

**COUNTY ENVIRONMENT
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SERVICE AREA: County Environment		PROGRAM: Conservation Administration (18A)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.				
PROGRAM OBJECTIVES:				
1. To accomplish 80% of all program performance objectives.				
2. To keep administrative costs as a percent of department budget below 9%.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Authorized personnel excluding seasonal park personnel (FTE's)	40.6	40.6	40.6	40.6
2. Authorized budget (Net of Golf)	\$3,045,153	\$3,384,225	\$2,912,458	\$2,912,458
3. Golf Course budget	\$948,639	\$990,468	\$1,029,676	\$1,029,676
WORKLOAD				
1. Park system program & fiscal management	30%	30%	30%	30%
2. Golf Course program & fiscal management	50%	50%	50%	50%
3. Conservation Board requests & concerns	10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns	10%	10%	10%	10%
PRODUCTIVITY				
1. Administrative cost as a percent of department budget	7.66%	7.33%	8.52%	8.52%
2. Administrative personnel as a percent of department personnel	9.85%	9.85%	9.85%	9.85%
EFFECTIVENESS				
1. Program performance objectives accomplished	80%	80%	80%	80%
ANALYSIS:				
<p>Total FY04 appropriations for the total department (excluding the golf course) are recommended to decrease -14.9% below current budgeted levels primarily due to carryover capital projects budgeted in the current year. Non-salary costs are recommended to decrease -25.4 below current budgeted levels for the total department.</p> <p>Revenues are recommended to increase 3.4% over current budgeted amounts for the total department beyond requested amounts to reflect higher amounts received in prior fiscal years. This is explained further under the 18B program – parks and recreation.</p> <p>For this program, non-salary costs are recommended to increase \$3,100 over current budgeted amounts primarily for supplies and equipment allocated to this program.</p> <p>There are no organizational change requests for the department.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Conservation Administration (18A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:					
Miscellaneous	\$0	\$58	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$58	\$0	\$0	\$0
APPROPRIATION SUMMARY:					
Personal Services	\$219,538	\$233,573	\$247,922	\$267,385	\$267,385
Equipment	18,878	2,000	2,000	3,000	3,000
Expenses	59,645	56,073	63,581	56,439	56,439
Supplies	7,964	7,140	7,140	8,874	8,874
TOTAL APPROPRIATIONS	\$306,025	\$298,786	\$320,643	\$335,698	\$335,698

SERVICE AREA: County Environment		PROGRAM: Parks & Recreation (18B)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.				
PROGRAM OBJECTIVES:				
1. To keep cost per capita to main park system (net of revenues) at \$13.08 or below.				
2. To accommodate 32,000 people at the Scott County Park Pool.				
3. To achieve revenue levels at Scott County Park and West Lake Park at \$335,492 and \$332,155 respectively.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Population of Scott County	159,458	158,668	158,668	158,668
2. Attendance at Scott County pool	31,134	32,000	29,000	32,000
3. Attendance at West Lake Park beach	14,643	18,000	17,000	17,000
4. Number of camp sites available	738	788	788	788
5. Total acres owned	2,795	2,795	2,795	2,795
WORKLOAD				
1. Total attendance at Scott County pool	31,134	32,000	29,000	32,000
2. Total attendance at West Lake Park beach	14,643	18,000	17,000	17,000
3. Number of new acres developed	-	-	-	-
PRODUCTIVITY				
1. Per capita cost of park system (with CIP)	\$19.10	\$21.33	\$18.36	\$18.36
2. Per capita cost of park system (net of revenues)	\$13.22	\$15.94	\$13.28	\$13.08
EFFECTIVENESS				
1. Revenue received from Scott County Park	\$286,370	\$218,359	\$314,880	\$335,492
2. Revenue received from Buffalo Shores	\$17,940	\$67,050	\$68,650	\$68,650
3. Revenue received from West Lake Park	\$313,964	\$314,823	\$321,715	\$332,155
4. Revenue received from Pioneer Village	\$58,064	\$66,100	\$63,062	\$63,062
5. Revenue received from Cody Homestead	\$5,372	\$8,850	\$6,250	\$6,250
ANALYSIS:				
<p>For this program, non-salary costs are recommended to decrease -27.2% below current budgeted amounts due to the carryover of capital projects budgeted for the current fiscal year.</p> <p>There are no organizational change requests for the department.</p> <p>The primary reasons for revenue changes from current budget levels are that the REAP money is an uncertainty and that Bald Eagle Campground will not be completed until late summer/early fall. Also, the recommended revenue amounts for fees and charges and use of money and property have been increased over requested amounts based on higher amounts received in prior years and the goal to keep property tax from increasing due to conservative revenue estimates. It is understood that the weather plays a key role in actual park revenues received in any given fiscal year.</p> <p>The equipment amount recommended for next year reflects no increase to this program (net of \$30,000 sale of used equipment).</p> <p>The recommended capital amount for next year reflects the Board's three year</p>		<p>phase in of increasing the Conservation's capital amount to \$500,000 and annually adjusted for inflation thereafter. It is noted that \$25,000 of next year's capital amount is funded by REAP fund carryover balances.</p> <p>The FY04 capital plan includes \$200,000 toward completion of the Bald Eagle Campground, \$30,000 – Scott County Park Nature Center renovation, \$40,000 – construction of a new paved parking area adjacent to St. Anns Church, \$25,000 – REAP fund balance support of playground equipment at Scott County Park, \$35,000 – Park Terrace well replacement at West Lake Park, \$20,000 – West Lake Park maintenance shop improvements, \$25,000 – playground equipment at West Lake Park, \$33,000 – Park Terrace electric upgrade at West Lake Park, and \$612 – West Lake Park Lake Canyada sewer CIP fund allotment.</p> <p>FY04 capital also includes the first of four annual payback payments of \$25,000 each for the \$100,000 advance the Board approved last year toward the post-flood renovation of Buffalo Shores Park.</p> <p>The estimated capital expenditure for the</p>		<p>current year of \$1,078,171 includes carryover of the Bald Eagle Campground project estimated at \$850,000 in FY03 expenditures.</p> <p>The primary reasons that appropriations changed from current budget levels under expenses and supplies are the higher utility costs and normal inflation in the costs of needed supplies and expenses.</p>

