

The Following are questions that have arisen for the Scott Emergency Communications Center (SECC) – RFP #SECC-08-01. The answers to these questions follow the questions.

**1. What is the project budget?**

At this time a budget has not been set for the solution that will be chosen. We have chosen the route of obtaining a consultant to assist us in determining solutions that are needed. We cannot possibly predict the budget without knowing the solutions.

**2. What brand of MDC's are currently used?**

There are various MDC systems being used. As I have just started my employment here I do not have the technical answers at this time. This is part of the reason for pulling in a consultant to assist in the information gathering.

**3. How is the RF backbone for the MDC's provided?**

Various – 800 trunking radio and Verizon wireless cards.

**4. Is the GIS system mentioned in the RFP currently in place? How do you envision it being used in conjunction with CAD?**

I believe that the GIS is in different stages in at the various entities. Again, is part of the scope for the chosen consultant to obtain this information and best decide how to proceed.

**5. Will experts from the various proprietary system companies be available to the consultant to discuss interfaces and other related matter?**

We will make them available to the chosen consultant.

**6. Where can we obtain the vendor response and pricing documents?**

Thanks for pointing this out. I have included them with this document.

**7. Understanding the budget submission deadline, would SECC consider two additional phases as options, and a recommended change in the sequence of the phases?**

We would be open to looking at all submitted recommendations in regards to phases and sequences.

**8. The RFP states that electronic proposals will be accepted, as well as hard copies. If we decide to mail our proposals, how many copies of each (Cost Proposal and Technical Response) are you requesting.**

Five Copies would be great. Also keep in mind that we will also accept an electronic submission to this RFP as long as all are received by the deadline.

**9. Under the Contractual Requirements section, page 3 of the RFP, it is stated that this project will execute a service contract. Can you provide us with a copy?**

Yes? I will e-mail this to all consultants by May 26, 2008. Thanks for your patience, this is our first RFP and we have a lot of things in progress at this time.

**10. SECC requests the identification of subcontractors that may be used. However, we could find no place within the Vendor Response Form where this information should be put. Would SECC identify where they want this information. (Section V, Contractor Responsibilities)**

Thanks for pointing this out. Please attach a separate document outlining this.

**11. SECC requests that vendors suggest modifications to the timetable that may be necessary, but we are unable to locate the space in the Vendor Response Form where this information should be put. Would SECC identify where they want this information. (Section VI Terms of Contract, Pricing and Payment)**

Thanks for pointing this out. Please attach a separate document outlining this.

**12. SECC requests that vendors suggest modifications to the timeline that may be necessary but other than the start date of July 15 and a budgetary cost not later than October 15 and a reference to an end of the project when the CAD Award is made, we can find no other dates attached to milestones, etc. Would SECC please clarify its timetable? (Section VI Terms of Contract, Pricing and Payment.)**

As you may be able to tell, it was indicated that SECC will be opening up in the last quarter of 2010. As we are not professionals in your line of work, we were a little hesitant in placing timetables. If you have experience in this area, you may be able to assess that opening of the center and when the CAD/RMS solution needs to be in place are two different times. The system will of course have to be up and fully functional in order to facilitate training. I would anticipate that the new solution would have to be in place and in operation in May 2010. We are of course looking for a consultant who has the capability to finish this project correctly and quickly. If you have any suggestions, we would like to hear them. Thanks!

**13. SECC states in Section V, Contractor Responsibilities that you will not pay for travel to and from the job site and will not reimburse any expenses related to providing staff residing outside of the area. Section VII, Term of Contract, Pricing and Payment, Pricing, states the not to exceed fee should include travel, meals lodging, etc. These seem to be in conflict, would you clarify please.**

Thanks! This was one area that needed a little more attention. We are looking for a one price service. When calculating your proposal, we would like to pay one price for the

services outlined in the RFP. Please anticipate the travel, meals, lodging, etc... in your cost proposal.

**14. Does SECC desire that the cost proposal be sealed in a separate envelope and then packaged together with the Vendor Response Form for mailing?**

No, these can be included with the vendor response.

**15. The hourly rates for personnel for any additional services will be identified by name, position and hourly dollar rate. This document will be included in the envelope with the cost proposal. Is this acceptable to SECC?**

Please include these in the included Pricing Document.

**16. In the Vendor Response Form, Section 3 – Scope of Services, We will be identifying a list of tasks, the person assigned, and hours assigned for each task with no monetary references. Is this acceptable to SECC?**

No, I believe the hours listed would not be what we are looking for. If we accepted the hours anticipated put in the project, and the vendor reaches that hourly target, would that mean that the project stops. I believe that if you are experienced in performing these types of projects your cost proposal in these areas should be pretty accurate.

**17. In the Cost Proposal we will utilize the same task list identified in 16, above, with personnel assigned and hours assigned for each task only in this document it will have a breakout of costs and at the bottom, a not to exceed total dollar amount for the project. Is this acceptable to SECC?**

Please use the provided pricing document.

**18. There are two references to budget preparation; one under the “Scope of Deliverables”, the other in the Vendor Response form. Each has a different date listed. Could you please confirm the required date for the budget preparation?**

Thanks for pointing this out. The date that should be used is October 15, 2008.

**19. Under “Pricing” Section, the last sentence reads “A separate fee will be requested for the optional deliverables.” Could you please identify and list the optional deliverables?**

We certainly at this point cannot determine what the optional deliverables might be. There very well may be something uncovered in the process that may necessitate work above and beyond the scope of work in this project. Please refer to the pricing document.

**20. The RFP document references a “not to exceed” price request. Also, there is a statement under the “Site Visits” which indicates the contractor may be invited to attend any or all site visits to dispatch centers currently functioning in a similar manner as SECC will. Because we cannot predict the locations of the**

**sites to be visited, how would you like us to estimate the costs? Would you consider an allowance to keep all potential contractors on an even basis with regards to site visits?**

I believe that our intent was visits to the dispatch centers which are under the scope of SECC. SECC can in its own make visits to site which will operate in a manner such as SECC. Please keep your estimates to site visits to the centers which will be folded up under SECC.

**21. Under “Contractor Responsibilities” Item 3., you state that SECC will not be held responsible for payment of travel to and from job sites, nor will reimburse the consultant and/or firm for any expenses related to providing staff that reside outside of the area. Are you looking only for consultants that reside in the Quad Cities area?**

To my knowledge, I do not believe that there are any qualified consultants in the Quad Cities area. I think what the RFP is referring to is that you should build your costs into your total.

**22 Item 4., under “Insurance” states a requirement for the Contractor to take out and maintain during the life of this contract, liability insurance. However, no mention is made of the required amount. Could you please provide the amount of liability insurance that will be required?**

These amounts are covered up under section VIII. Insurance.

**22. There is a reference to the DSI jail software in use at Scott County and a statement that a review needs to be performed as to whether link this system into CAD/RMS or replace the existing system. Is that review to be part of this RFP cost?**

Yes