<b>ORGANIZATION: Human Services</b>

**PROGRAM MISSION:** To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.

**PROGRAM OBJECTIVES:**

1. To provide services to 330 consumers.
2. To provide case management services to two Resource Center residents to explore community placement options.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Eligible population of people with mental retardation	1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter	-	-	-	-
3. Authorized positions in Davenport office (FTE)	N/A	12.5	12.5	12.5
<b>WORKLOAD</b>				
1. Number of clients served (unduplicated)	324	330	330	330
2. Number of HCBS-MR Waiver consumers served	296	326	326	326
3. Number of 100% County funded units billed	25	20	25	25
4. Number of SHS consumers served	2	2	2	2
5. Number of Title XIX funded units billed	N/A	4,400	4,400	4,400

<b>PRODUCTIVITY</b>				
1. Monthly cost per client (unit rate)	\$215.00	\$220.00	\$220.00	\$220.00

<b>EFFECTIVENESS</b>				
1. # of placements to more restrictive settings	10	10	10	10
2. # of placements to less restrictive settings	13	8	8	8
3. # of days from case assignment to date services begin	N/A	90	90	90
4. # of Supported Employment consumers decreasing workshop usage	6	6	6	6
5. # of referrals (linkage to community resources)	248	300	300	300

**ANALYSIS:**

<p>The FY07 appropriations for this program are increasing 9% over the current budgeted levels.</p> <p>The number of HCBS-MR Waiver consumers to access Medicaid funding for services (W.2) is expected to remain stable at the FY06 level. This program supports the County's focus on providing a least restrictive, consumer driven service system.</p> <p>The agency is requesting a 24.1% increase in Title 19 matching funds. The Title 19 Targeted Case Management Service provided by this agency requires that the county provide one half of the non-federal share/match. During the FY07, this is projected to be approximately 18% of the cost. The county's share is approximately \$40.03 per month per person.</p> <p>The agency is also requesting an increase in the 100% county funded case management service. This provides case management services to persons who are not eligible for</p>	<p>Title 19 Targeted Case Management. This includes person who are in an ICF/MR facility such as Glenwood or Woodward Resource Center. As a part of the Scott County strategic plan, we continue to search for alternate placements for persons living at the state resource centers. Scott County is part of the "Coming Home" project sponsored by DHS.</p> <p>Meetings have been held to review who may be appropriate for community services and to identify service providers.</p> <p>The FY07 requested unit rate (P.1) is expected to remain stable at \$220, no recommended increase over the FY06 projected level. The FY07 requested number of 100% county funded units (W.3) is increased over the FY06 projected level by 25% from 20 to 25. The FY07 number of Medicaid funded units billed (W.5) will remain stable at the FY06 level.</p>	<p>A total funding level is approved at \$162,893.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Case Management - H.S. (21B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$645	\$0	\$0	\$0	\$0
Miscellaneous	1,034	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,679</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Expenses	\$142,317	\$141,255	\$159,090	\$174,266	\$162,893
<b>TOTAL APPROPRIATIONS</b>	<b>\$142,317</b>	<b>\$141,255</b>	<b>\$159,090</b>	<b>\$174,266</b>	<b>\$162,893</b>

<b>SERVICE AREA: Mental Health, MR &amp; DD</b>		<b>PROGRAM: Comm Residential Serv-People w/Disabilities (43A)</b>			
<b>ACTIVITY: Care of the Developmentally Disabled</b>		<b>ORGANIZATION: Handicapped Development Center</b>			
<b>PROGRAM MISSION:</b> To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain 95% occupancy in agency-owned homes by filling openings quickly.					
2. To maintain at least 105 people in the least restrictive environment through Supported Community Living.					
3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Adult population with mental retardation/developmental disability		3,409	3,409	3,409	3,409
2. Number of persons with DD diagnosis on group home waiting list		N/A	2	2	2
3. Eligible requests - respite		2,458	2,400	2,400	2,400
<b>WORKLOAD</b>					
1. Participants - all community residential services		179	188	190	190
2. Participant days - Site SCL services		27,027	28,500	29,000	29,000
3. Participant hours - Hourly SCL services		37,752	36,900	37,000	37,000
4. Families served - respite		54	60	60	60
5. Requests accommodated - respite		2,419	2,280	2,280	2,280
<b>PRODUCTIVITY</b>					
1. Cost per day per person - Supported Community Living (Daily)		\$97.26	\$117.37	\$121.19	\$121.19
2. Cost per hour - Supported Community Living (Hourly Services)		\$22.05	\$23.41	\$24.33	\$24.33
3. Cost per person per occasion - respite		\$30.31	\$38.13	\$38.53	\$38.53
<b>EFFECTIVENESS</b>					
1. Percentage of capacity/slots in agency-owned homes		99%	95%	95%	95%
2. Length of time on waiting list at move-in/group homes		N/A	25	20	20
3. Scott County contribution as a percentage of total program costs		16%	18%	17%	17%
4. Individuals living in community		103	110	110	110
5. Percentage of eligible respite requests accommodated		98%	95%	95%	95%
<b>ANALYSIS:</b>					
<p>The agency as a whole is requesting appropriations for FY07 with an 5% increase over FY06 budget level. This is primarily attributable to a 6.8% increase in the personal service area. The agency is experiencing increased expenses relating to state unemployment, workmen's compensation and salaries. The agency is showing sub-total revenues to increase 6.5% overall. This is primarily due to HCBS match and Day Hab revenue.</p> <p>The agency is showing the FY07 requested revenues for the residential program to increase 7.3%. This is primarily attributable to the federal portion of the HCBS waiver program. The agency continues to access the HCBS waiver funding for persons receiving services in the group homes. This is a Medicaid payment for services that were previously paid by 100% county dollars. Under the Medicaid program, the county pays the non-federal share/match of approximately</p>		<p>38%. This program is primarily funded through Title 19 matching funds. This Medicaid funding is only available to persons with a diagnosis of mental retardation. It is still necessary to provide 100% county funding a person living in a group home with a diagnosis of Developmental Disability (DD). Under the Scott County Management Plan, Scott County provides limited services to persons with developmental disabilities. These are available only under the contract with the Handicapped Development Center. The funding will be maintained for group home services for persons who are not mentally retarded through this budget.</p> <p>The agency is requesting a 12.5% increase in county funding. Funding is approved at \$25,000 in Scott County contribution to fund a non-MR person in the group home and at the requested level of \$1,422,088 in Title 19 matching funds.</p>		<p>A total funding level of \$1,447,088 is approved.</p>	

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Community Residential Services (43A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	0.26	0.26	0.26	0.26	
Senior Vice-President	0.26	0.26	0.26	0.26	
Administrative Assistant	0.26	0.26	0.26	0.26	
Receptionist/Clerk Typist	1.64	1.64	1.64	1.64	
Office Transcriptionist	0.26	0.26	0.26	0.26	
Secretary	0.26	0.26	0.26	0.26	
Controller	0.26	0.26	0.26	0.26	
Accounting Technician	1.30	1.30	1.30	1.30	
Computer Technician	0.26	0.26	0.26	0.26	
Residential Service Program Director	1.00	1.00	1.00	1.00	
Residential Service Assistant Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	8.00	8.00	8.00	8.00	
Residential Counselor	1.50	1.50	1.50	1.50	
Resident Counselor	36.00	36.00	36.00	36.00	
Support Staff	72.00	72.00	72.00	72.00	
Maintenance	1.50	1.50	1.50	1.50	
Janitor	0.04	0.04	0.04	0.04	
Environmental Service Supervisor	0.03	0.03	0.03	0.03	
Human Resources Supervisor	0.26	0.26	0.26	0.26	
<b>TOTAL POSITIONS</b>	<b>126.09</b>	<b>126.09</b>	<b>126.09</b>	<b>126.09</b>	
<b>REVENUE SUMMARY:</b>					
Iowa Purchase of Services	\$15,787	\$15,500	\$15,500	\$15,500	
Client Receipts	331,788	325,000	315,000	315,000	
Other	20,798	23,000	18,804	18,500	
H.U.D.	8,232	9,000	7,000	7,000	
HCBS (T19)	2,148,860	2,291,474	2,447,763	2,483,407	
Iowa-HCBS Match	84,045	76,000	100,000	100,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$2,609,510</b>	<b>\$2,739,974</b>	<b>\$2,904,067</b>	<b>\$2,939,407</b>	
Scott County Contribution	36,164	21,500	22,000	30,385	25,000
Title XIX Matching Funds	1,139,595	1,269,787	1,303,605	1,422,088	1,422,088
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>1,175,759</b>	<b>1,291,287</b>	<b>1,325,605</b>	<b>1,452,473</b>	<b>1,447,088</b>
<b>TOTAL REVENUES</b>	<b>\$3,785,269</b>	<b>\$4,031,261</b>	<b>\$4,229,672</b>	<b>\$4,391,880</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,474,260	\$3,724,364	\$3,897,108	\$4,038,496	
Equipment	13,649	19,179	19,179	19,731	
Expenses	110,376	128,883	130,502	131,967	
Supplies	84,610	93,476	93,426	94,808	
Occupancy	94,823	97,767	99,676	106,878	
<b>TOTAL APPROPRIATIONS</b>	<b>\$3,777,718</b>	<b>\$4,063,669</b>	<b>\$4,239,891</b>	<b>\$4,391,880</b>	



**SERVICE AREA: Mental Health, MR & DD** **PROGRAM: Employment Services-People w/Disabilities (43B)**  
**ACTIVITY: Care of the Mentally Disabled** **ORGANIZATION: Handicapped Development Center**

**PROGRAM MISSION:** To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.

- PROGRAM OBJECTIVES:**
1. To secure at least \$250,000 in net subcontract income for program support.
  2. To secure subcontract work sufficient to generate at least \$275,000 in participant wages for self-sufficiency.
  3. To place and/or maintain 65 people in Community Employment.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	169	160	160	160
3. Number of persons added to waiting list	61	45	45	45
4. Time on waiting list prior to starting services	31.75	30	28	28

<b>WORKLOAD</b>				
1. Participants	204	225	225	225
2. Number of days of Medicaid Service	N/A	34,500	35,000	35,000
3. Number of persons with Medicaid funding	N/A	175	180	180
4. Number of persons with 100% County funding	31	30	30	30
5. Number of Persons in Community Employment Services	64	65	65	65

<b>PRODUCTIVITY</b>				
1. Cost per day per person for 100% County funded individuals	\$39.09	\$34.84	\$38.51	\$38.51
2. Cost per billable hour for Community Employment	N/A	\$48.32	\$49.94	\$49.94

<b>EFFECTIVENESS</b>				
1. Number of people obtaining/keeping community jobs	40	40	40	40
2. Total wages earned by workshop participants	\$327,716	\$275,000	\$275,000	\$275,000
3. Amount of net sub-contract income	\$282,571	\$250,000	\$250,000	\$250,000
4. Scott County contribution as a percent of total program costs	16%	20%	21%	21%
5. Participants entering services from waiting list	15	25	25	25
6. Number of persons employed in the community at the workshop	32	25	25	25

**ANALYSIS:**

This program is made up of three sub-programs: Brain Injury Services, Community Employment Services (Supported Employment) and Employment Services (Sheltered Workshop). Reductions were made in these areas as the county is attempting to make the budget more realistic based on previous years' expenditures. In prior years, budgets appeared to be somewhat inflated. FY07 County Contribution is 14.5% more than FY05 actual and 3.2% more than FY06 estimated budget.

**Brain Injury Services:** This program provides services to consumers who have a brain injury but do not meet any other diagnostic criteria for the Management Plan services. This is a program which is funded through the general fund. Currently four persons are being served in this program and the agency is requesting a 5% inflationary increase for this service. Funding is recommended at the requested level of \$15,141.

**Community Employment Services:** This program provides supported employment services through several funding sources. Persons are primarily funded through Medicaid programs (HCBS and ARO) with Scott County paying the non-federal share/match. The Vocational Rehabilitation grant ended on September 30, 2005 as expected. Limited funding is provided through county contribution for persons who are not eligible for a Medicaid funded service. Funding is recommended as follows: County contribution: \$3,000; Title 19: \$25,400; ARO match: \$0.

**Employment Services:** This program provides sheltered workshop services. For some individuals, this program is funded through the HCBS Waiver program completely. For others, a portion of the day spent working must be funded through 100% county dollars and a portion through HCBS Waiver due to HCBS program rules. The definition of the HCBS PreVocational service may be changing which may impact the 100% county funding. Some individuals are eligible for ARO funding, which is a Medicaid funded program. When individuals receive services under Title 19, the county is responsible for 38% of the cost. The agency started an expanded Day Habilitation program under the HCBS Waiver program in September of 2005 with the additional money provided by Scott County. This service targets a variety of persons. For example, persons who are currently in the workshop but would like to retire or persons who are working in the community and need a supervised program but not additional work. This program started small in an apartment setting in Davenport. Funding is approved at the requested level: County contribution: \$200,000; ARO match: \$6,605; and Title 19 match: \$356,100.

Total Employment Services program funding is approved at \$606,246.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Employment Services (43B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	0.22	0.22	0.22	0.22	
Senior Vice-President	0.22	0.22	0.22	0.22	
Administrative Assistant	0.22	0.22	0.22	0.22	
Receptionist/Clerk Typist	1.00	0.50	0.50	0.50	
Office Transcriptionist	0.22	0.22	0.22	0.22	
Secretary	0.22	0.22	0.22	0.22	
Controller	0.22	0.22	0.22	0.22	
Accounting Technician	1.10	1.10	1.10	1.10	
Computer Technician	0.22	0.22	0.22	0.22	
Employment Service Vice-President	1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Employment Service Case Manager	6.50	5.00	5.00	5.00	
Offsite Dayhab Casemanager	-	-	0.50	0.50	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Employment Service Supervisor	13.50	13.50	13.50	13.50	
Food Service Supervisor	1.00	1.00	1.00	1.00	
Micrographics Supervisor	1.00	1.00	1.00	1.00	
Offsite Dayhab Instructor	-	-	2.00	2.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Maintenance	0.32	0.32	0.32	0.32	
Janitor	1.38	1.38	1.38	1.38	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Manager	0.22	0.22	0.22	0.22	
Job Coach	8.00	8.00	8.00	8.00	
<b>TOTAL POSITIONS</b>	<b>41.58</b>	<b>39.58</b>	<b>42.08</b>	<b>42.08</b>	
<b>REVENUE SUMMARY:</b>					
United Way	\$105,436	\$108,281	\$106,240	\$106,240	
Subcontract Sales	282,571	250,000	250,000	250,000	
Iowa Purchase of Service	18,541	18,000	22,000	22,000	
DVRS	11,245	10,000	11,000	11,000	
Other	44,381	35,000	35,257	35,000	
ARO	13,480	15,668	10,829	10,776	
Dayhab	528,545	532,935	635,401	660,710	
HCBS (T19)	25,404	86,413	54,511	73,571	
Iowa-HCBS Match	7,084	3,450	2,250	2,250	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,036,687</b>	<b>\$1,059,747</b>	<b>\$1,127,488</b>	<b>\$1,171,547</b>	
Scott County Contribution	271,582	257,591	250,591	349,138	218,141
ARO Matching Funds	7,693	9,198	6,212	6,605	6,605
Title XIX/Dayhab-Trans Match	316,176	360,294	329,872	447,793	381,500
DVRS-SES 100% Grant/Reserve Funding	5,240	3,000	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>600,691</b>	<b>630,083</b>	<b>586,675</b>	<b>803,536</b>	<b>606,246</b>
<b>TOTAL REVENUES</b>	<b>\$1,637,378</b>	<b>\$1,689,830</b>	<b>\$1,714,163</b>	<b>\$1,975,083</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,285,193	\$1,384,381	\$1,482,224	\$1,584,499	
Equipment	30,783	46,188	38,588	38,632	
Expenses	141,335	168,947	179,700	180,624	
Supplies	45,961	48,817	55,582	56,172	
Occupancy	86,177	104,259	119,822	119,876	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,589,449</b>	<b>\$1,752,592</b>	<b>\$1,875,916</b>	<b>\$1,979,803</b>	

**SERVICE AREA: Mental Health, MR & DD** **PROGRAM: Personal Independ Serv-People w/Disabilities (43C)**  
**ACTIVITY: Care of the Developmentally Disabled** **ORGANIZATION: Handicapped Development Center**

**PROGRAM MISSION:** To assist persons with severe, multiple disabilities to live and work in the least restrictive environment by providing training in the areas of daily living skills, work skills, and accessing community resources.

**PROGRAM OBJECTIVES:**

1. To transition 1 person into Employment Services.
2. To maintain County contribution at less than 20% per year.
3. To maintain average annual cost below \$13,993.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list	3	4	4	4
3. Number of persons added to waiting list	1	2	2	2
<b>WORKLOAD</b>				
1. Participants	96	95	95	95
2. Number of people in ARO services	4	5	4	4
3. Average number attending per day	86	86	86	86
<b>PRODUCTIVITY</b>				
1. Cost per person per day for waiver services	N/A	\$47.57	\$49.32	\$49.32
2. Cost per person per day for ARO services	N/A	\$127.51	\$130.49	\$130.49
3. Average annual cost per person	\$12,007	\$13,950	\$13,993	\$13,993
<b>EFFECTIVENESS</b>				
1. Individuals transitioned to Employment Services	-	1	1	1
2. County contribution as percentage of total program costs	18%	18%	18%	18%
3. Percentage of people participating in community activities.	75%	70%	70%	70%
4. Percentage of people with opportunity to complete paid work	88%	90%	90%	90%

**ANALYSIS:**

This program provides services under the Day Habilitation portion of the HCBS Waiver program to persons with mental retardation and through ARO (Adult Rehabilitation Option). All services are Medicaid funded. This means the cost to Scott County is at 38% (non-federal share/match).

The agency is exploring options for relocating three services, including this program, Personal Independence Services. This program currently serves 93 adults with severe and multiple disabilities. The agency has indicated that the current building space is not adequate. Many individuals use wheelchairs and have other mobility issues. Congestion and compromised space has lead to safety concerns as well as impacted the quality of services provided. The agency notified Scott County of this project and the need to go to the public for financial support. The project is still in the preliminary stages; no detailed proposal is available at this time.

Funding is approved as follows: County Contribution \$0 (all persons in this program are expected to be Medicaid eligible); ARO Match: \$34,840 and Title 19: \$130,000. A total funding level of \$164,840 is approved for this program.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Personal Independence Services (43C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	0.17	0.17	0.17	0.17	
Senior Vice-President	0.17	0.17	0.17	0.17	
Administrative Assistant	0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist	0.51	0.51	0.51	0.51	
Office Transcriptionist	0.17	0.17	0.17	0.17	
Secretary	0.17	0.17	0.17	0.17	
Controller	0.17	0.17	0.17	0.17	
Accounting Technician	0.85	0.85	0.85	0.85	
Computer Technician	0.17	0.17	0.17	0.17	
Personal Independence Service Program Director	1.00	1.00	1.00	1.00	
Personal Independence Service Case Manager	2.00	2.00	2.00	2.00	
Personal Independence Instructor	32.00	30.00	32.00	32.00	
Personal Independence Screenprint Instructor	1.00	1.00	1.00	1.00	
Personal Independence Aide	2.00	2.00	2.00	2.00	
Maintenance	0.23	0.23	0.23	0.23	
Janitor	1.03	1.03	1.03	1.03	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Manager	0.17	0.17	0.17	0.17	
<b>TOTAL POSITIONS</b>	<b>42.00</b>	<b>40.00</b>	<b>42.00</b>	<b>42.00</b>	
<b>REVENUE SUMMARY:</b>					
United Way	\$12,284	\$12,284	\$8,000	\$8,000	
Subcontract Sales	36,927	42,500	37,000	37,000	
Iowa Purchase of Services	10,123	10,000	10,000	10,000	
Other	11,915	10,000	10,199	10,000	
Title XIX	814,284	825,016	843,117	868,411	
ARO	66,005	56,078	56,078	56,844	
Dayhab	207,665	264,412	264,412	259,705	
Iowa-HCBS Match	3,402	3,500	3,500	3,500	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,162,605</b>	<b>\$1,223,790</b>	<b>\$1,232,306</b>	<b>\$1,253,460</b>	
Scott County Contribution	5,057	-	-	-	-
ARO Matching Funds	37,732	32,935	32,935	34,840	34,840
Title XIX Matching Funds	114,984	151,790	151,790	155,674	130,000
Reserve Funding	-	60,000	-	-	-
<b>TOTAL REVENUES</b>	<b>157,773</b>	<b>244,725</b>	<b>184,725</b>	<b>190,514</b>	<b>164,840</b>
<b>TOTAL REVENUES</b>	<b>\$1,320,378</b>	<b>\$1,468,515</b>	<b>\$1,417,031</b>	<b>\$1,443,974</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,108,659	\$1,252,560	\$1,225,983	\$1,264,349	
Equipment	9,374	13,266	13,131	13,265	
Expenses	71,649	240,014	89,985	92,343	
Supplies	14,489	17,217	17,217	17,406	
Occupancy	63,904	70,053	71,068	72,703	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,268,075</b>	<b>\$1,593,110</b>	<b>\$1,417,384</b>	<b>\$1,460,066</b>	

<b>SERVICE AREA: Mental Health, MR &amp; DD</b>		<b>PROGRAM: Outpatient Services (51A)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide 29000 hours of service.					
2. To keep cost per outpatient hour at or below \$171.68.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Applications for services		2,933	3,000	3,000	3,000
<b>WORKLOAD</b>					
1. Total hours		29,711	29,000	29,000	29,000
2. Hours adult		19,365	19,600	19,600	19,600
3. Hours children		10,346	9,400	9,400	9,400
4. New cases		2,933	3,000	3,000	3,000
5. Total cases		9,433	12,000	12,000	12,000
<b>PRODUCTIVITY</b>					
1. Cost per outpatient hour		\$142.53	\$165.12	\$171.68	\$171.68
<b>EFFECTIVENESS</b>					
1. Scott County as a percent of program costs		30%	28%	28%	28%
<b>ANALYSIS:</b>					
<p>FY07 appropriations for the total agency are increasing 4.8%, net of heating and air conditioning replacement costs. The general operating expense increase is primarily seen in the personal services, expense and occupancy areas. The agency is requesting a salary adjustment of 3.5%, projecting a 14% increase in professional liability insurance and projecting a 10% increase in health insurance costs.</p> <p>The agency began the heating and air conditioning replacement project. The agency borrowed money for the costs over a ten year period. Scott County agreed to participate in the costs over this period of time. The contingency money is placed into program budgets that would be directly affected by the new heating and air conditioning units (the main location on Central Park Avenue).</p> <p>The agency also opened a new clinic in Bettendorf in the spring of 2005. The agency opened the new facility in a more convenient location in hopes of bringing in more private pay/private insurance clients.</p> <p>The agency is conducting a study regarding the number of Medicaid patients seen and the amount of money the agency receives for reimbursement. The agency reports receiving sixty cents for every dollar. The agency is very concerned about the loss of revenue from Medicaid patients. There has been preliminary discussion about the possibility of limiting the number of Medicaid patients seen. This has serious ramifications as clients would have few options available to them for psychiatrist care/treatment.</p> <p>The agency has generally maintained the indicators for FY07 at the FY06 projected levels. The workload Indicators were increased during the pervious third quarter due to the new clinic opening and new cases being accepted.</p> <p>Funding is recommended with a 3% inflationary increase for a total of \$1,346,272</p> <p>in county contribution and \$29,150 in contingency for participation in the heating and air conditioning replacement project. Total funding of \$1,375,422 is approved.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Outpatient Services (51A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	9.45	9.52	9.45	9.45	
PH.D.	5.40	4.44	5.40	5.40	
Therapist	15.22	19.12	15.22	15.22	
Administrative & Clerical	14.59	15.59	14.59	14.59	
<b>TOTAL POSITIONS</b>	<b>44.66</b>	<b>48.67</b>	<b>44.66</b>	<b>44.66</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$2,478,281	\$2,867,794	\$2,867,794	\$3,000,000	
Contributions	100,000	108,150	152,000	158,080	
Miscellaneous	24,161	28,840	28,480	30,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$2,602,442</b>	<b>\$3,004,784</b>	<b>\$3,048,274</b>	<b>\$3,188,080</b>	
Scott County Contribution	1,257,340	1,307,060	1,307,060	1,385,483	1,346,272
Contingency - HVAC Replacement	-	29,150	29,150	29,150	29,150
<b>Total County Funding</b>	<b>1,257,340</b>	<b>1,336,210</b>	<b>1,336,210</b>	<b>1,414,633</b>	<b>1,375,422</b>
<b>TOTAL REVENUES</b>	<b>\$3,859,782</b>	<b>\$4,340,994</b>	<b>\$4,384,484</b>	<b>\$4,602,713</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,936,614	\$4,153,326	\$4,305,787	\$4,469,890	
Equipment	7,412	11,894	5,910	6,087	
Expenses	257,619	242,482	259,681	271,353	
Supplies	74,327	62,037	71,855	74,844	
Occupancy	110,522	79,615	145,306	156,520	
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,386,494</b>	<b>\$4,549,354</b>	<b>\$4,788,539</b>	<b>\$4,978,694</b>	

**SERVICE AREA: Mental Health, MR & DD**

**PROGRAM: Community Support Services (51B)**

**ACTIVITY: Care of Mentally Ill**

**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services

**PROGRAM OBJECTIVES:**

1. To provide at least 90 referrals to the Frontier program.
2. To provide 2760 total units of service.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Referrals to program - Frontier	84	90	90	90
<b>WORKLOAD</b>				
1. Active cases - Frontier	196	200	200	200
2. Referrals accepted - Frontier	84	90	90	90
3. Total cases YTD - Frontier	290	290	290	290
4. Average daily census - Frontier	67	70	70	70
5. Total units of service	2,602	2,760	2,760	2,760
<b>PRODUCTIVITY</b>				
1. Cost per active case				
2. Cost per unit of service	\$310	\$325	\$343	\$343
<b>EFFECTIVENESS</b>				
1. Scott County as a percent of program costs	52%	55%	56%	56%

**ANALYSIS:**

The agency is requesting FY07 total appropriations to increase 6.6% for this program. This is primarily attributable to increases in the personal services area and equipment expenses. This includes salary adjustments, increases in health insurance and professional liability insurance.

This is the program which receives funding from Medicaid through ARO (Adult Rehabilitation Option) and through the Medicaid Managed Care Program. The ARO funding requires a match of approximately 38% by Scott County. MBC payments have no match paid by the county. Scott County also provides payment at 100% county dollars for persons who are not eligible for Medicaid. The agency is very concerned with the expenses vs. revenue loss in this program. Again the agency receives sixty cents for every dollar for Medicaid clients. The agency is reporting significant revenue loss. The agency is exploring options for this program.

The agency has stopped replacing staff who no longer work for the agency in this program.

Several PPB Indicators are highlighted as follows: the agency is generally presenting the FY07 requested at levels which are consistent with the FY06 projected and the FY05 actual experience. The cost per unit of service (P.2) is increased 5.5% due to the increased costs included in the budget request.

Funding for this program is recommended with a 3% inflationary increase. A funding level of \$441,422 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Community Support Services (51B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	4.22	4.67	4.22	4.22	
Community Support	11.89	11.24	11.89	11.89	
<b>TOTAL POSITIONS</b>	<b>16.11</b>	<b>15.91</b>	<b>16.11</b>	<b>16.11</b>	
<b>REVENUE SUMMARY:</b>					
ARO	\$86,738	\$163,296	\$90,000	\$90,000	
United Way	7,884	-	-	-	
Miscellaneous	-	20,000	20,000	20,000	
Title XIX	150,730	160,000	160,000	150,000	
State Payments	22,862	-	25,000	25,000	
<b>SUB-TOTAL REVENUE</b>	<b>\$268,214</b>	<b>\$343,296</b>	<b>\$295,000</b>	<b>\$285,000</b>	
Scott County Contribution	416,083	428,565	428,565	458,565	441,422
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>416,083</b>	<b>428,565</b>	<b>428,565</b>	<b>458,565</b>	<b>441,422</b>
<b>TOTAL REVENUES</b>	<b>\$684,297</b>	<b>\$771,861</b>	<b>\$723,565</b>	<b>\$743,565</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$659,868	\$643,500	\$658,799	\$690,915	
Equipment	20,978	17,527	19,926	20,922	
Expenses	83,350	67,679	58,801	64,098	
Supplies	21,769	23,925	22,165	23,642	
Occupancy	23,723	20,076	22,002	23,975	
<b>TOTAL APPROPRIATIONS</b>	<b>\$809,688</b>	<b>\$772,707</b>	<b>\$781,693</b>	<b>\$823,552</b>	



<b>SERVICE AREA: Mental Health, MR &amp; DD</b>		<b>PROGRAM: Community Services (51C)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide 971 total hours of service.					
2. To keep cost per hour at or below \$84.77.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Agency requests		35	35	35	35
<b>WORKLOAD</b>					
1. Hours - Jail		482	510	510	510
2. Hours - Juvenile Detention Center		110	156	156	156
3. Hours - Community Health Care		145	137	137	137
4. Hours - United Way agencies		-	-	-	-
5. Hours - other community organizations		341	168	168	168
<b>PRODUCTIVITY</b>					
1. Cost per hour		\$75.90	\$81.01	\$84.77	\$84.77
<b>EFFECTIVENESS</b>					
1. County subsidy as a percent of program costs		72%	80%	80%	80%
<b>ANALYSIS:</b>					
<p>The Community Services program provides consultation and education services. Scott County's primary focus in this program is to provide services to our jail and juvenile detention center. Secondly, services are provided through Community Health Care and then, if there is sufficient ability, the agency may provide services to other community organizations. Previously, United Way provided some funding for Vera French to provide this service to other United Way agencies. Funding has not been available since 2004.</p> <p>The services to the jail in this program are tied directly to the jail diversion program (51J). The supervisor of the jail diversion program is the primary provider of this consultation service at the jail. This allows for jail services to be much more coordinated and consistent.</p> <p>The agency is generally presenting the FY07 requested indicators at levels which are consistent with FY06 projected levels. The</p> <p>hours of service at the Juvenile Detention Center are being utilized on a much more consistent basis providing mental health services to children in need.</p> <p>The hours to United Way agencies (W.4) remain at zero for FY06 and FY07 due to the loss of United Way funding in 2004. It does appear however, that the overall level of service to other community organizations (W.5) have replaced the United Way services. The cost per hour (P.1) is increased 4.5% over the FY06 projected level.</p> <p>The agency is requesting a 4% increase and the contingency funding of \$1650 for the heating and air conditioning replacement project. Funding is recommended at 3% inflationary increase or \$63,016 in County Contribution and Contingency funding at the requested level of \$1,650. Total funding of \$64,666 is approved.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Community Services (51C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Therapist	0.60	0.60	0.60	0.60	
Administrative & Clerical	0.21	0.32	0.21	0.21	
<b>TOTAL POSITIONS</b>	<b>0.81</b>	<b>0.92</b>	<b>0.81</b>	<b>0.81</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$120	\$0	\$0	\$0	
Contribution	16,355	17,765	20,000	20,000	
Community Service Fees	-	1,000	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$16,475</b>	<b>\$18,765</b>	<b>\$20,000</b>	<b>\$20,000</b>	
Scott County Contribution	59,398	61,179	61,179	63,626	63,016
Contingency - HVAC Replacement	-	1,650	1,650	1,650	1,650
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>59,398</b>	<b>62,829</b>	<b>62,829</b>	<b>65,276</b>	<b>64,666</b>
<b>TOTAL REVENUES</b>	<b>\$75,873</b>	<b>\$81,594</b>	<b>\$82,829</b>	<b>\$85,276</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$53,062	\$54,704	\$54,704	\$57,229	
Equipment	138	350	350	362	
Expenses	18,043	22,805	17,435	18,288	
Supplies	1,252	1,399	1,399	1,463	
Occupancy	4,539	4,470	4,470	4,970	
<b>TOTAL APPROPRIATIONS</b>	<b>\$77,034</b>	<b>\$83,728</b>	<b>\$78,358</b>	<b>\$82,312</b>	

**SERVICE AREA: Mental Health, MR & DD**

**PROGRAM: Case Management (51D)**

**ACTIVITY: Care of Mentally Ill**

**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.

**PROGRAM OBJECTIVES:**

1. To keep waiting list below 0.
2. To move 11 placements to less restrictive settings.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Eligible population	400	400	400	400
2. Available service slots	262	240	240	240
3. Waiting list	-	-	-	-
<b>WORKLOAD</b>				
1. Number of clients served	222	250	250	250
2. Average monthly caseload	34	26	26	26
3. Number of client and client related contacts	8,077	8,000	8,000	8,000
4. Units of services billed	1,920	2,000	2,000	2,000
<b>PRODUCTIVITY</b>				
1. Monthly cost per client (unit rate)	\$350.53	\$364.13	\$385.74	\$385.74
<b>EFFECTIVENESS</b>				
1. Number of placements to more restrictive settings	20	20	20	20
2. Number of hospitalizations	85	85	85	85
3. Number of placements to less restrictive settings	11	11	11	11

**ANALYSIS:**

Case management services is requested for FY07 with a 1.1% increase in revenues (net of heating and air conditioning replacement project costs).

This is a Title 19 program for which Scott County holds the provider number. The service is provided through Vera French under contract with Scott County. Therefore, all payments pass through Scott County. Scott County is also required to provide payment for one-half of the non-federal share for persons who are not eligible under the Managed Care plan through MBC, Inc.

This is a cost reimbursed program under Medicaid and is paid a fee based on cost projections submitted at the beginning of the fiscal year. At the end of the fiscal year, an actual cost report is submitted and a retroactive adjustment is made.

The FY07 requested PPB indicators are consistent with the FY06 projected levels and the FY05 actual experience. The monthly cost per client (P.1) is requested at a level of 6% over the FY06 projected. Included in the cost is the portion of the heating and air conditioning replacement project.

Funding is requested at a 1.1% increase in Title 19 Pass Thru and with a 5% increase in Title 19 Match. Funding is recommended at the requested levels of \$14,420 in Title 19 Match and \$771,475 in Title 19 Pass Thru funding. A total funding level of \$771,475 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Case Management (51D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	3.65	4.10	3.65	3.65	
Case Manager	8.98	10.00	8.98	8.98	
<b>TOTAL POSITIONS</b>	<b>12.63</b>	<b>14.10</b>	<b>12.63</b>	<b>12.63</b>	
<b>REVENUE SUMMARY:</b>					
Title XIX	\$595,430	\$762,999	\$728,267	\$771,475	
<b>SUB-TOTAL REVENUES</b>	<b>\$595,430</b>	<b>\$762,999</b>	<b>\$728,267</b>	<b>\$771,475</b>	
Title XIX Match	-	14,000	14,000	14,700	14,420
Title XIX Pass Through 100%	-	762,999	728,267	771,475	771,475
<b>SUB-TOTAL COUNTY CONTRIBUTION</b>	<b>\$0</b>	<b>\$776,999</b>	<b>\$742,267</b>	<b>\$786,175</b>	<b>\$785,895</b>
Less Match Included in 100% Pass Thru	-	762,999	728,267	771,475	771,475
<b>TOTAL REVENUE</b>	<b>\$595,430</b>	<b>\$776,999</b>	<b>\$742,267</b>	<b>\$786,175</b>	<b>\$14,420</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$548,494	\$644,823	\$583,728	\$616,701	
Equipment	1,801	4,453	2,200	2,266	
Expenses	74,016	80,256	94,856	101,239	
Supplies	19,099	24,184	21,400	22,294	
Occupancy	26,137	26,083	26,083	28,975	
<b>TOTAL APPROPRIATIONS</b>	<b>\$669,547</b>	<b>\$779,799</b>	<b>\$728,267</b>	<b>\$771,475</b>	

<b>SERVICE AREA: Mental Health, MR &amp; DD</b>		<b>PROGRAM: Inpatient Services (51E)</b>			
<b>ACTIVITY: Care of Mentally Ill</b>		<b>ORGANIZATION: Vera French Comm Mental Health Center</b>			
<b>PROGRAM MISSION:</b> To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.					
<b>PROGRAM OBJECTIVES:</b> 1. To handle 365 admissions. 2. To maintain length of stay at 5 days.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Estimated total admissions		365	365	365	365
<b>WORKLOAD</b>					
1. Center admissions		374	365	365	365
2. Patient days		2,802	2,500	2,500	2,500
3. Commitment hearings		204	200	200	200
<b>PRODUCTIVITY</b>					
1. Cost per day		\$25.66	\$29.62	\$30.81	\$30.81
2. Cost per admission		\$192.23	\$202.87	\$211.00	\$211.00
<b>EFFECTIVENESS</b>					
1. Length of stay per participant (day)		7.5	5	5	5
2. Scott County as a percent of program costs		100%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>This program provides for psychiatric services for hospitalized patients. It is administered by Vera French with all of the funding to this program paid to the psychiatrists who provide this service. No administrative costs are attributed to this program. It provides payment primarily for persons who are committed under a 229 Mental Health Evaluation order and for voluntary hospitalization through application to the Community Services Department. It also provides payment for other Scott County residents who are provided this service and do not have other third party payment available.</p> <p>The agency is generally presenting the FY07 requested indicators at levels consistent with the FY06 projected. The Productivity indicators, cost per day (P.1) and cost per admission (P.2), have increased slightly over the FY06 projected.</p>			<p>The agency has requested a 4% increase. The recommendation is that a 3% inflationary increase be considered. Funding is approved at \$76,273.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Inpatient Services (51E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	0.40	0.40	0.40	0.40	
<b>TOTAL POSITIONS</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$71,895	\$74,051	\$74,051	\$77,016	\$76,273
<b>TOTAL REVENUES</b>	<b>\$71,895</b>	<b>\$74,051</b>	<b>\$74,051</b>	<b>\$77,016</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$71,895	\$75,224	\$74,051	\$77,016	
<b>TOTAL APPROPRIATIONS</b>	<b>\$71,895</b>	<b>\$75,224</b>	<b>\$74,051</b>	<b>\$77,016</b>	

**SERVICE AREA: Mental Health, MR & DD**

**PROGRAM: Residential (51F)**

**ACTIVITY: Care of Mentally Ill**

**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.

**PROGRAM OBJECTIVES:**

1. To have 75% of patients improved at discharge.
2. To handle 32 admissions and 19710 patient days.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Referrals	72	75	75	75
<b>WORKLOAD</b>				
1. Number of admissions	25	32	32	32
2. Total number of patient days	19,849	19,710	19,710	19,710
3. Total number of activities	20,221	18,710	18,710	18,710
4. Total units of psycho-social rehab/patient education service	36,051	39,100	39,100	39,100
<b>PRODUCTIVITY</b>				
1. Cost per patient day	\$123.40	\$133.91	\$138.47	\$138.47
<b>EFFECTIVENESS</b>				
1. Percentage of capacity	95%	95%	95%	95%
2. Percentage of patients improved at discharge	62%	75%	75%	75%
3. Percent of discharged clients transitioned/community support	58%	75%	75%	75%

**ANALYSIS:**

This program is requested for FY07 with a 3.7% increase in appropriations. Outside revenues are requested at a 2.8% increase. This is primarily due to SSI/SSDI and ARO (Adult Rehabilitation Option) funding. The ARO funding costs of this program can be billed to Medicaid. Scott County is required to provide the match for this Medicaid funding at 38%.