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Park & Recreation (18B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
357-A Park Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
307-A Park Ranger	2.00	2.00	2.00	2.00	2.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	5.00	5.00	5.00	5.00	5.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	15.25	15.25	15.25	15.25	15.25
REVENUE SUMMARY:					
Intergovernmental	\$273,860	\$46,000	\$150,917	\$42,000	\$42,000
Fees and Charges	480,798	588,800	538,168	574,992	587,992
Use of Money/Property	124,083	129,197	128,867	119,240	137,292
Miscellaneous	13,570	12,900	7,600	8,325	8,325
Sale of Fixed Assets	28,665	-	130	30,000	30,000
TOTAL REVENUES	\$920,976	\$776,897	\$825,682	\$774,557	\$805,609
APPROPRIATION SUMMARY:					
Personal Services	\$1,024,909	\$1,087,452	\$1,070,980	\$1,132,548	\$1,132,548
Equipment	149,868	146,000	146,025	176,000	176,000
Capital Improvement	821,508	963,112	1,078,171	433,612	433,612
Expenses	270,499	290,093	289,893	308,845	308,845
Supplies	300,217	299,675	299,675	318,234	318,234
TOTAL APPROPRIATIONS	\$2,567,001	\$2,786,332	\$2,884,744	\$2,369,239	\$2,369,239

SERVICE AREA: Golf Course Enterprise Fund	PROGRAM: Glynn's Creek (18E/F)
ACTIVITY: Conservation & Recreation Services	ORGANIZATION: Conservation

PROGRAM MISSION: To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.

- PROGRAM OBJECTIVES:**
1. To increase rounds of play to 38,000.
 2. To increase average income per round to \$35.93.
 3. To increase number of outings to 80 accommodating 7,200 participants.

PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Rounds of play requested	34,004	35,000	38,000	38,000
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)	77	77	77	77
4. Number of outings/participants requested	74/4,831	75\6,200	80\7,200	80\7,200
WORKLOAD				
1. Rounds of play provided	34,004	35,000	38,000	38,000
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)	77	77	77	77
4. Number of outings/participants provided	74/4,831	75\6,200	80\7,200	80\7,200
PRODUCTIVITY				
1. Maintenance operating cost/acre (not including capital costs)	\$2,341	\$2,575	\$2,750	\$2,750
2. Maintenance costs per round (not including capital costs)	\$13.63	\$14.56	\$14.33	\$14.33
3. Maintenance costs per hole (1993 industry average is \$25,000)	\$25,753	\$28,325	\$30,260	\$30,260
EFFECTIVENESS				
1. Green fees collected	\$597,156	\$628,400	\$768,554	\$768,554
2. Net cart revenue collected	\$274,519	\$296,713	\$330,508	\$330,508
3. Net income from Pro Shop and rentals	\$13,629	\$25,800	\$28,400	\$28,400
4. Net income from concessions	\$127,578	\$125,800	\$169,100	\$169,100
5. Net income from range	\$43,214	\$39,000	\$48,320	\$48,320
6. Income per round	\$31.28	\$32.46	\$35.93	\$35.93

ANALYSIS:

