



**REQUEST FOR PROPOSAL FOR:  
ENTERPRISE BACKUP SOLUTION**

**DIRECT QUESTIONS TO:  
TO:**

*Samuel Samara  
Network Infrastructure Supervisor  
Information Technology  
416 West 4<sup>th</sup> Street  
Davenport, Iowa 52801  
(563) 328-3271*

**SUBMIT PROPOSALS**

*Enterprise Backup Project  
Scott County Purchasing  
428 Western Avenue  
Davenport, Iowa 52801*

## **GENERAL REQUIREMENTS**

### **A. NOTICE**

Scott County, Iowa is requesting proposals for an Enterprise Backup Solution based upon enclosed specifications. The chosen vendor will work with Scott County Information Technology to install and configure an enterprise wide data back-up and restoration solution that meets the needs of Scott County, with respect to its goals and objectives. Scott County, Iowa reserves the right to reject any and/or all proposals or to accept any portions thereof. If none of the proposals are deemed to be acceptable, Scott County, Iowa reserves the right to negotiate with the contractor(s) whose proposal(s) is the closest to being acceptable or to seek additional proposals after the bid date. Scott County reserves the right to waive any irregularities and technicalities and may, at its discretion, request a re-bid. Cost shall **not** be the sole criterion for awarding the contract. The vendor's technical competency on the requested hardware and software solution as well as other criteria at the discretion of the County may also be considered.

### **B. GENERAL TERMS AND CONDITIONS**

1. The enclosed specifications constitute the complete set of specifications and requirements. Vendors are requested to submit quotations on the basis of these specifications. Exemptions / exceptions are to be identified. The proposal is to be submitted with (2) two copies sealed in an envelope bearing the proposal name on the outside and mailed or presented to Scott County Purchasing Department, 428 Western Ave. Davenport, IA 52801 on or before **May 8th, 2006 12:00 p.m. CST**.

The responsibility for getting the proposal to Scott County, Iowa on or before the above deadline is solely and strictly the responsibility of the vendor. Scott County will in no way be responsible for delays caused by any other occurrence. Offers by telephone or any other type of electronic

communication will not be accepted. The specified date and time will be scrupulously observed.

2. If any vendor is in doubt as to the meaning of any part of the specifications, they may request a written interpretation thereof. Any written interpretation sent to one vendor will be made part of these specifications and will be issued as an addendum to all vendors to whom the specifications have been provided. For information regarding any matters of this proposal, please contact Samuel Samara, Network Infrastructure Supervisor, 416 West 4<sup>th</sup> Street, Davenport, Iowa 52801, (563) 328-3271.
3. Scott County, Iowa is exempt from Federal and State taxes. Vendors or contractors doing business with Scott County, Iowa shall not be exempted from paying sales tax to their suppliers for materials to fulfill obligations with Scott County, Iowa, nor shall any vendor or contractor be authorized to use the County's Tax Exemption Number in securing such materials.
4. All vendors or contractors must disclose with their proposal the name of any officer, director, co-owner, or agent who is also an employee of Scott County, Iowa.
5. It shall be the responsibility of the successful Proposer to maintain Worker's Compensation Insurance and General Liability Insurance during the period of this contract. General Liability coverage shall not be less than \$1,000,000.00 (one million dollars.)
6. Vendor or Contractor agrees to protect, defend, reimburse, and indemnify and hold Scott County, Iowa, its agents, employees, and elected officers and each of them free and harmless at all times from and against any and all claims, liability, expenses, losses, costs, fines and damages (including attorney fees) and causes of action every kind and character incurred by virtue of the performance under this agreement.

### **C. ADDITIONAL REQUIRED INFORMATION**

The following information shall be furnished by each vendor or contractor in addition to what is specified above:

1. The Vendor's or Contractor's name and address(es).
2. Firm quotation in accordance with the attached forms.
3. Signature on the Proposal form of the person submitting the proposal.
4. Indication of any exceptions to specifications.
5. Certificates of Insurance.
6. All guarantee and warranty statements.