The agency converted services to this Medicaid funding which created a considerable savings to Scott County several years ago. The agency has been discussing converting the ARO funding/services to the MR Waiver funding. This is still a Medicaid funding source and the county would still be responsible for the non-federal match of 38%. The conversion is due to the ARO audit concerns and the instability of the ARO program across the state. Many of the individuals in this residential program have a dual diagnosis and would qualify for MR

Waiver services.

The indicators are presented at a requested level that is consistent with the FY06 projected levels. The referrals (D.1) remain consistent with the FY06 projected and the FY05 actual experience. The cost per patient day (P.1) is 3.5% above the FY06 projected cost. The Effectiveness indicators remain at a high level to ensure quality services.

Also included in this budget is funding for the Housing Corporation. This is a separate corporation under Vera French which develops and provides safe and affordable housing for persons with chronic mental illness. Scott County provides funding for the administration of this program through this budget.

The Scott County contribution includes the funding for ARO match and for the contribution payment to this program. The appropriated level provides full payment by Scott County for obligations to this program.

A contractual provision provides for a retroactive adjustment upon close of the fiscal year to assure that payments do not exceed the allocated levels.

Funding to this program is recommended at a 3% inflationary increase. Scott County contribution funding (to include ARO match payment) of \$1,187,421 is recommended and Housing Corporation funding of \$52,673 is recommended. A total funding level of \$1,240,094 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Residential (51F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	0.45	0.45	0.45	0.45	
Therapist	1.00	1.00	1.00	1.00	
R.N./L.P.N.	11.60	11.60	11.60	11.60	
Administrative & Clerical	3.77	3.77	3.77	3.77	
Supervisor	4.00	4.00	4.00	4.00	
Activity Therapist	4.40	4.40	4.40	4.40	
Mental Health Workers	14.82	14.82	14.82	14.82	
Other	7.60	7.60	7.60	7.60	
<b>TOTAL POSITIONS</b>	<b>47.64</b>	<b>47.64</b>	<b>47.64</b>	<b>47.64</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$203,606	\$0	\$0	\$0	
Social Security SSDI	352,766	329,322	369,710	369,710	
ARO	1,230,878	1,031,482	1,042,902	1,042,902	
Contributions	11,666	-	-	-	
Miscellaneous	2,835	149,741	149,741	150,000	
SSA	123,045	125,526	125,526	125,526	
State Payment	-	27,852	21,821	21,821	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,924,796</b>	<b>\$1,663,923</b>	<b>\$1,709,700</b>	<b>\$1,709,959</b>	
Scott County Contribution	1,119,259	1,152,836	1,152,836	1,222,006	1,187,421
Housing Corporation	49,650	51,139	51,139	54,207	52,673
Title XIX ARO Match	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>1,168,909</b>	<b>1,203,975</b>	<b>1,203,975</b>	<b>1,276,213</b>	<b>1,240,094</b>
<b>TOTAL REVENUES</b>	<b>\$3,093,705</b>	<b>\$2,867,898</b>	<b>\$2,913,675</b>	<b>\$2,986,172</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$2,144,722	\$2,345,576	\$2,261,109	\$2,363,010	
Equipment	23,643	35,396	35,396	34,724	
Expenses	85,739	41,978	80,518	89,730	
Supplies	126,931	115,661	115,661	122,363	
Occupancy	154,793	146,748	146,748	173,637	
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,535,828</b>	<b>\$2,685,359</b>	<b>\$2,639,432</b>	<b>\$2,783,464</b>	



**SERVICE AREA: Mental Health, MR & DD**

**PROGRAM: Day Treatment Services (51G)**

**ACTIVITY: Care of Mentally Ill**

**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.

**PROGRAM OBJECTIVES:**

1. To provide 4500 days of treatment.
2. To maintain length of stay at no more than 22 days.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Admissions	176	160	160	160
<b>WORKLOAD</b>				
1. Days of treatment	4,046	4,500	4,500	4,500
2. Cases closed	181	160	160	160
<b>PRODUCTIVITY</b>				
1. Cost per client day	\$124.93	\$119.74	\$125.92	\$125.92
<b>EFFECTIVENESS</b>				
1. Length of stay	22	22	22	22
2. Scott County as a percent of program costs	56%	57%	57%	57%

**ANALYSIS:**

This program is requesting for FY07 a 5.1% increase in total appropriations (net of heating and air conditioning replacement costs). This is primarily attributable to increases in personal services area relating to salary adjustments, health insurance costs and professional liability insurance costs.

FY07 revenue is requested at a 7.8% increase. This is in the service fees area and Title 19.

The agency is indicating that admissions (D.1) will remain stable during the current year and will continue at that level in FY07, although the FY05 actual experience was slightly higher. The FY07 requested levels for the number of days of treatment (W.1) and length of stay (E.1) remain stable and consistent with FY06 projected levels.

The percent of costs covered by Scott County requested for FY07 (E.2) will remain the same as the FY06 projected levels.

The agency is requesting a 6% increase in county contribution and contingency funding of \$13,750 for participation in the heating and air conditioning replacement project. Funding is recommended at a 3% inflationary level for the county contribution in the amount of \$300,236 and at the requested level for the contingency funds of \$13,750. A total funding level of \$313,986 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Day Treatment Services (51G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
M.D.	0.10	0.10	0.10	0.10	
PH.D.	0.20	-	-	-	
Therapist	3.43	3.60	3.63	3.63	
Administrative & Clerical	2.93	2.93	2.93	2.93	
Activity Therapist	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>7.66</b>	<b>7.63</b>	<b>7.66</b>	<b>7.66</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$197,722	\$176,826	\$186,826	\$190,000	
Title XIX	52,050	40,000	50,000	50,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$249,772</b>	<b>\$216,826</b>	<b>\$236,826</b>	<b>\$240,000</b>	
Scott County Contribution	283,001	291,491	291,491	308,980	300,236
Contingency - HVAC Replacement	-	13,750	13,750	13,750	13,750
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>283,001</b>	<b>305,241</b>	<b>305,241</b>	<b>322,730</b>	<b>313,986</b>
<b>TOTAL REVENUES</b>	<b>\$532,773</b>	<b>\$522,067</b>	<b>\$542,067</b>	<b>\$562,730</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$406,105	\$418,351	\$418,351	\$437,506	
Equipment	949	2,161	2,161	2,226	
Expenses	46,716	70,640	70,640	74,271	
Supplies	10,042	10,590	10,590	11,091	
Occupancy	37,473	37,070	37,070	41,364	
<b>TOTAL APPROPRIATIONS</b>	<b>\$501,285</b>	<b>\$538,812</b>	<b>\$538,812</b>	<b>\$566,458</b>	

**SERVICE AREA: Mental Health, MR & DD**  
**ACTIVITY: Care of Mentally Ill**

**PROGRAM: Case Monitoring (51H)**  
**ORGANIZATION: Vera French Comm Mental Health Center**

**PROGRAM MISSION:** To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.

**PROGRAM OBJECTIVES:**

1. To provide 1500 units of service.
2. To keep waiting list at zero.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Eligible population	250	250	250	250
2. Available service slots	140	140	140	140
3. Waiting list	-	-	-	-
<b>WORKLOAD</b>				
1. Number of clients served	165	180	180	180
2. Number of client and client related contacts	5,958	6,000	6,000	6,000
3. Units of service	1,492	1,500	1,500	1,500
<b>PRODUCTIVITY</b>				
1. Monthly cost per service slot (unit rate)	\$98.98	\$102.53	\$107.86	\$107.86
<b>EFFECTIVENESS</b>				
1. Number of placements in more restrictive settings	10	18	18	18
2. Number of hospitalizations	17	20	20	20
3. Number of placements in less restrictive settings	5	12	12	12
4. Title XIX applications	6	18	18	18
5. Title XIX applications approved	18	18	18	18

**ANALYSIS:**

The case monitoring program is established to provide case management type services to Non-Medicaid eligible individuals with a diagnosis of chronic mental illness. This program is funded 100% by Scott County. No other funding source is available for this service. It is very important to the agency that the costs remain within the level of approved Scott County funding.

The FY07 appropriations for this program are requested at a 4.4% increase. This is primarily due to salary adjustments and projected health insurance costs.

The agency is presenting PPB indicators that are generally consistent with the FY06 projected levels and the FY05 actual experience. The FY07 requested levels for all Workload indicators remain stable and consistent with the FY06 projected levels and FY05 actuals. The agency continues to maintain the caseloads at the level of 70 as provided for in the services slots (D.2).

The agency is requesting a 6% increase in county contribution and \$1,650 in contingency funding for the heating and air conditioning replacement project. Funding is recommended with a 3% inflationary increase or \$152,823 in county contribution and at the requested level of \$1,650 in contingency funding. The total funding of \$154,473 is approved.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Case Monitoring (51H)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	0.75	0.75	0.75	0.75	
Case Monitor	2.11	2.10	2.10	2.10	
<b>TOTAL POSITIONS</b>	<b>2.86</b>	<b>2.85</b>	<b>2.85</b>	<b>2.85</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$144,051	\$148,372	\$148,372	\$157,274	\$152,823
Contingency - HVAC Replacement	-	1,650	1,650	1,650	1,650
<b>TOTAL REVENUES</b>	<b>\$144,051</b>	<b>\$150,022</b>	<b>\$150,022</b>	<b>\$158,924</b>	<b>\$154,473</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$121,609	\$124,338	\$124,338	\$130,397	
Equipment	426	947	650	670	
Expenses	16,044	19,119	18,735	19,849	
Supplies	4,474	5,142	4,699	4,905	
Occupancy	5,059	5,382	5,382	5,973	
<b>TOTAL APPROPRIATIONS</b>	<b>\$147,612</b>	<b>\$154,928</b>	<b>\$153,804</b>	<b>\$161,794</b>	

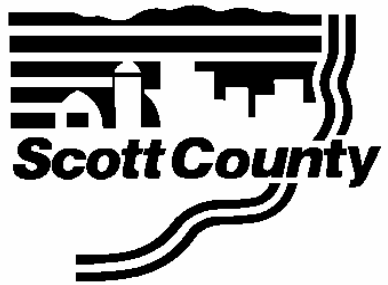
SERVICE AREA: Mental Health, MR & DD		PROGRAM: Employment Services (511)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
<b>PROGRAM MISSION:</b>					
To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.					
<b>PROGRAM OBJECTIVES:</b>					
1. To provide services to 50 individuals.					
2. To keep waiting list to no more than 12.					
PERFORMANCE INDICATORS		2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>					
1. Referrals to Job Link Program		51	50	50	50
2. Waiting List		12	12	12	12
<b>WORKLOAD</b>					
1. # of clients served Year to Date		59	50	50	50
2. Units of service billed Year to Date		522	400	400	400
<b>PRODUCTIVITY</b>					
1. Cost per client served		\$3,654.00	\$3,097.00	\$3,243.00	\$3,243.00
2. Cost per unit of service		\$413.00	\$387.15	\$405.47	\$405.47
3. Units provided as a % of capacity		73%	100%	100%	100%
<b>EFFECTIVENESS</b>					
1. % of clients obtaining employment		38	50	50	50
2. % of clients maintaining employment for 90 days		23	25	25	25
3. % of clients maintaining employment six months or more		18	20	20	20
<b>ANALYSIS:</b>					
<p>This program provides supported employment services to persons with a diagnosis of chronic mental illness. Scott County participates in funding through Medicaid ARO (Adult Rehabilitation Option) funding for which Scott County pays the non-federal match of 38% and a county contribution payment for persons who are not Medicaid eligible. The county contribution appropriation includes both the match for ARO and the 100% county funding for non-Medicaid persons. The Department of Vocational Rehabilitation grant ended in September of 2005 as expected. No additional funding is available for this program through that grant.</p> <p>The agency is requesting a 6% increase in county contribution. Funding is recommended at a 3% inflationary increase of \$78,358. There is no funding for Vocational Rehab Pass Thru. The total funding level of \$78,358 is approved.</p> <p>The agency is presenting PPB indicators for the FY07 requested at levels which are generally consistent with the FY06 projected levels and the FY05 actual experiences.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Employment Services (51I)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Administrative & Clerical	1.20	1.60	1.20	1.20	
Case Manager	3.13	3.25	2.30	2.30	
Community Support	-	-	-	-	
<b>TOTAL POSITIONS</b>	<b>4.33</b>	<b>4.85</b>	<b>3.50</b>	<b>3.50</b>	
<b>REVENUE SUMMARY:</b>					
ARO	\$13,558	\$41,200	\$6,000	\$8,000	
United Way	5,916	30,000	-	-	
Contributions	34,296	-	-	-	
Miscellaneous	-	20,375	20,375	20,375	
State Payment	35,649	35,000	50,693	50,693	
<b>SUB-TOTAL REVENUES</b>	<b>\$89,419</b>	<b>\$126,575</b>	<b>\$77,068</b>	<b>\$79,068</b>	
Scott County Contribution	73,861	76,076	76,076	80,640	78,358
Voc Rehab Pass Through	-	1,000	1,000	-	-
Title XIX ARO Match	-	-	-	-	-
Less: Vocation Rehab Pass-Thru	-	1,000	1,000	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>73,861</b>	<b>76,076</b>	<b>76,076</b>	<b>80,640</b>	<b>78,358</b>
<b>TOTAL REVENUES</b>	<b>\$163,280</b>	<b>\$202,651</b>	<b>\$153,144</b>	<b>\$159,708</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$177,161	\$174,802	\$129,919	\$136,208	
Equipment	632	306	460	474	
Expenses	19,689	17,760	15,068	15,812	
Supplies	1,121	3,178	1,378	1,419	
Occupancy	10,772	6,308	8,034	8,275	
<b>TOTAL APPROPRIATIONS</b>	<b>\$209,375</b>	<b>\$202,354</b>	<b>\$154,859</b>	<b>\$162,188</b>	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Jail Diversion Program (51J)		
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center		
<b>PROGRAM MISSION:</b> To provide alternatives to incarceration for persons with mental illness, thus preventing and/or breaking the cycle of repeated entry into the criminal justice system.				
<b>PROGRAM OBJECTIVES:</b>				
1. To provide 480 units of Case Management service.				
2. To provide 100 hours of psychiatric service.				
PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Available Case Management service slots	40	40	40	40
2. Number of Case Management referrals	52	40	40	40
3. Hours of physician time available	100	100	100	100
<b>WORKLOAD</b>				
1. Unduplicated-Case Management clients served	52	60	60	60
2. Units of Case Management provided	265	480	480	480
3. Average monthly face to face contacts	145	225	225	225
4. Unduplicated-physician clients served	52	60	60	60
5. Hours of psychiatric time provided	91	100	100	100
6. Number of Case Management referrals accepted	52	60	60	60
<b>PRODUCTIVITY</b>				
1. Unit cost - Case Management	\$430.71	\$244.92	\$256.60	\$256.60
2. Dollar value of physician service	\$19,838.00	\$20,000.00	\$20,800.00	\$20,800.00
<b>EFFECTIVENESS</b>				
1. Number discharged to community services	1	30	30	30
2. Number of clients rearrested	26	10	10	10
3. Number of jail days due to rearrests	643	100	100	100
4. Number of average monthly jail days saved	33	100	100	100
5. Number discharged-unsatisfactory	2	6	6	6
<b>ANALYSIS:</b>				
<p>The Jail Diversion program is in it's second year now, implemented initially in June of 2004. FY05 was the first full year of operation. In FY06, it is presented as an on-going program with a separate budget.</p> <p>The Jail Diversion program is made up of two services. The jail case management program provides intensive case management services to persons who are identified through the law enforcement process. These persons must have a diagnosis of chronic mental illness, have a non-person injury offense (generally not a felony), and be a frequent user of the Scott County jail. The case managers intervene as soon after the arrest as possible to facilitate release from jail and stay involved on an intensive level to reduce recidivism.</p> <p>The second service provides for psychiatric services. It allows for 100 hours of psychiatric time to be set aside for use by consumers in the jail case management program and for other persons who are in the jail and determined to be in need of psychiatric services.</p> <p>Although there were difficulties in data collection for PPB indicators during FY05, it appears that the program has been successful. The Sheriff's department and the courts are pleased with the services. Meetings were held with the supervisor and two case managers to clarify PPB indicators. The second year of this program will have better and more consistent data to report. The agency is presenting FY07 indicators that are consistent with FY06 projected levels.</p> <p>It appears that referrals to this program will remain high. The program slots available(D.1) will remain at 40 as the two case managers must maintain a caseload of no more than 20 to be able to provide intensive services.</p> <p>The agency is requesting a 5% increase in county contribution. Funding is approved with a 3% inflationary increase at a level of \$121,089.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Jail Diversion Program (51J)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
MD	-	0.10	0.10	0.10	
Administrative & Clerical	-	0.40	0.40	0.40	
Mental Health Workers	2.00	2.00	2.00	2.00	
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	
<b>REVENUE SUMMARY:</b>					
Scott County Contribution	\$114,138	\$117,562	\$117,562	\$123,440	\$121,089
<b>TOTAL REVENUES</b>	<b>\$114,138</b>	<b>\$117,562</b>	<b>\$117,562</b>	<b>\$123,440</b>	<b>\$121,089</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$114,138	\$119,274	\$117,562	\$123,166	
<b>TOTAL APPROPRIATIONS</b>	<b>\$114,138</b>	<b>\$119,274</b>	<b>\$117,562</b>	<b>\$123,166</b>	





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<b>SERVICE AREA: County Environment &amp; Education</b>	<b>PROGRAM: Conservation Administration (18A)</b>
<b>ACTIVITY: Conservation &amp; Recreation Services</b>	<b>ORGANIZATION: Conservation</b>

**PROGRAM MISSION:** To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.

**PROGRAM OBJECTIVES:**

1. To accomplish 80% of all program performance objectives.
2. To keep administrative costs as a percent of department budget below 12%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Authorized personnel excluding seasonal park personnel (FTE's)	41.6	41.6	41.6	41.6
2. Authorized budget (Net of Golf)	\$3,325,763	\$3,072,087	\$3,608,697	\$3,604,045
3. Golf Course budget	\$1,074,754	\$1,086,268	\$1,096,624	\$1,095,624

<b>WORKLOAD</b>				
1. Park system program & fiscal management	20%	20%	30%	30%
2. Golf Course program & fiscal management	60%	60%	50%	50%
3. Conservation Board requests & concerns	10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns	10%	10%	10%	10%

<b>PRODUCTIVITY</b>				
1. Administrative cost as a percent of department budget	7.99%	8.89%	8.58%	8.56%
2. Administrative personnel as a percent of department personnel	9.62%	9.62%	9.62%	9.62%

<b>EFFECTIVENESS</b>				
1. Program performance objectives accomplished	80%	80%	80%	80%

**ANALYSIS:**

Total FY07 appropriations for the total department (net of the golf course) are increasing 12.3% over current budgeted levels. Non-salary costs are decreasing by -0.6% below current budgeted levels for the total department when not including utilities, fuel, capital and equipment. Revenues are increasing 1.3% over current budgeted amounts for the total department net of requested RDA/SCRA grants for the pool project.

For this program, non-salary costs are decreasing -1.4% below current budgeted amounts net of the vehicle replacement which accounts for the revenue listed.

There are no organizational change requests for the department.

PPB Indicators show that more time is being spent on park system programs and fiscal management than previously when golf course operations took more time of the Director's.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Conservation Administration (18A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>REVENUE SUMMARY:</b>					
Sale of Fixed Assets	\$0	\$0	\$0	\$9,000	\$9,000
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000</b>	<b>\$9,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$285,131	\$299,765	\$295,053	\$311,262	\$311,262
Equipment	5,674	4,100	4,100	24,223	24,223
Expenses	50,953	58,681	61,464	58,702	57,151
Supplies	9,854	9,095	9,105	9,476	9,476
<b>TOTAL APPROPRIATIONS</b>	<b>\$351,612</b>	<b>\$371,641</b>	<b>\$369,722</b>	<b>\$403,663</b>	<b>\$402,112</b>

<b>SERVICE AREA: County Environment &amp; Education</b>	<b>PROGRAM: Parks &amp; Recreation (18B)</b>
<b>ACTIVITY: Conservation &amp; Recreation Services</b>	<b>ORGANIZATION: Conservation</b>

**PROGRAM MISSION:** To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.

- PROGRAM OBJECTIVES:**
1. To keep cost per capita to main park system (net of revenues) at \$15 or below.
  2. To accommodate 25,000 people at the Scott County Park Pool.
  3. To achieve revenue levels at Scott County Park and West Lake Park at \$345,100 and \$378,373 respectively.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Population of Scott County	158,668	158,668	158,668	158,668
2. Attendance at Scott County pool	22,163	25,000	25,000	25,000
3. Attendance at West Lake Park beach	7,954	15,000	15,000	15,000
4. Number of camp sites available	788	788	788	788
5. Total acres owned	2,795	2,795	2,795	2,795
<b>WORKLOAD</b>				
1. Total attendance at Scott County pool	22,163	25,000	25,000	25,000
2. Total attendance at West Lake Park beach	7,954	15,000	15,000	15,000
3. Number of new acres developed	-	-	-	-
<b>PRODUCTIVITY</b>				
1. Per capita cost of park system (with CIP)	\$20.96	\$19.36	\$22.74	\$22.71
2. Per capita cost of park system (net of revenues)	\$14.89	\$13.69	\$16.04	\$16.01
<b>EFFECTIVENESS</b>				
1. Revenue received from Scott County Park	\$325,863	\$332,257	\$345,100	\$345,100
2. Revenue received from Buffalo Shores	\$84,438	\$85,600	\$85,765	\$85,765
3. Revenue received from West Lake Park	\$319,384	\$374,152	\$378,373	\$378,373
4. Revenue received from Pioneer Village	\$65,235	\$65,331	\$65,418	\$65,418
5. Revenue received from Cody Homestead	\$3,687	\$5,200	\$4,259	\$4,259

**ANALYSIS:**

For this program, non-salary costs are decreasing -0.6% below current budgeted amounts when not including the cost for utilities, fuel, equipment and CIP.

There are no organizational change requests for the department.

The primary reasons for revenue changes from current budget levels are the requested RDA/SCRA grants for the pool project. It is noted that the new cabins have been very popular and are constantly occupied. Also the new beach house drew in a number of people looking for family recreation and generated more revenue.

The primary reasons for appropriation changes from current budget levels are the high cost of utilities and fuel.

Several PPB Indicators are highlighted as follows: PPB indicator (E.1) shows the increase at Scott county Park due to the new cabins and increase in camping fees generated. (E.2) shows the increase in camping fees at Buffalo Shores. E.3. shows the increase at West Lake Park with camping fees and the revenue from the new beach house.

Total equipment budgeted for next year for the total department (net of anticipated trade-ins) remains at approximate current levels decreasing slightly to \$141,700 from \$148,000.

The capital projects scheduled for FY07 total the Board's previously approved level of \$500,000 adjusted for inflation each year which results in a net total amount of \$530,450 for FY07. In addition the FY07 CIP amount includes the Board approved \$100,000/year toward the 5 year pool project and the requested \$150,000 in RDA/SCRA grants for the pool project which calculates to a total CIP plan for FY07 of \$780,450.

The FY07 projects are as follows: the fourth and final of a four year payback to the General Fund for the Buffalo Shores Park post-flood renovations (\$25,000); Lake Canyada Sewer CIP Fund (\$612); Pool and Aquatic Center renovations at SCP (\$350,000); Road Repair at SCP (\$80,000); SCP Whispering Pines campground renovation Phase II (\$150,000); Road Repair at WLP (\$30,000); Beach Area Shade and Amenities at WLP Phase III (\$30,000); Maintenance Shop Improvements at WLP Phase II (\$19,838); Summit Restroom Improvements at WLP (\$95,000).

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Park &amp; Recreation (18B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
382-A Park Manager	2.00	2.00	2.00	2.00	2.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
220-A Ranger Technician	4.00	4.00	4.00	4.00	4.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	4.00	4.00	4.00	4.00	4.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$134,294	\$42,000	\$42,000	\$193,260	\$193,260
Fees and Charges	617,229	652,088	652,225	652,974	652,974
Use of Money/Property	118,115	133,700	134,700	138,074	138,074
Miscellaneous	54,794	17,672	19,172	17,607	17,607
Sale of Fixed Assets	20,000	26,000	26,000	27,000	27,000
<b>TOTAL REVENUES</b>	<b>\$944,432</b>	<b>\$871,460</b>	<b>\$874,097</b>	<b>\$1,028,915</b>	<b>\$1,028,915</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,093,096	\$1,256,603	\$1,204,132	\$1,307,613	\$1,307,613
Equipment	229,558	174,000	179,112	168,700	168,700
Capital Improvement	764,606	515,612	445,612	780,450	780,450
Expenses	326,088	319,804	317,883	360,779	357,678
Supplies	334,607	334,222	334,222	340,575	340,575
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,747,955</b>	<b>\$2,600,241</b>	<b>\$2,480,961</b>	<b>\$2,958,117</b>	<b>\$2,955,016</b>

<b>SERVICE AREA: County Environment &amp; Education</b>	<b>PROGRAM: Glynn's Creek (18E/F)</b>
<b>ACTIVITY: Conservation &amp; Recreation Services</b>	<b>ORGANIZATION: Conservation</b>

**PROGRAM MISSION:** To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.

**PROGRAM OBJECTIVES:**

1. To increase rounds of play to 35,000.
2. To increase average income per round to \$36.78.
3. To increase number of outings to 65 accommodating 5,200 participants.

<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
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<b>DEMAND</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
1. Rounds of play requested	30,803	30,629	35,000	35,000
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants requested	57/3,845	60/4,200	65/5,200	65/5,200

<b>WORKLOAD</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
1. Rounds of play provided	30,803	30,629	35,000	35,000
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)	79	79	79	79
4. Number of outings/participants provided	57/3,845	60/4,200	65/5,200	65/5,200

<b>PRODUCTIVITY</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
1. Maintenance operating cost/acre (not including capital costs)	\$2,451	\$2,965	\$2,808	\$2,808
2. Maintenance costs per round (not including capital costs)	\$15.75	\$16.31	\$15.89	\$15.89
3. Maintenance costs per hole (1993 industry average is \$25,000)	\$26,960	\$32,610	\$30,890	\$30,890

<b>EFFECTIVENESS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
1. Green fees collected	\$552,181	\$573,233	\$678,868	\$678,868
2. Net cart revenue collected	\$288,566	\$314,000	\$332,444	\$332,444
3. Net income from Pro Shop and rentals	\$18,755	\$42,400	\$43,900	\$43,900
4. Net income from concessions	\$123,095	\$133,500	\$178,920	\$178,920
5. Net income from range	\$35,463	\$40,000	\$50,000	\$50,000
6. Income per round	\$33.19	\$36.12	\$36.78	\$36.78

**ANALYSIS:**

Total FY07 appropriations for the Golf Course are increasing 1.3% over current budgeted levels. Non-salary costs are increasing 3.1% over current budgeted levels for this program. Revenues are decreasing - 1.8% below current budgeted amounts for the Golf Course to reflect recent historical levels of rounds played.

There are no organizational change requests for the Golf Course.

The primary reasons for revenue changes from current budget levels are: The FY07 revenues have been adjusted to a 35,000 round total to reflect a more accurate anticipated level of play and income. Play continues to be down since 2002 across the country by 3% to 5%.

The primary reasons for appropriation changes from current budget levels are: Salaries have increased because of cost of living increases. Total supplies have increased slightly due to increase in chemicals and fuel costs.

There are no budget issues identified for further Board review during the budget process for this program.

This departmental budget supports the County's Target Issues and Management Agenda as follows: Planning to develop a golf course strategic plan: a profitability and master plan update and presenting it to the joint boards later in 2006.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Glynn's Creek (18E/F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent	1.00	1.00	1.00	1.00	1.00
162-A Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
<b>TOTAL POSITIONS</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>
<b>REVENUE SUMMARY:</b>					
Total Charges for Services	\$13,328	\$35,800	\$35,900	\$35,800	\$35,800
Total Green Fees	549,923	718,885	573,233	678,868	678,868
Net Cart Fees	287,379	317,430	314,000	332,444	332,444
Net Food/Beverage	115,514	178,920	133,500	178,920	178,920
Net Merchandise Sales	5,389	7,200	6,500	8,000	8,000
Net Driving Range Sales	35,315	50,040	40,000	50,000	50,000
Total Interest Income	3,822	2,500	2,500	2,500	2,500
Total Miscellaneous	1,198	750	750	750	750
Gain on Sale of Fixed Assets	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,011,868</b>	<b>\$1,311,525</b>	<b>\$1,106,383</b>	<b>\$1,287,282</b>	<b>\$1,287,282</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$497,379	\$555,726	\$529,948	\$553,799	\$553,799
Equipment	5,900	83,971	1,000	1,000	1,000
Depreciation	132,438	74,000	132,440	132,440	132,440
Expenses	92,015	85,665	99,365	87,155	86,155
Supplies	140,819	126,750	127,335	133,050	133,050
Debt Service	206,203	155,000	196,180	189,180	189,180
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,074,754</b>	<b>\$1,081,112</b>	<b>\$1,086,268</b>	<b>\$1,096,624</b>	<b>\$1,095,624</b>
<b>Net Income</b>	<b>(\$62,886)</b>	<b>\$230,413</b>	<b>\$20,115</b>	<b>\$190,658</b>	<b>\$191,658</b>





<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Wapsi River Environ Educ Center (18G)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$9,638	\$20,466	\$15,374	\$15,374	\$15,374
Fees and Charges	-	40	64	40	40
Use of Money/Property	8,739	10,500	10,500	10,500	10,500
Miscellaneous	723	260	260	260	260
<b>TOTAL REVENUES</b>	<b>\$19,100</b>	<b>\$31,266</b>	<b>\$26,198</b>	<b>\$26,174</b>	<b>\$26,174</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$160,462	\$186,465	\$171,374	\$193,933	\$193,933
Expenses	45,046	37,001	33,570	37,573	37,573
Supplies	20,691	13,030	16,460	15,411	15,411
<b>TOTAL APPROPRIATIONS</b>	<b>\$226,199</b>	<b>\$236,496</b>	<b>\$221,404</b>	<b>\$246,917</b>	<b>\$246,917</b>

<b>SERVICE AREA: County Environment &amp; Education</b>	<b>PROGRAM: Planning &amp; Development Administration (25A)</b>
<b>ACTIVITY: Environmental Quality/County Development</b>	<b>ORGANIZATION: Planning &amp; Development</b>

**PROGRAM MISSION:** To provide professional planning and technical assistance to the Board of Supervisors, Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

- PROGRAM OBJECTIVES:**
1. To handle 100% of requests for planning information by date requested.
  2. To accomplish 100% of departmental objectives.
  3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Planning and Zoning Commission agenda applications	24	20	20	20
2. Board of Adjustment agenda applications	11	20	20	20
3. Planning and Zoning information requests	1,726	1,500	1,500	1,500
4. Departmental budget	\$246,741	\$326,645	\$349,933	\$349,933
5. Authorized positions	4.08	4.08	4.08	4.08
<b>WORKLOAD</b>				
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	24	20	20	20
2. Number of Variance, Special Use Permit & Appeals of Interpretation	11	20	20	20
3. Number of responses to Planning and Zoning information requests	1,726	1,500	1,500	1,500
4. Number of Boards and Committees Director serves on	18	20	20	20
5. Number of building permit applications	681	700	700	700
<b>PRODUCTIVITY</b>				
1. Staff hours spent on Planning & Zoning Commission applications	397	300	300	300
2. Staff hours spent on Board of Adjustment applications	292	300	300	300
3. Staff hours spent on responses to planning & zoning info requests	565	450	450	450
4. Staff hours spent serving on various boards and committees	424	450	450	450
5. Staff hours spent on building permit applications	757	700	700	700
<b>EFFECTIVENESS</b>				
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%
3. % of time spent on P & Z and BOA agenda items	28%	20%	20%	20%
4. % of time spent providing planning and zoning information	25%	20%	20%	20%
5. % of time spent serving on various boards and committees	20%	25%	25%	25%
6. % of time spent on building permit applications	27%	35%	35%	35%

**ANALYSIS:**

Total FY07 appropriations for the total department are increasing 3% over the previous fiscal year's budget. Non-salary costs are increasing 2.1% over the current budgeted levels for the total department. Revenues are projected to remain the same. The increase in budget is primarily due to cost of living increase in salaries and an increase in supplies for public notice costs due to an increase of tax deed properties and a proposed in vehicle maintenance expenses due to routine maintenance.

An organizational change request has been submitted to increase the range of pay scale that could be paid for the enforcement officer seasonal part-time position with the department. Under the current pay scale it has been difficult to attract qualified individuals to fill this non-benefited position. With the right candidate this position can be called upon to fill in for many building inspections

duties in addition to zoning and weed enforcement.

The primary reason for the increase in revenue projected is that building and development activity remain high. At some point this activity can be expected to level off or even decline but as of yet it appears for the up coming year to remain at record highs.

