

# Facility and Support Services

428 Western Avenue  
Davenport, Iowa 52801-1004  
fss@scottcountyia.com  
(563) 326-8738 Voice (563) 328-3245 Fax

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## Request For Bids

### General Construction

### Welcome Center Renovation 2003

### Project #SCFSS0212-01

Scott County Facility and Support Services and the Mississippi Valley Welcome Center Board are requesting bids for complete general construction services for the Welcome Center Renovation 2003 project. It is our intent to contract with a qualified, general contractor to provide turnkey general construction services for interior renovations at the Center. Interested contractors should submit bids for the project based on the following submittal instructions and project drawings prepared by Shive Hattery for the project.

#### **SUBMITTAL INSTRUCTIONS**

Interested bidders must submit a sealed bid according to the instructions herein. Bids should be placed in a sealed envelope marked as follows:

SEALED BID  
ATTN: PURCHASING DIVISION  
PROJECT #SCFSS0212-01  
Welcome Center Renovation 2003  
428 Western Avenue  
Davenport, IA 52801-1004

Faxed bids of 15 pages or less will be accepted at 563-326-8246. Faxed bids must include the above information in the cover page and must be received in their entirety before the bid deadline. Scott County is not responsible for incomplete or non-received faxed bids. To receive confirmation of faxed bids please contact the purchasing division, Bob Holliday at 563-326-8793.

**Bids must be received at the above address before 2:00 p.m. on January 13, 2003.** Bids received after that time will not receive consideration.

Questions about the bid or bid specifications should be directed to:

Dave Donovan; 563-326-8228  
-or-  
Tammy Speidel; 563-326-8738

Scott County reserves the right to reject any and/or all bids. Scott County reserves the right to accept the best bid, not necessarily the lowest bid. The decisions and interpretations of the Mississippi Valley Welcome Center Board, its staff and the Scott County Board of Supervisors are final and are not subject to appeal.

### **PRE-BID SITE VISIT**

Prospective bidders are encouraged to inspect the project site at one of two pre-bid conferences before the bid submittal deadline. Dates for pre-bid conferences are:

December 27, 2002 at 8:00 A.M.

January 6, 2002 at 8:00 A.M.

Requests for site visits outside of the above times will be handled on a case by case basis. Individual site visits are discouraged. The Mississippi Valley Welcome Center is not responsible for scheduling conflicts. Should a contractor require additional on-site time please contact Pam Black, (563) 322-3911 x120. Scheduling of site visits outside of the above dates and times will be limited.

### **PROJECT DOCUMENTS**

All bids must be based on the project documents along with site visit inspection and existing conditions. The project documents consist of project drawings and any addenda issued for the project. Project drawings are the architectural and engineering drawings prepared by Shive-Hattery.

Additional document sets are available from Scott County at the pre-bid conference times or by contacting Tammy Speidel or Dave Donovan at:

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