## **Attachment A**

### **MAJOR WORK SITES**

**Scott County Courthouse**

**416 W. 4<sup>th</sup> Street**

**Davenport, Iowa 52801**

## **Attachment B**

### **Introduction – Existing Environment**

The Scott County Information Technology department currently consists of a mix of Windows 2000 and Windows 2003 servers. These servers are either HP ML530 (generation 1 and up) or HP DL 380 (generation 2 and up). Twenty eight of these servers will need to be considered in the project. Microsoft SQL and Exchange are also deployed in Scott County's environment. Connectivity between servers is fiber optic at 1GB to a Cisco 6500 series backbone switch.

The equipment that is being requested will be installed into this environment, but will run across a dedicated Cisco switched Gigabit network logically separate from the earlier mentioned backbone network. This separate network will use two Cisco 3750G-24TS-S Gigabit switches that, for management purposes only, will have fiber connectivity back to the Core 6500 backbone switch. These switches will supply a 1GB over copper network with dedicated connections for all servers at either 1GB or 100 MB based upon server model. Any challenges with this type of environment will need to be communicated before the project begins to allow Scott County Information Technology to make appropriate changes.

The media server will be a HP DL380 G4 Dual processor server with dual 1GB copper interfaces to the backup network, a single 1 GB fiber interface to the core backbone network, and two Emulex HBA cards to interface with the ADIC i500. Information on compatible Emulex HBA models will be required before start of project to allow time for procurement of these Emulex HBA cards.

All hardware will need to be installed into a Compaq 42U server rack that has AC power available. Electrical power requirements will need to be communicated before start of project to allow time to have the correct source available.

## Required Hardware and Software Components

Below is a listing of the desired hardware and software components that Scott County Information Technology desires to purchase then have installed and configured by the selected vendor. These part numbers, descriptions, and suggested quantities come directly from the vendors and are the only items desired at this time.

Any deviations from, or additions to this list that a vendor would like considered should be explained in thorough detail.

#	Manufacturer	Part Number	Description	Qty.
1	ADIC	9-00864-01	CONFIG, 14U LIBRARY, SCALAR I500, LTO3, 36 SLOTS, PTO	1
2	ADIC	3-03175-01	ASSY, FIBRE DRIVE SLED, SCALAR I500	2
3	ADIC	3-03177-02	ASSY, POWER SUPPLY, 14U, SCALAR I500	1
4	ADIC	3-00782-02	15M Optical Multi-Mode Cable, LC-LC, 62.5 micron.	2
5	ADIC	7-00214-03	SCALAR I500 14U BASE, ZONE 1, BRONZE SUPPORT PLAN, ANNUAL YEARS 1-5	1
6	ADIC	7-00217-03	SCALAR I500 5U -14U SNW/FC DRIVE, ZONE 1, BRONZE SUPPORT PLAN, ANNUAL YEARS 1-5	2
7	ADIC	1-01835-02	TAPE, CARTRIDGE, 400 GBYTE, LTO 3, 5-PACK	8
8	ADIC	1-00746-01	LTO Universal Cleaning Cartridge, 1-Pack. Use with all LTO products	1
9	CommVault	CS-2	1 Universal Edition CommServe StorageManager for a Windows NT or 2000 server with no more than 2 CPU.	1
10	CommVault	MA-W-2	1 MediaAgent for a Windows server with no more than 2 CPU. 1 MM-LMS and 1 MM-DMS included.	2
11	CommVault	MA-W-SAN-2	1 MediaAgent for a Windows SAN with no more than 2 CPU. LMS/DMS NOT included.	2
12	CommVault	MM-SLMS	Shared Library Management Software (priced per library)	1
13	CommVault	CC-DR-25	1 D/R License Key for CommCell with less than 25 iDAs - Must order with one (1) Disaster Recovery Planning & Testing Review service (IC-DRREVIEW)	1
14	CommVault	AFP-ADCO-U	Upgrade of CommCell to Advanced Copy Management: Includes Inline and Cascading copy	1
15	CommVault	AFP-ADCL-U	Upgrade of CommCell to Advanced iDA Features: Includes Backup Multistreaming; Restore by Job; On Demand Backup; Restore Using Map File	1
16	CommVault	DA-W-AD-1	1 iDataAgent for an Active Directory Server with 1-2 CPU.	2
17	CommVault	DA-W-EXDM-2	1 iDataAgent (mailbox level) for an Exchange Server with no more than 2 CPU.	2
18	CommVault	DA-W-SQL-2	1 iDataAgent for a SQL Server with no more than 2 CPU.	2
19	CommVault	DA-W-WS-1	1 iDataAgent for Windows Server (NT, W2K, W2K3) with 1-7 CPU.	28
20	CommVault	DA-W-IMG-1	1 iDataAgent (for Windows) for Image backup with no more than 1 CPU.	1