The departmental budget again includes \$50,000 as contribution to two outside agencies in which the Planning Director serves on the Board of Directors. \$15,000 is included for the Scott County Housing Council and \$35,000 for the Greater Davenport Redevelopment Corporation. Both of these contributions would be pending final Board approval and have depended on the amount to be contributed to these two agencies by the City of Davenport.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Planning &amp; Development Administration (25A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
608-A Planning & Development Director	0.50	0.50	0.50	0.40	0.40
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-A Planning & Development Specialist	0.50	0.50	0.50	0.25	0.25
162-A Clerk III	0.05	0.05	0.05	0.05	0.05
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$22	\$0	\$0	\$0	\$0
Sale of Fixed Assets	13,540	-	5,000	5,000	5,000
<b>TOTAL REVENUES</b>	<b>\$13,562</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$81,321	\$89,532	\$83,445	\$73,869	\$73,869
Expenses	23,369	73,350	74,500	74,850	74,850
Supplies	1,320	1,600	1,600	1,650	1,650
<b>TOTAL APPROPRIATIONS</b>	<b>\$106,010</b>	<b>\$164,482</b>	<b>\$159,545</b>	<b>\$150,369</b>	<b>\$150,369</b>

<b>SERVICE AREA: County Environment &amp; Education</b>	<b>PROGRAM: Code Enforcement (25B)</b>
<b>ACTIVITY: County Development</b>	<b>ORGANIZATION: Planning &amp; Development</b>

**PROGRAM MISSION:** To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

- PROGRAM OBJECTIVES:**
1. To conduct 99% of all building inspections on day requested.
  2. To maintain average inspections conducted per permit under 4.3.
  3. To maintain cancelled or expired permits under 10% of total number of permits issued.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. # of single-family residential building permits issued	121	125	125	125
2. # of residential addition or remodels permits issued	147	120	120	120
3. # of residential accessory building permits issued	77	75	75	75
4. # of commercial building permits issued	50	20	20	20
5. Total # of building permits issued for unincorporated areas	402	400	400	400
6. Total # of building permits issued for 28E cities	279	300	300	300
<b>WORKLOAD</b>				
1. # of footings inspections completed	463	450	450	450
2. # of rough in inspections completed	397	300	300	300
3. # of final inspections completed	648	650	650	650
4. Total # of inspections for unincorporated areas	1,988	2,000	2,000	2,000
5. Total # of inspections for 28E cities	1,328	1,000	1,000	1,000
<b>PRODUCTIVITY</b>				
1. # of inspections conducted per day	8	10	10	10
2. Total building permit fees collected	\$257,185	\$230,000	\$200,000	\$200,000
3. % of total budget for building permit fees collected	161%	115%	100%	100%
4. Total valuation of construction for building permits issued	\$30,402,946	\$30,000,000	\$25,000,000	\$25,000,000

<b>EFFECTIVENESS</b>				
1. % of building inspections made on day requested	99%	99%	99%	99%
2. # of inspections per permits issued	4.9	4.3	4.3	4.3
3. % of cancelled or expired permits compared to total permits issued	17.0%	10.0%	10.0%	10.0%

**ANALYSIS:**

The PPB Indicators for this program tracks the numbers and type of building permits issued and the numbers and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities. The number of building permits are projected to stay about the same based on the continued high building activity.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Code Enforcement (25B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
608-A Planning & Development Director	0.50	0.50	0.50	0.60	0.60
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.50	0.50	0.50	0.75	0.75
162-A Clerk III	0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
<b>TOTAL POSITIONS</b>	<b>2.73</b>	<b>2.73</b>	<b>2.73</b>	<b>3.08</b>	<b>3.08</b>
<b>REVENUE SUMMARY:</b>					
Licenses and Permits	\$257,335	\$200,240	\$230,240	\$200,240	\$200,240
Fees and Charges	6,029	4,750	4,750	5,000	5,000
Miscellaneous	12	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$263,376</b>	<b>\$204,990</b>	<b>\$234,990</b>	<b>\$205,240</b>	<b>\$205,240</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$145,807	\$160,257	\$150,550	\$183,314	\$183,314
Expenses	6,798	14,500	13,350	12,850	11,650
Supplies	2,500	3,200	3,200	3,400	3,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$155,105</b>	<b>\$177,957</b>	<b>\$167,100</b>	<b>\$199,564</b>	<b>\$198,364</b>



<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Regional Planning/Tech Assistance (36A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	2.00	2.00	1.00	1.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	6.00	6.00	7.00	7.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor II	2.00	2.00	2.00	2.00	
Word Processor I	1.00	1.00	1.00	1.00	
Planning Assistant	1.00	0.50	0.50	-	
Graphics Specialist	2.00	2.00	2.00	2.00	
Gangs Task Force Administrator	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>22.50</b>	<b>22.00</b>	<b>22.00</b>	<b>21.50</b>	
<b>REVENUE SUMMARY:</b>					
Membership Fees	\$272,941	\$278,979	\$273,983	\$278,092	
Charges for Services	626,486	478,194	460,617	462,455	
Federal/State Funding	150,494	141,374	116,766	108,503	
Transportation	494,634	500,744	592,975	656,957	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,544,555</b>	<b>\$1,399,291</b>	<b>\$1,444,341</b>	<b>\$1,506,007</b>	
Scott County Contribution	63,154	64,101	64,101	65,063	65,063
<b>TOTAL REVENUES</b>	<b>\$1,607,709</b>	<b>\$1,463,392</b>	<b>\$1,508,442</b>	<b>\$1,571,070</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,198,401	\$1,241,472	\$1,278,907	\$1,338,362	
Equipment	1,138	3,000	3,000	3,000	
Expenses	388,238	200,250	207,600	193,000	
Occupancy	44,851	49,992	49,992	49,992	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,632,628</b>	<b>\$1,494,714</b>	<b>\$1,539,499</b>	<b>\$1,584,354</b>	



**SERVICE AREA: County Environment & Education**  
**ACTIVITY: Animal Control**

**PROGRAM: Animal Shelter (44A)**  
**ORGANIZATION: Humane Society**

**PROGRAM MISSION:** To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.

**PROGRAM OBJECTIVES:**

1. To maintain the number of animals received below 7600 through education and training.
2. To maintain the average animal days held below 10 days and to reduce euthanasia by increasing adoptions and return to owners.
3. To maintain the Scott County contribution below 8% of funding.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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**DEMAND**

1. Number of hours per day facility is open	7	7	7	7
2. Number of days of the week the facility is open	7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun	11/9	11/9	11/9	11/9

**WORKLOAD**

1. Animals handled	6,980	7,400	7,550	7,550
2. Total animal days in shelter	72,088	74,264	75,749	75,749
3. Number of educational programs given	152	180	180	180
4. Number of bite reports handled in Scott County	459	430	430	430
5. Number of animals brought in from rural Scott County	338	330	340	340
6. Number of calls animal control handle in rural Scott County	436	350	350	350

**PRODUCTIVITY**

1. Cost per animal shelter day	\$6.31	\$9.66	\$9.48	\$9.48
2. Cost per educational program	\$10.25	\$10.00	\$10.00	\$10.00
3. Cost per county call handled	\$30.00	\$35.00	\$35.00	\$35.00

**EFFECTIVENESS**

1. Scott County contribution as a percent of program costs	6%	4%	7%	7%
2. Total number of animals adopted as a percent of animals handled	27.0%	35.0%	35.0%	35.0%
3. Total number of animals returned to owner as a percent of animals	16.0%	17.0%	17.0%	17.0%
4. Total number of animals euthanized as a percent of animals handled	45.0%	43.0%	43.0%	43.0%

**ANALYSIS:**

Total FY07 appropriations for the total agency are increasing 0.4% over current budgeted levels. Non-salary expenses are increasing 10.3% over current budgeted levels for the total agency. Revenues are increasing 10.4% over current budgeted amounts for the total agency. For this program, non-salary costs are increasing 10.3% over current budgeted amounts.

There are no organizational change requests for the agency. The primary reasons for revenue changes from current budget levels are: an increase in fees charged and a transfer from the society account so that the animal control program does not run a deficit.

The primary reasons for appropriation changes from current budget levels are: the increase in property and liability insurance, animal care costs, utilities and repairs and maintenance.

Several PPB Indicators are highlighted as follows: the number of animals handled (W.1) and total animal days in the shelter (W.2) are expected to increase approximately 3%. The number of animals brought in from rural Scott County (W.5) remains stable and the number of calls animal control handles in rural Scott County (W.6) are expected to remain stable with FY06 projections and less than FY05 actuals.

Budget issues identified for further Board review during the budget process are as follows: the Humane Society requested a capital contribution from Scott County of \$5,000 to help purchase a new animal control vehicle.

County funding is approved to be \$29,762, an increase of 3.5% over FY06 and to not fund the capital request.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Animal Shelter (44A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	1.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>18.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	
<b>REVENUE SUMMARY:</b>					
City Subsidies	\$188,583	\$196,540	\$188,644	\$192,856	
Health Department	10,660	10,980	10,980	11,364	
Donations	8,761	7,500	7,500	8,000	
Other	303,350	295,860	323,800	328,865	
Transfer from Society Fund	135,972	108,000	137,000	139,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$647,326</b>	<b>\$618,880</b>	<b>\$667,924</b>	<b>\$680,085</b>	
Scott County Contribution	27,650	28,756	28,756	34,762	29,762
<b>TOTAL REVENUES</b>	<b>\$674,976</b>	<b>\$647,636</b>	<b>\$696,680</b>	<b>\$714,847</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$410,295	\$497,840	\$458,000	\$475,000	
Expenses	117,376	117,815	120,565	129,900	
Supplies	20,248	26,000	22,000	22,750	
Occupancy	97,111	78,400	93,400	95,200	
<b>TOTAL APPROPRIATIONS</b>	<b>\$645,030</b>	<b>\$720,055</b>	<b>\$693,965</b>	<b>\$722,850</b>	

**SERVICE AREA: County Environment & Education**  
**ACTIVITY: Educational Services**

**PROGRAM: Library Resources & Services (67A)**  
**ORGANIZATION: Library**

**PROGRAM MISSION:** To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.

**PROGRAM OBJECTIVES:**

1. To provide 400 hours of in-service to staff.
2. To circulate 245,000 materials at a cost of \$14.09 or less per material processed.
3. To maintain 9.5 circulations per capita.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Size of collection	96,302	108,728	111,000	111,000
2. Registered borrowers	17,345	18,500	19,000	19,000
3. Requests for books/information	22,649	23,102	24,000	24,000
4. Citizen requests for programming	75	81	90	90
5. Hours of recommended staff in-service	400	400	400	400
6. Annual number of library visits	140,500	182,650	190,000	190,000
<b>WORKLOAD</b>				
1. Total materials processed	16,627	18,000	18,000	18,000
2. New borrowers registered	1,676	2,000	1,000	1,000
3. Book/information requested filled for patrons	21,000	32,560	33,500	33,500
4. Program activities attendance	5,100	6,000	6,000	6,000
5. Hours of in-service conducted or attended	580	400	400	400
6. Materials circulated	191,894	245,000	260,000	260,000
<b>PRODUCTIVITY</b>				
1. Cost/materials processed (30%)	\$0.66	\$14.09	\$15.00	\$15.00
2. Cost/new borrowers registered (10%)	\$0.85	\$42.27	\$43.00	\$43.00
3. Cost/book & information requests filled for patrons (20%)	\$3.94	\$5.12	\$5.50	\$5.50
4. Cost/program activity attendance (5%)	\$7.00	\$6.82	\$7.00	\$7.00
5. Cost/hour of in-service activities attended/conducted (2%)	\$37.00	\$42.27	\$43.12	\$43.12
6. Cost/item circulated (33%)	\$0.45	\$1.16	\$1.26	\$1.26
<b>EFFECTIVENESS</b>				
1. Collection size per capita	0.3	0.5	0.8	0.8
2. Percent of population as registered borrowers	66%	64%	68%	68%
3. Document delivery rate	90%	91%	92%	92%
4. Program attendance per capita	20%	0.24	24%	24%
5. In-service hours per FTE.	20.71	22.00	22.00	22.00
6. Circulation per capita	14.00	9.50	10.00	10.00

**ANALYSIS:**

The Library Board of Trustees is not increasing their tax levy for FY07. The Library Board's decision was to use the budget's fund balance to maintain current funding levels without increasing their tax askings

Currently the Library Trustees are in labor negotiations and also involved in a library collaboration study with Davenport, Bettendorf and LeClaire.

The Library Trustees plan to use the same budget numbers for FY07 as the previous year's budget. Once the impacts of both the labor negotiations and the collaboration study are determined the budget will likely need to be amended during FY07.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Library Resources &amp; Services (67A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
<b>TOTAL POSITIONS</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$525,963	\$387,088	\$387,088	\$387,088	
Fees and Charges	13,162	12,000	12,000	12,000	
Miscellaneous	3,564	-	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$542,689</b>	<b>\$399,088</b>	<b>\$399,088</b>	<b>\$399,088</b>	
Scott County Contribution	440,685	435,712	435,712	435,712	435,712
<b>TOTAL REVENUES</b>	<b>\$983,374</b>	<b>\$834,800</b>	<b>\$834,800</b>	<b>\$834,800</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$490,936	\$574,283	\$574,283	\$574,283	
Equipment	191,000	106,053	106,053	106,053	
Capital Improvement	152,947	-	-	-	
Expenses	167,274	147,818	147,818	147,818	
Supplies	48,348	34,000	34,000	34,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,050,505</b>	<b>\$862,154</b>	<b>\$862,154</b>	<b>\$862,154</b>	

<b>SERVICE AREA: County Environment &amp; Education</b>	<b>PROGRAM: Regional Tourism Development (54A)</b>
<b>ACTIVITY: County Development</b>	<b>ORGANIZATION: QC Convention/Visitors Bureau</b>

**PROGRAM MISSION:** To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.

- PROGRAM OBJECTIVES:**
1. To increase visitor inquiries processed, documented and qualified by 2%.
  2. To increase group tour operators inquiries processed, documented and qualified by 2%.
  3. To increase convention/meeting planner inquiries processed, documented and qualified by 2%.
  4. To increase trade show sales leads processed, documented and qualified by 2%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Inquiries requested from visitors (public)	503,574	520,000	530,400	530,400
2. Inquiries requested from group tour operators	626	1,500	1,530	1,530
3. Inquiries from convention/meeting planners	1,336	1,700	1,735	1,735
4. Information requests derived from trade shows	1,593	1,700	1,735	1,735
5. Inquiries from sporting event planners	90	360	370	370
<b>WORKLOAD</b>				
1. Inquiries from visitors processed	503,574	520,000	530,400	530,400
2. Inquiries from group tour operators processed	626	1,500	1,530	1,530
3. Inquiries from convention/meeting planners processed	1,336	1,700	1,735	1,735
4. Information requests from trade shows processed	1,593	1,700	1,735	1,735
5. Inquiries from sporting event planners processed	90	360	370	370
<b>PRODUCTIVITY</b>				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
5. Cost per sporting event planner inquiry processed	\$22.00	\$22.00	\$22.00	\$22.00
<b>EFFECTIVENESS</b>				
1. Economic impact of tourism on the Quad Cities	\$103,708,000	\$131,070,000	\$133,700,000	\$133,700,000
2. Number of visitors to Quad Cities	926,000	1,170,000	1,193,400	1,193,400
3. Total Hotel/Motel Tax Receipts	\$2,900,000	\$3,162,000	\$3,225,240	\$3,225,240
4. Hotel/Motel Occupancy Rate	57.7%	62.0%	62.0%	62.0%

**ANALYSIS:**

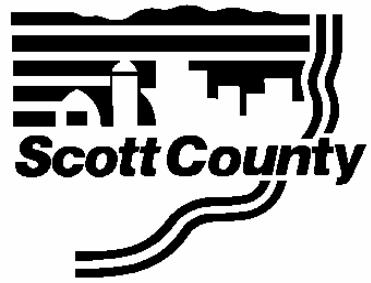
<p>Total FY07 appropriations for the total agency are increasing 5.1% over current budgeted levels. Non-salary costs are increasing 5.25% over current budgeted levels for the total agency. No increase in County funding has been requested.</p> <p>There are no organizational change requests for the Bureau.</p> <p>The primary reasons for revenue changes from current budget levels are an expected increase in the Hotel Motel tax receipts from Davenport, Bettendorf and Moline which is offset by a decrease in corporate contribution and Mississippi Valley Welcome Center gift shop revenues.</p> <p>The primary reasons for appropriation changes from current budget levels are an increase in marketing expenses; particularly trade show costs.</p>	<p>The Scott County Planning Director serves as the county's representative on the Convention/Visitor's Bureau Board and serves this year as Board Chairman.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Regional Tourism Development (54A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	
Sports Marketing Manager	-	1.00	-	-	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	1.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	
<b>REVENUE SUMMARY:</b>					
Davenport	\$376,294	\$384,000	\$364,757	\$376,000	
Bettendorf	175,302	174,000	186,090	186,000	
Moline	168,750	169,000	178,000	178,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,000	1,000	1,000	
LeClaire	-	5,000	5,000	5,000	
Carbon Cliff	-	-	5,000	5,000	
State of Illinois/LTCB	148,323	151,000	139,117	148,000	
State of Illinois/Marketing Partnership Grant	24,000	33,000	26,445	26,500	
State of Illinois/International Grant	28,500	20,000	39,825	40,000	
Other Grants	1,028	-	-	-	
Interest	7,906	7,500	8,000	8,000	
Misc. Income	14,524	12,000	13,000	13,000	
Miss. Valley Welcome Center	103,586	120,000	108,650	110,000	
Memberships	59,634	58,000	60,000	60,000	
Publications Income	8,639	9,000	8,700	8,700	
Joint Projects Income	5,815	7,500	5,000	5,000	
Friends of QC Grant	98,264	30,000	50,000	50,000	
Corporate Donations	27,935	40,000	30,000	30,000	
QC Sports Commission Income	85,063	40,000	49,550	35,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,378,563</b>	<b>\$1,305,000</b>	<b>\$1,322,134</b>	<b>\$1,329,200</b>	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
Contingency	0	0	0	0	0
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>
<b>TOTAL REVENUES</b>	<b>\$1,448,563</b>	<b>\$1,375,000</b>	<b>\$1,392,134</b>	<b>\$1,399,200</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$584,493	\$599,800	\$611,100	\$629,202	
Equipment	23,936	28,000	28,900	28,000	
Expenses	779,692	658,150	733,050	693,325	
Supplies	14,007	11,500	14,000	14,000	
Occupancy	31,725	32,100	32,500	32,700	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,433,853</b>	<b>\$1,329,550</b>	<b>\$1,419,550</b>	<b>\$1,397,227</b>	

<b>SERVICE AREA: County Environment &amp; Education</b>		<b>PROGRAM: Regional Economic Development (49A)</b>		
<b>ACTIVITY: County Development</b>		<b>ORGANIZATION: Quad City Development Group</b>		
<b>PROGRAM MISSION:</b> To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.				
<b>PROGRAM OBJECTIVES:</b>				
1. To create at least 500 jobs during the year.				
2. To achieve at least 15 successful projects during the year.				
3. To attract at least \$25 million new investment to the area.				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Number of participating units of government (counties & cities)	13	13	13	13
2. Number of participating private sector members	89	115	115	115
3. Local businesses contacted via Business Connection	109	130	120	120
4. External business contacted	2,172	1,500	1,500	1,500
5. Number of prospect inquiries	855	500	500	500
6. Average monthly hits on website	51,170	50,000	50,000	50,000
<b>WORKLOAD</b>				
1. Number of prospects on active lists	85	90	85	85
2. Appointments with targeted companies / consultants	232	500	300	300
3. Number of community site visits	43	40	45	45
4. Number of repeat community site visits	25	10	15	15
<b>PRODUCTIVITY</b>				
1. Percent of time spent on support services	30%	25%	25%	25%
2. Percent of time spent on external marketing	50%	40%	40%	40%
3. Percent of time spent on existing businesses	20%	35%	35%	35%
<b>EFFECTIVENESS</b>				
1. Number of successful projects during year	16	15	15	15
2. Number of total jobs generated	499	500	500	500
3. Total amount of new investment	\$25,391,000	\$25,000,000	\$25,000,000	\$25,000,000
<b>ANALYSIS:</b>				
<p>Total FY07 appropriations for the total agency are increasing 14% over current budgeted levels. Non-salary costs are increasing 18% over current budgeted levels for the total agency. There is no request to increase Scott County's funding. The County's funding includes regular dues for operations, plus separate funding for Rock Island Arsenal support</p> <p>The primary reasons for revenue changes from current budget levels are the QCDG's plans to add additional members next year, as well as receive more in grants and other funding. No increase in public or county funding is anticipated or requested.</p> <p>The primary reasons for appropriation changes from current budget levels are the increased costs in marketing, and Entrepreneurship Center, the original grant for which was received in fiscal 2004. Expenses occurred in 2005. For 2006, additional grant monies are anticipated to be received.</p> <p>However, a match is required to receive the grant in 2006 and 2007, resulting in an additional, unanticipated expense of \$50,000 for both years.</p> <p>In addition to dues, Scott County, along with other jurisdictions, provides support for lobbying efforts for the Rock Island Arsenal. These efforts helped save over 80% of the jobs on the Arsenal through the BRAC process earlier this year.</p> <p>Participation with Quad City Development Group helps in the regional efforts to attract new jobs and new investment to Scott County and the region. New jobs and new investment improve the overall economy, quality of life and increase the tax base used to support Scott County and the region.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Regional Economic Development (49A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	1.00	1.00	1.00	1.00	
Project Manager	2.00	2.00	2.00	2.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Database Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	1.00	1.00	1.00	1.00	
Member Relations Representative	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	
<b>REVENUE SUMMARY:</b>					
Private Sector Members	\$458,461	\$389,623	\$404,623	\$404,623	
Public Sector Members	286,070	305,026	290,026	290,026	
Other	131,763	218,100	275,100	275,100	
<b>SUB-TOTAL REVENUES</b>	<b>\$876,294</b>	<b>\$912,749</b>	<b>\$969,749</b>	<b>\$969,749</b>	
Scott County Contribution	52,957	37,957	37,957	52,957	37,957
<b>TOTAL REVENUES</b>	<b>\$929,251</b>	<b>\$950,706</b>	<b>\$1,007,706</b>	<b>\$1,022,706</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$530,430	\$482,876	\$558,261	\$558,261	
Equipment	13,093	16,268	15,560	15,560	
Expenses	532,987	363,762	419,856	419,856	
Supplies	16,536	13,200	13,000	13,000	
Occupancy	78,534	80,600	85,238	85,238	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,171,580</b>	<b>\$956,706</b>	<b>\$1,091,915</b>	<b>\$1,091,915</b>	





**ROADS & TRANSPORTATION  
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Administration &amp; Engineering (27A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$3,011,978	\$3,005,614	\$3,005,614	\$2,894,471	\$2,894,471
Licenses and Permits	1,595	1,000	1,000	1,000	1,000
Fees and Charges	7,646	5,000	5,000	5,000	5,000
Miscellaneous	135,714	9,000	9,000	139,000	139,000
Sale of Fixed Assets	10,081	-	-	-	-
General Basic Fund Transfer	588,127	588,127	588,127	599,889	599,889
Rural Service Basic Transfer	1,640,529	1,640,529	1,640,529	1,673,340	1,673,340
<b>TOTAL REVENUES</b>	<b>\$5,395,670</b>	<b>\$5,249,270</b>	<b>\$5,249,270</b>	<b>\$5,312,700</b>	<b>\$5,312,700</b>
<b>APPROPRIATION SUMMARY:</b>					
Administration	\$164,050	\$188,000	\$188,000	\$190,000	\$190,000
Engineering	382,564	413,000	413,000	417,500	417,500
Holding Accounts	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$546,614</b>	<b>\$601,000</b>	<b>\$601,000</b>	<b>\$607,500</b>	<b>\$607,500</b>

**SERVICE AREA: Roads & Transportation**  
**ACTIVITY: Roadway Maintenance**

**PROGRAM: Roadway Maintenance (27B)**  
**ORGANIZATION: Secondary Roads**

**PROGRAM MISSION:** To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.

**PROGRAM OBJECTIVES:**

1. To hold cost per mile for rock road , blading and resurfacing to under \$2,500/mile.
2. To hold cost per mile for signs, paint and traffic service to under \$325/mile.
3. To hold cost per mile for roadside maintenance to under \$325/mile.
4. To maintain asphalt/concrete roads to at least 75% of that required.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Number of bridges and culverts (over 48" diameter)	650	650	650	650
2. Miles of rock/earth roads	398	398	398	398
3. Miles of asphalt/concrete roads	176	176	176	176
4. Miles of snow routes	574	574	574	574
5. Number of traffic signs/miles of pavement painting	4995/176	4995/176	4995/176	4995/176
6. Miles of roadside	1,148	1,148	1,148	1,148
<b>WORKLOAD</b>				
1. Number of bridges/culverts to receive maintenance	15/87	20/85	20/95	20/95
2. Miles of rock/earth to be bladed and re-rocked as required	398	398	398	398
3. Miles of asphalt/concrete roads to receive maintenance	176	176	176	176
4. Miles of snow plowing/tons of sand and salt applied	574/2200	574/3500	574/3500	574/3500
5. Number of signs install-replace/mile pavement paint/mile traffic serve	341/176/574	320/176/574	320/176/574	320/176/574
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)	1,148	1,148	1,148	1,148
<b>PRODUCTIVITY</b>				
1. Cost per bridge maintained/cost per culvert maintained	933/1422	1000/1435	1000/1368	1000/1368
2. Cost per miles of rock/earth road blading and resurfacing	\$1,915	\$2,379	\$2,392	\$2,392
3. Cost per miles of asphalt/concrete surface maintenance	\$1,272	\$1,420	\$1,420	\$1,420
4. Cost per mile for snow plowing, sand and salt, etc.	\$270	\$474	\$474	\$474
5. Cost per mile for signs installed/pavement paint/traffic serv	\$321	\$298	\$319	\$319
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)	\$333	\$274	\$296	\$296
<b>EFFECTIVENESS</b>				
1. Percent of bridges & culverts requiring maintenance actually maint	70%	72%	79%	79%
2. Cost of blading/re-rocking as percent of that needed	77%	95%	96%	96%
3. Dollar of asphalt/concrete maint as % of that needed or required	152%	170%	170%	170%

**ANALYSIS:**

Total appropriations for the program are increasing \$60,000 or 2.8% as compared to FY06. Bridge and culvert maintenance is increasing \$10,000 or 7.0% over FY06. Total road maintenance is increasing \$23,000 or 1.6%. This is due mainly to increase quantity and cost for rock, salaries and an increase in blading, shoulders and entrances. Total road clearing is increasing \$15,000 or 11.1% due primarily to increases in spraying and brush cutting. Total snow and ice control is to remain at FY06 levels. Total traffic control is increasing \$12,000 or 7.0% due to a \$12,000 increase in signs and signals.

There was one organizational change requested by the department for an upgrade to a truck driver position. This request has been reviewed and will be upgraded and title changed to Sign Crew Technician.

The FY07 PPB indicators for this program shows expenditures are expected to increase by 2.8%. This is due mainly to wage and benefit increases as well as more money being budgeted for pipe and signs. All numbers under demand remain the same as last year. The number of culverts receiving maintenance (W.1) has increased due to cross road culverts now being an area of concentration. To a certain extent, these have been neglected in the past. All other workload items (W.2-W.6) remain the same. All items under productivity (P.1-P.6) remain very close to last year figures. Effectiveness items (E.1-E.3) also remain close to last year. Program objectives have been adjusted slightly.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Roadway Maintenance (27B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	-	-	-	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer	11.00	11.00	11.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>

<b>APPROPRIATION SUMMARY:</b>					
Bridges/Culverts	\$144,570	\$142,000	\$142,000	\$152,000	\$152,000
Road Maintenance	1,301,158	1,435,000	1,435,000	1,458,000	1,458,000
Road Clearing	167,728	135,000	135,000	150,000	150,000
Snow/Ice Control	154,965	272,000	272,000	272,000	272,000
Traffic Control	184,496	171,000	171,000	183,000	183,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,952,917</b>	<b>\$2,155,000</b>	<b>\$2,155,000</b>	<b>\$2,215,000</b>	<b>\$2,215,000</b>

**SERVICE AREA: Roads & Transportation**  
**ACTIVITY: General Road Expenditures**

**PROGRAM: General Roadway Expenditures (27C)**  
**ORGANIZATION: Secondary Roads**

**PROGRAM MISSION:** To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.

**PROGRAM OBJECTIVES:**

1. To maintain cost per unit repaired to below \$325.
2. To maintain cost per unit serviced to below \$225.
3. To maintain cost per unit for equipment supplies below \$4,500.
4. To maintain cost per unit for tools, materials and shop operation below \$3,750.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Pieces of heavy/medium equipment	26	26	26	26
2. Number of heavy/medium trucks	23	23	23	23
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20
4. Cost of new equipment required	\$656,588	\$490,000	\$620,000	\$620,000
5. Cost of tools, materials, supplies and shop operation	\$171,486	\$241,000	\$253,000	\$253,000
6. Building and grounds expense	\$34,705	\$55,000	\$55,000	\$55,000
<b>WORKLOAD</b>				
1. Number of units repaired-major (work orders)	850	800	800	800
2. Number of units serviced (oil change, etc.)	212	250	220	220
3. Equipment supplies required (excluding parts)	\$240,660	\$265,000	\$298,000	\$298,000
4. Number of new equipment purchases	11	8	7	7
5. Shop expenses, tools, materials and supplies	\$171,486	\$241,000	\$253,000	\$253,000
6. Building and grounds expense	\$34,705	\$55,000	\$55,000	\$55,000
<b>PRODUCTIVITY</b>				
1. Cost per unit repaired (including parts and outside service)	\$290.14	\$281.25	\$287.50	\$287.50
2. Cost per unit for servicing	\$131.12	\$200.00	\$181.82	\$181.82
3. Cost per unit for equipment supplies	\$3,487.83	\$3,840.58	\$4,318.84	\$4,318.84
4. Cost per unit for new equipment	\$59,690	\$61,250	\$88,571	\$88,571
5. Cost of tools, materials, supplies and shop operation/unit	\$2,485.30	\$3,492.75	\$3,666.67	\$3,666.67
6. Cost for buildings and grounds	\$34,705	\$55,000	\$55,000	\$55,000
<b>EFFECTIVENESS</b>				
1. Percent of change in cost per unit repaired	+1.8%	-3.1%	+2.1%	+2.1%
2. Percent change in cost per unit serviced	+9.2%	+61.0%	-9.0%	-9.0%
3. Percent change in cost per unit for equipment supplies	+16.5%	+10.1%	+12.4%	+12.4%
4. Percent change in cost per unit for new equipment	-45.7%	+2.6%	+44.6%	+44.6%
5. Percent change in cost per unit tools/materials/supplies/shop cost	-4.2%	+40.6%	+5.0%	+5.0%
6. Percent change in cost for buildings and grounds	-41.7%	+58.5%	0.00%	0.00%

**ANALYSIS:**

Total appropriations for the program (excluding equipment) are increasing \$60,000 in equipment operations, primarily due to a \$31,000 increase in fuel costs, and a \$20,000 increase in radios. All other line items in equipment operations appear to be in line with previous year's actual amounts. Tools/material/supplies are increasing \$2,000 or 2.8% over last year, and buildings and grounds expense is to remain at the FY06 level.

For FY07 equipment purchases (D.4) are approved for \$620,000 which is a \$130,000 increase from last year. The equipment approved for purchase is 2 motor graders, 2 dump trucks, one LPD crawler dozer, 1 1/2 ton pickup, 1 tractor broom, and other miscellaneous pieces of equipment. The number of pieces of heavy/medium equipment (D.1) is recommended to stay at 26 for FY07.

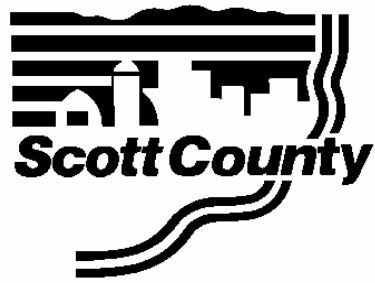
The FY07 PPB indicators for this program show an increase of 13.8%. This is due in large part to an increase in equipment expenditures. While (D.3) shows a large increase this is due to a motor grader "buy back" which does not show up as a trade-in. This will show up as a miscellaneous receipt of \$125,000 making the actual expenditure \$495,000 which is in line with past years. Also increases in gas and diesel fuel costs as well as labor and benefit increases make up the rest of the increase. All items under Demand (D.1-D.6), Workload (W.1-W.6) and Productivity (P.1-P.6) are either close or up slightly from FY06. P.3 is up for the reason explained above. Effectiveness items (E.1-E.6) reflect comparisons with projected 2005-06 amounts. Program objectives have been modified slightly to reflect increases in material and labor costs.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: General Roadway Expenditures (27C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>
<b>APPROPRIATION SUMMARY:</b>					
New Equipment	\$656,588	\$490,000	\$490,000	\$620,000	\$620,000
Equipment Operation	683,821	757,000	757,000	815,000	815,000
Tools/Materials/Supplies	40,753	71,000	71,000	73,000	73,000
Property/Assessment	34,705	55,000	55,000	55,000	55,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,415,867</b>	<b>\$1,373,000</b>	<b>\$1,373,000</b>	<b>\$1,563,000</b>	<b>\$1,563,000</b>



<b>SERVICE AREA: Roads &amp; Transportation</b>		<b>PROGRAM: Road Construction (27D)</b>			
<b>ACTIVITY: Roadway Construction</b>		<b>ORGANIZATION: Secondary Roads</b>			
<b>PROGRAM MISSION:</b> To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.					
<b>PROGRAM OBJECTIVES:</b>					
1. To control actual cost for day labor bridge construction to below \$50/square foot.					
2. To control cost for resurfacing to below \$70/lineal foot.					
3. To control actual cost of construction not to exceed budget by 110%.					
4. To complete 100% of annual program.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Roads/bridges/culverts below standards (based/needs study in \$		\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)		3	3	3	3
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)		21	21	20	20
4. \$ value of projects requiring construction in County 5-Year Plan		\$13,500,000	\$14,040,000	\$14,980,000	\$14,980,000
5. # of miles paved roads requiring reconstruction in 5-Year Plan		50	64	61	61
<b>WORKLOAD</b>					
1. Cost to surface Macadam roads		\$311,390	\$450,000	\$410,000	\$410,000
2. Cost of bridges proposed for construction (contract)		\$64,200	\$50,000	\$0	\$0
3. Cost of misc/culvert/bridge construction (day labor)		\$93,708	\$80,000	\$0	\$0
4. Cost of road resurfacing (local)		\$632,829	\$850,000	\$1,140,000	\$1,140,000
5. Cost of roads proposed for resurfacing - FM & STP		\$5,118,032	\$800,000	\$1,140,000	\$1,140,000
6. # of miles proposed for resurfacing- (local/ FM-STP)		\$23	\$12	\$10	\$10
<b>PRODUCTIVITY</b>					
1. Cost/mile of edge drain		\$0.00	\$0.00	\$0.00	\$0.00
2. Cost/lineal foot of box culvert construction (contract)		\$2,143.00	\$2,000.00	\$0.00	\$0.00
3. Cost/square foot of culvert/bridge construction (day labor)		\$69.91	\$16.67	\$0.00	\$0.00
4. Cost/lineal foot road resurfacing (local)		\$26.63	\$31.78	\$61.69	\$61.69
5. Cost/lineal foot resurface/repair FM-STP		\$51.01	\$31.56	\$61.69	\$61.69
<b>EFFECTIVENESS</b>					
1. Actual cost as percent of budget cost (excluding FM)		95%	100%	100%	100%
2. Percent of construction projects completed		100%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard		20.00%	7.20%	9.00%	9.00%
4. % of bridges replaced/rehabilitated vs those below standard		8.30%	4.20%	0.00%	0.00%
5. Dollar value of construction as percent of 5 year plan		45.80%	15.90%	18.55%	18.55%
6. % of roads resurfaced vs those in 5-Year program		46.00%	19.00%	16.39%	16.39%
<b>ANALYSIS:</b>					
<p>The total appropriations for the program are increasing \$120,000 or 8.4% from last year. Reductions in bridges, box culverts and Macadam have been offset by a \$370,000 increase in Asphalt/Concrete.</p> <p>The FY07 PPB indicators for this program show an increase in both local and FM construction. While the dollars have increased, the number of miles scheduled for resurfacing (W.6) has decreased. This is due to more inches required over existing concrete (6") this year than over asphalt (3") in last year's program. This is also reflected in cost per mile (P.4-P.5) both local and FM. The construction program also shows no bridges or box culverts (W.2-W.3) being done this year. There is a possibility that one bridge could be done in cooperation with Muscatine County with BR funds.</p> <p>Effectiveness items (E.1-E.6) have been adjusted to reflect types of construction being accomplished. This has also been due to objective #2 to account for type of asphalt work.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Roadway Construction (27D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>APPROPRIATION SUMMARY:</b>					
Construction	\$1,902,127	\$1,430,000	\$1,430,000	\$1,550,000	\$1,550,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,902,127</b>	<b>\$1,430,000</b>	<b>\$1,430,000</b>	<b>\$1,550,000</b>	<b>\$1,550,000</b>