<p>The FY04 PPB indicators for this program show that rounds are projected to increase to 38,000. This figure is dependant on the weather and the economy.</p> <p>There are no changes requested to the authorized table of organization.</p> <p>Non-salary costs are recommended to decrease -2.1% below current budgeted amounts due to decreases in debt service interest costs.</p> <p>General expenses and supplies will remain about the same as this current budget as no major increases are allowed at this time.</p> <p>Revenues are projected to see a slight increase with a 5% increase in green fees and carts fees in calendar year 2003 based again on the same 38,000 rounds as last budget year. It is noted that weather will always play a major factor in determining actual rounds played.</p> <p>It is noted that the golf course budget reflects full accrual accounting with a reconciliation of uses of cash toward other purposes such as payment of principle amounts of the certificates of participation, equipment purchases which are capitalized on</p>	<p>the balance sheet, capital outlays, and amortization of outstanding interest owed the General Fund. The remaining cash would be used toward future equipment replacements or capital projects.</p> <p>The department realizes that capital projects can only happen if there are cash resources to do them. Projects that would be done would be improvements to the driving range, clubhouse improvements, bunker renovations, and construction to do a new nursery.</p> <p>Cash flow in FY01 and FY02 was not enough to pay back to the General Fund the total calculated interest cost for the year plus the amortized interest amount. Depending on FY03 actual rounds and cash flow, an additional amount will be carried over to future years. This will not allow the department to have available funds for capital improvements until weather conditions and increased rounds provide the needed cash flow.</p> <p>Personal services are increasing due to cost of living increases. The number of outings will increase only slightly as the course has reached about the maximum number of</p>	<p>outings it can handle and still have regular public play.</p>
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FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Glynn's Creek (18E/F)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent	1.00	1.00	1.00	1.00	1.00
125-A Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Pro	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	19.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:					
Total Charges for Services	\$7,144	\$20,700	\$20,700	\$20,800	\$20,800
Total Green Fees	597,156	742,940	628,400	768,554	768,554
Net Cart Fees	274,519	323,055	296,713	330,508	330,508
Net Food/Beverage	133,898	159,600	125,800	169,100	169,100
Net Merchandise Sales	6,485	9,000	5,100	7,600	7,600
Net Driving Range Sales	43,214	50,160	43,500	52,820	52,820
Total Interest Income	6,220	15,000	15,000	15,000	15,000
Total Miscellaneous	1,262	1,000	1,000	1,000	1,000
Gain on Sale of Fixed Assets	-	-	-	-	-
TOTAL REVENUES	\$1,069,898	\$1,321,455	\$1,136,213	\$1,365,382	\$1,365,382
APPROPRIATION SUMMARY:					
Personal Services	\$436,918	\$536,316	\$476,656	\$526,667	\$526,667
Equipment	449	6,200	5,200	3,048	3,048
Capital Improvements	1,422	-	-	-	-
Depreciation	108,641	113,145	108,641	108,641	108,641
Expenses	83,443	85,386	85,886	87,990	87,990
Supplies	104,282	121,950	121,950	120,950	120,950
Debt Service	213,483	213,104	191,135	182,380	182,380
Loss on sale of fixed assets	-	-	-	-	-
TOTAL APPROPRIATIONS	\$948,638	\$1,076,101	\$989,468	\$1,029,676	\$1,029,676
Net Income	\$121,260	\$245,354	\$146,745	\$335,706	\$335,706
CASH FLOW RECONCILIATION:					
Add back depreciation (non-cash expense)	108,641	113,145	108,641	108,641	108,641
Add back loss on sale of fixed assets (non-cash expense)	-	-	-	-	-
Deduct gain on sale of fixed assets (non-cash revenue)	-	-	-	-	-
Deduct balance sheet cash outlays:					
Principal payment Certificates of Participation	(160,000)	(170,000)	(170,000)	(180,000)	(180,000)
Equipment purchases (major)	(64,030)	(62,800)	(62,800)	(65,952)	(65,952)
Capital projects	-	(58,000)	-	-	-
Amortized General Fund interest payment (incl carryover)	-	(13,016)	(13,016)	(91,290)	(91,290)
Other balance sheet account changes (net)	1,266	-	-	-	-
Amount of cash available for other uses	\$ 7,137	\$ 54,683	\$ 9,570	\$ 107,105	\$ 107,105

SERVICE AREA: County Environment		PROGRAM: Wapsi River Environmental Educ Center (18G)		
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation		
PROGRAM MISSION: To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.				
PROGRAM OBJECTIVES:				
1. Conduct 375 public presentations.				
2. Maintain student contact hours at 27,000+.				
3. Maintain overall attendance at 33,000+.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Population of Scott and Clinton counties	208,000	208,000	208,000	208,000
2. Public presentations (Dormitory)	114	150	175	175
3. Public Presentations (Non-dormitory)	196	200	200	200
4. Student contact hours	27,734	24,500	27,000	27,000
5. Inner-city youth field day/youths	12/257	24/600	24/600	24/600
6. Overall attendance	32,541	31,000	33,000	33,000
WORKLOAD				
1. Population of Scott and Clinton counties	208,000	208,000	208,000	208,000
2. Public programs	310	350	375	375
3. Student contact hours	27,734	24,500	27,000	27,000
4. Publish an 8-12 page newsletter, number of copies annually	8,850	9,100	9,300	9,300
5. Develop and maintain existing buildings for public use	6	6	6	6
6. Develop and conduct inner-city field days/youths	12/257	24/600	24/600	24/600
PRODUCTIVITY				
1. Per capita cost of Center	\$0.83	\$0.86	\$0.99	\$0.99
2. Number of acres maintained	225	225	225	225
EFFECTIVENESS				
1. Percent of park acres developed	11%	11%	11%	11%
2. Operating revenues generated (net of CIP Grants)	\$7,543	\$9,250	\$10,275	\$10,275
ANALYSIS:				
<p>The primary reason for revenue changes from current budget levels is dormitory rental income is lower than estimated.</p> <p>The primary reasons for appropriation changes from current budget levels are: Salary budget requests show a small increase in seasonal maintenance hours and continued participation in the AmeriCorps program.</p> <p>For this program, non-salary costs are recommended to increase 3.1% over current budgeted amounts. The non-salary budget costs are relatively the same, except for larger % increases for schools of instruction, utilities and commercial services.</p> <p>Several PPB Indicators are highlighted as follows:</p> <p>The FY03 indicators show that the Wapsi River Center continues to show an increase in its programs and attendance. Last year (FY02) the Wapsi River Center had an overall attendance increase of 4%; and 39% increase in school contact hours. As projected for this year overall attendance and contact hours will be down slightly and back up next year because of two large schools, which come every other year. The Center has also been affected by the closing of two Davenport elementary schools.</p> <p>The AmeriCorps naturalists have played a major role in providing educational services and programming, maintenance at the Wapsi River Center. Through the AmeriCorps program, the Conservation Board has been able to add a small amount of additional funds to seasonal maintenance and naturalist costs to enroll AmeriCorps volunteers on a full-time basis at the Wapsi River Center. AmeriCorps members receive a stipend of \$12,000/year plus AmeriCorps insurance. The Conservation Board will be reimbursed approximately 66% of the AmeriCorps program costs.</p> <p>The Wapsi River Center would not be where it is now without the use of State REAP funds. Because of the state budget crisis, the REAP program has not been funded except for prior commitments. The Conservation Board has not used REAP to fund day-to-day operations of the Wapsi Center. REAP funds have been used to fund special projects, capital improvements, and major maintenance projects.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Wapsi River Environ Educ Center (18G)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:					
Intergovernmental	\$8,128	\$20,490	\$20,490	\$20,490	\$20,490
Fees and Charges	165	100	-	-	-
Use of Money/Property	7,259	11,000	9,000	10,000	10,000
Miscellaneous	284	300	250	275	275
TOTAL REVENUES	\$15,836	\$31,890	\$29,740	\$30,765	\$30,765
APPROPRIATION SUMMARY:					
Personal Services	\$142,685	\$160,437	\$139,598	\$167,041	\$167,041
Expenses	22,553	28,490	28,490	29,380	29,380
Supplies	6,890	10,757	10,750	11,100	11,100
TOTAL APPROPRIATIONS	\$172,128	\$199,684	\$178,838	\$207,521	\$207,521