## Requested Installation and Configuration Services

Scott County Information Technology will require that the selected vendor install and configure the items outlined in the ***Required Hardware and Software Components*** into the infrastructure outlined in the ***Introduction – Existing Environment*** section of this RFP. This installation will be overseen by members of the Scott County Information Technology Team to further their technical knowledge of the installed hardware and software.

The selected vendor will be responsible for providing information, in advance of job start, pertaining to the environmental, electrical, and dimensional requirements of the hardware to be installed. This will help facilitate the timely installation of the required hardware by allowing Scott County Information Technology to provision the necessary requirements before the installation begins.

There will be an initial hardware and software configuration to be completed by the vendor to facilitate the back-up and restore needs of Scott County Information Technology. This configuration should include the establishment of the first backup jobs and the testing of the systems ability to restore data to network devices. The installation will not be considered complete until the new system has been tested and proved to provide the features as purchased and/or capabilities as described by the vendors. Furthermore Scott County Information Technology reserves the right to contact the vendor of choice for up to six months after the installation as part of the proposal if problems arise relating to the installation.

Thorough and appropriate documentation including Visio and pictorial engineering drawings and/or diagrams of the installation and configuration must be provided. The aforementioned documentation must be presented to Scott County Information Technology in both electronic and print form and should contain scope of work along with technical information. This documentation should have a common look and feel throughout and be presented in a reference format that can be easily understood.



### **Requested Training Services**

Scott County Information Technology will require that the selected vendor provide in person classroom based training for up to six individuals. The proposal should include detailed descriptions of the curriculum and duration of the training that is to be delivered. This training needs to encompass the hardware, software, and the unique installed configuration at Scott County. This training should be geared more towards the administration, management, and maintenance of the installed configuration and less on unused systems capabilities that present future sales opportunities.

Scott County Information Technology can provide facilities for the required training at the location where the required system is to be installed. Scott County Information Technology reserves the right to request additional training for a period of up to four weeks after the installation has been completed

If the selected vendor can't supply appropriate training to Scott County Information Technology, it will become the responsibility of the selected vendor to secure appropriate training for the installed hardware and software.

### **Requested Maintenance and Support Services**

Scott County Information Technology will require clear and descriptive documentation on the maintenance and support services, including duration that is provided before, during, and after the installation of the system. All costs are to be presented at time of quote. Any additional charges for maintenance and/or support outside of the purchased services listed in the ***Required Hardware and Software Components*** become the responsibility of the selected vendor.

Scott County Information Technology reserves the right to request additional support from the vendor or the manufacturer through the vendor for a period of one month at no additional charge to Scott County. These requests will be restricted to support requests that directly involve the functionality of the hardware or the system.



## PROPOSAL FORM

It is agreed that this proposal for an Enterprise Backup Solution is in accordance with specifications except for any written exceptions herein noted.

\_\_\_\_\_  
Person Submitting Proposal

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone