

# Facility & Support Services

428 Western Avenue

Davenport, Iowa 52801

(563) 326-8738 (Voice) (563) 328-3245 Fax

FSS@SCOTTCOUNTYIOWA.COM



~ Our Promise: Professional People, Solving Problems, High Performance

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## REQUEST FOR BIDS

Facility & Support Services

[www.scottcountyiowa.com](http://www.scottcountyiowa.com)

Scott County Facility & Support Services is accepting bids for surplus goods consisting of, but not limited to: computers, office furniture, and miscellaneous items. All goods are offered in as-is conditions. No warranties or other guarantees as to the condition of said goods are offered.

Goods are offered in **TWO LOTS (2)** as displayed and indicated during the viewing times listed below. Successful bidders must remove all items in the lot which was bid. Sealed bids will be accepted at the office of the Scott County Purchasing Dept., 428 Western Ave, Davenport, IA. - 6<sup>th</sup> floor. **All Bids are due on or before Wednesday, December 11, 2002 at 1:00 p.m.** Please mark the envelope "Surplus Bid".

LOT 1 OFFICE EQUIPMENT & MISCELLANEOUS ITEMS

LOT 2 OFFICE EQUIPMENT & MISCELLANEOUS ITEMS

All surplus goods will be available for inspection at 4715 Tremont Avenue, Davenport, IA on the following dates: **Friday, December 6, 2002 from 10:00 a.m. – 12:00 noon and again on Tuesday, December 10, 2002 from 1:00 p.m.- 3:00 p.m.** As a deposit, a certified check or bank check payable to the Scott County Treasurer for \$75.00 shall accompany each sealed bid submission. A minimum bid has been set of **\$75.00** per lot. Total payment for bid will be due prior to removal of goods. Scott County reserves the right to reject any or all bids and to re-solicit for bids on these items in the future. Bid items must be completely removed on or before **Friday December 20, 2002 by 4:00 p.m.** Removal must be accomplished during normal business hours (Monday - Friday 8:00 a.m. to 4:30 p.m.) and access to the facility shall be scheduled at a time mutually agreeable to the owner and successful bidder. Scheduled time shall not exceed 8 hours in duration. Deposit will be returned to the successful bidder upon satisfactory removal of all items in said lot. Deposits will be returned to unsuccessful bidders after certification of winning bids (2 - 3 working days).

Bidder must supply all labor, vehicles, supervision, permits, licenses and insurance required for purchase and removal of goods. Arrangements must be made **in advance** for access to warehouse for removal of goods.

For questions, contact Tammy Speidel, Scott County Facility & Support Services  
(563) 328-3241.