**GOVERNMENT SERVICES TO RESIDENTS  
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<b>SERVICE AREA: Government Services to Residents</b>		<b>PROGRAM: Auditor Administration (13A)</b>			
<b>ACTIVITY: Representation Services</b>		<b>ORGANIZATION: Auditor</b>			
<b>PROGRAM MISSION:</b> To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.					
<b>PROGRAM OBJECTIVES:</b>					
1. To keep administration costs at or below 14.2% of total budget.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		15.4	15.4	15.4	15.4
2. Departmental budget		\$1,150,580	\$1,243,104	\$1,220,472	\$1,213,972
<b>WORKLOAD</b>					
1. Percent of time spent on personnel administration		25%	25%	25%	25%
2. Percent of time spent on fiscal management		25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination		25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity		25%	25%	25%	25%
<b>PRODUCTIVITY</b>					
1. Administration cost as a percent of departmental budget		13.5%	14.0%	14.0%	14.0%
2. Administration personnel as a percent of departmental personnel		13%	13%	13%	13%
<b>EFFECTIVENESS</b>					
1. Program performance budget objectives accomplished		88%	90	90%	90%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the total department are decreasing 3.5% from current budgeted levels. Non-salary costs are decreasing 23.1% from current budgeted levels for the total department. Revenues are decreasing 51.1% from current budgeted amounts for the total department.</p> <p>The primary reasons for revenue and expense changes are discussed under the Auditor's Election program (13B).</p> <p>For this program, non-salary costs are approved to remain unchanged from current budgeted amounts.</p> <p>There was an organizational change request submitted by this department: Hay point review of Payroll Specialist positions and increasing one part time Payroll Specialist position to full time to allow for the enhanced segregation of duties involved in the Community Services Department Protective Payee System. This increase of an existing part-time position would more than offset in</p>			<p>costs by the abolishment of a part-time Case Aide position in the Community Services Department. There was not a recommended change in the Hay Points of the Payroll Specialist positions.</p> <p>The PPB indicators for this program are similar to previous years and require no further analysis.</p> <p>There were no other budget issues identified for this program.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Auditor Administration (13A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Auditor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$155,203	\$162,928	\$163,037	\$170,279	\$170,279
Expenses	723	800	800	800	300
Supplies	42	200	200	200	200
<b>TOTAL APPROPRIATIONS</b>	<b>\$155,968</b>	<b>\$163,928</b>	<b>\$164,037</b>	<b>\$171,279</b>	<b>\$170,779</b>

<b>SERVICE AREA: Government Services to Residents</b>	<b>PROGRAM: Elections (13B)</b>
<b>ACTIVITY: Representation Services</b>	<b>ORGANIZATION: Auditor</b>

**PROGRAM MISSION:** To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.

**PROGRAM OBJECTIVES:**

1. To conduct error free elections.
2. To process 30,000 absentee applications.
3. To process 100,000 voter registration changes.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Registered voters	111,806	115,000	115,000	115,000
2. Registered voter changes requested	98,802	75,000	100,000	100,000
3. Elections	6	26	6	6
4. Polling places to be maintained	75	75	75	75
5. Absentee voter applications requested	27,749	20,000	30,000	30,000
<b>WORKLOAD</b>				
1. Elections conducted: Scheduled	6	26	6	6
2. Elections conducted: Special Election	0	0	0	0
3. Registered voter changes processed	98,802	75,000	100,000	100,000
4. Polling places arranged and administered	75	75	75	75
5. Poll worker personnel arranged and trained	610	800	650	650
6. Absentee voter applications processed	27,749	20,000	30,000	30,000
<b>PRODUCTIVITY</b>				
1. Average cost per scheduled election conducted (57%)	\$39,398	\$11,778	\$40,856	\$40,856
2. Average cost per special election conducted (15%)	N/A	n/a	N/A	N/A
3. Cost per registered voter change processed (28%)	\$1.18	\$1.85	\$1.20	\$1.20

**EFFECTIVENESS**

1. Number of elections requiring a recount	-	2	-	-
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**ANALYSIS:**

<p>Non-salary costs for the Auditor's Elections program are decreasing 25.9%, or \$48,950 from current budgeted levels. The primary reasons for appropriation changes from current budget levels are due to the decrease in the number of elections to be conducted (D.3). Because of the lower number of elections the cost of public notices declines substantially, as well as does the cost of printing ballots and the transportation of voting machines.</p> <p>Revenues are decreasing 67.1%, or \$104,250 from current budgeted amounts for the total department. The primary reason for the reduction in revenues is due to fewer elections being held.</p> <p>There were no organizational change requests submitted for the elections program.</p> <p>Several PPB Indicators are highlighted as follows: The number of special elections to be conducted (W.2) is generally budgeted at</p>	<p>zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net financial effect of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productivity indicator (P.2) is also affected by this situation, Since no special elections are budgeted it is impossible to assign an average cost at this time.</p> <p>There are no budget issues identified for this program.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Elections (13B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$36,320	\$154,250	\$154,000	\$50,000	\$50,000
Fees and Charges	508	1,000	1,000	1,000	1,000
<b>TOTAL REVENUES</b>	<b>\$36,828</b>	<b>\$155,250</b>	<b>\$155,000</b>	<b>\$51,000</b>	<b>\$51,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$308,600	\$307,031	\$293,458	\$290,117	\$290,117
Expenses	96,390	168,500	168,500	122,000	116,000
Supplies	9,721	20,400	20,400	17,950	17,950
<b>TOTAL APPROPRIATIONS</b>	<b>\$414,711</b>	<b>\$495,931</b>	<b>\$482,358</b>	<b>\$430,067</b>	<b>\$424,067</b>



<b>SERVICE AREA: Government Services to Residents</b>		<b>PROGRAM: Recorder Administration (26A)</b>			
<b>ACTIVITY: State Administrative Services</b>		<b>ORGANIZATION: Recorder</b>			
<b>PROGRAM MISSION:</b> To serve the citizens of Scott County by working with the Department of Public Health, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.					
<b>PROGRAM OBJECTIVES:</b>					
1. To maintain departmental FTE at 11.50					
2. To maintain workload percent as budgeted below.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		12	11.50	11.50	11.50
2. Departmental budget		\$622,842	\$632,727	\$687,903	\$687,903
3. Organizations requiring liaison and coordination		20	35	35	35
<b>WORKLOAD</b>					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		27%	27%	27%	27%
3. Percent of time spent on liaison, coordination and citizens request		38%	38%	38%	38%
<b>PRODUCTIVITY</b>					
1. Administration personnel as a percent of departmental personnel		12.50%	13.04%	13.04%	13.04%
<b>EFFECTIVENESS</b>					
1. Program performance budget objectives accomplished		100%	100%	100%	100%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the total department are increasing 6.0% over current budgeted levels. Non-salary costs are decreasing 15.60% over current budgeted levels for the total department. Revenues are increasing 10.7% over current budgeted amounts for the total department.</p> <p>Organizational change requests for the department are as follows: The scanning clerk II position has been reduced from full-time to a part time position or .5 FTE.</p> <p>The primary reasons for revenue changes from current budget levels are due to an increase in the recording fees and real estate transfer tax. Also, this fiscal year is a renewal period for boats, ATV's and snowmobiles. ATV's and snowmobiles are now due every year not every other year.</p> <p>The primary reason for appropriation changes from current budget levels is we no longer rent scanning equipment or pay maintenance cost on them.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Recorder Administration (26A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Recorder	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$117,735	\$122,329	\$121,477	\$126,311	\$126,311
Expenses	3,013	4,170	3,950	4,050	3,250
<b>TOTAL APPROPRIATIONS</b>	<b>\$120,748</b>	<b>\$126,499</b>	<b>\$125,427</b>	<b>\$130,361</b>	<b>\$129,561</b>

**SERVICE AREA: Government Services to Residents**  
**ACTIVITY: State Administrative Services**

**PROGRAM: Public Records (26B)**  
**ORGANIZATION: Recorder**

**PROGRAM MISSION:** To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.

**PROGRAM OBJECTIVES:**

1. To process 47,000 real estate transactions.
2. To complete 5050 transfer tax transactions.
3. To process 800 conservation licenses.
4. To process 14,000 recreational vehicle registrations

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Real estate and UCC transactions requested	44,295	46,000	47,000	47,000
2. Transfer tax requests	5,152	5,000	5,050	5,050
3. Conservation license requests	1,235	900	800	800
4. Recreational vehicle registrations, titles and liens processed	13,642	5,500	14,000	14,000
<b>WORKLOAD</b>				
1. Total amount of real estate revenue collected	\$1,079,971	\$1,172,000	\$1,185,810	\$1,185,810
2. Total amount of real estate transfer tax revenue collected	\$1,323,841	\$1,284,800	\$1,373,600	\$1,373,600
3. Total of conservation license fees collected	\$19,353	\$13,410	\$11,920	\$11,920
4. Total amount of recreational vehicle registrations, titles and liens fees	\$172,813	\$57,230	\$182,000	\$182,000
<b>PRODUCTIVITY</b>				
1. Cost per real estate transactions processed	\$7.05	\$7.45	\$7.58	\$7.58
2. Cost per real estate transfer tax transaction processed	\$0.57	\$0.79	\$0.65	\$0.65
3. Cost per conservation license processed	\$14.92	\$4.39	\$5.13	\$5.13
4. Cost per recreational vehicle registrations, titles and liens processed	\$4.98	\$8.27	\$3.37	\$3.37
<b>EFFECTIVENESS</b>				
1. Real estate and UCC revenue retained by county	\$1,079,971	\$1,172,000	\$1,185,810	\$1,185,810
2. Real estate transfer tax revenue retained by the county	\$228,362	\$221,628	\$236,946	\$236,946
3. Conservation license revenue retained by county	\$705	\$400	\$350	\$350
4. Recreational vehicle, title and lien revenue retained by county	\$23,554	\$14,460	\$24,750	\$24,750

**ANALYSIS:**

Total FY07 appropriations for the total department are increasing 6.0% over current budgeted levels. Non-salary costs are decreasing 15.60% over current budgeted levels for the total department. Revenues are increasing 10.7% over current budgeted amounts for the total department.

For this program, non-salary costs are decreasing 22.5% over current budgeted amounts.

There are no organizational change requests for the department; however, the scanning clerk II position has been reduced to a part time position or .5 FTE, and the department is monitoring the feasibility of this change.

The primary reasons for revenue changes from current budget levels are due to an increase in the recording fees and real estate transfer tax. Also, this fiscal year is a renewal period for boats, ATV's and snowmobiles.

ATV's and snowmobiles are now due every year not every other year.

The primary reason for appropriation changes from current budget levels is we no longer rent scanning equipment or pay maintenance cost on them.

Budget issues identified for further Board review during the budget process are as follows: Monitor the part time position to assure service has not been decrease due to change in staff hours.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Public Records (26B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	4.00	4.00	4.00	3.50	3.50
<b>TOTAL POSITIONS</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.00</b>	<b>7.00</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$1,304,852	\$1,364,460	\$1,420,488	\$1,503,256	\$1,503,256
Use of Money/Property	4,836	3,400	3,400	3,500	3,500
Miscellaneous	8,776	2,500	7,000	5,000	5,000
<b>TOTAL REVENUES</b>	<b>\$1,318,464</b>	<b>\$1,370,360</b>	<b>\$1,430,888</b>	<b>\$1,511,756</b>	<b>\$1,511,756</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$360,792	\$379,788	\$370,336	\$398,686	\$398,686
Expenses	1,188	2,350	1,850	1,850	1,850
Supplies	10,456	13,200	10,200	10,200	10,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$372,436</b>	<b>\$395,338</b>	<b>\$382,386</b>	<b>\$410,736</b>	<b>\$410,736</b>

**SERVICE AREA: Government Services to Residents**  
**ACTIVITY: State Administrative Services**

**PROGRAM: Vital Records (26D)**  
**ORGANIZATION: Recorder**

**PROGRAM MISSION:** To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.

**PROGRAM OBJECTIVES:**

1. To process 15,100 certified copies of vital records.
2. To process 1,200 marriage applications.
3. To register 4600 births and deaths
4. To process 1,000 passports

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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**DEMAND**

1. Vital records (birth, death, marriage) certified copies requested	15,039	15,500	15,100	15,100
2. Marriage applications processed	1,162	1,200	1,200	1,200
3. Vital records registration (birth and death)	4,114	4,400	4,600	4,600
4. Passport applications processed	531	800	1,000	1,000

**WORKLOAD**

1. Total amount of vital records certified copies revenue collected	\$173,718	\$209,250	\$214,500	\$214,500
2. Total amount of marriage application revenue collected	\$41,750	\$42,000	\$42,000	\$42,000
3. Total amount of vital records (birth, death) revenue collected	N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected	\$16,050	\$24,000	\$30,000	\$30,000

**PRODUCTIVITY**

1. Cost per vital records certified copy processed	\$5.89	\$5.65	\$6.71	\$6.71
2. Cost per marriage application processed	\$11.06	\$10.58	\$12.23	\$12.23
3. Cost per vital records (birth, death) registered	\$6.25	\$5.77	\$6.36	\$6.36
4. Cost per Passport application processed	\$2.42	\$1.59	\$1.47	\$1.47

**EFFECTIVENESS**

1. Vital Records revenue retained by county	\$55,573	\$55,800	\$57,200	\$57,200
2. Marriage application revenue retained by county	\$4,764	\$4,800	\$4,800	\$4,800
3. Passport application revenue retained by county	\$16,050	\$24,000	\$30,000	\$30,000

**ANALYSIS:**

Total FY07 appropriations for the total department are increasing 6.0% over current budgeted levels. Non-salary costs are decreasing 15.60% over current budgeted levels for the total department. Revenues are increasing 10.7% over current budgeted amounts for the total department.

For this program, non-salary costs are not recommended to increase over current budgeted amounts. However, Revenues are increasing 8.5% over current budgeted amounts.

The primary reason for revenue changes from current budget levels is the increase in the number of passports issued. Effective 12/31/06 all persons entering Mexico and Canada must have a passport.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Vital Records (26D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	2.00	2.00	2.00	2.00	2.00
<b>TOTAL POSITIONS</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$75,634	\$84,800	\$84,600	\$92,000	\$92,000
<b>TOTAL REVENUES</b>	<b>\$75,634</b>	<b>\$84,800</b>	<b>\$84,600</b>	<b>\$92,000</b>	<b>\$92,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$125,420	\$123,411	\$121,414	\$143,306	\$143,306
Expenses	510	1,000	1,000	1,000	1,000
Supplies	3,728	2,500	2,500	2,500	2,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$129,658</b>	<b>\$126,911</b>	<b>\$124,914</b>	<b>\$146,806</b>	<b>\$146,806</b>

<b>SERVICE AREA: Government Services to Residents</b>		<b>PROGRAM: Motor Vehicle Registration-Courthouse (30C)</b>		
<b>ACTIVITY: State Administrative Services</b>		<b>ORGANIZATION: Treasurer</b>		
<b>PROGRAM MISSION:</b> To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills				
<b>PROGRAM OBJECTIVES:</b>				
1. To retain at least \$1,100,000 of motor vehicle revenue.				
2. To process at least 64% of all motor vehicle plate fees at the Administrative Center.				
3. To process at least 85% of all motor vehicle title & security interest fees at the Administrative Center.				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Number of motor vehicle renewal notices issued	120,389	117,000	121,000	121,000
2. Number of title and security interest transactions	91,569	88,000	88,000	88,000
3. Number of duplicates and additional fees requested	6,311	7,750	7,750	7,750
4. Number of junking certificates & misc transactions requested	18,103	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees received-Courthouse	\$12,504,069	\$12,500,000	\$12,600,000	\$12,600,000
6. Total \$ motor vehicle title & security int fees received-Courthouse	\$13,921,791	\$14,200,000	\$14,250,000	\$14,250,000
<b>WORKLOAD</b>				
1. Number of vehicle renewals processed	88,528	N/A	N/A	N/A
2. Number of title & security interest transactions processed	91,569	88,000	88,000	88,000
3. Number of duplicates and additional fees issued	6,311	7,750	7,750	7,750
4. Number junking certificates & misc transactions processed	18,103	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees processed-Courthouse	\$12,504,069	\$12,500,000	\$12,600,000	\$12,600,000
6. Total \$ motor vehicle title & security int fees processed-Courthouse	\$13,921,791	\$14,200,000	\$14,250,000	\$14,250,000
<b>PRODUCTIVITY</b>				
1. Cost per renewals processed (25%)	\$1.168	N/A	N/A	N/A
2. Cost per title & security interest transaction (50%)	\$2.26	\$2.35	\$2.50	\$2.50
3. Cost per duplicate and/or additional fee (15%)	\$9.83	\$8.01	\$8.51	\$8.51
4. Cost per junking certificate & misc transactions (10%)	\$2.28	\$2.07	\$2.20	\$2.20
5. Total \$ motor vehicle plate fees processed/window/clerk/day	\$8,141	\$7,813	\$7,875	\$7,875
6. Total \$ motor vehicle title & security Int fees proc/window/clerk/day	\$9,064	\$8,875	\$8,906	\$8,906
<b>EFFECTIVENESS</b>				
1. Total dollar motor vehicle revenue retained by County	\$1,116,973	\$1,095,000	\$1,115,000	\$1,115,000
2. Percent of total motor vehicle plate fees processed at Courthouse	70.00%	64.00%	64.00%	64.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse	86.95%	87.00%	87.00%	87.00%
<b>ANALYSIS:</b>				
<p>For the Treasurer's Motor Vehicle program, non-salary costs are increasing 5.6%, or \$1,640, over current budgeted amounts. Revenues are increasing \$20,000 over current budgeted amounts.</p> <p>The sole reason for the revenue change from the current budget level is an increase in the retention of vehicle registration fees.</p> <p>The primary reason for the increase in non-salary appropriations for this program is a \$1,500 rise in the funding level for supplies.</p> <p>There were no organizational change requests submitted for this program.</p> <p>PPB Indicators for this program are consistent with previous years except for some minor exceptions. The total dollars of motor vehicle fees processed (W.5 &amp; W.6) show modest increases from current year projections, as does the amount of motor vehicle revenue retained (E.1).</p> <p>The number of vehicle renewals processed (W.1) is currently unavailable in the State's new MV computer system.</p> <p>There are no budget issues requiring further Board review associated with this program.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Motor Vehicle Registration-Courthouse (30C)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.80	6.80	6.80	6.80	6.80
<b>TOTAL POSITIONS</b>	<b>8.10</b>	<b>8.10</b>	<b>8.10</b>	<b>8.10</b>	<b>8.10</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$1,120,171	\$1,098,575	\$1,098,575	\$1,118,575	\$1,118,575
<b>TOTAL REVENUES</b>	<b>\$1,120,171</b>	<b>\$1,098,575</b>	<b>\$1,098,575</b>	<b>\$1,118,575</b>	<b>\$1,118,575</b>
<b>APPROPRIATION SUMMARY</b>					
Personal Services	\$381,736	\$394,367	\$383,708	\$408,634	\$408,634
Expenses	7,862	5,160	4,500	5,300	5,300
Supplies	23,928	24,150	25,650	25,650	25,650
<b>TOTAL APPROPRIATIONS</b>	<b>\$413,526</b>	<b>\$423,677</b>	<b>\$413,858</b>	<b>\$439,584</b>	<b>\$439,584</b>



<b>SERVICE AREA: Government Services to Residents</b>	<b>PROGRAM: County General Store (30D)</b>
<b>ACTIVITY: State Administrative Services</b>	<b>ORGANIZATION: Treasurer</b>

**PROGRAM MISSION:** To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills

**PROGRAM OBJECTIVES:**

1. To process at least 5% of all property tax payments.
2. To process at least 35% of all motor vehicle plate fees.
3. To process at least 13% of all motor vehicle title & security interest fees.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Total dollar property taxes received	\$10,517,927	\$9,653,105	\$10,380,726	\$10,380,726
2. Total dollar motor vehicle plate fees received	\$5,410,799	\$5,620,000	\$5,700,000	\$5,700,000
3. Total dollar motor vehicle title & security interest fees received	\$2,088,785	\$2,150,000	\$2,200,000	\$2,200,000
4. Number of voter registration applications requested	426	200	200	200
<b>WORKLOAD</b>				
1. Total dollar property taxes processed	\$10,517,927	\$9,653,105	\$10,380,726	\$10,380,726
2. Total dollar motor vehicle plate fees processed	\$5,410,799	\$5,650,000	\$5,700,000	\$5,700,000
3. Total dollar motor vehicle title & security interest fees processed	\$2,088,785	\$2,150,000	\$2,200,000	\$2,200,000
4. Number of voter registration applications processed for Auditor	426	200	200	200
<b>PRODUCTIVITY</b>				
1. Total dollar property taxes processed/window clerk/day	\$8,275	\$7,571	\$8,142	\$8,142
2. Total dollar motor vehicle plate fees processed/window/clerk/day	\$4,257	\$4,431	\$4,471	\$4,471
3. Total \$ motor vehicle title & security int fees proc/window/clerk/day	\$1,643	\$1,686	\$1,725	\$1,725
<b>EFFECTIVENESS</b>				
1. Percent total property tax processed-General Store	5.45%	5.00%	5.00%	5.00%
2. Percent total motor vehicle plate fees processed-General Store	30.00%	36.00%	36.00%	36.00%
3. Percent total motor vehicle title & security int fees proc-General Store	13.05%	13.00%	13.00%	13.00%

**ANALYSIS:**

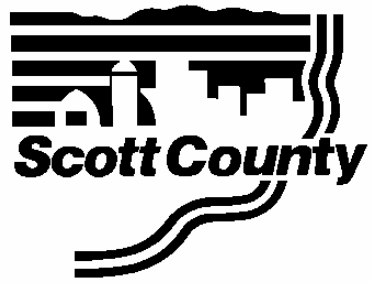
For the Treasurer's County General Store program, non-salary costs are increasing by only \$100 over current budgeted amounts. There are no budgeted revenues associated with this program.

Since the FY02 budget year non-salary expenses have dropped from nearly \$41,000 to \$4,700. This large cost reduction was due to a collaborative effort with the State of Iowa to locate our offices within the State's existing drivers licensing site. This not only reduced our cost of operation but also provides our public with a convenient, one-stop location for all their automotive licensing needs.

PPB Indicators for this program are similar to past years and are approved as submitted.

There were no budget issues identified for further Board review within this program.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: County General Store (30D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Operations Manager	0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>6.10</b>	<b>6.10</b>	<b>6.10</b>	<b>6.10</b>	<b>6.10</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$13	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$13</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$306,339	\$313,442	\$310,450	\$323,886	\$323,886
Expenses	1,991	2,130	2,190	2,230	2,230
Supplies	849	2,470	2,470	2,470	2,470
<b>TOTAL APPROPRIATIONS</b>	<b>\$309,179</b>	<b>\$318,042</b>	<b>\$315,110</b>	<b>\$328,586</b>	<b>\$328,586</b>



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<b>SERVICE AREA: Administration (Interprogram Services)</b>		<b>PROGRAM: General Administration (11A)</b>			
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Administration</b>			
<b>PROGRAM MISSION:</b> To enhance county services for citizens and county departments by providing effective management and coordination of resources					
<b>PROGRAM OBJECTIVES:</b>					
1. To reduce the ratio of administration personnel as a percent of total personnel to .69%.					
2. To schedule 275 meetings with individual department heads.					
3. To schedule 85 meetings with individual Board members.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		437.75	447.32	449.12	448.82
2. Units directly supervised		9	9	9	9
3. Dollar value of operating budget		\$50,643,326	\$57,061,262	\$60,835,643	\$59,827,054
4. Dollar value of Capital Improvement Plan (CIP)		\$5,561,565	\$6,410,851	\$7,536,700	\$7,536,700
5. Jurisdiction population		159,414	159,414	159,414	159,414
<b>WORKLOAD</b>					
1. Board of Supervisors meetings held		85	85	85	85
2. Scheduled meetings with individual Board members		71	85	85	85
3. Agenda items forwarded to Board of Supervisors		505	500	500	500
4. Scheduled meetings with individual department heads		264	275	275	275
5. Other scheduled meetings held		336	300	300	300
<b>PRODUCTIVITY</b>					
1. Management cost as a percent of County budget		0.56%	0.53%	0.52%	0.52%
2. Administration personnel as a percent of total personnel		0.71%	0.69%	0.69%	0.69%
<b>EFFECTIVENESS</b>					
1. Percent of program objectives accomplished		33%	100%	100%	100%
2. Percent of target issue action steps completed		85%	60%	85%	85%
3. Percentage of departments represented at dept head meetings		83%	80%	80%	80%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the total department are increasing 2.5% over current budgeted levels. Non-salary costs are decreasing 30% from current budgeted levels for the total department. Revenue is to remain the same for the total department.</p> <p>There are no organizational change requests for the department.</p> <p>The primary reasons for appropriation changes from current budget levels are due to inflationary increases, a \$1,500 decrease in travel expenses based on the last two years usage, and a decrease in supplies and cell phone line items as color printer cartridge expenditures and cell phone expenditures now come out of Information Technology's budget.</p> <p>PPB Indicators are in line with last year's actual figure. PPB Indicator (E.2) percent of target issue action steps completed is budgeted for 85% because this is a multi-year plan that ends in 2006; however, many items aren't scheduled for completion until 2009.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: General Administration (11A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
366-A Budget Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Administrative Assistant	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$99	\$100	\$100	\$100	\$100
<b>TOTAL REVENUES</b>	<b>\$99</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$319,089	\$334,839	\$330,733	\$348,088	\$348,088
Expenses	6,968	9,875	8,375	8,375	7,475
Supplies	2,632	4,800	2,800	2,800	2,800
<b>TOTAL APPROPRIATIONS</b>	<b>\$328,689</b>	<b>\$349,514</b>	<b>\$341,908</b>	<b>\$359,263</b>	<b>\$358,363</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>		<b>PROGRAM: Business/Finance (13D)</b>		
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Auditor</b>		
<b>PROGRAM MISSION:</b> To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles				
<b>PROGRAM OBJECTIVES:</b>				
1. To keep cost per invoice processed below \$3.90.				
2. To keep cost per time card processed below \$2.80.				
3. To keep cost per account center maintained below \$8.75.				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Invoices submitted	33,487	28,000	30,000	30,000
2. Employees on payroll	680	680	680	680
3. Official Board meetings requiring minutes	62	58	58	58
4. Accounting account/centers to be maintained	10,709	10,963	11,500	11,500
5. Poll workers	874	873		
<b>WORKLOAD</b>				
1. Invoices processed	33,487	28,000	30,000	30,000
2. Time cards processed	37,218	35,000	36,000	36,000
3. Board meetings minutes recorded	62	58	58	58
4. Account/centers maintained	10,709	10,963	11,500	11,500
<b>PRODUCTIVITY</b>				
1. Cost per invoice processed (35%)	\$3.31	\$4.09	\$3.90	\$3.90
2. Cost per time card processed (30%)	\$2.55	\$2.80	\$2.79	\$2.79
3. Cost per Board meeting minutes recorded (5%)	\$255.42	\$281.73	\$288.32	\$288.32
4. Cost per account/center maintained (30%)	\$8.87	\$9.52	\$8.73	\$8.73
<b>EFFECTIVENESS</b>				
1. Claims lost or misplaced	-	-	-	-
<b>ANALYSIS:</b>				
<p>For the Auditor's Business/Finance program, non-salary costs are to remain at current budgeted levels.</p> <p>Revenues for this program are minimal and are also to remain unchanged.</p> <p>There was an organizational change request submitted by this department: Hay point review of Payroll Specialist positions and increasing one part-time Payroll Specialist position to full-time to allow for the enhanced segregation of duties involved in the Community Services Department Protective Payee System. This increase of an existing part-time position was more than offset in costs by the abolishment of a part time Case Aide position in the Community Services Department. There was not a recommended change in the Hay Points of the Payroll Specialist positions.</p> <p>The PPB Indicators are consistent with past performance and are approved as presented.</p>				

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Business/Finance (13D)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
677-A Accounting & Tax Manager	0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist	1.50	1.50	1.50	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
<b>TOTAL POSITIONS</b>	<b>4.60</b>	<b>4.60</b>	<b>4.60</b>	<b>5.10</b>	<b>5.10</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$200	\$500	\$500	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$200</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$307,287	\$315,936	\$315,029	\$323,576	\$323,576
Equipment	-	1,000	1,000	1,000	1,000
Expenses	2,808	3,275	3,275	3,275	3,275
Supplies	6,638	6,600	6,600	6,600	6,600
<b>TOTAL APPROPRIATIONS</b>	<b>\$316,733</b>	<b>\$326,811</b>	<b>\$325,904</b>	<b>\$334,451</b>	<b>\$334,451</b>



<b>SERVICE AREA: Administration (Interprogram Services)</b>		<b>PROGRAM: Taxation (13E)</b>			
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Auditor</b>			
<b>PROGRAM MISSION:</b> To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems					
<b>PROGRAM OBJECTIVES:</b>					
1. To keep cost per parcel taxed below \$1.95.					
2. To keep cost per TIF District Administered \$1,041.50.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Parcels to be taxed		73,035	73,035	74,000	74,000
2. Real estate transactions requested		8,829	8,500	8,500	8,500
3. Tax Increment Financing Districts (TIF) within the County		N/A	35	41	41
4. Local budgets to be certified		49	49	49	49
<b>WORKLOAD</b>					
1. Parcels taxed		73,035	73,035	74,000	74,000
2. Real estate transactions processed		8,829	8,500	8,500	8,500
3. Tax Increment Financing Districts total valuation		N/A	\$235,049,744	\$235,154,427	\$235,154,427
4. Local budgets certified		49	49	49	49
<b>PRODUCTIVITY</b>					
1. Cost per parcels taxed (50%)		\$1.95	\$1.91	\$1.92	\$1.92
2. Cost per real estate transaction processed (20%)		\$4.47	\$6.55	\$6.70	\$6.70
3. Cost per TIF District Administered (15%)		N/A	\$1,193.54	\$1,041.50	\$1,041.50
4. Cost per local budget certified (15%)		\$125.32	\$852.53	\$871.45	\$871.45
<b>EFFECTIVENESS</b>					
1. Dollar amount of licenses, permits and fees		\$50,630	\$48,350	\$48,350	\$48,350
<b>ANALYSIS:</b>					
<p>For the Auditor's Taxation program, non-salary costs are to remain unchanged from current budgeted amounts, as are budgeted revenues.</p> <p>There were no organizational change requests for this program.</p> <p>Several PPB Indicators are highlighted as follows: There were 3 new indicators created for fiscal year 2006 - (D.3, W.3, and P.3). These indicators track the growth and administrative cost of Tax Increment Financing Districts within Scott County. These indicators replaced the tax credit information that is no longer available since the conversion to a new, third party tax system. Data for the budget year under review will be added once the deadline for TIF submission has passed.</p> <p>There are no budget issues identified for this program.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Taxation (13E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager	0.30	0.30	0.30	0.30	0.30
194-C Platroom Draftsman	0.50	0.50	0.50	0.50	0.50
177-C Tax Aide	3.00	3.00	3.00	3.00	3.00
<b>TOTAL POSITIONS</b>	<b>4.80</b>	<b>4.80</b>	<b>4.80</b>	<b>4.80</b>	<b>4.80</b>
<b>REVENUE SUMMARY:</b>					
Licenses and Permits	\$6,473	\$5,600	\$5,600	\$5,600	\$5,600
Fees and Charges	44,157	42,750	42,750	42,750	42,750
<b>TOTAL REVENUES</b>	<b>\$50,630</b>	<b>\$48,350</b>	<b>\$48,350</b>	<b>\$48,350</b>	<b>\$48,350</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$255,249	\$267,472	\$259,785	\$273,655	\$273,655
Equipment	1,046	1,000	1,000	1,000	1,000
Expenses	5,145	6,120	6,120	6,120	6,120
Supplies	1,728	3,900	3,900	3,900	3,900
<b>TOTAL APPROPRIATIONS</b>	<b>\$263,168</b>	<b>\$278,492</b>	<b>\$270,805</b>	<b>\$284,675</b>	<b>\$284,675</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Facility &amp; Support Services Administration (15A)</b>
<b>ACTIVITY: Central Services</b>	<b>ORGANIZATION: Facility &amp; Support Services</b>

**PROGRAM MISSION:** To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.

**PROGRAM OBJECTIVES:**

1. To keep administrative cost as a percent of total departmental budget below 9%.
2. To achieve at least 85% of departmental objectives.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Authorized positions	24.19	24.19	25.99	25.69
2. Annual Departmental budget	\$2,275,663	\$2,409,995	\$2,673,180	\$2,587,619
3. Annual # of Capital projects managed	17	22	16	16
4. Annual cost of Capital projects managed	\$1,307,507	\$14,500,000	\$12,000,000	\$12,000,000
5. Annual # of external programs/grants/projects	6	5	5	5
6. Annual value of external programs/grants/projects	\$636,670	\$625,000	\$650,000	\$650,000

<b>WORKLOAD</b>				
1. Percent of workload - program management - Administration	16%	15%	10%	10%
2. Percent of workload - program management - Building Maintenance	12%	8%	8%	8%
3. Percent of workload - program management - Custodial Services	11%	10%	10%	10%
4. Percent of workload - Capital projects	28%	45%	55%	55%
5. Percent of workload - external programs/grants/projects/misc.	19%	12%	12%	12%
6. Percent of workload - program management - Support Services	14%	10%	10%	10%

<b>PRODUCTIVITY</b>				
1. Administrative cost as a percent of departmental budget	8.10%	8.00%	8.20%	8.20%
2. Administrative personnel as a percent of departmental personnel	8.60%	7.95%	7.20%	7.20%
3. Administrative cost per authorized position	\$4,035	\$2,950	\$2,800	\$2,800
4. Administrative cost per Capital project dollar cost.	\$0.0930	\$0.0059	\$0.0065	\$0.0065
5. Administrative cost per external program/grant/project	\$0.0550	\$0.0363	\$0.0385	\$0.0385

<b>EFFECTIVENESS</b>				
1. Aggregate percentile of Quality Enhancement Survey tools	89%	89%	89%	89%
2. Program performance budget objectives accomplished	89%	85%	85%	85%
3. Percent of department objectives accomplished	100%	85%	85%	85%
4. Percent of Capital projects completed on time	88%	80%	80%	80%
5. Percentile of internal Employee Satisfaction measurements	70%	75%	75%	75%

**ANALYSIS:**

<p>Total FY07 appropriations for the total department are increasing 17.6% over current budgeted levels due primarily to fuel and utility costs. Non-salary costs are increasing 17.8% over current budgeted levels for the total department. Revenues are increasing 18.2% over current budgeted amounts for the total department.</p> <p>Organizational change requests for the department are as follows: Support Services (15J) - requesting 1.5 additional FTE at the Clerk II level in support of the record imaging function. This function has been staffed by one .5 FTE and one full-time temporary contract labor position for over one year. This request would eliminate the contracted cost and increase overall effort to support additional workload as more departments utilize this centralized service.</p> <p>Custodial Services (15H) - requesting to increase all current .45 part-time Custodial Workers to .5 part-time. This request would</p>	<p>make these positions benefit eligible. Due to the increased costs of health benefits and due to the Department not having recruitment difficulties in hiring part-time help, this request is not approved.</p> <p>The primary reasons for revenue changes from current budget levels are: adjustments to the revenue reimbursement level for Department of Human Services to better reflect current expenditure and reimbursement amounts.</p> <p>The primary reasons for appropriation changes from current budget levels are: Significant increases in utility, fuel and supply costs due to nationwide economic impacts including recent rising oil and natural gas prices as well as natural disasters exerting market demand forces for wood, paper and building materials.</p> <p>Several PPB Indicators are highlighted as follows: Cost of Capital Projects (D.3) is projected to rise markedly during the last half</p>	<p>of FY06 and into FY07. This is reflective of the large jail project that will have department wide effects for the next several fiscal periods.</p> <p>Cost per piece of outgoing mail is expected to continue to rise as recent postal rate increases take effect.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: By serving as project manager for both the Jail project and the Disaster Recovery Plan effort.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Facility &amp; Support Services Administration (15A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Director of Facility and Support Services	1.00	1.00	1.00	1.00	1.00
307-A Project and Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$240	\$300	\$300	\$300	\$300
Miscellaneous	1,799	900	525	900	900
<b>TOTAL REVENUES</b>	<b>\$2,039</b>	<b>\$1,200</b>	<b>\$825</b>	<b>\$1,200</b>	<b>\$1,200</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$172,988	\$180,148	\$178,415	\$184,208	\$184,208
Expenses	6,632	7,660	8,021	9,045	7,820
Supplies	4,531	2,560	2,560	2,565	2,565
<b>TOTAL APPROPRIATIONS</b>	<b>\$184,151</b>	<b>\$190,368</b>	<b>\$188,996</b>	<b>\$195,818</b>	<b>\$194,593</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Maintenance of Buildings &amp; Grounds (15B)</b>
<b>ACTIVITY: Central Services</b>	<b>ORGANIZATION: Facility &amp; Support Services</b>

**PROGRAM MISSION:** To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.

**PROGRAM OBJECTIVES:**

1. To maintain total maintenance cost per square foot at or below \$1.32.
2. To achieve user satisfaction with quality of maintenance service at or above 85%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Number of departments/agencies supported	30	30	30	30
2. Square feet of buildings maintained	309,170	321,170	321,170	321,170
3. Square feet of grounds maintained	626,443	614,443	614,443	614,443
4. Total square feet maintained	935,613	935,613	935,613	935,613
5. Number of locations maintained	12	12	12	12
<b>WORKLOAD</b>				
1. Number of outside requests for service	3,527	3,000	3,500	3,500
2. Number of preventive service calls	2,283	1,780	1,800	1,800
3. Total number of service calls	5,810	4,780	5,300	5,300
4. Total number of man-hours per period	14,560	14,560	14,560	14,560
<b>PRODUCTIVITY</b>				
1. Man hours per square foot	0.016	0.016	0.016	0.016
2. Staff cost per square foot	\$0.36	\$0.37	\$0.39	\$0.39
3. Total maintenance cost per square foot	\$1.140	\$1.220	\$1.280	\$1.280
4. Avg. # of external requests per location	294	250	291	291
5. Avg # of preventive service calls per location	190	148	150	150
6. Avg # of service calls per department/agency	194	159	176	176

**EFFECTIVENESS**

1. Program percentile of Quality Enhancement Survey tools	89%	89%	89%	89%
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**ANALYSIS:**

<p>Total FY07 appropriations for the total department are increasing 17.6% over current budgeted levels. Non-salary costs are increasing 17.8% over current budgeted levels for the total department. Revenues are increasing 18.2% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are increasing 19.8% over current budgeted amounts.</p> <p>There are no organizational change requests for this program.</p> <p>The primary reasons for appropriation changes from current budget levels are: Significant (30%) increases in natural gas prices affecting overall utility expenditures and nationwide economic effects (fuel surcharges, building material shortages and resulting price increases, etc.) that are effecting numerous expenditure areas.</p>	<p>Several PPB Indicators are highlighted as follows: Whereas (P.1) Man-hours per square foot remains fairly constant, economic factors continue to drive up (P.3) Total maintenance cost per square foot. This trend should be monitored closely in the future.</p> <p>Budget issues identified for further Board review during the budget process are as follows: Possibly utility cost increases.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: in support of the jail project and in maintaining quality facilities that are customer friendly.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Maintenance of Buildings &amp; Grounds (15B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	3.00	4.00	4.00	4.00	4.00
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
162-C Preventive Maintenance	1.00	-	-	-	-
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>7.99</b>	<b>7.99</b>	<b>7.99</b>	<b>7.99</b>	<b>7.99</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$48,602	\$27,000	\$45,000	\$48,000	\$48,000
Miscellaneous	3,737	3,150	3,200	3,300	3,300
Sales General Fixed Assets	3,827	8,000	6,000	8,000	8,000
<b>TOTAL REVENUES</b>	<b>\$56,166</b>	<b>\$38,150</b>	<b>\$54,200</b>	<b>\$59,300</b>	<b>\$59,300</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$339,196	\$365,537	\$369,847	\$400,916	\$400,916
Equipment	2,857	6,000	6,000	800	800
Expenses	664,706	604,570	676,680	728,133	727,733
Supplies	61,881	46,110	59,025	58,115	58,115
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,068,640</b>	<b>\$1,022,217</b>	<b>\$1,111,552</b>	<b>\$1,187,964</b>	<b>\$1,187,564</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Custodial Services (15H)</b>
<b>ACTIVITY: Central Services</b>	<b>ORGANIZATION: Facility &amp; Support Services</b>

**PROGRAM MISSION:** To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.

**PROGRAM OBJECTIVES:**

1. To maintain total custodial cost per square foot at or below \$2.25.
2. To achieve user satisfaction with quality of custodial service at or above 85%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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**DEMAND**

1. Number of departments/agencies supported	28	28	28	28
2. Square feet of buildings maintained	178,970	178,970	178,970	178,970
3. Number of remote sites serviced	2	2	2	2

**WORKLOAD**

1. Man hours - total per period	16,516	16,800	16,800	16,800
2. # of hard surface floor maintenance units performed	516,427	450,000	475,000	475,000
3. # of carpet floor maintenance units performed	129,194	150,000	130,000	130,000
4. # of client worker hours supervised	4,384	4,750	4,750	4,750

**PRODUCTIVITY**

1. Man hours per square foot	0.092	0.094	0.094	0.094
2. Custodial staff cost per square foot	\$1.91	\$2.14	\$2.18	\$2.18
3. Total custodial cost per square foot	\$2.110	\$2.240	\$2.300	\$2.300

**EFFECTIVENESS**

1. Program percentile of Quality Enhancement Survey tools	89%	90%	88%	88%
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**ANALYSIS:**

Total FY07 appropriations for the total department are increasing 17.6% over current budgeted levels. Non-salary costs are increasing 17.8% over current budgeted levels for the total department. Revenues are increasing 18.2% over current budgeted amounts for the total department.

For this program, non-salary costs are decreasing 4.6% over current budgeted amounts.

Organizational change requests for this program are as follows: requesting to increase all current .45 part-time Custodial Workers to .5 part-time. This request would make these positions benefit eligible. Due to the increased costs of health benefits and due to the Department not having recruitment difficulties in hiring part time help, this request is not approved.

The primary reasons for appropriation changes from current budget levels are:

cyclical decreases to the request for other equipment purchases.

Several PPB Indicators are highlighted as follows: Whereas (P.1) Man-hours per square foot remains fairly constant, economic factors continue to drive up (P.3) Total custodial cost per square foot. This trend should be monitored closely in the future.

There are no Budget issues identified for further Board review during the budget process for this program.

This departmental budget supports the County's Target Issues and Management Agenda as follows: By serving as project manager for both the Jail project and the Disaster Recovery Plan effort.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Custodial Services (15H)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
238-A Custodial Coordinator	-	1.00	1.00	1.00	1.00
198-A Custodial Supervisor	1.00	-	-	-	-
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker	6.70	6.70	6.70	6.70	6.70
<b>TOTAL POSITIONS</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$55	\$150	\$150	\$150	\$150
<b>TOTAL REVENUES</b>	<b>\$55</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$341,983	\$388,958	\$393,227	\$484,126	\$400,190
Equipment	6,953	7,000	7,000	3,060	3,060
Expenses	2,320	6,100	5,600	5,793	5,793
Supplies	26,822	25,000	26,000	27,500	27,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$378,078</b>	<b>\$427,058</b>	<b>\$431,827</b>	<b>\$520,479</b>	<b>\$436,543</b>



<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Support Services (15J)</b>
<b>ACTIVITY: Central Services</b>	<b>ORGANIZATION: Facility &amp; Support Services</b>

**PROGRAM MISSION:** To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail/office supplies/copying/property accounting/word processing/reception phone coverage/optical imaging and centralized purchasing.

**PROGRAM OBJECTIVES:**

1. To process at least 700 purchase requisitions.
2. To keep cost per copy made below \$0.06 per copy average between color and B/W.
3. To save \$15,000 due to presorting outgoing mail.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Purchase requisitions received	733	800	800	800
2. Number of pieces of outgoing mail	550,631	543,000	550,000	550,000
3. Requests for copies (Print Shop) - County/other	885/215	930/200	900/200	900/200
4. Number of WP documents /HR application entries for other depts	75	3,000	2,500	2,500
5. Number of record documents imaged	273,526	225,000	230,000	230,000
6. Number of departments requesting imaging services	N/A	N/A	6	6
<b>WORKLOAD</b>				
1. Number of purchase orders issued	733	800	800	800
2. Number of pieces of mail pre-sorted	474,471	495,000	500,000	500,000
3. Number of copies- (Print Shop)	1,297,027	1,500,000	1,500,000	1,500,000
4. Number of WP documents /HR application entries for other depts	75	3,000	2,500	2,500
5. Number of record documents imaged	273,526	225,000	230,000	230,000
6. Number of document types being imaged for all departments	N/A	N/A	9	9
<b>PRODUCTIVITY</b>				
1. Average dollar amount per purchase order	\$5,022	\$7,375	\$8,500	\$8,500
2. Average cost per piece of outgoing mail	\$0.669	\$0.059	\$0.061	\$0.061
3. Cost per copy made (Print Shop)	\$0.039	\$0.040	\$0.040	\$0.040
4. Number of WP documents /HR application entries for other depts	15	800	600	600
5. Hours spent on imaging- including quality control	1,529	1,050	2,300	2,300
6. Number of boxes sent to 30 day holding/warehouse	N/A	N/A	75	75
<b>EFFECTIVENESS</b>				
1. Dollar amount spent on purchase orders	\$3,680,854	\$5,900,000	\$6,000,000	\$6,000,000
2. Dollar amount saved between delivered price - highest bid	\$974,075	\$1,200,000	\$1,200,000	\$1,200,000
3. Dollar amount saved by using pre-sort	\$33,213	\$34,000	\$33,500	\$33,500
4. Percent of outgoing mail pre-sorted	86%	90%	88%	88%
5. Dollar value of NAEIR items received	\$14,187	\$9,500	\$8,000	\$8,000

**ANALYSIS:**

<p>Total FY07 appropriations for the total department are increasing 17.6% over current budgeted levels. Non-salary costs are increasing 17.8% over current budgeted levels for the total department. Revenues are increasing 18.2% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are increasing 17.2% over current budgeted amounts.</p> <p>Organizational change requests for this program are as follows: requesting 1.5 additional FTE at the Clerk II level in support of the record imaging function. This function has been staffed by one .5 FTE and one full-time temporary contract labor position for over one year. This request would eliminate the contracted cost and increase overall effort to support additional workload as more departments utilize this centralized service.</p>	<p>The primary reasons for appropriation changes from current budget levels are: increases in postal rates beginning January 1,2006; supply cost increases; Facility and Support Services is now providing printer and copier supplies as a central service for all supported printers and copiers.</p> <p>Several PPB Indicators are highlighted as follows: (D.4) has changed to include other document and data entry services that Facility and Support Services currently provides.</p> <p>This departmental budget supports the County's Target Issues and Management Agenda as follows: By serving as project manager for both the Jail project and the Disaster Recovery Plan effort.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Support Services (15J)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing	0.50	0.50	0.50	-	-
141-C Clerk II/Scanning	-	-	-	2.00	2.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>5.00</b>	<b>5.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$111,977	\$92,000	\$105,000	\$97,000	\$97,000
Fees and Charges	10,887	12,000	11,200	12,000	12,000
Miscellaneous	19,591	500	500	500	500
<b>TOTAL REVENUES</b>	<b>\$142,455</b>	<b>\$104,500</b>	<b>\$116,700</b>	<b>\$109,500</b>	<b>\$109,500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$198,816	\$202,033	\$191,910	\$265,479	\$265,479
Expenses	397,533	406,630	430,510	444,216	444,216
Supplies	48,445	22,985	55,200	59,224	59,224
<b>TOTAL APPROPRIATIONS</b>	<b>\$644,794</b>	<b>\$631,648</b>	<b>\$677,620</b>	<b>\$768,919</b>	<b>\$768,919</b>

**PROGRAM MISSION:** To foster positive employee relations & progressive organizational improvements for employees, applicants & departments by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.

- PROGRAM OBJECTIVES:**
1. To resolve 100% of grievances without outside arbitration.
  2. To conduct 35 training sessions with 400 in attendance.
  3. To resolve 100% of arbitrated disputes in the County's favor.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Employee bargaining units	5	4	4	4
2. Position vacancies/# classifications/# departments	33/165/15	30/165/15	30/165/15	30/165/15
3. Eligible benefits enrollees	413	435	438	438
4. Authorized personnel (FTE's)	437.75	447.32	449.12	448.82
5. Discrimination complaints received	1	1	0	0
6. Training requests - mandatory/voluntary	8/30	10/25	9/25	9/25
<b>WORKLOAD</b>				
1. Contracts negotiated/grievances and disputes received	2/1	2/2	0/4	0/4
2. # Jobs posted/interviews conducted/job-dept studies requested	35/205/4-4	60/200/4-4	60/200/4-4	60/200/4-4
3. # of enrollment actions/# of extensive research inquiries	120/6	465/15	470/15	470/15
4. Wage system administration actions	523	460	465	465
5. # EEO complaints reviewed	0	1	0	0
6. # training sessions conducted/# of employees served	38/360	40/400	35/400	35/400
<b>PRODUCTIVITY</b>				
1. # of meetings related to labor relations	48	50	40	40
2. # of vacancies filled/Number of job-dept studies completed	55/4-4	60/4-4	60/4-4	60/4-4
3. % of time of HR staff spent in benefit administration	20%	15%	15%	15%
4. % of time of HR staff spent in wage administration activities	15%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	\$115/\$92	\$180/\$48	\$180/\$48	\$180/\$48
6. % of time of HR staff spent on EEO activities	10%	10%	10%	10%
<b>EFFECTIVENESS</b>				
1. % Impasse items resolved in County's favor/ grievances w/o arb.	100%	100%	100%	100%
2. % jobs filled within 5 weeks of posting close date	68%	85%	85%	85%
3. % enrollments without error/# inquiries responded to within 24 hours	99%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	99%	100%	100%	100%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/2	0/3	0/2	0/2
6. % of employees served in training/% rating delivery high	21%/83%	65%/85%	65%/85%	65%/85%

**ANALYSIS:**

<p>Total FY07 appropriations for the total department are increasing 6.2% over current budgeted levels. Non-salary costs are decreasing by 3.1%. Revenues are to remain unchanged from current amounts. Revenues for this department are negligible and consist solely of refunds and reimbursements.</p> <p>The primary reason for the non-salary appropriation changes from current budget levels are due to reductions in every expense line item, with the exception of travel costs. The net reduction to expenses is approved at \$3,750.</p> <p>Several PPB Indicators are highlighted as follows: The number of employee bargaining units (D.1) has been lowered due to the decertification of the Juvenile Detention Center. There is also the potential for another decertification. Additionally, there is a third employee group that is attempting to form a union, the results will not be known for</p>	<p>several months. This potential change in union levels also affects the number of labor relations meetings (P.1).</p> <p>A final highlighted indicator is the number of training sessions conducted and the number of employees served (W.6). The department goals in this area are to decrease the number of sessions offered while increasing the quality of the sessions, resulting in higher attendance.</p> <p>The remainder of the department's indicators represent a static or small increase from the current budget year.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Human Resources Management (24A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Assistant County Administrator/HR Director	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$0	\$30	\$30	\$30	\$30
Miscellaneous	532	250	250	250	250
<b>TOTAL REVENUES</b>	<b>\$532</b>	<b>\$280</b>	<b>\$280</b>	<b>\$280</b>	<b>\$280</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$210,791	\$223,375	\$235,747	\$250,640	\$250,640
Expenses	137,534	127,750	129,500	124,000	124,000
Supplies	3,211	3,750	3,500	3,400	3,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$351,536</b>	<b>\$354,875</b>	<b>\$368,747</b>	<b>\$378,040</b>	<b>\$378,040</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: IT Administration (14A)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Information Technology</b>

**PROGRAM MISSION:** To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration and application development resources.

**PROGRAM OBJECTIVES:**  
 1. To keep administrative costs as a percent of departmental budget below 9.5%.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
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<b>DEMAND</b>				
1. Authorized personnel (FTE's)	8	11	11	11
2. Departmental budget	\$967,260	\$1,039,449	\$1,232,807	\$1,232,807
3. Annual cost of Information Technology Capital Projects managed	\$930,769	\$1,510,250	\$2,100,250	\$2,100,250

<b>WORKLOAD</b>				
1. Percent of time spent on personnel administration	25%	15%	15%	15%
2. Percent of time spent on fiscal management	15%	15%	15%	15%
3. Percent of time spent on liaison activity and coordination	15%	20%	20%	20%
4. Percent of time spent on Information Technology Capital Projects	45%	50%	50%	50%

<b>PRODUCTIVITY</b>				
1. Administrative cost as a percent of departmental budget	11%	10%	9.4%	9.4%
2. Administrative personnel as a percent of departmental personnel	13%	9%	9%	9%

<b>EFFECTIVENESS</b>				
1. Program performance budget objectives accomplished	-	1	1	1
2. Percentile of internal Employee Satisfaction measurements	N/A	TBD	TBD	TBD

**ANALYSIS:**

<p>Total FY07 appropriations for the total department are increasing 14.2% over current budgeted levels. Non-salary costs are increasing 19.2% over current budgeted levels for the total department. Revenues are to remain at current budgeted amounts for the total department.</p> <p>The primary reasons for the non-salary appropriation changes are due to activity tracked by the Information Technology program (14B) and will be discussed under that heading.</p> <p>For this program, non-salary costs are to remain at current budgeted levels. This is the third straight year this program has requested no increase in appropriation funding.</p> <p>No revenues are budgeted for under this program.</p> <p>There were no organizational change requests for this department.</p>	<p>Information Technology capital projects tracked by this program are increasing for next year primarily due to the development and implementation of a county-wide GIS system.</p> <p>The remaining budget indicators are in line with the current budget projections. It is noted that the Department is developing an internal satisfaction survey instrument to be used in the future to monitor and improve performance where needed.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: IT Administration (14A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$100,751	\$106,344	\$104,815	\$111,284	\$111,284
Expenses	3,050	3,300	3,300	3,300	3,300
Supplies	1,302	1,200	1,200	1,200	1,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$105,103</b>	<b>\$110,844</b>	<b>\$109,315</b>	<b>\$115,784</b>	<b>\$115,784</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>		<b>PROGRAM: Information Processing (14B)</b>			
<b>ACTIVITY: Central Services</b>		<b>ORGANIZATION: Information Technology</b>			
<b>PROGRAM MISSION:</b> To provide dependable and efficient data and voice services for County employees by: 1) informing, educating, and empowering employees with technical knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) implementing and supporting user friendly software systems.					
<b>PROGRAM OBJECTIVES:</b> 1. To keep percent of completed work orders to total work orders above 95%.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Number of Network Client Accounts (County-Other)		535-117	550-125	550-125	550-125
2. Number of E-mail Accounts (County-Other)		462-14	475-20	475-20	475-20
3. Number of Network Nodes (PC's-TC's-Printers-Servers)	339-141-148-44		350-150-150-45	350-150-150-45	350-150-150-45
4. Number of Telephones (Handsets-Faxes-Modems)	739-35-26		750-35-25	750-35-25	750-35-25
5. Number of LAN-WAN Edge Devices (Routers-Switches-Others)	10-61-17		11-61-17	11-61-17	11-61-17
<b>WORKLOAD</b>					
1. Custom Developed Applications (Zim-VB-DOS-Access)		17-3-2-3	17-3-2-3	17-3-2-3	17-3-2-3
2. Third Party Applications (Internal Support-External Support)		23-24	23-24	23-24	23-24
3. Number of Help Desk Contacts (Calls - E-mails)	5138-1353		6000-1500	6000-1500	6000-1500
4. Number of Opened Work Orders	1949		2000	2000	2000
5. Number of Outstanding Work Orders	39		25	25	25
<b>PRODUCTIVITY</b>					
1. Percent of Staff Time Spent on new systems implementation		30%	30%	30%	30%
2. Percent of Staff Time Spent on existing systems maintenance		50%	50%	50%	50%
3. Percent of Staff Time Spent on administration		10%	10%	10%	10%
4. Percent of Staff Time Spent on training		10%	10%	10%	10%
5. Number of Work Orders Closed Year-To-Date	1,910		2,000	2,000	2,000
<b>EFFECTIVENESS</b>					
1. Percent of Completed Work Orders to Total Work Orders		99.97%	95.00%	95.00%	95.00%
<b>ANALYSIS:</b>					
<p>For the Information Technology program, non-salary costs are increasing 19.5% over current budgeted levels. Revenues for this program are relatively small and are to remain at current budgeted levels.</p> <p>The primary reasons for appropriation changes from current budget levels are two fold. First and foremost, all mobile phone costs will be centrally administered by I.T. beginning in FY07. The amount of this increase is \$47,875 and is comparable to all mobile phone costs from the FY06 departmental budgets. This consolidation of mobile phone costs will have a neutral, or zero, net effect on the County budget as a whole.</p> <p>The second reason for the non-salary increase in appropriations is due to the inclusion of 2 new service contracts. One is for the maintenance of the hardware necessary to maintain the County's computer network and the other is for a Spam filtering service.</p> <p>PPB Indicators for this program continue to evolve on a yearly basis. The demand indicators now show the complexity and size of the computer network and telephone systems that are maintained by the Network Administrators. Also, in past years the Programmer/Analyst positions spent up to 90% of their time on new application development. Currently the department is focusing on third party applications, which has resulted in modifications to most of the productivity indicators for this program.</p> <p>There were no organizational changes requested and no budget issues identified for this program.</p>					

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Information Technology (14B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Geographic Information Systems Coordinator	-	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$44,205	\$35,195	\$35,195	\$35,195	\$35,195
Fees and Charges	6,944	4,600	4,600	4,600	4,600
Miscellaneous	1,978	50	50	50	50
<b>TOTAL REVENUES</b>	<b>\$53,127</b>	<b>\$39,845</b>	<b>\$39,845</b>	<b>\$39,845</b>	<b>\$39,845</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$577,368	\$661,080	\$610,309	\$749,273	\$749,273
Equipment	1,953	1,500	1,500	1,500	1,500
Expenses	274,929	291,825	303,825	351,750	351,750
Supplies	7,908	14,500	14,500	14,500	14,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$862,158</b>	<b>\$968,905</b>	<b>\$930,134</b>	<b>\$1,117,023</b>	<b>\$1,117,023</b>



<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Risk Management (23E)</b>
<b>ACTIVITY: Risk Management Services</b>	<b>ORGANIZATION: Non-Departmental</b>

**PROGRAM MISSION:** To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities

**PROGRAM OBJECTIVES:**

1. Review 100% of all Workers Compensation/Liability claims filed.
2. Conduct 5 loss safety surveys.

<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Number of site visits/inspections to be performed	5	5	5	5
2. Number of auto accidents reported	39	35	40	40
3. Number of worker's compensation claims filed	50	40	50	50
4. Number of employees/departments served	93	100	125	125
5. Number of property claims reported	5	10	12	12
6. Number of liability claims/OHSA complaints reported	27/0	20/0	20/0	20/0
<b>WORKLOAD</b>				
1. Number of site visits/safety inspections conducted	5	5	5	5
2. Number of auto accidents investigated	46	35	40	40
3. Number of worker's compensation claims reviewed	67	80	70	70
4. Number of prevention/mitigation requests reviewed	93	125	125	125
5. Number of property claims investigated	4	10	12	12
6. Number of liability claims investigated/OSHA complaints resolved	27/0	20/0	20/0	20/0
<b>PRODUCTIVITY</b>				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	10%	5%	5%	5%
3. Time spent on reviewing worker's compensation claims	40%	40%	40%	40%
4. Time spent on reviewing prevention/mitigation items	15%	35%	40%	40%
5. Time spent on reviewing property claims	5%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	25%	10%	5%	5%
<b>EFFECTIVENESS</b>				
1. Performance objectives achieved	100%	100%	100%	100%
2. Dollar amount of worker's compensation claims	\$154,532	\$180,000	\$216,000	\$216,000
3. Dollar amount of auto claims	\$56,628	\$50,000	\$52,980	\$52,980
4. Dollar amount of property claims	\$21,488	\$40,000	\$40,000	\$40,000
5. Dollar amount of liability claims	\$34,151	\$50,000	\$50,000	\$50,000

**ANALYSIS:**

The Risk Manager, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and thorough reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses.

Actual dollars spent on judgments and claims that were finalized during FY05 are listed under effectiveness indicators (E.2 through E.5).

Total payments made on judgments and claims vary greatly from year to year. Total payments made during FY05 and the four previous years are as follows: FY05 - \$266,799; FY04 - \$148,853; FY03 - \$279,159; FY02 - \$234,486; FY01 - \$385,467. The average amount of claim losses during the five year period calculates to \$262,953. The average payout during this period was greatly below this years approved budget due to the

historically low payout during FY04. Current year projections are \$57,000 above the five-year average based on data available at this time.

Claim losses for FY07 are budgeted at \$358,980. This includes increases for medical costs associated with workers compensation evaluations and treatments as well as funding for possible workers compensation payments for previously incurred injuries. In addition, funding for auto claims has been increased by 6% due to higher vehicle repair costs.

The budget approvals for workers compensation insurance, property insurance, and unemployment compensation are basically unchanged from the current budget levels, declining by roughly \$4,200.

Total non-salary costs are increasing by \$15,453 from the FY06 budget and \$14,446 from current year projections due to the approved increases mentioned above.

The funding of the Risk Management program continues to be an area that requires Board oversight which is demonstrated during the budget review process in addition to quarterly updates provided to the Board by the Risk Manager.

The remaining indicators are approved as submitted by the Risk Manager.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Risk Management (23E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
505-A Risk Management Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$22,232	\$50,000	\$104,000	\$50,000	\$50,000
<b>TOTAL REVENUE</b>	<b>\$22,232</b>	<b>\$50,000</b>	<b>\$104,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$78,138	\$79,902	\$79,044	\$83,064	\$83,064
Expenses	836,511	1,057,026	1,059,233	1,072,879	1,071,379
Supplies	347	2,700	1,500	2,300	2,300
<b>TOTAL APPROPRIATIONS</b>	<b>\$914,996</b>	<b>\$1,139,628</b>	<b>\$1,139,777</b>	<b>\$1,158,243</b>	<b>\$1,156,743</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Legislation &amp; Policy (29A)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Supervisors, Board of</b>

**PROGRAM MISSION:** To enhance county services for citizens and County Departments by providing effective management and coordination of services

- PROGRAM OBJECTIVES:**
1. To keep expenditures at or below .5% of total county budget.
  2. To hold 85 Board of Supervisors meetings.
  3. To consider 500 agenda items.
  4. To deliberate 400 resolutions.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Board of Supervisor meetings scheduled	85	85	85	85
2. Dollar value of operating budget	\$50,643,326	\$57,061,262	\$60,835,643	\$59,827,054
3. Dollar value of Capital Improvement Plan (CIP)	\$5,561,565	\$6,410,851	\$7,536,700	\$7,536,700
4. Agenda items to be considered	505	500	500	500
5. Board and commissions requiring memberships	47	47	47	47

<b>WORKLOAD</b>				
1. Board of Supervisor meetings held	85	85	85	85
2. Number of resolutions deliberated	438	400	400	400
3. Agenda items considered	505	500	500	500

<b>PRODUCTIVITY</b>				
1. Departmental expenditures as a percent of total County expenditures	0.43%	0.39%	0.38%	0.38%

<b>EFFECTIVENESS</b>				
1. Program performance budget objectives accomplished	50%	100%	100%	100%
2. Percent of target issue action steps completed.	85%	60%	85%	85%
3. Board members' attendance at authorized agency meetings	74%	80%	80%	80%

**ANALYSIS:**

Total FY07 appropriations for the total department are decreasing 2.6% under current budgeted levels. Non-salary costs are decreasing 1.5% below current budgeted levels for the total department. Revenues are to remain the same.

No organizational change requests for the department.

The primary reasons for appropriation changes from current budget levels are a decrease in health/medical benefit costs based on current usage and a slight decrease due to transferring cell phone expenses to Information Technology's budget.

PPB Indicators are in line with last year's actual figure. PPB Indicator (E.2) percent of target issue action steps completed is budgeted for 85% because this is a multi-year plan that ends in 2006; however, many items aren't scheduled for completion until 2009.

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Legislation &amp; Policy (29A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$340	\$500	\$500	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$340</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$241,506	\$258,661	\$239,224	\$251,736	\$251,736
Expenses	5,929	11,000	11,981	12,000	10,800
Supplies	1,210	2,000	2,000	2,000	2,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$248,645</b>	<b>\$271,661</b>	<b>\$253,205</b>	<b>\$265,736</b>	<b>\$264,536</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>		<b>PROGRAM: Treasurer Administration (30A)</b>			
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Treasurer</b>			
<b>PROGRAM MISSION:</b> To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service					
<b>PROGRAM OBJECTIVES:</b> 1. To maintain administrative costs as a percent of the departmental budget at or below 10%.					
<b>PERFORMANCE INDICATORS</b>		<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>					
1. Authorized personnel (FTE's)		28.6	28.6	28.6	28.6
2. Department budget		\$1,549,155	\$1,589,883	\$1,673,402	\$1,672,202
3. Organizations requiring liaison and coordination		23	23	23	23
<b>WORKLOAD</b>					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination		5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities		25%	25%	25%	25%
<b>PRODUCTIVITY</b>					
1. Administration cost as a percent of departmental budget		9.84%	9.69%	9.75%	9.75%
2. Administration personnel as a percent of departmental personnel		6%	6%	6%	6%
<b>EFFECTIVENESS</b>					
1. Program performance budget objectives accomplished		69%	85%	85%	85%
<b>ANALYSIS:</b>					
<p>Total FY07 appropriations for the total department are increasing 3.2% over current budgeted levels. Non-salary costs are increasing 1.3% over current budgeted levels for the total department. Revenues are increasing 34.1% over current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are increasing 2.7% over current budgeted amounts. This is due to an increase in funding for schools of instruction.</p> <p>There were no organizational change requests submitted by this department.</p> <p>The primary reason for the departmental revenue changes from current budget levels is due to higher investment earnings. This is noted in the analysis for the Treasurer's Finance program (30E). The Treasurer's Administration program does not budget for any revenues.</p>		<p>The PPB Indicators are consistent with previous years and no budget issues were identified for this program.</p>			

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Treasurer Administration (30A)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	0.30	0.30	0.30	0.30	0.30
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>	<b>1.60</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$146,085	\$152,362	\$146,876	\$155,528	\$155,528
Equipment	-	-	-	-	-
Expenses	5,793	6,000	5,750	6,200	5,000
Supplies	558	1,450	1,450	1,450	1,450
<b>TOTAL APPROPRIATIONS</b>	<b>\$152,436</b>	<b>\$159,812</b>	<b>\$154,076</b>	<b>\$163,178</b>	<b>\$161,978</b>

<b>SERVICE AREA: Administration (Interprogram Services)</b>	<b>PROGRAM: Tax Collection (30B)</b>
<b>ACTIVITY: Policy &amp; Administration</b>	<b>ORGANIZATION: Treasurer</b>

**PROGRAM MISSION:** To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills

**PROGRAM OBJECTIVES:**

1. To collect \$600,000 of penalties and costs on delinquent taxes.
2. To collect 99.5% of taxes on current levy.
3. To process at least 88% of all taxes by mail and Internet.

PERFORMANCE INDICATORS	2004-05 ACTUAL	2005-06 PROJECTED	2006-07 REQUESTED	2006-07 ADOPTED
<b>DEMAND</b>				
1. Total number property tax/special assessment statements issued	184,685	186,000	188,000	188,000
2. Dollar value of tax certification	\$181,497,890	\$194,032,266	\$207,614,525	\$207,614,525
3. Number of tax certificates issued	3,284	1,800	1,800	1,800
4. Number of elderly tax credit applications	686	675	685	685
5. Total dollar property taxes received over counter	\$13,072,338	\$13,230,000	\$14,533,017	\$14,533,017
6. Total dollar property taxes received by mail/lock box	\$169,367,332	\$166,320,000	\$182,700,782	\$182,700,782
<b>WORKLOAD</b>				
1. Total # property tax/special assessment receipts processed	45,966	N/A	N/A	N/A
2. Dollar value of taxes collected on current year certification	\$181,375,041	\$193,062,105	\$206,576,452	\$206,576,452
3. Number of tax certificates redeemed	1,893	1,600	1,800	1,800
4. Number of elderly tax credits approved/processed by State	612	675	685	685
5. Total dollar property taxes processed over counter	\$13,072,338	\$13,514,347	\$14,533,017	\$14,533,017
6. Total dollar property taxes processed by mail/lock box	\$169,367,332	\$169,894,652	\$182,700,782	\$182,700,782
<b>PRODUCTIVITY</b>				
1. Cost per property tax/special assessment statement issued-94%	N/A	\$2.10	\$2.17	\$2.17
2. Cost per tax certificate issued and/or redeemed-3%	\$3.69	\$6.92	\$7.22	\$7.22
3. Cost per elderly tax credit application processed-3%	\$19.80	\$18.39	\$19.25	\$19.25
4. Average dollar property taxes processed/window clerk/day	\$8,511	\$8,446	\$9,083	\$9,083
<b>EFFECTIVENESS</b>				
1. Percent of taxes collected on current year's levy	99.93%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	\$672,007	\$485,000	\$610,000	\$610,000
3. Total dollars of state credits collected	\$5,994,573	\$6,000,000	\$6,000,000	\$6,000,000
4. Total dollars of abated and suspended taxes	\$861,972	\$400,000	\$400,000	\$400,000
5. Percent total property taxes processed over counter	6.78%	7.00%	7.00%	7.00%
6. Percent total property taxes processed by mail/lock box	87.77%	88.00%	88.00%	88.00%

**ANALYSIS:**

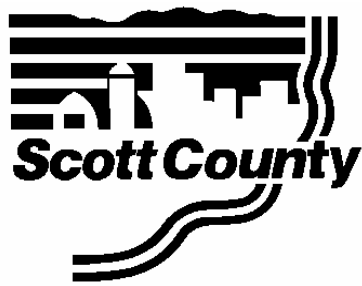
<p>For the Treasurer's Tax program, non-salary costs are decreasing 1.3% from current budgeted amounts. Revenue is increasing by 22%, or nearly \$149,000, because of increases in penalties retained by the County from the collection of delinquent taxes.</p> <p>The primary reason for the appropriation change from current budget levels is a large decrease in the funding levels for supplies. This has been made possible by decreasing costs associated with the printing of the annual tax statements.</p> <p>There were no organizational change requests submitted for this program.</p> <p>Several PPB Indicators are highlighted as follows: The number of tax sale certificates issued (D.1) was high for FY05 due to having two tax sales conducted during that year. This occurred because the Tax Sale Module of the new tax system was not functioning at the time the FY04 tax sale was to be held, thus delaying the sale until June of FY05.</p>	<p>The number of property tax and special assessment receipts processed (W.1) can not be accurately determined at this time. The tax system no longer tabulates individual records when those records are processed as in a list or batch. The department hopes that programming improvements will correct this deficiency.</p> <p>This program has no budget issues for Board consideration.</p>
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<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Tax Collection (30B)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
556-A Operations Manager	0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.80	6.80	6.80	6.80	6.80
<b>TOTAL POSITIONS</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>
<b>REVENUE SUMMARY:</b>					
Penalties & Interest on Taxes	\$837,554	\$586,000	\$595,000	\$735,000	\$735,000
Fees and Charges	195,363	90,725	90,525	90,525	90,525
Miscellaneous	81	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,032,998</b>	<b>\$676,725</b>	<b>\$685,525</b>	<b>\$825,525</b>	<b>\$825,525</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$372,423	\$382,842	\$377,505	\$395,966	\$395,966
Expenses	18,419	16,720	19,220	19,220	19,220
Supplies	13,088	21,300	18,300	18,300	18,300
<b>TOTAL APPROPRIATIONS</b>	<b>\$403,930</b>	<b>\$420,862</b>	<b>\$415,025</b>	<b>\$433,486</b>	<b>\$433,486</b>



<b>SERVICE AREA: Administration (Interprogram Services)</b>		<b>PROGRAM: Accounting/Finance (30E)</b>		
<b>ACTIVITY: Policy &amp; Administration</b>		<b>ORGANIZATION: Treasurer</b>		
<b>PROGRAM MISSION:</b> To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles				
<b>PROGRAM OBJECTIVES:</b>				
1. To process at least 2500 investment transactions.				
2. To keep the number of receipt errors below 200.				
3. To earn \$1,450,000 or more in investment income.				
<b>PERFORMANCE INDICATORS</b>	<b>2004-05 ACTUAL</b>	<b>2005-06 PROJECTED</b>	<b>2006-07 REQUESTED</b>	<b>2006-07 ADOPTED</b>
<b>DEMAND</b>				
1. Number of miscellaneous receipts received	3,860	4,300	3,900	3,900
2. Number of travel advances requested/parking tickets issued	150/252	150/450	150/450	150/450
3. Number of warrants/health claims drawn on bank for payment	17,431	18,000	18,000	18,000
4. Dollar value principle and interest due on bonds	\$1,046,925	\$1,047,075	\$1,055,105	\$1,055,105
5. Number receipt errors detected during reconciliation process	256	200	200	200
6. Dollar amount available for investment annually	\$285,907,924	\$305,000,000	\$310,000,000	\$310,000,000
<b>WORKLOAD</b>				
1. Number miscellaneous receipts issued	3,860	4,300	3,900	3,900
2. Number travel advances issued/parking tickets paid/dismissed	150/166	150/450	150/450	150/450
3. Number warrants/health claims paid by Treasurer	17,431	18,000	18,000	18,000
4. Dollar value principle & interest paid on bonds	\$1,046,925	\$1,047,075	\$1,055,105	\$1,055,105
5. Number receipt errors corrected during reconciliation process	129	120	120	120
6. Number of investment transactions processed	2,524	2,500	2,500	2,500
<b>PRODUCTIVITY</b>				
1. Cost per miscellaneous receipt issued (20%)	\$13.99	\$13.91	\$15.82	\$15.82
2. Cost travel advance issued (5%)	\$90.03	\$99.68	\$102.86	\$102.86
3. Cost per warrant processed (30%)	\$4.65	\$3.90	\$5.14	\$5.14
4. Cost per receipt error (10%)	\$105.50	\$149.53	\$154.28	\$154.28
5. Cost per investment transaction (30%)	\$32.10	\$35.89	\$37.03	\$37.03
<b>EFFECTIVENESS</b>				
1. Dollar amount of miscellaneous receipts collected	\$30,439,993	\$30,500,000	\$30,500,000	\$30,500,000
2. Total cash over (short) due to receipt error	\$843	(\$500)	(\$500)	(\$500)
3. Number checks returned-insufficient funds	396	600	500	500
4. Number motor vehicle & property tax refund checks issued	5,302	5,500	5,500	5,500
5. Total investment revenue from use of money/property	\$733,973	\$1,178,000	\$1,472,500	\$1,472,500
6. Treasurer's Office General fund investment revenue only	\$705,328	\$1,147,660	\$1,451,593	\$1,451,593
<b>ANALYSIS:</b>				
<p>For the Treasurer's Accounting/Finance program, non-salary costs are increasing 0.6% over current budgeted amounts.</p> <p>Revenues are increasing 90.4%, or more than \$700,000 over current budgeted amounts.</p> <p>The primary reason for the recommended appropriation change from current budget levels is a small increase for schools of instruction. This will pay for the twice yearly classes related to the Incode-CMS tax system users group.</p> <p>Revenues are increasing due to the rising interest rate environment. It is expected that revenue from investments will nearly double the amount earned during FY05. Budgeted revenue from the use of money and property (E.5) has increased by more than 340% since FY04.</p> <p>There were no organizational change requests submitted for the Finance program.</p>		<p>There are two PPB Indicators that need to be highlighted: The dollar value of principal and interest due/paid on bonds (D.4 &amp; W.4) will be affected by the pending bond issue for the construction of the new jail facility. Debt service costs for this bond issue and the GIS system implementation are not known to this office at present and therefore only existing principal and interest expenses are reflected by these indicators.</p>		

<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Accounting/Finance (30E)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
611-A Financial Management Supervisor	0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
<b>TOTAL POSITIONS</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>
<b>REVENUE SUMMARY:</b>					
Use of Money/Property	\$709,515	\$772,048	\$1,147,660	\$1,451,593	\$1,451,593
Miscellaneous	24,615	2,500	2,000	2,100	2,100
<b>TOTAL REVENUES</b>	<b>\$734,130</b>	<b>\$774,548</b>	<b>\$1,149,660</b>	<b>\$1,453,693</b>	<b>\$1,453,693</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$229,427	\$238,213	\$230,904	\$247,358	\$247,358
Expenses	39,512	58,690	58,760	59,060	59,060
Supplies	1,374	2,150	2,150	2,150	2,150
<b>TOTAL APPROPRIATIONS</b>	<b>\$270,313</b>	<b>\$299,053</b>	<b>\$291,814</b>	<b>\$308,568</b>	<b>\$308,568</b>



**SUPPLEMENTAL INFORMATION**

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## BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

### **MAJOR GOVERNMENTAL FUNDS (budgeted):**

**General Fund** - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

**Mental Health, MR & DD Fund** - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health, MR & DD Fund is a special revenue fund.

**Special Revenue Funds** - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

**Debt Service Fund** - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

**Capital Projects Fund** - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

### **NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)**

**Rural Services Fund** – To account for taxes levied to benefit the rural residents of the County.

**Secondary Roads Fund** – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

**Recorder's Record Management Fund** – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

**BUSINESS-TYPE ACTIVITIES FUND (non-budgeted):** These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health, MR & DD Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

## SCOTT COUNTY BUDGET CALENDAR

<b><u>Month</u></b>	<b><u>Budget Task</u></b>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

## **BUDGET PREPARATION PROCESS**

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These biennial target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.



## **BUDGET PREPARATION PROCESS**

(Continued)

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

### **SCOTT COUNTY'S PROGRAM PERFORMANCE BUDGETING SYSTEM**

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. In the program performance budget, the County continues to budget for departments, but each department divides its budget into functions or services, which are known as "programs". There are several reasons for dividing organizational budgets into program budgets.

First and foremost, program budgets emphasize the services the County provides instead of the expenses the County incurs. Budget justifications are based upon citizen needs, the County's response to their needs, and the resources the County requires to provide the response that the County proposes. The program performance budget provides a positive focus on the services that the County provides, instead of a negative focus on the money that the County spends. In order to accomplish this change in emphasis, the County needs to budget for each service (program).

Second, program budgets improve Scott County's management capabilities. In the "old" system, the emphasis was on reviewing line item expenditures and the County's role was that of a senior bookkeeper. If funds were expended within the limits of budgeted line items, the County was a good manager. In the "new" system, the emphasis is on managing services, and thus there is need for some flexibility to control expenditures in order to produce the results expected of programs. This program performance budget provides the County with the flexibility to do this.

## BUDGET PREPARATION PROCESS

(Continued)

Third, program budgets improve leadership, delegation of authority, and follow-up responsibility for assuring that services are provided at the programmed level. The "results oriented" budget contains specific plans for output, efficiency, and effectiveness. These plans, which are called "performance objectives" are the guidelines that subordinates use for individual performance, which are monitored on a regular, quarterly basis.

Finally, program budgeting enables large departments to divide their operations into more manageable sub-departmental cost centers. This also allows directors of large departments to place more responsibility on managers and first-line supervisors, and to train them in management skills required for budgeting, planning, and leadership.

Once programs have been identified for departments and authorized agencies specific performance indicators are developed and tracked.

Performance indicators are statistical measures of actual and planned performance which report on four important characteristics of each Scott County Program:

- Demand - who needs the program, how much is needed?
- Workload - what does the program produce, who is served?
- Productivity - what is the cost of one unit of workload, how efficient is the program? and
- Effectiveness - what is the quality, impact, or responsiveness of the program?

### **Demand:**

Is this program necessary? How much service is required or requested? Demand is the external factor that demonstrates the "need" for the program. Demand data enables decision-makers to adjust services and costs to respond to changes in the direction and/or magnitude of the demand for the service.

#### GENERAL EXAMPLES:

- Eligible Populations
- Service Area Size
- Deficient Conditions
- Requests or Applications
- Complaints

### **Workload:**

How much service is being provided? How do service outputs (workload) compare to service needs (demand)? Facts about workload enable decision-makers to relate budget expenditures to personnel outputs, and to relate outputs to demand. Workload data is also the basis, along with total expenditures, for unit cost, or productivity indicators.

#### GENERAL EXAMPLES:

- Units of Output
- Transactions Processed
- People Served
- Time Spent

## **BUDGET PREPARATION PROCESS**

(Continued)

### **Productivity:**

Is the program being run efficiently? What is the average cost of one unit of service? Unit cost (productivity) data enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs also can be used to quickly estimate the cost of adding more service, or the savings to be realized for reductions in service.

### **Effectiveness:**

How well is the program doing? What is its impact and/or quality? Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, or that quality improves if productivity declines.

#### GENERAL EXAMPLES:

- Response Time
- Workload as Percent of Demand
- Objectives Accomplished
- Error Rate
- Interval Between Service Repetition

#### **CAVEATS:**

- Not everything is measurable
- Be aware of data availability-don't spend a dollar for a dime's worth of information
- Who selects indicators-a process of negotiation between you and your budget analyst
- No comparisons to other governments (internal organization comparison)
- Indicators before objectives

The Program Performance Budget (PPB) system has worked very well for Scott County since its implementation in fiscal year 1983-84.

## MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

**Date of Incorporation:** December 31, 1837

**Form of Government:** County Board/County Administrator

<b>Area in Square Miles</b>	447	<b>Recreation: Parks</b>	
		County Parks	7
<b>Median Age of Population</b>	35.1	Number of Acres	2,348
<b>Miles of Roads and Streets:</b>			
Interstate Highways	43		
State Highways	78		
County Roads	570		
City Streets	<u>727</u>		
Total Miles	<u>1,418</u>		
<b>Acres of Industrial Lands</b>	749	<b>Snowmobile Trails, Total Miles</b>	86
<b>Farming Acres</b>	228,400	<b>State Wildlife Preserve Open to Public Hunting and Fishing</b>	2,785/Acres
<b>Number of Farms</b>	740	<b>Number of Lakes</b>	5
<b>County Employees:</b>		<b>Number of Boat Launches</b>	4
Board Members	5	<b>Number of Beaches</b>	1
Elected Officials	5	<b>Number of Swimming Pools</b>	2
Full time equivalents	448.82	<b>Number of Zoos</b>	0
<b>Schools Within the County: Public Schools</b>		<b>Number of Baseball Diamonds</b>	2
Elementary	38	<b>Public Safety:</b>	
Junior High	9	County Sheriff Department	1
Senior High	6	City Police Department	8
Total Students	26,886	Fire Department:	
<b>Non-Public Schools:</b>		Full-time	2
K-8	7	Volunteer	11
High School	2	Rescue Squads	2
Total Students	2,582	<b>Elections: Last General Election</b>	
<b>Higher Education:</b>		Registered Voters	110,168
University	1	Votes Cast	83,482
Colleges	1	Percent	75.7%
Junior College	1	<b>Elections: Last School Board Election</b>	
Vocational Schools	3	Registered Voters	111,868
Total Students	14,869	Votes Cast	3,310
		Percent	3.0%
		<b>Building Permits:</b>	
		Issued in the Year Ended	
		June 30, 2005	684
		Value of Issued Permits	\$30,651,066

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

**Ten Principal Taxpayers**

As of June 30, 2005

Organization	Taxable Value	% of Total Taxable Value
SDG Macerich Properties	\$71,516,500	1.30%
Quanex Corporation	20,862,200	0.38%
Davenport 1031 LLC	18,517,300	0.34%
THF Davenport North Development	18,294,007	0.33%
National Amusement Inc.	18,254,200	0.33%
Petersen Properties, LLC	14,866,780	0.27%
Bradley Operation LTD Partners	14,724,800	0.27%
Genesis Medical Center	13,418,862	0.24%
Oscar Mayer Foods Corp.	12,543,615	0.23%
Davenport Center LTD Partnership	12,000,000	0.22%
Total	\$565,273,376	11.28%

Source: County tax rolls.

## BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

**Accrual Accounting:** A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

**Appropriation:** An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

**Appropriation Resolution:** The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

**Audit:** A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

**Authorized Agency:** A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

**Balance Sheet:** A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

**Budget:** A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

**Budget Amendment:** A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or interfund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

**Budget Calendar:** The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

**Budgeted Funds:** Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

**Budget Message:** The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

**Budgetary Control:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Capital Expenditure:** Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

**Capital Improvement Program:** A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

**Capital Improvement Program Budget:** A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

**Cash Accounting:** A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

**Cash Management:** The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**Current Taxes:** Taxes that are levied and due within one year.

**Debt Services:** The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Delinquent Taxes:** Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

**Department:** A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

**Depreciation:** The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**Disbursement:** Payment for goods and services in cash or by check.

**Enterprise Fund:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at

the start of FY 1991-92.

**Estimated Revenue:** The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

**Expenses:** This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

**Expenditure:** This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

**Fiscal Year:** The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

**Fixed Assets:** Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

**FTE:** Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

**Fund:** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

**Fund Balance:** Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

**Full Faith and Credit:** A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

**GAAP:** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

**General Fund:** The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

**General Ledger:** A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

**General Obligation Bonds:** Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

**GFOA:** Government Finance Officers Association of the United States and Canada

**GASB:** Government Accounting Standards Board - promulgates accounting standards and practices for governments

**Grant:** A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**HCBS:** Home and community based mental health mental retardation services

**Interfund Transfers:** Amounts transferred from one fund to another.

**Intergovernmental Revenue:** Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.



**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

**Inventory:** A detailed listing of property currently held by the government.

**Invoice:** A bill requesting payment for goods or services by a vendor or other governmental unit.

**Levy:** To impose taxes, special assessments, or service charges for the support of County activities.

**Line-Item Budget:** A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**MH-DD:** Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

**Modified Accrual Accounting:** A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

**Object Code:** An expenditure category, such as personal services, supplies, or equipment.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**Operating Fund:** A fund restricted to a fiscal budget year.

**PPB:** Program Performance Budget - see below.

**Performance Objectives:** Specific quantitative and qualitative measures of work performed as an objective of the department.

**Program Budget:** A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

**Program Performance Budget:** A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

**Property Tax:** Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

**Revenue:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

**Revenue Bonds:** Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

**Requisition:** A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

**Reserve:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Revenue Fund:** A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

**T19:** Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

**Voucher:** A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

# DEPARTMENT/AUTHORIZED AGENCIES BUDGET TOTAL SUMMARIES

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<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Administration</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
366-A Budget Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Administrative Assistant	0.60	0.60	0.60	0.60	0.60
<b>TOTAL POSITIONS</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$99	\$100	\$100	\$100	\$100
<b>TOTAL REVENUES</b>	<b>\$99</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$319,089	\$334,839	\$330,733	\$348,088	\$348,088
Expenses	6,968	9,875	8,375	8,375	7,475
Supplies	2,632	4,800	2,800	2,800	2,800
<b>TOTAL APPROPRIATIONS</b>	<b>\$328,689</b>	<b>\$349,514</b>	<b>\$341,908</b>	<b>\$359,263</b>	<b>\$358,363</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Attorney</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X County Attorney	1.00	1.00	1.00	1.00	1.00
Y First Assistant Attorney	1.00	1.00	1.00	1.00	1.00
Y Deputy First Assistant Attorney	3.00	3.00	3.00	3.00	3.00
A Assistant Attorney II	1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I	10.00	10.00	10.00	10.00	10.00
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	2.00	2.00	2.00	2.00	2.00
252-A Executive Secretary	1.00	1.00	1.00	1.00	1.00
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
214-C Intake Coordinator	-	-	0.75	0.75	0.75
191-C Intake Coordinator	1.00	1.00	-	-	-
191-C Senior Clerk-Victim Witness	-	1.00	1.00	1.00	1.00
214-C Legal Secretary - Juvenile Court	-	-	-	1.00	1.00
194-C Legal Secretary - Civil Court	-	-	-	1.00	1.00
177-C Legal Secretary - District Court	-	-	-	1.00	1.00
177-C Legal Secretary	3.00	3.00	3.00	-	-
162-C Clerk III	-	-	1.00	1.00	1.00
151-C Clerk II	-	-	-	2.00	2.00
141-C Clerk II	3.63	2.75	2.00	-	-
Z Summer Law Clerk	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>30.63</b>	<b>30.75</b>	<b>30.75</b>	<b>30.75</b>	<b>30.75</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$83,794	\$1,600	\$21,300	\$1,600	\$1,600
Fines/Forfeitures/Miscellaneous	18,562	15,000	18,000	15,000	15,000
<b>TOTAL REVENUES</b>	<b>\$102,356</b>	<b>\$16,600</b>	<b>\$39,300</b>	<b>\$16,600</b>	<b>\$16,600</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,941,618	\$2,026,363	\$1,955,325	\$2,087,338	\$2,077,883
Equipment	28,966	7,000	26,200	8,500	8,500
Expenses	149,260	113,800	102,500	109,150	108,400
Supplies	34,422	38,000	38,000	39,000	39,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,154,266</b>	<b>\$2,185,163</b>	<b>\$2,122,025</b>	<b>\$2,243,988</b>	<b>\$2,233,783</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Auditor</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Auditor	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
677-A Accounting and Tax Manager	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
252-A Payroll Specialist	1.50	1.50	1.50	2.00	2.00
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
194-C Platroom Draftsman	0.50	0.50	0.50	0.50	0.50
191-C Senior Clerk III Elections	1.00	1.00	1.00	1.00	1.00
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
177-C Tax Aide	3.00	3.00	3.00	3.00	3.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>15.40</b>	<b>15.40</b>	<b>15.40</b>	<b>15.90</b>	<b>15.90</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$36,320	\$154,250	\$154,000	\$50,000	\$50,000
Licenses & Permits	6,473	5,600	5,600	5,600	5,600
Charges for Services	44,865	44,250	44,250	44,250	44,250
<b>TOTAL REVENUES</b>	<b>\$87,658</b>	<b>\$204,100</b>	<b>\$203,850</b>	<b>\$99,850</b>	<b>\$99,850</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,026,338	\$1,053,367	\$1,031,309	\$1,057,627	\$1,057,627
Equipment	1,046	2,000	2,000	2,000	2,000
Expenses	105,066	178,695	178,695	132,195	125,695
Supplies	18,129	31,100	31,100	28,650	28,650
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,150,579</b>	<b>\$1,265,162</b>	<b>\$1,243,104</b>	<b>\$1,220,472</b>	<b>\$1,213,972</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Community Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Veterans Director/Case Aide	1.00	1.00	1.00	1.00	1.00
271-C Office Manager	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	4.00	4.00	4.00	3.50	3.50
162-C Clerk III/Secretary	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Receptionist	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.00</b>	<b>12.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$4,767,395	\$4,785,096	\$4,887,290	\$5,387,290	\$5,387,290
Charges for Services	47,948	27,000	27,000	27,000	27,000
Fines/Forfeitures/Miscellaneous	165,148	68,500	68,500	78,500	78,500
<b>TOTAL REVENUES</b>	<b>\$4,980,491</b>	<b>\$4,880,596</b>	<b>\$4,982,790</b>	<b>\$5,492,790</b>	<b>\$5,492,790</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$722,190	\$748,145	\$704,238	\$762,905	\$762,905
Equipment	8,132	6,250	5,752	5,870	5,870
Expenses	6,623,884	7,011,285	7,241,085	7,495,140	7,495,140
Supplies	8,232	10,826	10,526	10,600	10,600
<b>TOTAL APPROPRIATIONS</b>	<b>\$7,362,438</b>	<b>\$7,776,506</b>	<b>\$7,961,601</b>	<b>\$8,274,515</b>	<b>\$8,274,515</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Conservation (Net of Golf Course)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A Park Manager	2.00	2.00	2.00	2.00	2.00
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Naturalist	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
220-A Ranger Technician	4.00	4.00	4.00	4.00	4.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	4.00	4.00	4.00	4.00	4.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>22.25</b>	<b>22.25</b>	<b>22.25</b>	<b>22.25</b>	<b>22.25</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$143,932	\$62,466	\$57,374	\$208,634	\$208,634
Charges for Services	617,229	652,128	652,289	653,014	653,014
Use of Money/Property	126,854	144,200	145,200	148,574	148,574
Fines/Forfeitures/Miscellaneous	55,518	17,932	19,432	17,867	17,867
Sale of Fixed Assets	20,000	26,000	26,000	36,000	36,000
<b>TOTAL REVENUES</b>	<b>\$963,533</b>	<b>\$902,726</b>	<b>\$900,295</b>	<b>\$1,064,089</b>	<b>\$1,064,089</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,538,689	\$1,742,833	\$1,670,559	\$1,812,808	\$1,812,808
Equipment	235,231	178,100	183,212	192,923	192,923
Capital Improvements	764,606	515,612	445,612	780,450	780,450
Expenses	422,087	415,486	412,917	457,054	452,402
Supplies	365,151	356,347	359,787	365,462	365,462
<b>TOTAL APPROPRIATIONS</b>	<b>\$3,325,764</b>	<b>\$3,208,378</b>	<b>\$3,072,087</b>	<b>\$3,608,697</b>	<b>\$3,604,045</b>



<b>FINANCIAL &amp; AUTHORIZED POSITIONS SUMMARY</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>PROGRAM: Glynn's Creek (18E/F)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent	1.00	1.00	1.00	1.00	1.00
162-A Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Professional	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
<b>TOTAL POSITIONS</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>	<b>19.35</b>
<b>REVENUE SUMMARY:</b>					
Total Charges for Services	\$13,328	\$35,800	\$35,900	\$35,800	\$35,800
Total Green Fees	549,923	718,885	573,233	678,868	678,868
Net Cart Fees	287,379	317,430	314,000	332,444	332,444
Net Food/Beverage	115,514	178,920	133,500	178,920	178,920
Net Merchandise Sales	5,389	7,200	6,500	8,000	8,000
Net Driving Range Sales	35,315	50,040	40,000	50,000	50,000
Total Interest Income	3,822	2,500	2,500	2,500	2,500
Total Miscellaneous	1,198	750	750	750	750
Gain on Sale of Fixed Assets	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$1,011,868</b>	<b>\$1,311,525</b>	<b>\$1,106,383</b>	<b>\$1,287,282</b>	<b>\$1,287,282</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$497,379	\$555,726	\$529,948	\$553,799	\$553,799
Equipment	5,900	83,971	1,000	1,000	1,000
Depreciation	132,438	74,000	132,440	132,440	132,440
Expenses	92,015	85,665	99,365	87,155	86,155
Supplies	140,819	126,750	127,335	133,050	133,050
Debt Service	206,203	155,000	196,180	189,180	189,180
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,074,754</b>	<b>\$1,081,112</b>	<b>\$1,086,268</b>	<b>\$1,096,624</b>	<b>\$1,095,624</b>
<b>Net Income</b>	<b>(\$62,886)</b>	<b>\$230,413</b>	<b>\$20,115</b>	<b>\$190,658</b>	<b>\$191,658</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Facility and Support Services (formerly Buildings &amp; Grounds)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Director Buildings & Grounds	1.00	1.00	1.00	1.00	1.00
307-A Project & Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	3.00	4.00	4.00	4.00	4.00
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
198-A Custodial Supervisor	1.00	1.00	1.00	-	-
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-C Preventive Maintenance	1.00	-	-	-	-
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing	0.50	0.50	0.50	1.50	1.50
130-C Custodial Worker	6.70	6.70	6.70	6.70	6.70
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>24.19</b>	<b>24.19</b>	<b>24.19</b>	<b>24.19</b>	<b>24.19</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$160,579	\$119,000	\$150,000	\$145,000	\$145,000
Charges for Services	11,127	12,300	11,500	12,300	12,300
Fines/Forfeitures/Miscellaneous	25,181	4,700	4,375	4,850	4,850
Sale of Fixed Assets	3,827	8,000	6,000	8,000	8,000
<b>TOTAL REVENUES</b>	<b>\$200,714</b>	<b>\$144,000</b>	<b>\$171,875</b>	<b>\$170,150</b>	<b>\$170,150</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,052,983	\$1,136,676	\$1,133,399	\$1,334,729	\$1,250,793
Equipment	9,811	13,000	13,000	3,860	3,860
Expenses	1,071,191	1,024,960	1,120,811	1,087,187	1,185,562
Supplies	141,678	96,655	142,785	147,404	147,404
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,275,663</b>	<b>\$2,271,291</b>	<b>\$2,409,995</b>	<b>\$2,573,180</b>	<b>\$2,587,619</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Health</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
470-A Clinical Services Coordinator	-	-	-	1.00	1.00
417-A Clinical Services Coordinator	1.00	1.00	1.00	-	-
417-A Community Health Coordinatoor	1.00	1.00	1.00	1.00	1.00
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Correctional Health Coordinator	1.00	1.00	1.00	1.00	1.00
397-A Clinical Nurse Specialist	-	-	-	1.00	1.00
366-A Public Health Nurse	8.00	10.00	10.00	9.00	9.00
355-A Community Health Consultant	4.00	4.00	4.00	4.00	4.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
298-A Administrative Office Manager	1.00	1.00	-	-	-
252-A Administrative Office Assistant	-	-	1.00	1.00	1.00
209-A Medical Assistant	2.00	2.00	2.00	2.00	2.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
Z Interpreters	0.35	0.35	0.35	0.35	0.35
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
Z Health Services Professional	1.20	1.20	1.20	1.20	1.20
<b>TOTAL POSITIONS</b>	<b>37.15</b>	<b>39.15</b>	<b>39.15</b>	<b>39.15</b>	<b>39.15</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$1,374,389	\$1,697,229	\$1,697,229	\$1,758,065	\$1,758,065
Licenses and Permits	250,927	244,000	244,000	256,500	256,500
Charges for Services	32,265	36,000	36,000	38,800	38,800
Fines/Forfeitures/Miscellaneous	28,390	40,000	40,000	35,000	35,000
<b>TOTAL REVENUES</b>	<b>\$1,685,971</b>	<b>\$2,017,229</b>	<b>\$2,017,229</b>	<b>\$2,088,365</b>	<b>\$2,088,365</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$2,121,171	\$2,440,809	\$2,190,159	\$2,502,201	\$2,502,201
Equipment	9,766	25,000	25,000	11,600	11,600
Expenses	1,785,953	2,320,336	2,348,418	2,534,254	2,527,114
Supplies	48,344	77,111	77,111	67,122	67,122
<b>TOTAL APPROPRIATIONS</b>	<b>\$3,965,234</b>	<b>\$4,863,256</b>	<b>\$4,640,688</b>	<b>\$5,115,177</b>	<b>\$5,108,037</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Human Resources</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>REVENUE SUMMARY:</b>					
Fees and Charges	\$0	\$30	\$30	\$30	\$30
Miscellaneous	532	250	250	250	250
<b>TOTAL REVENUES</b>	<b>\$532</b>	<b>\$280</b>	<b>\$280</b>	<b>\$280</b>	<b>\$280</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$210,791	\$223,375	\$235,747	\$250,640	\$250,640
Expenses	137,534	127,750	129,500	124,000	124,000
Supplies	3,211	3,750	3,500	3,400	3,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$351,536</b>	<b>\$354,875</b>	<b>\$368,747</b>	<b>\$378,040</b>	<b>\$378,040</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Human Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$30,074	\$30,584	\$30,584	\$33,611	\$33,611
Fees and Charges	645	-	-	-	-
Fines/Forfeitures/Miscellaneous	1,034	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$31,753</b>	<b>\$30,584</b>	<b>\$30,584</b>	<b>\$33,611</b>	<b>\$33,611</b>
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$4,602	\$4,035	\$4,035	\$4,156	\$4,156
Expenses	163,401	164,998	182,753	202,174	190,801
Supplies	32,529	41,385	41,200	42,626	42,626
<b>TOTAL APPROPRIATIONS</b>	<b>\$200,532</b>	<b>\$210,418</b>	<b>\$227,988</b>	<b>\$248,956</b>	<b>\$237,583</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Information Technology (formerly Budget &amp; Info Proc)</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
556-A Geographic Information Systems Coordinator	-	1.00	1.00	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$44,205	\$35,195	\$35,195	\$35,195	\$35,195
Charges for Services	6,944	4,600	4,600	4,600	4,600
Fines/Forfeitures/Miscellaneous	1,978	50	50	50	50
<b>TOTAL REVENUES</b>	<b>\$53,127</b>	<b>\$39,845</b>	<b>\$39,845</b>	<b>\$39,845</b>	<b>\$39,845</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$678,119	\$767,424	\$715,124	\$860,557	\$860,557
Equipment	1,953	1,500	1,500	1,500	1,500
Expenses	277,978	295,125	307,125	355,050	355,050
Supplies	9,210	15,700	15,700	15,700	15,700
<b>TOTAL APPROPRIATIONS</b>	<b>\$967,260</b>	<b>\$1,079,749</b>	<b>\$1,039,449</b>	<b>\$1,232,807</b>	<b>\$1,232,807</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Juvenile Court Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor	2.00	2.00	2.00	2.00	2.00
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
<b>TOTAL POSITIONS</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>	<b>14.20</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$481,535	\$214,200	\$322,014	\$246,400	\$246,400
Fees and Charges	77,940	75,000	78,000	78,000	78,000
<b>TOTAL REVENUES</b>	<b>\$559,475</b>	<b>\$289,200</b>	<b>\$400,014</b>	<b>\$324,400</b>	<b>\$324,400</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$665,608	\$711,798	\$699,429	\$742,174	\$742,174
Equipment	4,470	2,300	2,300	2,300	2,300
Expenses	71,214	123,955	59,955	74,150	72,750
Supplies	32,793	38,500	39,500	40,300	40,300
<b>TOTAL APPROPRIATIONS</b>	<b>\$774,085</b>	<b>\$876,553</b>	<b>\$801,184</b>	<b>\$858,924</b>	<b>\$857,524</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Non-Departmental</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
505-A Risk Manager	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$592,892	\$624,254	\$975,470	\$813,991	\$813,991
Charges for Services	130,623	132,309	131,500	131,500	131,500
Use of Money & Property	400	1,200	400	400	400
Fines/Forfeitures/Miscellaneous	86,479	104,800	148,800	94,800	94,800
<b>TOTAL REVENUE</b>	<b>\$810,394</b>	<b>\$862,563</b>	<b>\$1,256,170</b>	<b>\$1,040,691</b>	<b>\$1,040,691</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$208,714	\$163,668	\$162,784	\$167,015	\$167,015
Equipment	84,030	-	-	-	-
Expenses	1,788,319	4,729,458	4,974,982	4,922,406	4,560,239
Supplies	4,896	17,885	18,685	21,985	21,985
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,085,959</b>	<b>\$4,911,011</b>	<b>\$5,156,451</b>	<b>\$5,111,406</b>	<b>\$4,749,239</b>



<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Planning &amp; Development</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
608-A Planning & Development Director	1.00	1.00	1.00	1.00	1.00
314-C Building Inspector	1.00	1.00	1.00	1.00	1.00
252-A Planning & Development Specialist	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL POSITIONS</b>	<b>4.08</b>	<b>4.08</b>	<b>4.08</b>	<b>4.08</b>	<b>4.08</b>
<b>REVENUE SUMMARY:</b>					
Licenses & Permits	\$257,335	\$200,240	\$230,240	\$200,240	\$200,240
Charges for Services	6,029	4,750	4,750	5,000	5,000
Fines/Forfeitures/Miscellaneous	34	-	-	-	-
Sale of Fixed Assets	13,540	-	5,000	5,000	5,000
<b>TOTAL REVENUES</b>	<b>\$276,938</b>	<b>\$204,990</b>	<b>\$239,990</b>	<b>\$210,240</b>	<b>\$210,240</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$227,128	\$249,789	\$233,995	\$257,183	\$257,183
Expenses	30,167	87,850	87,850	87,700	86,500
Supplies	3,821	4,800	4,800	5,050	5,050
<b>TOTAL APPROPRIATIONS</b>	<b>\$261,116</b>	<b>\$342,439</b>	<b>\$326,645</b>	<b>\$349,933</b>	<b>\$348,733</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Recorder</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Recorder	1.00	1.00	1.00	1.00	1.00
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
496-A Operations Manager	1.00	1.00	1.00	1.00	1.00
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	6.00	6.00	6.00	5.50	5.50
<b>TOTAL POSITIONS</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>11.50</b>	<b>11.50</b>
<b>REVENUE SUMMARY:</b>					
Charges for Services	\$1,380,486	\$1,449,260	\$1,505,088	\$1,595,256	\$1,595,256
Use of Money/Property	4,836	3,400	3,400	3,500	3,500
Fines/Forfeitures/Miscellaneous	8,776	2,500	7,000	5,000	5,000
<b>TOTAL REVENUES</b>	<b>\$1,394,098</b>	<b>\$1,455,160</b>	<b>\$1,515,488</b>	<b>\$1,603,756</b>	<b>\$1,603,756</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$603,946	\$625,528	\$613,227	\$668,303	\$668,303
Expenses	4,712	7,520	6,800	6,900	6,100
Supplies	14,184	15,700	12,700	12,700	12,700
<b>TOTAL APPROPRIATIONS</b>	<b>\$622,842</b>	<b>\$648,748</b>	<b>\$632,727</b>	<b>\$687,903</b>	<b>\$687,103</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Secondary Roads</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
174-B Sign Crew Technician	-	-	-	1.00	1.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
153-B Truck Driver/Laborer	11.00	11.00	11.00	10.00	10.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
Z Engineering Aide (Seasonal Maint)	0.30	0.30	0.30	0.30	0.30
<b>TOTAL POSITIONS</b>	<b>34.15</b>	<b>34.15</b>	<b>34.15</b>	<b>34.15</b>	<b>34.15</b>
<b>REVENUES SUMMARY:</b>					
Intergovernmental	\$3,011,978	\$3,005,614	\$3,005,614	\$2,894,471	\$2,894,471
Licenses & Permits	1,595	1,000	1,000	1,000	1,000
Charges for Services	7,646	5,000	5,000	5,000	5,000
Fines/Forfeitures/Miscellaneous	135,714	9,000	9,000	139,000	139,000
Sale of Fixed Assets	10,081	-	-	-	-
Transfers In	2,228,656	2,228,656	2,228,656	2,273,229	2,273,229
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,395,670</b>	<b>\$5,249,270</b>	<b>\$5,249,270</b>	<b>\$5,312,700</b>	<b>\$5,312,700</b>
<b>APPROPRIATION SUMMARY:</b>					
Administration	\$164,050	\$188,000	\$188,000	\$190,000	\$190,000
Engineering	382,564	413,000	413,000	417,500	417,500
Construction	1,902,127	1,430,000	1,430,000	1,550,000	1,550,000
Bridges & Culverts	144,570	142,000	142,000	152,000	152,000
Roads Maintenance	1,301,158	1,435,000	1,435,000	1,458,000	1,458,000
Road Clearing	167,728	135,000	135,000	150,000	150,000
Snow & Ice Control	154,965	272,000	272,000	272,000	272,000
Traffic Controls	184,496	171,000	171,000	183,000	183,000
New Equipment	656,588	490,000	490,000	620,000	620,000
Equipment Operation	683,821	757,000	757,000	815,000	815,000
Tools, Materials & Supplies	40,753	71,000	71,000	73,000	73,000
Real Estate & Buildings	34,705	55,000	55,000	55,000	55,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,817,525</b>	<b>\$5,559,000</b>	<b>\$5,559,000</b>	<b>\$5,935,500</b>	<b>\$5,935,500</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Sheriff</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
519-A Captain	2.00	2.00	2.00	2.00	2.00
464-A Lieutenant	4.00	4.00	4.00	4.00	4.00
451-E Sergeant	6.00	6.00	6.00	6.00	6.00
449-A Corrections Captain	1.00	1.00	1.00	1.00	1.00
400-A Support/Program Supervisor	1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant	3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant	11.00	14.00	14.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
329-E Deputy	30.00	30.00	30.00	30.00	30.00
323-A Program Services Coordinator	1.00	3.00	2.00	2.00	2.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
298-A Classification Specialist	1.00	1.00	2.00	2.00	2.00
271-A Lead Public Safety Dispatcher	3.00	3.00	3.00	3.00	3.00
271-A Office Administrator	1.00	1.00	1.00	1.00	1.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
252-A Public Safety Dispatcher	9.00	9.00	8.00	8.00	8.00
246-H Correction Officer	55.00	56.00	56.00	56.00	56.00
220-A Bailiff	9.05	9.05	9.05	9.05	9.05
220-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
198-A Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
198-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
176-H Jail Custodian/Correction Officer	4.00	4.00	4.00	4.00	4.00
176-C Cook	3.60	3.60	3.60	3.60	3.60
162-A Warrant Clerk	-	-	1.00	1.00	1.00
162-A Clerk III	3.50	3.50	3.95	3.95	3.95
141-C Clerk II	0.50	0.50	0.50	0.50	0.50
<b>TOTAL POSITIONS</b>	<b>159.65</b>	<b>165.65</b>	<b>166.10</b>	<b>166.10</b>	<b>166.10</b>
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$135,613	\$106,570	\$130,014	\$106,710	\$106,710
Licenses & Permits	12,671	14,000	13,000	12,000	12,000
Charges for Services	657,126	639,100	640,856	635,450	635,450
Fines/Forfeitures/Miscellaneous	31,886	10,410	13,110	8,760	8,760
<b>TOTAL REVENUES</b>	<b>\$837,296</b>	<b>\$770,080</b>	<b>\$796,980</b>	<b>\$762,920</b>	<b>\$762,920</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$9,202,324	\$10,157,630	\$9,867,555	\$10,696,238	\$10,720,185
Equipment	99,323	98,385	105,887	96,200	96,200
Expenses	1,664,582	1,620,737	2,330,552	2,363,210	2,344,710
Supplies	667,880	644,730	694,860	705,610	705,610
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 11,634,109</b>	<b>\$ 12,521,482</b>	<b>\$ 12,998,854</b>	<b>\$ 13,861,258</b>	<b>\$ 13,866,705</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Supervisors, Board of</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>REVENUE SUMMARY:</b>					
Miscellaneous	\$340	\$500	\$500	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$340</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$241,506	\$258,661	\$239,224	\$251,736	\$251,736
Expenses	5,929	11,000	11,981	12,000	10,800
Supplies	1,210	2,000	2,000	2,000	2,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$248,645</b>	<b>\$271,661</b>	<b>\$253,205</b>	<b>\$265,736</b>	<b>\$264,536</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Treasurer</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
332-A Tax Accounting Specialist	1.00	1.00	1.00	1.00	1.00
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	17.60	17.60	17.60	17.60	17.60
<b>TOTAL POSITIONS</b>	<b>28.60</b>	<b>28.60</b>	<b>28.60</b>	<b>28.60</b>	<b>28.60</b>
<b>REVENUE SUMMARY:</b>					
Penalties & Interest on Taxes	\$837,554	\$586,000	\$595,000	\$735,000	\$735,000
Charges for Services	1,315,534	1,189,300	1,189,100	1,209,100	1,209,100
Use of Money & Property	709,515	772,048	1,147,660	1,451,593	1,451,593
Fines/Forfeitures/Miscellaneous	24,710	2,500	2,000	2,100	2,100
<b>TOTAL REVENUES</b>	<b>\$2,887,313</b>	<b>\$2,549,848</b>	<b>\$2,933,760</b>	<b>\$3,397,793</b>	<b>\$3,397,793</b>
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,436,010	\$1,481,226	\$1,449,443	\$1,531,372	\$1,531,372
Expenses	73,577	88,700	90,420	92,010	90,810
Supplies	39,796	51,520	50,020	50,020	50,020
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,549,383</b>	<b>\$1,621,446</b>	<b>\$1,589,883</b>	<b>\$1,673,402</b>	<b>\$1,672,202</b>

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Bi-State Regional Commission</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	2.00	2.00	1.00	1.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	6.00	6.00	7.00	7.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor II	2.00	2.00	2.00	2.00	
Word Processor I	1.00	1.00	1.00	1.00	
Planning Assistant	1.00	0.50	0.50	-	
Graphics Specialist	2.00	2.00	2.00	2.00	
Gangs Task Force Administrator	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>22.50</b>	<b>22.00</b>	<b>22.00</b>	<b>21.50</b>	
<b>REVENUE SUMMARY:</b>					
Membership Fees	\$272,941	\$278,979	\$273,983	\$278,092	
Charges for Services	626,486	478,194	460,617	462,455	
Federal/State Funding	150,494	141,374	116,766	108,503	
Transportation	494,634	500,744	592,975	656,957	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,544,555</b>	<b>\$1,399,291</b>	<b>\$1,444,341</b>	<b>\$1,506,007</b>	
Scott County Contribution	63,154	64,101	64,101	65,063	65,063
<b>TOTAL REVENUES</b>	<b>\$1,607,709</b>	<b>\$1,463,392</b>	<b>\$1,508,442</b>	<b>\$1,571,070</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$1,198,401	\$1,241,472	\$1,278,907	\$1,338,362	
Equipment	1,138	3,000	3,000	3,000	
Expenses	388,238	200,250	207,600	193,000	
Occupancy	44,851	49,992	49,992	49,992	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,632,628</b>	<b>\$1,494,714</b>	<b>\$1,539,499</b>	<b>\$1,584,354</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Buffalo Volunteer Ambulance</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	28.00	30.00	30.00	30.00	
<b>TOTAL POSITIONS</b>	<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	
<b>REVENUE SUMMARY:</b>					
Municipal Subsidy	\$5,500	\$8,500	\$15,500	\$13,000	
Service Fees	114,429	90,000	125,000	132,000	
Other	90,873	16,665	21,150	21,150	
<b>SUB-TOTAL REVENUES</b>	<b>\$210,802</b>	<b>\$115,165</b>	<b>\$161,650</b>	<b>\$166,150</b>	
Scott County Contribution	27,650	22,650	22,650	22,650	22,650
Funding Reserve	5,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>	<b>\$32,650</b>
<b>TOTAL REVENUES</b>	<b>\$243,452</b>	<b>\$147,815</b>	<b>\$194,300</b>	<b>\$198,800</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$56,234	\$45,000	\$60,000	\$65,000	
Equipment	32,991	19,000	17,000	17,000	
Expenses	84,274	55,800	101,200	101,200	
Supplies	2,831	4,000	4,500	4,500	
Occupancy	8,564	8,200	9,000	9,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$184,894</b>	<b>\$132,000</b>	<b>\$191,700</b>	<b>\$196,700</b>	



<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Center for Alcohol/Drug Services</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Executive Director	1.00	1.00	1.00	1.00	
Treatment Supervisor	1.00	1.00	1.00	1.00	
Clinical Director	1.00	1.00	1.00	1.00	
Finance Manager	1.00	1.00	1.00	1.00	
Business/Office Manager	1.00	1.00	1.00	1.00	
Admin Systems Manager	1.00	2.00	1.00	1.00	
Accounting Specialist	2.00	2.00	2.00	2.00	
Client Accts Receivable Specialist	3.00	2.70	3.00	3.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Clerical	9.00	9.00	9.00	9.00	
Maintenance	2.00	2.00	2.00	2.00	
QA/UR Program Manager	2.00	2.00	2.00	2.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	11.00	12.00	11.00	9.00	
Counselors	48.00	47.00	49.00	49.00	
Techs/CCW	21.00	21.00	21.00	21.00	
Program Managers	7.00	7.00	7.00	7.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	9.00	9.00	9.00	9.00	
<b>TOTAL POSITIONS</b>	<b>123.00</b>	<b>123.70</b>	<b>124.00</b>	<b>122.00</b>	
<b>REVENUE SUMMARY:</b>					
I.D.S.A. Treatment	\$1,672,756	\$1,672,311	\$1,672,311	\$1,672,311	
I.D.S.A. Prevention	311,428	315,638	236,476	211,476	
Scott County Jail Based Project	249,000	243,855	297,000	297,000	
O.A.S.A.	555,240	531,793	585,182	585,182	
Rock Island County	55,460	57,360	46,100	46,100	
United Way	102,400	101,267	102,400	102,400	
Client Fees	237,063	202,431	225,970	234,970	
Insurance Payments	571,579	575,585	607,205	607,205	
Interest	54,735	64,250	68,449	68,449	
Seventh Judicial District	99,208	96,300	96,300	96,300	
Contributions	4,025	2,250	2,250	2,250	
County Commitments	36,476	39,000	49,250	49,250	
Scott County Jail	130,000	118,000	130,000	130,000	
Local Schools	69,290	69,000	69,000	69,000	
U S Fed Probation	64,572	60,000	60,000	60,000	
Medicaid, Illinois	84,586	32,000	70,000	70,000	
Contractual Fees/Payment	1,017,494	975,350	959,674	941,074	
<b>SUB-TOTAL REVENUES</b>	<b>\$5,315,312</b>	<b>\$5,156,390</b>	<b>\$5,277,567</b>	<b>\$5,242,967</b>	
Scott County Contribution	283,611	291,219	291,219	299,056	299,056
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$293,611</b>	<b>\$301,219</b>	<b>\$301,219</b>	<b>\$309,056</b>	<b>\$309,056</b>
<b>TOTAL REVENUES</b>	<b>\$5,608,923</b>	<b>\$5,457,609</b>	<b>\$5,578,786</b>	<b>\$5,552,023</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$4,232,520	\$4,086,061	\$4,263,170	\$4,193,917	
Equipment	32,089	30,015	24,926	24,926	
Expenses	936,199	889,687	887,708	878,190	
Supplies	263,442	260,151	270,176	270,175	
Occupancy	205,065	191,695	184,816	184,815	
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,669,315</b>	<b>\$5,457,609</b>	<b>\$5,630,796</b>	<b>\$5,552,023</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Center for Active Seniors, Inc.</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	-	1.00	-	-	
Resource Development & Marketing	-	1.00	-	-	
Business Manager	-	0.97	-	-	
Accounting Coordinator	-	1.00	-	-	
Administrative Coordinator	-	1.00	-	-	
Receptionist	-	1.00	-	-	
Janitor	-	1.69	-	-	
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	6.50	7.50	6.00	5.50	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	1.50	1.00	1.00	
Adult Day Center Facilitators	3.50	2.50	3.50	4.00	
Adult Day Center Aides	1.00	0.80	1.00	1.00	
Volunteer/Chore Coordinator	0.76	0.76	1.00	1.00	
Listen-To-Me Read Coordinator	0.50	0.50	0.30	0.30	
Senior Center Coordinator	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.40	1.40	1.50	1.80	
Activity Manager	-	0.55	-	0.50	
Site Managers	1.00	1.00	1.00	1.00	
Meal Site Assistant	0.25	0.25	0.30	0.30	
<b>TOTAL POSITIONS</b>	<b>19.91</b>	<b>28.42</b>	<b>19.60</b>	<b>20.40</b>	
<b>REVENUE SUMMARY:</b>					
Medicaid Waiver ADC	\$110,087	\$104,030	\$133,678	\$167,166	
Pledge Revenue	-	44,290	-	-	
Title III B	40,804	36,205	36,205	36,000	
Title III C & Title III D	10,690	10,828	10,603	10,513	
Elderly Care Funds	35,174	36,229	36,229	35,300	
Transfers	138,612	-	-	-	
Title V	3,104	-	14,414	10,000	
LTCIS	15,010	18,798	18,798	15,000	
Veterans Administration	114,564	95,275	104,759	125,375	
United Way	82,690	82,205	68,370	70,450	
Contributions	25,355	20,600	-	-	
Activities	90,093	103,000	-	-	
CDBG	83,606	86,136	78,000	78,000	
Project Income	136,812	207,020	167,600	213,410	
Supplemental/Knouse/RDA & SCRA Grants	33,411	133,433	-	-	
Admin Revenue Allocation	-	-	484,345	514,009	
Other	48,027	116,998	11,500	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$968,039</b>	<b>\$1,095,047</b>	<b>\$1,164,501</b>	<b>\$1,275,223</b>	
Scott County Contribution	207,461	212,706	212,706	216,902	216,902
Contingency	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>207,461</b>	<b>212,706</b>	<b>212,706</b>	<b>216,902</b>	<b>216,902</b>
<b>TOTAL REVENUES</b>	<b>\$1,175,500</b>	<b>\$1,307,753</b>	<b>\$1,377,207</b>	<b>\$1,492,125</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$808,836	\$945,064	\$1,198,653	\$1,292,889	
Equipment	1,427	1,544	-	-	
Expenses	287,438	297,749	133,402	150,348	
Supplies	42,524	74,654	39,099	42,409	
Occupancy	17,144	20,004	6,055	6,480	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,157,369</b>	<b>\$1,339,015</b>	<b>\$1,377,209</b>	<b>\$1,492,126</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Community Health Care</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Physician	12.94	16.20	14.94	14.94	
Physician Assistant	4.00	4.10	5.00	5.00	
Nurse Practitioner	1.62	1.90	2.62	2.62	
Nutritionist	1.00	1.00	1.00	1.00	
Health Educator/Social Worker	2.32	2.40	2.32	2.32	
X-Ray Technician	2.13	1.90	2.13	2.13	
Lab Technician	7.65	7.63	7.65	7.65	
Registered Nurse	7.14	7.10	7.14	7.14	
LPN/Medical Assistant	26.21	28.00	28.21	28.21	
Dentist	3.50	3.50	4.53	4.53	
Hygienist/Assistants/Receptionist (Dental)	13.86	14.26	13.86	13.86	
Pharmacist/Pharmacy Technician	4.55	4.40	5.60	5.60	
Information Services Coordinator	0.95	1.00	0.95	0.95	
Medical Records Clerks	6.79	6.90	6.79	6.79	
Security Guard	0.18	0.20	0.18	0.18	
Business Office Coordinator	1.00	1.00	1.00	1.00	
Income Verification/Provider Enrollment	3.71	4.00	3.71	3.71	
Patient Account Rep/Patient Service Rep	21.24	24.00	21.24	21.24	
Executive Director	1.00	1.00	1.00	1.00	
Director of Clinic/Finance/Program/HR	4.00	4.00	4.00	4.00	
Administrative Assistant	2.03	3.60	2.03	2.03	
Quality Director & Specialist	2.00	2.00	2.00	2.00	
Clinical Info Coord/Chronic Care Coord	3.00	2.80	4.00	4.00	
Appointment Scheduler	4.07	5.00	4.07	4.07	
Outreach Worker (Homeless)/Outreach Educator	7.96	8.00	7.96	7.96	
Telephone Operator/Coding Specialist	9.47	7.80	9.47	9.47	
Translator	3.63	2.61	3.63	3.63	
Medical Secretary/Case Managers	4.81	7.00	4.81	4.81	
Bldg & Grounds Coordinator/Computer Support Tech	2.00	1.00	2.00	2.00	
Accounting Specialist	2.00	2.00	2.00	2.00	
Medical Clinic Manager	1.00	1.00	1.00	1.00	
Dental Clinic Manager	1.00	1.00	1.00	1.00	
Purchasing Specialist	1.00	1.00	1.00	1.00	
Director of Development	1.00	1.00	1.00	1.00	
Accountant/Grant Writer	1.50	1.00	1.50	1.50	
<b>TOTAL POSITIONS</b>	<b>172.26</b>	<b>181.30</b>	<b>181.34</b>	<b>181.34</b>	
<b>REVENUE SUMMARY:</b>					
Iowa State Dept Health/Child Health	\$134,345	\$140,000	\$126,665	\$125,000	
HHS-UHI	3,240,530	3,152,816	2,829,484	2,829,484	
Patient Fees	10,213,420	10,200,000	10,900,000	11,400,000	
Other	1,516,763	1,079,240	782,148	1,137,190	
<b>SUB-TOTAL REVENUES</b>	<b>\$15,105,058</b>	<b>\$14,572,056</b>	<b>\$14,638,297</b>	<b>\$15,491,674</b>	
Scott County Contribution	302,925	315,424	315,424	324,887	324,887
Senior Health Grant	-	-	-	-	-
<b>SUB-TOTAL CONTRIBUTION</b>	<b>\$302,925</b>	<b>\$315,424</b>	<b>\$315,424</b>	<b>\$324,887</b>	<b>\$324,887</b>
<b>TOTAL REVENUES</b>	<b>\$15,407,983</b>	<b>\$14,887,480</b>	<b>\$14,953,721</b>	<b>\$15,816,561</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$8,407,044	\$9,229,362	\$9,337,806	\$9,620,754	
Expenses	2,359,984	2,480,000	2,371,200	2,491,480	
Supplies	2,849,866	2,245,000	2,855,000	2,895,000	
Occupancy	418,031	411,000	393,848	400,953	
<b>TOTAL APPROPRIATIONS</b>	<b>\$14,034,925</b>	<b>\$14,365,362</b>	<b>\$14,957,854</b>	<b>\$15,408,187</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Durant Volunteer Ambulance</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Volunteers	20.00	23.00	23.00	23.00	
<b>TOTAL POSITIONS</b>	<b>20.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	
<b>REVENUE SUMMARY:</b>					
Political Subdivision Contracts	\$36,630	\$40,000	\$40,000	\$40,000	
Services	226,987	250,000	183,000	250,000	
Contributions	7,835	9,092	8,000	9,092	
Other	13,051	6,720	13,000	6,720	
<b>SUB-TOTAL REVENUES</b>	<b>\$284,503</b>	<b>\$305,812</b>	<b>\$244,000</b>	<b>\$305,812</b>	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
<b>TOTAL REVENUES</b>	<b>\$304,503</b>	<b>\$325,812</b>	<b>\$264,000</b>	<b>\$325,812</b>	
<b>APPROPRIATION SUMMARY:</b>					
Equipment	\$0	\$30,000	\$0	\$30,000	
Expenses	244,640	127,823	173,219	156,575	
Supplies	9,002	9,423	8,500	9,423	
Occupancy	8,258	7,476	9,500	7,476	
<b>TOTAL APPROPRIATIONS</b>	<b>\$261,900</b>	<b>\$174,722</b>	<b>\$191,219</b>	<b>\$203,474</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Emergency Management Agency</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$41,073	\$78,000	\$77,000	\$55,000	
Miscellaneous	42,426	46,000	46,000	46,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$83,499</b>	<b>\$124,000</b>	<b>\$123,000</b>	<b>\$101,000</b>	
Scott County Contribution	25,357	25,357	25,357	35,357	\$35,357
<b>TOTAL REVENUES</b>	<b>\$108,856</b>	<b>\$149,357</b>	<b>\$148,357</b>	<b>\$136,357</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$73,460	\$72,453	\$73,394	\$75,664	
Equipment	595	7,200	7,200	28,000	
Capital Improvements	-	1,000	1,000	-	
Expenses	38,437	64,454	64,454	27,225	
Supplies	3,730	4,250	4,250	5,468	
<b>TOTAL APPROPRIATIONS</b>	<b>\$116,222</b>	<b>\$149,357</b>	<b>\$150,298</b>	<b>\$136,357</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Handicapped Development Center</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	1.00	1.00	1.00	1.00	1.00
Senior Vice-President	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Receptionist/Clerk Typist	4.50	4.00	4.00	4.00	4.00
Office Transcriptionist	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Controller	1.00	1.00	1.00	1.00	1.00
Accounting Technician	5.00	5.00	5.00	5.00	5.00
Computer Technician	1.00	1.00	1.00	1.00	1.00
Personal Independent Services Program Director	1.00	1.00	1.00	1.00	1.00
Personal Independent Case Manager	2.00	2.00	2.00	2.00	2.00
Personal Independent Instructor	32.00	30.00	32.00	32.00	32.00
Personal Independent Screenprint Instructor/Aide	1.00	1.00	1.00	1.00	1.00
Personal Independent Aide	2.00	2.00	2.00	2.00	2.00
Employment Services Vice President	1.00	1.00	1.00	1.00	1.00
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	1.00
Evaluator/Employment Services Case Manager	1.00	1.00	1.00	1.00	1.00
Employment Services Case Manager	6.50	5.00	5.00	5.00	5.00
Offsite Dayhab Case Manager	-	-	0.50	0.50	0.50
Sales Manager	1.00	1.00	1.00	1.00	1.00
Production Manager	1.00	1.00	1.00	1.00	1.00
Employment Services Supervisor	13.50	13.50	13.50	13.50	13.50
Food Service Supervisor	1.00	1.00	1.00	1.00	1.00
Micrographics Supervisor	1.00	1.00	1.00	1.00	1.00
Offsite Dayhab Instructor	-	-	2.00	2.00	2.00
Driver/Warehouseman	1.00	1.00	1.00	1.00	1.00
Residential Services Program Director	1.00	1.00	1.00	1.00	1.00
Residential Services Assistant Program Director	1.00	1.00	1.00	1.00	1.00
Residential Case Manager	8.00	8.00	8.00	8.00	8.00
Residential Counselor	1.50	1.50	1.50	1.50	1.50
Resident Counselor	36.00	36.00	36.00	36.00	36.00
Support Staff	72.00	72.00	72.00	72.00	72.00
Maintenance	3.50	3.50	3.50	3.50	3.50
Janitor	2.50	2.50	2.50	2.50	2.50
Environmental Service Supervisor	1.00	1.00	1.00	1.00	1.00
Vice-President of ICF/MR Services	1.00	1.00	1.00	1.00	1.00
Director of Nursing	1.00	1.00	1.00	1.00	1.00
Program Supervisor	4.00	4.00	4.00	4.00	4.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Nurse RN	3.50	3.50	3.50	3.50	3.50
Nurse LPN	7.50	7.50	7.50	7.50	7.50
Shift Supervisor	9.00	9.00	9.00	9.00	9.00
Trainer	1.00	1.00	1.00	1.00	1.00
Direct Service Staff	85.00	85.00	85.00	85.00	85.00
Dietary Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cook	7.00	7.00	7.00	7.00	7.00
Dietary Aide	3.00	3.00	3.00	3.00	3.00
Recreation Specialist	5.00	5.00	5.00	5.00	5.00
Therapy Assistant (PT/OT/Speech)	7.00	7.00	7.00	7.00	7.00
Secretary	1.00	1.00	1.00	1.00	1.00
Receptionist	2.50	2.50	2.50	2.50	2.50
Appointment Assistant	1.00	1.00	1.00	1.00	1.00
Housekeeper Supervisor	1.00	1.00	1.00	1.00	1.00
Housekeeper	9.00	9.00	9.00	9.00	9.00
Laundry	6.25	6.25	6.25	6.25	6.25
Program Director	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Job Coach	8.00	8.00	8.00	8.00	8.00
Medication Aide	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>376.75</b>	<b>372.75</b>	<b>377.25</b>	<b>377.25</b>	

DEPARTMENT:	2004-05	2005-06	2005-06	2006-07	2006-07
Handicapped Development Center (con't)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
<b>REVENUE SUMMARY:</b>					
United Way	\$117,720	\$120,565	\$114,240	\$114,240	
Subcontract Sales	319,498	292,500	287,000	287,000	
Iowa Purchase of Service	44,451	43,500	47,500	47,500	
Client Receipts	331,788	325,000	315,000	315,000	
DVRS	11,245	10,000	11,000	11,000	
Other	79,296	68,075	64,670	63,500	
Title XIX Revenue	5,308,962	5,500,110	5,620,779	5,837,179	
ARO	79,485	71,746	66,907	67,620	
Dayhab	736,210	797,347	899,813	920,415	
Dayhab Trans.	-	-	-	-	
HUD	8,232	9,000	7,000	7,000	
HCBS (T19)	2,174,264	2,377,887	2,502,274	2,556,978	
State of Iowa-HCBS Match	94,531	82,950	105,750	105,750	
<b>SUB-TOTAL REVENUES</b>	<b>\$9,305,682</b>	<b>\$9,698,680</b>	<b>\$10,041,933</b>	<b>\$10,333,182</b>	
Scott County Contribution/SES	312,803	279,091	272,591	379,523	243,141
ARO Matching Funds	45,425	42,133	39,147	41,445	41,445
Title XIX/Dayhab-Trans Matching Funds	1,570,755	1,781,871	1,837,915	2,025,555	1,933,588
DVRS-SES 100% Grant	5,240	3,000	-	-	-
Reserve Funding	-	60,000	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>1,934,223</b>	<b>2,166,095</b>	<b>2,149,653</b>	<b>2,446,523</b>	<b>2,218,174</b>
<b>TOTAL REVENUES</b>	<b>\$11,239,905</b>	<b>\$11,864,775</b>	<b>\$12,191,586</b>	<b>\$12,779,705</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$10,192,284	\$10,838,743	\$11,121,393	\$11,575,603	
Equipment	78,670	113,086	105,351	106,151	
Expenses	587,495	835,534	698,875	705,979	
Supplies	358,666	394,295	391,010	396,416	
Occupancy	461,520	483,272	510,386	507,945	
<b>TOTAL APPROPRIATIONS</b>	<b>\$11,678,635</b>	<b>\$12,664,930</b>	<b>\$12,827,015</b>	<b>\$13,292,094</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Humane Society</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	1.00	2.00	2.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>18.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	
<b>REVENUE SUMMARY:</b>					
City Subsidies	\$188,583	\$196,540	\$188,644	\$192,856	
Health Department	10,660	10,980	10,980	11,364	
Donations	8,761	7,500	7,500	8,000	
Other	303,350	295,860	323,800	328,865	
Transfer from Society Fund	135,972	108,000	137,000	139,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$647,326</b>	<b>\$618,880</b>	<b>\$667,924</b>	<b>\$680,085</b>	
Scott County Contribution	27,650	28,756	28,756	34,762	29,762
<b>TOTAL REVENUES</b>	<b>\$674,976</b>	<b>\$647,636</b>	<b>\$696,680</b>	<b>\$714,847</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$410,295	\$497,840	\$458,000	\$475,000	
Expenses	117,376	117,815	120,565	129,900	
Supplies	20,248	26,000	22,000	22,750	
Occupancy	97,111	78,400	93,400	95,200	
<b>TOTAL APPROPRIATIONS</b>	<b>\$645,030</b>	<b>\$720,055</b>	<b>\$693,965</b>	<b>\$722,850</b>	



<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>County Library</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
<b>TOTAL POSITIONS</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	<b>16.29</b>	
<b>REVENUE SUMMARY:</b>					
Intergovernmental	\$525,963	\$387,088	\$387,088	\$387,088	
Fees and Charges	13,162	12,000	12,000	12,000	
Miscellaneous	3,564	-	-	-	
<b>SUB-TOTAL REVENUES</b>	<b>\$542,689</b>	<b>\$399,088</b>	<b>\$399,088</b>	<b>\$399,088</b>	
Scott County Contribution	440,685	435,712	435,712	435,712	435,712
<b>TOTAL REVENUES</b>	<b>\$983,374</b>	<b>\$834,800</b>	<b>\$834,800</b>	<b>\$834,800</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$490,936	\$574,283	\$574,283	\$574,283	
Equipment	191,000	106,053	106,053	106,053	
Capital Improvement	152,947	-	-	-	
Expenses	167,274	147,818	147,818	147,818	
Supplies	48,348	34,000	34,000	34,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,050,505</b>	<b>\$862,154</b>	<b>\$862,154</b>	<b>\$862,154</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Medic EMS</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	70.00	70.00	70.00	71.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	3.00	3.00	3.00	5.50	
System Status Controller	10.00	10.00	10.00	10.00	
Support Staff	2.00	2.00	2.00	-	
Wheelchair/Shuttle Operator	2.00	2.00	2.00	2.00	
<b>TOTAL POSITIONS</b>	<b>89.15</b>	<b>89.15</b>	<b>89.15</b>	<b>90.65</b>	
<b>REVENUE SUMMARY:</b>					
Net Patient Revenue	\$4,390,898	\$4,476,115	\$4,241,275	\$4,082,601	
Other Support	890,426	840,000	1,087,704	1,128,464	
Genesis Medical Center	-	19,083	19,083	108,144	
Trinity Medical Center	-	4,775	4,775	27,036	
<b>SUB-TOTAL REVENUE</b>	<b>\$5,281,324</b>	<b>\$5,339,973</b>	<b>\$5,352,837</b>	<b>\$5,346,245</b>	
Scott County Contribution	0	48,908	48,908	274,455	100,000
<b>TOTAL REVENUES</b>	<b>\$5,281,324</b>	<b>\$5,388,881</b>	<b>\$5,401,745</b>	<b>\$5,620,700</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$3,424,903	\$3,704,480	\$3,642,000	\$3,936,000	
Equipment	13,813	15,000	13,000	14,000	
Expenses	1,322,521	1,398,930	1,344,300	1,360,700	
Supplies	128,684	118,000	139,000	135,000	
Occupancy	159,077	152,000	160,000	175,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,048,998</b>	<b>\$5,388,410</b>	<b>\$5,298,300</b>	<b>\$5,620,700</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Quad-Cities Convention &amp; Visitors Bureau</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	2.00	2.00	2.00	2.00	
Sports Marketing Manager	-	1.00	-	-	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	1.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	
<b>REVENUE SUMMARY:</b>					
Davenport	\$376,294	\$384,000	\$364,757	\$376,000	
Bettendorf	175,302	174,000	186,090	186,000	
Moline	168,750	169,000	178,000	178,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,000	1,000	1,000	
LeClaire	-	5,000	5,000	5,000	
Carbon Cliff	-	-	5,000	5,000	
State of Illinois/LTCB	148,323	151,000	139,117	148,000	
State of Illinois/Marketing Partnership Grant	24,000	33,000	26,445	26,500	
State of Illinois/International Grant	28,500	20,000	39,825	40,000	
Other Grants	1,028	-	-	-	
Interest	7,906	7,500	8,000	8,000	
Misc. Income	14,524	12,000	13,000	13,000	
Miss. Valley Welcome Center	103,586	120,000	108,650	110,000	
Memberships	59,634	58,000	60,000	60,000	
Publications Income	8,639	9,000	8,700	8,700	
Joint Projects Income	5,815	7,500	5,000	5,000	
Friends of QC Grant	98,264	30,000	50,000	50,000	
Corporate Donations	27,935	40,000	30,000	30,000	
QC Sports Commission Income	85,063	40,000	49,550	35,000	
<b>SUB-TOTAL REVENUES</b>	<b>\$1,378,563</b>	<b>\$1,305,000</b>	<b>\$1,322,134</b>	<b>\$1,329,200</b>	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
Contingency	0	0	0	0	0
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>
<b>TOTAL REVENUES</b>	<b>\$1,448,563</b>	<b>\$1,375,000</b>	<b>\$1,392,134</b>	<b>\$1,399,200</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$584,493	\$599,800	\$611,100	\$629,202	
Equipment	23,936	28,000	28,900	28,000	
Expenses	779,692	658,150	733,050	693,325	
Supplies	14,007	11,500	14,000	14,000	
Occupancy	31,725	32,100	32,500	32,700	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,433,853</b>	<b>\$1,329,550</b>	<b>\$1,419,550</b>	<b>\$1,397,227</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Quad-City Development Group</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
President	1.00	1.00	1.00	1.00	
Project Manager	2.00	2.00	2.00	2.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Database Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	1.00	1.00	1.00	1.00	
Member Relations Representative	1.00	1.00	1.00	1.00	
<b>TOTAL POSITIONS</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	
<b>REVENUE SUMMARY:</b>					
Private Sector Members	\$458,461	\$389,623	\$404,623	\$404,623	
Public Sector Members	286,070	305,026	290,026	290,026	
Other	131,763	218,100	275,100	275,100	
<b>SUB-TOTAL REVENUES</b>	<b>\$876,294</b>	<b>\$912,749</b>	<b>\$969,749</b>	<b>\$969,749</b>	
Scott County Contribution	52,957	37,957	37,957	52,957	37,957
<b>TOTAL REVENUES</b>	<b>\$929,251</b>	<b>\$950,706</b>	<b>\$1,007,706</b>	<b>\$1,022,706</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$530,430	\$482,876	\$558,261	\$558,261	
Equipment	13,093	16,268	15,560	15,560	
Expenses	532,987	363,762	419,856	419,856	
Supplies	16,536	13,200	13,000	13,000	
Occupancy	78,534	80,600	85,238	85,238	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,171,580</b>	<b>\$956,706</b>	<b>\$1,091,915</b>	<b>\$1,091,915</b>	

<b>DEPARTMENT:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2006-07</b>
<b>Vera French Community Mental Health Center</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>REQUEST</b>	<b>ADOPTED</b>
<b>AUTHORIZED POSITIONS:</b>					
MD	10.40	10.47	10.40	10.40	
PH D	5.60	4.44	5.40	5.40	
Therapist	20.25	24.32	20.45	20.45	
RN/LPN	11.60	11.60	11.60	11.60	
Administrative/Clerical	31.32	33.62	31.32	31.32	
Supervisor	4.00	4.00	4.00	4.00	
Activity Therapist	8.53	8.65	7.70	7.70	
Mental Health Workers	14.82	14.82	14.82	14.82	
Other	7.60	7.60	7.60	7.60	
Case Manager	8.98	10.00	8.98	8.98	
Case Monitor	2.10	2.10	2.10	2.10	
Community Support	11.89	11.24	11.89	11.89	
<b>TOTAL POSITIONS</b>	<b>137.09</b>	<b>142.86</b>	<b>136.26</b>	<b>136.26</b>	
<b>REVENUE SUMMARY:</b>					
Service Fees	\$2,879,729	\$3,044,620	\$3,054,620	\$3,190,000	
SSI/SSDI	352,766	329,322	369,710	369,710	
ARO	1,331,174	1,235,978	1,138,902	1,140,902	
United Way	13,800	30,000	-	-	
Contributions	162,317	125,915	172,000	178,080	
Miscellaneous	26,996	218,956	218,596	220,375	
Community Service Fees	-	1,000	-	-	
SSA	123,045	125,526	125,526	125,526	
Title XIX	798,210	962,999	938,267	971,475	
State Payment	58,511	62,852	97,514	97,514	
<b>SUB-TOTAL REVENUES</b>	<b>\$5,746,548</b>	<b>\$6,137,168</b>	<b>\$6,115,135</b>	<b>\$6,293,582</b>	
Scott County Contribution	3,539,026	3,657,192	3,657,192	3,877,030	3,766,910
Contingency	-	46,200	46,200	46,200	46,200
Title XIX Match	-	14,000	14,000	14,700	14,420
Title XIX Pass-Thru	-	762,999	728,267	771,475	771,475
Vocational Rehab Pass-Thru	-	1,000	1,000	-	-
Housing Corporation	49,650	51,139	51,139	54,207	52,673
Title XIX ARO Match	-	-	-	-	-
<b>TOTAL COUNTY CONTRIBUTION</b>	<b>3,588,676</b>	<b>4,532,530</b>	<b>4,497,798</b>	<b>4,763,612</b>	<b>4,651,678</b>
Less: Title XIX Pass-Thru	-	762,999	728,267	771,475	771,475
Less: Vocational Rehab Pass-Thru	-	3,000	1,000	-	-
<b>TOTAL COUNTY CONTRIBUTION (NET)</b>	<b>\$3,588,676</b>	<b>\$3,766,531</b>	<b>\$3,768,531</b>	<b>\$3,992,137</b>	<b>\$3,880,203</b>
<b>TOTAL REVENUES</b>	<b>\$9,335,224</b>	<b>\$9,903,699</b>	<b>\$9,883,666</b>	<b>\$10,285,719</b>	
<b>APPROPRIATION SUMMARY:</b>					
Personal Services	\$8,233,668	\$8,753,918	\$8,728,348	\$9,102,038	
Equipment	55,979	73,034	67,053	67,731	
Expenses	601,216	562,719	615,734	654,640	
Supplies	259,015	246,116	249,147	262,021	
Occupancy	373,018	325,752	395,095	443,689	
<b>TOTAL APPROPRIATIONS</b>	<b>\$9,522,896</b>	<b>\$9,961,539</b>	<b>\$10,055,377</b>	<b>\$10,530,119</b>	

## FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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**EXCERPTS FROM SCOTT COUNTY CODE**  
**CHAPTER 3**  
**APPOINTED OFFICERS AND DEPARTMENTS**

SEC. 3-1.           OFFICE OF THE ADMINISTRATOR

- A.   There shall be an Office of the Administrator responsible for the general administration of the County.
- B.   The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C.   The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D.   The County Administrator shall be a full time employee of the County.
- E.   The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2.           AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY  
                          ADMINISTRATOR

- A.   The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B.   The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C.   The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D.   The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E.   The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2.           AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY  
ADMINISTRATOR (con't)

- F.    The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G.    The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H.    The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I.    The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J.    The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K.    The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.
- L.    The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M.    The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.



SEC. 3-2.            AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY  
ADMINISTRATOR (con't)

- N.    The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O.    The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P.    The County Administrator may recommend policy to the Board of Supervisors.
- Q.    The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R.    The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S.    The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.
- T.    The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U.    The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

## **XXXIII. FINANCIAL MANAGEMENT POLICIES**

### **GENERAL POLICY**

The following financial policies have been developed to provide guidance to the County's financial management system.

### **SCOPE**

This policy is applicable to all offices and departments within Scott County government.

### **PURPOSE**

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

### **SPECIFIC POLICY PROVISIONS**

#### **REVENUE POLICY**

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.
7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.
9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.

10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

**OPERATING BUDGET/EXPENDITURE POLICY**

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.
8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.
9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

<b>Governmental Fund Types</b>	<b><u>Minimum Fund Balance</u></b>
General	15% of annual operating expenses
Secondary Road	10% of annual operating expenses
MH-DD	10% of annual operating expenses
Rural Services	\$25,000 minimum balance
Recording Management Fee	No minimum required
Debt Service	\$25,000 minimum balance
Capital Projects	\$500,000 minimum balance

**Proprietary**

**Fund Types**

Health Insurance\*  
Self-Insurance  
Golf Course\*\*

**Minimum Fund Equity**

\$25,000 minimum balance  
\$1,000,000 minimum balance  
Escrowed Annual Debt Service Payment

- \* Health Insurance Fund minimum balance requirement for existing self-insured pharmacy program. When and if this program is phased out the remaining fund balance will be transferred to General Fund.
- \*\* The Glynn's Creek Golf Course opened in July 1992. In the early years of operation the General Fund loaned money to the Golf Course Enterprise fund. While course annual revenues currently exceed operating expenses and bonded debt payments the General Fund loan advance will not be paid back until the original bond issue is retired in the year 2013. Annual General Fund loan advance interest payments will be made from any excess of revenues over expenditures with any remaining funds going toward future equipment replacement/capital needs. Future Fund Equity minimum requirements will be set once the loan and debt liabilities have been repaid.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to on-line monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts.

**CAPITAL IMPROVEMENT BUDGET POLICY**

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.
4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.

## 9. Capital Funding Requests From Outside Agencies

- Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
- Said one-time requests, if approved by the Board, shall be funded by use of the County's undesignated/unreserved General Fund balance that is in excess of its required minimum balance (15%). (This section does not preclude capital requests that are approved by the voters at a referendum.)
- Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
- Said requests for the next fiscal year will only be accepted for consideration if the County's undesignated/unreserved General Fund balance exceeds the minimum required level (15% of operating expenses) by 10 %. (The 15% minimum required level shall be based on the audited beginning undesignated/unreserved General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses.
- Said request shall describe the project in detail and shall also include the following minimum information:
  - Project impact on community (economic development, quality of life, etc.)
  - Total cost of project
  - % of request from County to total project cost
  - Listing of other revenue sources
- Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
- Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
- No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.
- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests

## **DEBT ADMINISTRATION POLICY**

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.
4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

## **FINANCIAL REPORTING POLICY**

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

## **II. CASH HANDLING PROCEDURES POLICY**

### **POLICY**

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc.

### **SCOPE**

This policy is applicable to all county offices and departments.

### **TECHNICAL ACCOUNTING ASSISTANCE**

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

### **ADMINISTRATIVE PROCEDURES**

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliations should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All county offices and departments receiving or collecting monies for fees, taxes, fines, costs, etc., will be a part of the cash count made on June 30th of each year.

## **XVIII. INVESTMENT POLICY**

### **SCOPE**

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

### **DELEGATION OF AUTHORITY**

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.



A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

## **OBJECTIVES**

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

## **PRUDENCE**

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

## **INSTRUMENTS ELIGIBLE FOR INVESTMENT**

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.
- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 453.
- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.

- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

### **PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES**

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

### **INVESTMENT MATURITY LIMITATIONS**

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that mature within three hundred ninety-seven (397) days.
2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

## **DIVERSIFICATION**

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

## **SAFEKEEPING AND CUSTODY**

All invested assets of the County involving the use of a public funds custodial agreement, as defined in section 452.10, shall comply with all rules adopted pursuant to Section 452.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

## **ETHICS AND CONFLICT OF INTEREST**

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## **REPORTING**

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

## **INVESTMENT POLICY REVIEW AND AMENDMENT**

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

## **GLOSSARY OF TERMS**

**Agency:** securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

**Agent:** individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

**Banker's Acceptance:** time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

**Commercial Paper:** short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

**Delivery Versus Payment (DVP):** securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

**Fiduciary:** person, company, or association holding assets in trust of a beneficiary.

**Futures Contract:** agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

**Open-End Management Company:** investment company that sells Mutual Funds to the public. The term arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

**Option:** right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

**Portfolio:** combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

**Repurchase Agreement:** agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

**Safekeeping:** storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

**Speculation:** assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

APPROVING THE WRITTEN INVESTMENT POLICY AS REQUIRED BY SENATE FILE

2036

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The written Investment Policy as required by Senate File 2036 and as presented by the

County Treasurer, Financial Management Supervisor, and the Director of Budget and Information Processing is hereby adopted.

Section 2. This resolution shall take effect immediately.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

AUTHORIZING THE FINANCIAL MANAGEMENT SUPERVISOR POSITION AND THE ACCOUNTING SPECIALIST POSITION IN THE COUNTY TREASURER'S OFFICE TO INVEST PUBLIC FUNDS UNDER THE DIRECTION OF THE COUNTY TREASURER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. In accordance with Iowa Code Section 452.10(1) the responsibility for conducting investment transactions resides with the Treasurer of Scott County.

Section 2. The County Treasurer may allow the Financial Management Supervisor position and the Accounting Specialist position to conduct daily investment transactions under his direction and control.

Section 3. This resolution shall take effect immediately.

## CHAPTER 24 CODE OF IOWA

### LOCAL BUDGET LAW

#### 24.1 Short title.

This chapter be known as the "Local Budget Law".

#### 24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "Municipality" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

2. The words "levying board" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

3. The words "certifying board" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

4. The words "fiscal year" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June.

The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

5. The word "tax" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

6. The words "state board" shall mean the state appeal board as created by section 24.26.

#### 24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

#### 24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

#### 24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

#### 24.6 Emergency fund - levy.

A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality, provided that an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause, provided that a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

#### 24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law.

Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

#### 24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

#### 24.9 Filing estimates - notice of hearing - amendments.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held at least ten days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.



For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but within adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted to issued under this section are not within section 24.14.

#### **24.10 Levies void.**

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

#### **24.11 Meeting for review.**

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

#### **24.12 Record by certifying board.**

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

#### **24.13 Procedure by levying board.**

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

#### **24.14 Tax limited.**

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated; and thereafter a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the

statutes shall take such funds, and allocations made by sections 123.53, 324.79 and 405.1, into account, and all such funds, regardless of their source, shall be considered in preparing the budget, all as is provided in this chapter.

#### **24.15 Further tax limitation.**

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

#### **24.16 Expenses - how paid.**

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

#### **24.17 Budgets certified.**

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate of the county auditor not later than March 15 of each year unless a city or county holds a special levy election, in which case certification shall not be later than fourteen days following the special levy election, on blanks prescribed by the state board, and according to the rules and instruction which shall be furnished all certifying and levying boards in printed form by the state board or city finance committee in the case of cities.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board.

#### **24.18 Summary of budget.**

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

#### **24.19 Levying board to spread tax.**

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

#### **24.20 Tax rates final.**

The several tax rates and levies of the municipalities thus determined and certified in the manner provided in the preceding sections, except such as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

#### **24.21 Transfer of inactive funds.**

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying

board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

#### **24.22 Transfer of funds.**

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

#### **24.23 Supervisory power of state board.**

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

#### **24.24 Violations.**

Failure on the part of a public official to perform any of the duties prescribed in chapter 23, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

**24.25 Estimates submitted by departments.** Repealed by 83 Acts, ch 123, 206, 209. See 331.433.

#### **24.26 State appeal board.**

The state appeal board in the department of management consists of the following:

1. The director of the department of management.
2. The auditor of state.
3. The treasurer of state.

At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. The annual meeting of the state board shall be held on the second Tuesday of January in each year. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them. The expenses of the state board shall be paid from the funds appropriated to the department of management.

#### **24.27 Protest to budget.**

Not later than March 24, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board

or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections.

If a budget is certified after March 15, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

#### **24.28 Hearing on protest.**

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

#### **24.29 Appeal.**

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

#### **24.30 Review by and powers of board.**

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained herein.

Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

#### **24.31 Rules of procedure - record.**

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

#### **24.32 Decision certified.**

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

**24.33** Repealed by 67GA, ch 44, 1.

#### **24.34 Unliquidated obligations.**

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

**24.35 Definitions.** Repealed by 85 Acts, ch 67, 63.

**24.36 City levy limitation.** Repealed by 85 Acts, ch 67, 63.

**24.37 and 24.38** Repealed by 81 Acts, ch 117, 1097.

**24.39 through 24.47** Repealed by 84 Acts, ch 1067, 51.

#### **24.48 Appeal to state board for suspension of limitations.**

If the property tax valuations effective January 1, 1979 and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

1. Any unusual increase in population as determined by the preceding certified federal census.
2. Natural disasters or other emergencies.
3. Unusual problems relating to major new functions required by state law.
4. Unusual staffing problems.
5. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
6. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

Upon decisions of the state appeal board, the state comptroller shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of that statutory property tax levy limitation prior to thirty-five days before March 15.

For purposes of this section only, "political subdivision" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

**CHAPTER 331  
CODE OF IOWA**

**PART 2**

**COUNTY LEVIES, FUNDS, BUDGETS, AND EXPENDITURES**

**331.421 Definitions.**

As used in this part, unless the context otherwise requires:

1. "General county services" means the services which are primarily intended to benefit all residents of the county, including secondary road services, but excluding services financed by other statutory funds.

2. "Rural county services" means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.

3. "Secondary road services" means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.

4. "Debt service" means expenditures for servicing the county's debt.

5. "Basic levy" means a levy authorized and limited by section 331.423 for general county services and rural county services.

6. "Supplemental levy" means a levy authorized and limited by section 331.424 for general county services and rural county services.

7. "Debt service levy" means a levy authorized and limited by section 331.422, subsection 3.

8. "Fiscal year" means the period of twelve months beginning July 1 and ending on the following June 30.

9. "Committee" means the county finance committee established in chapter 333A.

**331.422 County property tax levies.**

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.

2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.

3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.

4. Other taxes shall be levied as provided by state law.

**331.423 Basic levies - maximums.**

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.

2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

**331.424 Supplemental levies.**

To the extent that the basic levies are insufficient to meet the

county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:

a. To the extent that the county is obligated by statute to pay the charges for:

(1) Care and treatment of patients by a state mental health institute.

(2) Care and treatment of patients by either of the state hospital-schools or by any other facility established under chapter 222 and diagnostic evaluation under section 222.31.

(3) Care and treatment of patients under chapter 225.

(4) Care and treatment of persons at the alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.

(5) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(6) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight-saving school, for severely handicapped children at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

b. To the extent that the board deems it advisable to pay, the charges for professional evaluation, treatment, training, habilitation, and care of persons who are mentally retarded, autistic persons, or persons who are afflicted by any other developmental disability, at a suitable public or private facility providing inpatient or outpatient care in the county. As used in this paragraph:

(1) "Developmental disability" has the meaning assigned that term by 42 U.S.C. sec. 6001(7)(1976), Supp. II 1978, and Supp. III, 1979.

(2) "Autistic persons" means persons, regardless of age, with severe communication and behavior disorders that became manifest during the early stages of childhood development and that are characterized by a severely disabling inability to understand, communicate, learn, and participate in social relationships, "Autistic persons" includes but is not limited to those persons afflicted by infantile autism, profound aphasia, and childhood psychosis.

c. Care and treatment of persons placed in the county hospital, county care facility, a health care facility as defined in section 135C.1, subsection 4, or any other public or private facility, which placement is in lieu of admission or commitment to or is upon discharge, removal, or transfer from a state mental health institute, hospital-school, or other facility established pursuant to chapter 222.

d. Amounts budgeted by the board for the cost of establishment and initial operation of a community mental health center in the manner and subject to the limitations provided by state law.

e. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71.

f. The care, admission, commitment, and transportation of mentally ill patients in state hospitals, to the extent that expenses for these services are required to be paid by the county, including compensation for the advocate appointed under section 229.19.

g. Amounts budgeted by the board for mental health services or mental retardation services furnished to persons on either an outpatient or inpatient basis, to a school or other public agency, or to the community at large, by a community mental health center or other suitable facility located in or reasonably near the county, provided

that services meet the standards of the mental health and mental retardation commission and are consistent with the annual plan for services approved by the board.

h. Reimbursement on behalf of mentally retarded persons under section 249A.12.

i. Elections, and voter registration pursuant to chapter 48.

j. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

k. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

l. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

m. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court, deputy clerks and other employees of the clerk's office, and bailiffs, establishment and operation of a public defender's office, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

n. Court-ordered costs of conciliation procedures under section 598.16.

o. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" through "h". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

### **331.425 Additions to levies - special levy election.**

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 14, that the election is to be held.

2. The election shall be held on the second Tuesday in March

and be conducted by the county commissioner of elections in accordance with the law.

3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of.....levy an additional tax at a rate of \$.....each year for.....years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of.....shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held beginning at one o'clock on the second day which is not a holiday following the special levy election.

5. Notice to the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

### **331.426 Additions to basic levies.**

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

a. An unusual increase in population as determined by the preceding certified federal census.

b. A natural disaster or other emergency.

c. Unusual problems relating to major new functions required by state law.

d. Unusual staffing problems.

e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.

f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services.

a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

### **331.427 General fund.**

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 84.21, 98.35, 101A.3, 101A.7, 110.12,

123.36, 123.143, 176A.8, 246.908, 321.105, 321.152, 321.192, 321G.7, 331.554, subsections 6, 341A.20, 364.3, 368.21, 422.65, 422.100, 422A.2, 428A.8, 430A.3, 433.15, 434.19, 441.68, 445.52, 445.57, 533.24, 556B.1, 567.10, 583.6, 906.17, and 911.3, and the following:

- a. License fees for business establishments.
  - b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
  - c. Other amounts in accordance with state law.
2. The board may make appropriations from the general fund for general county services, including but not limited to the following:
- a. Expenses of a joint disaster services and emergency planning administration under section 29C.9.
  - b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
  - c. Purchase of voting machines under chapter 52.
  - d. Expenses incurred by the county conservation board established under chapter 111A, in carrying out its powers and duties.
  - e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
  - f. Expenses relating to county fairs, as provided in chapter 174.
  - g. Maintenance of a juvenile detention home under chapter 232.
  - h. Relief of veterans under chapter 250.
  - i. Care and support of the poor under chapter 252.
  - j. Operation, maintenance, and management of a health center under chapter 346A.
  - k. For the use of a nonprofit historical society organized under chapter 504 or 504A, a city-owned historical project, or both.
1. Services listed in section 331.424, subsection 1 and section 331.554.
  3. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

### **331.428 Rural services fund.**

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.
2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:
  - a. Road clearing, weed eradication, and other expenses incurred under chapter 317.
  - b. Maintenance of a county library and library contracts under chapter 358B.
  - c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.
  - d. Services listed under section 331.424, subsection 2.
3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

### **331.429 Secondary road fund.**

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:
  - a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and

apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents.

- b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents.

- c. Moneys allotted to the county from the state road use tax fund.

- d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

- e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

- a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- d. Special drainage assessments levied on account of benefits Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- a. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- b. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- c. Special drainage assessments levied on account of benefits to secondary roads.

- d. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

- e. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

- f. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

- h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

- i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 455.50, 455.118, 460.7, and 460.8, or other state law relating to secondary roads.

### **331.430 Debt service fund.**

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

### **331.431 Additional funds.**

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

### **331.432 Interfund transfers.**

It is unlawful to make permanent transfers of money between the general fund and the rural services fund. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraph "a" and "b", are not effective until authorized by resolution of the board. The transfer of inactive funds is subject to section 24.21.

### **331.433 Estimates submitted by departments.**

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 3, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

### **331.434 County budget.**

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file a budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations to have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14.

### **331.435 Budget amendment.**

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in

the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

**331.436 Protest.**

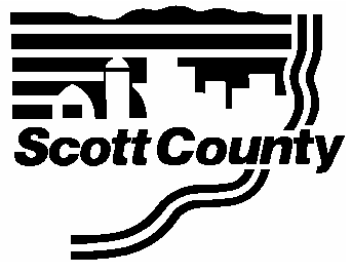
Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections.

**331.437 Expenditures exceeding appropriations.**

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.





**SALARY TABLES  
2006-2007 ADOPTED BUDGET**

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**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	137,212 65.967	N/A	N/A
* This is a contract position appointed by the Board of Supervisors				
County Engineer	864	75,175 36.142	88,441 42.520	101,707 48.898
Assistant County Administrator	805	71,107 34.186	83,655 40.219	96,203 46.251
Health Director	805	71,107 34.186	83,655 40.219	96,203 46.251
Conservation Director	775	69,034 33.189	81,216 39.046	93,398 44.903
Community Services Director	725	65,601 31.539	77,178 37.105	88,755 42.671
Facilities & Support Services Director	725	65,601 31.539	77,178 37.105	88,755 42.671
Information Technology Director	725	65,601 31.539	77,178 37.105	88,755 42.671
Jail Administrator	702	64,014 30.776	75,311 36.207	86,608 41.638
Accounting & Tax Manager	677	62,290 29.947	73,282 35.232	84,274 40.516
Assistant Engineer	634	59,320 28.519	69,788 33.552	80,256 38.585
Financial Management Supervisor	611	57,740 27.760	67,929 32.658	78,118 37.557
Planning & Development Director	608	57,530 27.659	67,682 32.539	77,834 37.420
Deputy Health Director	571	54,975 26.430	64,677 31.095	74,379 35.759
Juvenile Detention Center Director	571	54,975 26.430	64,677 31.095	74,379 35.759
GIS Coordinator	556	53,944 25.935	63,464 30.512	72,984 35.088
Operations Manager - Auditor	556	53,944 25.935	63,464 30.512	72,984 35.088
Operations Manager - Treasurer	556	53,944 25.935	63,464 30.512	72,984 35.088
Attorney II	N/A	51,574 24.795	60,675 29.171	69,776 33.546
Network Infrastructure Supervisor	519	51,387 24.705	60,455 29.065	69,523 33.425

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Sheriff's Captain	519	51,387 24.705	60,455 29.065	69,523 33.425
Office Administrator - County Attorney	511	50,834 24.439	59,805 28.752	68,776 33.065
Senior Programmer Analyst	511	50,834 24.439	59,805 28.752	68,776 33.065
Risk Manager	505	50,428 24.244	59,327 28.523	68,226 32.801
Operations Manager - Recorder	496	49,802 23.943	58,590 28.168	67,379 32.394
Clinical Services Coordinator	470	48,012 23.083	56,485 27.156	64,958 31.230
Sheriff's Lieutenant	464	47,597 22.883	55,997 26.922	64,397 30.960
Golf Course Superintendent	462	47,452 22.813	55,826 26.839	64,200 30.865
Golf Course Pro/Manager	462	54,672 26.285	N/A	N/A
Webmaster	455	46,981 22.587	55,272 26.573	63,563 30.559
Corrections Captain	449	46,566 22.388	54,784 26.338	63,002 30.289
Operations Manager - Conservation	445	46,285 22.252	54,453 26.179	62,621 30.106
Programmer/Analyst II	445	46,285 22.252	54,453 26.179	62,621 30.106
Case Aide Supervisor	430	45,250 21.755	53,235 25.594	61,220 29.433
Mental Health Coordinator	430	45,250 21.755	53,235 25.594	61,220 29.433
Secondary Roads Superintendent	430	45,250 21.755	53,235 25.594	61,220 29.433
Community Health Coordinator	417	44,353 21.324	52,180 25.087	60,007 28.850
Correctional Health Coordinator	417	44,353 21.324	52,180 25.087	60,007 28.850
Environmental Health Coordinator	417	44,353 21.324	52,180 25.087	60,007 28.850

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Public Health Services Coordinator	417	44,353 21.324	52,180 25.087	60,007 28.850
Network Systems Administrator	406	43,599 20.961	51,293 24.660	58,987 28.359
Support Program Lieutenant	400	43,186 20.763	50,807 24.426	58,428 28.090
Clinical Nurse Specialist	397	42,978 20.663	50,562 24.309	58,146 27.955
County General Store Manager	382	41,942 20.164	49,343 23.723	56,744 27.281
Park Manager	382	41,942 20.164	49,343 23.723	56,744 27.281
Programmer/Analyst I	382	41,942 20.164	49,343 23.723	56,744 27.281
Naturalist/Director	382	41,942 20.164	49,343 23.723	56,744 27.281
Budget Coordinator	366	40,841 19.635	48,048 23.100	55,255 26.565
Public Health Nurse	366	40,841 19.635	48,048 23.100	55,255 26.565
Quality Assurance Specialist	366	40,841 19.635	48,048 23.100	55,255 26.565
Community Health Consultant	355	40,082 19.270	47,155 22.671	54,228 26.071
Community Health Intervention Specialist	355	40,082 19.270	47,155 22.671	54,228 26.071
Environmental Health Specialist	355	40,082 19.270	47,155 22.671	54,228 26.071
Attorney I	N/A	39,989 19.225	47,046 22.618	54,103 26.011
Corrections Lieutenant	353	39,938 19.201	46,986 22.589	54,034 25.978
Corrections Sergeant	332	38,491 18.505	45,283 21.771	52,075 25.036
Food Service Manager	332	38,491 18.505	45,283 21.771	52,075 25.036
Tax Accounting Specialist	332	38,491 18.505	45,283 21.771	52,075 25.036
Case Expeditor	323	37,871 18.207	44,554 21.420	51,237 24.633

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Human Resources Generalist	323	37,871 18.207	44,554 21.420	51,237 24.633
Program Services Coordinator	323	37,871 18.207	44,554 21.420	51,237 24.633
Shift Supervisor - Juvenile Detention	323	37,871 18.207	44,554 21.420	51,237 24.633
Project and Support Services Coordinator	307	36,769 17.677	43,258 20.797	49,747 23.917
Public Safety Dispatch Supervisor	300	36,284 17.444	42,687 20.523	49,090 23.601
Engineering Aide II	300	36,284 17.444	42,687 20.523	49,090 23.601
Maintenance Coordinator	300	36,284 17.444	42,687 20.523	49,090 23.601
Administrative Assistant	298	36,144 17.377	42,522 20.443	48,900 23.510
Motor Vehicle Supervisor	298	36,144 17.377	42,522 20.443	48,900 23.510
Veteran's Affairs Director/Case Aide	298	36,144 17.377	42,522 20.443	48,900 23.510
Classification Specialist	289	35,530 17.082	41,800 20.096	48,070 23.111
Paralegal	282	33,945 16.320	39,935 19.200	45,925 22.079
Lead Public Safety Dispatcher	271	34,287 16.484	40,338 19.393	46,389 22.302
Naturalist	271	34,287 16.484	40,338 19.393	46,389 22.302
Office Manager - Community Services	271	34,287 16.484	40,338 19.393	46,389 22.302
Office Manager - Sheriff	271	34,287 16.484	40,338 19.393	46,389 22.302
Bailiff Sergeant	262	33,670 16.188	39,612 19.044	45,554 21.901
Administrative Office Assistant - Health	252	32,977 15.854	38,796 18.652	44,615 21.450
Executive Secretary	252	32,977 15.854	38,796 18.652	44,615 21.450
Payroll Specialist	252	32,977 15.854	38,796 18.652	44,615 21.450

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Planning & Development Specialist	252	32,977 15.854	38,796 18.652	44,615 21.450
Public Safety Dispatcher	252	32,977 15.854	38,796 18.652	44,615 21.450
Purchasing Specialist	252	32,977 15.854	38,796 18.652	44,615 21.450
Custodial Coordinator	238	32,014 15.391	37,663 18.107	43,312 20.823
Shop Supervisor (see Note 1) Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976	233	39,514 18.997	46,487 22.350	53,460 25.702
Assistant Ranger	220	30,772 14.794	36,202 17.405	41,632 20.015
Associate/District Court Bailiff	220	30,772 14.794	36,202 17.405	41,632 20.015
Conservation Assistant	220	30,772 14.794	36,202 17.405	41,632 20.015
Ranger Technician	220	30,772 14.794	36,202 17.405	41,632 20.015
Senior Accounting Clerk - Sheriff/Jail	220	30,772 14.794	36,202 17.405	41,632 20.015
Detention Youth Supervisor	215	30,425 14.627	35,794 17.209	41,163 19.790
Medical Assistant	209	30,012 14.429	35,308 16.975	40,604 19.521
Office Leader - County Engineer	204	29,664 14.262	34,899 16.778	40,134 19.295
Engineering Aide I	199	29,322 14.097	34,496 16.585	39,670 19.072
Alternative Sentencing Coordinator	198	29,253 14.064	34,415 16.546	39,577 19.027
Benefits Coordinator	198	29,253 14.064	34,415 16.546	39,577 19.027
Senior Clerk - Sheriff/Jail	198	29,253 14.064	34,415 16.546	39,577 19.027
Assistant Golf Course Superintendent	187	28,494 13.699	33,522 16.116	38,550 18.534
Equipment Mechanic - Conservation	187	28,494 13.699	33,522 16.116	38,550 18.534
Help Desk Specialist	187	28,494 13.699	33,522 16.116	38,550 18.534

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Park Crew Leader	187	28,494 13.699	33,522 16.116	38,550 18.534
Pioneer Village Site Coordinator	187	28,494 13.699	33,522 16.116	38,550 18.534
Lab Technician - Health	177	27,807 13.369	32,714 15.728	37,621 18.087
Official Records Clerk	177	27,807 13.369	32,714 15.728	37,621 18.087
Senior Clerk	177	27,807 13.369	32,714 15.728	37,621 18.087
Clerk III	162	26,770 12.870	31,494 15.141	36,218 17.413
Golf Course Maintenance Worker	162	26,770 12.870	31,494 15.141	36,218 17.413
Park Maintenance Worker	162	26,770 12.870	31,494 15.141	36,218 17.413
Resource Specialist - Health	162	26,770 12.870	31,494 15.141	36,218 17.413
Warrant Clerk	162	26,770 12.870	31,494 15.141	36,218 17.413
Clerk II	141	25,322 12.174	29,791 14.323	34,260 16.471
Resource Assistant - Health	141	25,322 12.174	29,791 14.323	34,260 16.471
Cody Homestead Site Coordinator	99	22,448 10.792	26,409 12.697	30,370 14.601



**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: B SECONDARY ROADS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Start Rate</u>	<u>Step 1 1 year</u>	<u>Step 2 2 years</u>	<u>Step 3 3 years</u>	<u>Step 4 4 years</u>	<u>Step 5 7 years</u>	<u>Step 6 15 years</u>
Crew Leader/Equipmt. Operator I	213	37,627 18.09	39,312 18.90	40,955 19.69	42,682 20.52	43,909 21.11	44,013 21.16	44,574 21.43
Sign Crew Leader	199	36,234 17.42	37,898 18.22	39,478 18.98	41,101 19.76	42,266 20.32	42,390 20.38	42,890 20.62
Heavy Equipmt Operator II	187	35,131 16.89	36,629 17.61	38,230 18.38	39,749 19.11	40,872 19.65	41,018 19.72	41,558 19.98
Mechanic	187	35,131 16.89	36,629 17.61	38,230 18.38	39,749 19.11	40,872 19.65	41,018 19.72	41,558 19.98
Heavy Equipmt Operator III	174	33,758 16.23	35,256 16.95	36,774 17.68	38,210 18.37	39,333 18.91	39,395 18.94	39,936 19.20
Sign Crew Technician	174	33,758 16.23	35,256 16.95	36,774 17.68	38,210 18.37	39,333 18.91	39,395 18.94	39,936 19.20
Truck Crew Coordinator	163	32,718 15.73	34,237 16.46	35,568 17.10	36,982 17.78	38,064 18.30	38,126 18.33	38,667 18.59
Truck Driver/Laborer	153	31,782 15.28	33,218 15.97	34,507 16.59	35,859 17.24	36,962 17.77	37,066 17.82	37,565 18.06
Shop Control Clerk	187	27,851 13.39	29,120 14.00	30,264 14.55	31,366 15.08	32,365 15.56	32,448 15.60	32,885 15.81

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Building Insp	314	34,549 16.61	36,026 17.32	37,482 18.02	38,938 18.72	40,144 19.30	41,766 20.08	43,035 20.69	44,304 21.30	45,635 21.94
Election Supr	291	33,218 15.97	34,570 16.62	36,005 17.31	37,378 17.97	38,459 18.49	40,019 19.24	41,226 19.82	42,453 20.41	43,742 21.03
Maint Spec	268	31,741 15.26	33,176 15.95	34,299 16.49	35,776 17.20	36,858 17.72	38,355 18.44	39,499 18.99	40,685 19.56	41,912 20.15
Case Aide	252	30,805 14.81	32,115 15.44	33,446 16.08	34,694 16.68	35,776 17.20	37,253 17.91	38,376 18.45	39,520 19.00	40,706 19.57
Accts Payable Spec	252	30,805 14.81	32,115 15.44	33,446 16.08	34,694 16.68	35,776 17.20	37,253 17.91	38,376 18.45	39,520 19.00	40,706 19.57
Victim/Witness Coord	223	28,787 13.84	29,744 14.30	31,346 15.07	32,635 15.69	33,654 16.18	35,090 16.87	36,150 17.38	37,232 17.90	38,355 18.44
Admin Assistant - Juvenile Court	214	28,267 13.59	29,474 14.17	30,784 14.80	31,990 15.38	33,051 15.89	34,382 16.53	35,360 17.00	36,358 17.48	37,544 18.05
Intake Coordinator	214	28,267 13.59	29,474 14.17	30,784 14.80	31,990 15.38	33,051 15.89	34,382 16.53	35,360 17.00	36,358 17.48	37,544 18.05
Legal Secretary - Civil	194	27,373 13.16	28,496 13.70	29,578 14.22	30,722 14.77	31,637 15.21	32,989 15.86	33,987 16.34	34,986 16.82	36,046 17.33
Platroom Draftsperson	194	27,373 13.16	28,496 13.70	29,578 14.22	30,722 14.77	31,637 15.21	32,989 15.86	33,987 16.34	34,986 16.82	36,046 17.33
Cashier	191	26,894 12.93	28,018 13.47	29,286 14.08	30,430 14.63	31,450 15.12	32,698 15.72	33,696 16.20	34,694 16.68	35,734 17.18
Real Est Spec	191	26,894 12.93	28,018 13.47	29,286 14.08	30,430 14.63	31,450 15.12	32,698 15.72	33,696 16.20	34,694 16.68	35,734 17.18
Senior Acct. Clerk	191	26,894 12.93	28,018 13.47	29,286 14.08	30,430 14.63	31,450 15.12	32,698 15.72	33,696 16.20	34,694 16.68	35,734 17.18
Vital Records Spec	191	26,894 12.93	28,018 13.47	29,286 14.08	30,430 14.63	31,450 15.12	32,698 15.72	33,696 16.20	34,694 16.68	35,734 17.18
Senior Clerk - Elections	191	26,894 12.93	28,018 13.47	29,286 14.08	30,430 14.63	31,450 15.12	32,698 15.72	33,696 16.20	34,694 16.68	35,734 17.18
Senior Clerk - Victim Witness	191	26,894 12.93	28,018 13.47	29,286 14.08	30,430 14.63	31,450 15.12	32,698 15.72	33,696 16.20	34,694 16.68	35,734 17.18
Maintenance Worker	182	26,832 12.90	27,747 13.34	28,642 13.77	29,869 14.36	30,805 14.81	32,053 15.41	33,030 15.88	34,008 16.35	35,048 16.85
Senior Clerk	177	26,374 12.68	27,414 13.18	28,496 13.70	29,515 14.19	30,493 14.66	31,658 15.22	32,635 15.69	33,613 16.16	34,632 16.65
Platroom Specialist	177	26,374 12.68	27,414 13.18	28,496 13.70	29,515 14.19	30,493 14.66	31,658 15.22	32,635 15.69	33,613 16.16	34,632 16.65
Legal Secretary	177	26,374 12.68	27,414 13.18	28,496 13.70	29,515 14.19	30,493 14.66	31,658 15.22	32,635 15.69	33,613 16.16	34,632 16.65
Mtr Vehicle Acct Clerk	177	26,374 12.68	27,414 13.18	28,496 13.70	29,515 14.19	30,493 14.66	31,658 15.22	32,635 15.69	33,613 16.16	34,632 16.65

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: C AFSCME UNIT**

<u>Position Title</u>		<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 12 mos.</u>	<u>Step 4 18 mos.</u>	<u>Step 5 24 mos.</u>	<u>Step 6 7 yrs.</u>	<u>Step 7 10 yrs.</u>	<u>Step 8 15 yrs.</u>	<u>Step 9 20 yrs.</u>
Clerk III	162	25,480 12.25	26,458 12.72	27,456 13.20	28,538 13.72	29,432 14.15	30,576 14.70	31,491 15.14	32,448 15.60	33,446 16.08
Lead Cust Worker	162	25,480 12.25	26,458 12.72	27,456 13.20	28,538 13.72	29,432 14.15	30,576 14.70	31,491 15.14	32,448 15.60	33,446 16.08
Data Entry Clerk - County Attorney	151	24,835 11.94	25,854 12.43	26,811 12.89	27,830 13.38	28,642 13.77	29,786 14.32	30,680 14.75	31,595 15.19	32,531 15.64
Receptionist - County Attorney	151	24,835 11.94	25,854 12.43	26,811 12.89	27,830 13.38	28,642 13.77	29,786 14.32	30,680 14.75	31,595 15.19	32,531 15.64
Multi-Service Clerk	151		25,854 12.43	26,811 12.89	27,830 13.38	28,642 13.77	29,786 14.32	30,680 14.75	31,595 15.19	32,531 15.64
Clerk II	141	24,149 11.61	25,210 12.12	26,125 12.56	27,102 13.03	27,851 13.39	29,016 13.95	29,869 14.36	30,763 14.79	31,658 15.22
Custodial Worker	130	23,587 11.34	24,419 11.74	25,314 12.17	26,250 12.62	27,082 13.02	28,579 13.74	29,432 14.15	30,306 14.57	31,221 15.01

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: E DEPUTY SHERIFF UNIT**

1-Jul-06

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	54,475 26.19	56,160 27.00		57,283 27.54			57,866 27.82	58,427 28.09			
Deputy	329	39,270 18.88	41,038 19.73	42,661 20.51	44,803 21.54	46,821 22.51	47,736 22.95	48,714 23.42	49,670 23.88	50,190 24.13	50,690 24.37	51,189 24.61

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: H CORRECTIONS UNIT**

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	Trainee status		32,677 15.71	34,216 16.45	37,586 18.07	38,542 18.53	39,416 18.95	39,957 19.21	40,560 19.50
Corr Ofcr Trainee	199	28,704 13.80	29,203 14.04							
Jail Custodian/ Correction Officer	176	24,190 11.63	24,939 11.99	25,397 12.21	26,520 12.75	29,037 13.96	29,806 14.33	30,389 14.61	31,533 15.16	31,990 15.38
Cook	176	24,190 11.63		25,397 12.21	26,520 12.75	29,037 13.96	29,806 14.33	30,389 14.61	31,533 15.16	31,990 15.38

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007**  
**GROUP: X ELECTED OFFICIALS**

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	101,100
Auditor	69,700
Recorder	69,700
Sheriff	89,800
Treasurer	69,700
Chair, Board of Supervisors	38,100
Board Member, Board of Supervisors	35,100

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: Y DEPUTY OFFICE HOLDERS**

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	90,990
Deputy First Assistant	80,880
Deputy First Assistant	77,594
Deputy First Assistant	73,813
Deputy Auditor - Elections	52,275
Deputy Auditor - Tax	52,275
Second Deputy Recorder	52,275
Chief Deputy Sheriff	76,330

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: Z TEMPORARY AND PART-TIME STAFF**

<u>POSITION</u>	<u>RATE</u>
Seasonal General Laborer	\$9.74/hour
Health Intern & Planning Intern	\$8.81 to \$11.20/hour depending on skills, education and experience
Enforcement Aide	\$8.81 to \$11.20/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$10.40/hour
Seasonal Maintenance Worker (Roads)	\$10.40/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$20.89/hour
Health Services Professional Immunization Clinic/Jail Health	
LPN	\$16.63/hour
RN/EMT-P	\$19.63/hour
Election Officials	\$6.94/hour
Election Chairpersons	\$7.37/hour
Election Clerk	\$12.14/hour
Outreach/Interpreter	\$14.09/hour



**SCOTT COUNTY SALARY RATE TABLE FOR FY 2006-2007  
GROUP: Z TEMPORARY AND PART-TIME STAFF**

POSITION

RATE

**CONSERVATION: \***

**Glynns Creek:**

Seasonal part-time Golf Managers	
Food Service	\$7.75/hour
Pro Shop	\$8.75/hour
Starter Shack	\$6.00/hour
Seasonal Golf Pro Shop Personnel	\$5.50/hour
Golf Course Rangers, Starters, Cart Persons	\$5.50/hour
Concession Stand Workers	\$5.50/hour
Groundskeepers	\$6.00/hour

**Scott County & West Lake Parks:**

Beach Manager	\$10.25/hr. (season) \$8.00/hr (open/close)
Pool Manager	\$10.25/hr. (season) \$8.00/hr (open/close)
Assistant Beach/Pool Managers	\$8.00/hour
Water Safety Instructors	\$6.50 - \$7.75/hour
Pool/Beach Lifeguards	\$6.00 - \$7.00/hour
Pool/Beach/Boathouse - Concession Workers	\$5.50 - \$6.00/hour
Park Attendant	\$6.00 - \$8.00/hour
Maintenance	\$6.00 - \$8.00/hour
Park Patrol (non-certified)	\$11.00 - \$12.00/hour
(certified)	\$14.00 - \$15.00/hour

**Pioneer Village:**

Day Camp Counselors	\$5.50 - \$6.75/hour
Apothecary Shop Concession Workers	\$5.50 - \$6.75/hour
Maintenance	\$6.00 - \$8.00/hour

**Wapsi Center:**

Assistant Naturalist	\$9.00/hour
Program Assistant	\$5.50/hour
Maintenance	\$6.00 - \$8.00/hour

\* Set by Scott County Conservation Board