SERVICE AREA: County Environment		PROGRAM: Planning & Development Administration (25A)			
ACTIVITY: Environmental Quality/County Development		ORGANIZATION: Planning & Development			
PROGRAM MISSION: To provide professional planning and technical assistance to the Board of Supervisors, the Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.					
PROGRAM OBJECTIVES:					
1. To handle 90% of requests for planning information by date requested.					
2. To accomplish 100% of departmental objectives.					
3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.					
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED	
DEMAND					
1. Planning and Zoning Commission agenda applications	21	25	20	20	
2. Board of Adjustment agenda applications	22	25	25	25	
3. Planning and Zoning information requests	1,533	1,500	1,500	1,500	
4. Departmental budget	\$228,440	\$262,811	\$283,387	\$283,387	
5. Authorized positions	4.33	4.33	4.33	4.33	
WORKLOAD					
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	21	25	20	20	
2. Number of Variance, Special Use Permit & Appeals of Interpretation	22	25	25	25	
3. Number of responses to Planning and Zoning information requests	1,533	1,500	1,500	1,500	
4. Number of Boards and Committees Director serves on	18	18	18	18	
5. Number of building permit applications	751	850	750	750	
PRODUCTIVITY					
1. Staff hours spent on Planning & Zoning Commission applications	341	400	320	320	
2. Staff hours spent on Board of Adjustment applications	352	400	400	400	
3. Staff hours spent on responses to planning & zoning inform requests	405	400	400	400	
4. Staff hours spent serving on various boards and committees	422	400	400	400	
5. Staff hours spent on building permit applications	466	800	700	700	
EFFECTIVENESS					
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%	
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%	
3. % of time spent on P & Z and BOA agenda items	23%	25%	20%	20%	
4. % of time spent providing planning and zoning information	21%	20%	20%	20%	
5. % of time spent serving on various boards and committees	18%	20%	20%	20%	
6. % of time spent on building permit applications	38%	35%	40%	40%	
ANALYSIS:					
<p>Total FY04 appropriations for the total department are recommended to increase 7.8% over current budgeted levels. Non-salary costs are recommended to increase 1.4% over current budgeted levels for the total department. Revenues are recommended to decrease 9.1% below the current budgeted amounts for the total department.</p> <p>For this program, non-salary costs are recommended to increase 1.5% over current budgeted amounts.</p> <p>The department has no organizational change requests.</p> <p>The primary reason for revenue changes from current budget levels is the decrease in building permits due to an expected leveling off of building activity.</p> <p>The primary reasons for appropriation changes from current budget levels are due to inflationary increases.</p> <p>The PPB Indicators for this program are expected to remain generally stable from the previous year's activity. A slight decrease in Planning and Zoning agenda applications are expected due to the expected leveling off of building activity.</p>			<p>The indicators show that 1/3 to 1/2 of staff time is spent reviewing and issuing building permits, a similar amount of staff time is spent providing planning information and preparing applications for the P & Z Commission and the Board of Adjustment. The balance of staff time is devoted to providing assistance and serving on various other committees and boards.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Planning & Development Admin (25A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	-	0.50	0.50	0.50	0.50
534-A Planning & Development Director	0.50	-	-	-	-
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-C Planning & Development Specialist	0.50	0.50	0.50	0.50	0.50
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	1.55	1.55	1.55	1.55	1.55
REVENUE SUMMARY:					
Fees and Charges	\$0	\$75	\$0	\$0	\$0
Miscellaneous	25	75	-	-	-
Sale of Fixed Assets	-	5,000	5,000	5,000	5,000
TOTAL REVENUES	\$25	\$5,150	\$5,000	\$5,000	\$5,000
APPROPRIATION SUMMARY:					
Personal Services	\$79,696	\$83,546	\$86,390	\$92,461	\$92,461
Expenses	4,771	20,270	20,250	20,550	20,550
Supplies	1,416	1,360	1,360	1,400	1,400
TOTAL APPROPRIATIONS	\$85,883	\$105,176	\$108,000	\$114,411	\$114,411

