

Facility & Support Services

428 Western Avenue

Davenport, Iowa 52801-1104

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(563) 326-8738 Voice (563) 328-3245 Fax



REQUEST FOR PROPOSALS

SCOTT COUNTY FACILITY & SUPPORT SERVICES

VERTICAL BLINDS

PROJECT FSS 0503-01

Scott County Facility & Support Services is soliciting proposals for vertical blinds and their installation. This project is part of the 1st & 5th Floor Bicentennial Building remodeling project. Site address is 428 Western Ave, 3rd floor, Davenport, IA.

Attached are general specifications for the vertical blinds. **Bidders will be required to verify field measurements and installation conditions.** In addition, the successful vendor will be required to provide proof of insurance coverage for the installation work performed on-site. Specific insurance requirements follow the specification. Questions about this project may be directed to Facility & Support Services (563) 326-8738. Contacts for this solicitation are Tammy Speidel and Dave Donovan.

Proposals for this project must be submitted by FRIDAY MAY 23, 2003 at 1:00 p.m. Proposals received after that time will not be considered. Proposals must be submitted to the following address and labeled as follows:

Project #FSS 0503-01 BC 1st & 5th Floor Blinds
Attn: Scott County Purchasing Division
428 Western Ave
Davenport, Iowa 52801

Faxed bids may be submitted at (563) 326-8246. Faxed bids must be received before the bid deadline. Faxed bids received after the deadline will not be considered. You can call the purchasing division at 563-326-8793 to confirm receipt of your faxed bid, our fax machine time is what will be used when considering bid deadline. Scott County reserves the right to reject any or all bids. Scott County further reserves the right to accept the best bid, not necessarily the lowest bid. All decisions of Scott County, Facility & Support Services and the Scott County Board of Supervisors are final and are not subject to appeal.

SPECIFICATIONS:

1. Vertical head rail brand name is Laser Lite.
2. Headrail must be $\frac{3}{4}$ " high X $\frac{13}{16}$ " wide.
3. Lifetime warranty
4. Must be stack-available in one way draw- left or right and center opening.
5. They shall traverse by means of polyester cord which is stretch resistant, non-fraying and lint free. Cord will glide over pulley wheels to minimize wear and provide quick traverse to any position.
6. Must have 180 degree rotation of louver actuated by #10 nickel plated bead chain cradled in control sprocket. Actuator chain will rotate sprocket and in turn rotate worm gear to fit louver at perfect angle to provide light control.
7. Extruded aluminum alloy 6063-t5, 1 $\frac{3}{4}$ " wide. Channel will be specified to accept either camlock or easy mount installation hardware.
8. Controls will be molded plastic, Delrin or equal. Control will have plastic cover with screw to protect mechanism from damage or dust. Pulley wheels at both control idler ends will provide smooth cord movement during traversing. Reduction gear mechanism will adjust at 4:1 ratio tilting of louvers with easy rotation of control chain.
9. Carrier will be molded plastic, Delrin or equal. Carrier will have 2 independent self-lubrication wheels to provide easy traverse. Syncromatic worm gear in each carrier will self align for uniform rotation. Shaft will remain in position until rest by control. Replaceable shaft in each carrier can be repaired if accidentally damaged.
10. Lubricated plastic link will pass smoothly between glide slots in carrier to provide quiet opening and closing. Blind will also be visually equally spaced with special thanks links to minimize unsightly overlap of vanes.
11. Lifetime limited warranty against defects in materials and workmanship.
12. Valance will be Allied Alltex Ultra Valance (no recycled vinyl)
13. Fabric Manufacturer is Royal
14. Vinyl style is Frost
15. Installation will be inside using "C" clips in place of standard brackets. Valance will be mounted directly to plastered window opening with no visible light gap between top of valance and ceiling opening. Valance must be mounted out from window as far as possible to allow limited operation of window. Vanes are to be $\frac{3}{8}$ to $\frac{3}{8}$ " off windowsill.

ADDITIONAL INFORMATION:

Scott County removed some of the above blinds from windows prior to site demolition. These blinds are currently stored at our warehouse facility at 4715 N. Tremont Ave. Davenport, IA. It is our desire to reuse blinds where available. In some instances, this may mean altering the head rail to fit current window dimensions. Headrail shall still meet above specifications in these instances. Blinds will be available for viewing/ measurement to determine which ones can be reused on Friday March 15, 2002 from 9:30- 11:30 A.M., at the Tremont address.

INSURANCE REQUIREMENTS:

The Contractor shall have in force during the period of this contract, insurance as listed below:

- A. Bodily Injury and Property Damage Insurance: The CONTRACTOR shall take out and maintain during this contract, bodily injury and property damage liability insurance under a comprehensive general form and automobile injury and property damage insurance under a comprehensive general form.

The required limits of this insurance shall not be less than:

General Liability:

Personal Injury - each person	\$1,000,000
Personal Injury - each occurrence	\$1,000,000
Personal Injury - Aggregate	\$1,000,000
Personal Damage - each occurrence including Broadform Liability Extension	\$1,000,000

Automobile Liability - Owner, Non-Owned and Hired Vehicles:

Personal Injury - each person	\$1,000,000
Personal Injury - each occurrence	\$1,000,000
Personal Damage - each occurrence	\$1,000,000

The above insurance shall cover the contractor's employees, the public and Scott County employees while in the buildings and on the grounds of Scott County.

- B. Certificates of Insurance: The CONTRACTOR shall deliver to FACILITY & SUPPORT SERVICES certificates of insurance covering all above insurance **before starting project**. Such certificates shall provide ten days prior notice by registered mail of any material change in or cancellation of this insurance.
- C. Contractual Liability Insurance: The CONTRACTOR shall take out and maintain during this contract, liability insurance.
- D. Products and Completed Operations Liability Insurance: The CONTRACTOR shall also take out Products and Completed Operations Liability Insurance of limits not less than any of the above limits specified in these qualifications.
- E. Workmen's Compensation and Employer's Liability:
 - (1) The CONTRACTOR shall maintain during this contract, the statutory workmen's compensation and employer's liability insurance for all his employees to be engaged in the maintenance work under the contract.

- (2) The amount of Employer's Liability Insurance shall not be less than One Million (\$1,000,000).

INDEMNIFICATION:

- A. To the fullest extent permitted by law, the CONTRACTOR shall indemnify and hold harmless the Owner and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the WORK, provided that any such claim damage, loss or expense (1) is attributed to bodily injury, sickness, disease or death or to injury to or destruction of tangible property (other than the WORK itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by PROJECT #FSS 0503-01 BC 1st & 5th Floor Blinds. any negligent act or omission of the CONTRACTOR and subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce and otherwise exist as to any party or person described in this paragraph.
- B. In any and all claims against the Owner or any of their agents or employees by any employee of the CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.