SERVICE AREA: County Environment		PROGRAM: Code Enforcement (25B)		
ACTIVITY: County Development		ORGANIZATION: Planning & Development		
PROGRAM MISSION: To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.				
PROGRAM OBJECTIVES:				
1. To conduct 100% of all building inspections on day requested.				
2. To maintain average inspections conducted per permit under 3.0.				
3. To maintain cancelled or expired permits under 10% of total number of permits issued.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. # of single-family residential building permits issued	91	100	100	100
2. # of residential addition or remodels permits issued	97	100	100	100
3. # of residential accessory building permits issued	104	100	100	100
4. # of commercial building permits issued	39	30	30	30
5. Total # of building permits issued for unincorporated areas	451	550	500	500
6. Total # of building permits issued for 28E cities	300	300	350	350
WORKLOAD				
1. # of footings inspections completed	340	400	400	400
2. # of rough in inspections completed	323	300	300	300
3. # of final inspections completed	561	600	600	600
4. Total # of inspections for unincorporated areas	1,264	1,050	950	950
5. Total # of inspections for 28E cities	830	600	700	700
PRODUCTIVITY				
1. # of inspections conducted per day	11	10	10	10
2. Total building permit fees collected	\$175,859	\$175,000	\$160,000	\$160,000
3. % of total budget for building permit fees collected	101%	100%	100%	100%
4. Total valuation of construction for building permits issued	\$19,146,132	\$18,000,000	\$16,500,000	\$16,500,000
EFFECTIVENESS				
1. % of building inspections made on day requested	99%	99%	99%	99%
2. # of inspections per permits issued	2.8	3.0	3.0	3.0
3. % of cancelled or expired permits compared to total permits issued	9.7%	9.0%	10.0%	10%
ANALYSIS:				
<p>For this program, non-salary costs are recommended to increase 1.2% over current budgeted amounts.</p> <p>The primary reasons for a decrease in revenue from current budget levels is due to an anticipated decrease in building permit fees due to leveling off of building activity.</p> <p>The primary reasons for appropriation changes from current budget levels is a slight increase in expenses for vehicle maintenance.</p> <p>The PPB Indicators for this program track the numbers and type of building permits issued and the numbers and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities. The number of building permits for unincorporated areas are projected to be down slightly based on the leveling off of the building activity.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Code Enforcement (25B)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	-	0.50	0.50	0.50	0.50
534-A Planning & Development Director	0.50	-	-	-	-
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.50	0.50	0.50	0.50	0.50
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS	2.78	2.78	2.78	2.78	2.78
REVENUE SUMMARY:					
Licenses and Permits	\$176,039	\$175,240	\$175,240	\$160,240	\$160,240
Fees and Charges	7,085	6,550	6,550	4,750	4,750
Miscellaneous	12	-	-	-	-
TOTAL REVENUES	\$183,136	\$181,790	\$181,790	\$164,990	\$164,990
APPROPRIATION SUMMARY:					
Personal Services	\$127,576	\$139,510	\$139,520	\$150,626	\$150,626
Expenses	12,158	15,800	15,800	15,950	15,950
Supplies	2,822	2,325	2,325	2,400	2,400
TOTAL APPROPRIATIONS	\$142,556	\$157,635	\$157,645	\$168,976	\$168,976

SERVICE AREA: County Environment		PROGRAM: Regional Planning/Tech Assistance (36A)		
ACTIVITY: County Environment		ORGANIZATION: Bi-State Regional Commission		
PROGRAM MISSION: To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.				
PROGRAM OBJECTIVES:				
1. To maintain the level of local government membership and participation at 44 communities and 5 counties.				
2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, housing, technical assistance & intergovernmental/regional programs.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Number of participating units of government (counties & cities)	49	49	49	49
2. Number of on-going events/meetings/groups requiring coordination	118	118	118	118
3. Direct services to Scott County government (person hours)	1,445	1,250	1,250	1,250
4. Direct services to all part units of local government (person hours)	14,630	12,500	12,500	12,500
WORKLOAD				
1. Number of participating units of local government (counties/cities)	49	49	49	49
2. Number of on-going events/meetings/groups requiring coordination	118	118	118	118
3. Direct services to Scott County (person hours)	1,445	1,250	1,250	1,250
4. Direct services to all part units of local government (person hours)	14,630	12,500	12,500	12,500
PRODUCTIVITY				
1. Percent of time spent on housing assistance	14%	5%	5%	5%
2. Percent of time spent on highway/transit	38%	38%	36%	36%
3. Percent of time spent on environment and recreation	10%	11%	11%	11%
4. Percent of time spent on community planning & development	13%	22%	24%	24%
5. Percent of time spent on intergovernmental forums & regional services	14%	13%	13%	13%
6. Percent of time spent on data and graphic services	11%	11%	11%	11%
EFFECTIVENESS				
1. Local funding as a percent of agency budget	49%	52%	54%	54%
2. Scott County funding as a percent of local funding	7.70%	8.5%	8.20%	8.20%
ANALYSIS:				
<p>Total FY04 appropriations for the Bi-State Regional Commission are projected to increase 6.3% over current budgeted levels. Non-salary costs are increasing 4.3% over current budgeted levels for the total agency. County funding is recommended to increase 3% over FY03 contribution.</p> <p>There are no organizational changes proposed in the coming fiscal year for Bi-State.</p> <p>The 3% membership dues increase is set by the Commission and assessed to all member governments.</p> <p>Some of the areas that Bi-State provides assistance to Scott County is with EMS issues especially in coordination of regional communications and efforts to obtain homeland security funds. Bi-State also coordinates legislative forums help Scott County address local issues with state legislators. Scott County has the opportunity to participate in Bi-State Joint Purchasing Program to save funds on various purchases.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Regional Plan/Tech Assistance (36A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	2.00	2.00	2.00	2.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	5.00	5.00	5.00	5.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor I	3.00	3.00	3.00	3.00	
Planning Assistant	2.00	1.00	1.00	1.00	
Housing Rehab Specialist	1.00	1.00	1.00	1.00	
Graphics Specialist	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	22.50	21.50	21.50	21.50	
REVENUE SUMMARY:					
Membership Fees	\$257,243	\$264,706	\$263,806	\$271,720	
Charges for Services	473,419	393,800	402,852	450,881	
Federal/State Funding	220,517	133,025	155,390	141,375	
Transportation	461,867	524,548	518,066	515,475	
SUB-TOTAL REVENUES	\$1,413,046	\$1,316,079	\$1,340,114	\$1,379,451	
Scott County Contribution	57,126	60,409	60,409	62,221	62,221
TOTAL REVENUES	\$1,470,172	\$1,376,488	\$1,400,523	\$1,441,672	
APPROPRIATION SUMMARY:					
Personal Services	\$1,101,561	\$1,147,491	\$1,183,795	\$1,227,860	
Equipment	1,871	2,500	2,500	2,500	
Expenses	283,919	183,351	179,425	189,370	
Occupancy	33,417	44,851	44,851	44,851	
TOTAL APPROPRIATIONS	\$1,420,768	\$1,378,193	\$1,410,571	\$1,464,581	

SERVICE AREA: County Environment		PROGRAM: Animal Shelter (44A)		
ACTIVITY: Animal Control		ORGANIZATION: Humane Society		
PROGRAM MISSION: To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.				
PROGRAM OBJECTIVES:				
1. To maintain the number of animals received below <u>7,000</u> through education and training.				
2. To maintain the average animal days held below 10 days and to reduce euthanasia by increasing adoptions and return to owners.				
3. To maintain the Scott County contribution below <u>5</u> % of funding.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Number of hours per day facility is open	7	7	7	7
2. Number of days of the week the facility is open	7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun	11/8	11&9	11&9	11&9
WORKLOAD				
1. Animals handled	6,645	6,972	6,778	6,778
2. Total animal days in shelter	56,609	62,748	61,002	61,002
3. Number of educational programs given	110	275	275	275
4. Number of bite reports handled in Scott County	458	530	530	530
5. Number of animals brought in from rural Scott County	275	300	300	300
6. Number of calls animal control handle in rural Scott County	333	300	300	300
PRODUCTIVITY				
1. Cost per animal shelter day	\$8.71	\$10.27	\$9.15	\$9.15
2. Cost per educational program	\$21.00	\$10.50	\$9.75	\$9.75
3. Cost per county call handled	\$30.00	\$30.00	\$30.00	\$30.00
EFFECTIVENESS				
1. Scott County contribution as a percent of program costs	6.0%	5%	4.7%	5%
2. Total number of animals adopted as a percent of animals handled	34.0%	31.5%	35.0%	35.0%
3. Total number of animals returned to owner as a percent of animals	18.0%	18.5%	17.0%	17.0%
4. Total number of animals euthanized as a percent of animals handled	43.0%	47.5%	44.0%	44.0%
ANALYSIS:				
<p>Total FY04 appropriations for the total agency are increasing 3.3% over current budgeted levels. Non-salary costs are increasing -4.1% over current budgeted levels for the total agency.</p> <p>For this program, County funding is recommended to increase 2% over current budgeted amounts or \$526.00</p> <p>There are no organizational change requests for the agency.</p> <p>The primary reasons for revenue changes from current budget levels are: The Humane Society is in a new building is still learning the differences in the operational costs.</p> <p>The primary reasons for appropriation changes from current budget levels are: some of the operating expenses for the new building are higher or lower than anticipated.</p> <p>Several PPB Indicators are highlighted as follows: animal intake (W.1) has not increased as much as anticipated so it has been projected based on the FY02 actual figures. The change in personnel of the Education Director (W.3) has caused some changes in number of programs to be conservative until new and different programs are developed and implemented. Due to the new Davenport animal control ordinances and higher fees in both Davenport and County fees the Humane Society has seen a drop in return to owners and now has to issue citations for abandonment. The Humane Society has seen an increase in adoptions due to the new location and the shelter animals pictured on the Internet. More citizens are bringing animals in as a euthanasia request. Since these animals are euthanized upon the owner's request they have been taken out of the total euthed due to temperament, behavior, health, etc.</p>				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Animal Shelter (44A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	1.00	1.00	1.00	1.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	18.25	18.25	18.25	18.25	
REVENUE SUMMARY:					
City Subsidies	\$198,535	\$205,133	\$191,388	\$201,827	
Other	237,028	220,363	244,763	245,064	
Transfer from Society Fund	64,446	92,700	92,700	95,480	
SUB-TOTAL REVENUES	\$500,009	\$518,196	\$528,851	\$542,371	
Scott County Contribution	26,319	26,319	26,319	26,845	26,845
TOTAL REVENUES	\$526,328	\$544,515	\$555,170	\$569,216	
APPROPRIATION SUMMARY:					
Personal Services	\$373,003	\$415,889	\$422,374	\$442,160	
Expenses	48,337	63,875	57,335	57,720	
Supplies	19,789	25,000	22,200	23,000	
Occupancy	23,840	25,500	23,500	25,000	
TOTAL APPROPRIATIONS	\$464,969	\$530,264	\$525,409	\$547,880	

SERVICE AREA: County Environment		PROGRAM: Regional Tourism Development (54A)		
ACTIVITY: County Development		ORGANIZATION: QC Convention/Visitors Bureau		
PROGRAM MISSION: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.				
PROGRAM OBJECTIVES:				
1. To increase visitor inquiries processed, documented and qualified by 3%.				
2. To increase group tour operators inquiries processed, documented and qualified by 3%.				
3. To increase convention/meeting planner inquiries processed, documented and qualified by 3%.				
4. To increase trade show sales leads processed, documented and qualified by 3%.				
PERFORMANCE INDICATORS	2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND				
1. Inquiries requested from visitors (public)	408,900	437,750	430,000	430,000
2. Inquiries requested from group tour operators	830	1,235	870	870
3. Inquiries from convention/meeting planners	1,865	2,060	1,960	1,960
4. Information requests derived from trade shows	5,700	4,120	5,985	5,965
5. Inquiries from sporting event planners	185	310	200	200
WORKLOAD				
1. Inquiries from visitors processed	408,900	437,750	430,000	430
2. Inquiries from group tour operators processed	830	1,235	870	870
3. Inquiries from convention/meeting planners processed	1,865	2,060	1,960	1,960
4. Information requests from trade shows processed	5,700	4,120	5,985	5,985
5. Inquiries from sporting event planners processed	185	310	200	200
PRODUCTIVITY				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
5. Cost per sporting event planner inquiry processed	N/A	N/A	N/A	N/A
EFFECTIVENESS				
1. Economic impact of tourism on the Quad Cities	\$116,789,200	\$131,840,000	\$122,600,000	\$122,600,000
2. Number of visitors to Quad Cities	1,042,800	1,287,500	1,095,000	1,095,000
3. Total Hotel/Motel Tax Receipts	\$2,963,869	3,460,800	\$3,112,000	\$ 3,112,000
4. Hotel/Motel Occupancy Rate	55.8%	62.0%	62.0%	62.0%
ANALYSIS:				
<p>Total FY04 appropriations for the QCCVB are proposed to increase 3.3% over FY'03 budgeted levels. Non-salary costs are increasing 3% over current budgeted levels for the total agency. The CVB is requesting a 1.8% increase in Scott County's funding. Over the last five years annual budget requests to Scott County have increased between 1.9% and 3.2% when compared to the previous year's funding level. A 2.6% increase was approved last year. It is recommended that the request for \$70,000 be approved.</p> <p>The CVB is currently considering some organizational changes in how the sports marketing efforts are staffed. The CVB Board has also approved the preparation of a strategic marketing plan for the Bureau and a separate dedicated funding source has been secured to cover the cost of preparing that plan.</p> <p>The Bureau, in conjunction with the Mississippi Valley Welcome Center Board and with the assistance of Scott County has secured the funding for a remodeling of the Welcome Center in conjunction with a significant expansion of the Peddler Gift Shop.</p>		<p>Revenues from gift shop sales help fund the operation of the Welcome Center and will also be used to retire the loan from Scott County that provided the gap financing for completion of the project. The project is expected to be completed by May 1, 2003, in time for tourist season.</p>		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Regional Tourism Development (54A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	1.00	1.00	1.00	1.00	
Sports Marketing Manager	1.00	1.00	1.00	-	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	2.00	2.00	2.00	2.00	
Accounting Clerk	0.50	0.50	0.50	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	13.50	13.50	13.50	13.00	
REVENUE SUMMARY:					
Davenport	\$348,897	\$370,000	\$335,000	\$350,000	
Bettendorf	164,418	193,000	180,000	186,000	
Moline	156,400	165,000	160,000	165,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,000	1,000	1,000	
State of Illinois/LTCB	144,568	160,000	145,000	150,000	
Other Grants	40,352	20,000	45,000	45,000	
Interest	12,483	10,000	10,000	10,000	
Misc. Income	67,946	50,000	45,500	50,000	
Miss. Valley Welcome Center	147,831	138,000	122,070	125,000	
Memberships	59,025	55,000	60,000	60,000	
Publications Income	7,659	6,500	8,000	8,000	
Joint Projects Income	10,472	35,000	8,000	10,000	
Friends of QC Grant	31,000	30,000	30,000	30,000	
SUB-TOTAL REVENUES	\$1,236,051	\$1,277,500	\$1,193,570	\$1,234,000	
Scott County Contribution	67,000	68,742	68,250	70,000	70,000
Contingency	0	0	0	0	0
TOTAL COUNTY CONTRIBUTION	\$67,000	\$68,742	\$68,250	\$70,000	\$70,000
TOTAL REVENUES	\$1,303,051	\$1,346,242	\$1,261,820	\$1,304,000	
APPROPRIATION SUMMARY:					
Personal Services	\$534,633	\$566,974	\$573,920	\$573,921	
Equipment	32,510	36,000	34,700	36,000	
Expenses	666,275	684,849	601,735	721,350	
Supplies	14,583	17,000	15,000	17,000	
Occupancy	31,998	32,100	32,100	32,300	
TOTAL APPROPRIATIONS	\$1,279,999	\$1,336,923	\$1,257,455	\$1,380,571	

SERVICE AREA: County Environment		PROGRAM: Regional Economic Development (49A)			
ACTIVITY: County Development		ORGANIZATION: Quad City Development Group			
PROGRAM MISSION: To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.					
PROGRAM OBJECTIVES:					
1. To maintain private and public participation at 120 and 13 members respectively.					
2. To achieve at least 10 successful projects during the year.					
PERFORMANCE INDICATORS		2001-02 ACTUAL	2002-03 PROJECTED	2003-04 REQUESTED	2003-04 ADOPTED
DEMAND					
1. Number of participating units of government (counties & cities)		13	13	13	13
2. Number of participating private sector members		100	120	120	120
3. Local businesses contacted via Business Connection		107	170	120	120
4. External business contacted		242	1,500	1,500	1,500
5. Number of prospect inquiries		182	250	250	250
WORKLOAD					
1. Number of participating units of government (counties & cities)		13	13	13	13
2. Number of participating private sector members		100	120	120	120
3. Local business establishments contacted		269	325	325	325
4. External business establishments contacted/interested responses		255	200	200	200
PRODUCTIVITY					
1. Percent of time spent on support services		25%	25%	25%	25%
2. Percent of time spent on external marketing		38%	38%	38%	36%
3. Percent of time spent on existing businesses		37%	37%	37%	37%
EFFECTIVENESS					
1. Percent of local business establishment contacted		77%	90%	90%	90%
2. Number of prospects on active lists		55	75	100	100
3. Number of successful projects during year		7	10	10	10
ANALYSIS:					
<p>Total FY04 appropriations for the QCDG are proposed to be increased 10.5% over the current year's budget. Non-salary costs are increasing 19.3% over current budgeted levels. QCDG is requesting a 3% increase in Scott County's and other public and private sector members' contributions. Last year a 4% increase in those contributions was requested and approved.</p> <p>No organizational changes are requested for the agency FY2004.</p> <p>A significant increase in the Business Attraction/Retention/Expansion effort is the primary reasons for an appropriation change from the current budget level.</p> <p>The Quad City Development Group's PPB Indicators are based on the assumption that the US economy does not suffer further decline. If it does, it will be very difficult for the QCDG to attain these goals.</p> <p>The QCDG's budget supports the creation and retention of tax base and jobs in the entire Quad City Area. Thus, the County's ability to retain and increase its tax base to support the county's budget is enhanced through the support of the QCDG.</p>					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2001-02	2002-03	2002-03	2003-04	2003-04
PROGRAM: Regional Economic Development (49A)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	1.00
Vice-President	1.00	1.00	1.00	1.00	1.00
Project Manager	3.00	3.00	3.00	3.00	3.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Computer Specialist	1.00	1.00	1.00	1.00	1.00
Receptionist/Secretary	0.50	0.50	0.50	0.50	0.50
Member Relations Representative	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	8.50	8.50	8.50	8.50	8.50
REVENUE SUMMARY:					
Private Sector Members	\$333,200	\$388,000	\$374,000	\$390,000	
Public Sector Members	374,707	361,000	364,907	372,000	
Other	316,600	107,100	153,000	104,100	
SUB-TOTAL REVENUES	\$1,024,507	\$856,100	\$891,907	\$866,100	
Scott County Contribution	35,092	35,092	35,092	36,150	
TOTAL REVENUES	\$1,059,599	\$891,192	\$926,999	\$902,250	
APPROPRIATION SUMMARY:					
Personal Services	\$489,010	\$538,100	\$530,970	\$552,400	
Equipment	10,600	10,000	25,320	11,920	
Expenses	298,130	380,200	465,900	469,300	
Supplies	5,640	8,500	8,000	8,500	
Occupancy	83,280	86,500	87,000	89,100	
TOTAL APPROPRIATIONS	\$886,660	\$1,023,300	\$1,117,190	\$1,131,220	

